



DESERT HEALTHCARE DISTRICT

**DESERT HEALTHCARE DISTRICT  
BOARD MEETING  
Board of Directors  
June 26, 2018  
6:00 P.M.**

Jerry Stergios Building, 1<sup>st</sup> Floor  
Conference Rooms A & B  
1140 N. Indian Canyon Drive, Palm Springs, California 92262  
***This meeting is handicapped-accessible***

<i>Page(s)</i>	<b>AGENDA</b>	<i>Item Type</i>
	<i>Any item on the agenda may result in Board Action</i>	
	<b>A. CALL TO ORDER – President Zendle, MD</b> Roll Call ____ Vice-President/Secretary Rogers, RN ____ Director/Treasurer Matthews ____ Director Hazen ____ Director Wortham, DrPH	
	<b>B. PLEDGE OF ALLEGIANCE</b>	
	<b>C. APPROVAL OF AGENDA</b>	<b>Action</b>
	<b>D. PUBLIC COMMENT</b> At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. <b>The Board has a policy of limiting speakers to no more than three minutes.</b> The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.	
	<b>E. PUBLIC HEARING</b>	<b>Action</b>
4-7	<ol style="list-style-type: none"> <li>1. PUBLIC HEARING ON PROPOSED ESTABLISHMENT OF ZONES PURSUANT TO HEALTH AND SAFETY CODE 32100.1</li> <li>2. Consideration and selection/approval of a map for zone-based District elections, and sequence of elections for zone-based District Elections</li> <li>3. Consideration to approve Resolution No. 18-06 Resolution of the Desert Healthcare District Board of Directors to Divide the District into Zones and Transition from At Large to Zone Based Elections Pursuant to Elections Code 10010 and Health and Safety Code 32100.1</li> </ol>	
	<b>F. CONSENT AGENDA</b>	<b>Action</b>



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All Consent Agenda item(s) listed below are considered to be routine by the Board of Directors and will be enacted by one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

- |   |   |   |
|---|---|---|
| 8-22<br>23-37                                 | 1. BOARD MINUTES<br>a. Board of Directors Meeting May 22, 2018<br>b. Special Meeting of the Board of Directors June 19, 2018  |   |
| 38-58   | 2. FINANCE AND ADMINISTRATION<br>a. Approval of May 2018 Financial Statements<br>F&A Approved June 12, 2018   |   |
|   | <b>G. DESERT HEALTHCARE DISTRICT CEO REPORT</b><br>– Herb K. Schultz, CEO   | Information   |
|   | <b>H. DESERT REGIONAL MEDICAL CENTER CEO REPORT</b><br>– Michele Finney, CEO  | Information   |
|   | <b>I. DESERT REGIONAL MEDICAL CENTER GOVERNING BOARD OF DIRECTORS' REPORT –</b><br>President Les Zendle, MD and Vice-President/Secretary Carole Rogers, RN  | Information   |
|   | <b>J. DISTRICT EXPANSION INITIATIVE</b><br>a. Update on Focus Groups and Polling<br>b. Update on Potential Educational Activities Through July 31st   | Information<br>Information  |
| 59-62<br>63-64<br>65-69<br>70-73<br><br>74-76 | <b>K. 1. FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE –</b> Chair/Director Mark Matthews and Director Jennifer Wortham, DrPH<br>a. Draft Minutes of June 12, 2018<br>b. CFO Report & Las Palmas Leasing Update<br>c. VMG Health Service Agreement Addendum<br>d. Blackbaud Online Grantmaking Software<br>e. FY 18-19 Annual Budget<br>1. Marketing Line-Item Budget Detail | <br><br><br><br><br><br><br><br><br><br><b>Action</b><br><b>Action</b><br><br><br><b>Action</b> |



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- |              |  |               |
|--------------|--|---------------|
| <b>77-79</b> | 2. Consideration of formalizing action taken at 5/22/18 Board Meeting relating to Director Compensation and Health Benefits          |               |
| <b>80</b>    | <ul style="list-style-type: none"> <li>• Consideration of Resolution 18-07 Relating to Meeting Compensation for Directors</li> </ul> | <b>Action</b> |
| <b>81</b>    | <ul style="list-style-type: none"> <li>• Consideration of Director Insurance Benefits</li> </ul>                                     | <b>Action</b> |
| <b>82-96</b> | 3. FY 18-19 Annual Budget – Final Approval   | <b>Action</b> |

**2. HOSPITAL GOVERNANCE AND OVERSIGHT  
COMMITTEE** - Chair/Vice-President Carole Rogers, RN  
and President Les Zendle, MD

- |               |                                   |  |
|---------------|-----------------------------------|--|
| <b>96-101</b> | a. Draft Minutes of June 21, 2018 |  |
|---------------|-----------------------------------|--|

**3. NEW PROVIDERS, FACILITIES, PROGRAMS, AND  
SERVICES AD HOC COMMITTEE –**  
Chair/Treasurer Mark Matthews and President Les Zendle

- |                |  |               |
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| <b>102-103</b> | a. June 12, 2018 Ad Hoc Committee Meeting<br>b. Consideration to approve options for Capital Grants Requests | <b>Action</b> |
|----------------|--|---------------|

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| <b>104-105</b> | <b>L. OLD BUSINESS</b><br>1. \$2,500 Addendum to the National Demographics Corporation (NDC) Agreement for Demographic Information of the proposed expanded district. | <b>Action</b> |
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- |                |   |               |
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| <b>106-107</b> | <b>M. NEW BUSINESS</b><br>1. Consideration of Payment of Candidate Statements for November 6, 2018 Election | <b>Action</b> |
|----------------|---|---------------|

**N. LEGAL COMMENTS & REPORT**

**O. DIRECTORS' COMMENTS & REPORTS**

**P. ADJOURNMENT**

**RESOLUTION NO. 18-06**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
DESERT HEALTHCARE DISTRICT ESTABLISHING AND  
IMPLEMENTING ZONE-BASED ELECTIONS PURSUANT TO  
ELECTIONS CODE SECTION 10010(e)(3)(A) AND HEALTH  
AND SAFETY CODE SECTION 32100.1**

WHEREAS, DESERT HEALTHCARE DISTRICT (the “District”) is a California healthcare district duly organized and existing under the laws of the State of California, particularly the Local Health Care District Law, constituting Division 23 of the Health and Safety Code of the State of California, and more particularly, Health and Safety Code sections 32000 et seq.; and

WHEREAS, the governing board is currently composed of five directors who are voted into office by an “at-large” election method, meaning one in which the voters of the entire jurisdiction elect the members to the governing body; and

WHEREAS, on March 26, 2018, the District approved Resolution No. 18-05 of the Board of Directors of Desert Healthcare District Outlining Intention to Transition from At-Large to District-Based Elections Pursuant to Elections Code 10010(e)(3)(A); and

WHEREAS, as reflected in Resolution No. 18-05, the Board of Directors wishes to effectuate this transition from at-large to zone-based elections in order to ensure the District maintains an election method that does not impair the ability of any protected class to elect candidates of its choice or its ability to influence the outcome of an election, as a result of the dilution or the abridgement of the rights of voters who are members of a protected class, as defined by Elections Code section 14026; and

WHEREAS, on April 24, 2018, at a regular meeting at the Cathedral City Senior Center in Cathedral City, California, the Board of Directors held a public hearing in accordance with Elections Code section 10010(a)(1) at which the public was invited to provide input regarding the composition of the zones before any map or maps of proposed boundaries were drawn, and the Board of Directors considered and discussed the same; and

WHEREAS, on May 8, 2018, at a special meeting at the Miracle Springs Resort & Spa in Desert Hot Springs, California, the Board of Directors, held a second public hearing in accordance with Elections Code section 10010(a)(1) at which the public was invited to provide input regarding the composition of the zones before any map or maps of proposed boundaries were drawn, and the Board of Directors considered and discussed the same; and

WHEREAS, on June 12, 2018, the District first published and made available for the public on the District website, five versions of draft maps, which divided the District into five (5) single-member zones; and

WHEREAS, on June 19, 2018, at a special meeting at the UCR Palm Desert in Palm Desert, California, the Board of Directors held a public hearing at which the public was invited to provide input regarding the content of the draft maps, and the Board of Directors considered and discussed the same; and

WHEREAS, as a result of public input on the five maps at the public hearing, on June 19, 2018, the District's Board of Directors took action to narrow the versions to two maps and two alternatives, and published and made available the two maps and two alternatives, all of which divided the District into five (5) single-member zones; and

WHEREAS, on June 26, 2018, at 6:00 p.m., at a regular meeting of the Board of Directors held in the Motley Boardroom at the Jerry Stergios Building located at 1140 N. Indian Canyon Drive, Palm Springs, California, the Board of Directors held a public hearing at which the public was invited to provide input regarding the content of the two maps and 2 alternatives and the proposed sequence of elections; and

WHEREAS, after the public hearing and public input at the regular meeting on June 26, 2018, the members of the Board of Directors were each permitted to present his or her views and plans in relation to the proposed zoning; and, also at that meeting, the Board of Directors selected one of the proposed draft maps previously published and made available for public comment for the new jurisdictional boundaries of the District, and determined a sequence of elections by assigning consecutive numbers to specific zones; and

WHEREAS, the purpose of this Resolution is to enact, pursuant to Health and Safety Code section 32100.1 and Elections Code section 10010, a resolution providing for the division of the District into five (5) zones as reflected in **Exhibit A** to this Resolution, and for the election of members of the Board of Directors by zone in the five, single-member zones reflected in Exhibit A to this Resolution, in furtherance of the California Voting Rights Act of 2001 and in the best interests of the District; and

WHEREAS, in establishing these zones, the Board of Directors intends to and does provide for representation in accordance with demographic, including population, and geographic factors of the entire area of the local hospital district in accordance with Health and Safety Code section 32100.1; and

WHEREAS, in determining the final sequence of the District elections, the District's Board of Directors gives special consideration to the purposes of the California Voting Rights Act of 2001, and it takes into account the preferences expressed by its members regarding the five proposed zones.

NOW, THEREFORE, this Board of Directors of Desert Healthcare District does hereby resolve:

Section 1: The foregoing recitals are true and correct.

Section 2: The Desert Healthcare District is hereby divided into five (5) consecutively numbered zones and the boundaries of the zones are more particularly described in **Exhibit A** attached hereto and incorporated by this reference. **Exhibit A** also shows the zone numbers assigned to each zone, from one (1) through five (5).

Section 3. At the November 2018 General Election, two members of the Desert Healthcare District Board of Directors shall be elected on a by-zone basis from the two even-numbered, single-member zones (specifically, Zones 2 and 4, as such zones may be amended), and every four years thereafter. At the General Election in November 2020, three members of the Desert Healthcare District Board of Directors shall be elected from the three odd-numbered, single-member zones (specifically, Zones 1, 3, and 5, as such zones may be amended), and every four years thereafter.

Section 4. Upon implementation of this Resolution and beginning with the November 2018 General Election, the member of the Board of Directors elected to represent a District zone must be a resident of the zone from which he or she is elected for thirty (30) days preceding the date of the election and must be a registered voter in that zone, and any candidate for the Desert Healthcare Board of Directors must reside in, and be a registered voter in, the zone in which he or she seeks election at the time nomination papers are issued pursuant to Health and Safety Code section 32100.1 and Elections Code section 201.

Section 5. Termination of residency in a zone by a member of the Board of Directors shall create an immediate vacancy for that zone unless a substitute residence within the zone is established within thirty (30) days after the termination of residency.

Section 6. Any vacancy upon the Board shall be filled by appointment by a majority of the remaining members of the Board of Directors consistent with Health and Safety Code section 32100.1. The person appointed to fill the vacancy must reside within the zone left unrepresented on the Board of Directors. Any person appointed to fill the vacancy shall hold office for the duration of the unexpired term.

Section 7. Notwithstanding any other provision of this section, and consistent with the requirements of Government Code section 36512, the members of the Board of Directors in office at the time this Resolution takes effect shall continue in office until the expiration of the full term to which he or she was elected and until his or her successor is elected or appointed, and sworn in. At the end of the term each member of the Board of Directors, that Board Director's successor shall be elected on a by-zone basis in the zones established in this Resolution.

Section 8. The Desert Healthcare Board of Directors Board Secretary or designee shall maintain a map of the District showing the current boundaries and zone numbers of each District Zone as may be established and amended from time to time by resolution of the Board of Directors.

Section 9. If necessary to facilitate the implementation of this Resolution, the Chief Executive Officer is authorized to make technical adjustments to the District boundaries that do not substantively affect the populations in the zones, the demographics in the zones, eligibility of candidates, the residence of elected officials within any zone, and that do not contradict the intent or terms of the California Voting Rights Act of 2001. The Chief Executive Officer shall consult with the Board Chair and the District’s General Counsel concerning any technical adjustments deemed necessary and shall advise the Board of Directors of any such adjustments required in the implementation of the zones.

Section 10. To the extent the terms and provisions of this Resolution may be inconsistent or in conflict with the terms or conditions of any prior District resolution, motion, rule, regulation, or bylaw governing the same subject, the terms of this Resolution shall prevail with respect to the subject matter thereof.

Section 11. In interpreting this Resolution or resolving any ambiguity, this Resolution shall be interpreted in a manner that effectively accomplishes its stated purpose.

Section 12. This Resolution shall take effect immediately upon its adoption.

ADOPTED, PASSED, AND APPROVED this 26<sup>th</sup> day of June, 2018, at a regular meeting of the Board of Directors of Desert Healthcare District, at which a quorum was present and acting throughout, by the following roll call vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Les Zendle M.D., President  
Board of Directors

ATTEST:

\_\_\_\_\_  
Carole Rogers, R.N. MPH  
Vice President/Secretary



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Directors Present	District Staff Present	Absent
President Zendle, MD Vice-President/Secretary Carole Rogers, RN Treasurer Mark Matthews Director Kay Hazen - <i>Telephonic</i> Director Jennifer Wortham, DrPH	Herb K. Schultz, CEO Lisa Houston, COO Chris Christensen, CFO Donna Craig, Senior Program Officer Alejandro Espinoza, Program Officer and Outreach Director Meghan Kane, Community Health Research Analyst Andrea S. Hayles, Clerk of the Board  <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  <b>Roll Call</b>	President Zendle called the meeting to order at 6:03 p.m.  The Clerk of the Board called the roll with all Directors present and Director Hazen participating telephonically.	
<b>B. Pledge of Allegiance</b>	President Zendle led the Pledge of Alliance.	
<b>C. Approval of Agenda</b>	President Zendle asked for a motion to approve the agenda.	<b>#18-62 MOTION WAS MADE by Director Matthews and seconded by Vice-President Rogers to approve the agenda. Motion passed unanimously.</b>
<b>D. Public Comment</b>	Linda Evans, Chief Strategy Officer, Desert Care Network, Desert Regional Medical Center, introduced newly hired Todd Burke, Communications Director. Mr. Burke provided an overview of his career, responsibilities overseeing thirteen California-wide Tenet hospitals, and his emphasis in the Coachella Valley.	
<b>E. Consent Agenda</b> <b>E.1. Board Minutes</b> <b>E.1.a. Board of Director Meeting April 24, 2018</b>	President Zendle asked for a motion to approve the Consent Agenda.	<b>#18-63 MOTION WAS MADE by Director Matthews and seconded by Vice-President Rogers to approve the Consent Agenda.</b>





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<p><b>E.2. Finance and Administration</b></p> <p><b>E.2.a. Approval of April 2018 Financial Statement F&amp;A Approved May 8, 2018</b></p>		<p><b>Motion passed unanimously.</b></p>
<p><b>F. Desert Healthcare District CEO Report</b></p>	<p>Herb K. Schultz, CEO, provided an update on AB 2019 – transparency legislation and grant-making procedures. Staff continues to support trade association efforts and obtain information on changes that could potentially impact the District/Foundation.</p> <p>A proposal from Barbara Poppe, Poppe and Associates, to combat homelessness with a long-term Valley-wide strategy has been reviewed by Staff and will be presented to the Board at the June meeting.</p> <p>Sponsored by Governor Brown, Mr. Schultz explained his upcoming participation in the Census 2020 panel involving hard-to-reach persons.</p> <p>Mr. Schultz provided an overview of the CVHIP.com launch reception. Attendees included Palm Springs City Councilmember J.R. Roberts, Palm Springs City Councilmember Lisa Middleton; Riverside County Supervisor V. Manuel Perez; and local non-profit agencies. Media coverage included KMIR and Desert Sun.</p> <p>Mr. Schultz introduced recently hired Meghan Kane, Community Health Research Analyst. The final California Endowment grant-funded</p>	



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	<p>Health Policy Analyst position will commence their role in June, as well as the Communications and Marketing Director.</p> <p>Governor Brown’s Budget was outlined as it relates to healthcare and homelessness with proposed Medi-Cal improvements and the inclusion of undocumented immigrants using state funding; a potentially higher threshold for seniors, and state subsidies for families up to 400% of the poverty level.</p>	
<p><b>G. Desert Regional Medical Center CEO Report</b></p>	<p>Linda Evans, Chief Strategy Officer, Desert Care Network, Desert Regional Medical Center detailed the CEO Report in Michele Finney’s absence. The Centers for Medicare and Medicaid Services (CMS) ratings improved from 1 star to 2 stars in May and Desert Regional Medical Centers continues to work on improvements.</p> <p>Leapfrog ratings also increased to the most recent score of B, and Tenet Healthcare ranked number two behind the Mayo Clinic in peer comparison performance. Other achievements and accolades include the Gold Plus Award from the 2018 American Heart Association <i>Get with the Guidelines</i> for 18-24 months of quality documentation.</p> <p>The hospital continues to meet with the Hearing-Impaired Community to improve communications. The new security contract was summarized that expands security capabilities to 5150 emergency room patients –</p>	



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	<p>improving the safety of patients and staff.</p> <p>Mrs. Evans described the details of new capital improvements throughout Desert Regional Medical Center and her upcoming attendance at the City of Indio planning commission meeting. The Commission will evaluate a conditional use permit for a 120-bed psychiatric facility that includes 80 beds inpatient lockdown and 40 beds of outpatient treatment and various programs. Arcadia Health based in Franklin, TN is leading the efforts.</p>	
<p><b>H. Desert Regional Medical Center Governing Board of Directors' Report</b></p>	<p>President Zendle explained the highlights of the Patient Experience progress report describing the CMS and Leapfrog scoring results with significant improvements in tracking data for patient satisfaction. Construction on the hospital elevators is approved and funded, but there are currently delays with OSHPD.</p> <p>The Service Awards of Desert Regional Medical Center was detailed with the longest-serving employee of 53 years.</p>	
<p><b>I. District Expansion Initiative</b></p>	<p>Herb K. Schultz, CEO, provided an update on the District Expansion Initiative based on the Boards approval of the contractor, Lake Research Partners (LRP) to conduct Focus Groups and Polling. The Focus Groups will commence on June 11, and June 12 and LRP has initiated recruiting participants. Preliminary results should be available in June and the final results of the poll accessible in July.</p>	



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	<p>Mr. Schultz described President Zendle’s educational presentations on Expansion to the City of Indian Wells and City of La Quinta. Upcoming presentations include the cities of Palm Desert, Indio, and Coachella. Concluding the cities, presentations to school districts will be scheduled, including ongoing outreach to community-based organizations.</p>	
<p><b>J.1. Finance, Administration, Real Estate and Legal Committee</b>  <b>J.1.a. Draft Minutes of May 8, 2018</b>  <b>J.1.b. CFO Report &amp; Las Palmas</b>   <b>J.1.c. Lease Extension - Suite 2W 105-106 – Aijaz Hashmi, MD</b>   <b>J.1.d. Options related to Directors Benefits</b></p>	<p>Director Matthews provided an overview of the May 8 Draft Minutes, the CFO Report, and the Las Palmas vacancies.</p> <p>Director Matthews explained the lease extension option for Suite 2W 105-106 – Aijaz Hashmi.</p> <p>Chris Christensen, CFO, explained that in 2017, a motion was made and passed directing Staff to evaluate Director benefits during the FY 18-19 budgeting process. Meeting on May 8, 2018, the F&amp;A Committee directed Staff to present to the Board for discussion the possibility of establishing a three-person advisory committee. Mr. Christensen opened the dialogue among the Board.</p> <p>President Zendle explained the Board’s conflicts based on past discussions stating that an objective group for consideration is necessary to review the benefits and advise the</p>	<p><b>#18-64 MOTION WAS MADE by Director Matthews and seconded by Vice-President Rogers to approve the Lease Extension – Las Palmas – Suite 2W 105-106 – Aijaz Hashmi, MD. Motion passed unanimously.</b></p>



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	<p>Board on a suitable recommendation. There are considerable variations of opinion among directors including considering equity issues.</p> <p>Director Matthews made a motion for a stipend of \$100 per meeting limited to \$500 per month similar to other healthcare districts with directors opting to buy into the health plan coverage. Director Matthews explained with the potential expansion to the east and improved minority representation; the compensation encourages board involvement.</p> <p>Vice-President Rogers explained that in the past, the community advisory committee of the F&amp;A Committee examined directors benefits with this being the second comparison. Other districts like Desert Healthcare District with the same responsibilities, program operations, size, and staffing have a higher compensation for healthcare benefits. Vice-President Rogers indicated that there is no need to revisit the current reimbursement and she would vote no on Director Matthew’s motion.</p> <p>Director Hazen described her ongoing viewpoint for numerous years explaining that board members are not employees but volunteers. Legislature is enacted on stipends to prevent abuses; the Board has good suggestions, but the motion is based on Director Hazen’s overall goals and objectives over the years. The stipend provides the opportunity for</p>	<p><b>#18-65 MOTION WAS MADE by Director Matthews and seconded by Director Hazen to approve a stipend of \$100 per meeting limited to \$500 per month.</b>  <b>AYES 2 – Director Hazen, Director Matthews</b>  <b>NOES 2 – Director Wortham, Vice-President Rogers</b>  <b>ABSTAIN – President Zendle</b>  <b>Motion failed 2-2-1.</b></p>
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	<p>directors to participate and buy into the plan to cover the cost as a fair and equitable way for access to healthcare.</p> <p>Director Wortham inquired on which meetings would apply to the stipend. Jeff Scott, Legal Counsel, explained that meetings attended on behalf of the district such as committee, board meetings, or other identifiable district-based meetings. A written policy or resolution would be necessary for specifying the stipend. Herb K. Schultz, CEO, added that the Board could determine whether the CVAG Homelessness Committee meeting is a compensated meeting.</p> <p>Director Wortham further explained that providing the same stipend to all directors as opposed to meeting participation that is politically determined is more equitable for all members – an across the board policy.</p> <p>Director Hazen made a motion to address Director Wortham’s concerns on impartiality for the District to pay for all Directors premiums only, no dependents and no reimbursement from Directors. The cost is approximately \$10,000 per Director - \$50,000. Director Hazen clarified that the motion is to include the cost up to \$10,000 per Director with dependent coverage.</p> <p>President Zendle made a motion for an amendment to Director Hazen’s motion with the inclusion of the stipend of \$100 per meeting up to 5 meetings per month.</p>	<p><b>#18-67 MOTION WAS MADE by President Zendle and seconded by Director Wortham to approve an amendment to Director Hazen’s motion of the District to pay up to \$10,000 per Director including dependent coverage, to include a stipend of \$100 per meeting up to 5 meetings per month with a maximum of \$6,000 per Director. AYES 3 – Director Wortham, Vice-President Rogers, President Rogers NOES 1 – Director Hazen ABSTAIN – Director Matthews Motion passed 3-1-1.</b></p>
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<p><b>J.1.e. Job Descriptions – Accounting Manager and Program &amp; Grants Assistant</b></p>	<p>Chris Christensen, CFO, described the new Accounting Manager and Program &amp; Grants Assistant positions. The Accounting Manager was Board approved in 2014, but with the Expansion and other matters of the District, it is necessary to upgrade the Accounting/Administration Support prior position.</p> <p>Herb K. Schultz, CEO, explained the aspects of the Programs &amp; Grants Assistant position responsible for programmatic, grants management, and administrative activities.</p> <p>Director Hazen inquired about on the salary of the Programs and Grants Assistant position, which is entry level at \$45,000 per year – \$22 per hour.</p>	<p><b>#18-68 MOTION WAS MADE by President Zendle and seconded by Director Matthews to approve the Accounting Manager and Programs &amp; Grant Assistant Job Descriptions. Motion passed unanimously.</b></p>
<p><b>J.1.f. FY 18-19 Budget Review</b></p>	<p>Chris Christensen, CFO, highlighted the FY 18-19 Budget as aligned with the three-year Strategic Plan. Mr. Christensen highlighted the Staff Report with emphasis on the Avery Trust – a transfer of monies from the District to the Foundation as a grant for the allocation of \$300k per year for District expansion in the current fiscal year.</p> <p>Director Hazen inquired on the grant expense to move the \$1M from the District to the Foundation explaining that the source of the Avery Trust is \$50k per year for 20 years and has two restrictions. The first restriction is using the funding for pulmonary and the second restriction is for the use to fund expansion.</p>	



