



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
Board of Directors  
December 19, 2023  
5:30 P.M.**

Regional Access Project Foundation  
Conference Room 103  
41550 Eclectic Street  
Palm Desert, CA 92211

***This meeting is handicapped-accessible***

In lieu of attending the meeting in person, members of the public can participate by webinar using the following link:

<https://us02web.zoom.us/j/88671987917?pwd=T29iRktDZiRDMD3lTbmJDWkFiMnVMdz09>

**Password: 355860**

Members of the public can also participate by telephone, using the following dial in information:

**(669) 900-6833 or Toll Free (833) 548-0282**

**Webinar ID: 886 7198 7917**

**Password: 355860**

You may also email [ahayles@dhcd.org](mailto:ahayles@dhcd.org) with your public comment no later than 4 p.m., Tuesday, 12/19

<i>Page(s)</i>	<b>REVISED AGENDA</b> <i>Any item on the agenda may result in Board Action</i>	<i>Item Type</i>
	<b>A. CALL TO ORDER – President PerezGil</b> Roll Call Director Barraza____Director De Lara____ Director Zendle, MD____Director Shorr____ Secretary Rogers, RN____ Vice-President Zavala, PsyD____President PerezGil	
	<b>B. PLEDGE OF ALLEGIANCE</b>	
1-3	<b>C. APPROVAL OF AGENDA</b>	<b>Action</b>
	<b>D. PUBLIC COMMENT</b> At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. <b>The Board has a policy of limiting speakers to no more than three minutes.</b> The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.	
	<b>E. CONSENT AGENDA</b> All Consent Agenda item(s) listed below are considered routine by the Board Directors and will be enacted by one motion. <u>There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</u>	<b>Action</b>



	1. BOARD MINUTES	
4-10	a. Special Meeting of the Board – November 04, 2023	
11-13	b. Special of the Board – November 16, 2023	
14-24	c. Board of Directors Meeting – November 28, 2023	
	2. FINANCIALS	
25-50	a. Approval of the November 2023 Financial Statements– F&A Approved December 13, 2023	
	3. REQUEST FOR PROPOSALS	
51-60	a. Human Resources Consultant – Proposals Submission Due Date February 02, 2024	
	4. CHIEF EXECUTIVE OFFICER RECRUITMENT FIRM	
61-85	a. Selection of Bob Murray & Associates for the executive recruitment services search of a Chief Executive Officer – NTE \$40,000	
86-87	5. LEASES	
	a. Las Palmas Medical Plaza Desert Regional Medical Center Temporary Lease Extension – Suite 2E-107	
88-99	6. STRATEGIC PLAN	
	a. FY2021-2026 Strategic Plan	
	i. November Strategic Planning Retreat Revisions	
100-113	<b>F. ANNUAL ELECTION OF OFFICERS</b>	<b>Action</b>
	1. Jeffrey G. Scott, Esq., Legal Counsel	
	<b>G. PRESENTATIONS</b>	Information
114-121	1. Scott Hullinger, Chief Executive Officer, Coachella Valley Behavioral Health – New Acute Care Psychiatric Hospital Presentation	
	<b>H. STRATEGIC GRANT FUNDING</b>	<b>Actions</b>
122-142	1. Grant #1403 Vision To Learn: Palm Desert and Coachella Valley VTL Program - \$50,000 – Goal 2 – Strategy 2.3	
143-164	2. Grant #1419 Blood Bank of SB & Riverside Counties aka LifeStream: LifesStream’s Attracting New Donors Initiative - \$104,650 – Goal 7 – Strategy 7.1	
165-188	3. Grant #1420 Braille Institute: Low Vision Telehealth Services - \$36,697 – Goal 2 – Strategy 2.4	
189-215	4. Grant #1421 Olive Crest: General Support for Counseling and Mental Health Services to Vulnerable Children & Families in the CV – \$359,594 over a 24-month period – Goal 3 – Strategies 3.2; 3.3; 3.6. and 3.7	
	<b>I. REPORTS</b>	
216-217	1. Desert Regional Medical Center CEO Report – Michele Finney, CEO	Information
	2. Desert Healthcare District CEO Report – Chris Christensen, Interim CEO	
218	a. Reappointment of Director Evett PerezGil and Director Les Zendle, MD to the Desert Regional Medical Center Governing Board	Information



- 219-226                    b. Local Area Formation Commission (LAFCO) Call for Nominations of an Eastern and Western County Special District Member                    Information
- 227-229                    c. 2024 Environmental Health Summit – Update                    Information
- 230-231                    d. Community Engagements and District Media Visibility                    Information
- 3. Legal – Jeffrey G. Scott, Esq., Law Offices of Jeffrey G. Scott                    Information

**J. COMMITTEE MEETINGS**

- 1. **PROGRAM COMMITTEE** – Chair/President Evett PerezGil, Vice-President Carmina Zavala, and Director Leticia De Lara                    Information
  - 232-235                    a. Draft Meeting Minutes – December 12, 2023
  - 236-300                    b. Progress and Final Reports Update
  - 301-302                    c. Grant Applications and RFP Proposals Submitted and Under Review
  - 303                         d. Grant Payment Schedule

- 2. **STRATEGIC PLANNING COMMITTEE** – Chair/Director Leticia De Lara, Director Les Zendle, MD, and Director Kimberly Barraza                    Information
  - 304-306                    a. Draft Meeting Minutes – December 13, 2023
  - 307-325                    b. Updates and Developing Grants Allocated to the Strategic Plan Goals

- 3. **FINANCE, LEGAL, ADMINISTRATION & REAL ESTATE COMMITTEE** – Chair/Treasurer Arthur Shorr, Vice-President Carmina Zavala, PsyD, and Director Leticia De Lara                    Information
  - 326-329                    a. Draft Meeting Minutes – December 13, 2023
  - 330-347                    b. District Portfolio Investments – High Mark Capital Management

**K. BOARD MEMBER COMMENTS**

**L. ADJOURNMENT**

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert California at least 72 hours prior to the meeting. If you have a disability or require a translator or accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer at [ahayles@dhcd.org](mailto:ahayles@dhcd.org) or call (760) 567-0591 at least 72 hours prior to the meeting.

*Andrea S. Hayles*

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Andrea S. Hayles, Board Relations Officer



**DESERT HEALTHCARE DISTRICT  
SPECIAL BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
November 4, 2023**

Directors Present	District Staff Present	Absent
President Evett PerezGil Vice-President Carmina Zavala, PsyD Carole Rogers, RN, Secretary Treasurer Arthur Shorr Director Les Zendle, MD Director Leticia De Lara, MPA Director Kimberly Barraza	Chris Christensen, Interim CEO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Will Dean, Communications and Marketing Director Andrea S. Hayles, Board Relations Officer  Jeff Scott, Legal Counsel	

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  <b>Roll Call</b>	President PerezGil called the meeting to order at 9:10 a.m.  The Clerk of the Board called the roll with all directors present.	
<b>B. Pledge of Allegiance</b>	President PerezGil omitted the Pledge of Allegiance for time purposes.	
<b>C. Approval of Agenda</b>	President PerezGil asked for a motion to approve the agenda.	<b>#23-74 MOTION WAS MADE by Director Rogers and seconded by Director Zavala to approve the agenda.</b> <b>Motion passed unanimously.</b> <b>AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza</b> <b>NOES – 0</b> <b>ABSENT – 0</b>
<b>D. Public Comment</b>	Alan Williamson, Sr. Vice President of Medical Affairs, and Chief Medical Officer of Eisenhower Medical Center, read and requested the attached letter for entering into the minutes from Martin Marcello, Chief Executive	





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	<p>Officer of Eisenhower Medical Center, concerning the noncompete clause in the hospital lease negotiations.</p> <p>Jeff Scott, Legal Counsel, provided an overview of the clause in the 30-year hospital lease, also describing the District grant support to Eisenhower Medical Center.</p>	
<p><b>E. Strategic Planning Retreat</b></p> <p><b>1. Discuss and re-evaluate the strategic planning objectives, priorities, goals, and strategies – Mark Dubow, MPH, MBA, Director, Veralon</b></p> <ul style="list-style-type: none"> <li><b>a. Presentation</b></li> <li><b>b. Current Grant Allocations</b></li> <li><b>c. 5-Year Strategic Plan</b></li> </ul>	<p>Chris Christensen, Interim CEO, provided an overview of the 5-year strategic plan, the strategic planning committee’s request to review and reassess the strategic plan for any modifications moving forward for the remaining three years, and Mark Dubow’s role with Veralon.</p> <p>Mr. Dubow commenced his presentation with the mission and statement, the Board discussing the inclusion of partnerships preceding resources in the vision statement, revisiting “equitably” for a well-defined understanding of the word, a global network for all residents involvement in the healthcare delivery system, health and its relation to homelessness, a values statement that incorporates the Board’s objectives, and the possibility of a footnote about language and cultural competency for the mission and vision.</p>	

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	<p>The Board discussed evolving and transitioning from a rolling grant process to an RFP process for the initiatives, obtaining a fact sheet from Assemblywoman Aguilar on AB 2919 to determine the parameters of grant solicitations and a state of the health of the District for education and resources.</p> <p>Additional topics of discussion were establishing priorities, grant funding by goals, reconsidering an increase in revenue in the East Valley, and the One Coachella Valley concept of community-based fundraising.</p> <p>The Board decided that another retreat session is necessary to discuss the priorities for modification and the process for the grants to potentially rollover or an RFP process.</p> <p>Mr. Christensen thanked the Board for their time and feedback, moving forward with another strategic planning retreat session and continuing with Mr. Dubow's services.</p>	
<p><b>F. Behavioral Health</b></p> <p><b>1. Consideration to approve up to \$50,000 to local agencies to provide Behavioral Health Services to Cathedral City and surrounding area Tropical Storm Hilary Victims.</b></p>	<p>Chris Christensen, Interim CEO, described the listening sessions with select families in Cathedral City and Indio and providing funding to agencies to support behavioral health services.</p>	<p><b>#23-75 MOTION WAS MADE by Director De Lara and seconded by Director Zendle to approve up to \$50,000 to local agencies to provide Behavioral Health Services to Cathedral City and</b></p>



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	The Board discussed ensuring the funding is allocated to the organizations for using them directly for behavioral health services.	surrounding area Tropical Storm Hilary Victims. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0
<b>G. Convene to Closed Session of the Desert Healthcare District Board of Directors</b>	The Board adjourned the meeting at 12:17 and convened to closed session.	
<b>H. Reconvene to Open Session of the Desert Healthcare District Board of Directors</b>	The Board reconvened to open session.	
<b>I. Report After Closed Session</b>	Jeff Scott, Legal Counsel, reported that the Board directed staff to issue a Request for Proposals with a December 4, 2023, due date and schedule a special meeting for reviewing proposals and approving a recruitment firm contract agreement for the CEO executive search.	
<b>J. Adjournment</b>	President PerezGil adjourned the meeting at 1:20 p.m.	<i>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></i>

ATTEST: \_\_\_\_\_  
 Carole Rogers, RN, Secretary, Board of Directors  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*



## EISENHOWER MEDICAL CENTER

October 16, 2023

Desert Healthcare District and Foundation  
Board of Directors  
1140 North Indian Canyon Drive  
Palm Springs, CA 92262

Evelt PerezGil, President  
Carmina Zavala, PsyD, MA, Vice-President  
Carole Rogers, RN, MPH, Secretary  
Arthur Shorr, Board Treasurer

Les Zandle, MD, Director  
Leticia De Lara, MPA, Director  
Kimberly Barraza, Director

**RE: Eisenhower Medical Center's Commitment to Working with the Desert Healthcare District and Foundation to Serve the Community; and Concerns Regarding the Non-Compete Clause in the Tenet Lease.**

Dear Desert Healthcare District and Foundation Board of Directors,

I am writing to you to confirm Eisenhower Medical Center's ("EMC's") commitment to working with the Desert Healthcare District and Foundation ("DHCD") to achieve optimal health at all stages of life for all DHCD residents. This DHCD mission is consistent with and compliments EMC's charitable mission, to serve the changing healthcare needs of our region by providing excellence in patient care with supportive education and research. Ensuring that EMC can effectively partner with the DHCD makes sense given that a large portion of the taxpayer money that funds the DHCD comes from taxpayers who reside in EMC's core service area.

I also need to express EMC's concerns that a clause in the current lease between the DHCD and Tenet (which we understand Tenet wants to strengthen and renew) may preclude EMC from effectively partnering with the DHCD to carry out our missions and serve the DHCD/EMC community. Specifically, Article XIII of the current lease prohibits the DHCD and Foundation from providing financial support to another acute-care hospital (other than Desert Regional Medical Center ("DRMC")) within the District's boundaries. This clause seems to preclude EMC from applying for and receiving DHCD and/or Foundation grant funds to provide services to the community.

Such a potential hurdle to serving the needs of the community seems untenable – especially given the opportunity for the DHCD to work with EMC, the #1 ranked hospital in the Inland Empire and #12 hospital in California (U.S. News and World Report). EMC has also consistently earned five stars from CMS for its overall hospital quality (only 10% of hospitals nationwide receive five stars) and an “A” rating (the top grade in patient safety) from The Leapfrog Group. There are many other accolades that EMC has received from notable sources – from achieving AANC Magnet Recognition for nursing excellence (only 10% of hospitals in the U.S. have achieved this status) to being named one of only 11 healthcare organizations in California as one of Forbes’ America’s Best Employers. Given the quality, volume and breadth of services that EMC provides to the community and its commitment as a nonprofit charity to reinvest all net revenue back into the community (more than \$1.2 billion in capital investments over the last 25 years), EMC is an ideal health system to partner with the DHCD.

Not only do the missions of the DHCD and EMC align, but there a number of initiatives that both entities want to achieve to improve the health and lives of Coachella Valley residents. We understand that the DHCD is currently focusing on improving the delivery of behavioral health services to the community as well as expanding services into the underserved East Valley. Notably, more than 200,000 patient visits to EMC each year come from residents of the East Valley (Indio and east). Both of these initiatives are part of EMC’s current, five-year strategic plan. EMC therefore would like to apply for DHCD and/or Foundation grant funds related to such initiatives (and others such as providing mobile health services). But, as mentioned above, we are concerned that non-compete language in the Tenet lease may preclude the DHCD and Foundation from awarding such funds to EMC.

The current lease between the DHCD and Tenet prohibits the DHCD “and its Affiliates” (presumably the Foundation) from providing “financial support to another acute-care hospital within the District’s boundaries” (presumably including awarding grant funds). And, we see (from the August 29, 2023 Tenet “Proposal for New Lease”) that Tenet is requesting “operational covenants generally in line with those in the existing lease” including “a non-compete clause similar to what exists in the current lease, but with an expanded territory aligned with the District’s current boundaries” (Page 12 of the Proposal Presentation).

Not only would this provision seemingly preclude the DHCD and EMC from effectively partnering to serve the needs of the community, but it could also create risk for the DHCD. California healthcare district law requires healthcare districts to adopt policies that include a connection between the allocation of assistance and grant funding to healthcare in general and the overall mission of the district. The DHCD’s own Bylaws as well as the legislative intent for the 2017 expansion of the DHCD are consistent with this commitment. Similarly, the Foundation has a separate obligation to ensure that its resources further the interests of the public and not those of private parties.

I therefore encourage the DHCD to insure that this potential barrier to effectively serving the community through partnering with EMC, is removed from any commitment that the DHCD makes to its next DRMC lessee. And, I welcome the opportunity to meet with the DHCD Board to discuss how we can align our current initiatives and work together to expand services to the common community that we both serve.

Warm regards,

A handwritten signature in blue ink, appearing to read "Martin J. Massiello". The signature is fluid and cursive, with a long horizontal stroke at the end.

Martin J. Massiello, President and CEO  
Eisenhower Medical Center

cc: Michael Shannon, Chair, Board of Directors  
Eisenhower Medical Center

Chris Christensen, Interim CEO/Chief Administrative Officer  
Desert Healthcare District and Foundation



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SPECIAL BOARD OF DIRECTORS MEETING MINUTES  
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Directors Present	District Staff Present	Absent
President Evett PerezGil Vice-President Carmina Zavala, PsyD Carole Rogers, RN, Secretary Treasurer Arthur Shorr Director Les Zendle, MD Director Leticia De Lara, MPA Director Kimberly Barraza	Chris Christensen, Interim CEO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Meghan Kane, Senior Program Officer, Public Jana Trew, Senior Program Officer, Behavioral Health Andrea S. Hayles, Board Relations Officer  Jeff Scott, Legal Counsel	

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  <b>Roll Call</b>	President PerezGil called the meeting to order at 5:30 p.m.  The Clerk of the Board called the roll with all directors present.	
<b>B. Pledge of Allegiance</b>	President PerezGil led the Pledge of Allegiances.	
<b>C. Approval of Agenda</b>	President PerezGil asked for a motion to approve the agenda.	<b>#23-76 MOTION WAS MADE by Director Zendle and seconded by Director Barraza to approve the agenda.</b> <b>Motion passed unanimously.</b> <b>AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza</b> <b>NOES – 0</b> <b>ABSENT – 0</b>
<b>D. Public Comment</b>	There were no public comments for matters not listed on the agenda.	
<b>E. Strategic Planning Retreat Continuance</b>	Mark Dubow, Director, Veralon, provided an overview of the November 4th strategic planning retreat and presented	



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<p><b>1. Discuss and re-evaluate the strategic planning objectives, priorities, goals, and strategies – Mark Dubow, MSPH, MBA, Director, Veralon</b></p> <ul style="list-style-type: none"> <li><b>a. Presentation</b></li> <li><b>b. Current Grant Allocations</b></li> <li><b>c. 5-Year Strategic Plan</b></li> </ul>	<p>the review of the footnote for the vision statement. The Board discussed acknowledging overcoming, removing, or other barriers in the economic factor and access to care and shortening the statement with Mark providing an update to the vision statement.</p> <p>Mr. Dubow reviewed the conclusions from the November 4 session with the Board, engaging in a robust conversation about funding homelessness and housing and the strategic healthcare nexus.</p> <p>Meghan Kane, Senior Program Officer, Public Health, provided a presentation on Results-Based Accountability and its relation to the grantmaking process while answering questions from the directors.</p> <p>The Board adjourned to a break at 6:49 p.m. and called to order at 7:01 p.m.</p> <p>Mr. Dubow provided an overview of the pre-retreat exercise of the grant fund allocation and where the District should focus funding.</p> <p>The Board concluded edits to describe “equitably” in a footnote of the vision statement and focusing on strategies 2, 3, and 6.1 as high priorities, with edits to 2.2 for capacity, incorporating capacity-building efforts in</p>	
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	<p>strategy 4.6, included in goals 2 and 3, and removing “East” from goal 6 after the One Coachella Valley discussions at the initial retreat.</p> <p>The staff will continue the process by forwarding any grants not prioritized as high to the Program Committee for review and determination to the Board. Similarly, the Board will discuss funding emergency circumstances outside the of the high-priority goals.</p>	
<b>F. Adjournment</b>	President PerezGil adjourned the meeting at 8:36 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

ATTEST: \_\_\_\_\_  
 Carole Rogers, RN, Secretary, Board of Directors  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
November 28, 2023**

Directors Present	District Staff Present	Absent
President Evett PerezGil Vice-President Carmina Zavala, PsyD Secretary Carole Rogers, RN Treasurer Arthur Shorr Director Les Zendle, MD Director Leticia De Lara, MPA Director Kimberly Barraza	Chris Christensen, Interim CEO - Virtual Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Jana Trew, Senior Program Officer Will Dean, Marketing and Communications Director Andrea S. Hayles, Board Relations Officer  <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  <b>Roll Call</b>	President PerezGil called the meeting to order at 5:33 p.m.  The Clerk of the Board called the roll with all directors present.	
<b>B. Pledge of Allegiance</b>	President PerezGil led the pledge of allegiance.	
<b>C. Approval of Agenda</b>	President PerezGil asked for a motion to approve the agenda.	<b>#23-77 MOTION WAS MADE by Director Rogers and seconded by Director Barraza to approve the agenda.</b> <b>Motion passed unanimously.</b> <b>AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza</b> <b>NOES – 0</b> <b>ABSENT – 0</b>
<b>D. Public Comment</b>	The following individuals provided public comments concerning the hospital lease negotiations:	



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	<p>Chad Mayes, Partner, Capitol Advocacy, provided public comments on behalf of client Eisenhower Medical Center.</p> <p>Rachel Garcia, ICU, RN, Desert Regional Medical Center</p> <p>Debra Edwards, NICU, RN, Desert Regional Medical Center</p> <p>Cyd Greenhorn, ICU, RN, Desert Regional Medical Center</p> <p>Ezra Kaufman, Palm Desert Resident (statement attached to the minutes).</p> <p>Tracy Nolte, Clinical Manager, Desert Regional Medical Center</p> <p>Angel Perez, RN, Desert Regional Medical Center</p> <p>Sarah Antle, Clinical Manager, Neuro Stoke Unit, Sinatra One, Desert Regional Medical Center</p> <p>Denise Perez, NP, Desert Regional Medical Center</p> <p>Marissa Ramos, Director of Critical Care, Desert Regional Medical Center</p> <p>Jeff Scott, Legal Counsel, thanked the public speakers and described the parameters concerning the lease negotiations with public input and a vote from the District residents – a legal requirement, inviting the public to the Special Meeting of the Board on December 6.</p>	
<b>E. Consent Agenda</b>		

DESERT HEALTHCARE DISTRICT  
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<ol style="list-style-type: none"> <li>1. BOARD MINUTES             <ol style="list-style-type: none"> <li>a. Board of Directors Meeting – October 24, 2023</li> </ol> </li> <li>2. FINANCIALS             <ol style="list-style-type: none"> <li>a. Approval of the October 2023 Financial Statements– F&amp;A Approved November 15, 2023</li> </ol> </li> <li>3. AGREEMENTS             <ol style="list-style-type: none"> <li>a. Consulting Services Agreement – Addendum #1 – TWC Consulting – \$6,833.33 per month – Terminating June 30, 2024</li> <li>b. Consulting Services Agreement – Deveau Burr Group – \$9,500 per month – Terminating December 31, 2024</li> <li>c. Consulting Services Agreement – Strategic Planning Continuation – Veralon Health – NTE \$5,000</li> <li>d. Consulting Services Agreement – Addendum #3 – NPO Centric – NTE \$29,400 – Terminating October 31, 2024</li> <li>e. Purchase Agreement – Budget Blinds of Coachella Valley – NTE \$8,920.03</li> </ol> </li> <li>4. LEASES             <ol style="list-style-type: none"> <li>a. LPMP Lease Renewal – Desert Family Medical, Suite 2W 203-204 – 5-years</li> </ol> </li> <li>5. POLICIES             <ol style="list-style-type: none"> <li>a. Policy #BOD-01 – Swearing in of Board Members</li> <li>b. Policy #BOD-08 – Board Meetings</li> <li>c. Policy #BOD-11 – Board Actions and Decisions</li> </ol> </li> </ol>	<p>President PerezGil asked for a motion to approve the consent agenda.</p> <p>Director De Lara pulled items E.2.a. and E.3.b. describing the correction on page 32 of the financial statements related to lodging for the Association of California Healthcare Districts (ACHD) Annual Meeting and a forthcoming credit applied to the financial statements.</p> <p>Director De Lara recused herself from E.3.d. by leaving the room. There was no Board discussion on the matter.</p>	<p><b>#23-78 MOTION WAS MADE</b> by Director De Lara and seconded by Director Rogers to approve the consent agenda without E.2.a. and E.3.b. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</p> <p><b>#23-79 MOTION WAS MADE</b> by Director De Lara and seconded by Director Shorr to approve E.2.a. – the October 2023 Financial Statements. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</p> <p><b>#23-80 MOTION WAS MADE</b> by Director Zendle and seconded by Director Rogers to approve E.3.d. – Consulting Services Agreement – Deveau Burr Group – \$9,500 per month – Terminating December 31, 2024. Motion passed unanimously. AYES – 6 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, and Director Barraza NOES – 0 ABSENT – 0 RECUSAL – 1 Director De Lara</p>
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DESERT HEALTHCARE DISTRICT  
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<p>d. Policy #BOD-13 – Memberships of Organizations, Training, Education and Conferences</p> <p>e. Policy #OP-05 – Grant &amp; Mini Grant Policy</p> <p>Policy #OP-14 – Expense Authorization</p>		
<p><b>F. Presentations</b></p> <p><b>1. Blue Zones Program Overview – Kimberly Saruwatari, MPH, Director, Riverside University Health System – Public Health and Geoffrey Leung, MD, EdM, Public Health Officer and Ambulatory Medical Director, Riverside University Health System</b></p>	<p>Kimberly Saruwatari, MPH, Director, Riverside University Health System – Public Health, provided an introductory overview of Blue Zones.</p> <p>Dr. Shunling Tsang, Family Medicine Department Chair, RUHS, provided a presentation on the Activate Blue Zones in the cities of Palm Springs and Coachella, with Dr. Leung, EdM, Public Health Officer, and Ambulatory Medical Director, RUHS, further discussing aspects of Blue Zones in those communities.</p> <p>Tsang described the \$4M to commence Blue Zones in the City of Coachella and a \$2M contribution from the District, answered questions from the Board, discussed a possible initiative, and submitting a proposal through the usual grant process, analysis, and a proposed budget.</p> <p>Public Comment: Celina Jimenez, Director of Economic Development, City of Coachella, described</p>	

**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
November 28, 2023**

	<p>support for Blue Zones and leveraging other grant funding for health and wellness initiatives, partnerships, youths, and underserved populations in Coachella.</p>	
<p><b>G. Strategic Funding</b></p> <p><b>1. Grant #1358 – Consideration to approve The Foundation – Palm Springs Unified School District’s fifteen (15) month no-cost grant extension through January 31, 2025, and a budget modification request for Grant #1358</b></p>	<p>President PerezGil inquired with the Board about any questions concerning The Foundation – Palm Springs Unified School District’s fifteen (15) month no-cost grant extension through January 31, 2025, and a budget modification request for Grant #1358.</p> <p>There were no questions or comments.</p>	<p><b>#23-81 MOTION WAS MADE by Director Rogers and seconded by Director De Lara to approve Grant #1358 – The Foundation – Palm Springs Unified School District’s fifteen (15) month no-cost grant extension through January 31, 2025, and a budget modification request for Grant #1358.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 7</b> President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza</p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 0</b></p>
<p><b>H. Reports</b></p> <p><b>a. Desert Regional Medical Center CEO Report – Michele Finney, CEO</b></p> <p><b>b. Desert Regional Medical Center Governing Board Meeting – President Evett</b></p>	<p>Michele Finney, CEO of Desert Care Network, Desert Regional Medical Center (DRMC), provided a brief overview of the CEO report describing the most recent updates on People, Services/Events, Capital Constructions, and COVID, flu, RSV, and post-acute resources.</p> <p>Director Zendle provided an overview of the November Governing Board meeting with</p>	

DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
November 28, 2023

<p>PerezGil and Director Les Zendle, MD</p>	<p>discussions on the skilled nursing facility and rehabilitation inpatient and outpatient services, staffing, and a quality update.</p>	
<p>c. Desert Healthcare District CEO Report – Chris Christensen, Interim CEO</p> <p>a. Consideration to close the District and Satellite Office between Christmas and New Year’s Day – December 26 - December 29</p>	<p>Chris Christensen, Interim CEO, described the yearly office closure during the holidays, the national trend, and the benefits to staff morale.</p>	<p><b>#23-82 MOTION WAS MADE by Director Shorr and seconded by Director Rogers to approve the office closure between Christmas and New Year’s Day. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</b></p>
<p>b. Consideration to approve the December 16 Annual Holiday Dinner – NTE \$4,000</p>	<p>Chris Christensen, Interim CEO, described the annual holiday dinner with consideration of approval not to exceed \$4k while recommending one alcoholic beverage per person.</p> <p>After discussion, the Board excluded alcohol, with the Board and Staff purchasing their alcoholic beverages if they choose.</p>	<p><b>#23-83 MOTION WAS MADE by Director De Lara and seconded by Director Shorr to approve the annual holiday dinner NTE \$4,000 and excluding alcoholic beverages. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</b></p>
<p>c. Special District Risk Management Authority</p>	<p>Chris Christensen, Interim CEO, described the Special District Risk Management</p>	

**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
November 28, 2023**

<p><b>(SDRMA) Acknowledgment Award</b></p> <p><b>d. American Public Health Association Annual Meeting – November 12 - November 15</b></p> <p><b>e. Strategic Planning Retreat Update</b></p> <p><b>f. Community Engagements and District Media Visibility</b></p> <p><b>4. Legal – Jeffrey G. Scott, Esq., Law Offices of Jeffrey G. Scott</b></p>	<p>Authority acknowledgment award for proactive risk management and loss prevention with no paid claims.</p> <p>Chris Christensen, Interim CEO, described the American Public Health Association’s Annual Meeting and the District’s presentation of a poster board on the COVID testing and vaccination efforts.</p> <p>Chris Christensen, Interim CEO, described the two sessions of the strategic planning committee with Veralon Health and the outcomes to elevate goals 2, 3, and 6.1 as high priorities.</p> <p>Chris Christensen, Interim CEO, described the community engagements and District media visibility.</p> <p>Director De Lara requested public awareness of the District’s work to support the Cathedral City residents affected by Tropical Storm Hillary.</p> <p>Mr. Scott had no legal updates.</p>	
<p><b>I. Committee Meetings –</b></p> <p><b>I.1.1. Board and Staff Communications and Policies Committee Meeting</b></p>		



DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
November 28, 2023

<p>a. Draft Meeting Minutes – November 13, 2023</p> <p>I.1.2. Finance, Legal, Administration, &amp; Real Estate Committee</p> <p>a. Draft Meeting Minutes – November 15, 2023</p>	<p>President PerezGil inquired about any questions concerning the draft minutes of the Board and Staff Communications and Policies Committee meeting. There were no questions or comments.</p> <p>President PerezGil inquired about any questions concerning the meeting minutes of the November F&amp;A Committee meeting. There were no questions or comments.</p>	
<p>J. Board Member Comments</p>	<p>Director Rogers provided a brief overview of the Lift to Rise Housing CAN and the Coachella Valley Association of Governments Homelessness Committee reports the Board Relations Officer will email the Board.</p> <p>Director Zendle explained the misinformation on the hospital lease negotiations and being proactive with accurate information, such as press releases and information on the District’s website landing page related to the negotiations process.</p>	
<p>K. Adjournment</p>	<p>President PerezGil adjourned the meeting at 7:17 p.m.</p>	<p><b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b></p>



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
November 28, 2023**

ATTEST: \_\_\_\_\_  
Carole Rogers, RN, Secretary, Board of Directors  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*

DRAFT

**From:** [Ezra Kaufman](#)  
**To:** [Andrea Hayles](#)  
**Cc:** [editor@thepalmspringspost.com](#); [Sasic, Ema](#); [Cindy Uken](#); [Jimmy Boegle](#); [Will Dean](#); [Carole Rogers](#); [David & Stephanie](#); [agunkel@me.com](#); [Brad Anderson](#); [jeffrey.bernstein@palmspringsca.gov](#); [christy.holstege@palmspringsca.gov](#); [Edward Kissam](#); [Hank Goudreault](#); [Carlos Campos@bbklaw.com](#); [efelci@cvag.org](#); [ckilgore@cvag.org](#); [jcheng@cvag.org](#); [Kim Jakab](#); [Lisa Middleton](#); [marcie.maxwell@live.com](#); [nwatson@pschamber.org](#); [oortiz@indio.org](#); [pmeehan@borregosun.com](#); [munoz@cityofdhs.org](#); [Lori Ruggiero](#); [Laura Bruce](#); [richardk@ranchomirageca.gov](#); [RLamb@cathedralcity.gov](#); [smatas@cityofdhs.org](#); [shernandez@coachella.org](#); [steved@ranchomirageca.gov](#); [ssaunders@walterclark.com](#); [tedw@ranchomirageca.gov](#); [tkirk@cvag.org](#); [tleishman@indianwells.com](#); [tpeabody@indianwells.com](#)  
**Subject:** Public comment submitted to 28 NOV 2023 Desert Healthcare District Board of Directors meeting  
**Date:** Tuesday, November 28, 2023 1:24:50 PM

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Ms. Hayles

Please incorporate this public comment into the recorded minutes of the 28 NOV 2023 Desert Healthcare District Board of Directors meeting.

My name is Ezra Kaufman, and I am a Desert Healthcare District resident.

I am again asking this board to explain that portion of the fair market valuation made of Desert Regional Medical Center dealing with \$570 million of intercompany accounts reported as deductions to equity.

The District's interim CEO, its contractor VMG Health, and now finally the District's general counsel have failed to:

- identify the intercompany accounts in question
- explain what is meant by equity
- identify whose equity is being negatively affected
- explain why this negative equity is so very large and why it has risen by almost \$400 million in the last 6 years
- describe what happens to this negative equity if the current hospital lease expires and the facility acquires a new operator
- explain why these intercompany accounts have no affect on the hospital's business valuation

The District's failure in this matter is made all the more disquieting within the context of the hospital operator's financial reporting submitted to California's Department of Healthcare Access and Information.

The 2022 Desert Regional Medical Center hospital disclosure report identifies \$570 million of intercompany receivables as a positive figure, as an investment or other asset. That \$570 million represents more than 60% of the \$915 million reported as the hospital's total of liabilities and equity.

**For each of the six years 2017 to 2022, the amounts identified as negative equity in the VMG Health fair market valuations closely match the intercompany receivables identified as positive assets or investments in the California state**

**hospital financial disclosure reports. The two 2022 amounts vary by only .17%.**

**That this \$570 million dollars has been simultaneously reported in two such diametrically different ways, to VMG Health and to the California state government, requires the District's investigation. Indeed, it requires that the District clearly establish that these intercompany accounts are truly associated with legitimate hospital-related transactions.**

**Investigation and explanation of these intercompany accounts must necessarily precede any consideration of re-leasing Desert Regional Medical Center to its present operator.**

<b>DESERT HEALTHCARE DISTRICT</b>
<b>NOVEMBER 2023 FINANCIAL STATEMENTS</b>
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**DESERT HEALTHCARE DISTRICT  
YEAR TO DATE VARIANCE ANALYSIS  
ACTUAL VS BUDGET  
FIVE MONTHS ENDED NOVEMBER 30, 2023**

<b>Scope: \$25,000 Variance per Statement of Operations Summary</b>				
	YTD		Over(Under)	
Account	Actual	Budget	Budget	Explanation
4000 - Income	\$ 1,608,819	\$ 283,535	\$ 1,325,284	Higher interest income and market fluctuations (net) from FRF investments \$1,231k; higher property tax revenues \$94k
4501 - Misc Income	\$ 140,000	\$ 3,750	\$ 136,250	Higher misc income \$140k from Coachella Valley Resource Conservation District for 2nd Mobile Medical Unit
6500 - Professional Fees Expense	\$ 338,711	\$ 690,190	\$ (351,479)	Lower Professional Services expense \$316k; lower PR/Communications expense \$49k; higher legal expense \$14k
7000 - Grants Expense	\$ 2,376,676	\$ 1,666,665	\$ 710,011	Budget of \$4 Million for fiscal year is amortized straight-line over 12-month fiscal year. As of November 30, 2023, there is \$1,634,574 remaining in the fiscal year grant budget, with a total of \$338,600 in unexpended grant funds.

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
July through November 2023

	MONTH			TOTAL		
	Nov 23	Budget	\$ Over Budget	Jul - Nov 23	Budget	\$ Over Budget
<b>Income</b>						
4000 · Income	672,162	39,027	633,135	1,608,819	283,535	1,325,284
4500 · LPMP Income	119,458	116,723	2,735	586,543	583,615	2,928
4501 · Miscellaneous Income	0	750	(750)	140,000	3,750	136,250
<b>Total Income</b>	<b>791,620</b>	<b>156,500</b>	<b>635,120</b>	<b>2,335,363</b>	<b>870,900</b>	<b>1,464,463</b>
<b>Expense</b>						
5000 · Direct Expenses	105,251	156,358	(51,107)	782,854	781,790	1,064
6000 · General & Administrative Exp	52,396	52,110	286	265,015	260,550	4,465
6325 · CEO Discretionary Fund	0	4,167	(4,167)	42,198	20,835	21,363
6445 · LPMP Expenses	104,765	104,163	602	499,536	520,815	(21,279)
6500 · Professional Fees Expense	127,304	138,038	(10,734)	338,711	690,190	(351,479)
6600 · Mobile Medical Unit	1,481	0	1,481	2,073	0	2,073
6700 · Trust Expenses	5,458	6,542	(1,084)	39,090	32,710	6,380
<b>Total Expense Before Grants</b>	<b>396,655</b>	<b>461,378</b>	<b>(64,723)</b>	<b>1,969,472</b>	<b>2,306,898</b>	<b>(337,426)</b>
7000 · Grants Expense	50,000	333,333	(283,333)	2,376,676	1,666,665	710,011
<b>Net Income</b>	<b>344,965</b>	<b>(638,211)</b>	<b>983,176</b>	<b>(2,010,786)</b>	<b>(3,102,663)</b>	<b>1,091,877</b>

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
 July through November 2023

	MONTH			TOTAL		
	Nov 23	Budget	\$ Over Budget	Jul - Nov 23	Budget	\$ Over Budget
<b>Income</b>						
<b>4000 · Income</b>						
4010 · Property Tax Revenues	10,535	35,360	(24,825)	359,067	265,200	93,867
<b>4200 · Interest Income</b>						
4220 · Interest Income (FRF)	79,532	85,000	(5,468)	496,177	425,000	71,177
9999-1 · Unrealized gain(loss) on invest	580,095	(83,333)	663,428	743,575	(416,665)	1,160,240
<b>Total 4200 · Interest Income</b>	<b>659,627</b>	<b>1,667</b>	<b>657,960</b>	<b>1,239,752</b>	<b>8,335</b>	<b>1,231,417</b>
4300 · DHC Recoveries	2,000	2,000	0	10,000	10,000	0
<b>Total 4000 · Income</b>	<b>672,162</b>	<b>39,027</b>	<b>633,135</b>	<b>1,608,819</b>	<b>283,535</b>	<b>1,325,284</b>
<b>4500 · LPMP Income</b>	<b>119,458</b>	<b>116,723</b>	<b>2,735</b>	<b>586,543</b>	<b>583,615</b>	<b>2,928</b>
4501 · Miscellaneous Income	0	750	(750)	140,000	3,750	136,250
<b>Total Income</b>	<b>791,620</b>	<b>156,500</b>	<b>635,120</b>	<b>2,335,362</b>	<b>870,900</b>	<b>1,464,462</b>
<b>Expense</b>						
<b>5000 · Direct Expenses</b>						
<b>5100 · Administration Expense</b>						
5110 · Wages Expense	92,562	131,159	(38,597)	726,863	655,795	71,068
5111 · Allocation to LPMP - Payroll	(6,539)	(6,539)	0	(32,695)	(32,695)	0
5112 · Vacation/Sick/Holiday Expense	21,423	15,000	6,423	87,495	75,000	12,495
5114 · Allocation to Foundation	(33,148)	(33,148)	0	(165,740)	(165,740)	0
5119 · Allocation-FED FUNDS/CVHIP-DHCF	(17,935)	(17,071)	(864)	(91,875)	(85,355)	(6,520)
5120 · Payroll Tax Expense	7,075	10,578	(3,503)	46,597	52,890	(6,293)
<b>5130 · Health Insurance Expense</b>						
5131 · Premiums Expense	20,602	22,456	(1,854)	105,861	112,280	(6,419)
5135 · Reimb./Co-Payments Expense	332	1,950	(1,618)	1,832	9,750	(7,918)
<b>Total 5130 · Health Insurance Expense</b>	<b>20,934</b>	<b>24,406</b>	<b>(3,472)</b>	<b>107,693</b>	<b>122,030</b>	<b>(14,337)</b>
5140 · Workers Comp. Expense	438	585	(147)	3,452	2,925	527
5145 · Retirement Plan Expense	7,745	10,486	(2,741)	50,722	52,430	(1,708)
5160 · Education Expense	4,275	8,333	(4,058)	13,910	41,665	(27,755)
<b>Total 5100 · Administration Expense</b>	<b>96,830</b>	<b>143,789</b>	<b>(46,959)</b>	<b>746,422</b>	<b>718,945</b>	<b>27,477</b>
<b>5200 · Board Expenses</b>						
5210 · Healthcare Benefits Expense	1,554	4,188	(2,634)	10,634	20,940	(10,306)
5230 · Meeting Expense	2,490	3,708	(1,218)	10,515	18,540	(8,025)
5235 · Director Stipend Expense	3,881	3,465	416	12,817	17,325	(4,508)
5240 · Catering Expense	424	1,000	(576)	1,576	5,000	(3,424)
5250 · Mileage Reimbursement Expense	72	208	(136)	890	1,040	(150)
<b>Total 5200 · Board Expenses</b>	<b>8,421</b>	<b>12,569</b>	<b>(4,148)</b>	<b>36,432</b>	<b>62,845</b>	<b>(26,413)</b>
<b>Total 5000 · Direct Expenses</b>	<b>105,251</b>	<b>156,358</b>	<b>(51,107)</b>	<b>782,854</b>	<b>781,790</b>	<b>1,064</b>



**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
July through November 2023

	MONTH			TOTAL		
	Nov 23	Budget	\$ Over Budget	Jul - Nov 23	Budget	\$ Over Budget
<b>6000 · General &amp; Administrative Exp</b>						
6110 · Payroll fees Expense	222	208	14	1,066	1,040	26
6120 · Bank and Investment Fees Exp	6,401	5,200	1,201	28,510	26,000	2,510
6125 · Depreciation Expense	2,039	2,000	39	9,659	10,000	(341)
6126 · Depreciation-Solar Parking lot	15,072	15,072	0	75,360	75,360	0
6127 · Depreciation - Autos	0	3,287	(3,287)	21,638	16,435	5,203
6130 · Dues and Membership Expense	2,172	5,385	(3,213)	11,833	26,925	(15,092)
6200 · Insurance Expense	4,133	4,950	(817)	21,189	24,750	(3,561)
6300 · Minor Equipment Expense	0	42	(42)	0	210	(210)
6305 · Auto Allowance & Mileage Exp	0	500	(500)	2,001	2,500	(499)
6306 · Staff- Auto Mileage reimb	355	625	(270)	2,120	3,125	(1,005)
6309 · Personnel Expense	0	375	(375)	0	1,875	(1,875)
6310 · Miscellaneous Expense	0	42	(42)	0	210	(210)
6311 · Cell Phone Expense	0	900	(900)	2,895	4,500	(1,605)
6312 · Wellness Park Expenses	0	83	(83)	689	415	274
6315 · Security Monitoring Expense	179	50	129	395	250	145
6340 · Postage Expense	0	333	(333)	885	1,665	(780)
6350 · Copier Rental/Fees Expense	492	500	(8)	2,000	2,500	(500)
6351 · Travel Expense	4,754	2,500	2,254	27,166	12,500	14,666
6352 · Meals & Entertainment Exp	1,191	2,417	(1,226)	5,423	12,085	(6,662)
6355 · Computer Services Expense	11,586	3,083	8,503	32,737	15,415	17,322
6360 · Supplies Expense	1,075	1,833	(758)	5,421	9,165	(3,744)
6380 · LAFCO Assessment Expense	180	208	(28)	900	1,040	(140)
6400 · East Valley Office	2,545	2,517	28	13,128	12,585	543
<b>Total 6000 · General &amp; Administrative Exp</b>	<b>52,396</b>	<b>52,110</b>	<b>286</b>	<b>265,015</b>	<b>260,550</b>	<b>4,465</b>
6325 · CEO Discretionary Fund	0	4,167	(4,167)	42,198	20,835	21,363
6445 · LPMP Expenses	104,765	104,163	602	499,536	520,815	(21,279)
<b>6500 · Professional Fees Expense</b>						
6516 · Professional Services Expense	51,690	103,038	(51,348)	199,137	515,190	(316,053)
6520 · Annual Audit Fee Expense	1,441	1,458	(17)	7,205	7,290	(85)
6530 · PR/Communications/Website	35,015	20,542	14,473	53,211	102,710	(49,499)
6560 · Legal Expense	39,158	13,000	26,158	79,158	65,000	14,158
<b>Total 6500 · Professional Fees Expense</b>	<b>127,304</b>	<b>138,038</b>	<b>(10,734)</b>	<b>338,711</b>	<b>690,190</b>	<b>(351,479)</b>

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
 July through November 2023

	MONTH			TOTAL		
	Nov 23	Budget	\$ Over Budget	Jul - Nov 23	Budget	\$ Over Budget
<b>6600 · Mobile Medical Unit</b>						
<b>6605 · Mobile Medical Unit Expense</b>	1,481	0	1,481	2,073	0	2,073
<b>6700 · Trust Expenses</b>						
<b>6720 · Pension Plans Expense</b>						
<b>6721 · Legal Expense</b>	0	167	(167)	0	835	(835)
<b>6725 · RPP Pension Expense</b>	5,000	5,000	0	25,000	25,000	0
<b>6728 · Pension Audit Fee Expense</b>	458	1,375	(917)	14,090	6,875	7,215
<b>Total 6700 · Trust Expenses</b>	5,458	6,542	(1,084)	39,090	32,710	6,380
<b>Total Expense Before Grants</b>	396,655	461,378	(64,723)	1,969,472	2,306,898	(337,426)
<b>7000 · Grants Expense</b>						
<b>7010 · Major Grant Awards Expense</b>	50,000	333,333	(283,333)	2,376,676	1,666,665	710,011
<b>Net Income</b>	<b>344,965</b>	<b>(638,211)</b>	<b>983,176</b>	<b>(2,010,786)</b>	<b>(3,102,663)</b>	<b>1,091,877</b>

**Las Palmas Medical Plaza**  
**Profit & Loss Budget vs. Actual**  
July through November 2023

	MONTH			TOTAL		
	Nov 23	Budget	\$ Over Budget	Jul - Nov 23	Budget	\$ Over Budget
<b>Income</b>						
4500 · LPMP Income						
4505 · Rental Income	82,298	93,600	(11,302)	403,764	468,000	(64,236)
4510 · CAM Income	37,160	23,040	14,120	182,779	115,200	67,579
4513 · Misc. Income	0	83	(83)	0	415	(415)
<b>Total 4500 · LPMP Income</b>	<b>119,458</b>	<b>116,723</b>	<b>2,735</b>	<b>586,543</b>	<b>583,615</b>	<b>2,928</b>
<b>Expense</b>						
6445 · LPMP Expenses						
6420 · Insurance Expense	5,568	4,050	1,518	27,840	20,250	7,590
6425 · Building - Depreciation Expense	28,177	27,441	736	129,516	137,205	(7,689)
6426 · Tenant Improvements -Dep Exp	14,587	17,917	(3,330)	50,187	89,585	(39,398)
6427 · HVAC Maintenance Expense	2,860	1,333	1,527	8,174	6,665	1,509
6428 · Roof Repairs Expense	0	208	(208)	0	1,040	(1,040)
6431 · Building -Interior Expense	1,800	625	1,175	31,300	3,125	28,175
6432 · Plumbing -Interior Expense	3,700	833	2,867	7,250	4,165	3,085
6433 · Plumbing -Exterior Expense	435	208	227	435	1,040	(605)
6434 · Allocation Internal Prop. Mgmt	6,539	6,539	0	32,695	32,695	0
6435 · Bank Charges	25	42	(17)	122	210	(88)
6437 · Utilities -Vacant Units Expense	(46)	183	(229)	35	915	(880)
6439 · Deferred Maintenance Repairs Ex	4,320	1,833	2,487	14,320	9,165	5,155
6440 · Professional Fees Expense	11,485	11,485	0	57,425	57,425	0
6441 · Legal Expense	0	83	(83)	0	415	(415)
6458 · Elevators - R & M Expense	282	1,083	(801)	6,560	5,415	1,145
6460 · Exterminating Service Expense	275	1,000	(725)	1,375	5,000	(3,625)
6463 · Landscaping Expense	0	917	(917)	5,110	4,585	525
6467 · Lighting Expense	0	417	(417)	0	2,085	(2,085)
6468 · General Maintenance Expense	0	83	(83)	0	415	(415)
6471 · Marketing-Advertising	0	1,250	(1,250)	842	6,250	(5,408)
6475 · Property Taxes Expense	6,650	6,650	0	32,827	33,250	(423)
6476 · Signage Expense	0	625	(625)	0	3,125	(3,125)
6480 · Rubbish Removal Medical Waste E	1,695	1,500	195	6,434	7,500	(1,066)
6481 · Rubbish Removal Expense	2,845	2,900	(55)	14,875	14,500	375
6482 · Utilities/Electricity/Exterior	877	625	252	4,039	3,125	914
6484 · Utilities - Water (Exterior)	0	833	(833)	2,997	4,165	(1,168)
6485 · Security Expenses	11,955	13,333	(1,378)	60,675	66,665	(5,990)
6490 · Miscellaneous Expense	736	167	569	4,503	835	3,668
<b>Total 6445 · LPMP Expenses</b>	<b>104,765</b>	<b>104,163</b>	<b>602</b>	<b>499,536</b>	<b>520,815</b>	<b>(21,279)</b>
<b>Net Income</b>	<b>14,693</b>	<b>12,560</b>	<b>2,133</b>	<b>87,007</b>	<b>62,800</b>	<b>24,207</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of November 30, 2023

		Nov 30, 23	Nov 30, 22
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
	1000 - CHECKING CASH ACCOUNTS	654,524	1,117,160
	1100 - INVESTMENT ACCOUNTS	64,788,340	60,575,217
	<b>Total Checking/Savings</b>	65,442,864	61,692,377
	<b>Total Accounts Receivable</b>	83,458	104,012
<b>Other Current Assets</b>			
	1204.1 - Rent Receivable-Deferred COVID	20,913	71,606
	1270 - Prepaid Insurance -Ongoing	67,907	61,502
	1279 - Pre-Paid Fees	46,922	32,190
	<b>Total Other Current Assets</b>	135,742	165,298
	<b>Total Current Assets</b>	65,662,064	61,961,687
<b>Fixed Assets</b>			
	1300 - FIXED ASSETS	5,291,355	5,089,624
	1335-00 - ACC DEPR	(2,725,299)	(2,457,819)
	1400 - LPMP Assets	6,755,889	7,021,096
	<b>Total Fixed Assets</b>	9,321,945	9,652,901
<b>Other Assets</b>			
	1600 - RIGHT TO USE ASSETS	216,235	0
	1611 - RTU Accumulated Amortization	(22,178)	0
	1700 - OTHER ASSETS	3,713,380	3,514,745
	1800 - OTHER RECEIVABLES	3,048,911	0
	<b>Total Other Assets</b>	6,956,348	3,514,745
<b>TOTAL ASSETS</b>		<b>81,940,357</b>	<b>75,129,333</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of November 30, 2023

				Nov 30, 23	Nov 30, 22
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
<b>Accounts Payable</b>					
			<b>2000 - Accounts Payable</b>	104,215	215,009
			<b>2001 - LPMP Accounts Payable</b>	2,860	4,441
			<b>Total Accounts Payable</b>	107,075	219,450
<b>Other Current Liabilities</b>					
			<b>2002 - LPMP Property Taxes</b>	(3,902)	(6,780)
			<b>2131 - Grant Awards Payable</b>	6,204,581	4,238,446
			<b>2133 - Accrued Accounts Payable</b>	252,395	179,550
			<b>2141 - Accrued Vacation Time</b>	86,137	90,891
			<b>2188 - Current Portion - LTD</b>	0	8,636
			<b>2190 - Investment Fees Payable</b>	7,773	9,488
			<b>Total Other Current Liabilities</b>	6,546,984	4,520,231
			<b>Total Current Liabilities</b>	6,654,059	4,739,681
<b>Long Term Liabilities</b>					
			<b>2171 - RPP-Deferred Inflows-Resources</b>	564,584	492,802
			<b>2172 - Lease - Deferred Inflows</b>	2,982,703	0
			<b>2280 - Long-Term Disability</b>	0	2,981
			<b>2281 - Grants Payable - Long-term</b>	2,475,000	3,520,000
			<b>2285 - Lease Payable</b>	196,798	0
			<b>2290 - LPMP Security Deposits</b>	57,493	64,960
			<b>Total Long Term Liabilities</b>	6,276,578	4,080,743
			<b>Total Liabilities</b>	12,930,637	8,820,424
<b>Equity</b>					
			<b>3900 - *Retained Earnings</b>	71,020,500	67,758,461
			<b>Net Income</b>	(2,010,786)	(1,449,552)
			<b>Total Equity</b>	69,009,714	66,308,909
<b>TOTAL LIABILITIES &amp; EQUITY</b>				<b>81,940,357</b>	<b>75,129,333</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of November 30, 2023

