



**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE
Program Committee Meeting
October 8, 2019
12:00 P.M.**

Palm Desert Area Chamber of Commerce
72559-CA-111
Conference Room 3
Palm Desert, CA 92260

This meeting is handicapped-accessible

<i>Page(s)</i>	AGENDA	<i>Item Type</i>
	I. Call to Order – Director Carole Rogers, RN Committee Chairperson	
1	II. Approval of Agenda	Action
2-6	III. Meeting Minutes 1. September 10, 2019	Information
	IV. Public Comments At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action	
7-9	V. Old Business 1. Progress and Final Reports Update 2. Community Health Needs Assessment Update	Information Information
10-15 16-32	VI. New Business 1. Grant Proposals a. Letters of Interest and Pending Applications b. Consideration to approve Grant #1023 – Coachella Valley Rescue Mission (CVRM) – Transportation for Seniors and Homeless Hospital Discharge Referrals – \$216,200	Information Action
	VII. Committee Member Comments	
	VIII. Adjournment Next Scheduled Meeting November 12, 2019	



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MEETING MINUTES
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Directors Present	District Staff Present	Absent
Chair, Carole Rogers, RN – <i>Telephonic</i> Vice-President Leticia De Lara Director Evett PerezGil Nicolas Behrman, Community Member Luciano Crespo, Community Member Allen Howe, Community Member Thomas Smith, Community Member Thomas Thetford, Community Member	Conrado E. Bázquez, Chief Executive Officer Chris Christensen, Chief Financial Officer Donna Craig, Senior Program Officer Andrea S. Hayles, Clerk of the Board	Alejandro Espinoza, Program Officer and Outreach Director

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	The meeting was called to order at 12:04 p.m. by Vice-President De Lara, chairing the meeting since Chair Rogers participated telephonically.	
II. Approval of Agenda	Vice-President De Lara asked for a motion to approve the agenda. Chair Rogers requested to table Old Business Item V.2.	Moved and seconded by Community Member Howe and Director Rogers to approve the agenda and to table Item V.2. Motion passed unanimously.
III. Meeting Minutes 1. July 09, 2019	Vice-President De Lara asked for a motion to approve the July 9, 2019, minutes. Community Member Crespo joined the meeting at 12:06 p.m.	Moved and seconded by Director PerezGil and Director Rogers to approve the meeting minutes. Motion passed unanimously.
IV. Public Comment	None	
V. Old Business		
1. Grant Proposals Under Development	Donna Craig, Senior Program Officer, described the status update of the new and existing grants proposals under development.	
2. Coachella Valley Association of Governments (CVAG) CV	The item was tabled until the October 8 Program Committee meeting.	

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<p>Link Review and Analysis – MOU Contingency and Conditions</p>		
<p>VI. New Business</p> <p>1. Consideration to approve Grant #1017 – Jewish Family Services (JFS) - \$90,000 to support case management services for homeless prevention.</p> <p>2. Consideration to recommend release of the Community Health Needs Assessment RFP – NTE \$300,000</p>	<p>Donna Craig, Senior Program Officer, explained the \$90k grant request to support case management services for homeless prevention.</p> <p>Maureen Foreman, Executive Director, Jewish Family Services, explained the rent and utility needs for low-income seniors, and the network of referrals for at-risk adults for homelessness such as those living in cars and couch-surfing, also termed couch-homelessness.</p> <p>Committee and Volunteer Community Members inquired on the effectiveness of the program and how others can connect seniors to services with Ms. Foreman providing details.</p> <p>Conrado E. Bázquez, MD, Chief Executive Officer, explained that in 2017, the strategic plan outlined the priorities of the District, one of which was One Coachella Valley. The Strategic Plan will expire in June 2020, and with the new District boundaries, there will be a shift in health priorities with a new definition and understanding of the healthcare needs of the community. A comprehensive</p>	<p>Moved and seconded by Community Member Howe and Community Member Luciano Crespo to approve Grant #1017 – Jewish Family Services (JFS) - \$90,000. Motion passed unanimously.</p> <p>Moved and seconded by Director PerezGil and Community Member Howe to share the committee’s views and ideas with the Strategic Planning Committee to address the Community Health Assessment RFP concerns and apprehensions. Motion passed unanimously.</p>

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	<p>assessment will assist to effectively allocate and drive investments and resources to areas of the most prioritized community health needs. The RFP is a transparent and open process to determine which organization can accomplish the work.</p> <p>Chair Rogers inquired about telephone surveys and other tools. Dr. Bárzaga explained that there are three layers of data with quantity, community surveys, and community meetings.</p> <p>Vice-President De Lara considers the assessment premature and proposes to discuss the direction of the District such as alignment, collective impact, and not duplicating services. Other buy-ins are necessary such as with the county. Some work is now taking place with Lift to Rise (LTR) on housing and social economic opportunity. The work should be revisited such as LTR's investment and USC's data portal. The District should invite others in the initiation of the assessment, pause and explore making the assessment more inclusive as opposed to having several assessments by different agencies. How does EVALCORP's behavioral health assessment tie into the assessment? Inclusion from other partners is necessary with the District leading the way. The District should look for</p>	
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	<p>solutions on better access to healthcare and possibly modeling OneFuture Coachella, which has been successful.</p> <p>As lifelong residents, Vice-President De Lara suggests that she and the community members provide their input to Dr. Bárzaga on the needs of the Coachella Valley.</p> <p>Chair Rogers and Vice-President De Lara suggest a workshop to discuss the RFP, with Chair Rogers explaining that the 2017-2020 strategic plan connects the priorities to the grant funding.</p> <p>Director PerezGil explained the collaborations in the Dream Homes neighborhood that assisted to bring forth the community needs and resources, which has demonstrated more attention and benefits to citizens in Cathedral City. The same model should apply to the needs assessment, but it is necessary to move forward with the RFP.</p> <p>Chair Rogers proposes a steering committee to incorporate the various ideas.</p> <p>Director PerezGil motioned to share the ideas with the strategic planning committee to address the RFP concerns.</p>	
<p>VII. Committee Member Comments</p>	<p>There were no community member comments.</p>	



