



**DESERT HEALTHCARE DISTRICT  
BOARD MEETING  
Board of Directors  
May 22, 2018  
6:00 P.M.**

Jerry Stergios Building, 2<sup>nd</sup> Floor  
Arthur H. "Red" Motley Boardroom  
1140 N. Indian Canyon Drive, Palm Springs, California 92262  
***This meeting is handicapped-accessible***

15 Chamisal Pass, Carmel, CA 93923 – Director Kay Hazen

<b>Page(s)</b>	<b>AGENDA</b>	<b>Item Type</b>
	<i>Any item on the agenda may result in Board Action</i>	
	<b>A. CALL TO ORDER – President Zendle, MD</b> Roll Call ____ Vice-President/Secretary Rogers, RN ____ Director/Treasurer Matthews ____ Director Hazen ____ Director Wortham, DrPH	
	<b>B. PLEDGE OF ALLEGIANCE</b>	
	<b>C. APPROVAL OF AGENDA</b>	<b>Action</b>
	<b>D. PUBLIC COMMENT</b> At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. <b>The Board has a policy of limiting speakers to no more than three minutes.</b> The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.	
	<b>E. CONSENT AGENDA</b> All Consent Agenda item(s) listed below are considered to be routine by the Board of Directors and will be enacted by one motion. <u>There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</u>	<b>Action</b>
<b>5-13</b>	<b>1. BOARD MINUTES</b>	
<b>14-17</b>	a. Board of Directors Meeting April 24, 2018 b. Special Meeting of the Board of Directors May 8, 2018	
<b>18-38</b>	<b>2. FINANCE AND ADMINISTRATION</b> a. Approval of April 2018 Financial Statements F&A Approved May 8, 2018	



**DESERT HEALTHCARE DISTRICT  
BOARD MEETING  
Board of Directors  
May 22, 2018  
6:00 P.M.**

Jerry Stergios Building, 2<sup>nd</sup> Floor  
Arthur H. "Red" Motley Boardroom  
1140 N. Indian Canyon Drive, Palm Springs, California 92262  
***This meeting is handicapped-accessible***

- |        |  |               |
|--------|--|---------------|
|        | <b>F. DESERT HEALTHCARE DISTRICT CEO REPORT</b>  | Information   |
|        | – Herb K. Schultz, CEO   |               |
|        | <b>G. DESERT REGIONAL MEDICAL CENTER CEO REPORT</b>  | Information   |
|        | – Michele Finney, CEO  |               |
|        | <b>H. DESERT REGIONAL MEDICAL CENTER GOVERNING BOARD OF DIRECTORS' REPORT –</b>  | Information   |
|        | President Les Zendle, MD and Vice-President/Secretary Carole Rogers, RN  |               |
|        | <b>I. DISTRICT EXPANSION INITIATIVE</b>  | Information   |
|        | <b>J. 1. FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE –</b> Chair/Director Mark Matthews and Director Jennifer Wortham, DrPH |               |
| 39-42  | a. Draft Minutes of May 8, 2018  |               |
| 43-44  | b. CFO Report & Las Palmas Leasing Update  |               |
| 45-66  | c. Lease Extension – Las Palmas, Suite 2W 105-106 – Aijaz Hashmi, MD   | <b>Action</b> |
| 67-75  | d. Options related to Directors Benefits   | <b>Action</b> |
| 76-78  | e. Job Descriptions – Accounting Manager and Program & Grants Assistant  | <b>Action</b> |
| 79-93  | f. FY 18-19 Budget Review  | <b>Action</b> |
|        | <b>2. HOSPITAL GOVERNANCE AND OVERSIGHT COMMITTEE -</b> Chair/Vice-President Carole Rogers, RN and President Les Zendle, MD              |               |
| 94-97  | a. Draft Minutes of May 8, 2018  |               |
|        | <b>3. NEW PROVIDERS, FACILITIES, PROGRAMS, AND SERVICES AD HOC COMMITTEE –</b> Director/Treasurer Mark Matthews and President Les Zendle |               |
|        | <b>K. RESOURCES AND PHILANTHROPY</b>   |               |
| 98-113 | 1. Grant #967 – The City of Desert Hot Springs: Public Safety Emergency Response Program – \$30,000 to                                   | <b>Action</b> |



**DESERT HEALTHCARE DISTRICT  
BOARD MEETING  
Board of Directors  
May 22, 2018  
6:00 P.M.**

Jerry Stergios Building, 2<sup>nd</sup> Floor  
Arthur H. "Red" Motley Boardroom  
1140 N. Indian Canyon Drive, Palm Springs, California 92262

***This meeting is handicapped-accessible***

- |                        |   |  |
|------------------------|---|--|
| <b>114-126</b>         | <p>purchase AEDs (Automated External Defibrillator) for the Desert Hot Springs Police Department to equip all its vehicles and one at Police Department headquarters.</p> <p>2. Grant #968 – One Future Coachella Valley – Health Career Connection Summer Intern for Desert Healthcare District/Foundation (DHCD-F) - \$7,314 to place one (1) local student currently majoring in undergraduate health science programs in a 10-week, full time, paid internship at the DHCD-F.</p> | <b>Action</b>  |
| <b>L. OLD BUSINESS</b> |   |  |
| <b>127-131</b>         | <p>1. Strategic Implementation Plan</p> <p style="padding-left: 20px;">a. Staff update on Priorities – Milestones – Progress Measures</p> <p style="padding-left: 20px;">b. Zoning Public Hearings</p>  | <p>Information/<br/>Discussion<br/>Information/<br/>Discussion</p> |
| <b>M. NEW BUSINESS</b> |   |  |
|                        | <p>1. Action Minutes – Audio and Hearing-Impaired Transcription Publishing to Website</p>   | <p>Information/<br/>Discussion</p>                                 |
| <b>132</b>             | <b>N. LEGAL COMMENTS &amp; REPORT</b>   |  |
|                        | <b>O. DIRECTORS' COMMENTS &amp; REPORTS</b>   |  |
|                        | <b>P. ADJOURNMENT TO DESERT HEALTHCARE DISTRICT FOUNDATION BOARD OF DIRECTORS MEETING</b>   |  |
|                        | <b>Q. RECONVENE TO DESERT HEALTHCARE DISTRICT BOARD OF DIRECTORS MEETING</b>  |  |
|                        | <b>R. ADJOURNMENT TO EXECUTIVE SESSION</b>  |  |



**DESERT HEALTHCARE DISTRICT  
BOARD MEETING  
Board of Directors  
May 22, 2018  
6:00 P.M.**

Jerry Stergios Building, 2<sup>nd</sup> Floor  
Arthur H. "Red" Motley Boardroom  
1140 N. Indian Canyon Drive, Palm Springs, California 92262

***This meeting is handicapped-accessible***

- S. CONVENE TO CLOSED SESSION OF THE DESERT HEALTHCARE DISTRICT BOARD OF DIRECTORS MEETING**
  - 1. Public Employee Evaluation pursuant to Government Code 54957 Title: Chief Executive Officer
  
- T. RECONVENE TO OPEN SESSION OF THE DESERT HEALTHCARE DISTRICT BOARD OF DIRECTORS MEETING**
  
- U. REPORT AFTER CLOSED SESSION**
  
- V. ADJOURNMENT**



**DESERT HEALTHCARE DISTRICT**  
**DESERT HEALTHCARE DISTRICT**  
**BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**April 24, 2018**

Directors Present	District Staff Present	Absent
President, Les Zendle, MD Vice-President/Secretary, Carole Rogers, RN Treasurer, Mark Matthews Director, Jennifer Wortham, DrPH	Herb K. Schultz, CEO Lisa Houston, COO Chris Christensen, CFO Donna Craig, Senior Program Officer Alejandro Espinoza, Program Officer and Outreach Director Andrea S. Hayles, Clerk of the Board  <u>Legal Counsel</u> Jeff Scott	Director, Kay Hazen

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  <b>Roll Call</b>	President Zendle called the meeting to order at 6:02 p.m.  The Clerk of the Board called the roll with Director Hazen absent.	
<b>B. Pledge of Allegiance</b>	President Zendle led the Pledge of Alliance.	
<b>C. Public Comment</b>	President Zendle called for public comment. No public comment.	
<b>D. Approval of Agenda</b>	President Zendle asked for a motion to approve the agenda.	<b>#18-55 MOTION WAS MADE by Director Matthews and seconded by Director Wortham to approve the agenda.</b> <b>Motion passed unanimously 4-0</b> <b>AYES 4 – Director Wortham, Director Matthews, Vice-President Rogers, President Zendle</b> <b>NOES 0</b>
<b>Public Comment</b>	No public comment.	
<b>E. Public Hearing – Composition of new District Boundaries</b>	Herb K. Schultz, CEO, opened the Public Hearing with an overview of the Desert Healthcare District/Foundation and the Three-Year Strategic Plan. President Zendle introduced Justin Levitt, Ph.D., Vice President, National Demographics Corporation. Dr.	



DESERT HEALTHCARE DISTRICT  
**DESERT HEALTHCARE DISTRICT**  
**BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**April 24, 2018**

	<p>Levitt described the Election Systems, Project Timeline, Traditional Districting Criteria, Demographic Summary, Percent of Eligible Latino Voting Population, Native American Reservations, and Defining Communities of Interest. Dr. Levitt also provided the opportunity for discussion and questions from the public. Public participation kits will be posted in the coming week to the District’s website.</p>	
<p><b>Public Comments</b></p>	<p>Rick Mesa, La Quinta Resident, stated that the roads and highways on the north side near the cove have a different population with different demographics and unique needs.</p> <p>Steve Brown, Councilmember Coachella, and Special Assistant to Assemblymember Eduardo Garcia, inquired on the process for the May 8 and June 19 meetings for the public’s review of the maps and if an advisory committee for the maps will be created.</p> <p>Alexis Ortega, Palm Springs Resident, inquired on the definition of eligible voters.</p> <p>Alec Cabala, Cathedral City Resident, described Cathedral City’s challenges with engaging the public contentions during their redistricting process. Mr. Cabala suggested that the District ensures the experts draw out districts in advance to use as</p>	



DESERT HEALTHCARE DISTRICT  
**DESERT HEALTHCARE DISTRICT**  
**BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**April 24, 2018**

	<p>guides and provide a template for the public at the onset.</p> <p>Jon Aguilar, Cathedral City Resident, explained that Cathedral City advised the public that instead of using a complicated map online they utilized bubble maps.</p> <p>Chantel Schuering, Palm Springs Resident, inquired if voters approve the local District expansion, will the District have to undertake the entire process again.</p> <p>Alexis Ortega, Palms Springs Resident, shared that the creation of districts will provide for the capability of electing multiple Latinos instead of one district with a high concentration; unincorporated areas versus non-incorporated in another portion when determining to redistrict.</p> <p>Karen Borja, Planned Parenthood, explained that the patients are within the District boundaries and described amenities such as transportation access in some cities as opposed to others.</p> <p>Steve Brown, Councilmember Coachella, and Special Assistant to Assemblymember Eduardo Garcia, inquired on the outreach for the maps online to ensure that communities are aware.</p>	
--	---	--



**DESERT HEALTHCARE DISTRICT**  
**DESERT HEALTHCARE DISTRICT**  
**BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**April 24, 2018**

	Naomi Soto, Palm Springs Resident, inquired on the two open Board seats and how the seats are determined.	
<b>F. Consent Agenda</b>  <b>F.1. Board Minutes</b> <b>F.1.a. Special Meeting of the Board of March 27, 2018</b> <b>F.1.b. Board of Directors Meeting of March 27, 2018</b> <b>F.1.c. Special Meeting of April 3, 2018</b> <b>F.2. Finance and Administration</b>	President Zendle asked for a motion to approve the Consent Agenda.	<b>#18-56 MOTION WAS MADE by Vice-President Rogers and seconded by Director Wortham to approve the consent agenda.</b> <b>Motion passed unanimously 4-0</b> <b>AYES 4 – Director Wortham, Director Matthews, Vice-President Rogers, President Zendle</b> <b>NOES 0</b>
<b>G. Desert Healthcare District CEO Report</b>	Herb K. Schultz, CEO, explained that the District is in the final stages of hiring the three open positions – Communications and Marketing Director, Community Health Analyst, and Health Analyst positions.	
<b>H. Desert Regional Medical Center CEO Report</b>	Michele Finney, CEO, Desert Regional Medical Center (DRMC) described two citations from the Department of Public Health that resulted in a fine for 2015 with the hospital ensuring the appropriate corrections. Ms. Finney explained that DRMC received an upgraded Leapfrog score of a B on the current scoring cycle, also detailing the various upgrades at the hospital. The Chief Operating Officer and Chief Medical Officer are now on board with the Director of Communications commencing his role on May 9. Aspects of the new Safety Officer’s functions were also outlined.	





**DESERT HEALTHCARE DISTRICT**  
**DESERT HEALTHCARE DISTRICT**  
**BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**April 24, 2018**

<p><b>I. Desert Regional Medical Center Governing Board of Directors Report</b></p>	<p>Vice-President Rogers explained the most recent activity and progress reports of Desert Regional Medical Center’s Governing Board of Directors such as CMS 1-star ratings, quality control, and safety, for instance, decreasing rates of infection in skilled-nursing facilities.</p>	
<p><b>J. District Expansion Initiative</b></p> <p><b>J.1. Amendment No. 5 to 1997 Lease Agreement between Desert Healthcare District and Tenet</b></p>	<p>Director Wortham indicated that she was recusing herself on the advice of the General Counsel to avoid any actual or any appearance of a potential conflict.</p> <p>Herb K. Schultz, CEO, described the 5-0 passage of the Board of Supervisors decision to move forward the resolution to the Local Agency Formation Commission (LAFCO) for consideration of the District Expansion at the April 26 LAFCO Hearing contingent on an Amendment to the lease between the District and Tenet.</p> <p>Director Matthews explained that he supports the expansion, but he will not support the Amendment to the lease given that the current resident's portion of the property tax is allocated to the District and will not be included in the new expansion area. The new expansion area will receive the benefit based on what the District provides at no cost. Director Matthews also outlined</p>	<p><b>#18-57 MOTION WAS MADE by Vice-President Rogers and seconded by President Zendle to approve Amendment No.5 to 1997 Lease Agreement between Desert Healthcare District and Tenet. Motion passed 2-1-1</b></p> <p><b>AYES – President Zendle, Vice-President Rogers</b></p> <p><b>NOES – Director Matthews</b></p> <p><b>RECUSAL – Director Wortham</b></p>



**DESERT HEALTHCARE DISTRICT**  
**DESERT HEALTHCARE DISTRICT**  
**BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**April 24, 2018**

<p><b>J.2. Report on the Status of the District's LAFCO Application</b></p> <p><b>J.3. City Council Presentations</b></p>	<p>the non-compete clause in the lease allowing for new facilities in the east, but the existing territory does not allow for new construction.</p> <p>President Zendle explained that he would support the motion and will be speaking before LAFCO at the April 26 Hearing in support of the application describing the Board's financial commitment that does not include taxpayer monies from the west or the hospital reserve fund.</p> <p>Vice-President Rogers explained her reason for supporting the Amendment to the lease describing the programs the District supports for the underserved, and the Board's determination to find additional funding for the expansion.</p> <p>Herb K. Schultz, CEO, described the work with LAFCO over the past year and a half and the upcoming LAFCO Hearing on April 26 explaining that there are currently no conditions to the application.</p> <p>Herb K. Schultz, CEO, outlined the formal presentations at City Council meetings to educate and explain the expansion and its effects on their areas.</p>	
<p><b>K. Committee Reports</b></p> <p><b>K.1. Finance, Administration, Real Estate and Legal Committee</b></p>		



**DESERT HEALTHCARE DISTRICT**  
**DESERT HEALTHCARE DISTRICT**  
**BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**April 24, 2018**

<p><b>K.1.a.-c. (a) Draft Minutes of April 10, 2018; (b) CFO Report &amp; Las Palmas Leasing Update; (c) Highmark Capital Management Administrative Documents</b></p> <p><b>K.2.a. Hospital Governance and Oversight Committee</b></p> <p><b>K.3. New Providers, Facilities, Programs, and Services</b></p>	<p>Director Matthews explained the draft minutes of the April meeting, the CFO Report, Las Palmas Leasing update, and the High Mark Capital Management Administrative Documents.</p> <p>Vice-President Rogers requested that the District review and evaluate a variety of competitive financial companies next year.</p> <p>Vice President Rogers explained that no meeting was held in April and the next scheduled meeting is on May 8.</p> <p>President Zendle explained the seismic study at Desert Regional Medical Center that will provide a more in depth seismic assessment related to structural costs.</p>	<p><b>#18-58 MOTION WAS MADE by Director Matthews and seconded by Director Wortham to approve Highmark Capital Management Administrative Documents. Motion passed unanimously 4-0 AYES 4 – Director Wortham, Director Matthews, Vice-President Rogers, President Zendle NOES 0</b></p>
<p><b>L. Resources and Philanthropy</b></p> <p><b>L.1. Grant #926 Ranch Recovery Centers consideration to amend the grant and increase the amount from \$27,969 to \$46,813 to finalize the emergency generator project.</b></p>	<p>Donna Craig, Senior Program Officer, provided an overview of the Ranch Recovery Center’s consideration of the grant amendment to increase the amount for an emergency generator project</p>	<p><b>#18-59 MOTION WAS MADE by President Zendle and seconded by Director Matthews to approve Grant #926 Ranch Recovery Centers – consideration to amend the grant and increase the amount from \$27,969 to \$46,813 to finalize the emergency generator project. Motion passed unanimously 4-0 AYES 4 – Director Wortham, Director Matthews, Vice-President Rogers, President Zendle NOES 0</b></p>
<p><b>M. Old Business</b></p>	<p>None</p>	
<p><b>N. New Business</b></p>		
<p><b>N.1. Consideration to approve Grant #965 from Desert</b></p>	<p>Lisa Houston, COO, described the Board’s approval of</p>	<p><b>#18-60 MOTION WAS MADE by Vice-President Rogers and seconded by</b></p>



**DESERT HEALTHCARE DISTRICT**  
**DESERT HEALTHCARE DISTRICT**  
**BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**April 24, 2018**

<p><b>Healthcare District to Desert Healthcare Foundation for Board’s previously authorized \$2,000,000 Behavioral Health Collective Fund/Initiative.</b></p>	<p>\$2,000,000 from the District to the Foundation for the Behavioral Health Initiative – similar to the West Valley Homelessness Initiative.</p>	<p><b>Vice-President Zendle to approve Grant #965 from Desert Healthcare District to Desert Healthcare Foundation for Board’s previously authorized \$2,000,000 Behavioral Health Collective Fund/Initiative. Motion passed unanimously 4-0 AYES 4 – Director Wortham, Director Matthews, Vice-President Rogers, President Zendle NOES 0</b></p>
<p><b>O. Legal Comments &amp; Reports</b></p>	<p>Jeff Scott, Legal Counsel distributed documents on AB 2019 that covers many aspects of health care district’s such as a plan for distributing grant funds for each fiscal year and a process for providing, accepting, and reviewing grant applications on the district’s website.</p>	
<p><b>P. Director’s Comments &amp; Reports</b></p>	<p>None</p>	
<p><b>Q. Additional Comments from Public Concerning Composition of New District Boundaries</b></p>	<p>No additional comments concerning the composition of the new district boundaries.</p>	
<p><b>R. Public Comment</b></p>	<p>Alec Cabala, Cathedral City Resident, inquired on the 2015 Desert Regional Medical Center findings of the hospital and what steps were taken for corrective measures. Mr. Cabala explained that upgrading from a letter C to a letter B Leapfrog score is not impressive as a letter A rating would be a more comfortable grade for patients utilizing the hospital. Mr. Cabala concluded that as a member of the community he relies on Desert Regional Medical Center for his health and wellbeing.</p>	



DESERT HEALTHCARE DISTRICT  
 DESERT HEALTHCARE DISTRICT  
 BOARD OF DIRECTORS  
 MEETING MINUTES  
 April 24, 2018

<b>S. Adjournment</b>	President Zendle adjourned the meeting at 7:28p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agenda-Board-of-Directors">http://dhcd.org/Agenda-Board-of-Directors</a></b>
-----------------------	--	--

ATTEST: \_\_\_\_\_  
 Carole Rogers, Vice-President/Secretary  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*

DRAFT



**DESERT HEALTHCARE DISTRICT**  
**DESERT HEALTHCARE DISTRICT**  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**May 8, 2018**

Directors Present	District Staff Present	Absent
President Zendle, MD Vice-President/Secretary Carole Rogers, RN Treasurer Mark Matthews	Herb K. Schultz, CEO Lisa Houston, COO Chris Christensen, CFO Andrea S. Hayles, Clerk of the Board  <u>Legal Counsel</u> Jeff Scott	Director Kay Hazen Director Jennifer Wortham, DrPH

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  <b>Roll Call</b>	President Zendle called the meeting to order at 6:04 p.m.  The Clerk of the Board called the roll with Directors Wortham and Hazen absent.	
<b>B. Pledge of Allegiance</b>	President Zendle led the Pledge of Alliance.	
<b>C. Public Comment</b>	President Zendle called for public comment. No public comment.	
<b>D. Approval of Agenda</b>	President Zendle asked for a motion to approve the agenda.	<b>#18-61 MOTION WAS MADE by Director Matthews and seconded by Vice-President Rogers to approve the agenda.</b> <b>Motion passed unanimously 3-0</b> <b>AYES 3 – Director Matthews, Vice-President Rogers, and President Zendle</b> <b>NOES 0</b>
<b>Public Comment</b>	Hank Goodrow, District Resident, read an email he received concerning the Action Minutes stating: I was sent an email saying the District is looking at how they might change the way the minutes are presented to the public on their website. To encapsulate the minutes can exclude details that I might find germane to my concerns on the topic presented. Also, by	



DESERT HEALTHCARE DISTRICT  
DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 8, 2018

	<p>arbitrarily deciding what is needed in the encapsulated form, it becomes censorship. I'm sure this is an unintended consequence but a consequence nonetheless. I realize the recordings in their entirety will also be offered on the website. I agree with that, but I don't think recordings should supplant the written form as they both carry their own values and their own needs. The written form is good for people to have the ability to digest the topics at hand in a more satisfactory time to their own individual needs. So, in conclusion, I'm asking you to rethink the staff suggestions of presenting the minutes on the District's website. Thank you for your time.</p>	
<p><b>E. Public Hearing – Composition of new District Boundaries</b></p>	<p>Herb K. Schultz, CEO, opened the Public Hearing with an overview of the Desert Healthcare District/Foundation and an explanation of the District's Zoning-based elections. Mr. Schultz introduced Justin Levitt, Ph.D., Vice President, National Demographics Corporation (NDC), describing the upcoming June Public Hearings with public input of the draft maps and election sequencing. Dr. Levitt provided a presentation detailing the Zoning that includes the election system, project timeline, traditional zoning criteria, demographics, and defining communities of interest.</p>	
<p><b>Public Comments</b></p>	<p>Richard Finn, Resident, Desert Hot Springs, described the demographics outlined by Dr.</p>	



DESERT HEALTHCARE DISTRICT

DESERT HEALTHCARE DISTRICT

SPECIAL MEETING OF THE BOARD OF DIRECTORS

MEETING MINUTES

May 8, 2018

	<p>Levitt explaining that he did not note any veteran data in the demographics.</p> <p>Hank Goodrow, District Resident, explained his concern with the zoned areas and ensuring when the lines are drawn that the popular vote serves the areas.</p> <p>Jarvis Crawford, Resident, Desert Hot Springs, inquired if there would be one Board Member per zone.</p> <p>Jeff Rosenberg, Resident, Desert Hot Springs, inquired on the Snowbirds configuration into the zones.</p> <p>Griselda Barron, Resident, Thermal, requested that the areas of Mecca and Thermal are included in the zoning.</p> <p>Bruce Yeager, Resident, Rancho Mirage, inquired on the deciding factor of which two of the five new zones will be eligible for the election.</p> <p>Marjorie Holland, Resident, Palm Springs, inquired on the lack of concentration of the Asian and African American population. Once the zoning passes will the areas serviced increase such as areas not eligible for grants?</p> <p>Jeff Rosenberg, District Resident, inquired about the multiple years of redistricting and the costs associated with the zoning.</p>	
--	---	--



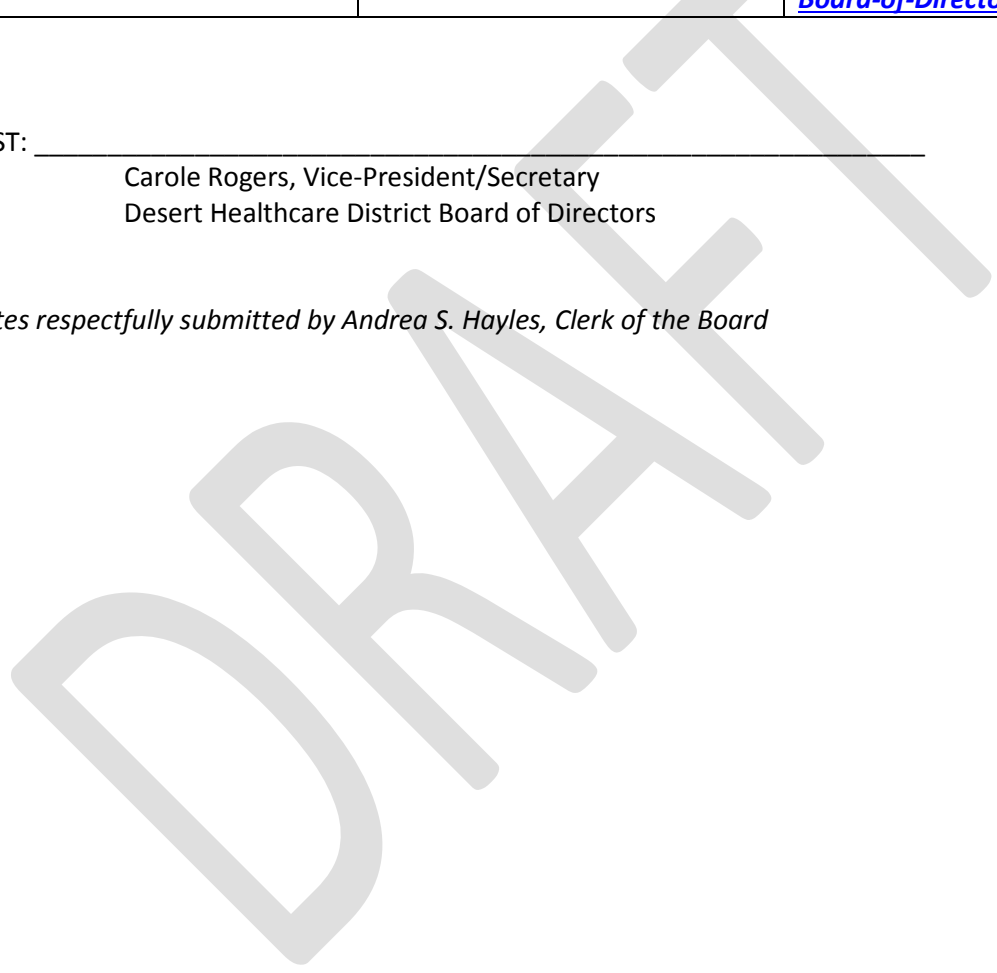


**DESERT HEALTHCARE DISTRICT**  
**DESERT HEALTHCARE DISTRICT**  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**May 8, 2018**

	Lydia Garcia, Resident, Cathedral City expressed the benefits of having Cathedral City together but split into the unincorporated areas which would be an advantage to Palm Springs residents.	
<b>F. Adjournment</b>	President Zendle adjourned the meeting at 6:57 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agenda-Board-of-Directors">http://dhcd.org/Agenda-Board-of-Directors</a></b>

ATTEST: \_\_\_\_\_  
 Carole Rogers, Vice-President/Secretary  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*



<b>DESERT HEALTHCARE DISTRICT</b>
<b>APRIL 2018 FINANCIAL STATEMENTS</b>
<b>INDEX</b>
Year to Date Variance Analysis
Cumulative Profit & Loss Budget vs Actual - Summary
Cumulative Profit & Loss Budget vs Actual - District Including LPMP
Cumulative Profit & Loss Budget vs Actual - LPMP
Balance Sheet - Condensed View
Balance Sheet - Expanded View
Accounts Receivable Aging
Deposit Detail - District
Property Tax Receipts - YTD
Deposit Detail - LPMP
Check Register - District
Credit Card Expenditures
Check Register - LPMP
Grants Schedule

**DESERT HEALTHCARE DISTRICT  
YEAR TO DATE VARIANCE ANALYSIS  
ACTUAL VS BUDGET  
TEN MONTHS ENDED APRIL 30, 2018**

**Scope: \$25,000 Variance per Statement of Operations Summary**

Account	YTD		Over(Under)	Explanation
	Actual	Budget	Budget	
4000 - Income	\$ 5,179,056	\$ 5,233,080	\$ (54,024)	Lower interest income (net) from FRF investments \$49K, lower NEOPB Grant Income \$5k.
4501 - Misc Income	\$ 29,690	\$ 62,500	\$ (32,810)	Lower Southern California solar energy receipts. Working on collecting
5000 - Direct Expenses	\$ 634,359	\$ 533,988	\$ 100,391	Higher wage, payroll tax, Insurance premiums \$139K due primarily to not allocating as much to the Foundation as budgeted; Lower retirement plan expense of \$18K; Lower Board expenses \$18k; and other various \$3K.
6000-General & Admin Expense	403,450	374,110	\$ 29,340	Includes higher Travel, Computer, Investment Fees, and Supplies Expense.
8500 - Professional Fees Expense	\$ 859,952	\$ 397,060	\$ 462,892	Higher cost of Consultant for New Providers, Facilities, Programs and Services \$417k. Higher Legal Expense \$52k, Lower various \$5k.

Desert Healthcare District  
**Cumulative Profit & Loss Budget vs. Actual**  
 July 2017 through April 2018

				TOTAL		
	Apr 18	Budget	\$ Over Budget	Jul '17 - Apr 18	Budget	\$ Over Budget
<b>Income</b>						
4000 · Income	398,973	523,308	(124,335)	5,179,056	5,233,080	(54,024)
4500 · LPMP Income	92,709	103,390	(10,681)	915,233	1,001,143	(85,910)
4501 · Miscellaneous Income	750	6,250	(5,500)	29,690	62,500	(32,810)
<b>Total Income</b>	<b>492,432</b>	<b>632,948</b>	<b>(140,516)</b>	<b>6,123,979</b>	<b>6,296,723</b>	<b>(172,744)</b>
<b>Expense</b>						
5000 · Direct Expenses	247,892	68,641	179,251	634,359	533,968	100,391
6000 · General & Administrative Exp	40,492	37,411	3,081	403,450	374,110	29,340
6325 · CEO Discretionary Fund	0	417	(417)	3,026	4,170	(1,144)
6445 · LPMP Expenses	79,501	81,781	(2,280)	741,928	804,208	(62,280)
6500 · Professional Fees Expense	33,874	39,706	(5,832)	859,952	397,060	462,892
6700 · Trust Expenses	20,406	20,617	(211)	205,059	209,392	(4,333)
<b>Total Expense Before Grants</b>	<b>422,165</b>	<b>248,573</b>	<b>173,592</b>	<b>2,847,774</b>	<b>2,322,908</b>	<b>524,866</b>
7000 · Grants Expense	38,399	401,667	(363,268)	4,015,447	4,016,670	(1,223)
<b>Net Income</b>	<b>31,868</b>	<b>(17,292)</b>	<b>49,160</b>	<b>(739,244)</b>	<b>(42,855)</b>	<b>(696,389)</b>

Desert Healthcare District  
**Cumulative Profit & Loss Budget vs. Actual**  
 July 2017 through April 2018

	MONTH			TOTAL		
	Apr 18	Budget	\$ Over Budget	Jul '17 - Apr 18	Budget	\$ Over Budget
<b>Income</b>						
4000 · Income						
4010 · Property Tax Revenues	524,141	524,141	0	5,241,410	5,241,410	0
4200 · Interest Income						
4220 · Interest Income (FRF)	109,865	112,500	(2,635)	1,178,098	1,125,000	53,098
9999-1 · Unrealized (gain)loss on invest	(246,337)	(125,000)	(121,337)	(1,352,301)	(1,250,000)	(102,301)
<b>Total 4200 · Interest Income</b>	<b>(136,472)</b>	<b>(12,500)</b>	<b>(123,972)</b>	<b>(174,203)</b>	<b>(125,000)</b>	<b>(49,203)</b>
4300 · DHC Recoveries	1,749	1,666	83	17,490	16,660	830
4400 · Grant Income	9,555	10,000	(445)	94,359	100,000	(5,641)
<b>Total 4000 · Income</b>	<b>398,973</b>	<b>523,307</b>	<b>(124,334)</b>	<b>5,179,056</b>	<b>5,233,070</b>	<b>(54,014)</b>
4500 · LPMP Income	92,709	103,391	(10,682)	915,232	1,001,150	(85,918)
4501 · Miscellaneous Income	750	6,250	(5,500)	29,690	82,500	(32,810)
<b>Total Income</b>	<b>492,432</b>	<b>632,948</b>	<b>(140,516)</b>	<b>6,123,978</b>	<b>6,296,720</b>	<b>(172,742)</b>
<b>Expense</b>						
5000 · Direct Expenses						
5100 · Administration Expense						
5110 · Wages Expense	65,493	89,991	(24,498)	577,051	782,772	(205,721)
5111 · Allocation to LPMP - Payroll	(3,658)	(3,658)	0	(36,580)	(36,580)	0
5112 · Vacation/Sick/Holiday Expense	6,680	8,077	(1,397)	94,185	73,846	20,339
5114 · Allocation to Foundation	160,000	(51,096)	211,096	(143,423)	(510,960)	367,537
5115 · Allocation to NEOPB	(8,323)	(10,424)	2,101	(77,444)	(104,240)	26,796
5119 · Allocation to RSS/CVHIP-DHCF	(2,260)	(2,718)	458	(33,036)	(27,180)	(5,856)
5120 · Payroll Tax Expense	5,355	6,884	(1,529)	48,439	59,882	(11,443)
5130 · Health Insurance Expense						
5131 · Premiums Expense	11,479	11,602	(123)	82,233	111,724	(29,491)
5135 · Reimb./Co-Payments Expense	1,201	2,839	(1,638)	7,249	28,390	(21,141)
<b>Total 5130 · Health Insurance Expense</b>	<b>12,680</b>	<b>14,441</b>	<b>(1,761)</b>	<b>89,482</b>	<b>140,114</b>	<b>(50,632)</b>
5140 · Workers Comp. Expense		945	(945)	5,331	8,220	(2,889)
5145 · Retirement Plan Expense	5,528	7,623	(2,095)	45,632	63,738	(18,106)
5160 · Education Expense	735	292	443	4,294	2,920	1,374
<b>Total 5100 · Administration Expense</b>	<b>242,230</b>	<b>60,357</b>	<b>181,873</b>	<b>573,931</b>	<b>452,632</b>	<b>121,399</b>
5200 · Board Expenses						
5210 · Healthcare Benefits Expense						
5211 · Health Insurance Expense	3,270	4,338	(1,068)	41,128	51,972	(10,844)
5224 · Retired Board - Medical Expense	1,237	2,904	(1,667)	12,370	19,038	(6,668)
<b>Total 5210 · Healthcare Benefits Expense</b>	<b>4,507</b>	<b>7,242</b>	<b>(2,735)</b>	<b>53,498</b>	<b>71,010</b>	<b>(17,512)</b>
5230 · Meeting Expense	1,153	667	486	4,754	6,670	(1,916)
5240 · Catering Expense		333	(333)	315	3,330	(3,015)
5250 · Mileage Reimbursement Expense		42	(42)	79	420	(341)
<b>Total 5200 · Board Expenses</b>	<b>5,660</b>	<b>8,284</b>	<b>(2,624)</b>	<b>58,646</b>	<b>81,430</b>	<b>(22,784)</b>
<b>Total 5000 · Direct Expenses</b>	<b>247,890</b>	<b>68,641</b>	<b>179,249</b>	<b>632,577</b>	<b>533,962</b>	<b>98,615</b>
6000 · General & Administrative Exp						
6110 · Payroll fees Expense	270	229	41	2,873	2,290	583
6120 · Bank and Investment Fees Exp	9,397	9,333	64	98,609	93,330	5,279

Desert Healthcare District  
**Cumulative Profit & Loss Budget vs. Actual**  
 July 2017 through April 2018

	MONTH			TOTAL		
	Apr 18	Budget	\$ Over Budget	Jul '17 - Apr 18	Budget	\$ Over Budget
6125 · Depreciation Expense	1,098	1,181	(83)	11,323	11,810	(487)
6126 · Depreciation-Solar Parking lot	15,072	15,072	0	150,720	150,720	0
6130 · Dues and Membership Expense	1,229	2,275	(1,046)	20,263	22,750	(2,487)
6200 · Insurance Expense	945	700	245	9,450	7,000	2,450
6300 · Minor Equipment Expense		42	(42)		420	(420)
6305 · Auto Allowance & Mileage Exp	938	500	438	7,031	5,000	2,031
6306 · Staff- Auto Mileage reimb	(69)	104	(173)	1,962	1,040	922
6309 · Personnel Expense	389	104	285	3,101	1,040	2,061
6310 · Miscellaneous Expense		42	(42)		420	(420)
6311 · Cell Phone Expense	650	540	110	6,039	5,400	639
6312 · Wellness Park Expenses		208	(208)	587	2,080	(1,493)
6315 · Security Monitoring Expense	108	38	70	2,813	380	2,433
6340 · Postage Expense	480	542	(62)	2,036	5,420	(3,384)
6350 · Copier Rental/Fees Expense	392	458	(66)	3,566	4,580	(1,014)
6351 · Travel Expense	1,665	500	1,165	12,531	5,000	7,531
6352 · Meals & Entertainment Exp	894	333	561	4,665	3,330	1,335
6355 · Computer Services Expense	1,782	2,376	(594)	27,706	23,760	3,946
6360 · Supplies Expense	3,467	1,333	2,134	20,358	13,330	7,028
6380 · LAFCO Assessment Expense	1,783	1,500	283	17,830	15,000	2,830
<b>Total 6000 · General &amp; Administrative Exp</b>	<b>40,490</b>	<b>37,410</b>	<b>3,080</b>	<b>403,463</b>	<b>374,100</b>	<b>29,363</b>
6325 · CEO Discretionary Fund		417	(417)	3,026	4,170	(1,144)
6445 · LPMP Expenses	79,502	81,779	(2,277)	741,937	804,188	(62,251)
6500 · Professional Fees Expense						
6516 · Professional Services Expense	3,761	25,750	(21,989)	674,898	257,500	417,398
6520 · Annual Audit Fee Expense	1,449	1,456	(7)	14,490	14,560	(70)
6530 · PR/Communications/Website	525	2,500	(1,975)	18,690	25,000	(6,310)
6560 · Legal Expense	28,140	10,000	18,140	151,880	100,000	51,880
<b>Total 6500 · Professional Fees Expense</b>	<b>33,875</b>	<b>39,706</b>	<b>(5,831)</b>	<b>859,958</b>	<b>397,060</b>	<b>462,898</b>
6700 · Trust Expenses						
6711 · Disability Admin. Fee Expense					3,222	(3,222)
6720 · Pension Plans Expense						
6721 · Legal Expense		208	(208)	98	2,080	(1,982)
6725 · RPP Pension Expense	20,000	20,000		200,000	200,000	
6728 · Pension Audit Fee Expense	406	408	(2)	4,961	4,080	881
<b>Total 6720 · Pension Plans Expense</b>	<b>20,406</b>	<b>20,616</b>	<b>(210)</b>	<b>205,059</b>	<b>208,160</b>	<b>(1,101)</b>
<b>Total 6700 · Trust Expenses</b>	<b>20,406</b>	<b>20,616</b>	<b>(210)</b>	<b>205,059</b>	<b>209,382</b>	<b>(4,323)</b>
<b>Total Expense Before Grants</b>	<b>422,163</b>	<b>248,569</b>	<b>173,594</b>	<b>2,846,020</b>	<b>2,322,862</b>	<b>523,158</b>
7000 · Grants Expense						
7010 · Major Grant Awards Expense	28,844	391,667	(362,823)	3,921,088	3,916,670	4,418
7027 · Grant Exp - NEOPB	9,555	10,000	(445)	94,359	100,000	(5,641)
<b>Total 7000 · Grants Expense</b>	<b>38,399</b>	<b>401,667</b>	<b>(363,268)</b>	<b>4,015,447</b>	<b>4,016,670</b>	<b>(1,223)</b>
<b>Net Income</b>	<b>31,870</b>	<b>(17,288)</b>	<b>49,158</b>	<b>(739,244)</b>	<b>(42,812)</b>	<b>(696,432)</b>

