



DESERT HEALTHCARE DISTRICT
Finance, Legal, Administration, & Real Estate Committee Meeting
September 10, 2019

A meeting of the Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 3:00 PM, Tuesday, September 10, 2019, in the conference room on the 2nd floor of the Jerry Stergios Building, 1140 N. Indian Canyon Drive, Palm Springs, California.

Director Arthur Shorr – 50 Leisure Lee Road, Lee, MA 01238 - Telephonic

AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

- 1. F&A Minutes – Meeting July 9, 2019 – Pg. 3-5

V. CEO REPORT

VI. CHIEF FINANCIAL OFFICER’S REPORT – Pg. 6

- 1. LPMP Leasing Update – Pg. 7 Information

VII. FINANCIAL REPORTS

ACTION

- 1. District and LPMP Financial Statements – Pg. 8-18
- 2. Accounts Receivable Aging Summary – Pg. 19
- 3. District - Deposits – Pg. 20-21
- 4. District - Property tax receipts – Pg. 22
- 5. LPMP – Deposits – Pg. 23-25
- 6. District – Check Register – Pg. 26-29
- 7. Credit Card – Detail of Expenditures – Pg. 30-31
- 8. LPMP – Check Register – Pg. 32
- 9. Retirement Protection Plan Update – Pg. 33
- 10. Grant Payment Schedule – Pg. 34

VIII. OTHER MATTERS

- 1. LPMP Lease Extension – Suite 1W 201 – Peter Jamieson, M.D. – Pg. 35-56 **ACTION**
- 2. LPMP Lease – Suites 1W 105-106 – Cohen, Musch, & Thomas Medical Group – Pg. 57-78 **ACTION**
- 3. LPMP Lease Extension – Suite 1W 204 – Dennis Spurgin, D.C. – Pg. 79-100 **ACTION**
- 4. Revised Organizational Chart, Proposed Salaries, and Job Descriptions – Pg. 101-113 **ACTION**
- 5. Human Resources Consultant Service Agreement – Pg. 114-123 **ACTION**
- 6. First Amendment to CEO Employment Agreement – Auto Allowance \$500/Month – Pg. 124-125 **ACTION**
- 7. Community Needs Assessment RFP – NTE \$300,000 – Pg. 126-136 **ACTION**



**DESERT HEALTHCARE DISTRICT
Finance, Legal, Administration, & Real Estate Committee Meeting
September 10, 2019**

- | | |
|--|---------------|
| 8. Coachella Valley Association of Governments (CVAG) CV Link MOU Review and Analysis – Contingency and Conditions – Pg. 137-142 | INFORMATION |
| 9. Political Consultants for Potential Hospital Lease/Transaction – Pg. 143 | ACTION |

IX. ADJOURNMENT

If you have any disability which would require accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at ahayles@dhcd.org or call (760) 323-6110 at least 24 hours prior to the meeting.