DESERT HEALTHCARE FOUNDATION BOARD MEETING

Board of Directors January 24, 2017 4:00 p.m.

Or As Soon After The Adjournment of the Desert Healthcare District Board Meeting

Jerry Stergios Building, 2nd floor Arthur H. "Red" Motley Boardroom 1140 N. Indian Canyon Drive, Palm Springs, California 92262 This meeting is handicapped-accessible

Any item on the agenda may result in Board Action

A. CALL TO ORDER – President Rogers
Roll Call
Director Zendle Director Wortham
Director Matthews
Vice-President Hazen President Rogers

1-2 B. APPROVAL OF AGENDA

Action

C. PUBLIC COMMENT

At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the Foundation. **The Board has a policy of limiting speakers to no more than three minutes.** The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.

D. CONSENT AGENDA

All Consent Agenda item(s) listed below are considered to be routine by the Board of Directors and will be enacted by one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

1. BOARD MINUTES

a. Meeting Minutes of October 25, 2016b. Foundation December 2016 Financial Statements
Action

E. FINANCE & ADMINISTRATION COMMITTEE

1. No meeting in December

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Page(s)		AGENDA	Item Type
	F.	OLD BUSINESS 1. Update on CV HIP	Information
17	G.	NEW BUSINESS 1. Consideration to Approve Accepting Up to \$20,000 From the Desert Healthcare District for Matching Funds from The Palm Springs Health Run & Fitness Expo – January 28, 2017.	Action
	Н.	LEGAL COUNSEL COMMENTS & REPORTS	Information
	I.	DIRECTOR'S COMMENTS & REPORTS	Information
	J.	CEO Report	Information

K. ADJOURNMENT

DESERT HEALTHCARE FOUNDATION BOARD OF DIRECTORS MEETING MINUTES October 25, 2016

A Meeting of the Board of Directors of the Desert Healthcare Foundation was held in the Arthur H. "Red" Motley Boardroom, Palm Springs, CA

Attendance:

<u>Members</u> <u>Absent</u>

William Grimm, DO – President Kay Hazen – Vice-President/Secretary Mark Matthews – Treasurer Carole Rogers - Director

Staff
Chris Christensen, Interim CEO,CFO/COO
Donna Craig, Chief Grants Officer
Alejandro Espinoza, Director Programs/Projects

Mary Pannoni, Accounting/Admin Support

Steve Brown, Clerk to the Board

Guests

CALL TO ORDER

The meeting was called to order at 4:46 p.m. by President Grimm.

APPROVAL OF AGENDA

President Grimm asked for a motion to approve the agenda.

#16-28 MOTION WAS MADE by Director Matthews and seconded by Vice-President Hazen to approve the agenda. Motion passed unanimously.

PUBLIC COMMENT

None

CONSENT AGENDA

Submitted for approval:

- a. Board Minutes
 - Meeting Minutes of September 27, 2016
- b. Foundation September 2016 Financial Statements

#16-29 MOTION WAS MADE by Director Matthews and seconded by Director Rogers to Approve the Consent Agenda.

Roll Call Vote:

AYES Director Rogers; Director Matthews;

Vice-President Hazen; President Grimm

NOES: 0 ABSTAIN: 0 ABSENT: 0

Motion Passed 4-0

FINANCE & ADMINISTRATION COMMITTEE

- 1. Draft Minutes of October 11, 2016 F&A Meeting Information only. No action or direction.
- 2. Consideration to Accept FYE 6/30/2016 Audit Reports For the Desert Healthcare Foundation

16-30 MOTION WAS MADE by Director Matthews and seconded by Director Rogers to Approve and Accept the Desert Healthcare Foundation Audit Reports for FYE 6/30/16.

Roll Call Vote:

AYES Director Rogers; Director Matthews;

Vice-President Hazen; President Grimm

NOES: 0 ABSTAIN: 0

ABSENT: 0

Motion Passed 4-0

LEGAL COUNSEL COMMENTS & REPORTS

No report was given.

DIRECTOR'S COMMENTS & REPORTS

There were no comments or reports.