Las Palmas Medical Plaza  
**Cumulative Profit & Loss Budget vs. Actual**  
 July 2017 through April 2018

	MONTH			TOTAL		
	Apr 18	Budget	\$ Over Budget	Jul '17 - Apr 18	Budget	\$ Over Budget
<b>Income</b>						
4500 · LPMP Income						
4505 · Rental Income	66,215	73,816	(7,601)	656,901	715,480	(58,579)
4510 · CAM Income	26,494	29,492	(2,998)	258,331	284,840	(26,509)
4513 · Misc. Income		83	(83)		830	(830)
4500 · LPMP Income	92,709	103,391	(10,682)	915,232	1,001,150	(85,918)
<b>Expense</b>						
6445 · LPMP Expenses						
6420 · Insurance Expense	1,100	1,000	100	11,000	10,000	1,000
6425 · Building - Depreciation Expense	20,212	22,923	(2,711)	223,808	229,230	(5,422)
6426 · Tenant Improvements -Dep Exp	16,322	17,120	(798)	144,996	157,598	(12,602)
6427 · HVAC Maintenance Expense		1,333	(1,333)	10,448	13,330	(2,882)
6428 · Roof Repairs Expense		208	(208)		2,080	(2,080)
6431 · Building -Interior Expense	5,850	208	5,642	5,850	2,080	3,770
6432 · Plumbing -Interior Expense		208	(208)		2,080	(2,080)
6433 · Plumbing -Exterior Expense		208	(208)		2,080	(2,080)
6434 · Allocation Internal Prop. Mgmt	3,658	3,658	0	36,580	36,580	0
6435 · Bank Charges	773	1,000	(227)	7,763	10,000	(2,237)
6437 · Utilities -Vacant Units Expense	92	333	(241)	942	3,330	(2,388)
6439 · Deferred Maintenance Repairs Ex		1,042	(1,042)	375	10,420	(10,045)
6440 · Professional Fees Expense	10,117	10,167	(50)	101,170	101,670	(500)
6441 · Legal Expense		83	(83)		830	(830)
6458 · Elevators - R & M Expense	211	917	(706)	7,145	9,170	(2,025)
6460 · Exterminating Service Expense	305	208	97	1,925	2,080	(155)
6463 · Landscaping Expense	1,250	1,250	0	21,058	12,500	8,558
6467 · Lighting Expense		500	(500)	2,250	5,000	(2,750)
6468 · General Maintenance Expense		83	(83)		830	(830)
6470 · Maint. / Janitorial Service Exp		417	(417)		4,170	(4,170)
6471 · Marketing-Advertising		1,458	(1,458)		14,580	(14,580)
6475 · Property Taxes Expense	6,000	6,000	0	60,000	60,000	0
6476 · Signage Expense		250	(250)	588	2,500	(1,912)
6480 · Rubbish Removal Medical Waste E	1,358	1,400	(42)	12,827	14,000	(1,173)
6481 · Rubbish Removal Expense	2,123	2,039	84	19,107	20,390	(1,283)
6482 · Utilities/Electricity/Exterior	734	833	(99)	5,580	8,330	(2,750)
6484 · Utilities - Water (Exterior)	599	583	16	5,550	5,830	(280)
6485 · Security Expenses	8,798	6,250	2,548	62,660	62,500	160
6490 · Miscellaneous Expense		100	(100)	315	1,000	(685)
6445 · LPMP Expenses	79,502	81,779	(2,277)	741,937	804,188	(62,251)
<b>Net Income</b>	<b>13,207</b>	<b>21,612</b>	<b>(8,405)</b>	<b>173,295</b>	<b>196,962</b>	<b>(23,667)</b>

**Desert Healthcare District**  
**Balance Sheet**  
As of April 30, 2018

		Apr 30, 18
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
	1000 · CHECKING CASH ACCOUNTS	998,780
	1100 · INVESTMENT ACCOUNTS	55,059,384
	<b>Total Checking/Savings</b>	<b>56,058,165</b>
	<b>Accounts Receivable</b>	-6,927
<b>Other Current Assets</b>		
	1270 · Prepaid Insurance -Ongoing	16,715
	1279 · Pre-Paid Fees	9,149
	1281 · NEOPB Receivable	16,805
	1295 · Property Tax Receivable	1,416,461
	<b>Total Other Current Assets</b>	<b>1,459,130</b>
	<b>Total Current Assets</b>	<b>57,510,367</b>
<b>Fixed Assets</b>		
	1300 · FIXED ASSETS	4,890,628
	1335-00 · ACC DEPR	-1,560,341
	1400 · LPMP Assets	7,467,570
	<b>Total Fixed Assets</b>	<b>10,797,857</b>
	<b>Other Assets</b>	2,928,331
	<b>TOTAL ASSETS</b>	<b>71,236,555</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
	2000 · Accounts Payable	57,577
	2001 · LPMP Accounts Payable	41,631
	<b>Total Accounts Payable</b>	<b>99,208</b>
<b>Other Current Liabilities</b>		
	2002 · LPMP Property Taxes	-9,451
	2131 · Grant Awards Payable	3,307,091
	2133 · Accrued Accounts Payable	217,678
	2141 · Accrued Vacation Time	37,258
	2142 · Accrued Sick Time	46,211
	2186 · Retired BOD Medical - Current	3,556
	2188 · Current Portion - LTD	14,803
	2190 · Investment Fees Payable	7,977
	<b>Total Other Current Liabilities</b>	<b>3,625,123</b>



**Desert Healthcare District**  
**Balance Sheet**  
As of April 30, 2018

		Apr 30, 18
	<b>Total Current Liabilities</b>	3,724,332
	<b>Long Term Liabilities</b>	
	2170 · RPP - Pension Liability	3,083,995
	2171 · RPP-Deferred Inflows-Resources	3,242,061
	2280 · Long-Term Disability	49,879
	2281 · Grants Payable - Long-term	10,455,641
	2286 · Retirement BOD Medical Liabilit	84,620
	2290 · LPMP Security Deposits	58,517
	<b>Total Long Term Liabilities</b>	16,974,713
	<b>Total Liabilities</b>	20,699,045
	<b>Equity</b>	
	3900 · *Retained Earnings	51,276,754
	Net Income	-739,244
	<b>Total Equity</b>	50,537,511
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>71,236,555</b>

**Desert Healthcare District**  
**Balance Sheet**  
As of April 30, 2018

		Apr 30, 18
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
<b>1000 · CHECKING CASH ACCOUNTS</b>		
	1010 · Union Bank - Checking	759,565
	1046 · Las Palmas Medical Plaza	238,715
	1047 · Petty Cash	500
	<b>Total 1000 · CHECKING CASH ACCOUNTS</b>	<b>998,780</b>
<b>1100 · INVESTMENT ACCOUNTS</b>		
	1130 · Facility Replacement Fund	
	1129 · F R Fund - Restricted-Pulmonary	1,000,000
	1130 · Facility Replacement Fund - Other	55,483,191
	<b>Total 1130 · Facility Replacement Fund</b>	<b>56,483,191</b>
	1135 · Unrealized Gain(Loss) FRF	(1,423,807)
	<b>Total 1100 · INVESTMENT ACCOUNTS</b>	<b>55,059,384</b>
	<b>Total Checking/Savings</b>	<b>56,058,165</b>
<b>Accounts Receivable</b>		
	1201 · Accounts Receivable	
	1204 · LPMP Accounts Receivable	(13,252)
	1205 · Misc. Accounts Receivable	12,864
	1211 · A-R Foundation - Exp Allocation	(6,539)
	<b>Total Accounts Receivable</b>	<b>(6,927)</b>
<b>Other Current Assets</b>		
	1270 · Prepaid Insurance -Ongoing	16,715
	1279 · Pre-Paid Fees	9,149
	1281 · NEOPB Receivable	16,805
	1295 · Property Tax Receivable	1,416,461
	<b>Total Other Current Assets</b>	<b>1,459,130</b>
	<b>Total Current Assets</b>	<b>57,510,367</b>
<b>Fixed Assets</b>		
<b>1300 · FIXED ASSETS</b>		
	1310 · Computer Equipment	77,668
	1315 · Computer Software	68,770
	1320 · Furniture and Fixtures	27,085
	1325 · Offsite Improvements	300,849
	1331 · DRMC - Parking lot	4,416,257
	<b>Total 1300 · FIXED ASSETS</b>	<b>4,890,628</b>
	<b>1335-00 · ACC DEPR</b>	

**Desert Healthcare District**  
**Balance Sheet**  
As of April 30, 2018

		Apr 30, 18
	1335 · Accumulated Depreciation	(190,998)
	1336 · Acc. Software Depreciation	(67,577)
	1337 · Accum Deprec- Solar Parking Lot	(1,205,931)
	1338 · Accum Deprec - LPMP Parking Lot	(95,835)
	<b>Total 1335-00 · ACC DEPR</b>	<b>(1,560,341)</b>
	<b>1400 · LPMP Assets</b>	
	1401 · Building	8,705,680
	1402 · Land	2,165,300
	1403 · Tenant Improvements -New	2,141,211
	1404 · Tenant Improvements - CIP	129,550
	<b>1406 · Building Improvements</b>	
	1406.1 · LPMP-Replace Parking Lot	676,484
	1406 · Building Improvements - Other	1,364,337
	<b>Total 1406 · Building Improvements</b>	<b>2,040,821</b>
	1407 · Building Equipment Improvements	350,663
	<b>1409 · Accumulated Depreciation</b>	
	1410 · Accum. Depreciation	(6,906,333)
	1412 · T I Accumulated Dep.-New	(1,159,322)
	<b>Total 1409 · Accumulated Depreciation</b>	<b>(8,065,655)</b>
	<b>Total 1400 · LPMP Assets</b>	<b>7,467,570</b>
	<b>Total Fixed Assets</b>	<b>10,797,857</b>
	<b>Other Assets</b>	
	<b>1700 · OTHER ASSETS</b>	
	1731 · Wellness Park	1,693,800
	1740 · RPP-Deferred Outflows-Resources	1,234,531
	<b>Total Other Assets</b>	<b>2,928,331</b>
	<b>TOTAL ASSETS</b>	<b>71,236,555</b>
	<b>LIABILITIES &amp; EQUITY</b>	
	<b>Liabilities</b>	
	<b>Current Liabilities</b>	
	<b>Accounts Payable</b>	
	2000 · Accounts Payable	57,577
	2001 · LPMP Accounts Payable	41,631
	<b>Total Accounts Payable</b>	<b>99,208</b>
	<b>Other Current Liabilities</b>	
	2002 · LPMP Property Taxes	(9,451)
	2131 · Grant Awards Payable	3,307,091
	2133 · Accrued Accounts Payable	217,678

**Desert Healthcare District**  
**Balance Sheet**  
As of April 30, 2018

		Apr 30, 18
	2141 · Accrued Vacation Time	37,258
	2142 · Accrued Sick Time	46,211
	2186 · Retired BOD Medical - Current	3,556
	2188 · Current Portion - LTD	14,803
	2190 · Investment Fees Payable	7,977
	<b>Total Other Current Liabilities</b>	<b>3,625,123</b>
	<b>Total Current Liabilities</b>	<b>3,724,332</b>
	<b>Long Term Liabilities</b>	
	2170 · RPP - Pension Liability	3,083,995
	2171 · RPP-Deferred Inflows-Resources	3,242,061
	2280 · Long-Term Disability	49,879
	2281 · Grants Payable - Long-term	10,455,641
	2286 · Retirement BOD Medical Liabilit	84,620
	2290 · LPMP Security Deposits	58,517
	<b>Total Long Term Liabilities</b>	<b>16,974,713</b>
	<b>Total Liabilities</b>	<b>20,699,045</b>
	<b>Equity</b>	
	3900 · *Retained Earnings	51,276,754
	Net Income	(739,244)
	<b>Total Equity</b>	<b>50,537,511</b>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>71,236,555</b>

**Desert Healthcare District**  
**A/R Aging Summary**  
As of April 30, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	Comment
Cohen Musch Thomas Medical Group	0	-6,939	0	0	0	-6,939	Prepaid
Desert Healthcare Foundation-	-157,620	50,576	0	100,505	0	-6,539	Prepaid
Desert Oasis Healthcare Medical Group	0	60	60	0	0	120	Short Pay Annual Increase
EyeCare Services Partners Management LLC	0	168	168	0	0	335	Short Pay Annual Increase
Kay Hazen-Insurance Premiums	779	2,335	0	0	0	3,114	Insurance Premium accrual
Laboratory Corporation of America	0	-4,576	44	0	0	-4,532	Prepaid
Peter Jamieson, M.D.	0	2,932	0	0	0	2,932	Short Pay
Quest Diagnostics Incorporated	0	34	34	0	0	68	Short Pay Annual Increase
Sovereign	750	750	0	1,500	6,750	9,750	Short Pay - Installment Agreement
Steven Gundry, M.D.	0	-5,235	0	0	0	-5,235	Prepaid
<b>TOTAL</b>	<b>-156,092</b>	<b>40,104</b>	<b>305</b>	<b>102,005</b>	<b>6,750</b>	<b>-6,927</b>	

**Desert Healthcare District**  
**Deposit Detail**  
**April 2018**

<b>Type</b>	<b>Date</b>	<b>Name</b>	<b>Amount</b>
<b>Deposit</b>	<b>04/03/2018</b>		<b>1,749</b>
		T-Mobile	(1,749)
<b>TOTAL</b>			<b>(1,749)</b>
<b>Deposit</b>	<b>04/12/2018</b>		<b>371,495</b>
		Riverside County Treasurer-	(371,495)
<b>TOTAL</b>			<b>(371,495)</b>
<b>Deposit</b>	<b>04/28/2018</b>		<b>12,068</b>
		Riverside County Treasurer-	(11,839)
		Principal Financial Group	(229)
<b>TOTAL</b>			<b>(12,068)</b>
		<b>Totals</b>	<b>385,312</b>

**DESERT HEALTHCARE DISTRICT**  
**PROPERTY TAX RECEIPTS FY 2017 - 2018**  
**RECEIPTS - TWELVE MONTHS ENDED JUNE 30, 2018**

	FY 2016-2017 Projected/Actual					FY 2017-2018 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance	Budget %	Budget \$	Act %	Actual Receipts	Variance
<b>July</b>	2.5%	\$ 152,663	1.3%	\$ 79,912	\$ (72,750)	2.5%	\$ 157,242	1.7%	\$ 107,591	\$ (49,652)
<b>Aug</b>	1.6%	\$ 97,704	1.7%	\$ 101,498	\$ 3,794	1.6%	\$ 100,635	1.2%	\$ 76,625	\$ (24,010)
<b>Sep</b>	2.6%	\$ 158,769	2.4%	\$ 147,194	\$ (11,575)	2.6%	\$ 163,532	2.4%	\$ 149,702	\$ (13,830)
<b>Oct</b>	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -
<b>Nov</b>	0.4%	\$ 24,426	0.0%	\$ 2,455	\$ (21,971)	0.4%	\$ 25,159	0.7%	\$ 47,069	\$ 21,910
<b>Dec</b>	16.9%	\$ 1,031,999	17.6%	\$ 1,075,328	\$ 43,330	16.9%	\$ 1,062,958	17.8%	\$ 1,121,658	\$ 58,700
<b>Jan</b>	31.9%	\$ 1,947,974	33.0%	\$ 2,014,083	\$ 66,110	31.9%	\$ 2,006,413	33.3%	\$ 2,097,033	\$ 90,621
<b>Feb</b>	0.0%	\$ -	0.8%	\$ 50,338	\$ 50,338	0.0%	\$ -	0.8%	\$ 50,855	\$ 50,855
<b>Mar</b>	0.3%	\$ 18,320	0.2%	\$ 11,638	\$ (6,681)	0.3%	\$ 18,869	0.2%	\$ 14,782	\$ (4,087)
<b>Apr</b>	5.5%	\$ 335,858	5.8%	\$ 356,027	\$ 20,169	5.5%	\$ 345,933	5.9%	\$ 371,495	\$ 25,562
<b>May</b>	19.9%	\$ 1,215,194	19.9%	\$ 1,215,601	\$ 408	19.9%	\$ 1,251,649	0.0%		
<b>June</b>	18.4%	\$ 1,123,596	16.8%	\$ 1,025,799	\$ (97,797)	18.4%	\$ 1,157,304	0.0%		
<b>Total</b>	<b>100%</b>	<b>\$ 6,106,500</b>	<b>99.6%</b>	<b>\$ 6,079,874</b>	<b>\$ (26,626)</b>	<b>100.00%</b>	<b>\$ 6,289,695</b>	<b>64.2%</b>	<b>\$ 4,036,809</b>	<b>\$ 156,068</b>

**Las Palmas Medical Plaza**  
**Deposit Detail - LPMP**  
 April 2018

Type	Date	Name	Amount
<b>Deposit</b>	<b>04/02/2018</b>		<b>3,659</b>
Payment	04/02/2018	Quest Diagnostics Incorporated	(3,659)
<b>TOTAL</b>			<b>(3,659)</b>
<b>Deposit</b>	<b>04/11/2018</b>		<b>16,811</b>
Payment	04/11/2018	Derakhsh Fozouni, M.D.	(5,716)
Payment	04/11/2018	Aijaz Hashmi, M.D., Inc.	(2,682)
Payment	04/11/2018	Brad A. Wolfson, M.D.	(3,311)
Payment	04/11/2018	Cure Cardiovascular Consultants	(2,778)
Payment	04/11/2018	Ramy Awad, M.D.	(2,324)
<b>TOTAL</b>			<b>(16,811)</b>
<b>Deposit</b>	<b>04/19/2018</b>		<b>25,814</b>
Payment	04/19/2018	Tenet HealthSystem Desert, Inc	(5,317)
Payment	04/19/2018	West Pacific Medical Laboratory	(1,923)
Payment	04/19/2018	Pathway Pharmaceuticals, Inc.	(2,202)
Payment	04/19/2018	Steven Gundry, M.D.	(5,280)
Payment	04/19/2018	Cohen Musch Thomas Medical Group	(137)
Payment	04/19/2018	Cohen Musch Thomas Medical Group	(3,470)
Payment	04/19/2018	Desert Regional Medical Center	(4,802)
Payment	04/19/2018	Dennis Spurgin, D.C.	(2,682)
<b>TOTAL</b>			<b>(25,814)</b>
<b>Deposit</b>	<b>04/23/2018</b>		<b>4,620</b>
Payment	04/23/2018	Laboratory Corporation of America	(4,620)
<b>TOTAL</b>			<b>(4,620)</b>
<b>Deposit</b>	<b>04/28/2018</b>		<b>38,358</b>
Payment	04/28/2018	Pathway Pharmaceuticals, Inc.	(2,181)
Payment	04/28/2018	Tenet HealthSystem Desert, Inc.	(27,472)
Payment	04/28/2018	Cohen Musch Thomas Medical Group	(3,470)
Payment	04/28/2018	Steven Gundry, M.D.	(5,235)
<b>TOTAL</b>			<b>(38,358)</b>
		<b>Total Deposits</b>	<b>89,262</b>



**Desert Healthcare District**  
**Check Register**  
As of April 30, 2018

Type	Date	Num	Name	Amount
<b>1000 · CHECKING CASH ACCOUNTS</b>				
<b>1010 · Union Bank - Checking</b>				
Bill Pmt -Check	04/03/2018	14863	Act for MS	(36,823)
Bill Pmt -Check	04/03/2018	14864	The LGBT Community Center - VOID	-
Bill Pmt -Check	04/03/2018	14865	HIV+Aging Research Project-Palm Springs - VOID	-
Check	04/04/2018	Auto Pay	Calif. Public Employees'Retirement System	(13,428)
Liability Check	04/05/2018		QuickBooks Payroll Service	(1,459)
Liability Check	04/05/2018		QuickBooks Payroll Service	(34,489)
Liability Check	04/06/2018		QuickBooks Payroll Service	(837)
Bill Pmt -Check	04/06/2018	14866	Boyd & Associates	(108)
Bill Pmt -Check	04/06/2018	14867	Desert Aids Project - VOID	-
Bill Pmt -Check	04/06/2018	14868	Grantmakers In Health	(2,875)
Bill Pmt -Check	04/06/2018	14869	Image Source	(1,159)
Bill Pmt -Check	04/06/2018	14870	Mangus Accountancy Group, A.P.C.	(500)
Bill Pmt -Check	04/06/2018	14871	Ready Refresh	(48)
Bill Pmt -Check	04/06/2018	14872	So.Cal Computer Shop	(640)
Bill Pmt -Check	04/06/2018	14873	The LGBT Sanctuary Palm Springs Inc. - VOID	-
Bill Pmt -Check	04/06/2018	14874	Time Warner Cable	(221)
Bill Pmt -Check	04/06/2018	14875	Underground Service Alert of Southern Cal	(12)
Bill Pmt -Check	04/06/2018	14876	Verizon Wireless	(792)
Bill Pmt -Check	04/06/2018	14877	Zendle, Les	(49)
General Journal	04/10/2018	10-02	401a payment - 4/6/18 payroll	(1,928)
General Journal	04/10/2018	10-02	457b payment - 4/6/18 payroll	(2,906)
General Journal	04/10/2018	10-02	457b loan payment - 4/6/18 payroll	(446)
Bill Pmt -Check	04/10/2018	14878	Cash - Mary Pannoni	(481)
Bill Pmt -Check	04/10/2018	14879	Desert Aids Project	(49,863)
Bill Pmt -Check	04/11/2018	14880	The LGBT Sanctuary Palm Springs Inc.	(5,000)
Bill Pmt -Check	04/11/2018	14881	HIV+Aging Research Project-Palm Springs	(5,000)
Bill Pmt -Check	04/11/2018	14882	Desert Aids Project	(78,750)
Bill Pmt -Check	04/11/2018	14883	Arrowhead Neuroscience Foundation Inc.	(84,047)
Bill Pmt -Check	04/11/2018	14884	Loma Linda University - VOID	-
Bill Pmt -Check	04/11/2018	14885	Law Offices of Scott & Jackson	(28,140)
Bill Pmt -Check	04/11/2018	14886	Loma Linda University	(40,054)
Bill Pmt -Check	04/11/2018	14887	Alejandro Espinoza-	(1,163)
Bill Pmt -Check	04/11/2018	14888	Frazier Pest Control, Inc.	(30)
Bill Pmt -Check	04/11/2018	14889	KaufmanHall	(779)
Bill Pmt -Check	04/11/2018	14890	Staples Credit Plan	(1,012)
Bill Pmt -Check	04/11/2018	14891	Vanessa Smith-	(86)
Bill Pmt -Check	04/11/2018	14892	Xerox Financial Services	(392)

**Desert Healthcare District**  
**Check Register**  
As of April 30, 2018

Type	Date	Num	Name	Amount
Bill Pmt -Check	04/18/2018	14893	CalCPA	(510)
Bill Pmt -Check	04/18/2018	14894	Cathedral City Senior Center	(60)
Bill Pmt -Check	04/18/2018	14895	CoPower Employers' Benefits Alliance	(2,182)
Bill Pmt -Check	04/18/2018	14896	Cove Communities Senior Association	(5,000)
Bill Pmt -Check	04/18/2018	14897	Eisenhower Medical Center--	(25,112)
Bill Pmt -Check	04/18/2018	14898	First Bankcard (Union Bank)	(744)
Bill Pmt -Check	04/18/2018	14899	Pitney Bowes Global Financial Services	(280)
Bill Pmt -Check	04/18/2018	14900	First Bankcard (Union Bank)	(1,409)
Liability Check	04/19/2018		QuickBooks Payroll Service	(30,513)
Liability Check	04/19/2018		QuickBooks Payroll Service	(1,534)
General Journal	04/20/2018	10-07	401a payment - 4/20/18 payroll	(1,906)
General Journal	04/20/2018	10-07	457b payment - 4/20/18 payroll	(2,889)
General Journal	04/20/2018	10-07	457b loan payment - 4/20/18 payroll	(446)
Bill Pmt -Check	04/23/2018	14901	Total Compensation Systems, Inc.	(1,170)
Bill Pmt -Check	04/25/2018	14902	Christopher Cardona	(100)
Bill Pmt -Check	04/25/2018	14903	El Informador del Valle	(126)
Bill Pmt -Check	04/25/2018	14904	Principal Life Insurance Co.	(1,215)
Check	04/27/2018	Auto Pay	Principal Financial Group-	(679)
Check	04/27/2018	Auto Pay	Principal Financial Group-	(1,014)
Bill Pmt -Check	04/28/2018	14905	Find Food Bank, Inc.	(87,090)
Bill Pmt -Check	04/28/2018	14906	Image Source	(949)
Bill Pmt -Check	04/28/2018	14907	Loma Linda University	(40,054)
Bill Pmt -Check	04/28/2018	14908	Purchase Power	(200)
Bill Pmt -Check	04/28/2018	14909	Rogers, Carole	(1,191)
Bill Pmt -Check	04/28/2018	14910	Shred-It	(86)
Bill Pmt -Check	04/28/2018	14911	Time Warner Cable	(221)
Liability Check	04/30/2018		QuickBooks Payroll Service	(543)
Check	04/30/2018		Service Charge	(397)
General Journal	04/30/2018	10-06	April 2018 LTD Payment - Jena Marie Van Earl	(1,234)
General Journal	04/30/2018	10-12	Record Medical Reimb - April 2018	(1,201)
<b>TOTAL</b>				<b>(603,571)</b>

**Desert Healthcare District**  
**Details for credit card Expenditures**  
**Credit card purchases - March 2018 - Paid April 2018**

Number of credit cards held by District personnel -2

Credit Card Limit - \$5,000

Credit Card Holders:

Herb Schultz - Chief Executive Officer

Chris Christensen - Chief Financial Officer

Routine types of charges:

Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items

Year	Statement		Expense Type	Amount	Purpose	Description	Participants
	Month Charged	Total Charges					
		\$ 2,152.99					
<b>Chris' Statement:</b>							
2018	March	\$ 743.88	District				
			6360	\$ 28.80	Conference call expense		
			6380	\$ 16.62	Conference call expense		
			6360	\$ 29.64	Conference call expense		
			6360	\$ 11.36	Conference call expense		
			6360	\$ 9.09	Conference call expense		
			6360	\$ 13.03	Conference call expense		
			6309	\$ 388.82	March 2018 Advertising Indeed		
			6352	\$ 80.53	CEO/CFO/COO lunch meeting		
			6130	\$ 165.99	1 and 1 cvHIP domain		
				<u>\$ 743.88</u>			
<b>Herb's Statement:</b>							
2018	March	\$ 1,409.11	District				
			5230	\$ 165.00	State of the City luncheon - CEO/BOD		
			6352	\$ 39.02	CEO/COO lunch meeting		
			6352	\$ 39.15	CEO/COO lunch meeting		
			5230	\$ 44.15	CEO/BOD lunch meeting		
			5230	\$ 89.58	CEO/BOD lunch meeting		
			6351	\$ 8.00	Riverside meetings - parking		
			6352	\$ 131.97	Catering - DHCD/UCR meeting		
			6352	\$ 55.00	BIA Desert Mayor's Luncheon - CEO		
			5160	\$ 225.00	ACHD registration - BOD		
			5230	\$ 474.78	Catering - BOD Meeting		
			6352	\$ 21.00	CEO lunch meeting		
			6352	\$ 116.48	Flowers - Sympathy for Staff		
				<u>\$ 1,409.11</u>			

**Las Palmas Medical Plaza**  
**Check Register**  
As of April 30, 2018

Type	Date	Num	Name	Amount
<b>1000 - CHECKING CASH ACCOUNTS</b>				
<b>1046 - Las Palmas Medical Plaza</b>				
General Journal	04/02/2018	10-01	Property tax installment #2 2017-18	(34,510)
Bill Pmt -Check	04/03/2018	9812	INPRO-EMS Construction	(10,117)
Bill Pmt -Check	04/03/2018	9813	Palmtree Clinical Research, Inc.	(30,000)
Bill Pmt -Check	04/06/2018	9814	Amtech Elevator Services	(1,280)
Bill Pmt -Check	04/06/2018	9815	Desert Water Agency	(506)
Bill Pmt -Check	04/06/2018	9816	Imperial Security	(2,933)
Bill Pmt -Check	04/06/2018	9817	Palm Springs Disposal Services Inc	(2,123)
Bill Pmt -Check	04/11/2018	9818	California Crafted Construction	(3,000)
Bill Pmt -Check	04/11/2018	9819	Frazier Pest Control, Inc.	(305)
Bill Pmt -Check	04/11/2018	9820	Imperial Security	(1,466)
Bill Pmt -Check	04/11/2018	9821	Southern California Edison	(826)
Bill Pmt -Check	04/11/2018	9822	Stericycle, Inc.	(1,358)
Bill Pmt -Check	04/18/2018	9823	Frontier Communications	(211)
Bill Pmt -Check	04/18/2018	9824	Imperial Security	(1,466)
Bill Pmt -Check	04/28/2018	9825	Desert Water Agency	(599)
Bill Pmt -Check	04/28/2018	9826	Imperial Security	(2,933)
Bill Pmt -Check	04/28/2018	9827	Pink, Inc.	(1,250)
Bill Pmt -Check	04/28/2018	9828	Prest-Vuksic Architects	(2,850)
Check	04/30/2018		Service Charge	(773)
<b>TOTAL</b>				<b>(98,506)</b>



## MEMORANDUM

DATE: May 8, 2018

TO: F&A Committee

RE: Retirement Protection Plan (RPP)

---

Current number of participants in Plan:

Active – still employed by hospital	128
Vested – no longer employed by hospital	62
Former employees receiving annuity	<u>12</u>
Total	<u>202</u>

The outstanding liability for the RPP is approximately **\$4.7M** (Actives - \$3.4M and Vested - \$1.3M). Per the June 30, 2017 Actuarial Valuation, the RPP has an Unfunded Pension Liability of approximately **\$2.9M**. A monthly accrual of \$20K is being recorded each month as an estimate for FY2018.

The payouts, excluding monthly annuity payments, made from the Plan for the Ten (10) months ended April 30, 2017 totaled **\$339K**. Monthly annuity payments (12 participants) total **\$1.6K** per month.

DESERT HEALTHCARE DISTRICT						
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE						
As of 04/30/18						
TWELVE MONTHS ENDED JUNE 30, 2018						
Grant ID Nos.	Name	Approved Grants - Prior Yrs	Current Yr 2017-2018	6/30/2018 Bal Fwd/New	Total Paid July-June	Open BALANCE
2013-759-BOD 02/26/13	Desert Hot Springs Wellness FDN - Oversampling - HARC -3yr	\$ 30,000		\$ 15,000	\$ -	\$ 15,000
2013-782-BOD 6/25/13	CVPEP - CV/iHub Accelerator Campus 3 years	\$ 500,000		\$ 25,000	\$ 25,000	\$ -
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000		\$ 10,000,000	\$ -	\$ 10,000,000
2014-852-BOD-11-19-14	Desert AIDS Project - Get Tested Coachella Valley - 3 yr	\$ 498,625		\$ 124,656	\$ 124,656	\$ -
2015-866-BOD-4-28-15	The LGBT Center of PS - Desert Low-Cost Counseling Clinic - 3 yr	\$ 140,000		\$ 68,000	\$ 36,000	\$ 32,000
2015-870-BOD-5-26-15	Mizell Senior Center - CV Senior Fall Prevention Program - 2 Yr	\$ 403,300		\$ 40,330	\$ 40,330	\$ -
2015-874-BOD-6-23-15	United Cerebral Palsy - Skill-builders Community Integration - 2 Yr	\$ 178,894		\$ 17,889	\$ 17,889	\$ -
2015-875-BOD-6-23-15	Desert AIDS Project - Sexually Transmitted Infection Clinic - 3 Yr	\$ 800,000		\$ 175,000	\$ 157,500	\$ 17,500
2015-876-BOD-6-23-15	Arrowhead Neuroscience Fndtn-NeuroInterventional & NeuroCritical Care Fellowship 2 Yr	\$ 373,540		\$ 289,494	\$ 168,093	\$ 121,401
2016-886-BOD-9-22-15	B&G Club of Cathedral City - Main Club House Capital Improvements - 1 Yr	\$ 150,000		\$ 48,750	\$ 33,750	\$ 15,000
2016-887-BOD-9-22-15	CVPEP - Mental Health College & Career Pathways Development Initiative - 2 Yr-ext 9/18	\$ 737,900		\$ 239,818	\$ 166,028	\$ 73,790
2016-889-BOD-10-27-15	HARC - 2016 Community Health Monitor - 3 Yr	\$ 499,955		\$ 199,982	\$ 74,993	\$ 124,989
2016-891-BOD-11-17-15	Jewish Family Services of the Desert - Mental Health Outpatient Treatment - 3 Yr	\$ 570,000		\$ 297,691	\$ 166,602	\$ 131,089
	Unexpended funds from Year 1 of Grant #891			\$ (75,792)		\$ (75,792)
2016-894-BOD-12-15-15	Act for MS - Enhanced health Training, Flexibility and Circulation Therapy - 2 Yr	\$ 368,228		\$ 119,674	\$ 119,674	\$ -
2016-907-BOD-05-24-16	CV Volunteers in Medicine - Access to Healthcare Post Implementation of the ACA 1 Yr	\$ 120,798		\$ 12,080	\$ 12,080	\$ -
2016-908-BOD-06-28-16	Angel View Support for the Outreach Stabilization Program - 2 Yr	\$ 144,600		\$ 79,530	\$ 65,070	\$ 14,460
2016-909-BOD-06-28-16	Desert Cancer Foundation Support for the Patient Assistance Care - 1 Yr	\$ 187,000		\$ 18,700	\$ 16,700	\$ 2,000
	Unexpended funds from Grant #909 - October 2017					\$ (15,828)
	Reverse unexpended funds Grant #909 - January 2018					\$ 15,828
	Revised unexpended funds Grant #909 - January 2018					\$ (2,000)
2016-910-BOD-06-28-16	FIND Food Bank Support for the Hunger to Health Program - 1 Yr	\$ 390,151		\$ 39,015	\$ 39,015	\$ -
2016-911-BOD-07-26-16	Well in the Desert - Support Assistance With Projects and Saving Lives - 1 Yr	\$ 44,800		\$ 4,480	\$ 2,067	\$ 2,413
	Unexpended funds from Grant #911					\$ (2,413)
2016-913-BOD-07-26-16	Neuro-Vitality Center - Core Program Operations - 1 Yr	\$ 261,340		\$ 26,134	\$ 26,134	\$ -
2016-916-BOD-09-27-16	UCRSOM - Street Medicine Clinic - 1 Yr	\$ 70,899		\$ 7,090	\$ (63,809)	\$ 70,899
	Unexpended funds from Grant #916					\$ (63,809)
2016-920-BOD-10-25-16	LifeStream Blood Bank - Support Protate Cancer Treatment Program	\$ 60,000		\$ 6,000	\$ -	\$ 6,000
2016-926-BOD-12-20-16	Ranch Recovery Center - Purchase and Installation of Emergency Generator	\$ 27,969	\$ 18,844	\$ 21,641	\$ -	\$ 21,641
2016-927-BOD-12-20-16	SafeHouse of the Desert - "What's Up" Crisis Texting Application - 3 Yr	\$ 679,357		\$ 577,453	\$ 203,807	\$ 373,646
2017-929-BOD-05-23-17	Gilda's Club Desert Cities: HeLP - Healthy Living Program - 1 Yr	\$ 142,000		\$ 78,100	\$ 63,900	\$ 14,200
2017-934-BOD-07-25-17	Well in the Desert - New Vans for Client Pickup & Deliveries		\$ 84,798	\$ 84,798	\$ 76,318	\$ 8,480
2017-936-BOD-07-25-17	Hidden Harvest - Senior Markets & Healthy Fairs		\$ 95,000	\$ 95,000	\$ 85,500	\$ 9,500
2017-938-BOD-07-25-17	Mizell Senior Center - A Matter of Balance Phase 2 - 2 Yr		\$ 400,300	\$ 400,300	\$ 180,135	\$ 220,165
2017-939-BOD-07-25-17	Loma Linda University - Dream Homes Initiative - 16 months		\$ 178,016	\$ 178,016	\$ 120,161	\$ 57,855
2017-947-BOD-09-26-17	Coachella Valley Volunteers in Medicine - Primary Healthcare & Support Services - 1 Yr		\$ 121,500	\$ 121,500	\$ 109,350	\$ 12,150
2017-948-BOD-09-26-17	Pegasus Hippo Therapy - Equine Therapy for District Residents - 1 Yr		\$ 93,829	\$ 93,829	\$ 42,223	\$ 51,606
2017-953-BOD-11-28-17	FIND Food Bank - Project Produce - 1 Yr		\$ 387,068	\$ 387,068	\$ 174,181	\$ 212,887
2017-954-BOD-11-28-17	CVRM - Emergency Food, Shelter with Wrap Around Services for West CV Homeless 1Yr		\$ 100,000	\$ 100,000	\$ 45,000	\$ 55,000
2017-955-BOD-11-28-17	Martha's Village & Kitchen - Health in Housing: Emergency Housing With Wrap Around 1Yr		\$ 186,150	\$ 186,150	\$ 83,768	\$ 102,383
2018-960-BOD-02-27-18	Desert Cancer Foundation - Patient Assistance and Suzanne Jackson Breast Cancer		\$ 200,000	\$ 200,000	\$ 90,000	\$ 110,000
2018-962-BOD-03-27-18	EMC - CV Collaborative Program-Antibiotic Resistance Prevention Partnership(3yr w/ 1st yr funding)		\$ 55,805	\$ 55,805	\$ 25,112	\$ 30,693
2018-965-BOD-04-24-18	Behavioral Health Collaboration - Funding to DHC Foundation		\$ 2,000,000	\$ 2,000,000	\$ -	\$ 2,000,000
<b>TOTAL GRANTS</b>		<b>\$ 17,379,356</b>	<b>\$ 3,921,310</b>	<b>\$ 16,358,180</b>	<b>\$ 2,527,227</b>	<b>\$ 13,762,732</b>
<b>Amts available/remaining for Grant/Programs - FY 2017-2018:</b>						
<b>Amount budgeted 2017-2018</b>			\$ 4,700,000		G/L Balance:	<b>4/30/2018</b>
<b>Amount granted through April 30, 2018:</b>			\$ (3,921,310)		2131	\$ 3,307,091
Mini Grants: 932,940,942,943,944,946,952,956,958,959,963,964,966			\$ (68,000)		2281	\$ 10,455,641
Net adj - Grants not used: 916, 909, 911			\$ 68,222		<b>Total</b>	<b>\$ 13,762,732</b>
<b>Balance available for Grants/Programs INCLDG \$1,000,000 for pulmonary.</b>			<b>\$ 778,912</b>		<b>Difference - Rdg</b>	<b>\$ (0)</b>



