



**DESERT HEALTHCARE DISTRICT  
STRATEGIC PLANNING COMMITTEE  
MEETING MINUTES  
October 17, 2019**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent</b>
President/Chair Les Zendle, MD Director Karen Borja Director Arthur Shorr	Conrado E Bárzaga, MD, CEO Chris Christensen, CFO Donna Craig, Senior Program Officer Meghan Kane, Community Health Analyst Andrea S. Hayles, Clerk to the Board	

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	Chair Zendle called the meeting to order at 11:00 a.m.	
<b>II. Approval of Agenda</b>	Chair Zendle asked for a motion to approve the Agenda.	<b>It was moved by Director Shorr and seconded by Director Borja to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	There was no public comment.	
<b>IV. New Business</b> <b>1. Community Needs Assessment RFP – NTE \$300,000</b>	<p>Conrado E. Bárzaga, MD, CEO, explained the details of the prior meeting, and the feedback from the committee to revise the assessment and separate the process into two phases to access the feasibility and the second phase to include the completion of the work.</p> <p>Dr. Bárzaga , CEO, detailed his presentation describing the reasons for the community health needs assessment that includes the District’s LAFCO application Plan of Services illustrating a needs assessment after the voter-approved expansion, the new District is much larger, and the importance of understanding</p>	



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	<p>the priorities of the Coachella Valley.</p> <p>Dr. Bázquez explained the goals of the assessment and the nine-step toolkit. Phase One includes three steps – to reflect and strategize, identify and engage stakeholders, and to define the community. Phase Two includes six steps – collect and analyze data, prioritize community health issues, document and communicate results, plan implementation strategies, implement strategies, and evaluate progress.</p> <p>Dr. Bázquez explained his meetings with Riverside County Health Systems and their data processes and sources that will be shared with the District, further describing an upcoming meeting with IEHP and Kaiser, and describing past meetings with Borrego Health and Desert Regional Medical Center that supports the assessment and agreed to provide some type of financial support.</p> <p>Director Shorr inquired if the data would incorporate undocumented families and if the data would also include 2020 Census statistics.</p> <p>Dr. Bázquez explained that the assessment will examine undocumented families, and the census is lengthy, complex,</p>	
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	<p>and will not commence until April 2020.</p> <p>Dr. Zendle explained that as data becomes available, staff will present strategies to the Strategic Planning Committee; however, the assessment will lead to the Strategic Planning process of the District.</p> <p>President Zendle motioned for the committee to accept the assessment with a timeline.</p>	<p><b>It was moved by Director Shorr and seconded by Director Borja to approve the Community Needs Assessment RFP NTE - \$300,000 with a timeline. Motion passed unanimously.</b></p>
<p><b>V. Adjournment</b></p>	<p>Chair Zendle adjourned the meeting at 11:19 a.m.</p>	<p><b>Audio recording available on the website at <a href="https://www.dhcd.org/Agendas-and-Documents">https://www.dhcd.org/Agendas-and-Documents</a></b></p>

ATTEST:   
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 Les Zendle, MD, Chair/President, Strategic Planning Committee  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*