			Nov 30, 23	Nov 30, 22
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>1000 · CHECKING CASH ACCOUNTS</b>				
		1012 · Union Bank Operating - 9356	0	741,768
		1016 · US Bank Operating - 5018	473,541	0
		1044 · Las Palmas Medical Plaza - 1241	180,483	0
		1046 · Las Palmas Medical Plaza	0	374,892
		1047 · Petty Cash	500	500
		<b>Total 1000 · CHECKING CASH ACCOUNTS</b>	<b>654,524</b>	<b>1,117,160</b>
<b>1100 · INVESTMENT ACCOUNTS</b>				
		1130 · Facility Replacement Fund	66,445,239	63,290,166
		1135 · Unrealized Gain(Loss) FRF	(1,656,899)	(2,714,949)
		<b>Total 1100 · INVESTMENT ACCOUNTS</b>	<b>64,788,340</b>	<b>60,575,217</b>
		<b>Total Checking/Savings</b>	<b>65,442,864</b>	<b>61,692,377</b>
		<b>Total Accounts Receivable</b>	<b>83,458</b>	<b>104,012</b>
<b>Other Current Assets</b>				
		1204.1 · Rent Receivable-Deferred COVID	20,913	71,606
		1270 · Prepaid Insurance -Ongoing	67,907	61,502
		1279 · Pre-Paid Fees	46,922	32,190
		<b>Total Other Current Assets</b>	<b>135,742</b>	<b>165,298</b>
		<b>Total Current Assets</b>	<b>65,662,064</b>	<b>61,961,687</b>
<b>Fixed Assets</b>				
<b>1300 · FIXED ASSETS</b>				
		1310 · Computer Equipment	104,588	91,664
		1320 · Furniture and Fixtures	55,099	50,846
		1321 · Mobile Medical Unit	381,768	197,214
		1322 · Tenant Improvement - RAP #G100	32,794	32,794
		1325 · Offsite Improvements	300,849	300,849
		1331 · DRMC - Parking lot	4,416,257	4,416,257
		<b>Total 1300 · FIXED ASSETS</b>	<b>5,291,355</b>	<b>5,089,624</b>
<b>1335-00 · ACC DEPR</b>				
		1335 · Accumulated Depreciation	(243,161)	(223,741)
		1337 · Accum Deprec- Solar Parking Lot	(2,215,756)	(2,034,891)
		1338 · Accum Deprec - LPMP Parking Lot	(221,736)	(199,187)
		1339 · Accum Deprec - Autos	(44,646)	0
		<b>Total 1335-00 · ACC DEPR</b>	<b>(2,725,299)</b>	<b>(2,457,819)</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of November 30, 2023

		Nov 30, 23	Nov 30, 22
	<b>1400 - LPMP Assets</b>		
	1401 - Building	8,705,680	8,705,680
	1402 - Land	2,165,300	2,165,300
	1403 - Tenant Improvements -New	2,309,146	2,271,406
	1404 - Tenant Improvements - CIP	129,550	129,550
	<b>1406 - Building Improvements</b>		
	1406.1 - LPMP-Replace Parking Lot	676,484	676,484
	1406.2 - Building Improvements-CIP	0	459,999
	1406 - Building Improvements - Other	2,757,972	2,153,527
	<b>Total 1406 - Building Improvements</b>	<b>3,434,456</b>	<b>3,290,010</b>
	1407 - Building Equipment Improvements	444,268	444,268
	<b>1409 - Accumulated Depreciation</b>		
	1410 - Accum. Depreciation	(8,265,437)	(7,987,288)
	1412 - T I Accumulated Dep.-New	(2,167,074)	(1,997,830)
	<b>Total 1409 - Accumulated Depreciation</b>	<b>(10,432,511)</b>	<b>(9,985,118)</b>
	<b>Total 1400 - LPMP Assets</b>	<b>6,755,889</b>	<b>7,021,096</b>
	<b>Total Fixed Assets</b>	<b>9,321,945</b>	<b>9,652,901</b>
	<b>Other Assets</b>		
	<b>1600 - RIGHT TO USE ASSETS</b>		
	1610 - Right to Use Asset	216,235	0
	1611 - RTU Accumulated Amortization	(22,178)	0
	<b>1700 - OTHER ASSETS</b>		
	1731 - Wellness Park	1,693,800	1,693,800
	1740 - RPP-Deferred Outflows-Resources	587,440	836,699
	1742 - RPP - Net Pension Asset	1,432,140	984,246
	<b>Total 1700 - OTHER ASSETS</b>	<b>3,713,380</b>	<b>3,514,745</b>
	<b>1800 - OTHER RECEIVABLES</b>		
	1810 - Lease Receivable	3,048,911	0
	<b>Total Other Assets</b>	<b>6,956,348</b>	<b>3,514,745</b>
	<b>TOTAL ASSETS</b>	<b>81,940,357</b>	<b>75,129,333</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of November 30, 2023

			Nov 30, 23	Nov 30, 22
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
		2000 - Accounts Payable	104,215	215,009
		2001 - LPMP Accounts Payable	2,860	4,441
		<b>Total Accounts Payable</b>	<b>107,075</b>	<b>219,450</b>
<b>Other Current Liabilities</b>				
		2002 - LPMP Property Taxes	(3,902)	(6,780)
		2131 - Grant Awards Payable	6,204,581	4,238,446
		2133 - Accrued Accounts Payable	252,395	179,550
		2141 - Accrued Vacation Time	86,137	90,891
		2188 - Current Portion - LTD	0	8,636
		2190 - Investment Fees Payable	7,773	9,488
		<b>Total Other Current Liabilities</b>	<b>6,546,984</b>	<b>4,520,231</b>
		<b>Total Current Liabilities</b>	<b>6,654,059</b>	<b>4,739,681</b>
<b>Long Term Liabilities</b>				
		2171 - RPP-Deferred Inflows-Resources	564,584	492,802
		2172 - Lease - Deferred Inflows	2,982,703	0
		2280 - Long-Term Disability	0	2,981
		2281 - Grants Payable - Long-term	2,475,000	3,520,000
		2285 - Lease Payable	196,798	0
		2290 - LPMP Security Deposits	57,493	64,960
		<b>Total Long Term Liabilities</b>	<b>6,276,578</b>	<b>4,080,743</b>
		<b>Total Liabilities</b>	<b>12,930,637</b>	<b>8,820,424</b>
<b>Equity</b>				
		3900 - *Retained Earnings	71,020,500	67,758,461
		Net Income	(2,010,786)	(1,449,552)
		<b>Total Equity</b>	<b>69,009,714</b>	<b>66,308,909</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>			<b>81,940,357</b>	<b>75,129,333</b>



**Desert Healthcare District**  
**A/R Aging Summary**  
As of November 30, 2023

	<b>Current</b>	<b>1 - 30</b>	<b>31 - 60</b>	<b>61 - 90</b>	<b>&gt; 90</b>	<b>TOTAL</b>	<b>COMMENT</b>
<b>Aijaz Hashmi, M.D., Inc.</b>	0	(3,226)	0	0	0	(3,226)	Prepaid
<b>Desert Healthcare Foundation-</b>	51,483	52,298	(3,339)	0	0	100,442	Due from Foundation
<b>DPMG</b>	0	2,244	0	0	0	2,244	New Lease
<b>Laboratory Corporation of America</b>	0	(5,412)	0	0	0	(5,412)	Prepaid
<b>Quest Diagnostics Incorporated</b>	0	(4,478)	0	0	0	(4,478)	Prepaid
<b>Steven Gundry, M.D.</b>	0	(6,113)	0	0	0	(6,113)	Prepaid
<b>TOTAL</b>	<b>51,483</b>	<b>35,313</b>	<b>(3,339)</b>	<b>0</b>	<b>0</b>	<b>83,457</b>	

**Desert Healthcare District**  
**Deposit Detail**  
November 2023

Type	Date	Name	Amount
<b>Deposit</b>	<b>11/02/2023</b>		<b>2,000</b>
		T-Mobile	(2,000)
<b>TOTAL</b>			<b>(2,000)</b>
<b>Deposit</b>	<b>11/17/2023</b>		<b>10,535</b>
		Riverside County Treasurer - Property Tax	(10,535)
<b>TOTAL</b>			<b>(10,535)</b>
		<b>TOTAL</b>	<b>12,535</b>

DESERT HEALTHCARE DISTRICT										
PROPERTY TAX RECEIPTS FY 2023 - 2024										
RECEIPTS - FIVE MONTHS ENDED NOVEMBER 30, 2023										
	FY 2022-2023 Projected/Actual					FY 2023-2024 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance	Budget %	Budget \$	Act %	Actual Receipts	Variance
July	0.0%	\$ -	0.0%	\$ 3,676	\$ 3,676	0.0%	\$ -	0.8%	\$ 70,152	\$ 70,152
Aug	0.0%	\$ -	2.2%	\$ 175,271	\$ 175,271	0.0%	\$ -	2.0%	\$ 180,642	\$ 180,642
Sep	0.0%	\$ -	0.0%	\$ 3,382	\$ 3,382	0.0%	\$ -	0.0%	\$ -	\$ -
Oct	2.6%	\$ 208,624	0.0%	\$ -	\$ (208,624)	2.6%	\$ 229,840	2.8%	\$ 248,614	\$ 18,774
Nov	0.4%	\$ 32,096	2.5%	\$ 198,217	\$ 166,121	0.4%	\$ 35,360	0.1%	\$ 10,535	\$ (24,825)
Dec	16.9%	\$ 1,356,056	18.2%	\$ 1,458,481	\$ 102,425	16.9%	\$ 1,493,960	0.0%		
Jan	31.9%	\$ 2,559,656	40.6%	\$ 3,259,483	\$ 699,827	31.9%	\$ 2,819,960	0.0%		
Feb	0.0%	\$ -	0.6%	\$ 46,002	\$ 46,002	0.0%	\$ -	0.0%		
Mar	0.3%	\$ 24,072	1.1%	\$ 84,592	\$ 60,520	0.3%	\$ 26,520	0.0%		
Apr	5.5%	\$ 441,320	6.4%	\$ 510,192	\$ 68,872	5.5%	\$ 486,200	0.0%		
May	19.9%	\$ 1,596,776	48.4%	\$ 3,883,733	\$ 2,286,957	19.9%	\$ 1,759,160	0.0%		
June	22.5%	\$ 1,805,400	0.1%	\$ 5,841	\$ (1,799,559)	22.5%	\$ 1,989,000	0.0%		
<b>Total</b>	<b>100%</b>	<b>\$ 8,024,000</b>	<b>120.0%</b>	<b>\$ 9,628,870</b>	<b>\$ 1,604,870</b>	<b>100.00%</b>	<b>\$ 8,840,000</b>	<b>5.8%</b>	<b>\$ 509,943</b>	<b>\$ 244,743</b>

**Las Palmas Medical Plaza  
Deposit Detail - LPMP  
November 2023**

Type	Date	Name	Amount
<b>Deposit</b>	<b>11/02/2023</b>		<b>7,053</b>
Payment	11/02/2023	EyeCare Services Partners Management LLC	(7,053)
TOTAL			(7,053)
<b>Deposit</b>	<b>11/02/2023</b>		<b>1,664</b>
Payment	11/02/2023	Howard Aaron Aronow, M.D.	(1,664)
TOTAL			(1,664)
<b>Deposit</b>	<b>11/03/2023</b>		<b>19,999</b>
Payment	11/02/2023	Brad A. Wolfson, M.D.	(3,927)
Payment	11/02/2023	Cohen Musch Thomas Medical Group	(5,079)
Payment	11/02/2023	Cure Cardiovascular Consultants	(3,435)
Payment	11/02/2023	Palmtree Clinical Research	(7,558)
TOTAL			(19,999)
<b>Deposit</b>	<b>11/07/2023</b>		<b>3,871</b>
Payment	11/07/2023	Ramy Awad, M.D.	(3,871)
TOTAL			(3,871)
<b>Deposit</b>	<b>11/09/2023</b>		<b>4,455</b>
Payment	11/09/2023	Global Premier Fertility	(4,455)
TOTAL			(4,455)
<b>Deposit</b>	<b>11/10/2023</b>		<b>4,139</b>
Payment	11/10/2023	Desert Family Medical Center	(4,139)
TOTAL			(4,139)
<b>Deposit</b>	<b>11/13/2023</b>		<b>3,226</b>
Payment	11/13/2023	Aijaz Hashmi, M.D., Inc.	(3,226)
TOTAL			(3,226)

**Las Palmas Medical Plaza  
Deposit Detail - LPMP  
November 2023**

Type	Date	Name	Amount
<b>Deposit</b>	<b>11/14/2023</b>		<b>6,265</b>
Payment	11/14/2023	Pathway Pharmaceuticals, Inc.	(2,639)
Payment	11/14/2023	Peter Jamieson, M.D.	(3,626)
<b>TOTAL</b>			<b>(6,265)</b>
<b>Deposit</b>	<b>11/16/2023</b>		<b>6,061</b>
Payment	11/16/2023	Desert Regional Medical Center	(6,061)
<b>TOTAL</b>			<b>(6,061)</b>
<b>Deposit</b>	<b>11/20/2023</b>		<b>3,226</b>
Payment	11/20/2023	Aijaz Hashmi, M.D., Inc.	(3,226)
<b>TOTAL</b>			<b>(3,226)</b>
<b>Deposit</b>	<b>11/24/2023</b>		<b>4,478</b>
Payment	11/24/2023	Quest Diagnostics Incorporated	(4,478)
<b>TOTAL</b>			<b>(4,478)</b>
<b>Deposit</b>	<b>11/28/2023</b>		<b>54,321</b>
Payment	11/28/2023	Tenet HealthSystem Desert, Inc.	(35,778)
Payment	11/28/2023	Tenet HealthSystem Desert, Inc	(6,908)
Payment	11/28/2023	Steven Gundry, M.D.	(6,113)
Payment	11/28/2023	Laboratory Corporation of America	(5,522)
<b>TOTAL</b>			<b>(54,321)</b>
		<b>TOTAL</b>	<b>118,758</b>

**Desert Healthcare District**  
**Check Register**  
As of November 30, 2023

Type	Date	Num	Name	Amount
<b>1000 - CHECKING CASH ACCOUNTS</b>				
<b>1016 - US Bank Operating - 5018</b>				
Bill Pmt -Check	11/01/2023	1978	Carmina Zavala - Health Premium Reimbursement	(553)
Bill Pmt -Check	11/01/2023	1979	Regional Access Project Foundation	(2,000)
Bill Pmt -Check	11/01/2023	1980	Staples	(498)
Bill Pmt -Check	11/01/2023	1981	Trakstar	(4,999)
Bill Pmt -Check	11/01/2023	1982	Underground Service Alert of Southern Cal	(2)
Bill Pmt -Check	11/01/2023	1983	Zendle, Les - Expense Reimbursement & Stipend	(367)
Bill Pmt -Check	11/01/2023	1984	So.Cal Computer Shop	(810)
Bill Pmt -Check	11/02/2023	1985	Jana Trew - Expense Reimbursement	(226)
Bill Pmt -Check	11/02/2023	1986	Spectrum (Time Warner)	(432)
Bill Pmt -Check	11/02/2023	1987	California Consulting	(4,250)
Bill Pmt -Check	11/02/2023	1988	Voices for Children - Grant Payment	(36,474)
Bill Pmt -Check	11/02/2023	1989	DPMG Health - Grant Payment	(100,000)
Bill Pmt -Check	11/07/2023	1990	Alianza Nacional De Campesinas Inc - Grant Payment	(25,875)
Bill Pmt -Check	11/07/2023	1991	Carmina Zavala - Health Premium Reimbursement	(329)
Bill Pmt -Check	11/07/2023	1992	DesertWraps.com	(4,277)
Bill Pmt -Check	11/07/2023	1993	DPMG Health - Grant Payment	(8,710)
Bill Pmt -Check	11/07/2023	1994	Leticia De Lara - Stipend	(695)
Bill Pmt -Check	11/07/2023	1995	Magdalena Cleaning Services	(200)
Bill Pmt -Check	11/07/2023	1996	Partners In Medical Education, Inc.	(5,667)
Bill Pmt -Check	11/07/2023	1997	Ready Refresh	(55)
Bill Pmt -Check	11/07/2023	1998	Shred-It	(133)
Bill Pmt -Check	11/07/2023	1999	Steven Hollis - Consulting Services	(2,063)
Check	11/08/2023	Auto Pay	Calif. Public Employees'Retirement System	(17,725)
Bill Pmt -Check	11/09/2023	2000	DAP Health - Grant Payment	(230,800)
Bill Pmt -Check	11/09/2023	2001	Moss, Levy & Hartzheim LLP	(4,280)
Bill Pmt -Check	11/09/2023	2002	Pegasus Riding Academy - Grant Payment	(27,040)
Bill Pmt -Check	11/09/2023	2003	State Compensation Insurance Fund	(438)
Liability Check	11/10/2023		QuickBooks Payroll Service	(346)
Liability Check	11/10/2023		QuickBooks Payroll Service	(52,522)
Bill Pmt -Check	11/14/2023	2004	LoopUp LLC	(24)
Bill Pmt -Check	11/14/2023	2005	TWC Consulting LLC	(8,153)
Bill Pmt -Check	11/14/2023	2006	Xerox Financial Services	(492)
Bill Pmt -Check	11/14/2023	ACH 111623	Law Offices of Scott & Jackson	(9,158)
Check	11/14/2023		Bank Service Charge	(836)
Bill Pmt -Check	11/16/2023	2007	CV Strategies	(7,564)
Bill Pmt -Check	11/16/2023	2008	Kimberly Barraza Expense Reimbursement & Stipend	(1,836)
Bill Pmt -Check	11/16/2023	2009	Mangus Accountancy Group, A.P.C.	(500)

**Desert Healthcare District**  
**Check Register**  
As of November 30, 2023

Type	Date	Num	Name	Amount
Bill Pmt -Check	11/16/2023	2010	Palm Springs Alarm	(29)
Bill Pmt -Check	11/16/2023	2011	U.S. Bank	(11,385)
Bill Pmt -Check	11/16/2023	2012	CoPower Employers' Benefits Alliance	(1,189)
Bill Pmt -Check	11/16/2023	2013	Erica Huskey - Health Premium Reimbursement	(1,304)
Bill Pmt -Check	11/16/2023	2014	OneFuture Coachella Valley - Grant Payment	(68,063)
Bill Pmt -Check	11/16/2023	2015	Veralon	(5,472)
Bill Pmt -Check	11/16/2023	2016	Evet PerezGil - Health Premium Reimbursement	(331)
Bill Pmt -Check	11/16/2023	2017	Regional Access Project Foundation	(237)
Liability Check	11/24/2023		QuickBooks Payroll Service	(143)
Liability Check	11/24/2023		QuickBooks Payroll Service	(52,555)
Bill Pmt -Check	11/28/2023	2018	ABC Recovery Center, Inc. - Grant Payment	(74,826)
Bill Pmt -Check	11/28/2023	2019	Evet PerezGil - Stipend	(695)
Bill Pmt -Check	11/28/2023	2020	Frazier Pest Control, Inc.	(33)
Bill Pmt -Check	11/28/2023	2021	JFK Memorial Foundation - Grant Payment	(5,755)
Bill Pmt -Check	11/28/2023	2022	NPO Centric	(5,200)
Bill Pmt -Check	11/28/2023	2023	Principal Life Insurance Co.	(1,607)
Bill Pmt -Check	11/28/2023	2024	Regional Access Project Foundation	(2,000)
Bill Pmt -Check	11/28/2023	2025	Shred-It	(133)
Bill Pmt -Check	11/28/2023	2026	Strategies 360, Inc.	(9,500)
Bill Pmt -Check	11/28/2023	2027	Andrea S. Hayles - Expense Reimbursement	(291)
<b>TOTAL</b>				<b>(801,077)</b>

Desert Healthcare District						
Details for Credit Card Expenditures						
Credit card purchases - October 2023 - Paid November 2023						
Number of credit cards held by District personnel -2						
Credit Card Limit - \$20,000 - Chris						
Credit Card Holders:						
Chris Christensen - Interim CEO/Chief Administration Officer						
Routine types of charges:						
Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items						
Statement						
Year	Month	Total Charged	Expense Type	Amount	Purpose	Description
		\$ 11,384.50				
Chris' Statement:						
2023	October	\$ 11,384.50	District GL			
			Dollar			Description
			5160	\$ 550.00		2023 California Economic Summit - October 11-13, 2023 Indian Wells - Consuelo Marquez
			5230	\$ 750.00		2023 Coachella Valley Volunteers in Medicine VIMY Awards - Vice President Zavala & Director De Lara
			6530	\$ 14.99		Desert Sun subscription - marketing
			6360	\$ 245.37		Amazon - phone cases and chargers for replacement staff iPhones
			5160	\$ 742.00		APHA 2023 Annual Meeting and Expo - November 12-15, 2023 - Atlanta, GA - Alejandro Espinoza Santacruz
			5160	\$ 742.00		APHA 2023 Annual Meeting and Expo - November 12-15, 2023 - Atlanta, GA - Sergio Rodriguez
			6360	\$ 53.20		Amazon - phone cases and chargers for replacement staff iPhones
			5230	\$ 52.50		DAP Health Equity Walk 2023 - Director Zendle +1
			6351	\$ 698.39		American Airlines - airfare to CSDA Leadership Academy - Santa Rosa, CA - October 22-25, 2023 - Director Barraza
			6351	\$ 300.19		American Airlines - airfare to CSDA Leadership Academy - Santa Rosa, CA - October 22-25, 2023 - Vice-President Zavala (credit applied)
			6351	\$ 50.54		American Airlines - preferred seats charge - Vice-President Zavala
			6351	\$ 50.54		American Airlines - preferred seats charge - Director Barraza
			5160	\$ 500.00		National Philanthropy Day 2023 - November 3, 2023 - Rancho Mirage - Chris Christensen, Donna Craig, Jana Trew, Meghan Kane
			5160	\$ 100.00		APHA 2023 Annual Meeting and Expo - November 12-15, 2023 - Atlanta, GA - Alejandro Espinoza Santacruz
			5160	\$ 100.00		APHA 2023 Annual Meeting and Expo - November 12-15, 2023 - Atlanta, GA - Sergio Rodriguez
			5160	\$ 42.00		APHA 2023 Annual Meeting and Expo - November 12-15, 2023 - Atlanta, GA - Alejandro Espinoza Santacruz
			5160	\$ 42.00		APHA 2023 Annual Meeting and Expo - November 12-15, 2023 - Atlanta, GA - Sergio Rodriguez
			5160	\$ 80.00		Palm Springs State of the City - Chris Christensen
			5230	\$ 80.00		Palm Springs State of the City - President PerezGil
			5160	\$ 80.00		Palm Springs State of the City - Donna Craig
			6555	\$ 254.94		Zoom webinar expense
			6352	\$ 394.28		Olive Garden - food for 10/17/23 Data Walk on Social Isolation and Loneliness
			5240	\$ 149.98		Jensen's - food for 10/24/23 BOD meeting
			5160	\$ 750.00		2023 Coachella Valley Volunteers in Medicine VIMY Awards - Chris Christensen & Donna Craig
			5230	\$ 138.00		Desert Hot Springs State of the City - Director Rogers + 1
			6352	\$ 220.31		Panera - food for 10/25/2023 Health Symposium meeting
			6351	\$ 1,024.08		Hyatt Regency - lodging for CSDA Leadership Academy - Santa Rosa, CA - October 22-25, 2023 - Director Barraza
			6351	\$ 1,065.08		Hyatt Regency - lodging for CSDA Leadership Academy - Santa Rosa, CA - October 22-25, 2023 - Vice-President Zavala
			5230	\$ 69.00		Coachella State of the City - Director De Lara
			5230	\$ 69.00		Coachella State of the City - Director Barraza
			5230	\$ 79.00		Indio State of the City - Director De Lara
			5230	\$ 79.00		Indio State of the City - Director Barraza
			5230	\$ 399.00		2023 CHA Behavioral Health Care Symposium - December 12-13, 2023 - Sacramento, CA - President PerezGil
			5230	\$ 399.00		2023 CHA Behavioral Health Care Symposium - December 12-13, 2023 - Sacramento, CA - Vice-President Zavala
			5160	\$ 399.00		2023 CHA Behavioral Health Care Symposium - December 12-13, 2023 - Sacramento, CA - Jana Trew
			5230	\$ 375.00		2023 Coachella Valley Volunteers in Medicine VIMY Awards - Guest of Director De Lara
			5160	\$ 79.00		Indio State of the City - Chris Christensen
			5160	\$ 69.00		Desert Hot Springs State of the City - Chris Christensen
			6355	\$ 98.11		Dropbox additional subscription
				\$ 11,384.50		



**Las Palmas Medical Plaza  
Check Register - LPMP  
As of November 30, 2023**

Type	Date	Num	Name	Amount
<b>1000 - CHECKING CASH ACCOUNTS</b>				
<b>1044 - Las Palmas Medical Plaza - 1241</b>				
Bill Pmt -Check	11/02/2023	10820	Desert Water Agency	(582)
Bill Pmt -Check	11/07/2023	10821	Matthew Jennings Riverside Co. Treasurer	(37,152)
Bill Pmt -Check	11/09/2023	10822	Palm Springs Disposal Services Inc	(2,845)
Bill Pmt -Check	11/14/2023	10823	Frazier Pest Control, Inc.	(275)
Bill Pmt -Check	11/14/2023	10824	Southern California Edison	(766)
Bill Pmt -Check	11/14/2023	10825	Howard Aaron Aronow, M.D. - Damage Reimbursement	(736)
Bill Pmt -Check	11/16/2023	10826	County of Riverside-Dept of Env. Health	(553)
Bill Pmt -Check	11/16/2023	10827	Frontier Communications	(282)
Bill Pmt -Check	11/16/2023	10828	Green Security Solutions	(11,955)
Bill Pmt -Check	11/16/2023	10829	INPRO Environmental Management Services	(21,740)
Check	11/20/2023		Bank Service Charge	(576)
Bill Pmt -Check	11/28/2023	10830	Stericycle, Inc.	(1,142)
<b>TOTAL</b>				<b>(78,604)</b>

**Desert Healthcare District**  
**CEO Discretionary Fund Detail**  
 July through November 2023

Date	Name	Memo	Amount
<b>6325 - CEO Discretionary Fund</b>			
07/01/2023	California Forward	Knowledge level sponsorship for 2023 Economic Summit	5,000
08/04/2023	U.S. Bank	Planned Parenthood contribution to 60th Anniversary Cocktail Reception - September 23, 2023	5,000
08/11/2023	Blood Bank of San Bernardino	2023 Thanks4Giving Gala Table Sponsorship - Saturday November 11, 2023	3,500
08/15/2023	Coachella Valley Volunteers in Medicine	2023 VIMY Awards - Bronze Sponsorship	5,000
08/17/2023	UC Riverside Foundation	UCR SOM 2023 Gala and Education Building II Grand Opening - Silver Sponsorship	10,000
08/30/2023	Regional Access Project Foundation	Desert Fast Pitch 2023 Sponsorship	5,000
09/06/2023	Cathedral City Senior Center	Table Sponsor at November 13, 2023 Gala	5,000
10/10/2023	Alianza Nacional De Campesinas Inc.	Storm assistance to help Alianza Nacional de Campesinas purchase and distribute food & water after Tropical Storm Hillary	3,698
<b>TOTAL</b>			<b>42,198</b>



**MEMORANDUM**

DATE: December 13, 2023  
 TO: F&A Committee  
 RE: Retirement Protection Plan (RPP)

Current number of participants in Plan:

	<u>October</u>	<u>November</u>
Active – still employed by hospital	64	64
Vested – no longer employed by hospital	52	49
Former employees receiving annuity	<u>7</u>	<u>7</u>
Total	<u>123</u>	<u>120</u>

The outstanding liability for the RPP is approximately **\$2.7M** (Actives - \$1.5M and Vested - \$1.2M). US Bank investment account balance \$4.5M. Per the June 30, 2023, Actuarial Valuation, the RPP has an Overfunded Pension Asset of approximately **\$1.45M**.

The payouts, excluding monthly annuity payments, made from the Plan for the five (5) months ended November 30, 2023, totaled **\$302K**. Monthly annuity payments (7 participants) total **\$1.0K** per month.

DESERT HEALTHCARE DISTRICT								
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE								
November 30, 2023								
TWELVE MONTHS ENDING JUNE 30, 2024								
Grant ID Nos.	Name	Approved	6/30/2023	Current Yr	Total Paid Prior Yrs	Total Paid Current Yr	Open	
		Grants - Prior Yrs	Bal Fwd	2023-2024	July-June	July-June	BALANCE	
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ 3,320,000		\$ -		\$ 3,320,000	
2022-1301-BOD-01-25-22	UCR Regents - Community Based Interventions to Mitigate Psychological Trauma - 1 Yr.	\$ 113,514	\$ 11,352		\$ 5,747		\$ 5,605	
	Unexpended funds Grant #1301						\$ (5,605)	
2022-1311-BOD-04-26-22	Desert Arc - Healthcare for Adults with Disabilities Project Employment of Nurses - 1 Yr.	\$ 102,741	\$ 10,275		\$ 10,275		\$ -	
2022-1313-BOD-04-26-22	Angel View - Improving Access to Primary and Specialty Care Services for Children With Disabilities 1 Yr.	\$ 76,790	\$ 7,680		\$ 7,680		\$ -	
2022-1314-BOD-05-24-22	Voices for Children - Court Appointed Special Advocate Program - 1 Yr.	\$ 60,000	\$ 6,000		\$ 6,000		\$ -	
2022-1325-BOD-06-28-22	Vision Y Compromiso - CVEC Unrestricted Grant Funds - 2 Yrs.	\$ 150,000	\$ 82,500		\$ -		\$ 82,500	
2022-1327-BOD-06-28-22	Youth Leadership Institute - Youth Voice in Mental Health - 2 Yrs.	\$ 50,000	\$ 27,500		\$ -		\$ 27,500	
2022-1328-BOD-06-28-22	El Sol - Expanding Access to Educational Resources for Promotoras - 2 Yrs.	\$ 150,000	\$ 82,500		\$ -		\$ 82,500	
2022-1331-BOD-06-28-22	Pueblo Unido - Improving Access to Behavioral Health Education and Prevention Services - 2 Yrs.	\$ 50,000	\$ 27,500		\$ 11,250		\$ 16,250	
2022-1324-BOD-07-26-22	Galilee Center - Our Lady of Guadalupe Shelter - 2 Yr.	\$ 100,000	\$ 55,000		\$ 22,500		\$ 32,500	
2022-1332-BOD-07-26-22	Alianza CV - Expanding and Advancing Outreach Through Increasing Capacity Development - 2 Yrs.	\$ 100,000	\$ 55,000		\$ -		\$ 55,000	
2022-1329-BOD-09-27-22	DPMG - Mobile Medical Unit - 3 Yrs.	\$ 500,000	\$ 450,000		\$ 100,713		\$ 349,287	
2022-1350-BOD-09-27-22	JFK Memorial Foundation - Behavioral Health Awareness and Education Program - 1 Yr.	\$ 57,541	\$ 5,755		\$ 5,755		\$ (0)	
2022-1355-BOD-09-27-22	Joslyn Center - The Joslyn Wellness Center - 1 Yr.	\$ 85,000	\$ 8,500		\$ -		\$ 8,500	
2022-1361-BOD-09-27-22	DAP Health - DAP Health Monkeypox Virus Response - 1 Yr.	\$ 586,727	\$ 340,654		\$ 7,659		\$ 332,995	
	Unexpended funds Grant #1361						\$ (332,995)	
2022-1356-BOD-10-25-22	Blood Bank of San Bernardino/Riverside Counties - Coachella Valley Therapeutic Apheresis Program - 1 Yr.	\$ 140,000	\$ 77,000		\$ 63,000		\$ 14,000	
2022-1358-BOD-10-25-22	Foundation for Palm Springs Unified School District - School-Based Wellness Center Project - 1 Yr.	\$ 110,000	\$ 60,500		\$ -		\$ 60,500	
2022-1362-BOD-10-25-22	Jewish Family Service of the Desert - Mental Health Counseling Services for Underserved - 2 Yrs.	\$ 160,000	\$ 124,000		\$ 36,000		\$ 88,000	
2022-1326-BOD-12-20-22	TODEC - TODEC's Equity Program - 2 Yrs.	\$ 100,000	\$ 77,500		\$ -		\$ 77,500	
2022-1330-BOD-12-20-22	OneFuture Coachella Valley - Building a Healthcare Workforce Pipeline - 2 Yrs.	\$ 605,000	\$ 468,874		\$ 136,124		\$ 332,750	
2022-1369-BOD-12-20-22	ABC Recovery Center - Cost of Caring Fund Project - 1 Yr.	\$ 332,561	\$ 257,735		\$ 149,652		\$ 108,083	
2023-1333-BOD-01-24-23	Organizacion en California de Lideres Campesinas - Healthcare Equity for ECV Farmworker Women - 2 Yrs.	\$ 150,000	\$ 116,250		\$ 33,750		\$ 82,500	
2023-1363-BOD-01-24-23	Pegasus Riding Academy - Pegasus Equine Assisted Therapy - 1 Yr.	\$ 60,092	\$ 33,052		\$ 27,040		\$ 6,012	
2023-1372-BOD-02-28-23	Reynaldo J. Carreon MD Foundation - Dr. Carreon Scholarship Program - 1 Yr.	\$ 50,000	\$ 27,500		\$ 22,500		\$ 5,000	
2023-1391-BOD-05-23-23	Lift To Rise - Driving Regional Economic Stability Through Collective Impact - 3 Yrs.	\$ 900,000	\$ 832,500		\$ 67,500		\$ 765,000	
2023-1392-BOD-05-23-23	Galilee Center - Galilee Center Extended Shelter - 1 Yr.	\$ 268,342	\$ 207,965		\$ 60,377		\$ 147,588	
2023-1393-BOD-06-27-23	DAP Health - DAP Health Expands Access to Healthcare - 1 Yr.	\$ 1,025,778	\$ 1,025,778		\$ 461,600		\$ 564,178	
2023-1398-BOD-06-27-23	Desert Healthcare Foundation - Core Operating Support - 1 Yr.	\$ 750,000	\$ 750,000		\$ 750,000		\$ -	
2023-BOD-06-27-23	Carry over of remaining Fiscal Year 2022/2023 Funds for Mobile Medical Unit Program	\$ 395,524	\$ 395,524		\$ -		\$ 395,524	
2023-1399-Mini-07-06-23	Theresa A. Mike Scholarship Foundation - Mini Grant			\$ 10,000		\$ 10,000	\$ -	
2023-1401-Mini-07-07-23	Word of Life Fellowship Center - Mini Grant			\$ 10,000		\$ 10,000	\$ -	
2023-1396-Mini-07-25-23	Boys & Girls Club of Coachella Valley - Mini Grant			\$ 10,000		\$ 10,000	\$ -	
2023-1389-BOD-07-25-23	Step Up on Second Street - Step Up's ECM/LOS Programs in the Coachella Valley - 1 Yr.			\$ 64,401		\$ 28,980	\$ 35,421	
2023-1394-BOD-07-25-23	CSU San Bernardino Palm Desert Campus Nursing Street Medicine Program - 1 Yr.			\$ 73,422		\$ 33,040	\$ 40,382	
2023-1397-Mini-08-23-23	Well In The Desert - Mini Grant			\$ 10,000		\$ 10,000	\$ -	
2023-1402-Mini-09-05-23	Ronnie's House for Hope - Mini Grant			\$ 10,000		\$ 10,000	\$ -	
2023-1414-Mini-09-14-23	Desert Access and Mobility, Inc. - Mini Grant			\$ 10,000		\$ 10,000	\$ -	
2023-1400-BOD-09-26-23	Desert Arc - Desert Arc Health Care Program - 1 Yr.			\$ 291,271		\$ 65,536	\$ 225,735	
2023-1404-BOD-09-26-23	Martha's Village and Kitchen - Homeless Housing and Wrap-Around Services Expansion - 2 Yrs.			\$ 369,730		\$ 83,189	\$ 286,541	
2023-1405-BOD-09-26-23	Variety Children's Charities of the Desert - Expansion of Core Programs and Services - 1Yr.			\$ 120,852		\$ 54,383	\$ 66,469	
2023-1408-BOD-10-24-23	Coachella Valley Volunteers In Medicine - Ensuring Access to Healthcare - 1 Yr.			\$ 478,400		\$ 107,640	\$ 370,760	
2023-1410-BOD-10-24-23	Alianza Nacional de Campesinas, Inc. - Coachella Valley Farmworkers Food Distribution - 1 Yr.			\$ 57,499		\$ 25,875	\$ 31,624	
2023-1413-BOD-10-24-23	Voices for Children - Court Appointed Special Advocate Program - 1 Yr.			\$ 81,055		\$ 36,474	\$ 44,581	
2023-1412-BOD-10-24-23	DPMG - DPMG Health Community Medicine - 2 Yrs.			\$ 1,057,396		\$ 100,000	\$ 957,396	
2023-MOU-BOD-11-04-23	TODEC - Outreach and Linkage to Supportive Mental Health Services - Tropical Storm Hilary - 3 Mos.			\$ 40,000		\$ 40,000	\$ -	
2023-MOU-BOD-11-04-23	Chance Initiative, Inc. - Outreach and Linkage to Supportive Services - Tropical Storm Hilary - 3 Mos.			\$ 10,000		\$ 10,000	\$ -	
<b>TOTAL GRANTS</b>		<b>\$ 17,229,610</b>	<b>\$ 8,944,395</b>	<b>\$ 2,704,026</b>	<b>\$ 1,985,122</b>	<b>\$ 645,117</b>	<b>\$ 8,679,581</b>	
<b>Amts available/remaining for Grant/Programs - FY 2023-24:</b>								
<b>Amount budgeted 2023-2024</b>			\$ 4,000,000					<b>11/30/2023</b>
<b>Amount granted YTD:</b>			\$ (2,704,026)					
Financial Audits of Non-Profits; Organizational Assessments			\$ -				2131	\$ 6,204,581
Net adj - Grants not used: 1361; 1301			\$ 338,600				2281	\$ 2,475,000
Matching external grant contributions			\$ -				<b>Total</b>	<b>\$ 8,679,581</b>
<b>Balance available for Grants/Programs</b>			<b>\$ 1,634,574</b>					<b>\$ (0)</b>



## **Chief Administration Officer's Report**

**December 13, 2023**

### **Las Palmas Medical Plaza - Property Management:**

#### **Occupancy:**

See attached unit rental status report.

**94.1%** currently occupied –

Total annual rent including CAM fees is **\$1,438,127**.

#### **Leasing Activity:**

2 suites (1W-104, & 2W-103/104) are now vacant and available for lease. Rob Wenthold, our broker, will be showing the suites to prospective tenants.

**Las Palmas Medical Plaza**

**Unit Rental Status**

**As of December 1, 2023**

Unit	Tenant Name	Deposit	Lease Dates		Term	Unit Sq Feet	Percent of Total	Monthly Rent	Annual Rent	Rent Per Sq Foot	Monthly	Total Monthly Rent Inclg CAM	Total Annual Rent Inclg CAM
			From	To							CAM		
											\$ 0.80		
1W, 104	Vacant					1,024	2.07%						
2W, 103-104	Vacant					1,878	3.81%						
<b>Total - Vacancies</b>						<b>2,902</b>	<b>5.88%</b>						
<b>Total Suites - 32 - 30 Suites Occupied</b>		\$57,492.84				49,356	94.1%	\$ 82,683.95	\$ 992,207.40	\$ 1.78	\$ 37,160.00	\$ 119,843.95	\$ 1,438,127.40
<b>Summary - All Units</b>													
			<b>Occupied</b>	46,454	94.1%								
			<b>Vacant</b>	2,902	5.9%								
			<b>Pending</b>	0	0.0%								
			<b>Total</b>	49,356	100%								



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: December 19, 2023  
To: Board of Directors  
Subject: Consideration to Approve a Request for Proposal (RFP) for a Human Resources (HR) Consultant

---

**Staff Recommendation:** Consideration to approve a Request for Proposal (RFP) for a Human Resources Consultant

**Background:**

- The Board recently requested staff develop an RFP for the District to engage the services of a human resources consultant to oversee the important HR functions of the District.
- Scope of services will include: technical advice, policy and employee handbook updates, risk management/compliance, benefits, talent management, HR information systems, and specific projects, as needed.
- Included in the packet for review and consideration of approval is the RFP developed by staff and the District's legal counsel.
- Staff recommends approval of the RFP.

**Fiscal Impact:**

N/A



REQUEST FOR PROPOSALS (RFP)

RFP # HR 2024

RELEASE DATE: JANUARY 2, 2024

HUMAN RESOURCES SUPPORT

RFP SUBMISSION DATE: FEBRUARY 02, 2024

Proposal Contact: [info@dhcd.org](mailto:info@dhcd.org)



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## **I. GENERAL INFORMATION**

### **A. Purpose**

This Request for Proposal (RFP) is to contract for the review, development, and sustainment of a human resource program.

### **B. Introduction**

Desert Healthcare District (District) and Foundation (District and Foundation) are requesting proposals from qualified professionals with experience in Human Resources (HR) processes and systems. As an Independent Special District, District is a healthcare District governed by a publicly elected Board of Directors with a CEO who oversees the day-to-day operations. The District and Foundation includes more than 400,000 residents and encompasses the entire Coachella Valley. The mission and vision of the District and Foundation focus on the advancement of community wellness in the Coachella Valley.

Responses are requested from companies capable of providing the District and its staff with Human Resources Consulting Services. Upon review of the proposals, the District will make a final decision as to which specific services will be performed and the timeline of performance. The specific services are listed in the Scope of Work.

### **C. Background**

The District is a public agency with approximately 12 full-time and 0 part-time employees. The Foundation is a 501(c) 3 non-profit organization with shared District employees.

### **C. Eligibility**

Consultants should be experienced in serving the HR needs of public sector agencies and have familiarity with the distinctions of special Districts. The successful proposer will collaborate directly with the Chief Executive Officer and the District's General Counsel.

### **C. Bidder's Conference**

There will be no bidder's conference relating to this RFP.

### **D. Instructions on Proposal Submission**

#### **1. Contents**

The following information is required for the proposal submission to be considered:

- Firm name, address, contact name, title, phone number and email address
- Scope of Work including an outline approach, strategy, timeline to complete the requested Scope of Work and any other relevant information.
- Cost estimate for the proposed Scope of Work, and any other project-related costs
- List of at least 3 references with contact information and examples of similar projects

## 2. Closing Submission Date

Proposals must be submitted no later than 4:00 p.m. on February 02, 2024.

## 3. Inquiries

Inquiries concerning this RFP should be directed to Chris Christensen Interim Chief Executive Officer. Interested parties may call the District Office or e-mail at [cchristensen@dhcd.org](mailto:cchristensen@dhcd.org).

## 4. Conditions of Proposal

All costs incurred in the preparation of a proposal responding to this RFP will be the responsibility of the Offeror and will not be reimbursed by District.

## 5. Instructions to Prospective Contractors,

Offeror's proposal must be sent via email to [cchristensen@dhcd.org](mailto:cchristensen@dhcd.org) by February 02, 2024 at 4:00.

Failure to do so may result in disqualification of your proposal.

It is the responsibility of the Offeror to ensure that the proposal is received by District by the date and time specified above.

## 6. Right to Reject

The District reserves the right to reject any and all proposals received in response to this RFP. A contract for the accepted proposal will be based upon the factors described in this RFP.

## 7. Notification of Award

It is expected that a decision selecting the successful human resource firm will be made within 4 weeks of the closing date for the receipt of proposals. Upon conclusion of final negotiations with the successful human resource firm, all

Offerors submitting proposals in response to this RFP will be informed, in writing, of the name of the successful human resource firm.

### **E. Description of Scope of Services**

The District is seeking assistance from a firm knowledgeable and experienced in HR processes and systems in order to ensure consistent and appropriate in-house administration, and compliance with state, federal and local law. The scope of service will include an initial review of the current human resource program and recommendations for improvement. Further, the scope will also include ongoing HR consultative support directly to the CEO and General Counsel.

Below is a list of specific services that are requested by the District.

#### **Technical Advice**

- Provide “on call” human resource guidance and assistance to District leadership on employee related matters. This includes providing appropriate forms or correspondence for use by District leadership.

#### **Policy**

- Conduct a review of the Employee Handbook and provide recommendations for improvements.
- Review all personnel systems, policies and procedures to ensure consistency within the organization. This includes, but is not limited to, recruitment procedures, separation and termination procedures, disciplinary actions, grievance processes, employee agreements, performance reviews and at-will status. Support the drafting of new policy if some are missing.

#### **Risk Management/Compliance**

- Conduct a review of personnel files, including mandatory training, to ensure compliance.
- Assist with the management of Workers Compensation and safety claims through resolution; when necessary.
- Assistance with employment practice liability insurance and other related employment claims.
- Ensure District leadership is kept informed of human resource laws and regulations that may impact operations.

#### **Benefits**

- Review all benefits as outlined in employee handbook and policies to ensure legal compliance and equitable and consistent application within the organization.

- Propose new benefits to consider based on industry standards that would help with recruitment and retention; if any.

### **Talent Management**

- Provide an electronic and customizable system to document performance.
- Provide a process to recruit, screen and hire new employees.
- Provide review of training and professional development program and make recommendations for improvement.
- Perform a bi-annual (every other year) compensation and classification study (both exempt/non-exempt) to ensure fair practices and market competitiveness.
- Conduct an annual staff satisfaction survey and assist in the development of an action plan to address lower scoring areas.

### **HRIS**

- Provide a comprehensive human resource information system that includes payroll information, compensation/paystub changes, paid leave, benefit management, performance reviews, recruiting, FMLA tracking, training, etc.,
- Must have employee self-service and management self-service access.
- In the event HRIS and Payroll services are not integrated, a description of the process and costs to interface HRIS system to our payroll system is needed.

Also, for each of the specific projects or services listed, please provide:

1. A short description of how you would seek a solution for the specific project or service
2. The staff from your firm who would be assigned to this project or service
3. An estimated timeline to complete each project
4. The estimate billing rate or fee that would be applicable to each project or service

In addition to showing how you will meet the requirements outlined above, Proposers should also provide information regarding the following:

- Provide an overview of how you meet all State & Federal rules and regulations
- Provide an overview of how you define Best Practice solutions and recommendations

## II. SPECIFICATION SCHEDULE

### **A. Delivery Schedule**

Proposals must be received no later than 4:00 p.m. on February 02, 2024. Proposals received after the deadline may not be considered.

### **B. Price**

The Offeror's proposed price should be clearly identified and itemized. Include information indicating how the price was determined. The pricing information should result in a final fixed fee.

### **C. Payment**

Payment for recurring HR services will be billed monthly for the appropriate services rendered.

For individual project work, final payment will be made when District has determined that the total work effort has been satisfactorily completed. Should District reject the results of a service, District's authorized representative will notify the Offeror in writing of such rejection giving the reason(s). The right to reject shall extend throughout the term of this contract and for ninety (90) days after the Offeror submits the final invoice for payment. Progress payments will be allowed to the extent that District can determine that satisfactory progress is being made. Upon delivery of the final reports to District and their acceptance and approval, the Offeror may submit a bill for the balance due on the contract for the service.

### **E. Confidentiality**

The Offeror agrees to keep the information related to all activities and contracts in strict confidence. Other than the reports submitted to District, the Offeror agrees not to publish, reproduce or otherwise divulge such information in whole or in part, in any manner or form or authorize or permit other to do so, taking such reasonable measures as are necessary to restrict access to the information, while in the Offeror's possession, to these employees on the Offeror's staff who must have the information on a "need-to-know" basis. The Offeror agrees to immediately notify, in writing, District's authorized representative in the event the Offeror determines or has reason to suspect a breach of this requirement.

### III. OFFEROR'S TECHNICAL QUALIFICATIONS

The Offeror, in its proposal, shall, as a minimum, include the following:

#### **A. Prior Experience**

The Offeror should describe its prior human resource experience including the names, addresses, contact persons, and telephone numbers of prior organizations that have used similar services. Experience should include the following categories:

1. Prior experience in assisting the development/improvement of human resource programs for special Districts.
2. Prior experience in managing special District human resource programs.

#### **B. Organization, Size, and Structure**

The Offeror should describe its organization, size, and structure.

#### **C. Staff Qualifications**

The Offeror should describe the qualifications of staff to be assigned to the project. Descriptions should include:

1. Human Resource team makeup.
2. Overall supervision to be exercised.
3. Prior experience/qualifications of the individual team members and project leadership.

Only include resumes of staff to be assigned to the project. Education, position in firm, years and types of experience, continuing professional education, etc.

#### **D. Understanding of Work to be Performed**

The Offeror should describe its understanding of work to be performed, including human resource procedures, estimated hours, and other pertinent information.

#### **E. Certifications**

None

## IV. PROPOSAL EVALUATION

### **A. Submission of Proposals**

All proposals must be received by February 02, 2024 at 4:00 pm.

### **B. Nonresponsive Proposals**

Proposals may be judged nonresponsive and removed from further consideration if any of the following occur:

1. The proposal is not received in a timely manner in accordance with the terms of this RFP.
2. The proposal does not contain the specified information.
3. The proposal is not adequate to form a judgment by the reviewers that the proposed undertaking would comply with professional standards.

### **C. Proposal Evaluation**

Evaluation of each proposal will include but not limited to the following criteria:

- 1) A proposed cost and approach for services to support District human resource needs on an ongoing basis.
- 2) A proposed work plan which outlines the project with timelines, description of work, hours necessary to complete, compliance with federal/state regulations and a list of references.
- 3) A list of personnel and resources required to complete each milestone.
- 4) Recommendations for best practices in some of the key requirements for services to be delivered.
- 5) Clear identification of pricing and any cost controls.

### **D. Review Process**

District may, at its discretion, request presentations by or meetings with any or all Offerors, to clarify or negotiate modifications to the Offerors' proposals.

However, District reserves the right to make an award without further discussion of the proposals submitted. Therefore, proposals should be submitted initially on the most favorable terms, from both technical and price standpoints, which the Offeror can propose. Cost is not the only factor to be considered.





**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: December 19, 2023  
To: Board of Directors  
Subject: Recruitment Services Agreement with Bob Murray & Associates for the recruitment of the District and Foundation's Chief Executive Officer (CEO) – not to exceed \$35,000

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**Staff Recommendation:** Consideration to approve a recruitment services agreement with Bob Murray & Associates for the recruitment of the District and Foundation's chief executive officer – not to exceed \$35,000.

**Information:**

- On November 4, 2023, the Board approved a request for proposals (RFP) for the recruitment of the Chief Executive Officer for the District and Foundation.
- The RFP was submitted to 8 firms with 2 firms declining to provide a proposal and 2 firms submitting a proposal.
- Staff recommends approval of the recruitment services agreement with Bob Murray & Associates included in the packet for your review and consideration of approval.

**Fiscal Impact:**

Recruitment services not to exceed \$35,000.

## PROFESSIONAL SERVICES AGREEMENT

This agreement is made by and between the Desert Healthcare District & Foundation (the CLIENT), and Bob Murray & Associates (the CONSULTANT).

- A. Engagement: The CLIENT agrees to engage the CONSULTANT to perform the services described below, the project described as an executive recruitment for a Chief Executive Officer (the Search).
  
