



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 28, 2019**

Directors Present	District Staff Present	Absent
President Les Zendle, MD Vice-President/Secretary Leticia De Lara Treasurer Mark Matthews Director Carole Rogers Director Evett PerezGil Director Karen Borja Director Arthur Shorr	Chris Christensen, Interim CEO, CFO Donna Craig, Senior Program Officer Will Dean, Communications and Marketing Director Alejandro Espinoza, Program Officer and Outreach Director Meghan Kane, Community Health Analyst Andrea S. Hayles, Clerk of the Board  <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>	President Zendle called the meeting to order at 5:33 p.m.	
<b>Roll Call</b>	The Clerk of the Board called the roll with all Directors present.	
<b>B. Pledge of Alliance</b>	Director Matthews led the pledge of allegiance.	
<b>C. Approval of Agenda</b>	President Zendle asked for a motion to approve the agenda.	<b>#19-93 MOTION WAS MADE by Director Matthews and seconded by Vice-President De Lara to approve the agenda. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT – 0</b>
<b>D. Public Comment</b>	No public comment	
<b>E. Consent Agenda</b> 1. <b>Board Minutes</b> a. <b>Special Meeting of the Board Closed Session – April 23, 2019</b>	President Zendle asked for a motion to approve the consent agenda.	<b>#19-94 MOTION WAS MADE by Director Matthews and seconded by Director Shorr to approve the consent agenda. Motion passed unanimously.</b>



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 28, 2019**

<p>b. Board of Directors Meeting – April 23, 2019</p> <p>c. Special Meeting of the Board – May 14, 2019</p> <p>2. Finance, Administration, Legal, and Real Estate Committee</p> <p>a. Approval of April 2019 Financial Statements – Approved May 14, 2019</p>		<p><b>AYES – 7</b> President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr</p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 0</b></p>
<p><b>F. Public Hearing</b></p> <p>1. Expansion Rezoning Background</p> <p>2. Zone Mapping Process for the New District Boundaries – 7 Zones</p>	<p>Justin Levitt, Vice President, National Demographic Corporation (NDC), described the District expansion and the mapping process for seven (7) zones. The project timeline from the spring through the fall was described, traditional districting criteria, draft maps, and the online map viewer were also outlined. Mr. Levitt explained the Agave, Yucca, and Mesquite maps, including the corresponding demographics.</p> <p>Linda Evans, Mayor, City of LaQuinta, explained that the Mesquite map will keep certain areas together such as the north and south of the cove.</p> <p>Dieter Crawford, Palm Spring Resident; Vice President Desert Highland Gateway Estates Community Action Association; and member of the Desert Highland Gateway Estates Health and Wellness Committee, detailed his</p>	



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 28, 2019**

	<p>background with the District and Loma Linda Medical University. Mr. Crawford explained his endorsement of the Board-adopted Orange map that assisted in the election of Director PerezGil. The Desert Highland Gateway community supports the Yucca map based on the demographics in the Desert Highland Gateway area that also incorporates Cathedral City and Latino populations in the Sunrise and San Raphael areas. However, the Cathedral City Cove, a predominately Latino population, is not represented on any of the maps.</p> <p>Director Rogers explained the community in Zone 2 – Desert Hot Springs should remain cohesive.</p> <p>Vice-President Leticia De Lara explained that the Mesquite map includes only one board member representing the unincorporated area of the Eastern Coachella Valley, inquiring whether Indio can be divided in a different way to address incorporating two board members. The Yucca map data presented with predominately Latino voters in Zones 6 and 7 is favored. Vice-President De Lara requested three strong zones with the majority of Latino voters. Mesquite no longer has two board members representing the Eastern Coachella valley communities, which has more benefit to serve such a vast area. Yucca map data presented is strong with two zones predominately Latino voters in</p>	
--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 28, 2019**