DESERT HEALTHCARE DISTRICT

DESERT HEALTHCARE DISTRICT

FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE

MEETING MINUTES

May 8, 2018

Directors Present	District Staff Present	Absent Staff
Chair/Treasurer Mark Matthews President Les Zendle, MD  <u>Community Members</u> Arthur Shorr	Herb K. Schultz, CEO Lisa Houston, COO Chris Christensen, CFO Andrea S. Hayles, Clerk to the Board  <u>Legal Counsel</u> Jeff Scott	Director Jennifer Wortham, DrPH Sid Rubenstein, Community Member

AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Chair Matthews called the meeting to order at 3:00 p.m.	
<b>II. Approval of Agenda</b>	Chair Matthews asked for a motion to approve the Agenda.	<b>It was moved and seconded (Community Member Shorr, President Zendle) to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	Ezra Kaufman, District Resident, explained that his public comment is a continuation from the morning Hospital Governance and Oversight Committee Meeting concerning the new format of the Action Minutes detailing Legal Counsel's response to the transition of abbreviated Action Minutes with the recordings accessible to the public on the website. Mr. Kaufman read the Minutes of December 2, 2003, which outlined comments from various Directors about concerns with Tenet that would not be included in the condensed	



DESERT HEALTHCARE DISTRICT

DESERT HEALTHCARE DISTRICT

FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE

MEETING MINUTES

May 8, 2018

	Action Minutes – inquiring when the change in the Minutes was made.	
<b>IV. Approval of Minutes</b>	Chair Matthews asked for a motion to approve the minutes of April 10, 2018	<b>It was moved and seconded (President Zendle, Community Member Shorr) to approve the minutes. Motion passed unanimously.</b>
<b>V. CEO Report</b>	Herb K. Schultz, CEO, informed the Committee of the FY 18-19 Budget that Chris Christensen, CFO will detail further in the meeting and the upcoming Public Hearing on zone-based Districts at Miracle Springs Resort & Spa in Desert Hot Springs.	
<b>VI. Chief Financial Officer's Report</b>	<b>VI.1.</b> Chris Christensen, CFO, provided an update on employee recruitment and an upgrade of the job description of Accounting/Admin. Support to Accounting Manager explaining the prior position and the necessity of an Accounting Manager. Mr. Christensen provided details of the three vacancies at LPMP explaining the new lease renewal for Aijaz Hashmi, MD for the Committee's consideration.	
<b>VII. Financial Reports</b>	The Financial Reports were reviewed.	<b>It was moved and seconded (Community Member Shorr, President) to approve the April 2018 District Financial Reports - Items 1-10 and to forward to the Board for approval. Motion passed unanimously.</b>
<b>Public Comment</b>	Ezra Kaufman, District Resident, described his conversation with the California Nurses Association concerning how the District manages the long-term liability	





DESERT HEALTHCARE DISTRICT

DESERT HEALTHCARE DISTRICT

FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE

MEETING MINUTES

May 8, 2018

	<p>of the pension plan considering that employees are not contributing to the plan. Mr. Kaufman requested an annual statement of the pension plan.</p>	
<p><b>VIII. Other Matters</b></p>	<p><b>VIII.1.</b> Chris Christensen, CFO, outlined the 5-year lease renewal base rent at \$1.48 per sq. ft., \$5 per sq. ft (\$6,400) tenant improvement allowance and a fiscal impact of \$168k of combined rent and Common Area Maintenance (CAM) charges over the 5-year lease period.</p> <p><b>VIII.2.</b> Chris Christensen, CFO described and explained the District Director Benefits as outlined at the request of the Board explaining several options for consideration. A lengthy discussion ensued with President Zendle suggesting a minimum stipend across the board based on the number of meetings attended each year and possibly transitioning into another direction or option. Treasurer Matthews described incidences of a potential Director’s admission to an Emergency Room that may be unable to pay the expense – explaining that as the District expands with additional Board Members, there should be an incentive such as Director Benefits. Community Member Arthur Shorr explained that a policy should be in place for compensation concerning the Board’s time spent on significant matters and topics.</p>	<p><b>It was moved and seconded (President Zendle, Community Member Shorr,) to approve LPMP Lease Extension – Suite 2W 105-106 – Aijaz Hashmi, MD. Motion passed unanimously.</b></p> <p>Staff was directed to bring forth the matter to the Board for discussion with the possibility of directing Staff to establish a three-person advisory committee to review and provide a recommendation.</p>



DESERT HEALTHCARE DISTRICT

DESERT HEALTHCARE DISTRICT

FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE

MEETING MINUTES

May 8, 2018

	<p><b>VIII.3.</b> Chris Christensen, CFO, described the job description of Accounting Manager with more responsibility considering the expansion; an upgrade from Accounting Assistant/Admin. Support. The Programs and Grants Assistant was presented last year as a half time position that will evolve into a full-time position.</p> <p><b>VIII.4.</b> Chris Christensen, CFO, explained the FY 18-19 Budget highlighting and recommending moving the \$1M commitment for the Expansion from the Avery Trust in the District’s Facilities Reserve Fund to the Foundation. Adjustments were requested to line item 5211 – Health Insurance BOD based on two new members and any member(s) not running for re-election.</p>	<p><b>It was moved and seconded (President Zendle, Community Member Shorr,) to approve the Job Descriptions – Accounting Manager – Program &amp; Grants Assistant. Motion passed unanimously.</b></p> <p><b>It was moved and seconded (Treasurer Matthews, Community Member Shorr,) to approve the FY 18-19 Budget Review and to forward to the Board for consideration of approval. Motion passed unanimously.</b></p>
<b>XI. Adjournment</b>	Chair Matthews adjourned the meeting at 4:18 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Finance-and-Administration">http://dhcd.org/Finance-and-Administration</a></b>

ATTEST: \_\_\_\_\_  
 Mark Matthews, Chair Finance & Administration Committee/Treasurer  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*

## **Chief Financial Officer's Report**

**May 8, 2018**

Currently recruiting for an Accounting Manager position to replace Mary Pannoni.

The FY19 Draft Budget will be presented during the May 8, 2018 F&A Committee meeting.

### **Las Palmas Medical Plaza - Property Management:**

#### **Occupancy:**

See attached unit rental status report.

92.7% currently occupied –

Total annual rent including CAM fees is \$1,188,066.

#### **Leasing Activity:**

Suite 2W 105-106 – lease is expiring 5/31/18. The current tenant, Dr. Ajjaz Hashmi desires to renew a 5 year lease. The lease proposal is being presented during the May 8 F&A Committee meeting.

**Las Palmas Medical Plaza  
Unit Rental Status  
As of May 1, 2018**

Unit	Tenant Name	Deposit	Lease Dates		Term	Unit Sq Feet	Percent of Total	Monthly Rent	Annual Rent	Rent Per Sq Foot	Monthly CAM	Total Monthly Rent Inclg CAM	Total Annual Rent Inclg CAM
			From	To									
											\$ 0.62		
1W, 104	Vacant					1,024	2.07%						
1W, 105	Vacant					1,060	2.15%						
3W, 105-106	Vacant					1,536	3.11%						
<b>Total - Vacancies</b>						<b>3,620</b>	<b>7.33%</b>						
<b>Total Suites-33 - 29 Suites Occupied</b>		<b>\$ 58,516.90</b>				<b>49,356</b>	<b>92.7%</b>	<b>\$ 70,775.68</b>	<b>\$ 849,308.16</b>	<b>\$ 1.55</b>	<b>\$ 28,229.84</b>	<b>\$ 99,005.52</b>	<b>\$ 1,188,066.24</b>
<b>Summary - All Units</b>													
<b>Occupied</b>		<b>45,736</b>					<b>92.7%</b>						
<b>Vacant</b>		<b>3,620</b>					<b>7.3%</b>						
<b>Total</b>		<b>49,356</b>					<b>100%</b>						



Date: May 22, 2018  
To: Board of Directors  
Subject: Lease Renewal Agreement – Aijaz Hashmi, M.D. 2W 105-106

---

**Staff recommendation:** Consideration to approve the draft lease agreement for Aijaz Hashmi, M.D. at the Las Palmas Medical Plaza.

**Background:**

- Dr. Hashmi has been a long standing tenant of the Las Palmas Medical Plaza
- Dr. Hashmi would like to renew a 5 year lease with base rent of \$1.48/sf.
- Dr. Hashmi has also requested a Tenant Improvement allowance of \$5/sf (\$6,400.00).
- Dr. Hashmi is currently reviewing the proposed lease agreement.
- On May 8, 2018, the Finance & Administration Committee reviewed the lease agreement and recommended forwarding to the Board of Directors for approval.
- Staff recommends approval of the draft lease agreement.
- Draft lease agreement is attached for your review.

**Fiscal Impact:**

Estimated revenue from Rent and CAMs for life of the lease - \$168,308

Estimated cost of Tenant Improvement Allowance (\$5/sf) - \$6,400

TABLE OF CONTENTS

	PAGE
Article 1 LEASE OF PREMISES.....	2
Article 2 DEFINITIONS.....	2
Article 3 EXHIBITS AND ADDENDA.....	3
Article 4 DELIVERY AND POSSESSION.....	3
Article 5 RENT.....	3
Article 6 INTEREST AND LATE CHARGES.....	5
Article 7 SECURITY DEPOSIT.....	5
Article 8 TENANT'S USE OF THE PREMISES.....	6
Article 9 SERVICES AND UTILITIES.....	6
Article 10 CONDITION OF THE PREMISES.....	7
Article 11 CONSTRUCTION, REPAIRS, AND MAINTENANCE.....	7
Article 12 ALTERATIONS AND ADDITIONS.....	8
Article 13 LEASEHOLD IMPROVEMENTS;TENANT'S PROPERTY.....	8
Article 14 RULES AND REGULATIONS.....	9
Article 15 CERTAIN RIGHTS RESERVED BY LANLORD.....	9
Article 16 ASSIGNMENT AND SUBLETTING.....	9
Article 17 HOLDING OVER.....	10
Article 18 SURRENDER OF PREMISES.....	10
Article 19 DESTRUCTION OR DAMAGE.....	10
Article 20 EMINENT DOMAIN.....	11
Article 21 INDEMNIFICATION.....	11
Article 22 TENANT'S INSURANCE.....	12
Article 23 WAIVER OF SUBROGATION.....	12
Article 24 SUBORDINATION AND ATTORNMENT.....	12
Article 25 TENANT ESTOPPAL CERTIFICATES.....	13
Article 26 TRANSFER OF LANLORD'S INTEREST.....	13
Article 27 DEFAULT.....	13
Article 28 BROKERAGE FEES.....	14
Article 29 NOTICES.....	14
Article 30 GOVERNMENT ENERGY OR UTILITY CONTROLS.....	15
Article 31 RELOCATION OF PREMISES.....	15
Article 32 QUIET ENJOYMENT.....	15
Article 33 OBSERVANCE OF LAW.....	15
Article 34 FORCE MAJEURE.....	15
Article 35 CURING TENANT'S DEFAULTS.....	15
Article 36 SIGN CONTROL.....	16
Article 37 MISCELLANEOUS.....	16

\_\_\_\_\_ District \_\_\_\_\_ Recipient

OFFICE BUILDING LEASE

This Lease between Desert Healthcare District, doing business as Las Palmas Medical Plaza hereinafter referred to as "Landlord", and Aijaz Hashmi, MD. A Medical Corporation, hereinafter referred to as "Tenant", and is dated June 1, 2018.

1. LEASE OF PREMISES.

In consideration of the Rent (as defined at Section 5.4) and the provisions of this Lease, Landlord leases to Tenant and Tenant leases from Landlord the Premises described in Section 2L. The Premises are located within the Building and Project described in Section 2m. Tenant shall have the non-exclusive right (unless otherwise provided herein) in common with Landlord, other tenants, subtenants, and invitees, to use of the Common Areas (as defined at Section 2e).

2. DEFINITIONS.

As used in this Lease, the following terms shall have the following meanings:

- a. *Base Rent (Initial)*: \$ Twenty-Two Thousand, Seven Hundred Thirty-Two and 80/100 Dollars (\$22,732.80) per year.
- b. *Base Year*: The calendar year of June 1 to May 31.
- c. *Broker(s)*:  
Landlord's: N/A  
Tenant's: N/A  
In the event that N/A represents both Landlord and Tenant, Landlord and Tenant hereby confirm that they were timely advised of the dual representation and that they consent to the same, and that they do not expect said broker to disclose to either of them the confidential information of the other party.
- d. *Commencement Date*: June 1<sup>st</sup>, 2018.
- e. *Common Areas*: The building lobbies, common corridors and hallways, restrooms, parking areas, stairways, elevators and other generally understood public or common areas. Landlord shall have the right to regulate or restrict the use of the Common Areas.
- f. *Expiration Date*: May 31<sup>st</sup>, 2023, unless otherwise sooner terminated in accordance with the provisions of this Lease.
- g. *Landlord's Mailing Address*: 1140 N. Indian Canyon Dr., Palm Springs, CA 92262  
*Tenant's Mailing Address*: 555 E. Tachevah Dr. 2W 105-106, Palm Springs, CA 92262
- h. *Monthly Installments of Base Rent (initial)*: One Thousand, Eight Hundred Ninety-Four and 40/100 Dollars (\$1,894.40) per month.
- i. *Project Operating Costs (CAMs)*: Currently Sixty Cents (\$.62) per square foot per month.
- j. *Tenant Improvement Allowance (TI)*: \$5 (Five) per square foot or Six Thousand, Four Hundred and 00/100 Dollars (\$6,400.00).
- k. *Parking*: Tenant shall be permitted, to park 3 cars on a non-exclusive basis in the area(s) designated by Landlord for parking (for Staff - generally in the back of the parking area, perimeter streets, and Wellness Park parking lot). Tenant shall abide by any and all parking regulations and rules established from time to time by Landlord or Landlord's parking operator.
- l. *Premises*: That portion of the Building containing approximately 1280 square feet of Rentable Area, located in Building 2W and known as Suite 105-106.
- m. *Project*: The building of which the Premises are a part (the "Building") and any other buildings or improvements on the real property (the "Property") located at 555 E. Tachevah Drive, Palm Springs, California 92262. The Project is known as The Las Palmas Medical Plaza.

\_\_\_\_\_ District \_\_\_\_\_ Recipient

- n. *Rentable Area*: As to both the Premises and the Project, the respective measurements of floor area as may from time to time be subject to lease by Tenant and all tenants of the Project, respectively, as determined by Landlord and applied on a consistent basis throughout the Project.
- o. *Security Deposit (Section 7)*: \$ Tenant will carry over from previous lease in the amount of One Thousand, Eight Hundred and Seventy-Six Dollars and 20/100 (\$1,876.20).
- p. *State*: the State of California.
- q. *Tenant's First Adjustment Date (Section 5)*: The first day of the calendar month following the Commencement Date plus 12 months.
- r. *Tenant's Proportionate Share*: 2.59%. Such share is a fraction, the numerator of which is the Rentable Area of the Premises and the denominator of which is the Rentable Area of the Project, as determined by Landlord from time to time. The Project consists of six building(s) containing a total Rentable Area of 49,356 square feet.
- s. *Tenant's Use Clause (Article 8)*: General office use consistent with and use the City may allow under the City of Palm Springs zoning, subject to Landlord's reasonable approval.
- t. *Term*: The period commencing on the Commencement Date and expiring at midnight on the Expiration Date.

**3. EXHIBITS AND ADDENDA.**

The exhibits and addenda listed below (unless lined out) are incorporated by reference in this Lease:

- a. Exhibit "A" Rules and Regulations.
- b. Addenda\*

\*See Addendum attached hereto and by this reference made a part hereof.

**4. DELIVERY OF POSSESSION.**

If for any reason Landlord does not deliver possession of the Premises to Tenant on the commencement Date, Landlord shall not be subject to any liability for such failure, the Expiration Date shall not change and the validity of this Lease shall not be impaired, but Rent shall be abated until delivery of possession, "Delivery of possession" shall be deemed to occur on the date Landlord completes Landlord's Work as defined in Addendum. If Landlord permits Tenant to enter into possession of the Premises before the Commencement Date, such possession shall be subject to the provisions of this Lease, including, without limitation, the payment of Rent.

**5. RENT.**

5.1 *Payment of Base Rent*: Tenant agrees to pay the base rent for the premises. Monthly installments of Base Rent shall be payable in advance on the first day of each calendar month of the term. If the term begins (or ends) on other than the first (or last) day of a calendar month, the Base Rent for the partial month shall be prorated on a per diem basis. Tenant shall pay Landlord the first Monthly Installment of Base Rent when Tenant executes the Lease.

5.2 *Adjusted Base Rent*:

- a. The Base Rent (and the corresponding monthly installments of Base Rent) set forth at Section 2a shall be adjusted annually (the "Adjustment Date"), commencing on Tenant's First Adjustment Date. Such adjustment shall be the greater of 3% over the preceding year or Fair Market Value.

5.3 *Project Operating Costs (CAMs)*:

- a. In order that the Rent payable during the Term reflect any Project Operating Costs, Tenant agrees to pay to Landlord as Rent, Tenant's Proportionate Share of all costs, expenses and obligations attributable to the Project and its operation as set forth in 2i, all as provided below.
- b. If, during any calendar year during the Term, Project Operating Costs exceed the Project Operating Costs for the Base Year, Tenant shall pay to Landlord, in addition to the Base Rent and all other payments due under this lease, an amount equal to Tenant's Proportionate Share of such excess Project Operating Costs in accordance with the provisions of this Section 5.3b.

(1.) The term "Project Operating Costs" shall include all those items described in the following subparagraphs (a) and (b).

- (a.) All taxes, assessments, water and sewer charges and other similar governmental charges levied on or attributable to the Building or Project or their operation, including without limitation, (i) real property taxes or assessments levied or assessed against the Building or Project, (ii) assessments or charges levied or assessed against the Building or Project by any redevelopment agency, (iii) any tax measured by gross rentals received from the leasing of the Premises, Building or Project, excluding any net income, franchise, \_\_\_\_\_ District \_\_\_\_\_ Recipient



capital stock, estate or inheritance taxes imposed by the State or federal government or their agencies, branches or departments; provided that if at any time during the Term any governmental entity levies, assesses or imposes on Landlord any (1) general or special, ad valorem or specific, excise, capital levy or other tax, assessment, levy or charge directly on the Rent received under this lease or on the rent received under any other leases of space in the Building or Project, or (2) and license fee, excise or franchise tax, assessment, levy or charge measured by or based, in whole or in part, upon such rent, or (3) any transfer, transactions, or similar tax, assessment, levy or charge based directly or indirectly upon the transaction represented by this Lease or such other leases, or (4) any occupancy, use, per capita or other tax, assessment, levy or charge based directly or indirectly upon the use or occupancy of the Premises or other premises within the Building or Project, then any such taxes, assessments, levies and charges shall be deemed to be included in the term Project Operation Costs. If at any time during the Term the assessed valuation of, or taxes on, the Project are not based on a completed Project having at least eighty-five percent (85%) of the Rentable Area occupied, then the "taxes" component of Project Operating Costs shall be adjusted by Landlord to reasonably Approximate the taxes, which would have been payable if the Project were completed and at least eighty-five percent (85%) occupied.

(b.) Operating costs incurred by Landlord in maintaining and operating the Building and Project, including without limitation the following: costs of (1) utilities; (2) supplies; (3) insurance (including public liability, property damage, earthquake, and fire and extended coverage insurance for the full replacement cost of the Building and Project as required by Landlord or its lenders for the Project; (4) services of independent contractors; (5) compensation (including employment taxes and fringe benefits) of all persons who perform duties connected with the operation, maintenance, repair or overhaul of the Building or Project, and equipment, improvements and facilities located within the Project, including without limitation engineers, janitors, painters, floor waxers, window washers, security and parking personnel and gardeners (but excluding persons performing services not uniformly available to or performed for substantially all Building or Project tenant); (6) operation and maintenance of a room for delivery and distribution of mail to tenants of the Building or Project as required by the U.S. Postal Service (including, without limitation, an amount equal to the fair market rental value of the mail room premises); (7) management of the Building or Project, whether managed by Landlord or an independent contractor (including, without limitation, an amount equal to the fair market value of any on-site manager's office); (8) rental expenses for (or a reasonable depreciation allowance on) personal property used in the maintenance, operation or repair of the Building or Project; (9) costs, expenditures or charges (whether capitalized or not) required by any governmental or quasi-governmental authority; (10) amortization of capital expenses (including financing costs) (i) required by a governmental entity for energy conservation or life safety purposes, or (ii) made by landlord to reduce Project Operating Costs; and (11) any other costs or expenses incurred by Landlord under this Lease and not otherwise reimbursed by tenants of the Project. If at any time during the Term, less than eighty-five percent (85%) of the Rentable Area of the Project is occupied, the "operating costs" component of Project Operating Costs shall be adjusted by Landlord to reasonably approximate the operating costs which would have been incurred if the Project had been at least eighty-five percent (85%) occupied.

(2.) Tenant's Proportionate Share of Project Operating Costs shall be payable by Tenant to Landlord as follows:

(a.) Beginning with the calendar year following the Base Year and for each calendar year thereafter ("comparison Year"), Tenant shall pay Landlord an amount equal to Tenant's Proportionate Share of the Project Operating Costs incurred by Landlord in the Comparison Year which exceeds the total amount of Project Operating Costs payable by Landlord for the Base Year. This excess is referred to as the "Excess Expenses."

(b.) To provide for current payments of Excess Expenses, Tenant shall, at Landlord's request, pay as additional rent during each Comparison Year, an amount equal to Tenant's Proportionate Share of the Excess Expenses payable during such Comparison Year, as estimated by Landlord from time to time. Such payments shall be made in monthly installments, commencing on the first day of the month following the month in which Landlord notifies Tenant of the amount it is to pay hereunder and continuing until the first day of the month following the month in which Landlord gives Tenant a new notice of estimated Excess Expenses. It is the intention hereunder to estimate from time to time the amount of the Excess Expense for each Comparison Year and Tenant's Proportionate Share thereof, and then to make an adjustment in the following year based on the actual Excess Expenses incurred for that Comparison Year.

(c.) On or before April 1 of each Comparison Year after the first Comparison Year (or as soon thereafter as is practical), Landlord shall deliver to Tenant a statement setting forth Tenant's Proportionate Share of the Excess Expenses for the preceding Comparison Year. If Tenant's Proportionate Share of the actual Excess Expenses for the previous Comparison Year exceeds the total of the estimated monthly payments made by Tenant for such year, Tenant shall pay Landlord the amount of the deficiency within ten (10) days of the receipt of the statement. If such total exceeds Tenant's Proportionate Share of the actual Excess Expenses for such Comparison Year, then Landlord shall credit against Tenant's next ensuing monthly installment(s) of additional rent an amount equal to the difference until the credit is exhausted. If the credit is due from Landlord on the Expiration Date, Landlord shall pay Tenant the amount of the credit.

\_\_\_\_\_ District      \_\_\_\_\_ Recipient

The obligations of Tenant and Landlord to make payments required under this Section 5.3 shall survive the Expiration Date.

- (d.) Tenant's Proportionate Share of Excess Expenses in any Comparison Year having less than 365 days shall be appropriately prorated.
- (e.) If any dispute arises as to the amount of any additional rent due hereunder, Tenant shall have the right after reasonable notice and at reasonable times to inspect Landlord's accounting records at Landlord's accounting office and, if after such inspection Tenant still disputes the amount of additional rent owed, a certification as to the proper amount shall be made by Landlord's certified public accountant, which certification shall be final and conclusive. Tenant agrees to pay the cost of such certification unless it is determined that Landlord's original statement overstated Project Operating Costs by more than five percent (5%).
- (f.) If this Lease sets forth an Expense Stop at Section 2f, then during the Term, Tenant shall be liable for Tenant's Proportionate Share of any actual Project Operating Costs which exceed the amount of the Expense Stop. Tenant shall make current payments of such excess costs during the Term in the same manner as is provided for payment of Excess Expenses under the applicable provisions of Section 5.3(2)(b) and (c) above.

5.4 *Definition of Rent*: The Rent shall be paid to the Building manager (or other person) and at such place, as Landlord may from time to time designate in writing, without any prior demand therefore and without deduction or offset, in lawful money of the United States of America.

5.5 *Rent Control*: If the amount of Rent or any other payment due under this Lease violates the terms of any governmental restrictions on such Rent or payment, then the Rent or payment due during the period of such restrictions shall be the maximum amount allowable under those restrictions. Upon termination of the restrictions, Landlord shall, to the extent it is legally permitted, recover from Tenant the difference between the amounts received during the period of the restrictions and the amounts Landlord would have received had there been no restrictions.

5.6 *Taxes Payable by Tenant*: In addition to the Rent and any other charges to be paid by Tenant hereunder, Tenant shall reimburse Landlord upon demand for any and all taxes payable by Landlord (other than net income taxes) which are not otherwise reimbursable under this Lease, whether or not now customary or within the contemplation of the parties, where such taxes are upon, measured by or reasonably attributable to (a) the cost or value of Tenant's equipment, furniture, fixtures and other personal property located in the Premises, or the cost or value of any leasehold improvements made in or to the Premises by or for Tenant, other than Building Standard Work made by Landlord, regardless of whether title to such improvements is held by Tenant or Landlord; (b) the gross or net Rent payable under this Lease, including, without limitation, any rental or gross receipts tax levied by any taxing authority with respect to the receipt of the Rent hereunder; (c) the possession, leasing, operation, management, maintenance, alteration, repair, use or occupancy by Tenant of the Premises or any portion thereof; or (d) this transaction or any document to which Tenant is a party creating or transferring an interest or an estate in the Premises. If it becomes unlawful for Tenant to reimburse Landlord for any costs as required under this Lease, the Base Rent shall be revised to net Landlord the same net Rent after imposition of any tax or other charge upon Landlord as would have been payable to Landlord but for the reimbursement being unlawful.

5.7 *Tenant Improvement Allowance*: In recognition for Tenant completing all improvements to the premises as mutually agreed by Landlord and Tenant, Landlord shall provide Tenant with a total Tenant improvement allowance not to exceed that set forth in Section 2j upon completion of agreed tenant improvements. This allowance will be reimbursed to tenant upon satisfactory receipt of paid invoices and inspection by Property Management that work has been satisfactorily completed. Any additional tenant improvements will be at the sole expense of the Tenant. Improvements shall conform to a high quality of design approved by Landlord prior to commencement of work, and shall be performed by a licensed General Contractor approved by Landlord in advance. Tenant shall submit plans and specifications for any and all improvements to Landlord, and where necessary, the City of Palm Springs and other applicable government agencies for their required approval (if any) prior to commencement of work. Tenant and the General Contractor shall indemnify and hold Landlord and its officers, agents and employees harmless from any liability resulting from the tenant improvement work and shall be named as an additional insured on the insurance policy of both the Tenant and the General Contractor. All costs shall be subject to prevailing wages and if construction costs exceed \$25,000, then the tenant improvements shall also be subject to California competitive bid statutes.

## 6. INTEREST AND LATE CHARGES.

If Tenant fails to pay when due any Rent or other amounts or charges which Tenant is obligated to pay under the terms of this Lease, the unpaid amounts shall bear interest at the maximum rate then allowed by law. Tenant acknowledges that the late payment of any Monthly Installment of Base Rent will cause Landlord to lose the use of that money and incur costs and expenses not contemplated under this Lease, including without limitation, administrative and collection costs and processing and accounting expenses, the exact amount of which is extremely difficult to ascertain. Therefore, in addition to interest, if any such installment is not received by Landlord within five (5) days from the date it is due, Tenant shall pay Landlord a late charge equal to ten percent (10%) of such installment. Landlord and Tenant agree that this late charge represents a reasonable estimate of such costs and expenses and is fair compensation to Landlord for the loss suffered from

\_\_\_\_\_ District      \_\_\_\_\_ Recipient

such nonpayment by Tenant. Acceptance of any interest or late charge shall not constitute a waiver of Tenant's default with respect to such nonpayment by Tenant nor prevent Landlord from exercising any other rights or remedies available to Landlord under this Lease.

## 7. SECURITY DEPOSIT.

Tenant agrees to deposit with Landlord the Security Deposit set forth at Section 2.0 upon execution of this Lease, as security for Tenant's faithful performance of its obligations under this Lease. Landlord and Tenant agree that the Security Deposit may be commingled with funds of Landlord and Landlord shall have no obligation or liability for payment of interest on such deposit. Tenant shall not mortgage, assign, transfer or encumber the Security Deposit without the prior written consent of Landlord and any attempt by Tenant to do so shall be void, without force or effect and shall not be binding upon Landlord.

If Tenant fails to pay Rent or other amount when due and payable under this Lease, or fails to perform any of the terms hereof, Landlord may appropriate and apply or use all or any portion of the Security Deposit for Rent payments or any other amount then due and unpaid, for payment of any amount for which Landlord has become obligated as a result of Tenant's default or breach, and for any loss or damage sustained by Landlord as a result of Tenant's default or breach, and Landlord may so apply or use this deposit without prejudice to any other remedy Landlord may have by reason of Tenant's default or breach. If Landlord so uses any of the Security Deposit, Tenant shall, within ten (10) days after written demand therefore, restore the Security Deposit to the full amount originally deposited; Tenant's failure to do so shall constitute an act of default hereunder and Landlord shall have the right to exercise any remedy provided for at Article 27 hereof. Within fifteen (15) days after the Term (or any extension thereof) has expired or Tenant has vacated the Premises, whichever shall last occur, and provided Tenant is not then in default on any of its obligations hereunder, Landlord shall return the Security Deposit to Tenant, or, if Tenant has assigned its interest under this Lease, to the last assignee of Tenant. If Landlord sells its interest in the Premises, Landlord may deliver this deposit to the purchaser of Landlord's interest and thereupon be relieved of any further liability or obligation with respect to the Security Deposit.

## 8. TENANT'S USE OF THE PREMISES

Tenant shall use the Premises solely for the purposes set forth in Tenant's Use Clause. Tenant shall not use or occupy the Premises in violation of law or any covenant, condition or restriction affecting the Building or Project or the certificate of occupancy issued for the Building or Project, and shall, upon notice from Landlord, immediately discontinue any use of the Premises which is declared by any governmental authority having jurisdiction to be a violation of law or the certificate of occupancy. Tenant, at Tenant's own cost and expense, shall comply with all laws, ordinances, regulations, rules and/or any directions of any governmental agencies or authorities having jurisdiction which shall, by reason of the nature of Tenant's use or occupancy of the Premises, impose any duty upon Tenant or Landlord with respect to the Premises or its use or occupation. A judgment of any court of competent jurisdiction or the admission by Tenant in any action or proceeding against Tenant that Tenant has violated any such laws, ordinances, regulations, rules and/or directions in the use of the Premises shall be deemed to be a conclusive determination of that fact as between Landlord and Tenant. Tenant shall not do or permit to be done anything, which will invalidate or increase the cost of any fire, extended coverage or other insurance policy covering the Building or Project and/or property located therein, and shall comply with all rules, orders, regulations, requirements and recommendations of the Insurance Services Office or any other organization performing a similar function. Tenant shall promptly upon demand reimburse Landlord for any additional premium charged for such policy by reason of Tenant's failure to comply with the provisions of this Article. Tenant shall not do or permit anything to be done in or about the Premises which will in any way obstruct or interfere with the rights of other tenants or occupants of the Building or Project, or injure or annoy them, or use or allow the Premises to be used for any improper, immoral, unlawful or objectionable purpose, nor shall Tenant cause, maintain or permit any nuisance in, on or about the Premises. Tenant shall not commit or suffer to be committed any waste in or upon the Premises.

## 9. SERVICES AND UTILITIES.

Provided that Tenant is not in default hereunder, Landlord agrees to furnish to the Premises during generally recognized business days, and during hours determined by Landlord in its sole discretion, and subject to the Rules and Regulations of the Building or Project, electricity for normal desk top office equipment and normal copying equipment, and heating, ventilation and air conditioning ("HVAC") as required in Landlord's judgment for the comfortable use and occupancy of the Premises. If Tenant desires HVAC at any other time, Landlord shall use reasonable efforts to furnish such service upon reasonable notice from Tenant and Tenant shall pay Landlord's charges therefore on demand. Landlord shall also maintain and keep lighted the common stairs, common entries and restrooms in the Building. Landlord shall not be in default hereunder or be liable for any damages directly or indirectly resulting from, nor shall the Rent be abated by reason of (I) the installation, use or interruption of use of any equipment in connection with the furnishing of any of the foregoing services, (ii) failure to furnish or delay in furnishing any such services where such failure or delay is caused by accident or any condition or event beyond the reasonable control of Landlord, or by the making of necessary repairs or improvements to the Premises, Building or Project, or (iii) the limitation, curtailment or rationing of, or restrictions on, use of water, electricity, gas or any other form of energy serving the Premises, Building or Project. Landlord shall not be liable under any circumstances for a loss of or injury to property or business, however occurring, through or in connection with or incidental to failure to furnish any such services. If Tenant uses heat generating machines or equipment in the Premises which affect the temperature otherwise maintained by the HVAC system, Landlord reserves the right to install supplementary air

\_\_\_\_\_ District      \_\_\_\_\_ Recipient

conditioning units in the Premises and the cost thereof, including the cost of installation, operation and maintenance thereof, shall be paid by Tenant to Landlord upon demand by Landlord.

Tenant shall not, without the written consent of Landlord, use any apparatus or devise in the Premises, including without limitation, electronic data processing machines, punch card machines or machines using in excess of 120 volts, which consumes more electricity than is usually furnished or supplied for the use of premises as general office space, as determined by Landlord. Tenant shall not connect any apparatus with electric current except through existing electrical outlets in the Premises. Tenant shall not consume water or electric current in excess of that usually furnished or supplied for the use of premises as general office space (as determined by Landlord), without first procuring the written consent of Landlord, which Landlord may refuse, and in the event of consent, Landlord may have installed a water meter or electrical current meter in the Premises to measure the amount of water or electric current consumed. The cost of any such meter and of its installation, maintenance and repair shall be paid for by the Tenant and Tenant agrees to pay to Landlord Promptly upon demand for all such water and electric current consumed as shown by said meters, at the rates charged for such services by the local public utility plus any additional expense incurred in keeping account of the water and electric current so consumed. If a separate meter is not installed, the excess cost for such water and electric current shall be established by an estimate made by a utility company or electrical engineer hired by Landlord at Tenant's expense.

Nothing contained in this Article shall restrict Landlord's right to require at any time separate metering of utilities furnished to the Premises. In the event utilities are separately metered, Tenant shall pay promptly upon demand for all utilities consumed at utility rates charged by the local public utility plus any additional expense incurred by Landlord in keeping account of the utilities so consumed. Tenant shall be responsible for the maintenance and repair of any such meters at its sole cost.

Landlord shall furnish elevator service, lighting replacement for building standard lights, restroom supplies, window washing and janitor services of common area in a manner that such services are customarily furnished to comparable office buildings in the area.

## 10. CONDITION OF THE PREMISES.

Tenant's taking possession of the Premises shall be deemed conclusive evidence that as of the date of taking possession of the Premises are in good order and satisfactory condition, except for such matters as to which Tenant gave Landlord notice on or before the Commencement Date. No promise of Landlord to alter, remodel, repair or improve the Premises, the Building or the Project and no representation, express or implied, respecting any matter or thing relating to the Premises, Building, Project or this Lease (including, without limitation, the condition of the Premises, the Building or the Project) have been made to Tenant by Landlord or its Broker or Sales Agent, other than as may be contained herein or in a separate exhibit or addendum signed by Landlord and Tenant.

## II. CONSTRUCTION, REPAIRS AND MAINTENANCE.

- a. *Landlord's Obligations:* Landlord shall maintain in good order, condition and repair the Building and all other portions of the Premises not the obligation of Tenant or of any other tenant in the Building.
- b. *Tenant's Obligations:*
  - (1.) Tenant shall perform Tenant's Work to the Premises as described in an exhibit specific to Tenant Improvements, if applicable."
  - (2.) Tenant at Tenant's sole expense shall, except for services furnished by Landlord pursuant to Article 9 hereof, maintain the Premises in good order, condition and repair, including the interior surfaces of the ceilings, walls and floors, all doors, all interior windows, all plumbing, pipes and fixtures, electrical wiring, switches and fixtures, Building Standard furnishings and special items and equipment installed by or at the expense of Tenant.
  - (3.) Tenant shall be responsible for all repairs and alterations in and to the Premises, Building and Project and the facilities and systems thereof, the need for which arises out of (i) Tenant's use or occupancy of the Premises, (ii) the installation, removal, use or operation of Tenant's Property (as defined in Article 13) in the Premises, (iii) the moving of Tenant's Property into or out of the Building, or (iv) the act, omission, misuse or negligence of Tenant, its agents, contractors, employees or invitees.
  - (4.) If Tenant fails to maintain the Premises in good order, condition and repair, Landlord shall give Tenant notice to do such acts as are reasonably required to so maintain the Premises. If Tenant fails to promptly commence such work and diligently prosecute it to completion, then Landlord shall have the right to do such acts and expend such funds at the expense of Tenant as are reasonably required to perform such work. Any amount so expended by Landlord shall be paid by Tenant promptly after demand with interest at the prime commercial rate then being charged by Bank of America NT & SA plus two percent (2%) per annum, from the date of such work, but not to exceed the maximum rate then allowed by law. Landlord shall have no liability to Tenant for any damage, inconvenience, or interference with the use of the Premises by Tenant as a result of performing any such work.

\_\_\_\_\_ District      \_\_\_\_\_ Recipient

- c. *Compliance with Law*: Landlord and Tenant shall each do all acts required to comply with all applicable laws, ordinances, and rules of any public authority relating to their respective maintenance obligations as set forth herein.
- d. *Waiver by Tenant*: Tenant expressly waives the benefits of any statute now or hereafter in effect which would otherwise afford the Tenant the right to make repairs at Landlord's expense or to terminate this Lease because of Landlord's failure to keep the Premises in good order, condition and repair.
- e. *Load and Equipment Limits*: Tenant shall not place a load upon any floor of the Premises which exceeds the load per square foot which such floor was designed to carry, as determined by Landlord or Landlord's structural engineer. The cost of any such determination made by Landlord's structural engineer shall be paid for by Tenant upon demand. Tenant shall not install business machines or mechanical equipment which cause noise or vibration to such a degree as to be objectionable to Landlord or other Building tenants.
- f. Except as otherwise expressly provided in this Lease, Landlord shall have no liability to Tenant nor shall Tenant's obligations under this Lease be reduced or abated in any manner whatsoever by reason of any inconvenience, annoyance, interruption or injury to business arising from Landlord's making any repairs or changes which Landlord is required or permitted by this Lease or by any other tenant's lease or required by law to make in or to any portion of the Project, Building or the Premises. Landlord shall nevertheless use reasonable efforts to minimize any interference with Tenant's business in the Premises.
- g. Tenant shall give Landlord prompt notice of any damage to or defective condition in any part or appurtenance of the Building's mechanical, electrical, plumbing, HVAC or other systems serving, located in, or passing through the Premises.
- h. Upon the expiration or earlier termination of this Lease, Tenant shall return the Premises to Landlord clean and in the same condition as on the date Tenant took possession, except for normal wear and tear. Any damage to the Premises, including any structural damage, resulting from Tenant's use or from the removal of Tenant's fixtures, furnishings and equipment pursuant to Section 13b shall be repaired by Tenant at Tenant's expense.

