



**SPECIAL MEETING OF THE PROGRAM COMMITTEE
MEETING MINUTES
May 16, 2019**

Directors Present	District Staff Present	Absent
Chair, Carole Rogers, RN Vice-President Leticia De Lara Director Evett PerezGil	Chris Christensen, Interim CEO, CFO Donna Craig, Senior Program Officer Meghan Kane, Community Health Analyst Andrea S. Hayles, Clerk of the Board	Alejandro Espinoza, Program Officer and Outreach Director

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	The meeting was called to order at 3:09 p.m. by Chair Rogers.	
II. Approval of Agenda	Chair Rogers asked for a motion to approve the agenda.	Moved and seconded by Director PerezGil and Vice-President De Lara to approve the agenda. Motion passed unanimously.
III. Meeting Minutes 1. March 21, 2019	Chair Rogers asked for a motion to approve the minutes.	Moved and seconded by Vice-President De Lara and Director PerezGil to approve the meeting minutes. Motion passed unanimously.
IV. Public Comment	None	
V. Old Business 1. The California Endowment (TCE) – Public Policy and Research Academic Partnership Grant a. Eastern Coachella Valley Listening Forums 2. Expanded Area Grant Funding - \$300,000	Meghan Kane, Community Health Analyst, explained the Eastern Coachella Valley Listening Forums conducted from February to April, describing the goals of the forums to understand the needs and priorities of the newly annexed boundaries. Chair Rogers outlined the new boundaries of the District. Chris Christensen, Interim CEO, inquired with the committee whether there are any areas the	

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<p>3. Grant Proposals Under Development Update</p>	<p>staff should focus on based on the listening forums.</p> <p>Vice-President De Lara would like staff to consider how the FY 19-20 budgeted monies are distributed equally or address some of the outstanding community needs. Additionally, a criterion and supportive alignment between funders to advance the issues are necessary.</p> <p>Chair Rogers explained that collaborations in the area to support and assist with funding are necessary, also recommending homeless housing proposals such as the upcoming cycle for Homeless Emergency Aid Program (HEAP) grants.</p> <p>Director PerezGil suggested collaborating with Loma Linda University Medical Center that recently scheduled a mobile unit in Mecca to address the healthcare shortage.</p> <p>Donna Craig, Senior Program Officer, explained that the proposals under development are included in the packet for the committee's review to address any questions or concerns.</p>	
<p>VI. New Business</p> <p>1. Grant Policy OP-5 (Revised) – Consideration for Approval</p>	<p>Chris Christensen, Interim CEO, explained the revisions to grant policy OP-5 that includes upgrades to the grant program</p>	<p>Moved and seconded by Director PerezGil and Vice-President De Lara to approve Grant Policy OP-5 and forward to the board for approval.</p>



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	<p>software with more consolation of the LOIs and grant applications.</p>	<p>Motion passed unanimously.</p>
<p>2. Grant Process Review</p>	<p>Chris Christensen, Interim CEO, described the details for reviewing the grant process, as well as with the grant policy.</p>	<p>Moved and seconded by Director PerezGil and Vice-President De Lara to approve the Grant Process Review and forward to the Board for approval. Motion passed unanimously.</p>
<p>3. Grant Applications for Consideration</p> <p>a. Grant #986 – Ronald McDonald House Charities - \$200,000</p>	<p>Donna Craig, Senior Program Officer, explained that Ronald McDonald House Charities is a new grant submission, also outlining the services such as transplants and pediatric oncology that are not offered in the Coachella Valley. Karen Hooper, Executive Director, Ronald McDonald House Charities, described the services and east valley residents that present to Loma Linda University Medical Center for services that are not offered in the Coachella Valley.</p>	<p>Moved and seconded by Chair Rogers and Director PerezGil to approve Grant #986 – Ronald McDonald House Charities — \$200,000 and forward to the board for approval. Motion passed unanimously.</p>
<p>b. Grant #997 – Martha’s Village and Kitchen - \$200,896</p>	<p>Donna Craig, Senior Program Officer, explained Martha’s Village and Kitchen grant request was for west valley homeless residents that present to the shelter. Linda Barrack, Executive Directors, Martha’s Village & Kitchen, described the percentage of homeless that were housed based on the prior grant funding from the District, and the number of unduplicated persons experiencing homelessness that are served.</p>	<p>Moved and seconded by Vice-President De Lara and Director PerezGil to approve Grant #997 – Martha’s Village and Kitchen — \$200,896 and forward to the Board for approval. Motion passed unanimously.</p>