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V. Adjournment	Vice-President De Lara adjourned the meeting at 1:17 p.m.	<i>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</i>
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ATTEST: _____
Carole Rogers, RN, Chair/Director
Program Committee

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

DRAFT

Progress Reports			
Applicant	Staff Notes	Status	
Mizell Senior Center #938: Senior Falls Prevention Program 2017-2019	Grant term 8/1/17 – 7/31/19 Original Approved Amount: \$400,300 4 th six-month progress report covering the time period from 2/1/19 – 7/31/19	<p>Overall the A Matter Of Balance project is on track. It was an active, busy season and A Matter of Balance courses were quite popular during this period. We definitely have made a name for ourselves as spreading the word about AMOB and educating prospective participants is essential to the success of this program.</p> <p>During this report period in the West Valley, seven Host Sites completed 15 courses, with 135 graduates, bringing the two-year total to 54 courses completed, with 451 graduates. We also completed 95 home safety assessments representing 70% of the graduates. In that group 57 safety changes were made and 18 sets of grabs bars, night lights and shower mats were installed to our underserved participants. After two years, 214 home safety assessments were completed, 124 safety changes and 66 sets of grab bars, night lights and shower mats were distributed.</p>	District
FIND Food Bank #979: FIND's Healthy Food First/Pathways Out of Hunger Pilot	Grant term 1/1/19 - 12/31/19 Original Approved Amount: \$396,345 2 nd progress report covering the time period from 4/1/19 - 6/30/19	<p>During the second quarter of the grant period, the following milestones were achieved:</p> <p>(a) FIND distributed 1,299,798 pounds of fresh produce across its service area, for a total of 2,498,239 pounds distributed year to date (49.9% of goal). Within the District, FIND distributed 562,879 pounds, for a total</p>	District

		<p>of a 1,195,955 pounds distributed (or 48% of the stated 2.5 million pounds goal during the one-year grant period) so far.</p> <p>(b) Two (2) new Community Health Workers ("CHW's") were hired and trained;</p> <p>(c) FIND developed a healthcare needs and financial literacy survey, in partnership with Loma Linda University; and</p> <p>(d) Five hundred and five (505) client needs assessment surveys were conducted at both pilot sites.</p>	
Final Grant Reports			
Applicant	Staff Notes	5 things to be done differently	
<p>City of Desert Hot Springs #967: DHS Public Safety Emergency Response Program</p>	<p>Grant term 7/1/18 – 6/30/19 Original Approved Amount: \$3,000</p> <p>FINAL RESULTS TO BE ACHIEVED All 17 marked units of the DHS Police Department will be equipped 24 hours a day with AEDs. One AED will be installed at police headquarters. All officers and sergeants will be trained in the use of the equipment. When police personnel are first to arrive at the scene of an accident or medical emergency requiring resuscitation, they will be able to deliver initial treatment while they await paramedics.</p> <p>FINAL RESULTS WERE ACHIEVED</p>	<ol style="list-style-type: none"> 1. Invite more city workers to the training. 2. Buy more than the amount needed, after purchasing the devices we encountered different sites that have requested more devices. 3. Provide media coverage of the devices and the reasons why they are needed. 4. Purchase replacement pads during initial purchase. 5. Besides having protocol as to the reasons to use the device also have protocol to tract the results of the usage. 	District

	<p>FINAL RESULTS IMPEDIMENTS</p> <p>The only impediment that has occurred thus far is replacement pads needed once the device is used. After an initial slow response in acquiring the needed replacements, we have a few replacement pads. We are working on acquiring additional pads so that we do not have an AED that is idle due to not having the right replacement equipment.</p>		
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FUNDING REQUESTS UPDATE

Information only – status update of new letters of interest and pending applications

Letters of Interest			
Agency	Staff Notes	Status & Staff Notes	Funding Allocation
Coachella Parks and Recreation Foundation	LOI – Stage 1 received requesting \$120,578 to fund the purchase of 2 outdoor fitness gyms, 2 shade structures, and 8 drinking and water bottle-refilling stations at 2 public parks.	The request, if approved, will not begin until February 2020. This is contingent on Coachella being awarded grant funding under the Statewide Park Program (Prop. 68). Next step: Staff has requested a site visit.	Foundation
Riverside Community Housing Corporation	LOI – Stage received requesting \$2,103,822 as seed money as the organization applies for, and obtains, additional funding. The request includes the purchase of 22 mobile home units; testing of the surrendered dilapidated, unsafe mobile home for lead and asbestos; demolition of the surrendered mobile home; and staffing costs. The requested funding would be utilized to initiate relocation of families to the Mountain View Estates mobile home park and into a new mobile home. Assembly Bill 2056 (signed into law 9/26/18) authorizes the Department of Housing Community Development to make loans from the Mobile Home Park Rehabilitation and Purchase Fund and would authorize the department to make	Staff will not generate Stage 2 — the grant application — and will notify Riverside Community Housing Corporation a denial of the LOI request for funds as there are funds available through AB 2056 for the purpose specific to the request: to purchase/renovate/remove mobile home units. Financial concerns: The Chief Administration Officer’s financial review : the current ratio is 1.7:1 (preferred to see 2:1). Concerns that the organization has a net loss reducing its net position by (\$1.1M) and (\$714K) 2018 and 2019 respectively.	

