



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
June 25, 2024**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent</b>
President Evett PerezGil Vice-President Carmina Zavala, PsyD Secretary Kimberly Barraza Treasurer Arthur Shorr – Virtual Participation Director Leticia De Lara, MPA Director Carole Rogers, RN – Virtual Participation	Chris Christensen, CPA, Chief Executive Officer Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Will Dean, Director of Communications and Marketing Andrea S. Hayles, MBA, Board Relations Officer  <u>Legal Counsel</u> Jeff Scott	Director Les Zendle, MD

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>A. Call to Order</b>  <b>Roll Call</b>	President PerezGil called the meeting to order at 6:02 p.m.  The Clerk of the Board called the roll with all directors present except Director Zendle, MD.	
<b>B. Pledge of Allegiance</b>	President PerezGil led the pledge of allegiance.	
<b>C. Approval of Agenda</b>	President PerezGil asked for a motion to approve the agenda.	<b>#24-41 MOTION WAS MADE by Director De Lara and seconded by Vice-Preident Zavala to approve the agenda.</b> <b>Motion passed unanimously.</b> <b>AYES – 6 President PerezGil, Vice-President Zavala, Secretary Barraza, Director Shorr, Director De Lara, and Director Rogers</b> <b>NOES – 0</b> <b>ABSENT – 1 Director Zendle</b>
<b>D. Public Comment</b>	The board relations officer read a letter submitted by Elaine Holmes, Councilmember, City of Indio, and Greg Rodriguez, Deputy Director for Government Affairs and Community	



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	<p>Engagement at Riverside County Department of Housing &amp; Workforce Solutions, provided public comment concerning the lease-purchase agreement.</p>	
<p><b>E. Consent Agenda</b></p> <ol style="list-style-type: none"> <li><b>1. BOARD MINUTES</b> <ol style="list-style-type: none"> <li><b>a. Special Meeting of the Board – April 30, 2024 (revised)</b></li> <li><b>b. Board of Directors Meeting – May 28, 2024</b></li> </ol> </li> <li><b>2. FINANCIALS</b> <ol style="list-style-type: none"> <li><b>a. May 2024 Financial Statements – F&amp;A Approved June 12, 2024</b></li> </ol> </li> <li><b>3. LAS PALMAS MEDICAL PLAZA LEASE</b> <ol style="list-style-type: none"> <li><b>a. Las Palmas Medical Plaza – Lease – DPMG Health – Suite 2W 103-104 – 5 years</b></li> </ol> </li> <li><b>4. AGREEMENTS</b> <ol style="list-style-type: none"> <li><b>a. Diligent Community – Enterprise Governance Software Platform – NTE \$16,300</b></li> </ol> </li> <li><b>5. POLICIES</b> <ol style="list-style-type: none"> <li><b>a. Policy #FIN-02 – Authorized Check Signers, Number of Signers, Dollar Limits for Signers, Transfer of Funds</b></li> <li><b>b. Policy #FIN-03 – Statement of Investment Policy</b></li> <li><b>c. Resolution No. 24-01 – FY2024-2025 Statement of Investment Policy</b></li> <li><b>d. Policy #FIN-05 – Credit Card Usage</b></li> <li><b>e. Policy #BOD-18 – Ticket Distribution Policy</b></li> </ol> </li> </ol>	<p>President PerezGil asked for a motion to approve the consent agenda.</p> <p>Director Rogers pulled item 5.e. Policy #BOD-18 – Ticket Distribution Policy.</p> <p>After a lengthy discussion between Director Rogers, the other board members, and Jeff Scott, legal counsel, Director Rogers motioned to remove the \$2,500 limit from the policy and retain the remaining matters as legally required.</p> <p>Director Shorr motioned to table the matter for discussion by the policies committee.</p>	<p><b>#24-42 MOTION WAS MADE by Vice-President Zavala and seconded by Director De Lara to approve the consent agenda removing 5.e. Motion passed unanimously. AYES – 6 President PerezGil, Vice-President Zavala, Secretary Barraza, Director Shorr, Director De Lara, and Director Rogers NOES – 0 ABSENT – 1 Director Zendle</b></p> <p><b>#24-43 MOTION WAS MADE by Director Rogers and seconded by Director Shorr to remove the \$2,500 fiscal year maximum amount and maintain the \$20,000 limit. Motion failed 4-2. AYES – 2 Director Shorr and Director Rogers NOES – 4 President PerezGil, Vice-President Zavala, Secretary Barraza, Director De Lara ABSENT – 1 Director Zendle</b></p> <p><b>#24-44 MOTION WAS MADE by Director Shorr and seconded by Director Rogers to table the matter for discussion by the policies committee. Motion passed unanimously. AYES – 6 President PerezGil, Vice-President Zavala, Secretary</b></p>