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	<p>Mr. Christensen explained the net loss of \$46,000 that includes depreciation and other factors. A revised budget will be presented at the June meeting to include the stipend and Director’s Benefits.</p> <p>The inclusion of additional directors (seven) is included in the budget once the expansion moves forward. The new budget is conservative using the maximum allowable expenses.</p> <p>Director Hazen inquired on the benefits amount with the inclusion of the new directors. In addition to the current budgeted amount of \$65,000, the cost estimate is an additional \$50,000 with a \$75,000 - \$80,000 loss.</p> <p>Director Matthews noted a minor correction on page 83 – cash investments carry over. Other inquiries included line item 6400 – Office Rent for the potential District relocation to the east valley. Director Hazen inquired on the discussions in the F&amp;A Committee concerning relocating the District office as they are not recorded in the Minutes.</p> <p>A motion was made by Vice-President Rogers to approve the FY 18-19 Budget with revisions to the Director Benefits.</p> <p>Director Hazen questioned line item 6530 – Communications/Marketing/Website \$200k for General Education for the Expansion. Herb K. Schultz, CEO, explained the error that the \$200k should be allocated to</p>	
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<p><b>J.2. Hospital Governance and Oversight Committee</b></p> <p><b>J.2.a. Draft Minutes of May 8, 2018</b></p> <p><b>J.3. New Providers, Facilities, Programs, and Services Ad Hoc Committee</b></p>	<p>Communications and Marketing derived from the Marketing Plan. Director Hazen clarified that the line item is an estimate until the annual plan is complete for next year based on a specific implementation plan. Further, Director Hazen expressed concern that the budgeted amount is too low.</p> <p>Director Hazen made a motion to table the budget to provide detail to the \$200,000 Communications and Marketing budgeted line-item.</p> <p>Vice-President Rogers explained the most recent details of the Hospital Governance Committee meeting with a considerable number of public participants, describing the Patient Experience presentation provided by Steed McCotter, Director of Patient Experience. Vice-President Rogers outlined details of the Hearing-Impaired community concerns that were addressed to the Committee.</p> <p>Chris Christensen, CFO, explained the work of the contractor with the appraisal is currently in phase 0 – a high level assessment by reviewing documents with the architects. Completion is anticipated in 2-3 weeks with a presentation at the June 26 Board Meeting.</p>	<p><b>#18-69 MOTION WAS MADE by Director Hazen and seconded by Director Wortham to table the FY 18-19 Budget. Motion passed unanimously.</b></p>
<p><b>Public Comment</b></p>	<p>Ezra Kaufman, District Resident, described the definition of limitations on Ad Hoc Committees in scope and term limitations. General Counsel explained that the meetings concern the seismic issues that have been made public in the Hospital Governance Committee and Board</p>	



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	<p>Meetings early on. The Committee will dissolve once the seismic, appraisal, and roadmap is complete. Mr. Kaufman considers the scope expansive and lengthy.</p>	
<p><b>K. Resources and Philanthropy</b>  <b>K.1. Grant #967 – The City of Desert Hot Springs: Public Safety Emergency Response Program - \$30,000 to purchase Automated External Defibrillator’s (AED) for the Desert Hot Springs Police Department to equip all its vehicles and one at the Police Department headquarters.</b></p> <p><b>K.2. Grant #968 – One Future Coachella Valley – Health Career Connection Summer Intern for Desert Healthcare District/Foundation (DHCD-F) - \$7,314 to place one (1) local student currently majoring in undergraduate health science programs in a 10-week, full time, paid internship at (DHCD-F)</b></p>	<p>Donna Craig, Senior Program Officer, described the City of Desert Hot Springs Public Safety Emergency Response Program grant request for \$30k. Dale Mondary, Chief of Police, explained the training the officers will receive on the Automated External Defibrillator (AED) and the need when First Responders are not immediately available.</p> <p>Director Hazen explained that the Staff Report does not outline the significant investments the District has made to the City of Desert Hot Springs such as the \$5M to the Wellness Center and capital improvements. Director Hazen described a prior Initiative to establish a critical care and research component.</p> <p>Donna Craig, Senior Program Officer, explained the One Future Coachella Valley – Health Career Connection Summer Intern for Desert Healthcare District/Foundation. The Intern will assist the District with various initiatives and other health-related matters.</p> <p>Kim McNulty, VP of Regional Success, One Future Coachella Valley, described the partnerships throughout the Valley with Health Career Connection and the placement of students in their appropriate fields. Once placed at</p>	<p><b>#18-70 MOTION WAS MADE by Director Wortham and seconded by Director Matthews to approve Grant #967 - the City of Desert Hot Springs: Public Safety Emergency Response Program - \$30,000 to purchase Automated External Defibrillator’s (AED) for the Desert Hot Springs Police Department to equip all its vehicles and one at the Police Department headquarters. Motion passed unanimously.</b></p> <p><b>#18-71 MOTION WAS MADE by Vice-President Rogers and seconded by Director Matthews to approve Grant #968 – One Future Coachella Valley – Health Career Connection Summer Intern for Desert Healthcare District/Foundation (DHCD-F) - \$7,314 to place one (1) local student currently majoring in undergraduate health science programs in a 10-week, full time, paid internship at (DHCD-F) Motion passed unanimously.</b></p>



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	<p>the District, the intern will focus on the Desert Hot Springs High School Behavioral Health Initiative/Mindfully Resilient Curriculum.</p>	
<p><b>L. Old Business</b></p> <p><b>L.1. Strategic Implementation Plan</b></p> <p><b>L.1.a. Staff update on Priorities – Milestones – Progress Measures</b></p> <p><b>L.1.b. Zoning Public Hearings</b></p>	<p>Lisa Houston, COO, provided a detailed update on the Priorities, Milestones, and Progress Measures that included the Homelessness Initiative and current small group collaborations with the City of Palm Springs. Mrs. Houston provided an overview of the most recent activities of the Behavioral Health Initiative, CREST/REACH, Riverside County Mental Health Services Act (MHSA). A summary of the new Grant Structure Scoring System was provided with preliminary assessments underway. Mrs. Houston outlined the developments of Community Engagement with the Community Health and Health Policy Analysts.</p> <p>Vice-President Rogers inquired about the Behavioral Health Task Force implementation. Herb K. Schultz, CEO, explained that Staff would provide the Board with key priorities and specific recommendations. Mr. Schultz described the scope of work for homelessness consultant Barbara Poppe and leveraging the best ways to engage the public concerning homelessness.</p> <p>Director Matthews explained his meeting with National Demographics Corporation (NDC) and his inquiry on mapping and demographics in the probable expanded area. NDC consultants stated that the direction from Staff was to provide</p>	



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	<p>demographics for the current boundaries – not the expansion areas. Further, Director Matthews explained that although the timeline is constricted, in addition to the existing District, research on the expanded District is equally important. At some point the remaining Board Members will appoint additional members in the current district, expanded district, and again in 2022.</p> <p>Director Matthews made a motion to direct Staff to authorize NDC to produce additional maps, demographics, and communities of interest to include the expanded District.</p> <p>Director Hazen clarified the motion for an analysis of the same similar demographic profile currently occurring, but for the expanded area.</p> <p>Vice-President Rogers added that it would be an examination of the District through the Coachella Valley with seven different zones – a differential of the current five zones of data collection to share at the first public meeting in December after the election.</p> <p>Herb K. Schultz, CEO, explained the potential costs of \$2,500 and a discussion among the Board on Staff direction.</p>	
<p><b>M. New Business</b></p> <p><b>M.1. Action Minutes – Audio and Hearing-Impaired</b></p>	<p>President Zendle explained the depth of the meeting minutes and time constraints.</p>	<p><b>#18-72 MOTION WAS MADE by Director Hazen and seconded by Director Wortham to move forward with the action minutes and revisit</b></p>



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<p><b>Transcription Publishing to Website</b></p>	<p>Herb K. Schultz, CEO, explained the Action Minutes with the accompanying audio, and a transcript software for the hearing-impaired community. Board direction is necessary to determine if this is the appropriate option.</p> <p>Legal Counsel, Jeff Scott, described that the it is the Board’s determination on the details of the minutes, and the current trend of Special Districts applying Action Minutes versus writing verbatim each comment by the Board, including the time involved. Legal requirements only specify action items and public comment.</p> <p>Director Hazen supports the action minutes. With decades of experience as the prior board secretary, Director Hazen explained that it is important to record the actions and not necessarily the comments, which includes more details to support the minutes.</p>	<p><b>the matter in 6 months for a potential task force review. Motion passed unanimously.</b></p>
<p><b>Public Comment</b></p>	<p>Ezra Kaufman, District Resident, asked how the Board will determine in 6 months if the action minutes are successful.</p>	
<p><b>N. Legal Comments and Report</b></p>	<p>Jeff Scott, Legal Counsel, provided an update on AB 2019 concerning the changes in grant policies and AB 2123 California Voter Rights Act (CVRA) from at-large to zone-based elections with an additional time of 6 months.</p>	
<p><b>O. Directors’ Comments and Reports</b></p>	<p>Director Hazen explained that her report on the Association of California Healthcare Districts (ACHD) Legislative Day Conference is on file with Staff, and she</p>	



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	encourages all to read the informative details.	
<b>P. Adjournment to Desert Healthcare Foundation Board of Directors Meeting</b>	The Board adjourned to the Desert Healthcare Foundation Board of Directors Meeting at 8:17 p.m.	
<b>Q. Reconvene to Desert Healthcare District Board of Directors Meeting</b>	The Board reconvened to the Desert Healthcare District Board of Directors Meeting at 8:28 p.m.	
<b>R. Adjournment to Executive Session</b>	The Board adjourned to the Executive Session of the Desert Healthcare District Board of Directors Meeting at 8:30 p.m.	
<b>S. Convene to Closed Session of the Desert Healthcare District Board of Directors Meeting</b>		
<b>T. Reconvene to Open Session of the Desert Healthcare District Board of Directors Meeting</b>	The Board reconvened to open session of the Desert Healthcare District Board of Directors Meeting at 9:15 p.m.	
<b>U. Report After Closed Session</b>	The Board in closed session directed General Counsel to take appropriate action concerning the evaluation process of the CEO.	
<b>V. Adjournment</b>	President Zendle adjourned the meeting at 9:15 p.m.	<b>Audio recording available on the website at</b> <a href="http://dhcd.org/Agenda-Board-of-Directors">http://dhcd.org/Agenda-Board-of-Directors</a>

ATTEST: \_\_\_\_\_  
 Carole Rogers, Vice-President/Secretary  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*



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Directors Present	District Staff Present	Absent
President Zendle, MD Vice-President/Secretary Carole Rogers, RN Treasurer Mark Matthews Director Kay Hazen Director Jennifer Wortham, DrPH	Herb K. Schultz, CEO Lisa Houston, COO Chris Christensen, CFO Donna Craig, Senior Program Officer Alejandro Espinoza, Program Officer and Outreach Director Will Dean, Communications and Marketing Director Andrea S. Hayles, Clerk of the Board  <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  <b>Roll Call</b>	President Zendle called the meeting to order at 6:02 p.m.  The Clerk of the Board called the roll with all Directors present.	
<b>B. Pledge of Allegiance</b>	President Zendle waived the Pledge of Alliance due to the lack of a flag and apologized to any persons that may be offended.	
<b>C. Public Comment</b>	President Zendle called for public comment for any items not listed on the agenda. No public comment.	
<b>D. Approval of Agenda</b>	President Zendle asked for a motion to approve the agenda.	<b>#18-73 MOTION WAS MADE by Director Matthews and seconded by Director Hazen to approve the agenda.</b> <b>Motion passed unanimously.</b>
<b>E. Public Hearing – Discussion regarding draft maps for change from at-large to zone-based elections – elections code 10010(a)(2)</b>	President Zendle opened the meeting explaining the current District boundaries and the new boundaries should the Expansion pass on the November 2018 ballot.  Dr. Justin Levitt, Ph.D., Vice President, National Demographic	





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	<p>Corporation provided an overview of the prior Public Hearings in April and May and the final map selections on June 26. Dr. Levitt described the Traditional Districting Criteria, and the District's website address of the Draft Maps. A description and overview of the Green, Orange, Purple, Yellow, and Kaplan 1 Maps were presented with map layer boundaries. The Election Sequencing, Re-election Impacts, and Proposed Election Sequence by Plan were also reviewed.</p>	
<p><b>Public Comment</b></p>	<p>Alexis Ortega, LGBTQ Center, explained her op-ed in the Desert Sun emphasizing zones to maximize the Latino voter block and thus far the Purple Map includes Cathedral City, Thousand Palms, and other unincorporated areas. Ms. Ortega's op-ed can be read in its entirety in the Desert Sun June 15 article titled <i>More representation at the Desert Healthcare District is better for everyone</i>.</p> <p>Barrett Newkirk, Communications and Marketing Manager, Building Healthy Communities, explained his letter submitted to the Board via email to adopt the Purple Map for the strongest minority Latino voting blocks in area Cathedral City. The corresponding letter is attached.</p> <p>Michael Harrington, Rancho Mirage Resident, supports the</p>	





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	<p>Purple Map that provides a voice and stated that Palm Desert and Rancho Mirage are different from those areas. Mr. Harrington explained the disparities in his neighborhood and other areas further adding that the Board should self-identify to determine if it matches the Valley composition.</p> <p>Deiter Crawford, Desert Highland Gateway Estates Resident, explained the Black and Hispanic communities in the Orange map creates a division and he prefers to keep Desert Highland Gateway Estates in Palm Springs as opposed to lumping into another city. Kaplan 1 is the least favored map that would dilute the neighborhood removing them from Palm Springs.</p> <p>Erick Lemus, CA Partnership, Cathedral City Resident, explained that with the current health access the District is moving in a positive direction. Community members are relatable and civically engaging the public.</p> <p>Sergio Espericueta, shared his experience in Cathedral City with the past process of redistricting and the Board's consideration of the entire population.</p> <p>Evelt Perezgil, Cathedral City Resident, described the Purple Map that keeps certain portions of Cathedral City with two seats</p>	
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	<p>up for the election that are in the Purple Map area.</p> <p>Herb K. Schultz, CEO, read public comments received via email from the following persons:</p> <p>Salim Alama, Oasis del Sol Neighborhood – Thank you so much for your excellent presentation at this morning's One-PS meeting. I represent the Oasis del Sol neighborhood (Alejo to Tachevah and Sunrise to Farrell). I strongly recommend you go with the Kaplan 1 Map. It keeps most of Palm Springs together and would be a great way to have strong PS representation.</p> <p>Daniel Barber, President, Los Compadres Neighborhood Organization – Nice to see you again at eh ONE-PS meeting this morning. I do have some concerns and saw some inaccuracies on the maps that was presented at the meeting.</p> <p>1. As mentioned at the meeting, Neighborhoods should not be split by the different zones. Most of the residents in neighborhoods are very similar and familiar with their borders etc. By keeping these borders, it will be easy for most residents to comprehend. On the Green, Orange, Purple, and Kaplan Maps the Los Compadres Neighborhood would be split. I'm not sure about the Yellow Map because the street between the pink and green</p>	
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	<p>zones on this map are unclear. Also, on this map what is the significance of the zig-zag lines within the green zones?</p> <p>2. On the Purple Kaplan 1 Maps, there is a labeling mistake where Gene Autry Trail is labeled, San Joaquin Dr. San Joaquin is a small street within the Los Compadres Neighborhood of only two blocks.</p> <p>Marc Acker, Palm Springs Resident – Maybe there is some value using Palm Springs Unified School District boundaries for the Desert Healthcare District boundaries since there are many similarities between the two. I like the Orange map it will keep communities intact that have similar lifestyles. Keeping Desert Hot Springs intact is important.</p> <p>Terry Reeser, Mountain Gate Community – As a representative of the Mountain Gate community I would favor the Orange map.</p> <p>Paula Auburn Sunrise-Vista Chino neighborhood Coalition – Excellent information today at the ONE-PS meeting! Thank you so much for making the handout binders - very helpful information and succinctly presented. I plan to attend the June 19 public meeting or send in an email with my thoughts and to encourage neighbors to do likewise. Our HOA board meeting is Saturday June 16.</p>	
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	<p>understand the Health Care District has three primary sources of funds: a portion of our property tax, Tenet lease payments, and contributions. These funds are then returned to the community as grants for services. I am curious to know how much income is if from the property tax source. I find nothing on the web site with this information.</p> <p>Breanna Sewell, Desert Hot Springs Resident – I support the “Orange Map.” Desert Hot Springs has a lot of common interest as Garnet and Desert Edge. Most of the time, folks who live in Garnet or Desert Edge will refer to themselves as residents of DHS since they use DHS services and shopping, including health services. The orange map also gives Cathedral City the best opportunity to have fair representation. This would give areas C &amp; E opportunities for Palm Springs elected to run. I do NOT think it would be beneficial to cut DHS into two zones, like purple map or yellow map because DHS may not have ANY legit representation if someone from Palm Springs won in section B or someone from unincorporated areas won in section A. Desert Hot Springs has a low voter turnout and low financial backing for candidates which would cause DHS to not have representation if put up against someone else from Palm Springs with financial backing</p>	
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	<p>and large voter turnout. I also don't believe that zones should be drawn to accommodate current board members. Zones should be drawn to accommodate the community, not the elected.</p> <p>David Freedman – Hi Herb, Many thanks for your informative presentation at the ONE-PS meeting this morning. As you know, one of the goals for the transition to a district-based electoral system that the Palm Springs City Council adopted at its May 16 meeting as part of its Statement of Principles is to keep organized neighborhoods intact, to the extent practical, As Palm Springs organized neighborhoods are communities of interest as defined under US Supreme Court precedent (see e.g. <i>Shaw v. Reno</i>, 509 U.S. 630, 642, 647, 651 (1993); <i>Bush v. Vera</i>, 517 U.S. 952, 958, 966, 977 (1996)), the goal adopted by the Palm Springs City Council should also apply to the Desert Healthcare District as part of its redistricting process.</p> <p>Although I have not done a comprehensive review of the proposed maps, I did notice certain divisions of organized neighborhoods in all but the Purple Map. Here are a few examples:</p> <ul style="list-style-type: none"><li>• The Green Map divides the Indian Canyons Neighborhood (where I</li></ul>	
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	<p>live). We follow the boundaries of the Indian Canyons Golf Resort North Course and allottee land, as set out in our Neighborhood Organization Bylaws:</p> <p>The Indian Canyons neighborhood boundaries are East Sierra Way, South Caliente Drive, East Via Estrella, South Toledo Avenue, East Murray Canyon Drive, the east side of the center line of South Sierra Madre Drive, East Santiago Way, South Calle Palo Fierro to East Avenida Granada, and the east side of the center line of South Calle Palo Fierro to East Sierra Way.</p> <ul style="list-style-type: none"> <li>• The Green Map also divides the Canyon Corridor, Movie Colony East and Sunmor neighborhoods.</li> <li>• The Orange Map divides the Historic Tennis Club and Tahquitz River Estates neighborhoods.</li> <li>• The Yellow Map divides the Gene Autry, Movie Colony East, Oasis del Sol, Sonora Sunrise and Tahquitz River Estates neighborhoods.</li> </ul>	
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	<ul style="list-style-type: none"> <li>• The Kaplan Map divides the Upper West Side and Whitewater Club neighborhoods.</li> </ul> <p>Although I understand that Palm Springs will need to be divided into two or three zones to maintain population balance, it should be possible to bring the divided neighborhoods together once the Desert Healthcare District Board reaches consensus on one of the maps, as in most cases that would require only a small population adjustment.</p> <p>As I will not be able to attend either of the either of the upcoming public hearings because of previous commitments, I would appreciate it if you could forward my comments to NDC. They should already have the Palm Springs Neighborhood Map through their work for palm Springs, but if not, it is available on the City website at <a href="http://www.palmsprings-ca.gov/residents/neighborhoods">http://www.palmsprings-ca.gov/residents/neighborhoods</a>.</p> <p>Paul Crippan, ONE-PS TREN  Rep – Good Morning Herb:</p> <p>I want to thank you for your presentation at ONE-PS monthly meeting of which I am attending on behalf of my neighborhood, Tahquitz River Estates Neighborhood (TREN).</p> <p>I am not sure if you knew that TREN is one of the larger PS</p>	
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	<p>neighborhood (600 homes plus business/hotels and resorts). We were formed as one of the first 9 chartered neighborhoods. We have provided leadership, support and of course Lisa Middleton who was a member of our board and resides in our neighborhood.</p> <p>Our monthly meeting was the same day of your presentation and I was able to do a brief presentation and discussion on the 5 proposed NDC maps. We felt the best one that suits our City of Palm Springs and neighborhood is the yellow map. The yellow map does split our neighborhood into 2 zones (B&amp;D) but we felt it would give our neighbors greater representation. We did not have any recommended changes nor additional suggestions.</p> <p>Eric and I will give you a call this morning to touch base and to see how we can best support your efforts. We just want to go on record that TRENO's Board of Advisors voted to adopt NDC's yellow map. We would appreciate if you would at your June 19th meeting to notify your Board of Directors of our unanimous decision.</p> <p>Larry Buchanan, Desert Hot Springs Resident – The population numbers for Desert Hot Springs are incorrect, you need to look at them. I am part of the DHS historical society an</p>	
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	<p>during my research for a grant, I know we have more than 25,938 residents. Can you please check your numbers again?</p>	
	<p>Vice-President Rogers, Desert Hot Springs Resident, inquired with Deiter Crawford concerning grouping the Desert Highland Gateway Neighborhood with the Orange Map. Mr. Crawford explained the Desert Highland Gateway neighborhood, the socio-economic areas, and the historical and traditional attributes of the Desert Highland Gateway residents since the 1950's. There are also over 40 businesses that employ persons in that area.</p> <p>President Zendle closed the public comments section. Vice-President Rogers expressed that she is open to any of the areas that the public has commented that is compatible with their communities. Vice-President Rogers is looking forward to the future and obtaining qualified candidates on the Board and possibly mentoring them.</p> <p>Director Matthews complimented the work of NDC and the testimony of the public comments.</p> <p>President Zendle emphasized the purpose of the zones to represent the entire Healthcare District not simply the zones they occupy. Maximizing the goals of the California Voter Rights Act and the minority</p>	



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	<p>Districts to keep the communities of the District together in one zone is the objective. President Zendle expressed concerns about the division of Palm Springs in two zones.</p> <p>Director Matthews moved to approve the Orange and Purple Maps.</p> <p>Director Hazen requested an examination of the Orange and Purple maps to include the divisions to ensure that the established neighborhoods with the dividing lines are together as opposed to divided to preserve certain neighborhoods.</p>	<p><b>#18-73 MOTION WAS MADE by Director Matthews and seconded by Vice-President Rogers to eliminate the Green, Yellow, and Kaplan 1 maps.</b> <b>Motion passed unanimously.</b></p> <p><b>#18-74 MOTION WAS MADE by Director Hazen and seconded by Director Matthews to approve the Purple and Orange Maps to draw the lines and establish the neighborhood boundaries.</b> <b>Motion passed unanimously</b></p>
<b>F. Adjournment</b>	President Zendle adjourned the meeting at 7:15 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agenda-Board-of-Directors">http://dhcd.org/Agenda-Board-of-Directors</a></b>

ATTEST: \_\_\_\_\_  
 Carole Rogers, Vice-President/Secretary  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*



85-350 Bagdad Avenue  
Coachella, CA 92236  
T (760) 972-4628  
F (760) 289-7981

June 13, 2018

Dr. Les Zendle, Board President  
Desert Healthcare District  
1140 N. Indian Canyon Drive  
Palm Springs, CA 92262

Dear Dr. Zendle and Members of the Board:

As a coalition of people and organizations working on resident-led efforts for a healthy and economically thriving Coachella Valley, Building Healthy Communities recognizes the importance of having elected representation that truly reflects the community. We are glad the Desert Healthcare District has chosen to adopt its first ever electoral districts, and we appreciate the board's commitment to good governance and the thoughtful preparation of the proposed maps.

We are writing to help ensure that the Board's final choice is as fair as possible, complies with the law, and includes boundaries that protect against the dilution of the Coachella Valley's Latino voting power. By taking into account the following considerations, the Board can feel confident that it is adopting the most equitable and legally sound map possible.

