



**DESERT HEALTHCARE DISTRICT
BOARD MEETING
Board of Directors
June 25, 2019
5:30 P.M.**

Regional Access Project (RAP) Foundation
Conference Room 104
41550 Eclectic Street
Palm Desert, CA 92260

This meeting is handicapped-accessible

Page(s)	AGENDA	Item Type
	<i>Any item on the agenda may result in Board Action</i>	
	A. CALL TO ORDER – President Zendle, MD	
	Roll Call ____Director Shorr____Director Borja____Director PerezGil____ Director Rogers, RN____Director Matthews____ Vice-President/Secretary De Lara____President Zendle	
	B. PLEDGE OF ALLEGIANCE	
1-3	C. APPROVAL OF AGENDA	Action
	D. PUBLIC COMMENT At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Board has a policy of limiting speakers to no more than three minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.	
	E. CONSENT AGENDA	Action
	All Consent Agenda item(s) listed below are considered routine by the Board of Directors and will be enacted by one motion. <u>There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</u>	
	1. BOARD MINUTES	
4-5	a. Special Meeting of the Board Workshop – May 23, 2019	
6-7	b. Special Meeting of the Board Closed Session – May 28, 2019	
8-20	c. Board of Directors Meeting – May 28, 2019	
21-22	d. Special Meeting of the Board – June 4, 2019	
23-24	e. Special Meeting of the Board – June 11, 2019	
25-29	f. Three (3) Month No-Cost Grant (#876) Extension ending September 30, 2019 – Arrowhead Neuroscience	



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Foundation: Neuro Critical Care and Neuro Interventional
Fellowship Program

30-54

2. FINANCE AND ADMINISTRATION

- a. Approval of May 2019 Financial Statements – F&A
Approved June 11, 2019

F. DESERT HEALTHCARE DISTRICT CEO REPORT Information
– Chris Christensen, Interim CEO

G. DESERT REGIONAL MEDICAL CENTER CEO REPORT Information
– Michele Finney, CEO

**H. DESERT REGIONAL MEDICAL CENTER GOVERNING
BOARD OF DIRECTORS' REPORT –** Information
President Les Zendle, MD and Director Carole Rogers, RN

55-57

**I. 1. FINANCE, LEGAL ADMINISTRATION AND REAL ESTATE
COMMITTEE – Chair/Treasurer Mark Matthews, Vice-**

President Leticia De Lara, and Director Arthur Shorr

1. Meeting Minutes – June 11, 2019 Information

**2. PROGRAM COMMITTEE – Chair/Director Carole Rogers, RN;
Director Evett PerezGil; and Director Leticia De Lara**

58-61

1. Meeting Minutes – June 11, 2019 Information

62-68

2. Grant Proposals Under Development Information

69-74

3. Grant #1006 - Desert Healthcare Foundation - **Action**

Homelessness Initiative Collective Fund - \$1,000,000

75-77

4. Volunteer Community Member Appointment **Action**

3. HOSPITAL LEASE OVERSIGHT COMMITTEE –

Chair/President Zendle, MD; Director Rogers, RN, and Director
Borja

78-80

1. Meeting Minutes – June 20, 2019 Information

81-84

2. 2Q 2019 Hospital Inspection – Desert Regional Medical
Center Information



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J. OLD BUSINESS

- | | | |
|--------------|--|--------------------------|
| 85 | 1. Census 2020 – Coachella Valley Regional Roundtable Update | Information |
| 86-89 | 2. Nutrition Education and Obesity Prevention Branch (NEOPB) and Cal Fresh Program Updates | Information |
| 90-99 | 3. Coachella Valley Association of Governments (CVAG) MOU memo regarding CV Link Funding | Discussion/
Direction |

K. NEW BUSINESS

L. LEGAL COMMENTS & REPORT

M. DIRECTORS' COMMENTS, REPORTS, INFORMATIONAL ITEMS, & STAFF DIRECTION AND GUIDANCE

- | | |
|-----------------------------------|-------------|
| 1. Committee Roster & Assignments | Information |
|-----------------------------------|-------------|

N. ADJOURNMENT

If you have any disability which would require accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at ahayles@dhcd.org or call (760) 323-6110 at least 24 hours prior to the meeting.



**DESERT HEALTHCARE DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
MEETING MINUTES
May 23, 2019**

Directors Present		District Staff Present	Absent
President Les Zendle, MD Vice-President/Secretary Leticia De Lara Treasurer Mark Matthews Director Carole Rogers, RN Director Evett PerezGil Director Karen Borja		Chris Christensen, Interim CEO, CFO Donna Craig, Senior Program Officer Andrea S. Hayles, Clerk of the Board <u>Legal Counsel</u> Jeff Scott	Director Arthur Shorr
AGENDA ITEMS	DISCUSSION	ACTION	
A. Call to Order Roll Call	President Zendle called the meeting to order at 2:02 p.m. The Clerk of the Board called the roll with all Directors present except Director Shorr. Director PerezGil joined the meeting at 2:10 p.m.		
B. Pledge of Alliance	Director Matthews led the pledge of allegiance.		
C. Approval of Agenda	President Zendle asked for a motion to approve the agenda.	#19-90 MOTION WAS MADE by Director De Lara and seconded by Director Matthews to approve the agenda. Motion passed unanimously. AYES – 6 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, and Director Borja NOES – 0 ABSENT – 1 Director Shorr	
D. Public Comment	No public comment		
E. New Business 1. ACA-1 Local government financing: affordable housing and public infrastructure	President Zendle described ACA-1 and the letters of support to Assemblymember Eduardo Garcia and Assemblymember Chad Mayes endorsing the amendment.	#19-91 MOTION WAS MADE by Director Rogers and seconded by Vice-President De Lara to approve the letters of support for ACA-1 Motion passed unanimously. AYES – 6 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers,	



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		Director PerezGil, and Director Borja NOES – 0 ABSENT – 1 Director Shorr
F. Workshop on Board Communications and Policies 1. Rauch Communications, Martin Rauch, Rauch Consultants, Inc.	<p>President Zendle explained the purpose of the workshop introducing Martin Rauch, President and Senior Consultant, Rauch Communications.</p> <p>Martin Rauch introduced himself and described the details of the workshop. Mr. Rauch engaged the Board members in their expectations, questions and discussions on core workshop issues, working through the issues, and reviewing the expectations.</p>	
E. Adjournment	President Zendle adjourned the meeting at 5:54p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
Leticia De Lara, Vice-President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



DESERT HEALTHCARE DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
MEETING MINUTES
May 28, 2019

Directors Present		District Staff Present	Absent
President Les Zendle, MD Vice-President/Secretary Leticia De Lara Treasurer Mark Matthews Director Carole Rogers, RN Director Evett PerezGil Director Karen Borja Director Arthur Shorr		Chris Christensen, Interim CEO, CFO Andrea S. Hayles, Board Relations Officer <u>Legal Counsel</u> Jeff Scott	
AGENDA ITEMS	DISCUSSION	ACTION	
A. Call to Order Roll Call	President Zendle called the meeting to order at 3:04 p.m. The Clerk of the Board called the roll with all Directors present except Director PerezGil who joined the meeting at 3:17 p.m.		
B. Approval of Agenda	President Zendle asked for a motion to approve the agenda.	#19-92 MOTION WAS MADE by Vice-President De Lara and seconded by Director Matthews to approve the agenda. Motion passed unanimously. AYES – 6 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director Borja, and Director Shorr NOES – 0 ABSENT – 1 Director PerezGil	
D. Public Comment	No public comment		
E. Convene to closed session of the Desert Healthcare District Board of Directors 1. Pursuant to Government Code Section Report Involving Trade Secrets Pursuant to Health & Safety Code 32106 - concerning proposed facilities, programs, and services. (Discussion	The Board convened to a closed session of the Desert Healthcare District at 3:04 p.m.		



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only, no action will be taken). Estimated date of disclosure – September 2019		
F. Reconvene to open session of the Desert Healthcare District Board of Directors		
G. Report after closed session	The Board in closed session discussed potentially new facilities, programs, and services and took no action.	
H. Adjournment	President Zendle adjourned the meeting at 5:00 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
Leticia De Lara, Vice-President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



**DESERT HEALTHCARE DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
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May 28, 2019**

Directors Present		District Staff Present	Absent
President Les Zendle, MD Vice-President/Secretary Leticia De Lara Treasurer Mark Matthews Director Carole Rogers Director Evett PerezGil Director Karen Borja Director Arthur Shorr		Chris Christensen, Interim CEO, CFO Donna Craig, Senior Program Officer Will Dean, Communications and Marketing Director Alejandro Espinoza, Program Officer and Outreach Director Meghan Kane, Community Health Analyst Andrea S. Hayles, Clerk of the Board <u>Legal Counsel</u> Jeff Scott	
AGENDA ITEMS	DISCUSSION	ACTION	
A. Call to Order	President Zendle called the meeting to order at 5:33 p.m.		
Roll Call	The Clerk of the Board called the roll with all Directors present.		
B. Pledge of Alliance	Director Matthews led the pledge of allegiance.		
C. Approval of Agenda	President Zendle asked for a motion to approve the agenda.	#19-93 MOTION WAS MADE by Director Matthews and seconded by Vice-President De Lara to approve the agenda. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT – 0	
D. Public Comment	No public comment		
E. Consent Agenda 1. Board Minutes a. Special Meeting of the Board Closed Session – April 23, 2019	President Zendle asked for a motion to approve the consent agenda.	#19-94 MOTION WAS MADE by Director Matthews and seconded by Director Shorr to approve the consent agenda. Motion passed unanimously.	

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<p>b. Board of Directors Meeting – April 23, 2019</p> <p>c. Special Meeting of the Board – May 14, 2019</p> <p>2. Finance, Administration, Legal, and Real Estate Committee</p> <p>a. Approval of April 2019 Financial Statements – Approved May 14, 2019</p>		<p>AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr</p> <p>NOES – 0</p> <p>ABSENT – 0</p>
<p>F. Public Hearing</p> <p>1. Expansion Rezoning Background</p> <p>2. Zone Mapping Process for the New District Boundaries – 7 Zones</p>	<p>Justin Levitt, Vice President, National Demographic Corporation (NDC), described the District expansion and the mapping process for seven (7) zones. The project timeline from the spring through the fall was described, traditional districting criteria, draft maps, and the online map viewer were also outlined. Mr. Levitt explained the Agave, Yucca, and Mesquite maps, including the corresponding demographics.</p> <p>Linda Evans, Mayor, City of LaQuinta, explained that the Mesquite map will keep certain areas together such as the north and south of the cove.</p> <p>Dieter Crawford, Palm Spring Resident; Vice President Desert Highland Gateway Estates Community Action Association; and member of the Desert Highland Gateway Estates Health and Wellness Committee, detailed his</p>	



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	<p>background with the District and Loma Linda Medical University. Mr. Crawford explained his endorsement of the Board-adopted Orange map that assisted in the election of Director PerezGil. The Desert Highland Gateway community supports the Yucca map based on the demographics in the Desert Highland Gateway area that also incorporates Cathedral City and Latino populations in the Sunrise and San Raphael areas. However, the Cathedral City Cove, a predominately Latino population, is not represented on any of the maps.</p> <p>Director Rogers explained the community in Zone 2 – Desert Hot Springs should remain cohesive.</p> <p>Vice-President Leticia De Lara explained that the Mesquite map includes only one board member representing the unincorporated area of the Eastern Coachella Valley, inquiring whether Indio can be divided in a different way to address incorporating two board members. The Yucca map data presented with predominately Latino voters in Zones 6 and 7 is favored. Vice-President De Lara requested three strong zones with the majority of Latino voters. Mesquite no longer has two board members representing the Eastern Coachella valley communities, which has more benefit to serve such a vast area. Yucca map data presented is strong with two zones predominately Latino voters in</p>	
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	<p>zones 6 and 7, favoring the Yucca map.</p> <p>Director Borja favors the top portion of the Yucca map and the bottom portion of the Mesquite map, which keeps some areas of Indio intact – Zones 1, 2, and 4 on Yucca and Zones 5, 6, and 7 on the Mesquite maps. St. Louis parish in Cathedral City makes up a large portion of the community that is not included in Zone 4 as a potentially missed opportunity.</p> <p>Director Borja requested a map that does not include the director's in each zone or residence, only the demographics within the California Voter Rights Act (CVRA).</p> <p>President Zendle explained that the areas in the east will differ based on the 2020 census.</p> <p>Mr. Levitt described the fastest growing areas in Palm Desert near I-10 and south Palm Desert that has grown over the past 10 years, including the cities of Indio and Coachella's population growth.</p>	
G. Desert Healthcare District CEO Report	Chris Christensen, Interim CEO, explained that all board members are welcome to a tour of the DRMC facilities. All new Board members are being scheduled. The next quarterly hospital inspection is scheduled in June.	
H. Desert Regional Medical Center CEO Report	Michele Finney, CEO, Desert Care Network, Desert Regional Medical Center, described the celebration of Hospital Week honoring 424 employees celebrating 5-25 years	



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	<p>of services. Mrs. Finney explained participation in Desert Regional Medical Center’s internal disaster drill with the Hicks system, also detailing the disruption of service due to a water leak in the neuro unit which passed air quality and other standards and is now occupied. Nurses representing the California Nurses Association held an informational picket for contract renegotiations. New physicians were described in various areas of the hospital including, spine surgery, open heart surgery, and neuro. The first graduates of the residency program were described, as well as phase 2 of the emergency room project commencing through November.</p>	
<p>I. Desert Regional Medical Center Governing Board of Directors Report</p>	<p>President Zendle explained the details of the most recent governing board meeting that includes an annual report on trauma services, describing the volume increase since 2017. The outreach programs were outlined such as stop the bleed, Mothers Against Drunk Drivers (MADD), the pedestrian safety program, Department of Health Services public safety academy, and venomous snake bite lectures. A presentation by Tenet government affairs was provided to the governing board, and the patient satisfaction score improvements were reviewed. An overview of hospital cleanliness and the new environmental passport for tracking daily room cleanliness, including infectious disease specialists and</p>	



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	<p>staff educating providers and nurses.</p> <p>Director Rogers outlined the daily operations as it relates to the hospital lease, and the pressure and injury prevention program.</p>	
<p>J.1. Finance, Administration, Legal and Real Estate Committee</p> <p>1. Meeting Minutes – May 14, 2019</p> <p>2. District & RPP Investment Reports 1Q19</p> <p>3. Investment Policy Resolution #19-06 FY 2019-2020</p> <p>4. Legal Counsel Rate Increase \$200/hr. to \$225/hr.</p>	<p>Directors Matthews described the minutes of the May 14, 2019 meeting.</p> <p>Director Matthews explained the details of the District's Retirement Protection Plan and the 1Q19 report.</p> <p>Director Matthews explained the investment policy resolution for 2019-2020, a required annual policy for the investment of the financial resources.</p> <p>Director Matthews explained the legal counsel rate increase from \$200/hr. to \$225/hr.</p>	<p>#19-95 MOTION WAS MADE by Director Matthews and seconded by President Zendle to approve Investment Policy Resolution #19-06 FY 2019-2020. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p> <p>#19-96 MOTION WAS MADE by Director Matthews and seconded by Director Shorr to approve the legal counsel rate increase to \$225/hr. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director</p>



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<p>5. FY 2019-2020 Salary Range Proposal & Job Descriptions</p>	<p>Director Matthews explained the FY 2019-2020 salary range proposal and job descriptions as reviewed by the F&A Committee.</p>	<p>Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p> <p>#19-97 MOTION WAS MADE by Director Matthews and seconded by Director Shorr to approve FY 2019-2020 Salary Range Proposal & Job Descriptions. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>
<p>6. FY 2019-2020 Salary Annual Budget Review</p>	<p>Director Matthews described the detailed budget with Chris Christensen, Interim CEO, highlighting the Las Palmas Medical Plaza increase of professional fees for future landscape planning work.</p>	<p>#19-98 MOTION WAS MADE by Director Matthews and seconded by Vice-President De Lara to approve FY 2019-2020 Salary Annual Budget Review. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>
<p>J.2. Program Committee</p> <p>1. Meeting Minutes – May 16, 2019</p> <p>2. Next Scheduled Meeting – June 11, 2019</p>	<p>Director Rogers explained the purpose of the committee and described the minutes of the May 16, 2019 meeting.</p>	

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<p>3. Grants Proposals Under Development</p>	<p>Director Rogers described the grant proposals under development as outlined in the packet.</p>	
<p>4. Consideration to approve Grant Policy OP-5 (revised)</p>	<p>Chris Christensen, Interim CEO, described the revisions to grant policy – OP-5 for developing a scoring process to grant applications, as well as upgrades to the grant software.</p>	<p>#19-99 MOTION WAS MADE by President Zendle and seconded by Director Shorr to approve Grant Policy OP-5 as revised. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>
	<p>Director Borja explained that as monies are shifted and reallocated to the homeless populations, an anti-discriminatory statement should be included in the policy.</p>	<p>#20-00 MOTION WAS MADE by Director Rogers and seconded by Director Shorr to include anti-discriminatory practices in Grant Policy OP-5. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>
<p>5. Grant Process Review</p>	<p>Chris Christensen, Interim CEO, detailed the aspects of the grant process review for transparency with grant awards.</p>	<p>#20-01 MOTION WAS MADE by Director Rogers and seconded by President Zendle to approve the grant process review. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>

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<p>6. Consideration to approve Grant #986 – Ronald McDonald House Charities - \$200,000 – Temporary Housing and Family Support Services Program</p>	<p>Donna Craig, Senior Program Officer, provided an overview of Ronald McDonald House Charities temporary housing and family support services grant request.</p>	<p>#20-02 MOTION WAS MADE by Director Rogers and seconded by Vice-President De Lara to approve Grant #986 Ronald McDonald Charities - \$200,000. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>
<p>7. Consideration to approve Grant #997 – Martha’s Village & Kitchen - \$200,896 – Homeless Housing with Wrap-Around Services</p>	<p>Donna Craig, Senior Program Officer, provided an overview of Martha’s Village & Kitchen grant request for homeless housing with wrap-around services.</p>	<p>#20-03 MOTION WAS MADE by Director Rogers and seconded by Vice-President De Lara to approve Grant #997 – Martha’s Village & Kitchen - \$200,896. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>
<p>8. Consideration to approve Grant #989 – Pegasus Riding Academy - \$109,534 – Cover the Hard Costs of Pegasus Clients West of Cook Street</p>	<p>Donna Craig, Senior Program Officer, described Pegasus Riding Academy’s grant request to support the hard costs to serve Pegasus clients west of Cook Street.</p>	<p>#20-04 MOTION WAS MADE by Director PerezGil and seconded by Vice-President De Lara to approve Grant #989 – Pegasus Riding Academy - \$109,534. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>

