



**DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
MEETING MINUTES
May 14, 2019**

Directors Present	District Staff Present	Absent
Chair/Treasurer Mark Matthews Vice-President Leticia De Lara Arthur Shorr, Community Member	Chris Christensen, Interim CEO & CFO Donna Craig, Senior Program Officer Stephen Huyck, Accounting Manager Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Matthews called the meeting to order at 3:22 p.m.	
II. Approval of Agenda	Chair Matthews asked for a motion to approve the Agenda.	It was moved and seconded (Community Member Shorr, Vice-President De Lara) to approve the agenda. Motion passed unanimously.
III. Public Comment	No public comment.	
IV. Approval of Minutes	Chair Matthews asked for a motion to approve the minutes of the April 9, 2019 F&A Committee meeting.	It was moved and seconded (Vice-President De Lara, Community Member Shorr) to approve the agenda. Motion passed unanimously.
V. CEO Report	No report was provided.	
VI. Financial Reports 1. Financial Statements 2. Deposits 3. Check Register 4. General Grants Schedule	Chris Christensen, Interim CEO, reviewed and explained the financials with the committee.	It was moved and seconded (Community Member Shorr, Vice-President De Lara) to approve the April 2019 Foundation Financial Reports – items 1.-5. and forward to the Board for approval. Motion passed unanimously.
VII. Other Matters 1. FY 2019 – 2020 Annual Budget Review	Chris Christensen, Interim CEO, provided an overview of the budget outlining the loss for the year of \$356K due to wage allocations from the District (\$327K) in line item 5101. District staff will be working to	It was moved and seconded (Community Member Shorr, Director De Lara) to approve the FY 2019 – 2020 Annual Budget and forward to the Board for approval. Motion passed unanimously.



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	develop funding options in the newly annexed boundaries.	
Public Comment		
VIII. Adjournment	Chair Matthews adjourned the meeting at 3:28 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: 
Mark Matthews, Chair/ Treasurer Finance & Administration Committee
Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board