- B. Services: The CONSULTANT agrees to perform certain services necessary for the completion of the search, which services shall include the following:
  - a. Develop the Candidate Profile
  - b. Develop Advertising Campaign and Recruitment Brochure
  - c. Recruit Candidates
  - d. Screen Candidates
  - e. Conduct Personal Interviews
  - f. Conduct Public Record Search
  - g. Provide Recommendation
  - h. Assist with Final Interviews
  - i. Conduct Detailed Reference Checks
  - j. Assist with Negotiations
  - k. Provide Complete Administrative Assistance

As described in the proposal dated November 16, 2023.

- C. Relationship: The CONSULTANT is an independent contractor and is not to be considered an agent or employee of the CLIENT.
  
- D. Compensation: As full compensation for the CONSULTANT's professional services performed hereunder, the CLIENT shall pay the CONSULTANT the fixed amount of \$25,000 (Twenty-Five Thousand Dollars). This amount includes two (2) meetings on site at CLIENT's place of business between CLIENT and CONSULTANT. Additional on-site meetings will incur additional professional services fees.
  
- E. Expense Reimbursement: The CONSULTANT shall be entitled to reimbursement for expenses from the CLIENT for consultant travel; advertising; recruitment brochure layout, typeset, and printing; clerical; express mail delivery; printing and binding; background and public records checks; education verification; and credit checks. First class mail postage, photocopying, and telephone charges are allocated costs. Expenses to be reimbursed shall not exceed \$8,000 (Eight Thousand Dollars) without prior approval of the CLIENT. The expense reimbursement includes background and public records checks, education verification, and credit checks for up to three (3) final candidates. Additional reference checks will incur additional expense fees. Documentation of reimbursable expenses shall be provided upon request of the CLIENT; failure to request documentation prior to receipt of CONSULTANT'S invoice shall not serve as reason to delay payment.

- F. Compensation for Additional Services: In the event the CLIENT elects to require additional services of the CONSULTANT in addition to those described in Paragraph B, the CONSULTANT shall be compensated at an agreed-upon rate.
- G. Should a candidate recommended by our firm position resign or be terminated within the first 12 months of employment, we will provide the Desert Healthcare District & Foundation with professional services to secure a replacement. Services will be provided at no cost, aside from expenses incurred on the Desert Healthcare District & Foundation's behalf during the new search. We are confident in our ability to recruit outstanding candidates and do not expect the Foundation to find it necessary to exercise this provision of our proposal.
- H. Method of Payment: The CLIENT shall be billed monthly by the CONSULTANT for the professional services completed as of that date. Expenses shall be billed and due at the same time. Invoices shall be submitted to the following individual or department in the CLIENT organization:

Invoicing/Billing Contact (client):

Chris Christensen

cchristensen@dhcd.org

760-567-0051

- I. Term: The term shall commence upon full execution of this agreement, at which time CONSULTANT shall begin work on the Search and shall continue until the Search is completed. Completion of work is defined as the CLIENT'S offer being accepted by the selected candidate.
- J. Termination: This agreement may be terminated; (a) by either party at any time for failure of the other party to comply with the terms and conditions of this Agreement; (b) by either party upon 10 days' prior written notice to the other party; or (c) upon mutual written agreement of both parties. In the event of termination, the CONSULTANT shall stop work immediately and shall be entitled to compensation for professional fees and expense reimbursement to the date of termination and for any work necessitated by that termination.
- K. Indemnity: Except for loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorney's fees, caused solely by the negligence of the CLIENT, its Council, boards, commissions, officers and employees, CONSULTANT shall indemnify, defend and hold harmless the CLIENT, its Council, boards and commissions, officers, and employees from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorney's fees, regardless of the merits or outcome of any such claim or suit arising from or in any manner connected to CONSULTANT's negligent act or omission regarding performance of services or work conducted or performed pursuant to this Agreement.

L. Miscellaneous:

- a. The entire agreement between the parties with respect to the subject matter hereunder is contained in this agreement.
- b. Neither this agreement nor any rights or obligations hereunder shall be assigned or delegated by the CONSULTANT without the prior written consent of the CLIENT.
- c. This agreement shall be modified only by written agreement duly executed by the CLIENT and the CONSULTANT.
- d. Should any of the provisions hereunder be found to be invalid, void or voidable by a court, the remaining provisions shall remain in full force and effect.
- e. This agreement shall be governed by and construed in accordance with the laws of the State of California.
- f. All notices required or permitted under this agreement shall be deemed to have been given if and when deposited in the United States mail, properly stamped and addressed to the party for whom intended at such party's address listed below, or when delivered personally to such party. A party may change its address for notice hereunder by giving written notice to the other party.

Wherefore, the parties have entered into this agreement as of the later of the dates stated below.

Approved:

Dated: \_\_\_\_\_, 2023

BOB MURRAY & ASSOCIATES

By: \_\_\_\_\_

Gary Phillips

Title: Executive Vice President

1544 Eureka Road, Suite 280

Roseville, CA 95661

Dated: \_\_\_\_\_, 2023

DESERT HEALTHCARE DISTRICT &  
FOUNDATION

By: \_\_\_\_\_

Title: \_\_\_\_\_



**A Proposal to Conduct an Executive Recruitment**

**for the Position of**

**CHIEF EXECUTIVE OFFICER**

**on behalf of the**



1544 Eureka Road, Suite 280  
Roseville, CA 95661  
(916) 784-9080  
(916) 784-1985 fax

November 16, 2023

MR. CHRIS CHRISTENSEN  
INTERIM CHIEF EXECUTIVE OFFICER  
DESERT HEALTHCARE DISTRICT & FOUNDATION  
1140 N. INDIAN CANYON DRIVE  
PALM SPRINGS, CA 92262

Dear Mr. Christensen:

Bob Murray & Associates is pleased to submit a proposal to conduct the Chief Executive Officer recruitment for the Desert Healthcare District & Foundation. The following details our qualifications and describes our systematic—yet flexible—method of identifying, recruiting, and screening outstanding candidates on your behalf. It also includes a proposed budget, timeline, and guarantee.

At Bob Murray & Associates, we pride ourselves on providing quality service to local governments, non-profit agencies, and private firms. Our recruitment process helps you to determine the direction of the search and the types of candidates you seek while capitalizing on our decades of experience and vast network of contacts to reach those candidates. Our expertise ensures that the candidates we present to the Desert Healthcare District & Foundation will match the criteria you have established, be a positive addition to your organization, and be outstanding in their field.

We recognize that we work at the pleasure of the Board of Directors and our job is to facilitate the Board's Chief Executive Officer search. From the outset of the search, we work to establish a strong partnership with the Board in order to ensure the placement of a Chief Executive Officer who is ideally suited to its needs. In order to develop an effective search, we will seek the opportunity to meet with Board members individually to discuss their expectations for Desert Healthcare District & Foundation. We hope they will speak candidly with us regarding the traits they are looking for in the new Chief Executive Officer. The insight garnered as a result of these meetings will be invaluable as we recruit and screen candidates for the position.

With respect to the Chief Executive Officer recruitment and the Desert Healthcare District & Foundation, Bob Murray & Associates has an unmatched record of success in recruiting local government professionals. We have conducted over 80 Executive Director searches on behalf of large and small agencies throughout the United States. We are currently conducting the Rent Control Administrator recruitment on behalf of the City of Santa Monica Rent Control Agency, as well as the Executive Director recruitment on behalf of the Irvine Adult Day Health Services, Inc. in the City of Irvine, CA. Our extensive contacts and knowledge of outstanding candidates will ensure you have a quality group of finalists from which to select the Desert Healthcare District & Foundation's next Chief Executive Officer.

Recent Chief Executive Officer recruitments we have completed similar in size and scope to your upcoming search include the following:

2023

California State Association of Counties  
(Chief Operating Officer)  
Sonoma County, CA (Executive Director,  
Economic Development Board)  
Sunrise Recreation & Park District, CA  
(District Administrator)  
Transportation Corridor Agencies, CA  
(Chief Executive Officer)  
Valley Water, CA (Chief Operating Officer-  
Watersheds)  
Yolo-Solano Air Quality Management  
District, CA (Executive Director-Air  
Pollution Control)

Capitol Area Development Authority, CA  
Central Contra Costa County Solid Waste  
Authority dba RecycleSmart, CA (Executive  
Director)  
County of Orange, CA (Executive Director,  
Office of Independent Review) (see Public  
Relations/Intergovernmental Searches)  
Placer County, CA (Executive Officer)  
San Joaquin LAFCO, CA  
Santa Clarita Valley Water Agency, CA  
(Director of Water Resources)  
Valley Water, CA (Chief Operating Officer)

2022

Bay Area Air Quality Management District,  
CA (Chief Operating Officer-Air Pollution  
Control)

2021

California Agricultural Commissions and  
Sealers Association (CACASA), CA  
March Joint Powers Authority, CA  
State Bar of California, CA (Executive  
Director)

We work as a team on every search at Bob Murray & Associates. Your Project Lead would be Valerie Gaeta Phillips or Yasmin Beers, who would not only direct and supervise the project team from beginning to end but also serve as the Recruiter for the project as well.

To learn first-hand of the quality of our services and why the majority of our engagements come from repeat and referred clients, we invite you to contact the references listed on page 18 of the attached proposal.

We look forward to your favorable consideration of our qualifications. Please do not hesitate to contact us at (916) 784-9080 with any questions.

Sincerely,



Valerie Gaeta Phillips  
President, Bob Murray & Associates

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## **THE RECRUITMENT PROCESS**

Bob Murray & Associates' recruiters are specialists in finding a positive placement, providing security and fairness to candidates and clients while ensuring the integrity of the search process. We understand that superlative recruiting for the Chief Executive Officer will lead to superlative results for the Desert Healthcare District & Foundation. Outlined below are the steps in our proven recruitment process, refined through our 30+ years of experience in executive search.

### **STEP 1 DEVELOP THE CANDIDATE PROFILE**

Our understanding of the Desert Healthcare District & Foundation's needs will be key to a successful search. Valerie Gaeta Phillips or Yasmin Beers will meet with the Board of Directors and key stakeholders to learn as much as possible about the ideal candidate for the Chief Executive Officer position. We want to become familiar with the values and culture of the organization, as well as to understand the current and future issues, challenges, and opportunities in the Desert Healthcare District & Foundation.

Ms. Gaeta Phillips or Ms. Beers will review and help define the Foundation's wish-list regarding the ideal candidate's personality, management style, knowledge, skills, and abilities and will work with the Foundation to identify expectations regarding education and experience. The Board of Directors and Ms. Gaeta Phillips or Ms. Beers will discuss compensation, benefits, and other key information necessary to ensure that outstanding candidates are attracted to this opportunity. The profile we develop together at this stage will drive subsequent recruitment efforts.

#### *Optional Service: Community and Staff Involvement*

We find that many of our clients value a recruitment process that opens the opportunity for community members, business leaders, organization representatives, and employees to provide input regarding the ideal candidate. Our recruiters are skilled in designing and facilitating forums, town hall meetings, and online surveys that allow equitable involvement from a variety of constituencies and in consolidating feedback into a cohesive narrative of common themes.

If the Desert Healthcare District & Foundation so desires, we will work with the Board of Directors to create a customized community and/or staff input process.

### **STEP 2 DESIGN/DISTRIBUTE BROCHURE AND ADVERTISEMENTS**

Ms. Gaeta Phillips or Ms. Beers and your dedicated Recruitment Coordinator will use the candidate profile developed with the Desert Healthcare District & Foundation to create a professional recruitment brochure, with the assistance of our professional graphic designer. The four-page, full-color brochure will describe the community, organization, position, ideal candidate, and compensation and will include pictures provided by the Desert Healthcare District & Foundation that you feel best represent your organization and your community.

Upon your approval, Ms. Gaeta Phillips or Ms. Beers will send the brochure by postal mail and email to a targeted audience, personally inviting potential candidates to apply for the Chief Executive Officer position. We will also place the recruitment brochure on our website, which

attracts over 11,000 unique hits weekly and is a trusted resource for candidates seeking executive and professional positions. Two sample brochures are included in this proposal package for your reference.

Ms. Gaeta Phillips or Ms. Beers will also design an effective advertising campaign appropriate for the Chief Executive Officer recruitment. Our broadest outreach comes through our active social media involvement on Facebook, LinkedIn, and Twitter, where upcoming and current positions are posted. Sources such as *Western City Magazine*, PublicCEO, and the Careers in Government website will be used to reach an extensive local government audience, while position-specific postings will be chosen to attract candidates who have built their careers in and are committed to the Chief Executive Officer field.

Suggested Chief Executive Officer-specific advertising sources for the Desert Healthcare District & Foundation's search include:

- California Association of Councils of Government
- Municipal Management Association of Northern California
- California Special Districts Association
- National Association of County Human Services Administrators
- California Special Districts Association
- National Association of County & City Health Officials

Bob Murray & Associates does not typically place ads with job aggregators or general job posting sites such as CareerBuilder, Monster, or Indeed, as we have found that the broad reach of these sites does not necessarily lead to quality candidates for executive and professional positions.

### *Reaching Diverse Candidates*

Bob Murray & Associates, a woman- and minority-owned business, is proud of its commitment to attracting and placing diverse candidates. Not only do we place advertisements with websites designed to attract minority and female candidates, but our President, Valerie Phillips, is a member herself of many diversity-focused organizations including the Local Government Hispanic Network, the League of Women in Government, the Professional Women's Network, Mexican Professionals, and Women Leading Government. She networks frequently with fellow members to gain insight into which potential candidates are leaders in their field.

Ms. Gaeta Phillips or Ms. Beers will seek to reach candidates in communities and organizations with demographic profiles and populations served like that of the Desert Healthcare District & Foundation, to maximize the potential for individuals from a wide variety of backgrounds, races, cultures, physical abilities, life experiences, and gender to be considered for the Chief Executive Officer position.

### **STEP 3 RECRUIT CANDIDATES**

The strongest candidates are often those who are successful and content in their current positions and need to be sold on a new opportunity. Our extensive network of contacts, developed through over 1,400 successful placements, is a primary source for identifying and obtaining referrals for these candidates. Our in-house database of 40,000 current and former executive and professional

candidates is a valuable resource that can only be built over time—time that we have invested into perfecting our process for finding the right candidates for our clients. Our aggressive outreach efforts are focused on phone calls to personally invite potential applicants, answer questions, and allay any reservations, and these efforts are essential to the success of the Chief Executive Officer recruitment.

#### **STEP 4 SCREEN CANDIDATES**

Following the closing date for the recruitment, Ms. Gaeta Phillips or Ms. Beers will screen all resumes we have received, using the criteria established in the candidate profile as a basis upon which to narrow the field of candidates. Internal candidates receive sensitive consideration, and Ms. Gaeta Phillips or Ms. Beers will discuss with the Board of Directors how the Desert Healthcare District & Foundation wishes to proceed with these candidates.

#### **STEP 5 CONDUCT PRELIMINARY INTERVIEWS**

Ms. Gaeta Phillips or Ms. Beers will personally interview the top 10 to 15 candidates from the resume screening, with the goal of determining which candidates have the greatest potential to succeed in your organization. To reduce travel-related expenses to our clients and increase efficiency in the search process, these interviews are typically conducted via Skype, FaceTime, or other convenient videoconferencing applications.

During these in-depth interviews, Ms. Gaeta Phillips or Ms. Beers will explore each candidate's background and experience as it relates to the Chief Executive Officer position, such as significant accomplishments, size and scope of responsibility, and organizational culture. In addition, Ms. Gaeta Phillips or Ms. Beers will discuss with the candidates their motivation for applying for the position and assess his/her knowledge, skills, and abilities. We will devote specific attention to establishing the likelihood of the candidate's acceptance of the position if an offer of employment is made.

#### **STEP 6 SEARCH PUBLIC RECORDS**

Under the direction of Ms. Gaeta Phillips or Ms. Beers, your dedicated Recruitment Coordinator will conduct a review of published print and online articles for each recommended candidate. Sources include Lexis-Nexis™, Google, social media, and our contacts in the field. This will alert Ms. Gaeta Phillips or Ms. Beers to any further detailed inquiries we may need to make before our recommendations are finalized.

#### **STEP 7 MAKE RECOMMENDATIONS**

Based on our findings during the preliminary interview process, Ms. Gaeta Phillips or Ms. Beers will recommend a limited number of candidates for your further consideration. She will make specific recommendations and will help facilitate discussions regarding the candidate pool, but the final determination of those to be considered will be up to you.

We typically recommend 6-8 candidates that we feel will best match your expectations, and we prepare a detailed written report on each candidate. This bound report provided to each member of the decision-making body includes:

- Candidate list with Recommended Finalists identified in *Group 1* and *Group 2* (primary and secondary recommendations), as well as *Internal* candidates
- Summary of experience, education, and salary information for each Recommended Finalist candidate
- Complete cover letter and resume for each Recommended Finalist candidate
- List of *Other Applicants* (those who did not meet minimum qualifications or were otherwise unsuitable, based on our screening process)

Bob Murray & Associates maintains all search records for a period of seven (7) years following each recruitment, and we are happy to forward cover letters and resumes for each applicant by postal mail or email as soon as the recruitment closes to new applications.

### **STEP 8 FACILITATE FINAL INTERVIEWS**

Our years of experience will be invaluable as we help you develop an interview process that objectively assesses the qualifications of each candidate. We will work with the Desert Healthcare District & Foundation to craft and implement an interview approach that fits your needs. This may include individual and panel interviews by the Board of Directors and key stakeholders, community/employee interview panels, writing and presentation samples, meet-and-greets, or another specialized process element Ms. Gaeta Phillips or Ms. Beers helps the Desert Healthcare District & Foundation to design.

Ms. Gaeta Phillips or Ms. Beers will be present on-site during the interviews to facilitate as necessary during the process and to guide discussion to consensus regarding final candidates. Bound interview books will be provided to each interview panel member containing:

- Recruitment brochure with candidate profile
- Interview schedule
- Suggested interview questions
- Experience summary, cover letter, resume, and rating form for each candidate
- Ranking forms for use during the panel interview process

We will work closely with your staff to coordinate and schedule interviews and candidate travel. Our goal is to ensure that each candidate has a very positive experience, as the way the entire process is conducted will influence the final candidates' perception of your organization.

### **STEP 9 CONDUCT BACKGROUND AND REFERENCE CHECKS**

Ms. Gaeta Phillips or Ms. Beers and your Recruitment Coordinator will conduct detailed reference checks for up to three (3) final candidates. To gain an accurate and honest appraisal of the candidates' strengths and weaknesses, we will talk candidly with people who have direct knowledge of their work and management style. In addition to gaining a 360-degree view of candidates from the perspective of their supervisors, subordinates and peers for the past several years, we will make a point of speaking confidentially to individuals who may have further insight into a candidate's abilities but who may not be on their preferred list of contacts.

Your Recruitment Coordinator will work with candidates and our professional backgrounding firm, HireRight, to conduct credit, civil litigation, and motor vehicle record checks and verify candidates' degrees.

#### **STEP 10 ASSIST IN NEGOTIATIONS**

We recognize the critical importance of successful negotiations and can serve as your representative during this process. Ms. Gaeta Phillips or Ms. Beers knows what other organizations have done to put deals together with great candidates and what the current market is like for Chief Executive Officer positions in organizations like the Desert Healthcare District & Foundation's. She will be available to advise you regarding current approaches to difficult issues, such as housing and relocation. We will represent your interests and advise the chosen candidate and you regarding salary, benefits, and employment agreements, with the goal of putting together a deal that results in the appointment of your chosen candidate. With our proven experience and vested interest in a positive outcome, we can turn a very difficult aspect of the recruitment into one that is straightforward and agreeable for all parties involved.

#### **COMPLETE ADMINISTRATIVE ASSISTANCE**

We receive many unsolicited testimonials each year from clients and candidates alike noting our prompt, considerate, accurate, and professional service during the search process. Throughout the recruitment, in time intervals that suit the Desert Healthcare District & Foundation, we will provide you with updates on the status of the search and attend to all administrative details on your behalf.

Candidates receive immediate acknowledgement of their applications, as well as personal phone calls and/or emails (as appropriate) advising them of their status at each critical point in the recruitment. Candidates who receive preliminary or final interviews and are not chosen to move forward in the interview process will receive personal calls from Ms. Gaeta Phillips or Ms. Beers on behalf of the Desert Healthcare District & Foundation.

It is our internal company standard that all inquiries from clients and candidates receive a response within the same business day whenever possible, and certainly within 24 hours if the inquiry is received during the work week. Ms. Gaeta Phillips or Ms. Beers will be available to the Desert Healthcare District & Foundation by office phone, cell phone, and email at any time to ensure a smooth and stress-free recruitment process.

## COSTS AND GUARANTEE

### PROFESSIONAL FEE AND EXPENSES

The fixed, flat professional services fee for conducting the Chief Executive Officer recruitment on behalf of the Desert Healthcare District & Foundation is \$25,000. Services provided for in this fee consist of all steps outlined in this proposal, including two (2) days of meetings on site. The professional fee does not limit the amount of time invested by Bob Murray & Associates in promoting a successful outcome for this project. In fact, our mission for this project is to ensure we assist in identifying the right candidate for the Desert Healthcare District & Foundation. Therefore, Ms. Gaeta Phillips or Ms. Beers will contact the Foundation at the first anniversary of the placement to confirm an effective transition has occurred.

The Desert Healthcare District & Foundation will also be responsible for reimbursing expenses Bob Murray & Associates incurs on your behalf. We estimate expenses for this project not to exceed \$8,000. Reimbursable expenses include (but are not limited to) such items as the cost of recruiter travel; clerical support; brochure development; placement of ads; credit and civil background checks; education verification; and public records searches. Postage, printing, photocopying, and telephone charges are allocated costs and included in the expense estimate. *In no instance will expenses exceed this estimate without prior approval from the Desert Healthcare District & Foundation.*

Expense reimbursement for candidate travel related to on-site interviews will be the responsibility of the Desert Healthcare District & Foundation.

Professional Fees and Reimbursable Expenses	
<b>Professional Services (Fixed Flat Fee)</b>	\$25,000
<b>Reimbursable Expenses</b> <i>Example costs and approximate amounts include:</i>	
Brochure Design and Printing (\$1,275)	
Advertising (\$3,500)	\$8,000
Background Checks – 3 candidates (\$550)	
Consultant Travel (\$2,100)	
Other expenses – supplies, shipping, clerical (\$575)	
<b>Not-to-Exceed Total</b>	<b>\$33,000</b>

#### *Optional Services*

- Community/Staff Input Forum: \$1,500/day, plus travel expenses
- Online survey: \$250
- Additional on-site meeting days: \$1,500/day, plus travel expenses
- Additional background checks: \$250/candidate
- Additional reference checks: \$500/candidate
- Other services: \$250/hour or \$1,500/day

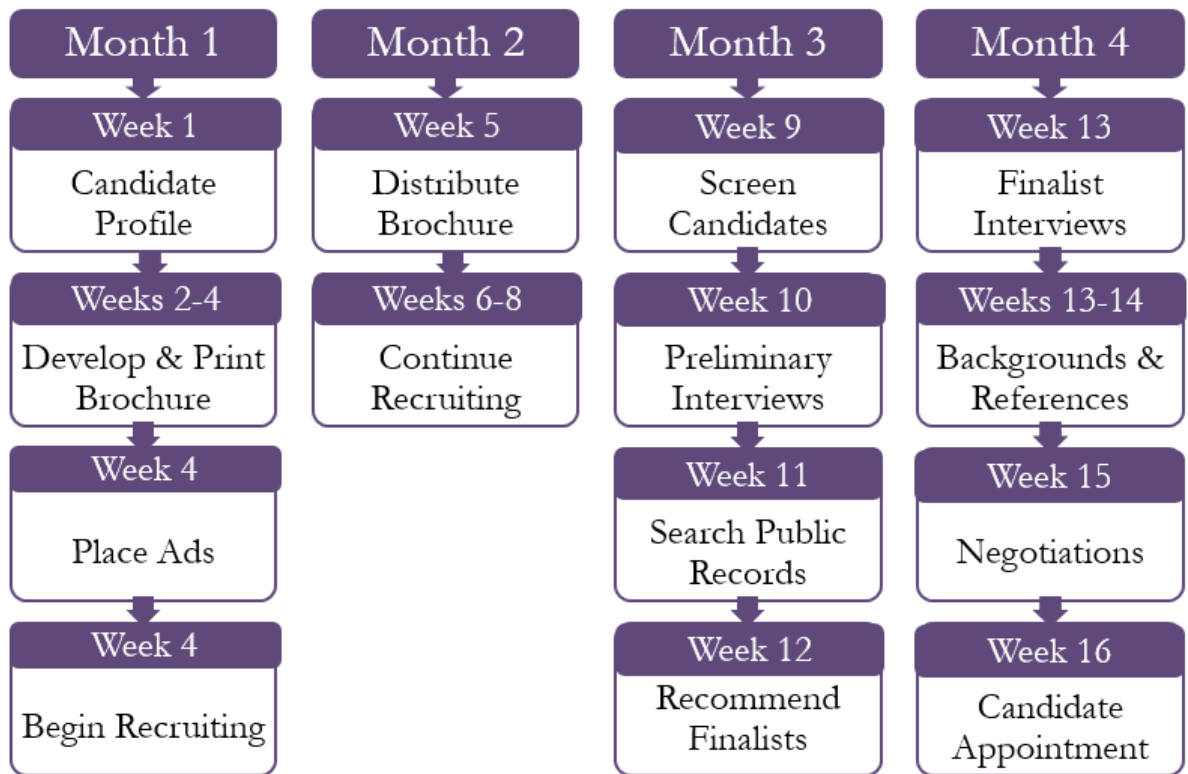
## GUARANTEE

Should a candidate recommended by our firm position resign or be terminated within the first 18 months of employment, we will provide the Desert Healthcare District & Foundation with professional services to secure a replacement. Services will be provided at no cost, aside from expenses incurred on the Desert Healthcare District & Foundation's behalf during the new search. We are confident in our ability to recruit outstanding candidates and do not expect the Foundation to find it necessary to exercise this provision of our proposal.

## RECRUITMENT SCHEDULE

We are prepared to start work on this assignment upon receipt of a signed professional services agreement or other written, authorized notification. A full search can be completed in 13-16 weeks from the date of initial meetings with our client.

The final recruitment schedule will be determined in collaboration with Desert Healthcare District & Foundation. A typical timeline of tasks and events is included here for reference.





## FIRM PROFILE

### *OUR STAFF*

Bob Murray & Associates is a small firm focusing exclusively on executive search services. We have a team of sixteen (16):

- ✦ Bob Murray, *Founder*
- ✦ Valerie Gaeta Phillips, *President*
- ✦ Gary Phillips, *Executive Vice President*
- ✦ Joel Bryden, *Vice President*
- ✦ Yasmin Beers, *Senior Executive Recruiter*
- ✦ Carmen Valdez, *Senior Executive Recruiter*
- ✦ Adele Fresé, *Senior Executive Recruiter*
- ✦ Bryan Hill, *Senior Executive Recruiter*
- ✦ Stacey Stevenson, *Senior Executive Recruiter*
- ✦ Deanna Cantrell, *Executive Recruiter*
- ✦ Jon Lewis, *Executive Recruiter*
- ✦ Alexandria Kopack, *Recruitment and Operations Manager*
- ✦ Kathy Lolas, *Senior Recruitment Coordinator*
- ✦ Stephanie Marshall, *Senior Recruitment Coordinator*
- ✦ Steph Souza, *Assistant Recruitment Coordinator*
- ✦ Gini Herndon, *Contracts Administrator/Bookkeeper*

### **BOB MURRAY, FOUNDER**

Mr. Murray—known simply as “Bob” to his clients and candidates throughout the western U.S.—brings over 40 years’ experience as a recruiter and is recognized as one of the top local government recruiters in the nation. He conducted hundreds of searches for cities, counties, and special districts and was called on to conduct searches for some of the largest, most complex organizations in the country—and some of the smallest. Bob conducted searches for chief executives, department heads, professional and technical positions, taking the lead on many of the firm’s most difficult assignments with great success. His clients retained him again and again, given the quality of his work and success in finding candidates for difficult to fill positions.

As our Founder, Bob currently takes on few searches personally but continues to be an active presence at Bob Murray & Associates, providing valued insight and experience to our team members regarding all aspects of the recruitment process.

Mr. Murray received his Bachelor of Science Degree in Criminology from the University of California at Berkeley with graduate studies in Public Administration at California State University at Hayward.

### **VALERIE GAETA PHILLIPS, PRESIDENT AND RECRUITER**

Ms. Gaeta Phillips has over 18 years of recruiting experience, including more than a decade of recent experience in executive search for public, private, and startup companies nationwide. Since



joining Bob Murray & Associates, Valerie has completed over 160 searches in a diverse range of fields, including city and general management, planning, finance, human resources, transportation, communication and public relations, community and economic development, information technology, parks and recreation, and operations. She has recruited at all levels of municipal and non-profit organizations, from technicians and engineers to Executive Directors and Chief Executive Officers.

Valerie is valued for her passion for finding and retaining the most outstanding candidates for even the most difficult or untraditional assignments and for her commitment to her clients' success; she is also active in a variety of industry organizations and in diversity-focused associations. Valerie is called upon often to serve as an expert speaker on topics such as managing one's online reputation, diversity issues in municipal and non-profit leadership, and how to identify a positive placement for the organizational culture.

Ms. Gaeta Phillips, along with Executive Vice President Gary Phillips, has a passion for helping people, evidenced by fundraising, sponsorship, and involvement in raising awareness for organizations such as Autism Speaks, the UC Davis M.I.N.D. Institute, and the Northern California Special Olympics.

#### **GARY PHILLIPS, EXECUTIVE VICE PRESIDENT AND RECRUITER**

Since joining Bob Murray & Associates, Mr. Phillips has completed over 125 searches for executives and professionals in a wide variety of fields including animal services, city and general management, planning, legal counsel, cyber security, and human resources. Gary's clients have ranged from municipal government to non-profit and private sector organizations, and he has sourced outstanding candidates for positions from the level of division managers up to City Managers, Executive Directors, and General Managers.

Gary started his career with a New York-based Fortune 100 company and quickly became a Senior Manager, building and running a large customer service organization that eventually expanded to 13 countries in Europe. He proceeded to hold senior leadership positions in several Fortune 500 companies, with noted successes such as building an organization from two to 250 employees worldwide and growing a company from 800 to 1200 employees.

As part of an executive acquisition and recruiting team, Gary helped build a start-up enterprise software company in San Francisco, recruiting top-notch talent and building a world-class organization. He has maintained customer relationships in the public sector and the private sector, including medical and financial institutions. He prides himself on finding key talent and offering the best customer service to his clients.

Mr. Phillips, along with Ms. Gaeta-Phillips, is involved in his community as a soccer coach, as an organizer of fundraisers for Autism Speaks and the UC Davis M.I.N.D. Institute, and as a sponsor of the Northern California Special Olympics. Mr. Phillips received his Associate of Science degree and completed additional coursework at Rochester Institute of Technology, NY.

### **JOEL BRYDEN, VICE PRESIDENT AND RECRUITER**

Mr. Bryden has over 30 years of local government experience that he brings to the firm, having retired as Chief of Police in Walnut Creek, CA prior to joining Bob Murray & Associates in 2013. Throughout his career, Joel has been involved in public sector consulting, with vast experience in hiring and promotional processes, as well as interviewing candidates for advancement in all aspects of local government.

Joel has a solid reputation as a leader in the public sector and his ability to find and evaluate outstanding applicants for our clients is invaluable in the search process. Since joining Bob Murray & Associates, Joel has conducted over 100 recruitments in a broad range of sectors including police, fire, building, planning, city management, and general management. He is often called upon to recruit specialized or difficult-to-fill positions, such as Independent Police Auditor.

Mr. Bryden is a graduate of the FBI National Academy and obtained his Bachelor of Arts Degree in Communication from San Diego State University. He is currently based in Walnut Creek, CA.

### **YASMIN BEERS, SENIOR EXECUTIVE RECRUITER**

Yasmin Beers brings over 33 years of municipal government experience to Bob Murray and Associates. Yasmin retired as the City Manager for Glendale with a population of over 200,000. She served as Chief Executive Officer overseeing close to 2,000 employees serving in Police, Fire, Public Works, Parks, Community Development, Library Arts & Culture, Innovation Performance & Audit, and Water & Power to name a few.

Yasmin's three decades of experience in public service brings extensive background in public sector finance, human resources management, contract negotiations, strategic planning & organizational leadership, policy development, emergency response & planning, team building and performance improvement. Throughout her career, Yasmin has had a great deal of experience in recruiting, selecting and hiring employees for executive and management level positions with a focus on the organizational needs and culture.

Yasmin currently serves on the Glendale Adventist Medical Center's Civic Advisory Board and the Advisory Board for Village Christian School. Yasmin is a past member of Soroptimist International of Glendale where she served as President in 1999/2000. She is a past board member of Glendale Healthy Kids, Salvation Army and the American Red Cross. In 2011 the Glendale Chamber of Commerce recognized Yasmin as Woman of the Year; in 2013 she was the recipient of The Armenian American Woman of Excellence Award; in 2014 Yasmin was recognized by the Glendale Educational Foundation for her distinguished service and philanthropic efforts; in 2015, YWCA awarded Yasmin with the Heart & Excellence Award; in 2017, she was recognized by Business Life Magazine as a Women Achiever; and in 2018 the California State Senate recognized Yasmin as one of the Woman of the Year, each a tribute to her core values that represent her civic responsibilities, volunteerism and community service.

Yasmin has a Bachelor of Arts degree in Political Science from California State University, Northridge and a Master's degree in Organizational Leadership from Woodbury University.

### **CARMEN VALDEZ, SENIOR EXECUTIVE RECRUITER**

Carmen Valdez provides executive recruitment and human resource services to municipal government agencies and non-profits. She has more than 25 years' experience in team-building, executive search, general human resources, classification and compensation, testing, policy development, performance management, organizational development, discipline, and other employee relations activities.

Carmen has most recently been consulting with Municipal Resource Group, prior to which she spent over 30 years with the City of Milpitas, a Silicon Valley city of 70,000 residents. In this capacity, she was responsible for collective bargaining, PEPRAs and Affordable Care Act implementation, modernizing Human Resource services to improve efficiencies and reduce costs, revamping the Workers Compensation service delivery and completing a City-wide strategic plan. Carmen also spent almost 2 years as the Director of Recreation Services.

In addition to her significant experience in the public sector, Carmen earned a Bachelor of Arts degree in Business from University of Phoenix. She is also a member of Local Government Hispanic Network and League of Women in Government. She is an avid runner and enjoys giving back to her community.

### **ADELE FRESÉ, SENIOR EXECUTIVE RECRUITER**

Adele Fresé brings 27 years of local government experience to Bob Murray & Associates, having retired as Chief of Police in Salinas, CA prior to joining the firm in 2021. Adele began her public service career in 1985 as an active-duty member of the United States Marine Corps before serving the City of Corpus Christi for 20 years.

Adele has extensive experience in hiring and promotional processes, as well as interviewing candidates for advancement in all aspects of local government.

During her 7 years as a Chief of Police, Adele exercised strong leadership and implemented monumental changes leading to the diversification of her agency's sworn staff. Adele's commitment to collaboration with the public and law enforcement agencies earned her the Partner of the Year Award from Homeland Security Investigations, and her Department the Community Policing Award from the Community Policing Institute of California.

Adele received her Bachelor of Science degree in Criminal Justice Administration from California State University at Hayward, and a minor degree in Sociology. She earned a Master of Science in Public Safety, completed the Senior Executives in State and Local Government program at the Harvard Kennedy School, and PERF's Senior Management Institute for Police. She is a Texas Certified Public Manager.

### **BRYAN HILL, SENIOR EXECUTIVE RECRUITER**

Chief Bryan Hill (ret.) spent over 30 years serving as a public safety leader in the San Francisco Bay Area. During his career, he worked for three appreciably different East Bay cities and developed and led several regional programs providing him a broad perspective of local government. Much of Bryan's career was spent working in a wide variety of leadership and

executive level roles. As a police chief and city department head he was known for a progressive and principled leadership approach.

Throughout his career, Bryan emphasized community engagement. As a municipal government executive, he was dedicated to establishing lasting community partnerships, building strong teams, and continues to participate in leadership development.

Bryan received the California Police Officer's Association Award of Distinction for his efforts in developing regional partnerships that increased efficiencies, professionalism and service to the community. Bryan received his Bachelor of Arts degree in Social Science from California State University, Sacramento and he earned a Master of Science in Organizational Leadership. He is a graduate of the FBI National Academy and holds a California POST Executive Certificate.

### **STACEY STEVENSON, SENIOR EXECUTIVE RECRUITER**

In Ms. Stevenson's 32 years of service in municipal government, she worked for the California cities of San Diego, National City, and Murrieta. Ms. Stevenson began her professional career in City of San Diego as a Personnel Analyst and went on to work in the Personnel, Metropolitan Wastewater, Engineering, and Contracting departments; as well as the City Manager's office, progressing from Analyst to Deputy Director. She also assumed special projects such as the creation and opening of the City's neighborhood service centers and Liaison to the City Council.

From San Diego she joined the City of National City where she served as the Director of Human Resources, the Director of Administrative Services, and Deputy City Manager. She oversaw Community Services, Finance, Human Resources, and Information Technology; and managed special projects such as the balloting and passage of the City's local sales tax and the implementation of a new payroll module.

In the City of Murrieta, Ms. Stevenson served as Administrative Services Director and Deputy City Manager, again overseeing Community Services, Finance, Human Resources and Information Technology and managing special projects. Ms. Stevenson has also served as a commissioner on both the Child Care and Civil Service Commissions for the City of Chula Vista.

Ms. Stevenson holds a Bachelor's degree in Industrial Organizational Psychology as well as a Master of Business Administration degree with an emphasis in Human Resource Management.

### **DEANNA CANTRELL, EXECUTIVE RECRUITER**

Deanna Cantrell brings 28 years of municipal government passion and experience to Bob Murray & Associates as an executive recruiter. Deanna is recognized as a prominent driver of public safety leadership, innovative and evidence-based problem solving, advancing trust and community building, and developing leaders. She has a proven record for exceptional communication, talented public speaking, forward thinking policing, strategic planning, staff development, mentoring, and coaching.

Deanna was the Chief of Police for the City of Fairfield, California for over two years. Prior to that, Deanna served almost five years as the Chief of Police in San Luis Obispo (SLO) California,

and over 21 years with the Mesa, Arizona Police Department where she moved through the ranks from Officer to Assistant Chief.

Deanna has built a deep-rooted history of building trust with the community, improving employee health and wellness, and advancing meaningful police transformation. Deanna has developed numerous testing processes, has assisted in over 20 executive recruitments, and is gifted in mentoring, coaching and recognizing and developing talent. She served for four years as the Co-Chair for the California Women Leaders in Law Enforcement (WLLE) and is the WLLE Foundation Board President, also chairing the mentoring committee. Deanna served for six years on the California Police Chiefs Association Board. She is currently an Executive Fellow for the National Policing Institute and is on the Board for Police2Peace. In 2018 Deanna was selected as the 24<sup>th</sup> District, California Congressional Woman of the year, and in 2022, Women Leaders in Law Enforcement established the Deanna Cantrell Exceptional Leadership award.

Deanna holds a Bachelor of Science in Education and a Master of Administration from Northern Arizona University. She has an Executive Development Certificate from CA POST, teaches Advancing Ethical Leadership for CA POST through Cal State Long Beach, and is a graduate of Northwestern University Police Staff and Command School where she is also an adjunct faculty member, teaching policy, executive image, strategic planning, internal conflict.

Deanna enjoys the arts, playing the guitar, golfing, and growing future leaders.

#### **JON LEWIS, EXECUTIVE RECRUITER**

Jon Lewis brings over 30 years of municipal government experience to Bob Murray and Associates. Jon began his career in public service in 1991 with the City of Newport Beach, an iconic coastal community of 53 square miles in Southern California. After successfully working his way through the ranks of the Police Department, he honorably retired in December of 2022 after serving as the Chief of Police for nearly seven years. Jon is known for his commitment to selfless service, ethical leadership and maintaining longstanding community partnerships. During his tenure as Chief of Police, the Newport Beach Police Department achieved reduction in crime to historic lows through effective, data-driven community policing strategies as well as excellence in emergency response and 911 call answer times.

Jon graduated with honors from California State University Long Beach with a Bachelor of Science degree in Criminal Justice and Speech Communication, and holds a Master of Arts degree in Criminal Justice from Chapman University. He is a graduate of several advanced law enforcement training courses including the California Commission on Peace Officer Standards and Training Command College. Jon has authored two university-level textbooks in criminal justice and is an instructor with the Center for Criminal Justice Research and Training at California State University Long Beach.

He and his wife, Darcy, have two children and reside in Orange County.

### **ALEXANDRIA KOPACK, RECRUITMENT AND OPERATIONS MANAGER**

Alex is the Recruitment and Operations Manager with Bob Murray & Associates, and partners closely with the executive recruiter to support both the client and candidates through the entire recruitment process. Alex's responsibilities include posting available positions to job boards, interview scheduling, conducting background checks on candidates, and creating marketing materials for each search.

Alex graduated with a bachelor's degree in Business Administration from Boise State University. She has several years of experience in many different office settings and is eager to assist in the hiring process.

In her spare time, Alex enjoys spending time with her husband, family, and poodle (Theo), as well as playing tennis whenever weather allows.

### **KATHY LOLAS, SENIOR RECRUITMENT COORDINATOR**

Kathy recently joined the Bob Murray & Associates team after eight years of retirement. She is serving as a Recruitment Coordinator and brings over 30 years of experience from the residential real estate, state government, and life coaching industries. As a Recruitment Coordinator, Kathy partners closely with executive recruiters to provide support to candidates and clients throughout the recruitment process. She assists with scheduling, conducting background checks, creating marketing materials, and posting advertisements for open recruitments.

Kathy returned to graduate school in 2015, earned her Master's degree and launched a private life-coaching practice. She is known for her outgoing personality, attention to detail and collaborative approach to successfully completing executive recruitments. In her free time, Kathy enjoys playing jazz piano, travel, boating, and playing with her poodle, "Rocky".

### **STEPHANIE MARSHALL, SENIOR RECRUITMENT COORDINATOR**

Stephanie serves as a Recruitment Coordinator with Bob Murray & Associates, partnering closely with executive recruiters to support clients and candidates through the recruitment process. She assists with scheduling interviews, creating marketing materials, posting advertisements, and conducting background checks, as well as many other administrative tasks that contribute to the success of each recruitment.

Stephanie graduated with a Bachelor's degree in Anthropology and earned a Paralegal certification from the University of California, Davis. She's worked in various offices before her time at Bob Murray & Associates and is excited to assist in the hiring process.

During her free time, Stephanie enjoys spending time with family, reading high fantasy novels, and being out on the water.

### **STEPH SOUZA, ASSISTANT RECRUITMENT COORDINATOR**

Steph serves as an Assistant Recruitment Coordinator with Bob Murray & Associates and supports clients and candidates during the executive recruitment process. She assists with a



variety of administrative tasks that contribute to the success of each recruitment such as creating marketing materials, conducting recruitment outreach, coordinating interviews, conducting background checks, and creating interview books.

Steph graduated with a bachelor's degree in Business Administration from Sacramento State University. She has worked in other Human Resources roles before her time at Bob Murray & Associates and is happy to assist in the hiring process.

During her free time, Steph enjoys weightlifting, being in nature, and spending time with her cat (Mochi).

### **GINI HERNDON, CONTRACTS ADMINISTRATOR/BOOKKEEPER**

Ms. Gini Herndon is the Contracts Administrator/Bookkeeper at Bob Murray & Associates. Ms. Herndon is the first point of contact at Bob Murray & Associates and has an extensive administrative background in business law.

Ms. Herndon is known for her collaborative approach as she works closely with our internal team and clients to ensure a successful search. As a first point of contact, Ms. Herndon is highly professional and maintains a high level of confidentiality and sensitivity.

## *CORPORATION*

Bob Murray & Associates was founded in May 2000 and operated under the corporation name MBN Services, Inc. until June 2014; our new corporation name is GVP Ventures, Inc., incorporated in California in 2014. Contact information for the corporation and the firm is as follows:

GVP Ventures, Inc. OR Bob Murray & Associates  
1544 Eureka Road, Ste. 280  
Roseville, CA 95661  
(916) 784-9080  
apply@bobmurrayassoc.com

Our corporation and firm are financially sound (and have been so since 2000), with documentation from our accountant available to your organization prior to final execution of a professional service agreement. We have never been involved in any litigation, aside from our personnel serving as expert witnesses when called to do so.

## *PROFESSIONAL ASSOCIATIONS*

Our firm, represented by either our President or our Executive Vice President, are involved in the following organizations to remain engaged with current and future issues relevant to the work we conduct on behalf of clients like Desert Healthcare District & Foundation:

- California Special Districts Association – *Member*
- California City Management Foundation (CCMF) – *Member*
- International City/County Management Association (ICMA) – *Member*
- League of California Cities – *League Partner*
- League of Women in Government – *Sponsor/Member*
- Municipal Management Association of Northern California (MMANC) – *Sponsor/Member*
- Municipal Management Association of Southern California (MMASC) – *Sponsor/Member*
- National Forum for Black Public Administrators (NFBPA) – *Committee member for Marketing and Branding*

Members of our leadership team not only attend events sponsored by these associations but are also frequently called upon to serve as panel members and to provide specialized lectures regarding industry-specific issues.

Recent and upcoming speaking engagements and trainings provided by our staff include:

- “Role of the Chief” class, presented by Joel Bryden on behalf of the California Police Chiefs Association
- Organization of Latino Affairs invited speaker, Valerie Phillips for Hispanic Heritage Month; and
- “The Next Step on Your Career Ladder: A Rung Up or a Missed Step? What City Managers are Seeking to Create a Dream Team,” Bob Murray & Associates is a leading participant on the MMANC 2019 Conference Panel



## REFERENCES

Clients and candidates are the best testament to our ability to conduct quality searches. Clients for whom Bob Murray & Associates has recently conducted similar searches are listed below:

**CLIENT:** Annenberg Foundation Trust at Sunnylands, CA  
**POSITION:** Property Management and Development Director  
**REFERENCE:** Ms. Janice Lyle, Director of Sunnylands Center  
(760) 202-2260

**CLIENT:** California State Association of Counties  
**POSITION:** Chief Operating Officer  
**REFERENCE:** Mr. Graham Knaus, Chief Executive Officer  
(916) 600-3455

**CLIENT:** Kinneloa Irrigation District, CA  
**POSITION:** General Manager  
**REFERENCE:** Mr. Stephen Brown, Board Member  
(202) 744-5578  
Mr. Gordon Johnson, Board Chair  
(626) 840-2014

*We appreciate the Desert Healthcare District & Foundation's consideration of our proposal and look forward to working with you.*





**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

Date: December 19, 2023  
To: Board of Directors  
Subject: LPMP Temporary Lease Extension – 2/29/24 – DRMC 2W-107

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**Staff Recommendation:** Information Only

**Background:**

- Desert Regional Medical Center (DRMC) is presently in a 10-year lease of suite 2W-107.
- The lease expires 12/31/23.
- While a new lease is negotiated, the District and DRMC agree to temporarily extend the lease to 2/29/24 or until a new lease is negotiated.
- The temporary lease agreement is included in the packet.

**Fiscal Impact:**

None



December 7, 2023

Desert Healthcare District  
dba Las Palmas Medical Plaza  
1140 N. Indian Canyon, Dr. Palm Springs  
California, CA 92262  
Attention: Chris Christensen

Re: Extension to the Lease Agreement by and between Desert Healthcare District dba Las Palmas Medical Plaza ("Landlord"), and Tenet Health System Desert, Inc. ("Tenant") The Lease dated August 1, 2013, with Commencement Date of January 1, 2014. ("Agreement").

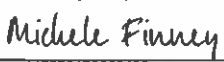
Dear Mr. Christensen,

As you are aware, the Agreement referenced hereinabove is scheduled to expire on December 31, 2023.

The Landlord and Tenant desire to extend the agreement upon the same terms and conditions, as provided in the Agreement, until the earliest of (i) February 29, 2024; (ii) a new Agreement is executed or (iii) the Agreement is terminated in accordance with its terms. The parties agree that other than the extension of the term of Agreement, all other terms and conditions remain in full force and effect, included, without limitation, any available holdover provision.

If you agree, please sign the designated signature block below and return to me for our records. If I can provide any other information, please let me know.

Sincerely,  
DocuSigned by:




147872478386498  
Michele Finney

Tenet Health System Desert, Inc.  
Chief Executive Officer

The undersigned on behalf of the Landlord hereby acknowledges and agrees to the terms and conditions above.

**Desert Healthcare District**  
dba Las Palmas Medical Plaza

By:   
Name: Chris Christensen  
Title: Interim CEO  
Date: 12/7/23



**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

Date: December 19, 2023  
To: Board of Directors  
Subject: Consideration to Approve the Revised Strategic Plan FY21-25

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**Recommendation:** Consideration to Approve the Revised Strategic Plan FY21-25

**Background:**

- The District Board developed and approved a 5-year strategic plan 10/26/21.
- Since then, Board and Staff have worked diligently to provide grant funding and to develop Requests for Proposals specific to the strategic plan's goals and strategies.
- Recently, the Strategic Planning Committee requested a Strategic Planning retreat to provide an overview of the work to date and to consider updates or revisions to the current plan.
- Mark Dubow, of Veralon, worked with the Board and staff for two retreat sessions (November 4 & November 16) to develop an updated Strategic Plan.
- Primary updates to the strategic plan include:
  - Goals/Strategies 2, 3, 6.1, and 6.2 were elevated as high priority.
  - Priority levels were removed from all other goals and strategies.
  - However, all goals/strategies are eligible for grant applications with primary focus on the high priority goals and strategies.
- At the December 13, 2023 Strategic Planning Committee, the Committee approved the final updated strategic plan.
- The updated FY21-25 Strategic Plan is included in the packet for your review and consideration of approval.

**Fiscal Impact:**

None



# Desert Healthcare District & Foundation

Updated 2021-2026 DHCD/F Strategic Plan

December 13, 2023

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# DHCD/F Mission and Vision Statements

- DHCD/F Mission

- “To achieve optimal health at all stages of life for all District residents.”<sup>1</sup>

- DHCD/F vision statement

- “Equitably<sup>1</sup> connecting Coachella Valley residents to health and wellness services and programs through resources and philanthropy, health facilities, information and community education, and public policy.”<sup>1</sup>

<sup>1</sup> Equitably is intended to convey that all residents of the Coachella Valley will be able to access any portion of the healthcare delivery system. Improving access to healthcare resources entails removing barriers to care.

# Refined Goals and Strategies

- Goal 1: Proactively increase the financial resources DHCD/F can apply to support community health needs.
  - Strategy 1.1: Develop a healthcare delivery system vision for the Coachella Valley.
  - Strategy 1.2: Pursue renegotiation of the hospital lease – Complete seismic retrofit design/planning.
  - Strategy 1.3: Expand capabilities and activities for obtaining new grant funding – Hire grant writer.
  - Strategy 1.4: Work with Riverside University Health System to continue/expand funds provided to DHCD/F to meet community health needs.
  - Strategy 1.5: Identify opportunities and implement selected joint ventures/partnerships with community organizations to jointly support funding of selected community health needs.
  - Strategy 1.6: Evaluate the potential to conduct community-based fund raising (Foundation, individuals, corporations) – Hire a development director – Explore planned giving program.