CEO REPORT

No report was given.

ADJOURNMENT

The meeting was adjourned at 4:48 p.m.

ATTEST:	
	Kay Hazen, Vice-President/Secretary
	Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Steve Brown, Clerk of the Board



DESERT HEA	ALTHCARE FOUNDATION
OCT - DEC 2010	6 FINANCIAL STATEMENTS
	INDEX
Statement of Operatio	ns
Balance sheet	
Allocation of Restricted	d Funds
Deposit Detail	
Check Register	
Credit Card Expenditu	res
Schedule of Grants	

Desert Healthcare Foundation Profit & Loss Budget vs. Actual October through December 2016

		OCTOBER			NOVEMBE	R		DECEMBE	R		YEAR TO DA	TE
	Oct 16	Budget	\$ Over Budget	Nov 16	Budget	\$ Over Budget	Dec 16	Budget	\$ Over Budget	Jul - Dec 16	Budget	\$ Over Budget
Income	13											
4116 · Bequests - Frederick Lowe	3,282	8,333	(5,051)	13,568	8,333	5,235	6,177	8,333	(2,156)	41,567	49,998	(8,431)
4130 - Misc. Income	0	83	(83)	0	83	(83)	0	83	(83)	55,000	498	54,502
4301 - Interest Income	0	0	0	0	0	0	1	0	1	2	0	2
8015 - Investment Interest Income	2,549	5,000	(2,451)	6,360	5,000	1,360	4,426	5,000	(574)	27,540	30,000	(2,460)
8040 · Restr. Unrealized (Gain/Loss)	(28,645)	4,167	(32,812)	(15,975)	4,167	(20,142)	9,701	4,167	5,534	(25,228)	25,002	(50,230)
Total Income	(22,814)	17,583	(40,397)	3,953	17,583	(13,630)	20,305	17,583	2,722	98,881	105,498	(6,617)
Expense					1							
5001 · Accounting Services Expense	613	610	3	613	810	3	613	610	3	3,678	3,660	18
5035 · Dues & Memberships Expense	19	100	(81)	0	100	(100)	0	100	(100)	19	600	(581)
5057 · Investment Fees Expense	3,640	900	2,740	963	900	63	1,031	2,900	(1,869)	8,769	9,400	(631)
5065 - Legal Costs Ongoing Expense	0	83	(83)	0	83	(83)	0	83	(83)	894	498	396
5100 · Office Supplies Expense	0			0			485			485		
5101 · DHCD-Exp Alloc Wages& benefits	2,127	2,127	0	2,127	2,127	0	2,127	2,127	0	12,762	12,782	0
5110 · Other Expenses	0	21	(21)	0	21	(21)	0	21	(21)	0	126	(126)
5115 · Postage & Shipping Expense	0	8	(8)	0	8	(8)	0	В	(8)	0	48	(48)
5120 · Professional Fees Expense	0	0	0	0	0	0	0	250	(250)	0	500	(500)
8052 · Grant Expense - Collective/Mini	0	1,250	(1,250)	(9,708)	1,250	(10,958)	0	1,250	(1,250)	(9,708)	7,500	(17,208)
Total Expense Before Social Services Fund	6,399	5,099	1,300	(6,005)	5,099	(11,104)	4,256	7,349	(3,093)	16,899	35,094	(18,195)
5054 · Social Services Fund	6,000	4,167	1,833	0	4,167	(4,167)	6,000	4,167	1,833	14,000	25,002	(11,002)
Net Income	(35,213)	8,317	(43,530)	9,958	8,317	1,641	10,049	6,087	3,982	67,984	45,402	22,582