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<p>9. Consideration to approve Grant #994 – OneFuture Coachella Valley - \$700,000 (24 months) – Mental Health College and Career Pathway Development Initiative</p>	<p>Donna Craig, Senior Program Officer, provided an overview of OneFuture Coachella Valley’s request for the mental health college and career pathway development initiative. Sheila Thornton, Executive Director, OneFuture Coachella Valley, explained the 2,200 scholarship awards and other students navigating the system for the past three years.</p>	<p>#20-05 MOTION WAS MADE by Director Rogers and seconded by Vice-President De Lara to approve Grant #994 – OneFuture Coachella Valley - \$700,000. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>
<p>10. Grant #995 – OneFuture Coachella Valley - \$114,628 – HCC Summer 2019 Internships for DHCD & FIND Food Bank</p>	<p>Donna Craig, Senior Program Officer, described OneFuture Coachella Valley’s HCC summer 2019 internship. Located at the Desert Healthcare District and FIND Food Bank, the summer internship will expire in six months.</p>	<p>#20-06 MOTION WAS MADE by Director Rogers and seconded by Director PerezGil to approve Grant #995 – OneFuture Coachella Valley - \$14,628. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>
<p>11. Grant #1000 – Voices for Children - \$24,000 Court-Appointed Special Advocate (CASA) Program – Coachella Valley</p>	<p>Donna Craig, Senior Program Officer, provided an overview of Voices for Children, a court-appointed special advocate (CASA) program in the Coachella Valley and the agencies \$24k grant request.</p>	<p>#20-07 MOTION WAS MADE by Director PerezGil and seconded by Director Borja to approve Grant #1000 – Voices for Children - \$24,000. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>



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<p>12. Volunteer Community Member Appointments</p>	<p>Director Rogers explained the bylaw changes to appoint up to five volunteer community members to the Program Committee. The committee will interview a fifth community member at the June 11 Program Committee meeting.</p>	<p>#20-08 MOTION WAS MADE by Director Rogers and seconded by Vice-President De Lara to approve the Volunteer Community Member Appointments. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>
<p>J.3. Board/Staff Communications and Policy Ad Hoc Committee</p> <p>1. Rauch Communications Workshop</p> <p>2. Consideration to approve Resolution #19-08 Stipend compensation policy from five (5) to six (6) meetings per month commencing July 1, 2019</p> <p>3. Consideration to approve Ordinance #19-09 to increase stipend</p>	<p>Vice-President De Lara explained the Rauch Communications workshop and the benefits of improved communication between the Board and staff.</p> <p>Vice-President De Lara described Resolution #19-08 increasing the stipend compensation from five to six meetings commencing July 1, 2019.</p>	<p>#20-09 MOTION WAS MADE by Vice-President De Lara and seconded by Director Rogers to approve Resolution #19-08 Stipend compensation policy from five (5) to six (6) meetings per month commencing July 1, 2019. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p> <p>#20-10 MOTION WAS MADE by Director De Lara and seconded by</p>

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<p>compensation by 5% - January 1, 2020</p>	<p>Vice-President De Lara explained Ordinance #19-09 to increase the stipend compensation by 5% effective January 1, 2020.</p>	<p>Director PerezGil Lara to approve Ordinance #19-09 to increase stipend compensation by 5% - January 1, 2020. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director Shorr NOES – 0 ABSENT</p>
<p>K. Old Business</p> <p>1. Marketing and Communications Plan a. Website Launch</p> <p>2. Coachella Valley Association of Governments (CVAG) CV Link Q1 2019 Status Report</p>	<p>Will Dean, Marketing and Communications Director, provided details of the May 14 new website launch, and the ongoing work with minor backend matters. The District's first newsletter was deployed with subsequent publications on a quarterly basis.</p> <p>President Zendle explained that the most recent report of the CVAG's CV Link Q1 2019 statu report is included in the packet, and staff is available to answer any questions.</p>	
<p>L. New Business</p> <p>1. 2020 Census a. Inland Empire Complete Count Committee (CCC) – Riverside and San Bernardino counties)</p> <p>b. Coachella Valley Regional Table</p>	<p>Karthick Ramakrishnan, professor of public policy and pollical science, UC Riverside, and founding director of the Center for Social Innovation, provided a presentation on Inland Empire Complete Count (CCC) for Riverside and San Bernardino counties outlining the challenges such as broadband access, and lack of completing the questionnaires.</p> <p>Chris Christensen, Interim CEO, provided a brief overview of the 2020 Census, describing the</p>	



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	roundtable's activities and strategies as detailed in the packet.	
M. Legal Comments & Report		
N. Directors' Comments, Reports, Informational Items, & Staff Direction and Guidance	Director Rogers provided an overview of a request she received from Councilmember Christy Holstege for the District to collaborate with the city of Palm Springs to establish a summer crisis shelter in the west valley.	
O. Adjournment	President Zendle adjourned the meeting at 7:29 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
Leticia De Lara, Vice-President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



DESERT HEALTHCARE DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
MEETING MINUTES
June 4, 2019

Directors Present		District Staff Present	Absent
President Les Zendle, MD Vice-President/Secretary Leticia De Lara Treasurer Mark Matthews Director Carole Rogers Director Evett PerezGil Director Karen Borja Director Arthur Shorr		Chris Christensen, Interim CEO, CFO Andrea S. Hayles, Clerk of the Board <u>Legal Counsel</u> Jeff Scott	
AGENDA ITEMS	DISCUSSION	ACTION	
A. Call to Order	President Zendle called the meeting to order at 12:30 p.m.		
Roll Call	The Clerk of the Board called the roll with all Directors present.		
B. Approval of Agenda	President Zendle asked for a motion to approve the agenda.	#20-11 MOTION WAS MADE by Director Rogers and seconded by Director PerezGil to approve the agenda. Motion passed unanimously. AYES – 7 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director Borja, Director PerezGil, and Director Shorr NOES – 0 ABSENT	
C. Public Comment	No public comment		
D. Convene to Closed Session of the Desert Healthcare District Board of Directors 1. Pursuant to Government Code Section Public Employee Appointment pursuant to Government Code 54957 Title: Chief Executive Officer			
E. Reconvene to Open Session of the Desert Healthcare District Board of Directors			



**DESERT HEALTHCARE DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
MEETING MINUTES
June 4, 2019**

F. Report After Closed Session	The board in closed session directed legal counsel and staff to work with the recruitment firm to negotiate an employment agreement with Conrado E. Bárzaga, MD. as CEO of the Desert Healthcare District & Foundation	
G. Adjournment	President Zendle adjourned the meeting at 6:00 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
Leticia De Lara, Vice-President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



DESERT HEALTHCARE DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
MEETING MINUTES
June 11, 2019

Directors Present		District Staff Present	Absent
President Les Zendle, MD Vice-President/Secretary Leticia De Lara Treasurer Mark Matthews Director Carole Rogers Director Evett PerezGil Director Karen Borja Director Arthur Shorr		Chris Christensen, Interim CEO, CFO Donna Craig, Senior Program Officer Will Dean, Marketing and Communications Director Alejandro Espinoza, Program Officer and Outreach Director Andrea S. Hayles, Clerk of the Board <u>Legal Counsel</u> Jeff Scott	
AGENDA ITEMS	DISCUSSION	ACTION	
A. Call to Order	President Zendle called the meeting to order at 5:04 p.m.		
Roll Call	The Clerk of the Board called the roll with all Directors present except Director PerezGil, who joined the meeting at 5:32 p.m.		
B. Pledge of Allegiance	Director Shorr led the pledge of allegiance.		
C. Approval of Agenda	President Zendle asked for a motion to approve the agenda.	#20-12 MOTION WAS MADE by Director Rogers and seconded by Director Shorr to approve the agenda. Motion passed unanimously. AYES – 6 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director Borja, and Director Shorr NOES – 0 ABSENT 1 – Director PerezGil	
D. Public Comment	No public comment		
E. New Business	Jeff Scott, Legal Counsel, explained the recruitment search for a new Chief Executive Officer describing Dr. Bårzaga’s experience as a senior executive, introducing him to all in attendance.	#20-13 MOTION WAS MADE by Director Matthews and seconded by Director Borja to approve the employment agreement for Conrado E. Bårzaga, MD, as Chief Executive Officer. Motion passed unanimously.	

**DESERT HEALTHCARE DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
MEETING MINUTES
June 11, 2019**

	Dr. Bãrzaga thanked the Board and staff explaining the challenges ahead and his anticipation to commence his new role with the District.	AYES – 6 President Zendle, Vice-President De Lara, Director Matthews, Director Rogers, Director Borja, and Director Shorr NOES – 0 ABSENT 1 – Director PerezGil
F. Convene to Closed Session of the Desert Healthcare District Board of Directors 1. Pursuant to Government Code Section Public Employee Appointment pursuant to Government Code 54957 Title: Chief Executive Officer	The meeting adjourned to closed session of the Desert Healthcare District at 5:10 p.m.	
G. Reconvene to Open Session of the Desert Healthcare District Board of Directors	The Board in closed session discussed potentially new facilities, programs, and services and took no action.	
H. Report After Closed Session		
I. Adjournment	President Zendle adjourned the meeting at 7:10 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
Leticia De Lara, Vice-President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



Date: June 25, 2019

To: Board of Directors

Subject: Grant #876 – Arrowhead Neuroscience Foundation – no-cost grant extension for three months

Staff Recommendation: The Board of Directors approves a three-month no-cost grant extension, extending the grant agreement through September 30, 2019.

Background: The Desert Healthcare District awarded a \$373,540 grant to Arrowhead Neuroscience Foundation in June 2015 to support the Neuro Critical Care and Neuro Interventional Fellowship Program. The term of the grant was from July 1, 2015, through June 30, 2017. Funding was approved for salary and benefits support for two two-year neuro interventional and/or neuro critical care fellowship positions at Desert Regional Medical Center (DRMC).

On June 27, 2017, the Board of Directors approved a twenty-four-month no-cost grant extension, extending the grant agreement through June 30, 2019 (this month).

Dr. Javed Siddiqi, President of Arrowhead Neuroscience Foundation, is requesting the three-month no-cost extension to September 30, 2019. In an email to staff, Dr. Siddiqi states:

“I am very grateful to DHCD for supporting our NeuroICU/NeuroIntervention fellowship, which has trained four fellows (Drs. Cortez, Sodhi, Noel, & Tayag). Dr. Sodhi stayed on to serve our community for one year after fellowship training; Dr. Cortez is still with us many years after training; Dr. Tayag will be staying with us after he completes his fellowship in September 2019 — this is a very high retention rate, which was one of the original justifications for creating this fellowship program, and for DHCD support. In the past year, we have had two sets of events that lead to this request for a 3-month grant extension: (1) I allowed Dr. Noel to complete his fellowship 3 months ahead of schedule, as he had more than met his training targets, and because he chose to continue another sub-specialty fellowship at UCLA; (2) As Dr. Tayag comes up to his fellowship end, he has suffered family tragedy, which has caused several (though brief) interruptions in his fellowship, because of which he agreed to have his fellowship training extended by 3 months (from 6/30/19 to 9/30/19), after which he will remain on faculty at DRMC and serve our community. Dr. Tayag's fellowship training extension is not punitive. Financially, my request for a 3-month grant extension will be a ‘no cost extension’ to DHCD, as the funds not spent on Dr. Noel will be spent on Dr. Tayag as Dr. Tayag has not met the deliverables of his training and the 3 months no cost extension will allow him to complete the fellowship training? Thank you for your consideration.”

Fiscal Impact: None

DESERT HEALTHCARE DISTRICT GRANT EXTENSION AGREEMENT

This agreement is entered into by the Desert Healthcare District (“DISTRICT”), a California health care district organized and operating pursuant to Health and Safety Code section 32000 et seq., and Arrowhead Neuroscience Foundation Inc (“RECIPIENT”) and is effective upon execution by both parties.

1. **Grant Extension**

Purpose and Use of Extension: Arrowhead Neuroscience Foundation Inc. is hereby granted a three (3) month extension to the original grant agreement approved on June 23, 2015 for NeuroInterventional & NeuroCritical Care Fellowship Program

No additional funds will be disbursed. RECIPIENT shall use remaining dollars, if any, from original grant amount of \$373,540 during extension period.

2. **Term of Agreement**

The amended end of term of this agreement shall be September 30, 2019.

3. **Agreement Requirements**

RECIPIENT shall submit a final report with tracking documents to DISTRICT within thirty (30) days from the expiration of this agreement. All other requirements and conditions not specified in this extension agreement remain the same as in the original grant agreement.

4. **Signatories**

The persons executing this extension agreement on behalf of the RECIPIENT have been designated by the governing body or fiscal agent of the RECIPIENT as the official signatories of this agreement and all related documents. At least one of these persons is a member of the RECIPIENT'S governing board, and both persons have the authority to execute this agreement on behalf of RECIPIENT.

RECIPIENT:

Arrowhead Neuroscience Foundation Inc.
P.O. Box 685
Colton, CA 92324-0685

Name: President/Chair of RECIPIENT
Governing Body

Name: Executive Director

PLEASE PRINT

PLEASE PRINT

SIGNATURE

SIGNATURE

DATE

DATE

Authorized Signatory for Desert Healthcare District:

Name: Chris Christensen
Title: Interim Chief Executive Officer

SIGNATURE

DATE

Desert Healthcare District
1140 N. Indian Canyon Dr.
Palm Springs, CA 92262

EXHIBIT B *REVISED FOR ~~24 MONTH~~ 3 MONTH**NO-COST GRANT EXTENSION*

PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES

Project TitleNeuro Critical Care and NeuroInterventional Fellowship
ProgramStart/End07/1/2015
~~06/30/2017~~
06/30/2019
09/30/2019

PAYMENTS:

(4) Payments: \$84,046.50
10% Retention: \$37,354.00

Total request amount: \$373,540.00

Scheduled Date	Grant Requirements for Payment	Scheduled Payments	Actual
07/01/2015	Signed Agreement.	Advance of \$84,046.50 for time period 07/01/2015 - 12/31/2015	<i>Paid \$84,046.50</i>
01/01/2016	1 st six-month (07/01/2015 - 12/31/2015) progress and budget reports submitted & accepted.	Advance of \$84,046.50 for time period 01/01/2016 - 06/30/2016	<i>\$0</i>
07/01/2016	2 nd six-month (01/01/2016 - 06/30/2016) progress and budget reports submitted & accepted.	Advance of \$84,046.50 for time period 07/01/2016 - 12/31/2016	<i>\$0</i>
01/01/2017	3 rd six-month (07/01/2016 - 12/31/2016) progress and budget reports submitted & accepted.	Advance of \$84,046.50 for time period 01/01/2017 - 06/30/2017	<i>\$0</i>
07/01/2017	4 th six-month (01/01/2017 - 06/30/2017) progress and budget reports submitted & accepted.	\$0	
<i>24 MONTH NO COST EXTENSION</i>			

DISTRICT _____ RECIPIENT _____

<i>BEGINS</i>			
07/01/2017	Signed no-cost grant extension agreement received	Advance of \$84,046.50 For time period 07/01/2017 – 12/31/2017	Paid \$84,046.50
01/01/2018	Six-month (07/01/2017 – 12/31/2017) progress & budget reports submitted & accepted	Advance of \$84,046.50 For time period 01/01/2018 – 06/30/2018	Paid \$84,046.50
07/01/2018	Six-month (01/01/2018 – 06/30/2018) progress & budget reports submitted & accepted	Advance of \$84,046.50 For time period 07/01/2018– 12/31/2018	Paid \$84,046.50
01/01/2019	Six-month (07/01/2018– 12/31/2018) progress & budget reports submitted & accepted	\$0	
07/01/2019	Six-month (01/01/2019 – 06/30/2019) progress & budget reports submitted & accepted	\$0	
10/01/2019	Three-month (07/01/2019 – 9/30/2019) progress & budget reports submitted & accepted	\$0	
07/31/2019 10/31/2019	Final report (07/01/2015 – 06/30/2019 09/30/2019) and final budget submitted and accepted	\$37,354.00 (10% retention)	

TOTAL GRANT AMOUNT: \$373,540.00

DELIVERABLES:

New capacity:

- 1) Establishment of TIA clinic;
- 2) Development of nationally-accredited Comprehensive Stroke Center certification;
- 3) Recruitment of new neurology and neurosurgery residents into our fellow program after completion of their training.

DISTRICT _____ RECIPIENT _____

DESERT HEALTHCARE DISTRICT
MAY 2019 FINANCIAL STATEMENTS
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DESERT HEALTHCARE DISTRICT				
YEAR TO DATE VARIANCE ANALYSIS				
ACTUAL VS BUDGET				
ELEVEN MONTHS ENDED MAY 31, 2019				
Scope: \$25,000 Variance per Statement of Operations Summary				
	YTD		Over(Under)	
Account	Actual	Budget	Budget	Explanation
4000 - Income	\$ 8,110,506	\$ 6,197,752	\$ 1,912,754	Interest income (net) from FRF investments \$1,914k; lower NEOPB Grant Income \$15k, higher various \$14k.
4500 - LPMP	\$ 1,102,117	\$ 1,140,384	\$ (38,267)	Lower rental income \$24K; Lower CAM income \$14K
5000 - Direct Expenses	\$ 979,448	\$ 1,447,951	\$ (468,503)	Lower wage expense \$158k due to no CEO salary; higher vacation/sick/holiday expense \$7k; lower health insurance related expenses \$35k; lower retirement plan expenses \$28k; lower Board healthcare costs \$67k; higher board stipend expense 14k; Budgeted 311k for election fees, invoiced only 109k creating a 202k difference.
6000-General & Admin Expense	\$ 434,743	\$ 552,765	\$ (118,022)	Lower East Valley office spend \$77k; lower LAFCO assessment expense \$19k; lower mileage reimbursement 7k; lower various \$15k.
6445 - LPMP Expense	\$ 838,632	\$ 924,005	\$ (85,373)	Lower lighting expense \$30K; Lower landscaping expense \$22K; Lower marketing/advertising 16k; Lower various net \$17K
6500 - Professional Fees Expense	\$ 723,096	\$ 809,409	\$ (86,313)	Lower Communications & Marketing expense \$150k; higher Legal Expense of \$54k; Higher general professional fees 10k
6700 - Trust Expenses	\$ 114,598	\$ 229,679	\$ (115,081)	RPP actuarial valuation required lower monthly expense accrual
7000 - Grants Expense	\$ 2,626,705	\$ 3,290,837	\$ (664,132)	Budget of \$3.5 Million for fiscal year is amortized straight-line over 12-month fiscal year.