We urge the Board to adopt an electoral districting map that (1) balances pure population numbers between electoral districts to ensure compliance with the federal "one person, one vote" standard, and (2) preserves minority voting blocs by not unnecessarily or illegally packing minority voters into one zone or splitting them into multiple zones.

We remind the Board that taking into account the representation of protected minorities is not gerrymandering or favoritism; it is required by federal law. The federal judiciary established with *Thornburg v. Gingles* (1986) that minority-majority districts must be established when there is evidence of (1) a minority group that is sufficiently large and geographically compact to constitute a majority in its own electoral district; (2) the political cohesiveness of that group; and (3) the historic or prevalent defeat of minority voters' preferred candidates by white majority voters.

Any consideration of potential vote dilution must look at the demographics, history, and political realities of the region. Here in Desert Healthcare District's Coachella Valley territory, we are all aware of distinct communities, including the dense Latino population of areas in Cathedral City, Desert Hot Springs, Thousand Palms, and Sky Valley. History tells us that Latino voters tend to vote together and thus constitute a minority bloc that should not be diluted. This holds true in the Coachella Valley.

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***Join The Movement!***  
*Help our region thrive and ensure healthcare access for all.*



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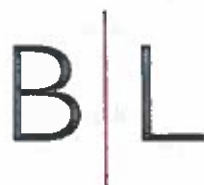
Based on these considerations, we believe the strongest of the four proposed maps is the one marked "Purple" because it creates the strongest "majority-minority" district (District C) and includes a somewhat strong Latino voting bloc in District A. However, this map can be strengthened to ensure that these voting blocs are preserved as much as possible. We suggest adjusting the boundaries to the extent possible to include Latino neighborhoods from Districts B, D, or E into District C. We also suggest considering whether it's possible to strengthen District A by adding more Latino population (but not to the detriment of District C).

Thank you for considering our input as you make a final decision. We look forward to discussing these maps at the public hearings scheduled for June 19 and June 26. Building Healthy Communities requests that the Desert Healthcare District provide Spanish translation at both meetings.

Sincerely,

Barrett Newkirk  
Communications Manager, Building Healthy Communities  
On behalf of Building Healthy Communities coalition members

Members of Building Healthy Communities Coachella Valley Strategic Coordinating Council are Beaman Law, Coachella Unincorporated, Lideres Campesinas, the California Institute for Rural Studies, KDI, Pueblo Unido CDC, CV Parents, Raices, and the LGBT Center of the Desert.



**Join The Movement!**  
Help our region thrive and ensure healthcare access for all.



**Cathedral City**  
Office of the Mayor

June 14, 2018

Desert Health Care District  
Lisa Houston  
Chief Operating Officer  
1140 N. Indian Canyon Drive  
Palm Springs, CA 92262

Dear Mrs. Houston,

On behalf of the City of Cathedral City, we support your efforts to involve the community during your transition to a five zone-based election system. We appreciate the opportunity to provide input during this important process. Given our efforts to strength our community's connection, direction, and momentum, we favor mapping options which keep as much of our City together as possible.

**Consequently, we support the NDC Orange Map, or the Kaplan 1 Map. We believe these districting options will provided the greatest continuity and highest levels of service for our residents.**

If you have any questions, please don't hesitate to contact Charlie McClendon at 760-770-0372 or at [cmclendon@cathedralcity.gov](mailto:cmclendon@cathedralcity.gov).

Sincerely,

STANLEY E. HENRY  
MAYOR  
CITY OF CATHEDRAL CITY

<b>DESERT HEALTHCARE DISTRICT</b>
<b>MAY 2018 FINANCIAL STATEMENTS</b>
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**DESERT HEALTHCARE DISTRICT  
YEAR TO DATE VARIANCE ANALYSIS  
ACTUAL VS BUDGET  
ELEVEN MONTHS ENDED MAY 31, 2018**

**Scope: \$25,000 Variance per Statement of Operations Summary**

Account	YTD		Over(Under)	Explanation
	Actual	Budget	Budget	
4000 - Income	\$ 5,938,442	\$ 5,756,388	\$ 180,054	Higher interest income (net) from FRF investments \$185K, lower NEOPB Grant Income \$5k.
4501 - Misc Income	\$ 30,440	\$ 68,750	\$ (38,310)	Southern California solar energy rebate expired after 60 months in October 2017. Budget reflected full year of receipts.
5000 - Direct Expenses	\$ 710,020	\$ 602,609	\$ 107,411	Higher wage, payroll tax, Insurance premiums \$150K due primarily to not allocating as much to the Foundation as budgeted, Lower retirement plan expense of \$22K, Lower Board expenses \$24k; and other various \$3K.
6000-General & Admin Expense	443,478	411,521	\$ 31,957	Includes higher Travel, Computer, Investment Fees, and Supplies Expense.
6500 - Professional Fees Expense	\$ 964,078	\$ 436,766	\$ 527,312	Higher cost of Consultant for New Providers, Facilities, Programs and Services \$470k; Higher Legal Expense \$66k, Lower various \$9k.
7000 - Grants Expense	\$ 4,087,662	\$ 4,418,337	\$ (350,675)	Budget of \$4.7MM for fiscal year is amortized straight-line over the fiscal year. \$1MM is for Pulmonary.

**Desert Healthcare District**  
**Cumulative Profit & Loss Budget vs. Actual**  
July 2017 through May 2018

	MONTH			TOTAL		
	May 18	Budget	\$ Over Budget	Jul '17 - May 18	Budget	\$ Over Budget
<b>Income</b>						
4000 · Income	757,386	523,308	234,078	5,936,442	5,756,388	180,054
4500 · LPMP Income	98,907	103,390	(4,483)	1,014,140	1,104,533	(90,393)
4501 · Miscellaneous Income	750	6,250	(5,500)	30,440	68,750	(38,310)
<b>Total Income</b>	<b>857,043</b>	<b>632,948</b>	<b>224,095</b>	<b>6,981,022</b>	<b>6,929,671</b>	<b>51,351</b>
<b>Expense</b>						
5000 · Direct Expenses	75,661	68,641	7,020	710,020	602,609	107,411
6000 · General & Administrative Exp	40,028	37,411	2,617	443,478	411,521	31,957
6325 · CEO Discretionary Fund		417	(417)	3,026	4,587	(1,561)
6445 · LPMP Expenses	66,944	81,781	(14,837)	812,384	885,989	(73,605)
6500 · Professional Fees Expense	104,126	39,706	64,420	964,078	436,766	527,312
6700 · Trust Expenses	20,406	20,617	(211)	225,465	230,009	(4,544)
<b>Total Expense Before Grants Expense</b>	<b>307,165</b>	<b>248,573</b>	<b>58,592</b>	<b>3,158,451</b>	<b>2,571,481</b>	<b>586,970</b>
7000 · Grants Expense	52,215	401,667	(349,452)	4,067,662	4,418,337	(350,675)
<b>Net Income</b>	<b>497,661</b>	<b>(17,288)</b>	<b>514,949</b>	<b>(245,093)</b>	<b>(60,100)</b>	<b>(184,993)</b>



Desert Healthcare District  
**Cumulative Profit & Loss Budget vs. Actual**  
 July 2017 through May 2018

	MONTH			TOTAL		
	May 18	Budget	\$ Over Budget	Jul '17 - May 18	Budget	\$ Over Budget
<b>Income</b>						
<b>4000 · Income</b>						
4010 · Property Tax Revenues	524,141	524,141	0	5,765,551	5,765,551	0
<b>4200 · Interest Income</b>						
4220 · Interest Income (FRF)	103,544	112,500	(8,956)	1,281,642	1,237,500	44,142
9999-1 · Unrealized (gain)loss on invest	118,051	(125,000)	243,051	(1,234,250)	(1,375,000)	140,750
<b>Total 4200 · Interest Income</b>	<b>221,595</b>	<b>(12,500)</b>	<b>234,095</b>	<b>47,392</b>	<b>(137,500)</b>	<b>184,892</b>
4300 · DHC Recoveries	1,749	1,666	83	19,239	18,326	913
<b>4400 · Grant Income</b>	<b>9,901</b>	<b>10,000</b>	<b>(99)</b>	<b>104,260</b>	<b>110,000</b>	<b>(5,740)</b>
<b>Total 4000 · Income</b>	<b>757,386</b>	<b>523,307</b>	<b>234,079</b>	<b>5,936,442</b>	<b>5,758,377</b>	<b>180,065</b>
4500 · LPMP Income	98,907	103,391	(4,484)	1,014,139	1,104,541	(90,402)
4501 · Miscellaneous Income	750	6,250	(5,500)	30,440	68,750	(38,310)
<b>Total Income</b>	<b>857,043</b>	<b>632,948</b>	<b>224,095</b>	<b>6,981,021</b>	<b>6,929,668</b>	<b>51,353</b>
<b>Expense</b>						
<b>5000 · Direct Expenses</b>						
<b>5100 · Administration Expense</b>						
5110 · Wages Expense	61,423	89,991	(28,568)	638,474	872,763	(234,289)
5111 · Allocation to LPMP - Payroll	(3,658)	(3,658)		(40,238)	(40,238)	
5112 · Vacation/Sick/Holiday Expense	5,582	8,077	(2,495)	99,767	81,923	17,844
5114 · Allocation to Foundation		(51,098)	51,096	(143,423)	(562,056)	418,633
5115 · Allocation to NEOPB	(9,563)	(10,424)	861	(87,007)	(114,664)	27,657
5119 · Allocation to RSS/CVHIP-DHCF	(2,738)	(2,718)	(20)	(35,774)	(29,898)	(5,876)
5120 · Payroll Tax Expense	5,034	6,884	(1,850)	53,473	66,766	(13,293)
<b>5130 · Health Insurance Expense</b>						
5131 · Premiums Expense	9,828	11,602	(1,774)	92,061	123,326	(31,265)
5135 · Reimb./Co-Payments Expense	584	2,839	(2,255)	7,833	31,229	(23,396)
<b>Total 5130 · Health Insurance Expense</b>	<b>10,412</b>	<b>14,441</b>	<b>(4,029)</b>	<b>99,894</b>	<b>154,555</b>	<b>(54,661)</b>
5140 · Workers Comp. Expense		945	(945)	5,331	9,165	(3,834)
5145 · Retirement Plan Expense	3,836	7,623	(3,787)	49,468	71,361	(21,893)
5160 · Education Expense		292	(292)	4,294	3,212	1,082
<b>Total 5100 · Administration Expense</b>	<b>70,328</b>	<b>60,357</b>	<b>9,971</b>	<b>644,259</b>	<b>512,889</b>	<b>131,370</b>
<b>5200 · Board Expenses</b>						
<b>5210 · Healthcare Benefits Expense</b>						
5211 · Health Insurance Expense	3,270	4,338	(1,068)	44,398	56,310	(11,912)
5219 · Reimbursements/Co-Payments Exp				1,771		
5224 · Retired Board - Medical Expense	1,237	2,904	(1,667)	13,607	21,942	(8,335)
<b>Total 5210 · Healthcare Benefits Expense</b>	<b>4,507</b>	<b>7,242</b>	<b>(2,735)</b>	<b>59,776</b>	<b>78,252</b>	<b>(18,476)</b>
5230 · Meeting Expense	827	667	160	5,581	7,337	(1,756)
5240 · Catering Expense		333	(333)	315	3,663	(3,348)
5250 · Mileage Reimbursement Expense		42	(42)	79	462	(383)
<b>Total 5200 · Board Expenses</b>	<b>5,334</b>	<b>8,284</b>	<b>(2,950)</b>	<b>65,751</b>	<b>89,714</b>	<b>(23,963)</b>
<b>Total 5000 · Direct Expenses</b>	<b>75,662</b>	<b>68,641</b>	<b>7,021</b>	<b>710,010</b>	<b>602,603</b>	<b>107,407</b>
<b>6000 · General &amp; Administrative Exp</b>						
6110 · Payroll fees Expense	187	229	(42)	3,060	2,519	541
6120 · Bank and Investment Fees Exp	9,442	9,333	109	108,051	102,663	5,388
6125 · Depreciation Expense	1,098	1,181	(83)	12,421	12,991	(570)
6126 · Depreciation-Solar Parking lot	15,072	15,072	0	165,792	165,792	0

Desert Healthcare District  
**Cumulative Profit & Loss Budget vs. Actual**  
 July 2017 through May 2018

	MONTH			TOTAL		
	May 18	Budget	\$ Over Budget	Jul '17 - May 18	Budget	\$ Over Budget
6130 · Dues and Membership Expense	938	2,275	(1,337)	21,201	25,025	(3,824)
6200 · Insurance Expense	945	700	245	10,395	7,700	2,695
6300 · Minor Equipment Expense		42	(42)		462	(462)
6305 · Auto Allowance & Mileage Exp	938	500	438	7,969	5,500	2,469
6306 · Staff- Auto Mileage reimb	319	104	215	2,281	1,144	1,137
6309 · Personnel Expense	646	104	542	3,747	1,144	2,603
6310 · Miscellaneous Expense		42	(42)		462	(462)
6311 · Cell Phone Expense	651	540	111	6,690	5,940	750
6312 · Wellness Park Expenses		208	(208)	587	2,288	(1,701)
6315 · Security Monitoring Expense		38	(38)	2,813	418	2,395
6340 · Postage Expense		542	(542)	2,036	5,962	(3,926)
6350 · Copier Rental/Fees Expense	525	458	67	4,091	5,038	(947)
6351 · Travel Expense	(80)	500	(580)	12,451	5,500	6,951
6352 · Meals & Entertainment Exp	990	333	657	5,655	3,663	1,992
6355 · Computer Services Expense	3,082	2,376	706	30,788	28,136	4,652
6380 · Supplies Expense	3,492	1,333	2,159	23,850	14,663	9,187
6380 · LAFCO Assessment Expense	1,783	1,500	283	19,613	16,500	3,113
<b>Total 6000 · General &amp; Administrative Exp</b>	<b>40,028</b>	<b>37,410</b>	<b>2,618</b>	<b>443,491</b>	<b>411,510</b>	<b>31,981</b>
6325 · CEO Discretionary Fund		417	(417)	3,026	4,587	(1,561)
6445 · LPMP Expenses	66,945	81,779	(14,834)	812,394	885,967	(73,573)
6500 · Professional Fees Expense						
6516 · Professional Services Expense	78,062	25,750	52,312	752,960	283,250	469,710
6520 · Annual Audit Fee Expense	1,449	1,456	(7)	15,939	16,016	(77)
6530 · PR/Communications/Website	675	2,500	(1,825)	19,365	27,500	(8,135)
6560 · Legal Expense	23,940	10,000	13,940	175,820	110,000	65,820
<b>Total 6500 · Professional Fees Expense</b>	<b>104,126</b>	<b>39,706</b>	<b>64,420</b>	<b>964,084</b>	<b>436,766</b>	<b>527,318</b>
6700 · Trust Expenses						
6711 · Disability Admin. Fee Expense					3,222	(3,222)
6720 · Pension Plans Expense						
6721 · Legal Expense		208	(208)	98	2,288	(2,190)
6725 · RPP Pension Expense	20,000	20,000	0	220,000	220,000	0
6728 · Pension Audit Fee Expense	406	408	(2)	5,367	4,488	879
<b>Total 6720 · Pension Plans Expense</b>	<b>20,406</b>	<b>20,616</b>	<b>(210)</b>	<b>225,465</b>	<b>226,776</b>	<b>(1,311)</b>
<b>Total 6700 · Trust Expenses</b>	<b>20,406</b>	<b>20,616</b>	<b>(210)</b>	<b>225,465</b>	<b>229,998</b>	<b>(4,533)</b>
<b>Total Expense Before Grants</b>	<b>307,167</b>	<b>248,569</b>	<b>58,598</b>	<b>3,158,470</b>	<b>2,571,431</b>	<b>587,039</b>
7000 · Grants Expense						
7010 · Major Grant Awards Expense	42,314	391,667	(349,353)	3,963,402	4,308,337	(344,935)
7027 · Grant Exp - NEOPB	9,901	10,000	(99)	104,260	110,000	(5,740)
<b>Total 7000 · Grants Expense</b>	<b>52,215</b>	<b>401,667</b>	<b>(349,452)</b>	<b>4,067,662</b>	<b>4,418,337</b>	<b>(350,675)</b>
<b>Net Income</b>	<b>497,661</b>	<b>(17,288)</b>	<b>514,949</b>	<b>(245,093)</b>	<b>(60,100)</b>	<b>(184,993)</b>

Las Palmas Medical Plaza  
**Cumulative Profit & Loss Budget vs. Actual**  
 July 2017 through May 2018

	MONTH			TOTAL		
	May 18	Budget	\$ Over Budget	Jul '17 - May 18	Budget	\$ Over Budget
<b>Income</b>						
<b>4500 · LPMP Income</b>						
4505 · Rental Income	70,877	73,816	(3,139)	727,578	789,296	(61,718)
4510 · CAM Income	28,230	29,492	(1,262)	286,561	314,332	(27,771)
4513 · Misc. Income		83	(83)		913	(913)
<b>Total 4500 · LPMP Income</b>	<b>98,907</b>	<b>103,391</b>	<b>(4,484)</b>	<b>1,014,139</b>	<b>1,104,541</b>	<b>(90,402)</b>
<b>6445 · LPMP Expenses</b>						
6420 · Insurance Expense	1,100	1,000	100	12,100	11,000	1,100
6425 · Building - Depreciation Expense	20,212	22,923	(2,711)	244,020	252,153	(8,133)
6426 · Tenant Improvements -Dep Exp	16,322	17,120	(798)	161,318	174,718	(13,400)
6427 · HVAC Maintenance Expense	1,078	1,333	(255)	11,526	14,663	(3,137)
6428 · Roof Repairs Expense		208	(208)		2,288	(2,288)
6431 · Building -Interior Expense		208	(208)	5,850	2,288	3,562
6432 · Plumbing -Interior Expense		208	(208)		2,288	(2,288)
6433 · Plumbing -Exterior Expense		208	(208)		2,288	(2,288)
6434 · Allocation Internal Prop. Mgmt	3,658	3,658		40,238	40,238	
6435 · Bank Charges	933	1,000	(67)	8,696	11,000	(2,304)
6437 · Utilities -Vacant Units Expense	82	333	(251)	1,024	3,663	(2,639)
6439 · Deferred Maintenance Repairs Ex		1,042	(1,042)	375	11,462	(11,087)
6440 · Professional Fees Expense	10,117	10,167	(50)	111,287	111,837	(550)
6441 · Legal Expense		83	(83)		913	(913)
6458 · Elevators - R & M Expense	211	917	(706)	7,356	10,087	(2,731)
6460 · Exterminating Service Expense	180	208	(28)	2,105	2,288	(183)
6463 · Landscaping Expense	1,250	1,250		22,308	13,750	8,558
6467 · Lighting Expense		500	(500)	2,250	5,500	(3,250)
6468 · General Maintenance Expense		83	(83)		913	(913)
6470 · Maint. / Janitorial Service Exp		417	(417)		4,587	(4,587)
6471 · Marketing-Advertising		1,458	(1,458)		16,038	(16,038)
6475 · Property Taxes Expense	6,000	6,000		66,000	66,000	
6476 · Signage Expense		250	(250)		588	(2,162)
6480 · Rubbish Removal Medical Waste E		1,400	(1,400)	14,216	15,400	(1,184)
6481 · Rubbish Removal Expense		2,039	(2,039)	21,230	22,429	(1,199)
6482 · Utilities/Electricity/Exterior	709	833	(124)	6,289	9,163	(2,874)
6484 · Utilities - Water (Exterior)	694	583	111	6,244	6,413	(169)
6485 · Security Expenses	4,399	6,250	(1,851)	67,059	68,750	(1,691)
6490 · Miscellaneous Expense		100	(100)	315	1,100	(785)
<b>6445 · LPMP Expenses</b>	<b>66,945</b>	<b>81,779</b>	<b>(14,834)</b>	<b>812,394</b>	<b>885,967</b>	<b>(73,573)</b>
<b>Net Income</b>	<b>31,962</b>	<b>21,612</b>	<b>10,350</b>	<b>201,745</b>	<b>218,574</b>	<b>(16,829)</b>

**Desert Healthcare District**  
**Balance Sheet**  
As of May 31, 2018

	<b>May 31, 18</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · CHECKING CASH ACCOUNTS	1,837,025
1100 · INVESTMENT ACCOUNTS	55,280,979
<b>Total Checking/Savings</b>	<b>57,118,004</b>
<b>Accounts Receivable</b>	1,756
<b>Other Current Assets</b>	
1270 · Prepaid Insurance -Ongoing	47,012
1279 · Pre-Paid Fees	4,575
1281 · NEOPB Receivable	26,707
1295 · Property Tax Receivable	681,737
<b>Total Other Current Assets</b>	<b>760,031</b>
<b>Total Current Assets</b>	<b>57,879,791</b>
<b>Fixed Assets</b>	
1300 · FIXED ASSETS	4,892,417
1335-00 · ACC DEPR	(1,578,391)
1400 · LPMP Assets	7,432,915
<b>Total Fixed Assets</b>	<b>10,746,942</b>
<b>Other Assets</b>	
1700 · OTHER ASSETS	2,928,331
<b>TOTAL ASSETS</b>	<b>71,555,064</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	4,294
2001 · LPMP Accounts Payable	11,889
<b>Total Accounts Payable</b>	<b>16,183</b>
<b>Other Current Liabilities</b>	
2002 · LPMP Property Taxes	(3,020)
2131 · Grant Awards Payable	3,210,229
2133 · Accrued Accounts Payable	185,649
2141 · Accrued Vacation Time	38,239
2142 · Accrued Sick Time	47,369
2186 · Retired BOD Medical - Current	2,259
2188 · Current Portion - LTD	14,803
2190 · Investment Fees Payable	16,977

**Desert Healthcare District**  
**Balance Sheet**  
As of May 31, 2018

		May 31, 18
	<b>Total Other Current Liabilities</b>	3,512,504
	<b>Total Current Liabilities</b>	3,528,687
	<b>Long Term Liabilities</b>	
	2170 · RPP - Pension Liability	3,103,995
	2171 · RPP-Deferred Inflows-Resources	3,242,061
	2280 · Long-Term Disability	48,645
	2281 · Grants Payable - Long-term	10,455,641
	2286 · Retirement BOD Medical Liabilit	85,857
	2290 · LPMP Security Deposits	58,517
	<b>Total Long Term Liabilities</b>	16,994,716
	<b>Total Liabilities</b>	20,523,403
	<b>Equity</b>	
	3900 · *Retained Earnings	51,276,754
	Net Income	(245,093)
	<b>Total Equity</b>	51,031,661
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>71,555,064</b>

**Desert Healthcare District**  
**Balance Sheet**  
As of May 31, 2018

		May 31, 18
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
<b>1000 · CHECKING CASH ACCOUNTS</b>		
	1010 · Union Bank - Checking	1,559,181
	1046 · Las Palmas Medical Plaza	277,345
	1047 · Petty Cash	500
	<b>Total 1000 · CHECKING CASH ACCOUNTS</b>	<b>1,837,025</b>
<b>1100 · INVESTMENT ACCOUNTS</b>		
	1130 · Facility Replacement Fund	
	1129 · F R Fund - Restricted-Pulmonary	1,000,000
	1130 · Facility Replacement Fund - Other	55,566,079
	<b>Total 1130 · Facility Replacement Fund</b>	<b>56,566,079</b>
	1135 · Unrealized Gain(Loss) FRF	(1,285,100)
	<b>Total 1100 · INVESTMENT ACCOUNTS</b>	<b>55,280,979</b>
	<b>Total Checking/Savings</b>	<b>57,118,004</b>
<b>Accounts Receivable</b>		
	1201 · Accounts Receivable	
	1204 · LPMP Accounts Receivable	(5,835)
	1205 · Misc. Accounts Receivable	11,393
	1211 · A-R Foundation - Exp Allocation	(3,801)
	<b>Total Accounts Receivable</b>	<b>1,756</b>
<b>Other Current Assets</b>		
	1270 · Prepaid Insurance -Ongoing	47,012
	1279 · Pre-Paid Fees	4,575
	1281 · NEOPB Receivable	26,707
	1295 · Property Tax Receivable	681,737
	<b>Total Other Current Assets</b>	<b>760,031</b>
	<b>Total Current Assets</b>	<b>57,879,791</b>
<b>Fixed Assets</b>		
<b>1300 · FIXED ASSETS</b>		
	1310 · Computer Equipment	79,457
	1315 · Computer Software	68,770
	1320 · Furniture and Fixtures	27,085
	1325 · Offsite Improvements	300,849
	1331 · DRMC - Parking lot	4,416,257
	<b>Total 1300 · FIXED ASSETS</b>	<b>4,892,417</b>
	<b>1335-00 · ACC DEPR</b>	