	<p>zones 6 and 7, favoring the Yucca map.</p> <p>Director Borja favors the top portion of the Yucca map and the bottom portion of the Mesquite map, which keeps some areas of Indio intact – Zones 1, 2, and 4 on Yucca and Zones 5, 6, and 7 on the Mesquite maps. St. Louis parish in Cathedral City makes up a large portion of the community that is not included in Zone 4 as a potentially missed opportunity.</p> <p>Director Borja requested a map that does not include the director’s in each zone or residence, only the demographics within the California Voter Rights Act (CVRA).</p> <p>President Zendle explained that the areas in the east will differ based on the 2020 census.</p> <p>Mr. Levitt described the fastest growing areas in Palm Desert near I-10 and south Palm Desert that has grown over the past 10 years, including the cities of Indio and Coachella’s population growth.</p>	
<p><b>G. Desert Healthcare District CEO Report</b></p>	<p>Chris Christensen, Interim CEO, explained that all board members are welcome to a tour of the DRMC facilities. All new Board members are being scheduled. The next quarterly hospital inspection is scheduled in June.</p>	
<p><b>H. Desert Regional Medical Center CEO Report</b></p>	<p>Michele Finney, CEO, Desert Care Network, Desert Regional Medical Center, described the celebration of Hospital Week honoring 424 employees celebrating 5-25 years</p>	



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 28, 2019**

	<p>of services. Mrs. Finney explained participation in Desert Regional Medical Center’s internal disaster drill with the Hicks system, also detailing the disruption of service due to a water leak in the neuro unit which passed air quality and other standards and is now occupied. Nurses representing the California Nurses Association held an informational picket for contract renegotiations. New physicians were described in various areas of the hospital including, spine surgery, open heart surgery, and neuro. The first graduates of the residency program were described, as well as phase 2 of the emergency room project commencing through November.</p>	
<p><b>I. Desert Regional Medical Center Governing Board of Directors Report</b></p>	<p>President Zendle explained the details of the most recent governing board meeting that includes an annual report on trauma services, describing the volume increase since 2017. The outreach programs were outlined such as stop the bleed, Mothers Against Drunk Drivers (MADD), the pedestrian safety program, Department of Health Services public safety academy, and venomous snake bite lectures. A presentation by Tenet government affairs was provided to the governing board, and the patient satisfaction score improvements were reviewed. An overview of hospital cleanliness and the new environmental passport for tracking daily room cleanliness, including infectious disease specialists and</p>	



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 28, 2019**

	<p>staff educating providers and nurses.</p> <p>Director Rogers outlined the daily operations as it relates to the hospital lease, and the pressure and injury prevention program.</p>	
<p><b>J.1. Finance, Administration, Legal and Real Estate Committee</b></p> <p><b>1. Meeting Minutes – May 14, 2019</b></p> <p><b>2. District &amp; RPP Investment Reports 1Q19</b></p> <p><b>3. Investment Policy Resolution #19-06 FY 2019-2020</b></p> <p><b>4. Legal Counsel Rate Increase \$200/hr. to \$225/hr.</b></p>	<p>Directors Matthews described the minutes of the May 14, 2019 meeting.</p> <p>Director Matthews explained the details of the District’s Retirement Protection Plan and the 1Q19 report.</p> <p>Director Matthews explained the investment policy resolution for 2019-2020, a required annual policy for the investment of the financial resources.</p> <p>Director Matthews explained the legal counsel rate increase from \$200/hr. to \$225/hr.</p>	<p><b>#19-95 MOTION WAS MADE by Director Matthews and seconded by President Zendle to approve Investment Policy Resolution #19-06 FY 2019-2020.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT</b></p> <p><b>#19-96 MOTION WAS MADE by Director Matthews and seconded by Director Shorr to approve the legal counsel rate increase to \$225/hr.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 7 President Zendle, Vice-President De Lara, Director</b></p>



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 28, 2019**

<p><b>5. FY 2019-2020 Salary Range Proposal &amp; Job Descriptions</b></p>	<p>Director Matthews explained the FY 2019-2020 salary range proposal and job descriptions as reviewed by the F&amp;A Committee.</p>	<p>Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p> <p><b>#19-97 MOTION WAS MADE by Director Matthews and seconded by Director Shorr to approve FY 2019-2020 Salary Range Proposal &amp; Job Descriptions.</b> Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>
<p><b>6. FY 2019-2020 Salary Annual Budget Review</b></p>	<p>Director Matthews described the detailed budget with Chris Christensen, Interim CEO, highlighting the Las Palmas Medical Plaza increase of professional fees for future landscape planning work.</p>	<p><b>#19-98 MOTION WAS MADE by Director Matthews and seconded by Vice-President De Lara to approve FY 2019-2020 Salary Annual Budget Review.</b> Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>
<p><b>J.2. Program Committee</b></p> <p><b>1. Meeting Minutes – May 16, 2019</b></p> <p><b>2. Next Scheduled Meeting – June 11, 2019</b></p>	<p>Director Rogers explained the purpose of the committee and described the minutes of the May 16, 2019 meeting.</p>	