Desert Healthcare District
Cumulative Profit & Loss Budget vs. Actual
 July 2018 through May 2019

	MONTH			TOTAL		
	May 19	Budget	\$ Over Budget	Jul '18 - May 19	Budget	\$ Over Budget
Income						
4000 · Income	968,640	563,432	405,208	8,110,506	6,197,752	1,912,754
4500 · LPMP Income	101,685	106,582	(4,897)	1,102,117	1,140,384	(38,267)
4501 · Miscellaneous Income	750	950	(200)	10,637	10,450	187
Total Income	1,071,075	670,964	400,111	9,223,260	7,348,586	1,874,674
Expense						
5000 · Direct Expenses	(91,043)	131,581	(222,624)	979,448	1,447,951	(468,503)
6000 · General & Administrative Exp	52,174	61,251	(9,077)	434,743	552,765	(118,022)
6325 · CEO Discretionary Fund		417	(417)	450	4,587	(4,137)
6445 · LPMP Expenses	68,395	85,237	(16,842)	838,632	924,005	(85,373)
6500 · Professional Fees Expense	74,157	73,583	574	723,096	809,409	(86,313)
6700 · Trust Expenses	10,418	20,587	(10,169)	114,598	229,679	(115,081)
Total Expense Before Grants	114,101	372,656	(258,555)	3,090,967	3,968,396	(877,429)
7000 · Grants Expense	1,258,306	299,167	959,139	2,626,704	3,290,837	(664,132)
Net Income	(301,332)	(859)	(300,473)	3,505,588	89,332	3,416,256

Desert Healthcare District
Cumulative Profit & Loss Budget vs. Actual
 July 2018 through May 2019

	MONTH			TOTAL		
	May 19	Budget	\$ Over Budget	Jul '18 - May 19	Budget	\$ Over Budget
Income						
4000 · Income						
4010 · Property Tax Revenues	550,348	550,348	-	6,053,828	6,053,828	-
4200 · Interest Income						
4220 · Interest Income (FRF)	124,924	104,000	20,924	1,193,021	1,144,000	49,021
9999-1 · Unrealized gain(loss) on invest	282,371	(100,000)	382,371	765,266	(1,100,000)	1,865,266
Total 4200 · Interest Income	407,295	4,000	403,295	1,958,287	44,000	1,914,287
4300 · DHC Recoveries	1,749	1,583	166	31,002	17,413	13,589
4400 · Grant Income	9,248	7,500	1,748	67,390	82,500	(15,110)
Total 4000 · Income	968,640	563,431	405,209	8,110,507	6,197,741	1,912,766
4500 · LPMP Income	101,685	106,581	(4,896)	1,102,120	1,140,375	(38,255)
4501 · Miscellaneous Income	750	950	(200)	10,637	10,450	187
Total Income	1,071,075	670,962	400,113	9,223,264	7,348,566	1,874,698
Expense						
5000 · Direct Expenses						
5100 · Administration Expense						
5110 · Wages Expense	69,602	82,047	(12,445)	785,170	943,541	(158,371)
5111 · Allocation to LPMP - Payroll	(4,420)	(4,420)	-	(48,620)	(48,620)	-
5112 · Vacation/Sick/Holiday Expense	11,509	10,385	1,124	90,057	83,077	6,980
5114 · Allocation to Foundation	(17,668)	(17,668)	-	(194,348)	(194,348)	-
5115 · Allocation to NEOPB	(6,806)	(7,797)	991	(58,291)	(85,767)	27,476
5119 · Allocation to RSS/CVHIP-DHCF	(2,962)	-	(2,962)	(17,925)	-	(17,925)
5120 · Payroll Tax Expense	5,944	6,277	(333)	61,998	72,185	(10,187)
5130 · Health Insurance Expense						
5131 · Premiums Expense	15,680	12,182	3,498	118,275	129,520	(11,245)
5135 · Reimb./Co-Payments Expense		2,500	(2,500)	4,181	27,500	(23,319)
Total 5130 · Health Insurance Expense	15,680	14,682	998	122,456	157,020	(34,564)
5140 · Workers Comp. Expense	643	861	(218)	7,766	9,902	(2,136)
5145 · Retirement Plan Expense	4,871	6,646	(1,775)	42,317	70,704	(28,387)
5160 · Education Expense	264	625	(361)	3,113	6,875	(3,762)
Total 5100 · Administration Expense	76,657	91,638	(14,981)	793,693	1,014,569	(220,876)
5200 · Board Expenses						
5210 · Healthcare Benefits Expense						
5211 · Health Insurance Expense	3,053	9,331	(6,278)	40,304	86,645	(46,341)
5224 · Retired Board - Medical Expense		1,237	(1,237)	2,775	23,607	(20,832)
Total 5210 · Healthcare Benefits Expense	3,053	10,568	(7,515)	43,079	110,252	(67,173)
5230 · Meeting Expense	758	667	91	13,808	7,337	6,471
5235 · Director Stipend Expense	1,900		1,900	13,900		13,900
5240 · Catering Expense	32	333	(301)	3,953	3,663	290

Desert Healthcare District
Cumulative Profit & Loss Budget vs. Actual
 July 2018 through May 2019

	MONTH			TOTAL		
	May 19	Budget	\$ Over Budget	Jul '18 - May 19	Budget	\$ Over Budget
5250 · Mileage Reimbursement Expense	538	42	496	1,655	462	1,193
5270 · Election Fees Expense	(173,983)	28,333	(202,316)	109,347	311,663	(202,316)
Total 5200 · Board Expenses	(167,702)	39,943	(207,645)	185,742	433,377	(247,635)
Total 5000 · Direct Expenses	(91,045)	131,581	(222,626)	979,435	1,447,946	(468,511)
6000 · General & Administrative Exp						
6110 · Payroll fees Expense	177	292	(115)	1,813	3,212	(1,399)
6120 · Bank and Investment Fees Exp	9,308	9,833	(525)	103,454	108,163	(4,709)
6125 · Depreciation Expense	998	1,181	(183)	12,337	12,991	(654)
6126 · Depreciation-Solar Parking lot	15,072	15,072		165,792	165,792	-
6130 · Dues and Membership Expense	966	2,275	(1,309)	23,507	25,025	(1,518)
6200 · Insurance Expense	1,412	917	495	15,732	10,087	5,645
6300 · Minor Equipment Expense		42	(42)		462	(462)
6305 · Auto Allowance & Mileage Exp		1,017	(1,017)	4,595	11,187	(6,592)
6306 · Staff- Auto Mileage reimb	226	313	(87)	4,576	3,443	1,133
6309 · Personnel Expense		104	(104)	53	1,144	(1,091)
6310 · Miscellaneous Expense		42	(42)	100	462	(362)
6311 · Cell Phone Expense	462	777	(315)	7,007	8,547	(1,540)
6312 · Wellness Park Expenses		167	(167)		1,837	(1,837)
6315 · Security Monitoring Expense		36	(36)	353	396	(43)
6340 · Postage Expense	35	542	(507)	2,621	5,962	(3,341)
6350 · Copier Rental/Fees Expense	394	458	(64)	4,320	5,038	(718)
6351 · Travel Expense	1,017	917	100	6,985	10,087	(3,102)
6352 · Meals & Entertainment Exp	1,132	417	715	4,611	4,587	24
6355 · Computer Services Expense	17,789	3,352	14,437	33,726	36,872	(3,146)
6360 · Supplies Expense	1,152	1,833	(681)	20,884	20,163	721
6380 · LAFCO Assessment Expense	1,484	5,167	(3,683)	16,324	34,835	(18,511)
6400 · East Valley Office						
6405 · East Valley Office - Rent	550	9,167	(8,617)	2,750	45,835	(43,085)
6410 · East Valley Office - Utilities		7,333	(7,333)	3,203	36,665	(33,462)
Total 6400 · East Valley Office	550	16,500	(15,950)	5,953	82,500	(76,547)
Total 6000 · General & Administrative Exp	52,174	61,254	(9,080)	434,743	552,792	(118,049)
6325 · CEO Discretionary Fund		417	(417)	450	4,587	(4,137)
6445 · LPMP Expenses	68,394	85,235	(16,841)	838,635	923,983	(85,348)
6500 · Professional Fees Expense						
6516 · Professional Services Expense	49,077	39,167	9,910	440,426	430,837	9,589
6520 · Annual Audit Fee Expense	1,492	1,499	(7)	16,412	16,489	(77)
6530 · PR/Communications/Website	5,588	17,917	(12,329)	47,239	197,087	(149,848)
6560 · Legal Expense	18,000	15,000	3,000	219,020	165,000	54,020
6561 · Payroll Preparation Fees	-			-		

Desert Healthcare District
Cumulative Profit & Loss Budget vs. Actual
 July 2018 through May 2019

	MONTH			TOTAL		
	May 19	Budget	\$ Over Budget	Jul '18 - May 19	Budget	\$ Over Budget
Total 6500 · Professional Fees Expense	74,157	73,583	574	723,097	809,413	(86,316)
6700 · Trust Expenses						
6711 · Disability Admin. Fee Expense					3,222	(3,222)
6720 · Pension Plans Expense						
6721 · Legal Expense		167	(167)		1,837	(1,837)
6725 · RPP Pension Expense	10,000	20,000	(10,000)	110,000	220,000	(110,000)
6728 · Pension Audit Fee Expense	418	420	(2)	4,598	4,620	(22)
Total 6720 · Pension Plans Expense	10,418	20,587	(10,169)	114,598	226,457	(111,859)
Total 6700 · Trust Expenses	10,418	20,587	(10,169)	114,598	229,679	(115,081)
Total Expense Before Grants	114,101	372,656	(258,555)	3,090,961	3,968,399	(877,438)
7000 · Grants Expense						
7010 · Major Grant Awards Expense	1,249,058	291,667	957,391	2,559,315	3,208,337	(649,022)
7027 · Grant Exp - NEOPB	9,248	7,500	1,748	67,390	82,500	(15,110)
Total 7000 · Grants Expense	1,258,306	299,167	959,139	2,626,705	3,290,837	(664,132)
Net Income	(301,332)	(859)	(300,473)	3,505,588	89,332	3,416,256

Las Palmas Medical Plaza
Cumulative Profit & Loss Budget vs. Actual
 July 2018 through May 2019

				MONTH			TOTAL		
				May 19	Budget	\$ Over Budget	Jul '18 - May 19	Budget	\$ Over Budget
Income									
4500 · LPMP Income									
	4505 · Rental Income			73,138	76,024	(2,886)	790,322	813,836	(23,514)
	4510 · CAM Income			28,547	30,474	(1,927)	311,798	325,626	(13,828)
	4513 · Misc. Income			-	83	(83)	-	913	(913)
	Total 4500 · LPMP Income			101,685	106,581	(4,896)	1,102,120	1,140,375	(38,255)
Expense									
6445 · LPMP Expenses									
	6420 · Insurance Expense			1,283	1,083	200	14,113	11,913	2,200
	6425 · Building - Depreciation Expense			20,647	22,019	(1,372)	228,800	242,209	(13,409)
	6426 · Tenant Improvements -Dep Exp			10,926	17,120	(6,194)	182,502	174,718	7,784
	6427 · HVAC Maintenance Expense			2,378	1,333	1,045	13,221	14,663	(1,442)
	6428 · Roof Repairs Expense			-	208	(208)	-	2,288	(2,288)
	6431 · Building -Interior Expense			-	208	(208)	12,212	2,288	9,924
	6432 · Plumbing -Interior Expense			-	208	(208)	3,911	2,288	1,623
	6433 · Plumbing -Exterior Expense			-	208	(208)	-	2,288	(2,288)
	6434 · Allocation Internal Prop. Mgmt			4,420	4,420	-	48,620	48,620	-
	6435 · Bank Charges			1,229	917	312	11,517	10,087	1,430
	6437 · Utilities -Vacant Units Expense			82	208	(126)	1,755	2,288	(533)
	6439 · Deferred Maintenance Repairs Ex			-	1,000	(1,000)	2,974	11,000	(8,026)
	6440 · Professional Fees Expense			10,117	10,472	(355)	111,287	115,192	(3,905)
	6441 · Legal Expense			-	83	(83)	-	913	(913)
	6458 · Elevators - R & M Expense			219	1,000	(781)	11,645	11,000	645
	6460 · Exterminating Service Expense			180	417	(237)	1,800	4,587	(2,787)
	6463 · Landscaping Expense			-	2,250	(2,250)	3,100	24,750	(21,650)
	6467 · Lighting Expense			-	2,917	(2,917)	2,250	32,087	(29,837)
	6468 · General Maintenance Expense			-	83	(83)	-	913	(913)
	6471 · Marketing-Advertising			-	1,458	(1,458)	-	16,038	(16,038)
	6475 · Property Taxes Expense			6,000	6,000	-	66,000	66,000	-
	6476 · Signage Expense			-	250	(250)	116	2,750	(2,634)
	6480 · Rubbish Removal Medical Waste E			1,448	1,442	6	14,627	15,862	(1,235)
	6481 · Rubbish Removal Expense			2,123	2,123	-	23,353	23,353	-
	6482 · Utilities/Electricity/Exterior			389	708	(319)	4,787	7,788	(3,001)
	6484 · Utilties - Water (Exterior)			663	583	80	7,790	6,413	1,377
	6485 · Security Expenses			6,290	6,417	(127)	72,033	70,587	1,446
	6490 · Miscellaneous Expense			-	100	(100)	222	1,100	(878)
	Total 6445 · LPMP Expenses			68,394	85,235	(16,841)	838,635	923,983	(85,348)
Net Income				33,291	21,346	11,945	263,485	216,392	47,093

Desert Healthcare District
Balance Sheet
As of May 31, 2019

				May 31, 19
ASSETS				
Current Assets				
Checking/Savings				
1000 · CHECKING CASH ACCOUNTS				2,567,038
1100 · INVESTMENT ACCOUNTS				56,443,705
Total Checking/Savings				59,010,743
Accounts Receivable				77,245
Other Current Assets				
1270 · Prepaid Insurance -Ongoing				49,160
1279 · Pre-Paid Fees				4,910
1281 · NEOPB Receivable				30,474
1295 · Property Tax Receivable				705,286
Total Other Current Assets				789,831
Total Current Assets				59,877,819
Fixed Assets				
1300 · FIXED ASSETS				4,902,101
1335-00 · ACC DEPR				(1,795,339)
1400 · LPMP Assets				7,222,697
Total Fixed Assets				10,329,459
Other Assets				
1700 · OTHER ASSETS				2,773,786
TOTAL ASSETS				72,981,063
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable				68,173
2001 · LPMP Accounts Payable				2,235
Total Accounts Payable				70,408
Other Current Liabilities				

Desert Healthcare District
Balance Sheet
As of May 31, 2019

					May 31, 19
				2002 · LPMP Property Taxes	(3,831)
				2131 · Grant Awards Payable	2,061,095
				2133 · Accrued Accounts Payable	374,870
				2141 · Accrued Vacation Time	29,441
				2152 · 457B/401A Liability	4,271
				2186 · Retired BOD Medical - Current	9,237
				2188 · Current Portion - LTD	14,803
				2190 · Investment Fees Payable	18,041
				Total Other Current Liabilities	2,507,928
				Total Current Liabilities	2,578,336
				Long Term Liabilities	
				2170 · RPP - Pension Liability	3,387,793
				2171 · RPP-Deferred Inflows-Resources	2,222,190
				2280 · Long-Term Disability	38,173
				2281 · Grants Payable - Long-term	10,147,646
				2286 · Retirement BOD Medical Liabilit	87,973
				2290 · LPMP Security Deposits	58,517
				Total Long Term Liabilities	15,942,292
				Total Liabilities	18,520,629
				Equity	
				3900 · *Retained Earnings	50,954,846
				Net Income	3,505,588
				Total Equity	54,460,435
				TOTAL LIABILITIES & EQUITY	72,981,063

Desert Healthcare District
Balance Sheet
As of May 31, 2019

				May 31, 19
ASSETS				
Current Assets				
Checking/Savings				
1000 · CHECKING CASH ACCOUNTS				
1010 · Union Bank - Checking				2,122,637
1046 · Las Palmas Medical Plaza				443,901
1047 · Petty Cash				500
Total 1000 · CHECKING CASH ACCOUNTS				2,567,038
1100 · INVESTMENT ACCOUNTS				
1130 · Facility Replacement Fund				56,388,589
1135 · Unrealized Gain(Loss) FRF				55,116
Total 1100 · INVESTMENT ACCOUNTS				56,443,705
Total Checking/Savings				59,010,743
Accounts Receivable				
1201 · Accounts Receivable				
1204 · LPMP Accounts Receivable				(15,212)
1205 · Misc. Accounts Receivable				15,084
1211 · A-R Foundation - Exp Allocation				77,373
Total Accounts Receivable				77,245
Other Current Assets				
1270 · Prepaid Insurance -Ongoing				49,160
1279 · Pre-Paid Fees				4,910
1281 · NEOPB Receivable				30,474
1295 · Property Tax Receivable				705,286
Total Other Current Assets				789,831
Total Current Assets				59,877,819
Fixed Assets				
1300 · FIXED ASSETS				
1310 · Computer Equipment				82,971
1315 · Computer Software				68,770
1320 · Furniture and Fixtures				33,254
1325 · Offsite Improvements				300,849

