



**DESERT HEALTHCARE FOUNDATION**  
**Finance, Legal, Administration, & Real Estate Committee**  
**January 10, 2024**

The Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 6:00 PM, or immediately following the F&A Committee District meeting Wednesday, January 10, 2014 via Zoom using the following link:

<https://us02web.zoom.us/j/83743788340?pwd=VXljcEdUMWtLa3NvdHd3SGRXa0Mzd09>  
Password: 108761

Members of the public can also participate by telephone, using the following dial in information:

Dial in #:(669) 900-6833 or (888) 788-0099  
Webinar ID: 837 4378 8340  
Password: 108761

**AGENDA**

**I. CALL TO ORDER**

**II. APPROVAL OF AGENDA**

**III. PUBLIC COMMENT**

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

**IV. APPROVAL OF MINUTES**

**ACTION**

- 1. F&A Meeting Minutes – December 13, 2023 – Pg. 2-3

**V. CEO REPORT**

Information

**VI. FINANCIAL REPORT**

**ACTION**

- 1. Financial Statements – Pg. 4-8
- 2. Deposits – Pg. 9
- 3. Check Register – Pg. 10
- 4. Credit Card Expenditures – Pg. 11
- 5. General Grants Schedule – Pg. 12-13

**VII. OTHER MATTERS**

**VIII. ADJOURNMENT**

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert, California at least 72 hours prior to the meeting.

*Andrea S. Hayles*

Andrea S. Hayles, Board Relations Officer



**DESERT HEALTHCARE FOUNDATION**  
**FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**December 13, 2023**

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Arthur Shorr Director Leticia De Lara, MPA	Chris Christensen, Interim CEO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Eric Taylor, Accounting Manager Andrea S. Hayles, Board Relations Officer	Vice-President Carmina Zavala, PsyD

AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Chair Shorr called the meeting to order at 5:47 p.m.	
<b>II. Approval of Agenda</b>	Chair Shorr asked for a motion to approve the agenda.	<b>Moved and seconded by Director De Lara and Director Shorr to approve the agenda.</b> <b>Motion passed unanimously.</b>
<b>III. Public Comment</b>	There was no public comment	
<b>IV. Approval of Minutes</b>  1. <b>Minutes – Meeting November 15, 2023</b>	Chair Shorr asked for a motion to approve the minutes of the November 15, 2023, F&A Committee meeting.	<b>Moved and seconded by Director De Lara and Director Shorr to approve the November 15, 2023</b> <b>Motion passed unanimously.</b>
<b>V. CEO Report</b>	There was no CEO Report.	
<b>VI. Financial Report</b>  1. <b>Financial Statements</b> 2. <b>Deposits</b> 3. <b>Check Register</b> 4. <b>Credit Card Expenditures</b> 5. <b>General Grants Schedule</b>	Chair Shorr reviewed the November financials with the committee. Mr. Christensen answered questions concerning the grant payment schedule COVID disparities grant funds availability, which isn't received until expended. The committee requested the inclusion of the contract end dates of the Disparities and USAging grants.	<b>Moved and seconded by Director De Lara and Director Shorr to approve the November 2023 financials and forward to the board for approval.</b> <b>Motion passed unanimously.</b>
<b>VII. Other Matters</b>	There were no other matters.	
<b>VIII. Adjournment</b>	Chair Shorr adjourned the meeting at 5:56 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>



**DESERT HEALTHCARE FOUNDATION**  
**FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**December 13, 2023**

ATTEST: \_\_\_\_\_

Arthur Shorr, Treasurer, Board of Directors  
Finance & Administration Committee Chair  
Desert Healthcare Foundation Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*

DRAFT

<b>DESERT HEALTHCARE FOUNDATION</b>					
<b>DECEMBER 2023 FINANCIAL STATEMENTS</b>					
<b>INDEX</b>					
Statement of Operations					
Balance sheet					
Allocation of Restricted Funds					
Deposit Detail					
Check Register					
Credit Card Expenditures					
Schedule of Grants					