**12. ALTERATIONS AND ADDITIONS.**

- a. Tenant shall not make any additions, alterations or improvements to the Premises without obtaining the prior written consent of Landlord. Landlord's consent may be conditioned on Tenant's removing any such additions, alterations or improvements upon the expiration of the term and restoring the Premises to the same condition as on the date Tenant took possession. All work with respect to any addition, alteration or improvement shall be done in a good and workmanlike manner by properly qualified and licensed personnel approved by Landlord, and such work shall be diligently prosecuted to completion. Landlord may, at Landlord's option, require that any such work be performed by Landlord's contractor in which case the cost of such work shall be paid for before commencement of the work. Tenant shall pay to Landlord upon completion of any such work by Landlord's contractor, an administrative fee of fifteen percent (15%) of the cost of the work.
- b. Tenant shall pay the costs of any work done on the Premises pursuant to Section 12a, and shall keep the Premises, Building and Project free and clear of liens of any kind. Tenant shall indemnify, defend against and keep Landlord free and harmless from all liability, loss, damage, costs, attorneys' fees and any other expense incurred on account of claims by any person performing work or furnishing materials or supplies for Tenant or any person claiming under Tenant.

Tenant shall keep Tenant's leasehold interest, and any additions or improvements which are or become the property of Landlord under this Lease, free and clear of all attachment or judgment liens. Before the actual commencement of any work for which a claim or lien may be filed, Tenant shall give Landlord notice of the intended commencement date a sufficient time before that date to enable Landlord to post notices of non-responsibility or any other notices which Landlord deems necessary for the proper protection of Landlord's interest in the Premises, Building or the Project, and Landlord shall have the right to enter the Premises and post such notice at any reasonable time.

- c. Landlord may require, at Landlord's sole option, that Tenant provide to Landlord, at Tenant's expense, a lien and completion bond in an amount equal to at least one and one-half (1.5) times the total estimated cost of any additions, alterations or improvements to be made in or to the Premises, to protect Landlord against any liability for mechanic's and material men's liens and to insure timely completion of the work. Nothing contained in this Section 12c shall relieve Tenant of its obligations under Section 12b to keep the Premises, Building and Project free of all liens.
- d. Unless their removal is required by Landlord as provided in Section 12a, all additions, alterations and improvements made to the Premises shall become the property of Landlord and be surrendered with the Premises upon the expiration of the Term; provided, however, Tenant's equipment, machinery and trade fixtures which can be removed without damage to the Premises shall remain the property of Tenant and may be removed, subject to the provisions of Section 13b.

\_\_\_\_\_ District      \_\_\_\_\_ Recipient

**13. LEASEHOLD IMPROVEMENTS; TENANT’S PROPERTY.**

- a. All fixtures, equipment, improvements and appurtenances attached to or built into the Premises at the commencement of or during the Term, whether or not by or at the expense of Tenant (“Leasehold Improvements”), shall be and remain a part of the Premises, shall be the property of Landlord and shall not be removed by Tenant, except as expressly provided in Section 13b.
- b. All movable partitions, business and trade fixtures, machinery and equipment, communications equipment and office equipment located in the Premises and acquired by or for the account of Tenant, without expense to Landlord, which can be removed without structural damage to the Building, and all furniture, furnishings and other articles of movable personal property owned by Tenant and located in the Premises (collectively “Tenant’s Property”) shall be and shall remain the property of Tenant and may be removed by Tenant at any time during the Term; provided that if any of Tenant’s Property is removed, Tenant shall promptly repair any damage to the Premises or to the Building resulting from such removal.

**14. RULES AND REGULATIONS.**

Tenant agrees to comply with (and cause its agents, contractors, employees and invitees to comply with) the rules and regulations attached hereto as Exhibit “A” and with such reasonable modifications thereof and additions thereto as Landlord may from time to time make. Landlord shall not be responsible for any violation of said rules and regulations by other tenants or occupants of the Building of Project.

**15. CERTAIN RIGHTS RESERVED BY LANDLORD.**

Landlord reserves the following rights, exercisable without liability to Tenant for (a) damage or injury to property, person or business, (b) causing an actual or constructive eviction from the Premises, or (c) disturbing Tenant’s use or possession of the Premises:

- a. To name the Building and Project and to change the name or street address of the Building or Project;
- b. To install and maintain all signs on the exterior and interior of the Building and Project;
- c. To have pass keys to the Premises and all doors within the Premises, eluding Tenant’s vaults and safes;
- d. At any time during the Term, and on reasonable prior notice to Tenant, to inspect the Premises, and to show the Premises to any prospective purchaser or mortgagee of the Project, or to any assignee of any mortgage on the Project, or to others having an interest in the Project or Landlord, and during the last six months of the Term, to show the Premises to prospective tenants thereof; and
- e. To enter the Premises for the purpose of making inspections, repairs, alterations, additions or improvements to the Premises or the Building (including, without limitation, checking, calibrating, adjusting or balancing controls and other parts of the HVAC system), and to take all steps as may be necessary or desirable for the safety, protection, maintenance or preservation of the Premises or the Building or Landlord’s interest therein, or as may be necessary or desirable for the operation or improvement of the Building or in order to comply with laws, orders or requirements of governmental or other authority. Landlord agrees to use its best efforts (except in an emergency) to minimize interference with Tenant’s business in the Premises in the course of any such entry.

**16. ASSIGNMENT AND SUBLETTING.**

No assignment of this Lease or sublease of all or any part of the Premises shall be permitted, except as provided in this Article 16.

- a. Tenant shall not, without the prior written consent of Landlord, assign or hypothecate this Lease or any interest herein or sublet the Premises or any part thereof, or permit the use of the Premises by any party other than Tenant. Any of the foregoing acts without such consent shall be void and shall, at the option of Landlord, terminate this Lease. This Lease shall not, nor shall any interest of Tenant herein, be assignable by operation of law without the written consent of Landlord.
- b. If at any time or from time to time during the Term Tenant desires to assign this Lease or sublet all or any part of the Premises, Tenant shall give notice to Landlord setting forth the terms and provisions of the proposed assignment or sublease, and the identity of the proposed assignee or subtenant. Tenant shall promptly supply Landlord with such information concerning the business background and financial condition of such proposed assignee or subtenant as Landlord may reasonably request. Landlord shall have the option, exercisable by notice given to Tenant within twenty (20) days after Tenant’s notice is given, either to sublet such space from Tenant at the rental and on the other terms set forth in this Lease for the term set forth in Tenant’s notice, or, in the case of an assignment, to terminate this Lease. If Landlord does not exercise such option, Tenant may assign the Lease or sublet such space to such proposed assignee or subtenant on the following further conditions:

\_\_\_\_\_ District      \_\_\_\_\_ Recipient

- (1.) Landlord shall have the right to approve such proposed assignee or subtenant, which approval shall not be unreasonably withheld;
  - (2.) The assignment or sublease shall be on the same terms set forth in the notice given to Landlord;
  - (3.) No assignment or sublease shall be valid and no assignee or sub lessee shall take possession of the Premises until an executed counterpart of such assignment or sublease has been delivered to Landlord;
  - (4.) No assignee or sub lessee shall have a further right to assign or sublet except on the terms herein contained; and
  - (5.) Any sums or other economic consideration received by Tenant as a result of such assignment or subletting, however denominated under the assignment or sublease, which exceed, in the aggregate, (i) the total sums which Tenant is obligated to pay Landlord under this Lease (prorated to reflect obligations allocable to any portion of the Premises subleased), plus (ii) any real estate brokerage commissions or fees payable in connection with such assignment or subletting, shall be paid to Landlord as additional rent under this Lease without affecting or reducing any other obligations of Tenant hereunder.
- c. Notwithstanding the provisions of paragraphs a and b above, Tenant may assign this Lease or sublet the Premises or any portion thereof, without Landlord's consent and without extending any recapture or termination option to Landlord, to any corporation which controls, is controlled by or is under common control with Tenant, or to any corporation resulting from a merger or consolidation with Tenant, or to any person or entity which acquires all the assets of Tenant's business as a going concern, provided that (i) the assignee or sub lessee assumes, in full, the obligations of Tenant under this Lease, (ii) Tenant remains fully liable under this Lease, and (iii) the use of the Premises under Article 8 remains unchanged.
  - d. No subletting or assignment shall release Tenant of Tenant's obligations under this Lease or alter the primary liability of Tenant to pay the Rent and to perform all other obligations to be performed by Tenant hereunder. The acceptance of Rent by landlord from any other person shall not be deemed to be a waiver by Landlord of any provision hereof. Consent to one assignment or subletting shall not be deemed consent to any subsequent assignment or subletting. In the event of default by an assignee or subtenant or any successor of Tenant in the performance of any of the terms hereof, Landlord may proceed directly against Tenant without the necessity of exhausting remedies against such assignee, subtenant or successor. Landlord may consent to subsequent assignments of the Lease or sub lettings or amendments or modifications to the Lease with assignees of tenant, without notifying Tenant, or any successor of Tenant, and without obtaining its or their consent thereof and any such actions shall not relieve Tenant of liability under this Lease.
  - e. If Tenant assigns the Lease or sublets the Premises or requests the consent of Landlord to any assignment or subletting or if Tenant requests the consent of Landlord for any act that Tenant proposes to do, then Tenant shall, upon demand, pay Landlord an administrative fee of One Hundred Fifty and No/100 Dollars (\$150.00) plus any attorney's fees reasonably incurred by Landlord in connection with such act or request.

#### 17. HOLDING OVER.

If after expiration of the Term, Tenant remains in possession of the Premises with Landlord's permission (express or implied), Tenant shall become a tenant from month to month only, upon all the provisions of this Lease (except as to term and Base Rent), but the "Monthly Installments of Base Rent" payable by Tenant shall be increased to one hundred fifty percent (150%) of the Monthly Installments of Base Rent payable by Tenant at the expiration of the Term. Such monthly rent shall be payable in advance on or before the first day of each month. If either party desires to terminate such month-to-month tenancy, it shall give the other party not less than thirty (30) days advance written notice of the date of termination.

#### 18. SURRENDER OF PREMISES.

- a. Tenant shall peaceably surrender the Premises to Landlord on the Expiration Date, in broom-clean condition and in as good condition as when Tenant took possession, except for (i) reasonable wear and tear, (ii) loss by fire or other casualty, and (iii) loss by condemnation. Tenant shall, on Landlord's request, remove Tenant's Property on or before the Expiration Date and promptly repair all damage to the Premises or Building caused by such removal.
- b. If Tenant abandons or surrenders the Premises, or is dispossessed by process of law or otherwise, any of Tenant's Property left on the Premises shall be deemed to be abandoned, and, at Landlord's option, title shall pass to Landlord under this Lease as by a bill of sale. If Landlord elects to remove all or any part of such Tenant's Property, the cost of removal, including repairing any damage to the Premises or Building caused by such removal, shall be paid by Tenant. On the Expiration Date Tenant shall surrender all keys to the Premises.

#### 19. DESTRUCTION OR DAMAGE.

\_\_\_\_\_ District      \_\_\_\_\_ Recipient

- a. If the Premises or the portion of the Building necessary for Tenant's occupancy is damaged by fire, earthquake, act of God, the elements, or other casualty, Landlord shall, subject to the provisions of this Article, promptly repair the damage, if such repairs can, in Landlord's opinion, be completed within ninety (90) days. If Landlord determines that repairs can be completed with ninety (90) days, this Lease shall remain in full force and effect, except that if such damage is not the result of the negligence or willful misconduct of Tenant or Tenant's agents, employees, contractors, licensees, or invitees, the Base Rent shall be abated to the extent Tenant's use of the Premises is impaired, commencing with the date of damage and continuing until completion of the repairs required of Landlord under Section 19d.
- b. If in Landlord's opinion, such repairs to the Premises or portion of the Building necessary for Tenant's occupancy cannot be completed within ninety (90) days, Landlord may elect, upon notice to Tenant given within thirty (30) days after the date of such fire or other casualty, to repair such damage, in which event this Lease shall continue in full force and effect, but the Base Rent shall be partially abated as provided in Section 19a. If Landlord does not so elect to make such repairs, this Lease shall terminate as of the date of such fire or other casualty.
- c. If any other portion of the Building or Project is totally destroyed or damaged to the extent that in Landlord's opinion repair thereof cannot be completed within ninety (90) days, Landlord may elect upon notice to Tenant given within thirty (30) days after the date of such fire or other casualty, to repair such damage, in which event this Lease shall continue in full force and effect, but the Base Rent shall be partially abated as provided in Section 19a. If Landlord does not so elect to make such repairs, this Lease shall terminate as of the date of such fire or other casualty.
- d. If the Premises are to be repaired under this Article, Landlord shall repair at its cost any injury or damage to the Building and Building Standard Work in the Premises. Tenant shall be responsible at its sole cost and expense for the repair, restoration, and replacement of any other Leasehold Improvements and Tenant's Property. Landlord shall not be liable for any loss of business, inconvenience or annoyance arising from any repair or restoration of any portion of the Premises, Building, or Project as a result of any damage from fire or other casualty.
- e. This Lease shall be considered an express agreement governing any case of damage to or destruction of the Premises, Building, or Project by fire or other casualty, and any present or future law which purports to govern the rights of Landlord and Tenant in such circumstances in the absent of express agreement, shall have no application.

**20. EMINENT DOMAIN.**

- a. If the whole of the Building or Premises is lawfully taken by condemnation or in any other manner for any public or quasi-public purpose, this Lease shall terminate as of the date of such taking, and Rent shall be prorated to such date. If less than the whole of the Building or Premises is so taken, this Lease shall be unaffected by such taking, provided that (i) Tenant shall have the right to terminate this Lease by notice to Landlord given within ninety (90) days after the date of such taking if twenty percent (20%) or more of the Premises is taken and the remaining area of the Premises is not reasonably sufficient for Tenant to continue operation of its business, and (ii) Landlord shall have the right to terminate this Lease by notice to Tenant given within ninety (90) days after the date of such taking. If either Landlord or Tenant so elects to terminate this Lease, the Lease shall terminate on the thirtieth (30th) day after either such notice. The Rent shall be prorated to the date of termination. If this Lease continues in force upon such partial taking, the Base Rent and Tenant's Proportionate Share shall be equitably adjusted according to the remaining Rentable Area of the Premises and Project.
- b. In the event of any taking, partial or whole, all of the proceeds of any award, judgment, or settlement payable by the condemning authority shall be the exclusive property of Landlord, and Tenant hereby assigns to Landlord all of its right, title, and interest in any award, judgment, or settlement from the condemning authority. Tenant, however, shall have the right, to the extent that Landlord's award is not reduced or prejudiced, to claim from the condemning authority (but not from Landlord) such compensation as may be recoverable by Tenant in its own right for relocation expenses and damage to Tenant's personal property.
- c. In the event of a partial taking of the Premises which does not result in a termination of this Lease, Landlord shall restore the remaining portion of the Premises as nearly as practicable to its condition prior to the condemnation or taking, but only to the extent of Building Standard Work. Tenant shall be responsible at its sole cost and expenses for the repair, restoration, and replacement of any other Leasehold improvements and Tenant's Property.

**21. INDEMNIFICATION.**

- a. Tenant shall indemnify and hold Landlord harmless against and from liability and claims of any kind for loss or damage to property of Tenant or any other person, or for any injury to or death of any person, arising out of: (1) Tenant's use and occupancy of the Premises, or any work, activity, or other things allowed or suffered by Tenant to be done in, on, or about the Premises; (2) any breach or default by Tenant of any of the Tenant's obligations under this Lease; or (3) any negligent or otherwise tortuous act or omission of Tenant, its agents, employees, invitees, or contractors. Tenant shall at Tenant's expense and by counsel satisfactory to Landlord, defend Landlord in any action or proceeding arising from any such claim and shall indemnify Landlord against all costs, attorneys' fees, expert witness fees, and any other expenses incurred in such action or proceeding. As a material part of the

\_\_\_\_\_ District      \_\_\_\_\_ Recipient



consideration for Landlord's execution of this Lease, Tenant hereby assumes all risk of damage or injury to any person or property in, on, or about the Premises from any cause.

- b. Landlord shall not be liable for injury or damage which may be sustained by the person or property of Tenant, its employees, invitees, or customers or any other person in or about the Premises, caused by or resulting from fire, steam, electricity, gas, water, or rain which may leak or flow from or into any part of the Premises, or from the breakage, leakage, obstruction, or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning, or lighting fixtures, whether such damage or injury results from conditions arising upon the Premises or upon other portions of the Building or Project or from other sources. Landlord shall not be liable for any damages arising from any act or omission of any other tenant of the Building or Project.

## 22. TENANT'S INSURANCE.

- a. All insurance required to be carried by Tenant hereunder shall be issued by responsible insurance companies acceptable to Landlord and Landlord's lender and qualified to do business in the State. Each policy shall name Landlord, and at Landlord's request any mortgagee of Landlord, as an additional insured, as their respective interests may appear. Each policy shall contain (i) a cross-liability endorsement, (ii) a provision that such policy and the coverage evidenced thereby shall be primary and non-contributing with respect to any policies carried by Landlord and that any coverage carried by Landlord shall be excess insurance, and (iii) a waiver by the insurer of any right of subrogation against Landlord, its agents, employees, and representatives, which arises or might arise by reason of any payment under such policy or by reason of any act or omission of Landlord, its agents, employees, or representatives. A copy of each paid up policy (authenticated by the insurer) or certificate of the insurer evidencing the existence and amount of each insurance policy required hereunder shall be delivered to Landlord before the date Tenant is first given the right of possession of the Premises, and thereafter within thirty (30) days after any demand by Landlord therefore. Landlord may, at any time and from time to time, inspect and/or copy any insurance policies required to be maintained by Tenant hereunder. No such policy shall be cancelable except after twenty (20) days written notice to Landlord and Landlord's lender. Tenant shall furnish Landlord with renewals or "binders" of any such policy at least ten (10) days prior to the expiration thereof. Tenant agrees that if Tenant does not take out and maintain such insurance, Landlord may (but shall not be required to) procure said insurance on Tenant's behalf and charge the Tenant the premiums together with a twenty-five percent (25%) handling charge, payable upon demand. Tenant shall have the right to provide such insurance coverage pursuant to blanket policies obtained by the Tenant, provided such blanket policies expressly afford coverage to the Premises, Landlord, Landlord's mortgagee, and Tenant as required by this Lease.
- b. Beginning on the date Tenant is given access to the Premises for any purpose and continuing until expiration of the Term, Tenant shall procure, pay for and maintain in effect policies of casualty insurance covering (i) all Leasehold Improvements (including any alterations, additions, or improvements as may be made by Tenant pursuant to the provisions of Article 12 hereof), and (ii) trade fixtures, merchandise, and other personal property from time to time in, on, or about the Premises, in an amount not less than one hundred percent (100%) of their actual replacement cost from time to time, providing protection against any peril included within the classification "Fire and Extended Coverage" together with insurance against sprinkler damage, vandalism, and malicious mischief. The proceeds of such insurance shall be used for the repair or replacement of the property so insured. Upon termination of this Lease following a casualty as set forth herein, the proceeds under (i) above be paid to Landlord, and the proceeds under (ii) above be paid to Tenant.
- c. Beginning on the date Tenant is given access to the Premises for any purpose and continuing until expiration of the Term, Tenant shall procure, pay for, and maintain in effect worker's compensation insurance as required by law and comprehensive public liability and property damage insurance with respect to the construction of improvements on the Premises, the use, operation, or condition of the Premises, and the operations of Tenant in, on, or about the Premises, providing broad form property damage coverage for not less than Five Hundred Thousand Dollars (\$500,000) per person and One Million Dollars (\$1,000,000) each occurrence, and property damage liability insurance with a limit of not less than Two Hundred Fifty Thousand Dollars (\$250,000) each accident.
- d. Not less than every three (3) years during the Term, Landlord and Tenant shall mutually agree to increases in all of Tenant's insurance policy limits for all insurance to be carried by Tenant as set forth in this Article. In the event Landlord and Tenant cannot mutually agree upon the amounts of said increases, then Tenant agrees that all insurance policy limits as set forth in this Article shall be adjusted for increases in the cost of living in the same manner as is set forth in Section 5.2 hereof for the adjustment of the Base Rent.

## 23. WAIVER OF SUBROGATION.

Landlord and Tenant each hereby waive all rights or recovery against the other and against the officers, employees, agents, and representatives of the other, on account of loss by or damage to the waiving party of its property or the property of others under its control, to the extent that such loss or damage is insured against under any fire and extended coverage insurance policy which either may have in force at the time of the loss or damage. Tenant shall, upon obtaining the policies of insurance required under this Lease, give notice to its insurance carrier or carriers that the foregoing mutual waiver of subrogation is contained in this Lease.

\_\_\_\_\_ District      \_\_\_\_\_ Recipient

#### 24. SUBORDINATION AND ATTORNMENT.

Upon written request of Landlord, or any first mortgagee or first deed of trust beneficiary of Landlord, or ground lessor of Landlord, Tenant shall, in writing, subordinate its rights under this Lease to the lien of any first mortgage or first deed of trust, or to the interest of any lease in which Landlord is lessee, and to all advances made or thereafter to be made thereunder. However, before signing any subordination agreement, Tenant shall have the right to obtain from any lender or lessor or Landlord requesting such subordination, an agreement in writing providing that, as long as Tenant is not in default hereunder, this Lease shall remain in effect for the full Term. The holder of any security interest may, upon written notice to Tenant, elect to have this Lease prior to its security interest regardless of the time of the granting or recording of such security interest.

In the event of any foreclosure sale, transfer in lieu of foreclosure, or termination of the lease in which Landlord is lessee, Tenant shall attorn to the purchaser, transferee, or lessor, as the case may be, and recognize that party as Landlord under this Lease provided such party acquires and accepts the Premises subject to this Lease.

#### 25. TENANT ESTOPPEL CERTIFICATE.

Within ten (10) days after written request from Landlord, Tenant shall execute and deliver to Landlord or Landlord's designee, a written statement certifying (a) that this lease is unmodified and in full force and effect, or is in full force and effect as modified and stating the modifications; (b) the amount of Base Rent and the date to which Base Rent and additional rent have been paid in advance; (c) the amount of any security deposited with Landlord; and (d) that Landlord is not in default hereunder or, if Landlord is claimed to be in default, stating the nature of any claimed default. Any such statement may be relied upon by a purchaser, assignee, or lender. Tenant's failure to execute and deliver such statement within the time required shall at Landlord's election be a default under this Lease and shall also be conclusive upon Tenant that: (1) this Lease is in full force and effect and has not been modified except as represented by Landlord; (2) there are no uncured defaults in Landlord's performance and that Tenant has no right of offset, counter-claim, or deduction against Rent; and (3) not more than one month's Rent has been paid in advance.

#### 26. TRANSFER OF LANDLORD'S INTEREST.

In the event of any sale or transfer by Landlord of the Premises, Building, or Project, and assignment of this Lease by Landlord, Landlord shall be and is hereby entirely freed and relieved of any and all liability and obligations contained in or derived from this Lease arising out of any act, occurrence, or omission relating to the Premises, Building, Project, or Lease occurring after the consummation of such sale or transfer, providing the purchaser shall expressly assume all of the covenants and obligations of Landlord under this Lease. If any security deposit or prepaid Rent has been paid by Tenant, Landlord may transfer the security deposit or prepaid Rent to Landlord's successor and upon such transfer, Landlord shall be relieved of any and all further liability with respect thereto.

#### 27. DEFAULT.

27.1. *Tenant's Default.* The occurrence of any one or more of the following events shall constitute a default and breach of this Lease by Tenant:

- a. If Tenant abandons or vacates the Premises; or
- b. If Tenant fails to pay any Rent or any other charges required to be paid by Tenant under this Lease and such failure continues for five (5) days after such payment is due and payable; or
- c. If Tenant fails to promptly and fully perform any other covenant, condition, or agreement contained in this lease and such failure continues for thirty (30) days after written notice thereof from Landlord to Tenant; or
- d. If a writ of attachment or execution is levied on this Lease or on any of Tenant's Property; or
- e. If Tenant makes a general assignment for the benefit of creditors, or provides for an arrangement, composition, extension or adjustment with its creditors; or
- f. If Tenant files a voluntary petition for relief or if a petition against Tenant in a proceeding under the federal bankruptcy laws or other insolvency laws is filed and not withdrawn or dismissed within forty-five (45) days thereafter, or if under the provisions of any law providing for reorganization or winding up of corporations, any court of competent jurisdiction assumes jurisdiction, custody, or control of Tenant or any substantial part of its property and such jurisdiction, custody, or control remains in force unrelinquished, unstayed, or unterminated for a period of forty-five (45) days; or
- g. If in any proceeding or action in which Tenant is not a party, a trustee, receiver, agent, or custodian is appointed to take charge of the Premises or Tenant's Property (or has the authority to do so) for the purpose of enforcing a lien against the Premises or Tenant's Property; or

\_\_\_\_\_ District      \_\_\_\_\_ Recipient

- h. If Tenant is a partnership or consists of more than one (1) person or entity, if any partner of the partnership or other person or entity is involved in any of the acts or events described in subparagraphs d through g above.

27.2. *Remedies.* In the event of Tenant's default hereunder, then, in addition to any other rights or remedies Landlord may have under any law, Landlord shall have the right, at Landlord's option, without further notice or demand of any kind to do the following:

- a. Terminate this Lease and Tenant's right to possession of the Premises and re-enter the Premises and take possession thereof, and Tenant shall have no further claim to the Premises or under this Lease; or
- b. Continue this Lease in effect, re-enter and occupy the Premises for the account of Tenant, and collect any unpaid Rent or other charges which have or thereafter become due and payable; or
- c. Re-enter the Premises under the provisions of subparagraph b and thereafter elect to terminate this Lease and Tenant's right to possession of the Premises.

If Landlord re-enters the Premises under the provisions of subparagraph b or c above, Landlord shall not be deemed to have terminated this Lease or the obligation of Tenant to pay any Rent or other charges thereafter accruing, unless Landlord notifies Tenant in writing of Landlord's election to terminate this Lease. In the event of any re-entry or retaking of possession by Landlord, Landlord shall have the right, but not the obligation, to remove all or any part of Tenant's Property in the Premises and to place such property in storage at a public warehouse at the expense and risk of Tenant. If Landlord elects to relet the Premises for the account of Tenant, the rent received by Landlord from such reletting shall be applied as follows: first, to the payment of any indebtedness other than Rent due hereunder from Tenant to Landlord; second, to the payment of any costs of such reletting; third, to the payment of the cost of any alterations or repairs to the Premises; fourth, to the payment of Rent due and unpaid hereunder; and the balance, if any, shall be held by Landlord and applied in payment of future Rent as it becomes due. If that portion of rent received from the reletting, which is applied against, the Rent due hereunder is less than the amount of the Rent due, Tenant shall pay the deficiency to Landlord promptly upon demand by Landlord. Such deficiency shall be calculated and paid monthly. Tenant shall also pay to Landlord, as soon as determined, any costs and expenses incurred by Landlord in connection with such reletting or in making alterations and repairs to the Premises, which are not covered by the rent received from the reletting.

Should Landlord elect to terminate this Lease under the provisions of subparagraph a or c above, Landlord may recover as damages from Tenant the following:

- (1.) *Past Rent.* The worth at the time of the award of any unpaid Rent which had been earned at the time of termination; plus
- (2.) *Rent Prior to Award.* The worth at the time of the award of the amount by which the unpaid Rent which would have been earned after termination until the time of award exceeds the amount of such rental loss that Tenant proves could have been reasonably avoided; plus
- (3.) *Rent After Award.* The worth at the time of the award of the amount by which the unpaid Rent for the balance of the Term after the time of award exceeds the amount of the rental loss that Tenant provides could be reasonably avoided; plus
- (4.) *Proximately Caused Damages.* Any other amount necessary to compensate Landlord for all detriment proximately caused by Tenant's failure to perform its obligations under this Lease or which in the ordinary course of things would be likely to result therefrom including, but not limited to, any costs or expenses (including attorneys' fees) incurred by Landlord in (a) retaking possession of the Premises, (b) maintaining the Premises after Tenant's default, (c) preparing the Premises for reletting to a new tenant, including any repairs or alterations, and (d) reletting the Premises, including broker's commissions.

"The worth at the time of the award@ as used in subparagraphs 1 and 2 above is to be computed by allowing interest at the rate of ten percent (10%) per annum." The worth at the time of the award@ as used in subparagraph 3 above is to be computed by discounting the amount at the discount rate of the Federal Reserve Bank situated nearest to the Premises at the time of the award plus one percent (1%).

The waiver by Landlord of any breach of any term, covenant, or condition of this Lease shall not be deemed a waiver of such term, covenant, or condition or of any subsequent breach of the same or any other term, covenant, or condition. Acceptance of Rent by Landlord subsequent to any breach hereof shall not be deemed a waiver of any preceding breach other than the failure to pay the particular Rent so accepted, regardless of Landlord's knowledge of any breach at the time of such acceptance of Rent. Landlord shall not be deemed to have waived any term, covenant, or condition unless Landlord gives Tenant written notice of such waiver.

27.3 *Landlord's Default.* If Landlord fails to perform any covenant, condition, or agreement contained in this Lease within thirty (30) days after receipt of written notice from Tenant specifying such default, or if such default cannot reasonably be cured within thirty (30) days, if Landlord fails to commence to cure within that thirty (30) day

\_\_\_\_\_ District \_\_\_\_\_ Recipient

period, then Landlord shall be liable to Tenant for any damages sustained by Tenant as a result of Landlord's breach; provided, however, it is expressly understood and agreed that if Tenant obtains a money judgment against Landlord resulting from any default or other claim arising under this Lease, that judgment shall be satisfied only out of the rents, issues, profits, and other income actually received on account of Landlord's right, title, and interest in the Premises, Building, or Project, and no other real, personal, or mixed property of Landlord (or of any of the partners which comprise Landlord, if any) wherever situated, shall be subject to levy to satisfy such judgment. If, after notice to Landlord of default, Landlord (or any first mortgagee or first deed of trust beneficiary of Landlord) fails to cure the default as provided herein, then Tenant shall have the right to cure that default at Landlord's expense. Tenant shall not have the right to terminate this Lease or to withhold, reduce, or offset any amount against any payments of Rent or any other charges due and payable under this Lease, except as otherwise specifically provided herein.

## 28. BROKERAGE FEES.

Tenant warrants and represents that it has not dealt with any real estate broker or agent in connection with this Lease or its negotiation except those noted in Section 2.c. Tenant shall indemnify and hold Landlord harmless from any cost, expenses, or liability (including costs of suit and reasonable attorneys' fees) for any compensation, commission, or fees claimed by any other real estate broker or agent in connection with this Lease or its negotiation by reason of any act of Tenant.

## 29. NOTICES.

All notices, approvals, and demands permitted or required to be given under this Lease shall be in writing and deemed duly served or given if personally delivered or sent by certified or registered U.S. mail, postage prepaid, and addressed as follows: (a) if to Landlord, to Landlord's Mailing Address and to the Building manager, and (b) if to Tenant, to Tenant's Mailing Address; provided, however, notices to Tenant shall be deemed duly served or given if delivered or mailed to Tenant at the Premises. Landlord and Tenant may from time to time by notice to the other designate another place for receipt of future notices.

## 30. GOVERNMENT ENERGY OR UTILITY CONTROLS.

In the event of imposition of federal, state, or local government controls, rules, regulations, or restrictions on the use or consumption of energy or other utilities during the Term, both Landlord and Tenant shall be bound thereby. In the event of a difference in interpretation by Landlord and Tenant of any such controls, the interpretation of Landlord shall prevail, and Landlord shall have the right to enforce compliance therewith, including the right of entry into the Premises to effect compliance.

## 31. RELOCATION OF PREMISES.

Landlord shall have the right to relocate the Premises to another part of the Building in accordance with the following:

- a. The new premises shall be substantially the same in size, dimension, configuration, decor and nature as the Premises described in this Lease, and if the relocation occurs after the Commencement Date, shall be placed in that condition by Landlord at its cost.
- b. Landlord shall give Tenant at least thirty (30) days written notice of Landlord's intention to relocate the Premises.
- c. As nearly as practicable, the physical relocation of the Premises shall take place on a weekend and shall be completed before the following Monday. If the physical relocation has not been completed in that time, Base Rent shall abate in full from the time the physical relocation commences to the time it is completed. Upon completion of such relocation, the new premises shall become the "Premises" under this Lease.
- d. All reasonable costs incurred by Tenant as a result of the relocation shall be paid by Landlord.
- e. If the new premises are smaller than the Premises as it existed before the relocation, Base Rent shall be reduced proportionately.
- f. The parties hereto shall immediately execute an amendment to this Lease setting forth the relocation of the Premises and the reduction of Base Rent, if any.

## 32. QUIET ENJOYMENT.

\_\_\_\_\_ District      \_\_\_\_\_ Recipient

Tenant, upon paying the Rent and performing all of its obligations under this Lease, shall peaceably and quietly enjoy the Premises, subject to the terms of this Lease and to any mortgage, lease, or other agreement to which this Lease may be subordinate.

### 33. OBSERVANCE OF LAW.

Tenant shall not use the Premises or permit anything to be done in or about the Premises which will in any way conflict with any law, statute, ordinance or governmental rule or regulation now in force or which may hereafter be enacted or promulgated. Tenant shall, at its sole cost and expense, promptly comply with all laws, statutes, ordinances and governmental rules, regulations or requirements now in force or which may hereafter be in force, and with the requirements of any board of fire insurance underwriters or other similar bodies now or hereafter constituted, relating to, or affecting the condition, use or occupancy of the Premises, excluding structural changes not related to or affected by Tenant's improvements or acts. The judgment of any court of competent jurisdiction or the admission of Tenant in any action against Tenant, whether Landlord is a party thereto or not, that Tenant has violated any law, ordinance or governmental rule, regulation or requirement, shall be conclusive of that fact as between Landlord and Tenant.

### 34. FORCE MAJEURE.

Any prevention, delay or stoppage of work to be performed by Landlord or Tenant which is due to strikes, labor disputes, inability to obtain labor, materials, equipment or reasonable substitutes therefore, acts of God, governmental restrictions or regulations or controls, judicial orders, enemy or hostile government actions, civil commotion, fire or other casualty, or other causes beyond the reasonable control of the party obligated to perform hereunder, shall excuse performance of the work by that party for a period equal to the duration of that prevention, delay or stoppage. Nothing in this Article 34 shall excuse or delay Tenant's obligation to pay Rent or other charges under this Lease.

### 35. CURING TENANT'S DEFAULTS.

If Tenant defaults in the performance of any of its obligations under this Lease, Landlord may (but shall not be obligated to) without waiving such default, perform the same for the account at the expense of Tenant. Tenant shall pay Landlord all costs of such performance promptly upon receipt of a bill therefore.

### 36. SIGN CONTROL.

Tenant shall not affix, paint, erect or inscribe any sign, projection, awning, signal or advertisement of any kind to any part of the Premises, Building or Project, including without limitation, the inside or outside of windows or doors, without the written consent of Landlord. Landlord shall have the right to remove any signs or other matter, installed without Landlord's permission, without being liable to Tenant by reason of such removal, and to charge the cost of removal to Tenant as additional rent hereunder, payable within ten (10) days of written demand by Landlord.

### 37. MISCELLANEOUS.

- a. *Accord and Satisfaction; Allocation of Payments:* No payment by Tenant or receipt by Landlord of a lesser amount than the Rent provided for in this Lease shall be deemed to be other than on account of the earliest due Rent, nor shall any endorsement or statement on any check or letter accompanying any check or payment as Rent be deemed an accord and satisfaction, and Landlord may accept such check or payment without prejudice to Landlord's right to recover the balance of the Rent or pursue any other remedy provided for in this Lease. In connection with the foregoing, Landlord shall have the absolute right in its sole discretion to apply any payment received from Tenant to any account or other payment of Tenant then not current and due or delinquent.
- b. *Addenda:* If any provision contained in an addendum to this Lease is inconsistent with any other provision herein, the provision contained in the addendum shall control, unless otherwise provided in the addendum.
- c. *Attorneys' Fees:* If any action or proceeding is brought by either party against the other pertaining to or arising out of this Lease, the finally prevailing party shall be entitled to recover all costs and expenses, including reasonable attorneys' fees, incurred on account of such action or proceeding.
- d. *Captions, Articles and Section Numbers:* The captions appearing within the body of this Lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this Lease. All references to Article and Section numbers refer to Articles and Sections in this Lease.
- e. *Changes Requested by Lender:* Neither Landlord or Tenant shall unreasonably withhold its consent to changes or amendments to this Lease requested by the lender on Landlord's interest, so long as these changes do not alter the basic business terms of this Lease or otherwise materially diminish any rights or materially increase any obligations of the party from whom consent to such change or amendment is requested.