	loans from the fund to a qualified nonprofit housing sponsor or a local public entity <i>to acquire or rehabilitate a mobile home park</i> and authorize the department to make loans or grants from the fund to a resident organization, nonprofit housing sponsor, or public local entity <i>to assist park residents with needed repairs or accessibility upgrades.</i>		
Coachella Valley Association of Governments (CVAG)	LOI — Stage 1 — received to begin the process of finalizing a grant contract related to the executed MOU dated September 16, 2013 for \$10 million toward the CV Link project	<p>Stage 2 of the process has been generated. This is a necessary step as it will ascertain the deliverables and a payment schedule when the contract is written.</p> <p>A future study session of the project (where no action will be taken) will be scheduled.</p>	District
Mizell Senior Center	LOI — Stage 1 — received requesting \$450,000 for two years towards the continuation of the Matter of Balance Falls Prevention program, expanding the program to include the East Valley (Phase 3)	<p>DHCD has been sustaining this program since 2015, starting with funding for the start-up. Total dollars granted to the Matter of Balance program equals \$808,450. With this request, total funding by DHCD would equal \$1,125,450.</p> <p>Next step: Site Visit and Proposal meeting</p>	
Desert Ability Center MINI GRANT	LOI — Stage 1 received requesting \$5,000 towards the acquisition of adaptive equipment including, but not limited to, trainers upon which handcycles are placed, handcycles, wheelchair accessible rowing machines and strength trainers. Residents with spinal cord injuries, other neurological	Waiting for project budget to be submitted before generating Stage 2, the application.	District

	disorders and amputations will have the ability to train at Kirkfit. Initial training offerings will include indoor cycling, rowing and strength training.		
Lift To Rise	Stage 1 — LOI received to reflect the Health CAN & Healthy Eating/Active Living health outcomes	Stage 2 — the application — generated	District
Desert AIDS Project	Stage 1— LOI received requesting \$188,419 towards Homeless Testing Outreach for HIV/HCV/STI. This is a pilot program, now through October, at Well in the Desert and PS Library	<p>Advised DAP to review CVAG’s RFP for CV Housing First (specifically for the Focused Street Outreach service goal), which DAP has done and have determined DAP does not have the necessary resources to apply. Staff feels this is a siloed and duplicative effort, being that numerous agencies have established outreach teams and programs with the knowledge of locations and encampments where homeless individuals gather as well as developing case management wraparound services with access to medical homes.</p> <p>Staff will be a reader of the CVAG RFP proposals and will review those that have submitted for Focused Street Outreach to determine if DAP could align their program with those organizations.</p> <p>UPDATE: In an email response to DAP staff regarding the status of the LOI - <i>The submitted LOI has been under review with staff and as you read in our Proposals Under Development, we are evaluating DAP’s program as a component of one or more of the CVAG RFP proposals. In</i></p>	District

		<p><i>addition, there are many organizations with established focused outreach programs that could be considered as a collaborative partner in your efforts – Well In The Desert; Martha’s Village; Path of Life; Coachella Valley Rescue Mission; The City of Palm Springs Mental Health Crisis teams; UCR School of Medicine’s Street Medicine program, & CV Volunteers in Medicine’s street medicine program. All of these organizations have the knowledge of all of the homeless locations and encampments and offer complete wraparound services with access to housing.</i></p> <p><i>Staff is recommending that DAP reach out to any or all of these organizations for a partnership opportunity rather than an individual/siloed effort. The District’s matching funds to CV Housing First is a collective model that includes and facilitates complete services for the homeless.</i></p>	
Hidden Harvest	LOI received requesting \$50,000 for low-income senior markets.	Grant request on hold (per grantee’s decision) until more current audited financials are completed.	District – could increase grant request to cover senior markets in East Valley through Foundation

Palm Springs Cultural Center	LOI received requesting \$50,000 to conduct a Mobile Farmers Market feasibility study.	<p>PS Cultural Center audited financials received and reviewed by CFO. His review is based on the Current Ratio (Current Assets/Current Liabilities). Out of a preferred strong ratio of 2:1 or better, the Cultural Center of .8:1, indicating a weak liquidity position. Additionally, the organization has been operating at a net loss for the past 2 years. The CFO would not recommend the PS Cultural Center as a sound investment of public taxpayer dollars.</p> <p>In such, there are numerous feasibility studies on Mobile Farmers markets that have been conducted and are available to replicate for free online. The PS Cultural Center will be referred to these feasibility studies.</p> <p>Note: Currently, throughout the Coachella Valley, FIND Food Bank’s mobile food pantry serves underserved and low-income communities at 22 sites; Hidden Harvest serves low income and seniors at 7 locations.</p> <p>UPDATE: Staff has declined this request for funds based on the above information.</p>	Foundation
Pending Applications			
Grantee	Staff Notes	Status	
Neurovitality Center	LOI received requesting \$143,787 to cover a year of new staffing & consultants start-up costs in the	These new positions are mandated by the state and county to be in place before licensure and certification can be conducted.	District

	development of a Community Based Adult Services (CBAS) program and an Adult Day Health Care (ADHC) program. This is a collaborative effort with Regional Access Project Foundation, who is being requested to fund the gap in start-up costs.	<p>Stage 2 — application — received</p> <p><i>UPDATE: as this is a collaborative effort with RAP, staffs of both organizations are working with the grant writer to coordinate timing of application and scoring review by RAP & DHCD. NVC is expected to have full licensure and accreditation by the end of October.</i></p>	
Coachella Valley Rescue Mission	LOI received requesting \$216,200 for assistance with transportation services for hospital-discharged homeless patients & seniors.	Stage 2 — application received and under review due to some inconsistencies in the narrative — for review at the 10/8/19 Program Committee	½ District/ ½ Foundation



Date: October 8, 2019

To: Program Committee

Subject: Grant # 1023 Coachella Valley Rescue Mission

Grant Request: Transportation for Seniors and Homeless Hospital Discharge Referrals

Amount Requested: \$216,200.00

Project Period: 11/1/2019 to 10/31/2020

Project Description and Use of District Funds: CVRM will purchase additional 25 beds that will be added to our Multi-Purpose Room to increase the capacity from 50 beds to 75 beds, which will increase our overall capacity to 150 beds between the Annex and Multi-Purpose Room. The Multi-Purpose Room staffing requirements are two supervisors one female and one male, and one female staff and one male staff to cover part of the 24 hours a day. The Beds requested are designed for our general clients but assist with hospital referrals and seniors as they can be stacked five beds on top of each other which make the beds the same height as a regular bed. This configuration will allow for an easier transfer from walkers or wheelchairs. We do have five hospital beds on our campus that are currently being used. CVRM's average stays for a senior is 90 days. An essential component to the care of Seniors and the homeless hospital referrals is that CVRM provides transportation to their doctor's and behavioral health appointments off-campus. We are in a transition period with our current on-campus provider Health to Hope who now has been replaced by SAC Healthcare System (SACHS). During the transition, CVRM vehicles transport our clients to the off-campus appointments. Intake physicals and TB test that are normally done on CVRMs campus are now done in the SACHS office in Indio. Three of CVRMs vans are over 9 years old and were purchased used so they already had some miles. These vans are at the end of their useful life and are in the repair shop more than they are on the road. The CVRM van provide transportation that is critical to the care of our homeless clients staying here at CVRM. CVRMs current 15 passenger vans are difficult for seniors or disabled clients to climb into or exit and they are not fuel-efficient. The new seven (7) passenger vans will allow us to transport clients to their appointments all over the Coachella Valley safely and with increased fuel efficiency.

CVRM is requesting funding for the purchase of three (3) seven (7)-passenger vehicles, 25 stackable beds, and additional staff to work one shift in our Multi-Purpose Room to help the growing numbers of Seniors and Homeless Hospital Referrals that stay here at CVRM. This project will allow our Multi-Purpose Room shelter expansion to be operational full time.



The first eight months of 2019, we received 194 homeless hospital referrals. Of the 194 referrals, 52 were 55 or older. Homeless senior's numbers are rising and we need to be prepared for the increased. 791 seniors have received CVRM services so far in 2019.

CVRM is transitioning from Health to Hope to SACHS who will provide medical and behavioral health care on campus. During this transition before December 1, 2019, SACHS has asked CVRM to transport our clients to their facility in Indio for clients' medical or behavioral health appointments. CVRM clients are transported to medical and behavioral health appointments all over the Coachella Valley. Clients are also transported to government office such as SSN, Disability Offices, and to low income senior housing offices to fill out applications and to be placed on waiting lists at each complex.

Strategic Plan Alignment: Homelessness

Geographic Area(s) Served: All District Areas

Action by Program Committee: (Please select one)

- Full recommendation and forward to the Board for consideration with the Committee's recommendation that a grant amount of \$216,200.00 be approved.
- Recommendation with modifications
- Deny

2019 Grant Request Summary

Coachella Valley Rescue Mission, Grant #1023

About the Organization

Coachella Valley Rescue Mission
 47-470 Van Buren St.
 Indio, CA 92202-2564
 Tel: 760-347-3512
<http://www.cvrvm.org>

Organization Type:

501(c)(3) \Homeless Services

Primary Contact:

Darla Burkett
 Tel: 760-347-3512 ext. 222
dburkett@cvrm.org

Historical (approved Requests)

Grant Year	Project Title	Grant Amount	Type	Disposition Date	Fund
2009	Coachella Valley Rescue Mission Meal Program	\$5,000	Food Assistance	7/15/2009	Grant budget
2009	Convection Oven	\$1,000	CEO Discretionary	11/10/2009	CEO Discretionary
2009	Coachella Valley Rescue Mission Meal Outreach Program	\$5,000	Food Assistance	12/3/2009	Grant budget
2009	Easter Meals	\$1,000	Improving Lives	3/12/2010	Grant budget
2009	Coachella Valley Rescue Mission Meal Program	\$5,000	Food Assistance	6/1/2010	Grant budget
2010	COACHELLA VALLEY RESCUE MISSION MEAL PROGRAM	\$5,000	Food Assistance	9/21/2010	Grant budget