# Refined Goals and Strategies (Cont'd)

- Goal 2: Proactively expand community access to primary and specialty care services.
  - Strategy 2.1: Provide funding to support an increase in the number of primary care and specialty professionals (clinicians, physicians, physician assistants, nurses, nurse practitioners, etc.). *(High Priority)*
  - Strategy 2.2: Provide funding to support an increase in the number of clinics and needed programs (for example: FQHCs, community clinics, multi-purpose community centers) in geographically-targeted markets and the days and hours that they operate. *(High Priority)*
  - Strategy 2.3: Provide funding to support and evaluation to community organizations providing expanded mobile primary and specialty care services. *(High Priority)*
  - Strategy 2.4: Provide funding to support community organizations providing primary and specialty care via telehealth. *(High Priority)*
  - Strategy 2.5: Collaborate/Partner with culturally competent training programs to expand primary care residency and nursing programs with required retention initiatives. *(High Priority)*
  - Strategy 2.6: Collaborate/partner with Riverside University Health System on increasing the number of public initiatives, including but not limited to: COVID-19, obesity, sex education, drug use/addiction, and nutrition). *(High Priority)*
  - Strategy 2.7: Utilize an equity lens to expand services and resources to underserved communities. *(High Priority)*
  - Strategy 2.8: Support local organizations' administrative capacity building efforts specific to enhancing access to primary care health resources. *(High Priority)*

# Refined Goals and Strategies (Cont'd)

- Goal 3: Proactively expand community access to behavioral/mental health services.
  - Strategy 3.1: Provide funding to support an increase in the number of behavioral/mental health professionals (includes training). (*High Priority*)
  - Strategy 3.2: Provide funding to Community-Based Organizations to support an increase in the number of days and hours of operation of behavioral/mental health services. (High Priority)
  - Strategy 3.3: Provide funding to Community-Based Organizations enabling an increase in the number and the geographic dispersion of sites providing behavioral/mental health services (consider co-location with other health services). (High Priority)
  - Strategy 3.4: Provide funding support to Community-Based Organizations providing tele-behavioral/mental health services. (High Priority)
  - Strategy 3.5: Work with new private psychiatric and community hospitals to identify opportunities to collaborate on the delivery of community-based behavioral/mental health services. (*High Priority*)
  - Strategy 3.6: Educate community residents on available behavioral/mental health resources. (*High Priority*)
  - Strategy 3.7: Collaborate/Partner with community providers to enhance access to culturally sensitive behavioral/mental health services. (*High Priority*)
  - Strategy 3.8: Support local organizations' administrative capacity building efforts specific to enhancing access to behavioral/mental health resources. (*High Priority*)

# Refined Goals and Strategies (Cont'd)

- Goal 4: Proactively measure and evaluate the impact of DHCD/F-funded programs and services on the health of community residents.
  - Strategy 4.1: Adopt Clear Impact performance measurement and Results-Based Accountability platform to track and report impact.
  - Strategy 4.2: Evaluate the potential to offer multi-year grants to organizations.
  - Strategy 4.3: Require, where appropriate, grantees to conduct and report the results of patient satisfaction surveys).
  - Strategy 4.4: Conduct a CHNA in 5 years (2026).
  - Strategy 4.5: Annually report progress of funded programs/services toward meeting identified community health needs.
  - Strategy 4.6: Support local organizations' capacity building efforts.

# Refined Goals and Strategies (Cont'd)

- Goal 5: Be responsive to and supportive of selected community initiatives that enhance the economic stability of the District's residents.
  - Strategy 5.1: On a situational basis, play a role in raising awareness of/facilitating progress on the social determinants of health specific to homelessness of community residents and be a catalyst for community organizations to act in implementing solutions.
  - Strategy 5.2: On a situational basis, play a role in raising awareness of/facilitating progress on the social determinants of health specific to affordable housing for community residents and be a catalyst for community organizations to act in implementing solutions.
  - Strategy 5.3: On a situational basis, play a role in raising awareness of/facilitating progress on the social determinants of health specific to poverty among community residents and be a catalyst for community organizations to act in implementing solutions.
  - Strategy 5.4: Promote health action planning and co-location of healthcare services in affordable housing developments.
    - Funding grants specific to this strategy would be contingent on the funds being used for access to healthcare services (for example, a clinic) incorporated in the housing.

# Refined Goals and Strategies (Cont'd)

- Goal 6: Be responsive to and supportive of selected community initiatives that enhance the environment in the District's service area.
  - Strategy 6.1: Play a role in raising awareness of the impact of air quality in the Coachella Valley and the health of community residents and be a catalyst for community organizations to implement solutions. (*High Priority*)
  - Strategy 6.2: Play a role in raising awareness of the impact of poor water quality in the Coachella Valley on the health of community residents and be a catalyst for community organizations to implement solutions. (*High Priority*)
  - Strategy 6.3: Collaborate with and support public organizations in the Coachella Valley to address social determinants of health related to the environment (air quality, water quality and shelter).

# Refined Goals and Strategies (Cont'd)

- Goal 7: Be responsive to and supportive of selected community initiatives that enhance the general health education of the District's residents.
  - Strategy 7.1: Play a role in raising awareness of the impact of general health education on the health of community residents and be a catalyst for community organizations to implement solutions.
  - Strategy 7.2: Play a role in raising awareness of the impact of school resources on the health of community residents and be a catalyst for community organizations to implement solutions.

# Direction to Management on Grant Fund Allocation

- All seven Directors confirmed agreement with the following:
  - The emphasis in grant funding should be on increasing the access to healthcare services and thus on the strategies in goals 2 and 3 and strategies 6.1 and 6.2 and there would be no predetermined weighting of the proportion of the total funds to be allocated among those strategies;
  - If a crisis takes place (e.g., COVID, hurricane), after discussion, the District board can make an exemption to the priorities and/or seek incremental funds from the community to support solutions to the crisis;
  - When grant requests are received that do not fit in goals 2 and 3 or strategies 6.1 and 6.2 DHCD/F management will review the request and provide to the Program Committee a list of the applications that are outside of those areas. For each of those listed applications, the Program Committee will make a recommendation to the full Board whether to proceed with the grant application process; and
  - If an external grant (new source of funds) becomes available to meet a community need, DHCD/F management would bring this to the attention of the Directors.

LAW OFFICES  
**JEFFREY G. SCOTT**

16935 WEST BERNARDO DRIVE, SUITE 170  
SAN DIEGO, CA 92127

JEFFREY G. SCOTT

—  
(858) 675-9896  
FAX (858) 675-9897

*Of Counsel*  
JAMES R. DODSON

Date: December 19, 2023  
To: Desert Healthcare District – Board of Directors  
From: Jeff Scott, General Counsel  
Re: Process for the Election of Officers for 2024

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The District Bylaws and District Policy #BOD-2 provide that at the first regular Board meeting in December, the Board shall organize by the election one of its members as President, Vice-President, Secretary, and Treasurer. The following outlines the process for the election of officers:

- Counsel Scott will announce that nominations are open for the office of President. As more than one person may be nominated, nominations remain open until all are made. Pursuant to Roberts Rules of Order, no second is required for the nomination of officers.
- Counsel Scott will close the nominations after all the nominations are made.
- If only one individual has been nominated, Mr. Scott will call for a motion and a vote.
- If more than one person is nominated, Mr. Scott will ask each of the directors for their preferred vote. Each Board member will have an opportunity to express their selection.
- When one of the board members has received a majority of the votes (4 or more if 6 or more directors are present), Mr. Scott will then ask for a motion and a second to provide an opportunity for unanimous consent. If a nominee fails to receive a majority vote, the nomination process will be repeated.
- The same procedure will follow for the election of the Vice-President, Secretary, and Treasurer.





**POLICY TITLE:** ELECTION & APPOINTMENT AND DUTIES OF BOARD OFFICERS

**POLICY NUMBER:** BOD-02

**COMMITTEE APPROVAL:** 03-15-2022

**BOARD APPROVAL:** 03-22-2022

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**POLICY #BOD-02:** It is the policy of the Desert Healthcare District (“District”) to establish the rules for appointment of Board officers and sets forth the election process and the duties of the officers. Further, the roles and responsibilities of said officers are as described in this policy.

**GUIDELINES:**

1. Appointment and Term of Board Officers

There shall be four Board offices: President, Vice-President, Secretary, and Treasurer. It shall be the policy of the Board that there will be no mandatory rotation of officers; however, the Board shall customarily retain the President for two (2) consecutive one (1) year terms (if eligible). After the first term, the Board shall vote on the matter of whether the President shall serve a second term. The President shall be limited to two (2) consecutive terms. The Vice Presidency will provide an opportunity to train the Director to possibly ascend to the Presidency when that position becomes vacant. The Vice-President, Secretary and Treasurer will be elected for one (1) year terms, and there shall be no term limits. The Board shall retain the authority to remove and replace any board officer at any time and for any reason.

Process for the Election of Board Officers

The officers of the Board shall be chosen by the Board as the first agenda item at the first regular board meeting in December. Legal Counsel will call for nominations for the position of Board President. No vote shall be taken until all nominations have been made. Once all nominations are made nominations shall be closed and a vote shall be taken. The process will continue for the office of Vice-President, the office of Secretary, and the office of Treasurer.



## **2. Board President**

The Board shall elect one of its members as President in accordance with Section 1 above. The President shall serve as chairperson at all Board meetings and shall have the same rights as the other Board Members in voting; introducing motions, resolutions; and participating in discussions. The President assures the integrity of the Board's process and, secondarily, occasionally represents the Board to outside parties. In public meetings, the Board President adheres to and implements the rules of order as approved by the Board. The President behaves consistently with District policies and those legitimately imposed upon it from outside the organization. In the absence of the President, the Vice-President shall serve as chairperson. If both the President and Vice-President are absent, the Secretary shall act as chairperson.

In addition, the duties of the President include:

**2.1** The President shall execute Board documents on behalf of the Board unless such authority has been delegated to the Chief Executive Officer under specific circumstances.

**2.2** The President is empowered to chair Board meetings with all the commonly accepted authorities of that position (e.g., ruling, recognizing, keeping order, changing the order of announced agenda items).

**2.3** The President shall appoint Board committee members and committee's chair position.

**2.4** The President has no authority to supervise or direct the Chief Executive Officer. The President has no more authority than any other board members.

**2.5** The President shall work with the Chief Executive Officer in monitoring and planning the agenda forecast.

**2.6** The President may represent the Board to outside parties in announcing and presenting of the Board after formal Board action has been taken.

**2.7** The President may determine, in concert with the Chief Executive Officer as necessary, whether to place on an agenda consideration of documents of support or recognition (e.g., resolutions, commendations, certificates of appreciation, etc.) for individuals, organizations or efforts in the community by evaluating whether the individual, organization or effort has a clear nexus to issues relevant to the District.

**2.8** The President may also sign such certificates established in 2.7 upon successful approval of the Board.

**2.9** The President may make and second motions and vote in the same manner as other Board members.

**2.10** Agenda items may be added by the President or at the request of two board



members.

**2.11** There is no veto power from the President.

**3. Board Vice-President**

The Board shall elect one of its members as Vice President in accordance with Section 1 above.

**3.1** In the absence of the President, the Vice-President shall perform the duties of the President.

**4. Board Secretary**

The Board shall elect a Secretary in accordance with Section 1 above.

**4.1** The Secretary shall be charged with the safekeeping of the minutes of all meetings of the Board and Committees in accordance with the adopted rules of the Board shall sign the minutes in a ministerial capacity, following their approval of the Board.

**4.2** The Secretary shall give or cause to be given appropriate notices in accordance with the policies and bylaws or as required by law and shall act as custodian of District records and reports.

**4.3** The Secretary may delegate Board Secretary duties to a District Staff member and not a member of the Board of Directors.

**5. Board Treasurer**

The Board shall elect a Treasurer in accordance with Section 1 above.

**5.1** The Treasurer shall be charged with the safekeeping and disbursement of the funds in the treasury of the District.

**5.2** The Treasurer will serve as chair of the Finance, Legal, Administration, & Real Estate Committee.

**5.3** The Treasurer may delegate Board Treasurer duties to a District Staff member and not a member of the Board of Directors.

**AUTHORITIES**

Desert Healthcare District Bylaws Article VII

**DOCUMENT HISTORY**

Revised	03-22-2022
Revised	06-23-2020
Approved	12-15-2015

**AMENDED AND RESTATED BYLAWS AND RULES  
OF  
DESERT HEALTHCARE DISTRICT**

**ARTICLE I. DEFINITIONS**

- 1.1 “Hospital” means Desert Regional Medical Center, 1140 North Indian Canyon Drive, Palm Springs, California 92262.
- 1.2 “Board” means the Board of Directors of the District.
- 1.3 “Director” means a member of the Board.
- 1.4 “District” means the Desert Healthcare District.
- 1.5 “Lease” means lease of the Hospital to Tenet HealthSystem Desert, Inc.
- 1.6 “President” means the president of the Board.
- 1.7 “Vice President” means the vice president of the Board.
- 1.8 “Secretary” means the secretary of the Board.
- 1.9 “Treasurer” means the treasurer of the Board.

**ARTICLE II. ORGANIZATION, POWERS, AND MISSION STATEMENT**

Updated March 22, 2022

- 2.1 NAME. The name of the District is the “Desert Healthcare District.”
- 2.2 SEAL. The District shall have a seal which shall be circular in form and have in the perimeter thereof the following inscription:

“Desert Healthcare District  
Incorporated December 14, 1948  
California”

- 2.3 ORGANIZATION. The District is a political subdivision of the State of California organized under the Local Healthcare District Law, Division 23 of the California Health and Safety Code as now in effect or as amended in the future. The District operates under and has all of the rights and responsibilities set forth in The Ralph M. Brown Act, Government Code section 54950 and following as now in effect or as amended in the future.
- 2.4 PURPOSES AND POWERS. The District is organized for the purposes described in the Local Healthcare District Law and shall have and exercise such powers in the furtherance of its purposes as are now or may hereafter be set forth in the Local Healthcare District Law and any other applicable statutes, rules, or regulations of the State of California. The Hospital is operated by Tenet HealthSystem Desert, Inc., pursuant to a lease dated May 31, 1997, as amended between Tenet Healthcare, Inc., and the District. The District oversees Tenet’s compliance with said lease and ensures that the District asserts all of its rights and obligations pursuant to the terms of the lease.
- 2.5 MISSION STATEMENT. The mission of the Desert Healthcare District is to achieve optimal health for all stages of life for all District residents.

### ARTICLE III. OFFICES

- 3.1 PRINCIPAL OFFICE. The principal office of the District is located at 1140 North Indian Canyon Drive, Palm Springs, California 92262.

### ARTICLE IV. BOARD

- 4.1 GENERAL POWERS. The Board is the governing body of the District. All District powers shall be exercised by or under the direction of the Board. The Board is authorized to make appropriate delegations of its powers and authority to officers and employees of the District.
- 4.2 NUMBER AND QUALIFICATION. The Board shall consist of seven (7) members, each of whom shall be a registered voter residing in the District.
- 4.3 ELECTION AND TERM OF OFFICE. An election shall be held in the District on the first Tuesday after the first Monday in November in each even-numbered year, at which time a successor shall be chosen to each Director whose term shall expire at noon on the first Friday of December following such election. The election of Board members shall be an election by zones pursuant to Health & Safety Code 32499.3 and shall be consolidated with the statewide general election. The candidates receiving the highest number of votes for the offices to be filled at the election shall be elected thereto. The term of office of each elected Board member shall be four (4) years or until the Board member's successor is elected and has qualified, except as otherwise provided by law in the event of a vacancy.

- 4.4 VACANCIES. The remaining Board members may fill any vacancy on the Board by appointment in accordance with Government Code section 1780, as amended, which sets forth the procedure for filling a vacancy of an elective office on a governing board of a special district.
- 4.5 RESIGNATION OR REMOVAL. Any Board member may resign effective upon giving written notice to the President, the Secretary, or the Board, unless the notice specified a later time for the effectiveness of such resignation. In accordance with Health & Safety Code section 32100.2, as amended, the term of any member of the Board shall expire if the member is absent from three (3) consecutive regular meetings or from three (3) of any five (5) consecutive meetings of the Board, and if the Board by resolution declares that a vacancy exists on the Board. All or any of the members may be recalled at any time by the voters following the recall procedure set forth in Division 11 of the Election Code.
- 4.6 COMPENSATION. The Board shall serve without compensation except that the Board, by resolution adopted by majority vote, may provide compensation for attendance at meetings in accordance with Health and Safety Code section 32103 as amended.
- 4.7 HEALTH BENEFITS. Pursuant to Government Code section 53200 et seq., the Board, by resolution adopted by a majority vote, may provide for health benefits to Board members, employees, retired employees, and retired Board members as allowed by law.

## ARTICLE V. BOARD MEETINGS

- 5.1 REGULAR MEETINGS. Regular meetings of the Board of Directors shall be held on the fourth Tuesday of each month, excepting August, at 5:30 p.m. in the Regional Access Project (RAP) Foundation Building, 41550 Eclectic Street, Palm Desert, California 92260 unless otherwise designated in the Agenda Notice; provided, however, that should said date fall upon a legal holiday, then the meeting shall be held at the same time on the next business day.
- 5.2 ORGANIZATION MEETING. At the first regular Board meeting in December, the Board shall organize by the election of one of its members as President, one as Vice-President, one as Secretary, and one as Treasurer. The election and appointment of Officers shall be done in accordance with Board Policy #BOD-02.
- 5.3 SPECIAL MEETING. A special meeting may be called at any time by the President, or by four (4) Board members by delivering written notice to each Board member and to each local newspaper of general circulation, radio or televisions station requesting such notice in writing, personally or by mail. Such notice must be delivered personally or by mail at least twenty-four (24) hours before the time of such meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at special meetings. Such written notice may be dispensed with as to any Board member who, at or prior to the time the meeting convenes, files with the Secretary a written waiver of notice. Such waiver may be given by telegram. Such written notice may also be dispensed with as to any member who is actually present at the meeting at the time it convenes.



- 5.4 QUORUM. A majority of the members of the Board shall constitute a quorum for the transaction of business. The act of a majority of the Board members present at a meeting at which a quorum is present shall be the act of the Board.
- 5.5 ADJOURNMENT. The Board may adjourn any regular, adjourned regular, special, or adjourned special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the meeting was held within twenty-four (24) hours after the time of adjournment.
- 5.6 RULES AND REGULATIONS. The Board may adopt rules and regulations governing the Board, the District, its facilities and programs, which rules and regulations shall not conflict with these bylaws.
- 5.7 RULES OF ORDER. Unless otherwise provided by law, these bylaws, or Board rules, Board meeting procedures shall be in accordance with *Robert's Rules of Order Newly Revised*. However, technical failure to follow *Robert's Rules of Order* shall not invalidate any action taken. The President may make and second motions and vote in the same manner as other Board members.

## ARTICLE VI. COMMITTEES

- 6.1 APPOINTMENT. All Board committee members, whether standing or special (ad hoc), shall be appointed by the President. The chairperson of each committee shall be appointed by the President. All committees shall be advisory only to the Board unless otherwise specifically authorized to act by the Board.
- 6.2 STANDING COMMITTEES. Standing committees shall meet periodically to review reports from District staff, legal counsel, and consultants relating to the particular subject matter of the committee. There shall be the following standing committees:
- (a) Finance, Legal, Administration and Real Estate. This committee shall be responsible for making recommendations to the Board where appropriate on matters related to finance, administration, human resources, property management, legal affairs, (including legislation) real estate, and information systems (IS).
  - (b) Strategic Planning. This committee shall meet quarterly, or more often if needed, and shall be responsible for monitoring the District's progress in achieving the expectations outlined in its strategic plan.
  - (c) Hospital Lease Oversight. This committee shall meet quarterly, or more often if needed, and shall be charged with oversight responsibilities to ensure compliance with the terms of the current lease of Desert Regional Medical Center.
  - (d) Program Committee. This committee shall be responsible for the oversight and for making recommendations to the Board where appropriate on District matters related to its grant making and related programs.

(e) Board & Staff Communications and Policies Committee. This committee shall meet quarterly or more often, if needed, and shall be responsible for monitoring and developing the District's Board and staff communications and relations. The committee is also responsible for developing and maintaining the District's policies and policies manual.

6.3 SPECIAL COMMITTEES. Special, Ad-hoc committees may be appointed by the President for special tasks as circumstances warrant, and upon completion of the task for which appointed such special committees shall stand discharged.

6.4 CONSULTANTS. A committee chairman may invite additional individuals with expertise in a pertinent area to meet with and assist the committee. Such consultants shall not vote or be counted in determining the existence of a quorum and may be excluded from any committee session. A committee chairman may exclude any or all consultants from attending a committee meeting.

6.5 MEETING AND NOTICE. Meetings of a committee may be called by the President of the Board, the chairman of the committee, or by a majority of the committee's members.

6.6 QUORUM. A majority of the Board members of a committee shall constitute a quorum for the transaction of business at any meeting of such committee. A committee member may designate an alternate Board member to attend a scheduled committee meeting in the event the committee member is unable to attend. Each committee shall keep minutes of its proceedings and shall report periodically to the Board.

- 6.7 MANNER OF ACTING. The act of a majority of the members of a committee present at a meeting which a quorum is present shall be the act of the committee. No act taken at a meeting at which less than a quorum was present shall be valid unless approved in writing by the absent members.
  
- 6.8 TENURE. Each member of a committee shall hold office until the organizational meeting of the Board at its first meeting in December and until a successor is appointed. Any member of a committee may be removed at any time by the President subject to the consent of the Board. A member of the Board shall cease to hold committee membership upon ceasing to be a Board member.
  
- 6.9 TEMPORARY APPOINTMENTS. The President may appoint a temporary committee member to serve during the absence of a regular committee member or the President may serve.

ARTICLE VII. OFFICERS

- 7.1 PRESIDENT. The Board shall elect one of its members as President in accordance with Board Policy #BOD-02. The President shall be the principal officer of the District and the Board and shall preside at all meetings of the Board. The President shall appoint all Board committee members and committee chairman and shall perform all duties incident to the office and such other duties as may be prescribed by the Board from time to time.
  
- 7.2 VICE PRESIDENT. The Board shall elect one of its members as Vice President in accordance with Board Policy #BOD-02. In the absence of the President, the Vice President shall perform the duties of the President.

7.3 SECRETARY. The Board shall elect one of its members as Secretary in accordance with Board Policy #BOD-02. The Secretary shall provide for keeping of the minutes of all meetings of the Board. The Secretary shall give or cause to be given appropriate notices in accordance with these bylaws or as required by law and shall act as custodian of District records and reports and of the District's seal.

7.4 TREASURER. The Board shall elect a Treasurer who shall serve at the pleasure of the Board. The Treasurer shall be charged with the safekeeping and disbursal of the funds in the treasury of the District.

#### ARTICLE VIII. LOCAL GOVERNING BOARD

8.1 In accordance with the 1997 Lease Agreement, the District appoints two (2) District Board members to serve on the Desert Regional Medical Center governing board. Said members shall act as liaisons to the District Board and shall periodically report to the District Board on the affairs of the governing board. The President shall be responsible for appointing the two (2) District Board members to serve on the Hospital governing board in accordance with the rules and regulations of the bylaws of the governing board.

#### ARTICLE IX. AMENDMENT

9.1 These bylaws may be amended or repealed by vote of at least four (4) members of the Board at any Board meeting. Such amendments or repeal shall be effective immediately.



# Coachella Valley

BEHAVIORAL HEALTH

*Scott Hullinger, MSW, MSHSA, LCSW, CPHQ*  
*Chief Executive Officer*

# Acadia Healthcare

- Headquarters in Franklin, Tennessee
- Established in January 2005 to develop and operate a network of behavioral health facilities across the country
- Operates a network of 253+ behavioral healthcare facilities
- Approximately 11,000 beds in 39 states and Puerto Rico
- More than 23,000 employees and serving approximately 70,000 patients daily.



# Lead Care With Light

- Mission: to be a world-class organization that sets the standard for excellence in the treatment of mental health and addiction concerns
- Vision: to promote comprehensive and integrated care to improve the mental well-being of the children, adolescents, and adults we serve
- Population: Children and Adolescents ages 5 to 17, Adults 18 to 64, and Seniors 64+
- Acadia provides psychiatric and chemical dependency services
- Variety of settings; inpatient psychiatric hospitals, outpatient programs, specialty treatment facilities, residential treatment centers, outpatient clinics and therapeutic school-based programs





# Coachella Valley Behavioral At A Glance

## **February 2019: Facility Greenlighted**

- City of Indio approved the development of a 7.71-acre vacant lot to become a new free-standing behavioral health hospital recognizing the need in the community for behavioral health services.

## **January 2024: Opening the Doors**

- Only free-standing Mental Health Facility serving the Coachella Valley and surrounding areas.
- Anticipate serving our first patients in January 2024. Services will slowly expand until fully operational mid 2024.
- Patients benefit from the experience of our multidisciplinary professionals, including psychiatrists, physicians, counselors, registered nurses, and other behavioral health experts.

## **The Future**

- Services will continue to expand to include outpatient PHP, IOP and ECT services

- 75,000 square foot hospital- all single story
- 80 inpatient beds available- subdivided into 4 patient care units
  - ✓ 20 beds for adults with mood disorders/substance usage challenges
  - ✓ 20 beds for adults with thought disorders
  - ✓ 20 beds for older adults/geriatrics with additional comorbid challenges
  - ✓ 20 beds for adolescents ages 13-17
- All general patient care rooms are semi-private for safety- however can be private if needed
- Additional isolation rooms are available for patients with infectious diseases
- All units are co-ed and not gender specific

The hospital will employ approximately 275 employees consisting of

- Executive/Administrative staff
  - Nurses
- Behavioral Health Technicians
  - Admissions personnel
- Clinicians/Social Workers/Counselors/Therapist
  - Medical records Personnel
  - Accounting/Business Office Personnel
- Utilization Management/Case Management Personnel
  - Dieticians, Dietary/Nutrition staff
- Plant operations and Environmental Services Personnel
  - Security Personnel

## Additional Services via contractual arrangements

- Psychiatry
- Internal Medicine
- Psychological testing
  - Laboratory
  - X-Ray
- Various consulting relationships as needed



**Date:** December 19, 2023

**To:** Board of Directors

**Subject:** Grant # 1403 Vision To Learn

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**Grant Request:** Palm Desert and Coachella Valley VTL program

**Amount Requested:** \$50,000.00

**Project Period:** 01/01/2024 to 12/31/2024

**Project Description and Use of District Funds:**

Founded in 2012, Vision To Learn (VTL) seeks to solve a problem affecting more than 3 million school children in underserved communities nationwide and 17,000 in the desert cities region, who lack the eyeglasses that they need to see the board, read a book, and participate in class. VTL is a proven cost- effective tool that increases academic performance and reinforces other educational interventions. Their goal is to solve the glasses gap for underserved youth. Through their mobile clinics, VTL provides vision screenings, eye exams, and glasses to children in underserved communities, at no cost to students or their families, addressing barriers to access and improving their academic performance and overall quality of life. Vision To Learn estimates that out of a sample group of 100 students 30 students need eye exams and 24 of those students need glasses. This statistic raises significantly when looking at the population in desert cities where, in Vision To Learn's most recent project in Coachella Valley, 48% of students were referred by vision screenings for eye exams, and 40% were provided glasses.

The proposal seeks funding from the District to continue supporting their program model through their mobile unit going to elementary schools in Coachella Valley. The model is as follows:

- Vision To Learn staff, local volunteers or the school nurse provide all students with vision screenings.
- Vision To Learn's mobile clinic comes to the school, where licensed opticians and independent, licensed optometrists conduct eye exams for every student who referred by the vision screening.
- Referrals are made for serious vision disorders like amblyopia and strabismus, conditions which, unless caught early and treated, can lead to blindness later in life.



- If a student needs glasses, they choose a frame from a wide selection on the mobile clinic.
- Eyeglasses are delivered three weeks later. If a child loses or breaks their glasses within one year, VTL replaces them free of charge.
- VTL returns approximately every 24 months to ensure continuity of care and screen new students at the school.

The District funds cover programmatic expenses associated with the mobile clinic as well as a portion of the salary for two Opticians, Program Manager, Program Director, and National Program Staff.

**Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care services

**Strategy 2.3** Improve accessibility of primary and specialty care services by increasing available mobile health services in Coachella Valley (Priority: High)

**Geographic Area(s) To Be Served:**

Coachella, Desert Palms, Palm Springs

**Action by Program Committee: (Please select one)**

- ✓ Full recommendation and forward to the Board for consideration with the Committee's recommendation that a grant amount of \$50,000.00 be approved.

Recommendation with modifications

Request for more information

Decline



## **Grant Application Summary**

### **Vision To Learn, Grant # 1403**

#### **About the Organization**

Vision To Learn  
12100 Wilshire Blvd.  
Los Angeles, CA 90025  
800-410-5273

[www.visiontolearn.org](http://www.visiontolearn.org)

**Tax ID #:** 45-3457853

#### **Primary Contact:**

Damian Carroll, National Director  
8183832335  
[damian@visiontolearn.org](mailto:damian@visiontolearn.org)

#### **Organization's Mission Statement and History**

Founded in 2012, Vision To Learn (VTL) seeks to solve a problem affecting more than 3 million school children in underserved communities nationwide and 17,000 in the desert cities region, who lack the eyeglasses that they need to see the board, read a book, and participate in class. VTL provides children with vision screenings, exams, and new prescription glasses, at no cost, (regardless of the child's insurance or immigration status), to help them succeed in school and life. VTL is a proven cost-effective tool that increases academic performance and reinforces other educational interventions. Our goal is to solve the glasses gap for underserved youth. VTL is based on the principle that if you cannot see, you cannot learn. Glasses are a simple tool that enables youth to see clearly, learn efficiently, and live dignified and productive lives. Currently, Vision To Learn has partnered through an MOU contract with the Riverside County Office of Education. The MOU agreement with Riverside County is the first of its kind for Vision To Learn. Because of the connection we made with the local Rotary Club we were able to create a specialized MOU with the Riverside County Office of Education that allows Vision To Learn access to all school districts in Riverside County. This specialized contract allows us easier access to schools and provides a clear path of service to thousands of more students in the area. Vision To Learn works to ensure that uncorrected vision problems limit no child's potential. Through our mobile clinics, we



provide vision screenings, eye exams, and glasses to children in underserved communities, at no cost to students or their families, addressing barriers to access and improving their academic performance and overall quality of life. By expanding our reach, raising awareness, and investing in research, we are committed to making a lasting impact on the lives of children, one pair of glasses at a time.

**Organization Annual Budget:** \$20,051,126.00

### **Project Information**

**Project Title:** Palm Desert and Coachella Valley VTL program

**Start Date:** 1/1/2024    **End Date:** 12/31/2024

**Total Project Budget:** \$112,848.00

**Requested Amount:** \$50,000.00

### **Community Need for this Project in the Coachella Valley:**

One in four kids naturally needs glasses to see the board, read a book, or participate in class; yet, in underserved communities, up to 95% of kids who need glasses do not have them. More than 3 million students nationwide lack the vision care and glasses they need to succeed. Vision To Learn estimates that out of a sample group of 100 students 30 students need eye exams and 24 of those students need glasses. This statistic raises significantly when looking at the population in desert cities where, in Vision To Learn's most recent project, 48% of students were referred by vision screenings for eye exams, and 40% were provided glasses. Students with uncorrected vision problems often avoid reading, suffer headaches, and have trouble focusing in class, as 80% of learning during a child's first 12 years is visual. Students with uncorrected vision problems are more likely to fail at least one grade, less likely to read at grade level by third grade – a milestone critical to preventing dropout – and more likely to engage in antisocial and delinquent behavior. In fact, up to 70% of juvenile offenders have uncorrected vision issues. Regarding the scope of this project Vision To Learn is aiming to visit 3 desert cities school districts, Desert Sands, Coachella Valley and Palm Springs Unified School Districts. These school districts are in high need with each district being considered 100% Title 1, which shows an abundance of need across all three districts. This amount of need is not seen in most communities served by VTL and needs to be addressed immediately.

### **Project Description and Use of District funds:**

Since the founding of Vision To Learn in 2012 we have been searching for a way to bring vision care to as many students as possible. Vision To Learn provides a proven, cost-effective solution by bridging an educational achievement and healthcare access gap. Our clinics, staffed by licensed doctors and opticians, bring eye exams and glasses to children where they are - at school and summer programs – ensuring that every

student who needs glasses, gets glasses. Vision to Learn’s program model is as follows:

- Vision To Learn staff, local volunteers or the school nurse provide all students with vision screenings, using a Welch Allyn Spot Vision Screener, to assess which students might have vision problems. In order to include the Palm Desert community into our program Vision To Learn will be partnering with the local rotary club in Palm Desert. Rotarian volunteers will assist in performing screenings and aiding in clinic visits. The support from the Palm Desert Rotary Club creates a smooth and efficient visit for VTL.
- Vision To Learn's mobile clinic comes to the school, where licensed opticians and independent, licensed optometrists conduct eye exams for every student who referred by the vision screening.
- Referrals are made for serious vision disorders like amblyopia and strabismus, conditions which, unless caught early and treated, can lead to blindness later in life.
- If a student needs glasses, they choose a frame from a wide selection on the clinic.
- Eyeglasses are delivered three weeks later. If a child loses or breaks their glasses within one year, VTL replaces them free of charge.
- VTL returns approximately every 24 months to ensure continuity of care and screen new students at the school.

**Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care services

**Strategy 2.3** Improve accessibility of primary and specialty care services by increasing available mobile health services in Coachella Valley (Priority: High)

**Project Deliverables and Evaluation**

<p><b>Deliverable #1:</b></p> <ul style="list-style-type: none"><li>- By end of December 2024, a total of 1,000 students attending three schools in Coachella, Palm Springs and/or Desert Sands school districts would have received a vision screening.</li></ul>	<p><b>Evaluation #1:</b></p> <ul style="list-style-type: none"><li>- Vision to learn has existing MOUs with all three school districts</li><li>- Vision to learn staff or Rotary club volunteers will screen students’ vision and refer those who fail an eye chart exam to VTL’s mobile clinic</li><li>- All service totals will be recorded in Vision To Learn’s electronic medical record system.</li></ul>
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<p><b>Deliverable #2:</b>  - By end of December 2024, a total of 333 students attending three schools in Coachella, Palm Springs, and/or Desert Sands school districts would have received an eye exam, following a failed vision screening.</p>	<p><b>Evaluation #2:</b>  - All service totals will be recorded in Vision To Learn’s electronic medical record system.</p>
<p><b>Deliverable #3:</b>  - By end of December 2024, a total of 266 students attending three schools in Coachella, Palm Springs, and/or Desert Sands school districts would have received new glasses, as prescribed through their eye exam.</p>	<p><b>Evaluation #3:</b>  - Prescribe, provide and fit with glasses all children with diagnosed need. Glasses will be produced by our vendor Warby Parker, and dispensed in-person to students 3-4 weeks following exams  - All prescriptions and glasses are recorded in Vision To Learns EMR and SPARTA database.</p>

**Project Demographic Information**

**Target Geographic Area(s) To Be Served:**

Coachella, Desert Palms, Palm Springs

**Target Population Age Group:**

6 to 17

**Target Population Ethnicity:**

Hispanic/Latino (of any race)

**Target Population Race:**

American Indian and Alaska Native, Asian, Black or African American, Native Hawaiian and other Pacific Islander, White, Some other race

**Additional Target Population Information:**

Vision To Learn determines through data analysis of the NCES provided data. When considering providing service to any region we assess its need by determining the percentage of enrolled students who qualify for the Free and Reduced Lunch Program in each school. Generally, Vision To Learn serves schools where over 60% of students qualify for free or reduced-price lunch.

## **Capacity, Sustainability, and Partnerships**

### **Organizational Capacity**

Vision To Learn has been servicing the Inland Empire since 2021. Since then, we have been able to conduct over 40,000 screenings, 13,403 exams, and provide 10,568 pairs of glasses to children all across the Inland Empire. These statistics also include our work in the Palm Desert and Coachella Valley regions where we were able to provide 951 exams and distribute 797 pairs of glasses to children across the region. We have visited 5 different school sites in our time working in Coachella Valley Unified and Palm Spring Unified including Ceasar Chavez Elementary, Oasis Elementary, Peter Pendleton Elementary, Rancho Mirage Elementary and Westside Elementary. If awarded this grant we will continue to use our resources to visit as many schools in the Desert cities as possible. In order to comply with Superintendent Gomez's "Reading by 9" initiative VTL will prioritize visiting elementary schools in the Palm Springs, Desert Sands and Coachella Valley Unified school districts before moving to middle and high schools in those areas. Our success in the Inland Empire is attributed to our hard-working staff who work tirelessly to make sure that each child who is seen by our optometrists and screened by our opticians has our full attention and receives the best service possible. This cannot be done without volunteers from Rotary, who have partnered with Vision To Learn since 2012. Rotary members assist in the first step - vision screenings, which reduces the cost of service while also folding in a vital volunteer network.

### **Organizational Sustainability:**

Vision To Learn has contracted as a provider group with Inland Empire Health Plan, but we have experienced delays in getting IEHP to process our optometrists' credentials, a prerequisite to billing. We anticipate this will be completed within the next four to six months, at which point a greater share of future projects will come from Medi-Cal revenue.

### **Partnerships/Collaborations:**

Since 2012 Vision to Learn has partnered with the Rotary Clubs in our regions of service. The Rotarians have been a great resource for VTL because of their willingness and availability to help children, particularly in the Inland Empire where Rotary club members have volunteered to do screenings in school sites.

## **Diversity, Equity, Inclusion, and Belonging (DEI)**

### **How does your organization address DEI in your policies, strategic plan, board and staff, etc.?**

VTL operates in the highest poverty regions across the country. To ensure we serve kids with the highest need, we prioritize schools with the highest percentage of students qualifying for the Free and Reduced Lunch Program. By incorporating and offering our vision services to the underserved communities that face oppression and discrimination, we are showing how we can overcome the discouragement, confusion, and divisions that result from internalized oppression and discrimination. VTL has intentionally built

deep, trusting relationships with the wide range of communities we serve, building a reputation for high-quality service and working collaboratively with stakeholders. We work closely with schools, families, and a wide range of community groups to build strong relationships and understand the specific challenges that the community faces to access vision care. By listening to the community's needs, we have been able to set up a friendly and all-inclusive environment for the children we serve.

VTL remains committed to hiring diverse staff at all levels. VTL has strived to create a team that reflects the communities that we serve. We intentionally hire local operations staff to bring imperative community knowledge into our program. Hiring locally also builds trust within the communities we serve and help us understand the landscape of the needs of the children and families. In addition, for equity and opportunity purposes, we post job opportunities internally before posting externally. VTL's current staff is 44% Caucasian, 22% Latinx, 20% Black, 7% Asian American or Pacific Islander, and 7% multiracial- 59% of staff identify as female and 41% male. In addition, VTL has twelve Governing Board members, of which five are women, one is Asian American, and three are African American.

**What barriers does your organization face when addressing DEI?**

Vision To Learn's most impactful barrier to face when addressing DEI is time. Because we only have a limited number of mobile vision clinics and staff able to fill those clinics we are unable to help every child every year. We address this by visiting new schools every other year, ensuring we are constantly servicing new students every mobile clinic visit.

## Grant Budget

Project Grant Budget				
Applicant:		Vision To Learn		School-Based Vision Services
OPERATIONAL EXPENSES		Total Project Budget	Funds From Other Sources <small>Detail On Section 3</small>	Amount Requested From DHCD/F
<b>Total Staffing Expenses <small>Detail on Section 2</small></b>		\$ 78,559.36	\$ 38,274.53	\$ 40,284.83
<b>Equipment (itemize)</b>				
1	Equipped Clinic - Depreciation	\$ 6,859.00	\$ 6,859.00	
2			\$ -	
3			\$ -	
4			\$ -	
<b>Supplies (itemize)</b>				
1	Eyeglasses	\$ 13,200.00	\$ 13,200.00	
2	Optometric Supplies	\$ 182.00	\$ 25.00	\$ 157.00
3			\$ -	
4			\$ -	
<b>Printing / Duplication</b>		\$ 581.00	\$ 79.00	\$ 502.00
<b>Mailing / Postage</b>			\$ -	
<b>Mileage (use current Federal mileage rate)</b>		\$ 2,311.00	\$ 1,287.00	\$ 1,024.00
<b>Education / Training</b>			\$ -	
<b>Other Direct Project Expenses Not Described Above (itemize)</b>				
1	<b>Meetings</b>	\$ 209.00	\$ 209.00	
2	<b>Payroll fees</b>	\$ 581.00	\$ 79.00	\$ 502.00
3	<b>Vehicle Operations - gas, services</b>	\$ 1,167.00	\$ 159.00	\$ 1,008.00
4			\$ -	
<b>* Items listed below are included for calculation of the total project budget only. For use of DHCD/F funds, these line items would be included in the allowable 15% indirect cost rate.</b>				
<b>Office / Rent / Mortgage*</b>		\$ 2,757.00	\$ 2,757.00	\$ -
<b>Telephone / Fax / Internet*</b>			\$ -	\$ -
<b>Utilities*</b>			\$ -	\$ -
<b>Insurance*</b>		\$ 1,252.00	\$ 1,252.00	\$ -
<b>Indirect Rate</b>	<input checked="" type="checkbox"/> Check Box To Utilize Indirect Rate Up To 15%		15.00%	\$ 6,521.67
<b>Total Project Budget (Rounded up to nearest dollar)</b>				
		<b>\$ 114,181</b>	<b>\$ 64,181</b>	<b>\$ 50,000</b>
<b>Budget Narrative</b>	<p style="color: red; margin: 0;">* Budget is for 12 months of service at 3 school districts - Coachella, Palm Springs, Desert Sands. Assumes 733 eye exams provided in those districts, 623 glasses (85% of exams)</p> <p style="color: red; margin: 0;">* Equipped clinic is the annual depreciation cost of our existing mobile clinic for 1 year of program</p> <p style="color: red; margin: 0;">* Eyeglasses includes frames, lenses and replacement glasses as needed - donated in-kind by Warby Parker</p> <p style="color: red; margin: 0;">* Optometric supplies include PPEs, sanitation supplies, basic supplies associated with providing examinations on our mobile vision clinic (tissues, forms, pens, etc).</p> <p style="color: red; margin: 0;">* Central Overheads includes expenses associated with the running of VTL, including Development, Finance, and Leadership staff. Includes our Electronic Medical Record database and associated technology which stores VTL's patient records. (Assigned to regions proportional to exams provided)</p> <p style="color: red; margin: 0;">*Mileage is for optician travel to and from the mobile clinic parking, and optometrists/program manager traveling to the schools</p> <p style="color: red; margin: 0;">*Vehicle operations-gas is for the mobile clinic travel</p>			

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Staff Salary Expenses		Annual Salary	% of Time Allocated to Project	Total Project Salary	Amount Requested from DHCD/F
<b>Employee Position/Title</b>					
1	Optician	\$ 54,080.00	27%	14,601.60	\$ 8,321.20
2	Optician - Parttime	\$ 24,800.00	27%	6,696.00	\$ 2,551.94
3	Program Manager	\$ 65,000.00	27%	17,550.00	\$ 10,012.77
4	Program Director	\$ 130,000.00	5%	6,500.00	\$ 3,712.76
5	National Program Staff	\$ 150,000.00	1%	1,500.00	\$ 865.71
6				-	
<b>Enter Total Employee Benefits / Employer Taxes % (Proportional Fringe Costs and/Or Employer Taxes Based On % Of Time Allocated To Project)</b>			10.00%	4,684.76	2,546.44
<b>Total Will Populate In Total Staffing Expenses Section 1</b>				<b>Total ›</b>	<b>\$ 51,532.36 \$ 28,010.83</b>
<b>Budget Narrative - Scope of Work</b>	<p>Optician - Full time: on-clinic to assist the optometrist with vision checks, frame selection, and filing of all paperwork with VTL and provided to the child.</p> <p>Optician - Part time: screens children using a Welch-Allyn spot screener and receives/checks/sorts/packages and dispenses (fits) glasses to children</p> <p>Program Manager: conducts all scheduling of the clinic and logistics for screening, exam, and dispensing days at schools.</p> <p>Program Director: responsible for all school and community-based organization relationships. Maintains school contracts (MOUs) and provides oversight and strategic planning to the Program Manager.</p> <p>National Program Staff: Includes Development, Finance, and Leadership staff time for 3 school districts - Coachella, Palm Springs, Desert Sands.</p>				
<b>Budget Narrative - Employee Benefits</b>	<p>Optometrist Salary is based on hourly rate for estimated days for the program. There is no additional benefits cost for Optometrists. Opticians and other program staff salary is based on full year's salary; however, pro-rated for part-time staff. Time allocated to program is based on estimated duration of the project for the first year of the program. Benefits are calculated approximately at 10% of base cost for staff's base salary.</p>				
Professional Services / Consultant Expenses		Hourly Rate	Hours/Week	Total Project Fee	Amount Requested from DHCD/F
<b>Company and Staff Title</b>					
1	Optometrist - Independent Contracto	\$ 62.50	40	\$ 27,027.00	\$ 12,274.00
2					
3					
4					
<b>Total Will Populate in Total Staffing Expenses Section 1</b>				<b>Total ›</b>	<b>\$ 27,027.00 \$ 12,274.00</b>
<b>Budget Narrative - Scope of Work</b>	<p>Optometrists: CA- licensed optometrists who are contracted to staff the mobile vision clinic, perform full refractions, prescribe glasses, and refer children in the case of possible serious eye disease.</p>				

**Funds From Other Sources (Actual Or Projected)  
SPECIFIC To This Project**

"Total Funding In Addition To DHCD/F Request" Below Should Match Or Exceed Value Listed In Section 1 for "Funds from Other Sources".		Amount
Fees		
Donations		
<b>Grants (List Organizations)</b>		
1	Anonymous	\$ 64,181.00
2		
3		
8		
<b>Fundraising (Describe Nature Of Fundraiser)</b>		
1		
2		
3		
8		
<b>Other Income, e.g., Bequests, Membership Dues, In-Kind Services, Investment Income, Fees From Other Agencies, Etc. (Itemize)</b>		
1		
2		
3		
8		
<b>Total Funding In Addition To DHCD/F Request</b>		<b>\$ 64,181.00</b>

<b>Budget Narrative</b>	Last year Vision To Learn received a grant from an anonymous donor that may be used for projects in Riverside County where Rotary Club members are partners. This funding is being spent down as qualified projects are carried out, we estimate using this funding to fill the gap remaining in this project should DHCD contribute \$50,000.
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# Full Grant Application Scoring



## SCORING PARAMETERS

0 TO 1 POINTS	Does Not Meet Expectations
2 TO 3 POINTS	Needs Improvement
4 TO 5 POINTS	Meets or Exceeds Expectations

**Total Points Possible = 50 points**

Grant Information			
Grant Number:	Organization:	Project Title:	Funding Request:
<b>1403</b>	<b>Vision To Learn</b>	<b>Palm Desert and Coachella Valley VTL program</b>	<b>\$50,000.</b>
Programmatic Scoring Review			
<b>Community Need for the Project in Coachella Valley</b> (5 points)	The applicant identifies and describes a specific need(s) for the project within the Coachella Valley by providing relevant, valid data that highlights the full scope of the need. The applicant clearly connects the community need to the project’s targeted population.		
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> This project highlights the need for access to vision screenings for children and the detrimental impact of on their health and academic pursuits if this care is not provided. Up to 95% of children who need glasses have no clear pathway to obtain them. This pathway is created by Vision To Learn’s (VTL) focus on providing access to the initial vision screenings that can clarify the level of need and advance to the delivery of the necessary glasses to support those vision needs of children.		
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> The applicant strongly defines the community need to assist low income children and their families with free vision screenings and eyeglasses. The need is tremendous and the organization is the only entity offering this service.		

<p><b><u>Reviewer 3 - Score:</u></b> 5</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> The Vision to Learn grant application highlighted the community need, specifically within school-aged children who need to have a vision exam and if needed, glasses. Detailed data was provided supporting the community's need here in the Coachella Valley.</p>
<p><b><u>Reviewer 4 - Score:</u></b> 4</p>	<p><b><u>Reviewer 4 - Score Explanation:</u></b> VTL provides Coachella Valley data from their most recent grant and emphasis the importance of continuing their work in the desert cities. Additional detail on the age of the children served and referencing actual numbers that the percentages represent would help create a complete picture of need.</p>
<p><b>Project Description and Use of Funds</b> (5 points)</p>	<p>The applicant describes the scope of the project and how the organization will utilize the Desert Healthcare District's funding. The applicant clearly states the approach they are going to take to meet the community's need and specifies how the success of this project directly relates to the District's mission and current Strategic Plan.</p>
<p><b><u>Reviewer 1 - Score:</u></b> 5</p>	<p><b><u>Reviewer 1 - Score Explanation:</u></b> District funds will be directed toward the support for the mobile unit that will visit local schools in the Coachella Valley (Coachella, Desert Palms and Palm Springs), optometry and glasses supplies, mileage support and the time of the optician (s), program manager, program director, and program staff. This program will provide the necessary vision screenings, glasses selection and delivery of glasses to students in need. Students who need a higher level of support due to a serious vision disorder will be referred to an appropriate provider.</p>
<p><b><u>Reviewer 2 - Score:</u></b> 5</p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b> District funding will be utilized to support opticians, the program manager, the program director, and other low cost operating expenses.</p>
<p><b><u>Reviewer 3 - Score:</u></b> 4</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> The project description and use of grant funds description was very thorough and provided key details on the use of district funds and made the connection to the District's mission and current strategic plan. The only missing piece of information is how the students will be selected and/or identified to receive the eye exam.</p>
<p><b><u>Reviewer 4 - Score:</u></b> 3.5</p>	<p><b><u>Reviewer 4 - Score Explanation:</u></b> VTL provides details on their organized, efficient process; however, they do not specifically make reference to how the use of District funds helps that program model to expand their reach across Coachella Valley.</p>

<p><b>Alignment to District Goals, Strategies, and Performance Measures</b> (5 points)</p>	<p>The applicant effectively describes the alignment of the project to the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals, strategies and performance measures.</p>
<p><b>Reviewer 1 - Score:</b> 5</p>	<p><b>Reviewer 1 - Score Explanation:</b> This project in its focused support for underserved communities in need of vision screening and glasses for children aligns with District Strategic Plan Goal 2 (Proactively expand community access to primary and specialty care services), Strategy 2.3 (Provide funding support and evaluation to community organizations providing expanded mobile primary and specialty care services).</p>
<p><b>Reviewer 2 - Score:</b> 5</p>	<p><b>Reviewer 2 - Score Explanation:</b> The request is in alignment with Strategic plan Goal #2 and strategy 2.3.</p>
<p><b>Reviewer 3 - Score:</b> 5</p>	<p><b>Reviewer 3 - Score Explanation:</b> The grant proposal aligns with one of the DHCD Strategic Plan goals, strategies, and performance measures.</p>
<p><b>Reviewer 4 - Score:</b> 5</p>	<p><b>Reviewer 4 - Score Explanation:</b> VTL proposed project directly aligns with improving a specialty care service via mobile units to Coachella Valley children. The short-term and long-term benefits from this program create profound impacts for children.</p>
<p><b>Project Deliverables and Evaluation</b> (5 points)</p>	<p>The applicant provides project deliverables that are specific, measurable, attainable, and time-bound. Project deliverables must align with at least one of the Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goals and a related strategy/strategies. Additionally, applicant clearly demonstrates the alignment of their project deliverables to the appropriate performance measures, as outlined in the application instructions.</p> <p>Each evaluation corresponds to a project deliverable. The evaluation accurately measures the project’s effectiveness, impact and includes appropriate qualitative and/or quantitative tracking methods. The evaluation section includes well-defined data reporting mechanisms and/or a clear and transparent narrative.</p> <ul style="list-style-type: none"> <li>• Evaluation measures and methods are clear; the applicant defines how they envision success.</li> <li>• Evaluation is in alignment with the deliverables of the project.</li> </ul>

	<ul style="list-style-type: none"> <li>• Evaluation is in alignment with identified Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goal(s), strategies, and performance measure(s).</li> <li>• An explanation is provided on how the data collected from the project will be utilized for future programming, partnerships, and/or funding.</li> </ul>
<b><u>Reviewer 1 - Score:</u></b> 5	<b><u>Reviewer 1 - Score Explanation:</u></b> This project clarifies the number of Coachella Valley students (1,000) who will receive a vision screening, eye exams as a result of a failed vision screening (333) and new glasses as a result of their eye exams (266). This progress will be evaluated using MOU’s with the 3 Coachella Valley school districts to generate access to students, service totals will be documented in VTL’s electronic medical record system and the number of glasses provided to the students in need.
<b><u>Reviewer 2 - Score:</u></b> 5	<b><u>Reviewer 2 - Score Explanation:</u></b> The applicant’s deliverables and relevant evaluation of the deliverables are clearly in alignment with the SMART objectives, setting all up for success in attainment of outcomes to efforts.
<b><u>Reviewer 3 - Score:</u></b> 5	<b><u>Reviewer 3 - Score Explanation:</u></b> The project deliverables and evaluation of the project were detailed and met the requirements for this section.
<b><u>Reviewer 4 - Score:</u></b> 5	<b><u>Reviewer 4 - Score Explanation:</u></b> The project deliverables incorporate the full scope of what is to be expected from District funds and the evaluation is clear and aligns to the deliverables.
<b>Organizational Capacity</b> (5 points)	The applicant details their organization’s capacity to meet the demands of this project including allocated staff time, internal expertise, organizational structure, etc. Applicant includes examples that demonstrate that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.). The applicant demonstrates reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support).
<b><u>Reviewer 1 - Score:</u></b> 5	<b><u>Reviewer 1 - Score Explanation:</u></b> VTL has provided supportive vision care services to the Inland Empire in 2021. This has resulted in over 40,000 vision screenings, 13,403 exams and 10,568 pairs of glasses to children in need. In bringing this experience to the Coachella Valley, will assist in securing this much needed service for our most vulnerable community members.
<b><u>Reviewer 2 - Score:</u></b> 5	<b><u>Reviewer 2 - Score Explanation:</u></b> The organization is new to the Coachella Valley (since 2021) but demonstrates strong support from “corporate” and Rotary.