Desert Healthcare Foundation Balance Sheet

OFTO		Dec 31, 16
SETS	A A	
	nt Assets	
Un	ecking/Savings 100 · CASH	
		050.64
	146 · Checking - Pacific Premier 6718 149 · Money Market - Pacific Premier	250,64 1,93
-	150 · Petty Cash	20
-		
	tal Checking/Savings counts Receivable	252,77
AC		25.00
-	323 · Grant Rec-B&G Sustainability	25,00
Ut	476-486 · INVESTMENTS	
1	477 · Morgan Stanley-Investments	
++-	477 - Morgan Stanley-Investments 477.2 - Unrealized Gain/(Loss)	5,67
++-	477 · Morgan Stanley-Investments - Other	
++-	Total 477 · Morgan Stanley-Investments	1,677,47
1	486 · Merrill Lynch	1,077,470
	486.1 · Merrill Lynch Unrealized Gain	121,25
1	486 · Merrill Lynch - Other	554,92
-	Total 486 · Merrill Lynch	676,18
-	Total 476-486 · INVESTMENTS	2,353,66
-	500 · CONTRIBUTIONS -RCVB -CRTS	2,353,00.
-	515 · Contrib RCVB-Pressler CRT	60,66
	530 · Contrib RCVB-Guerts CRT	143,50
	Total 500 · CONTRIBUTIONS -RCVB -CRTS	204,17
-	540 - ASSETS IN CRT	204,17
	550 · Assets in CRT -R Waite	78,570
	601 · Prepaid Payables	3,670
To	tal Other Current Assets	2,640,08
1	Current Assets	2,917,86
Other		2,917,00
	0 · Investments - Point Center Fin	
70	461 · Reserve - Point Center - Loan	(25,01
	460 · Investments - Point Center Fin - Other	25,01
Total C	Other Assets	20,51
TAL AS		2,917,86
INE AU	VE. V	£,317,00

Desert Healthcare Foundation Balance Sheet

	Dec 31, 16
BILITIES & EQUITY	
Liabilities	
Current Liabilities	0 000000
Accounts Payable	
1000 · Accounts Payable	3,149
1052 · Account payable-DHCD Exp Alloc	33,759
Total Accounts Payable	36,90
Other Current Liabilities	
2180 · Accrued Accounts Payable	249
2190 · Current - Grants payable	505,550
Total Other Current Liabilities	505,799
Total Current Liabilities	542,70
Long Term Liabilities	
2186 · Grants payable	200,000
Total Liabilities	742,70
Equity	
3900 · Retained Earnings	2,107,170
Net Income	67,984
Total Equity	2,175,154
TAL LIABILITIES & EQUITY	2,917,861

	HEALTHCARE I			
ALLOCATION O			ITIES	
	T/B	GENERAL	Restricted	
		Fund	Funds	Trusta
ASSETS				
148 Checking Pacific Premier 6718	250,641	250,641		
149 Money Market Pacific Premier Bank	1,931	1,931		
150 Petty Cash	200	200		
Total 100 - CASH - UNRESTRICTED	252,772	252,772	-1	
321 - Accounts Receivable				150
323- Grant Rec - DHCD(RAP) - Collective Fund	25,000		25,000	
477 Invt-Morgan Stanley				
477.2 Unrealized Gain	5,672	5,672		
477 Invt-Morgan Stanley	1,671,805	1,667,440	4,364	
Total 477 · Invt-Morgan Stanley	1,677,478	1,673,112	4,364	
6441 486.1 Merrill Lynch Unrealized Gain	121,258		121,258	
486 · Merrill Lynch	554,926		554,926	
Total 486 · Merrill Lynch	676,184		676,184	- 100
515 Contrib RCVB-Pressler CRT	60,666			60,666
530 - Contrib RCVB-Guerts CRT	143,509			143,509
550 - Assets in CRT -R Waite	78,576			78,576
601 - Prepaid payables	3,676	3,676		
Total Current Assets	2,917,861	1,929,560	705,550	282,751
TOTAL ASSETS	2,917,861	1,929,560	705,550	282,751
LIABILITIES & EQUITY				
Liabilities		1.5 - 3.0		
Current Liabilities				
Accounts Payable				
1000 - Accounts Payable	3,149	3,149		
1052 - Account Payable - DHCD - Alloc Expenses	33,759	33,759		
2180 - Accrued Accounts Payable	249	249		
2190 - Grants Payable - Current Portion	505,550	3.0	505,550	-
Total Current Liabilities	542,707	37,156	505,550	
2186 - Grant Payable - Long Term	200,000	01,100	200,000	
Total Liabilities	742,707	37,156	705,550	
	142,101	31,156	700,000	
Equity				
3900 - Retained Earnings	2,107,170	1,824,419		282,751
Net Income	67,984	67,984		*****
Total Equity	2,175,154	1,892,403		282,751
TOTAL LIABILITIES & EQUITY	2,917,861	1,929,560	705,550	282,751