2010	COACHELLA VALLEY RESCUE MISSION MEAL PROGRAM	\$5,000	Food Assistance	3/15/2011	Grant budget
2011	Coachella Valley Rescue Mission Meal Program	\$5,000	Food Assistance	7/15/2011	Grant budget
2011	Operation "Family Food Boxes"	\$5,000	Food Assistance	5/21/2012	Grant budget
2014	CVRM Overnight Annex - First Aid & Disaster Recovery Supplies / Equipment	\$5,000	Mini-Grant	7/25/2014	Grant budget
2015	Emergency Annex Food & Shelter Program	\$5,000	Mini-Grant	11/30/2015	Grant budget
2016	Ice maker for CVRM Annex Overnight Shelter and Clinic	\$1,802	Mini-Grant	8/8/2016	Grant budget
2016	12 Panel Drug Screen Kits	\$2,880	Mini-Grant	5/25/2017	Grant budget
2017	Emergency Food, Shelter with Wrap - Around Services for West Coachella Valley Homeless	\$100,000	Achievement Building	11/28/2017	Grant budget

Proposal

Project Title: Transportation for Seniors and Hospital Referrals

Total Project Budget: \$584,099

Requested Amount: \$216,200

Length of Project: 10 months

Start Date: 11/1/2019

End Date: 10/31/2020

Background:

Background

SACs Healthcare will be CVRM's new healthcare provider. During the transition period, clients will be transported to their facility in Indio. CVRM is down three vans, which is creating a waiting list for the clients to be transported to SAC's facility.

CVRM has funding for an additional 50 beds in the Multi-Purpose Room. We need an additional 25 beds and four staff members to keep it open full time. These beds can be used for our Seniors and Hospital Referrals by stacking the beds five high to provide easy access from wheelchairs and walkers.

Community Health Focus Area

Homelessness

Community Need:

CVRM is requesting the purchase of additional 25 beds that will be added to our Multi-Purpose Room to increase the capacity from 50 beds to 75 beds, which will increase our overall capacity to 150 beds between the Annex and Multi-Purpose Room. The Multi-Purpose Room staffing requirements are two supervisors one female and one male, and three female staff and three male staff to cover 24 hours a day. The Beds requested are designed for our general clients but assist with hospital referrals and seniors as they can be stacked five bed on top of each other which make the beds the same height as a regular bed. This configuration will allow for an easier transfer from walkers or wheelchairs. CVRM's average stays for a senior is 90 days. An essential component to the care of Seniors and the Hospital referrals is to provide transportation to doctor's and behavioral health appointment off-campus. We are in a transition period with our current on-campus provider Health to Hope who now has been replaced by SAC Healthcare System. During the transition, we must transport our all clients to the off-campus appointments in our vans. Our three vans are over 11 years old and were purchased used so they already had some miles. The vans are at the end of their useful life and are in the repair shop more than they are on the road. The vans provide transportation that is critical to the care of our homeless clients staying here at CVRM. Our current vehicles are 15 passenger vans and are difficult for seniors or disabled clients to climb into or exit and they are more fuel-efficient. The seven (7) passenger vans will allow us to transport clients to their appointments all over the Coachella Valley safely.

CVRM is requesting funding for the purchase of three (3) seven (7)-passenger vehicles, 25 stackable beds, and additional staff to work one shift in our Multi-Purpose Room to help the growing numbers of Seniors and Hospital Referrals that stay here at CVRM. This project will allow our Multi-Purpose Room shelter expansion to be operational full time.

The first six months of 2019, we received 68 homeless hospital referrals. Of the 68 referrals, 42 were 55 or older. Homeless senior's numbers are rising this year. 791 seniors have received CVRM services so far in 2019.

CVRM is transitioning from Health to Hope to SAC Healthcare System who will provide medical and behavioral health care on campus. During this transition, SAC has asked CVRM to transport our clients to their facility in Indio for clients' medical or behavioral health appointments.

CVRM has three 15-passenger vans that are over 11 years old and were purchased used. The vans are at the end of their useful life and are in the repair shop more than they are on the road.

The vans provide transportation that is critical to the care of our homeless clients staying here at CVRM. When a van is in the repair shop, the clients are added to a waitlist until a vehicle becomes available. CVRM is requesting three Ford Flex vehicles or similar seven (7) passenger vehicles, which will allow better mileage, fuel efficiency, ease of access and dependability for our client's care.

Our hospital referrals and seniors would have 25 Stack-a-Bunk beds designated for them. This will provide five individuals easy access from walkers or wheelchairs when our hospital beds are full. The additional staff will fill the last shift that needs to be covered to allow our Multi-Purpose Room to be open full-time.

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Program Area

Direct Services\Homeless Services ;Direct Services\Emergency Services

Project Description:

CVRM uses the HMIS Tracking System to track each individual client that comes to us for emergency shelter, or limited services such as meals or showers. When a client checks in to our Emergency Shelter, their vital information is entered into our HMIS Tracking System, after which they are provided services. Case management begins upon arrival, connecting clients with local services if applicable, such as emergency medical, mental health and addiction rehabilitation providers. Each month data is added to our monthly tally in categories such as Age Group, Ethnicity, Gender, Race, HMIS CT Barriers, Domestic Violence, Human Trafficking, Veterans and Hospital Referrals.

CVRM maintains a Daily Phone/Vehicle Check Out/In Log where staff can call to reserve a vehicle for providing client transportation services. Each vehicle maintains a Use Log with Date, Driver, Destination, Miles, Fuel, and Comments. Our surrounding community takes part in

Public Services, which include: Meals, Public Showers, Clothing distribution, Toiletries; Food Boxes, and “Bread Run”; individuals are given a public service identification card that is scanned for services.

We track Volunteer hours in these areas: Administration, Annex, Clinic, Interns, Kitchen, Library, Maintenance, Mentors, Pastors/Teachers, Special Events, Thrift Store, and Tutor/GED Instructors.

