



**HOSPITAL LEASE OVERSIGHT COMMITTEE MEETING  
MEETING MINUTES  
June 20, 2019**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent</b>
Chair, Vice-President, Les Zendle, MD Director Carole Roger, RN Director Karen Borja	Chris Christensen, Interim CEO, CFO Stephen Huyck, Accounting Manager Andrea S. Hayles, Clerk of the Board	

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	The meeting was called to order at 9:38 a.m. by Chair Zendle.	
<b>II. Introductions</b>	Chair Zendle explained that all in attendance are familiar with one another; therefore, introductions were not necessary	
<b>III. Approval of Agenda</b>	Chair Rogers asked for a motion to approve the agenda	<b>Moved and seconded by Director Borja and Director Rogers to approve the agenda as amended. Motion passed unanimously.</b>
<b>IV. Public Comment</b>	Ezra Kaufman, District Resident, inquired on the purpose and mission of the Hospital Lease Oversight Committee. President Zendle explained that the committee recently changed its name from Hospital Governance and Oversight to Hospital Lease Oversight and manages lease compliance and oversight such as today's hospital inspection report, insurance, capital, processes, licensure, and accreditation.	
<b>V. Approval of Meeting Minutes</b>	Chair Zendle asked for approval of the March 21, 2019 meeting minutes.	<b>Moved and seconded by Director Rogers to approve the agenda. Motion passed unanimously.</b>
<b>VI. Old Business</b>		
<b>VII. New Business</b>		
<b>1. Hospital Inspection – Desert Regional Medical Center</b>	Dale Barnhart, retired administrative director, facilities management, Desert Regional Medical Center, described the April 12 reinspection for corrective measures, and the	



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	<p>three items that were carried over to the June inspection. An overview of the June 12 inspection was provided with most of the inspection findings for minor repairs, and some items taking longer to remedy such as flooring and doors.</p> <p>President Zendle explained that in the past there have been floor and cleanliness issues. The appearance has improved, and the Governing Board requested more inspections for cleanliness.</p> <p>Director Rogers highlighted Sinatra 2 and 4 inquiring if the prior items were remedied. Mr. Barnhart explained that the capital requisitions for funding and components such as the handrails require OSPHD approval, which takes time.</p> <p>Director Borja inquired about the number of maintenance staff. Linda Evans, Chief Strategy Officer, Desert Regional Medical Center, explained that there are two dedicated painters, multiple engineers, and facility staff that are scheduled to check maintenance items, as well as responding to work orders. Mr. Barnhart explained in addition, there is one plumber and general maintenance workers.</p> <p>President Zendle inquired with Chris Christensen, Interim CEO if there are items from the lease other than the inspection that should be reported or calendared for the quarterly</p>	
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	committee meetings. Mr. Christensen explained that the annual compliance portion, the annual report from Tenet, and additional topics that may arise could be discussed at future meetings. President Zendle reiterated that public Leapfrog scores and Centers for Medicare and Medicaid Services (CMS) reports should be conveyed at the committee meetings.	
<b>VIII. Adjournment</b>	Chair Zendle adjourned the meeting at 10:06 a.m.	<b>Audio recording available on the website at <a href="https://www.dhcd.org/Agendas-and-Documents">https://www.dhcd.org/Agendas-and-Documents</a></b>

ATTEST:   
Les Zendle, MD, Chair/President  
Hospital Lease Oversight Committee

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*