Desert Healthcare District
Balance Sheet
As of May 31, 2019

		May 31, 19
	1331 · DRMC - Parking lot	4,416,257
	Total 1300 · FIXED ASSETS	4,902,101
	1335-00 · ACC DEPR	
	1335 · Accumulated Depreciation	(204,727)
	1336 · Acc. Software Depreciation	(68,480)
	1337 · Accum Deprec- Solar Parking Lot	(1,401,867)
	1338 · Accum Deprec - LPMP Parking Lot	(120,264)
	Total 1335-00 · ACC DEPR	(1,795,339)
	1400 · LPMP Assets	
	1401 · Building	8,705,680
	1402 · Land	2,165,300
	1403 · Tenant Improvements -New	2,168,091
	1404 · Tenant Improvements - CIP	129,550
	1406 · Building Improvements	
	1406.1 · LPMP-Replace Parking Lot	676,484
	1406 · Building Improvements - Other	1,559,534
	Total 1406 · Building Improvements	2,236,018
	1407 · Building Equipment Improvements	350,663
	1409 · Accumulated Depreciation	
	1410 · Accum. Depreciation	(7,151,131)
	1412 · T I Accumulated Dep.-New	(1,381,475)
	Total 1409 · Accumulated Depreciation	(8,532,606)
	Total 1400 · LPMP Assets	7,222,697
	Total Fixed Assets	10,329,459
	Other Assets	
	1700 · OTHER ASSETS	
	1731 · Wellness Park	1,693,800
	1740 · RPP-Deferred Outflows-Resources	1,057,842
	1741 · OPEB-Deferred Outflows-Resourc	22,144
	Total 1700 · OTHER ASSETS	2,773,786
	Total Other Assets	2,773,786
	TOTAL ASSETS	72,981,063

Desert Healthcare District
Balance Sheet
As of May 31, 2019

						May 31, 19
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						
Accounts Payable						
2000 · Accounts Payable						68,173
2001 · LPMP Accounts Payable						2,235
Total Accounts Payable						70,408
Other Current Liabilities						
2002 · LPMP Property Taxes						(3,831)
2131 · Grant Awards Payable						2,061,095
2133 · Accrued Accounts Payable						374,870
2141 · Accrued Vacation Time						29,441
2152 · 457B/401A Liability						4,271
2186 · Retired BOD Medical - Current						9,237
2188 · Current Portion - LTD						14,803
2190 · Investment Fees Payable						18,041
Total Other Current Liabilities						2,507,928
Total Current Liabilities						2,578,336
Long Term Liabilities						
2170 · RPP - Pension Liability						3,387,793
2171 · RPP-Deferred Inflows-Resources						2,222,190
2280 · Long-Term Disability						38,173
2281 · Grants Payable - Long-term						10,147,646
2286 · Retirement BOD Medical Liabilit						87,973
2290 · LPMP Security Deposits						58,517
Total Long Term Liabilities						15,942,292
Total Liabilities						18,520,629
Equity						
3900 · *Retained Earnings						50,954,846
Net Income						3,505,588
Total Equity						54,460,435
TOTAL LIABILITIES & EQUITY						72,981,063

Desert Healthcare District
A/R Aging Summary
As of May 31, 2019

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	
Cohen Musch Thomas Medical Group	-	-	(73)	-	-	(73)	Prepaid
Desert Healthcare Foundation-	20,630	-	17,668	19,626	19,449	77,373	Due from Foundation
Laboratory Corporation of America	-	(4,774)	-	-	-	(4,774)	Prepaid
Mark Matthews	2,165	2,165	2,165	2,165	2,673	11,334	Director Insurance
Ramy Awad, M.D.	-	-	106	-	-	106	Slow Pay
Sovereign	750	-	750	750	1,500	3,750	Slow Pay
Steven Gundry, M.D.	-	(5,235)	(5,235)	-	-	(10,471)	Prepaid
TOTAL	23,546	(7,844)	15,380	22,541	23,622	77,245	

Desert Healthcare District
Deposit Detail
May 2019

Type	Date	Name	Amount
Deposit	05/03/2019		1,749
		T-Mobile	(1,749)
TOTAL			(1,749)
Deposit	05/10/2019		14,800
		Riverside County Treasurer-	(14,800)
TOTAL			(14,800)
Deposit	05/13/2019		245
		Fantasy Springs Resort Casino	(159)
		Fantasy Springs Resort Casino	(86)
TOTAL			(245)
Deposit	05/15/2019		7,914
		Riverside County Treasurer-	(7,914)
TOTAL			(7,914)
Deposit	05/23/2019		1,241,368
		Riverside County Treasurer-	(1,241,368)
TOTAL			(1,241,368)
Deposit	05/24/2019		65,695
		Riverside County Treasurer-	(65,695)
TOTAL			(65,695)
Deposit	05/28/2019		11,494
		Riverside County Treasurer-	(11,494)
TOTAL			(11,494)
		Total Deposits	1,343,265

DESERT HEALTHCARE DISTRICT											
PROPERTY TAX RECEIPTS FY 2018 - 2019											
RECEIPTS - TWELVE MONTHS ENDED JUNE 30, 2019											
	FY 2017-2018 Projected/Actual						FY 2018-2019 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance		Budget %	Budget \$	Act %	Actual Receipts	Variance
July	2.5%	\$ 157,242	1.3%	\$ 107,591	\$ (49,652)		2.5%	\$ 165,105	1.3%	\$ 87,106	\$ (77,998)
Aug	1.6%	\$ 100,635	1.7%	\$ 76,625	\$ (24,010)		1.6%	\$ 105,667	1.6%	\$ 104,633	\$ (1,034)
Sep	2.6%	\$ 163,532	2.4%	\$ 149,702	\$ (13,830)		2.6%	\$ 171,709	2.4%	\$ 155,626	\$ (16,083)
Oct	0.0%	\$ -	0.0%	\$ -	\$ -		0.0%	\$ -	0.0%	\$ -	\$ -
Nov	0.4%	\$ 25,159	0.0%	\$ 47,069	\$ 21,910		0.4%	\$ 26,417	0.0%	\$ -	\$ (26,417)
Dec	16.9%	\$ 1,062,958	17.6%	\$ 1,121,658	\$ 58,700		16.9%	\$ 1,116,106	17.8%	\$ 1,177,161	\$ 61,054
Jan	31.9%	\$ 2,006,413	33.0%	\$ 2,097,033	\$ 90,621		31.9%	\$ 2,106,733	19.7%	\$ 1,299,278	\$ (807,456)
Feb	0.0%	\$ -	0.8%	\$ 50,855	\$ 50,855		0.0%	\$ -	13.9%	\$ 918,846	\$ 918,846
Mar	0.3%	\$ 18,869	0.2%	\$ 14,782	\$ (4,087)		0.3%	\$ 19,813	0.7%	\$ 44,532	\$ 24,719
Apr	5.5%	\$ 345,933	5.8%	\$ 371,495	\$ 25,562		5.5%	\$ 363,230	5.9%	\$ 392,745	\$ 29,515
May	19.9%	\$ 1,251,649	19.9%	\$ 1,258,864	\$ 7,215		19.9%	\$ 1,314,232	20.3%	\$ 1,341,271	\$ 27,039
June	18.4%	\$ 1,157,304	16.8%	\$ 1,319,289	\$ 161,985		18.4%	\$ 1,215,169	0.0%		
Total	100%	\$ 6,289,695	99.6%	\$ 6,614,963	\$ 325,268		100.00%	\$ 6,604,180	83.6%	\$ 5,521,198	\$ 132,187

Las Palmas Medical Plaza
Deposit Detail
May 2019

Type	Date	Name	Amount
Deposit	05/01/2019		3,772
Payment	05/01/2019	Quest Diagnostics Incorporated	(3,772)
TOTAL			(3,772)
Deposit	05/13/2019		10,686
Payment	05/13/2019	Desert Family Medical Center	(3,493)
Payment	05/13/2019	Pathway Pharmaceuticals, Inc.	(2,249)
Payment	05/13/2019	Peter Jamieson, M.D.	(2,997)
Payment	05/13/2019	West Pacific Medical Laboratory	(1,947)
TOTAL			(10,686)
Deposit	05/13/2019		24,148
Payment	05/13/2019	Derakhsh Fozouni, M.D.	(5,841)
Payment	05/13/2019	Palmtree Clinical Research	(6,217)
Payment	05/13/2019	Ramy Awad, M.D.	(3,180)
Payment	05/13/2019	Aijaz Hashmi, M.D., Inc.	(2,688)
Payment	05/13/2019	Brad A. Wolfson, M.D.	(3,387)
Payment	05/13/2019	Cure Cardiovascular Consultants	(2,837)
TOTAL			(24,148)
Deposit	05/16/2019		2,738
Payment	05/16/2019	Dennis Spurgin, D.C.	(2,738)
TOTAL			(2,738)
Deposit	05/17/2019		28,052
Payment	05/17/2019	Tenet HealthSystem Desert, Inc.	(28,052)
TOTAL			(28,052)

Las Palmas Medical Plaza
Deposit Detail
 May 2019

Type	Date	Name	Amount
Deposit	05/24/2019		4,774
Payment	05/24/2019	Laboratory Corporation of America	(4,774)
TOTAL			(4,774)
Deposit	05/30/2019		5,235
Payment	05/30/2019	Steven Gundry, M.D.	(5,235)
TOTAL			(5,235)
		Total Deposits	79,407

Desert Healthcare District
Check Register
As of May 31, 2019

Type	Date	Num	Name	Amount
1000 - CHECKING CASH ACCOUNTS				
1010 - Union Bank - Checking				
Liability Check	05/02/2019		QuickBooks Payroll Service	(25,846)
Bill Pmt -Check	05/06/2019		CoPower Employers' Benefits Alliance - VOID	-
Bill Pmt -Check	05/06/2019		Peter Young. - VOID	-
General Journal	05/06/2019	11-01	401a payment - 5/03/19 payroll	(1,428)
General Journal	05/06/2019	11-01	457b payment - 5/03/19 payroll	(2,311)
Bill Pmt -Check	05/06/2019	15405	CoPower Employers' Benefits Alliance	(2,100)
Bill Pmt -Check	05/06/2019	15406	Peter Young.	(6,650)
Bill Pmt -Check	05/06/2019	15407	Donna Den Bleyker.	(211)
Bill Pmt -Check	05/06/2019	15408	El Informador del Valle	(126)
Bill Pmt -Check	05/06/2019	15409	Image Source	(823)
Bill Pmt -Check	05/06/2019	15410	Law Offices of Scott & Jackson	(23,600)
Bill Pmt -Check	05/06/2019	15411	Rogers, Carole	(300)
Bill Pmt -Check	05/06/2019	15412	So. Cal Computer Shop	(730)
Bill Pmt -Check	05/06/2019	15413	Soroptimist House of Hope, Inc.	(450)
Bill Pmt -Check	05/06/2019	15414	State Compensation Insurance Fund	(643)
Bill Pmt -Check	05/06/2019	15415	Time Warner Cable	(240)
Bill Pmt -Check	05/06/2019	15416	Underground Service Alert of Southern Cal	(7)
Bill Pmt -Check	05/06/2019	15417	Verizon Wireless	(924)
Bill Pmt -Check	05/06/2019	15418	Zendle, Les-	(455)
Check	05/07/2019	Auto Pay	Calif. Public Employees'Retirement System	(11,315)
Bill Pmt -Check	05/07/2019	15419	Chris Christensen	(113)
Bill Pmt -Check	05/07/2019	15420	Cooperative Personnel Services	(6,610)
Bill Pmt -Check	05/07/2019	15421	Graptex Interactive	(7,500)
Bill Pmt -Check	05/07/2019	15422	Leticia De Lara	(700)
Bill Pmt -Check	05/07/2019	15423	National Business Furniture	(6,170)
Bill Pmt -Check	05/07/2019	15424	Palms to Pines Printing	(602)
Bill Pmt -Check	05/07/2019	15425	Pitney Bowes Global Financial Services	(280)
Bill Pmt -Check	05/07/2019	15426	Shred-It	(90)
Bill Pmt -Check	05/07/2019	15427	The LGBT Community Center	(14,000)
Bill Pmt -Check	05/07/2019	15428	UPS	(51)
Bill Pmt -Check	05/07/2019	15429	Will Dean	(293)
Bill Pmt -Check	05/07/2019	15430	Andrea S. Hayles-	(205)
General Journal	05/14/2019	11-02	May 2019 LTD Payment - Jena Marie Van Earl	(1,234)
Bill Pmt -Check	05/14/2019	15431	Alejandro Espinoza-	(334)
Bill Pmt -Check	05/14/2019	15432	County of Riverside/Registrar of Voters	(109,347)
Bill Pmt -Check	05/14/2019	15433	Evett PerezGil	(400)
Bill Pmt -Check	05/14/2019	15434	First Bankcard (Union Bank)	(1,435)

Desert Healthcare District
Check Register
As of May 31, 2019

Type	Date	Num	Name	Amount
Bill Pmt -Check	05/14/2019	15435	Frazier Pest Control, Inc.	(30)
Bill Pmt -Check	05/14/2019	15436	Mangus Accountancy Group, A.P.C.	(500)
Bill Pmt -Check	05/14/2019	15437	Rogers, Carole	(465)
Bill Pmt -Check	05/14/2019	15438	Xerox Financial Services	(394)
Liability Check	05/16/2019		QuickBooks Payroll Service	(25,149)
Check	05/16/2019	Auto Pay	Calif. Public Employees'Retirement System	(8,713)
General Journal	05/17/2019	11-03	401a payment - 5/17/19 payroll	(1,711)
General Journal	05/17/2019	11-03	457b payment - 5/17/19 payroll	(2,523)
Bill Pmt -Check	05/20/2019	15439	Andrea S. Hayles-	(147)
Bill Pmt -Check	05/20/2019	15440	Cathedral City Senior Center	(160)
Bill Pmt -Check	05/20/2019	15441	CoPower Employers' Benefits Alliance	(1,739)
Bill Pmt -Check	05/20/2019	15442	El Informador del Valle	(250)
Bill Pmt -Check	05/20/2019	15443	Staples Credit Plan	(1,040)
Bill Pmt -Check	05/20/2019	15444	The Desert Sun	(2,088)
Bill Pmt -Check	05/20/2019	15445	UPS	(3)
Bill Pmt -Check	05/20/2019	15446	Alejandro Espinoza-	(790)
Bill Pmt -Check	05/20/2019	15447	Rauch Communication Consultants	(1,960)
Bill Pmt -Check	05/21/2019	15448	Ready Refresh	(48)
Bill Pmt -Check	05/21/2019	15449	Regents - University of California	(322)
Bill Pmt -Check	05/21/2019	15450	SDRMA	(43,581)
Bill Pmt -Check	05/23/2019	15451	Alejandro Espinoza-	(1,268)
Bill Pmt -Check	05/23/2019	15452	Regional Access Project Foundation	(550)
Check	05/28/2019		Service Charge	(308)
Bill Pmt -Check	05/28/2019	15453	Alejandro Espinoza-	(422)
Bill Pmt -Check	05/28/2019	15454	Desert Arc	(74,132)
Bill Pmt -Check	05/28/2019	15455	Graphtek Interactive	(2,500)
Bill Pmt -Check	05/28/2019	15456	HARC, INC.	(89,995)
Bill Pmt -Check	05/28/2019	15457	Leap Marketing	(750)
Bill Pmt -Check	05/28/2019	15458	Pitney Bowes Global Financial Services	(32)
Bill Pmt -Check	05/28/2019	15459	Vanessa Smith-	(414)
Liability Check	05/30/2019		QuickBooks Payroll Service	(25,456)
General Journal	05/31/2019	11-07	Medical Reimbursement - May 2019	(25)
TOTAL				(514,985)

Desert Healthcare District
Details for credit card Expenditures
Credit card purchases - Apr 2019 - Paid May 2019

Number of credit cards held by District personnel -2

Credit Card Limit - \$5,000

Credit Card Holders:

Chief Executive Officer

Chris Christensen - Chief Financial Officer

Routine types of charges:

Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items

		Statement		Expense Type	Amount	Purpose	Description	Participants
Year	Month Charged	Total Charges						
		\$ 1,434.90						
Chris' Statement:								
2019	Apr	\$ 1,434.90	District GL					
				Dollar	Descr			
			6352	\$ 249.97	March 2019 Staff Lunch			
			6360	\$ 14.04	Conference call expense			
			6360	\$ 19.32	Conference call expense			
			6360	\$ 14.88	Conference call expense			
			5160	\$ 125.00	Alejandro - 2019 National Innovative Communities Conf			
			5160	\$ 125.00	Meghan - 2019 National Innovative Communities Conf			
			6360	\$ 14.88	Conference call expense			
			6360	\$ 12.36	Conference call expense			
			6355	\$ 447.00	Smartsheet annual subscription			
			6360	\$ 10.68	Conference call expense			
			6360	\$ 8.52	Conference call expense			
			6360	\$ 9.12	Conference call expense			
			6352	\$ 217.75	April 2019 Staff Lunch			
			5230	\$ 15.00	Carole - Women Leaders Forum			
			6360	\$ 8.56	Conference call expense			
			6352	\$ 54.07	Les & Chris lunch meeting			
			6360	\$ 46.57	Conference call expense			
			5230	\$ 28.12	Karen & Evett - CV Storytellers Project: Stories of Homelessness			
			5160	\$ 14.06	Will - CV Storytellers Project: Stories of Homelessness			
		\$ 1,434.90						

Las Palmas Medical Plaza
Check Register
As of May 31, 2019

Type	Date	Num	Name	Amount
1000 · CHECKING CASH ACCOUNTS				
1046 · Las Palmas Medical Plaza				
Bill Pmt -Check	05/07/2019	10007	Desert Air Conditioning Inc.	(1,087)
Bill Pmt -Check	05/07/2019	10008	Desert Water Agency	(779)
Bill Pmt -Check	05/07/2019	10009	Imperial Security	(3,145)
Bill Pmt -Check	05/07/2019	10010	Palm Springs Disposal Services Inc	(2,123)
Bill Pmt -Check	05/14/2019	10011	Imperial Security	(1,573)
Bill Pmt -Check	05/14/2019	10012	Stericycle, Inc.	(1,448)
Bill Pmt -Check	05/20/2019	10013	Desert Air Conditioning Inc.	(420)
Bill Pmt -Check	05/20/2019	10014	Frazier Pest Control, Inc.	(180)
Bill Pmt -Check	05/20/2019	10015	Frontier Communications	(219)
Bill Pmt -Check	05/20/2019	10016	Imperial Security	(1,573)
Bill Pmt -Check	05/20/2019	10017	Southern California Edison	(472)
Bill Pmt -Check	05/28/2019	10018	Desert Air Conditioning Inc.	(1,958)
Bill Pmt -Check	05/28/2019	10019	Imperial Security	(1,573)
Bill Pmt -Check	05/28/2019	10020	INPRO-EMS Construction	(10,117)
Check	05/31/2019		Service Charge	(1,229)
TOTAL				(27,895)



MEMORANDUM

DATE: June 11, 2019

TO: F&A Committee

RE: Retirement Protection Plan (RPP)

Current number of participants in Plan:

Active – still employed by hospital	114
Vested – no longer employed by hospital	60
Former employees receiving annuity	<u>8</u>
Total	<u>184</u>

The outstanding liability for the RPP is approximately **\$4.2M** (Actives - \$3.0M and Vested - \$1.2M). US Bank investment account balance \$4.9M. Per the June 30, 2018 Actuarial Valuation, the RPP has an Unfunded Pension Liability of approximately **\$3.3M**. A monthly accrual of \$10K is being recorded each month as an estimate for FY2019.