We track Program Clients job skills training hours, Administration, Security, Landscaping, Food Preparation, Housekeeping, Retail Sales, and Transportation.

CVRM is a County Designated cooling center and is now managing cooling centers in Desert Hot Springs, Cathedral City, and Palm Springs. We are tracking data in regards to the above at these centers as well.

Proposed Program / Project Evaluation Plan

CVRM uses the HMIS Tracking System to track each individual client that comes to us for emergency shelter, or limited services such as meals or showers. When a client checks in to our Emergency Shelter, their vital information is entered into our HMIS Tracking System, after which they are provided services. Case management begins upon arrival, connecting clients with local services if applicable, such as emergency medical, mental health and addiction rehabilitation providers. Each month data is added to our monthly tally in categories such as Age Group, Ethnicity, Gender, Race, HMIS CT Barriers, Domestic Violence, Human Trafficking, Veterans and Hospital Referrals.

CVRM maintains a Daily Phone/Vehicle Check Out/In Log where staff can call to reserve a vehicle for providing client transportation services. Each vehicle maintains a Use Log with Date, Driver, Destination, Miles, Fuel, and Comments. All vehicles designated for providing services are dedicated to this purpose only.

Our surrounding community takes part in Public Services, which include: Meals, Public Showers, Clothing distribution, Toiletries; Food Boxes, and “Bread Run”; individuals are given a public service identification card that is scanned for services. We track Volunteer hours in these areas: Administration, Annex, Clinic, Interns, Kitchen, Library, Maintenance, Mentors, Pastors/Teachers, Special Events, Thrift Store, and Tutor/GED Instructors. We track Program Clients job skills training hours, Administration, Security, Landscaping, Food Preparation, Housekeeping, Retail Sales, and Transportation.

The first six months of 2019, we received 168 hospital referrals. CVRM is a designated cooling center and is now managing cooling centers in Desert Hot Springs, Cathedral City, and Palm Springs. We are tracking data in regards to the above at these centers as well. We have created a Client Service Form to individualize and track each person needs. CVRM is able to provide information on all data collected through these monthly reporting practices.

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Program/Project Goals and Evaluation

<p>Goal #1: Our goal is to acquire three new seven-passenger vehicles. We are looking at Ford Flex, Ford Explorer and the Honda Odyssey models to replace existing vehicles. When new vehicles are purchased, they will dramatically increase efficiency in providing transportation for our provided services. This will allow us to provide more services to more clients as we expand our client base. Upon grant award, vehicle purchased with funding within budget; we can be operational in less than two weeks.</p> <p>Our goal is to acquire three new seven-passenger vehicles. We are looking at Ford Flex, Ford Explorer and the Honda Odyssey models to replace existing vehicles. When new vehicles are purchased, they will dramatically increase efficiency in providing transportation for our provided services. This will allow us to provide more services to more clients as we expand our client base. Upon grant award, vehicle purchased with funding within budget; we can be operational in less than two weeks.</p>	<p>Evaluation #1: New vehicles will allow our growing client population to make their scheduled appointments on time. We will use updated and current tracking policies and procedures, effectively tracking results for reporting purposes. Such as our Daily Phone and Vehicle Check Out/In Log and our individual Vehicle Log. Each log tracks, maintenance, date, driver, destination, leave time, miles, return time, miles, fuel and a section for comments.</p> <p>New vehicles will allow our growing client population to make their scheduled appointments on time. We will use updated and current tracking policies and procedures, effectively tracking results for reporting purposes. Such as our Daily Phone and Vehicle Check Out/In Log and our individual Vehicle Log. Each log tracks, maintenance, date, driver, destination, leave time, miles, return time, miles, fuel and a section for comments.</p>
<p>Goal #2: Our goal is to purchase 25 additional XL Norix Stack-a-Bunk Bed Platforms. The fabrication and material are rotationally molded, specially formulated, fire-retardant, high-impact polyethylene with ultraviolet light stabilizers (to reduce fading). Chemically resistant to blood, vinegar, urine, feces, salt solution, and chlorine solution. Norix recommends the use of Simple Green® or an equivalent cleaning product. These beds can be stacked five high for ease of transfer for our Seniors and Hospital Referrals.</p>	<p>Evaluation #2: Beginning January 1, 2019, we began tracking our hospital referrals and have been monitoring these individuals along with our seniors. We track through our HMIS system from intake through our program and ultimately into stable housing or care.</p> <p>Beginning January 1, 2019, we began tracking our hospital referrals and have been monitoring these individuals along with our seniors. We track through our HMIS system from intake</p>