**Desert Healthcare District**  
**Balance Sheet**  
As of May 31, 2018

		May 31, 18
	1335 · Accumulated Depreciation	(191,961)
	1336 · Acc. Software Depreciation	(67,712)
	1337 · Accum Deprec- Solar Parking Lot	(1,221,003)
	1338 · Accum Deprec - LPMP Parking Lot	(97,714)
	<b>Total 1335-00 · ACC DEPR</b>	<b>(1,578,391)</b>
	<b>1400 · LPMP Assets</b>	
	1401 · Building	8,705,680
	1402 · Land	2,165,300
	1403 · Tenant Improvements -New	2,141,211
	1404 · Tenant Improvements - CIP	129,550
	1406 · Building Improvements	
	1406.1 · LPMP-Replace Parking Lot	676,484
	1406 · Building Improvements - Other	1,364,337
	<b>Total 1406 · Building Improvements</b>	<b>2,040,821</b>
	1407 · Building Equipment Improvements	350,663
	1409 · Accumulated Depreciation	
	1410 · Accum. Depreciation	(6,924,666)
	1412 · T I Accumulated Dep.-New	(1,175,644)
	<b>Total 1409 · Accumulated Depreciation</b>	<b>(8,100,310)</b>
	<b>Total 1400 · LPMP Assets</b>	<b>7,432,915</b>
	<b>Total Fixed Assets</b>	<b>10,746,942</b>
	<b>Other Assets</b>	
	<b>1700 · OTHER ASSETS</b>	
	1731 · Wellness Park	1,693,800
	1740 · RPP-Deferred Outflows-Resources	1,234,531
	<b>Total Other Assets</b>	<b>2,928,331</b>
	<b>TOTAL ASSETS</b>	<b>71,555,064</b>
	<b>LIABILITIES &amp; EQUITY</b>	
	<b>Liabilities</b>	
	<b>Current Liabilities</b>	
	<b>Accounts Payable</b>	
	2000 · Accounts Payable	4,294
	2001 · LPMP Accounts Payable	11,889
	<b>Total Accounts Payable</b>	<b>16,183</b>
	<b>Other Current Liabilities</b>	
	2002 · LPMP Property Taxes	(3,020)
	2131 · Grant Awards Payable	3,210,229
	2133 · Accrued Accounts Payable	185,649

**Desert Healthcare District**  
**Balance Sheet**  
As of May 31, 2018

		May 31, 18
	2141 · Accrued Vacation Time	38,239
	2142 · Accrued Sick Time	47,369
	2186 · Retired BOD Medical - Current	2,259
	2188 · Current Portion - LTD	14,803
	2190 · Investment Fees Payable	16,977
	<b>Total Other Current Liabilities</b>	<b>3,512,504</b>
	<b>Total Current Liabilities</b>	<b>3,528,687</b>
	<b>Long Term Liabilities</b>	
	2170 · RPP - Pension Liability	3,103,995
	2171 · RPP-Deferred Inflows-Resources	3,242,061
	2280 · Long-Term Disability	48,645
	2281 · Grants Payable - Long-term	10,455,641
	2286 · Retirement BOD Medical Liabilit	85,857
	2290 · LPMP Security Deposits	58,517
	<b>Total Long Term Liabilities</b>	<b>16,994,716</b>
	<b>Total Liabilities</b>	<b>20,523,403</b>
	<b>Equity</b>	
	3900 · *Retained Earnings	51,276,754
	Net Income	(245,093)
	<b>Total Equity</b>	<b>51,031,661</b>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>71,555,064</b>



**Desert Healthcare District**  
**A/R Aging Summary**  
As of May 31, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	Comment
Cohen Musch Thomas Medical Group	-	(3,470)	(3,470)	-	-	(6,939)	Prepaid
Desert Healthcare Foundation-	2,738	-	(157,620)	50,576	100,505	(3,801)	Due to Foundation
EyeCare Services Partners Management LLC	-	-	168	-	168	335	Short paid CAM increase
Kay Hazen-	779	-	779	2,335	-	3,893	Insurance premiums
Laboratory Corporation of America	-	(4,576)	44	-	44	(4,488)	Prepaid
Peter Jamieson, M.D.	-	2,932	-	-	-	2,932	Slow Pay
Ramy Awad, M.D.	-	2,324	-	-	-	2,324	Slow Pay
Sovereign	750	-	750	750	5,250	7,500	Installment plan
<b>TOTAL</b>	<b>4,267</b>	<b>(2,789)</b>	<b>(159,350)</b>	<b>53,661</b>	<b>105,966</b>	<b>1,756</b>	

**Desert Healthcare District**  
**Deposit Detail**  
 May 2018

Type	Date	Name	Amount
Deposit	05/02/2018		1,749
		T-Mobile	(1,749)
TOTAL			(1,749)
Deposit	05/04/2018		14,960
		Riverside County Treasurer-	(14,960)
TOTAL			(14,960)
Deposit	05/11/2018		17,928
		Riverside County Treasurer-	(17,928)
TOTAL			(17,928)
Deposit	05/11/2018		261
		Riverside County Treasurer-	(261)
TOTAL			(261)
Deposit	05/11/2018		1,095
		Riverside County Treasurer-	(1,095)
TOTAL			(1,095)
Deposit	05/14/2018		3,450
		ACHD	(225)
		ACHD	(225)
Payment	05/14/2018	Sovereign	(3,000)
TOTAL			(3,450)
Deposit	05/14/2018		65,019
		Riverside County Treasurer-	(65,019)
TOTAL			(65,019)
Deposit	05/18/2018		1,159,601
		Riverside County Treasurer-	(1,159,601)
TOTAL			(1,159,601)
		<b>Total Deposits</b>	<b>1,264,063</b>

**DESERT HEALTHCARE DISTRICT**  
**PROPERTY TAX RECEIPTS FY 2017 - 2018**  
**RECEIPTS - TWELVE MONTHS ENDED JUNE 30, 2018**

	FY 2016-2017 Projected/Actual					FY 2017-2018 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance	Budget %	Budget \$	Act %	Actual Receipts	Variance
<b>July</b>	2.5%	\$ 152,663	1.3%	\$ 79,912	\$ (72,750)	2.5%	\$ 157,242	1.7%	\$ 107,591	\$ (49,652)
<b>Aug</b>	1.6%	\$ 97,704	1.7%	\$ 101,498	\$ 3,794	1.6%	\$ 100,635	1.2%	\$ 76,625	\$ (24,010)
<b>Sep</b>	2.6%	\$ 158,769	2.4%	\$ 147,194	\$ (11,575)	2.6%	\$ 163,532	2.4%	\$ 149,702	\$ (13,830)
<b>Oct</b>	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -
<b>Nov</b>	0.4%	\$ 24,426	0.0%	\$ 2,455	\$ (21,971)	0.4%	\$ 25,159	0.7%	\$ 47,069	\$ 21,910
<b>Dec</b>	16.9%	\$ 1,031,999	17.6%	\$ 1,075,328	\$ 43,330	16.9%	\$ 1,062,958	17.8%	\$ 1,121,658	\$ 58,700
<b>Jan</b>	31.9%	\$ 1,947,974	33.0%	\$ 2,014,083	\$ 66,110	31.9%	\$ 2,006,413	33.3%	\$ 2,097,033	\$ 90,621
<b>Feb</b>	0.0%	\$ -	0.8%	\$ 50,338	\$ 50,338	0.0%	\$ -	0.8%	\$ 50,855	\$ 50,855
<b>Mar</b>	0.3%	\$ 18,320	0.2%	\$ 11,638	\$ (6,681)	0.3%	\$ 18,869	0.2%	\$ 14,782	\$ (4,087)
<b>Apr</b>	5.5%	\$ 335,858	5.8%	\$ 356,027	\$ 20,169	5.5%	\$ 345,933	5.9%	\$ 371,495	\$ 25,562
<b>May</b>	19.9%	\$ 1,215,194	19.9%	\$ 1,215,601	\$ 408	19.9%	\$ 1,251,649	20.0%	\$ 1,258,864	\$ 7,215
<b>June</b>	18.4%	\$ 1,123,596	16.8%	\$ 1,025,799	\$ (97,797)	18.4%	\$ 1,157,304	0.0%		
<b>Total</b>	<b>100%</b>	<b>\$ 6,106,500</b>	<b>99.6%</b>	<b>\$ 6,079,874</b>	<b>\$ (26,626)</b>	<b>100.00%</b>	<b>\$ 6,289,695</b>	<b>84.2%</b>	<b>\$ 5,295,674</b>	<b>\$ 163,282</b>

**Las Palmas Medical Plaza  
Deposit Detail - LPMP  
May 2018**

Type	Date	Name	Amount
<b>Deposit</b>	<b>05/01/2018</b>		<b>3,761</b>
Payment	05/01/2018	Quest Diagnostics Incorporated	(3,761)
<b>TOTAL</b>			<b>(3,761)</b>
<b>Deposit</b>	<b>05/04/2018</b>		<b>14,487</b>
Payment	05/04/2018	Derakhsh Fozouni, M.D.	(5,716)
Payment	05/04/2018	Aijaz Hashmi, M.D., Inc.	(2,682)
Payment	05/04/2018	Brad A. Wolfson, M.D.	(3,311)
Payment	05/04/2018	Cure Cardiovascular Consultants	(2,778)
<b>TOTAL</b>			<b>(14,487)</b>
<b>Deposit</b>	<b>05/13/2018</b>		<b>6,086</b>
Payment	05/13/2018	Palmtree Clinical Research	(6,086)
<b>TOTAL</b>			<b>(6,086)</b>
<b>Deposit</b>	<b>05/14/2018</b>		<b>18,681</b>
Payment	05/14/2018	EyeCare Services Partners Management LLC	(6,030)
Payment	05/14/2018	Desert Oasis Healthcare Medical Group	(1,933)
Payment	05/14/2018	West Pacific Medical Laboratory	(1,906)
Payment	05/14/2018	Peter Jamieson, M.D.	(2,932)
Payment	05/14/2018	Pathway Pharmaceuticals, Inc.	(2,202)
Payment	05/14/2018	Desert Family Medical Center	(3,500)
Payment	05/14/2018	Desert Oasis Healthcare Medical Group	(179)
<b>TOTAL</b>			<b>(18,681)</b>
<b>Deposit</b>	<b>05/22/2018</b>		<b>4,620</b>
Payment	05/22/2018	Laboratory Corporation of America	(4,620)
<b>TOTAL</b>			<b>(4,620)</b>
<b>Deposit</b>	<b>05/28/2018</b>		<b>43,854</b>
Payment	05/28/2018	Dennis Spurgin, D.C.	(2,682)
Payment	05/28/2018	Desert Regional Medical Center	(4,802)
Payment	05/28/2018	Tenet HealthSystem Desert, Inc	(5,429)
Payment	05/28/2018	Tenet HealthSystem Desert, Inc.	(27,472)
Payment	05/28/2018	Cohen Musch Thomas Medical Group	(3,470)
<b>TOTAL</b>			<b>(43,854)</b>
		<b>Total Deposits</b>	<b>91,490</b>

**Desert Healthcare District**  
**Check Register**  
As of May 31, 2018

Type	Date	Num	Name	Amount
<b>1000 · CHECKING CASH ACCOUNTS</b>				
<b>1010 · Union Bank - Checking</b>				
Liability Check	05/03/2018		QuickBooks Payroll Service	(32,553)
Bill Pmt -Check	05/04/2018	14912	Andrea S. Hayles-	(2)
Bill Pmt -Check	05/04/2018	14913	Coachella Valley Volunteers in Medicine	(54,675)
Bill Pmt -Check	05/04/2018	14914	Graphtek Interactive	(525)
Bill Pmt -Check	05/04/2018	14915	Lisa Houston-	(791)
Bill Pmt -Check	05/04/2018	14916	Mangus Accountancy Group, A.P.C.	(500)
Bill Pmt -Check	05/04/2018	14917	Ready Refresh	(48)
Bill Pmt -Check	05/04/2018	14918	So.Cal Computer Shop	(640)
Bill Pmt -Check	05/04/2018	14919	Staples Credit Plan	(854)
Bill Pmt -Check	05/04/2018	14920	The Ranch Recovery Centers, Inc.	(16,960)
Bill Pmt -Check	05/04/2018	14921	Underground Service Alert of Southern Cal	(12)
Bill Pmt -Check	05/04/2018	14922	Vanessa Smith-	(14)
Bill Pmt -Check	05/04/2018	14923	Verizon Wireless	(1,572)
Bill Pmt -Check	05/04/2018	14924	Xerox Financial Services	(525)
Bill Pmt -Check	05/04/2018	14925	HARC, INC.	(74,993)
Bill Pmt -Check	05/04/2018	14926	Herb K. Schultz-	(184)
General Journal	05/04/2018	11-01	401a payment - 5/4/18 payroll	(1,922)
General Journal	05/04/2018	11-01	457b payment - 5/4/18 payroll	(2,901)
General Journal	05/04/2018	11-01	457b loan payment - 5/4/18 payroll	(446)
Check	05/04/2018	Auto Pay	Calif. Public Employees'Retirement System	(12,727)
Bill Pmt -Check	05/13/2018	14927	Alejandro Espinoza-	(1,756)
Bill Pmt -Check	05/13/2018	14928	Christopher Cardona	(200)
Bill Pmt -Check	05/13/2018	14929	First Bankcard (Union Bank)	(1,086)
Bill Pmt -Check	05/13/2018	14930	Frazier Pest Control, Inc.	(30)
Bill Pmt -Check	05/13/2018	14931	KaufmanHall	(76,958)
Bill Pmt -Check	05/13/2018	14932	The Desert Sun	(525)
Bill Pmt -Check	05/17/2018	14933	CoPower Employers' Benefits Alliance	(1,692)
Bill Pmt -Check	05/17/2018	14934	Donna Den Bleyker.	(195)
Bill Pmt -Check	05/17/2018	14935	Graphtek Interactive	(150)
Bill Pmt -Check	05/17/2018	14936	State Board of Equalization - VOID	-
Liability Check	05/17/2018		QuickBooks Payroll Service	(31,219)
Bill Pmt -Check	05/18/2018	14937	Pegasus Riding Academy	(42,223)
Bill Pmt -Check	05/18/2018	14938	Reynaldo J. Carreón M.D. Foundation	(5,000)
Bill Pmt -Check	05/18/2018	14939	So.Cal Computer Shop	(3,700)
Bill Pmt -Check	05/18/2018	14940	First Bankcard (Union Bank)	(570)
General Journal	05/18/2018	11-02	401a payment - 5/18/18 payroll	(1,913)
General Journal	05/18/2018	11-02	457b payment - 5/18/18 payroll	(2,894)

**Desert Healthcare District**  
**Check Register**  
As of May 31, 2018

Type	Date	Num	Name	Amount
General Journal	05/18/2018	11-02	457b loan payment - 5/18/18 payroll	(446)
Bill Pmt -Check	05/23/2018	14941	Kay Hazen - Expense Reimbursement	(293)
Bill Pmt -Check	05/23/2018	14942	Law Offices of Scott & Jackson	(23,940)
Bill Pmt -Check	05/23/2018	14943	Principal Life Insurance Co.	(755)
Bill Pmt -Check	05/23/2018	14944	Regents - University of California	(563)
Bill Pmt -Check	05/23/2018	14945	SDRMA	(32,342)
Bill Pmt -Check	05/28/2018	14946	Shred-It	(85)
General Journal	05/31/2018	11-03	May 2018 LTD Payment - Jena Marie Van Earl	(1,234)
General Journal	05/31/2018	11-07	Record Medical Reimb - May 2018	(584)
Liability Check	05/31/2018		QuickBooks Payroll Service	(30,994)
Check	05/31/2018		Service Charge	(442)
<b>TOTAL</b>				<b>(464,633)</b>

**Desert Healthcare District**  
**Details for credit card Expenditures**  
**Credit card purchases - April 2018 - Paid May 2018**

Number of credit cards held by District personnel -2

Credit Card Limit - \$5,000

Credit Card Holders:

Herb Schultz - Chief Executive Officer

Chris Christensen - Chief Financial Officer

Routine types of charges:

Office Supplies, Dues for membership, Computer Supplies, Meats, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items

Year	Statement		Expense Type	Amount	Purpose	Description	Participants
	Month Charged	Total Charges					
		\$ 1,655.99					
<b>Chris' Statement:</b>							
2018	April	\$ 1,085.79	District				
			6360	\$ 8.13	Conference call expense		
			6360	\$ 10.64	Conference call expense		
			6360	\$ 18.29	Conference call expense		
			6360	\$ 42.91	Conference call expense		
			6360	\$ 20.20	Conference call expense		
			6360	\$ 21.87	Conference call expense		
			6360	\$ 43.50	Conference call expense		
			6360	\$ 36.45	Conference call expense		
			6360	\$ 17.33	Conference call expense		
			6360	\$ 8.60	Conference call expense		
			6360	\$ 7.89	Conference call expense		
			6360	\$ 5.50	Conference call expense		
			6309	\$ 440.82	March 2018 Advertising Indeed		
			6352	\$ 144.27	CEO/CFO/Staff business lunch		
			6352	\$ 33.27	CEO/CFO one on one		
			6352	\$ 158.13	Staff lunch		
			6352	\$ 67.99	CEO/CFO/COO lunch		
				<b>\$ 1,085.79</b>			
<b>Herb's Statement:</b>							
2018	April	\$ 570.20	District				
			6352	\$ 61.60	CEO/Tenet CEO meeting		
			6352	\$ 59.70	Staff lunch		
			6351	\$ 6.00	Parking - LAFCO		
			5230	\$ 264.00	BOD meeting snacks		
			6352	\$ 115.40	Personal meal - CEO to reimburse		
			6352	\$ 15.90	CEO meeting - Riverside BOS meeting		
			6352	\$ 39.60	Staff meeting snacks		
			6351	\$ 8.00	Parking - Riverside BOS meeting		
				<b>\$ 570.20</b>			

**Las Palmas Medical Plaza**  
**Check Register**  
As of May 31, 2018

Type	Date	Num	Name	Amount
<b>1000 · CHECKING CASH ACCOUNTS</b>				
<b>1046 · Las Palmas Medical Plaza</b>				
Bill Pmt -Check	05/04/2018	9829	Imperial Security	(1,466)
Bill Pmt -Check	05/04/2018	9830	INPRO-EMS Construction	(10,117)
Bill Pmt -Check	05/04/2018	9831	Palm Springs Disposal Services Inc	(2,123)
Bill Pmt -Check	05/04/2018	9832	Palmtree Clinical Research, Inc.	(30,000)
Bill Pmt -Check	05/13/2018	9833	Frazier Pest Control, Inc.	(180)
Bill Pmt -Check	05/13/2018	9834	Imperial Security	(1,466)
Bill Pmt -Check	05/13/2018	9835	Southern California Edison	(791)
Bill Pmt -Check	05/13/2018	9836	Stericycle, Inc.	(1,389)
Bill Pmt -Check	05/17/2018	9837	Frontier Communications	(211)
Bill Pmt -Check	05/17/2018	9838	Imperial Security	(1,466)
Bill Pmt -Check	05/17/2018	9839	Pink, Inc.	(1,250)
Bill Pmt -Check	05/28/2018	9840	Imperial Security	(1,466)
Check	05/31/2018		Service Charge	(933)
<b>TOTAL</b>				<b>(52,860)</b>





## MEMORANDUM

DATE: June 12, 2018

TO: F&A Committee

RE: Retirement Protection Plan (RPP)

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Current number of participants in Plan:

Active – still employed by hospital	127
Vested – no longer employed by hospital	62
Former employees receiving annuity	<u>12</u>
Total	<u>201</u>

The outstanding liability for the RPP is approximately **\$4.6M** (Actives - \$3.4M and Vested - \$1.3M). US Bank investment account balance \$5.2M. Per the June 30, 2017 Actuarial Valuation, the RPP has an Unfunded Pension Liability of approximately **\$2.9M**. A monthly accrual of \$20K is being recorded each month as an estimate for FY2018.

The payouts, excluding monthly annuity payments, made from the Plan for the Eleven (11) months ended May 31, 2018 totaled **\$425K**. Monthly annuity payments (12 participants) total **\$1.6K** per month.

DESERT HEALTHCARE DISTRICT						
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE						
As of 05/31/18						
TWELVE MONTHS ENDED JUNE 30, 2018						
Grant ID Nos.	Name	Approved Grants - Prior Yrs	Current Yr 2017-2018	6/30/2018 Bal Fwd/New	Total Paid July-June	Open BALANCE
2013-759-BOD 02/26/13	Desert Hot Springs Wellness FDN - Oversampling - HARC -3yr	\$ 30,000		\$ 15,000	\$ -	\$ 15,000
2013-782-BOD 6/25/13	CVPEP - CV/iHub Accelerator Campus 3 years	\$ 500,000		\$ 25,000	\$ 25,000	\$ -
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000		\$ 10,000,000	\$ -	\$ 10,000,000
2014-852-BOD-11-19-14	Desert AIDS Project - Get Tested Coachella Valley - 3 yr	\$ 498,625		\$ 124,656	\$ 124,656	\$ -
2015-866-BOD-4-28-15	The LGBT Center of PS - Desert Low-Cost Counseling Clinic - 3 yr	\$ 140,000		\$ 68,000	\$ 36,000	\$ 32,000
2015-870-BOD-5-26-15	Mizell Senior Center - CV Senior Fall Prevention Program - 2 Yr	\$ 403,300		\$ 40,330	\$ 40,330	\$ -
2015-874-BOD-6-23-15	United Cerebral Palsy - Skill-builders Community Integration - 2 Yr	\$ 178,894		\$ 17,889	\$ 17,889	\$ -
2015-875-BOD-6-23-15	Desert AIDS Project - Sexually Transmitted Infection Clinic - 3 Yr	\$ 800,000		\$ 175,000	\$ 157,500	\$ 17,500
2015-876-BOD-6-23-15	Arrowhead Neuroscience Fndtn-NeuroInterventional & NeuroCritical Care Fellowship 2 Yr	\$ 373,540		\$ 289,494	\$ 168,093	\$ 121,401
2016-886-BOD-9-22-15	B&G Club of Cathedral City - Main Club House Capital Improvements - 1 Yr	\$ 150,000		\$ 48,750	\$ 33,750	\$ 15,000
2016-887-BOD-9-22-15	CVPEP - Mental Health College & Career Pathways Development Initiative - 2 Yr-ext 9/18	\$ 737,900		\$ 239,818	\$ 166,028	\$ 73,790
2016-889-BOD-10-27-15	HARC - 2016 Community Health Monitor - 3 Yr	\$ 499,955		\$ 199,982	\$ 149,987	\$ 49,996
2016-891-BOD-11-17-15	Jewish Family Services of the Desert - Mental Health Outpatient Treatment - 3 Yr	\$ 570,000		\$ 297,691	\$ 166,602	\$ 131,089
	Unexpended funds from Year 1 of Grant #891			\$ (75,792)		\$ (75,792)
2016-894-BOD-12-15-15	Act for MS - Enhanced health Training, Flexibility and Circulation Therapy - 2 Yr	\$ 368,228		\$ 119,674	\$ 119,674	\$ -
2016-907-BOD-05-24-16	CV Volunteers in Medicine - Access to Healthcare Post Implementation of the ACA 1 Yr	\$ 120,798		\$ 12,080	\$ 12,080	\$ -
2016-908-BOD-06-28-16	Angel View Support for the Outreach Stabilization Program - 2 Yr	\$ 144,600		\$ 79,530	\$ 65,070	\$ 14,460
2016-909-BOD-06-28-16	Desert Cancer Foundation Support for the Patient Assistance Care - 1 Yr	\$ 187,000		\$ 18,700	\$ 16,700	\$ 2,000
	Unexpended funds from Grant #909 - October 2017					\$ (15,828)
	Reverse unexpended funds Grant #909 - January 2018					\$ 15,828
	Revised unexpended funds Grant #909 - January 2018					\$ (2,000)
2016-910-BOD-06-28-16	FIND Food Bank Support for the Hunger to Health Program - 1 Yr	\$ 390,151		\$ 39,015	\$ 39,015	\$ -
2016-911-BOD-07-26-16	Well in the Desert - Support Assistance With Projects and Saving Lives - 1 Yr	\$ 44,800		\$ 4,480	\$ 2,067	\$ 2,413
	Unexpended funds from Grant #911					\$ (2,413)
2016-913-BOD-07-26-16	Neuro-Vitality Center - Core Program Operations - 1 Yr	\$ 261,340		\$ 26,134	\$ 26,134	\$ -
2016-916-BOD-09-27-16	UCRSOM - Street Medicine Clinic - 1 Yr	\$ 70,899		\$ 7,090	\$ (63,809)	\$ 70,899
	Unexpended funds from Grant #916					\$ (63,809)
2016-920-BOD-10-25-16	LifeStream Blood Bank - Support Protate Cancer Treatment Program	\$ 60,000		\$ 6,000	\$ -	\$ 6,000
2016-926-BOD-12-20-16	Ranch Recovery Center - Purchase and Installation of Emergency Generator	\$ 27,969	\$ 18,844	\$ 21,641	\$ 16,960	\$ 4,681
2016-927-BOD-12-20-16	SafeHouse of the Desert - "What's Up" Crisis Texting Application - 3 Yr	\$ 679,357		\$ 577,453	\$ 203,807	\$ 373,646
2017-929-BOD-05-23-17	Gilda's Club Desert Cities: HeLP - Healthy Living Program - 1 Yr	\$ 142,000		\$ 78,100	\$ 63,900	\$ 14,200
2017-934-BOD-07-25-17	Well in the Desert - New Vans for Client Pickup & Deliveries		\$ 84,798	\$ 84,798	\$ 76,318	\$ 8,480
2017-936-BOD-07-25-17	Hidden Harvest - Senior Markets & Healthy Fairs		\$ 95,000	\$ 95,000	\$ 85,500	\$ 9,500
2017-938-BOD-07-25-17	Mizell Senior Center - A Matter of Balance Phase 2 - 2 Yr		\$ 400,300	\$ 400,300	\$ 180,135	\$ 220,165
2017-939-BOD-07-25-17	Loma Linda University - Dream Homes Initiative - 16 months		\$ 178,016	\$ 178,016	\$ 120,161	\$ 57,855
2017-947-BOD-09-26-17	Coachella Valley Volunteers in Medicine - Primary Healthcare & Support Services - 1 Yr		\$ 121,500	\$ 121,500	\$ 109,350	\$ 12,150
2017-948-BOD-09-26-17	Pegasus Hippo Therapy - Equine Therapy for District Residents - 1 Yr		\$ 93,829	\$ 93,829	\$ 84,446	\$ 9,383
2017-953-BOD-11-28-17	FIND Food Bank - Project Produce - 1 Yr		\$ 387,068	\$ 387,068	\$ 174,181	\$ 212,887
2017-954-BOD-11-28-17	CVRM - Emergency Food, Shelter with Wrap Around Services for West CV Homeless 1Yr		\$ 100,000	\$ 100,000	\$ 45,000	\$ 55,000
2017-955-BOD-11-28-17	Martha's Village & Kitchen - Health in Housing: Emergency Housing With Wrap Around 1Yr		\$ 186,150	\$ 186,150	\$ 83,768	\$ 102,383
2018-960-BOD-02-27-18	Desert Cancer Foundation - Patient Assistance and Suzanne Jackson Breast Cancer		\$ 200,000	\$ 200,000	\$ 90,000	\$ 110,000
2018-962-BOD-03-27-18	EMC - CV Collaborative Program-Antibiotic Resistance Prevention Partnership(3yr w/ 1st yr funding)		\$ 55,805	\$ 55,805	\$ 25,112	\$ 30,693
2018-965-BOD-04-24-18	Behavioral Health Collaboration - Funding to DHC Foundation		\$ 2,000,000	\$ 2,000,000	\$ -	\$ 2,000,000
2018-967-BOD-05-22-18	The City of DHS-Public Safety Emergency Response Program - Purchase AEDs		\$ 30,000	\$ 30,000	\$ -	\$ 30,000
2018-968-BOD-05-22-18	One Future Coachella Valley - Health Career Connection Summer Intern at DHCD/F		\$ 7,314	\$ 7,314	\$ -	\$ 7,314
<b>TOTAL GRANTS</b>		<b>\$ 17,379,356</b>	<b>\$ 3,958,624</b>	<b>\$ 16,395,494</b>	<b>\$ 2,661,402</b>	<b>\$ 13,665,870</b>
<b>Amts available/remaining for Grant/Programs - FY 2017-18:</b>						
<b>Amount budgeted 2017-2018</b>						
<b>Amount granted through May 31, 2018:</b>						
Mini Grants: 932,940,942,943,944,946,952,956,958,959,963,964,966			\$ (68,000)		2281	\$ 10,455,641
Net adj - Grants not used: 916, 909, 911			\$ 68,222		<b>Total</b>	<b>\$ 13,665,870</b>
<b>Balance available for Grants/Programs INCLDG \$1,000,000 for pulmonary.</b>			<b>\$ 741,598</b>		<b>Difference - Rdg</b>	<b>\$ (0)</b>