**Desert Healthcare Foundation**  
**Profit & Loss Budget vs. Actual**  
July through December 2023

	MONTH			TOTAL		
	Dec 23	Budget	\$ Over Budget	Jul - Dec 23	Budget	\$ Over Budget
<b>Income</b>						
4000 · Gifts and Contributions	2,450	10,833	(8,383)	34,846	64,998	(30,152)
4003 · Grants	0	185,333	(185,333)	1,291,362	1,111,998	179,364
4116 · Bequests - Frederick Lowe	447	5,000	(4,553)	26,311	30,000	(3,689)
4130 · Misc. Income	0	83	(83)	0	498	(498)
8015 · Investment Interest Income	11,708	12,500	(792)	61,365	75,000	(13,635)
8040 · Restr. Unrealized Gain/(Loss)	191,360	(8,333)	199,693	181,029	(49,998)	231,027
<b>Total Income</b>	<b>205,965</b>	<b>205,416</b>	<b>549</b>	<b>1,594,913</b>	<b>1,232,496</b>	<b>362,417</b>
<b>Expense</b>						
5001 · Accounting Services Expense	1,159	1,167	(8)	6,954	7,002	(48)
5035 · Dues & Memberships Expense	0	42	(42)	27	252	(225)
5057 · Investment Fees Expense	3,866	4,167	(301)	22,885	25,002	(2,117)
5065 · Legal Costs Ongoing Expense	0	83	(83)	0	498	(498)
5101 · DHCD-Exp Alloc Wages& benefits	33,148	33,148	0	198,888	198,888	0
5101.1 · DHCD Labor Allocation to Grants	(14,349)	(14,349)	0	(86,094)	(86,094)	0
5102 · DHCD-Expenses - CVEC	40,337	36,237	4,100	187,155	217,422	(30,267)
5106 · Marketing & Communications	0	2,917	(2,917)	5,450	17,502	(12,052)
5110 · Other Expenses	568	417	151	2,914	2,502	412
5115 · Postage & Shipping Expense	0	8	(8)	0	48	(48)
5120 · Professional Fees Expense	0	83	(83)	0	498	(498)
8051 · Major grant expense	0	222,833	(222,833)	251,060	1,336,998	(1,085,938)
8052 · Grant Expense - Collective/Mini	0	2,500	(2,500)	0	15,000	(15,000)
<b>Total Expense Before Social Services</b>	<b>64,729</b>	<b>289,253</b>	<b>(224,524)</b>	<b>589,239</b>	<b>1,735,518</b>	<b>(1,146,279)</b>
5054 · Social Services Fund	6,000	10,000	(4,000)	12,000	60,000	(48,000)
<b>Net Income</b>	<b>135,236</b>	<b>(93,837)</b>	<b>229,073</b>	<b>993,674</b>	<b>(563,022)</b>	<b>1,556,696</b>