<p>They Warranty 10 year limited replacement warranty.</p> <p>Our goal is to purchase 25 additional XL Norix Stack-a-Bunk Bed Platforms. The fabrication and material are rotationally molded, specially formulated, fire-retardant, high-impact polyethylene with ultraviolet light stabilizers (to reduce fading). Chemically resistant to blood, vinegar, urine, feces, salt solution, and chlorine solution. Norix recommends the use of Simple Green® or an equivalent cleaning product. These beds can be stacked five high for ease of transfer for our Seniors and Hospital Referrals. They Warranty 10 year limited replacement warranty.</p>	<p>through our program and ultimately into stable housing or care.</p>
<p>Goal #3: Providing support for two supervisors and two staff for our Multi-Purpose Room will provide enough staff for one shift. Because both men and women will be in our Multi-Purpose Room we require a Male Supervisor and one Male Staff member and a Female Supervisor and a Female Staff person to be on each shift. This shift will be at night and duties include completing intake forms. Taking the client to showers, clean clothing, a meal and then to bed. One Staff to assist in the intake and one to monitor the sleeping quarters. While the clients are asleep, the staff members begin scheduling an appointment in the clinic, their TB test, and behavioral appointments for the next day. At dawn, the clients are woken and instructed how to put their beds away and then taken to breakfast. After breakfast, the clients are walked to the Annex, where their case managers work the clients to get them to their appointments that were scheduled during the night.</p> <p>Providing support for two supervisors and two staff for our Multi-Purpose Room will provide enough staff for one shift. Because both men and women will be in our Multi-Purpose Room we require a Male Supervisor and one Male Staff member and a Female Supervisor and a Female Staff person to be on each shift. This shift will be at night and duties include completing intake forms. Taking the client to showers, clean clothing, a meal and then to bed. One Staff to assist in the intake and one to monitor the sleeping quarters. While the clients are asleep, the staff members begin scheduling an appointment in the clinic, their TB test, and</p>	<p>Evaluation #3: We track each client in our HMIS system, intake, and outcomes. We track the city they come from, gender, race, ethnicity, age, and length of stay. Senior statistics from 2018, 360 homeless individuals 55 + sheltered at CVRM; 219 had a disabling condition; 86 were permanently sheltered out of CVRM, 58 left CVRM to live with family; 12 left CVRM moving into their own rental, 7 moved into CVRM's off-site transitional housing; 5 were rapid re-Housed (RRH); 3 left CVRM moving into Permanent Supportive Housing (PSH) and 1 went into a client-owned home. (as an example)</p> <p>We track each client in our HMIS system, intake, and outcomes. We track the city they come from, gender, race, ethnicity, age, and length of stay. Senior statistics from 2018, 360 homeless individuals 55 + sheltered at CVRM; 219 had a disabling condition; 86 were permanently sheltered out of CVRM, 58 left CVRM to live with family; 12 left CVRM moving into their own rental, 7 moved into CVRM's off-site transitional housing; 5 were rapid re-Housed (RRH); 3 left CVRM moving into Permanent Supportive Housing (PSH) and 1 went into a client-owned home. (as an example)</p>

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Goal #4:	Evaluation #4:
Goal #5:	Evaluation #5:

Participants:

Population Served

Homeless

Geographical Area Served

All District Areas

Age Group

(06-17) Children

(18-24) Youth

(25-64) Adults

(65+) Seniors

Number Served Per Age Group

0-5: 94

6-17: 85

18-24: 437

25-64: 1,535

65 or more: 330

Total:

Participant Community

CVRM serves the homeless here in the Coachella Valley from Palm Springs to Blythe. In 2019 we served 2066 unduplicated men, women and children. CVRM is open 24/7 365 days a year providing Emergency Shelter all free of charge. We provide separate sleeping areas and showers/restrooms for men and women and we have 8 family rooms for mothers and children. Clients are given, clothing, toiletries, laundry services, three (3) meals daily, lockers, bus passes, State ID DMV Vouchers, assistance completing enrollment forms (i.e. MediCal, SNAP, CalWORKS, Section 8 and other housing programs such as Rapid Re-House and Permanent Supportive Housing.

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Organizational Capacity and Sustainability

Organizational Capacity

The Coachella Valley Rescue Mission emergency shelter program currently has 18 staff working various shifts to provide 24-hour coverage of this project. This is comprised of one (2) salaried shelter supervisor, three (3) case managers, and 14 shelter staff. These staff members serve a maximum capacity of 125 clients per cycle (day).

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Organizational Sustainability:

This project is permanent and ongoing. We continuously plan for the ongoing sustainability of this project and seek numerous avenues of funding to keep this project running 365 days a year. Providing for the emergency needs of the impoverished and destitute of the Coachella Valley through shelter and food services.

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Partnerships:

Key Partners:

We receive support from the City of Palm Desert, kitchen capital; Kaiser Foundation, new refrigerators; Bighorn Cares Family House Carpet and Tiles; Desert Classic Charities, Family Library Project; Scan Foundation, Senior Diversion; Seraphim Foundation, Family House Flex Room; Supervisor Manuel Perez, Veterans; Anderson Children's Foundation, Children Playground surface and sports equipment; HEAP (three years) 50 beds; City of La Quinta, Shelter; City of Indio, Shelter; City of Indian Wells, Shelter; City of Indio, Community Based Housing; In-Kind Donations some of our Community Partners are Banner Mattress; Contour Dermatology; Find Food Bank; Renaissance Indian Wells Resort; Nestle Waters, Solis Wealth Management; Fulton Distribution;

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Line Item Budget - Sheet 1 Operational Costs

Approved budgets are the basis for reporting all grant expenditures. Line items may not be added or changed without grant amendment. Prior authorization is required for transferring funds (<10%) between existing line items. Describe budget narrative in cell B38. You may insert rows or create additional worksheets if more space is needed to fully describe your budget.

