



**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
November 12, 2019**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent</b>
Chair, Carole Rogers, RN - <i>Telephonic</i> Vice-President Leticia De Lara Director Evett PerezGil Luciano Crespo, Community Member Thomas Smith, Community Member Thomas Thetford, Community Member Allen Howe, Community Member Christine Anderson, Alternate	Conrado E. Bázquez, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Donna Craig, Chief Program Officer Alejandro Espinoza, Program Officer and Outreach Director Meghan Kane, Community Health Analyst Andrea S. Hayles, Clerk of the Board	Nicolas Behrman, Community Member

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	The meeting was called to order at 12:05 p.m. by Vice-President De Lara.	
<b>II. Approval of Agenda</b>	Vice-President De Lara asked for a motion to approve the agenda.	<b>Moved and seconded by Director Thetford and Chair Rogers to approve the agenda. Motion passed unanimously.</b>
<b>III. Meeting Minutes</b> 1. July 09, 2019	Vice-President De Lara asked for a motion to approve the October 9, 2019, minutes.	<b>Moved and seconded by Director PerezGil and Chair Rogers to approve the October 9, 2019, meeting minutes. Motion passed. Abstain – Allen Howe</b>
<b>IV. Public Comment</b>	No public comment	
<b>V. Old Business</b>		
1. <b>Progress and Final Reports Update</b>	Donna Craig, Chief Program Officer, explained that the progress and final reports are in the packet, and inquired on any questions of the committee.	
2. <b>Community Health Needs Assessment Update</b>	Conrado Bázquez, MD, CEO, explained that three organizations have an interest in submitting a proposal to perform the needs assessment, and a webinar (bidder's conference) is	





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<b>3. Volunteer Community Members Responsibilities</b>	Chair Rogers explained that the Volunteer Committee Members are advisory to the Board, detailing her confidence in the community members.	
<b>VII. Committee Member Comments</b>	None.	
<b>V. Adjournment</b>	Vice-President De Lara adjourned the meeting at 12:36 p.m.	<i>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></i>

ATTEST:   
Carole Rogers, RN, Chair/Director  
Program Committee

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*