<b><u>Reviewer 3 - Score:</u></b> 5	<b><u>Reviewer 3 - Score Explanation:</u></b> Vision to Learn has a proven track record and as a past District grantee, they have excelled in their performance and reporting of awarded previous grants.
<b><u>Reviewer 4 - Score:</u></b> 3.5	<b><u>Reviewer 4 - Score Explanation:</u></b> VTL references data related to the entire I.E, details the schools they have held their services, and mentions the invaluable assistance of volunteers to all demonstrate reliability for this kind of work. However, it isn't mentioned the staff allocation for the project and how their capacity to meet demands is being maintained.
<b>Organization Sustainability</b> (5 Points)	The application highlights their organization's sustainability strategies around funding, staff recruitment/retention, effective collaboration and partnerships, thoughtful long-term planning, etc.
<b><u>Reviewer 1 - Score:</u></b> 4	<b><u>Reviewer 1 - Score Explanation:</u></b> VTL has cultivated a provider relationship with IEHP and is currently working on the development of efficient pathways for optician credentialing. This will increase the capacity for future Medi-Cal billing opportunities.
<b><u>Reviewer 2 - Score:</u></b> 4	<b><u>Reviewer 2 - Score Explanation:</u></b> The applicant shows a strong commitment to sustainability.
<b><u>Reviewer 3 - Score:</u></b> 3	<b><u>Reviewer 3 - Score Explanation:</u></b> This section required more information to describe the sustainability and future funding for the organization.
<b><u>Reviewer 4 - Score:</u></b> 3.5	<b><u>Reviewer 4 - Score Explanation:</u></b> Mentions their work towards sustainability with their IEHP contract; however, it does not mention what they have been doing in the meantime for funding. Additionally, their work around requirement and retention was not highlighted but they have worked to bring more Optometrists to the Valley via the mobile unit.
<b>Partnerships/Collaborations</b> (5 Points)	The application demonstrates a collaborative process that includes multiple community partners involved in planning and implementation. Organizational partners are listed and each of their roles in the project are outlined. Letters of support and/or memorandums of understanding are included, as appropriate.
<b><u>Reviewer 1 - Score:</u></b> 4	<b><u>Reviewer 1 - Score Explanation:</u></b> VTL's primary collaborations is through partnerships with the 3 school districts serving the Coachella Valley, local Rotary Clubs and IEHP.

<b><u>Reviewer 2 - Score:</u></b> 5	<b><u>Reviewer 2 - Score Explanation:</u></b> The applicant maintains a strong partnership with Rotary Clubs in the region as well as the strong recognition from all three of the CV school districts.
<b><u>Reviewer 3 - Score:</u></b> 4	<b><u>Reviewer 3 - Score Explanation:</u></b> Vision to Learn has MOUs with all three Coachella Valley school districts and Rotary Clubs serve as a reliable source of volunteers. Additional partnerships with different service providers can help VTL address other healthcare needs the students and/or their parents may have.
<b><u>Reviewer 4 - Score:</u></b> 4	<b><u>Reviewer 4 - Score Explanation:</u></b> VTL highlights their partnership with the Rotary Club and includes how members volunteer at school-based events. During the proposal conference/site visit, we talked about the school partnerships and how they have an efficient process which would have been helpful to be incorporated into this application section.
<b>Budget</b> (5 points)	The budget is specific and reasonable, and all items align with the described project. The proposed budget is accurate, cost-effective, and linked to activities and deliverables. <ul style="list-style-type: none"> <li>• There are no unexplained amounts.</li> <li>• The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are reasonable.</li> <li>• All line items are identified clearly in the budget narrative.</li> <li>• The budget shows committed, in-kind, or other funds that have been identified, secured, and in place to support the project.</li> </ul>
<b><u>Reviewer 1 - Score:</u></b> 5	<b><u>Reviewer 1 - Score Explanation:</u></b> This project budget clearly identifies the use of District funds, program costs align with the scope and focus of the deliverables and the narratives highlight the function of the roles this funding would support.
<b><u>Reviewer 2 - Score:</u></b> 5	<b><u>Reviewer 2 - Score Explanation:</u></b> The request is reasonable and the line items are in alignment with the project. The request to the District is a little over 40% of the total project budget.
<b><u>Reviewer 3 - Score:</u></b> 4	<b><u>Reviewer 3 - Score Explanation:</u></b> The grant proposal budget is adequate and in line with the proposed deliverables, along with identifying and securing additional funding. The only concern is that DHCD grant funds are 44% of the total project budget.
<b><u>Reviewer 4 - Score:</u></b> 5	<b><u>Reviewer 4 - Score Explanation:</u></b> Budget is specific and reasonable with no unexplained amounts.

Fiscal Scoring Review	
<b>Fiduciary Compliance</b> (5 Points)	The applicant demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financial statements produced in a timely fashion, positive cash flow at the end of each fiscal year, asset ratio meets required debt load, and the Board reviews financial statements regularly.
<b>Reviewer 1 - Score:</b> 4.5	<b>Reviewer 1 - Score Explanation:</b> The FY 06/30/22 audit report is unmodified. The Board of Directors accepted the audit report. Audit report Current Ratio is strong (6.7:1), which represents the grantee's ability to pay its short-term liabilities. The Net Assets increased by \$2M as of 6/30/22, with Total Net Assets of \$18.3M. Internal financial statements, as of 3/31/23, indicates a decrease of \$713k. The Balance Sheet is in good order.
<b>Reviewer 2 - Score:</b> 4.5	<b>Reviewer 2 - Score Explanation:</b> Audit for FY ending June 30, 2022, was approved by the Audit Committee in December 2022 and received an unmodified opinion. Organization has sufficient assets to address liabilities. Negative cash flow noted for audited fiscal year due to expense increase due to expansion of services.
<b>Financial Stability</b> (5 Points)	Funding sources for operations and programs are from multiple sources and are driven by a strategic plan for stability for both short- and long-term growth. If a strategic plan does not exist, other documentation is presented to identify future sources of funding. The requested grant amount is reasonable in comparison to the overall organizational budget.
<b>Reviewer 1 - Score:</b> 4.5	<b>Reviewer 1 - Score Explanation:</b> Grantee demonstrates a sound financial position and is supported by a strategic plan. Grantee has additional resources for this project of approximately \$114k. The District's grant of \$50k is supported by other resources.
<b>Reviewer 2 - Score:</b> 4.5	<b>Reviewer 2 - Score Explanation:</b> Grant budget is reasonable in comparison to overall organizational budget. Multiple sources of funding noted on unaudited statement of activities. Strategic plan presented which provided several areas of potential funding, anticipated growth and financial gap requirements to address. Strategic plan covered period up through summer 2023.

TOTAL SCORES - PROGRAMMATIC		TOTAL SCORES - FISCAL	
REVIEWER 1	38/40 POINTS = 95%	REVIEWER 1	9/10 POINTS = 90%
REVIEWER 2	39/40 POINTS = 97.5%	REVIEWER 2	9/10 POINTS = 90%
REVIEWER 3	35/40 POINTS = 87.5%	<b>AVERAGE</b>	9 POINTS = 90%
REVIEWER 4	33.5/40 POINTS = 83.75%		
<b>AVERAGE</b>	36 POINTS = 90%		

Average Total Score: 45 / 50 = 90%



**EXHIBIT B**

**PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES**

<u>Project Title</u>	<u>Start/End</u>
Palm Desert and Coachella Valley VTL program	1/01/2024 12/31/2024

**PAYMENTS:**

(2) Payments: \$22,500  
10% Retention: \$5,000

Total request amount: \$ 50,000.

**GRANT AND PAYMENT SCHEDULE REQUIREMENTS:**

Scheduled Date	Grant Requirements for Payment	Payment
1/01/2024	Signed Agreement submitted & accepted.	Advance of \$22,500 for time period 1/01/2024 - 6/30/2024
8/01/2024	1st six-month (1/01/2024 - 6/30/2024) progress report, budget reports and receipts submitted & accepted	Advance of \$22,500 for time period 7/01/2024 - 12/31/2024
2/01/2025	2nd six-month (7/01/2024 - 12/31/2024) progress report, budget reports and receipts submitted & accepted	\$0
2/15/2025	Final report (1/01/2024 - 12/31/2024) and final budget report submitted & accepted	\$5,000. (10% retention)

**TOTAL GRANT AMOUNT: \$ 50,000.**

DELIVERABLES:

**Project Deliverables and Evaluation**

<p><b>Deliverable #1:</b> - By end of December 2024, a total of 1,000 students attending three schools in Coachella, Palm Springs and/or Desert Sands school districts would have received a vision screening.</p>	<p><b>Evaluation #1:</b></p> <ul style="list-style-type: none"> <li>- Vision to learn has existing MOUs with all three school districts</li> <li>- Vision to learn staff or Rotary club volunteers will screen students’ vision and refer those who fail an eye chart exam to VTL’s mobile clinic</li> <li>- All service totals will be recorded in Vision To Learn’s electronic medical record system.</li> </ul>
<p><b>Deliverable #2:</b> - By end of December 2024, a total of 333 students attending three schools in Coachella, Palm Springs, and/or Desert Sands school districts would have received an eye exam, following a failed vision screening.</p>	<p><b>Evaluation #2:</b> - All service totals will be recorded in Vision To Learn’s electronic medical record system.</p>
<p><b>Deliverable #3:</b> - By end of December 2024, a total of 266 students attending three schools in Coachella, Palm Springs, and/or Desert Sands school districts would have received new glasses, as prescribed through their eye exam.</p>	<p><b>Evaluation #3:</b> - Prescribe, provide and fit with glasses all children with diagnosed need. Glasses will be produced by our vendor Warby Parker, and dispensed in-person to students 3-4 weeks following exams - All prescriptions and glasses are recorded in Vision To Learns EMR and SPARTA database.</p>

The Desert Healthcare District has implemented Results-Based Accountability (RBA) into their grantmaking process to streamline reporting and offer a straightforward approach to effectively measuring program-level performance.

**Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care services

**Strategy 2.3:** Improve accessibility of primary and specialty care services by increasing available mobile health services in Coachella Valley

*You have selected Strategy 2.3.*

Your project deliverables need to capture the following performance measures.

- # of clients served by additional mobile health service access
- % of clients served by additional mobile health service access



**Date:** December 19, 2023

**To:** Board of Directors

**Subject:** Grant # 1419 Blood Bank of San Bernardino and Riverside Counties  
(LifeStream Blood Bank)

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**Grant Request:** LifeStream's Attracting New Donors Initiative

**Amount Requested:** \$104,650.00

**Project Period:** 01/01/2024 to 12/31/2024

**Project Description and Use of District Funds:**

LifeStream's mission is to help save lives by connecting donors and patients through the gift of blood. Celebrating its 72nd anniversary in 2023, LifeStream was established by the medical societies of San Bernardino and Riverside counties to meet the community's needs and ensure a healthy supply of blood and blood components is always available at local hospitals. Over the years, LifeStream has expanded its presence, operations, services, and collection of various blood products throughout the Coachella Valley. LifeStream operates eight blood donor centers, including two donor centers in La Quinta and Rancho Mirage. With the unyielding commitment of making the donation process easy and convenient, LifeStream also conducts at least 500 mobile blood drives a year in the Coachella Valley.

LifeStream Blood Bank and blood collection centers throughout the country continue to struggle to meet blood collection goals and local patients' never-ending need for life-saving blood products. In 2022, Blood Centers of America reported a 22% decrease in first-time donors compared to pre-pandemic participation. Even more alarming, in the last 10 years, blood centers have lost 30% of donors under the age of thirty. Even though the COVID 19 pandemic has ended, LifeStream has experienced a 10% overall reduction in blood donations in the Coachella Valley since 2020. LifeStream believes outreach to the Hispanic community is necessary to help collect 100 units a day in the Coachella Valley to meet local patients' needs. According to public records, approximately 44% of Riverside County's population identifies as Hispanic. Research shows that, unfortunately, only about 1% of the Hispanic population who are eligible to donate blood actually donate. Additionally, new inclusive FDA screening guidelines have opened the door for members of the LGBTQ+ community to donate blood again or, in many cases, for the first time. LifeStream needs to reach this legion of community-minded individuals, educate them about the new rules, and encourage them to donate blood several times a year.



To ensure the success of their Attracting New Donors Initiative, LifeStream will create targeted educational outreach campaigns, hire a bilingual outreach ambassador, and develop strategic partnerships with community organizations, healthcare providers, and businesses to attract new donors from the Hispanic and LGBTQ+ communities. Funding from the District will be utilized for Spanish-language and LGBTQ+ campaign materials and project expenses and for the full salary of a Coachella Valley Hispanic Community Outreach Ambassador.

**Strategic Plan Alignment:**

**Goal 7:** Be responsive to and supportive of selected community initiatives that enhance the general education of the District's residents

**Strategy 7.1:** Increase awareness of the importance of the impacts of health education on Coachella Valley residents (Priority: Moderate)

**Geographic Area(s) To Be Served:**

All areas

**Action by Program Committee: (Please select one)**

✓ Full recommendation and forward to the Board for consideration with the Committee's recommendation that a grant amount of \$104,650.00 be approved.

Recommendation with modifications

Request for more information

Decline



## **Grant Application Summary**

### **Blood Bank of San Bernardino and Riverside Counties, Grant # 1419**

#### **About the Organization**

Blood Bank of San Bernardino and Riverside Counties  
384 W Orange Show Rd  
San Bernardino, CA 92408  
909-885-6503

[www.lstream.org](http://www.lstream.org)

**Tax ID #:** 95-1708743

#### **Primary Contact:**

Robert Sanchez, CEO  
909-885-6503  
[sanchoero@lstream.org](mailto:sanchoero@lstream.org)

#### **Organization's Mission Statement and History**

LifeStream's mission: We help save lives by connecting donors and patients through the gift of blood.

Celebrating its 72nd anniversary in 2023, LifeStream was established by the medical societies of San Bernardino and Riverside counties to meet our community's needs and ensure a healthy supply of blood and blood components is always available at local hospitals. Over the years, LifeStream has expanded its presence, operations, services, and collection of various blood products throughout the Coachella Valley. LifeStream operates eight blood donor centers, including two donor centers in La Quinta and Rancho Mirage. With the unyielding commitment of making the donation process easy and convenient, LifeStream also conducts at least 500 mobile blood drives a year in the Coachella Valley. More than a traditional blood bank, LifeStream has evolved to offer a variety of life-saving blood products and services including its mobile therapeutic apheresis program that helps seriously ill patients at Coachella Valley hospitals. The niche filled by LifeStream has never been more vital and more relevant to the communities it serves.

**Organization Annual Budget:** \$56,300,000.00

## **Project Information**

**Project Title:** LifeStream's Attracting New Donors Initiative

**Start Date:** 01/01/2024    **End Date:** 12/31/2024

**Total Project Budget:** \$134,011.00

**Requested Amount:** \$104,650.00

### **Community Need for this Project in the Coachella Valley:**

LifeStream Blood Bank and blood collection centers throughout the country continue to struggle to meet blood collection goals and local patients' never-ending need for life-saving blood products primarily because only 3% of the population gives blood each year. In 2022, Blood Centers of America (BCA) reported a 22% decrease in first-time donors compared to pre-pandemic participation. Even more alarming, in the last 10 years, blood centers have lost 30% of donors under the age of thirty. Even though the COVID 19 pandemic has ended, LifeStream has experienced a 10% overall reduction in blood donations in the Coachella Valley since 2020. It is imperative that LifeStream implement new programs and strategies to attract and retain new donors.

We believe outreach to the Hispanic community is necessary to help LifeStream collect 100 units a day in the Coachella Valley to meet local patients' needs. According to public records, approximately 44% of Riverside County's population identifies as Hispanic. Our research shows that, unfortunately, only about 1% of our Hispanic population who are eligible to donate blood actually donate. This is a significant statistic because, of all ethnic groups, the Hispanic community has the highest percentage (approximately 57%) of the universal donor blood type (Group O). Increasing donations from the Hispanic community is also important because patients often see better health outcomes when they find a blood match among donors who share the same heritage.

Additionally, new inclusive FDA screening guidelines have opened the door for members of the LGBTQ+ community to donate blood again or, in many cases, for the first time. LifeStream needs to reach this legion of community-minded individuals, educate them about the new rules, and encourage them to donate blood several times a year.

Every two seconds someone needs blood. One in every seven hospital patients need blood products during their stay. Recruiting new Hispanic donors and LGBTQ+ donors will help ensure that LifeStream has a healthy supply of blood products available at all times for Coachella Valley hospitals and their patients.

## **Project Description and Use of District funds:**

To ensure the success of our Attracting New Donors Initiative, we will create targeted educational outreach campaigns, hire a bilingual outreach ambassador, and develop strategic partnerships with community organizations, healthcare providers, and businesses to attract new donors from the Hispanic and LGBTQ+ communities.

### Increasing blood donations from the Hispanic community

We are requesting DHCD funding to cover the first year's salary of a Hispanic community ambassador who will develop and lead an outreach plan that will establish and enhance relationships with Hispanic community leaders, Hispanic-owned businesses, churches, Spanish-language media outlets, and community organizations. LifeStream will cover this full-time employee's benefits and provide them with a company car to travel throughout the Coachella Valley.

LifeStream and its new Hispanic community ambassador will implement a Spanish-language outreach campaign designed to dispel myths about donating, increase awareness about the significant impact and value their blood donations have in our community, expand our base of Hispanic donors, and increase donation frequency from current and new donors in this important community. LifeStream will use DHCD funds to develop Spanish-language campaign components including print materials (fliers, posters, social media posts, etc.) and radio and TV public service announcements. We will also launch a dedicated Spanish version of our website.

We believe the efforts of our new ambassador combined with our new Hispanic educational outreach campaign will result in an increase in blood donations from Coachella Valley donors who identify as Hispanic by approximately 25% in 2024 compared to 2023 totals. We will set a goal of holding approximately 36 blood drives supported by the Hispanic community during the grant period. Since every unit of blood collected has the potential to help up to three patients, we estimate the blood collected through our Hispanic outreach efforts will help approximately 13,500 Coachella Valley patients during the grant period. As our trust and support within the Hispanic community builds, our collaboration has the potential to benefit at least 65,000 patients by the end of 2028. **Grant request: \$78,500.**

### Increasing blood donations from the LGBTQ+ community

As a result of recent changes made by the FDA to the blood donation screening process, more members of the LGBTQ+ community are eligible to donate blood. All potential donors will be asked the same set of risk assessment screening questions, regardless of their sexual orientation. LifeStream will implement an educational awareness campaign with the support of Coachella Valley LGBTQ+ organizations to

help spread the word to the Coachella Valley LGBTQ+ community about these positive changes to the screening process. LifeStream will use DHCD funds to develop educational materials including print materials (fliers, posters, etc.), digital ads, social media posts, and radio PSAs (K-Gay) to communicate this information.

DAP Health has pledged to work with us starting in early 2024 to communicate our LGBTQ+ outreach campaign and host blood drives in various locations throughout the Coachella Valley. In addition to DAP Health, we will secure partnerships with other LGBTQ+ organizations, businesses and community groups to host approximately 24 blood drives supported by LGBTQ+ community members during the grant period. As we gain support within the LGBTQ+ community from businesses, community groups, and individual donors, the number of blood donations we collect will undoubtedly grow each subsequent year. We anticipate that support for this initiative from the LGBTQ+ community has the potential to help at least 10,000 Coachella Valley patients within the first five (5) years of implementation. **Grant request: \$12,500**

As an added benefit of LifeStream's outreach efforts, each prospective donor from the Hispanic and LGBTQ+ communities will receive a “mini-physical” during the screening process in donor centers and at mobile blood drives, including drives conducted in underserved communities in the eastern portion of the county. The “mini-physical” assesses each person’s pulse, temperature, blood pressure, cholesterol, and hemoglobin. All blood donations are tested for infectious diseases including Hepatitis B, HIV, Hepatitis C, West Nile Virus, and Chagas. Our mobile blood drives allow us to communicate potentially serious health issues to donors in a convenient and secure location.

**Strategic Plan Alignment:**

**Goal 7:** Be responsive to and supportive of selected community initiatives that enhance the general education of the District's residents

**Strategy 7.1** Increase awareness of the importance of the impacts of health education on Coachella Valley residents (Priority: Moderate)

**Project Deliverables and Evaluation**

<p><b>Deliverable #1:</b> By 12/31/24, our Hispanic Community Outreach Ambassador will participate in or host 48 community engagement/awareness activities reaching an estimated 2,000 people.</p>	<p><b>Evaluation #1:</b> Our Hispanic Community Outreach Ambassador will be required to keep a calendar of their engagement activities and record the approximate attendance at each event. As a result of their proactive</p>
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	<p>outreach efforts, we expect to see an increase in our Coachella Valley Hispanic donor base of at least 18% (2,700 new donors).</p>
<p><b>Deliverable #2:</b> By 12/31/24, fifty-two (52) community engagement/ awareness activities will be conducted through fliers, post cards, radio PSAs, social media posts reaching an estimated 10,000 community members.</p>	<p><b>Evaluation #2:</b> We will ask our community partners, including DAP Health, to provide engagement and attendance estimates for each coordinated community outreach effort to ensure we are meeting our goal of engaging with targeted communities at least once a week. We will use a third party media monitoring service to track traditional media and social media mentions to ensure we are reaching our target audiences. We will also ask our TV and radio media partners to provide us with affidavits and reports that show the total number of aired PSAs and the approximate reach.</p>

**Project Demographic Information**

**Target Geographic Area(s) To Be Served:**

All areas

**Target Population Age Group:**

6 to 17, 18 to 24, 25 to 39, 40 to 54, 55 to 64, 65+

**Target Population Ethnicity:**

Hispanic/Latino (of any race), Not Hispanic or Latino (of any race)

**Target Population Race:**

American Indian and Alaska Native, Asian, Black or African American, Native Hawaiian and other Pacific Islander, White

**Additional Target Population Information:**

The LGBTQ+ community.

## **Capacity, Sustainability, and Partnerships**

### **Organizational Capacity**

LifeStream employs trained professionals to conduct mobile blood drives. Each mobile team consists of an appropriate number of trained staff to ensure the highest level of safety for our donors. Every “mini-physical” is conducted under strict standard operating procedures (SOPs) and all staff are assessed on competency at least annually.

LifeStream personnel are trained to recognize issues that could provide an “early warning” for undiagnosed health problems. All infectious disease testing is conducted by our national testing partner, Creative Testing Solutions (CTS). We will use DHCD funds to pay the first year salary of a full-time employee who is fluent in Spanish to serve as our Hispanic Community Outreach Ambassador to spearhead outreach to our Hispanic community. This person will be responsible for developing relationships with leaders in the Hispanic community, helping schedule successful blood drives, and attending key events within the Hispanic community.

### **Organizational Sustainability:**

Our strategic plan and success relies on the recruitment of new donors and repeat donors. Increased participation by the Hispanic and LGBTQ+ communities is essential to LifeStream's mission and long-term plan. We believe our investment in a full-time employee who will serve as our ambassador to the Hispanic community will help us effectively strengthen our relationship and trust within this important Coachella Valley community and secure blood drives supported by our valley's Hispanic population. By establishing strong relationships with Hispanic leaders and forming strategic partnerships with Hispanic-owned businesses and Spanish-language media outlets, we are virtually guaranteed our outreach efforts will garner positive results. Similarly, the development of relationships with trusted LGBTQ+ organizations and businesses will help us regain the trust and support of this powerful community and ensure we meet our collections goals. The combination of the efforts outlined in the grant proposal will help LifeStream achieve its goal of collecting enough blood in the Coachella Valley to meet local patients' needs.

### **Partnerships/Collaborations:**

We will enlist the support of churches, the Coachella Valley Hispanic Chamber of Commerce, and a few businesses (i.e. Cardenas Markets and El Pollo Loco) with multiple Coachella Valley locations to help us reach our Hispanic community collection goals by hosting regularly scheduled blood drives. We will also secure support from Coachella Valley Spanish-language radio and TV stations to air the PSAs featuring their talent and Desert Oasis Healthcare physicians.

We will work with DAP Health and other LGBTQ+ organizations to communicate the new FDA regulations for blood donor screening. We will also secure a media partnership with K-GAY to air informational radio PSAs that promote the new FDA

donation guidelines. Additionally, we will ask both organizations and local LGBTQ+ businesses to host regularly scheduled blood drives at locations throughout the Coachella Valley.

### **Diversity, Equity, Inclusion, and Belonging (DEI)**

#### **How does your organization address DEI in your policies, strategic plan, board and staff, etc.?**

Diversity, equity, inclusion, and belonging is an important component of our efforts to advance health equity. We believe that when organizations have leaders in decision-making roles who mirror the identities, values, and interests of the communities they serve, there is a greater likelihood of the organization more effectively contributing to improved health outcomes.

The LifeStream Board of Directors is currently comprised of 10 members. The bylaws allow any number between 10 and 15 members. Currently, the board membership has 30% minority composition and 40% female composition. Of the 3 members from minority communities, 2 members are Asian (1 Filipino and 1 Japanese) and 1 member is Hispanic. LifeStream continues to focus its efforts on recruiting board members from minority communities with an emphasis on filling at least two (2) of the open board seats with African American individuals. In 2023, LifeStream's new board of directors' chairman is of Filipino descent.

LifeStream's employees and volunteers are a very diverse group made up of individuals of various ages, national origins, sexual orientation, and socio-economic levels. We also have veterans in our employee base and volunteer pool. Our diversity is clearly represented in the Director/Manager level of the organization. Of the 27 management team members, 41% are Hispanic, 33% Caucasian, 15% Asian, 7% African American, and 3% identify as Two or More Races. Additionally, approximately 60% are female. We pride ourselves on promoting from within and focus on filling management team positions with minority candidates.

#### **What barriers does your organization face when addressing DEI?**

None to report at this time.

## Grant Budget

Project Grant Budget				
<b>Applicant:</b>		LifeStream Blood Bank	LifeStream's Attracting New Donors Initiative	
OPERATIONAL EXPENSES		Total Project Budget	Funds From Other Sources <span style="color: red;">Detail On Section 3</span>	Amount Requested From DHCD/F
<b>Total Staffing Expenses <span style="color: red;">Detail on Section 2</span></b>		\$ 84,500.00	\$ 19,500.00	\$ 65,000.00
<b>Equipment (itemize)</b>				
1			\$ -	
2			\$ -	
3			\$ -	
4			\$ -	
<b>Supplies (itemize)</b>				
1	Spanish-language campaign materials	\$ 10,000.00	\$ -	\$ 10,000.00
2	LGBTQ+ campaign materials	\$ 11,000.00	\$ -	\$ 11,000.00
3			\$ -	
4			\$ -	
<b>Printing / Duplication</b>			\$ -	
<b>Mailing / Postage</b>			\$ -	
<b>Mileage (use current Federal mileage rate)</b>			\$ -	
<b>Education / Training</b>			\$ -	
<b>Other Direct Project Expenses Not Described Above (itemize)</b>				
1	Spanish-language radio and TV PSAs production	\$ 3,500.00	\$ -	\$ 3,500.00
2	LGBTQ+ radio PSAs production	\$ 1,500.00	\$ -	\$ 1,500.00
3			\$ -	
4			\$ -	
<b>* Items listed below are included for calculation of the total project budget only. For use of DHCD/F funds, these line items would be included in the allowable 15% indirect cost rate.</b>				
<b>Office / Rent / Mortgage*</b>		\$ 4,750.00	\$ 4,750.00	\$ -
<b>Telephone / Fax / Internet*</b>		\$ 1,186.00	\$ 1,186.00	\$ -
<b>Utilities*</b>		\$ 1,547.00	\$ 1,547.00	\$ -
<b>Insurance*</b>		\$ 2,378.00	\$ 2,378.00	\$ -
<b>Indirect Rate</b>	<input checked="" type="checkbox"/> Check Box To Utilize Indirect Rate Up To 15%	Enter Rate	15.00%	\$ 13,650.00
<b>Total Project Budget (Rounded up to nearest dollar)</b>				
		<b>\$ 134,011</b>	<b>\$ 29,361</b>	<b>\$ 104,650</b>
<b>Budget Narrative</b>	Approximately \$10,000 will be used to produce Spanish-language outreach materials including fliers, posters, brochures, etc. Another \$3,500 will be used to produce Spanish-language radio and TV PSAs that will air on CV Spanish-language channels. Approximately \$11,000 will be used to produce education campaign materials designed to reach the LGBTQ+ community. Another \$1,500 will be used to produce radio PSAs that will air on K-GAY radio. We are also requesting \$65,000 from the DHCD to cover the first year salary of a Hispanic Community Outreach Ambassador who will lead our outreach efforts including the development of a comprehensive outreach plan with an overall goal of increasing Hispanic donor participation.			

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Staff Salary Expenses		Annual Salary	% of Time Allocated to Project	Total Project Salary	Amount Requested from DHCD/F
<b>Employee Position/Title</b>					
1	CV Hispanic Community Outreach			-	
2	Ambassador	\$ 65,000.00	100%	65,000.00	\$ 65,000.00
3				-	
4				-	
5				-	
6				-	
Enter Total Employee Benefits / Employer Taxes % (Proportional Fringe Costs and/Or Employer Taxes Based On % Of Time Allocated To Project)			30.00%	19,500.00	
Total Will Populate In Total Staffing Expenses Section 1			<b>Total ›</b>	<b>\$ 84,500.00</b>	<b>\$ 65,000.00</b>
<b>Budget Narrative - Scope of Work</b>	The Hispanic Community Outreach Ambassador will create LifeStream's Hispanic community outreach plan. They will establish relationships with Hispanic community leaders, identify opportunities for blood drives, attend blood drives hosted by a Hispanic businesses, community organizations, churches and civic groups, with a goal of increasing Hispanic donor participation. This individual will be a fulltime Coachella Valley-based employee. We are requesting grant money to fund this employee's first year salary. LifeStream will cover benefits including a company vehicle.				
<b>Budget Narrative - Employee Benefits</b>	LifeStream offers a full benefit package including several options for health insurance, employer paid life insurance, employee paid vision plans, dental plans, employer paid short term disability and long-term disability, a 403b retirement plan with employer match, 6 paid holidays and a generous PTO plan. Our benefits package has a value of approximately 30% of the \$65,000 salary.				
Professional Services / Consultant Expenses		Hourly Rate	Hours/Week	Total Project Fee	Amount Requested from DHCD/F
<b>Company and Staff Title</b>					
1					
2					
3					
4					
Total Will Populate in Total Staffing Expenses Section 1			<b>Total ›</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Budget Narrative - Scope of Work</b>	N/A				

<b>Funds From Other Sources (Actual Or Projected) SPECIFIC To This Project</b>		
<b>"Total Funding In Addition To DHCD/F Request" Below Should Match Or Exceed Value Listed In Section 1 for "Funds from Other Sources".</b>		<b>Amount</b>
<b>Fees</b>		\$ -
<b>Donations</b>		\$ -
<b>Grants (List Organizations)</b>		
1		
2		
3		
8		
<b>Fundraising (Describe Nature Of Fundraiser)</b>		
1		
2		
3		
8		
<b>Other Income, e.g., Bequests, Membership Dues, In-Kind Services, Investment Income, Fees From Other Agencies, Etc. (Itemize)</b>		
1	LifeStream will fund the expenses listed in Section 1 (lines 38 thru 41)	\$ 29,361.00
2	and provide benefits for the Hispanic Community Ambassador that are 30% of the	
3	salary for this position.	
8		
<b>Total Funding In Addition To DHCD/F Request</b>		<b>\$ 29,361.00</b>
<b>Budget Narrative</b>		

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# Full Grant Application Scoring



## SCORING PARAMETERS

0 TO 1 POINTS	Does Not Meet Expectations
2 TO 3 POINTS	Needs Improvement
4 TO 5 POINTS	Meets or Exceeds Expectations

**Total Points Possible = 50 points**

Grant Information			
Grant Number:	Organization:	Project Title:	Funding Request:
<b>1419</b>	<b>Blood Bank of San Bernardino and Riverside Counties</b>	<b>LifeStream's Attracting New Donors Initiative</b>	<b>\$104,650.</b>
Programmatic Scoring Review			
<b>Community Need for the Project in Coachella Valley (5 points)</b>	The applicant identifies and describes a specific need(s) for the project within the Coachella Valley by providing relevant, valid data that highlights the full scope of the need. The applicant clearly connects the community need to the project's targeted population.		
<b><u>Reviewer 1 - Score:</u></b> 5	<b><u>Reviewer 1 - Score Explanation:</u></b> The grant proposal provided a very detailed explanation of the community's needs. It included data specific to the drop in blood donations in the Coachella Valley, along with data on their two new target populations (Hispanics & LGTBQ).		
<b><u>Reviewer 2 - Score:</u></b> 4	<b><u>Reviewer 2 - Score Explanation:</u></b> The Blood Bank emphasizes the issue in Coachella Valley and the strategies that they want to implement in order to increase donations across statistically low donating groups.		
<b><u>Reviewer 3 - Score:</u></b> 5	<b><u>Reviewer 3 - Score Explanation:</u></b> The applicant describes the community need for this project as there is an extreme shortage of blood on a daily basis and this project will outreach to two new populations that haven't or can't donate blood to increase the local blood supply.		

<p><b><u>Reviewer 4 - Score:</u></b> 4</p>	<p><b><u>Reviewer 4 - Score Explanation:</u></b> This project highlights the need in the Coachella Valley for continuous blood donations to meet the needs of this community. In recent history, donation levels have decreased among first time donors and donors under the age of 30. Lifestream has experienced a direct reduction in local Coachella Valley blood donations of 10%. This trend makes it critical for this project to proceed and successfully address this high priority need area.</p>
<p><b>Project Description and Use of Funds</b> (5 points)</p>	<p>The applicant describes the scope of the project and how the organization will utilize the Desert Healthcare District's funding. The applicant clearly states the approach they are going to take to meet the community's need and specifies how the success of this project directly relates to the District's mission and current Strategic Plan.</p>
<p><b><u>Reviewer 1 - Score:</u></b> 4</p>	<p><b><u>Reviewer 1 - Score Explanation:</u></b> The project description and use of grant funds description was very thorough and provided key details on the use of district funds and made the connection to the District's mission and current strategic plan, however, they are not the highest priorities.</p>
<p><b><u>Reviewer 2 - Score:</u></b> 5</p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b> The Blood Bank detailed out their funding ask for the District to help with targeted outreach. The clearly state the outreach efforts that are going to take place and the benefit that they hope to see once implemented.</p>
<p><b><u>Reviewer 3 - Score:</u></b> 4</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> The applicant describes the use of funds succinctly: funding for their new Attracting New Donors Initiative consisting of education outreach campaigns; bilingual outreach ambassador and development of strategic partnerships to attract new donors from the Hispanic and LGBTQ+ communities.</p>
<p><b><u>Reviewer 4 - Score:</u></b> 4</p>	<p><b><u>Reviewer 4 - Score Explanation:</u></b> To accomplish the necessary outreach efforts within the Coachella Valley focused on the increasing blood donations from the Hispanic and LGBTQ+ Community, district funds will be directed toward supporting the year 1 costs associated with the hiring of a Hispanic Community Outreach Ambassador role. This role will lead the outreach activities associated with this project and will focus on successfully engaging with community members and increasing their awareness of the need for blood donations and address any fears or hesitation for first time donors.</p>



<p align="center"><b>Alignment to District Goals, Strategies, and Performance Measures</b> (5 points)</p>	<p>The applicant effectively describes the alignment of the project to the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals, strategies and performance measures.</p>
<p><b>Reviewer 1 - Score:</b> 3</p>	<p><b>Reviewer 1 - Score Explanation:</b> The grant proposal aligns indirectly with one of the DHCD Strategic Plan goals, strategies, and performance measures.</p>
<p><b>Reviewer 2 - Score:</b> 5</p>	<p><b>Reviewer 2 - Score Explanation:</b> The funding ask to the District is increasing awareness of the importance/impact that blood donations can have and working to educate targeted communities and provide clarity to misinformation. Although, the benefit to the outreach will increase access to care for individuals the District's role is solely to support the outreach component.</p>
<p><b>Reviewer 3 - Score:</b> 4</p>	<p><b>Reviewer 3 - Score Explanation:</b> This request is in alignment with Strategic Goal #7/Strategy 7.1.</p>
<p><b>Reviewer 4 - Score:</b> 4</p>	<p><b>Reviewer 4 - Score Explanation:</b> This project aligns with the District Strategic Plan Goal 7 (Be responsive to and supportive of selected community initiatives that enhance the general education of the District's residents). The activities as identified in this project will align with Strategy 7.1 (Play a role in raising awareness of the impact of general health education on the health of community residents and be a catalyst for community organizations to act in implementing solutions) which include increasing community awareness of the importance of blood donorship in response to community health needs for the targeted populations described in this project.</p>
<p align="center"><b>Project Deliverables and Evaluation</b> (5 points)</p>	<p>The applicant provides project deliverables that are specific, measurable, attainable, and time-bound. Project deliverables must align with at least one of the Desert Healthcare District and Foundation's 2021-2026 Strategic Plan goals and a related strategy/strategies. Additionally, applicant clearly demonstrates the alignment of their project deliverables to the appropriate performance measures, as outlined in the application instructions.</p> <p>Each evaluation corresponds to a project deliverable. The evaluation accurately measures the project's effectiveness, impact and includes appropriate qualitative and/or quantitative tracking methods. The evaluation section includes well-defined data reporting mechanisms and/or a clear and transparent narrative.</p> <ul style="list-style-type: none"> <li>• Evaluation measures and methods are clear; the applicant defines how they envision success.</li> </ul>

	<ul style="list-style-type: none"> <li>• Evaluation is in alignment with the deliverables of the project.</li> <li>• Evaluation is in alignment with identified Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goal(s), strategies, and performance measure(s).</li> <li>• An explanation is provided on how the data collected from the project will be utilized for future programming, partnerships, and/or funding.</li> </ul>
<b>Reviewer 1 - Score:</b> 3	<b>Reviewer 1 - Score Explanation:</b> The project deliverables and evaluation of the project were detailed and met the requirements for this section, however, it failed to describe the increase in blood donations the media campaigns, and targeted outreach would create.
<b>Reviewer 2 - Score:</b> 4.5	<b>Reviewer 2 - Score Explanation:</b> The applicant highlights their deliverables as it related to the District funding while providing tools to be used for evaluation.
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> The Project deliverables are SMART and the evaluation plans for both deliverables addresses the efforts to outcomes.
<b>Reviewer 4 - Score:</b> 4	<b>Reviewer 4 - Score Explanation:</b> Project deliverables will focus on; the Hispanic Community Outreach Ambassador participating in or hosting 48 community engagement/awareness activities projected to reach 2,000 people. This deliverable will be tracked by the Hispanic Community Outreach Ambassador through a record of participation per event. Project deliverable #2 will consist of accomplishing 52 community engagement/awareness activities over the course of the project term utilizing a multimedia approach that will include, fliers, post cards, radio PSA spots and social media posts that will reach an estimated 10,000 community members. A variety of tracking methodologies will be employed including the use of a third party media monitory service, TV and radio reports to show when information is aired and where.
<b>Organizational Capacity</b> (5 points)	The applicant details their organization’s capacity to meet the demands of this project including allocated staff time, internal expertise, organizational structure, etc. Applicant includes examples that demonstrate that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.). The applicant demonstrates reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support).
<b>Reviewer 1 - Score:</b> 4	<b>Reviewer 1 - Score Explanation:</b> LifeStream has a proven track record and has the organizational capacity and future staffing to ensure a successful implementation of the project.

<b><u>Reviewer 2 - Score:</u></b> 4	<b><u>Reviewer 2 - Score Explanation:</u></b> The Blood Bank highlights their additional staff member to be hired in order to target the Hispanic community.
<b><u>Reviewer 3 - Score:</u></b> 4	<b><u>Reviewer 3 - Score Explanation:</u></b> The applicant outlines the full capacity reach of the organization's ability to carry out this project.
<b><u>Reviewer 4 - Score:</u></b> 4	<b><u>Reviewer 4 - Score Explanation:</u></b> LifeStream has extensive experience in conducting blood drives. Their staff are well trained in the process of safely implementing the process after assessing the individual's eligibility as a donor candidate. As a result, this process can be carried out in alignment with strict industry standards while developing the appropriate level of rapport with potential donors. The Hispanic Community Outreach Ambassador will be a critical part of this process focused on the plan to increase Hispanic and LGBTQ+ donors within the Coachella Valley.
<b>Organization Sustainability (5 Points)</b>	The application highlights their organization's sustainability strategies around funding, staff recruitment/retention, effective collaboration and partnerships, thoughtful long-term planning, etc.
<b><u>Reviewer 1 - Score:</u></b> 4	<b><u>Reviewer 1 - Score Explanation:</u></b> LifeStream strategy to target the Hispanic and LGTBQ communities for blood donations will give them a much needed boost to their current blood donations.
<b><u>Reviewer 2 - Score:</u></b> 3.5	<b><u>Reviewer 2 - Score Explanation:</u></b> The Blood Bank highlights their strategies towards continuing to reach the LGBTQ+ and Hispanic community but not how they intend to continue funding the partnership and any related staff positions. Additional details describing how the Blood Bank plans to continue effective collaboration and partnerships would have helped understand more the long-term planning efforts.
<b><u>Reviewer 3 - Score:</u></b> 3	<b><u>Reviewer 3 - Score Explanation:</u></b> The applicant only touches on the sustainability of a long term blood supply and does not address the financial and organizational sustainability.
<b><u>Reviewer 4 - Score:</u></b> 5	<b><u>Reviewer 4 - Score Explanation:</u></b> The plan to engage the Hispanic and LGBTQ+ community members in increasing their awareness of the importance of their participation in blood donorship will be supported through the work of the Hispanic Community Outreach Ambassador in successfully meeting with community leaders who can assist with spreading the word and assisting with the necessary linkage to boost attendance at community events and the dissemination of collateral materials to community

	members so they are informed of this need area and the importance of their donor participation.
<b>Partnerships/Collaborations</b> (5 Points)	The application demonstrates a collaborative process that includes multiple community partners involved in planning and implementation. Organizational partners are listed and each of their roles in the project are outlined. Letters of support and/or memorandums of understanding are included, as appropriate.
<b>Reviewer 1 - Score:</b> 4	<b>Reviewer 1 - Score Explanation:</b> LifeStream has several partnerships and planned partnerships to assist them in reaching the Hispanic and LGBTQ communities.
<b>Reviewer 2 - Score:</b> 4	<b>Reviewer 2 - Score Explanation:</b> The applicate demonstrates a collaborative process that includes multiple community partners involved in planning and implementation.
<b>Reviewer 3 - Score:</b> 4	<b>Reviewer 3 - Score Explanation:</b> Most of the partnerships listed are pending – confirmed is the partnership with DAP Health.
<b>Reviewer 4 - Score:</b> 5	<b>Reviewer 4 - Score Explanation:</b> As identified in this project, key partnerships will be necessary and will include local churches, the Coachella Valley Hispanic Chamber of Commerce, DAP Health and Spanish language media resources to make the goals associated with this project attainable.
<b>Budget</b> (5 points)	The budget is specific and reasonable, and all items align with the described project. The proposed budget is accurate, cost-effective, and linked to activities and deliverables. <ul style="list-style-type: none"> <li>• There are no unexplained amounts.</li> <li>• The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are reasonable.</li> <li>• All line items are identified clearly in the budget narrative.</li> <li>• The budget shows committed, in-kind, or other funds that have been identified, secured, and in place to support the project.</li> </ul>
<b>Reviewer 1 - Score:</b> 3	<b>Reviewer 1 - Score Explanation:</b> The grant proposal budget is adequate and in line with the proposed deliverables. Concerns stem from DHCD funding will constitute 77% of the overall project budget and the lack of additional funders.
<b>Reviewer 2 - Score:</b> 4.5	<b>Reviewer 2 - Score Explanation:</b> The budget is specific and reasonable, and all items align with the described project with no unexplained amounts.

<b>Reviewer 3 - Score:</b> 3	<b>Reviewer 3 - Score Explanation:</b> Although the applicant will be picking up the Outreach coordinator's health benefits, the request to the District is 78% of the total project budget.
<b>Reviewer 4 - Score:</b> 4	<b>Reviewer 4 - Score Explanation:</b> The budget is clear and identifies the total project costs and the portion that the District is being asked to fund. The cost associated with the Hispanic Community Outreach Ambassador has been identified along with the costs that LifeStream will be covering during the project term.
<b>Fiscal Scoring Review</b>	
<b>Fiduciary Compliance</b> (5 Points)	The applicant demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financial statements produced in a timely fashion, positive cash flow at the end of each fiscal year, asset ratio meets required debt load, and the Board reviews financial statements regularly.
<b>Reviewer 1 - Score:</b> 4	<b>Reviewer 1 - Score Explanation:</b> The FY 12/31/22 audit report is unmodified. The Board of Directors accepted the audit report. Audit report Current Ratio is strong (3:1), which represents the grantee's ability to pay its short-term liabilities. The Net Assets increased by \$1.3M as of 12/31/22, with Total Net Assets of \$32.5M. Internal financial statements, as of 8/31/23, indicates a decrease of \$8k. The Balance Sheet is in good order.
<b>Reviewer 2 - Score:</b> 4.5	<b>Reviewer 2 - Score Explanation:</b> Unmodified audited financial statements for year ending Decmeber 31, 2022, reviewed and approved by Board of Directors. Assets sufficient to address liabilities. Current assets include large values under accounts receivable and investments. Note 3 of financial statements reference availability of line of credit to help manage unanticipated liquidity needs. Negative cash flow noted for audited operating year.
<b>Financial Stability</b> (5 Points)	Funding sources for operations and programs are from multiple sources and are driven by a strategic plan for stability for both short- and long-term growth. If a strategic plan does not exist, other documentation is presented to identify future sources of funding. The requested grant amount is reasonable in comparison to the overall organizational budget.
<b>Reviewer 1 - Score:</b> 4.5	<b>Reviewer 1 - Score Explanation:</b> Grantee demonstrates a sound financial position and is supported by a strategic plan. Grantee has additional resources for this project of approximately \$134k. The District's grant of \$104,650 is supported by other resources.

<b>Reviewer 2 - Score:</b> 4	<b>Reviewer 2 - Score Explanation:</b> Grant amount is reasonable in comparison to overall organizational budget, although DHCD funded portion of project is approximately 78%. Although high, the project addresses local needs to benefit the Coachella Valley. Strategic plan in place which identifies multiple areas to increase funding and reduce expenses for future growth. It was specifically noted that they do not want funds to be a limiting factor for growth and investments generating a return (which is beneficial to address liquidity needs noted in fiduciary compliance).
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TOTAL SCORES - PROGRAMMATIC		TOTAL SCORES - FISCAL	
REVIEWER 1	30/40 POINTS = 75%	REVIEWER 1	8.5/10 POINTS = 85%
REVIEWER 2	34.5/40 POINTS = 86%	REVIEWER 2	8.5/10 POINTS = 85%
REVIEWER 3	32/40 POINTS = 80%	<b>AVERAGE</b>	8.5 POINTS = 85%
REVIEWER 4	34/40 POINTS = 85%		
<b>AVERAGE</b>	33 POINTS = 82%		

**Average Total Score:** 41.5 / 50 = 83%

Grant #1419

**EXHIBIT B**

**PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES**

<u>Project Title</u>	<u>Start/End</u>
LifeStream's Attracting New Donors Initiative	1/01/2024 12/31/2024

**PAYMENTS:**

(2) Payments: \$47,092.  
10% Retention: \$10,466.

Total request amount: \$ 104,650.

**GRANT AND PAYMENT SCHEDULE REQUIREMENTS:**

Scheduled Date	Grant Requirements for Payment	Payment
1/01/2024	Signed Agreement submitted & accepted.	Advance of \$47,092. for time period 1/01/2024 - 6/30/2024
8/01/2024	1st six-month (1/01/2024 - 6/30/2024) progress report, budget reports and receipts submitted & accepted	Advance of \$47,092. for time period 7/01/2024 - 12/31/2024
2/01/2025	2nd six-month (7/01/2024 - 12/31/2024) progress report, budget reports and receipts submitted & accepted	\$0
2/15/2025	Final report (1/01/2024 - 12/31/2024) and final budget report submitted & accepted	\$10,466. (10% retention)

**TOTAL GRANT AMOUNT: \$ 104,650.**

DELIVERABLES:

**Project Deliverables and Evaluation**

<p><b>Deliverable #1:</b> By 12/31/24, our Hispanic Community Outreach Ambassador will participate in or host 48 community engagement/awareness activities reaching an estimated 2,000 people.</p>	<p><b>Evaluation #1:</b> Our Hispanic Community Outreach Ambassador will be required to keep a calendar of their engagement activities and record the approximate attendance at each event. As a result of their proactive outreach efforts, we expect to see an increase in our Coachella Valley Hispanic donor base of at least 18% (2,700 new donors).</p>
<p><b>Deliverable #2:</b> By 12/31/24, fifty-two (52) community engagement/ awareness activities will be conducted through fliers, post cards, radio PSAs, social media posts reaching an estimated 10,000 community members.</p>	<p><b>Evaluation #2:</b> We will ask our community partners, including DAP Health, to provide engagement and attendance estimates for each coordinated community outreach effort to ensure we are meeting our goal of engaging with targeted communities at least once a week. We will use a third party media monitoring service to track traditional media and social media mentions to ensure we are reaching our target audiences. We will also ask our TV and radio media partners to provide us with affidavits and reports that show the total number of aired PSAs and the approximate reach.</p>

The Desert Healthcare District has implemented Results-Based Accountability (RBA) into their grantmaking process to streamline reporting and offer a straightforward approach to effectively measuring program-level performance.

**Strategic Plan Alignment:**

**Goal 7:** Be responsive to and supportive of selected community initiatives that enhance the general education of the District's residents

**Strategy 7.1:** Increase awareness of the importance of the impacts of health education on Coachella Valley residents

*You have selected Strategy 7.1.*

Your project deliverables need to capture the following performance measures.