Desert Healthcare Foundation Deposit Detail

October through December 2016

Туре	Date	Name	Amount
Deposit	10/13/2016		113,282
		American Society of Composers	(3,282)
		Desert Healthcare Dist Desert Highlands Gateway	(110,000)
TOTAL			(113,282)
Deposit	11/29/2016		13,817
		State of Calif	(249)
		Tams-Witmark Music Library	(1,843)
		American Society of Composers	(11,725)
TOTAL			(13,817)
Deposit	12/28/2016		6,177
		Warner Music Group Services	(6,177)
TOTAL			(6,177)
		Total Deposits	133,276

Desert Healthcare Foundation Check Register

Туре	Date	Num	Name	Amount
100 · CASH				
146 · Checking - Paci	fic Premier 6718			
Bill Pmt -Check	10/05/2016	10650	Alejandro Espinoza	(244)
Bill Pmt -Check	10/05/2016	10651	Best, Best, & Krieger	(728)
Bill Pmt -Check	10/05/2016	10652	Boys & Girls Club of Palm Springs	(1,617)
Bill Pmt -Check	10/11/2016	10653	Boys & Girls Club of Coachella Valley	(1,080)
Bill Pmt -Check	10/11/2016	10654	City of Palm Springs	(19)
Bill Pmt -Check	10/11/2016	10655	FIND Food Bank	(1,508)
Bill Pmt -Check	10/19/2016	10656	Alejandro Espinoza	(287)
Bill Pmt -Check	10/19/2016	10657	City of Desert Hot Springs	(672)
Bill Pmt -Check	10/19/2016	10658	Desert Recreation District	(11,948)
Bill Pmt -Check	10/19/2016	10659	Desert Regional Medical Ctr Aux	(6,000)
Bill Pmt -Check	10/19/2016	10660	Marjorie L. Holland	(142)
Bill Pmt -Check	10/19/2016	10661	TOP Shop	(443)
Bill Pmt -Check	10/25/2016	10662	Alejandro Espinoza	(570)
Bill Pmt -Check	10/25/2016	10663	Deiter Crawford VOID	0
Bill Pmt -Check	10/25/2016	10664	Ron Oden	(10)
Bill Pmt -Check	10/25/2016	10665	Deiter Crawford.	(5)
Bill Pmt -Check	11/02/2016	10666	Marjorie L. Holland	(150)
Bill Pmt -Check	11/02/2016	10667	Ron Oden	(92)
Bill Pmt -Check	11/09/2016	10668	Alejandro Espinoza	(200)
Bill Pmt -Check	11/09/2016	10669	Borrego Community Health Foundation	(5,792)
Bill Pmt -Check	11/09/2016	10670	Boys & Girls Club of Coachella Valley	(600)
Bill Pmt -Check	11/09/2016	10671	Boys & Girls Club of Palm Springs	(1,665)
Bill Pmt -Check	11/09/2016	10672	Eating For Wellness	(166)
Bill Pmt -Check	11/09/2016	10673	Ronald A Stewart	(1,736)
Bill Pmt -Check	11/15/2016	10674	Boys & Girls Club of Palm Springs	(330)
Bill Pmt -Check	11/15/2016	10675	Cardmember Services	(166)
Bill Pmt -Check	11/15/2016	10676	Desert Recreation District	(11,379)
Bill Pmt -Check	11/15/2016	10677	Marjorie L. Holland	(104)
Bill Pmt -Check	12/05/2016	10678	Alejandro Espinoza	(529)
Bill Pmt -Check	12/05/2016	10679	Future Sports Products International, Inc	(1,462)
Bill Pmt -Check	12/05/2016	10680	Marjorie L. Holland	(78)
Bill Pmt -Check	12/05/2016	10681	Ronald A Stewart	(810)
Bill Pmt -Check	12/13/2016	10682	Alejandro Espinoza	(79)
Bill Pmt -Check	12/13/2016	10683	City of Palm Springs	(341)
Bill Pmt -Check	12/13/2016	10684	Desert Recreation District	(2,860)
Bill Pmt -Check	12/20/2016	10685	Cardmember Services	(133)
Bill Pmt -Check	12/20/2016	10686	Desert Recreation District	(7,660)

