



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
MEETING MINUTES
June 11, 2019

Directors Present	District Staff Present	Absent
Chair/Treasurer Mark Matthews Vice-President Leticia De Lara Director Arthur Shorr	Chris Christensen, Interim CEO & CFO Stephen Huyck, Accounting Manager Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Matthews called the meeting to order at 4:47 p.m.	
II. Approval of Agenda	Chair Matthews asked for a motion to approve the agenda.	It was moved and seconded (Director Shorr, Vice-President De Lara) to approve the agenda. Motion passed unanimously.
III. Public Comment	No public comment.	
IV. Approval of Minutes 1. Minutes – Meeting May 14, 2019	Chair Matthews asked for a motion to approve the minutes of the May 14, 2019 F&A Committee meeting.	It was moved and seconded (Director Shorr, Vice-President De Lara) to approve the agenda. Motion passed unanimously.
V. CEO Report	No report was provided.	
VI. Financial Reports 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chris Christensen, Interim CEO, reviewed and explained the financials with the committee.	It was moved and seconded (Vice-President De Lara, Director Shorr) to approve the May 2019 Foundation Financial Reports – items 1-5 and forward to the Board for approval. Motion passed unanimously.
VII. Other Matters	None	
VIII. Adjournment	Chair Matthews adjourned the meeting at 4:52 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: 

 Mark Matthews, Chair/ Treasurer Finance & Administration Committee
 Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board