\_\_\_\_\_ District \_\_\_\_\_ Recipient

- f. *Choice of Law*: This Lease shall be construed and enforced in accordance with the laws of the State of California.
- g. *Consent*: Notwithstanding anything contained in this Lease to the contrary, Tenant shall have no claim, and hereby waives the right to any claim against Landlord for money damages by reason of any refusal, withholding or delaying by Landlord of any consent, approval or statement of satisfaction, and in such event, Tenant's only remedies therefore shall be an action for specific performance, injunction or declaratory judgment to enforce any right to such consent, etc.
- h. *Corporate Authority*: If Tenant is a corporation, each individual signing this Lease on behalf of Tenant represents and warrants that he is duly authorized to execute and deliver this lease on behalf of the corporation, and that this Lease is binding on Tenant in accordance with its terms. Tenant shall, at Landlord's request, deliver a certified copy of a resolution of its board of directors authorizing such execution.
- i. *Counterparts*: This Lease may be executed in multiple counterparts, all of which shall constitute one and the same Lease.
- j. *Execution of Lease; No Option*: The submission of this Lease to Tenant shall be for examination purposes only, and does not and shall not constitute a reservation of or option for Tenant to lease, or otherwise create any interest of Tenant in the Premises or any other premises within the Building or Project. Execution of this Lease by Tenant and its return to Landlord shall not be binding on Landlord notwithstanding any time interval, until Landlord has in fact signed and delivered this Lease to Tenant.
- k. *Furnishing of Financial Statements; Tenant's Representations*: In order to induce Landlord to enter into this Lease, Tenant agrees that it shall promptly furnish Landlord, from time to time, upon Landlord's written request, with financial statements reflecting Tenant's current financial condition. Tenant represents and warrants that all financial statements, records and information furnished by Tenant to Landlord in connection with this Lease are true, correct and complete in all respects.
- l. *Further Assurances*: The parties agree to promptly sign all documents reasonably requested to give effect to the provisions of this Lease.
- m. *Mortgagee Protection*: Tenant agrees to send by certified or registered mail to any first mortgagee or first deed of trust beneficiary of Landlord whose address has been furnished to Tenant, a copy of any notice of default served by Tenant on Landlord. If Landlord fails to cure such default within the time provided for in this Lease, such mortgagee or beneficiary shall have an additional thirty (30) days to cure such default; provided that if such default cannot reasonably be cured within that thirty (30) day period, then such mortgagee or beneficiary shall have such additional time to cure the default as is reasonably necessary under the circumstances.
- n. *Prior Agreements; Amendments*: This Lease contains all of the agreements of the parties with respect to any matter covered or mentioned in this Lease, and no prior agreement or understanding pertaining to any such matter shall be effective for any purpose. No provisions of this Lease may be amended or added to except by an agreement in writing signed by the parties or their respective successors in interest.
- o. *Recording*: Tenant shall not record this Lease without the prior written consent of Landlord. Tenant, upon the request of Landlord, shall execute and acknowledge a "short form" memorandum of this Lease for recording purposes.
- p. *Severability*: A final determination by a court of competent jurisdiction that any provision of this Lease is invalid shall not affect the validity of any other provision, and any provision so determined to be invalid shall, to the extent possible, be construed to accomplish its intended effect.
- q. *Successors and Assigns*: This Lease shall apply to and bind the heirs, personal representatives, and permitted successors and assigns of the parties.
- r. *Time of the Essence*: Time is of the essence of this Lease.
- s. *Waiver*: No delay or omission in the exercise of any right or remedy of Landlord upon any default by Tenant shall impair such right or remedy or be construed as a waiver of such default.
- t. *Compliance*: The parties hereto agree to comply with all applicable federal, state and local laws, regulations, codes, ordinances and administrative orders having jurisdiction over the parties, property or the subject matter of this Agreement, including, but not limited to, the 1964 Civil Rights Act and all amendments thereto, the Foreign Investment In Real Property Tax Act, the Comprehensive Environmental Response Compensation and Liability Act, and The Americans With Disabilities Act.

\_\_\_\_\_ District      \_\_\_\_\_ Recipient

The receipt and acceptance by Landlord of delinquent Rent shall not constitute a waiver of any other default; it shall constitute only a waiver of timely payment for the particular Rent payment involved.

No act or conduct of Landlord, including, without limitation, the acceptance of keys to the Premises, shall constitute an acceptance of the surrender of the Premises by Tenant before the expiration of the Term. Only a written notice from Landlord to Tenant shall constitute acceptance of the surrender of the Premises and accomplish a termination of the Lease.

Landlord's consent to or approval of any act by Tenant requiring Landlord's consent or approval shall not be deemed to waive or render unnecessary Landlord's consent to or approval of any subsequent act by Tenant.

Any waiver by Landlord of any default must be in writing and shall not be a waiver of any other default concerning the same or other provision of the Lease.

The parties hereto have executed this Lease as of the dates set forth below.

Date:	_____	Date:	_____
Landlord:	<u>Desert Healthcare District</u>	Tenant:	_____
	<u>dba: Las Palmas Medical Plaza</u>		
By:	<u>Herb K. Schultz</u>	By:	_____
Signature:	_____	Signature:	_____
Title:	<u>CEO</u>	Title:	_____

CONSULT YOUR ADVISORS This document has been prepared for approval by your attorney. No representation or recommendation is made as to the legal sufficiency or tax consequences of this document or the transaction to which it relates. These are questions for your attorney.

In any real estate transaction, it is recommended that you consult with a professional, such as a civil engineer, industrial hygienist or other person, with experience in evaluating the condition of the property, including the possible presence of asbestos, hazardous materials and underground storage tanks.

\_\_\_\_\_ District    \_\_\_\_\_ Recipient

EXHIBIT "A"

RULES AND REGULATIONS

1. No sign, placard, pictures, advertisement, name or notice shall be inscribed, displayed or printed or affixed on or to any part of the outside or inside of the Building without the written consent of Landlord first had and obtained and Landlord shall have the right to remove any such sign, placard, picture, advertisement, name or notice without notice to and at the expense of Tenant.

All approved signs or lettering on doors shall be printed, painted, affixed, or inscribed at the expense of Tenant by a person approved by Landlord outside the Premises; provided, however, that Landlord may furnish and install a Building standard window covering at all exterior windows. Tenant shall not, without prior written consent of Landlord, cause or otherwise sunscreen any window.

2. The sidewalks, halls, passages, exits, entrances, elevators and stairways shall not be obstructed by any of the tenants or used by them for any purpose other than for ingress and egress from their respective Premises.
3. Tenant shall not alter any lock or install any new or additional locks or any bolts on any doors or windows of the Premises.
4. The toilet rooms, urinals, wash bowls and other apparatus shall not be used for any purpose other than that for which they were constructed and no foreign substance of any kind whatsoever shall be thrown therein and the expense of any breakage, stoppage or damage resulting from the violation of the rule shall be borne by the Tenant who, or whose employees or invitees, shall have caused it.
5. Tenant shall not overload the floor of the Premises or in any way deface the Premises or any part thereof.
6. No furniture, freight or equipment of any kind shall be brought into the Building without the prior notice to Landlord and all moving of the same into or out of the Building shall be done at such time and in such manner as Landlord shall designate. Landlord shall have the right to prescribe the weight, size and position of all safes and other heavy equipment brought into the Building and also the times and manner of moving the same in and out of the Building. Safes or other heavy objects shall, if considered necessary by Landlord, stand on supports of such thickness as is necessary to properly distribute the weight. Landlord will not be responsible for loss of or damage to any such safe or property from any cause and all damage done to the Building by moving or maintaining any such safe or other property shall be repaired at the expense of Tenant.
7. Tenant shall not use, keep or permit to be used or kept any foul or noxious gas or substances in the Premises, or permit or suffer the Premises to be occupied or used in a manner offensive or objectionable to the Landlord or other occupants of the Building by reason of noise, odors and/or vibrations, or interfere in any way with other tenants or those having business therein, nor shall any animals or birds be brought in or kept in or about the Premises of the Building.
8. No cooking shall be done or permitted by any Tenant on the Premises, nor shall the Premises be used for storage of merchandise, for washing clothes, for lodging or for any improper, objectionable or immoral purposes.
9. Tenant shall not use or keep in the Premises or the Building any kerosene, gasoline or inflammable or combustible fluid or material, or use any method of heating or air conditioning other than that supplied by Landlord.
10. Landlord will direct electricians as to where and how telephone and telegraph wires are to be introduced. No boring or cutting for wires will be allowed without the consent of the Landlord. The location of telephones, call boxes and other office equipment affixed to the Premises shall be subject to the approval of Landlord.
11. On Saturdays, Sundays and legal holidays, and on other days between the hours of 6:00 p.m. and 8:00 a.m. the following day, access to the Building or to the halls, corridors, elevators or stairways in the Building, or to the Premises may be refused unless the person seeking access is known to the person or employee of the Building in charge and has a pass or is properly identified. The Landlord shall in no case be liable for damages for any error with regard to the admission to or exclusion from the Building of any person. In case of invasion, mob, riot, public excitement, or other commotion, the Landlord reserves the right to prevent access to the Building during the continuance of the same by closing of the doors or otherwise, for the safety of the tenants and protection of property in the Building and the Building.
12. Landlord reserves the right to exclude or expel from the Building any person who, in the judgment of Landlord, is intoxicated or under the influence of liquor or drugs, or who shall in any manner do any act in violation of any of the rules and regulations of the Building.
13. No vending machine or machines of any description shall be installed, maintained or operated upon the Premises without the written consent of the Landlord.

\_\_\_\_\_ District \_\_\_\_\_ Recipient



14. Landlord shall have the right, exercisable without notice and without liability to Tenant, to change the name and street address of the Building of which the Premises are a part.
15. Tenant shall not disturb, solicit, or canvass any occupant of the Building and shall cooperate to prevent same.
16. Without the written consent of Landlord, Tenant shall not use the name of the Building in connection with or in promoting or advertising the business of Tenant except as Tenant's address.
17. Landlord shall have the right to control and operate the public portions of the Building, and the public facilities, and heating and air conditioning, as well as facilities furnished for the common use of the tenants, in such manner as it deems best for the benefit of the tenants generally.
18. All entrance doors in the Premises shall be left locked when the Premises are not in use, and all doors opening to public corridors shall be kept closed except for normal ingress and egress from the Premises.

\_\_\_\_\_  
Landlord's Initials

\_\_\_\_\_  
Tenant's Initials

DRAFT

\_\_\_\_\_ District    \_\_\_\_\_ Recipient

ADDENDUM

Addendum to that certain Office Building Lease dated June 1, 2018 by and between Desert Healthcare District doing business as the Las Palmas Medical Plaza, as Landlord and Aijaz Hashmi, MD. A Medical Corporation, as Tenant for the property commonly known as Las Palmas Medical Plaza located at 555 E. Tachevah Drive, Palm Springs, California 92262.

Page 1

In the event of any inconsistency between the Addendum language and the body of the Lease, the Addendum language shall prevail.

- 1. Commencement Date: June 1, 2018
- 2. Expiration Date: May 31, 2023
- 3. Rent Schedule:
 

6/1/2018 – 5/31/2019	\$1,894.40	
6/1/2019 – 5/31/2020	\$1,951.23	Greater of 3% or CPI
6/1/2020 – 5/31/2021	\$2,009.77	Greater of 3% or CPI
6/1/2021 – 5/31/2022	\$2,070.06	Greater of 3% or CPI
6/1/2022 – 5/31/2023	\$2,132.16	Greater of 3% or CPI
- 4. CAMs: Currently \$.62 per square foot.
- 5. Security Deposit: Shall continue with previous deposit of \$1,876.20

The foregoing is hereby agreed to and accepted:

Date: _____	Date: _____
Landlord: <u>Desert Healthcare District</u>	Tenant: _____
<u>dba: Las Palmas Medical Plaza</u>	
By: <u>Herb K. Schultz</u>	By: _____
Signature: _____	Signature: _____
Title: <u>CEO</u>	Title: _____

\_\_\_\_\_ District      \_\_\_\_\_ Recipient



Date: May 22, 2018  
To: Board of Directors  
Subject: Review Benefits of the Board of Directors for California Healthcare Districts

---

**Staff Recommendation:**

- Discussion regarding benefits of the Board of Directors.

**Background:**

- At the June 27, 2017 Board of Director's meeting, Staff was directed to provide Director benefits information for other healthcare districts for review.
- At the December 12, 2017 F&A Committee, the Committee reviewed the benefits information and directed Staff to forward to the Board of Directors without recommendation for further discussion.
- At the December 19, 2017 Board of Director's Meeting, Director Hazen explained that 63 Districts do provide benefits to their Directors. The District Board serves as volunteers and encourages a stipend for meeting attendance or a limit for costs to participate.
- At the same Director's meeting, Vice-President Rogers explained that the other comparable Districts are similar to Desert Healthcare District and it is a personal matter concerning volunteerism.
- Motion was made and passed to reevaluate the Desert Healthcare Director benefits during the FY18-19 budgeting process.
- On May 8, 2018, the Finance & Administration Committee directed Staff to bring forward to the Board for discussion with the possibility of directing Staff to establish a three-person advisory committee to review and provide a recommendation.

**Discussion**

- A schedule of 2017 District Director Insurance Benefits is included for your review.
- Staff has prepared a listing of Director benefits for all Healthcare and Hospital District's from 2016 State Controller's Office data included in the packet.
- The benefits for District Directors vary from District to District as follows:
  - a. Desert Healthcare District Board of Directors
    - Mean (\$15,000), Low (\$125), High (\$26,873), Total \$75,000
  - b. 50 Districts provide no benefits
  - c. 13 Districts provide what appears to be a stipend (Wages)
    - Mean (\$1,910), Low (\$100), High (\$7,110)
  - d. 12 Districts provide Retirement and/or Health Costs

- Mean (\$7,364), Low (\$125), High (\$26,873)
- e. 4 Districts provide a combination of both stipend and Retirement/Health Costs
  - Mean (\$10,657), Low (\$1,316), High (\$31,819)

**Options to Consider**

- No change. Current cost to the District is \$51,090, includes reimbursement by one Director
- District pays for all Directors premiums only, no dependents and no reimbursement from Director. Cost approximately \$10,000 per Director - \$50,000
- District pays each Director a stipend of \$100 per meeting not to exceed \$500 per month. A maximum of \$6,000 per Director and a total per year should each Director receive the maximum - \$30,000
- District to provide an allowance of \$3,000 per Director per year - \$15,000
- District provides no benefits to Directors - \$0

<b>Desert Healthcare District</b>						
<b>2017 Insurance Benefits - Directors</b>						
	<b>Rogers</b>	<b>Zendle</b>	<b>Hazen</b>	<b>Wortham</b>	<b>Matthews</b>	<b>Total</b>
<b>CalPers - Health</b>	-	-	8,573.16	8,573.16	22,290.24	39,436.56
<b>CoPower - Dental &amp; Vision</b>	2,078.04	2,078.04	1,087.56	1,087.56	3,485.40	9,816.60
<b>Medicare Prem Reimbursement</b>	8,357.28	3,012.00				11,369.28
<b>Reimbursed to District</b>			(9,532.72)			(9,532.72)
<b>Totals</b>	<b>10,435.32</b>	<b>5,090.04</b>	<b>128.00</b>	<b>9,660.72</b>	<b>25,775.64</b>	<b>51,089.72</b>

Healthcare and Hospital District Director Benefits  
(Data Source - 2016 SCO)

Entity Name	Total Wages	Total Retirement and Health Cost	Total Compensation
Alta Hospital District	\$ -	\$ -	\$ -
Alta Hospital District	\$ -	\$ -	\$ -
Alta Hospital District	\$ -	\$ -	\$ -
Alta Hospital District	\$ -	\$ -	\$ -
Alta Hospital District	\$ -	\$ -	\$ -
Avenal Healthcare District	\$ -	\$ -	\$ -
Avenal Healthcare District	\$ -	\$ -	\$ -
Avenal Healthcare District	\$ -	\$ -	\$ -
Avenal Healthcare District	\$ -	\$ -	\$ -
Beach Cities Health District	\$ -	\$ -	\$ -
Beach Cities Health District	\$ -	\$ -	\$ -
Beach Cities Health District	\$ -	\$ -	\$ -
Beach Cities Health District	\$ -	\$ -	\$ -
Beach Cities Health District	\$ -	\$ -	\$ -
Bear Valley Community Healthcare District	\$ 1,900.00	\$ -	\$ 1,900.00
Bear Valley Community Healthcare District	\$ 1,900.00	\$ -	\$ 1,900.00
Bear Valley Community Healthcare District	\$ 2,300.00	\$ -	\$ 2,300.00
Bear Valley Community Healthcare District	\$ 3,400.00	\$ -	\$ 3,400.00
Bear Valley Community Healthcare District	\$ 100.00	\$ -	\$ 100.00
Bear Valley Community Healthcare District	\$ 1,900.00	\$ -	\$ 1,900.00
Biggs-Gridley Hospital Agency	\$ -	\$ -	\$ -
Biggs-Gridley Hospital Agency	\$ -	\$ -	\$ -
Biggs-Gridley Hospital Agency	\$ -	\$ -	\$ -
Biggs-Gridley Hospital Agency	\$ -	\$ -	\$ -
Biggs-Gridley Hospital Agency	\$ -	\$ -	\$ -
Bloss Memorial Healthcare District	\$ -	\$ -	\$ -
Bloss Memorial Healthcare District	\$ -	\$ -	\$ -
Bloss Memorial Healthcare District	\$ -	\$ -	\$ -
Bloss Memorial Healthcare District	\$ -	\$ -	\$ -
Bloss Memorial Healthcare District	\$ -	\$ -	\$ -
Chowchilla Memorial Healthcare District	\$ -	\$ -	\$ -
Chowchilla Memorial Healthcare District	\$ -	\$ -	\$ -
Chowchilla Memorial Healthcare District	\$ -	\$ -	\$ -
Chowchilla Memorial Healthcare District	\$ -	\$ -	\$ -
Chowchilla Memorial Healthcare District	\$ -	\$ -	\$ -
Chowchilla Memorial Healthcare District	\$ -	\$ -	\$ -
City of Alameda Health Care District	\$ 600.00	\$ -	\$ 600.00
City of Alameda Health Care District	\$ 800.00	\$ -	\$ 800.00
City of Alameda Health Care District	\$ 800.00	\$ -	\$ 800.00
Cloverdale Health Care District	\$ -	\$ -	\$ -
Cloverdale Health Care District	\$ -	\$ -	\$ -
Cloverdale Health Care District	\$ -	\$ -	\$ -
Cloverdale Health Care District	\$ -	\$ -	\$ -
Cloverdale Health Care District	\$ -	\$ -	\$ -
Corning Health Care District	\$ -	\$ -	\$ -
Corning Health Care District	\$ -	\$ -	\$ -
Corning Health Care District	\$ -	\$ -	\$ -
Corning Health Care District	\$ -	\$ -	\$ -
Corning Health Care District	\$ -	\$ -	\$ -
Desert Healthcare District	\$ -	\$ 10,123.00	\$ 10,123.00
Desert Healthcare District	\$ -	\$ 125.00	\$ 125.00
Desert Healthcare District	\$ -	\$ 24,817.00	\$ 24,817.00
Desert Healthcare District	\$ -	\$ 26,873.00	\$ 26,873.00
Desert Healthcare District	\$ -	\$ 13,081.00	\$ 13,081.00
East Kern Health Care District	\$ -	\$ -	\$ -
East Kern Health Care District	\$ -	\$ -	\$ -
East Kern Health Care District	\$ -	\$ -	\$ -
East Kern Health Care District	\$ -	\$ -	\$ -
East Kern Health Care District	\$ -	\$ -	\$ -
Eastern Plumas Health Care District	\$ -	\$ -	\$ -

Healthcare and Hospital District Director Benefits  
(Data Source - 2016 SCO)

Entity Name	Total Wages	Total Retirement and Health Cost	Total Compensation
Eastern Plumas Health Care District	\$ -	\$ -	\$ -
Eastern Plumas Health Care District	\$ -	\$ -	\$ -
Eastern Plumas Health Care District	\$ -	\$ -	\$ -
Eastern Plumas Health Care District	\$ -	\$ -	\$ -
Eden Township Healthcare District	\$ 1,400.00	\$ -	\$ 1,400.00
Eden Township Healthcare District	\$ 1,700.00	\$ -	\$ 1,700.00
Eden Township Healthcare District	\$ 500.00	\$ -	\$ 500.00
Eden Township Healthcare District	\$ 2,000.00	\$ -	\$ 2,000.00
Eden Township Healthcare District	\$ 1,400.00	\$ -	\$ 1,400.00
El Camino Hospital District	\$ -	\$ -	\$ -
El Camino Hospital District	\$ -	\$ -	\$ -
El Camino Hospital District	\$ -	\$ -	\$ -
El Camino Hospital District	\$ -	\$ -	\$ -
El Camino Hospital District	\$ -	\$ -	\$ -
Fallbrook Healthcare District	\$ 2,100.00	\$ -	\$ 2,100.00
Fallbrook Healthcare District	\$ 3,000.00	\$ -	\$ 3,000.00
Fallbrook Healthcare District	\$ 2,100.00	\$ -	\$ 2,100.00
Fallbrook Healthcare District	\$ 4,400.00	\$ -	\$ 4,400.00
Fallbrook Healthcare District	\$ 5,300.00	\$ -	\$ 5,300.00
Grossmont Healthcare District	\$ 5,555.00	\$ 14,186.00	\$ 19,741.00
Grossmont Healthcare District	\$ 5,555.00	\$ 25,128.00	\$ 30,683.00
Grossmont Healthcare District	\$ 5,555.00	\$ 26,294.00	\$ 31,849.00
Grossmont Healthcare District	\$ 55.00	\$ -	\$ 55.00
Grossmont Healthcare District	\$ 5,555.00	\$ 13,021.00	\$ 18,576.00
Grossmont Healthcare District	\$ 5,127.00	\$ 7,022.00	\$ 12,149.00
Grossmont Healthcare District	\$ 200.00	\$ -	\$ 200.00
Grossmont Healthcare District	\$ 1,300.00	\$ -	\$ 1,300.00
Grossmont Healthcare District	\$ 600.00	\$ -	\$ 600.00
Grossmont Healthcare District	\$ 1,700.00	\$ -	\$ 1,700.00
Heffernan Memorial Healthcare District	\$ -	\$ -	\$ -
Heffernan Memorial Healthcare District	\$ -	\$ -	\$ -
Hi-Desert Memorial Hospital District	\$ -	\$ -	\$ -
Hi-Desert Memorial Hospital District	\$ -	\$ -	\$ -
Hi-Desert Memorial Hospital District	\$ -	\$ -	\$ -
Hi-Desert Memorial Hospital District	\$ -	\$ -	\$ -
Hi-Desert Memorial Hospital District	\$ -	\$ -	\$ -
Indian Valley Hospital District	\$ -	\$ -	\$ -
Indian Valley Hospital District	\$ -	\$ -	\$ -
Indian Valley Hospital District	\$ -	\$ -	\$ -
Indian Valley Hospital District	\$ -	\$ -	\$ -
Inland Empire Health Plan	\$ -	\$ 12,245.00	\$ 12,245.00
Inland Empire Health Plan	\$ -	\$ -	\$ -
Inland Empire Health Plan	\$ -	\$ -	\$ -
Inland Empire Health Plan	\$ -	\$ -	\$ -
Inland Empire Health Plan	\$ -	\$ -	\$ -
Inland Empire Health Plan	\$ -	\$ -	\$ -
Inland Empire Health Plan	\$ -	\$ -	\$ -
John C. Fremont Healthcare District	\$ 1,100.00	\$ -	\$ 1,100.00
John C. Fremont Healthcare District	\$ 1,100.00	\$ -	\$ 1,100.00
John C. Fremont Healthcare District	\$ 1,100.00	\$ -	\$ 1,100.00
John C. Fremont Healthcare District	\$ 1,100.00	\$ -	\$ 1,100.00
John C. Fremont Healthcare District	\$ 1,100.00	\$ -	\$ 1,100.00
Kaweah Delta Health Care District	\$ 1,700.00	\$ -	\$ 1,700.00
Kaweah Delta Health Care District	\$ 4,600.00	\$ -	\$ 4,600.00
Kaweah Delta Health Care District	\$ 2,600.00	\$ -	\$ 2,600.00
Kaweah Delta Health Care District	\$ 2,800.00	\$ -	\$ 2,800.00
Kaweah Delta Health Care District	\$ 3,200.00	\$ -	\$ 3,200.00
Kern Valley Hospital District	\$ -	\$ 5,799.00	\$ 5,799.00
Kern Valley Hospital District	\$ -	\$ -	\$ -
Kern Valley Hospital District	\$ -	\$ 23,469.00	\$ 23,469.00

Healthcare and Hospital District Director Benefits  
(Data Source - 2016 SCO)

Entity Name	Total Wages	Total Retirement and Health Cost	Total Compensation
Kern Valley Hospital District	\$ -	\$ 401.00	\$ 401.00
Kern Valley Hospital District	\$ -	\$ 10,397.00	\$ 10,397.00
Last Frontier Health District	\$ -	\$ -	\$ -
Last Frontier Health District	\$ -	\$ -	\$ -
Last Frontier Health District	\$ -	\$ -	\$ -
Last Frontier Health District	\$ -	\$ -	\$ -
Last Frontier Health District	\$ -	\$ -	\$ -
Lindsay Local Hospital District	\$ -	\$ -	\$ -
Lindsay Local Hospital District	\$ -	\$ -	\$ -
Lindsay Local Hospital District	\$ -	\$ -	\$ -
Lindsay Local Hospital District	\$ -	\$ -	\$ -
Lindsay Local Hospital District	\$ -	\$ -	\$ -
Lompoc Hospital District	\$ -	\$ 464.00	\$ 464.00
Lompoc Hospital District	\$ -	\$ 14,092.00	\$ 14,092.00
Lompoc Hospital District	\$ -	\$ 11,073.00	\$ 11,073.00
Lompoc Hospital District	\$ -	\$ 11,087.00	\$ 11,087.00
Lompoc Hospital District	\$ -	\$ -	\$ -
Los Medanos Community Healthcare District	\$ -	\$ -	\$ -
Los Medanos Community Healthcare District	\$ -	\$ -	\$ -
Los Medanos Community Healthcare District	\$ -	\$ -	\$ -
Los Medanos Community Healthcare District	\$ -	\$ -	\$ -
Los Medanos Community Healthcare District	\$ -	\$ -	\$ -
Marin Healthcare District	\$ 2,200.00	\$ -	\$ 2,200.00
Marin Healthcare District	\$ 1,800.00	\$ -	\$ 1,800.00
Marin Healthcare District	\$ 2,200.00	\$ -	\$ 2,200.00
Marin Healthcare District	\$ 1,700.00	\$ -	\$ 1,700.00
Marin Healthcare District	\$ 2,100.00	\$ -	\$ 2,100.00
Mark Twain Hospital District	\$ -	\$ -	\$ -
Mark Twain Hospital District	\$ -	\$ -	\$ -
Mark Twain Hospital District	\$ -	\$ -	\$ -
Mark Twain Hospital District	\$ -	\$ -	\$ -
Mark Twain Hospital District	\$ -	\$ -	\$ -
Mayers Memorial Hospital District	\$ -	\$ 11,265.00	\$ 11,265.00
Mayers Memorial Hospital District	\$ -	\$ 11,265.00	\$ 11,265.00
Mayers Memorial Hospital District	\$ -	\$ -	\$ -
Mayers Memorial Hospital District	\$ -	\$ -	\$ -
Mayers Memorial Hospital District	\$ -	\$ -	\$ -
Mendocino Coast Hospital District	\$ -	\$ 15,592.00	\$ 15,592.00
Mendocino Coast Hospital District	\$ -	\$ 15,592.00	\$ 15,592.00
Mendocino Coast Hospital District	\$ -	\$ 7,886.00	\$ 7,886.00
Mendocino Coast Hospital District	\$ -	\$ 20,626.00	\$ 20,626.00
Mendocino Coast Hospital District	\$ -	\$ 7,886.00	\$ 7,886.00
Muroc Hospital District	\$ -	\$ -	\$ -
Muroc Hospital District	\$ -	\$ -	\$ -
Muroc Hospital District	\$ -	\$ -	\$ -
Muroc Hospital District	\$ -	\$ -	\$ -
North Kern-South Tulare Hospital District	\$ 600.00	\$ 58.00	\$ 658.00
North Kern-South Tulare Hospital District	\$ 1,200.00	\$ 116.00	\$ 1,316.00
North Kern-South Tulare Hospital District	\$ 1,200.00	\$ 116.00	\$ 1,316.00
North Kern-South Tulare Hospital District	\$ 1,200.00	\$ 116.00	\$ 1,316.00
North Kern-South Tulare Hospital District	\$ 1,200.00	\$ 116.00	\$ 1,316.00
North Kern-South Tulare Hospital District	\$ 400.00	\$ 39.00	\$ 439.00
North Sonoma County Healthcare District	\$ -	\$ -	\$ -
North Sonoma County Healthcare District	\$ -	\$ -	\$ -
North Sonoma County Healthcare District	\$ -	\$ -	\$ -
North Sonoma County Healthcare District	\$ -	\$ -	\$ -
Northern Inyo County Local Hospital District	\$ -	\$ -	\$ -
Northern Inyo County Local Hospital District	\$ -	\$ -	\$ -
Northern Inyo County Local Hospital District	\$ -	\$ -	\$ -
Northern Inyo County Local Hospital District	\$ -	\$ -	\$ -



Healthcare and Hospital District Director Benefits  
(Data Source - 2016 SCO)

Entity Name	Total Wages	Total Retirement and Health Cost	Total Compensation
Oak Valley Hospital District	\$ -	\$ 13,080.00	\$ 13,080.00
Oak Valley Hospital District	\$ -	\$ 7,428.00	\$ 7,428.00
Oak Valley Hospital District	\$ -	\$ 13,068.00	\$ 13,068.00
Oak Valley Hospital District	\$ -	\$ -	\$ -
Oak Valley Hospital District	\$ -	\$ -	\$ -
Palm Drive Health Care District	\$ -	\$ -	\$ -
Palm Drive Health Care District	\$ -	\$ -	\$ -
Palm Drive Health Care District	\$ -	\$ -	\$ -
Palm Drive Health Care District	\$ -	\$ -	\$ -
Palm Drive Health Care District	\$ -	\$ -	\$ -
Palo Verde Health Care District	\$ -	\$ -	\$ -
Palo Verde Health Care District	\$ -	\$ -	\$ -
Palo Verde Health Care District	\$ -	\$ -	\$ -
Palo Verde Health Care District	\$ -	\$ -	\$ -
Palo Verde Health Care District	\$ -	\$ -	\$ -
Palomar Health District	\$ 6,989.00	\$ 1,168.00	\$ 8,157.00
Palomar Health District	\$ -	\$ -	\$ -
Palomar Health District	\$ 7,189.00	\$ 15,876.00	\$ 23,065.00
Palomar Health District	\$ -	\$ -	\$ -
Palomar Health District	\$ 5,500.00	\$ 20,868.00	\$ 26,368.00
Palomar Health District	\$ 5,500.00	\$ 6,688.00	\$ 12,188.00
Palomar Health District	\$ -	\$ -	\$ -
Palomar Health District	\$ 6,000.00	\$ 20,868.00	\$ 26,868.00
Palomar Health District	\$ -	\$ -	\$ -
Peninsula Health Care District	\$ -	\$ -	\$ -
Peninsula Health Care District	\$ -	\$ -	\$ -
Peninsula Health Care District	\$ -	\$ -	\$ -
Peninsula Health Care District	\$ -	\$ -	\$ -
Petaluma Health Care District	\$ -	\$ 4,708.00	\$ 4,708.00
Petaluma Health Care District	\$ -	\$ -	\$ -
Petaluma Health Care District	\$ -	\$ 4,136.00	\$ 4,136.00
Petaluma Health Care District	\$ -	\$ -	\$ -
Petaluma Health Care District	\$ -	\$ 3,616.00	\$ 3,616.00
Petaluma Health Care District	\$ -	\$ 5,726.00	\$ 5,726.00
Pioneers Memorial Hospital District	\$ -	\$ -	\$ -
Pioneers Memorial Hospital District	\$ -	\$ -	\$ -
Pioneers Memorial Hospital District	\$ -	\$ -	\$ -
Pioneers Memorial Hospital District	\$ -	\$ -	\$ -
Plumas Hospital District	\$ -	\$ 6,378.00	\$ 6,378.00
Plumas Hospital District	\$ -	\$ -	\$ -
Plumas Hospital District	\$ -	\$ -	\$ -
Plumas Hospital District	\$ -	\$ -	\$ -
Plumas Hospital District	\$ -	\$ -	\$ -
Redbud Healthcare District	\$ 1,400.00	\$ -	\$ 1,400.00
Redbud Healthcare District	\$ 1,400.00	\$ -	\$ 1,400.00
Redbud Healthcare District	\$ 1,100.00	\$ -	\$ 1,100.00
Redbud Healthcare District	\$ 1,000.00	\$ -	\$ 1,000.00
Redbud Healthcare District	\$ 100.00	\$ -	\$ 100.00
Redbud Healthcare District	\$ 1,400.00	\$ -	\$ 1,400.00
Salinas Valley Memorial Healthcare District	\$ -	\$ -	\$ -
Salinas Valley Memorial Healthcare District	\$ -	\$ -	\$ -
Salinas Valley Memorial Healthcare District	\$ -	\$ -	\$ -
Salinas Valley Memorial Healthcare District	\$ -	\$ -	\$ -
Salinas Valley Memorial Healthcare District	\$ -	\$ -	\$ -
San Benito Health Care District	\$ -	\$ 2,022.00	\$ 2,022.00
San Benito Health Care District	\$ -	\$ 1,938.00	\$ 1,938.00
San Benito Health Care District	\$ -	\$ 2,022.00	\$ 2,022.00
San Benito Health Care District	\$ -	\$ 22,244.00	\$ 22,244.00
San Benito Health Care District	\$ -	\$ 24,267.00	\$ 24,267.00
San Benito Health Care District	\$ -	\$ 23,257.00	\$ 23,257.00

Healthcare and Hospital District Director Benefits  
(Data Source - 2016 SCO)

Entity Name	Total Wages	Total Retirement and Health Cost	Total Compensation
San Benito Health Care District	\$ -	\$ 22,244.00	\$ 22,244.00
San Benito Health Care District	\$ -	\$ -	\$ -
San Bernardino Mountains Community Hospital District	\$ -	\$ -	\$ -
San Bernardino Mountains Community Hospital District	\$ -	\$ 9,186.00	\$ 9,186.00
San Bernardino Mountains Community Hospital District	\$ -	\$ -	\$ -
San Bernardino Mountains Community Hospital District	\$ -	\$ -	\$ -
San Geronio Memorial Healthcare District	\$ 2,500.00	\$ -	\$ 2,500.00
San Geronio Memorial Healthcare District	\$ 4,900.00	\$ -	\$ 4,900.00
San Geronio Memorial Healthcare District	\$ 3,400.00	\$ -	\$ 3,400.00
San Geronio Memorial Healthcare District	\$ 1,700.00	\$ -	\$ 1,700.00
San Geronio Memorial Healthcare District	\$ 1,400.00	\$ -	\$ 1,400.00
San Geronio Memorial Healthcare District	\$ 4,000.00	\$ -	\$ 4,000.00
Selma Health Care District	\$ -	\$ -	\$ -
Selma Health Care District	\$ -	\$ -	\$ -
Selma Health Care District	\$ -	\$ -	\$ -
Selma Health Care District	\$ -	\$ -	\$ -
Selma Health Care District	\$ -	\$ -	\$ -
Seneca Hospital District	\$ -	\$ -	\$ -
Seneca Hospital District	\$ -	\$ -	\$ -
Seneca Hospital District	\$ -	\$ -	\$ -
Seneca Hospital District	\$ -	\$ -	\$ -
Sequoia Healthcare District	\$ -	\$ 11,884.00	\$ 11,884.00
Sequoia Healthcare District	\$ -	\$ 15,600.00	\$ 15,600.00
Sequoia Healthcare District	\$ -	\$ 9,204.00	\$ 9,204.00
Sequoia Healthcare District	\$ -	\$ 8,325.00	\$ 8,325.00
Sequoia Healthcare District	\$ -	\$ 10,640.00	\$ 10,640.00
Sierra Valley Hospital District	\$ -	\$ -	\$ -
Sierra Valley Hospital District	\$ -	\$ -	\$ -
Sierra Valley Hospital District	\$ -	\$ -	\$ -
Sierra View Local Health Care District	\$ -	\$ 11,216.00	\$ 11,216.00
Sierra View Local Health Care District	\$ -	\$ -	\$ -
Sierra View Local Health Care District	\$ -	\$ 23,420.00	\$ 23,420.00
Sierra View Local Health Care District	\$ -	\$ 1,125.00	\$ 1,125.00
Sierra View Local Health Care District	\$ -	\$ -	\$ -
Sierra-Kings Hospital District	\$ -	\$ -	\$ -
Sierra-Kings Hospital District	\$ -	\$ -	\$ -
Sierra-Kings Hospital District	\$ -	\$ -	\$ -
Sierra-Kings Hospital District	\$ -	\$ -	\$ -
Soledad Community Health Care District	\$ -	\$ -	\$ -
Soledad Community Health Care District	\$ -	\$ -	\$ -
Soledad Community Health Care District	\$ -	\$ -	\$ -
Soledad Community Health Care District	\$ -	\$ -	\$ -
Soledad Community Health Care District	\$ -	\$ -	\$ -
Sonoma Valley Healthcare District	\$ -	\$ -	\$ -
Sonoma Valley Healthcare District	\$ -	\$ -	\$ -
Sonoma Valley Healthcare District	\$ -	\$ -	\$ -
Sonoma Valley Healthcare District	\$ -	\$ -	\$ -
Sonoma Valley Healthcare District	\$ -	\$ -	\$ -
Southern Humboldt Community Healthcare District	\$ -	\$ -	\$ -
Southern Humboldt Community Healthcare District	\$ -	\$ -	\$ -
Southern Humboldt Community Healthcare District	\$ -	\$ -	\$ -
Southern Humboldt Community Healthcare District	\$ -	\$ -	\$ -
Southern Humboldt Community Healthcare District	\$ -	\$ -	\$ -
Southern Inyo Healthcare District	\$ -	\$ -	\$ -
Southern Inyo Healthcare District	\$ -	\$ -	\$ -
Southern Inyo Healthcare District	\$ -	\$ -	\$ -
Southern Inyo Healthcare District	\$ -	\$ -	\$ -
Southern Inyo Healthcare District	\$ -	\$ -	\$ -
Southern Mono Health Care District	\$ 1,700.00	\$ -	\$ 1,700.00
Southern Mono Health Care District	\$ 1,300.00	\$ -	\$ 1,300.00

Healthcare and Hospital District Director Benefits  
(Data Source - 2016 SCO)

Entity Name	Total Wages	Total Retirement and Health Cost	Total Compensation
Southern Mono Health Care District	\$ 100.00	\$ -	\$ 100.00
Southern Mono Health Care District	\$ 1,700.00	\$ -	\$ 1,700.00
Southern Mono Health Care District	\$ 1,500.00	\$ -	\$ 1,500.00
Southwest Healthcare District	\$ -	\$ -	\$ -
Southwest Healthcare District	\$ -	\$ -	\$ -
Southwest Healthcare District	\$ -	\$ -	\$ -
Southwest Healthcare District	\$ -	\$ -	\$ -
Surprise Valley Hospital District	\$ -	\$ -	\$ -
Surprise Valley Hospital District	\$ -	\$ -	\$ -
Surprise Valley Hospital District	\$ -	\$ -	\$ -
Surprise Valley Hospital District	\$ -	\$ -	\$ -
Tahoe Forest Hospital District	\$ 4,000.00	\$ -	\$ 4,000.00
Tahoe Forest Hospital District	\$ 4,100.00	\$ -	\$ 4,100.00
Tahoe Forest Hospital District	\$ 14,923.00	\$ -	\$ 14,923.00
Tahoe Forest Hospital District	\$ 3,800.00	\$ -	\$ 3,800.00
Tahoe Forest Hospital District	\$ 4,300.00	\$ -	\$ 4,300.00
Tehachapi Valley Healthcare District	\$ 3,800.00	\$ -	\$ 3,800.00
Tehachapi Valley Healthcare District	\$ 2,858.00	\$ -	\$ 2,858.00
Tri-City Hospital District	\$ 4,700.00	\$ 15,258.00	\$ 19,958.00
Tri-City Hospital District	\$ 5,400.00	\$ 6,323.00	\$ 11,723.00
Tri-City Hospital District	\$ 5,400.00	\$ 8,064.00	\$ 13,464.00
Tri-City Hospital District	\$ 4,600.00	\$ 1,148.00	\$ 5,748.00
Tri-City Hospital District	\$ 4,800.00	\$ 1,148.00	\$ 5,948.00
Tri-City Hospital District	\$ 4,200.00	\$ 1,148.00	\$ 5,348.00
Tri-City Hospital District	\$ 200.00	\$ -	\$ 200.00
Tri-City Hospital District	\$ -	\$ 15,258.00	\$ 15,258.00
Tri-City Hospital District	\$ -	\$ 21,820.00	\$ 21,820.00
Tri-City Hospital District	\$ 4,600.00	\$ 8,064.00	\$ 12,664.00
Tri-City Hospital District	\$ -	\$ 8,064.00	\$ 8,064.00
Tulare Local Healthcare District	\$ -	\$ -	\$ -
Tulare Local Healthcare District	\$ -	\$ -	\$ -
Tulare Local Healthcare District	\$ -	\$ -	\$ -
Tulare Local Healthcare District	\$ -	\$ -	\$ -
Washington Township Health Care District	\$ -	\$ 18,408.00	\$ 18,408.00
Washington Township Health Care District	\$ -	\$ 18,408.00	\$ 18,408.00
Washington Township Health Care District	\$ -	\$ 18,408.00	\$ 18,408.00
West Contra Costa Healthcare District	\$ -	\$ -	\$ -
West Contra Costa Healthcare District	\$ -	\$ -	\$ -
West Contra Costa Healthcare District	\$ -	\$ -	\$ -
West Contra Costa Healthcare District	\$ -	\$ -	\$ -
West Side Community Healthcare District	\$ -	\$ -	\$ -
West Side Community Healthcare District	\$ -	\$ -	\$ -
West Side Community Healthcare District	\$ -	\$ -	\$ -
West Side Community Healthcare District	\$ -	\$ -	\$ -
West Side Community Healthcare District	\$ -	\$ -	\$ -

	For those Districts who provide benefits	Total Wages	Total Retirement and Health Cost	Those who provide combination
	Mean	\$ 1,910	\$ 7,364	\$ 10,657
	Low	\$ 100	\$ 125	\$ 1,316
	High	\$ 7,110	\$ 26,873	\$ 31,849



Date: May 22, 2018  
To: Board of Directors  
Subject: Job Descriptions – Accounting Manager and Program & Grants Assistant

---

**Staff Recommendation:**

- Consideration to approve the Job Descriptions for the positions of Accounting Manager and Program and Grants Assistant.