The payouts, excluding monthly annuity payments, made from the Plan for the Eleven (11) months ended May 31, 2019 totaled **\$477K**. Monthly annuity payments (8 participants) total **\$1.03K** per month.



Chief Financial Officer's Report

June 11, 2019

Las Palmas Medical Plaza - Property Management:

Occupancy:

See attached unit rental status report.

93.7% currently occupied –

Total annual rent including CAM fees is \$1,221,881.

Leasing Activity:

Staff is working with Coldwell Banker Commercial, Listing Agreement approved at the April 2019 meeting to market the vacancies.

Cohen, Musch, Thomas Medical Group is interesting in relocating from their current suite (3W-101) to a larger space when their current lease expires (8/31/2019).

There is a party that has expressed interest in leasing suites 1W-104 & 1W-105.

Las Palmas Medical Plaza

Unit Rental Status

As of June 1, 2019

Unit	Tenant Name	Deposit	Lease Dates		Term	Unit Sq Feet	Percent of Total	Monthly Rent	Annual Rent	Rent Per Sq Foot	Monthly CAM	Total Monthly Rent Incig CAM	Total Annual Rent Incig CAM
			From	To									
											\$ 0.62		
1W, 104	Vacant					1,024	2.07%						
1W, 105	Vacant					1,060	2.15%						
2W, 107	Vacant					1,024	2.07%						
Total - Vacancies						3,108	6.30%						
Total Suites-33 - 29 Suites Occupied		\$ 58,516.90				49,356	93.7%	\$ 73,276.13	\$ 879,313.56	\$ 1.58	\$ 28,547.28	\$ 101,823.41	\$ 1,221,880.92
Summary - All Units													
			Vacant	3,108	6.3%								
			Pending	0	0%								
			Total	49,356	100%								

DESERT HEALTHCARE DISTRICT						
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE						
As of 5/31/19						
TWELVE MONTHS ENDED JUNE 30, 2019						
Grant ID Nos.	Name	Approved Grants - Prior Yrs	Current Yr 2018-2019	6/30/2018 Bal Fwd/New	Total Paid July-June	Open BALANCE
2013-759-BOD-02/26/13	Desert Hot Springs Wellness FDN - Oversampling - HARC -3yr	\$ 30,000		\$ 15,000	\$ -	\$ 15,000
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000		\$ 10,000,000	\$ -	\$ 10,000,000
2015-866-BOD-4-28-15	The LGBT Center of PS - Desert Low-Cost Counseling Clinic - 3 yr	\$ 140,000		\$ 32,000	\$ 32,000	\$ -
2015-875-BOD-6-23-15	Desert AIDS Project - Sexually Transmitted Infection Clinic - 3 Yr	\$ 800,000		\$ 17,500	\$ 17,500	\$ -
2015-876-BOD-6-23-15	Arrowhead Neuroscience Fndtn-NeuroInterventional & NeuroCritical Care Fellowship 2 Yr	\$ 373,540		\$ 121,401	\$ 84,047	\$ 37,354
2016-886-BOD-9-22-15	B&G Club of Cathedral City - Main Club House Capital Improvements - 1 Yr	\$ 150,000		\$ 15,000	\$ (1,955)	\$ 16,955
	Unexpended funds of Grant #886 (\$15,000 10% Retention)				\$ -	\$ (15,000)
	Unexpended funds of Grant #886 (\$1,955 unused returned)				\$ -	\$ (1,955)
2016-887-BOD-9-22-15	CVEP - Mental Health College & Career Pathways Development Initiative - 2 Yr-ext 9/18	\$ 737,900		\$ 73,790	\$ 73,790	\$ -
2016-889-BOD-10-27-15	HARC - 2016 Community Health Monitor - 3 Yr	\$ 499,955		\$ 49,996	\$ 49,996	\$ -
2016-891-BOD-11-17-15	Jewish Family Services of the Desert - Mental Health Outpatient Treatment - 3 Yr	\$ 570,000		\$ 131,089	\$ 58,500	\$ 72,589
	Unexpended funds from Year 1 of Grant #891			\$ (75,792)		\$ (75,792)
2016-908-BOD-06-28-16	Angel View Support for the Outreach Stabilization Program - 2 Yr	\$ 144,600		\$ 14,460	\$ 12,411	\$ 2,049
	Unexpended funds of Grant #908			\$ (2,049)		\$ (2,049)
2016-920-BOD-10-25-16	LifeStream Blood Bank - Support Protate Cancer Treatment Program	\$ 60,000		\$ 6,000	\$ 6,000	\$ -
2016-927-BOD-12-20-16	SafeHouse of the Desert - "What's Up" Crisis Texting Application - 3 Yr	\$ 679,357		\$ 373,646	\$ 203,807	\$ 169,839
2017-929-BOD-05-23-17	Gilda's Club Desert Cities: HeLP - Healthy Living Program - 1 Yr	\$ 142,000		\$ 14,200	\$ 14,200	\$ -
2017-934-BOD-07-25-17	Well in the Desert - New Vans for Client Pickup & Deliveries	\$ 84,798		\$ 8,480	\$ 8,407	\$ 72
	Unexpended funds of Grant #934				\$ -	\$ (72)
2017-936-BOD-07-25-17	Hidden Harvest - Senior Markets & Healthy Fairs	\$ 95,000		\$ 9,500	\$ 9,500	\$ -
2017-938-BOD-07-25-17	Mizell Senior Center - A Matter of Balance Phase 2 - 2 Yr	\$ 400,300		\$ 220,165	\$ 180,135	\$ 40,030
2017-939-BOD-07-25-17	Loma Linda University - Dream Homes Initiative - 16 months	\$ 178,016		\$ 57,855	\$ 57,844	\$ 11
	Unexpended funds of Grant #939 (\$10.86 unused returned)				\$ 11	\$ (11)
2017-947-BOD-09-26-17	Coachella Valley Volunteers in Medicine - Primary Healthcare & Support Services - 1 Yr	\$ 121,500		\$ 12,150	\$ (4,590)	\$ 16,740
	Unexpended funds of Grant #947 (\$12,150 10% Retention)					\$ (12,150)
	Unexpended funds of Grant #947 (\$4,590 unused returned)					\$ (4,590)
2017-948-BOD-09-26-17	Pegasus Hippo Therapy - Equine Therapy for District Residents - 1 Yr	\$ 93,829		\$ 9,383	\$ 5,855	\$ 3,528
	Unexpended funds of Grant #948			\$ (3,528)		\$ (3,528)
2017-953-BOD-11-28-17	FIND Food Bank - Project Produce - 1 Yr	\$ 387,068		\$ 212,887	\$ 212,887	\$ -
2017-954-BOD-11-28-17	CVRM - Emergency Food, Shelter with Wrap Around Services for West CV Homeless 1Yr	\$ 100,000		\$ 55,000	\$ 55,000	\$ -
2017-955-BOD-11-28-17	Martha's Village & Kitchen - Health in Housing: Emergency Housing With Wrap Around 1Yr	\$ 186,150		\$ 102,383	\$ 102,383	\$ -
2018-960-BOD-02-27-18	Desert Cancer Foundation - Patient Assistance and Suzanne Jackson Breast Cancer	\$ 200,000		\$ 110,000	\$ 90,000	\$ 20,000
2018-962-BOD-03-27-18	EMC - CV Collaborative Program-Antibiotic Resistance Prevention Partnership(3yr w/ 1st yr full)	\$ 55,805		\$ 30,693	\$ 25,112	\$ 5,581
2018-967-BOD-05-22-18	The City of DHS-Public Safety Emergency Response Program - Purchase AEDs	\$ 30,000		\$ 30,000	\$ 27,000	\$ 3,000
2018-968-BOD-05-22-18	One Future Coachella Valley - Health Career Connection Summer Intern at DHCD/F	\$ 7,314		\$ 7,314	\$ 7,314	\$ -
2018-974-BOD-09-25-18	HARC - 2019 Coachella Valley Community Health Survey - 2 Yr		\$ 399,979	\$ 399,979	\$ 179,991	\$ 219,989
2018-980-BOD-10-23-18	Joslyn Wellness Senior Behavioral Health Services Program - 1 Yr		\$ 112,050	\$ 112,050	\$ 50,423	\$ 61,628
2018-981-BOD-10-23-18	Desert Arc Healthcare Program - 1 Yr		\$ 164,738	\$ 164,738	\$ 148,264	\$ 16,474
2018-976-BOD-10-23-18	Ready Set Swim - Desert Healthcare Foundation - 1 Yr		\$ 136,000	\$ 136,000	\$ 136,000	\$ -
2018-979-BOD-11-27-18	FIND Food Bank - Healthy Food First/Pathways Out of Hunger - 1 Yr		\$ 396,345	\$ 396,345	\$ 89,178	\$ 307,167
2019-985-BOD-03-26-19	Coachella Valley Volunteers in Medicine - Primary Healthcare & Support Services - 1 Yr		\$ 121,500	\$ 121,500	\$ 54,675	\$ 66,825
2019-986-BOD-05-28-19	Ronald McDonald House Charities - Temporary Housing & Family Support Services - 1 Yr		\$ 200,000	\$ 200,000	\$ -	\$ 200,000
2019-997-BOD-05-28-19	Martha's Village & Kitchen - Homeless Housing With Wrap Around Services - 1 Yr		\$ 200,896	\$ 200,896	\$ -	\$ 200,896
2019-989-BOD-05-28-19	Pegasus Riding Academy - Cover the Hard Costs of Pegasus Clients - 1 Yr		\$ 109,534	\$ 109,534	\$ -	\$ 109,534
2019-994-BOD-05-28-19	One Future Coachella Valley - Mental Health College & Career Pathway Development - 2 Yr		\$ 700,000	\$ 700,000	\$ -	\$ 700,000
2019-995-BOD-05-28-19	One Future Coachella Valley - HCC Summer Intern at DHCD/F & FIND Food Bank		\$ 14,628	\$ 14,628	\$ -	\$ 14,628
2019-1000-BOD-05-28-19	Voices for Children - Court Appointed Special Advocate Program - 1 Yr		\$ 24,000	\$ 24,000	\$ -	\$ 24,000
				\$ -	\$ -	\$ -
TOTAL GRANTS		\$ 16,267,132	\$ 2,579,670	\$ 14,228,192	\$ 1,985,684	\$ 12,208,740
Amts available/remaining for Grant/Programs - FY 2018-19:						
Amount budgeted 2018-2019			\$ 3,500,000		G/L Balance:	5/31/2019
Amount granted through June 30, 2019:			\$ (2,579,670)		2131	\$ 2,061,095
Mini Grants: 972; 973; 975; 983; 987			\$ (19,000)		2281	\$ 10,147,646
Net adj - Grants not used: 908; 947; 948; 886; 934			\$ 39,355		Total	\$ 12,208,741
Balance available for Grants/Programs			\$ 940,685		Difference - Rdg	\$ (0)



DESERT HEALTHCARE DISTRICT
SPECIAL MEETING OF THE FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL
COMMITTEE
MEETING MINUTES
June 11, 2019

Directors Present	District Staff Present	Absent
Chair/Treasurer Mark Matthews Director Leticia De Lara, MPH Director Arthur Shorr	Chris Christensen, Interim CEO and CFO Stephen Huyck, Accounting Manager Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Matthews called the meeting to order at 4 p.m.	
II. Approval of Agenda	Chair Matthews asked for a motion to approve the agenda.	It was moved and seconded (Director Shorr and Vice-President De Lara) to approve the agenda. Motion passed unanimously.
III. Public Comment	None	
IV. Approval of Minutes 1. F&A Minutes – Meeting May 14, 2019	Chair Matthews asked for a motion to approve the F&A Committee minutes.	It was moved and seconded (Vice-President De Lara, Director Shorr) to approve the minutes. Motion passed unanimously.
V. CEO Report	Chris Christensen, Interim CEO,	
VI. Chief Financial Officer's Report 1. LPMP Leasing Update	Chris Christensen, Interim CEO, explained the completion of the preliminary audit in May. The firm will return in August for the final audit. Mr. Christensen explained that the District has received several candidates for appointments to the F&A Committee. Stephen Huyck, Accounting Manager, described the vacant suites and other occupants requesting moves to larger units. The marketing broker is working to fill the vacancies.	

**DESERT HEALTHCARE DISTRICT
SPECIAL MEETING OF THE FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL
COMMITTEE
MEETING MINUTES
June 11, 2019**

<p>VII. Financial Reports</p> <ol style="list-style-type: none"> 1. District and LPMP Financial Statements 2. Accounts Receivable Aging Summary 3. District – Deposits 4. District – Property Tax Receipts 5. LPMP Deposits 6. District – Check Register 7. Credit Card – Detail of Expenditures 8. LPMP – Check Register 9. Retirement Protection Plan Update 10. Grant Payment Schedule 	<p>Chris Christensen, Interim CEO, described and reviewed the financials with the committee. Investment income was underbudgeted with a greater return than projected. Mr. Christensen highlighted the \$1M for additional grant funding to replenish the Homelessness Initiative fund, which will be brought forward to the Board for consideration at the June 25 meeting. Additional discussions include the property taxes extending the projected revenue.</p> <p>Vice-President De Lara requested a memo section for the stipend line item especially when reimbursement is for multiple months, which ensures transparency given the \$500 limitation.</p>	<p>It was moved and seconded (Vice-President De Lara, Director Shorr) to approve the May 2019 District Financial Reports - Items 1-10 and to forward to the Board for approval. Motion passed unanimously.</p>
<p>VIII. Other Matters</p> <ol style="list-style-type: none"> 1. Consideration to approve Las Palmas Medical Plaza Landscape Service Proposal 	<p>Chris Christensen, Interim CEO, described the work of the contractor and the need for proper water irrigation and weather tolerant landscape not to exceed \$28k.</p> <p>Although it is not a requirement to obtain additional bids, the committee directed staff to obtain two additional bids before moving forward with Desert Modern Landscape Design.</p>	



**DESERT HEALTHCARE DISTRICT
SPECIAL MEETING OF THE FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL
COMMITTEE
MEETING MINUTES
June 11, 2019**

IV. Adjournment	Chair Matthews adjourned the meeting at 4:47 p.m.	<i>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</i>
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ATTEST: _____
Mark Matthews, Chair/Treasurer Finance & Administration Committee
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
June 11, 2019**

Directors Present	District Staff Present	Absent
Chair, Carole Rogers, RN – <i>Video Conference</i> Director Evett PerezGil Vice-President Leticia De Lara Nicolas Behrman, Community Member Lucian Crespo, Community Member Thomas Smith, Community Member	Chris Christensen, Interim CEO, CFO Donna Craig, Senior Program Officer Alejandro Espinoza, Program Officer and Outreach Director Meghan Kane, Community Health Analyst Andrea S. Hayles, Clerk of the Board	Thomas Thetford, Community Member

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	The meeting was called to order at 12:06 p.m. by Chair Rogers.	
II. Approval of Agenda	Since Chair Rogers participated via video conference, she asked Vice-President De Lara to conduct the meeting. Vice-President De Lara asked for a motion to approve the agenda.	Moved and seconded by Director Rogers and Director PerezGil to approve the agenda. Motion passed unanimously.
III. Meeting Minutes 1. May 16, 2019	Chair Rogers asked for a motion to approve the minutes.	Moved and seconded by Director Rogers and Director PerezGil to approve the meeting minutes. Motion passed unanimously.
IV. Public Comment	None	
V. Old Business 1. Grant Proposals Under Development	Donna Craig, Senior Program Officer, explained that the grant proposals under development are included in the packet for review, and inquired on any questions or concerns.	
VI. New Business 1. Letter of Intent #1005 – Lift to Rise	Vice-President De Lara recused herself and left the room since the Regional Access Project	



**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
June 11, 2019**

	<p>(RAP) Foundation is a fiscal agent for Lift to Rise, and she is its CEO.</p> <p>Chris Christensen, Interim District CEO, described the discussions for a collaborative on the Homelessness Initiative and the Housing Community Action Network (CAN) to establish 10,000 affordable units over a 10-year period. Mr. Christensen explained that Lift to Rise withdrew the original request with the Homelessness Initiative, and Lift to Rise's Letter of Interest seeks funding to support the resident engagement, communications and staffing capacity. Staff recommends working with Lift to Rise on the Health Community Action Network (CAN) and the District's healthy eating and active living focus area that coincide with the strategic plan.</p> <p>Heather Vaikona, Executive Director, Lift to Rise, described the organization and support from the Desert Healthcare District. Ms. Vaikona explained the collaborations with Feeding America to support the ongoing work to build out the resident engagements, communications, and staffing capacity with a revised grant request.</p> <p>Director PerezGil recommends continuing with the District's grant policy for more measurables of action in the Coachella Valley and working</p>	
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**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
June 11, 2019**