**Desert Healthcare Foundation**  
**Balance Sheet Previous Year Comparison**  
As of December 31, 2023

				Dec 31, 23	Dec 31, 22
<b>ASSETS</b>					
Current Assets					
Checking/Savings					
100 · CASH					
150 · Petty Cash				207	200
151 · Checking - Union Bank 7611				0	1,597,227
152 · Checking - Union Bank 8570				0	99,855
153 · Checking - US Bank - 7094				583,777	0
154 · Checking - US Bank - 4946				270,824	0
<b>Total Checking/Savings</b>				<b>854,808</b>	<b>1,697,282</b>
<b>Total Accounts Receivable</b>				<b>93,651</b>	<b>149,314</b>
Other Current Assets					
476-486 · INVESTMENTS					
477 · Morgan Stanley-Investments					
477.2 · Unrealized Gain/(Loss)				(178,057)	(251,913)
477 · Morgan Stanley-Investments - Other				2,077,484	2,062,973
<b>Total 477 · Morgan Stanley-Investments</b>				<b>1,899,427</b>	<b>1,811,060</b>
486 · Merrill Lynch					
486.1 · Merrill Lynch Unrealized Gain				643,409	622,509
486 · Merrill Lynch - Other				2,238,863	2,027,363
<b>Total 486 · Merrill Lynch</b>				<b>2,882,272</b>	<b>2,649,872</b>
<b>Total 476-486 · INVESTMENTS</b>				<b>4,781,699</b>	<b>4,460,932</b>
500 · CONTRIBUTIONS -RCVB -CRTS					
515 · Contrib RCVB-Pressler CRT				70,118	62,367
530 · Contrib RCVB-Guerts CRT				126,022	126,022
<b>Total 500 · CONTRIBUTIONS -RCVB -CRTS</b>				<b>196,140</b>	<b>188,389</b>
601 · Prepaid Payables				5,758	7,199
<b>Total Other Current Assets</b>				<b>4,983,597</b>	<b>4,656,520</b>
<b>TOTAL ASSETS</b>				<b>5,932,056</b>	<b>6,503,116</b>

**Desert Healthcare Foundation**  
**Balance Sheet Previous Year Comparison**  
As of December 31, 2023

				Dec 31, 23	Dec 31, 22
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
<b>Accounts Payable</b>					
			<b>1000 - Accounts Payable</b>	848	4,278
			<b>1052 - Account payable-DHCD Exp Alloc</b>	151,616	0
			<b>Total Accounts Payable</b>	152,464	4,278
<b>Other Current Liabilities</b>					
			<b>2183 - Grants Payable-COVID-CARES PHI</b>	50,755	119,450
			<b>2190 - Current - Grants payable</b>	1,188,705	1,945,024
			<b>Total Other Current Liabilities</b>	1,239,460	2,064,474
			<b>Total Current Liabilities</b>	1,391,924	2,068,752
<b>Long Term Liabilities</b>					
			<b>2186 - Grants payable</b>	0	200,000
			<b>Total Liabilities</b>	1,391,924	2,268,752
<b>Equity</b>					
			<b>3900 - Retained Earnings</b>	3,546,460	6,098,389
			<b>Net Income</b>	993,674	(1,864,025)
			<b>Total Equity</b>	4,540,134	4,234,364
<b>TOTAL LIABILITIES &amp; EQUITY</b>				<b>5,932,056</b>	<b>6,503,116</b>