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<p>c. Grant #989 — Pegasus Riding Academy — \$109,534</p>	<p>Donna Craig, Senior Program Officer, described the Pegasus Riding Academy program and its assistance with the disabled community. Robin Montgomery, Executive Director, Pegasus Riding Academy, and Chase Burke, Chief Operating Officer, explained the physician referrals and the autistic and cerebral palsy children that benefit from the program. Vice-President De Lara outlined supplemental funding that can also assist such as the Regional Access Project (RAP) Foundation.</p>	<p>Moved and seconded by Vice-President De Lara and Chair Rogers to approve Grant #989 — Pegasus Riding Academy — \$109,534 and forward to the Board for approval. Motion passed unanimously.</p>
<p>d. Grant #993 — Galilee Center — \$75,000</p>	<p>Donna Craig, Senior Program Officer, explained that the Galilee Center is a new grant request, also describing the site visit that staff participated in at the center. Claudia Castorena, of Galilee Center, thanked the Program Committee and described the services in the east valley such as emergency services for food and basic items, including referrals for services provided by the center.</p>	<p>Moved and seconded by Vice-President De Lara and Chair Rogers to approve Grant #993 – Galilee Center — \$75,000 and forward to the Board for approval.</p>
<p>e. Grant #994 — OneFuture Coachella Valley - \$700,000 (24 months)</p>	<p>Donna Craig, Senior Program Officer, described the grant request for the mental health college and career pathway development initiative.</p>	<p>Motion passed unanimously. Moved and seconded by Vice-President De Lara and Chair Rogers to approve Grant #994 – OneFuture Coachella Valley — \$700,000 (24 months) and forward to the Board for approval. Motion passed unanimously.</p>

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<p>f. Grant #995 — OneFuture Coachella Valley - \$15,042 — Health Career Connections Summer Interns</p>	<p>Donna Craig, Senior Program Officer, explained the specifics of the grant for Health Career Connections summer interns. Sheila Thornton, Executive Director, OneFuture Coachella Valley, thanked the committee, describing the improvements from the prior grant also outlining the benefits of Latino students enrolled in the program.</p>	<p>Moved and seconded by Vice-President De Lara and Director PerezGil to approve Grant #995 — OneFuture Coachella Valley — \$15,042 — Health Career Connections Summer Interns and forward to the Board for approval. Motion passed unanimously.</p>
<p>g. Grant #100 — Voices for Children — \$24,000</p>	<p>Donna Craig, Senior Program Officer, explained that the Voices for the Children is a new grant request for court-appointed individuals that advocate for foster care. Jessica Munoz, Voices for Children, described the Court Appointed Special Advocate (CASA) Program and support for children in the foster program.</p>	<p>Moved and seconded by Vice-President De Lara and Director PerezGil to approve Grant #100 — Voices for Children — \$24,000 and forward to the Board for approval. Motion passed unanimously.</p>
<p>4. Interviews to consider the appointment of five (5) volunteer community members</p>	<p>Chair Rogers explained that Dr. Hare withdrew his application, and Christine Anderson is not in attendance. Chair Rogers also explained the mission of the District and the role of volunteer community members.</p> <p>Thomas Thetford described his background at Clinicas De Salud, Yale University Medical Group, Quest Diagnostics, reviewing grants for Health Resources and Services Administration (HRSA), and his 30 years of experience in healthcare.</p> <p>Nicholas Behrman described his background as a retired ordained</p>	



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	<p>Rabbi, his work with the clergy association, and experience with strategic planning and program funding.</p> <p>Thomas Smith described his prior employment with the Office of the Comptroller of the Currency, and his leadership in the Palm Springs area with the Rotary Club, also detailing his education.</p> <p>Luciano Crespo described his background in the Coachella Valley also detailing his work as a behavioral health specialist for 16 years with the County of Riverside.</p> <p>The Directors asked individual questions of the interviewees and thanked them for their interest.</p> <p>Chair Rogers explained that Christine Anderson was unable to attend, including Sid Rubenstein who serves on the Finance and Administration Committee. However, the policy state's five (5) community members. More than five community members requires Board approval and a change to the bylaws.</p> <p>The committee concluded that Christine Anderson and Sid Rubenstein will interview at the June 11 Program Committee meeting.</p>	<p>Moved and seconded by Vice-President De Lara and Chair Rogers to recommend all four candidates as Volunteer Community Members of the Program Committee to the Board for approval. Motion passed unanimously.</p>
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	<p>Vice-President De Lara recommended a wait list for any potential appointments beyond five members.</p> <p>Vice-President De Lara motioned to appoint all four candidates.</p>	
VII. Committee Member Comments	None	
V. Adjournment	Chair Rogers adjourned the meeting at 5:30 p.m.	<i>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</i>

ATTEST: Carole Rogers
 Carole Rogers, RN, Chair/Director
 Program Committee

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board