	<p>toward the healthy eating and active living components.</p> <p>The committee directed staff to work with Lift to Rise on the next phase and provide a full grant application at the July Program Committee meeting.</p>	
<p>2. Grant #1006 - Desert Healthcare Foundation – Homelessness Initiative Collective Fund - \$1,000,000</p>	<p>Chris Christensen, Interim CEO, explained grant request #1006 for \$1M from the Desert Healthcare District describing the background of the 2017 Homelessness Initiative collective fund. Over the course of 2 years, the funds have been distributed as matching funds to Coachella Valley Association of Governments (CVAG) to assist with the CV Housing First program. Staff is proposing an ongoing process to fund the Foundation’s collective, which currently has a \$70k balance, and use the funds in the new fiscal year.</p>	<p>Moved and seconded by Director PerezGil and Vice-President De Lara to approve Grant #1006 – Desert Healthcare Foundation – Homelessness Initiative Collective Fund and forward to the Board for approval.</p> <p>Motion passed unanimously.</p>
<p>3. Census 2020 – Coachella Valley Regional Roundtable</p>	<p>Meghan Kane, Health Policy Analyst, provided an overview of the stakeholder convenings and preliminary strategies of Census 2020.</p>	
<p>4. Facility site visit of grant recipients</p>	<p>Chris Christensen, Interim CEO, described the site visits of potential grantees and continuing with the guidelines of AB2019.</p>	<p>Moved and seconded by Nicolas Behrman (Community Member) and Chair Rogers to approve Allen Howe’s volunteer community member appointment to the Program Committee and forward to the Board for approval.</p>

**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
June 11, 2019**

<p>5. Interviews to consider the appointment of one additional Volunteer Community Member</p>	<p>Chair Rogers recommended a monthly tour of a grant-funded facility or on an as-needed basis.</p> <p>Director PerezGil exited the meeting at 1:42 p.m.</p> <p>Allen Howe, Palm Springs resident, provided an overview of his background in healthcare administration and city government.</p> <p>Christine Anderson, Rancho Mirage resident, was not available for a telephone interview due to a scheduling conflict. Ms. Anderson expressed interest in a future interview.</p> <p>The committee recommended Ms. Anderson interview at the July meeting for consideration of an appointment to an alternate list of community members since the current 5 positions have been filled.</p>	<p>Motion passed unanimously.</p>
<p>VII. Committee Member Comments</p>	<p>There were no committee member comments.</p>	
<p>V. Adjournment</p>	<p>Chair Rogers adjourned the meeting at 2:00 p.m.</p>	<p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p>

ATTEST: _____
Carole Rogers, RN, Chair/Director
Program Committee

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

PROPOSALS UNDER DEVELOPMENT

Information only – status update of new and existing grants since last Board report 5/28/19

Letters of Inquiry		
Agency	Staff Notes	Status
Dr. Carreon Foundation – MINI GRANT	LOI – Stage 1 - received requesting \$5,000. The \$5,000 requested from DHCD will be matched so that at least \$15,000 will be leveraged in creating scholarships that will be granted to eight to 12 students, all of whom are interested in careers in health care and will be enrolling (or are enrolled already) in a field related to health care.	Stage 2 generated- waiting for mini grant application to be submitted.
Desert Ability Center MINI GRANT	LOI – Stage 1 received requesting \$5,000 toward the acquisition of adaptive equipment including, but not limited to, trainers upon which handcycles are placed, handcycles, wheelchair-accessible rowing machines and strength trainers. Residents with spinal cord injuries, other neurological disorders and amputations will have the ability to train at Kirkfit. Initial training offerings will include indoor cycling, rowing and strength training.	Waiting for project budget to be submitted before generating Stage 2.
Alzheimers Coachella Valley	LOI received requesting \$10,000 for programming. This is a relatively new organization (IRS determination January 2018), split off from Alzheimers	A funding request of over \$5,000 requires audited financial statements. Requested audited financials from the organization. Audited financials still not received.

	Association Desert Chapter (501 © 3 determination June 1985).	
Desert AIDS Project	<u>Emailed</u> LOI requesting \$459,006 for Get Tested Coachella Valley 2.0.	Site visit and meeting at DAP was completed April 2, 2019. The funding request was concentrating the new 2.0 version of Get Tested Coachella Valley (GTCV) specific to the residents of the East Valley. Other items included in the funding request were advertising dollars; support for the mobile testing van and Smart cars; salaries; event sponsorship; and support for the DOCK (the STD clinic) to offset lost revenue. DAP will provide its strategic plan (received) & Vision 2030 for review and compatibility with DHCD's strategic plan.
Hidden Harvest	LOI received requesting \$50,000 for low-income senior markets.	Grant request on hold (per grantee's decision) until more current audited financials are completed.
Coachella Valley Rescue Mission	LOI received requesting \$270,000 for services for hospital-discharged homeless patients.	Site visit to be scheduled; awaiting data report from Desert Care Network re discrepancies in reported numbers of hospital-discharged patients.
Lift To Rise	LOI received requesting \$605,677 for two years – requesting support for staffing capacity, resident engagement, and communications	LOI to be reviewed and discussed at 6/11/19 Program Committee.
Applications		
Grantee	Staff Notes	Status

Progress Reports		
Applicant	Staff Notes	Status
HARC #974: 2019 Coachella Valley Community Health Survey	<p>Grant term 11/1/18 – 10/31/2020</p> <p>Original Approved Amount \$399,979</p> <p>First six-month progress report covering the time period of 11/1/18 – 4/30/19. Compared to where we had hoped to be at the end of April, we are running behind on the number of completed surveys. This is likely because of the large number of completes that are done on cell phones. In the 2016 survey, about 60% of our completes were done on cell phones. This time around, it's around 80%. This is very exciting, as it mirrors the actual use of the population much more closely. However, it's also slower — cell phone completes take longer to achieve, due to interruptions, etc. So, data collection has been slower than we'd hoped. We had hoped that at this time we would be 56% complete. Instead, we are 24% complete (590 completed).</p> <p>To address this issue: Kent State University has hired 20 additional interviewers; they also added a second supervisor to the late shift who is assisting with continuing training, by working one-on-one for short stints with top performing interviewers to better understand what works and what doesn't work.</p>	<p>SURVEY PROGRESS: to date we've been collecting data for 13 weeks. As of the end of the shift 4/29 (start of the day 4/30), there were 590 completes, or 24% of the complete sample.</p> <p>FUNDS SECURED To date, we have secured \$244,200 beyond DHCD funding, or 31.8% of the three-year \$767,701 budget.</p> <p>GRANTS SUBMITTED We continue to submit at least two grant proposals per month, as stated in our DHCD proposal.</p> <p>CNCEF OUTREACH Per our grant proposal, we hired Communities for a New California Education Fund (CNCEF) to conduct door-to-door in-person outreach in primarily Spanish-speaking neighborhoods. To date, they've done six weekends of outreach in the following communities: Indio (two different areas), Coachella, Mecca, Thermal, and Oasis.</p> <p>COMMUNITY PARTNER OUTREACH We have reached out to a total of 87 local community partners for assistance in getting the word out. We are actively</p>

		<p>working with 54 of these (e.g., they are posting about it on social media, distributing flyers, including in their newsletters, etc.). The other 33 are pending (e.g., we're going back and forth via email, or they have not responded yet.</p> <p>PAID ADVERTISING HARC is active in several forms of paid advertising in both English and Spanish. Our Facebook/Instagram ads combined have reached a total of 39,857 people and they have made 49,172 impressions and have had 368 link clicks. Our Spotify ads (English and Spanish) have reached 19,837 unique Spotify users and 41,270 ads have been served.</p> <p>MASS MAILING In early March, we sent a postcard (one side English, one side Spanish) to about 37,000 homes in Coachella Valley.</p>
FIND Food Bank #979: FIND's Healthy Food First/Pathways Out of Hunger pilot	<p>Grant term 1/1/19 – 12/31/19 Original Approved Amount: \$396,345 First six-month progress report covering the time period from 1/1/9 – 3/31/19.</p> <p>The project is on track. "While we have not yet hired the two (2) Community Health Workers ("CHWs"), FIND Food Bank has already pre-screened hundreds of applicants and has actively partnered with Loma Linda University Health, which has</p>	<p>During the first quarter of the grant period (January 1, 2019 through March 31, 2019), the following milestones were achieved:</p> <p>(a) FIND distributed 1,198,441 pounds of fresh produce across its service area (24%) of the stated goal of 5 million pounds during the January 2019-December 2019 grant period. Within the District, FIND distributed 633,076 pounds, (25%) of the stated 2.5 million</p>

	<p>also identified a number of candidates, to complete the hiring process. We anticipate that both CHWs will be hired and trained within the next quarter.”</p>	<p>pounds goal for the one-year grant period.</p> <p>(b) Our food bank also successfully launched two (2) new mobile pantry distribution sites at Desert Springs Middle School in Desert Hot Springs, and Agua Caliente Elementary School in the Dream Homes area of Cathedral City in accordance with our proposal.</p> <p>(c) Every effort has been made to recruit two (2) Community Health Workers (“CHWs”) during the first quarter, including utilizing job boards to advertise the CHW openings and pre-screening hundreds of applicants. While the positions have not yet been filled, FIND is actively working with Loma Linda University Health to interview and select qualified applicants. FIND projects that the CHWs will be hired by April 30, 2019 and fully trained by mid-May.</p>
<p>Desert ARC #981: <i>Desert ARC Healthcare Program</i></p>	<p>Grant term 11/1/18 – 10/31/19 Original Approved Amount: \$164,738 First progress report covering the time period from 11/1/18 – 4/30/19.</p> <p>The project is on track with no issues or concerns.</p>	<p>During the first six months of the grant implementation Desert Arc conducted 30 staff trainings under the training category 1:1. There were 30 staff trainings under the training category Group. There were 89 Behavior Plans created.</p> <p>Desert Arc reports on a monthly basis the number of clients that attend the program versus the budgeted number of clients who should attend the program. The Adult Day Center program has a</p>

		<p>budgeted attendance of 85%. The Behavior Management Program has a budgeted attendance of 80%. During the months of November and December the Adult Day Center met its budgeted attendance. In January it was 4% below, in February it was 3% below and in March, the last available data, it was 1% below. The Behavior Management Program did not reach its budgeted attendance. In November and December, it was 9% below, in January it was 10% below, and in February and March it was 1% below.</p>
Final Grant Reports		
Applicant	Staff Notes	5 things to be done differently
<p>Eisenhower Medical Center #962: <i>Coachella Valley Antibiotic Resistance Prevention Collaborative</i></p>	<p>Grant term 4/2/18 – 4/1/19 Original Approved Amount: \$55,805</p> <p>FINAL RESULTS TO BE ACHIEVED: The hiring of the Community Engagement Specialist (CES) will support the grant activities over the course of the one-year funding period. The three objectives listed in the initial project plan were: (1) improve implementation of CDI prevention strategies within healthcare facilities in the Coachella Valley, (2) improve coordination of care to maintain appropriate infection control precautions when patients/residents with CDI transfer</p>	<p>There were a few main challenges or barriers identified during the collaborative – one was staff retention within the SNFs (e.g., high staff turnover and administrative changes), and the other was getting skilled nursing leadership to allow their nursing, clinical, and/or environmental cleaning staff to attend the quarterly meetings. With those two barriers in mind, the five things that we plan on modifying for our program moving forward are:</p> <ul style="list-style-type: none"> - Routine check-ins with SNFs (e.g., first week of every month, check-in phone calls with administration and/or infection

	<p>between facilities, (3) improve CDI surveillance by enhancing capacity to track and analyze CDI data using the National Healthcare Safety Network (NHSN).</p> <p>FINAL RESULTS IMPEDIMENTS:</p> <ul style="list-style-type: none"> - Retention of skilled nursing facility contacts due to high staff-turnover; - Change of ownership, staff, and facility name of skilled nursing facilities; - Time and facility permissions needed to collect data for annual Coachella Valley-wide antibiogram; - Time and resources needed to create community-wide interfacility transfer form; - Time and resources needed to create an online toolkit with resources for collaborative members. 	<p>preventionist);</p> <ul style="list-style-type: none"> - Offer CME credit to increase participation at quarterly meetings (e.g., leadership may be more likely to send additional staff to the meetings if credit was offered); - Offer web access to meetings (e.g., live web-stream or recorded sessions to email or post on website); - On-site education with CDPH (e.g., involvement with in-services) (e.g., environmental cleaning staff training, training on National Healthcare Safety Network, antibiotic stewardship); - Online toolkit (e.g., clearinghouse of resources and materials generated from each of the quarterly meetings and posted on a website).



Date: June 25, 2019

To: Board of Directors

Subject: Grant #1006 Desert Healthcare Foundation

Grant Request: Homelessness Initiative Collective Fund

Amount Requested: \$1,000,000

Project Period: 6/25/2019 to 6/24/2020

Action by Program Committee: (Please select one)

- Full recommendation and forward to the Board for consideration with the committee's recommendation that a grant amount of \$1,000,000 be approved. ***PROGRAM COMMITTEE MEMBERS SELECTED THIS ACTION.***
- Recommendation with modifications
- Deny

Project Description: Homelessness Initiative Collective Funds will be used, in part, toward matching funds to the Coachella Valley Association of Governments' (CVAG) Coachella Valley Housing First Program (NTE \$300,000) and other homelessness services (NTE \$700,000).

Background: In 2017, the District created a \$2,000,000 Homelessness Initiative Collective Fund under the Foundation.

- The fund has been used mostly to provide matching Coachella Valley city funds through CVAG for CV Housing First.
- In November 2019, the Board approved \$700,000 – seven cities (the majority of the remaining balance of the original \$2M) was approved by the Foundation Board to match a second round of matching city funds. \$72k remains.
- Potentially, nine cities will contribute to CVAG. This would leave the fund short by \$200,000.
- The Foundation would consider matching the two additional cities and possibly providing its own match of an additional \$100,000 to CVAG.
- Additionally, with the Homelessness Initiative Collective Fund being depleted, replenishing the fund will allow the Foundation Board to assist with the homelessness issue as directed.

Line Item Budget - Sheet 1 Operational Costs

Approved budgets are the basis for reporting all grant expenditures. Line items may not be added or changed without grant amendment. Prior authorization is required for transferring funds (<10%) between existing line items. Describe budget narrative in cell B38. You may insert rows or create additional worksheets if more space is needed to fully describe your budget.

PROGRAM OPERATIONS		Total Program Budget	Funds from Other Sources Detail on sheet 3	Amount Requested from DHCD
Total Labor Costs	Detail on sheet 2	0		0
Equipment (itemize)				
1		0		
2		0		
3		0		
4		0		
Supplies (itemize)				
1		0		
2		0		
3		0		
4		0		
Printing/Duplication		0		
Mailing/Postage/Delivery		0		
Travel		0		
Education/Training		0		
Facilities (Detail)				
Office/Rent/Mortgage		0		
Meeting Room Rental		0		
Telephone/Fax/Internet		0		
Utilities		0		
Insurance		0		
Maintenance/Janitorial		0		
Other Facility costs (itemize)				
1		0		
2		0		
3		0		
4		0		
Other Program Costs not described above (itemize)				
1	Matching funds to CVAG CV Housing First	200,000		200,000
2	Foundation matching to CVAG CV Housing	100,000		100,000
3	Homeless services	700000		700000
4		0		
Total Program Budget		1000000	0	1000000

Line Item Budget - Sheet 1 Operational Costs

Budget Narrative	Fully describe items above in this cell (B38)
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Line Item Budget
Sheet 2 - Labor Costs

Staff Salaries					
	Employee Position/Title	Annual Salary	% of Time Allocated to Program	Actual Program Salary	Amount of Salary Paid by DHCD Grant
1					
2					
3					
4					
5					
6					
7					
8					
<i>Enter this amount in Section 1, Employee Salaries</i>					Total > 0
Budget Narrative	Fully describe costs listed above in this cell (B12).				
Consultants/Contractors					
	Consultant/Contractor Name	Hourly Rate	Hours/Week	Monthly Fee	Amount of Salary Paid by DHCD Grant
1					
2					
3					
4					
5					
6					
7					
8					
<i>Enter this amount in Section 1, Professional Services/Consultants</i>					Total > 0
Budget Narrative	Fully describe costs listed above in this cell (B24).				

Line Item Budget - Other Program Funds

Funding for this program received from other sources			Amount
Fees			
Donations			
Grants (List Organizations)			
	1		
	2		
	3		
	4		
Fundraising (describe nature of fundraiser)			
Other Income, e.g., bequests, membership dues, in-kind services, investment income, fees from other agencies, etc. (Itemize)			
	1		
	2		
	3		
	4		
Total funding in addition to DHCD request			0
Budget Narrative	<div style="color: red; font-weight: bold; margin-bottom: 10px;">Fully describe program income listed above in this cell (B19). Note whether income is "projected" or actual.</div>		

Grant #1006 Desert Healthcare Foundation

EXHIBIT B

PAYMENT SCHEDULE, REQUIREMENTS & DELIVERABLES

<u>Project Title</u>	<u>Start/End</u>
Homelessness Initiative Collective Fund	6/25/2019
	6/24/2020

PAYMENTS:

(1) Payments: \$1,000,000.00

Total request amount: \$1,000,000.00

GRANT AND PAYMENT SCHEDULE REQUIREMENTS:

Scheduled Date	Grant Requirements for Payment	Payment
06/25/2019	Signed Agreement submitted & accepted	Advance of \$1,000,000.00 for time period 06/25/2019 - 06/24/2020

TOTAL GRANT AMOUNT: \$1,000,000.00



Date: June 25, 2019

To: Board of Directors

Subject: Volunteer Community Members Interviews

Program Committee Recommendation: to appoint one (1) candidate as a volunteer community member of the Program Committee.