Desert Healthcare Foundation Check Register

Type	Date	Num	Name	Amount
Bill Pmt -Check	12/20/2016	10687	Desert Regional Medical Ctr Aux	(6,000)
Bill Pmt -Check	12/28/2016	10688	Alejandro Espinoza	(236)
Bill Pmt -Check	12/28/2016	10689	Boys & Girls Club of Coachella Valley	(630)
Bill Pmt -Check	12/28/2016	10690	Coachella Valley Economic Partnership	(600)
Bill Pmt -Check	12/28/2016	10691	Deiter Crawford.	(154)
Bill Pmt -Check	12/28/2016	10692	Marjorie L. Holland	(168)
Bill Pmt -Check	12/28/2016	10693	Ron Oden	(139)
TOTAL				(69,532)

	_		Desert H	ealthc	are Found	fation	
			Details for	credit	card Expe	nditures	
			Credit card purcha	1505 - (Oct 2016 -	Paid Nov 2016	
Number of cr	edit cards he	ld by Foundatio	on personnel -1				
Credit Card L	imit - \$5,000						
Credit Card H							
Chris Chri	stensen - Ch	ief Executive O	Officer				
Routine types	of charges:						
Office Supplie	s, Dues for r	nembership, Sı	upplies for Projects, Pro	grams	s, etc.		
	St	atement					
	Month	Total	Expense				
Year	Charged	Charges	Туре	1	Amount	Purpose	
Chris' Statem	ent:		The state of the s				
omio omeni							
2016	Oct	\$ 166.32	Foundation				
		V 0.00.00	1	90 \$	166.32	CVHIP Booth rental - Community Expo & Taste of Palm Springs	2016
				- V			1
				1			
				S	166.32		1

5,000 n - CO rges:		Credit card purchase			
5,000 n - CO rges:	O/CFO nembership, Su	on personnel -1		- Paid Dec 2016	
5,000 n - CO rges:	O/CFO nembership, Su		rams, etc.		
5,000 n - CO rges:	O/CFO nembership, Su		rams, etc.		
n - CO rges:	nembership, Su	upplies for Projects, Prog	rams, etc.		
rges:	nembership, Su	upplies for Projects, Prog	rams, etc.		
		upplies for Projects, Prog	rams, etc.		
s for n		upplies for Projects, Prog	rams, etc.		
	nto-mont.				
	242222				
St	atement				
nth	Total	Expense			
ged	Charges	Туре	Amount	Purpose	78_ 23
262					
		Foundation	- 17		
			\$ 133.36	cvHIP Lunch meeting	
1/1/2					
			£ 422.20		
			Foundation 2190	2190 \$ 133.36	