DESERT HEALTHCARE DISTRICT

DESERT HEALTHCARE DISTRICT

FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE

MEETING MINUTES

June 12, 2018

**Directors Present**

**District Staff Present**

**Absent**

Chair/Treasurer Mark Matthews Director Jennifer Wortham, DrPH	Herb K. Schultz, CEO Lisa Houston, COO Chris Christensen, CFO Andrea S. Hayles, Clerk to the Board	Arthur Shorr, Community Member
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**AGENDA ITEMS**

**DISCUSSION**

**ACTION**

AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Chair Matthews called the meeting to order at 3:02 p.m.	
<b>II. Approval of Agenda</b>	Chair Matthews asked for a motion to approve the Agenda.	<b>It was moved and seconded (Chair Matthews, Director Wortham) to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>		
<b>IV. Approval of Minutes</b>	Chair Matthews asked for a motion to approve the minutes of May 8, 2018.	<b>It was moved and seconded (Chair Matthews, Director Wortham) to approve the minutes. Motion passed unanimously.</b>
<b>V. CEO Report</b>	Herb K. Schultz, CEO, explained that the addendum by National Demographic Corporation (NDC) to build a voter database will be presented at the upcoming June Board meeting.	



DESERT HEALTHCARE DISTRICT

DESERT HEALTHCARE DISTRICT

FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE

MEETING MINUTES

June 12, 2018

	NDC is the current consultant informing the public of the change from an at-large to zone-based District. Mr. Schultz also described the Focus Groups that are currently underway.	
<b>VI. Chief Financial Officer's Report</b>	<b>VI.1.</b> Chris Christensen, CFO, provided an update on the Las Palmas Plaza vacancies and prospective tenants to occupy the vacancies.	
<b>VII. Financial Reports</b>	<b>VII.1.-10.</b> The Financial Reports were reviewed with Chris Christensen, CFO providing details of the financials.	<b>It was moved and seconded (Chair Matthews, Director Wortham) to approve the May 2018 District Financial Reports - Items 1-10 and to forward to the Board for approval. Motion passed unanimously.</b>
<b>Public Comment</b>		
<b>VIII. Other Matters</b> <b>VIII.1. Desert Healthcare Retirement Plan (457b &amp; 401a)</b>	<p><b>VIII.1.</b> Chris Christensen, CFO, introduced Jace Beck, BCJ Capital Management explaining that the Administrative Document Services with the current plan, Principal is no longer available, which would require the District to outsource to a third party to coordinate with Principle. Mr. Beck provided a presentation on new opportunities and retirement plans to convert to a full-service plan.</p> <p>Staff asked various questions regarding the different service providers. The Committee directed Staff to review the options and present to the Board the preferred choice.</p> <p>Staff is currently reviewing the options and will revisit at the July F&amp;A Committee meeting.</p>	<b>It was moved and seconded (Chair Matthews, Director Wortham) with the recommendation to forward to the Desert Healthcare District Board of Directors a proposed retirement plan chosen by the Staff for 457b &amp; 401a New Service Provider Proposal and forward to the Board for approval. Motion passed unanimously.</b>



DESERT HEALTHCARE DISTRICT

DESERT HEALTHCARE DISTRICT

FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE

MEETING MINUTES

June 12, 2018

<p><b>VIII.2. VMG Health – Hospital Appraisal Service Agreement Addendum</b></p>	<p><b>VIII.2.</b> Chris Christensen, CFO, explained the changes in the VMG Health Addendum for the change in scope in Phase I for additional analysis that will better define the composition of Phase II. The addendum will not increase the overall estimated cost of the services of \$94,000.</p>	<p><b>It was moved and seconded (Chair Matthews, Director Wortham) to approve VMG Health Hospital Appraisal Service Agreement Addendum and forward to the Board for approval. Motion passed unanimously.</b></p>
<p><b>VIII.3. Grant Software</b></p>	<p><b>VIII.3.</b> Lisa Houston, COO, explained that Blackbaud is no longer supporting the GIFTS software and recommends the new Blackbaud Grantmaking software with an initial set-up fee of \$5,000 and an annual subscription of \$16,400. Any remaining subscriptions with GIFTS will be credited to the new Blackbaud subscription.</p>	<p><b>It was moved and seconded (Chair Matthews, Director Wortham) to approve Blackbaud Grantmaking Software and forward to the Board for approval. Motion passed unanimously.</b></p>
<p><b>VIII.4. FY 18-19 Budget</b></p> <ul style="list-style-type: none"> <li>• <b>Directors Benefits – Resolution for Stipend &amp; Policy Update – Insurance Benefits</b></li> <li>• <b>Update on Marketing Line-Item Budget</b></li> </ul>	<p><b>VIII.4.</b> Chris Christensen, CFO, detailed the direction of the Board for the stipend not to exceed \$500 per month and outlined the comparisons with a potential increase of \$28,000. Mr. Christensen outlined the draft Resolution to Adopt the Meeting Compensation Guidelines.</p> <p><b>VIII.5.</b> Lisa Houston, COO, explained the Communications and Marketing Budget Plan as it relates to the Three-Year Strategic Plan priorities. Herb Schultz, CEO, explained that Staff had contacted various media outlets concerning a broad visibility plan that could</p>	<p><b>It was moved and seconded (Chair Matthews, Director Wortham) to approve FY 18-19 Budget – Director’s Benefits Resolution for Stipend &amp; Policy Update – Insurance Benefits and forward to the Board for approval. Motion passed unanimously.</b></p>



DESERT HEALTHCARE DISTRICT

DESERT HEALTHCARE DISTRICT

FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE

MEETING MINUTES

June 12, 2018

	<p>be substantially less based on the polling and focus group analysis on supporting the educational efforts.</p> <p>Chair Matthews asked that the new Communications and Marketing Director introduce himself. Will Dean, Communications and Marketing Director introduced himself and provided background on his work with the Desert Sun and other prior experience.</p>	
<b>IV. Adjournment</b>	Chair Matthews adjourned the meeting at 4:08 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Finance-and-Administration">http://dhcd.org/Finance-and-Administration</a></b>

ATTEST: \_\_\_\_\_  
 Mark Matthews, Chair Finance & Administration Committee/Treasurer  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*

## **Chief Financial Officer's Report**

**June 12, 2018**

Accounting Manager recruitment is complete. Felicia Mantz will begin employment on June 20, 2018.

The auditors were in the office completing preliminary field work the week of May 29th.

### **Las Palmas Medical Plaza - Property Management:**

#### **Occupancy:**

See attached unit rental status report.

92.7% currently occupied –

Total annual rent including CAM fees is **\$1,189,222**.

#### **Leasing Activity:**

We have been experiencing some recent interest in the vacant suites. Anticipating bringing forward a draft lease agreement in July for Suite 3W-105.

The two additional vacant suites (1W104 & 105) are adjacent and each are approximately 1,000 sq ft. A couple of interested parties are potentially interested in a 2,000 sq ft suite. Staff requests approval to join the two suites into one suite.

**Las Palmas Medical Plaza**

**Unit Rental Status**

**As of June 1, 2018**

Unit	Tenant Name	Deposit	Lease Dates		Term	Unit Sq Feet	Percent of Total	Monthly Rent	Annual Rent	Rent Per Sq Foot	Monthly CAM	Total Monthly Rent Incig CAM	Total Annual Rent Incig CAM
			From	To									
											\$ 0.62		
1W, 104	Vacant					1,024	2.07%						
1W, 105	Vacant					1,060	2.15%						
3W, 105-106	Vacant					1,536	3.11%						
<b>Total - Vacancies</b>						<b>3,620</b>	<b>7.33%</b>						
<b>Total Suites-33 - 29 Suites Occupied</b>		<b>\$ 58,516.90</b>				<b>49,356</b>	<b>92.7%</b>	<b>\$ 70,871.99</b>	<b>\$ 850,463.88</b>	<b>\$ 1.55</b>	<b>\$ 28,229.84</b>	<b>\$ 99,101.83</b>	<b>\$ 1,188,221.96</b>
<b>Summary - All Units</b>													
<b>Occupied</b>			<b>45,736</b>	<b>92.7%</b>									
<b>Vacant</b>			<b>3,620</b>	<b>7.3%</b>									
<b>Total</b>			<b>49,356</b>	<b>100%</b>									





Date: June 26, 2018  
To: Board of Directors  
Subject: VMG Health – DRMC Hospital Appraisal Professional Service Agreement Addendum

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**Staff Recommendation:**

Consideration to approve the VMG Health hospital service agreement addendum.

**Background:**

- As part of the District's 3-year Strategic Plan Priority #1 – New Providers, Facilities, Programs and Services, the District Board desired to obtain independent appraisal of Desert Regional Medical Center.
- The Board directed Staff to engage the professional services of a consultant experienced with hospital appraisals.
- The District engaged the professional services of VMG Health, an expert consulting firm, to provide an appraisal.
- A professional services agreement with VMG Health was entered into on April 3, 2018.
- During Phase 1 Analysis, the consultant through several meetings discussing and assessing the complexities surrounding the valuation assessment/appraisal with Steve Hollis (Kaufman Hall), District Staff, Legal Counsel, VMG Health incurred significantly increased time.
- Phase 1 Analysis will help better define the scope of Phase II Analysis resulting in estimated decreased cost for Phase II.
- Included for your review is an addendum to the Professional Service Agreement to include the increase in Phase 1 Analysis for consideration for approval.
- Staff recommends approval of the Addendum.
- On June 12, 2018, the Finance and Administration Committee recommended forwarding the Addendum to the Board for approval.

**Fiscal Impact**

- Phase 1 Analysis was originally estimated at \$18,000. Due to increased time involved with the complexity of the scope of work, the Phase 1 Analysis cost increased to \$35,200.
- As a result of the Phase 1 Analysis, Phase II Analysis cost has been reduced from \$76,000 to \$57,000.
- The total estimated cost of the revised services (\$92,200) is still within the previously approved NTE amount of \$94,000.

# Desert Healthcare District

## Addendum to Engagement Letter dated March 29, 2018

June 8, 2018

Herb K. Schultz  
Chief Executive Officer  
Desert Healthcare District & Desert Healthcare Foundation  
1140 N. Indian Canyon Dr.  
Palm Springs, California 92262

Presented By:



Chateau Plaza  
2515 McKinney Avenue  
Suite 1500  
Dallas, Texas 75201  
P 214.369.4888  
F 214.369.0541

The Pinnacle at Symphony Place  
150 3<sup>rd</sup> Avenue South  
Suite 2120  
Nashville, Tennessee 37201  
P 615.777.7300  
F 615.777.7301

Cherry Creek North  
200 Columbine Street  
Suite 350  
Denver, Colorado 80206  
P 720.305.9333  
F 214.369.0541

Dear Mr. Schultz,

VMG Health has been requested by Desert Healthcare District to provide an Addendum to the Engagement Letter dated March 29, 2018 (the "Engagement Letter") outlining the revisions to the Engagement Letter scope as well as the revised Phase I and Phase II Fee Estimates.

The Engagement Letter included Phase I Budgeted Fees of \$18,000 and was based on an estimate of approximately 40 hours for document review and initial discussions with involved individuals. Initially VMG communicated to Kaufman Hall on May 2<sup>nd</sup>, 2018 and indicated that Phase I fees were in excess of the Budget level and requested guidance for seeking approval from the District for billing additional fees necessary to complete Phase I. VMG was able to provide an estimate of the total budget overage to date on May 7<sup>th</sup> and requested guidance for obtaining approval to bill for the overage. The Phase I fees are summarized in the chart below.

Professional Activity Description	Fee Estimate
Phase I Analysis – Budget	\$18,000
Phase I Analysis – Incremental Phase I	\$10,200
Phase I Analysis – Incremental reduction to Phase II	\$7,000
<b>Phase I Total Invoiced</b>	<b>\$35,200</b>

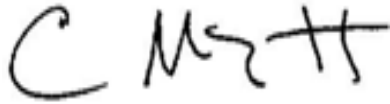
VMG is requesting permission to invoice \$35,200 in relation to Phase I of the analysis. This includes \$18,000 initially budgeted and an additional \$17,200 comprised of incremental fees and hours not originally contemplated in the Budgeted fee estimate. We are proposing that \$7,000 of the additional \$17,500 is appropriate to apply as a reduction to the initially proposed Phase II Fees for the FMV Analysis of the Hospital due to overlap in work performed during Phase I which would be applicable to Phase II. Therefore, total project fees would increase \$10,200 due to the additional billing requested for Phase I. Additionally, VMG has been asked to remove the fees of \$12,000 and services previously to be provided for the Valuation of the Personal Property of the Hospital from the list of services provided. The chart below reflects the reduction in fees estimated to be billed in Phase II based on these items.

Professional Activity Description	Fee Estimate
Phase II Analysis	
Anticipated Typical Scope:	Fees not to exceed
FMV of Business Enterprise	\$33,000
Valuation of Real Estate (Main Campus Only)	\$16,000
Medical Office Building	\$7,000
5 Acres of Raw Land ("Park")	\$1,000

Total project fees as estimated above, inclusive of Phase I and Phase II would be \$92,200, reflecting a decrease from the initial fees included in the Engagement Letter of \$94,000. We expect the Phase II analysis to require approximately 180 hours of total professional time to complete the above services listed. The fees above assume a typical level of professional time will be required to complete Phase II and VMG will provide notice in advance to the District if, for any reason, the professional hours begin to approach the budgeted levels provided above.

Should you have any questions about this letter, please feel free to call my office at +1 972 616 7808 or via e-mail at [Colin.McDermott@VMGHealth.com](mailto:Colin.McDermott@VMGHealth.com).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "C McDermott". The signature is written in a cursive, slightly stylized font.

Colin McDermott, CFA, CPA/ABV  
Managing Director  
VMG Health, LLC

APPROVED and ACCEPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2018

By: \_\_\_\_\_

Billing Contact Information

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_



Date: June 26, 2018  
To: Board of Directors  
Subject: Grant Management Software

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**Staff Recommendation:**

Approve the purchase of Blackbaud Grantmaking grant management software effective July 1<sup>st</sup>, 2018.

**Background:**

Since 2006, the Desert Healthcare District/Foundation has been utilizing GIFTS by Microsoft Edge as its primary grants management software. The version of the GIFTS grant management software that is currently used by the DHCD/F is in the process of being phased out and replaced by a cloud-based system that offers a simpler and user-friendlier software with more features.

**Discussion:**

With the phasing out of the GIFTS software, DHCD/F staff took the opportunity to research the top three grant management software out in the market. Staff explored CMS 360 by Smart Simple, Blackbaud Grantmaking (formerly GIFTS), and Giving Data. Presentations were given to staff by representatives of each of the software companies, along with the opportunity to have a discussion and receive feedback from organizations currently using each of the grant management software platforms.

Staff recommends the Blackbaud Grantmaking (formerly GIFTS) software due to the staff's familiarity of the software, proven track record (CMS 360 and Giving Data are offshoots of Blackbaud Grantmaking software), and the ability to migrate critical forms and documents, which had to be recreated using the other two software platforms at an additional cost.

**Fiscal Impact:**

DHCD/F annual subscription cost of the current GIFTS software in use is \$13,938. Any remaining funds in the annual subscription for this year will be credited to the new annual subscription with Blackbaud.

The new software will have an initial set-up fee of \$5,000 and the annual subscription of \$16,400, which have been allocated in the FFY 18/19 budget.



Finance and Administration Committee June 12, 2018: Reviewed and recommended to bring forward, with Blackbaud Contract, for full approval.

Counsel made recommendations for changes to the contract as follows: email dated 06/21/2018.

The Blackbaud Solutions Agreement has been reviewed.  
The following changes are suggested:

1. Section 14. Dispute Resolution – Governing Law - delete “Atlanta Georgia” and insert “California. This change does not need to be a deal point but would be preferable.
2. Section 15.a. Term. Modify as follows – “The term of this agreement commences on the Effective Date and continues until terminated pursuant to this Section 15 or without cause upon 90-days written notice without from either party.”

This is an important change because without it, the only way it looks like the District could terminate the Agreement is if Blackbaud defaults and the default is not cured for 30 days.

Someone should check with Blackbaud to find out if that is their intent. Otherwise, the Solutions Agreement and the Professional and Consulting Services General Terms Agreement are acceptable.

Staff is working with Blackbaud staff to have the contract amended and will present final copy at the Tuesday June 26, 2018 Board Meeting.

## Grants Management Software Comparison

Software	Pros	Cons	Fees
<b>CMS 360 by Smart Simple</b>	<ul style="list-style-type: none"> <li>• User-friendly, online system that is accessible 24/7</li> <li>• Ability to track and report on all data and grantees.</li> <li>• Use workflow capabilities to streamline operations.</li> <li>• Support for review and compliance processes.</li> <li>• Ability to manage multiple programs in a single system.</li> <li>• Personalized portals are designed to quickly present the data needed by all stakeholder groups.</li> <li>• Ability to configure all aspects of the system internally.</li> <li>• Grantees will have their own reporting portal.</li> </ul>	<ul style="list-style-type: none"> <li>• Will need to redo all current forms used in IGAM at an additional fee.</li> <li>• Cannot get a realistic migration fee until system is inspected.</li> <li>• Fees increase on number of licensed users.</li> <li>• Annual increase of fees at 3%-5% each year.</li> </ul>	<p>Annual investment of <b>\$11,160.00</b></p> <p>Which includes:</p> <ul style="list-style-type: none"> <li>• 3- High Core Users (Donna, Alejandro and GA)</li> <li>• 2- Low Core Users (Lisa and Chris)</li> <li>• 300- Casual users (Grantees, grant applicants, grant reviewers, etc..)</li> </ul> <p>Additional Costs: <b>\$10,000 (approx.)</b> one time fee for implementation, set-up, training, and migration of current system.</p>
<b>GIFTS by Blackbaud</b>	<ul style="list-style-type: none"> <li>• User-friendly, online system that is accessible 24/7</li> <li>• Familiarity of the system, terminology, and forms.</li> <li>• Ability to track and report on all data and grantees</li> <li>• Can migrate all current forms in GIFTS to the cloud-based system.</li> <li>• Develop objectives benchmarks based on DHCD/F Community Focus Areas.</li> <li>• Personalized portals are designed to quickly present the data needed by all stakeholder groups.</li> </ul>		<p>Annual investment of <b>\$16,400.00</b></p> <p>Which includes:</p> <ul style="list-style-type: none"> <li>• 3-Universal User Licenses</li> <li>• 3- View Only User Licenses</li> <li>• Unlimited online applications/reporting: Grantee portal</li> <li>• Outcomes measurement/tracking</li> <li>• Custom field generation</li> <li>• Grant reviewer portal: unlimited users</li> </ul>



## Grants Management Software Comparison

	<ul style="list-style-type: none"> <li>• Grantees will have their own reporting portal.</li> <li>• Option for grant readers/key stakeholders to have their own portal and provide feedback.</li> <li>• Visually-rich data analytics and dashboards.</li> <li>• Live-chat assistance</li> <li>• Fixed annual fees, can only increase with added licensed users.</li> <li>• Option to add a finance and fundraising management tool.</li> <li>• Only a \$2,500 increase based on our current contract with GIFTS.</li> </ul>		<p>Additional Costs <b>\$5,000</b> one time fee for implementation, set-up, training and migration of current system</p> <p>Current costs: <b>\$13,938.09</b> Which only includes GIFTS maintenance &amp; support, IGAM subscription, and transaction-based billing.</p>
<p><b>Giving Data</b></p>	<ul style="list-style-type: none"> <li>• User-friendly, online system that is accessible 24/7</li> <li>• Grantee portal</li> <li>• Reports on impact assessment</li> <li>• Can be integrated into Microsoft office</li> <li>• Planning tool to create scenarios for future funding areas.</li> <li>• Budget tracking and forecasting</li> <li>• Visually-rich data analytics and dashboards</li> <li>• Compatibility to Office 365</li> <li>• Custom reports</li> <li>• Data imports from applications and reports</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Will need to redo all current forms used in IGAM at an additional fee.</li> <li>• Very limited features</li> </ul>	<p>Annual investment of <b>\$9,600.00</b></p> <p>Which includes:</p> <ul style="list-style-type: none"> <li>• Up to 5 user licenses</li> <li>• Help desk support</li> <li>• Grantee portal</li> </ul> <p>Additional Costs: <b>\$5,000</b> one time fee for implementation, set-up, training and migration of current system.</p> <p>Customization of software outside of the proposal will be at <b>\$240.00/hr.</b></p>



Date: June 26, 2018  
To: Board of Directors  
Subject: Communications and Marketing Budget Outline

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**Staff recommendation:**

Discussion and input of the proposed communications and marketing budget for final approval of proposed fiscal year 2018-19 budget.