**Discussion**

- The District is presently recruiting to fill the vacant Accounting/Admin Support position.
- As the District & Foundation continue to expand with the anticipated East Valley Expansion and to better serve the needs of the District & Foundation's strategic priorities, Staff recommends hiring an Accounting Manager to fill this position.
- The Accounting Manager job description was previously approved in 2014. Staff is bringing the job description before the Committee to recommend approval of minor revisions and the revised salary range of \$55,000-\$80,000.
- The Programs & Grants Assistant position and salary range were approved with the Strategic Plan approved June 2017.
- Staff is now bringing the job description forward for recommendation to approve.
- At the May 8, 2018 Finance & Administration Committee meeting, the Committee recommended forwarding to the full Board for consideration of approval.



## **Accounting Manager**

### ***Job Summary***

The *Accounting Manager* is responsible for the day-to-day financial activities at the District and Foundation including month and year-end financial statement preparation, accounts payable, billing and accounts receivable, payroll, year-end audit, benefit plans, budgeting, policies and procedures, assisting the grants department and special projects. In addition, the Accounting Manager is responsible for overseeing the Desert Hospital Retirement Protection Plan and 457(b) Retirement Plan.

### ***Reporting Relationship***

The Accounting Manager reports to the Chief Financial Officer.

### ***Professional Responsibilities***

Examples of the Accounting Manager responsibilities:

- Prepare accrual and standard journal entries for month-end closing
- Prepare payroll and maintain payroll records
- Close the G/L's for both the District and Foundation
- Prepare the monthly financial statements for both entities
- Prepare financial package for Finance and Admin Committee and Board of Directors
- Voucher accounts payable invoices
- Prepare checks for signature by Board of Directors
- Prepare billings for Las Palmas Medical Plaza
- Control accounts receivable for Las Palmas Medical Plaza
- Verify investments are properly recorded
- Verify equity balances are properly recorded and closed out monthly
- Bank and investment reconciliations are prepared monthly – Verified by CFO
- Maintain chart of accounts – District and Foundation
- Retirement Protection Plan – maintain records and meet with participants
- 457(b) plan – maintain records and meet with participants
- Maintain accounting records
- Year-end audit – prepare PBC schedules, confirmations and day to day interface
- Assist the Grant Department with grant management, maintenance of the GIFTS software system, and other projects as needed
- Participant in special projects as needed

### ***Professional Requirements***

- Minimum of five years of accounting experience
- College degree BS/BA required
- Must be proficient in QuickBooks
- Some familiarity with nonprofit and health related public agencies

**Salary Range – Non-Exempt \$26–\$38 per hour**

### ***Equal Opportunity Employer***

*Desert Healthcare Foundation is an Equal Opportunity Employer. It is the policy of Desert Healthcare Foundation to provide equal employment opportunity to all employees and candidates for employment without regard to race, color, religion, sex, national origin, age, handicap or veteran status or status within any other protected group.*



## PROGRAM AND GRANTS ASSISTANT

### **Job Summary**

The Program and Grants Assistant, as a member of the Program Team, is responsible for both programmatic and grants management/administrative activities.

### **Reporting Relationship**

The Program and Grants Assistant reports to the Chief Operating Officer

### **Professional Responsibilities**

- Provide administrative and clerical support to the Chief Operating Officer, Senior Program Officer, and Program Officer and Outreach Director related to District/Foundation grantmaking program, including scheduling meetings and other events, preparing correspondence, sending mailings and related duties as assigned.
- Organize, manage, and maintain electronic and paper grant files and databases
- Work to enhance and improve grants management processes and increase efficiencies
- Assists in the review and processing of grant applications from letters of intent to approval/denial, including assistance in preparation of funding recommendations for committees and staff
- Assist in monitoring and documenting grantee performance and preparation of reports for staff, committees, and board; inform the Chief Operating Officer, Senior Program Officer, and/or other staff of grantee performance deficiencies
- Assist the Chief Operating Officer, Senior Program Officer, and Program Officer in responding to grant seeker, grantee and public inquiries regarding grantmaking programs and procedures, grant status and related issues
- Assist in facilitating interaction between grant seekers, grantees, the health care community, and the District/Foundation.
- Assist and support other staff members in meeting preparation, agendas, minutes, reports and other materials as needed
- Perform other duties as assigned by Board, senior management, and program team

### **Professional Requirements**

- Bachelor's degree required.
- Minimum five years administrative, program and support experience, preferably in grantmaking, nonprofit, governmental or related institutions
- Excellent oral and written communication skills, including grammar, spelling and punctuation and ability to write clear and professional letters, reports, memos, agendas, minutes, and other business documents
- Ability to interact professionally, appropriately, and effectively with board members, co-workers, members of the public, grant seekers, grantees, and diverse community, government and professional individuals and groups
- Computer proficiency in Microsoft Office and database management software, including grant information and tracking systems
- Strong organizational skills.
- Ability to work productively without direct supervision

### **Working Conditions:**

- General office environment.
- Physical demands include lifting and moving equipment and supplies up to 25 pounds, visual acuity in reviewing detailed computer records, physical requirements related to sports activities and periodic travel.
- Occasional weekend, late afternoon, and evening hours.
- Punctuality and satisfactory attendance are essential functions of the job.

**Compensation:** Non-Exempt position and commensurate with experience. The District offers a competitive benefits package.



Date: May 22, 2018  
To: Board of Directors  
Subject: FY 18-19 Annual Budget

---

**Staff Recommendation:**

- Discussion and consideration to approve the FY18-19 Annual Budget for the Desert Healthcare District/Foundation.

**Discussion**

- The proposed Budget continues to align with the Board's Vision, goals, and objectives as established in its comprehensive, three-year Strategic Plan.
- The proposed Budget implements policy incorporated in Year Two of the three-year plan Strategic Plan.
- Highlights of the FY18-19 Budget
  - Per the vote of the Board of Director's for the East Valley Expansion Funding Sources, the \$1M Avery Trust funds are to be committed to the Expansion Funding. The funds currently reside in the District's Facilities Reserve Fund.
  - Options to consider: 1) Transfer the \$1M from the District to the Foundation via grant expense in FY18. This is included in the proposed FY18-19 Budget. The \$1M transfer is included under Projected 6/30/18 Budget line item 7010 – Programs and Grants on the District Budget and line item 4003 – Avery Trust Transfer on the Foundation Budget. 2) An alternative is to transfer \$50,000 per year of the Avery Trust funds per year to match the annual commitment for 20 years.
  - The Foundation Budget includes \$300,000 Grant Expense associated with the East Valley Expansion Funding. The schedule of Sources at the bottom of Page 4 of the Foundation budget highlights the sources of funding. Some are from Income Statement sources, while others derive from Balance Sheet sources (i.e. Investment Accounts and Avery Trust \$\$).
  - Staff recently learned the Solar Rebate received by the District was a 6-year program and has expired. As a result, the \$25,000 annual commitment to support the \$300,000 Grant Expense of the Foundation will be replaced by other sources highlighted on Page 4 of the Foundation Budget.
  - At the May 8, 2018 Finance & Administration Committee meeting, the budget was reviewed by the Committee and recommended to forward to the Board of Directors for consideration of approval.

DESERT HEALTHCARE DISTRICT									
FY 2018-2019 BUDGET									
DRAFT					INDEX				
7/1/2018 - 6/30/2019									
<u>PAGE</u>									
2	ASSUMPTIONS								
4	CASHFLOW								
5	STATEMENT OF INCOME AND EXPENSE - DHCD								
7	STATEMENT OF INCOME AND EXPENSE - LPMP								
8	DIRECTORS AND EMPLOYEE EXPENSES								
9	PROGRAMS/GRANTS - SUMMARY - CASH FLOW - BY QUARTER								
10	PROGRAMS/GRANTS - CASH FLOW BY QUARTER								
11	PROJECTED PROGRAMS/GRANTS - NEW BOD APPROVED GRANTS								
12-13	BUDGET DETAIL								



**DESERT HEALTHCARE DISTRICT**  
**FY 2018-2019 BUDGET**  
**ASSUMPTIONS - MAJOR LINE ITEMS GREATER THAN \$50,000**  
**7/1/2018 - 6/30/2019**

<b>DRAFT</b>		<b>Preliminary</b>	
<b>G/L</b>		<b>Annual</b>	
<b>Account</b>	<b>Account</b>	<b>Projected</b>	
<b>Number</b>	<b>Description</b>	<b>Amount</b>	<b>Assumption</b>
<b>REVENUES</b>			
4010	Property Tax	\$ 6,478,386	Projecting 3% increase
4220	Interest Income - FRF	\$ 1,248,000	Bob Adams, VP - Senior Portfolio Mgr provided estimate - Appoximate return of 2%
9999-1	Unrealized loss FRF	\$ (1,200,000)	Investment portfolio's unrealized gains/losses
		\$ 48,000	Net Interest Income
4501	Other Income	\$ 11,400	Airways rental and SCE Solar rebate
4505	LPMP - Rental Income	\$ 889,859	Average \$74k per month
4509-11	LPMP - CAM Income	\$ 356,103	CAM charges to tenants to cover common area expenses - \$.62 per sq ft.
<b>EXPENSES</b>			
<b>Desert Healthcare District</b>			
5110	Salary and Wages	\$ 1,066,613	See Directors and Employees Expenses for details. Pg 8
5111	Allocation to LPMP-CC(20%)&MP(25%)+OH	\$ (53,034)	Allocation of CFO and Accounting Support & Admin to LPMP
5115	Allocation to NEOPB	\$ (93,565)	Allocation of NEOPB Director and Accounting Admin payroll and benefits to NEOPB grant
5112	Vacation and sick pay accrual	\$ 90,000	Accrual for earned vacation and sickpay
5114/5119	Alloc to Foundation - All Staff	\$ (212,020)	District staff allocation of payroll and benefits to Foundation to provides services
5131	Benefit Premiums - Staff	\$ 141,702	See Directors and Employees Expenses for details. Pg 8
5145	Retirement Plan	\$ 80,674	Staff retirement Plan - 8% employer contribution to 401(a) plan
5211	Active Directors - Health Ins	\$ 65,277	See Directors and Employees Expenses for details. Pg 8
6120	Bank & Investment Fees	\$ 118,000	Approximately the amount charged for FYE 6/30/18 - \$.002 of Avg invest balance
6125/6126	Depreciation	\$ 195,034	Office equipment, Software and Parking lot/Solar Panels depreciation
6516	Professional Fees	\$ 470,000	Utilize independent contractors to provide professional project oversight skills, hospital lease consulting, and District expansion consulting, and other professional services.
6560	Legal - General	\$ 180,000	Legal fees for operational coverage, potential litigation, and policy review
6725	RPP Contributions Accrual	\$ 240,000	Pension Expenses for Retirement Protection Plan
7010	Community investments - Grants	\$ 3,500,000	See detail grants/programs schedule - Pg 11
<b>Las Palmas Medical Plaza</b>			
6425	Building Depreciation	\$ 241,681	40 year Depreciation period
6426	Tenant Improv - Amortization	\$ 191,838	Tenant Improvements amortized over life of each tenant's lease
6440	Professional Fees Expense	\$ 125,660	Property maintenance company - includes prevailing wage

**DESERT HEALTHCARE DISTRICT  
FY 2018-2019 BUDGET  
ASSUMPTIONS - MAJOR LINE ITEMS GREATER THAN \$50,000  
7/1/2018 - 6/30/2019**

<b>DRAFT</b>		<b>Preliminary</b>	
<b>G/L</b>		<b>Annual</b>	
<b>Account</b>	<b>Account</b>	<b>Projected</b>	
<b>Number</b>	<b>Description</b>	<b>Amount</b>	<b>Assumption</b>
6475	Property Taxes - Las Palmas	\$ 72,000	District is billed for the property tax and incorporates the tax in the CAM based on sq. ft.of suite
6485	Security	\$ 77,000	Security coverage 18 hrs per day Mon-Fri
<b>CASH FLOW</b>			
<b>Cash Receipts:</b>			
	Property Taxes	\$ 6,478,386	Projecting 3% increase
	Interest - NET	\$ 48,000	Bob Adams, VP - Senior Portfolio Mgr provides estimate
	LPMP	\$ 1,208,344	Rental and Common Area Maintenance
	Other Income	\$ 120,400	NEOPB revenue, Airways rental, and SCE Solar rebate
	Due from DHCF - Expense Allocation	\$ 212,020	Allocation of District staff expense to perform Foundation business
<b>Cash Disbursements:</b>			
	Operations	\$ 3,549,193	See Statement of Operations - Excludes non-cash items i.e. depreciation and amortization
	Existing liabilities - Proj for disbursement	\$ 100,000	Projected liabilities as of 6/30/18 excluding grants
	Program/Grant Payments - Existing	\$ 889,257	See Grants cash flow statement. Pg 9-11
	Program/Grant Payments - FY2017-18	\$ 3,590,000	See Grants cash flow statement. Pg 9-11
<b>LPMP:</b>			
	Normal recurring expenses	\$ 495,636	See Statement of Operations for details. Pg7
	Bldg & Tenant Improvements	\$ 420,396	Various - including suite renovations, equipment replacement, lease renewals and TI's for new tenants

DESERT HEALTHCARE DISTRICT						
CASH FLOW PROJECTION						
FY 2018-2019 BUDGET						
7/1/2018 - 6/30/2019						
<b>DRAFT</b>						
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total	
<b>Beginning Cash/Investment Balance:</b>	\$ 54,473,064	\$ 53,156,708	\$ 52,743,043	\$ 53,215,131	\$ 54,473,064	
<b>Cash Receipts:</b>						
Property Taxes	434,052	1,120,761	2,086,040	2,837,533	6,478,386	
Interest	312,000	312,000	312,000	312,000	1,248,000	
LPMP	297,265	310,207	319,745	319,745	1,246,962	
Due from Desert Healthcare Foundation-Exp Allocation	53,005	53,005	53,005	53,005	212,020	
Other Income - NEOPB grant, SCE Solar rebate Etc	30,100	30,100	30,100	30,100	120,400	
<b>Total Receipts</b>	<b>1,126,422</b>	<b>1,826,073</b>	<b>2,800,891</b>	<b>3,552,383</b>	<b>9,305,768</b>	
<b>Cash Disbursements:</b>						
Ops-net of Deprec/amort/grants	825,098	877,820	902,699	943,576	3,549,193	
Existing Liabilities Exclg Grants	100,000	-	-	-	100,000	
Existing Grant/Prog Payments	346,171	225,410	289,594	28,081	889,257	
Programs and Grants payments	897,500	897,500	897,500	897,500	3,590,000	
<b>Capital Equipment Reqmnts:</b>						
Computer/Office Furn/Other	15,000	5,000	5,000	5,000	30,000	
Computer/Office Furn/Other-East Valley Office	30,000	5,000	5,000	5,000	45,000	
<b>LPMP:</b>						
Normal recurring-Operations	123,909	123,909	123,909	123,909	495,636	
Tenant/building Improvements - normal recurring	105,099	105,099	105,099	105,099	420,396	
<b>Total Cash Disbursements</b>	<b>\$ 2,442,778</b>	<b>\$ 2,239,738</b>	<b>\$ 2,328,802</b>	<b>\$ 2,108,165</b>	<b>\$ 9,119,482</b>	
<b>Cash/Investment Balance at 6/30/2016</b>	<b>\$ 53,156,708</b>	<b>\$ 52,743,043</b>	<b>\$ 53,215,131</b>	<b>\$ 54,659,350</b>	<b>\$ 54,659,350</b>	

DESERT HEALTHCARE DISTRICT									
FY 2018-2019 BUDGET									
STATEMENT OF INCOME AND EXPENSE INCLUDING LPMP									
7/1/2018 - 6/30/2019									
<b>DRAFT</b>								Budget	Inc(Dec)
	Budget	Projected	Budget					Fiscal Yr	Budget
	Fiscal Yr	6/30/18	VS					2018-2019	Vs Proj
	FYE 6/30/18	Balance	Proj	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total	Prior Yr
<b>INCOME</b>									
4010 · Property Tax Revenues	6,289,695	6,289,692	(3)	1,619,596	1,619,596	1,619,596	1,619,596	6,478,386	188,694
4220 · Unrestricted Interest Income - FRF	1,350,000	1,398,233	48,233	312,000	312,000	312,000	312,000	1,248,000	(150,233)
9999-1 · Unrealized (Gain) or Loss FRF	(1,500,000)	(1,474,619)	25,381	(300,000)	(300,000)	(300,000)	(300,000)	(1,200,000)	274,619
Net Investment Income - FRF	(150,000)	(76,386)	73,614	12,000	12,000	12,000	12,000	48,000	(424,852)
4330 · Collection Agency Recoveries	1,000	-	(1,000)	-	-	-	-	-	-
4350 · Rental - Airways	19,000	20,988	1,988	4,750	4,750	4,750	4,750	19,000	(1,988)
4405 · Grant Income - NEOPB	120,000	111,805	(8,195)	22,500	22,500	22,500	22,500	90,000	(21,805)
4505-4513 · LPMP - Rental Income	1,207,926	1,119,278	(88,648)	297,265	310,207	319,745	319,745	1,246,962	127,684
4501 · Other Income - Solar Income	75,000	32,586	(42,414)	2,850	2,850	2,850	2,850	11,400	(21,186)
<b>Total Income</b>	<b>7,562,621</b>	<b>7,497,963</b>	<b>(64,659)</b>	<b>1,958,961</b>	<b>1,971,903</b>	<b>1,981,442</b>	<b>1,981,442</b>	<b>7,893,748</b>	<b>(153,453)</b>
<b>EXPENSES</b>									
5110 · Salaries and Wages	962,752	703,558	(259,194)	246,141	287,165	246,141	287,165	1,066,613	363,055
5111-Alloc to LPMP-CC(20%)&MP(25%)+OH	(43,890)	(43,890)	-	(13,258)	(13,258)	(13,258)	(13,258)	(53,034)	(9,144)
5115 - Alloc to NEOPB-Coordinator & Account	(125,083)	(92,162)	32,921	(23,391)	(23,391)	(23,391)	(23,391)	(93,565)	(1,404)
5119 - Alloc to FND-RSS.CVHIP.DHG-Alejandr	(32,612)	(41,034)	(8,423)	-	-	-	-	-	41,034
5112 - Accrued vacation/sick -	90,000	116,675	26,675	20,769	24,231	20,769	24,231	90,000	(26,675)
5114 - Alloc Foundation -PR & Benefits	(613,156)	(143,423)	469,733	(53,005)	(53,005)	(53,005)	(53,005)	(212,020)	(68,597)
5120 · Payroll Tax Expense	73,651	57,447	(16,204)	18,830	21,968	18,830	21,968	81,596	24,149
5131 · Benefit Premiums	134,931	109,339	(25,592)	34,304	34,304	36,547	36,547	141,702	32,363
5135 · Reimbursements/Co-Payments	34,071	10,565	(23,505)	7,500	7,500	7,500	7,500	30,000	19,435
5140 · Workers Comp	10,109	7,107	(3,002)	2,584	3,015	2,584	3,015	11,199	4,092
5145 - Retirement Plan Expense	78,983	53,472	(25,511)	15,904	20,572	19,937	24,260	80,674	27,202
5160 · Education/Conferences - Staff	3,500	4,745	1,245	1,875	1,875	1,875	1,875	7,500	2,755
5211 · Health Insurance-BOD	60,648	60,478	(170)	9,976	9,976	28,412	16,912	65,277	4,799
5219 · Reimbursements/Co-Pays - BOD	-	1,771	1,771	-	-	-	-	-	(1,771)
5224- Retired BOD - Medical Expense	24,844	14,844	(10,000)	3,711	3,711	8,711	8,711	24,844	10,000
5230 · BOD Meeting/Conference Expense	8,000	6,802	(1,198)	2,000	2,000	2,000	2,000	8,000	1,198
5240 · BOD Catering Expense	4,000	1,421	(2,579)	1,000	1,000	1,000	1,000	4,000	2,579
5250 · BOD Mileage Reimbursment	500	106	(394)	125	125	125	125	500	394
5270 · BOD Election Fees	-	-	-	85,000	85,000	85,000	85,000	340,000	340,000
6110 - Payroll fees expense	2,750	3,467	717	875	875	875	875	3,500	33
6120 · Bank and Investment Fees	112,000	113,949	1,949	29,500	29,500	29,500	29,500	118,000	4,051
6125 · Depreciation Expense	14,170	13,630	(540)	3,543	3,543	3,543	3,543	14,170	540
6126 · Depreciation - Solar panels - Parking	180,864	180,864	-	45,216	45,216	45,216	45,216	180,864	-
6130 · Dues and Memberships	27,300	22,780	(4,520)	6,825	6,825	6,825	6,825	27,300	4,520
6220 · Ongoing InsuranceCoverage	8,400	11,339	2,939	2,750	2,750	2,750	2,750	11,000	(339)
6300 · Minor Equipment	500	-	(500)	125	125	125	125	500	500
6305 · CEO & COO Auto Allowance	6,000	8,873	2,873	3,050	3,050	3,050	3,050	12,200	3,327
6306-Staff Auto Mileage Reimbursement	1,250	2,706	1,456	938	938	938	938	3,750	1,044
6309 - Personnel Expense	1,250	2,915	1,665	313	313	313	313	1,250	(1,665)
6310 · Miscellaneous Expense	500	-	(500)	125	125	125	125	500	500
6311 · Cell phone expense	6,483	7,336	853	2,330	2,330	2,330	2,330	9,322	1,986
6312 - Wellness Park Expense	2,500	587	(1,913)	500	500	500	500	2,000	1,413
6315 - Security Monitoring Expense	450	2,807	2,357	108	108	108	108	432	(2,375)

DESERT HEALTHCARE DISTRICT										
FY 2018-2019 BUDGET										
STATEMENT OF INCOME AND EXPENSE INCLUDING LPMP										
7/1/2018 - 6/30/2019										
<b>DRAFT</b>									<b>Budget</b>	<b>Inc(Dec)</b>
	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>						<b>Fiscal Yr</b>	<b>Budget</b>
	<b>Fiscal Yr</b>	<b>6/30/18</b>	<b>VS</b>						<b>2018-2019</b>	<b>Vs Proj</b>
	<b>FYE 6/30/18</b>	<b>Balance</b>	<b>Proj</b>	<b>Qtr 1</b>	<b>Qtr 2</b>	<b>Qtr 3</b>	<b>Qtr 4</b>	<b>Total</b>		<b>Prior Yr</b>
6325 - CEO Discretionary Fund	5,000	4,034	(966)	1,250	1,250	1,250	1,250	5,000		966
6343 - Postage Expense	6,500	2,075	(4,425)	1,625	1,625	1,625	1,625	6,500		4,425
6350 - Copier Rental/Fees	5,500	4,232	(1,268)	1,375	1,375	1,375	1,375	5,500		1,268
6351 - Travel Expense	6,000	13,487	7,487	2,750	2,750	2,750	2,750	11,000		(2,487)
6352 - Meals & Entertainment	4,000	5,029	1,029	1,250	1,250	1,250	1,250	5,000		(29)
6355 - Computer Services	28,515	28,966	451	10,057	10,057	10,057	10,057	40,227		11,261
6360 - Supplies	16,000	20,521	4,521	5,500	5,500	5,500	5,500	22,000		1,479
6380 - LAFCO Assessment	18,000	21,390	3,390	10,000	10,000	10,000	10,000	40,000		18,610
6400 - Office - Rent & Move (New) 1/1/19	-	-	-	-	-	27,500	27,500	55,000		55,000
6405 - Office - Utilities (New) 1/1/19	-	-	-	-	-	22,000	22,000	44,000		44,000
6445 - Las Palmas Medical Plaza - Total	967,773	884,125	(83,648)	247,784	247,784	254,585	254,585	1,004,738		120,613
6516 - Professional Services	309,000	1,314,136	1,005,136	117,500	117,500	117,500	117,500	470,000		(844,136)
6520 - Annual Audit Fee	17,466	17,382	(84)	4,497	4,497	4,497	4,497	17,990		608
6530 - PR/Communications/Website	30,000	23,165	(6,835)	53,750	53,750	53,750	53,750	215,000		191,835
6560 - Legal Expense	120,000	213,740	93,740	45,000	45,000	45,000	45,000	180,000		(33,740)
6711 - Disability Administration Fees	3,222	-	(3,222)	1,611	1,611	-	-	3,222		3,222
6721 - Legal Expenses - Pension Plan	2,500	98	(2,403)	500	500	500	500	2,000		1,903
6725 - RPP Contributions Accrual	240,000	240,000	-	60,000	60,000	60,000	60,000	240,000		-
6728 - Pension Audit Fee	4,898	7,074	2,177	1,261	1,261	1,261	1,261	5,045		(2,029)
7010 - Programs/grants*	4,700,000	4,992,244	292,244	875,000	875,000	875,000	875,000	3,500,000		(1,492,244)
7027 - Grant Expense - NEOPB	120,000	111,805	(8,195)	22,500	22,500	22,500	22,500	90,000		(21,805)
<b>Total Expenses</b>	<b>7,640,038</b>	<b>9,102,579</b>	<b>1,462,541</b>	<b>1,919,473</b>	<b>1,972,195</b>	<b>2,003,875</b>	<b>2,044,753</b>	<b>7,940,296</b>		<b>(1,162,283)</b>
<b>Net Income(Loss)</b>	<b>(77,417)</b>	<b>(1,604,616)</b>	<b>(1,527,199)</b>	<b>39,488</b>	<b>(292)</b>	<b>(22,434)</b>	<b>(63,311)</b>	<b>(46,548)</b>		<b>1,008,830</b>
<b>EBITA</b>	<b>584,533</b>							<b>604,554</b>		
<b>Cash Flow - Add back:</b>										
LPMP - Depreciation	466,915	435,039	(31,876)	110,617	110,617	117,418	117,418	456,068		21,029
6725 - RPP Contributions Accrual	240,000	240,000	-	60,000	60,000	60,000	60,000	240,000		-
Grants - Separate line item	4,700,000	4,992,244	292,244	875,000	875,000	875,000	875,000	3,500,000		(1,492,244)
District - Depreciation/Amort	195,034	13,630	(181,404)	48,759	48,759	48,759	48,759	195,034		181,404
Payroll Alloc - LPMP-Add back	(43,890)	(43,890)	-	(13,258)	(13,258)	(13,258)	(13,258)	(53,034)		(9,144)
<b>Total</b>	<b>5,558,059</b>	<b>5,637,024</b>	<b>78,964</b>	<b>1,081,117</b>	<b>1,081,117</b>	<b>1,087,918</b>	<b>1,087,918</b>	<b>4,338,069</b>		<b>(1,298,955)</b>
<b>District Inclg LPMP Net Cash Flow</b>	<b>5,480,643</b>	<b>3,465,555</b>	<b>(2,015,088)</b>	<b>825,098</b>	<b>877,820</b>	<b>902,699</b>	<b>943,576</b>	<b>3,602,227</b>		<b>136,672</b>
<b>*Note: FY18 Account 7010 Programs/Grants includes:</b>										
Avery Trust	1,000,000	Assumes Funds transferred from DHC District to DHC Foundation in FY18								

LAS PALMAS MEDICAL PLAZA									
FY 2018-2019 BUDGET									
STATEMENT OF INCOME AND EXPENSE									
7/1/2018 - 6/30/2019									
DRAFT								Budget	Inc(Dec)
	Budget	Proj	Budget					Fiscal Yr	Budget
	FYE 6/30/18	6/30/18	VS	Qtr 1	Qtr 2	Qtr 3	Qtr 4	2018-2019	Vs Proj
	Balance	Proj					Total	Prior Yr	
<b>INCOME</b>									
4505 · LPMP - Rental Income	863,107	802,381	(60,726)	212,325	221,390	228,072	228,072	889,859	87,478
4510 · LPMP - CAM Income-Billed	343,819	316,897	(26,922)	84,690	88,566	91,423	91,423	356,103	39,206
4513 · LPMP - Misc Income	1,000	-	(1,000)	250	250	250	250	1,000	1,000
<b>Total Income</b>	<b>1,207,926</b>	<b>1,119,278</b>	<b>(88,648)</b>	<b>297,265</b>	<b>310,207</b>	<b>319,745</b>	<b>319,745</b>	<b>1,246,962</b>	<b>127,684</b>
<b>EXPENSES</b>									
6420 · Insurance	12,000	13,200	1,200	3,250	3,250	3,250	3,250	13,000	(200)
6424 · Parking lot replacement - Deprec	22,549	22,549	-	5,637	5,637	5,637	5,637	22,549	-
6425 · Building - Depreciation Expense	252,528	241,681	(10,847)	60,420	60,420	60,420	60,420	241,681	0
6426 · Tenant Improv - Depreciation	191,838	170,809	(21,029)	44,559	44,559	51,360	51,360	191,838	21,029
6427 · HVAC Maintenance	16,000	13,931	(2,069)	4,000	4,000	4,000	4,000	16,000	2,069
6428 · Roof Repairs	2,500	-	-	625	625	625	625	2,500	2,500
6431 · Building - Interior	2,500	6,000	3,500	625	625	625	625	2,500	(3,500)
6432 · Plumbing - Interior	2,500	-	(2,500)	625	625	625	625	2,500	2,500
6433 · Plumbing - Exterior	2,500	-	(2,500)	625	625	625	625	2,500	2,500
6434 · Alloc-Internal Property Managmnt	43,890	43,893	3	13,258	13,258	13,258	13,258	53,034	9,141
6435 · Bank Charges	12,000	9,319	(2,681)	2,750	2,750	2,750	2,750	11,000	1,681
6437 · Utilities - Vacant Units	4,000	1,635	(2,365)	625	625	625	625	2,500	865
6439 · Deferred Maintenance Repairs	12,500	375	(12,125)	2,500	2,500	2,500	2,500	10,000	9,625
6440 · Professional Fees Expense	122,000	121,404	(596)	31,415	31,415	31,415	31,415	125,660	4,256
6441 · Legal	1,000	-	(1,000)	250	250	250	250	1,000	1,000
6458 · Elevators - Contract	11,000	11,243	243	3,000	3,000	3,000	3,000	12,000	757
6460 · Exterminating Services	2,500	2,160	(340)	625	625	625	625	2,500	340
6463 · Landscaping	15,000	23,557	8,557	3,000	3,000	3,000	3,000	12,000	(11,557)
6467 · Lighting	6,000	2,250	(3,750)	12,500	12,500	12,500	12,500	50,000	47,750
6468 · Maint. General	1,000	-	(1,000)	250	250	250	250	1,000	1,000
6470 · Maint. / Janitorial Service	5,000	-	(5,000)	0	0	0	0	0	-
0000 · Marketing	17,500	-	(17,500)	4,375	4,375	4,375	4,375	17,500	17,500
6475 · Property Taxes	72,000	72,000	-	18,000	18,000	18,000	18,000	72,000	-
6476 · Signage Expense	3,000	784	(2,216)	750	750	750	750	3,000	2,216
6480 · Rubbish Removal Medical Waste	16,800	15,591	(1,209)	4,325	4,325	4,325	4,325	17,300	1,709
6481 · Rubbish Removal	24,468	24,646	178	6,369	6,369	6,369	6,369	25,476	830
6482 · Utilities/Electricity/Exterior	10,000	7,461	(2,539)	2,125	2,125	2,125	2,125	8,500	1,039
6484 · Utilities - Water (Exterior)	7,000	6,600	(400)	1,750	1,750	1,750	1,750	7,000	400
6485 · Security	75,000	72,616	(2,384)	19,250	19,250	19,250	19,250	77,000	4,384
6490 · Miscellaneous	1,200	420	(780)	300	300	300	300	1,200	780
<b>Total Expenses</b>	<b>967,773</b>	<b>884,125</b>	<b>(83,648)</b>	<b>247,784</b>	<b>247,784</b>	<b>254,585</b>	<b>254,585</b>	<b>1,004,738</b>	<b>120,613</b>
<b>Net Income</b>	<b>240,153</b>	<b>235,153</b>	<b>(5,000)</b>	<b>49,481</b>	<b>62,423</b>	<b>65,160</b>	<b>65,160</b>	<b>242,224</b>	
<b>Non-Cash and other items:</b>									
Depreciation	466,915	435,039	(31,876)	110,617	110,617	117,418	117,418	456,068	
Total Depreciation/Payroll alloc	<b>510,805</b>	<b>478,932</b>	<b>(31,873)</b>	123,875	123,875	130,676	130,676	<b>509,102</b>	
<b>Net Cash Flow for expenses</b>	<b>456,968</b>	<b>405,193</b>	<b>(51,775)</b>	<b>123,909</b>	<b>123,909</b>	<b>123,909</b>	<b>123,909</b>	<b>495,636</b>	
<b>Total cash provided</b>	<b>750,958</b>	<b>714,085</b>	<b>(36,873)</b>					<b>751,326</b>	

DESERT HEALTHCARE DISTRICT										
DIRECTORS AND EMPLOYEE EXPENSES - BUDGET 2018-2019										
HEALTH AND OTHER HEALTH RELATED INCLUDING INSURANCE EXPENSES										
7/1/2018 - 6/30/2019										
<b>DRAFT</b>										
Employee Name	Job Title	FT PT	Date of Hire	Annual Wage		QTR 1	QTR 2	QTR 3	QTR 4	Total Wages
# of Payrolls						6	7	6	7	26
Herb K. Schultz	Chief Executive Officer	FT	11/16/16	\$ 210,000		\$ 48,462	\$ 56,538	\$ 48,462	\$ 56,538	\$ 210,000
Chris Christensen	Chief Financial Officer	FT	10/07/14	\$ 135,000	*	\$ 31,154	\$ 36,346	\$ 31,154	\$ 36,346	\$ 135,000
Lisa Houston	Chief Operating Officer	FT	01/03/18	\$ 135,000	*	\$ 31,154	\$ 36,346	\$ 31,154	\$ 36,346	\$ 135,000
Donna Craig	Senior Program Officer	FT	06/21/04	\$ 112,209	*	\$ 25,894	\$ 30,210	\$ 25,894	\$ 30,210	\$ 112,209
Alejandro Espinoza	Program Officer & Outreach Director	FT	12/01/14	\$ 96,993	*	\$ 22,383	\$ 26,114	\$ 22,383	\$ 26,114	\$ 96,993
Vacant	Director - Communications & Marketing	FT	05/01/18	\$ 100,000		\$ 23,077	\$ 26,923	\$ 23,077	\$ 26,923	\$ 100,000
Andrea Hayles	Special Assist to the CEO/Board Relations	FT	02/27/17	\$ 65,100	*	\$ 15,023	\$ 17,527	\$ 15,023	\$ 17,527	\$ 65,100
Vacant	Accounting Manager	FT	02/29/16	\$ 70,000	*	\$ 16,154	\$ 18,846	\$ 16,154	\$ 18,846	\$ 70,000
Vanessa Smith	Health Educator - NEOPB - Reimbursed	FT	03/27/17	\$ 45,760		\$ 10,560	\$ 12,320	\$ 10,560	\$ 12,320	\$ 45,760
TBD	Program & Grants Assistant- New	FT	07/01/18	\$ 45,760		\$ 10,560	\$ 12,320	\$ 10,560	\$ 12,320	\$ 45,760
<b>*Pool - Merit Increase</b>	<b>\$ 50,791</b>		<b>5.0 % Pool</b>			\$ 11,721	\$ 13,675	\$ 11,721	\$ 13,675	\$ 50,791
<b>Total</b>						<b>\$ 246,141</b>	<b>\$ 287,165</b>	<b>\$ 246,141</b>	<b>\$ 287,165</b>	<b>\$ 1,066,613</b>
										<b>Total District &amp; Taxes &amp; Benefits \$ 1,411,785</b>
										<b>Net District - Salaries \$ 996,103</b>
										<b>Net District - Net of Taxes &amp; Benefits \$ 1,106,199</b>
<b>EMPLOYER</b>										
FICA						15,261	17,804	15,261	17,804	\$ 66,130
MEDICARE						3,569	4,164	3,569	4,164	\$ 15,466
<b>Total</b>						<b>\$ 18,830</b>	<b>\$ 21,968</b>	<b>\$ 18,830</b>	<b>\$ 21,968</b>	<b>\$ 81,596</b>
<b>BENEFITS - Excludes deductibles</b>										
Health						26,397	26,397	28,245	28,245	\$ 109,284
ST/LT Disability/Life						4,341	4,341	4,558	4,558	\$ 17,798
Co-Power						3,566	3,566	3,744	3,744	\$ 14,621
<b>Total</b>						<b>\$ 34,304</b>	<b>\$ 34,304</b>	<b>\$ 36,547</b>	<b>\$ 36,547</b>	<b>\$ 141,702</b>
Copays/Deductibles - Employees						7,500	7,500	7,500	7,500	\$ 30,000
Workers Comp						2,584	3,015	2,584	3,015	\$ 11,199
401A Plan						15,904	20,572	19,937	24,260	\$ 80,674
<b>DIRECTORS</b>										
<b>Active Directors</b>										
Health - Calpers/Medicare - QTR 3&4 assumes 2 additional Directors - Expansion						9,859	9,859	27,449	15,949	\$ 63,117
Co-power - QTR 3&4 assumes 2 additional Directors - Expansion						2,454	2,454	3,417	3,417	\$ 11,742
Less: Hazen reimbursement						(2,337)	(2,337)	(2,454)	(2,454)	\$ (9,582)
<b>Total</b>						<b>9,976</b>	<b>9,976</b>	<b>28,412</b>	<b>16,912</b>	<b>\$ 65,277</b>
<b>Retired Directors</b>										
Health - GASB 45 Accrual - Future Benefits accrued						3,711	3,711	8,711	8,711	\$ 24,844