Background:

- The Communications and Policy Ad Hoc Committee revised the Appointment & Duties for Committees Policy presented and approved at the March 26 Board of Directors meeting.
- The number of volunteer community members to serve was approved at five (5).
- Advertisements to solicit letters of interest from District residents willing to serve as volunteer members of the Program Committee were published to commence the appointment process.
- Six (6) community members applied and were scheduled to be interviewed by the Program Committee members at their May 16, 2019, Special Meeting.
- At the May 16, 2019 Committee meeting, Four (4) candidates out of the six (6) attended the meeting and were interviewed, of which the Program Committee members moved approval to bring forward to the Board the consideration to appoint the four (4) candidates.
- At the May 28, 2019, Board meeting, the four (4) candidates were approved and appointed by the Board, leaving one (1) vacancy left to fill.
- Two (2) candidates applied for the remaining one (1) vacancy and was scheduled to be interviewed at the June 11, 2019, Program Committee meeting.
- One (1) candidate out of the two (2) attended the meeting and was interviewed, of which the Program Committee members moved approval to bring forward to the Board the consideration to appoint this one (1) remaining candidate.
- The final remaining candidate will be interviewed at the July 9, 2019 Committee meeting and will be considered as a potential alternate.
- All applicants are subject to the approval of the Board of Directors as outlined in the Appointment & Duties for Committees Policy.
- The applicant is listed below, and his full CV/resume is included in the packet for the Board's review.

Applicant:

Allen Howe

Resides in Palm Springs and has experience serving on the District's Program Committee for six years. Mr. Howe has a strong healthcare background, working for the University

of Washington Medical Center/UW Medicine in various capacities. His interest in healthcare includes building equitable healthy communities.

Fiscal Impact:

\$500-\$1,000 advertising expense

From: [Allen Howe](#)
To: [Donna Craig](#)
Cc: [Chris Christensen](#)
Subject: RE: Program Committee
Date: Thursday, May 30, 2019 11:34:10 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

Yes I would be happy to serve again on the Program Committee and I would be available to attend the June 11 meeting. However, my sister is in the end stages of cancer and my availability could change.

As far as a bio goes:

I'm originally from the Seattle area where I spent 25 years working for the University of Washington Medical Center/UW Medicine in various capacities:
Manager of Financial Services
Director of Payer Relations and Contract Negotiations
Director of Marketing, Contracting and Payer Relations
Director of Planning

So, I have a strong healthcare background and an interest in the field, especially building equitable health communities.

After that I was the Assistant to the City Manager of Cathedral City in which capacity I was responsible for:
Chief spokesperson for the City with Media
All communications and marketing
Events
Worked closely with the City Council and attended and reported agenda items at Council Meetings
Census

City Staff for:
Finance Committee
Public Arts Committee
Marketing Committee

I think I served previously on the Program Committee for 6 years? I enjoyed my service because it was a way to help support the health of the community and also to contribute something from my background. I'm committed to health and, yes, happy, communities.

I've been retired for about 5 years. Personally I am active in music (piano, cello), garden, travel and teach meditation.

Oh, I have a BA in Fine Arts.

I hope this is helpful. Let me know if you need something more formal.

Allen Howe

Sent from [Mail](#) for Windows 10

HOSPITAL LEASE OVERSIGHT COMMITTEE MEETING
MEETING MINUTES
June 20, 2019

Directors Present		District Staff Present	Absent
Chair, Vice-President, Les Zendle, MD Director Carole Roger, RN Director Karen Borja		Chris Christensen, Interim CEO, CFO Stephen Huyck, Accounting Manager Andrea S. Hayles, Clerk of the Board	
AGENDA ITEMS	DISCUSSION	ACTION	
I. Call to Order	The meeting was called to order at 9:38 a.m. by Chair Zendle.		
II. Introductions	Chair Zendle explained that all in attendance are familiar with one another; therefore, introductions were not necessary		
III. Approval of Agenda	Chair Rogers asked for a motion to approve the agenda	Moved and seconded by Director Borja and Director Rogers to approve the agenda as amended. Motion passed unanimously.	
IV. Public Comment	Ezra Kaufman, District Resident, inquired on the purpose and mission of the Hospital Lease Oversight Committee. President Zendle explained that the committee recently changed its name from Hospital Governance and Oversight to Hospital Lease Oversight and manages lease compliance and oversight such as today's hospital inspection report, insurance, capital, processes, licensure, and accreditation.		
V. Approval of Meeting Minutes	Chair Zendle asked for approval of the March 21, 2019 meeting minutes.	Moved and seconded by Director Rogers to approve the agenda. Motion passed unanimously.	
VI. Old Business			
VII. New Business			
1. Hospital Inspection – Desert Regional Medical Center	Dale Barnhart, retired administrative director, facilities management, Desert Regional Medical Center, described the April 12 reinspection for corrective measures, and the		

HOSPITAL LEASE OVERSIGHT COMMITTEE MEETING
MEETING MINUTES
June 20, 2019

	<p>three items that were carried over to the June inspection. An overview of the June 12 inspection was provided with most of the inspection findings for minor repairs, and some items taking longer to remedy such as flooring and doors.</p> <p>President Zendle explained that in the past there have been floor and cleanliness issues. The appearance has improved, and the Governing Board requested more inspections for cleanliness.</p> <p>Director Rogers highlighted Sinatra 2 and 4 inquiring if the prior items were remedied. Mr. Barnhart explained that the capital requisitions for funding and components such as the handrails require OSPHD approval, which takes time.</p> <p>Director Borja inquired about the number of maintenance staff. Linda Evans, Chief Strategy Officer, Desert Regional Medical Center, explained that there are two dedicated painters, multiple engineers, and facility staff that are scheduled to check maintenance items, as well as responding to work orders. Mr. Barnhart explained in addition, there is one plumber and general maintenance workers.</p> <p>President Zendle inquired with Chris Christensen, Interim CEO if there are items from the lease other than the inspection that should be reported or calendared for the quarterly</p>	
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**HOSPITAL LEASE OVERSIGHT COMMITTEE MEETING
MEETING MINUTES
June 20, 2019**

	committee meetings. Mr. Christensen explained that the annual compliance portion, the annual report from Tenet, and additional topics that may arise could be discussed at future meetings. President Zendle reiterated that public Leapfrog scores and Centers for Medicare and Medicaid Services (CMS) reports should be conveyed at the committee meetings.	
VIII. Adjournment	Chair Zendle adjourned the meeting at 10:06 a.m.	Audio recording available on the website at https://www.dhcd.org/Agendas-and-Documents

ATTEST: _____
Les Zendle, MD, Chair/President
Hospital Lease Oversight Committee

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



Date: June 25, 2019

To: Board of Directors

Subject: DRMC Hospital Safety and Compliance Inspection Q2 2019

Staff Recommendation: Information only

Background:

- The Hospital Governance and Oversight Committee approved at the December 20, 2018, meeting the service agreement for Dale E. Barnhart, retired Administrative Director, Facilities Management, Desert Regional Medical Center (DRMC)
- On June 12, 2019, President Zendle, Chris Christensen, and DRMC staff, joined Dale E. Barnhart for the Q2 2019 facility inspection.
- The facility inspection included the Sinatra Education Center and the East Tower Floors 1-5, including the roof.
- The inspection report and findings are included in the packet for review.

TO: CHRIS CHRISTENSEN, INTERIM CEO & CFO

FROM: DALE BARNHART

SUBJECT: QUARTERLY INSPECTION, APRIL – JUNE, 2019

DATE: JUNE 12, 2019

CC: ANDREA HAYLES

The quarterly facilities inspection for Sinatra Education Center, 1 East, 1 Central, and 4, 3, 2 East Tower was conducted June 12, 2019. The following representatives participated in the inspection:

- Dale Barnhart, Healthcare Facilities Consultant
- Chris Christensen, Interim DHCD CEO/CFO
- Les Zendle, MD, President DHCD Board
- Mike Ditoro, DRMC COO
- Steve Ballard, DRMC Director of Engineering
- Steed McCotter, DRMC Director of Patient Experience

The inspection included elevator and mechanical penthouses and roof above the East Patient Tower. The inspection findings are listed in the attached report.

Please let me know if you have any questions.

REPORTED ITEMS:		
ITEM		RESPONSE
<u>Areas Inspected</u>		
<u>Sinatra Education Center</u>		
19-18	Stained ceiling tile in Disaster Storage Room, door SE-9	
19-19	Mezzanine meeting room light fixtures need cleaning	
19-20	Missing light fixture lens in Mezzanine Storage Room, door SE-15	
19-21	Light fixture in Mezzanine Storage Room needs cleaning, door SE-15	
19-22	Missing J box cover in Mezzanine Mechanical Room, door SE-17	
19-23	Damaged ceiling tiles in Natalie Room	
19-24	Wall penetration in basement storage room, door SE-251	
19-25	Non-functional emergency light in Library	
19-26	Replace non-rated fire stop material in conduit and wall penetrations in fire sprinkler room, door SE-36	
19-27	Missing fire sprinkler escutcheon ring in Computer Training Room	
19-28	Leaking faucet in men's 1 st floor rest room	
<u>1 East</u>		
19-29	Replace damaged bathroom mirror, patient room 1510	
19-30	Stained ceiling tiles in Staff Lounge, door EW-176	
19-31	Ceiling penetration in EVS closet, door EW-181	
19-32	EVS closet door EW-181 did not positive latch	
19-33	Damaged laminate on door to EVS closet, door EW-181	
19-34	Stained and damaged ceiling tiles, patient room 1501	
19-35	Damaged corridor ceiling tile outside room 1502	

2ND QUARTER 2019 FACILITIES INSPECTION

REPORTED ITEMS:		
ITEM		RESPONSE
<u>1 Central</u>		
19-36	Clutter and dirty floor in Telecommunications Room, next to room 1606	
19-37	Damaged/cracked flooring in rest room, door EW-57V	
19-38	Unsecured oxygen E cylinders in dirty utility room, door EW-57J	
<u>4 East</u>		
19-39	Replace damaged “Soiled Utility” sign, door E4-40	
<u>3 East</u>		
19-40	Cardboard boxes on storage room floor, door E3-67	
19-41	Replace damaged “Soiled Utility” sign, door E3-40	
19-42	Replace damaged “Clean Linen” sign, door E3-39	
19-43	Missing thermostat control cover plate in Staff Lounge, door E3-37	
19-44	Repair or replace door to Staff Lounge, door E3-37	
<u>2 East</u>		
19-45	Clean Utility room door E2-3 did not positive latch	
19-46	Wall protection needed in Clean Utility room, door E2-3	
<u>East Tower Roof</u>		
No findings identified		
<u>Sinatra 4</u>		
19-04	Missing light fixture over bed, patient room 3433	3/5/19 – First Reported 6/20/19 – Waiting room availability
<u>Sinatra 2</u>		
19-07	Broken/missing laminate on satellite nursing station next to room 3233	3/5/19 – First Reported 6/20/19 – In-process for August 2019 completion
19-08	Missing end cap on handrail next to fire sprinkler room	3/5/19 – First Reported 6/20/19 – In-process for October 2019 completion



Date: June 25, 2019
To: Board of Directors
Subject: 2020 Census Update

Recommendation:

Continue participation in 2020 Census regional activities and identify opportunities for the District and Foundation to play a role in the regional efforts (Information Only).

Background:

- At the May 28, 2019 Board meeting, Karthick Ramakrishnan, Director of the Inland Empire Complete Count Committee, presented an overview of the 2020 Census and the importance of achieving a complete count in the Coachella Valley.

Regional Efforts:

- On June 4, staff attended the Stakeholder Regional Table convening for the Coachella Valley efforts around the 2020 Census, hosted by Alianza CV, to understand the strategies for achieving a complete count.
- Regional efforts will be focused on targeting households that fall in Low Response Score (LRS) tracts of 27 and above. The LRS is a metric developed by the Census Bureau that is the predicted mail non-response rate. The higher the LRS value, the harder-to-count that area is.
- A score of 27 means that 27% of households within that tract are likely to not self-respond to the census.
- As the regional coordinator, Alianza CV established a four-part strategy to reach these households:
 1. Integration of census information into existing points of contact with hard-to-count populations (July – Feb. 2019)
 2. Canvassing tracts – door-knocking (Sept. – Feb. 2019)
 3. Using trusted messengers
 4. Get out the count – connecting people to census resources (March – April 2019)
- Staff's goal is to stay informed and further understand Coachella Valley census resource gaps and partnership opportunities.

Fiscal Impact:

None.



Date: June 25, 2019
To: Board of Directors
Subject: NEOPB – CalFresh Informational Update

Staff Recommendation:
Informational item only

Background:

- The Desert Healthcare District and Foundation is on its last year of a three-year contract from the RUHS-Public Health and is renewing the contract with a new scope of work alongside a transition from NEOPB to the USDA CalFresh Healthy Living grant.
- The District has been a subcontractor of the Nutrition and Education Obesity Prevention Branch (NEOPB) for the past five years with a primary focus on nutrition and physical activity education.
- The NEOPB program focuses on improving residents' diets with access to healthy fruits and vegetables as well as encouraging them to partake in physical activity.
- During the FFY 18/19, the Nutrition Education Obesity Prevention Branch program received a progress report focusing on the attainment of goals and objectives set forth by the RUHS-Public Health.
- The Desert Healthcare District received superb ratings within the following areas:
 - **Direct Education (Goal: 900)** A total of 1,854 SNAP-ED eligible residents received nutrition and physical activity classes.
 - **Indirect Education / Community Events (Goal: 1,800)** where 3,289 SNAP-ED eligible participants were reached throughout 27 community events.
 - **Policy, Systems and Environment Change (PSE) (Goal: 2)** where DHCD created one new elementary school garden and a new physical activity sensory pathway, earning two PSE changes within a fiscal year.
- The Desert Healthcare District's Sensory Pathway located at Two Bunch Palms Elementary was shared with the California NEOPB Program Officer, who requested pictures and an informational brief for a possible visit.

Fiscal Impact:

None - expenses funded through Nutrition Education and Obesity Prevention Branch grant.

Subcontractor:	Desert Healthcare District (DHCD)	
Prepared By:	Nancy Allende, Andrea Morey, Lisa Lin, Tanya Lee and Lucy Aldana	
Date:	May 2019	
FISCAL		
CATEGORY	COMMENTS / ACTION REQUIRED	RATING
Budgets & Budget Adjustments	DHCD's Budget and Budget Adjustment Request (BAR) worksheets have been submitted in a timely manner with minimal corrections needed. No action required.	M
Invoice Submissions	DHCD has submitted all invoices on time or prior to the due date. Any requested corrections are made and submitted promptly. No action required.	M
Time Log Submissions	Time logs have been submitted on time with minor corrections needed. Comment: Ensure all timelogs are signed after the month has ended and for the supervisor to sign timelog after the employee.	M, see comment
% Grant Dollars Expended (See Dashboard)	DHCD has submitted six invoices since the start of the grant year which have all been approved. Comment: As of March 2019, DHCD's budget is under-expended by 3.16% to date of the monthly projections.	E, see comment
ADMINISTRATIVE		
CATEGORY	COMMENTS / ACTION REQUIRED	RATING
Appropriate Staffing Levels	DHCD meets the staffing level necessary for successful implementation of the grant. No action required.	M
Communication with RUHS-PH staff	DHCD communicates with RUHS-PH staff via email, phone and in-person. DHCD participates in the monthly CalFresh Healthy Living subcontractors' calls with RUHS-PH. No action required.	M
CalFresh Healthy Living Trainings	DHCD attended the Program Evaluation and Reporting System (PEARS) training in December 2018. No action required.	M
Materials & Equipment, Custom Printing w/ 1-2 Week Notice	DHCD has not submitted any custom flyers recently for RUHS-PH approval. Comment: DHCD submitted a partner flyer with the new CalFresh logo. DHCD is encouraged to continue transitioning to the new CalFresh templates and logo on all flyers and materials. Action required: DHCD to submit custom flyers for approval, when needed.	M, see comment and action required
Site List Updates	DHCD has submitted new sites for approval, when needed. No action required.	M

PROGRAMMATIC

Objective 1: Community Based Interventions (LIVE, PLAY & EAT)

Objective 2: School-Based Interventions (Learn K-12)

Objective 3: Although this objective is not applicable to DHCD they have gone above and beyond to do some activities in PreK and Early Childhood.

Objective 4: Not Applicable to Desert Healthcare District.

ACTIVITY	COMMENTS / ACTION REQUIRED	RATING
Communication with Partners and Stakeholders (1.1.0 and 2.1.0)	DHCD has one partnership and no coalitions reported in PEARS. Comment: DHCD is encouraged to attend partner collaborative meetings to continue building relationships in the desert to further PSE efforts.	M, see comment
Direct Nutrition Education Classes (Single session & Series) (1.2.0 and 2.2.0)	DHCD has 35 recorded direct education and 8 indirect education classes with 120 sessions, reaching 1,854 SNAP-Ed individuals. No action required. <i>Minimum reach is 900 SNAP-Ed individuals.</i>	E
Indirect Nutrition Education - Events (1.3.0 and 2.3.0)	DHCD has 27 reported activities, reaching 3,289 SNAP-Ed individuals. Comment: RUHS-PH noticed in reviewing photos for events in deliverable binder that the NEOP tables do not have the appropriate signage/tablecloth or handouts which the event summary forms states is being given to students, see 3/22/19 - Math Night at Bella Vista Elementary. Action required: DHCD to display appropriate branding and print materials at CalFresh Healthy Living tables along with the "And Justice for All Poster." <i>Minimum reach is 1,800 SNAP-Ed individuals.</i>	E, see comment and action required
Indirect Nutrition Education - Flyers, Posters, Brochures and Videos (1.4.0 and 2.4.0)	DHCD has six reported activities, reaching 3,650 SNAP-Ed individuals. No action required. <i>Minimum reach is 3,000 SNAP-Ed individuals.</i>	E
Media and Public Relations Efforts (1.5.0 and 2.5.0)	DHCD has six reported activities. No action required. <i>No minimum reach numbers expected.</i>	E
Identify Community Champions (1.6.0 and 2.6.0)	DHCD has no reported activities. Comment: RUHS-PH is aware that DHCD has identified a school champion. Action required: Write and submit Champion profile before end of Q4. <i>Identify one community or school Champion.</i>	See comment and action required

Technical Assistance and Training on Policy, Systems and Environmental Change Efforts (1.7.0 and 2.8.0)	DHCD has six PSE sites reported in PEARS; (2) stencil sites, (2) school pantries, and (3) school gardens. Comment: DHCD to continue tracking and updating all PSE efforts in PEARS. <i>Goal: At least two PSE efforts annually.</i>	E, see comment
Technical Assistance and Training on SNAP-Ed approved materials (1.8.0 and 2.7.0)	DHCD conducted a physical activity training for a pre-K teacher at Julius Corsini Elementary. No action required. <i>Provide one SNAP-Ed approved training.</i>	M

Evaluation of Objective 1 and 2

ACTIVITY	COMMENTS / ACTION REQUIRED	RATING
Track and Report all Direct and Indirect Education, Social Media and training activities (E.1.1 and E.2.1)	DHCD is tracking activities in PEARS regularly. Comment: DHCD is encouraged to copy from existing (corrected) PEARS entries to reduce errors and maintain consistency.	M, see comment
Summarize Progress of PSE Efforts (E.1.2 and E.2.2)	DHCD met with RUHS-PH staff in Q1 and Q3 to track and review PSE efforts and update the PEARS system. Comment: DHCD is encouraged to continue documenting and updating PSE efforts in PEARS.	M, see comment



Date: June 25, 2019
To: Board of Directors
Subject: Coachella Valley Association of Governments (CVAG) Memorandum of Understanding (MOU) regarding CV Link Funding

Recommendation:

Discussion and possible direction from the Board regarding the CV Link MOU

Background:

- At the May 28, 2013 Board of Directors meeting, the Board approved an MOU with CVAG to fund \$10,000,000 (\$10M) for the 1e11 Whitewater River Trail, aka, CV Link, with certain funding Contingencies (1 contingency) and Conditions (9 conditions). (see attached Memorandum of Understanding)
- CVAG was to seek additional funding sources for CV Link and would represent to those prospective funding sources that the Desert Healthcare District has made the \$10M funding commitment.
- Once the Conditions and Contingencies have been fulfilled to the satisfaction of the District, the parties will negotiate in good faith a grant contract.
- DHCD agreed to maintain its funding commitment in effect for 30 months, expiring on November 30, 2015.
- Since the inception of MOU, CVAG has been working on satisfying the conditions and contingencies of the MOU.
- On June 12, 2019, the District received a letter from CVAG requesting a meeting with the District to develop the grant contract described in the MOU. (see attached letter regarding Funding for CV Link)
- A meeting has been scheduled between CVAG and District staff on July 17, 2019 to discuss the details of a grant contract.