**Background:**

Driven by the approved three-year District/Foundation Strategic Plan under Community Education Strategy 3.6 – Visibility and Transparency, with the focus on Priority 2 of “One Coachella Valley,” and the Board reviewed Draft Marketing and Communications Strategic Plan, staff is recommending this high-level overview of proposed budget expenditures for fiscal year 2018-19.

A similar request was approved in last year’s budget and the plan was based on specific activities to be performed for general education. However, due to expansion related timeframe activities funds were not fully utilized during the fiscal year 17-18. This budget has carryover subsections to maximize General Education opportunities in July.

Staff has continued robust discussions and considered the significant events that will transpire this coming fiscal year, specifically the potential of expansion and new zone-based elections in addition to two significant collective fund initiatives. New zone-based elections will bring an opportunity to the District/Foundation to continue its transformation work, based off the strategic implementation plan, and enable communications and marketing to strengthen and progress public awareness through mission and vision.

Staff is using caution as to the timing of all efforts in our marketing and communications timeline due to these events and in response to compliance limitations.

One of the line items that is of utmost importance pursuant to the strategic plan is the creation of a new/improved multi-faceted website that meets all governmental compliance requirements, and all public accessibility with the goal of becoming a known resource for health and wellness information. We are proposing in this year’s budget a completely new look and user-friendly experience that is modern and appealing to the eye. This will become a key tool in the success of our marketing and communications plan, once both are completed and approved (based on Draft Marketing and Communications Plan).

Print publications will be used to help bring visibility, awareness and a holistic approach to bringing forward the role of the DHSD/F Outlets, such as The Desert Sun Neighbors, CV

Weekly, CV Independent, Desert Health, Tibits will be used interchangeably based on community focus and areas of interest.

Social media will play a role in increasing the awareness of our mission and work. We will increase our follows by increasing our visibility and growing our partnerships with many service providers who support our mission and strategic plan.

Collateral Materials Pursuant to the Strategic Plan: Staff would like to see the development of an Annual Report (English and Spanish) this year as the last one was produced in 2015; however, staff is recommending that we print a significantly lower number (in comparison to previous years) and stay more focused on dissemination via social media, email and website access.

The Strategic Plan Brochure will be printed in both English and Spanish and will be used by the CEO, director of outreach and program staff to promote the work of the District.

Visibility and Awareness: Subject to the result of the November election for expansion. Staff recommends that the subject is approached in December to finalize a long-term strategy. Financial allocation is included in budget for potential use of contract services.

General Education marketing prior to July 31: Guided by experienced consultants, staff is confident that information provided by listening groups and polling data will bring clarity to the final proposed plan for creating awareness to the residents of the East Valley on “Who the District/Foundation is!” This plan may include direct mail and radio.

Professional Photography: Throughout the process of the initial Draft Communications and Marketing Plan, staff determined that there was limited access to high quality photos that are accompanied by a photo waiver. It is the staff’s recommendation that throughout the year we use both staff-produced and professionally produced photos to ensure that all collateral, marketing, social media and new website presentation are filled with pictures that represent the successful work of the District/Foundation.

CVHIP marketing has been included in the budget as we have already witnessed a significant increase in public awareness and usage. To continue and expand pursuant to the Board’s guidance, while not losing the ground we have gained, we are recommending a sustaining media plan that will include both radio/media and print advertisement. This also will include creation of new material in the later part of the fiscal year to freshen the look and feel. This too will help support the efforts to raise awareness of the District/Foundation.

**Fiscal Impact:**

Website Development and Annual Hosting:	\$32,000
Print Publication – based on ½ page ad pricing (Discounts can be obtained with quarterly commitments)	\$15,280
Social Media Marketing:	\$ 1,200
Collateral Materials:	\$13,250

Visibility and Awareness:	\$15,000
General Education Promotion Month of July	\$100,000
Professional Photography:	\$ 5,500
<b>DISTRICT TOTAL</b>	<b><u>\$182,230</u></b>
 CVHIP	
Radio:	\$12,960
Digital:	\$24,250
Print:	\$ 1,700
 <b>FOUNDATION TOTAL</b>	 <b><u>\$38,910</u></b>

An un-defined budget is to be used based on the results of November 2018 election and information gleaned from polling and listening sessions held both pre-election and post-election. The goal is to create a unifying message of “One Coachella Valley.”

The Total Marketing Budget for CVHIP will come from the foundation budget of \$50,000. The total remaining marketing/communication items will come from the district budget of \$200,000.

Finance and Administration committee: June 12, 2018 Recommended to bring forward to the Board of Directors for full approval.



DATE: June 26, 2018

TO: Board of Directors

RE: Consideration of formalizing action taken at 5/22/18 Board Meeting relating to Director Compensation and Health Benefits

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At the May 22, 2018 the Board to action in accordance with Health & Safety Code section 32103 to authorize the payment to Board members of \$100 per meeting not to exceed 5 meetings per month.

Attached is a draft resolution for the \$100 stipend.

At the May 22, 2018 meeting, the Board also modified the Insurance Benefits section relating to Current Directors to provide that the maximum benefit under any Health Plan shall not exceed \$10,000 in any Plan Year, to include dependent coverage. Attached is a revised Health Benefits section which highlights the changes to the current coverage's.

*President Zendle, subsequent to the Board meeting, requested an analysis to understand the effect on the budget. Exhibit A illustrates the estimated maximum expense of the May 22, 2018 action. The budget would increase by \$28,910 or 57%.*

*President Zendle, recognizing the combination of both the Stipend and Insurance Benefits created budgetary concerns, would like to reconsider the Director Benefits. Included following this report is President Zendle's recommendation.*



DATE: June 26, 2018

TO: Board of Directors

FROM: President Zendle

RE: Director Compensation and Health Benefits

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At the 5/22/18 District Board Meeting, a motion was adopted for the District to provide paid insurance benefits up to \$10,000/Director/year and to offer a stipend of \$100/meeting up to \$500/month. I don't believe the Board realized that this could potentially increase Director Compensation by 57% per Director.

I would like to propose that the Insurance Benefits (up to \$10,000/year) is available to be used by the Director and his/her dependents. The stipend (meeting compensation) is available to each Director, in lieu of the Insurance Benefits.

Exhibit A

Desert Healthcare District							
Director Benefits Analysis							
<u>2017 Insurance Benefits</u>	Rogers	Zendle	Hazen	Wortham	Matthews	Total	Potential Increase/ (Decrease)
CalPers - Health	-	-	8,573	8,573	22,290	39,437	
CoPower - Dental & Vision	2,078	2,078	1,088	1,088	3,485	9,817	
Medicare Prem Reimbursement	8,357	3,012				11,369	
Reimbursed to District			(9,533)			(9,533)	
<b>Totals</b>	<b>10,435</b>	<b>5,090</b>	<b>128</b>	<b>9,661</b>	<b>25,776</b>	<b>51,090</b>	
<b><u>New Benefits Per May 22, 2018 Board Meeting</u></b>							
\$10,000 (NTE) applied to Insurance Premiums	10,000	10,000	10,000	10,000	10,000	50,000	
Stipend - \$100 per meeting, NTE 5 meetings/month	6,000	6,000	6,000	6,000	6,000	30,000	
<b>Totals</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>80,000</b>	<b>28,910</b>
							<b>57%</b>
<b><u>President Zendle's proposed revision - June 26, 2018</u></b>							
\$10,000 (NTE) applied to Insurance Premiums	10,000	10,000	10,000	10,000	10,000	50,000	(1,090)
<b>**OR**</b>							<b>-2%</b>
Stipend - \$100 per meeting, NTE 5 meetings/month	6,000	6,000	6,000	6,000	6,000	30,000	
<i>Each Director may select either the Insurance Premium Benefit or the Stipend</i>							
<i>Worst case budget equals the \$10,000 Insurance Premium Benefit (\$50,000)</i>							

**RESOLUTION NO. 18-07**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE DESERT HEALTHCARE DISTRICT  
ADOPTING MEETING COMPENSATION GUIDELINES**

WHEREAS, Health & Safety Code Section 32103 authorizes the payment to Board members of \$100 per meeting not to exceed five (5) meetings per month and allows payment of actual and necessary traveling and incidental expenses incurred in the performance of official business of the District as approved by the Board; and

WHEREAS, Government Code Section 53232.1 outlines the meetings in which Board members may receive compensation; and

WHEREAS, the Board of Directors of the Desert Healthcare District (District) desire by this Resolution to adopt Meeting Compensation Guidelines and reimbursable expenses in accordance with Health & Safety Code Section 32103 and Government Code Section 53232.1

THEREFORE, BE IT RESOLVED by the Desert Healthcare District Board of Directors as follows:

Section 1: A new policy will be created to add to the Policies of the Board of Directors (BOD) relating to Meeting Compensation Guidelines.

PASSED AND ADOPTED at a Regular meeting of the Board of Directors of Desert Healthcare District held on June 26, 2018 by the following roll call vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Les Zendle M.D., President Board of Directors

ATTEST:

\_\_\_\_\_  
Carole Rogers, R.N. MPH, Vice President/Secretary



## Insurance Benefits and Retirement Benefits

In accordance with Government Code Section 53200 et seq., the Board of Directors of the Desert healthcare District has established health and welfare benefits to current District employees (“Employee Participants”) and current District directors (Director Participants”), and under specified circumstances to former directors and qualified dependents (“Former DirectorsParticipants”). Former ~~d~~Directors qualify for benefits in accordance with the provisions of Government Code section 53201 and are those directors who served in office after January 1, 1981, and whose total service at the time of termination is not less than 12 years and were first elected to a term of office that began prior to January 1, 1995. Eligible dependents are those included in the Patient Protection and Affordable Care Act of 2010.

### Health Coverage

Eligible Employee, Director, and Former Director Participants may participate in one of the group health programs available through CalPERS health plans for medical and hospitalization coverage. The Delta Dental Plan has been selected for dental coverage, and the Vision Plan of America for vision coverage. Collectively, (“Health Plans”). Copies of a summary of each Health Plan are available at the District offices and the Human Resources Officer is available to answer questions regarding the selection of a plan. The specific plans and types of coverage's may be modified from time to time by the Board of Directors.

### Maximum Benefits

The amount of benefits payable to or on behalf of any Participant shall not exceed 100 percent of the total eligible charges covered under a particular Health Plan which shall include:

- (a) For Employee Participants, Co-payments and deductibles that are payable through the Health Plan not to exceed \$3,000 in the plan year per subscriber and family.
- (b) Amounts also payable under Other Plans that cover the Participant for the Plan Year; and/or
- (c) Amounts covered by Medicare for the Plan Year, or that would have been covered by Medicare, if a Participant entitled to Medicare coverage was covered under Medicare for the Plan Year. In no event shall benefits exceed the limits provided by the Health Plan.

(e)(d) For Current Directors, the maximum benefit under any Health Plan shall not exceed \$10,000 in any Plan Year, to include dependent coverage. Benefits shall terminate in the month that a Director leaves office.



Date: June 26, 2018  
To: Board of Directors  
Subject: FY 18-19 Annual Budget

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**Staff Recommendation:**

- Discussion and consideration to approve the FY18-19 Annual Budget for the Desert Healthcare District/Foundation.

**Discussion**

- The proposed Budget continues to align with the Board's Vision, goals, and objectives as established in its comprehensive, three-year Strategic Plan.
- The proposed Budget implements policy incorporated in Year Two of the three-year plan Strategic Plan.
- Highlights of the FY18-19 Budget
  - Per the vote of the Board of Director's for the East Valley Expansion Funding Sources, the \$1M Avery Trust funds are to be committed to the Expansion Funding. The funds currently reside in the District's Facilities Reserve Fund.
  - Options to consider: 1) Transfer the \$1M from the District to the Foundation via grant expense in FY18. This is included in the proposed FY18-19 Budget. The \$1M transfer is included under Projected 6/30/18 Budget line item 7010 – Programs and Grants on the District Budget and line item 4003 – Avery Trust Transfer on the Foundation Budget. 2) An alternative is to transfer \$50,000 per year of the Avery Trust funds per year to match the annual commitment for 20 years.
  - The Foundation Budget includes \$300,000 Grant Expense associated with the East Valley Expansion Funding. The schedule of Sources at the bottom of Page 4 of the Foundation budget highlights the sources of funding. Some are from Income Statement sources, while others derive from Balance Sheet sources (i.e. Investment Accounts and Avery Trust \$\$).
  - Staff recently learned the Solar Rebate received by the District was a 6-year program and has expired. As a result, the \$25,000 annual commitment to support the \$300,000 Grant Expense of the Foundation will be replaced by other sources highlighted on Page 4 of the Foundation Budget.
- At the May 8, 2018 Finance & Administration Committee meeting, the budget was reviewed by the Committee and recommended to forward to the Board of Directors for consideration of approval.
- At the May 22, 2018 Board of Directors meeting, the Board approved a revision to the Director's Benefits and Compensation to include up to \$10,000 towards

District sponsored insurance plans and a \$100 per meeting stipend (up to 5 meetings per month).

- During the same Board meeting, the FY 18-19 Budget was tabled The Board directed Staff to bring back detail for the Marketing and Communications budget (Line #6530).
- At the June 12, 2018 Finance & Administration Committee meeting, the Committee reviewed the Marketing budget detail and recommended forwarding to the Board for approval.
- At the June 26, 2018 Board of Directors meeting, the Board will review and consider approval of the Director's Benefits/Compensation and Marketing Budget Detail.
- Staff recommends approval and adoption of the FY 18-19 Annual Budget.

DESERT HEALTHCARE DISTRICT									
FY 2018-2019 BUDGET									
DRAFT					INDEX				
7/1/2018 - 6/30/2019									
<u>PAGE</u>									
2	ASSUMPTIONS								
4	CASHFLOW								
5	STATEMENT OF INCOME AND EXPENSE - DHCD								
7	STATEMENT OF INCOME AND EXPENSE - LPMP								
8	DIRECTORS AND EMPLOYEE EXPENSES								
9	PROGRAMS/GRANTS - SUMMARY - CASH FLOW - BY QUARTER								
10	PROGRAMS/GRANTS - CASH FLOW BY QUARTER								
11	PROJECTED PROGRAMS/GRANTS - NEW BOD APPROVED GRANTS								
12-13	BUDGET DETAIL								

DESERT HEALTHCARE DISTRICT			
FY 2018-2019 BUDGET			
ASSUMPTIONS - MAJOR LINE ITEMS GREATER THAN \$50,000			
7/1/2018 - 6/30/2019			
DRAFT		Preliminary	
G/L		Annual	
Account Number	Account Description	Projected Amount	Assumption
<b>REVENUES</b>			
4010	Property Tax	\$ 6,604,180	Projecting 3% increase
4220	Interest Income - FRF	\$ 1,248,000	Bob Adams, VP - Senior Portfolio Mgr provided estimate - Approximate return of 2%
9999-1	Unrealized loss FRF	\$ (1,200,000)	Investment portfolio's unrealized gains/losses
		\$ 48,000	Net Interest Income
4501	Other Income	\$ 11,400	Airways rental and SCE Solar rebate
4505	LPMP - Rental Income	\$ 889,859	Average \$74k per month
4509-11	LPMP - CAM Income	\$ 356,103	CAM charges to tenants to cover common area expenses - \$.62 per sq ft.
<b>EXPENSES</b>			
<b>Desert Healthcare District</b>			
5110	Salary and Wages	\$ 1,066,613	See Directors and Employees Expenses for details. Pg 8
5111	Allocation to LPMP-CC(20%)&MP(25%)+OH	\$ (53,034)	Allocation of CFO and Accounting Support & Admin to LPMP
5115	Allocation to NEOPB	\$ (93,565)	Allocation of NEOPB Director and Accounting Admin payroll and benefits to NEOPB grant
5112	Vacation and sick pay accrual	\$ 90,000	Accrual for earned vacation and sickpay
5114/5119	Alloc to Foundation - All Staff	\$ (212,020)	District staff allocation of payroll and benefits to Foundation to provides services
5131	Benefit Premiums - Staff	\$ 141,702	See Directors and Employees Expenses for details. Pg 8
5145	Retirement Plan	\$ 80,674	Staff retirement Plan - 8% employer contribution to 401(a) plan
5211	Active Directors - Health Ins	\$ 96,000	See Directors and Employees Expenses for details. Pg 8
6120	Bank & Investment Fees	\$ 118,000	Approximately the amount charged for FYE 6/30/18 - \$.002 of Avg invest balance
6125/6126	Depreciation	\$ 195,034	Office equipment, Software and Parking lot/Solar Panels depreciation
6516	Professional Fees	\$ 470,000	Utilize independent contractors to provide professional project oversight skills, hospital lease consulting, and District expansion consulting, and other professional services.
6560	Legal - General	\$ 180,000	Legal fees for operational coverage, potential litigation, and policy review
6725	RPP Contributions Accrual	\$ 240,000	Pension Expenses for Retirement Protection Plan
7010	Community investments - Grants	\$ 3,500,000	See detail grants/programs schedule - Pg 11
<b>Las Palmas Medical Plaza</b>			
6425	Building Depreciation	\$ 241,681	40 year Depreciation period
6426	Tenant Improv - Amortization	\$ 191,838	Tenant Improvements amortized over life of each tenant's lease
6440	Professional Fees Expense	\$ 125,660	Property maintenance company - includes prevailing wage

DESERT HEALTHCARE DISTRICT			
FY 2018-2019 BUDGET			
ASSUMPTIONS - MAJOR LINE ITEMS GREATER THAN \$50,000			
7/1/2018 - 6/30/2019			
<b>DRAFT</b>		Preliminary	
G/L		Annual	
Account Number	Account Description	Projected Amount	Assumption
6475	Property Taxes - Las Palmas	\$ 72,000	District is billed for the property tax and incorporates the tax in the CAM based on sq. ft.of suite
6485	Security	\$ 77,000	Security coverage 18 hrs per day Mon-Fri
<b>CASH FLOW</b>			
<b>Cash Receipts:</b>			
	Property Taxes	\$ 6,604,180	Projecting 3% increase
	Interest - NET	\$ 48,000	Bob Adams, VP - Senior Portfolio Mgr provides estimate
	LPMP	\$ 1,208,344	Rental and Common Area Maintenance
	Other Income	\$ 120,400	NEOPB revenue, Airways rental, and SCE Solar rebate
	Due from DHCF - Expense Allocation	\$ 212,020	Allocation of District staff expense to perform Foundation business
<b>Cash Disbursements:</b>			
	Operations	\$ 3,544,416	See Statement of Operations - Excludes non-cash items i.e. depreciation and amortization
	Existing liabilities - Proj for disbursement	\$ 100,000	Projected liabilities as of 6/30/18 excluding grants
	Program/Grant Payments - Existing	\$ 889,257	See Grants cash flow statement. Pg 9-11
	Program/Grant Payments - FY2017-18	\$ 3,590,000	See Grants cash flow statement. Pg 9-11
<b>LPMP:</b>			
	Normal recurring expenses	\$ 460,136	See Statement of Operations for details. Pg7
	Bldg & Tenant Improvements	\$ 420,396	Various - including suite renovations, equipment replacement, lease renewals and TI's for new tenants

DESERT HEALTHCARE DISTRICT						
CASH FLOW PROJECTION						
FY 2018-2019 BUDGET						
7/1/2018 - 6/30/2019						
<b>DRAFT</b>						
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total	
<b>Beginning Cash/Investment Balance:</b>	\$ 54,473,064	\$ 53,172,868	\$ 52,788,696	\$ 53,319,459	\$ 54,473,064	
<b>Cash Receipts:</b>						
Property Taxes	442,480	1,142,523	2,126,546	2,892,631	6,604,180	
Interest	312,000	312,000	312,000	312,000	1,248,000	
LPMP	297,265	310,207	319,745	319,745	1,246,962	
Due from Desert Healthcare Foundation-Exp Allocation	53,005	53,005	53,005	53,005	212,020	
Other Income - NEOPB grant, SCE Solar rebate Etc	30,100	30,100	30,100	30,100	120,400	
<b>Total Receipts</b>	<b>1,134,850</b>	<b>1,847,835</b>	<b>2,841,396</b>	<b>3,607,481</b>	<b>9,431,562</b>	
<b>Cash Disbursements:</b>						
Ops-net of Deprec/amort/grants	826,242	878,963	893,405	945,806	3,544,416	
Existing Liabilities Exclg Grants	100,000	-	-	-	100,000	
Existing Grant/Prog Payments	346,171	225,410	289,594	28,081	889,257	
Programs and Grants payments	897,500	897,500	897,500	897,500	3,590,000	
<b>Capital Equipment Reqmnts:</b>						
Computer/Office Furn/Other	15,000	5,000	5,000	5,000	30,000	
Computer/Office Furn/Other-East Valley Office	30,000	5,000	5,000	5,000	45,000	
<b>LPMP:</b>						
Normal recurring-Operations	115,034	115,034	115,034	115,034	460,136	
Tenant/building Improvements - normal recurring	105,099	105,099	105,099	105,099	420,396	
<b>Total Cash Disbursements</b>	<b>\$ 2,435,046</b>	<b>\$ 2,232,007</b>	<b>\$ 2,310,632</b>	<b>\$ 2,101,520</b>	<b>\$ 9,079,205</b>	
<b>Ending Cash/Investment Balance</b>	<b>\$ 53,172,868</b>	<b>\$ 52,788,696</b>	<b>\$ 53,319,459</b>	<b>\$ 54,825,421</b>	<b>\$ 54,825,421</b>	