DESERT HEALTHCARE DISTRICT									
SALARY RANGE - STAFF POSITION - BUDGET 2018-2019									
<b>DRAFT</b>									
			BOD Approved	Current	Proposed FY 18-19				
Job Title	FT	Job Status	Salary Range	Salary	Title Change	Salary Range	Salary	Start Dates	Comments
<b>Current</b>									
Chief Executive Officer	FT	Exempt	160,000 - 210,000	\$ 210,000					
Chief Operations Officer	FT	Exempt	120,000 - 150,000	\$ 135,000					
Chief Financial Officer	FT	Exempt	120,000 - 150,000	\$ 135,000					
Director - Communications & Marketing	FT	Exempt	95,000 - 125,000	\$ 110,000					
Senior Program Officer	FT	Exempt	90,000 - 120,000	\$ 112,209					
Program Officer & Outreach Director	FT	Exempt	90,000 - 120,000	\$ 96,993					
Special Assist to the CEO/Board Relations	FT	Non-Exempt	60,000 - 80,000	\$ 65,100					
Accounting/Admin	FT	Non-Exempt	45,000 - 65,000	\$ 50,461	Accounting Manager	55,000 - 80,000	\$ 70,000	5/15/2018	Upgrade Accounting Position
Program & Grants Assistant	FT	Non-Exempt	40,000 - 60,000						
NEOPB Health Educator	PT	Non-Exempt	\$22/hour	\$22/hour					
<b>Foundation - TCE grant funded</b>									
Health Policy Analyst	FT	Non-Exempt	60,000 - 80,000						
Community Health Analyst	FT	Non-Exempt	60,000 - 80,000						
Legal Counsel									



**DESERT HEALTHCARE DISTRICT**  
**CASH FLOW - PROGRAM DEPARTMENT - BY QUARTER**  
**FY 2018-2019 BUDGET**  
**7/1/2018 - 6/30/2019**

**DRAFT**

	Total Open	2018 -2019					2019 -2020					
		Amount	Qtr1	Qtr2	Qtr3	Qtr4	Total	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
<b>Existing Grants for PHI:</b>												
<b>Existing Approved - Grants</b>	<b>\$ 11,587,491</b>	<b>\$ 767,183</b>	<b>\$ 225,410</b>	<b>\$ 289,594</b>	<b>\$ 28,081</b>	<b>\$ 1,310,268</b>	<b>\$ 2,709,288</b>	<b>\$ 2,500,000</b>	<b>\$ 2,567,936</b>	<b>\$ 2,500,000</b>	<b>\$ 10,277,223</b>	
<b>Community Investments - Grants &amp; Programs by FY 2017-2018 Current Strategic Plan Goals:</b>												
<b>Providers, Facilities and Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>One Coachella Valley</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Community Health and Wellness</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>0</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>District/Foundation resources to help achieve its goals and objectives - Foundation</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>\$1M Avery Pulmonary related diseases - part of Foundation EV Expansion commitment</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Grant Budget - Unallocated</b>	\$ 3,500,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total New Grants/Programs/capital project</b>	<b>\$ 3,500,000</b>	<b>\$ 875,000</b>	<b>\$ 875,000</b>	<b>\$ 875,000</b>	<b>\$ 875,000</b>	<b>\$ 3,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	\$ -											
<b>Grand Total all Grants/Programs</b>	<b>\$ 15,087,491</b>	<b>\$ 1,642,183</b>	<b>\$ 1,100,410</b>	<b>\$ 1,164,594</b>	<b>\$ 903,081</b>	<b>\$ 4,810,268</b>	<b>\$ 2,709,288</b>	<b>\$ 2,500,000</b>	<b>\$ 2,567,936</b>	<b>\$ 2,500,000</b>	<b>\$ 10,277,223</b>	

DESERT HEALTHCARE DISTRICT								
CASH FLOW - PROGRAM DEPARTMENT								
FY 2018-2019 BUDGET								
7/1/2018 - 6/30/2019								
		Projected						
<b>DRAFT</b>		6/30/18						Projected
		Balance	2018 -2019					Balance
Existing Grants:	Name	Bal - Fwd	Qtr1	Qtr2	Qtr3	Qtr4	Total	6/30/2019
<b>Grants:</b>								
2013-759-BOD 02/26/13	Desert Hot Springs Wellness FDN - Oversampling - HARC -3yr	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ -
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000
2015-866-BOD-4-28-15	The LGBT Center of PS - Desert Low-Cost Counseling Clinic - 3 yr	\$ 32,000	\$ 18,000	\$ 14,000	\$ -	\$ -	\$ 32,000	\$ -
2015-875-BOD-6-23-15	Desert AIDS Project - Sexually Transmitted Infection Clinic - 3 Yr	\$ 17,500	\$ 17,500	\$ -	\$ -	\$ -	\$ 17,500	\$ -
2015-876-BOD-6-23-15	Arrowhead Neuroscience Fndtn-NeuroInterventional & NeuroCritical Care Fellowship 2 Yr	\$ 121,401	\$ 84,047	\$ -	\$ -	\$ -	\$ 84,047	\$ 37,354
2016-886-BOD-9-22-15	B&G Club of Cathedral City - Main Club House Capital Improvements - 1 Yr	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ -
2016-887-BOD-9-22-15	CVEP - Mental Health College & Career Pathways Development Initiative - 2 Yr-ext 9/18	\$ 73,790	\$ -	\$ 73,790	\$ -	\$ -	\$ 73,790	\$ -
2016-889-BOD-10-27-15	HARC - 2016 Community Health Monitor - 3 Yr	\$ 49,996	\$ -	\$ 49,996	\$ -	\$ -	\$ 49,996	\$ -
2016-891-BOD-11-17-15	Jewish Family Services of the Desert - Mental Health Outpatient Treatment - 3 Yr	\$ 55,297	\$ 55,297	\$ -	\$ -	\$ -	\$ 55,297	\$ -
2016-908-BOD-06-28-16	Angel View Support for the Outreach Stabilization Program - 2 Yr	\$ 14,460	\$ 14,460	\$ -	\$ -	\$ -	\$ 14,460	\$ -
2016-920-BOD-10-25-16	LifeStream Blood Bank - Support Protate Cancer Treatment Program	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000	\$ -
2016-926-BOD-12-20-16	Ranch Recovery Center - Purchase and Installation of Emergency Generator	\$ 2,797	\$ 2,797	\$ -	\$ -	\$ -	\$ 2,797	\$ -
2016-927-BOD-12-20-16	SafeHouse of the Desert - "What's Up" Crisis Texting Application - 3 Yr	\$ 373,646	\$ 101,904	\$ -	\$ 101,904	\$ -	\$ 203,807	\$ 169,839
2017-929-BOD-05-23-17	Gilda's Club Desert Cities: HeLP - Healthy Living Program - 1 Yr	\$ 14,200	\$ 14,200	\$ -	\$ -	\$ -	\$ 14,200	\$ -
2017-934-BOD-07-25-17	Well in the Desert - New Vans for Client Pickup & Deliveries	\$ 8,480	\$ -	\$ 8,480	\$ -	\$ -	\$ 8,480	\$ -
2017-936-BOD-07-25-17	Hidden Harvest - Senior Markets & Healthy Fairs	\$ 9,500	\$ 9,500	\$ -	\$ -	\$ -	\$ 9,500	\$ -
2017-938-BOD-07-25-17	Mizell Senior Center - A Matter of Balance Phase 2 - 2 Yr	\$ 220,165	\$ 90,068	\$ -	\$ 90,068	\$ -	\$ 180,135	\$ 40,030
2017-939-BOD-07-25-17	Loma Linda University - Dream Homes Initiative - 16 months	\$ 57,855	\$ 40,054	\$ -	\$ 17,802	\$ -	\$ 57,855	\$ -
2017-947-BOD-09-26-17	Coachella Valley Volunteers in Medicine - Primary Healthcare & Support Services - 1 Yr	\$ 12,150	\$ -	\$ 12,150	\$ -	\$ -	\$ 12,150	\$ -
2017-948-BOD-09-26-17	Pegasus Hippo Therapy - Equine Therapy for District Residents - 1 Yr	\$ 9,383	\$ -	\$ 9,383	\$ -	\$ -	\$ 9,383	\$ -
2017-953-BOD-11-28-17	FIND Food Bank - Project Produce - 1 Yr	\$ 125,797	\$ 87,090	\$ -	\$ 38,707	\$ -	\$ 125,797	\$ -
2017-954-BOD-11-28-17	CVRM - Emergency Food, Shelter with Wrap Around Services for West CV Homeless 1Yr	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -
2017-955-BOD-11-28-17	Martha's Village & Kitchen - Health in Housing: Emergency Housing With Wrap Around 1Yr	\$ 102,383	\$ 83,768	\$ -	\$ 18,615	\$ -	\$ 102,383	\$ -
2018-960-BOD-02-27-18	Desert Cancer Foundation - Patient Assistance and Suzanne Jackson Breast Cancer	\$ 110,000	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000	\$ 20,000
2018-962-BOD-03-27-18	EMC - CV Collaborative Program-Antibiotic Resistance Prevention Partnership(3yr w/ 1st yr funding)	\$ 30,693	\$ -	\$ 25,112	\$ -	\$ 5,581	\$ 30,693	\$ -
2018-BOD-03-27-18	Behavioral Health Collaboration - Funding to DHC Foundation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	New Grants	\$ 100,000	\$ 22,500	\$ 22,500	\$ 22,500	\$ 22,500	\$ 90,000	\$ 10,000
		\$ -						
<b>Grand Total - Existing grants</b>		<b>\$ 11,587,491</b>	<b>\$ 767,183</b>	<b>\$ 225,410</b>	<b>\$ 289,594</b>	<b>\$ 28,081</b>	<b>\$ 1,310,268</b>	<b>\$ 10,277,223</b>
<b>Community Investments - Grants &amp; Programs by FY 2017-2018 Current Strategic Plan Goals:</b>								
		<b>Total Amount</b>						
	<b>Providers, Facilities and Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>One Coachella Valley</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Community Health and Wellness</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>District/Foundation resources to help achieve its goals and objectives - Foundation</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>\$1M Avery Pulmonary related diseases - part of Foundation EV Expansion commitment</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Grant Budget - Unallocated</b>	\$ 3,500,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 3,500,000	
<b>Total New Programs/Grants</b>		<b>\$ 3,500,000</b>	<b>\$ 875,000</b>	<b>\$ 875,000</b>	<b>\$ 875,000</b>	<b>\$ 875,000</b>	<b>\$ 3,500,000</b>	
<b>Grand Total - Programs/Grants</b>		<b>\$ 15,087,491</b>	<b>\$ 1,642,183</b>	<b>\$ 1,100,410</b>	<b>\$ 1,164,594</b>	<b>\$ 903,081</b>	<b>\$ 4,810,268</b>	<b>\$ 10,277,223</b>

DESERT HEALTHCARE DISTRICT						
PROJECTED FY2017-18 GRANTS APPROVED BY BOARD OF DIRECTORS						
GRANTS BY QUARTER AND MONTHS						
7/1/2018 - 6/30/2019						
<b>DRAFT</b>	Total Amount	2018-2019				Total
	Qtr1	Qtr2	Qtr3	Qtr4	Total	
<b>Community Investments - Grants &amp; Programs by FY 2017-2018 Current Strategic Plan Goals:</b>						
<b>Program Area #1: Providers, Facilities and Services</b>						
<b>Grant Budget Allocation</b>	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Objectives:</b>						
Provide facility, provider and service initiatives that enhance delivery system capacity and promote stable, high-quality health services that respond to community needs.	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Program Area #2: One Coachella Valley</b>						
<b>Grant Budget Allocation</b>	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Objectives:</b>						
Strengthen community health outcomes by implementing a District expansion that enhances and broadens community funding, considers the health needs of all residents, and effectively engages residents in the entire Coachella Valley.	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Program Area #3: Community Health and Wellness</b>						
<b>Grant Budget Allocation</b>	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Objectives:</b>						
Demonstrably improve community health in the Coachella Valley leveraging District/Foundation investments and activities	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Grant Budget - Unallocated</b>	\$ 3,500,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 875,000	
<b>TOTAL</b>	\$ 3,500,000	\$ 875,000	\$ 875,000	\$ 875,000	\$ 875,000	

Desert Healthcare District			
2018-2019 Budget Detail			
<b>DRAFT</b>			
<b>4010 - Property Tax Revenues - 3% increase from FY18</b>			
	\$ 6,478,386		
<b>4220 - Unrestricted Interest Income - FRF</b>			
		Lower coupon rate (approx 2.5%)at purchase produces less interest income	
<b>9999-1 Unrealized (Gain) Loss FRF</b>			
		Fazing out higher coupon rate investments with larger unrealized loss	
<b>4405 - NEOPB Grant Income &amp; 7027 Expense</b>			
	\$ 90,000		
<b>5160 - Education/Conference - Staff</b>			
	\$ 7,500	Educational seminars/Legislative Days, etc.	
	\$ 7,500		
<b>5230 - BOD meeting/conference expense</b>			
	\$ 6,500		
	\$ 1,500		
	\$ 8,000		
<b>5270 - BOD Election Fees</b>			
	\$ 175,000	Estimated - BOD election - 2 seats	
	\$ 120,000	Estimated - EV Expansion	
	\$ 45,000	Estimated - Zoning	
	\$ 340,000		
<b>6130 - Dues &amp; Subscriptions</b>			
	\$ 6,000	CSDA annual membership	
	\$ 15,000	ACHD annual membership	
	\$ 1,300	CPA license & associations	
	\$ 5,000	Other	
	\$ 27,300		
<b>6305 - CEO/COO Auto Allowance</b>			
	\$ 7,200	Herb - \$600/month	
	\$ 5,000	Lisa - \$5,000/year	
	\$ 12,200		
<b>6311 - Cell Phone Expense</b>			
	\$ 7,812	Current Bill	
	\$ 1,010	Installments 2 phones (\$27.08+\$15) - Community Health and Policy	
	\$ 500	Misc	
	\$ 9,322		
<b>6351 - Travel Expense</b>			
	\$ 11,000	Travel for staff and BOD to conferences	
<b>6352 - Meals &amp; Entertainment Expense</b>			
	\$ 5,000	Conferences/CEO lunch engagements	
<b>6355 - Computer</b>			
	\$ 16,400	Gifts - Online upgrade	CMS 360
	\$ 5,000	Gifts - Implementation (one time fee)	11,160
			10,000

Desert Healthcare District 2018-2019 Budget Detail		
<b>DRAFT</b>		
	\$ 9,120	IT support
	\$ 2,652	TWC
	\$ 960	Ipads
	\$ 1,095	Installments 3 iPads @ \$30.41
	\$ 5,000	Other
	\$ 40,227	
<b>6360 - Supplies</b>		
	\$ 14,000	Current
	\$ 8,000	Expansion
	\$ 22,000	
<b>6380 - LAFCO Assessment</b>		
	\$ 22,000	Current
	\$ 18,000	Expansion
	\$ 40,000	
<b>6400 - Office Rent</b>		
	<b>4,000</b>	<b>Note: Begins 1/1/19</b> Sq ft office in Mid Valley
	\$ 40,000	Rent @ \$20/sf
	\$ 15,000	Moving expense - includes IT setup
	\$ 55,000	
<b>6405 - Office - Utilities</b>		
	\$ 44,000	<b>Note: Begins 1/1/19</b> Utilities, etc. @ \$22/sf
	\$ 44,000	
<b>6516 - Professional Fee</b>		
	\$ 50,000	Boundary Expansion
	\$ 375,000	Facilities/Programs/Services
	\$ 30,000	Grant Writing
	\$ 15,000	Miscellaneous
	\$ 470,000	
<b>6530 - Communications/ Marketing/Website</b>		
	\$ 200,000	General Education for Expansion
	\$ 5,000	Website (\$1,250 per quarter)
	\$ 5,000	External Relations
	\$ 5,000	Other
	\$ 215,000	
<b>Cash Flow - Tenant/building Improvements</b>		
	\$ 129,500	DRMC 3E-101 \$50/ft
	\$ 20,480	1W 104 1,024 \$20/ft
	\$ 21,200	1W 105 1,060 \$20/ft
	\$ 30,720	3W 105-106 1,536 - \$20/ft
	\$ 143,500	Fire Sprinklers at LPMP
	\$ 75,000	Est. Other TIs and Improvements
	\$ 420,400	



**DESERT HEALTHCARE DISTRICT**  
**HOSPITAL GOVERNANCE AND OVERSIGHT COMMITTEE MEETING**  
**MEETING MINUTES**  
**May 8, 2018**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent</b>
Chair, Carole Rogers, RN President, Les Zendle, MD	Herb K. Schultz, CEO Lisa Houston, COO Chris Christensen, CFO Andrea S. Hayles, Clerk of the Board	

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	The meeting was called to order at 10:00 a.m. by Chair Rogers	
<b>II. Introductions</b>	Chair Rogers invited all in attendance to introduce themselves.	
<b>III. Approval of Agenda</b>	Chair Rogers asked for a motion to approve the agenda.	<b>Moved and seconded by President Zendle and Chair Rogers to approve the agenda.</b> <b>Motion passed unanimously.</b>
<b>IV. Public Comment</b>	<p>Guests from the hearing-impaired community provided their adverse experiences of family members and as patients at Desert Regional Medical Center. Examples include delays for up to two hours for an interpreter upon arrival to the Emergency Room, Video Relay Interpretation (VRI), Telewriter (TTY), and patient safety requesting that Desert Regional Medical Center establish an Advisory Committee, including cultural sensitivity and competency training for staff.</p> <p>Hank Goodrow, RN, Desert Regional Medical Center, explained the new practice of the District for Action Minutes with the audio recording available on the website that he feels would impede the hearing-impaired community.</p>	



**DESERT HEALTHCARE DISTRICT**  
**HOSPITAL GOVERNANCE AND OVERSIGHT COMMITTEE MEETING**  
**MEETING MINUTES**  
**May 8, 2018**

	<p>Ezra Kaufman, District Resident, inquired on the regulatory requirements for translation services at a trauma center level.</p> <p>A medical student with hearing-impaired parents explained encounters with individuals in patient’s rooms that are inexperienced and providing an orientation to personnel and staff concerning hearing-impaired interpreters would assist with appropriate communication.</p> <p>Lisa Price, Director, Center for Deafness, Riverside, described the work of the organization and her experience with the agency providing other facilities with effective sensitivity training for the deaf.</p>	
<p><b>V. Approval of Meeting Minutes</b></p>	<p>Chair Rogers requested approval of the March 14, 2018 Meeting Minutes.</p>	
<p><b>VI. Old Business</b></p>	<p>None</p>	
<p><b>VII. New Business</b></p> <p><b>VII.1. Patient Satisfaction Survey presented by Steed McCotter, Director of Patient Experience, Desert Regional Medical Center</b></p>	<p>Steed McCotter, Director of Patient Experience, Desert Regional Medical Center provided a presentation on the Patient Experience Council. Mr. McCotter explained the Interactions; Culture; Perceptions; Across the Board Continuum of Care; Daily Huddles; Rounding; Validation; and explained the Patient and Family Council. The Patient Experience goal of 75 was described based on the dashboards and huddles. Additional portions of the</p>	



**DESERT HEALTHCARE DISTRICT**  
**HOSPITAL GOVERNANCE AND OVERSIGHT COMMITTEE MEETING**  
**MEETING MINUTES**  
**May 8, 2018**

	<p>presentation included an explanation of the whiteboards (AIDET) communicating the story of the patients; bedside handoffs with hand hygiene; setting expectations; updating information; patient and family member wishes; safety checks; engaging with and thanking the patient. Hourly Rounding was detailed including the 4P's – Pain, Personal Need, Positioning, and Proximity, and Ask 3 Teach 3 questions concerning medications. Effective Nurse Leader Rounding was detailed such as tracking and trending.</p>	
<p><b>Public Comment</b></p>	<p>An individual of the hearing-impaired community described his experience with the Video Relay Interpretation (VRI) system that does not work correctly when a live interpreter is necessary; thus, it is ineffective. Technology issues are often a concern such as connections. A live interpreter provides for visual and facial expressions; therefore, the VRI is not a positive patient experience.</p> <p>Hank Goodrow, RN, Desert Regional Medical Center, stated that a matter not addressed in the patient experience presentation is the opening and closing of units. Although fully staffed, units are closed at night between 9 p.m. – 12 a.m. and patients are moved to other units to reduce staffing requirements. Mr. Goodrow explained that three different patients – one with special needs did not want to relocate within</p>	





**DESERT HEALTHCARE DISTRICT**  
**HOSPITAL GOVERNANCE AND OVERSIGHT COMMITTEE MEETING**  
**MEETING MINUTES**  
**May 8, 2018**

	<p>the hospital; as a result, the patient became highly emotional. Mr. Goodrow also described maintenance issues such as proper lighting.</p> <p>Ezra Kaufman, District Resident, explained that based on the Patient Experience presentation, nurses have a significant role in the patient experience. Mr. Kaufman explained that based on the statistics Desert Regional submits to the state, of the 351 available beds, 270 beds are staffed. Mr. Kaufman further explained that the staff occupancy rate for the first 3 months of 2017 was 99.81%; the second three months of the year was 99.99%, and the percentage decreased the latter part of the year. Mr. Kaufman inquired if the patients awaiting beds obtain a whiteboard and rounding.</p>	
<b>VIII. Adjournment</b>	Chair Rogers adjourned the meeting at 11:14 a.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Hospital-Governance-Oversight-Committee">http://dhcd.org/Hospital-Governance-Oversight-Committee</a></b>

ATTEST: \_\_\_\_\_  
Carole Rogers, Chair/Vice-President/Secretary  
Hospital Governance and Oversight and Committee

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*



Date: May 22, 2018

To: BOARD OF DIRECTORS

Subject: RESOURCES AND PHILANTHROPY PROGRAM

Community Health Focus Area: *Primary Care & Behavioral Health Access*

---

**Grant Request:** Grant #967 The City of Desert Hot Springs: *Public Safety Emergency Response Program* - \$30,000

**Program/Staff Team Recommendation:** an award of \$30,000 be approved to purchase AEDs (Automated External Defibrillator) that will allow the City of Desert Hot Springs Police Department to equip all of its vehicles with mobile AED devices.

**Nexus to Community Health Focus Area Primary Care and Behavioral Health Access:** According to local community and county research, the City of Desert Hot Springs has higher than average rates of hypertension and heart failure, and higher than average ER visits and hospitalizations for heart failure. The DHS Police Department has 17 marked units that serve as first responding vehicles. Many times, police officers are the first on the scene at medical emergencies. While waiting for fire or EMS responders and depending on the availability of ambulances in the surrounding desert, response time can be much longer. Sometimes a DHS officer could spend 10 minutes or more on scene of a cardiac emergency without advanced life support technology. Having the AEDs equipped in the police officers' vehicles allow the officers to be in an excellent position to deliver initial treatment to a heart failure victim.

**Use of Funds:** District funds of \$30,000 will equip 17 marked units that serve as first responding vehicles with mobile AED devices with adult and pediatric pads. There will also be an AED installed at police department headquarters. Training of personnel associated with the AEDs will be provided by the vendor with the cost of the training covered by the City of Desert Hot Springs.

# Grant Request Summary

## City of Desert Hot Springs, Grant #967

Tel: 760-329-6411  
Fax: (760) 329-6463  
65-950 Pierson Blvd.  
Desert Hot Springs, CA 92240  
<http://www.cityofdhs.org>

### Contact:

Martin Magana  
Tel: 760-329-6411  
Fax: (760) 329-6463  
[citymanager@cityofdhs.org](mailto:citymanager@cityofdhs.org)

### Historical (approved Requests)

Grant Year	Project Title	Grant Amount	Type	Disposition Date	Fund
2005	Community Health Plan	\$100,000	Grant	7/26/2005	
2005		\$119,000	Grant	12/31/2005	
2014	John H. Furbee Aquatics Center Fence	\$8,535	Capital Improvement	4/28/2015	Grant budget

### About the Organization

*Organization Type:* Direct Service Provider\Children's Services

#### *Background:*

Incorporated in 1963, the City of Desert Hot Springs is a city manager / city council form of local government. Its primary purpose is to provide services for and protect the safety of its nearly 29,000 residents and the thousands of annual visitors who come for the city's spas, Cabot's Pueblo Museum, and proximity to Joshua Tree National Monument.

Despite the city's most recent financial difficulties, it has accomplished numerous achievements over the past few years which are a source of pride. Notably:

- Resolved the fiscal crisis which threatened bankruptcy
- Hired new staff to improve service delivery and efficiency
- Fully staffed the police department
- Brought community preservation/code enforcement in-house (vs. a contracted service)
- Engaged a new service provider for the senior center
- Completed multiple bike and pedestrian safety projects; secured \$3,162,500 for additional bike and pedestrian safety projects along Palm Drive and routes to schools
- Secured \$441,690 in grant funds for park improvements

Another source of great community pride is the Desert Hot Springs Health and Wellness Center, which currently provides residents with a fitness center, aquatic center, income-based dental clinic and medical services, including an urgent care. In 2017, the City established the Desert Hot Springs Recreation Department. In partnership with Borrego Community Health, after school programs are now

offered to local children. As a result of the Health and Wellness Center opening in 2012, by 2015, teen crime had fallen by nearly 44%.

Since 2000, the City has operated its own police department, the City of Desert Hot Springs Police Department (DHSPD), which provides enforcement of local, state and federal laws and ordinances; traffic enforcement; traffic collision investigation; high visibility preventive patrol; non-criminal requests for service. Its Detective Bureau conducts all major crimes and follow-up investigations. DHSPD also provides a variety of community resources and provides emergency services -- the subject of our request.

### **Proposal**

*Type of Request:* Direct healthcare services  
*Strategic Plan Link:* GOAL#2: Facilitate access to and availability of health and wellness services for District Residents

***Project Title:* City of Desert Hot Springs Public Safety Emergency Response Program**

***Total Project Cost:*** \$7,029,762  
***Requested from DHCD:*** \$30,000  
***Length of Project:*** 12 months  
***Start Date:*** 7/1/2018  
***End Date:*** 6/30/2019

#### *Project Description:*

1. General description: The Desert Hot Springs Police Department (DHSPD) has 17 marked units that serve as first responding vehicles. Many times, police officers are the first on the scene at medical emergencies when an automated external defibrillator (AED) could save a life. DHSPD is seeking to equip all of its vehicles with mobile AED devices such as the Cardiac Science Powerheart AED G5 Plus Mobile Responder Value Package with adult and pediatric pads. AEDs would be available on all shifts 24-hours a day. The City is also seeking to install one AED at police department headquarters. Training would be provided by the vendor.

a) Specific challenge addressed: According to HARC research and SHAPE Riverside County, the City of Desert Hot Springs has higher than average rates of hypertension and heart failure, and higher than average ER visits and hospitalizations for heart failure. When the heart fails, seconds count. Desert Hot Springs similarly has higher than average crime rates, including violent crimes.

Historically, there have been more police officers on the streets in Desert Hot Springs than fire or EMS responders. AMR is contracted to respond within 10 minutes but depending on the availability of ambulances in the surrounding desert, response time can be much longer. Making a bad situation worse, just two fire stations equipped with life-saving gear respond to the City of Desert Hot Springs. As a result, a Desert Hot Springs police officer could spend 10 minutes or more on scene of a cardiac emergency without advanced life support technology. Because police are out in the community already, and because their smaller vehicles are usually capable of getting around more quickly than paramedic units or fire engines, police officers are in an excellent position to deliver initial treatment to a victim of heart failure. AEDs have been proven to enhance the response in life threatening situations. Additionally, the injuries caused by CPR (broken ribs, torn muscles, etc.), can be averted by utilizing AEDs.

b) New service or program: This is not a new program. At present, DHSPD officers are often the initial responders on scene. However, having AEDs available would be a new service.

c) Expansion: This is not an expansion of the program -- it is a new service that would be added to the existing program.

d) Enhancement: Yes, having AEDs would strengthen our emergency response program.

2. Specific component: We are asking the District to fund the purchase of the units up to a maximum price of \$30,000. We requested a quote that came in at \$28,995 but it's possible the cost could rise a bit before we purchase the equipment. We won't know the exact cost until we are ready to purchase the equipment. The City of Desert Hot Springs will cover the personnel training costs for all 29 members of the force (23 officers and 6 sergeants) as well as new personnel who may join the force during the year.

*Number of District individuals with this issue:*  
29,000

*Core know-how as it pertains to this request:*

The City has operated its own police department since 2000. In 18 years of providing service, DHSPD has answered nearly 200,000 calls for service. Currently, officers receive annual First Aid and CPR training by AMR or CalFire/Riverside County Fire (CalFire). All instructors are certified by the American Heart Association. Every three to five years, officers also receive trauma training from AMR or CalFire. If the City is granted funds to purchase the AEDs, all police officers and sergeants would be trained by the vendor when we receive the equipment. No ongoing training of existing officers would be required; however all new officers would also receive approximately 4 hours of training in the use of AEDs when they are hired.

*Past Achievements as they relate to this request:*

Despite the City's budget woes, the DHSPD is fully staffed for the first time in more than three years. We consider that a significant accomplishment! In addition, and partially because of the full staffing level, crime rates have been reduced by 21% over the last three years. And the department answered an average of 28,765 calls for service each year over the past three years.

*Future Program Sustainability:* Once the AEDs have been purchased, the City will maintain them and continue to use them in all patrol cars for the life of the equipment.

**Participants:**

*(Description of District Residents who will benefit.)*

<b>Participant Number (District Residents):</b>	29,000
<b>Area to be served:</b>	Desert Hot Springs
<b>Participant age group(s):</b>	All Ages
<b>Participant community:</b>	The target population is residents of the City of

Desert Hot Springs, who are primarily low income / minorities, and who reside in Desert Healthcare District. Others who would potentially be served are visitors to the city.

Regarding the question below about the number of individuals with issues -- according to a recent study by SCAG, 6.4% of the residents of Desert Hot Springs have cardiac disease (1,856), however all residents are potential crime and accident victims, so our answer is: the number potentially served = the city's population. We did not count visitors in the estimate.

*Does this program serve residents outside the District Boundaries? If so, approximately how many and in what Coachella Valley cities?*

Yes, visitors to Desert Hot Springs will also be served then applicable. It is difficult to know how many would need AED resuscitation, but the police respond to all emergencies within the city limits.

**Results:**

*Specific benefits or tangible effects to be achieved:*

1. All 17 marked units of the Desert Hot Springs Police Department will be equipped 24-hours a day with AEDs.
2. One AED will be installed at police headquarters.
3. All officers and sergeants will be trained in the use of the equipment.
4. When police personnel are first to arrive at the scene of an accident or medical emergency requiring resuscitation, they will be able to deliver initial treatment while they await paramedics.

**Project Tracking:**

*Measurements to be used throughout project:*

We will track the number of units purchased, the number of units installed in vehicles and at police headquarters, the number of officers trained in their use, and the number of times victims are resuscitated by DHSPD personnel through use of the AEDs.

Specify equipment; obtain quotes - within 30 days of grant contract

Purchase equipment - within 45 days of grant contract

Install equipment - within 14 days of arrival

Train DHSPD personnel in use of AEDs - per vendor's schedule but within 30 days of receiving equipment

Use as needed - ongoing throughout the year

*If there are unanticipated costs associated with this service or program, how will they be covered*

Our budget is based on the FY 2017-18 police department budget plus \$30,000 for 18 AEDs. We don't yet have the budget for FY 2018-19, but the City will cover all personnel training costs (i.e. salaries + benefits) associated with the AEDs. Regarding the equipment, we requested that came in at \$28,995. We have included a modest escalator in this request (cost not to exceed \$30,000) in case the AEDs go up in price between receipt of the quote and purchasing the equipment. If for some reason the equipment costs are higher than \$30,000, the City will cover the difference or reduce the number purchased to 17 (i.e. equip patrol cars but not the station). If the AEDs cost less than \$30,000, it is understood the District's contribution would be for the actual equipment cost.

*Describe any critical changes to the organization, policy or staffing that are required to successfully implement this service or program. Will there be additional staff hired*

There are no critical changes to the organization, policy or staffing to implement the program. We will use existing DHSPD officers and sergeants (and new officers hired throughout the year). We will however implement a policy regarding use of AEDs.

*Key partners and their roles:*

Key partners include the equipment vendor, CalFire and American Medical Response (AMR), our ambulance service. Training will be provided by the vendor. CalFire and AMR are already under contract to the City for services to work in concert with the City on emergency response.

## Line Item Budget - Sheet 1 Operational Costs

Approved budgets are the basis for reporting all grant expenditures. Line items may not be added or changed without grant amendment. Prior authorization is required for transferring funds (<10%) between existing line items. Describe budget narrative in cell B38. You may insert rows or create additional worksheets if more space is needed to fully describe your budget.

<b>PROGRAM OPERATIONS</b>		<b>Total Program Budget</b>	<b>Funds from Other Sources <span style="color: red;">Detail on sheet 3</span></b>	<b>Amount Requested from DHCD</b>
<b>Total Labor Costs</b>	<b>Detail on sheet 2</b>	\$4,623,078	\$4,623,078	0
<b>Equipment (itemize)</b>				
1	18 AEDs	30,000	0	30,000
2		0	0	
3		0	0	
4		0	0	
<b>Supplies (itemize)</b>				
1	Office supplies	18,000	18,000	0
2	Uniforms	19,000	19,000	0
3	Fuel	117,000	117,000	0
4		0		
<b>Printing/Duplication</b>		4,250	4,250	
<b>Mailing/Postage/Delivery</b>		1,000	1,000	
<b>Travel</b>		30,000	30,000	
<b>Education/Training (included w/Travel above)</b>		0		
<b>Facilities (Detail)</b>				
	Office/Rent/Mortgage	0	0	
	Meeting Room Rental	0	0	
	Telephone/Fax/Internet	0	0	
	Utilities	20,000	20,000	0
	Insurance	0	0	
	Maintenance/Janitorial	0	0	
<b>Other Facility costs (itemize)</b>				
1		0	0	
2		0	0	
3		0	0	
4		0	0	
<b>Other Program Costs not described above (itemize)</b>				
1	Communications	20,000	20,000	0
2	Contract services	1,866,301	1,866,301	0
3	Dues & subscriptions, misc	236,133	236,133	0
4	Vehicle repairs/maintenance	45,000	45,000	0
<b>Total Program Budget</b>		<b>7,029,762</b>	<b>6,999,762</b>	<b>30,000</b>

## EXHIBIT B – Grant #967

### PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES

<u>Project Title</u>	<u>Start/End</u>
City of Desert Hot Springs Public Safety Emergency Response Program	07/01/2018 06/30/2019

**PAYMENTS:**

(1) Payment: \$27,000.00  
 10% Retention: \$3,000.00

**Total request amount:** \$30,000.00

#### GRANT AND PAYMENT SCHEDULE REQUIREMENTS

Scheduled Date	Grant Requirements for Payment	Payment
07/01/2018	Signed Agreement submitted and accepted.	Advance of \$27,000.00 for time period 07/01/2018- 06/30/2019
07/31/2019	Final report (07/01/2018 – 06/30/2019), final budget & receipts of purchase of AEDs are submitted and accepted.	\$3,000.00 (10% retention)

**TOTAL GRANT AMOUNT: \$30,000.00**

**DELIVERABLES:**

1. All 17 marked units of the Desert Hot Springs Police Department will be equipped 24-hours a day with AEDs.
2. One AED will be installed at police headquarters.
3. All officers and sergeants will be trained in the use of the equipment.
4. When police personnel are first to arrive at the scene of an accident or medical emergency requiring resuscitation, they will be able to deliver initial treatment while they await paramedics.



## Line Item Budget - Sheet 1 Operational Costs

Budget Narrative

All budget numbers are derived from the City's adopted two-year safety budget. The primary expense is personnel and includes all officers and sergeants who will be utilizing the AEDs. The second highest expense is for contract services, which includes everything from blood draws to alcohol/blood/drug analyses to crime scene clean up, first aid, Live Scan, medical exams, etc. Fuel is the next largest expense, followed by vehicle maintenance. The \$236,133 amount shown in Dues and Subscriptions includes \$20,000 for dues and subscriptions; the balance is a catchall for all budget items not included on any other line of your form.

**Line Item Budget**  
**Sheet 2 - Labor Costs**

<b>Staff Salaries</b>					
Employee Position/Title		Annual Salary	% of Time Allocated to Program	Actual Program Salary	Amount of Salary Paid by DHCD Grant
1	Salaries	2,483,023	100%	2,483,023	0
2	Overtime, on call	200,000	100%	200,000	0
3	Comp time, buyout	70,000	100%	70,000	0
4	Annual leave buyout	138,851	100%	138,851	0
5	Part-time employees	49,111	100%	49,111	0
6	Employee benefits	346,951	100%	346,951	0
7	PERS	388,423	100%	388,423	0
8	PERs Unfunded Liability	455,286	100%	455,286	0
<i>Enter this amount in Section 1, Employee Salaries</i>				<b>Total &gt;</b>	0
<b>Budget Narrative</b>	All 29 officers and sergeants will be trained to use the AEDs. In addition to the expenses listed above, the City pays \$296,017 for workers compensation and general liability for police department personnel. 100% of all personnel costs, which total \$4,427,662, will be paid by the City. Please note, part-time personnel (listed on line 5 above) are crossing guards and will not be part of this program.				
<b>Consultants/Contractors</b>					
Consultant/Contractor Name		Hourly Rate	Hours/Week	Monthly Fee	Amount of Salary Paid by DHCD Grant
1	n/a				
2					
3					
4					
5					
6					
7					
8					
<i>Enter this amount in Section 1, Professional Services/Consultants</i>				<b>Total &gt;</b>	0
<b>Budget Narrative</b>	Fully describe costs listed above in this cell (B24).				

## Line Item Budget - Other Program Funds

<b>Funding for this program received from other sources</b>		<b>Amount</b>
Fees		
Donations		
Grants (List Organizations)		
	1	
	2	
	3	
	4	
Fundraising (describe nature of fundraiser)		
Other Income, e.g., bequests, membership dues, in-kind services, investment income, fees from other agencies, etc. (Itemize)		
	1	Tax revenues 4,809,887
	2	General fund transfers 2,189,875
	3	
	4	
<b>Total funding in addition to DHCD request</b>		<b>6,999,762</b>
<b>Budget Narrative</b>	<p>The City of Desert Hot Springs Police Department is funded by a public safety tax approved by voters, which does not cover the cost of operations. Deficits are covered by transfers from the General Fund. However since the General Fund is limited, no funds are available to purchase the potentially life saving AEDs if this grant request is not approved.</p>	

## Donna Craig

---

**From:** Luke Rainey <lrainey@cityofdhs.org>  
**Sent:** Tuesday, May 15, 2018 2:37 PM  
**To:** Donna Craig  
**Subject:** FW: AED quote

Hello Donna,

Here is a quote from the Police Chief:

---

**From:** Dale Mondary  
**Sent:** Tuesday, May 15, 2018 2:21 PM  
**To:** Luke Rainey <lrainey@cityofdhs.org>  
**Subject:** RE: AED quote

Luke, here you go.