- # of clients/potential clients reached through awareness efforts
- # of community engagement/awareness activities





**Date:** December 19, 2023

**To:** Board of Directors

**Subject:** Grant # 1420 Braille Institute of America, Inc.

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**Grant Request:** Low Vision Telehealth Services, Braille Institute Coachella Valley

**Amount Requested:** \$36,697.00

**Project Period:** 01/01/2024 to 12/31/2024

**Project Description and Use of District Funds:**

Braille Institute is Southern California's leading provider of free educational and rehabilitative services for people with low or no vision. Their mission is to positively transform the lives of those with vision loss. They serve over 12,000 children, teens, and adults each year from their headquarters in L.A. and their six regional centers in Anaheim, Laguna Hills, Riverside, Coachella Valley, San Diego, and Santa Barbara, at more than 200 outreach locations, and in the home. The American Academy of Ophthalmology defines low vision as "vision loss that cannot be corrected by medical or surgical treatment or conventional eyeglasses." According to the American Community Survey, an estimated 54,000 residents of Riverside County identified as having vision loss in 2021. The dense concentration of older adults living in the Coachella Valley region increases the odds that this number is growing quickly: adults over 65 are more susceptible to vision loss due to age-related macular degeneration, glaucoma, and diabetic retinopathy. Over 70% of Braille Institute Coachella Valley clients are older adults (65+) who are struggling with progressive vision loss, mostly due to age-related macular degeneration.

Braille Institute provides free low vision rehabilitation sessions for individuals referred by medical professionals who can no longer help them improve their visual acuity. Conducted by highly trained low vision specialists, rehabilitation services include training in optical and digital magnification devices, assistive technology, glare control with therapeutic filters, and contrast enhancement to maximize the client's use of their remaining vision. Braille Institute Coachella Valley is one of the few organizations in the region that offers low vision rehabilitation, and they are the only organization in the region that offers these services at no cost. The main goal of the Low Vision program is to maximize clients' remaining vision and maintain their independence in activities of daily living.



Desert Healthcare District funds will be utilized to cover part of the salary of the Low Vision Specialist. Funds will also be utilized for the purchase of loaner devices to mail to clients such as handheld and desktop magnifiers along with digital optical devices and expenses related to telehealth appointments.

**Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care service

**Strategy 2.4:** Improve accessibility of primary and specialty care services by increasing available telehealth services in Coachella Valley (Priority: High)

**Geographic Area(s) To Be Served:**

Bermuda Dunes, Cathedral City, Coachella, Desert Hot Springs, Indian Wells, Indio, Indio Hills, La Quinta, Mecca, Palm Desert, Palm Springs, Rancho Mirage, Thermal, Thousand Palms

**Action by Program Committee: (Please select one)**

- ✓ Full recommendation and forward to the Board for consideration with the Committee's recommendation that a grant amount of \$36,697.00 be approved.

Recommendation with modifications

Request for more information

Decline



## **Grant Application Summary**

### **Braille Institute of America, Grant # 1420**

#### **About the Organization**

Braille Institute of America  
741 N. Vermont  
Los Angeles, CA 90029  
760-321-1111  
<https://brailleinstitute.org/coachellavalley>

**Tax ID #:** 95-1641426

#### **Primary Contact:**

Amy Sand, Regional Manager, Braille Institute Coachella Valley  
760-321-1111  
[ajsand@brailleinstitute.org](mailto:ajsand@brailleinstitute.org)

#### **Organization's Mission Statement and History**

Braille Institute's story begins with our founder J. Robert Atkinson who suddenly lost his sight in 1912 due to an accident. While adjusting to living without eyesight, Atkinson was dismayed to find out how few books were printed in braille. Determined to build his own library, he worked with a mechanical engineer to convert a standard printing press into a machine that could emboss the tactile characters of braille. With a grant to "advance the educational and literary achievements of the blind," Atkinson founded Universal Braille Press in Los Angeles in 1919, which was later incorporated as Braille Institute of America, Inc. Today, Braille Institute is Southern California's leading provider of free educational and rehabilitative services for people with low or no vision. Our mission is to positively transform the lives of those with vision loss. We serve over 12,000 children, teens, and adults each year from our headquarters in L.A. and our six regional centers in Anaheim, Laguna Hills, Riverside, Coachella Valley, San Diego, and Santa Barbara, at more than 200 outreach locations, and in the home. We have served the Coachella Valley and beyond for 50 years, including San Bernardino, Riverside, San Geronio Pass, Apple Valley, Victorville, and part of Imperial County. (NOTE: This proposal is solely for Braille Institute's Coachella Valley (CV) Center.)

**Organization Annual Budget:** \$24,837,000.00

## **Project Information**

**Project Title:** Low Vision Telehealth Services, Braille Institute Coachella Valley

**Start Date:** 01/01/2024    **End Date:** 12/31/2024

**Total Project Budget:** \$171,727.00

**Requested Amount:** \$36,697.00

### **Community Need for this Project in the Coachella Valley:**

The American Academy of Ophthalmology defines low vision as “vision loss that cannot be corrected by medical or surgical treatment or conventional eyeglasses.” According to the American Community Survey, an estimated 54,000 residents of Riverside County identified as having vision loss in 2021. The dense concentration of older adults living in the Coachella Valley region increases the odds that this number is growing quickly: adults over 65 are more susceptible to vision loss due to age-related macular degeneration, glaucoma, and diabetic retinopathy. Over 70% of Braille Institute Coachella Valley clients are older adults (65+) who are struggling with progressive vision loss, mostly due to age-related macular degeneration.

Vision loss greatly affects overall health. People with vision loss find themselves struggling to do the things they once did: drive, prepare meals, read bank statements, socialize with friends and family. As a result, their world grows smaller and they become less active, more isolated, more prone to falls and fractures. A 2021 study in *Ophthalmic Epidemiology* (Vol. 29, Issue 2) reports that people with vision impairments are more susceptible to moderate to severe depression. Vision loss also increases the likelihood of comorbidities. According to the Centers for Disease Control and Prevention webpage “Vision Impairment and Chronic Health Conditions,” people with vision loss are more susceptible to diabetes, strokes, falls, and cognitive decline. Because of this cycle, it is crucial to address vision health and provide free, accessible services to help those with low vision lead healthy lives.

Braille Institute provides free low vision rehabilitation sessions for individuals referred by medical professionals who can no longer help them improve their visual acuity. Conducted by highly trained low vision specialists, rehabilitation services include training in optical and digital magnification devices, assistive technology, glare control with therapeutic filters, and contrast enhancement to maximize the client’s use of their remaining vision. The U.S. Department of Health and Human Services (Healthy People, 2020) highly recommends a low vision program like the one offered by Braille Institute based on solid evidence that low vision rehabilitation can significantly improve health and quality of life.

The Coachella Valley, like many regions in California, is a land of deep economic

divides, with the median household net worth in Indian Wells at 55 times higher than Desert Hot Springs. Since economic instability prevents many from receiving care in the valley, Braille Institute offers all services, including our Low Vision program, for free. Most insurance plans do not cover vision care; often, vision plans must be purchased separately, and clients are still expected to pay a percentage for treatment. Medicare A and B offer limited eye care options such as annual eye exams and glaucoma tests, and Medi-Cal offers vision care on a fee-for-service basis only. Government rehabilitation programs will cover some low vision services for adults who plan to return to work. This leaves many with visual impairments on their own, often struggling to pay for low vision rehabilitation or forgoing care altogether. Braille Institute Coachella Valley is one of the few organizations in the region that offers low vision rehabilitation, and *we are the only organization in the region that offers these services at no cost.*

Many of our Low Vision clients are homebound, in assisted living facilities, or do not have transportation resources. To accommodate clients who cannot come to our center in person, we offer our Low Vision rehabilitation services over the telephone and remotely via Microsoft Teams video conferences. We also provide free Microsoft Teams instruction over the phone for clients who are not familiar with this software. Providing low vision services via telehealth also allows us to extend our reach throughout the expansive Coachella Valley. In Fiscal Year 2023 (July 1, 2022- June 30, 2023), we were able to provide care for almost twice as many people with low vision than in the previous fiscal year and 64% of Low Vision clients used our remote services to access care.

#### **Project Description and Use of District funds:**

The main goal of our Low Vision program is to maximize our clients' remaining vision and maintain their independence in activities of daily living (ADLs). Ultimately, we strive to help our clients live as fully and as independently as their circumstances allow. We provide all Low Vision Services through telehealth for clients who are not able to come to the center. **This program aligns with DHCD's Strategy 2.4: *Improve accessibility of primary and specialty care services by increasing available telehealth services in Coachella Valley*, listed under Goal 2: *Proactively expand community access to primary and specialty care services.*** Services are available in English and Spanish.

New clients begin low vision rehabilitation with an individual consultation with a Low Vision Specialist. Consultations consist of the following:

- Creating an occupational profile for every client.
- Functional Vision Evaluation by using Near Vision Reading Test which tests high and low contrast reading.
- Lux IQ diagnosis, which determines a client's task lighting needs across a spectrum of brightness and colors.
- Continuous Text Reading Test to determine client's ability to read with selected assistive technology or magnification device.

- Test to determine scotoma (blind spot) interference during continuous reading.
- California Central Visual Field Test (CCVFT) to determine a client's preferred retinal locus. Many low vision clients compensate for scotomas, or blind spots, by shifting their vision slightly so that they can see things sharper and try to "look around" the scotoma. This is referred to as the client's Preferred Retinal Locus (PRL).

For clients who access care via telehealth, our Low Vision Specialist Desiree Lanford first interviews them over the phone to create their occupational profile. She then sets up a telephone or remote consultation appointment with the new client. Before the consultation, we mail a VIP (vision-in-place) box to the client. The VIP box contains a copy of the Colenbrander Reading Test to determine optimal text size/magnification for reading, an Ottlite portable lamp to help determine the client's optimal level of brightness and lamp placement for task lighting, and a loaner iPad for connecting with our Low Vision Specialist (if client is attending the appointment online) and completing the reading and visual field tests described above. With these tools in hand, our clients can receive a standard-of-care low vision evaluation via Microsoft Teams or telephone.

Our Low Vision Specialist then works with each client to create a personalized vision rehabilitation plan. Plans include utilizing optical and video magnification, lighting, contrast filters, assistive technology, and training techniques to improve reading, writing, glare control, and overall safety in their homes. Plans are individually tailored to each client's needs and clients are welcome to make as many appointments as they'd like for as long as they'd like. We also refer clients to Braille Institute's roster of free holistic services, many of which are also offered through Microsoft Teams:

- Further training on assistive technologies (e.g., braille display devices, voiceover software) and mainstream devices (e.g., smartphones, tablets, Alexa, and Roku) with assistive features.
- Training in adaptive skills for daily living that leads to increased self-sufficiency and improved quality of life: learning how to use kitchen tools safely, organizing one's living space to remove clutter, labeling clothing.
- Orientation & Mobility training, which teaches adults how to safely navigate environments using a white cane, sensory awareness, and/or GPS tools.
- Support groups, counseling, and classes, seminars and workshops that support health/fitness, emotional wellness, stress reduction, creative expression, lifelong learning.
- Our Library, which provides books and other materials in accessible formats, including downloadable, for people with disabilities that prevent them from reading standard print.

Desert Healthcare District funds will help cover the salary of our Low Vision Specialist Desiree Lanford, OTR/L (Occupational Therapist, Registered, Licensed) and CLVT (Certified Low Vision Therapist). Funds will also allow us to purchase loaner devices to mail to our clients such as handheld and desktop magnifiers along with digital optical

devices, and for telephone and network usage for these appointments. For people with low vision, digital optical devices can be life changing. Losing the ability to read printed materials such as receipts and prescription bottles can leave one feeling helpless. Equipped with an optical device, individuals with low vision can do these tasks and more—from reading grocery prices to listening to medical instructions. These devices, however, are extremely expensive and most of our clients cannot afford to buy them. This is why we set up our free loaner program.

**Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care service

**Strategy 2.4:** Improve accessibility of primary and specialty care services by increasing available telehealth services in Coachella Valley (Priority: High)

**Project Deliverables and Evaluation**

<p><b>Deliverable #1:</b> During Calendar Year 2024 (January 1 – December 31), Braille Institute Coachella Valley will provide low vision telehealth services to 250 clients in the Coachella Valley region.</p>	<p><b>Evaluation #1:</b> During Calendar Year 2024, our Low Vision Specialist Desiree Lanford will track how many are served via telehealth. This data is then entered into our attendance and performance management software ETO (Efforts to Outcomes) to keep an accurate count of clients plus demographic information such as age, gender, and zip code.</p>
<p><b>Deliverable #2:</b> During Calendar Year 2024, 186 of the 250 Low Vision telehealth clients we plan to serve will demonstrate an increase in score on the Revised Self-Report Assessment of Functional Visual Performance (R-SRAFVP) by three points or higher from initial appointment to discharge. (View the R-SRAFVP at <a href="https://www.rsrafvp.com/">https://www.rsrafvp.com/</a>) This improvement will be due to the vision rehabilitation telehealth services we provide, which include training in optical and digital magnification devices, assistive technology, glare control with therapeutic filters, and</p>	<p><b>Evaluation #2:</b> The Revised Self-Report Assessment of Functional Visual Performance (R-SRAFVP) helps our Low Vision Specialists track client progress. Our clients complete this report prior to their initial low vision consultation and again after they feel they have accomplished their goals. This report asks them to respond on a scale from 0-4 about how well they can do day-to-day tasks: read medication bottles, see grocery prices, read bank statements and credit cards, walk up and down stairs, find what they would like to watch on TV, and so forth. This data allows us to see how our low vision program is boosting our client's independence and where the client may need follow-up sessions.</p>

contrast enhancement to maximize the client's use of their remaining vision.	
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**Project Demographic Information**

**Target Geographic Area(s) To Be Served:**

Bermuda Dunes, Cathedral City, Coachella, Desert Hot Springs, Indian Wells, Indio, Indio Hills, La Quinta, Mecca, Palm Desert, Palm Springs, Rancho Mirage, Thermal, Thousand Palms

**Target Population Age Group:**

18 to 24, 25 to 39, 40 to 54, 55 to 64, 65+

**Target Population Ethnicity:**

Hispanic/Latino (of any race), Not Hispanic or Latino (of any race)

**Target Population Race:**

American Indian and Alaska Native, Asian, Black or African American, Native Hawaiian and other Pacific Islander, White, Some other race

**Additional Target Population Information:**

Most of our Low Vision clients are older adults experiencing progressive age- or disease-related vision loss. Out of this group, 59% are female and 73% are over 65. (We currently do not collect data regarding race and income level.)

**Capacity, Sustainability, and Partnerships**

**Organizational Capacity**

Braille Institute's current Low Vision program was implemented in 2018 and has been a priority ever since. The Coachella Valley center's Low Vision team consists of Program Lead Kathryn Scheuring, OTR/L (Occupational Therapist, Registered, Licensed) and CLVT (Certified Low Vision Therapist), and Desiree Lanford, OTR/L, CLVT, who conducts low vision sessions for Braille Institute Coachella Valley.

Certified Low Vision Therapists (CLVTs) complete rigorous training before certification. They must have a bachelor's degree from a university or college with an emphasis on vision rehabilitation such as programs offered at San Francisco State University or California State University, Los Angeles. They must complete 350 hours of supervised practice that includes direct service hours and related phone calls, meetings, observations, and report writing. This internship is in collaboration with an OD or MD practicing in low vision. They need to show competency in everything from vision anatomy to interpersonal skills and the latest assistive devices. Then, they must pass the CLVT examination proffered by the ACVREP (Academy for Certification in Vision Rehabilitation and Educational Professionals).



Low Vision staff development at Braille Institute is based on a collaborative model. Staff from all seven Braille Centers consistently meet for check-ins, ongoing updates, and mentoring to maintain cohesiveness within the team. New Low Vision OTs must complete their Certified Low Vision Therapist training within six months after they are hired. Kathryn Scheuring oversees trial/loaner device appointments, CLVT training, chart audits, and Low Vision projects and updates. All Braille Institute Low Vision OTs are members of the Occupational Therapy Association for California, a professional group that allows OTs to maintain professional connections, access the latest evidence-based research, and remain up to date on state and national laws pertinent to the occupational therapy profession. All are in good standing with the California Board of Occupational Therapy. Our CLVTs are also in good standing with the Academy for Certification for Vision Rehabilitation & Education Professionals (ACVREP) and follow all licensure requirements.

**Organizational Sustainability:**

Braille Institute is the oldest and largest provider of holistic services for those with vision loss in Southern California. We are dedicated to raising funds necessary to ensure sustainability of our programs and keep our services free. Ongoing fundraising efforts include planned gifts (e.g., bequests and trusts); individual gifts (e.g., major gifts, direct mail, online, auxiliary fundraisers); foundation and corporate grants; contributions from service organizations (e.g., Lions Club, Rotary), and distributions of earnings from restricted endowments. In addition, our Board of Directors authorizes a transfer of 5% annually from the general portfolio, based on a 20-quarter moving average.

**Partnerships/Collaborations:**

The following organizations refer people with low vision to Braille Institute Coachella Valley for rehabilitative services:

Coachella Valley Volunteers in Medicine, Indio and Palm Springs  
Jewish Family Services  
Joslyn Center  
Joslyn Wellness Center  
Cathedral City Senior Center  
Mizell Senior Center  
Coachella Library  
Indio Senior Center  
Coachella Senior Center  
Mecca Rotary  
InnerCare, Coachella  
Vo Medical Center, Indio  
California Department of Rehabilitation, Riverside  
Riverside County Office on Aging

The following organizations allow us to use their sites so we may bring services to our

clients' communities:

Coachella Valley Volunteers in Medicine, Indio  
Coachella Library  
Indio Senior Center  
Coachella Senior Center  
InnerCare, Coachella  
Vo Medical Center, Indio

This year, Braille Institute Coachella Valley received the Community Hero Award from the Hispanic Chamber of Commerce and we were nominated for Nonprofit of the Year by Palm Desert Chamber of Commerce.

**Diversity, Equity, Inclusion, and Belonging (DEI)**

**How does your organization address DEI in your policies, strategic plan, board and staff, etc.?**

Braille Institute adheres to nondiscrimination guidelines in our hiring practices: we are an equal opportunity employer and we do not discriminate based on ethnicity, color, religion, gender, gender identity, age, national origin, disability, veteran status, sexual orientation, or any other classification protected by Federal, State, or local law. Braille Institute also declares and affirms a policy of equal opportunity and nondiscrimination in providing our services to the public. We admit students and clients of any race, color, national and ethnic origin, age, religion, sex, sexual orientation, gender identity, disability, or veteran status, to all the rights, privileges, programs, and activities accorded or made available to students and clients of Braille Institute. We do not discriminate based on any class protected by California or federal law in the administration of our educational policies, admission policies and programs.

When it comes to issues of DEIA (Diversity, Equity, Inclusion, and Accessibility), we try to practice what we preach in everything we do. Crafting an expanded DEIA policy is a top priority for Braille Institute to ensure we avoid bias in hiring, promotions, and to help us create an inclusive and respectful work environment. We have hired consultants to help us best evaluate our current policies, move towards a shared vision of DEIA priorities, and begin the planning process with all stakeholders. We have formed an internal DEIA committee and implemented an organization-wide evaluation/action plan. BIA's current action plan includes:

- Ongoing training for all employees on workplace equity and inclusion.
- Seeking individuals from various race backgrounds for board and executive positions within our organization.
- Helping senior leadership understand how to be inclusive leaders.
- Reviewing compensation data across the organization (and by staff levels) to identify disparities by race. A third party assists us with this process: on an annual basis we submit reports and they provide feedback.
- Building checks and balances into our promotion process that mitigates implicit and explicit biases about people of color serving in leadership positions.
- Providing a confidential whistleblower hotline.

BIA's current staff composition: 39% are Hispanic, 33% are White, 13% are Asian, 12% are Black. Native Hawaiians/Pacific Islanders and individuals who are two or more races total 1% for each category. Sixty-six percent of staff identify as female and 34% as male. Thirteen percent identify as a person with a disability. Twenty-five percent of our Board of Directors state that they have visual impairments or are blind.

Braille Institute is pleased to announce the appointment of William M. Nelson as our inaugural Vice President of People & Culture. Mr. Nelson brings over 30 years of experience and an impressive background in human resources, talent management, Diversity, Equity, Inclusion & Accessibility, and culture building. Mr. Nelson will be working closely with Braille Institute's Chief Executive Officer and Board of Directors to create a new strategic plan which will emphasize DEIA best practices.

**What barriers does your organization face when addressing DEI?**

We faced knowledge barriers in fiscal year 2022, but we made it a priority to research carefully and find a DEIA consulting company that could help us begin the process.

## Grant Budget

Project Grant Budget				
<b>Applicant:</b>		<b>Braille Institute Coachella Valley</b>		<b>Low Vision Services</b>
OPERATIONAL EXPENSES		Total Project Budget	Funds From Other Sources <small>Detail On Section 3</small>	Amount Requested From DHCD/F
<b>Total Staffing Expenses</b> <small>Detail on Section 2</small>		\$ 102,188.00	\$ 77,188.00	\$ 25,000.00
<b>Equipment (itemize)</b>				
1	Low Vision assistive devices*	\$ 2,500.00	\$ -	\$ 2,500.00
2	Digital magnifiers for loaner program**	\$ 2,000.00	\$ -	\$ 2,000.00
3	CCTV for Low Vision sessions	\$ 4,000.00	\$ 4,000.00	
4			\$ -	
<b>Supplies (itemize)</b>				
1			\$ -	
2			\$ -	
3			\$ -	
4			\$ -	
<b>Printing / Duplication</b>		\$ 100.00	\$ 100.00	
<b>Mailing / Postage</b> (for telehealth clients only)		\$ 1,000.00	\$ -	\$ 1,000.00
<b>Mileage</b> (use current Federal mileage rate)			\$ -	
<b>Education / Training</b> (Occupational Therapy Assn. fees)		\$ 400.00	\$ -	\$ 400.00
<b>Other Direct Project Expenses Not Described Above (itemize)</b>				
1	Telephone and network usage for telehealth	\$ 1,010.00	\$ -	\$ 1,010.00
2			\$ -	
3			\$ -	
4			\$ -	
* Items listed below are included for calculation of the total project budget only. For use of DHCD/F funds, these line items would be included in the allowable 15% indirect cost rate.				
<b>Office / Rent / Mortgage*</b>		\$ 31,454.00	\$ 31,454.00	\$ -
<b>Telephone / Fax / Internet*</b>		\$ 5,903.00	\$ 5,903.00	\$ -
<b>Utilities*</b>		\$ 6,435.00	\$ 6,435.00	\$ -
<b>Insurance*</b>		\$ 9,950.00	\$ 9,950.00	\$ -
<b>Indirect Rate</b>	<input checked="" type="checkbox"/> Check Box To Utilize Indirect Rate Up To 15%	Enter Rate	15.00%	\$ 4,786.50
<b>Total Project Budget</b> (Rounded up to nearest dollar)				
		<b>\$ 171,727</b>	<b>\$ 135,030</b>	<b>\$ 36,697</b>
<b>Budget Narrative</b>	<p style="color: red; font-size: small;">Fully describe items above in this cell. You may insert rows or create additional worksheets if more space is needed to fully describe your budget. *Average costs:                      Illuminated hand-held magnifiers (IHMM)                      Optelec 2.5x-7x: \$70, Mattingly 2.5x-7x : \$75                      Eschenbach magnifiers: \$160                      ** Digital magnifiers: Irie Lily 3.5": \$250                      Ruby 4.3": \$450                      Ruby 5.5"XL HD: \$650</p>			

Version 07 \*Average

Staff Salary Expenses		Annual Salary	% of Time Allocated to Project	Total Project Salary	Amount Requested from DHCD/F
<b>Employee Position/Title</b>					
1	Low Vision Specialist (OT/CLVT)	\$85,000.00	70%	59,500.00	\$20,000.00
2	Low Vision Program Lead	\$ 105,000.00	15%	15,750.00	
3	Coachella Valley Center Manager	\$ 65,000.00	10%	6,500.00	
4				-	
5				-	
6	Employee benefits for above (25%)			20,438.00	\$ 5,000.00
Enter Total Employee Benefits / Employer Taxes % (Proportional Fringe Costs and/Or Employer Taxes Based On % Of Time Allocated To Project)				-	-
<b>Total Will Populate In Total Staffing Expenses Section 1</b>				<b>Total &gt;</b>	<b>\$ 102,188.00 \$ 25,000.00</b>
<b>Budget Narrative - Scope of Work</b>	Please describe in detail the <b>scope of work</b> and duties for each employee on this grant. Low Vision Program Lead: Meets with staff from all seven Braille Institute centers for check-ins, updates, and mentoring to maintain cohesiveness within the team. Low Vision Specialist: conducts all Low Vision appointments (telehealth and onsite), composes occupational profiles for each client, maintains charts and makes follow-up calls. Regional Manager runs the Coachella Valley Center, provides community outreach, helps ensure that Low Vision Specialist has necessary supplies and that the center runs smoothly.				
<b>Budget Narrative - Employee Benefits</b>	Please describe in detail the <b>employee benefits</b> including the percentage and salary used for calculation. Benefits include medical, dental, and vision insurance plans; life insurance and retirement contributions; paid sick days/maternity leave, and paid vacation days. Benefits for the above employees are calculated at 25%.				
Professional Services / Consultant Expenses		Hourly Rate	Hours/Week	Total Project Fee	Amount Requested from DHCD/F
<b>Company and Staff Title</b>					
1					
2					
3					
4					
<b>Total Will Populate in Total Staffing Expenses Section 1</b>				<b>Total &gt;</b>	<b>\$ - \$ -</b>
<b>Budget Narrative - Scope of Work</b>	Please describe in detail the <b>scope of work</b> for each professional service/consultant on this grant.				

<b>Funds From Other Sources (Actual Or Projected) SPECIFIC To This Project</b>		
<b>"Total Funding In Addition To DHCD/F Request" Below Should Match Or Exceed Value Listed In Section 1 for "Funds from Other Sources".</b>		<b>Amount</b>
<b>Fees</b>		\$ -
<b>Donations</b>		\$ 16,000.00
<b>Grants (List Organizations)</b>		
1	The Auen Foundation (not confirmed)	\$ 10,000.00
2	Champions Volunteer Foundation (confirmed)	\$ 5,000.00
3	Chloe Crawford Fund (confirmed)	\$ 3,000.00
6	Riverside County Nonprofit Assistance Fund (submitted)	\$ 68,947.00
7		
8		
<b>Fundraising (Describe Nature Of Fundraiser)</b>		
1		
2		
3		
8		
<b>Other Income, e.g., Bequests, Membership Dues, In-Kind Services, Investment Income, Fees From Other Agencies, Etc. (Itemize)</b>		
1	Braille Institute's Common Fund	\$32,083.00
2		
3		
8		
<b>Total Funding In Addition To DHCD/F Request</b>		<b>\$ 135,030.00</b>
<b>Budget Narrative</b>	<p>Please describe in detail any additional information or explanations for items listed above. This common fund consists of unrestricted gifts from foundations, planned gifts (e.g., bequests and trusts); direct mail; contributions from service organizations; corporate gifts; and distributions of earnings from restricted endowments. In addition, our Board contributes/raises funds and authorizes a transfer of 5% annually from our general portfolio (based on an average of the last 20 quarters), which is used to support programs and operating costs systemwide.</p>	

Version 07.07.23 Please see instructions tab for additional information



# Full Grant Application Scoring



## SCORING PARAMETERS

0 TO 1 POINTS	Does Not Meet Expectations
2 TO 3 POINTS	Needs Improvement
4 TO 5 POINTS	Meets or Exceeds Expectations

**Total Points Possible = 50 points**

Grant Information			
Grant Number:	Organization:	Project Title:	Funding Request:
<b>1420</b>	<b>Braille Institute of America</b>	<b>Low Vision Telehealth Services, Braille Institute Coachella Valley</b>	<b>\$36,697.</b>
Programmatic Scoring Review			
<b>Community Need for the Project in Coachella Valley</b> (5 points)	The applicant identifies and describes a specific need(s) for the project within the Coachella Valley by providing relevant, valid data that highlights the full scope of the need. The applicant clearly connects the community need to the project’s targeted population.		
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> This project highlights the need to address the problem of vision loss in Riverside County. The American Community Survey has identified approximately 54,000 residents as having vision loss. This issue is especially present with Coachella Valley older adults (over 65). Those experiencing low vision benefit from a rehabilitative process as medical or surgical treatment or eyeglasses have not been proven to be helpful (American Academy of Ophthalmology). The health impacts of vision loss include depression, risk of strokes, cognitive decline and other chronic health conditions. The Braille Institute provides free low vision rehabilitative sessions for individuals referred by their physicians when medical interventions to improve their vision have been exhausted. These services include a variety of options designed to help clients maximize the use of their remaining vision.		

<p><b><u>Reviewer 2 - Score:</u></b> 4.5</p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b> Braille Institute provides information on their programmatic reach and growth while highlighting the emotional and physical impacts of their supportive services.</p>
<p><b><u>Reviewer 3 - Score:</u></b> 5</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> The applicant succinctly identifies the need for vision services for this underserved community in the CV.</p>
<p><b><u>Reviewer 4 - Score:</u></b> 4</p>	<p><b><u>Reviewer 4 - Score Explanation:</u></b> The grant proposal provided a detailed explanation of the community need, supporting data focused on the number of individuals with impaired vision in Riverside County and not the Coachella Valley.</p>
<p><b>Project Description and Use of Funds</b> (5 points)</p>	<p>The applicant describes the scope of the project and how the organization will utilize the Desert Healthcare District's funding. The applicant clearly states the approach they are going to take to meet the community's need and specifies how the success of this project directly relates to the District's mission and current Strategic Plan.</p>
<p><b><u>Reviewer 1 - Score:</u></b> 4</p>	<p><b><u>Reviewer 1 - Score Explanation:</u></b> This project will use District funds to support the work of the Low Vision Specialist and the necessary supplies/tools utilized during the rehabilitative sessions. These sessions support the maintenance of Activities of Daily Living (ADL). Each client will receive a Functional Vision Evaluation, Lux IQ diagnosis and an Occupational Profile. There is also an assessment of client ability to read text and any blind spots that might exist. This information is compiled and included in a Low Vision Rehabilitation Plan specific to each client's needs.</p>
<p><b><u>Reviewer 2 - Score:</u></b> 4.5</p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b> Braille Institute provides programmatic details of their services and then outlines how the District funds will be utilized.</p>
<p><b><u>Reviewer 3 - Score:</u></b> 4</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> The use of District funds has been clearly defined and specific to the salary of a Low Vision Specialist and purchasing of loaner devices to better assist those District residents with low vision.</p>
<p><b><u>Reviewer 4 - Score:</u></b> 5</p>	<p><b><u>Reviewer 4 - Score Explanation:</u></b> The project description and use of grant funds description was very thorough and provided key details on the use of district funds, including the alignment to the District's mission and strategic plan.</p>



<p><b>Alignment to District Goals, Strategies, and Performance Measures</b> (5 points)</p>	<p>The applicant effectively describes the alignment of the project to the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals, strategies and performance measures.</p>
<p><b>Reviewer 1 - Score:</b> 4</p>	<p><b>Reviewer 1 - Score Explanation:</b> This project aligns with District Strategic Plan Goal 2 (Proactively expand community access to primary and specialty care services), Strategy 2.4 (Provide funding support to community organization and specialty care via telehealth).</p>
<p><b>Reviewer 2 - Score:</b> 5</p>	<p><b>Reviewer 2 - Score Explanation:</b> Proposed project aligns with the District’s a prioritized Strategic Plan goal/strategy.</p>
<p><b>Reviewer 3 - Score:</b> 5</p>	<p><b>Reviewer 3 - Score Explanation:</b> The project aligns with goal 2 and strategy 2.4. Services are also available in Spanish.</p>
<p><b>Reviewer 4 - Score:</b> 5</p>	<p><b>Reviewer 4 - Score Explanation:</b> The grant proposal aligns with the DHCD Strategic Plan goals and strategies.</p>
<p><b>Project Deliverables and Evaluation</b> (5 points)</p>	<p>The applicant provides project deliverables that are specific, measurable, attainable, and time-bound. Project deliverables must align with at least one of the Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goals and a related strategy/strategies. Additionally, applicant clearly demonstrates the alignment of their project deliverables to the appropriate performance measures, as outlined in the application instructions.</p> <p>Each evaluation corresponds to a project deliverable. The evaluation accurately measures the project’s effectiveness, impact and includes appropriate qualitative and/or quantitative tracking methods. The evaluation section includes well-defined data reporting mechanisms and/or a clear and transparent narrative.</p> <ul style="list-style-type: none"> <li>• Evaluation measures and methods are clear; the applicant defines how they envision success.</li> <li>• Evaluation is in alignment with the deliverables of the project.</li> <li>• Evaluation is in alignment with identified Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goal(s), strategies, and performance measure(s).</li> <li>• An explanation is provided on how the data collected from the project will be utilized for future programming, partnerships, and/or funding.</li> </ul>
<p><b>Reviewer 1 - Score:</b> 4</p>	<p><b>Reviewer 1 - Score Explanation:</b> Project services include low vision telehealth services to 250 clients in the Coachella Valley and a deliverable goal of 186 of the 250 clients seen experiencing an improvement in their score on the Revised Self Report Assessment of Functional Visual Performance (R-SRAFVP) of 3 points or</p>

	more. These deliverables will be evaluated by tracking how many clients are served (including demographic information) and the R-SRAFVP data will be reviewed by the Low Vision Team for necessary follow-up.
<b><u>Reviewer 2 - Score:</u></b> 4.5	<b><u>Reviewer 2 - Score Explanation:</u></b> Deliverables state the work that is going to be accomplished during the grant term. Additional details on the rehabilitation plan and how that plan works to target an increase in scores via the Revised Self-Report Assessment of Functional Visual Performance would have been helpful.
<b><u>Reviewer 3 - Score:</u></b> 4	<b><u>Reviewer 3 - Score Explanation:</u></b> The deliverables meet the SMART test and evaluation components accurately measures the effectiveness of the project.
<b><u>Reviewer 4 - Score:</u></b> 5	<b><u>Reviewer 4 - Score Explanation:</u></b> The project deliverables and evaluation of the project were detailed and met the requirements for this section. The evaluation section included measurement tools to monitor the progress of each patient's vision improvement.
<b>Organizational Capacity</b> (5 points)	The applicant details their organization's capacity to meet the demands of this project including allocated staff time, internal expertise, organizational structure, etc. Applicant includes examples that demonstrate that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.). The applicant demonstrates reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support).
<b><u>Reviewer 1 - Score:</u></b> 5	<b><u>Reviewer 1 - Score Explanation:</u></b> The Braille Institutes Low Vision program was initiated in 2018. This program is supported by a team of Certified Low Vision Specialists who are experienced in the delivery of these specialty vision support services.
<b><u>Reviewer 2 - Score:</u></b> 4	<b><u>Reviewer 2 - Score Explanation:</u></b> Braille details out the capacity of their organization but does not detail it to the specific proposed project.
<b><u>Reviewer 3 - Score:</u></b> 5	<b><u>Reviewer 3 - Score Explanation:</u></b> The organization is strong in capacity to meet the needs of this project.
<b><u>Reviewer 4 - Score:</u></b> 4	<b><u>Reviewer 4 - Score Explanation:</u></b> The Braille Institute has a proven track record and has the organizational capacity to successfully implement the project.
<b>Organization Sustainability</b> (5 Points)	The application highlights their organization's sustainability strategies around funding, staff recruitment/retention, effective collaboration and partnerships, thoughtful long-term planning, etc.
<b><u>Reviewer 1 - Score:</u></b>	<b><u>Reviewer 1 - Score Explanation:</u></b>

4	As the oldest and largest provider of vision support services in Southern California, the Braille Institute has the organizational longevity and expertise to implement this project. The organization also utilizes a multi level fundraising structure that allows for support for projects that align with the organization's priorities.
<b><u>Reviewer 2 - Score:</u></b> 4	<b><u>Reviewer 2 - Score Explanation:</u></b> Fundraising details are highlighted but misses incorporating staff retention/recruitment and imbedded information on long-term planning for project sustainability.
<b><u>Reviewer 3 - Score:</u></b> 4	<b><u>Reviewer 3 - Score Explanation:</u></b> The organization is the oldest and largest provider of services for those with vision loss and shows diverse funding streams.
<b><u>Reviewer 4 - Score:</u></b> 5	<b><u>Reviewer 4 - Score Explanation:</u></b> The Braille Institute of America has shown its ability to continue, evolve, and sustain vital services and programs. They also have a diversified method of raising funds to continue their great work here in the Coachella Valley.
<b>Partnerships/Collaborations</b> (5 Points)	The application demonstrates a collaborative process that includes multiple community partners involved in planning and implementation. Organizational partners are listed and each of their roles in the project are outlined. Letters of support and/or memorandums of understanding are included, as appropriate.
<b><u>Reviewer 1 - Score:</u></b> 5	<b><u>Reviewer 1 - Score Explanation:</u></b> The Braille Institute engages in collaborative partnerships with a diverse variety of community based organizations that serve the Coachella Valley. This expanded collaboration will assist with increasing community awareness of the services they offer and subsequent referrals for low vision support.
<b><u>Reviewer 2 - Score:</u></b> 3.5	<b><u>Reviewer 2 - Score Explanation:</u></b> Details on partnerships are minimal
<b><u>Reviewer 3 - Score:</u></b> 5	<b><u>Reviewer 3 - Score Explanation:</u></b> The applicant has a strong partnership base with many of its partners members refer their clients to Braille Institute for services. They also utilize other sites to bring their services to the clients.
<b><u>Reviewer 4 - Score:</u></b> 5	<b><u>Reviewer 4 - Score Explanation:</u></b> The Braille Institute has a long list of partnerships and collaborations to help them achieve their mission and successfully implement this project, along with providing referrals for their participants.

<p><b>Budget</b> (5 points)</p>	<p>The budget is specific and reasonable, and all items align with the described project. The proposed budget is accurate, cost-effective, and linked to activities and deliverables.</p> <ul style="list-style-type: none"> <li>• There are no unexplained amounts.</li> <li>• The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are reasonable.</li> <li>• All line items are identified clearly in the budget narrative.</li> <li>• The budget shows committed, in-kind, or other funds that have been identified, secured, and in place to support the project.</li> </ul>
<p><b>Reviewer 1 - Score:</b> 5</p>	<p><b>Reviewer 1 - Score Explanation:</b> This project budget clearly identifies the supplies and position (Low Vision Specialist) being funded by the District. These fund allocations are necessary for the fulfillment of this project. This budget also clarifies that there is additional funds in place from other sources to support the rest of the project costs not funded by the District.</p>
<p><b>Reviewer 2 - Score:</b> 4</p>	<p><b>Reviewer 2 - Score Explanation:</b> Budget details the items being requested from the District to fund</p>
<p><b>Reviewer 3 - Score:</b> 5</p>	<p><b>Reviewer 3 - Score Explanation:</b> The request from the District is reasonable being that it is 21% of the total project budget.</p>
<p><b>Reviewer 4 - Score:</b> 4</p>	<p><b>Reviewer 4 - Score Explanation:</b> The grant proposal budget is adequate and in line with the proposed deliverables, along with identifying and securing additional funding.</p>
<p><b>Fiscal Scoring Review</b></p>	
<p><b>Fiduciary Compliance</b> (5 Points)</p>	<p>The applicant demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financial statements produced in a timely fashion, positive cash flow at the end of each fiscal year, asset ratio meets required debt load, and the Board reviews financial statements regularly.</p>
<p><b>Reviewer 1 - Score:</b> 4.5</p>	<p><b>Reviewer 1 - Score Explanation:</b> The FY 6/30/23 audit report is unmodified. The Audit Committee of the grantee approved and accepted the audit report on behalf of the Board via AWM 23-24.04. Audit report Current Ratio is strong (40:1), which represents the grantee's ability to pay its short-term liabilities. The Net Assets increased by \$18k as of 6/30/23, with Total Net Assets of \$262k. Internal financial statements, as of 9/30/23, demonstrates a decrease of \$10k. The Balance Sheet is in good order.</p>
<p><b>Reviewer 2 - Score:</b> 4.5</p>	<p><b>Reviewer 2 - Score Explanation:</b> Unmodified financial statements presented to executive committee per AWM No 23-24.04. Assets sufficient to address liabilities. Positive cash flow documented for most recently ended fiscal year as of 6/30/23.</p>

<b>Financial Stability</b> (5 Points)	Funding sources for operations and programs are from multiple sources and are driven by a strategic plan for stability for both short- and long-term growth. If a strategic plan does not exist, other documentation is presented to identify future sources of funding. The requested grant amount is reasonable in comparison to the overall organizational budget.
<b>Reviewer 1 - Score:</b> 4	<b>Reviewer 1 - Score Explanation:</b> Grantee demonstrates a sound financial position. Grantee presently does not have a strategic plan. Grantee has additional resources for this project of approximately \$172k. The District's grant of \$36,697 is supported by other resources.
<b>Reviewer 2 - Score:</b> 4.5	<b>Reviewer 2 - Score Explanation:</b> Funding is from multiple sources. Strategic plan noted as in process to be released in February of 2024. Annual report notates donation values and ways funds can be contributed to support the free services offered. Grant amount is reasonable in comparison to overall organization budget as well as Coachella Valley segment.

TOTAL SCORES - PROGRAMMATIC		TOTAL SCORES - FISCAL	
REVIEWER 1	36/40 POINTS = 90%	REVIEWER 1	8.5/10 POINTS = 85%
REVIEWER 2	34/40 POINTS = 85%	REVIEWER 2	9/10 POINTS = 90%
REVIEWER 3	37/40 POINTS = 92.5%	<b>AVERAGE</b>	8.75 POINTS = 87.5%
REVIEWER 4	37/40 POINTS = 92.5%		
<b>AVERAGE</b>	36 POINTS = 90%		

**Average Total Score:** 45 / 50 = 90%

Grant #1420

**EXHIBIT B**

**PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES**

<u>Project Title</u>	<u>Start/End</u>
Low Vision Telehealth Services, Braille Institute Coachella Valley	1/01/2024 12/31/2024

**PAYMENTS:**

(2) Payments: \$16,514.  
10% Retention: \$3,669.

Total request amount: \$ 36,697.

**GRANT AND PAYMENT SCHEDULE REQUIREMENTS:**

Scheduled Date	Grant Requirements for Payment	Payment
1/01/2024	Signed Agreement submitted & accepted.	Advance of \$16,514. for time period 1/01/2024 - 6/30/2024
8/01/2024	1st six-month (1/01/2024 - 6/30/2024) progress report, budget reports and receipts submitted & accepted	Advance of \$16,514. for time period 7/01/2024 - 12/31/2024
2/01/2025	2nd six-month (7/01/2024 - 12/31/2024) progress report, budget reports and receipts submitted & accepted	\$0
2/15/2025	Final report (1/01/2024 - 12/31/2024) and final budget report submitted & accepted	\$3,669. (10% retention)

**TOTAL GRANT AMOUNT: \$ 36,697.**

DELIVERABLES:

**Project Deliverables and Evaluation**

<p><b>Deliverable #1:</b> During Calendar Year 2024 (January 1 – December 31), Braille Institute Coachella Valley will provide low vision telehealth services to 250 clients in the Coachella Valley region.</p>	<p><b>Evaluation #1:</b> During Calendar Year 2024, our Low Vision Specialist Desiree Lanford will track how many are served via telehealth. This data is then entered into our attendance and performance management software ETO (Efforts to Outcomes) to keep an accurate count of clients plus demographic information such as age, gender, and zip code.</p>
<p><b>Deliverable #2:</b> During Calendar Year 2024, 186 of the 250 Low Vision telehealth clients we plan to serve will demonstrate an increase in score on the Revised Self-Report Assessment of Functional Visual Performance (R-SRAFP) by three points or higher from initial appointment to discharge. (View the R-SRAFP at <a href="https://www.rsrafp.com/">https://www.rsrafp.com/</a>) This improvement will be due to the vision rehabilitation telehealth services we provide, which include training in optical and digital magnification devices, assistive technology, glare control with therapeutic filters, and contrast enhancement to maximize the client’s use of their remaining vision.</p>	<p><b>Evaluation #2:</b> The Revised Self-Report Assessment of Functional Visual Performance (R-SRAFP) helps our Low Vision Specialists track client progress. Our clients complete this report prior to their initial low vision consultation and again after they feel they have accomplished their goals. This report asks them to respond on a scale from 0-4 about how well they can do day-to-day tasks: read medication bottles, see grocery prices, read bank statements and credit cards, walk up and down stairs, find what they would like to watch on TV, and so forth. This data allows us to see how our low vision program is boosting our client's independence and where the client may need follow-up sessions.</p>

The Desert Healthcare District has implemented Results-Based Accountability (RBA) into their grantmaking process to streamline reporting and offer a straightforward approach to effectively measuring program-level performance.

**Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care services

**Strategy 2.4:** Improve accessibility of primary and specialty care services by increasing available telehealth services in Coachella Valley

*You have selected Strategy 2.4.*

Your project deliverables need to capture the following performance measures.

- # of additional telehealth visits
- # of clients served as a result of additional telehealth access
- % increase in services delivered





**Date:** December 19, 2023

**To:** Board of Directors

**Subject:** Grant # 1421 Olive Crest

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**Grant Request:** General Support for Counseling and Mental Health Services to Vulnerable Children and Families in Coachella Valley

**Amount Requested:** \$359,594.00

**Project Period:** 01/01/2024 to 12/31/2025 (**two-year grant term**)

**Project Description and Use of District Funds:**

Olive Crest provides crucial services for the development of children and families by working to prevent child abuse through strengthening, equipping, and restoring children and families in crisis. Olive Crest has been serving some of the most under-resourced communities in the Coachella Valley for 22 years—providing safety and stability to more than 600 local children and families annually with a 500% rate of growth in services since 2017. Olive Crest continues to tackle the long-term consequences of the pandemic and its impact on the behavioral/mental health of children in the Coachella Valley. They have also seen a surge in abuse and neglect due to the financial pressure families are under, and, in addition to increased caseloads, Olive Crest is seeing an increase in the acuity of trauma for the kids in their care. Olive Crest worked to address this demand by creating a specialized team of staff trained to deal with the most difficult cases.

The goal of this proposal is to support and strengthen the mental, social/emotional, and physical health of at-risk children through the funding of field-based services and services through the counseling center. Activities will be provided at Olive Crest’s new, expanded facilities on Portola Avenue in Palm Desert, and through robust in-home services provided through their family preservation services.

Funding from the Desert Healthcare District and Foundation will support Olive Crest’s “wrap” informed counseling and case management through funding part of the salaries for their Behavioral Health Specialists, Facilitators, and Parent Partners who provide vital, hands-on, 24/7 behavior-based support to children and their parents and/or caretakers to strengthen their clinical treatment plans during the **two-year grant term**. All served will receive regular, weekly counseling without risk of continued abuse or neglect. District funding will also support the partial salary of a Resource Specialist, who



connects children and families to vital financial and community services during treatment and during after-care to ensure long-term health and reduced recidivism, as well as partial salary for a Program Trainer who ensures staff trainings for best treatment methods, crisis prevention intervention, and cultural/racial sensitivity. Additionally, funding will help cover travel costs as staff travel considerable distances throughout the Coachella Valley to provide services and the partial salary of the Program Manager who is responsible for overseeing the day-to-day operation at Family Preservation ("Wraparound") sites, monitor program compliance with Statement of Work, and serve as liaison between office and Olive Crest administration.

**Strategic Plan Alignment:**

**Goal 3:** Proactively expand community access to behavioral/mental health services

**Strategy 3.2** Increase the number of days and hours of operation of behavioral/mental health services to support Coachella Valley residents (Priority: High)

**Strategy 3.3** Improve quality and accessibility of behavioral/mental health services by increasing the geographic dispersion of sites within Coachella Valley (Priority: High)

**Strategy 3.6** Increase awareness of behavioral/mental health resources for residents in Coachella Valley (Priority: Moderate)

**Strategy 3.7** Support cultural competency of service providers/organizations and the reduction of language/stigma/cultural barriers to service access for clients (Priority: Moderate)

**Geographic Area(s) To Be Served:**

All areas

**Action by Program Committee: (Please select one)**

✓ Full recommendation and forward to the Board for consideration with the Committee's recommendation that a grant amount of \$359,594.00 be approved.

Recommendation with modifications

Request for more information

Decline



## **Grant Application Summary**

### **Olive Crest, Grant # 1421**

#### **About the Organization**

Olive Crest  
555 Technology Court, STE 300  
Riverside, CA 92507  
951-300-9816

[www.olivecrest.org](http://www.olivecrest.org)

**Tax ID #:** 95-2877102

#### **Primary Contact:**

Walter Mueller, Director of Development, Olive Crest Inland and Desert Communities  
951-686-8500 x 4301  
[walter-mueller@olivecrest.org](mailto:walter-mueller@olivecrest.org)

#### **Organization's Mission Statement and History**

Since 1973, Olive Crest has transformed the lives of over 250,000 children and their families. We work tirelessly to meet the individual needs of kids in crisis by providing safe homes, counseling, and education for both youth and parents. Our many innovative programs reflect our conviction that strengthening the family is one of the most powerful ways to help heal children. Our 98.9% stability rate is a testament to the lifelong commitment and unwavering compassion that the Olive Crest family maintains to the children and families we serve even after they have graduated from our programs. Olive Crest serves 41,000 children and families annually, and 5,000 each day, throughout the Western United States.

Olive Crest has been serving some of the most under-resourced communities in the Coachella Valley for 22 years—providing safety and stability to more than 600 local children and families annually with a 500% rate of growth in services since 2017!

Services include: temporary emergency housing; transitional-age-youth housing; foster family recruitment/training; foster care services; adoption placement/support; educational support; life skills classes and mentoring for youth and parents; workforce development; counseling/mental healthcare; extended family support; and family crisis

intervention and preservation. Programs work together to connect residents to services that create systemic community change that break generational cycles of poverty, dysfunction, abuse, and neglect.

**Organization Annual Budget:** \$25,824,178.00

### **Project Information**

**Project Title:** General Support for Counseling and Mental Health Services to Vulnerable Children and Families in Coachella Valley

**Start Date:** 01/01/2024    **End Date:** 12/31/2025

**Total Project Budget:** \$6,820,467.00

**Requested Amount:** \$359,594.00

### **Community Need for this Project in the Coachella Valley:**

The Coachella Valley is a diverse and complex home to more than 430,000 residents. It is a community that struggles with high levels of poverty where nearly 20% of Coachella Valley adults live below the poverty line, compared to 12.9% in Riverside County and 13.4% in California as a whole.

The Coachella Valley is also a region that still struggles disproportionately with the impact of COVID-19 on the community, likely because the economy is so heavily focused on hospitality. Recent findings from a Health Assessment & Research for Communities (HARC) 2022 Community Health Survey report that nearly one in three employed adults experienced a reduction in working hours or income due to COVID-19, and more than 13% lost their jobs. About one in five local adults agreed that the COVID-19 pandemic caused them financial difficulties such that they struggled to pay for basic necessities such as bills, rent/mortgage, tuition, and groceries. As such, key health issues facing the Coachella Valley include:

Mental health is a major issue in our region. More than a third of local adults had an emotional, mental, or behavioral problem in the past year that concerned them, such as stress, anxiety, or depression. Similarly, about 20% of local adults have been diagnosed with one or more mental health disorders, with depression and anxiety disorder being the most common. Of these adults, nearly 17% needed mental healthcare and could not get it within the past year, which equates to more than 19,000 people. Further, a quarter of local children ages three and older have been diagnosed with a mental health disorder, most commonly ADD/ADHD, followed by autism and developmental delay. More than 14,100 children ages three and older had mental health difficulties and/or a diagnosed mental health condition and did not receive any treatment. Nearly 10% needed mental health medication and couldn't get it. This emphasizes the need for access to more mental healthcare and for existing mental healthcare providers that

accept Medi-Cal or provide low-to-no-cost mental health treatment.

Of course, access to healthcare is a critically important health factor. Distressingly, one in 10 children in the Coachella Valley remains uninsured, despite that every child from a low-income family (regardless of immigration status) is eligible for Medi-Cal. While 9.1% of all Californians were uninsured between 2019 and 2020, 12.5% of Coachella Valley residents were uninsured during that same time period. Due to a shortage of pediatricians and high cost of co-payments, more than 11% of children in the Coachella Valley had to delay or not get a test or treatment that a healthcare provider ordered in the past year. This underscores the need for low-to-no-cost options in our region.