DESERT HEALTHCARE DISTRICT									
FY 2018-2019 BUDGET									
STATEMENT OF INCOME AND EXPENSE INCLUDING LPMP									
7/1/2018 - 6/30/2019									
<b>DRAFT</b>									
	Budget	Projected	Budget					Budget	Inc(Dec)
	Fiscal Yr	6/30/18	VS					Fiscal Yr	Budget
	FYE 6/30/18	Balance	Proj	Qtr 1	Qtr 2	Qtr 3	Qtr 4	2018-2019	Vs Proj
								Total	Prior Yr
<b>INCOME</b>		-							
4010 - Property Tax Revenues	6,289,695	6,289,692	(3)	1,651,045	1,651,045	1,651,045	1,651,045	6,604,180	314,488
4220 - Unrestricted Interest Income - FRF	1,350,000	1,398,233	48,233	312,000	312,000	312,000	312,000	1,248,000	(150,233)
9999-1 - Unrealized (Gain) or Loss FRF	(1,500,000)	(1,474,619)	25,381	(300,000)	(300,000)	(300,000)	(300,000)	(1,200,000)	274,619
Net Investment Income - FRF	(150,000)	(76,386)	73,614	12,000	12,000	12,000	12,000	48,000	(424,852)
4330 - Collection Agency Recoveries	1,000	-	(1,000)	-	-	-	-	-	-
4350 - Rental - Airways	19,000	20,988	1,988	4,750	4,750	4,750	4,750	19,000	(1,988)
4405 - Grant Income - NEOPB	120,000	111,805	(8,195)	22,500	22,500	22,500	22,500	90,000	(21,805)
4505-4513 - LPMP - Rental Income	1,207,926	1,119,278	(88,648)	297,265	310,207	319,745	319,745	1,246,962	127,684
4501 - Other Income - Solar Rebate	75,000	32,586	(42,414)	2,850	2,850	2,850	2,850	11,400	(21,186)
<b>Total Income</b>	<b>7,562,621</b>	<b>7,497,963</b>	<b>(64,659)</b>	<b>1,990,410</b>	<b>2,003,352</b>	<b>2,012,890</b>	<b>2,012,890</b>	<b>8,019,542</b>	<b>(27,659)</b>
<b>EXPENSES</b>									
5110 - Salaries and Wages	962,752	703,558	(259,194)	246,141	287,165	246,141	287,165	1,066,613	363,055
5111-Alloc to LPMP-CC(20%)&MP(25%)+OH	(43,890)	(43,890)	-	(13,258)	(13,258)	(13,258)	(13,258)	(53,034)	(9,144)
5115 - Alloc to NEOPB-Coordinator & Account	(125,083)	(92,162)	32,921	(23,391)	(23,391)	(23,391)	(23,391)	(93,565)	(1,404)
5119 - Alloc to FND-RSS.CVHIP.DHG-Alejandro	(32,612)	(41,034)	(8,423)	-	-	-	-	-	41,034
5112 - Accrued vacation/sick -	90,000	116,675	26,675	20,769	24,231	20,769	24,231	90,000	(26,675)
5114 - Alloc Foundation -PR & Benefits	(613,156)	(143,423)	469,733	(53,005)	(53,005)	(53,005)	(53,005)	(212,020)	(68,597)
5120 - Payroll Tax Expense	73,651	57,447	(16,204)	18,830	21,968	18,830	21,968	81,596	24,149
5131 - Benefit Premiums	134,931	109,339	(25,592)	34,304	34,304	36,547	36,547	141,702	32,363
5135 - Reimbursements/Co-Payments	34,071	10,565	(23,505)	7,500	7,500	7,500	7,500	30,000	19,435
5140 - Workers Comp	10,109	7,107	(3,002)	2,584	3,015	2,584	3,015	11,199	4,092
5145 - Retirement Plan Expense	78,983	53,472	(25,511)	15,904	20,572	19,937	24,260	80,674	27,202
5160 - Education/Conferences - Staff	3,500	4,745	1,245	1,875	1,875	1,875	1,875	7,500	2,755
5211 - Health Insurance-BOD	60,648	60,478	(170)	19,995	19,995	27,993	28,017	96,000	35,522
5219 - Reimbursements/Co-Pays - BOD	-	1,771	1,771	-	-	-	-	-	(1,771)
5224- Retired BOD - Medical Expense	24,844	14,844	(10,000)	3,711	3,711	8,711	8,711	24,844	10,000
5230 - BOD Meeting/Conference Expense	8,000	6,802	(1,198)	2,000	2,000	2,000	2,000	8,000	1,198
5240 - BOD Catering Expense	4,000	1,421	(2,579)	1,000	1,000	1,000	1,000	4,000	2,579
5250 - BOD Mileage Reimbursement	500	106	(394)	125	125	125	125	500	394
5270 - BOD Election Fees	-	-	-	85,000	85,000	85,000	85,000	340,000	340,000
6110 - Payroll fees expense	2,750	3,467	717	875	875	875	875	3,500	33
6120 - Bank and Investment Fees	112,000	113,949	1,949	29,500	29,500	29,500	29,500	118,000	4,051
6125 - Depreciation Expense	14,170	13,630	(540)	3,543	3,543	3,543	3,543	14,170	540
6126 - Depreciation - Solar panels - Parking	180,864	180,864	-	45,216	45,216	45,216	45,216	180,864	-
6130 - Dues and Memberships	27,300	22,780	(4,520)	6,825	6,825	6,825	6,825	27,300	4,520
6220 - Ongoing InsuranceCoverage	8,400	11,339	2,939	2,750	2,750	2,750	2,750	11,000	(339)
6300 - Minor Equipment	500	-	(500)	125	125	125	125	500	500
6305 - CEO & COO Auto Allowance	6,000	8,873	2,873	3,050	3,050	3,050	3,050	12,200	3,327
6306-Staff Auto Mileage Reimbursement	1,250	2,706	1,456	938	938	938	938	3,750	1,044
6309 - Personnel Expense	1,250	2,915	1,665	313	313	313	313	1,250	(1,665)
6310 - Miscellaneous Expense	500	-	(500)	125	125	125	125	500	500
6311 - Cell phone expense	6,483	7,336	853	2,330	2,330	2,330	2,330	9,322	1,986
6312 - Wellness Park Expense	2,500	587	(1,913)	500	500	500	500	2,000	1,413
6315 - Security Monitoring Expense	450	2,807	2,357	108	108	108	108	432	(2,375)



DESERT HEALTHCARE DISTRICT									
FY 2018-2019 BUDGET									
STATEMENT OF INCOME AND EXPENSE INCLUDING LPMP									
7/1/2018 - 6/30/2019									
<b>DRAFT</b>									
	Budget	Projected	Budget					Budget	Inc(Dec)
	Fiscal Yr	6/30/18	VS					Fiscal Yr	Budget
	FYE 6/30/18	Balance	Proj	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total	Vs Proj
									Prior Yr
6325 - CEO Discretionary Fund	5,000	4,034	(966)	1,250	1,250	1,250	1,250	5,000	966
6343 - Postage Expense	6,500	2,075	(4,425)	1,625	1,625	1,625	1,625	6,500	4,425
6350 - Copier Rental/Fees	5,500	4,232	(1,268)	1,375	1,375	1,375	1,375	5,500	1,268
6351 - Travel Expense	6,000	13,487	7,487	2,750	2,750	2,750	2,750	11,000	(2,487)
6352 - Meals & Entertainment	4,000	5,029	1,029	1,250	1,250	1,250	1,250	5,000	(29)
6355 - Computer Services	28,515	28,966	451	10,057	10,057	10,057	10,057	40,227	11,261
6360 - Supplies	16,000	20,521	4,521	5,500	5,500	5,500	5,500	22,000	1,479
6380 - LAFCO Assessment	18,000	21,390	3,390	10,000	10,000	10,000	10,000	40,000	18,610
6400 - Office - Rent & Move (New) 1/1/19	-	-	-	-	-	27,500	27,500	55,000	55,000
6405 - Office - Utilities (New) 1/1/19	-	-	-	-	-	22,000	22,000	44,000	44,000
6445 - Las Palmas Medical Plaza - Total	967,773	884,125	(83,648)	238,909	238,909	245,710	245,710	969,238	85,113
6516 - Professional Services	309,000	1,314,136	1,005,136	117,500	117,500	117,500	117,500	470,000	(844,136)
6520 - Annual Audit Fee	17,466	17,382	(84)	4,497	4,497	4,497	4,497	17,990	608
6530 - PR/Communications/Website	30,000	23,165	(6,835)	53,750	53,750	53,750	53,750	215,000	191,835
6560 - Legal Expense	120,000	213,740	93,740	45,000	45,000	45,000	45,000	180,000	(33,740)
6711 - Disability Administration Fees	3,222	-	(3,222)	1,611	1,611	-	-	3,222	3,222
6721 - Legal Expenses - Pension Plan	2,500	98	(2,403)	500	500	500	500	2,000	1,903
6725 - RPP Contributions Accrual	240,000	240,000	-	60,000	60,000	60,000	60,000	240,000	-
6728 - Pension Audit Fee	4,898	7,074	2,177	1,261	1,261	1,261	1,261	5,045	(2,029)
7010 - Programs/grants*	4,700,000	4,992,244	292,244	875,000	875,000	875,000	875,000	3,500,000	(1,492,244)
7027 - Grant Expense - NEOPB	120,000	111,805	(8,195)	22,500	22,500	22,500	22,500	90,000	(21,805)
<b>Total Expenses</b>	<b>7,640,038</b>	<b>9,102,579</b>	<b>1,462,541</b>	<b>1,920,617</b>	<b>1,973,338</b>	<b>1,994,581</b>	<b>2,046,982</b>	<b>7,935,519</b>	<b>(1,167,060)</b>
<b>Net Income(Loss)</b>	<b>(77,417)</b>	<b>(1,604,616)</b>	<b>(1,527,199)</b>	<b>69,793</b>	<b>30,013</b>	<b>18,309</b>	<b>(34,092)</b>	<b>84,023</b>	<b>1,139,401</b>
<b>EBITA</b>	<b>584,533</b>							<b>735,126</b>	
<b>Cash Flow - Add back:</b>									
LPMP - Depreciation	466,915	435,039	(31,876)	110,617	110,617	117,418	117,418	456,068	21,029
6725 - RPP Contributions Accrual	240,000	240,000		60,000	60,000	60,000	60,000	240,000	-
Grants - Separate line item	4,700,000	4,992,244	292,244	875,000	875,000	875,000	875,000	3,500,000	(1,492,244)
District - Depreciation/Amort	195,034	13,630	(181,404)	48,759	48,759	48,759	48,759	195,034	181,404
Payroll Alloc - LPMP-Add back	(43,890)	(43,890)	-	(13,258)	(13,258)	(13,258)	(13,258)	(53,034)	(9,144)
<b>Total</b>	<b>5,558,059</b>	<b>5,637,024</b>	<b>78,964</b>	<b>1,081,117</b>	<b>1,081,117</b>	<b>1,087,918</b>	<b>1,087,918</b>	<b>4,338,069</b>	<b>(1,298,955)</b>
<b>District Inclg LPMP Net Cash Flow</b>	<b>5,480,643</b>	<b>3,465,555</b>	<b>(2,015,088)</b>	<b>826,242</b>	<b>878,963</b>	<b>893,405</b>	<b>945,806</b>	<b>3,597,450</b>	<b>131,895</b>
*Note: FY18 Account 7010 Programs/Grants includes:									
Avery Trust	1,000,000	Assumes Funds transferred from DHC District to DHC Foundation in FY18							

LAS PALMAS MEDICAL PLAZA											
FY 2018-2019 BUDGET											
STATEMENT OF INCOME AND EXPENSE											
7/1/2018 - 6/30/2019											
DRAFT								Budget			Inc(Dec)
	Budget	Proj	Budget					Fiscal Yr			Budget
	FYE 6/30/18	6/30/18	VS	Qtr 1	Qtr 2	Qtr 3	Qtr 4	2018-2019	Total	Cam	Prior Yr
INCOME											
4505 - LPMP - Rental Income	863,107	802,381	(60,726)	212,325	221,390	228,072	228,072	889,859	861,852		87,478
4510 - LPMP - CAM Income-Billed	343,819	316,897	(26,922)	84,690	88,566	91,423	91,423	356,103	345,492		39,206
4513 - LPMP - Misc Income	1,000	-	(1,000)	250	250	250	250	1,000	1,000		1,000
<b>Total Income</b>	<b>1,207,926</b>	<b>1,119,278</b>	<b>(88,648)</b>	<b>297,265</b>	<b>310,207</b>	<b>319,745</b>	<b>319,745</b>	<b>1,246,962</b>	<b>1,208,344</b>		<b>127,684</b>
EXPENSES											
6420 - Insurance	12,000	13,200	1,200	3,250	3,250	3,250	3,250	13,000	13,000	cam	(200)
6424 - Parking lot replacement - Deprec	22,549	22,549	-	5,637	5,637	5,637	5,637	22,549	22,549		-
6425 - Building - Depreciation Expense	252,528	241,681	(10,847)	60,420	60,420	60,420	60,420	241,681	241,681		0
6426 - Tenant Improv - Depreciation	191,838	170,809	(21,029)	44,559	44,559	51,360	51,360	191,838	220,852		21,029
6427 - HVAC Maintenance	16,000	13,931	(2,069)	4,000	4,000	4,000	4,000	16,000	16,000	cam	2,069
6428 - Roof Repairs	2,500	-	-	625	625	625	625	2,500	2,500		2,500
6431 - Building - Interior	2,500	6,000	3,500	625	625	625	625	2,500	2,500		(3,500)
6432 - Plumbing - Interior	2,500	-	(2,500)	625	625	625	625	2,500	2,500		2,500
6433 - Plumbing - Exterior	2,500	-	(2,500)	625	625	625	625	2,500	2,500	cam	2,500
6434 - Alloc-Internal Property Managmnt	43,890	43,893	3	13,258	13,258	13,258	13,258	53,034	53,034		9,141
6435 - Bank Charges	12,000	9,319	(2,681)	2,750	2,750	2,750	2,750	11,000	11,000		1,681
6437 - Utilities - Vacant Units	4,000	1,635	(2,365)	625	625	625	625	2,500	2,500		865
6439 - Deferred Maintenance Repairs	12,500	375	(12,125)	3,000	3,000	3,000	3,000	12,000	12,000	cam	11,625
6440 - Professional Fees Expense	122,000	121,404	(596)	31,415	31,415	31,415	31,415	125,660	125,660		4,256
6441 - Legal	1,000	-	(1,000)	250	250	250	250	1,000	1,000		1,000
6458 - Elevators - Contract	11,000	11,243	243	3,000	3,000	3,000	3,000	12,000	12,000	cam	757
6460 - Exterminating Services	2,500	2,160	(340)	1,250	1,250	1,250	1,250	5,000	5,000	cam	2,840
6463 - Landscaping	15,000	23,557	8,557	3,000	3,000	3,000	3,000	12,000	12,000	cam	(11,557)
6467 - Lighting	6,000	2,250	(3,750)	2,500	2,500	2,500	2,500	10,000	10,000	cam	7,750
6468 - Maint. General	1,000	-	(1,000)	250	250	250	250	1,000	1,000	cam	1,000
6470 - Maint. / Janitorial Service	5,000	-	(5,000)	0	0	0	0	0	0	cam	-
0000 - Marketing	17,500	-	(17,500)	4,375	4,375	4,375	4,375	17,500	17,500	cam	17,500
6475 - Property Taxes	72,000	72,000	-	18,000	18,000	18,000	18,000	72,000	72,000	cam	-
6476 - Signage Expense	3,000	784	(2,216)	750	750	750	750	3,000	3,000	cam	2,216
6480 - Rubbish Removal Medical Waste	16,800	15,591	(1,209)	4,325	4,325	4,325	4,325	17,300	17,300	cam	1,709
6481 - Rubbish Removal	24,468	24,646	178	6,369	6,369	6,369	6,369	25,476	25,476	cam	830
6482 - Utilities/Electricity/Exterior	10,000	7,461	(2,539)	2,125	2,125	2,125	2,125	8,500	8,500	cam	1,039
6484 - Utilities - Water (Exterior)	7,000	6,600	(400)	1,750	1,750	1,750	1,750	7,000	7,000	cam	400
6485 - Security	75,000	72,616	(2,384)	19,250	19,250	19,250	19,250	77,000	77,000	cam	4,384
6490 - Miscellaneous	1,200	420	(780)	300	300	300	300	1,200	1,200		780
<b>Total Expenses</b>	<b>967,773</b>	<b>884,125</b>	<b>(83,648)</b>	<b>238,909</b>	<b>238,909</b>	<b>245,710</b>	<b>245,710</b>	<b>969,238</b>	<b>998,252</b>		<b>85,113</b>
<b>Net Income</b>	<b>240,153</b>	<b>235,153</b>	<b>(5,000)</b>	<b>58,356</b>	<b>71,298</b>	<b>74,035</b>	<b>74,035</b>	<b>277,724</b>			
<b>Non-Cash and other items:</b>											
Depreciation	466,915	435,039	(31,876)	110,617	110,617	117,418	117,418	456,068			
Total Depreciation/Payroll alloc	<b>510,805</b>	<b>478,932</b>	<b>(31,873)</b>	123,875	123,875	130,676	130,676	<b>509,102</b>			
<b>Net Cash Flow for expenses</b>	<b>456,968</b>	<b>405,193</b>	<b>(51,775)</b>	<b>115,034</b>	<b>115,034</b>	<b>115,034</b>	<b>115,034</b>	<b>460,136</b>			
<b>Total cash provided</b>	<b>750,958</b>	<b>714,085</b>	<b>(36,873)</b>					<b>786,826</b>			

DESERT HEALTHCARE DISTRICT										
DIRECTORS AND EMPLOYEE EXPENSES - BUDGET 2018-2019										
HEALTH AND OTHER HEALTH RELATED INCLUDING INSURANCE EXPENSES										
7/1/2018 - 6/30/2019										
<b>DRAFT</b>										
Employee	Job	FT	Date of	Annual						Total
Name	Title	PT	Hire	Wage		QTR 1	QTR 2	QTR 3	QTR 4	Wages
# of Payrolls						6	7	6	7	26
Herb K. Schultz	Chief Executive Officer	FT	11/16/16	\$ 210,000		\$ 48,462	\$ 56,538	\$ 48,462	\$ 56,538	\$ 210,000
Chris Christensen	Chief Financial Officer	FT	10/07/14	\$ 135,000	*	\$ 31,154	\$ 36,346	\$ 31,154	\$ 36,346	\$ 135,000
Lisa Houston	Chief Operating Officer	FT	01/03/18	\$ 135,000	*	\$ 31,154	\$ 36,346	\$ 31,154	\$ 36,346	\$ 135,000
Donna Craig	Senior Program Officer	FT	06/21/04	\$ 112,209	*	\$ 25,894	\$ 30,210	\$ 25,894	\$ 30,210	\$ 112,209
Alejandro Espinoza	Program Officer & Outreach Director	FT	12/01/14	\$ 96,993	*	\$ 22,383	\$ 26,114	\$ 22,383	\$ 26,114	\$ 96,993
Will Dean	Director - Communications & Marketing	FT	05/01/18	\$ 100,000		\$ 23,077	\$ 26,923	\$ 23,077	\$ 26,923	\$ 100,000
Andrea Hayles	Special Assist to the CEO/Board Relations	FT	02/27/17	\$ 65,100	*	\$ 15,023	\$ 17,527	\$ 15,023	\$ 17,527	\$ 65,100
Vacant	Accounting Manager	FT	02/29/16	\$ 70,000	*	\$ 16,154	\$ 18,846	\$ 16,154	\$ 18,846	\$ 70,000
Vanessa Smith	Health Educator - NEOPB - Reimbursed	FT	03/27/17	\$ 45,760		\$ 10,560	\$ 12,320	\$ 10,560	\$ 12,320	\$ 45,760
TBD	Program & Grants Assistant- New	FT	07/01/18	\$ 45,760		\$ 10,560	\$ 12,320	\$ 10,560	\$ 12,320	\$ 45,760
<b>*Pool - Merit Increase</b>	<b>\$ 50,791</b>		<b>5.0 % Pool</b>			\$ 11,721	\$ 13,675	\$ 11,721	\$ 13,675	\$ 50,791
Total						\$ 246,141	\$ 287,165	\$ 246,141	\$ 287,165	\$ 1,066,613
										<b>Total District &amp; Taxes &amp; Benefits</b>
										\$ 1,411,785
										<b>Net District - Salaries</b>
										\$ 996,103
										<b>Net District - Net of Taxes &amp; Benefits</b>
										\$ 1,106,199
<b>EMPLOYER</b>										
FICA						15,261	17,804	15,261	17,804	\$ 66,130
MEDICARE						3,569	4,164	3,569	4,164	\$ 15,466
<b>Total</b>						\$ 18,830	\$ 21,968	\$ 18,830	\$ 21,968	\$ 81,596
<b>BENEFITS - Excludes deductibles</b>										
Health						26,397	26,397	28,245	28,245	\$ 109,284
ST/LT Disability/Life						4,341	4,341	4,558	4,558	\$ 17,798
Co-Power						3,566	3,566	3,744	3,744	\$ 14,621
<b>Total</b>						\$ 34,304	\$ 34,304	\$ 36,547	\$ 36,547	\$ 141,702
Copays/Deductibles - Employees						7,500	7,500	7,500	7,500	\$ 30,000
Workers Comp						2,584	3,015	2,584	3,015	\$ 11,199
401A Plan						15,904	20,572	19,937	24,260	\$ 80,674
<b>DIRECTORS</b>										
<b>Active Directors</b>	Approved at May 22, 2018 BOD meeting									
Premiums - up to \$10,000/Director- adtnl 2 Directors Q3&4						12,495	12,495	17,493	17,517	\$ 60,000
Stipend - up to \$6k- adtnl 2 Directors Q3&4						7,500	7,500	10,500	10,500	\$ 36,000
<b>Total</b>						<b>19,995</b>	<b>19,995</b>	<b>27,993</b>	<b>28,017</b>	<b>\$ 96,000</b>
<b>Retired Directors</b>										
Health - GASB 45 Accrual - Future Benefits accrued						3,711	3,711	8,711	8,711	\$ 24,844

**DESERT HEALTHCARE DISTRICT**  
**CASH FLOW - PROGRAM DEPARTMENT - BY QUARTER**  
**FY 2018-2019 BUDGET**  
**7/1/2018 - 6/30/2019**

**DRAFT**

	Total Open	2018 -2019					2019 -2020					
		Qtr1	Qtr2	Qtr3	Qtr4	Total	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total	
<b>Existing Grants for PHI:</b>	<b>Amount</b>											
<b>Existing Approved - Grants</b>	<b>\$ 11,587,491</b>	<b>\$ 767,183</b>	<b>\$ 225,410</b>	<b>\$ 289,594</b>	<b>\$ 28,081</b>	<b>\$ 1,310,268</b>	<b>\$ 2,709,288</b>	<b>\$ 2,500,000</b>	<b>\$ 2,567,936</b>	<b>\$ 2,500,000</b>	<b>\$ 10,277,223</b>	
<b>Community Investments - Grants &amp; Programs by FY 2017-2018 Current Strategic Plan Goals:</b>												
<b>Providers, Facilities and Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>One Coachella Valley</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Community Health and Wellness</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>0</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>District/Foundation resources to help achieve its goals and objectives - Foundation</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>\$1M Avery Pulmonary related diseases - part of Foundation EV Expansion commitment</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Grant Budget - Unallocated</b>	\$ 3,500,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total New Grants/Programs/capital project</b>	<b>\$ 3,500,000</b>	<b>\$ 875,000</b>	<b>\$ 875,000</b>	<b>\$ 875,000</b>	<b>\$ 875,000</b>	<b>\$ 3,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	\$ -											
<b>Grand Total all Grants/Programs</b>	<b>\$ 15,087,491</b>	<b>\$ 1,642,183</b>	<b>\$ 1,100,410</b>	<b>\$ 1,164,594</b>	<b>\$ 903,081</b>	<b>\$ 4,810,268</b>	<b>\$ 2,709,288</b>	<b>\$ 2,500,000</b>	<b>\$ 2,567,936</b>	<b>\$ 2,500,000</b>	<b>\$ 10,277,223</b>	