Product	List Price	Sales Price	Quantity	Total Price
Powerheart G5 with ICPR Fully Auto Dual Language Quick Response Pkg (1) G5 Fully Auto dual language English/LatAm Spanish AED, (1) G5 IntelliSense Battery; (1) set of G5 Intellisense CPR Feedback adult defibrillation pads; (1) set G5 Intellisense adult defibrillation pads; (1) Premium Carry Case; (1) Universal Ready Kit; (1) AED Manager; (1) USB Cable, (1 set) printed G5 User Guide, Steps To Rescue, Getting Started (ENG), (1 set) printed G5 User Guide, Steps To Rescue, Getting Started (ESP) and multi-lingual Electrode Instructions For Use	\$2,255.00	\$1,495.00	17	\$25,415.00

Estimated Tax \$1,969.66

**Grand Total \$27,384.66**

Prepared for Dale

Rob Hoadley  
Area Manager, Southern & Central California ~ Hawaii  
SUDDEN CARDIAC ARREST SURVIVOR  
Cardiac Science Corporation • 500 Burdick Parkway  
Deerfield, WI 53531 USA  
San Diego, CA  
Cell: 619.208.9190

Be Confident Your AED Is Rescue Ready®. Click here to learn more.

**Dale R. Mondary | CHIEF OF POLICE**

---



Office: (760) 329-2904 Ext. 317 Fax: (760) 251-1257

***Desert Hot Springs Police Department***

**65950 Pierson Boulevard • Desert Hot Springs • California, 92240**

***"Safety, Professionalism, Accountability"***

Power to Believe. Power to Act.

# Powerheart® G5.



SHOCK 1  
00:15  
SHOCK ADVISED



AUTOMATIC

# The Powerheart® G5

# Empowering Rescuers at Every Level to Save Lives

Whether you are an experienced rescuer or a first-time responder, the Powerheart G5 automated external defibrillator (AED) provides a powerful combination of features that help rescuers provide sudden cardiac arrest (SCA) victims with swift, effective, and life-saving therapy. The Powerheart G5 is the first FDA-cleared AED to combine fully automatic shock delivery, dual-language functionality, variable escalating energy, and fast shock times to help save an SCA victim's life.

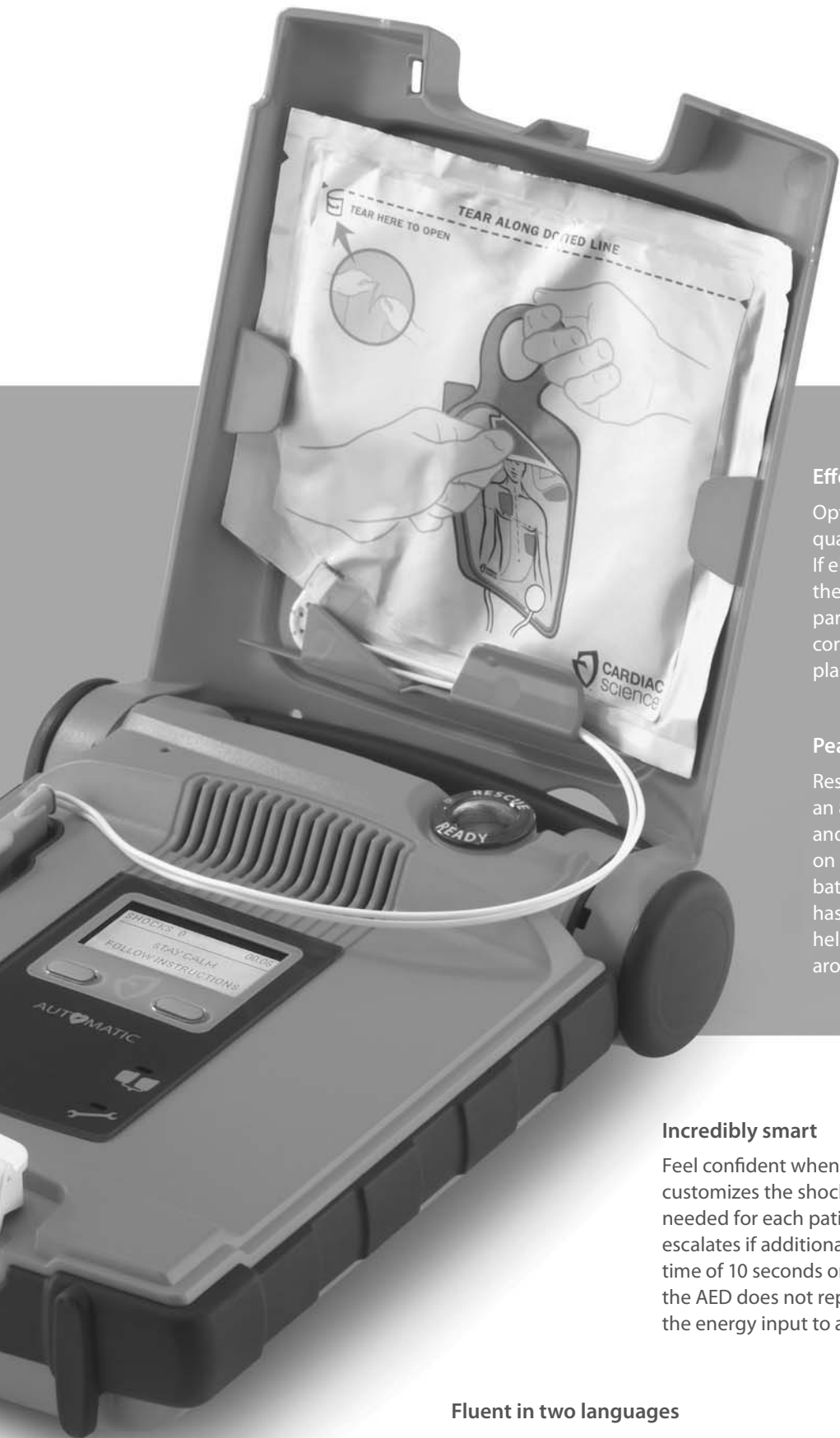
## **Easy without compromise**

Perform each step of the rescue with user-paced instruction from RescueCoach™ voice and text prompts. Pads can be placed on either side of a victim's chest, and the Powerheart G5 only provides an automatic shock when it is required. After the rescue, extract event data immediately from a USB port.

## **Reliable and rugged**

Know your Powerheart G5 will be ready when called upon thanks to the highly visible Rescue Ready® indicator that communicates rescue status and confirms that the internal circuitry, medical-grade battery, and rescue pads have passed daily, weekly, and monthly self-tests. In fact, a collective 4,100 hours of Rescue Ready self-tests around the world are performed each day. The durable G5 has been tested to military standards and features an IP55 rating for protection against dust and water.





### Effective CPR made easy

Optional Intellisense™ CPR Feedback monitors the quality of both chest compression depth and rate. If either compression rate or depth is outside of the 2015 American Heart Association acceptable parameters, the rescuer will receive a short corrective prompt to ensure effectiveness. Simple place-and-press design ensures effective CPR.

### Peace of mind

Rest easy as the Powerheart G5 is built to last with an 8-year warranty, a strong indemnification policy, and a 4-year full operational performance guarantee on Intellisense® medical grade non-rechargeable batteries. Feel confident knowing your AED provider has pioneered AED technology for over 20 years and helped deployed a half-million Powerheart AEDs around the world.

### Incredibly smart

Feel confident when performing the rescue as the G5 customizes the shock to deliver the appropriate energy needed for each patient. Defibrillation energy automatically escalates if additional shocks are needed with a fast shock time of 10 seconds or less. If more than one shock is required, the AED does not repeat the same effort. Rather, it increases the energy input to an appropriate higher level.

### Fluent in two languages

Touch a button to change the voice prompts to one of the chosen languages without restarting or delaying the rescue.



# Powerheart® G5 AED

TECHNICAL SPECIFICATIONS	
<b>DEFIBRILLATOR</b>	
Operations	Fully automatic and semi-automatic versions
Waveform	STAR® biphasic truncated exponential
Therapy range (J)	95J to 354J (adult)
Fast shock feature	Able to deliver a shock after the end of a CPR cycle in 10 seconds or less
Voice prompts	RescueCoach™ prompts provide user-paced instruction. Optional Intellisense™ CPR Feedback provides corrective voice prompts for both rate and depth.
Text screen	Displays rescue prompts and critical rescue information. Optional Intellisense CPR Feedback provides corrective text prompts for both rate and depth.
Audible alerts	Voice prompt, system alert
Synchronized shock	Built-in automatic synchronization feature
Pacemaker pulse detection	Yes
Pediatric capability	Therapy range (VE) 22J to 82J, pediatric prompts
Dual language	Latin American Spanish or French Canadian (optional)*
Customizable	Voice prompt, CPR protocol, optional CPR Feedback device settings, and shock protocols via AED Manager
CPR	Metronome for CPR compression rate
Visible indicators	Rescue Ready® indicator, battery, service, and pad status
Warranty	8 years
<b>PHYSICAL / ENVIRONMENTAL</b>	
Dimensions (H x W x D)	3.4 in x 9.0 in x 11.8 in (9 cm x 23 cm x 30 cm)
Weight	5.7 lbs (2.6 kg), including battery and pads
Dust/water resistance	IP55 (IEC 60529)
Operating temperature	32 °F to +122 °F (0 °C to 50 °C)
Altitude	-1,253 ft (-382 m) to 15,073 ft (4,594 m)
Drop	MIL-STD-810G, 516.6 (Procedure IV) for 1.22 m drop
Shocks	MIL-STD-810G, 516.6 (Procedure 1)
Vibration (sine and random)	MIL-STD-810G, 514.6 (Procedure 1, Cat 24)
EMI (radiated/immunity)	IEC 60601-2-4
<b>PADS</b>	
Intellisense CPR Feedback	Disposable, non-polarized pads with CPR feedback sensor
Standard Defibrillation Pads	Disposable, non-polarized (pads can be placed in either position)
Shelf life	2 years
<b>BATTERY</b>	
Guarantee	4-year, full operational replacement
Capacity	420 shocks (typical) at 300VE
<b>AUTOMATIC SELF-TESTS</b>	
Daily, weekly, and monthly	Electrical circuitry, AED software, medical grade battery, and defibrillation pads (presence and function)
Weekly	Includes partial energy charge
Monthly	Includes full energy charge cycle
<b>EVENT DOCUMENTATION</b>	
Internal memory	90 minutes of rescue data, multiple rescue functionality
ECG, CPR compression and rescue review	Viewable via AED Manager reporting and configuration software
Communications	USB cable or USB memory stick

\*Check for availability in your area.

## At the Heart of Saving Lives®

Cardiac Science Corporation • N7 W22025 Johnson Drive, Suite 100, Waukesha, WI 53186 USA  
+1.262.953.3500 • US toll-free +1.800.426.0337 • Fax: +1.262.953.3499

Orders and Customer Care • +1.262.953.3500 • US toll-free +1.800.426.0337 • Fax: +1.262.798.8292 • care@cardiacscience.com

Technical Support • (US) Fax: +1.262.798.5236 • technicalsupport@cardiacscience.com • (International) internationalservice@cardiacscience.com

© 2016 Cardiac Science Corporation. All rights reserved. Cardiac Science, "At the Heart of Saving Lives," the shielded heart logo, Intellisense, Powerheart, Rescue Ready, RescueCoach, and STAR are trademarks of Cardiac Science Corporation.  
0086 MKT-04786-01rD





Date: May 22, 2018

To: BOARD OF DIRECTORS

Subject: RESOURCES AND PHILANTHROPY PROGRAM

Community Health Focus Area: *Primary Care & Behavioral Health Access*

---

**Grant Request:** Grant #968 One Future Coachella Valley: *Health Career Connection Summer Intern for DHCD* - \$7,314

**Program/Staff Team Recommendation:** an award of \$7,314 be approved to place one (1) local student currently majoring in undergraduate health science programs in 10-week, full time, paid internship at Desert Healthcare District.

**Nexus to Community Health Focus Area Primary Care and Behavioral Health Access:** This community health focus area is to *support programs, services and workforce development efforts that increase access to primary care and behavioral health services for Coachella Valley residents.* The DHCD intern project will be to work with Desert Hot Springs High School, Palm Springs Unified School District, and the Behavioral Health Alignment Team to connect the A-Team's "Mindfully Resilient" behavioral health pathway resource to DHS High School students through their existing career academies and the work of their Wellness Council.

**Use of Funds:** District funds of \$7,314 will support an intern (\$6,900 stipend and costs associated with HCC's comprehensive leadership development curriculum, including workshops, training, networking opportunities, and meals at events) plus a small indirect cost to One Future CV (\$414 or 6% of \$6,900).

**SHORT GRANT APPLICATION #698**

# Organization

## REQUESTING ORGANIZATION

Organization Name

Coachella Valley Workforce Excellence Inc

Address

41550 Eclectic Street, Suite 200E

City

Palm Desert

State

CA

ZIP

92260

Primary Phone Number

760-413-5990

Website URL

<http://www.onefuturecv.org>

Organization Type

(select from the drop-down list that best describes your organization)

Other

Background

Brief history of the organization, mission, purpose, key accomplishments, etc.

- OneFuture Coachella Valley (OFCV) drives a region-wide partnership to increase educational attainment and career preparedness for all Coachella Valley students, with specific emphasis on strategies that remove obstacles and provide key supports for our region's most disadvantaged students. OFCV's role as backbone unifies efforts across all segments of education, business and community to increase educational attainment to assure healthy and economically thriving youth, families and communities and, simultaneously, a high-quality workforce and strong regional economy.

The work began in 2005 through the Coachella Valley Economic Partnership (CVEP) in collaboration with the James Irvine Foundation and Riverside County Economic Development Agency/Workforce Investment Board (WIB), launched the Career Pathways Initiative as a strategy to raise the intellectual capital and workforce capacity of the region by aligning the community's education, workforce and economic development efforts. A regional Healthcare Industry Council was formed to support the growth of a K-16 education pipeline to build a high-quality local workforce from within the Coachella Valley's own student population. The initial strategy connected employers with educators to understand workforce needs and align education offerings so that local students graduated with the experience, skills, and knowledge to become a next-generation workforce.

This was the first regional, cross-sector, intersegmental collaborative to focus on improving prospects for low-income students by aligning efforts so students could progress into and through college, and ultimately into the workplace.

In 2008, CVEP formed a partnership with the College Access Foundation of California (now College Futures Foundation) to leverage the existing regional collaborative and expand the focus to increasing college access opportunities for low-income youth. Among the strategies that were developed as a student support services program for 350+ students annually, tied to scholarships and enhanced financial aid capture. Regional strategies that emerged included development of a regional scholarship matching program, FAFSA Completion Competition, Mentor, and Internship program, and a Parent Engagement program.

In 2012, this regional work was further advanced with the development and adoption of the Coachella Valley Regional Plan for College and Career Success, which defined common goals and strategies. CVEP merged these scholarship and education pipeline efforts into a Workforce Excellence division.

In March 2017, the Workforce Excellence division of CVEP became OneFuture Coachella Valley, an independent 501(c)(3) nonprofit organization, in order to advance what has grown into a model for attaining regional college and career success goals for our region's students. During its 12-year history, OFCV and its partners have established a record of success in all of their stated goals:

- Led in the development and adoption of The Coachella Valley Regional Plan for College and Career Success, which was jointly authored by 75 stakeholders and formally adopted by board resolution in Coachella Valley Unified School District, Desert Sands Unified School District, Palm Springs Unified School District and College of the Desert. The Regional Plan contains five long-term outcomes - Increase: High School Graduation Rates, College Readiness, College Completion, Career Readiness, and Local Students in Local Higher-Wage Jobs
- Collaborated with all three K-12 districts to prioritize career academies/linked learning and academy expansion in Local Control Accountability Plans (LCAP), leading to the growth from five career academies serving 600+ students in 2005 to 30 career academies and 17 pathway programs serving 6,500+ students in 2017. This career academy model requires that 51% of participating students are designated 'at risk' relative to socio-economic status or academic achievement. Local research has proven higher levels of achievement across the board for academy versus non-academy students from all socio-economic levels.

- Increased the percentage of students graduating ready for UC/CSU admission from 24% in 2005 to 33% in 2015, specifically: Palm Springs Unified (28%), Desert Sands Unified (39%) and Coachella Valley Unified (29%).
- Awarded more than \$12.9 million scholarships to more than 1,778 Coachella Valley students from low-income families (Estimated Family Contribution (EFC) of \$10,000 or less), aligning scholarship giving to support students pursuing degrees in target industry sectors. Implemented a systematic alignment of regional scholarship giving requirements, including lowering the GPA requirement among applicants to address known educational disparities across districts and/or high schools, which led to an increased financial aid capture among underrepresented groups.
- Focused attention on FAFSA completion rates as a driver to college enrollment through a regional FAFSA competition, increasing FAFSA rates from 48% in 2011 to 67% in 2017. Through local research, a direct correlation was affirmed between FAFSA completion rates and college enrollment, even among school districts with high poverty.
- Worked with the local legislator and California Student Aid Commission to advance state policy to streamline financial aid processes that hinder financial aid capture, especially among low income or first in family/generation college students.
- Piloted, replicated and scaled a regional industry council model in three workforce sectors, engaging 400+ business and education partners.
- Expanded the Healthcare Industry Council to support high school health pathways youth leadership, behavioral health professions, and undergraduate internships.
- Formed the Gents Alliance for College & Leadership Success to address college attainment disparities among young males.
- Maintained a community-wide, cross-sector focus on the inter-related goals of expanding opportunity for low-income students as a path out of poverty by aligning educational pathways and success with existing and emerging employment demand. This intersectional strategy has served as a driver of aligned efforts and a platform to increase equity in access and support for our region's students to and through college and, ultimately, into the workforce.
- Secured more than \$17 million in new revenue from outside funders to support CVEP Workforce Excellence, now OneFuture Coachella Valley, initiatives.
  - ` Built upon a strong thought partnership with College Futures Foundation, James Irvine Foundation and, locally, the Desert Healthcare District to address the interrelated goals of increasing college and career success among our region's youth and building a top-quality workforce from within our local student population.
- Connected to state and national best-practice models (State of California Linked Learning Alliance, Ford Next Generation Learning, Alignment USA, Lumina Foundation Goal 2025)

Now as a freestanding nonprofit as of March 2017, OFCV continues to focus on expanding its reach in the community and achieving greater impact through a governance structure better aligned with its mission and philanthropic requirements.

# Contact Information

---

## PRIMARY CONTACT FOR THE ORGANIZATION

If request contact differs from organization Executive Director

First Name

Kim

Last Name

McNulty

Title

Vice President Regional Strategy

Email

kim@onefuturecv.org

Office Phone

760-413-5990

Extension

## Request Summary

### DESCRIBE BASIC DETAILS OF YOUR REQUEST

Note: following pages will ask for specific additional details

Project Title

Name of the program or project; this is how your request will be identified. (Note: the red check mark to the right of each text box is "spell check")

Health Career Connection Summer Intern for DHCD

Program Area/Type of Support

What type of support is requested' (select from drop-down list)

## Program operations

### Participant Number

How many District residents will be served by this program or project'

1000

### Term of Service or Project

How long (# of months) is the program or project'

8

### Service or Project Start Date

When does this service or program project begin'

June 01, 2018

### Project End Date

When does this program or project end'

October 31, 2018

### Project Budget

What is the total cost of the program or project (including the amount requested from DHCD)'

172914.00

### Request Amount

How much are you requesting from DHCD'

7314.00

### How will the District Funds be used'

1. How will District funds be used' 2. Describe how this grant will impact the health and wellness of the Desert Healthcare District; 3. Describe the purpose of the project, including the target population.

District funds will be used to place one (1) local student currently majoring in undergraduate health science programs in 10-week, full time, paid internship at Desert Healthcare District. This student will be part of a cohort of twenty-five interns for the summer of 2018.

The DHCD intern project will be to work with Desert Hot Springs High School (DHSHS), Palm Springs Unified School District and the Behavioral Health Alignment Team, to connect the A-Team's "Mindfully Resilient" behavioral health pathway resource to DHSHS through their existing career academies and the work of their Wellness Council.

Overall, the summer internships are intended to provide diverse undergraduate students with invaluable exposure, experience, and support to pursue health professional and, ultimately, serve as leaders in the Coachella Valley's healthcare sector. Healthcare Industry partners such as Desert Healthcare District, Kaiser Permanente, Operation Safehouse, FIND, Eisenhower Medical Center, Clinicas de Salud Del Pueblo and Braille Institute, serve as host organizations for the students and provide practical experience and exposure to and gain access to talented students who make meaningful contributions. HCC interns are bright, motivated, and have sound writing, analytical, research, and computer skills. They are eager to work on health administration, policy, research, and community health projects.

Providing paid internships to local undergraduate student who have high potential for succeeding in health professions serves two key goals: 1) expanding opportunity for local, diverse students to achieve higher wage jobs and 2) increasing access to culturally competent, high quality care provided by professionals from within our own community.

In addition, the summer interns provide high quality work product to their host sites under the guidance of their preceptors and the HCC staff. These projects have the potential to impact hundreds of residents served by the host sites. Examples of past projects completed by interns included advancing the "What's Up" mental health mobile app for Safehouse of the Desert and developing a Patient Resource Guidebook for Riverside University Health Systems-Behavioral Health, a marketing program to increase donor participation for Desert Blood Services, development of a directory of FQHCs, county clinics and specialty providers in the region and a vaccination outreach program for Clinicas de Salud Del Pueblo. 2018 proposed projects include "Creating Documentation System for Integrated IT Data Bases and Reports" and "Enhancing Post Hospital Utilization Review and Tracking Systems".

Forty-five undergraduate students have applied for the OFCV-HCC Summer 2018 internship program. Intern and site selection and placement is already underway and occurring as follows:

- February/March 2018: OFCV and HCC staff conducted interviews of candidates and selected cohort based on interest, skills, aptitude and readiness for internship
- April 2018: OFCV and HCC staff has and will continue to meet/correspond with healthcare host sites to complete intern request forms detailing proposed project and desired skills and interests
- May 2018: OFCV and HCC match intern requests with host sites in preparation for interviews. Each host site interviews three (3) candidates. Sites and interns select their first, second and third choice for placement. Interns are matched by OFCV-HCC staff based on the choices.
- June 1 - 30, 2018: Interns begin 10-week, full time internship
- June 1 - September 30, 2018: During this period, interns also participate in a series of five (5) workshops on key development topics - Advocacy/Policy, Leadership, Cultural Competence and Graduate School as well as three (3) visits to host organizations sites as a cohort.
- August 15 - September 5, 2018: Depending on start date, internships are completed
- September 2018: OFCV Healthcare Industry Council meeting & Internship Wrap Up Celebration

**The final report to District must include documentation by zipcode of District Residents Served, copies of vouchers, receipts & other payments**

## **Certification & Submission**

### **STOP! BEFORE YOU SUBMIT**

**Once you submit, you are no longer be able to edit or change your application so, before you do, email your draft for review and comment. At top of page, click "email" to send a draft copy to [info@dhcd.org](mailto:info@dhcd.org). You will be contacted and directed to "submit" or asked to make clarifications or revisions. Applications submitted**



**without prior review may require withdrawal and resubmission.**

**Individual authorized to submit this request on behalf of the organization**

**I personally attest to the veracity of information contained herein and approve submission of this request.**

Electronic Signature

Name and Title of approving authority

Kimberly McNulty

## Attachments

Title	File Name
4. Board of Director's List	<a href="#">OFCV Board contact list.docx</a>
1. Annual operating budget	<a href="#">2017 - 2018 Approved Budget.pdf</a>
3. IRS Determination Letter	<a href="#">EIN for CVWE.August.24.2016.pdf</a>
*5. Most recent financial statement	<a href="#">OFCV Financial Statements 2017 FINAL.PDF</a>
2. Most recent 990 tax form	<a href="#">Letter of Explanation for 990.pdf</a>

## Line Item Budget - Sheet 1 Operational Costs

Approved budgets are the basis for reporting all grant expenditures. Line items may not be added or changed without grant amendment. Prior authorization is required for transferring funds (<10%) between existing line items. Describe budget narrative in cell B38. You may insert rows or create additional worksheets if more space is needed to fully describe your budget.

<b>PROGRAM OPERATIONS</b>		<b>Total Program Budget</b>	<b>Funds from Other Sources <span style="color: red;">Detail on sheet 3</span></b>	<b>Amount Requested from DHCD</b>
<b>Total Labor Costs</b>	<b>Detail on sheet 2</b>	0		0
<b>Equipment (itemize)</b>				
1		0		
2		0		
3		0		
4		0		
<b>Supplies (itemize)</b>				
1		0		
2		0		
3		0		
4		0		
<b>Printing/Duplication</b>		0		
<b>Mailing/Postage/Delivery</b>		0		
<b>Travel</b>		0		
<b>Education/Training</b>		0		
<b>Facilities (Detail)</b>				
	Office/Rent/Mortgage	0		
	Meeting Room Rental	0		
	Telephone/Fax/Internet	0		
	Utilities	0		
	Insurance	0		
	Maintenance/Janitorial	0		
<b>Other Facility costs (itemize)</b>				
1		0		
2		0		
3		0		
4		0		
<b>Other Program Costs not described above (itemize)</b>				
1	Health Career Connection (25 interns)	172,500	165,600	6900
2	Indirect to OneFuture CV (6% of \$6900)	414		414
3		0		
4		0		
<b>Total Program Budget</b>		172914	165600	7314

**Line Item Budget - Sheet 1 Operational Costs**

<p><b>Budget Narrative</b></p>	<p>The cost to fully support an intern is \$6,900. This fee is paid directly to HCC and covers the intern stipend and costs associated with the comprehensive leadership development curriculum that students experience through HCC over the summer (including workshops, training, networking opportunities, and meals at events).</p>
--------------------------------	--

**Line Item Budget  
Sheet 2 - Labor Costs**

<b>Staff Salaries</b>					
<b>Employee Position/Title</b>		<b>Annual Salary</b>	<b>% of Time Allocated to Program</b>	<b>Actual Program Salary</b>	<b>Amount of Salary Paid by DHCD Grant</b>
1					
2					
3					
4					
5					
6					
7					
8					
<i>Enter this amount in Section 1, Employee Salaries</i>				<b>Total &gt;</b>	0
<b>Budget Narrative</b>	Fully describe costs listed above in this cell (B12).				
<b>Consultants/Contractors</b>					
<b>Consultant/Contractor Name</b>		<b>Hourly Rate</b>	<b>Hours/Week</b>	<b>Monthly Fee</b>	<b>Amount of Salary Paid by DHCD Grant</b>
1	Health Career Connection - \$6,900 per intern x 1 intern for DHCD				6,900
2					
3					
4					
5					
6					
7					
8					
<i>Enter this amount in Section 1, Professional Services/Consultants</i>				<b>Total &gt;</b>	6,900
<b>Budget Narrative</b>	OneFuture CV contracts with Health Career Connection to manage internship program for: Students - online application process, student selection, orientation, placement, mentoring, monitoring objectives, stipend payments; Host Sites - placement process, orientation of host stide, contracts and liability insurnace, data and reporting.				

## Line Item Budget - Other Program Funds

<b>Funding for this program received from other sources</b>		<b>Amount</b>
Fees		
Donations		
Grants (List Organizations)		
	1	The California Endowment - funding 10 interns 69000
	2	Kaiser Permanente - funding 2 interns 13800
	3	Regional Access Project - funding requested for 5 interns 34500
	4	
Fundraising (describe nature of fundraiser)		
Other Income, e.g., bequests, membership dues, in-kind services, investment income, fees from other agencies, etc. (Itemize)		
	1	Desert Oasis Healthcare - funding 4 interns 34500
	2	Angelview Foundation - funding 1 intern 6900
	3	Coachella Valley Mosquito and Vector District - funding 6900
	4	
<b>Total funding in addition to DHCD request</b>		<b>165600</b>
<b>Budget Narrative</b>	Fully describe program income listed above in this cell (B19). Note whether income is "projected" or actual.	

**EXHIBIT B**

**PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES**

<u>Project Title</u>	<u>Start/End</u>
Health Career Connection Summer Intern for DHCD	06/01/2018 10/31/2018

**PAYMENTS:**

(1) Payments: \$6,582.60  
 10% Retention: \$731.40

**Total request amount: \$7,314.00**

Scheduled Date	Grant Requirements for Payment	Payment
06/01/2018	Signed Agreement submitted and accepted.	Advance of \$6,582.60 for time period 06/01/2018 - 10/31/2018
11/30/2018	Final report (06/01/2018 - 10/31/2018) and final budget report with receipts submitted and accepted.	\$731.40 (10% retention)

**TOTAL GRANT AMOUNT: \$7,314.00**

**DELIVERABLES:**

To place one (1) local student currently majoring in undergraduate health science programs in 10-week, full time, paid internship at Desert Healthcare District.

The DHCD intern project will be to work with Desert Hot Springs High School, Palm Springs Unified School District, and the Behavioral Health Alignment Team to connect the A-Team's "Mindfully Resilient" behavioral health pathway resource to DHS High School students through their existing career academies and the work of their Wellness Council.



Date: May 22, 2018

To: Board of Directors

Subject: Strategic Plan Implementation:

Staff update on Priorities, Milestones and Progress Measures & Community, Public and Subject Matter Expert Engagement

---

**Staff Report:**

**Homelessness Initiative:**

- Staff has reviewed Riverside County's Approved *Ending Homelessness In Riverside County Action Plan*- the plan provides a comprehensive set of 23 recommendations to end homelessness through prevention; collaboration and coordination; and rapid housing placement. District Staff, in conjunction with CVAG, Riverside County Behavioral Health, Subject Matter Experts (CVRM & Martha's), City of PS Homelessness Task Force, and Tenet Healthcare among others, will be identifying potential alignment with the 23 recommendations. Utilizing the skills and knowledge of the new Community Health Analyst and with the potential homelessness consultant Barbara Poppe, will determine current assets, gaps, and barriers for progress of the local homelessness response system to better identify potential measurable outcomes for the Board to adopt. Preliminary research by Staff indicates the potential measurable outcomes could be correlated to access to shelter/beds/housing, both temporary and permanent.
- Update on Match with City of Palm Springs for:
  - Mental Health Housing Crisis team expansion (\$350,000) – Riverside University Health System-Behavioral Health have made job offers to the two candidates for the Behavioral Health Specialist II & Mental Health Peer Specialist positions. They are on schedule to begin mid-June. PS Chief of Police is recommending the second team work from 1 PM – 9 PM on Wednesday, Thursday and Friday and then a dayshift (8 AM – 5 PM) on Saturday & Sunday.
  - Case Management for Wrap Around Services and Employment Specialist (\$100,000) – The City has completed the request for proposals and City Staff is recommending entering into a service agreement with Martha's Village and Kitchen at the May 16, 2018 City Council meeting. It is anticipated having the agreement

commence on June 1, 2018. UPDATE: At the May 16, 2018 PS City Council meeting, Council members approved unanimously to authorize an agreement for homeless wrap-around services (including employment services) with Martha's Village and Kitchen.

- No funds have been released by the District to date.
  - Manager David Ready is aware that the MOU between the City and DHCF will need to be amended to update the time period.
- CVAG & Path of Life Ministries Housing First progress report against DHCD match:
    - Staff has received budget narrative overview (as of 4/16/18) and CV Housing First 9 months report (July 2017-March 2018). These reports include a balance of unexpended funds of \$740,351.19 of the actual cost of the program (Revenues received from various resources: \$1,248,300 less Expenditures: \$507,948.81). The 9 monthly reports lists the accomplishments against goals set for ending homelessness with numbers of; preventing homelessness; shelter beds provided through Crisis Stabilization Housing; connection with POLM mobile behavioral health team; partnering clients with Employment Support Navigators; shelter diversions; and unduplicated callers to the Hotline.
      - Staff is working to meet with the Path of Life Ministries and CVAG to discuss the reports and the correlated HARC evaluation report.
    - CVAG has received the same monetary commitment for FY 18/19 from Riverside County DPSS - \$209,825 and has initiated the question as to whether DHCD/F would be willing to continue the matching incentives with the cities.

### **Behavioral Health Initiative:**

#### **5150's**

Staff is currently reviewing data and obtaining Subject Matter Expert Engagement input on the challenges of 5150's in our ER's. In 2017, the combined total of patients identified as 5150 was **2,513** based on preliminary data. Further details are being obtained to understand the demographics of the patients and the specific geographical location challenges being faced throughout the Coachella Valley.

- Several sources have indicated that many of the patients, as high as 50%, might be mischaracterized and possibly should have been offered alternative services.
- As has been stated in the past, there is limited access to current programs and resources. However, this is also complicated by the internal and external challenges to access or usage of these resources i.e. transportation, time, policy and logistics.
- Preliminary review of Data: The percentage of Homeless is far less than what staff anticipated and the number of children 0-18 is far higher than anticipated. Once final detailed data is received and analyzed, Staff will present to the Board of Directors.



## **CREST/REACH**

Riverside University Health System – Behavioral Health operates, among many, 2 behavioral health crisis teams in the Coachella Valley: CREST or Crisis Stabilization and Community Response Evaluation and Support Team and REACH or Regional Emergency Assessment at Community Hospitals. Recent data provided to DHCD Staff indicate under-utilization of both teams.

CREST Desert Teams, aka Law Enforcement Crisis Intervention, received 388 crisis calls since the beginning of the program in December 2014 until June 30, 2017. REACH Desert Teams, aka Hospital Emergency Room Crisis Intervention, received 849 crisis calls between December 2014 and June 2017.

DHCD Staff met with the RUHS-BH Staff who confirmed the 2 teams are being under-utilized. However, diversionary services rates continue to be high – the Desert CREST team continues to divert at a 72% rate, including being diverted to home with support or to non-crisis community support not requiring a higher level of psychiatric care.

Staff is working to further understand the under-utilization of these teams as the future of continuation of services will be under review by the County.

## **Riverside County Mental Health Service Act - MHSA**

Staff participated in the Riverside County Public Hearing for the FY18/19 Annual Plan to further understand the breadth of current programs, potential of new programs, program and service limitations and the financial commitments from funds received through the Prop 63 Mental Health Service Act and usage of previous year reserve funds.

- Significant number of programs being performed by County Staff and outside contracted services.
- District Staff is researching the inequality of services that are being provided to the Desert Area residents.
- The potential of offering information of said services via our CVHIP platform.

Preliminary research by staff indicates the potential measurable outcomes could be correlated to 5150, CREST/REACH team and Mental Health Urgent Care admission rate data sets.

## **Grant Structure Scoring System:**

The District/Foundation's Program Team honored our new CPSME Engagement policy and reached out to over 40 CBOs to have an opportunity to receive input and answer questions on the draft scoring structure.

To date, over 20 surveys have been received and the current information is very positive. Everyone agreed the rubric is easy to read and understand and saw this as a helpful resource/tool. There was consensus that prior to implementation, Staff would hold several training sessions. Several entities requested support during the grant submittal process. Part of the support requested, was for staff to consider was to bring further examples of each of the scored areas to assist those

that either did not have a grant writer or the experience with a scoring system.

In summary, it was unanimous that the rubric was well received and that the majority liked the new direction of transparency and fairness of the District Grant Structure.

**Policy Reviews:** Staff is staying abreast of potential legislative changes (e.g. AB2019) and will continue to work through the review process of all policies and procedures to identify those that will need updating to meet accredited requirements for ACHD and Strategic Plan Mission, Vision and Transparency.

**Community Engagement:**

- I. Strategic Plan Brochure – Draft Presented
- II. Community Outreach – Alejandro has commenced full duties of his position as Program Officer and Outreach Director. Each month, Staff is identifying areas of interest or priorities for the District’s focused efforts. e.g. Public Zoning meetings, performing presentations to community events/clubs/programs to bring information forward about the Desert Healthcare District/Foundation and to engage them on playing a role in the mapping of the new District zones.

**New Staff:**

Management is pleased to inform the Board of Directors the three outstanding positions have been filled by incredibly qualified individuals. The process to fill our two Analyst positions took far longer than anticipated, but we are encouraged by the outcome.

**Communications and Marketing Director:** Mr. Will Dean will join the District/Foundation June 4,

**Community Health Analyst:** Mrs. Meghan Kane will join the Foundation the week of May 21<sup>st</sup>.

**Health Policy Analyst:** Ms. Annalisa Wurm will join the Foundation June 18.

Both Analyst positions are Grant funded through The California Endowment

**Under Development Grants:** List attached

## UNDER DEVELOPMENT

- Mini grants applications sent to:
  - Desert Hot Springs High School Wellness Council
  - Senior Advocates of the Desert
- LOI's received:
  - Alliance for a Healthier Generation - \$459,105 for 3 years for Healthy Out of School Time Implementation Plan and Healthy Schools Program Sustainability Model Implementation Plan
  - HARC - \$399,299 for 2019 Community Health Monitor \*OPEN GRANT/UNDER REVIEW
  - Joslyn Center - \$198,000 for 2 years to develop a Wellness Center \*UNDER REVIEW
  - Ranch Recovery Centers - \$58,000 office expansion buildout \*OPEN GRANT
  - El Sol Neighborhood Education Centers - \$400,000 for 3 years Diabetes Education
  - CA Partnership - \$80,000 Housing & Disability Advocacy Program \*UNDER REVIEW
- LOI's that may be coming from:
  - CORE/Home Aid Inland Empire – Cathedral Palms Senior housing conversion project
  - City of Cathedral City
- Grant Applications sent to and/or Pending-In progress:
  - DIGICOM - \$150,000 2 years Homelessness project \*AUDITED FINANCIALS
  - UCR SOM - \$531,000+ approximate mobile medical unit
- Applications before Board of Directors (May 22, 2018):
  - City of Desert Hot Springs Police Department – \$30,000 AEDs
  - One Future Coachella Valley - \$7,314 Health Career Connection summer intern

LAW OFFICES  
**SCOTT & JACKSON**

16935 WEST BERNARDO DRIVE, SUITE 170  
SAN DIEGO, CA 92127

JEFFREY G. SCOTT  
BLAISE J. JACKSON

—————  
(858) 675-9896  
FAX (858) 675-9897

*Of Counsel*  
JAMES R. DODSON

DATE: May 18, 2018

TO: Board of Directors, Desert Healthcare District  
Herb K. Schultz, CEO  
Lisa Houston, COO  
Chris Christensen, CFO

FROM: Jeff Scott, General Counsel

RE: Legislative Update – AB 2019 (Aguiar-Curry) & AB 2123 (Cervantes)

---

**AB 2019 (Aguiar-Curry)**

This bill is in follow-up to the Little Hoover Commission hearings last year. It requires set-asides for affordable units when a healthcare district uses a design-build process to construct housing, expands what a healthcare district must include in its grant policies, and requires healthcare districts to notify LAFCO when a district files for bankruptcy. An interesting provision in the bill prohibits board members or staff members from individual meetings with grant applicants outside of the district's established grant award process.

**The bill has passed the Assembly and is in the Senate for referral to committee.**

**AB 2123 (Cervantes)**

This bill amends the California Voting Rights Act to permit a public agency and a prospective plaintiff to enter into an agreement to extend the time period during which a prospective plaintiff is prohibited from commencing an action for up to an additional 90 days in order to provide additional time to conduct public outreach, encourage public participation, and receive public input. The bill would also require that the agreement would include a requirement that the district boundaries be established no later than six (6) months before the next regular election. **The bill has passed the Assembly and is in the Senate for referral to committee.**