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<p>f. Policy #BOD-21 – Board Member Compensation Guidelines</p> <p>g. Policy #LPMP-01 – LPMP Policy for Leasing</p> <p>h. Policy #LPMP-02 – LPMP Execution Policy</p> <p>i. Policy #OP-14 – Expense Authorization</p> <p>6. NO COST GRANT EXTENSION</p> <p>a. Grant # 1332 – Alianza Coachella Valley – Six (6) Month No Cost Grant Extension through January 31, 2025</p>		<p>Barraza, Director Shorr, Director De Lara, and Director Rogers NOES – 0 ABSENT – 1 Director Zendle</p>
<p><b>F. Hospital Lease Negotiations</b></p> <p>1. Consideration to approve an engagement letter with VMG Health for a Lease Fairness Opinion – NTE \$115,000, in addition to out-of-pocket expenses</p>	<p>Chris Christensen, CEO, described the details of the VMG lease fairness opinion report to accompany the lease purchase agreement.</p> <p>Steve Hollis, consultant, provided an overview of the common practice and the law concerning ensuring fair market value related to the lease purchase agreement, and the 8% discount, which is over and above the cost that VMG will validate.</p>	<p><b>#24-45 MOTION WAS MADE by Director Shorr and seconded by Director Barraza to approve the engagement letter with VMG Health for a Lease Fairness Opinion – NTE \$115,000, in addition to out-of-pocket expenses.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 6 President PerezGil, Vice-President Zavala, Secretary Barraza, Director Shorr, Director De Lara, and Director Rogers</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 1 Director Zendle</b></p>
<p><b>G. Reports</b></p> <p>1. Desert Regional Medical Center CEO Report – Michele Finney, CEO</p>	<p>Michele Finney, CEO, Desert Care Network, Desert Regional Medical Center, described the events, operations, quality, service/events, capital, and construction projects highlighting the residency student’s graduation,</p>	



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<p><b>2. Desert Regional Medical Center Governing Board Meeting – President Evett PerezGil and Director Les Zendle, MD</b></p> <p><b>3. Desert Healthcare District CEO Report – Chris Christensen, CEO</b></p>	<p>retaining thirteen students, six students remaining at the hospital with relations to the area, and thirty-six new residents beginning the program. DRMC received the President’s Award at the Greater Coachella Valley Chamber of Commerce annual installation and Ms. Finney provided details of the bariatric center's grand opening move to the El Mirador building.</p> <p>President PerezGil described the June governing board report highlighting the 34<sup>th</sup> anniversary of the comprehensive cancer center, and review of the monthly reports.</p> <p>Mr. Christensen, CEO, described the board-approved consultant conducting the feasibility study for the Director of Development and the importance of the director’s scheduling interviews with the consultant, Stephanie Minor.</p> <p>Mr. Christensen, CEO, acknowledged Donna Craig, Chief Program Officer, recently celebrating her 20<sup>th</sup> Anniversary with the District, thanking Ms. Craig for her longstanding community partnerships with the grant program.</p>	
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<p><b>a. Consideration to approve the Notice to the Registrar of Voters General District Election – November 5, 2024</b></p>	<p>Mr. Christensen, CEO, described the directors whose terms expire in 2024 and the notice to the registrar of voters for the November 5 general election, which will accompany the District’s boundary map.</p>	<p><b>#24-46 MOTION WAS MADE by Director De Lara and seconded by Vice-President Zavala to approve the Notice to the Registrar of Voters General District Election – November 5, 2024. Motion passed unanimously. AYES – 6 President PerezGil, Vice-President Zavala, Secretary Barraza, Director Shorr, Director De Lara, and Director Rogers NOES – 0 ABSENT – 1 Director Zendle</b></p>
<p><b>b. Consideration to carry forward the remaining funds of \$305,939 from the grant budget to FY2024-2025.</b></p>	<p>Mr. Christensen, CEO, described the \$305,939 carry-over of unawarded grant funds from fiscal year 2023-2024 for use in fiscal year 2024-2025.</p>	<p><b>#24-47 MOTION WAS MADE by Director De Lara and seconded by Director Shorr to approve carrying forward the remaining funds of \$305,939 from the grant budget to FY2024-2025. Motion passed unanimously. AYES – 6 President PerezGil, Vice-President Zavala, Secretary Barraza, Director Shorr, Director De Lara, and Director Rogers NOES – 0 ABSENT – 1 Director Zendle</b></p>
<p><b>c. Association of Community Healthcare Districts Annual Meeting – September 25 – 27</b></p>	<p>Mr. Christensen, CEO, described the annual meeting of the Association of Community Healthcare Districts from September 25 through September 27 and rescheduling the September 24 board to September 23 to accommodate travel for the board and senior leadership.</p>	
<p><b>d. September Board Meeting – Reschedule to September 23</b></p>		