PROGRAM OPERATIONS		Total Program Budget	Funds from Other Sources <small>Detail on sheet 3</small>	Amount Requested from DHCD
Total Labor Costs	Detail on sheet 2	388,050	268200	122,850
Equipment (itemize)				
1	25 Norix Stack-a-Bunk Bed Platform	7,700		7,700
2	50 Norix Stack-a-Bed Platform	17900	17900	0
3		0		
4		0		
Supplies (itemize)				
1		32326	32326	0
2		0		
3		0		
4		0		
Printing/Duplication		0		
Mailing/Postage/Delivery		0		
Travel		0		
Education/Training		0		
Facilities (Detail)				
	Office/Rent/Mortgage	0		
	Meeting Room Rental	0		
	Telephone/Fax/Internet	0		
	Utilities			0
	Insurance	0		
	Maintenance/Janitorial			0
	Other Facility costs (itemize)			
1				
2		0		
3		0		
4		0		
Other Program Costs not described above (itemize)				
1	Food	25000	25000	0
2	Admin	27,473	27473	
3	Three Ford Flex	85,650		85,650
4	Wrapping three vehicles			
Total Program Budget		584,099	370899	216200

Line Item Budget - Sheet 1 Operational Costs

<p>Budget Narrative</p>	<p>CVRM is requesting 25 x \$308.00 XL Norix Stack-a-Bunk Bed Platform beds designated for our hospital released clients. These beds will be stacked to an acceptable height, so transfers from wheel chairs or walkers are easier for the clients and seniors. Five of the Norix Stack-a-Bunks are about the same height as a bed. CVRM uses this Norix bed in our Annex and Multi-Purpose Rooms but as singles that sit about six inches off the floor the hospital releases will be hard pressed to get down to the floor and back up again. CVRM is a designated regional cooling center and with summer here in the Desert, we expect hospital released client's numbers to grow that have succumbed to the hot weather during our 90 days of summer. An essential component to the care of Seniors and the Hospital referrals is to provide transportation to doctor's and behavioral health appointment off campus, in addition to the medical and behavioral health care we have on our campus. We are in a transition period with our current on campus provider Health to Hope who now has been replaced by SAC Healthcare System. During the transition, we must transport our all clients to the off campus appointments in our vans. Our three vans are over 11 years old and were purchased used so they already had some miles. The vans are at the end of their useful life and are in the repair shop more than they are on the road. The vans provide transportation that is critical to the care of our homeless clients staying here at CVRM. Our current vehicles are 15 passenger vans and are difficult for seniors or disabled clients to climb into or exit and they are more fuel efficient. The 7 passenger vans will allow us to transport clients to their appointments all over the Coachella Valley safely.</p>
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Line Item Budget
Sheet 2 - Labor Costs

Staff Salaries					
Employee Position/Title		Annual Salary	% of Time Allocated to Program	Actual Program Salary	Amount of Salary Paid by DHCD Grant
1	Female Supervisor	32,175	100%	32,175	32,175
2	Female Staff	29,250	100%	29,250	29,250
3	Male Supervisor	32,175	100%	32,175	32,175
4	Male Staff	29,250	100%	29,250	29,250
5					
6					
7					
8					
<i>Enter this amount in Section 1, Employee Salaries</i>				Total >	122850
Budget Narrative	Additional coverage for the Annex during the hospital release hours from 7:00 a.m. -3:00 p.m. the first shift, intake and case management. Second shift from 3:00 p.m. -11:00 p.m. Intake and Case Management. The Assessment and Acceptance will be done on Monday through Friday 9:00a.m. - 5:00 p.m. One Female Supervisor and staff member and One Male Supervisor and one Male staff member which will cover on shift.				
Consultants/Contractors					
Consultant/Contractor Name		Hourly Rate	Hours/ Week	Monthly Fee	Amount of Salary Paid by DHCD Grant
1					
2					
3					
4					
5					
6					
7					
8					
<i>Enter this amount in Section 1, Professional Services/Consultants</i>				Total >	0
Budget Narrative	Fully describe costs listed above in this cell (B24).				

Line Item Budget - Other Program Funds

Funding for this program received from other sources		Amount
Fees		
Donations		
Grants (List Organizations)		
1	HEAP	167,436.00
2	City of La Quinta	83,333.00
3		
4		
Fundraising (describe nature of fundraiser)		
Other Income, e.g., bequests, membership dues, in-kind services, investment income, fees from other agencies, etc. (Itemize)		
1		
2		
3		
4		
Total funding in addition to DHCD request		250769
Budget Narrative	<p>The HEAP, we have signed our contracts and the City of La Quinta is a long term MOU between CVRM and the City of La Quinta.</p>	

Grant Scoring Review

Reviewer: Donna Craig

Executive Summary: 9

Need and Alignment: 8

Goals: 8

Evaluation: 8

Organizational Capacity: 9

Organizational Sustainability: 2

Budget: 8

Percent of Funding Requested: 8

Fiduciary Compliance: 8

Financial Stability: 8

Key Partners/Collaborations: 10

Total Score: 84.00

Reviewer Comments: Coachella Valley Rescue Mission serves a unique purpose for the homeless. Wrap around services and case management are excellent with a high percent of success and low recidivism. Follow up health care is important for these vulnerable individuals and the need for new vans to transport is dire.

Response Notes:

Average Review Score: Staff Review Stage: 85.5 (2 of 2)

Sum of all Reviews: Staff Review Stage: 171 (2 of 2)

Grant Scoring Review

Reviewer: Alejandro Espinoza

Executive Summary: 8

Need and Alignment: 9

Goals: 8

Evaluation: 9

Organizational Capacity: 8

Organizational Sustainability: 5

Budget: 7

Percent of Funding Requested: 8

Fiduciary Compliance: 7

Financial Stability: 7

Key Partners/Collaborations: 10

Total Score: 87.00

Reviewer Comments: CVRM has a long proven track record of addressing the complex homelessness problem. By providing this grant, CVRM will be able to address an emerging problem with our homeless population in need of medical services and transportation.

Response Notes:

Average Review Score: Staff Review Stage: 85.5 (2 of 2)

Sum of all Reviews: Staff Review Stage: 171 (2 of 2)