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 28, 2019**

<p><b>3. Grants Proposals Under Development</b></p>	<p>Director Rogers described the grant proposals under development as outlined in the packet.</p>	
<p><b>4. Consideration to approve Grant Policy OP-5 (revised)</b></p>	<p>Chris Christensen, Interim CEO, described the revisions to grant policy – OP-5 for developing a scoring process to grant applications, as well as upgrades to the grant software.</p>	<p><b>#19-99 MOTION WAS MADE by President Zendle and seconded by Director Shorr to approve Grant Policy OP-5 as revised. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</b></p>
	<p>Director Borja explained that as monies are shifted and reallocated to the homeless populations, an anti-discriminatory statement should be included in the policy.</p>	<p><b>#20-00 MOTION WAS MADE by Director Rogers and seconded by Director Shorr to include anti-discriminatory practices in Grant Policy OP-5. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</b></p>
<p><b>5. Grant Process Review</b></p>	<p>Chris Christensen, Interim CEO, detailed the aspects of the grant process review for transparency with grant awards.</p>	<p><b>#20-01 MOTION WAS MADE by Director Rogers and seconded by President Zendle to approve the grant process review. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</b></p>





**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 28, 2019**

<p><b>6. Consideration to approve Grant #986 – Ronald McDonald House Charities - \$200,000 – Temporary Housing and Family Support Services Program</b></p>	<p>Donna Craig, Senior Program Officer, provided an overview of Ronald McDonald House Charities temporary housing and family support services grant request.</p>	<p><b>#20-02 MOTION WAS MADE by Director Rogers and seconded by Vice-President De Lara to approve Grant #986 Ronald McDonald Charities - \$200,000. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</b></p>
<p><b>7. Consideration to approve Grant #997 – Martha’s Village &amp; Kitchen - \$200,896 – Homeless Housing with Wrap-Around Services</b></p>	<p>Donna Craig, Senior Program Officer, provided an overview of Martha’s Village &amp; Kitchen grant request for homeless housing with wrap-around services.</p>	<p><b>#20-03 MOTION WAS MADE by Director Rogers and seconded by Vice-President De Lara to approve Grant #997 – Martha’s Village &amp; Kitchen - \$200,896. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</b></p>
<p><b>8. Consideration to approve Grant #989 – Pegasus Riding Academy - \$109,534 – Cover the Hard Costs of Pegasus Clients West of Cook Street</b></p>	<p>Donna Craig, Senior Program Officer, described Pegasus Riding Academy’s grant request to support the hard costs to serve Pegasus clients west of Cook Street.</p>	<p><b>#20-04 MOTION WAS MADE by Director PerezGil and seconded by Vice-President De Lara to approve Grant #989 – Pegasus Riding Academy - \$109,534. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</b></p>



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 28, 2019**

<p><b>9. Consideration to approve Grant #994 – OneFuture Coachella Valley - \$700,000 (24 months) – Mental Health College and Career Pathway Development Initiative</b></p>	<p>Donna Craig, Senior Program Officer, provided an overview of OneFuture Coachella Valley’s request for the mental health college and career pathway development initiative. Sheila Thornton, Executive Director, OneFuture Coachella Valley, explained the 2,200 scholarship awards and other students navigating the system for the past three years.</p>	<p><b>#20-05 MOTION WAS MADE by Director Rogers and seconded by Vice-President De Lara to approve Grant #994 – OneFuture Coachella Valley - \$700,000. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</b></p>
<p><b>10. Grant #995 – OneFuture Coachella Valley - \$114,628 – HCC Summer 2019 Internships for DHCD &amp; FIND Food Bank</b></p>	<p>Donna Craig, Senior Program Officer, described OneFuture Coachella Valley’s HCC summer 2019 internship. Located at the Desert Healthcare District and FIND Food Bank, the summer internship will expire in six months.</p>	<p><b>#20-06 MOTION WAS MADE by Director Rogers and seconded by Director PerezGil to approve Grant #995 – OneFuture Coachella Valley - \$14,628. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</b></p>
<p><b>11. Grant #1000 – Voices for Children - \$24,000 Court-Appointed Special Advocate (CASA) Program – Coachella Valley</b></p>	<p>Donna Craig, Senior Program Officer, provided an overview of Voices for Children, a court-appointed special advocate (CASA) program in the Coachella Valley and the agencies \$24k grant request.</p>	<p><b>#20-07 MOTION WAS MADE by Director PerezGil and seconded by Director Borja to approve Grant #1000 – Voices for Children - \$24,000. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</b></p>



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 28, 2019**

<p><b>12. Volunteer Community Member Appointments</b></p>	<p>Director Rogers explained the bylaw changes to appoint up to five volunteer community members to the Program Committee. The committee will interview a fifth community member at the June 11 Program Committee meeting.</p>	<p><b>#20-08 MOTION WAS MADE by Director Rogers and seconded by Vice-President De Lara to approve the Volunteer Community Member Appointments. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</b></p>
<p><b>J.3. Board/Staff Communications and Policy Ad Hoc Committee</b></p> <p><b>1. Rauch Communications Workshop</b></p> <p><b>2. Consideration to approve Resolution #19-08 Stipend compensation policy from five (5) to six (6) meetings per month commencing July 1, 2019</b></p> <p><b>3. Consideration to approve Ordinance #19-09 to increase stipend</b></p>	<p>Vice-President De Lara explained the Rauch Communications workshop and the benefits of improved communication between the Board and staff.</p> <p>Vice-President De Lara described Resolution #19-08 increasing the stipend compensation from five to six meetings commencing July 1, 2019.</p>	<p><b>#20-09 MOTION WAS MADE by Vice-President De Lara and seconded by Director Rogers to approve Resolution #19-08 Stipend compensation policy from five (5) to six (6) meetings per month commencing July 1, 2019. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</b></p> <p><b>#20-10 MOTION WAS MADE by Director De Lara and seconded by</b></p>



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 28, 2019**

<p><b>compensation by 5% - January 1, 2020</b></p>	<p>Vice-President De Lara explained Ordinance #19-09 to increase the stipend compensation by 5% effective January 1, 2020.</p>	<p><b>Director PerezGil Lara to approve Ordinance #19-09 to increase stipend compensation by 5% - January 1, 2020.</b> <b>Motion passed unanimously.</b> <b>AYES – 7</b> President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr <b>NOES – 0</b> <b>ABSENT</b></p>
<p><b>K. Old Business</b></p> <p><b>1. Marketing and Communications Plan</b> <b>a. Website Launch</b></p> <p><b>2. Coachella Valley Association of Governments (CVAG) CV Link Q1 2019 Status Report</b></p>	<p>Will Dean, Marketing and Communications Director, provided details of the May 14 new website launch, and the ongoing work with minor backend matters. The District’s first newsletter was deployed with subsequent publications on a quarterly basis.</p> <p>President Zendle explained that the most recent report of the CVAG’s CV Link Q1 2019 statu report is included in the packet, and staff is available to answer any questions.</p>	
<p><b>L. New Business</b></p> <p><b>1. 2020 Census</b> <b>a. Inland Empire Complete Count Committee (CCC) – Riverside and San Bernardino counties)</b></p> <p><b>b. Coachella Valley Regional Table</b></p>	<p>Karthick Ramakrishnan, professor of public policy and pollical science, UC Riverside, and founding director of the Center for Social Innovation, provided a presentation on Inland Empire Complete Count (CCC) for Riverside and San Bernardino counties outlining the challenges such as broadband access, and lack of completing the questionnaires.</p> <p>Chris Christensen, Interim CEO, provided a brief overview of the 2020 Census, describing the</p>	



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
May 28, 2019**

	roundtable's activities and strategies as detailed in the packet.	
<b>M. Legal Comments &amp; Report</b>		
<b>N. Directors' Comments, Reports, Informational Items, &amp; Staff Direction and Guidance</b>	Director Rogers provided an overview of a request she received from Councilmember Christy Holstege for the District to collaborate with the city of Palm Springs to establish a summer crisis shelter in the west valley.	
<b>O. Adjournment</b>	President Zendle adjourned the meeting at 7:29 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

ATTEST:   
Leticia De Lara, Vice-President/Secretary  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*