Attachments:

- CVAG Memorandum of Understanding for the CV Link
- Letter dated June 12, 2019 regarding Funding for the CVLink

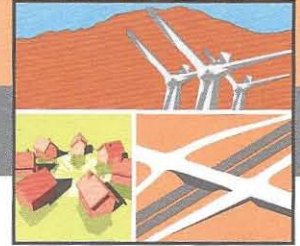
Fiscal Impact:

The \$10M MOU was booked as an expense and liability on the books of the District in 2013.

Upon satisfactory approval by the District of the terms and conditions of the MOU and a negotiated grant contract, \$10M would be disbursed per an agreed distribution schedule.

COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS

73-710 Fred Waring Dr., Suite 200, Palm Desert, CA 92260 • (760) 346-1127 • www.cvag.org



November 1, 2013



Glen Grayman, President
Desert Healthcare District
1140 N. Indian Canyon Drive
Palm Springs, California 92262

RE: MINUTE ORDER ACTION

Dear President Grayman:

Please find enclosed the fully executed Memorandum of Understanding (MOU) between the Coachella Valley Association of Governments (CVAG) and the Desert Healthcare District (District) and a Minute Order signed by CVAG's Executive Assistant which attests to action taken by CVAG's Executive Committee on Monday, October 28, 2013 relative to CV Link and the Desert Healthcare District.

The Executive Committee took action to approve a commitment of \$12.6 million of MAP 21 CMAQ federal transportation funds to CVAG's CV Link project. Pursuant to the District's action taken May 28, 2013 and paragraph two of the MOU; second section titled "Contingency" under the heading "Funding Contingencies and Conditions", CVAG's action serves as the required "trigger" for a \$10 million challenge grant from the District.

We thank the District Board and CEO Kathy Greco for recognizing the public health benefits that CV Link will bring to our community and we look forward to working with you on this project. Should you have any questions, feel free to contact me or my staff, Aurora Wilson. Thank you again.

Sincerely,


Tom Kirk
Executive Director

:attachments

cc: Kathy Greco, Chief Executive Officer



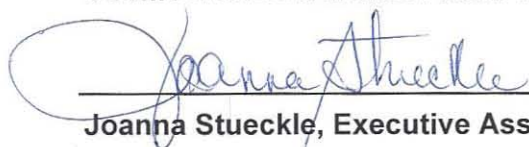
CERTIFICATION OF ACTION TAKEN AT THE COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS EXECUTIVE COMMITTEE MEETING OCTOBER 28, 2013

I HEREBY CERTIFY THAT THE FOLLOWING ACTION WAS TAKEN BY CVAG'S EXECUTIVE COMMITTEE AT ITS OCTOBER 28, 2013 MEETING:

IT WAS MOVED BY MAYOR DE ROSA AND SECONDED BY MAYOR HARNIK TO:

- 1) DELAY AND SHIFT CVAG'S COMMITMENT TO PRIORITIZE THIS ROUND OF CMAQ FUNDING OF THE CITY OF PALM DESERT'S MID VALLEY BIKE PATH PROJECT BY:
 - a. ALLOCATING PRIORITY FUNDING FROM THIS CYCLE TO CV LINK
 - b. SET ASIDE FUNDING IN THE NEXT ROUND OF CMAQ FUNDING FOR THE CITY'S PROJECT.
- 2) AUTHORIZE A COMMITMENT OF \$12.6 MILLION OF MAP21 FUNDS TO THE EASTERN PORTION OF CVAG'S CV LINK PROJECT TO PROVIDE MATCHING FUNDS TO A \$10 MILLION GRANT FROM THE DESERT HEALTHCARE DISTRICT.
- 3) APPOINT PALM DESERT MAYOR JAN HARNIK FROM THE TRANSPORTATION COMMITTEE; AND, CITY MANAGERS RANDY BYNDER FROM THE CITY OF RANCHO MIRAGE, AND FRANK SPEVACEK FROM THE CITY OF LA QUINTA, TO PARTICIPATE ON AN AD HOC TASK FORCE TO DEVELOP THE 2014 CALL FOR PROJECTS; FOR APPROXIMATELY \$8,203,228.

THE MOTION CARRIED WITH MAYOR ROCHE VOTING NAY AND COUNCILMEMBER DE CONINCK ABSTAINING FROM THE VOTE.


Joanna Stueckle, Executive Assistant

MEMORANDUM OF UNDERSTANDING

BETWEEN

DESERT HEALTHCARE DISTRICT

AND

COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS

The purpose of this Memorandum of Understanding “(MOU)” between the DESERT HEALTHCARE DISTRICT “(DHCD)” and the COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS “(CVAG)” is to memorialize the action and all contingencies taken by the DHCD Board on May 28, 2013, pursuant to Motion #13-33. The action taken by the DHCD Board was the approval to fund Ten Million Dollars (\$10,000,000) for the 1e11 Whitewater River Trail, aka, CV Link (“CV Link”), with certain funding contingencies and conditions. This MOU describes the funding contingencies and conditions.

FUNDING CONTINGENCIES AND CONDITIONS

DHCD Motion #13-33 – May 28, 2013

#13-33 MOTION MADE by Vice-President Hazen and seconded by President Grayman to approve the 1e11 Whitewater River Trail Ad Hoc Committee recommendation for \$10 million to the Coachella Valley Association of Governments (CVAG) with the funding contingencies and conditions as noted on pages 90-91 of the May 28, 2013 Board Packet including the stipulation that there will be no grant contract or agreement until an additional \$12.6 million is secured by CVAG (within 30 months) and that no Desert Healthcare District funds will be expended or released until all the required environmental clearances have been obtained. A written agreement memorializing this action and all contingencies such as a Memorandum of Understanding will be permitted at any time. Motion Approved 4 to 1.

Contingency

DHCD funding is tied to CVAG securing the gap funding of \$12,600,000 created when the South Coast Air Quality Management District “(AQMD)” award of \$17,400,000 was insufficient to meet the funding contingency which tied a DHCD grant award of \$10,000,000 to an AQMD award of at least \$30,000,000. The \$12,600,000 must be secured within 30 months of June 1, 2013 and may be from single or multiple funding sources.

Conditions

1. DHCD funding is tied to 1.) design, 2.) right of way and/or easements, 3.) community engagement and outreach, and 4.) construction of facilities within DHCD boundaries.

2. DHCD reserves the right to revoke its unexpended financial commitments in the event it becomes necessary to address a major DHCD or Desert Regional Medical Center related financial obligation (e.g. seismic retrofit obligations, cancellation of Tenet lease, etc.).
3. DHCD funding will be utilized on an actual cost reimbursable basis with the understanding that actual disbursements will not be necessary for 2 more years. Such disbursements will likely occur over a 5-6 year period thereafter (e.g. approximately \$1-\$2Million/year).
4. CVAG will make every effort to tie DHCD funding to acquisition of a "property interest" in the project. Such an interest will be ownership of an easement(s) in favor of the DHCD and to ensure that the route remains open for public health related purposes. Such a property interest becomes an asset for the DHCD.
5. DHCD will assume a participatory role during the design phase to ensure that public health related objectives are secured and that, where feasible, connections to schools, health facilities and the like are adequately accommodated.
6. Final design and budget must be acceptable to the DHCD.
7. A collaboration between DHCD and CVAG will determine the long-term health benefit by the development and implementation of a health assessment tool.
8. If approved as recommended, the grant contract will include deliverables and payment schedule if and when the \$12.6 Million is secured as demonstrated by formal action/notice of awards and/or other documentation suitable to the DHCD.
9. Based on the recommendation, if the contingency is met (\$12.6 Million is secured), the \$10 Million grant award will be booked as a liability by DHCD at that time. Availability of funds will be tied to demonstrated progress such as successful completion of environmental clearances.

The parties understand that, in reliance on the DHCD actions described above, CVAG will seek additional funding sources for CV Link and will represent to those prospective funding sources that DHCD has made the described funding commitments.

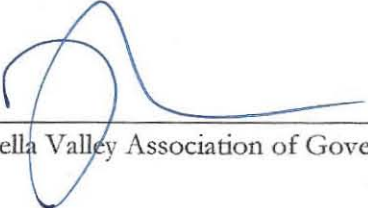
Once the above-described contingencies have been fulfilled to the satisfaction of DHCD, the parties will negotiate in good faith a grant contract that incorporates the terms outlined above and such other terms as the parties may agree upon.

Based on DHCD actions outlined above, CVAG agrees to use its best efforts to acquire additional funding to develop the CV Link. In consideration for those efforts, DHCD agrees maintain its funding commitment outlined above in effect for 30 months expiring on November 30, 2015.

This MOU and the commitments made herein will be reviewed by the parties every six months. Any changes to this MOU will be made with the approval of both parties.

Both parties retain the right to terminate this MOU, and the commitments made herein, upon 60-day written notice.

Dated this 16th day of September 2013



Coachella Valley Association of Governments

EXECUTIVE DIRECTOR

Title



Desert Healthcare District
Glen Grayman, M. D.

Board President

Title



June 12, 2019

Dr. Les Zendle, Board President
Desert Healthcare District
1140 N. Indian Canyon Drive
Palm Springs, CA 92262

Re: Funding for CV Link

Dear Dr. Zendle,

The Desert Healthcare District (District) has been a valued partner as the Coachella Valley Association of Governments (CVAG) plans and constructs CV Link. Under the terms of the Memorandum of Understanding executed on September 16, 2013, we are now requesting a formal grant contract so that we may begin to utilize the \$10 million that the District has committed to the project.

As you know, the concept of creating a bikepath along the Whitewater River channel has been around for decades. CVAG, at the encouragement of the late Riverside County Supervisor John Benoit and then-District Director Kay Hazen, began exploring the idea of expanding it to a multi-modal pathway in late 2011. The idea was that by opening the pathway up to additional uses – including low-speed electric vehicles and electronic mobility assistance devices – we could expand the opportunities for more people to walk, jog or ride along the pathway, thereby expanding the public health, air quality and other benefits. The project started off as 1e11 Whitewater River Trail before it was named CV Link.

Early on, the District and CVAG saw the immense public health benefits to CV Link. CV Link will be a new, widely accessible venue for physical activity whether for fitness, leisure or active transportation. Studies show that people who live near multi-modal pathways get more exercise and are more likely to meet the U.S. Centers for Disease Control and Prevention's goals for physical activity. Physical activity is also associated with many health benefits, such as weight control, prevention of many chronic diseases and improved mental health. In addition, disabled and elderly individuals may achieve more physical activity by having a safer alternative to walking and bicycling on busy roadways.

Further, CV Link will provide better access to leisure, jobs, schools and public transit. By getting people out of their cars, CV Link will help improve the air quality by decrease vehicle miles traveled (and thus vehicle emissions). Paving parts of the Whitewater River stormwater channel also will reduce airborne dust and particulate matter. These are beneficial to helping reduce the amount

of air pollution in the Coachella Valley, which contributes to heart attacks, asthma, bronchitis, hospital admissions, lost workdays, and climate change.

The master planning, design, preliminary engineering and environmental documentation for CV Link started in earnest in 2013. This process involved studying various route alignments under federal and state environmental standards. In May 2017, the CVAG Executive Committee cleared a major hurdle by finalizing the route, certifying the Final Environmental Impact Report and adopting the necessary documents required under the California Environmental Quality Act. CVAG then completed the documents necessary to adhere to the National Environmental Policy Act, and earlier this year we received our final, required environmental permit (the Section 1602 from the California Department of Fish & Wildlife Service).

Throughout this process, CVAG has kept the District apprised of our progress, as required under the MOU, by regularly providing the District Board and District staff with written updates and verbal presentations. We have also abided by the terms of the MOU and worked with your legal counsel extensively as we acquired right of way, and our easements and property negotiations all include the approved wording so the District has “property interest” in this project.

CVAG had previously met the MOU's 30-month clause to acquire additional funding, and we notified the District on November 1, 2013 that we had met the contingency by securing \$12.6 million from the federal Congestion Mitigation and Air Quality (CMAQ) Improvement Program. With the final environmental clearances obtained, CVAG has now adhered to the stipulations stated in the MOU, which were required before “funds will be expended or released.”

It's impossible to overstate how vital the District's financial commitment has been to CV Link's progress. As one of the project's earliest funding commitments, the District's endorsement was an indicator to other regional and state agencies of the strong support in the Coachella Valley. I'm thrilled to report that we have now secured more than \$100 million for the project. As allowed under the MOU, CVAG did “represent to those prospective funding sources that DHCD has made the described funding commitments.” Some funding sources, including CMAQ, have a required match; losing the match could put the remaining funds at risk. In other cases – including California's highly competitive Active Transportation Program – grant applications score higher when the applicant can demonstrate it is leveraging other funding sources. Frankly speaking, CV Link might not have fared as well in grant applications without the District's early commitment. Your continued and unwavering commitment has resulted in tens of millions in outside funding, meaning residents from Palm Springs to Coachella will benefit instead of other communities in Riverside County or the state.

We appreciate that the District was part of the grand opening celebration of CV Link's first, 2.3-mile segment in February 2018. Earlier this year, another mile of the pathway was completed along Demuth Park when the City of Palm Springs improved the Tahquitz Creek stormwater levee. CVAG is now expecting to have construction plans finalized for the entire project this fall. Initially, CVAG anticipated the next segment of construction would be about seven miles. We are now planning to have about twice that length under construction next year. Based on the right-of-way and easement agreements, we expect that much of the construction will be in the eastern Coachella Valley, where the District has now expanded. While this means that more of the project will be built sooner rather than later, it has also resulted in additional work to finalize the necessary design and engineering.



Under the terms of the MOU, the District funding will be utilized on an actual cost reimbursable basis. It was anticipated that actual reimbursements would run through at least 2021, at approximately \$1-\$2 million a year. Upon the finalization of a formal grant agreement, and with the District's concurrence, CVAG will begin seeking about \$2 million for costs related to design and construction.

I look forward to working with you, the District Board and the District staff to finalize a grant contract that incorporates the terms from the MOU. To this end, we will be reaching out to the District to schedule a meeting. In the years and decades to come, residents and visitors will be benefiting from CV Link, and sharing my appreciation that the District had the vision and foresight to make such an important financial investment in our valley's public health.

Sincerely,

A handwritten signature in blue ink, consisting of a stylized 'T' and 'K' followed by a long horizontal line.

Tom Kirk
CVAG Executive Director

CC: D. Chris Christensen, Desert Healthcare District Interim CEO





BOARD OF DIRECTORS

2019 Elected and Appointed Officials

Les Zendle, MD	President	2020 - Term
Leticia De Lara	Vice President/Secretary	2020 - Term
Mark Matthews	Treasurer	2020 - Term
Carole Rogers, RN	Director	2022 - Term
Evet PerezGil	Director	2022 - Term
Karen Borja	Director	2022 - Term
Arthur Shorr	Director	2020 - Term

STANDING AND AD HOC COMMITTEE ASSIGNMENTS

Finance & Administration - Second Tuesday @ 3 p.m.

Mark Matthews, Chair
Leticia De Lara
Arthur Shorr

Program Committee - Second Tuesday @ 12 p.m.

Carole Rogers, RN, Chair
Evet PerezGil
Leticia De Lara

Hospital Lease Oversight Committee – Quarterly Third Thursday @ 9:30 a.m.

Les, Zendle, MD, Chair
Carole Rogers, RN
Karen Borja

Strategic Planning Committee – Quarterly Second Tuesday @ 4 p.m.

Arthur Shorr
Les Zendle, MD
Karen Borja

Board and Staff Communications and Policies Ad Hoc Committee

Leticia De Lara, Chair
Les Zendle, MD
Evet PerezGil

CEO Recruitment Ad Hoc Committee (Task Complete)

Mark Matthews, Chair
Les Zendle, MD
Leticia De Lara

Behavioral Health Ad Hoc Committee

Carole Rogers, RN
Evet PerezGil
Leticia De Lara

Coachella Valley Association of Governments Homelessness Committee - Third Wednesday @ 10 a.m.

Carole Rogers, RN, District Designee

Desert Regional Medical Center Governing Board - Third Thursday @ 12 p.m.

Les Zendle, MD and Carole Rogers, RN