



**DESERT HEALTHCARE DISTRICT  
STRATEGIC PLANNING COMMITTEE  
MEETING MINUTES  
January 14, 2020**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent</b>
Director/Chairman Les Zendle, MD Vice-President Karen Borja	Conrado E Bárzaga, MD, CEO Chris Christensen, CFO Donna Craig, Senior Program Officer Meghan Kane, Community Health Analyst Andrea S. Hayles, Clerk to the Board	Director Arthur Shorr

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	Chairman Zendle called the meeting to order at 4:30 p.m.	
<b>II. Approval of Agenda</b>	Chairman Zendle asked for a motion to approve the Agenda.	<b>It was moved by Director Borja and seconded by Chairman Zendle to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	There was no public comment.	
<b>IV. New Business</b> <b>1. Consideration to approve the selection of Health Assessment &amp; Research for Communities (HARC) as the contractor to implement all phases of the Community Health Needs Assessment (CHNA) and Community Health Improvement Plan (CHIO) – NTE \$300,000</b>	<p>Conrado E. Bárzaga, MD, CEO, explained that the District released an RFP for completing a Community Health Needs Assessment (CHNA) with internal and external reviewers to assist with the process. Health Assessment and Research for Communities (HARC) received the highest score of the reviewers from the eight proposals received.</p> <p>Jenna LeComte-Hinely, PhD, CEO, HARC, explained that at the site visit meeting new ideas emerged with changes, most notably a steering committee of local leaders that will share data and involvement, which is an addition to the advisory committee members all incorporated into one. Feedback will be provided, such</p>	<b>It was moved by Director Borja and seconded by Chairman Zendle to approve Health Assessment &amp; Research for Communities (HARC) as the contractor to implement all phases of the Community Health Needs Assessment (CHNA) and Community Health Improvement Plan (CHIO) – NTE \$300,000 and forward to the Board for approval. Motion passed unanimously.</b>



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	<p>as community members assisting with context and relating to the public in the seven zones.</p> <p>Chairman Zendle explained that the committee wants specifics such as the number of persons receiving flu shots and concrete preventable health matters. Content experts to provide an overview is also necessary given the diverse make-up of the Board.</p> <p>Dr. Bárazga explained that once the Community Health Needs Assessment is captured, then using the Health Improvement Plan of improving the health outcomes with measurements to ensure the District is performing and achieving the appropriate work.</p>	
<b>V. Adjournment</b>	Chairman Zendle adjourned the meeting at 5:00 p.m.	<p><i>Audio recording available on the website at</i>  <a href="https://www.dhcd.org/Agendas-and-Documents">https://www.dhcd.org/Agendas-and-Documents</a></p>

ATTEST:   
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 Les Zendle, MD, Chairman/Director, Strategic Planning Committee  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*