DESERT HEALTHCARE DISTRICT								
CASH FLOW - PROGRAM DEPARTMENT								
FY 2018-2019 BUDGET								
7/1/2018 - 6/30/2019								
DRAFT	Name	Projected	2018 -2019					Projected
		6/30/18	Bal - Fwd	Qtr1	Qtr2	Qtr3	Qtr4	Total
Existing Grants:	Name	Bal - Fwd	Qtr1	Qtr2	Qtr3	Qtr4	Total	6/30/2019
<b>Grants:</b>								
2013-759-BOD 02/26/13	Desert Hot Springs Wellness FDN - Oversampling - HARC -3yr	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ -
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000
2015-866-BOD-4-28-15	The LGBT Center of PS - Desert Low-Cost Counseling Clinic - 3 yr	\$ 32,000	\$ 18,000	\$ 14,000	\$ -	\$ -	\$ 32,000	\$ -
2015-875-BOD-6-23-15	Desert AIDS Project - Sexually Transmitted Infection Clinic - 3 Yr	\$ 17,500	\$ 17,500	\$ -	\$ -	\$ -	\$ 17,500	\$ -
2015-876-BOD-6-23-15	Arrowhead Neuroscience Fndtn-NeuroInterventional & NeuroCritical Care Fellowship 2 Yr	\$ 121,401	\$ 84,047	\$ -	\$ -	\$ -	\$ 84,047	\$ 37,354
2016-886-BOD-9-22-15	B&G Club of Cathedral City - Main Club House Capital Improvements - 1 Yr	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ -
2016-887-BOD-9-22-15	CVEP - Mental Health College & Career Pathways Development Initiative - 2 Yr-ext 9/18	\$ 73,790	\$ -	\$ 73,790	\$ -	\$ -	\$ 73,790	\$ -
2016-889-BOD-10-27-15	HARC - 2016 Community Health Monitor - 3 Yr	\$ 49,996	\$ -	\$ 49,996	\$ -	\$ -	\$ 49,996	\$ -
2016-891-BOD-11-17-15	Jewish Family Services of the Desert - Mental Health Outpatient Treatment - 3 Yr	\$ 55,297	\$ 55,297	\$ -	\$ -	\$ -	\$ 55,297	\$ -
2016-908-BOD-06-28-16	Angel View Support for the Outreach Stabilization Program - 2 Yr	\$ 14,460	\$ 14,460	\$ -	\$ -	\$ -	\$ 14,460	\$ -
2016-920-BOD-10-25-16	LifeStream Blood Bank - Support Protate Cancer Treatment Program	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000	\$ -
2016-926-BOD-12-20-16	Ranch Recovery Center - Purchase and Installation of Emergency Generator	\$ 2,797	\$ 2,797	\$ -	\$ -	\$ -	\$ 2,797	\$ -
2016-927-BOD-12-20-16	SafeHouse of the Desert - "What's Up" Crisis Texting Application - 3 Yr	\$ 373,646	\$ 101,904	\$ -	\$ 101,904	\$ -	\$ 203,807	\$ 169,839
2017-929-BOD-05-23-17	Gilda's Club Desert Cities: HeLP - Healthy Living Program - 1 Yr	\$ 14,200	\$ 14,200	\$ -	\$ -	\$ -	\$ 14,200	\$ -
2017-934-BOD-07-25-17	Well in the Desert - New Vans for Client Pickup & Deliveries	\$ 8,480	\$ -	\$ 8,480	\$ -	\$ -	\$ 8,480	\$ -
2017-936-BOD-07-25-17	Hidden Harvest - Senior Markets & Healthy Fairs	\$ 9,500	\$ 9,500	\$ -	\$ -	\$ -	\$ 9,500	\$ -
2017-938-BOD-07-25-17	Mizell Senior Center - A Matter of Balance Phase 2 - 2 Yr	\$ 220,165	\$ 90,068	\$ -	\$ 90,068	\$ -	\$ 180,135	\$ 40,030
2017-939-BOD-07-25-17	Loma Linda University - Dream Homes Initiative - 16 months	\$ 57,855	\$ 40,054	\$ -	\$ 17,802	\$ -	\$ 57,855	\$ -
2017-947-BOD-09-26-17	Coachella Valley Volunteers in Medicine - Primary Healthcare & Support Services - 1 Yr	\$ 12,150	\$ -	\$ 12,150	\$ -	\$ -	\$ 12,150	\$ -
2017-948-BOD-09-26-17	Pegasus Hippo Therapy - Equine Therapy for District Residents - 1 Yr	\$ 9,383	\$ -	\$ 9,383	\$ -	\$ -	\$ 9,383	\$ -
2017-953-BOD-11-28-17	FIND Food Bank - Project Produce - 1 Yr	\$ 125,797	\$ 87,090	\$ -	\$ 38,707	\$ -	\$ 125,797	\$ -
2017-954-BOD-11-28-17	CVRM - Emergency Food, Shelter with Wrap Around Services for West CV Homeless 1Yr	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -
2017-955-BOD-11-28-17	Martha's Village & Kitchen - Health in Housing: Emergency Housing With Wrap Around 1Yr	\$ 102,383	\$ 83,768	\$ -	\$ 18,615	\$ -	\$ 102,383	\$ -
2018-960-BOD-02-27-18	Desert Cancer Foundation - Patient Assistance and Suzanne Jackson Breast Cancer	\$ 110,000	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000	\$ 20,000
2018-962-BOD-03-27-18	EMC - CV Collaborative Program-Antibiotic Resistance Prevention Partnership(3yr w/ 1st yr funding)	\$ 30,693	\$ -	\$ 25,112	\$ -	\$ 5,581	\$ 30,693	\$ -
2018-BOD-03-27-18	Behavioral Health Collaboration - Funding to DHC Foundation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	New Grants	\$ 100,000	\$ 22,500	\$ 22,500	\$ 22,500	\$ 22,500	\$ 90,000	\$ 10,000
		\$ -						
<b>Grand Total - Existing grants</b>		<b>\$ 11,587,491</b>	<b>\$ 767,183</b>	<b>\$ 225,410</b>	<b>\$ 289,594</b>	<b>\$ 28,081</b>	<b>\$ 1,310,268</b>	<b>\$ 10,277,223</b>
<b>Community Investments - Grants &amp; Programs by FY 2017-2018 Current Strategic Plan Goals:</b>								
		<b>Total Amount</b>						
	<b>Providers, Facilities and Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>One Coachella Valley</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Community Health and Wellness</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>District/Foundation resources to help achieve its goals and objectives - Foundation</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>\$1M Avery Pulmonary related diseases - part of Foundation EV Expansion commitment</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Grant Budget - Unallocated</b>	\$ 3,500,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 3,500,000	
<b>Total New Programs/Grants</b>		<b>\$ 3,500,000</b>	<b>\$ 875,000</b>	<b>\$ 875,000</b>	<b>\$ 875,000</b>	<b>\$ 875,000</b>	<b>\$ 3,500,000</b>	
<b>Grand Total - Programs/Grants</b>		<b>\$ 15,087,491</b>	<b>\$ 1,642,183</b>	<b>\$ 1,100,410</b>	<b>\$ 1,164,594</b>	<b>\$ 903,081</b>	<b>\$ 4,810,268</b>	<b>\$ 10,277,223</b>

DESERT HEALTHCARE DISTRICT						
PROJECTED FY2017-18 GRANTS APPROVED BY BOARD OF DIRECTORS						
GRANTS BY QUARTER AND MONTHS						
7/1/2018 - 6/30/2019						
<b>DRAFT</b>	Total	2018-2019				
	Amount	Qtr1	Qtr2	Qtr3	Qtr4	Total
<b>Community Investments - Grants &amp; Programs by FY 2017-2018 Current Strategic Plan Goals:</b>						
<b>Program Area #1: Providers, Facilities and Services</b>						
<b>Grant Budget Allocation</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Objectives:</b>						
Provide facility, provider and service initiatives that enhance delivery system capacity and promote stable, high-quality health services that respond to community needs.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Program Area #2: One Coachella Valley</b>						
<b>Grant Budget Allocation</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Objectives:</b>						
Strengthen community health outcomes by implementing a District expansion that enhances and broadens community funding, considers the health needs of all residents, and effectively engages residents in the entire Coachella Valley.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Program Area #3: Community Health and Wellness</b>						
<b>Grant Budget Allocation</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Objectives:</b>						
Demonstrably improve community health in the Coachella Valley leveraging District/Foundation investments and activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Grant Budget - Unallocated</b>	\$ 3,500,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 3,500,000
<b>TOTAL</b>	\$ 3,500,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 3,500,000

Desert Healthcare District 2018-2019 Budget Detail					
<b>DRAFT</b>					
<b>4010 - Property Tax Revenues - 3% increase from FY18</b>					
	\$ 6,604,180				
<b>4220 - Unrestricted Interest Income - FRF</b>					
		Lower coupon rate (approx 2.5%)at purchase produces less interest income			
<b>9999-1 Unrealized (Gain) Loss FRF</b>					
		Fazing out higher coupon rate investments with larger unrealized loss			
<b>4405 - NEOPB Grant Income &amp; 7027 Expense</b>					
	\$ 90,000				
<b>5160 - Education/Conference - Staff</b>					
	\$ 7,500	Educational seminars/Legislative Days, etc.			
	\$ 7,500				
<b>5230 - BOD meeting/conference expense</b>					
	\$ 6,500				
	\$ 1,500				
	\$ 8,000				
<b>5270 - BOD Election Fees</b>					
	\$ 175,000	Estimated - BOD election - 2 seats			
	\$ 120,000	Estimated - EV Expansion			
	\$ 45,000	Estimated - Zoning			
	\$ 340,000				
<b>6130 - Dues &amp; Subscriptions</b>					
	\$ 6,000	CSDA annual membership			
	\$ 15,000	ACHD annual membership			
	\$ 1,300	CPA license & associations			
	\$ 5,000	Other			
	\$ 27,300				
<b>6305 - CEO/COO Auto Allowance</b>					
	\$ 7,200	Herb - \$600/month			
	\$ 5,000	Lisa - \$5,000/year			
	\$ 12,200				
<b>6311 - Cell Phone Expense</b>					
	\$ 7,812	Current Bill			
	\$ 1,010	Installments 2 phones (\$27.08+\$15) - Community Health and Policy Analysts			
	\$ 500	Misc			
	\$ 9,322				
<b>6351 - Travel Expense</b>					
	\$ 11,000	Travel for staff and BOD to conferences			
<b>6352 - Meals &amp; Entertainment Expense</b>					
	\$ 5,000	Conferences/CEO lunch engagements			
<b>6355 - Computer</b>					
	\$ 16,400	Gifts - Online upgrade			
	\$ 5,000	Gifts - Implementation (one time fee)			
	\$ 9,120	IT support			
	\$ 2,652	TWC			
	\$ 960	Ipads			
	\$ 1,095	Installments 3 iPads @ \$30.41			
	\$ 5,000	Other			

Desert Healthcare District 2018-2019 Budget Detail					
<b>DRAFT</b>					
	\$ 40,227				
<b>6360 - Supplies</b>					
	\$ 14,000	Current			
	\$ 8,000	Expansion			
	\$ 22,000				
<b>6380 - LAFCO Assessment</b>					
	\$ 22,000	Current			
	\$ 18,000	Expansion			
	\$ 40,000				
<b>6400 - Office Rent</b>		<b>Note: Begins 1/1/19</b>			
	4,000	Sq ft office in post Expansion			
	\$ 40,000	Rent @ \$20/sf			
	\$ 15,000	Moving expense - includes IT setup			
	\$ 55,000				
<b>6405 - Office - Utilities</b>		<b>Note: Begins 1/1/19</b>			
	\$ 44,000	Utilities, etc. @ \$22/sf			
	\$ 44,000				
<b>6516 - Professional Fee</b>					
	\$ 50,000	Boundary Expansion			
	\$ 375,000	Facilities/Programs/Services			
	\$ 30,000	Grant Writing			
	\$ 15,000	Miscellaneous			
	\$ 470,000				
<b>6530 - Communications/ Marketing/Website</b>					
	\$ 200,000	See Detail below			
	\$ 5,000	Website (\$1,250 per quarter)			
	\$ 5,000	External Relations			
	\$ 5,000	Other			
	\$ 215,000				
<b>Cash Flow - Tenant/building Improvements</b>					
	\$ 129,500	DRMC 3E-101 \$50/ft			
	\$ 20,480	1W 104 1,024 \$20/ft			
	\$ 21,200	1W 105 1,060 \$20/ft			
	\$ 30,720	3W 105-106 1,536 - \$20/ft			
	\$ 143,500	Fire Sprinklers at LPMP			
	\$ 75,000	Est. Other TIs and Improvements			
	\$ 420,400				
<b>Communications and Marketing Detail - \$200,000</b>					
	\$ 32,000	Website Development			
	\$ 15,280	Print Publication			
	\$ 1,200	Social Media			
	\$ 13,250	Collateral Materials			
	\$ 15,000	Visibility and Awareness			
	\$ 100,000	General Education Promotion - July			
	\$ 5,500	Photography			
	\$ 182,230				





**DESERT HEALTHCARE DISTRICT**  
**HOSPITAL GOVERNANCE AND OVERSIGHT COMMITTEE MEETING**  
**MEETING MINUTES**  
**June 21, 2018**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent</b>
Chair, Carole Rogers, RN President, Les Zendle, MD	Herb K. Schultz, CEO Chris Christensen, CFO Andrea S. Hayles, Clerk of the Board	Lisa Houston, COO

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	The meeting was called to order at 9:30 a.m. by Chair Rogers	
<b>II. Introductions</b>	Chair Rogers invited all in attendance to introduce themselves.	
<b>III. Approval of Agenda</b>	Chair Rogers asked for a motion to approve the agenda.	<b>Moved and seconded by President Zendle and Chair Rogers to approve the agenda.</b> <b>Motion passed unanimously.</b>
<b>IV. Public Comment</b>	None	
<b>V. Approval of Meeting Minutes</b>	Chair Rogers requested approval of the May 8, 2018 Meeting Minutes.	<b>Moved and seconded by President Zendle and Chair Rogers to approve the agenda.</b> <b>Motion passed unanimously.</b>
<b>VI. Old Business – Facility Condition Assessment Update</b>	Chris Christensen, CFO, distributed a Capital Reserve Schedule for Improvements regarding the Facility Condition Assessment (FCA) conducted by CBRE. The Schedule highlights the exterior, interior, roofing, plumbing systems, heating, ventilation and air conditioning; electrical system, fire protection and life safety, garages and carports; and elevators. Michele Finney, CEO, Desert Regional Medical Center, distributed the Opinions of Costs and described the various site areas for repair including finalized repairs. Jason O. Lind, Executive Vice President, Americas, and Mr. Christensen explained that the list is similar to a roadmap to assist CBRE with the FCA.	



DESERT HEALTHCARE DISTRICT

HOSPITAL GOVERNANCE AND OVERSIGHT COMMITTEE MEETING

MEETING MINUTES

June 21, 2018

	<p>President Zendle inquired on an anticipated list of 2019 Capital Improvements. Michel Finney, CEO, Desert Care Network, Desert Regional Medical Center, explained that the capital replacements are reviewed in the hospital Governing Board Meeting that the two Committee Members are participants.</p> <p>During the discussion, it was determined that maintenance related issues would be addressed to the Hospital Governance and Oversight Committee, and the District Board of Directors will review the capital projects.</p>	
<p><b>VII. New Business</b></p> <p><b>VII.1. Hospital Safety Presentation, Debra Karam, Patient Safety Officer, Desert Regional Medical Center</b></p>	<p>Christine Langenwalter, Quality Improvement and Education Services introduced Debra Karam, Patient Safety Officer, and provided an overview of her presentation with reactive and proactive approach to safety.</p> <p>Debra Karam, Patient Safety Officer, Desert Regional Medical Center, provided an overview of her vast experience in patient safety. Mrs. Karam presented details of the Roles and Responsibilities of a Patient Safety Officer that includes an online event reporting system and following the guidelines of federal and state requirements, including other additional roles and responsibilities of a Patient Safety Officer. Triggers for Joint Commission and Serious Reportable Events such as</p>	



**DESERT HEALTHCARE DISTRICT**  
**HOSPITAL GOVERNANCE AND OVERSIGHT COMMITTEE MEETING**  
**MEETING MINUTES**  
**June 21, 2018**

	<p>sentinel and unanticipated death or permanent or temporary harm was detailed. A thorough overview of a Cause Map that can contribute to medical errors was described by Mrs. Karam, as well as Lessons Learned concerning distractions and hypervigilance during critical processes. The Action Plan and Goals for Patient Safety were also described.</p> <p>Throughout the presentation, Vice-President Rogers as a retired Registered Nurse explained some of the quandaries associated with medication errors and bag spiking as outlined in the presentation.</p> <p>President Zendle reminded everyone that the role of the District is not to oversee the quality of the hospital – the Governing Board manages those matters. In addition, President Zendle explained that the root causes of some errors such as feeling rushed could be the result of staffing issues that could be resolved.</p> <p>Christine Langenwalter, Quality Improvement and Education Services explained that feeling rushed is an initial response of most staff and staffing efficiency is part of the evaluation and validation as Michele Finney, CEO, Desert Regional Medical Center pointed out. Competency is also examined during the process.</p>	
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**DESERT HEALTHCARE DISTRICT**  
**HOSPITAL GOVERNANCE AND OVERSIGHT COMMITTEE MEETING**  
**MEETING MINUTES**  
**June 21, 2018**

	<p>Administrator’s visit the units and speak with the patient to ensure they are involved as it is an obligation.</p> <p>Herb K. Schultz, CEO, Desert Healthcare District, stated that the process or disclosure for the patient is important explaining the means of notification. Christine explained that disclosure could come from herself or Mrs. Karam. All notifications are documented in the medical record for disclosure when and by whom including the family, if applicable.</p>	
<p><b>Public Comment</b></p>	<p>Regina Epp, RN, Desert Regional Medical Center and District Resident, explained that the electronic system is not user friendly and reporting a near miss can be a barrier at times for the night shift. Christine Langenwalter, Quality Improvement and Education Services explained that nurses can all the afterhours number concerning any errors or near misses.</p> <p>Laura Bruce, RN, Desert Regional Medical Center, stated that it is important that all staff and nurses are advised of any errors or mishaps for educational purposes.</p>	
<p><b>VIII. Adjournment</b></p>	<p>Chair Rogers adjourned the meeting at 10:56 a.m.</p>	<p><b>Audio recording available on the website at <a href="http://dhcd.org/Hospital-Governance-Oversight-Committee">http://dhcd.org/Hospital-Governance-Oversight-Committee</a></b></p>

ATTEST: \_\_\_\_\_



DESERT HEALTHCARE DISTRICT

**HOSPITAL GOVERNANCE AND OVERSIGHT COMMITTEE MEETING  
MEETING MINUTES**

**June 21, 2018**

Carole Rogers, Chair/Vice-President/Secretary  
Hospital Governance and Oversight and Committee

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*

DRAFT



June 26, 2018

TO: BOARD OF DIRECTORS

Subject: Capital Grant Requests

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As protocol and a Board-approved process, all grant requests to the Desert Healthcare District and Foundation must be initiated by a *Letter of Interest (LOI)*. Pre-qualification is required. If prequalified, District staff then contacts the applicant for a proposal conference/possible site visit.

During the past months, District staff has received Letters of Interest that range for capital requests or operations/projects/program requests. A chart listing and breaking out the two areas of requests is attached - capital vs operations/projects/programs.

The Board approved a new and comprehensive three-year strategic plan in June 2017. The Plan outlines three priority areas and four community focus areas. An ad-hoc committee was formed to implement Priority #1 – *New Providers, Facilities, Programs and Services* – and the consulting firm, Kaufman Hall, was retained to implement Priority #1: offering new provider, facility, program and service initiatives that enhance delivery system capacity and promote stable, high-quality health services that respond to community need.

As indicated, the requests vary. At the June 12, 2018 **Ad Hoc Committee New Providers, Facilities, Programs and Services** meeting, Program/Grant staff asked for guidance and direction on the letters of interest, in particular, to the capital grant requests. Kaufman Hall will be delivering a “road map” with appropriate milestones that will give an overview of the market environment that includes geography and healthcare access points; gaps, initiatives and considerations; and key implications. To ensure a non-duplication of new providers, facilities, programs and services, staff had asked the Committee for a recommendation to “hold” off on the capital requests until the Kaufman Hall “road map” has been received, reviewed and accepted by the Board with strategic and funding direction to follow.

**Ad Hoc Committee New Providers, Facilities, Programs and Services Recommendation:**

It is recommended that all capital requests will not be considered for funding until the Kaufman Hall final road map has been accepted by the Board of Directors.

**Alternatively:**

If the Board chooses to continue moving forward on capital letters of interest, staff recommends that a RFP process is designed and then implemented to meet the board’s strategic plan’s goals of transparency and proactive grant funding.

LETTERS OF INTEREST: CAPITAL REQUESTS	LETTERS OF INTEREST: OPERATION/PROJECTS/PROGRAM REQUESTS
<b>Desert AIDS Project</b> \$5 million over 5 years (\$1 million/year) – renovation and combination of existing building & acquisition of Riverside County Family Care Center; construction of transitional housing complex	<b>Alliance for a Healthier Generation</b> - \$459,105 over 3 years for “Healthy Out Of School Time Implementation Plan” and “Healthy Schools Program Sustainability Model Implementation Plan”
<b>LifeStream Blood Bank</b> - \$301,676.92 Mobile Blood Collection Trailer & Truck to pull it	<b>HARC</b> - \$399,299 for 2019 Community Health Monitor
<b>Joslyn Center</b> - \$198,000 for 2 years to develop a Wellness Center	<b>El Sol Neighborhood Education Centers</b> - \$400,000 over 3 years for Diabetes Education
<b>Ranch Recovery Centers</b> - \$58,000 office expansion buildout	<b>CA Partnership</b> - \$80,000 Housing & Disability Advocacy Program (HDAP)
<b>TOTAL: \$5,557,677</b>	<b>Cancer Partnerships</b> (formerly known as Gilda’s Club) - \$130,000 for development of a “Youth Grief & Loss Support Program”
	<b>California Care Clinics</b> - \$42,000 for March 2019 3-day free clinic
<p style="text-align: center;"><b>POTENTIAL CAPITAL ASKS</b></p> <ul style="list-style-type: none"> <li>• <b>CORE/Home Aid Inland Empire</b> – Cathedral Palms Senior Housing (located in Cathedral City) conversion project</li> <li>• <b>City of Cathedral City</b> – parks?</li> <li>• <b>City of Palm Springs</b> – renovation of County Fire Station in No. PS for Interim Care Program for hospital-discharged homeless patients</li> </ul>	<b>First 5 Riverside/Nurse Family Partnership</b> – match of \$900,000 over 3 years  <b>TOTAL: \$2,410,404</b>
	<p style="text-align: center;"><b>PENDING APPLICATIONS – MINI GRANTS (MG) &amp; REGULAR</b></p> <ul style="list-style-type: none"> <li>• <b>Desert Hot Springs High School Wellness Council</b> – \$2,500 MG</li> <li>• <b>Senior Advocates of the Desert</b> - \$5,000 MG – benefits outreach, assistance &amp; advocacy at 4 Senior Centers (DHS, Mizell, CC, &amp; Joslyn)</li> <li>• <b>DIGICOM</b> - \$150,000 over 2 years student film project focusing on behavioral health</li> <li>• <b>UCR SOM</b> – approximate \$531,000+ mobile medical unit</li> </ul> <b>TOTAL: \$688,500</b>
<b>GRAND TOTAL OF CAPITAL: \$5,557,677</b>	<b>GRAND TOTAL OF OPERATION ET AL: \$3,098,904</b>



Date: June 26, 2018  
To: Board of Directors  
Subject: National Demographics Corporation (NDC) – Addendum to the Professional Services Agreement for Expanded District Demographics – NTE \$2,500

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**Staff Recommendation:**

Consideration to approve the NDC professional services agreement addendum to provide demographics for the potential expanded district.

**Background:**

- The District is currently engaged in a robust project to revise the current at-large election for Directors to create a zone-based election process.
- The District has held several Public Hearings to engage the public in developing maps to define the zone boundaries of the current district.
- In creating the maps, NDC has generated demographics that identifies the specific characteristics of the population of each zone.
- With the potential of the District's boundaries expanding to include the entire Coachella Valley, the Board of Directors is interested in learning the demographics of the expanded area.
- Staff was directed to engage with NDC to provide the demographic profile for the expanded area.
- The addendum is provided for your review and consideration of approval.
- Staff recommends approval of the Addendum.

**Fiscal Impact**

- \$2,500 (NTE) expense.



**CONSULTING SERVICES  
AGREEMENT ADDENDUM ONE**

This Professional Services Addendum is entered into by and between Desert Health District ("District"), a public agency organized and operating pursuant to California Health and Safety Code sections 32000 et seq., and National Demographics Corporation ("NDC" or "Consultant"), as follows:

**C-O-V-E-N-A-N-T-S**

**1. CONSULTANT'S SERVICES AND SCHEDULE.**

1.1 Services. Consultant shall provide a demographic summary, similar in content and layout to the current District Demographic Summary already provided, containing data for the proposed District annexation territory.

**2. FEES AND PAYMENTS.**

2.1 Compensation for Services. For the full and satisfactory performance of the Services, District shall compensate Consultant \$2,500, and the original agreement "not to exceed" amount is increased by \$2,500 (to \$52,500).

This agreement is entered into in the County of Riverside, State of California.

"District":

Desert Healthcare District

"Consultant":

National Demographics Corporation

By: \_\_\_\_\_

Herb K. Schultz,  
Chief Executive Officer

By: \_\_\_\_\_

Douglas Johnson,  
President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



Date: June 26, 2018

To: Board of Directors

Subject: Consideration of Payment of Candidate Statement Fees for the  
November 6, 2018 Election

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**Staff Recommendation:**

Consideration of District payment of the Candidate Statement Fee (Fee) for the November 6, 2018 election.

**Background:**

- The election for the 2 Director seats up for election on November 6, 2018, requires the candidates seeking election to pay a Candidate Statement Fee (approximately \$1,150 per candidate).
- The Fee can be paid by either the District or the candidate.
- Traditionally, the District has voted for the Fee to be paid by the candidate.

**Fiscal Impact**

- \$1,150 per candidate, if District pays the Fee.
- \$0, if the candidate pays the Fee.



**REBECCA SPENCER**  
Registrar of Voters

**ART TINOCO**  
Assistant Registrar of Voters




**REGISTRAR OF VOTERS**  
**COUNTY OF RIVERSIDE**

May 25, 2018

Mary Pannoni  
Desert Healthcare District  
1140 N. Indian Canyon Drive  
Palm Springs, CA 92262

Dear Ms. Pannoni:

In preparation for your upcoming November 6, 2018 General District Election, we are providing the following information:

-  **ELECTION CALENDAR:** For your review. We will be having a seminar on **June 28, 2018** to answer your questions and to coordinate the procedures involved in the conduct of the election.
-  **NOTICE OF GENERAL DISTRICT ELECTION FORM:** Complete and return this form to us as soon as it is approved at your board meeting. You **must** adopt regulations regarding payment of the cost of the candidate's statement. This form **must** be returned to us by **July 4, 2018**. Remember also that a map of your district showing the current boundaries **must** be included.
-  **ESTIMATED COST OF THE CANDIDATE STATEMENT:** The estimated cost of the candidate statement for your jurisdiction is **\$1,150**. Please note that this is only an estimate. Candidates may receive a bill or refund for the difference depending on how many candidates actually file a candidate statement.

Please note the date of the nomination seminar and mark your calendar. At the seminar, we will issue the nomination material and review the procedures for issuing the documents. We will also discuss new legislation which concerns general district elections. If you have any questions, please feel free to call Leticia Flores at (951) 486-7212.

Sincerely,

**REBECCA SPENCER**  
Registrar of Voters

By \_\_\_\_\_  
Leticia Flores  
Elections Coordinator

Enclosures