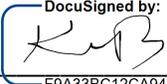
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<p><b>e. CEO Engagements and District Media Visibility</b></p> <p><b>4. Legal – Jeffrey G. Scott, Esq., Law Offices of Jeffrey G. Scott</b></p>	<p>Mr. Christensen, CEO, described his meetings and engagements in May and June, including the District media visibility throughout the month.</p> <p>Jeff Scott, legal counsel, had no formal report, but the lawyers and their representatives are progressing on the hospital lease agreement, with documents available in the near future.</p> <p>The board inquired about the developments on the non-compete clause with Mr. Scott, detailing that legal counsel has not provided any updated information.</p>	
<p><b>H. Committee Meetings</b></p> <p><b>H.1. Board and Staff Communications and Policies Committee Meeting</b></p> <p><b>a. Draft Meeting Minutes – June 11, 2024</b></p> <p><b>H.2. Program Committee Meeting</b></p> <p><b>a. Draft Meeting Minutes – June 11, 2024</b></p> <p><b>b. Progress and Final Reports Update</b></p>	<p>President PerezGil inquired about any questions concerning the June Board and Staff Communications and Policies Committee meeting minutes.</p> <p>There were no questions or comments.</p> <p>President PerezGil inquired concerning any questions about items a. – d. of the Program Committee meeting.</p>	



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<p><b>c. Grant Applications Status Report</b> <b>d. Grant Payment Schedule</b></p> <p><b>H.3. Finance, Legal, Administration, and Real Estate Committee</b></p> <p><b>a. Draft Meeting Minutes – June 15, 2024</b></p>	<p>There were no questions or comments.</p> <p>President PerezGil inquired about any questions concerning the June F&amp;A Committee meeting minutes.</p> <p>There were no questions or comments.</p>	
<p><b>I. Board Member Comments</b></p>	<p>Director Rogers requested that the Board adjourn the meeting in honor of Donna Craig, Chief Program Officer, for 20 years of service.</p> <p>Director De Lara provided details on ABC Recovery’s July 1st groundbreaking ceremony.</p>	
<p><b>J. Adjournment</b></p>	<p>President PerezGil adjourned the meeting at 6:50 p.m. in honor of Donna Craig, Chief Program Officer, celebrating her 20<sup>th</sup> Anniversary with the Desert Healthcare District.</p>	<p><b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b></p>

DocuSigned by:  
  
 ATTEST: \_\_\_\_\_  
 F9A33BC12CA9461  
 Kimberly Barraza, Secretary, Board of Directors  
 Desert Healthcare District and Foundation

*Minutes respectfully submitted by Andrea S. Hayles, MBA, Board Relations Officer*