Food insecurity in the Coachella Valley has significantly increased from 2019 to 2022, again, likely due to the pandemic. More than 14% of local adults had to cut the size of their meals or skip meals because there was not enough money for food, up significantly from 2019. Add this to the significant financial pressures that families are under, with the rising cost of living, many low-income families continue to struggle. The fact that this is still a major issue in 2023, more than three years after the initial shutdown of the economy, is a testament to the seriousness of the pandemic.

Adverse childhood experiences (ACEs) are associated with many negative health outcomes, such as risky health behaviors, chronic health conditions, and early death. In the Coachella Valley, nearly one in five children live in a household where another resident has been depressed, mentally ill, or attempted suicide during the child's lifetime. This emphasizes the importance of mental health education and early prevention/intervention activities to keep this from becoming generational, as well as to give children the tools to cope with mental illness.

Additionally, the most recently published 2021 County Health Rankings and Roadmaps reports that Riverside County has a 19% teen birth rate (the second highest rated county), a 20% Fair or Poor Health rate (third highest rated) and 14% of children live in poverty. Given the struggle to stabilize in these turbulent times, our youth are at heightened risk of trauma, increased mental health issues, and drug abuse.

Olive Crest continues to tackle the long-term consequences of the pandemic and its impact on the behavioral/mental health of children in the Coachella Valley. We have also seen a surge in abuse and neglect due to the financial pressure families are under, and, in addition to increased caseloads, we are also seeing an increase in the acuity of trauma for the kids in our care leading to the creation of a specialized team of Olive Crest staff trained to deal with the most difficult cases.

It is urgent that we do more to help children/youth in the Coachella Valley.

## **Project Description and Use of District funds:**

Olive Crest is approaching the Desert Healthcare District Foundation (DHCD/F) for funding towards its Counseling and Mental Health Services for children and families living in the Coachella Valley. Funding will help meet the urgent community need for increased access to mental and behavioral health services for residents in the Coachella Valley. Specifically, funding will address the DHCD/F critical planning issues for enhancing access to mental health care for all residents and enhancing equity for all residents – aligning with Goal 3 to “Proactively expand community access to behavioral/mental health services”.

The goal of this project is to support and strengthen the mental, social/emotional, and physical health of at-risk children through the funding of field-based services and our counseling center. Activities will be provided at Olive Crest’s new, expanded facilities on Portola Avenue in Palm Desert, and through robust in-home services provided through our family preservation services. (Earlier this month, the offices and outpatient clinic was relocated to the new Coachella Valley Children and Family Resource Center.) Grant funding aligns with the mission and vision of DHCD/F to by providing access to vital community-oriented health and mental health counseling services that equitably connect Coachella Valley and all residents to health and wellness services to support community health needs.

The Olive Crest team continues to tackle the lingering consequences of the pandemic and its impact on the behavioral and mental health of children within the child welfare system, including any Medi-Cal eligible child. Families are also facing increased stressors as a result of a challenging economy and the pressures of rising inflation. We continue to experience an increase in the acuity of cases in the Coachella Valley and County health officials indicate that an additional 10% increase in need of services for youth is likely in the year ahead.

This project will provide a range of counseling services that address the mental, social-emotional, behavioral, and physical health of each child and their families through holistic treatment plans that they develop in a child-family-team setting. Funding will support “wrap” informed counseling and case management through Clinicians, Behavioral Health Specialists, Facilitators, and Parent Partners who provide vital, hands-on, 24/7 behavior-based support to children and their parents and/or caretakers to strengthen their clinical treatment plans. All served will receive regular, weekly counseling without risk on continued abuse or neglect. Funding will also support a Resource Specialist, who connects children and families to vital financial and community services during treatment AND during after-care to ensure long-term health and reduced recidivism, as well as a Program Trainer who ensures staff trainings for

best treatment methods, crisis prevention intervention, and cultural/racial sensitivity. Additionally, funding will help cover travel costs as staff travel considerable distances throughout the Coachella Valley to provide services.

Olive Crest serves an extremely vulnerable population living in the Coachella Valley - abused and neglected children and vulnerable families. This includes children in troubled homes, in foster care, and needing Child Protective Services (CPS) intervention, ages 0-18 years old, most of whom have serious behavioral/emotional challenges. Intervention is critical for their safe and healthy future.

A two-year, \$359,594 grant from Desert Healthcare District and Foundation (DHCD/F) will be a tremendous support in sustaining and expanding services for a client base with increasing acuity while also extending mental health and counseling services to the underserved community at large. Funding will support operations at our new Coachella Valley outpatient Counseling Center. The clinic provides much-needed services to minors in the Coachella Valley community, including all MediCal eligible walk-ins. Staff address the mental, social/emotional, and physical health of each child through holistic treatment plans that they develop in a child-family-team setting. Funding will help support continued counseling as well as our family preservation case management through Clinicians, Behavioral Health Specialists and Parent Partners who provide vital, hands-on, 24/7 holistic support to children and their parent(s) to undergird the clinical treatment plan.

This project directly aligns with Goal 3 of the DHDF's strategic goal to Proactively expand community access to behavioral/mental health services. These expansions specifically include:

**3.2 Provide funding to support an increase in the number of days and hours of operation of behavioral/mental health services.**

Metrics:

# of health care settings offering behavioral/mental healthcare services outside of traditional (8-5pm M-F) business hours (including mobile)

# of programs addressing barriers to access to behavioral/mental healthcare in geographically targeted markets

# of individuals who were connected to behavioral mental healthcare

**3.3: Provide funding enabling an increase in the number and the geographic dispersion of sites providing behavioral /mental health services.**

Metrics:

# of healthcare organization creating behavioral/mental healthcare access points in geographically targeted markets

# of individuals who were connected to behavioral/mental healthcare services

**3.6: Educate community residents on available behavioral/mental health resources.**

Metrics:

# of community awareness activities related to educating the community around mental health services

# of individuals reached through mental healthcare community awareness activities

# of individuals who were connected to behavioral/mental health services and resources

**3.7: Collaborate/partner with community providers to enhance access to culturally-sensitive behavioral/mental health services.**

Metrics:

# of individuals who received culturally sensitive behavioral/mental health services

# of individuals who were connected to behavioral/mental health services

Olive Crest would consider it a huge privilege to continue partnership with the DCHD/F as we work diligently to meet the increased community need for access to mental health/behavioral health services. Your support this year will allow us to continue expanding services to meet the needs of Coachella Valley's most vulnerable children, youth, and families. Last year, we served 570 – and we expect to expand again to serve an additional 855 unduplicated children and families during the two-year grant period.

**Strategic Plan Alignment:**

**Goal 3:** Proactively expand community access to behavioral/mental health services

**Strategy 3.2** Increase the number of days and hours of operation of behavioral/mental health services to support Coachella Valley residents (Priority: High)

**Strategy 3.3** Improve quality and accessibility of behavioral/mental health services by increasing the geographic dispersion of sites within Coachella Valley (Priority: High)

**Strategy 3.6** Increase awareness of behavioral/mental health resources for residents in Coachella Valley (Priority: Moderate)

**Strategy 3.7** Support cultural competency of service providers/organizations and the reduction of language/stigma/cultural barriers to service access for clients (Priority: Moderate)



## Project Deliverables and Evaluation

<p><b>Deliverable #1:</b> Olive Crest's Wraparound team of Clinicians, Behavioral Health Specialists, Facilitators, and Parent Partners provide rapid response to families whose children are in danger of removal due to abuse and neglect in the home. Through this intense response by our teams, which includes crisis stabilization, safety planning, individual needs assessments, and intensive care coordination, 98% of our clients and families (838) will be risk-free of abuse and neglect each month through December 31, 2025.</p>	<p><b>Evaluation #1:</b> All instances of abuse and neglect are reported by our staff within 24 hours of us becoming aware of the reportable incident, and all such reports are kept on file. The number and percentage of our clients who are risk-free of abuse and neglect can be evaluated by an absence of reported incidents within a specific month.</p>
<p><b>Deliverable #2:</b> Through the work of Olive Crest's Wraparound Team of Clinicians, Facilitators, Behavioral Health Specialists, and Parent Partners, our staff will work with 855 children and their families an average of two hours per week in order to establish in-home stability through December 31, 2025.</p>	<p><b>Evaluation #2:</b> Data on hours of service are collected in real time and evaluated regularly by program managers and directors in order to ensure proper care toward stability. Initially, children and families will receive more extensive services with reduction in services as family reaches self-sufficiency.</p>
<p><b>Deliverable #3:</b> Through the work of our program trainer, 100% (34) of our counseling staff will attain and maintain CPI (Crisis Prevention Intervention) through December 31, 2025. Staff Certification ensures that our program teams are prepared to 1) effectively respond to and de-escalate crises occurrences with our clients and their families in order to ensure safety and 2) appropriately trained in cultural competence in order to manifest at a level that will be meaningful to clients during crisis intervention. Proper training is critical for these individuals as they work with the estimated 855 local children and families through critical services.</p>	<p><b>Evaluation #3:</b> All counseling staff trainings and certifications are tracked by our Training Coordinator's training database. All of our counseling staff will receive training and certification in Crisis Prevention Intervention (CPI) within their first 90 days of being hired, and will maintain certification renewal every 2 years. The percentage of our counseling staff who have an active certification will be measured by the number and percentage who have been employed for at least 90 days and who currently have active certification in our training records.</p>

<p><b>Deliverable #4:</b>  The goal of Olive Crest’s Wraparound program in their work with families is to stabilize the family’s crisis and ensure that the child(ren) will have long-term success in remaining in the home with their parents. Long term stabilization is achieved by our Clinicians, Facilitators, Behavioral Health Specialists and Parent Partners work skill-building with families on self-sufficient problem solving. Through this targeted work, 90% or more of our children and families (770) who completed Olive Crest’s Wraparound program will still be in the home 6 and 12 months after program discharge through December 31, 2025.</p>	<p><b>Evaluation #4:</b>  Our Resource Specialist and Administrative assistants make phone calls to past clients at 6 months and 12 months following their successful completion of our Wraparound program. Through these calls, we collect information on whether the child is still in the home, and offer resource assistance where needed in order to further help sustain the child’s success in the home. The results of these family interviews are logged in our electronic health records system, and the percentage of discharged clients still in the home at 6 and 12 months can be reported.</p>
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**Project Demographic Information**

**Target Geographic Area(s) To Be Served:**

All areas

**Target Population Age Group:**

0 to 5, 6 to 17, 18 to 24

**Target Population Ethnicity:**

Hispanic/Latino (of any race)

**Target Population Race:**

American Indian and Alaska Native, Asian, Black or African American, Native Hawaiian and other Pacific Islander, White

**Additional Target Population Information:**

Olive Crest serves over 570 children and families, annually in Coachella Valley. Those served are from at-risk families, foster care, group homes, and homes for young adults emancipating from foster care. Most (70%) are African American, Hispanic/Latino, Asian, Indigenous, or Pacific Islander. The majority (66%) live below the poverty line.

**Capacity, Sustainability, and Partnerships**

**Organizational Capacity**

A total of 39 full and part-time staff members (plus 5 part-time consultants) contribute to this program and/or are projected to contribute in the year future. Staffing includes 21

members of the family preservation or "wraparound" team, 8 full or part-time clinicians, 2 part-time psychiatrists, 2 administrative supports, a Program Trainer, Resource Specialist, Community Involvement Coordinator, and 5 members of the new counseling clinic in Palm Desert. The development staff assist with volunteer/trustee support and community fundraising. In 2023, Olive Crest is celebrating 22 years of serving the Coachella Valley, providing evidence-based solutions and compassionate care to more than 600 of our region's most vulnerable and highest-needs young people, ages 0-21, each year.

All staff are highly trained and have the required certifications, clinical expertise, and experience to provide the highest quality of care and services. Olive Crest is known for taking on the most challenging cases and was selected as the lead provider of wraparound services for the entire Riverside County (including Coachella Valley).

**Organizational Sustainability:**

Olive Crest's Counseling and Mental Health Services for children and families living in the Coachella Valley are central to our strategic plans - as shown in Olive Crest's Continuum of Care which includes serving Children and Families in Crisis, ensuring Safe and Loving Homes, Equipping them for Life through counseling, education and life skills classes, and supporting the establishment of Strong Families with confidence, permanency and healthy community. In short, our Counseling and Mental Health Services efforts are at the very heart of our mission. Previous services provided through DHCD/F's funding have allowed us to serve additional youth – and this funding request will provide the same impact.

Our financial sustainability strategies are built around a continued focus on a targeted, diversified fundraising plan that focuses on boosting revenues to ensure we can continue to grow and build capacity to meet the increased community needs. Annual fundraisers engage new donors and partners. We have consistent public funding sources that cover many of the basic costs but nowhere near the full cost of service provision. For this reason, we are constantly looking to cultivate and secure new private funding sources. New foundation support secured over the last few years includes Houston Family Foundation, Highland Street Foundation, and DJR Charitable Foundation, among others. Additionally, we are working toward the establishment of a \$1M Endowment Fund for our Coachella Valley services in order to sustain efforts over the long term. Our new Coachella Valley Children & Family Center includes two buildings which will be leased as an additional revenue source.

As shared before, the biggest challenge that we now face is the lack of sufficiently educated employment candidates through which to grow and improve our services. In part because of the rising costs of education and in part because of the lack of local options in the Coachella Valley, we find the recruitment of top talent grows more difficult each year. We have responded through the expansion of a robust internship program.

In addition, we are working with both Cal Baptist University and CSU San Bernardino in their Coachella Valley satellite courses for Master of Social Work students which will also have a positive impact on our workforce issues.

**Partnerships/Collaborations:**

Olive Crest is engaged in numerous partnerships to deliver health services, although our partnership with Riverside University Health System (RUHS) – Behavioral Health department is one of our most significant in terms of our mental and behavioral health service delivery. Other key partners include SITES Professional, Latino Commission, Barbara Sinatra Children’s Center, Refuge Pregnancy Center, Salvation Army Food Bank, Lift to Rise, Safe Families Justice Center, Oasis Crisis Services, RI International, Betty Ford Center/Hazelton, Jewish Family Service and Catholic Charities. Tele-psychiatry is made possible through partnership with University of California, Riverside.

**Diversity, Equity, Inclusion, and Belonging (DEI)**

**How does your organization address DEI in your policies, strategic plan, board and staff, etc.?**

Olive Crest’s Inland & Desert Communities’ staff are 48% Hispanic/Latino, 18% Black/African American, 2% Multiracial, and 32% White/Caucasian. Our Executive Director is a woman. Our trustees are 50% men, 50% women, and 22% represent BIPOC populations, and they are professionally active in all corners of the community, including in business and finance, education, public service, and community volunteerism.

Olive Crest advances equity throughout the many communities it serves by addressing the systemic issues facing at-risk children, foster care youth, and Transition-Age-Youth, and their families; recruiting leaders and staff who are ethnically diverse and/or representative of the special populations we serve; making services accessible in multiple languages, including service navigation and case management; and providing diversity training.

Across Olive Crest, approximately 70% of the children and families we serve are BIPOC populations. In order to best serve this population, we work diligently to hire qualified team members who represent the population in our care. Across the organization, 63% of our leadership staff are women and 68% of staff represent BIPOC populations. In addition, a full-time Program Trainer provides regular, mandatory classes for all program staff on cultural competency and awareness – including implicit bias and LGBTQ+ courses.

Our staff, board, and volunteers include many single parents, which is representative of many of our clients. Our clients vary widely in age, as do our staff members, board members, trustees, and volunteers. To meet the needs of our communities, Olive Crest employs bilingual and multi-lingual staff from the local community we serve to help elevate trust and greater understanding among the people we serve. Ongoing efforts are being made in hiring and through a trustee nominating process to identify and on-board qualified individuals who represent our client’s diversity. By doing so, we ensure the best possible results in fulfilling our mission.

Following best methods, we always seek to recruit leaders, board members and ambassador trustees who have firsthand knowledge of the unique struggles that each community is facing, and we seek to increase the diversity of our staff, board, and volunteers continually. Olive Crest provides many opportunities through surveys and focus groups to listen to the needs of the community, which is included in our decision-making process so we can use the information to inform our programs and ensure that we are continually adapting the delivery model to meet the changing needs.

Olive Crest also employs a culturally relevant and trauma-informed lens to deliver wrap-informed care. This process has improved our understanding of the underlying struggles (including culturally and racially driven traumas) many clients experience. Maintaining diversity training is an important part of this process as we continually improve outcomes of the clients we serve.

Olive Crest is committed to welcoming people of all backgrounds as equally worthy of receiving service or employment; to respecting and celebrating our differences; honoring our unique perspectives; and validating various viewpoints. We abide by a firm non-discrimination policy that states: "Olive Crest provides equal services and equal employment opportunity and nondiscrimination to all people without regard to race, religion, color, gender, marital status, national origin, age, handicap or disability, Vietnam era status, or any other consideration made unlawful by Federal or state laws. This policy applies to all services and programming, recruitment, and employment related practices."

### **What barriers does your organization face when addressing DEI?**

We have made good progress over the last few years in prioritizing DEI – we recognize and fight implicit bias in our onboarding and work hard to address this in our hiring processes. DEI training is also an integral part of our staff training protocols. We are actively recruiting for additional bilingual staff so that we can better respond to the needs of the Coachella Valley to better serve the high Latino/Hispanic community.

As an organization, we engage in diversity training (which are mindful of different experiences and backgrounds) as well as training to ensure we are providing trauma-informed care. Olive Crest's full-time Program Trainer focuses extensively on cultural competencies through regular, mandatory, in-house staff training, and coordination of trainings on socioeconomic, racial, and cultural issues. Our trainer is a certified/credentialed trainer of CFT Train the Trainer, CPI, Wraparound Train the Trainer, and Pro-Act.

Ultimately, the largest challenge is the ongoing efforts to protect a culture of vulnerability and trust in order for open and honest conversations to take place that will lead to transformational change. Within a large, dynamic organization, this will always need to be an area of focus and attention.

## Grant Budget

Project Grant Budget				
<b>Applicant:</b>		<b>Olive Crest</b>		
<b>General Support for Counseling and Mental Health Services to Vulnerable Children and Families in Coachella Valley</b>				
OPERATIONAL EXPENSES	2 Year Total Project Budget	Funds From Other Sources Detail On Section 3	Amount Requested From DHCD/F	
<b>Total Staffing Expenses Detail on Section 2</b>		\$ 5,321,280.40	\$ 5,029,392.96	\$ 291,887.44
<b>Equipment (itemize)</b>				
1	Office Furniture, Chairs, Etc.	\$ 18,916.00	\$ 18,916.00	
2	Computers	\$ 14,660.00	\$ 14,660.00	
3			\$ -	
4			\$ -	
<b>Supplies (itemize)</b>				
1	General Office Items	\$ 15,428.00	\$ 15,428.00	
2	Flex Funds - Client Needs	\$ 73,482.00	\$ 73,482.00	
3			\$ -	
4			\$ -	
<b>Printing / Duplication</b>				
			\$ -	
<b>Mailing / Postage</b>				
		\$ 188.00	\$ 188.00	
<b>Mileage (use current Federal mileage rate)</b>				
		\$ 448,044.00	\$ 380,338.00	\$ 67,706.00
<b>Education / Training</b>				
		\$ 10,796.00	\$ 10,796.00	
<b>Other Direct Project Expenses Not Described Above (itemize)</b>				
1	Licenses	\$ 1,694.00	\$ 1,694.00	
2	PR/Marketing	\$ 296.00	\$ 296.00	
3				
4				
<b>* Items listed below are included for calculation of the total project budget only. For use of DHCD/F funds, these line items would be included in the allowable 15% indirect cost rate.</b>				
<b>Office / Rent / Mortgage*</b>		\$ 266,494.00	\$ 266,494.00	\$ -
<b>Telephone / Fax / Internet*</b>		\$ 43,048.00	\$ 43,048.00	\$ -
<b>Utilities*</b>		\$ 23,404.00	\$ 23,404.00	\$ -
<b>Insurance*</b>		\$ 39,138.00	\$ 39,138.00	\$ -
<b>Regional G&amp;A Support/Quality Assurance</b>		\$ 407,188.00	\$ 407,188.00	\$ -
<b>Contingency Fee (2%)</b>		\$ 136,410.00	\$ 136,410.00	\$ -
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>Indirect Rate</b>		<input type="checkbox"/> Check Box To Utilize Indirect Rate Up To 15%		
<b>Total Project Budget (Rounded up to nearest dollar)</b>				
		\$ 6,820,467	\$ 6,460,873	\$ 359,594
<b>Budget Narrative</b>	Staffing costs include FT employees as well as part-time consultants (as indicated in section 2) that supports the counseling clinic as well as the field-based, behavioral health services for children in Coachella Valley. Equipment reflects need for regular replacement and additions of both furniture and computers in order to provide an optimal working environment for staff. Travel/mileage costs are considerable due to the vast area covered through services at a reimbursement rate of \$.65/mile. Staff serve communities south to Salton Sea and north to Desert Hot Springs. Regular education and training are critical for our team to know and follow best methods and maintain proper, current certifications. Office rent/mortgage provides space for staff and client visitations. Telephone and utilities are also critical staff need. Other facility costs include basic maintenance. Quality Assurance oversight are both provided to our Coachella Valley services through our Regional Organization in order to track trends in outcomes, industry best practices, hiring practices and contract review (to name just a few areas.) A contingency fee of 2% provides a necessary budget buffer due to uncontrollable variables and/or fluctuations such as changes in state policy, census ebbs and flows, and reimbursements.			

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Staff Salary Expenses		Salary - 2 Years	% of Time Allocated to Project	Total Project Salary	Amount Requested from DHCD/F	
<b>Employee Position/Title</b>						
1	Mental Health Director	\$ 242,000.00	20%	48,400.00		
2	Family Preservation Director	\$ 198,500.00	20%	39,700.00		
3	Family Preservation Asst Director (2)	\$ 334,500.00	20%	66,900.00		
4	Mental Health Asst. Director	\$ 199,500.00	100%	199,500.00		
5	Clinicians - Associates (8)	\$ 1,248,000.00	100%	1,248,000.00		
6	Behavioral Health Specialist (5.5)	\$ 594,880.00	100%	594,880.00	\$ 52,800.00	
7	Facilitators (5.5)	\$ 640,640.00	100%	640,640.00	\$ 56,100.00	
8	Parent Partner Specialists (5.5)	\$ 572,000.00	100%	572,000.00	\$ 48,400.00	
9	Mental Health Billing (2)	\$ 196,000.00	20%	39,200.00		
10	Quality Assurance/ Data & Outcomes Reporter	\$ 228,000.00	20%	45,600.00		
11	Program Manager (2)	\$ 350,000.00	100%	350,000.00	\$ 26,200.00	
12	Admin Support (2)	\$ 168,000.00	100%	168,000.00		
13	Resource Specialist (1)	\$ 98,000.00	100%	98,000.00	\$ 27,752.00	
14	Program Trainer (1)	\$ 140,000.00	20%	28,000.00	\$ 28,000.00	
15	Community Involvement Coordinator	\$ 104,000.00	75%	78,000.00		
Enter Total Employee Benefits / Employer Taxes % (Proportional Fringe Costs and/OR Employer Taxes Based On % Of Time Allocated To Project)			22.00%	927,700.40	52,635.44	
<b>Total Will Populate In Total Staffing Expenses Section 1</b>				<b>Total &gt;</b>	<b>\$ 5,144,520.40</b>	<b>\$ 291,887.44</b>
<b>Budget Narrative - Scope of Work</b>	Funding is for our outpatient mental health counseling clinic and field-based behavioral health in-home services provided through our family preservation program. 1 & 4) Mental health services are provided both in the clinic and home-based. 2 & 3) Family Preservation Staff leadership manages assignment of clients, line-staff performance, training, implementation of new strategies, and ongoing training to ensure program fidelity and compliance. 5-8) Family Preservation teams address the mental, social/emotional, and physical health of each child through holistic treatment plans that they develop in a child-family-team setting. This team includes an Associate Clinician, Facilitator, Behavioral Health Specialist and Parent Partner. The latter two positions provide vital hands-on 24/7 behavior-based support to the child and their parent(s) to undergird the clinical treatment plan. 9 & 12) Billing and Administration support their field efforts by managing the schedules and billing (when applicable) for services provided. 10) Quality Assurance & Data/Outcomes Teams have developed proprietary software which is used to determine most effective strategies, coaching opportunities, local trends, and real time reporting. 11) Program Manager is responsible for overseeing the day-to-day operation at Family Preservation ("Wraparound") sites, monitor program compliance with Statement of Work, and serve as liaison between office and Olive Crest administration. 13) A Resource Specialist connects and supports the child / family to vital services through partnering agencies, while 14) Community Involvement Coordinator tracks down In-Kind donations and volunteer support from the community-at-large. 14) Program Trainer is a certified trainer who provides regular updates/classes in a variety of areas including behavior and crisis management, Pro-Act, and CPR for ALL line-staff. Overall budget reflects expected growth to 5.5 "wraparound" teams over the course of the grant period.					
<b>Budget Narrative - Employee Benefits</b>	Benefits are budgeted at 22% of wages. Employees can elect full health coverage, vision and dental. AFLAC is available for unforeseen circumstances. Basic life insurance coverage is also available.					
Professional Services / Consultant Expenses		Hourly Rate	Hours/Week	Total Project Fee	Amount Requested from DHCD/F	
<b>Company and Staff Title</b>						
1	UC Riverside - Psychiatric Services	varies		\$ 87,000.00		
2	Dr. Graham Volker - Clinical Supervision			\$ 67,200.00		
3	Consultant - LCSW			\$ 22,560.00		
4						
<b>Total Will Populate in Total Staffing Expenses Section 1</b>				<b>Total &gt;</b>	<b>\$ 176,760.00</b>	<b>\$ -</b>
<b>Budget Narrative - Scope of Work</b>	Please describe in detail the <b>scope of work</b> for each professional service/consultant on this grant. 1) Our Psychiatric Services provide regular in-person and virtual counseling for children in our care. 2) Our Clinical Supervisor supports the diagnosis and treatment of traumatized youth through supervision and collaboration with clinicians including individual, triad, and group supervisions, works with Program Managers on treatment-related topics, as well as consulting and training mental health staff as needed.. 3) LCSW Consultants review Notes from visitations to ensure clarity and accuracy prior to billing.					

<b>Funds From Other Sources (Actual Or Projected) SPECIFIC To This Project</b>		
<b>"Total Funding In Addition To DHCD/F Request" Below Should Match Or Exceed Value Listed In Section 1 for "Funds from Other Sources".</b>		<b>Amount</b>
<b>Fees</b>		\$ 5,970,000.00
<b>Donations</b>		\$ 150,000.00
<b>Grants (List Organizations)</b>		
1	RAP Foundation	\$ 100,000.00
2	Grace Helen Spearman Foundation	\$ 10,000.00
3		\$ -
8		
<b>Fundraising (Describe Nature Of Fundraiser)</b>		
1	Spring Luncheon (net)	\$ 126,500.00
2		
3		
8		
<b>Other Income, e.g., Bequests, Membership Dues, In-Kind Services, Investment Income, Fees From Other Agencies, Etc. (Itemize)</b>		
1	In-Kind Donations	\$ 109,000.00
2		
3		
8		
<b>Total Funding In Addition To DHCD/F Request</b>		<b>\$ 6,465,500.00</b>
<b>Budget Narrative</b>	<p style="color: red; font-size: small;">Funding reflects the amount that is projected or actual for the Coachella Valley in support of this program in FY 2024 &amp; FY2025 (7/1/2023 - 6/30/2025). Fees are for service and determined through client census. Donations are 100% projected at this time. Grant efforts are both projected and actual - RAP Foundation is actual for FY2024 only, Grace Helen Spearman Foundation is projected. The fundraising event is our Spring "Power of One" Luncheon with dollar amounts representing approximately 35% growth from the previous year of event to FY2024 - and an</p>	

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# Full Grant Application Scoring



## SCORING PARAMETERS

0 TO 1 POINTS	Does Not Meet Expectations
2 TO 3 POINTS	Needs Improvement
4 TO 5 POINTS	Meets or Exceeds Expectations

**Total Points Possible = 50 points**

Grant Information			
Grant Number:	Organization:	Project Title:	Funding Request:
<b>1421</b>	<b>Olive Crest</b>	<b>General Support for Counseling and Mental Health Services to Vulnerable Children and Families in Coachella Valley</b>	<b>\$359,594. 2 year grant term</b>
Programmatic Scoring Review			
<b>Community Need for the Project in Coachella Valley (5 points)</b>	The applicant identifies and describes a specific need(s) for the project within the Coachella Valley by providing relevant, valid data that highlights the full scope of the need. The applicant clearly connects the community need to the project’s targeted population.		
<b><u>Reviewer 1 - Score:</u></b> 4.5	<b><u>Reviewer 1 - Score Explanation:</u></b> Olive Crest provides relevant regional data that highlights the extent of the issue and the extreme need for expanding local availability of counseling and mental health services for children and families.		
<b><u>Reviewer 2 - Score:</u></b> 5	<b><u>Reviewer 2 - Score Explanation:</u></b> The applicant clearly defines and identifies the need for continued support to provide much needed behavioral services to minors in the Coachella Valley.		
<b><u>Reviewer 3 - Score:</u></b> 5	<b><u>Reviewer 3 - Score Explanation:</u></b> This project as submitted by Olive Crest highlights the mental health service needs of the Coachella Valley residents through a lens of the negative impact of Covid – 19 and the resultant needs for our community members that emerged. These impactors include the linkage between		

	poverty, job losses and limited access to necessities to an increased need for mental health support services for children and families. This need as highlighted is supported by findings from the HARC 2022 Community Health Survey would benefit from targeted behavioral health interventions focused on the Coachella Valley.
<b>Reviewer 4 - Score:</b> 5	<b>Reviewer 4 - Score Explanation:</b> The grant proposal provided a very detailed explanation of the community need that included data specific to the target population and their specific needs in the Coachella Valley.
<b>Project Description and Use of Funds</b> (5 points)	The applicant describes the scope of the project and how the organization will utilize the Desert Healthcare District's funding. The applicant clearly states the approach they are going to take to meet the community's need and specifies how the success of this project directly relates to the District's mission and current Strategic Plan.
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> Olive Crest highlights the full scope of the project, incorporating details of how the District funds will be utilized to help meet increased demand for services.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> The funding request, over two years, will allow the organization to sustain and expand services for a client base with increasing acuity while also extending mental health and counseling services. Funding will also support their new CV outpatient Counseling Center.
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> District funds will be directed toward the support for the Olive Crest team positions that will provide the necessary services to address the identified mental health needs that will utilize a wraparound model approach which includes the use of Child and Family Team (CFT) meetings and aftercare support.
<b>Reviewer 4 - Score:</b> 4	<b>Reviewer 4 - Score Explanation:</b> The project description and use of grant funds description was very thorough and provided key details on the use of district funds and made the connection to the District's mission and current strategic plan.
<b>Alignment to District Goals, Strategies, and Performance Measures</b> (5 points)	The applicant effectively describes the alignment of the project to the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals, strategies and performance measures.
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> Proposed project aligns with the District's prioritized Strategic Plan goal/strategies.

<p><b><u>Reviewer 2 - Score:</u></b> 5</p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b> This request directly aligns with strategic goal 3 and strategies 3.2; 3.3; 3.6 and 3.7.</p>
<p><b><u>Reviewer 3 - Score:</u></b> 5</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> Olive Crest’s project to focus on the mental health needs of the Coachella Valley aligns with the District Strategic Plan Goal #3 (Proactively expand community access to behavioral/mental health services).</p>
<p><b><u>Reviewer 4 - Score:</u></b> 5</p>	<p><b><u>Reviewer 4 - Score Explanation:</u></b> The grant proposal aligns with one of the DHCD Strategic Plan goals, strategies, and performance measures.</p>
<p><b>Project Deliverables and Evaluation</b> (5 points)</p>	<p>The applicant provides project deliverables that are specific, measurable, attainable, and time-bound. Project deliverables must align with at least one of the Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goals and a related strategy/strategies. Additionally, applicant clearly demonstrates the alignment of their project deliverables to the appropriate performance measures, as outlined in the application instructions.</p> <p>Each evaluation corresponds to a project deliverable. The evaluation accurately measures the project’s effectiveness, impact and includes appropriate qualitative and/or quantitative tracking methods. The evaluation section includes well-defined data reporting mechanisms and/or a clear and transparent narrative.</p> <ul style="list-style-type: none"> <li>• Evaluation measures and methods are clear; the applicant defines how they envision success.</li> <li>• Evaluation is in alignment with the deliverables of the project.</li> <li>• Evaluation is in alignment with identified Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goal(s), strategies, and performance measure(s).</li> <li>• An explanation is provided on how the data collected from the project will be utilized for future programming, partnerships, and/or funding.</li> </ul>
<p><b><u>Reviewer 1 - Score:</u></b> 4</p>	<p><b><u>Reviewer 1 - Score Explanation:</u></b> The applicant provides project deliverables that align with the District goal 3 and related strategies.</p>
<p><b><u>Reviewer 2 - Score:</u></b> 5</p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b> The deliverables and related evaluation are strong and specific as well as SMART.</p>
<p><b><u>Reviewer 3 - Score:</u></b> 4</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> Over a two-year period, project deliverables which align with specific Strategic Plan Goal 3 strategies (3.2, 3.3, 3.6, and 3.7) and evaluations of each deliverable will track their</p>

	effectiveness in relation to the necessary expansion of mental health services to Coachella Valley residents as identified on this project.
<b>Reviewer 4 - Score:</b> 4	<b>Reviewer 4 - Score Explanation:</b> The project deliverables and evaluation of the project were detailed and met the requirements for this section, however, it failed to describe how the data collected would be used in the future.
<b>Organizational Capacity</b> (5 points)	The applicant details their organization's capacity to meet the demands of this project including allocated staff time, internal expertise, organizational structure, etc. Applicant includes examples that demonstrate that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.). The applicant demonstrates reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support).
<b>Reviewer 1 - Score:</b> 4	<b>Reviewer 1 - Score Explanation:</b> Olive Crest highlights the extensive staffing positions that they maintain. Details did not include how they are keeping up with the expected expansion of needs mentioned in the project narrative.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> The organization clearly identifies the capacity in all arenas as listed above. The staff are experts in their fields and have success in delivering outcomes to efforts. An added bonus is the expansion of a robust internship program, working with Cal Baptist University and CSU San Bernardino in their CV satellite courses for Master of Social Work students.
<b>Reviewer 3 - Score:</b> 4	<b>Reviewer 3 - Score Explanation:</b> For this project, Olive Crest has identified 39 staff positions (psychiatrists, counselors, behavioral health specialists, facilitators, parent partners, program trainer, etc.) providing a variety of supportive services to the children and families in need of mental health services in addition to an aftercare service structure to insure sustainability for achieved improvements.
<b>Reviewer 4 - Score:</b> 5	<b>Reviewer 4 - Score Explanation:</b> Olive Crest has a proven track record and has the organizational capacity and staffing to ensure a successful implementation of the project.
<b>Organization Sustainability</b> (5 Points)	The application highlights their organization's sustainability strategies around funding, staff recruitment/retention, effective collaboration and partnerships, thoughtful long-term planning, etc.

<b><u>Reviewer 1 - Score:</u></b> 4.5	<b><u>Reviewer 1 - Score Explanation:</u></b> Narrative includes sustainability strategies and how they are actively pursuing long-term plans including a targeted \$1M Endowment Fund for Coachella Valley services.
<b><u>Reviewer 2 - Score:</u></b> 4	<b><u>Reviewer 2 - Score Explanation:</u></b> The organization shows a diversified fundraising strategy to ensure continued organizational sustainability.
<b><u>Reviewer 3 - Score:</u></b> 5	<b><u>Reviewer 3 - Score Explanation:</u></b> As a provider of supportive services to children and families since 1973, Olive Crest has continued to focus of improving the lives of children and those in need experiencing crisis. This support has taken the form of safe homes, counseling and education resources for children and their parents. Through the provision of innovative services designed to strengthen the family, sustainable positive outcomes have been able to be achieved.
<b><u>Reviewer 4 - Score:</u></b> 5	<b><u>Reviewer 4 - Score Explanation:</u></b> Olive Crest has a strategic plan to ensure the organization is sustainable and receives funding through various funding sources.
<b>Partnerships/Collaborations</b> (5 Points)	The application demonstrates a collaborative process that includes multiple community partners involved in planning and implementation. Organizational partners are listed and each of their roles in the project are outlined. Letters of support and/or memorandums of understanding are included, as appropriate.
<b><u>Reviewer 1 - Score:</u></b> 3.5	<b><u>Reviewer 1 - Score Explanation:</u></b> Olive Crest has a wide variety of partnerships; however, details on the roles of any partners are not clearly articulated.
<b><u>Reviewer 2 - Score:</u></b> 5	<b><u>Reviewer 2 - Score Explanation:</u></b> The organization is engaged in numerous partnerships to deliver health services. RUHS BH is their most significant partner.
<b><u>Reviewer 3 - Score:</u></b> 5	<b><u>Reviewer 3 - Score Explanation:</u></b> Olive Crest as an organization has cultivated a variety of local partnerships that also serve the Coachella Valley and are an asset when attempting to provide integrated services to vulnerable communities and their residents. Riverside University Health System – Behavioral Health has continued to be an important partner for Olive Crest as they both focus of mental health service delivery reaching the community members with the greatest needs. Other partnerships include organizations that provide a wide array of services associated with crisis mitigation and attainment of basic necessities.

<b>Reviewer 4 - Score:</b> 4	<b>Reviewer 4 - Score Explanation:</b> Olive Crest has a long list of partnerships, however, they would benefit tremendously from a more diverse group of partners outside of service providers.
<b>Budget</b> (5 points)	The budget is specific and reasonable, and all items align with the described project. The proposed budget is accurate, cost-effective, and linked to activities and deliverables. <ul style="list-style-type: none"> <li>• There are no unexplained amounts.</li> <li>• The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are reasonable.</li> <li>• All line items are identified clearly in the budget narrative.</li> <li>• The budget shows committed, in-kind, or other funds that have been identified, secured, and in place to support the project.</li> </ul>
<b>Reviewer 1 - Score:</b> 4.5	<b>Reviewer 1 - Score Explanation:</b> Budget details the items being requested from the District to fund
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> The budget is specific and reasonable for this ask to the District. The request is less than 10% of the total project budget.
<b>Reviewer 3 - Score:</b> 4	<b>Reviewer 3 - Score Explanation:</b> The budget for this project conveys the total cost of the project (\$6,820,467.00), the amount being requested from the District (\$359,594) and the specific use of District funds with full explanations in the narrative portions of the budget template.
<b>Reviewer 4 - Score:</b> 5	<b>Reviewer 4 - Score Explanation:</b> The grant proposal budget is adequate and in line with the proposed deliverables, along with identifying and securing additional funding. The DHCD grant funds are a small percentage of the total project budget.
<b>Fiscal Scoring Review</b>	
<b>Fiduciary Compliance</b> (5 Points)	The applicant demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financial statements produced in a timely fashion, positive cash flow at the end of each fiscal year, asset ratio meets required debt load, and the Board reviews financial statements regularly.
<b>Reviewer 1 - Score:</b> 4.5	<b>Reviewer 1 - Score Explanation:</b> Unmodified audited financial statements presented to and approved by Board of Directors. Assets sufficient to address liabilities. Positive cash flow noted for last two years. Financial statements include entire organization, not just Coachella valley.

<b>Reviewer 2 - Score:</b> 4.5	<b>Reviewer 2 - Score Explanation:</b> The FY 6/30/22 audit report is unmodified. The Board of Directors accepted the audit report. Audit report Current Ratio is strong (15:1), which represents the grantee's ability to pay its short-term liabilities. The Net Assets increased by \$3.5m as of 6/30/22, with Total Net Assets of \$25.9m. Internal financial statements, as of 9/30/23, indicates an increase of \$274k. The Balance Sheet is in good order.
<b>Financial Stability</b> (5 Points)	Funding sources for operations and programs are from multiple sources and are driven by a strategic plan for stability for both short- and long-term growth. If a strategic plan does not exist, other documentation is presented to identify future sources of funding. The requested grant amount is reasonable in comparison to the overall organizational budget.
<b>Reviewer 1 - Score:</b> 5.0	<b>Reviewer 1 - Score Explanation:</b> Funding listed from multiple sources. Strategic plan provided through 2030, which notates goals of annual increase in donations and well as building a reserve fund. While the total grant requested is large, it is reasonable in comparison to the overall organizational budget.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> Grantee demonstrates a sound financial position and is supported by a strategic plan. Grantee has additional resources for this project of approximately \$6.8M. The District's grant of \$359,594 is supported by other resources.

TOTAL SCORES - PROGRAMMATIC		TOTAL SCORES - FISCAL	
REVIEWER 1	35/40 POINTS = 87.5%	REVIEWER 1	9.5/10 POINTS = 95%
REVIEWER 2	39/40 POINTS = 97.5%	REVIEWER 2	9.5/10 POINTS = 95%
REVIEWER 3	37/40 POINTS = 92.5%	<b>AVERAGE</b>	9.5 POINTS = 95%
REVIEWER 4	37/40 POINTS = 92.5%		
<b>AVERAGE</b>	37 POINTS = 92.5%		

Average Total Score: 46.5 / 50 = 93%

**EXHIBIT B**

**PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES**

<u>Project Title</u>	<u>Start/End</u>
General Support for Counseling and Mental Health Services to Vulnerable Children and Families in Coachella Valley	1/01/2024 12/31/2025

**PAYMENTS:**

(4) Payments: \$80,908.  
10% Retention: \$35,962.

**Total request amount: \$ 359,594.**

**GRANT AND PAYMENT SCHEDULE REQUIREMENTS:**

Scheduled Date	Grant Requirements for Payment	Payment
1/01/2024	Signed Agreement submitted & accepted.	Advance of \$80,908 for time period 1/01/2024 - 6/30/2024
8/01/2024	1st six-month (1/01/2024 - 6/30/2024) progress report, budget reports and receipts submitted & accepted	Advance of \$80,908 for time period 7/01/2024 - 12/31/2024
2/01/2025	2nd six-month (7/01/2024 - 12/31/2024) progress report, budget reports and receipts submitted & accepted	Advance of \$80,908 for time period 1/01/2025 - 6/30/2025
8/01/2025	3rd six-month (1/01/2025 - 6/30/2025) progress report, budget reports and receipts submitted & accepted	Advance of \$80,908 for time period 7/01/2025 - 12/31/2025
2/01/2026	4th six-month (7/01/2025 - 12/31/2025) progress report, budget reports and receipts submitted & accepted	\$0
2/15/2026	Final report (1/01/2024 - 12/31/2024) and final budget report submitted & accepted	\$35,962. (10% retention)

**TOTAL GRANT AMOUNT: \$ 359,594.**



DELIVERABLES:

Project Deliverables and Evaluation

<p><b>Deliverable #1:</b> Olive Crest’s Wraparound team of Clinicians, Behavioral Health Specialists, Facilitators, and Parent Partners provide rapid response to families whose children are in danger of removal due to abuse and neglect in the home. Through this intense response by our teams, which includes crisis stabilization, safety planning, individual needs assessments, and intensive care coordination, 98% of our clients and families (838) will be risk-free of abuse and neglect each month through December 31, 2025.</p>	<p><b>Evaluation #1:</b> All instances of abuse and neglect are reported by our staff within 24 hours of us becoming aware of the reportable incident, and all such reports are kept on file. The number and percentage of our clients who are risk-free of abuse and neglect can be evaluated by an absence of reported incidents within a specific month.</p>
<p><b>Deliverable #2:</b> Through the work of Olive Crest’s Wraparound Team of Clinicians, Facilitators, Behavioral Health Specialists, and Parent Partners, our staff will work with 855 children and their families an average of two hours per week in order to establish in-home stability through December 31, 2025.</p>	<p><b>Evaluation #2:</b> Data on hours of service are collected in real time and evaluated regularly by program managers and directors in order to ensure proper care toward stability. Initially, children and families will receive more extensive services with reduction in services as family reaches self-sufficiency.</p>
<p><b>Deliverable #3:</b> Through the work of our program trainer, 100% (34) of our counseling staff will attain and maintain CPI (Crisis Prevention Intervention) through December 31, 2025. Staff Certification ensures that our program teams are prepared to 1) effectively respond to and de-escalate crises occurrences with our clients and their families in order to ensure safety and 2) appropriately trained in cultural competence in order to manifest at a level that will be meaningful to clients during crisis intervention. Proper training is critical for these individuals as they work with the estimated 855 local children and families through critical services.</p>	<p><b>Evaluation #3:</b> All counseling staff trainings and certifications are tracked by our Training Coordinator’s training database. All of our counseling staff will receive training and certification in Crisis Prevention Intervention (CPI) within their first 90 days of being hired, and will maintain certification renewal every 2 years. The percentage of our counseling staff who have an active certification will be measured by the number and percentage who have been employed for at least 90 days and who currently have active certification in our training records.</p>

<p><b>Deliverable #4:</b>  The goal of Olive Crest’s Wraparound program in their work with families is to stabilize the family’s crisis and ensure that the child(ren) will have long-term success in remaining in the home with their parents. Long term stabilization is achieved by our Clinicians, Facilitators, Behavioral Health Specialists and Parent Partners work skill-building with families on self-sufficient problem solving.  Through this targeted work, 90% or more of our children and families (770) who completed Olive Crest’s Wraparound program will still be in the home 6 and 12 months after program discharge through December 31, 2025.</p>	<p><b>Evaluation #4:</b>  Our Resource Specialist and Administrative assistants make phone calls to past clients at 6 months and 12 months following their successful completion of our Wraparound program.  Through these calls, we collect information on whether the child is still in the home, and offer resource assistance where needed in order to further help sustain the child’s success in the home. The results of these family interviews are logged in our electronic health records system, and the percentage of discharged clients still in the home at 6 and 12 months can be reported.</p>
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The Desert Healthcare District has implemented Results-Based Accountability (RBA) into their grantmaking process to streamline reporting and offer a straightforward approach to effectively measuring program-level performance.

**Strategic Plan Alignment:**

**Goal 3:** Proactively expand community access to behavioral/mental health services

**Strategy 3.2** Increase the number of days and hours of operation of behavioral/mental health services to support Coachella Valley residents

*You have selected Strategy 3.2.*

Your project deliverables need to capture the following performance measures.

- # of health care settings offering behavioral/mental healthcare services outside of traditional (8-5pm M-F) business hours (including mobile)
- # of programs addressing barriers to access to behavioral/mental healthcare in geographically targeted markets
- # of individuals who were connected to behavioral mental healthcare

**Strategy 3.3** Improve quality and accessibility of behavioral/mental health services by increasing the geographic dispersion of sites within Coachella Valley

*You have selected Strategy 3.3.*

Your project deliverables need to capture the following performance measures.

- # of healthcare organization creating behavioral/mental healthcare access points in geographically targeted markets
- # of individuals who were connected to behavioral/mental healthcare services

**Strategy 3.6** Increase awareness of behavioral/mental health resources for residents in Coachella Valley

*You have selected Strategy 3.6.*

Your project deliverables need to capture the following performance measures.

- # of community awareness activities related to educating the community around mental health services
- # of individuals reached through mental healthcare community awareness activities
- # of individuals who were connected to behavioral/mental health services and resources

**Strategy 3.7** Support cultural competency of service providers/organizations and the reduction of language/stigma/cultural barriers to service access for clients

*You have selected Strategy 3.7.*

Your project deliverables need to capture the following performance measures.

- # of individuals who received culturally sensitive behavioral/mental health services
- # of individuals who were connected to behavioral/mental health services

Date: December 19, 2023  
To: Desert Healthcare District and Foundation Board  
From: Michele Finney, CEO  
Re: **DRMC CEO - District Board Meeting Report December 2023**

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I'm pleased to provide this monthly report to the District Board to share highlights about Desert Regional Medical Center for the month of December.

**People/Quality:**

- American College of Surgeons Trauma Level 1 Re-Accreditation: Nov 2024
- Baby Friendly Hospital Re-Designation: Another five years
- RN Recruitment & Retention: Year to date, we now have a net gain of 234 new RNs at DRMC. Our RN turnover rate is currently a favorable 8%.
- Good faith bargaining continues through December and January with SEIU-UHW.
- Hospital staff and volunteers are underway collecting items for our annual "Senior Drive", which provides personal items and winter clothing for residents at two local nursing homes; one in Palm Springs & one in Indio. A holiday pie and cookie donation will also be made to FIND Food Bank to assist with those with food insecurity so they can enjoy a holiday dessert.

**Services/Events:**

- FLU: We are tracking the County of Riverside Weekly Influenza Surveillance report. Thus far, prevalence of flu in the County is less than prior year. For DRMC in November we saw 2 flu, 3 Covid+ and 1 RSV admit, down from last November of 53, 91 and 1 respectively.
- DRMC and DCN participated in a number of community events to foster education and wellness and support local non-profit charities. These events have been focused in areas such as blood donation at all three hospitals, Medical redetermination, Chamber State of the City's, non-profit fundraiser events, and clinical services outreach to the unhoused and those most vulnerable throughout our community. Our network enjoyed the participation in both the Veteran's Day and Festival of Lights parades in Palm Springs.
- DRMC held a provider and staff education session on the new Ion technology. Ion is a new robotic assistance platform for biopsy of the lung. DRMC is the first hospital in the Coachella Valley to offer this new system, which allows physicians to reach more deeply into the lungs and potentially detect cancer at an earlier stage.

**Capital & Construction Projects Underway:**

- Seismic: NPC evaluation and inventory of equipment, operating plans for critical and non-critical areas, construction roadmap and posting of public notices on track for 1/1/2024 submission.
- JFK – MRI construction still underway.
- OR Light, Video Integration and LIM project is underway with OR 2, 3, 4, and 8 lights and LIM complete. All 4 rooms will also receive additional electrical outlets. OR 9 starts after the previous 4 complete.
- East campus roof and air handler replacement project is underway. Roof work completion expected by end of January 2024. Air handler installation by end of December 2023.
- Cath Lab 1 Replacement is underway. Expected completion by end of February 2024.
- ICU Isolation Room Project: Two out of four rooms have been completed. Room 3109 is in process.

- El Mirador Cooling Tower replacement has started. Crain work complete. New equipment installed and in use. Temporary equipment tear down on 12/15/2023.
- Elevator Replacement: Replacement of all elevators is expected to start in the summer of 2024. This project is in the architectural phase and thereafter will be submitted to the District for approval. .

Thank you.



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: December 19, 2023  
To: Board of Directors  
Subject: Appointment to the Desert Regional Medical Center Governing Board

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**Board President Recommendation:**

Re-appointment of Director Evett PerezGil and Director Les Zendle, MD to the Desert Regional Medical Center Governing Board.

**Background:**

- In accordance with the Hospital Lease Agreement, the Governing Board requires a structure of majority physician members from Desert Regional Medical Center's (DRMC) medical staff, including community members.
- The Hospital Lease Agreement also requires selecting two (2) members of the District Board to serve on DRMC's Governing Board for one year.
- The Governing Board has authority over the medical aspects of DRMC's operations, such as the appointment and reappointment of medical staff, review of the quality of medical services, the upkeep of licensures, and the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) accreditation, review and approval of proposed operating and capital budgets, review and approval of physician contracts, and the ability to act as a forum regarding community input of the delivery of health care to the community.
- On an annual basis, the Governing Board commences its selection process with the District President responsible for appointing two (2) District members of its governing body to serve on the Hospital governing board under the rules and regulations of the bylaws of the governing board.

**Fiscal Impact:**

None



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: December 19, 2023  
To: Board of Directors  
Subject: 2023 Special District Selection Committee (SDSC) Election Notice – Eastern and Western Portion of the County

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**Background:**

- The Local Area Formation Commission (LAFCO) released a Notice of Election for LAFCO Commissioner to all Special District Board Presiding Officers fill one vacancy in the **Eastern** portion of the county and one vacancy in the Western portion of the county.
- On December 14, LAFCO released a formal call for nominations due February 13, 2023.
- The Presiding Officer is eligible to vote for the position, with the Eastern portion of the county term expiring on May 1, 2028.
- The nomination or vote does not require board action.
- The commission includes two city council representatives, two special district board members, and one public member.
- The commission meets the fourth Thursday of every month in Riverside and occasionally in the city of Coachella Valley.
- The commission consists of two committees – Administrative and Legislative Review.