DESERT HEALTHCARE FOUNDATION					
BALANCE SHEET 12/31/23					
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES					
		T/B	GENERAL Fund	Restricted Funds	Trusts
<b>ASSETS</b>					
	150 - Petty Cash	207	207	-	-
	153 - Checking - US Bank 7094*	583,777	431,313	152,464	-
	154 - Checking - US Bank 4946*	270,824	100,000	170,824	-
	<b>Total 100 - CASH - UNRESTRICTED</b>	<b>854,808</b>	<b>531,520</b>	<b>323,288</b>	<b>-</b>
Accounts Receivable					
	321 - Accounts Receivable - Other	93,651	-	93,651	-
	<b>Total Accounts Receivable</b>	<b>93,651</b>	<b>-</b>	<b>93,651</b>	<b>-</b>
477 - Invt-Morgan Stanley					
	477.2 - Unrealized Gain	(178,057)	(178,057)	-	-
	477 - Invt-Morgan Stanley	2,077,484	2,077,484	-	-
	<b>Total 477 - Invt-Morgan Stanley</b>	<b>1,899,427</b>	<b>1,899,427</b>	<b>-</b>	<b>-</b>
6441	486.1 - Merrill Lynch Unrealized Gain	643,409	-	643,409	-
	486 - Merrill Lynch	2,238,863	749,429	1,489,434	-
	<b>Total 486 - Merrill Lynch</b>	<b>2,882,272</b>	<b>749,429</b>	<b>2,132,843</b>	<b>-</b>
	515 - Contrib RCVB-Pressler CRT	70,118	-	-	70,118
	530 - Contrib RCVB-Guerts CRT	126,022	-	-	126,022
	601 - Prepaid payables	5,758	5,758	-	-
	<b>Total Current Assets</b>	<b>5,932,056</b>	<b>3,186,134</b>	<b>2,549,782</b>	<b>196,140</b>
	<b>TOTAL ASSETS</b>	<b>5,932,056</b>	<b>3,186,134</b>	<b>2,549,782</b>	<b>196,140</b>
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
Current Liabilities					
Accounts Payable					
	1000 - Accounts Payable	848	-	848	-
	1052 - Account Payable - DHCD - Alloc Expenses	151,616	-	151,616	-
	2183 - Grants Payable-COVID-CARES PHI	50,755	-	50,755	-
	2190 - Grants Payable - Current Portion	1,188,705	-	1,188,705	-
	<b>Total Current Liabilities</b>	<b>1,391,924</b>	<b>-</b>	<b>1,391,924</b>	<b>-</b>
	2186 - Grant Payable - Long Term	-	-	-	-
	<b>Total Liabilities</b>	<b>1,391,924</b>	<b>-</b>	<b>1,391,924</b>	<b>-</b>
<b>Equity</b>					
	3900 - Retained Earnings	3,546,460	2,192,462	1,157,858	196,140
	Net Income	993,674	993,674	-	-
	<b>Total Equity</b>	<b>4,540,134</b>	<b>3,186,134</b>	<b>1,157,858</b>	<b>196,140</b>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,932,056</b>	<b>3,186,134</b>	<b>2,549,782</b>	<b>196,140</b>
* Restricted funds include Accounts Payable & advance of USAging grant funds					



**Desert Healthcare Foundation**  
**Deposit Detail**  
December 2023

Type	Date	Name	Account	Amount
<b>Deposit</b>	<b>12/06/2023</b>		<b>154 · Checking - US Bank - 4946</b>	<b>83,533</b>
Payment	12/06/2023	Riverside County - Public Health - Covid Disparities Grant	1499 · Undeposited Funds	(83,533)
TOTAL				(83,533)
<b>Deposit</b>	<b>12/19/2023</b>		<b>153 · Checking - US Bank - 7094</b>	<b>447</b>
		Warner Music Group Services	4116 · Bequests - Frederick Lowe	(447)
TOTAL				(447)
<b>Deposit</b>	<b>12/22/2023</b>		<b>153 · Checking - US Bank - 7094</b>	<b>783</b>
		Misc.	4000 · Gifts and Contributions	(783)
TOTAL				(783)
<b>Deposit</b>	<b>12/22/2023</b>		<b>153 · Checking - US Bank - 7094</b>	<b>2,387</b>
Payment	12/22/2023	Inland Empire Health Plan - Connect IE Agreement	1499 · Undeposited Funds	(2,387)
TOTAL				(2,387)
			<b>TOTAL</b>	<b>87,150</b>

