



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
December 13, 2023

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Arthur Shorr Director Leticia De Lara, MPA	Chris Christensen, Interim CEO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Eric Taylor, Accounting Manager Andrea S. Hayles, Board Relations Officer	Vice-President Carmina Zavala, PsyD

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Shorr called the meeting to order at 5:47 p.m.	
II. Approval of Agenda	Chair Shorr asked for a motion to approve the agenda.	Moved and seconded by Director De Lara and Director Shorr to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment	
IV. Approval of Minutes 1. Minutes – Meeting November 15, 2023	Chair Shorr asked for a motion to approve the minutes of the November 15, 2023, F&A Committee meeting.	Moved and seconded by Director De Lara and Director Shorr to approve the November 15, 2023 Motion passed unanimously.
V. CEO Report	There was no CEO Report.	
VI. Financial Report 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chair Shorr reviewed the November financials with the committee. Mr. Christensen answered questions concerning the grant payment schedule COVID disparities grant funds availability, which isn't received until expended. The committee requested the inclusion of the contract end dates of the Disparities and USAging grants.	Moved and seconded by Director De Lara and Director Shorr to approve the November 2023 financials and forward to the board for approval. Motion passed unanimously.
VII. Other Matters	There were no other matters.	
VIII. Adjournment	Chair Shorr adjourned the meeting at 5:56 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
December 13, 2023

DocuSigned by:
Arthur Shorr
41E2F19BE5494CB...

ATTEST: _____
Arthur Shorr, Treasurer, Board of Directors
Finance & Administration Committee Chair
Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer