



**DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
December 11, 2024**

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Chris Christensen, CPA, Chief Executive Officer Eric Taylor, CPA, Chief Administration Officer Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Andrea S. Hayles, MBA, Board Relations Officer	Chair/Treasurer Arthur Shorr The board term of former Vice-President Carmina Zavala ended on 11/26/24, with her final committee attendance recorded on 11/12/24.

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Director De Lara called the meeting to order at 5:27 p.m. in the absence of Chair Shorr.	
II. Approval of Agenda	Director De Lara asked for a motion to approve the agenda.	Moved and seconded by Director De Lara and Director PerezGil to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment	
IV. Approval of Minutes 1. Minutes – Meeting November 13, 2024	Director De Lara asked for a motion to approve the minutes of the November 13, 2024.	Moved and seconded by Director De Lara and Director PerezGil to approve the November 13, 2024, meeting minutes. Motion passed unanimously.
V. CEO Report	There was no CEO Report.	
VI. Financial Report 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Eric Taylor, CAO, reviewed the financial statements with the committee highlighting the investment interest income in the profit and loss budget versus actual report. The committee requested a revision of the Party Time Rentals equipment line item on	Moved and seconded by Director PerezGil and Director De Lara to approve the November financial reports and forward to the Board for approval. Motion passed unanimously.



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	<p>the credit card expenditures to include the nonrefundable deposit for the mobile medical clinic event. The committee also inquired about the remaining funds from the homelessness initiative designated for outreach to the unhoused population.</p>	
<p>VII. Other Matters</p>	<p>There were no other matters.</p>	
<p>VIII. Adjournment</p>	<p>Director De Lara adjourned the meeting at 5:36 p.m.</p>	<p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p>

DocuSigned by:

Leticia De Lara

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ATTEST: _____

Leticia De Lara, MPA, Director, Board of Directors
Finance & Administration Committee
Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, MBA, Board Relations Officer