**Desert Healthcare Foundation**  
**Check Register**  
As of December 31, 2023

Type	Date	Num	Name	Amount
<b>100 - CASH</b>				
<b>153 - Checking - US Bank - 7094</b>				
Bill Pmt -Check	12/05/2023	5511	Alejandro Espinoza Santacruz - Expense Reimbursement	(838)
Bill Pmt -Check	12/05/2023	5512	Alianza Coachella Valley - Grant Payment	(9,000)
Bill Pmt -Check	12/05/2023	5513	Palms to Pines Printing	(6,102)
Bill Pmt -Check	12/05/2023	5514	Riverside County Latino Commission - Grant Payment	(90,825)
Bill Pmt -Check	12/05/2023	5515	Sergio Rodriguez - Expense Reimbursement	(1,291)
Bill Pmt -Check	12/05/2023	5518	U.S. Bank	(11,836)
Bill Pmt -Check	12/12/2023	5516	Eisenhower Lucy Curci Cancer Center - Social Services Payment	(6,000)
Bill Pmt -Check	12/14/2023	5517	Alejandro Espinoza Santacruz - Expense Reimbursement	(9,413)
Check	12/14/2023		Bank Service Charge	(568)
Bill Pmt -Check	12/19/2023	5519-VOID	Sergio Rodriguez	0
Bill Pmt -Check	12/19/2023	5520-VOID	Verizon Wireless	0
Total 153 - Checking - US Bank - 7094				(135,873)
<b>154 - Checking - US Bank - 4946</b>				
Bill Pmt -Check	12/12/2023	1130	Alianza Coachella Valley - Grant Payment	(22,099)
Bill Pmt -Check	12/12/2023	1131	El Sol Neighborhood Educational Center - Grant Payment	(9,355)
Bill Pmt -Check	12/12/2023	1132	Galilee Center - Grant Payment	(10,147)
Bill Pmt -Check	12/12/2023	1133	Youth Leadership Institute - Grant Payment	(19,800)
Total 154 - Checking - US Bank - 4946				(61,401)
<b>TOTAL</b>				<b>(197,274)</b>



DESERT HEALTHCARE FOUNDATION							
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE							
December 31, 2023							
TWELVE MONTHS ENDING JUNE 30, 2024							
A/C 2190 and A/C 2186-Long term			6/30/2023	New Grants	Total Paid	12/31/2023	
Grant ID Nos.		Name	Open	Current Yr	July-June	Open	
			BALANCE	2022-2023		BALANCE	
Health Portal		Remaining Collective Funds-Mayor's Race & DHCF	\$ 1,496		\$ 1,496	\$ -	HP-cvHIP
BOD - 04/24/18 & 06/28/22		Behavioral Health Initiative Collective Fund + Expansion	\$ 1,932,903		\$ 360,669	\$ 1,572,234	Behavioral Health
BOD - 06/26/18 BOD		Avery Trust Funds-Committed to Pulmonary services	\$ 532,243		\$ 42,960	\$ 489,283	Avery Trust
BOD - 6/25/19 BOD (#1006)		DHCD - Homelessness Initiative Collective Fund	\$ 71,557		\$ -	\$ 71,557	Homelessness
BOD - 07/27/21 BOD (#1288)		DAP Health (Borrego Community) - Improving Access to Healthcare - 3 yrs	\$ 423,971		\$ 14,301	\$ 409,670	
F&A - 6/11/19, 6/09/20, 6/22/21 Res. NO. 21-02, 22-17		Prior Year Commitments & Carry-Over Funds	\$ 1,544,156		\$ -	\$ 1,544,156	
<b>TOTAL GRANTS</b>			<b>\$ 4,506,326</b>	<b>\$ -</b>	<b>\$ 419,426</b>	<b>\$ 4,086,900</b>	
<b>Summary: As of 10/31/2023</b>			<b>Uncommitted &amp; Available</b>				
Health Portal (CVHIP):	\$ -	\$ -					
Behavioral Health Initiative Collective Fund	\$ 1,572,234	\$ 616,002					
Avery Trust - Pulmonary Services	\$ 489,283	\$ 485,283					
West Valley Homelessness Initiative	\$ 71,557	\$ 71,557					
Healthcare Needs of Black Communities	\$ 409,670	\$ -					
Prior Year Commitments & Carry-Over Funds	\$ 1,544,156	\$ 1,544,156					
<b>Total</b>	<b>\$ 4,086,900</b>	<b>\$ 2,716,998</b>					
<b>Amts available/remaining for Grant/Programs - FY 2023-24:</b>			<b>FY24 Grant Budget</b>		<b>Social Services Fund #5054</b>		
<b>Amount budgeted 2023-2024</b>		\$ 30,000	\$ 30,000		Budget	\$ 120,000	
<b>Amount granted year to date</b>		\$ -	\$ -		DRMC Auxiliary	\$ 6,000	Spent YTD
Mini Grants:					Eisenhower	\$ 6,000	
Net adj - Grants not used:	1046	\$ 40			<b>Balance Available</b>	\$ 108,000	
Contributions / Additional Funding							
Prior Year Commitments & Carry-Over Funds		FY19-20 \$284,156; FY20-21 \$730,000; FY21-22 \$530,000	\$ 1,544,156				
<b>Balance available for Grants/Programs</b>			<b>\$ 1,574,196</b>				