	DESERT HEALTHCARE FOUNDA	TION								· ·	
	OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDU	LE - EXCLUDIN	IG AC	A GRANTS							
	As of 12/31/16										
	TWELVE MONTHS ENDED JUNE 3	0, 2017									
			6/30/2016		New Grants			12/31/2016			
A/C 2190 and A/C 2186-Long term			Open		Current Yr Total Pai						
Grant ID Nos.	Name		E	ALANCE	2015-2017	Ju	ıly-June	E	BALANCE		
BOD -5/22/2012 (#729)	Alliance for a Healthier Generation		\$	82,987		\$	-	\$		School Pro	
6/25/2013	Mayor's Check recorded		\$	15,768		\$	-	\$	15,768	N. Palm Sp	ogs
BOD - 11/21/13	California Health Portal 2014 and 2015 - \$200K		\$	98,016		\$	8,777	\$	89,239	HP	
DHCD BOD 1/28/14	DHCD BOD - approved \$50K for Collective fund		\$	27,757		\$	-	\$		Shared Fa	
	Cal Endowment - \$130K for collective fund		\$	10,000		\$	-	\$	10,000	Shared Fa	cility
	Mayor's Check recorded - \$100K HP		\$	100,000		\$	-	\$	100,000	100 HP	
BOD 4/15/14	Challenge Grant #829 \$310K Record match only		\$	77,047		\$	77,047	\$	-	B&G Stabil	ization
Matching Grants #829	RAP \$150K, B&G Club		\$	77,953		\$	68,245	\$	9,708	B&G Stabi	ization
	Unexpended funds - Grant 829(900) - Nov 2016							\$	(9,708)		
2015-BOD-2-24-15	Mayor's Race Grant - Foundation funded match - \$100K RSS		\$	57,578		\$	63,601	\$	(6,023)	Swim	
5/8/15 - Mayor's Race	Mayor's Check recorded - \$100K RSS		\$	100,000		\$	•	\$	100,000	100 Swim	
	Mayor's Check recorded - \$100K HP		\$	100,000		\$	-	\$	100,000	100 HP	
3/17/16 - Mayor's Race	Mayor's Check recorded - \$100K RSS		\$	100,000		\$	-	\$	100,000	Swim	
BOD - 9/27/16 (#918)	Desert Highland Gateway Community Health & Wellness		\$	110,000		\$	24,178	\$	85,822	DHG	
TOTAL GRANTS			\$	957,106	\$ -	\$	241,848	\$	705,550		
					1						
Summary: As of 12/31/16			\$	519,290		A/C	2190	\$	505,550		
Alliance - School Program	\$ 82,987		\$	327,816		A/C	2186	\$	200,000		
Health Portal:	\$ 289,239		\$	847,106		Tota	1	\$	705,550		
Swim	\$ 193,977		\$	110,000		Diff		\$	(0)		
Boys and Girls Club Stabilization	\$										
Shared facility use:											
Cal Endow and School Dist	\$ 37,757		1					1			
North Palm Springs	\$ 15,768					1				E	
DHG	\$ 85,822		1								
Total	\$ 705,550										
Amts available/remaining for Gr	ant/Programs - FY 2016-17:			FY	17 Grant Bud	dget					
Amount budgeted 2016-2017					\$ 15,000						
Amount granted through Decem	nber 31, 2016:	\$ -	T		\$ 154,094						
Mini Grants:		\$ -			\$ 100,000						
Net adj - Grants not used: 900		\$ (9,708)		\$ 100,000						
Balance available for Grants/Pro	ograms	\$ 205,292			\$ 369,094				1		



January 19, 2017

Board of Directors Desert Healthcare District 1140 N. Indian Canyon Dr. Palm Springs, CA 92262

Dear Board of Directors of the Desert Healthcare District,

We are very excited to be working with your team on the Palm Springs Health Run & Fitness Expo. As you know, the event boasts over 2,000 participants, 1,300 runners, 300 children under the age of 12 with the P.S.U.S.D Foundation and over 75 exhibitors, which include wellness discussions, physicians, health experts and healthy eating food demonstrations.

The event provides awareness throughout the Southern California Community about our health initiatives here in the Coachella Valley.

We would like to request that the Desert Healthcare District match dollar for dollar money raised from the event up to the \$20,000 level for continued support of the Ready, Set, Swim program through the previous event known as the "Mayor's Race." The Palm Springs Health Run & Fitness Expo has now taken it's place and we will continue to bring in dynamic partners to grow the event to one of the largest of it's kind in Southern California.

Thank you for all of your efforts.

Sincerely,

Jeff Hocker, Executive Producer Palm Springs Health Run & Fitness Expo www.PalmSpringsHealthRun.com