**DESERT HEALTHCARE FOUNDATION  
OUTSTANDING PASS-THROUGH GRANTS AND GRANT PAYMENT SCHEDULE**

December 31, 2023

FISCAL YEAR ENDING JUNE 30, 2024

			TOTAL Grant	6/30/2023 Open	Current Yr 2023-2024	Total Paid July-June	12/31/2023 Payable	Remaining Funds
Grant ID Nos.	Name		BALANCE		2023-2024	July-June	BALANCE	BALANCE
<b>BOD - 11/22/22 - Resolution 22-28 Approval*</b>	<b>Covid Disparities RFP - End date 12/31/23</b>							
Contract #22-323B*	Total CBOs		\$ 822,096	\$ 657,769	\$ -	\$ 319,260	\$ 50,755	\$ 418,719
	Total DHCF		\$ 443,871	\$ 301,323	\$ -	\$ 110,594	\$ 45,361	\$ 193,175
	<b>TOTAL</b>		<b>\$ 1,265,967</b>	<b>\$ 959,092</b>	<b>\$ -</b>	<b>\$ 429,854</b>	<b>\$ 96,116</b>	<b>\$ 611,894</b>
<b>BOD - 02/28/23 - Riverside Overdose Data to Action (RODA) Community Harm Reduction Education Plan - End date 8/31/23</b>								
Contract #23-108*	Grant #1379 - ABC Recovery		\$ 25,000	\$ 22,857	\$ (10,806)	\$ 14,194	\$ -	\$ -
	Total DHCF		\$ 24,000	\$ 15,807	\$ (4,518)	\$ 19,482	\$ -	\$ -
<b>TOTAL GRANTS</b>	<b>TOTAL</b>		<b>\$ 49,000</b>	<b>\$ 38,664</b>	<b>\$ (15,324)</b>	<b>\$ 33,676</b>	<b>\$ -</b>	<b>\$ -</b>
<b>BOD - 07/25/23 - USAging: Aging and Disability Vaccination Collaborative - End date 4/15/24</b>								
Grant # 90HDCR0001-01-00	TOTAL CBOs		\$ 279,000	\$ -	\$ 279,000	\$ -	\$ -	\$ 279,000
	Total DHCF		\$ 62,648	\$ -	\$ 62,648	\$ -	\$ 27,636	\$ 35,012
<b>TOTAL GRANTS</b>	<b>TOTAL</b>		<b>\$ 341,648</b>	<b>\$ -</b>	<b>\$ 341,648</b>	<b>\$ -</b>	<b>\$ 27,636</b>	<b>\$ 314,012</b>
						<b>Account 2183</b>	<b>\$ 50,755</b>	
<b>Amts available/remaining for Grant/Programs - FY 2023-24:</b>							\$ -	
Pass-Through Organizations billed to date		\$ 251,101					<b>Grant Funds</b>	
Foundation Administration Costs		\$ 119,438					<b>RFP</b>	
Contributions / Additional Funding	Reimbursements received and pending	\$ (370,538)			Total Grant		\$ 1,641,291	
<b>Balance available for Grants/Programs</b>		<b>\$ -</b>			Received to Date		\$ 784,589	
*Contracts are on a reimbursement basis and will reflect expenses as they are invoiced and receivable from County of Riverside.						<b>Balance Remaining</b>	<b>\$ 856,702</b>	