**Nominations and Election Process:**

- The Special District Selection Committee (SDSC) consists of the presiding officer of each independent special district in Riverside County.
- After the 30-day nomination period – ballots will be distributed to the presiding officer.
- If one candidate is nominated, that nominee is appointed.
- If the presiding officer is unable to vote, the Board may designate another member of the governing body.
- 55 voting districts are eligible, requiring 29 cast ballots to meet the quorum.
- The call for nomination notice, nomination form, SDSC list of eligible special districts, and notice to special districts are attached.



December 14, 2023

via Electronic Mail

**CALL FOR NOMINATIONS FOR TWO SPECIAL DISTRICT MEMBERS (REGULAR AND ALTERNATE) OF THE RIVERSIDE LOCAL AGENCY FORMATION COMMISSION**

**To the Special District Selection Committee (Presiding Officers of Independent Special Districts of Riverside County c/o District Clerks):**

As you were recently notified (see attached letter), we are commencing the appointment process for two appointments to the Riverside Local Agency Formation Commission (LAFCO). I have determined that a physical meeting of the Special District Selection Committee (SDSC) is not feasible at this time. Therefore, election proceedings for the appointment will be conducted by electronic mail (e-mail). Specifically, the positions are as follows:

- **Regular Special District Member - must be a board member from a district in the eastern portion of the County (any district with the majority of its assessed value east of the intersection of Interstate 10 and Highway 111).**
- **Alternate Special District Member- can be a board member from any of the 55 independent special districts Countywide.**

Please note that per state statute, a District LAFCO Commissioner cannot be a member of the legislative body of a city or the county.

Terms of LAFCO Members are four years and until appointment of a successor or reappointment of the incumbent. The term of each position will run until May 1, 2028.

The nomination period for the position will begin on December 15, 2023 and close on February 13, 2024. Any member of the Special District Selection Committee (presiding officer or an alternate board member designated by the governing body) may nominate a member of the legislative body of an independent special district board to fill the position, consistent with the geographic requirements noted above.

All nomination forms must be signed and dated by the presiding officer, or the designee of your District Board of Directors. Once complete, please scan the signed form and email it to Rebecca Holtzclaw at [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org) or mail to: Riverside LAFCO, 6216 Brockton Ave., Suite 111-B, Riverside CA 92506. **Nominations must be received in our office by 5 p.m., February 13, 2024.**



## CALL FOR NOMINATIONS

December 14, 2023

Page 2

Following the nomination period, election materials including ballots and voting instructions will be sent to SDSC members. However, if only one candidate is nominated for either position, that candidate will be deemed appointed with no further proceedings.

If you have any questions, please contact our office.

Sincerely,



Gary Thompson  
Executive Officer

cc: Special District General Managers

Enclosures:

Nomination Forms  
Notice of Election dated December 7, 2023 (copy)  
District List- by Region

**SPECIAL DISTRICT SELECTION COMMITTEE  
2024 NOMINATION FORM**

I, \_\_\_\_\_ of the \_\_\_\_\_  
Print Name of Presiding Officer or alternate\* Name of District

hereby nominates the following individual for the position of:

**The Regular Special District Member of the Riverside Local Agency Formation Commission – Eastern Region. The term of this position will run until May 1, 2028.**

Nominee: \_\_\_\_\_

District: \_\_\_\_\_

I hereby certify that I am the presiding officer of the above-named district or alternate designated by the governing body\*.

\_\_\_\_\_  
Signature Date

\*If an alternate has been designated by the governing body, a resolution or minute order documenting the action must be provided in order to qualify the nomination.

Please note that per state statute, a District LAFCO Commissioner cannot be a member of the legislative body of a city or the county.

Note: Once complete, please scan and email this form to [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org) or mail to: Riverside LAFCO, 6216 Brockton Ave., Suite 111-B, Riverside CA 92506. Nomination forms are due no later than 5:00 p.m., February 13, 2024.

**SPECIAL DISTRICT SELECTION COMMITTEE  
2024 NOMINATION FORM**

I, \_\_\_\_\_ of the \_\_\_\_\_  
Print Name of Presiding Officer or alternate\* Name of District

hereby nominates the following individual for the position of:

**The Alternate Special District Member of the Riverside Local Agency Formation Commission – Countywide. The term of this position will run until May 1, 2028.**

Nominee: \_\_\_\_\_

District: \_\_\_\_\_

I hereby certify that I am the presiding officer of the above-named district or alternate designated by the governing body\*.

\_\_\_\_\_  
Signature Date

\*If an alternate has been designated by the governing body, a resolution or minute order documenting the action must be provided in order to qualify the nomination.

Please note that per state statute, a District LAFCO Commissioner cannot be a member of the legislative body of a city or the county.

Note: Once complete, please scan and email this form to [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org) or mail to: Riverside LAFCO, 6216 Brockton Ave., Suite 111-B, Riverside CA 92506. Nomination forms are due no later than 5:00 p.m., February 13, 2024.



December 7, 2023

via: Electronic Mail

**Notice of Election for LAFCO Commissioner to all Special District Board Presiding Officers c/o District Clerks:**

Later this month, we will begin the process of electing two Special District Members for appointment to the Riverside Local Agency Formation Commission (LAFCO). The purpose of this letter is to inform all districts of the process in advance in order to avoid any confusion.

Historically, the Special District Selection Committee (SDSC) has conducted its elections at a physical meeting in conjunction with a dinner meeting hosted by the Special District Association of Riverside County. Due to cost and logistics, it has been determined such a physical meeting is not entirely feasible. Therefore, this next election (and likely subsequent elections) will be conducted by electronic mail (e-mail), as explained below, and as was conducted for the most recent Special District election.

Specifically, the election will be for two LAFCO positions as follows:

- 1) Regular Special District Member from the Eastern Region of the County (any district with the majority of its assessed value east of the intersection of I-10 and Highway 111).** See attached listing of east and west districts.
- 2) Alternate Special District Member Countywide.**

Presiding officers from all Districts are eligible to vote for the positions. The terms of the incumbents, Regular District Commissioner Castulo Estrada- East Region, and Alternate District Commissioner Steve Pastor expire on May 6, 2024. However, by statute the incumbents will continue to serve until a successor is appointed, if necessary. The new term will run through May 1, 2028.

The SDSC is comprised of the presiding officers of each independent special district of Riverside County, and which Riverside County is specified as "Principal" County for that district. In approximately one week, Riverside LAFCO will transmit a formal call for nominations to SDSC members, in care of each District's Clerk. The District Clerks are responsible for transmitting the nomination package to the Board Presiding Officer. Formal nominations must be submitted to LAFCO by SDSC members (i.e., presiding officers) or designated alternates (see below).

**Notice of Election**

December 7, 2023

Page 2

The nomination period will be approximately 60 days. If only one candidate is nominated for a specific position, that candidate will be deemed appointed. After nominations are received, and more than one candidate has been nominated for a position, an emailed ballot will be sent to each district's voting member, in care of the District Clerks, to cast a vote.

Please note that neither nominations nor votes of the presiding officer require action of the governing body, unless subject to any policy specific to a particular district as to how nominations and balloting is performed. If the presiding officer is unable to submit a nomination or vote, the governing body of the District may designate another board member to act in place of the presiding officer. District managers or other staff members may not nominate candidates or vote.

Board members designated by their governing body to nominate a candidate or vote in place of the presiding officer must provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the nomination or ballot is cast. Ballots will be due approximately 60 days from the date noted on the election materials.

**Note:** *there are 55 eligible districts in Riverside County for the election process. To meet the 50% + 1 quorum requirement for this election, we need at least 29 valid ballots returned from SDSC members for the election to be valid.*

Again, in order to expedite this process, please ensure this information is passed to your Presiding Officer when received. Please contact Rebecca Holtzclaw at [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org) with any questions or concerns.

Sincerely,



Gary Thompson  
Executive Officer

cc: District General Managers

Enclosures:

District List- by Region

**SPECIAL DISTRICT SELECTION COMMITTEE  
LIST OF ELIGIBLE INDEPENDENT SPECIAL DISTRICTS OF RIVERSIDE COUNTY**

	<b>Independent Special Districts</b>	<b>Region</b>	
1.	Chiriaco Summit County Water District	east	
2.	Citrus Pest Control District No. 2	east	
3.	Coachella Valley Mosquito & Vector Control District	east	
4.	Coachella Valley Public Cemetery District	east	
5.	Coachella Valley Resource Conservation District	east	
6.	Coachella Valley Water District	east	
7.	Desert Healthcare District	east	
8.	Desert Recreation District	east	
9.	Desert Water Agency	east	
10.	Mission Springs Water District	east	
11.	Palm Springs Cemetery District	east	
12.	Palo Verde Cemetery District	east	
13.	Palo Verde Healthcare District	east	
14.	Palo Verde Irrigation District	east	
15.	Palo Verde Resource Conservation District	east	
16.	Palo Verde Valley Library District	east	
17.	Southern Coachella Valley Community Services District	east	
18.	Valley Sanitary District	east	18
19.	Banning Library District	west	
20.	Beaumont Library District	west	
21.	Beaumont-Cherry Valley Recreation & Park District	west	
22.	Beaumont-Cherry Valley Water District	west	
23.	Cabazon County Water District	west	
24.	De Luz Community Services District	west	
25.	Eastern Municipal Water District	west	
26.	Edgemont Community Services District	west	
27.	Elsinore Valley Cemetery District	west	
28.	Elsinore Valley Municipal Water District	west	
29.	Fern Valley Water District	west	
30.	High Valleys Water District	west	
31.	Home Gardens County Water District	west	
32.	Home Gardens Sanitary District	west	
33.	Idyllwild Fire Protection District	west	
34.	Idyllwild Water District	west	
35.	Jurupa Area Recreation & Park District	west	
36.	Jurupa Community Services District	west	
37.	Lake Hemet Municipal Water District	west	
38.	Murrieta Valley Cemetery District	west	
39.	Northwest Mosquito & Vector Control District	west	
40.	Pine Cove Water District	west	
41.	Pinyon Pines County Water District	west	
42.	Rancho California Water District	west	
43.	Riverside-Corona Resource Conservation District	west	
44.	Rubidoux Community Services District	west	
45.	San Geronio Memorial Healthcare District	west	
46.	San Geronio Pass Water Agency	west	
47.	San Jacinto Basin Resource Conservation District	west	
48.	San Jacinto Valley Cemetery District	west	
49.	Summit Cemetery District	west	
50.	Temecula Public Cemetery District	west	
51.	Temecula-Elsinore-Anza-Murrieta Resource Conservation District	west	
52.	Temescal Valley Water District	west	
53.	Tenaja Community Services District	west	
54.	Valley-Wide Recreation & Park District	west	
55.	Western Municipal Water District	west	37



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: December 19, 2023  
To: Board of Directors  
Subject: 2024 Environmental Health Summit

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**Staff Recommendation: INFORMATION ONLY**

**Background:**

- In 2023, the Desert Healthcare District and Foundation staff began exploring the idea of planning and presenting a community health summit. One of the chief objectives of the summit was to address community-wide health issues with partners and stakeholders from across the Coachella Valley, emphasizing one Coachella Valley and breaking down silos that prevent a unified approach to healthcare solutions.
- A group consisting of four staff members and about 10 partners gathered in August for the initial planning meeting. Enthusiasm was and continues to be high among this Planning Committee to present the summit, with an estimated attendance of 300-500.
- In addition to the community partners, the staff identified event planner Hocker Productions for professional assistance. Jeff Hocker has filled an integral role as a part of the Planning Committee, which includes identifying financial sponsors to support the Healthcare District and Foundation in presenting the summit.
- During three subsequent meetings – September, October, and December – the Planning Committee has identified environmental health as an overarching theme for the summit. The new theme has sparked myriad suggestions for keynote, plenary and breakout topics, ranging from local air, water, and soil quality to environmental justice.
- With the theme change, the Planning Committee has evolved to include new members and experts in the environmental health field. The members represent senior health programming, behavioral health, higher education, primary healthcare, state and regional environmental advocacy, and more.
- The Planning Committee’s progress so far includes scheduling the summit over one and a half days in early May 2024. We chose a time that wouldn’t be overcrowded with seasonal activities and early enough in the year that it wouldn’t be too hot.
- The summit content will be planned as two tracks: one for healthcare providers, municipal leaders, other professionals, and advocates, and a second track for residents/consumers and valley students. The Committee recognizes the importance of including youth who will be the future leaders in environmental health.
- District staff has relevant data for planning the summit based on three environmental health reports: Public Health Institute, Alianza Coachella Valley and the South Coast Air Quality Management District and Concur. The content also will be informed by a data walk process, which District staff plans to conduct in early 2024.

**Fiscal Impact:** The cost for the District will range from \$65,000 to \$105,000 depending on the sponsorship support obtained.

<b>Desert Healthcare District/Foundation Environmental Health Summit Line-Item Budget</b>		
		<b>Projected Budget 2024</b>
<b>REVENUE</b>		
<b>Presenting Sponsor: \$65,000</b>		
Desert Healthcare District		65,000.00
<b>Health Sponsor: \$35,000</b>		
Hospital or Healthcare Organization		35,000.00
<b>Equity Sponsor: \$15,000</b>		
Hospital or Healthcare Organization		15,000.00
<b>Sponsor: \$10,000</b>		
City or Foundation		10,000.00
<b>Silver Sponsor: \$5,000</b>		
Tribes		5,000.00
Community Senior or Stakeholder Organizations		35,000.00
<b>Care: \$2,500</b>		
Garbage, Air or Water Agency		2,500.00
<b>Diversity Sponsors: \$1,500</b>		
<b>TOTAL SPONSORS</b>		<b>167,500.00</b>
<b>TOTAL REVENUE</b>		<b>167,500.00</b>
<b>EXPENSES</b>		
Speaker Fees		30,000.00
Speaker Transportation		2,500.00
JW Marriott Desert Springs- 4 Rooms for Speakers		1,800.00
DJ Mod Girl - Kellee Quinn (2 days)		1,500.00
Photography -Andrew Cabral (8 hours @ \$150)		1,200.00
Videography - John McMullen		1,500.00
Martin Coogan ASL		400.00
Mercado Sound Engineer and Backline Equipment (Bernie Mercado)		2,500.00
<b>TOTAL ENTERTAINMENT AUDIO &amp; VISUAL</b>		<b>41,400.00</b>
<b>PRINTING AND COLLATERAL</b>		
Save-the-Date: Printing & Postage		1,693.93
Invitation: Printing & Postage		5,000.00
Staples - office supplies		300.00
Retractable Banners (4)		800.00



Foam Core Signs (Speakers and Breakout Sessions) (10)		600.00
Name Badges		200.00
<b>TOTAL PRINTING &amp; COLLATERAL</b>		<b>8,593.93</b>
<b>VENUE AND DÉCOR</b>		
Westin Mission Hills (Based on 400 people), the rates below can probably be negotiated lower based on our overall order		
Room Rental (may be waived with catering)		
Breakfast Buffett (per person \$52.00)		20,800.00
Grab N Go Boxed Lunchs (per person \$46.00)		18,400.00
Cocktail Reception (per person \$26.00)		10,400.00
Water & Soft Drink Stations All Day		1,500.00
Gratuity		12,400.00
Taxes		4,216.00
Self & Valey Parking are FREE		
Westin Mission Hills- Encore Event Technologies Audio/Visual		6,000.00
Florist Christina Adams, christina.petitebee@gmail.com		1,600.00
<b>TOTAL CATERING &amp; EVENT RENTAL</b>		<b>75,316.00</b>
<b>MEDIA COSTS &amp; POTENTIAL SPONSORS</b>		
KESQ News Channel 3 - TV		2,000.00
Palm Springs Life		1,500.00
Desert Sun		1,500.00
Social Media Engagement		2,500.00
Website Landing Page		1,500.00
<b>TOTAL MEDIA EXPENSE</b>		<b>9,000.00</b>
<b>CONSULTANT FEE FOR PRODUCTION</b>		
Hocker Productions		30,000.00
<b>TOTAL CONSULTANT EXPENSES</b>		<b>30,000.00</b>
<b>TOTAL ALL EVENT EXPENSES</b>		<b>164,309.93</b>
<b>TOTAL ALL EVENT REVENUE (Projected)</b>		<b>167,500.00</b>
<b>PROFIT/LOSS</b>		<b>3,190.07</b>



Date: December 19, 2023  
To: Board of Directors  
Subject: Interim CEO Community Engagements and District Visibility

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**Background:**

- As the District proceeds to hire a permanent CEO, the Interim CEO intends to maintain and continue developing the organization’s mission and vision.
- The following is brief information regarding the CEO’s current meetings and/or community engagements.
- The report includes District media visibility and the CEO Discretionary Fund expenditures.

**Meetings and Engagements:**

- CEO Vacation 11/21/23 – 12/01/23
  - 12/07/23 – 2024 Community Health Symposium Planning Committee Meeting
  - 12/08/23 – Deveau Burr Group Bi-weekly Check-In (SB 360)
  - 12/14/23 – Coachella Valley Behavioral Health (Acadia) Ribbon Cutting Ceremony
  - 12/18/23 – Introductory Meeting – Peter Eveland, EdD, Executive Vice Dean for University Relations and Admissions, California University of Science and Medicine
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**District Media Visibility**

“New book celebrates 75 years of Desert Healthcare District” (Palm Springs Life magazine, December 2023) <https://www.palmspringslife.com/new-book-celebrates-75-years-of-desert-healthcare-district/>

“Desert Healthcare District to begin exploring options with Palm Springs hospital lease” (Dec. 7, The Desert Sun) <https://www.desertsun.com/story/news/health/2023/12/07/desert-healthcare-district-may-explore-other-hospital-lease-options/71830956007/>

“‘We’re at a logjam:’ Negotiations over future of Desert Regional Medical Center with Tenet Healthcare stall” (Dec. 6, Palm Springs Post)

[https://thepalmspringspost.com/were-at-a-logjam-negotiations-over-future-of-desert-regional-medical-center-with-tenet-healthcare-stall/?vgo\\_ee=Q83%2BjvPVyqCG29b9DEzIZtLYqaLaK5%2B7t%2FYQxZPa%2Bw%3D%3D%3AC8zyM33k10WLgROuijPBp2qIPqFOYys](https://thepalmspringspost.com/were-at-a-logjam-negotiations-over-future-of-desert-regional-medical-center-with-tenet-healthcare-stall/?vgo_ee=Q83%2BjvPVyqCG29b9DEzIZtLYqaLaK5%2B7t%2FYQxZPa%2Bw%3D%3D%3AC8zyM33k10WLgROuijPBp2qIPqFOYys)

Public will have ultimate say in proposed lease, possible sale of Palm Springs hospital, board member assures public (Nov. 28, Palm Springs Post) <https://thepalmspringspost.com/public-will-have-ultimate-say-in-proposed-lease-possible-sale-of-palm-springs-hospital-board-member-assures-nurses/>

Nurses weigh in on proposed Tenet lease for Desert Regional; special meeting date set (Nov. 28, The Desert Sun) <https://www.desertsun.com/story/news/health/2023/11/28/nurses-weigh-in-on-proposed-tenet-lease-for-desert-regional/71735860007/>

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**CEO Discretionary Fund**

Date	Name	Memo	Amount
<b>6325 - CEO Discretionary Fund</b>			
07/01/2023	California Forward	Knowledge level sponsorship for 2023 Economic Summit	5,000
08/04/2023	U.S. Bank	Planned Parenthood contribution to 60th Anniversary Cocktail Reception - September 23, 2023	5,000
08/11/2023	Blood Bank of San Bernardino	2023 Thanks4Giving Gala Table Sponsorship - Saturday November 11, 2023	3,500
08/15/2023	Coachella Valley Volunteers in Medicine	2023 VIMY Awards - Bronze Sponsorship	5,000
08/17/2023	UC Riverside Foundation	UCR SOM 2023 Gala and Education Building II Grand Opening - Silver Sponsorship	10,000
08/30/2023	Regional Access Project Foundation	Desert Fast Pitch 2023 Sponsorship	5,000
09/06/2023	Cathedral City Senior Center	Table Sponsor at November 13, 2023 Gala	5,000
10/10/2023	Alianza Nacional De Campesinas Inc.	Storm assistance to help Alianza Nacional de Campesinas purchase and distribute food & water after Tropical Storm Hillary	3,698
<b>TOTAL</b>			<b>42,198</b>



**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
December 12, 2023**

<b>Directors Present via Video Conference</b>	<b>District Staff Present via Video Conference</b>	<b>Absent</b>
President Evett PerezGil Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Chris Christensen, Interim CEO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Jana Trew, SPO, Senior Program Officer, Behavioral Health Meghan Kane, MPH, Senior Program Officer, Public Health Erica Huskey, Grants Manager Andrea S. Hayles, Board Relations Officer	

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	The meeting was called to order at 5:00 p.m. by Chair PerezGil.	
<b>II. Approval of Agenda</b>	Chair PerezGil asked for a motion to approve the agenda.	<b>Moved and seconded by Vice-President PerezGil and Director De Lara and to approve the agenda. Motion passed unanimously.</b>
<b>III. Meeting Minutes</b> <b>1. October 10, 2023</b>	Chair PerezGil asked for a motion to approve the October 10, 2023, meeting minutes.	<b>Moved and seconded by Director De Lara and Vice-President Zavala to approve the October 10, 2023, meeting minutes. Motion passed unanimously.</b>
<b>IV. Public Comment</b>	There were no public comments.	
<b>V. Old Business</b>	There's no old business at this time.	
<b>VI. New Business</b>  <b>1. Partnership Opportunities – Review and determination for forwarding to the Board for consideration:</b> <b>a. Coachella Valley Economic Partnership (CVEP)/Desert Healthcare District</b>	Dave Robinson, Director of Analytic Services, Coachella Valley Economic Partnership, answered questions from the committee concerning the Esri data sources based in Redlands and the preeminent software provider for Geographic Information Systems (GIS)	<b>Moved and seconded by Director De Lara and Vice-President Zavala to approve the Coachella Valley Economic Partnership (CVEP)/Desert Healthcare District Study Consulting Services Agreement – The Regional Economic Impacts of DHCD's Community and Clinical Social Needs Goals and Implementation for</b>

**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
December 12, 2023**

<p><b>Study Consulting Services Agreement – The Regional Economic Impacts of DHCD’s Community and Clinical Social Needs Goals and Implementation for Recommendations – NTE \$70,000</b></p>	<p>describing their database from a regional level, including other databases to accompany the Huron report. The data set is based on the census data gathered from different sources, such as population density updated every six months using late 2023 data for the study. Mr. Robinson also illustrated aspects of the Huron report business case quantifiable improvements to support the study.</p>	<p><b>Recommendations – NTE \$70,000 and forward to the Board for approval. Motion passed unanimously.</b></p>
<p><b>VII. Program Updates</b></p> <ol style="list-style-type: none"> <li><b>1. Progress and Final Reports Update</b></li> <li><b>2. Grant Applications and RFP Proposals Submitted and Under Review</b></li> <li><b>3. Grant Payment Schedule</b></li> <li><b>4. Social Isolation and Loneliness RFP Update</b></li> </ol>	<p>Chair PerezGil inquired with the committee concerning any questions about the progress and final reports, grant applications and RFP proposals submitted and under review, the grant payment schedule, and the social isolation and loneliness RFP update.</p> <p>Donna Craig, Chief Program Officer, described the Social Isolation and Loneliness Request for Proposals release on January 8, 2024. The RFP is \$1M over two years, not to exceed \$200k per grant award. Other dates related to the RFP are the following:</p> <p>Mandatory Bidders Conference – January 23, 2024  RFP Closes – February 10, 2024  Internal Proposals Review – March 20  Submission to the Program Committee – March 12  Consideration to the Board – March 26</p>	

**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
December 12, 2023**

	Contract Start Date – April 1, 2024	
<p><b>VIII. Grant Funding</b></p> <p><b>1. Grant #1403 Vision To Learn: Palm Desert and Coachella Valley VTL Program - \$50,000 – Goal 2 - Strategy 2.3</b></p> <p><b>2. Grant #1419 Blood Bank of SB &amp; Riverside Counties aka LifeStream: LifesStream’s Attracting New Donors Initiative - \$104,650 – Goal 7 - Strategy 7.1</b></p> <p><b>3. Grant #1420 Braille Institute: Low Vision Telehealth Services - \$36,697 – Goal 2 - Strategy 2.4</b></p>	<p>Chair PerezGil inquired with the committee concerning any questions about Vision To Learn’s VTL Program and \$50,000 grant request.</p> <p>The committee inquired about the sustainability concerns with Nora MacLellan, Outreach Coordinator, Vision To Learn, describing the children’s access to eyewear and Vision To Learn returning to every school within two years, a one-year warranty since children are prone to losing or breaking glasses, and a modest reimbursement from Medi-Cal.</p> <p>Chair PerezGil inquired with the committee concerning any questions about LifeStream’s Attracting New Donors Initiative and \$104,650 grant request specifically for the Coachella Valley.</p> <p>There were no questions or comments.</p> <p>Chair PerezGil inquired with the committee concerning any questions about the Braille Institute’s Low Vision Telehealth Services grant request for \$36,697.</p>	<p><b>Moved and seconded by Vice President Zavala and Director De Lara to approve Grant #1403 Vision To Learn: Palm Desert and Coachella Valley VTL Program - \$50,000 and forward to the Board for approval. Motion passed unanimously.</b></p> <p><b>Moved and seconded by Director De Lara and Vice-President Zavala to approve Grant #1419 Blood Bank of SB &amp; Riverside Counties aka LifeStream: LifesStream’s Attracting New Donors Initiative - \$104,650 and forward to the Board for approval. Motion passed unanimously.</b></p> <p><b>Moved and seconded by Director De Lara and Vice-President Zavala to approve Grant #1420 Braille Institute: Low Vision Telehealth Services - \$36,697 and forward to the Board for approval. Motion passed unanimously.</b></p>

DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
December 12, 2023

<p><b>4. Grant #1421 Olive Crest: General Support for Counseling and Mental Health Services to Vulnerable Children &amp; Families in the CV – \$359,594 over a 24-month period – Goal 3 - Strategies 3.2; 3.3; 3.6. and 3.7</b></p>	<p>There were no questions or comments.</p> <p>Chair PerezGil inquired with the committee concerning any questions about Olive Crest’s General Support for Counseling and Mental Health Services \$359,594 grant request.</p> <p>The committee inquired about the salaries for the Family Preservation Director and two Assistant Directors, requesting that Tracy Fitzsimmons, Executive Director, Olive Crest, representing the organization at the meeting, categorize each position's salary. The committee also requested identifying the Behavioral Health Specialist from the Behavioral Health Associate. Ms Fitzsimmons also described the demographics of the families served in the nine cities in the Coachella Valley.</p>	<p><b>Moved and seconded by Director De Lara and Vice-President Zavala to approve Grant #1421 Olive Crest: General Support for Counseling and Mental Health Services to Vulnerable Children &amp; Families in the CV – \$359,594 over a 24-month period and forward to the Board for approval. Motion passed unanimously.</b></p>
<p><b>VIII. Committee Members Comments</b></p>	<p>There were no committee member comments.</p>	
<p><b>IX. Adjournment</b></p>	<p>Chair PerezGil adjourned the meeting at 5:33 p.m.</p>	<p><b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b></p>

ATTEST: \_\_\_\_\_  
 Evett PerezGil, Chair/ President, Board of Directors  
 Program Committee

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*



**Date:** December 12, 2023

**To:** Program Committee – District

**Subject:** Progress and Final Grant Reports 10/1/2023 – 11/30/2023

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**The following progress and final grant reports are included in this staff report:**

**Reynaldo J Carreon M D Foundation # 1372**

Grant term: 3/1/2023 – 2/29/2024

Original Approved Amount: \$50,000.

**Progress Report** covering the time period from: 3/1/2023 – 8/31/2023

**Lift To Rise # 1391**

Grant term: 6/1/2023 – 5/31/2026

Original Approved Amount: \$900,000.

**Progress Report** covering the time period from: 6/1/2023 – 8/31/2023

**Galilee Center # 1392**

Grant term: 6/1/2023 – 5/31/2024

Original Approved Amount: \$268,342.

**Progress Report** covering the time period from: 6/1/2023 – 8/31/2023

**DAP Health # 1393**

Grant term: 7/1/2023 – 6/30/2024

Original Approved Amount: \$1,025,778

**Progress Report** covering the time period from: 7/1/2023 – 9/30/2023

**Pegasus Therapeutic Riding # 1363**

Grant term: 2/1/2023 – 1/31/2024

Original Approved Amount: \$60,092

**Progress Report** covering the time period from: 2/1/2023 – 7/31/2023

**John F. Kennedy Memorial Foundation # 1350**

Grant term: 10/1/2022 – 9/30/2023

Original Approved Amount: \$57,541

**Final Report** covering the time period from: 10/1/2022 – 9/30/2023

**ABC Recovery Center # 1369**

Grant term: 1/1/2023 – 12/31/2023

Original Approved Amount: \$332,561

**Progress Report** covering the time period from: 4/1/2023 – 6/30/2023



**OneFuture Coachella Valley # 1330**

Grant term: 1/1/2023 – 12/31/2024

Original Approved Amount: \$605,000.

**Progress Report** covering the time period from: 7/1/2023 – 9/30/2023

**DPMG Health # 1329**

Grant term: 10/1/2022 – 9/30/2025

Original Approved Amount: up to \$500,000

**Progress Report** covering the time period from: 10/1/2022 – 9/30/2023

**Monthly Progress Report** covering the time period from: 10/1/2023 – 10/31/2023

## **Grant Progress Report**

**Organization Name:** Dr. Carreon Foundation  
**Grant #:** 1372

**Project Title:** Dr. Carreon Scholarship program

**Contact Information:**

Contact Name: Kathy McAdara

Phone: 951-623-7256

Email: kathymcadara@aol.com

### **Grant Information**

**Total Grant Amount Awarded:** \$50,000

**Grant Term (example 7/1/22 – 6/30/23):** 3/1/23-2/29/24

**Reporting Period (example 7/1/22 – 10/31/22):** 3/1/23-10-1-23

### **Desert Healthcare District Strategic Plan Alignment**

**Goal 2:** Proactively expand community access to primary and specialty care services

Strategy: 2.1 Provide funding to support an increase in the number of primary care and specialty professionals (clinicians, physicians, physician assistants, nurses, nurse practitioners, etc.)

### **Progress This Reporting Period**

**Please describe your project accomplishment(s) during this reporting period in comparison to your proposed goal(s) and evaluation plan.**

The Dr. Carreon Foundation is pleased to report that at this time we have met all the goals for the entire grant year. All funds have been expended and are properly accounted for.

**Goal #1:**

By May 30, 2023, identify a minimum of 46 eligible students for scholarships that fit the Desert Healthcare criteria. Work closely with OneFuture Coachella Valley to identify possible students wanting to enter the healthcare field.

### **Progress of Goal #1:**

Carreon Foundation received hundreds of applications for scholarships. We met with OneFuture and the Executive Committee of Carreon Foundation and evaluated students to make sure we had a wide range of applicants from across the valley. All students in our DHCD report are pursuing further education in the healthcare field. While our initial goal was to serve 46 students with scholarships that fit the Desert Healthcare criteria, we were able to leverage the foundation money with other donations in order to serve a total of 65 students with healthcare related scholarships.

### **Goal #2:**

Interview in-person applicants and review applications to make sure 100% of applicants funded under Desert Healthcare are planning a career in a health-related field.

### **Progress of Goal #2:**

All students who qualified for Desert Healthcare related scholarships are currently enrolled in fields that promote healthcare.

### **Goal #3:**

Utilizing \$50,000 from Desert Healthcare, \$25,000 from OneFuture Coachella Valley, and \$50,000 from Carreon Foundation, provide \$125,000 in total scholarships to 36 to 46 students over a 1-2 year period. The remaining scholarships will come from other sources. The dollar amount needed may vary depending on the school and need. This may result in more students receiving assistance.

### **Progress of Goal #3**

We originally projected we would give 14 youth scholarships of \$5,000. We fell slightly short of that goal and provided a total of 11 scholars with scholarships of \$5,000 or more (██████████ received \$6,500).

Initial discussions with OneFuture and Desert Healthcare raised the long-term goal of giving higher amounts of scholarships to make a greater difference for student needs. We projected we would give 12 scholarships at \$2,500 and 10 @ \$1500 for a total of 22 awards. Here we exceeded the amount projected. A total of **33** students were awarded scholarships of \$3,000! This would not have been possible without the leveraging we were able to do with Desert Healthcare dollars. We also projected we would give 10 scholarships at \$1,000. Again, using leveraging we were able to give 15 at that amount.

The decisions as to what to give and how much were done in cooperation with our scholarship committee and OFCV. Strategically this group went through each students need and the money that was available in total.

We are pleased to report that after accounting for all funding raised for the project we were able to provide \$190,000 in scholarships **to healthcare scholarships**--greatly exceeding our goal. The Dr. Carreon Foundation is even more committed to providing health related scholarships to our students with the long-term goal of increasing health services to the Coachella Valley.

## **Progress on the Number of District Residents Served**

**Number of Unduplicated District Residents Directly Served During This Reporting Period:** 41

**Number of Unduplicated District Residents Indirectly Served During This Reporting Period:**

Hundreds of family members and community members have been impacted by the release of this funding. Our hope is that the majority of students will stay in the Coachella Valley or return to work and practice when their education is completed.

### **Please answer the following questions:**

- **Is the project on track in meeting its goals?**  
The project has met its goals.
- **Please describe any specific issues/barriers in meeting the project goals.**  
No barriers were encountered toward meeting goals.
- **If the project is not on track, what is the course correction?**  
N/A
- **Describe any unexpected successes during this reporting period other than those originally planned.**

The receipt of the grant from Desert Healthcare was a catalyst for our organization in our ability to market the program and raise community awareness about our cause. We are so grateful to the foundation for the support that actually helped our agency grow and expand in significant ways.

## Grant Progress Report

**Organization Name:** Lift to Rise

**Grant #:** 1391

**Project Title:** Driving Regional Economic Stability Through Collective Impact

**Contact Information:**

Contact Name: Heather Vaikona

Phone: 760-601-5578

Email: heather@lifttorise.org

### Grant Information

**Total Grant Amount Awarded:** \$900,000.00

**Grant Term (example 7/1/22 – 6/30/23):** 6/1/23 – 5/31/26

**Reporting Period (example 7/1/22 – 10/31/22):** 6/1/23 – 8/31/23

### Desert Healthcare District Strategic Plan Alignment

**Goal:** 5

**Strategy:** 5.1, 5.2, 5.3, 5.4

### Progress This Reporting Period

Please describe your project accomplishment(s) during this reporting period in comparison to your proposed goal(s) and evaluation plan.

**Progress of Goal #1:** (Goal from grant proposal in black, progress in green)

Identify 3,000 units/year that meet criteria for the affordable housing pipeline (with an emphasis on colocation with healthcare and childcare facilities) and move 50% of pipeline projects to development:

- Identify 3,000 new units for pipeline by 12/31/2023 and another 3,000 by 12/31/2024
  - During the reporting period, approximately 300 additional affordable units have been added to the pipeline, bringing the total to over 7,000 units (approximately 2,000 of which were added since 1/1/2023).

- Review local housing elements and creatively activate or re-purpose vacant land in partnership with county and municipal governments, school districts, utilities and others
  - During the reporting period, Lift to Rise reviewed and mapped site inventory sites for all compliant housing elements in the Coachella Valley: Cathedral City, Desert Hot Springs, Indio, La Quinta, Palm Desert, Rancho Mirage. Vacant municipally owned parcels in remaining cities with non-compliant housing elements (Palm Springs, Indian Wells, Coachella, and Riverside County) will be reviewed and mapped once these housing elements are certified by California Housing and Community Development (HCD).
  - During the reporting period, Lift to Rise initiated a landscape study on adaptive reuse for commercially zoned land in the Coachella Valley for conversion to affordable housing development.
- Develop criteria for health and Early Childcare and Education co-location, and develop healthcare and childcare plans to be connected to housing
  - During the reporting period, Lift to Rise participated in three monthly meetings with Build Up Riverside, a coalition of partners working on improving early childcare and education (ECE) access in Riverside County. During these meetings, Lift to Rise and the coalition partners are developing criteria for ECE co-location with affordable housing.
  - During the reporting period, Lift to Rise has supported the development of future policy action around the connection between healthcare and housing through an initiative with Congressman Raul Ruiz and a group 20 local partners and national thought leaders at the nexus of housing and health. This future policy action includes incentivizing co-location of affordable housing and healthcare infrastructure as well as developing criteria for co-location.
- Identify 3-4 infrastructure plays that could accelerate development.
  - During the reporting period, Lift to Rise has identified one infrastructure play that could accelerate development: supporting local municipalities to apply for SCAG's REAP 2.0 Regional Utilities Supporting Housing (RUSH) program, which is a \$35 million bucket of funding focused on investments in utility infrastructure planning and capital improvements to accelerate affordable housing production.

Evaluation Plan for Goal #1: (Plan from grant proposal in black, metrics from reporting period in green)

- Monitor and track the # of units identified (~300 during reporting period) as well as the # of units that move from planned to under development in the "Development Status" field within our Affordable Housing Pipeline Portal (~215 during reporting period).

- Monitor and track the # of sites within each city's Housing Element Update sites inventory that are being considered for affordable housing development via an RFP process issued by a city or negotiations with an affordable housing developer (6 during reporting period across cities with compliant housing elements).
- Monitor and track the # of projects that have an ECE facility either co-located within the development or associated with the development (3 during reporting period); monitor and track the # of projects that have health facility either co-located within the development or associated with the development (2 during reporting period).
- Monitor and track the # of catalytic infrastructure investments made and the \$ amount of those investments (0 during reporting period); monitor and track the # of affordable units unlocked via such investments (0 during reporting period).

**Progress of Goal #2:** (Goal from grant proposal in black, progress in green)

Grow We Lift: the Coachella Valley's Housing Catalyst Fund's lending pool to more than \$60 million that will be invested in moving projects to development

- Raise \$30 million in grants for We Lift's loan loss pool, which will be matched by \$30 million in CDFI and other funds to support predevelopment costs, helping developers secure land and permanent financing to move to construction
  - During the reporting period, received funds from \$15 million state budget allocation for the Fund.
  - During the reporting period, applied for \$20 million for the Fund from SCAG's REAP 2.0 PATH NOFA program.
- Raise \$10 million in grant dollars to support housing connected to health and ECE outcomes
  - During the reporting period, no funds were raised to support housing connected to health and ECE outcomes – fundraising for these efforts will occur in subsequent reporting periods during the three-year grant term.
- Deploy We Lift loans to at least four projects per year
  - During the reporting, Lift to Rise has deployed a We Lift loan to one project.
- NOTE – Lift to Rise is not proposing that District funds be allocated into the We Lift fund – the funds will be used as organizational operating support, which includes administering the We Lift fund and building the local market for affordable housing investment.

Evaluation Plan for Goal #2: (Plan from grant proposal in black, metrics from reporting period in green)

- Track the \$ amount of funding secured for the We Lift fund (\$15 million during reporting period)
- Track the \$ amount of funding leveraged to support housing connect to health and ECE outcomes (\$0 during reporting period)
- Track the # of loans deployed to projects (1 during reporting period)
- Track the # of units catalyzed through deployed loans (70 during reporting period)

**Progress of Goal #3:** (Goal from grant proposal in black, progress in green)

Advocate for changes in federal and state regulations for affordable housing programs that remove barriers for our region and align our local jurisdictions in establishing pro-housing policies that support development.

- Federal focus: Seek opportunities for the region to access CDFI Capital Magnet Fund and HUD and USDA housing programs.
  - During reporting period, Lift to Rise reviewed regulations and guidelines from HUD and USDA around project-based vouchers, housing choice vouchers, and rural development loans and developed recommendations for regulatory improvements to address affordable housing development challenges in the Coachella Valley.
- State focus: Re-orient climate and density goals to fit inland California regions in the guidelines and regulations of state funding programs.
  - During the reporting period, Lift to Rise contributed to advocacy efforts calling for changes to the scoring criteria for the CA Tax Credit Allocation Committee, which oversees the disbursement of Low Income Housing Tax Credits to affordable housing projects statewide.
- County focus: Work with health and childcare agencies to support affordable housing tied to health and ECE, and unlock new funding for development
  - During the reporting period, Lift to Rise participated in three monthly meetings with Build Up Riverside, a coalition of partners working on improving early childcare and education (ECE) access in Riverside County. During these meetings, Lift to Rise and the coalition partners are developing criteria for ECE co-location with affordable housing.



- City focus: Support all nine Coachella Valley cities to earn the HCD Pro-Housing Designation and with emphasize by right development and streamlined entitlement.
  - During the reporting period, Lift to Rise supported two local cities (Desert Hot Springs and Indio) with their HCD Pro-Housing Designation program applications.

Evaluation Plan for Goal #3: (Plan from grant proposal in black, metrics from reporting period in green)

- Monitor and track # of affordable housing / infrastructure-related NOFAs and funding opportunities made available via Federal agencies that apply to local governments or community based organizations in our region (2 during reporting period).
- Monitor and track the # of public comments for bills and regulations at the State level that Lift to Rise and partners submitted (24 during reporting period); # of bills and regulations updated as a result of our shared advocacy (2 during reporting period).
- Monitor and track the # of local jurisdictions, including Riverside County, who have applied for the Pro-housing Designation (1 during reporting period); monitor and track the # of local jurisdictions, including Riverside County, who have received the Pro-housing Designation (0 during reporting period).
- Monitor and track the # of healthcare and ECE agencies engaged around collaborative efforts to co-locate affordable housing with health and ECE infrastructure (4 during reporting period).

**Progress of Goal #4:** (Goal from grant proposal in black, progress in green)

Educate and activate resident leaders, partners, and public officials to advocate for affordable housing in the region.

- Build compelling case for affordable housing and supporting media and materials through work with The Case Made and Swell Creative Group
  - During the reporting period, Lift to Rise worked with Swell Creative Group to develop a strategic communications campaign about our work and the issues of housing affordability and economic mobility in the Coachella Valley.
- Identify other housing advocates in the region and build partnerships around shared agenda interests
  - During the reporting period, Lift to Rise has identified and engaged several new housing advocates in the region including representatives from local chambers of commerce, mortgage lenders, and public health agencies.

- Activate the Resident Leadership Table to educate residents and increase resident civic engagement through attendance at public meetings, letters of support, and other activities in support of affordable housing
  - During the reporting period, Lift to Rise hosted 3 meetings with the Resident Leadership table and mobilized members and their networks to comment on policy and planning considerations at public meetings.
- Mobilize CAN members and their networks to support affordable housing proposals
  - During the reporting period, Lift to Rise hosted 3 meetings with the Housing CAN and mobilized members and their networks to comment on policy and planning considerations at public meetings.
- Design and deliver curricula to educate public officials and for community members who wish to advocate
  - During the reporting period, Lift to Rise worked on designing and producing educational materials – delivery of materials will occur in subsequent reporting periods.
- Develop materials and work with partners to equip elected and appointed public officials with data and arguments in support of affordable housing.
  - During the reporting period, Lift to Rise worked on compiling data, designing and producing educational materials – delivery of materials will occur in subsequent reporting periods,

Evaluation Plan for Goal #4: (Plan from grant proposal in black, metrics from reporting period in green)

- Monitor and track the # of community residents actively participating in the Resident Leadership Table (8 during reporting period).
- Monitor and track the # of community residents attending Lift 101 and Lift to Rise Townhall events (36 during reporting period).
- Monitor and track the # of community residents mobilized in support of affordable housing projects at local city council and planning commission public meetings (18 during reporting period).
- Monitor and track # of local elected officials engaged around an affordable housing education campaign / curriculum targeted at local elected officials (12 during reporting period).

**Progress of Goal #5:** (Goal from grant proposal in black, progress in green)

Build and sustain the capacity of Lift to Rise to serve as backbone organization for the Housing CAN, provide thought leadership in the region around affordable housing and its fundamental relationship with health and economic dignity, and administer We Lift: the Coachella Valley's Housing Catalyst Fund.

- During the reporting period, Lift to Rise has provided several professional and leadership development opportunities for staff and for Housing CAN partners.

Evaluation Plan for Goal #5: (Plan from grant proposal in black, metrics from reporting period in green)

- Monitor and track the # of employees hired by Lift to Rise and the length of time they stay at the organization (0 during reporting period)
- Monitor and track the # of professional development trainings/resources accessed by Lift to Rise employees (8 during reporting period).

**Progress on the Number of District Residents Served**

**Number of Unduplicated District Residents Directly Served During This Reporting Period:** 1,050

**Number of Unduplicated District Residents Indirectly Served During This Reporting Period:** 1,800

**Please answer the following questions:**

- **Is the project on track in meeting its goals?**  
Yes, the project is on track to meeting its goals.
- **Please describe any specific issues/barriers in meeting the project goals.** At this moment, we have not experienced specific barriers to meeting project goals.
- **If the project is not on track, what is the course correction?**  
N/A
- **Describe any unexpected successes during this reporting period other than those originally planned.** N/A

## Grant Progress Report

**Organization Name:** Galilee Center, Inc.

**Grant #:** 1392

**Project Title:** Galilee Center Extended Shelter

**Contact Information:**

Contact Name: Claudia Castorena

Phone: (760) 396-9100

Email: ccastorena@galileecenter.org

**Grant Information**

**Total Grant Amount Awarded:** \$268,342

**Grant Term (example 7/1/22 – 6/30/23):** 06/01/2023-05/31/2024

**Reporting Period (example 7/1/22 – 10/31/22):** 06/01/2023-08/31/2023

**Desert Healthcare District Strategic Plan Alignment**

**Goal 2:** Proactively expand community access to primary and specialty care services

**Strategy 2.7** Increase equitable access to primary and specialty care services and resources in underserved communities in Coachella Valley (Priority: High)

**Goal 5:** Be responsive to and supportive of selected community initiatives that enhance the economic stability of the District residents (on a situational basis)

**Strategy 5.1** Reduce the negative impacts of social determinants

**Progress This Reporting Period**

Please describe your project accomplishment(s) during this reporting period in comparison to your proposed goal(s) and evaluation plan.

Galilee Center has been working hard to accomplish its goals during the reporting period. Galilee was able to provide extended shelter to 257 unduplicated people seeking asylum. All guests received shelter, clothing, food baskets, diapers, formula and medical care, and transportation to immigration appointments. For the families and individuals who decided to remain in the Coachella Valley, Galilee Center assisted them in finding a place to live and provided the first month's rent and furniture vouchers so they would easily transition to their new permanent home.

**Goal #1:**

*By May 31, 2024, 620 unduplicated people will have lodging in a motel shelter with 33 rooms, each with a kitchenette, refrigerator, and microwave.*

**Progress of Goal #1:**

During the reporting period, Galilee Center provided shelter to 257 unduplicated asylum-seeking people composed of 84 children, 60 women, and 113 men. Families received clothing and kitchenware during orientation, and our caseworker/staff ensured they felt welcome. Everyone received food twice per week to prepare their meals. All families and individuals needing medical services were seen by the mobile medical clinic operated by the Desert Physicians Medical Group (DPMG) Health every Tuesday. Prescriptions were provided to the people as required.

In addition, women residing at the shelter participated in a Women's Support Group in English/Spanish. The support group sessions were conducted by Dr. Carmina Zavala.

**Goal #2:**

By May 31, 2024, 620 unduplicated people will be provided basic needs and other wrap-around services. Of these, 25 families and 50 individuals will remain in the Coachella, with 45 children enrolled in school. In addition, 23 families will receive rental assistance and furniture vouchers, and 590 people will receive medical care. Volunteer doctors from Desert Physicians Medical Group in Palm Springs will provide a free clinic at the extended shelter facility every Tuesday from 9:30 am to 4:00 pm. In addition, women in the Extended Shelter Program will participate in a Women's Support Group conducted weekly by a certified counselor who is a member of the DHCD board. Transportation will be provided for 590 people to their immigration appointments.

**Progress of Goal #2:**

During the reporting period, 06/01/2023-08/31/2023, Galilee Center Extended Shelter provided wrap-around services to all 257 individuals.

The following services were given:

Nights of Shelter	7,123	Furniture Vouchers	5
Food Baskets	8,684	Rental Assistance	3 families, 2 individuals
Clothing	257	Transportation to Immigration	197
Infant Services	94	Women's Support Group	58
Medical Care Visits	373		

**Goal #3:**

By May 31, 2024, three full-time Case Workers will be employed to coordinate travel plans for 145 families to their destination when a sponsor becomes available and to assist 25 families with funding needed to relocate to a house or apartment in the local area if a sponsor is not secured.

**Progress of Goal #3**

By May 31, 2024, three full-time caseworkers will be employed to coordinate travel plans for 145 families to their destination when a sponsor becomes available and to assist 25 families with funding needed to relocate to a house or apartment in the local area if a sponsor is not secured.

**During the reporting period, the Case Workers coordinated travel plans for 40 families and 74 individuals who continued onward to their destination in the United States.**

The caseworkers also helped 3 families and 2 single people to move in to an apartment or house.

### **Progress on the Number of District Residents Served**

**Number of Unduplicated District Residents Directly Served During This Reporting Period: 257**

**Number of Unduplicated District Residents Indirectly Served During This Reporting Period: 257**

### **Please answer the following questions:**

**Is the project on track in meeting its goals?**

Yes, the project is on track to meet its goals.

**Please describe any specific issues/barriers in meeting the project goals.**

**If the project is not on track, what is the course correction?**

**Describe any unexpected successes during this reporting period other than those originally planned.**

These are some of the unexpected successes during this reporting period.

- Families have been finding new sponsors before their 30-day stay so they continue their journey to their final destination.
- New collaborations with private volunteer Dr. Zavala to provide the Women's Support Group.
- New collaborations to provide additional funding and bus passes for the families to move around the nearby cities.
- New upgrades of all hotel rooms. Upgrades included new kitchen cabinets and stoves, painted rooms, and washed carpets.

## **Grant Progress Report**

**Organization Name: Desert AIDS Project dba DAP Health (DAP)**

**Grant #: 1393**

**Project Title: DAP Health Expands Access to Healthcare**

### **Contact Information:**

Contact Name: William VanHemert  
Phone: 760-668-8801  
Email: wvanhemert@daphealth.org

### **Grant Information**

**Total Grant Amount Awarded: \$1,025,778**

**Grant Term (example 7/1/22 – 6/30/23): 7/1/23-6/30/24**

**Reporting Period (example 7/1/22 – 10/31/22): 7/1/23 – 9/30/23**

### **Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care services

**Strategy 2.2:** Provide funding to support an increase in the number of clinics and needed programs (FQHCs, community clinics, multi-purpose community centers) in geographically-targeted markets and the days and hours that they operate (Priority: High)

### **Desert Healthcare District Strategic Plan Alignment**

**Goal:** DAP's goal with this project is to protect and maintain access to healthcare for 120,000 Borrego Health (Borrego) patients as they transition to becoming DAP patients.

**Strategy:** During this reporting period, DAP has acquired all Borrego health center clinics, including those which are designated Federally Qualified Health Centers (FQHC), in San Diego and Riverside Counties, California, through a competitive bid awarded by the U.S. Bankruptcy Court. DAP and Borrego staff collaborated with the Health Resources and Services Administration (HRSA) Project Officer who had previously been assigned to oversee DAP, Borrego, and their respective FQHC funding in order to complete the transfer following the court's approval.

## **Progress This Reporting Period**

Please describe your project accomplishment(s) during this reporting period in comparison to your proposed goal(s) and evaluation plan.

### **Goal #1:**

Protect and maintain access to healthcare for 120,000 Borrego patients as they transition and become patients of DAP Health, beginning on July 1, 2023

### **Progress of Goal #1:**

Progress on Goal 1 got started a month later than the date planned due to the complex process of transferring Borrego's numerous HRSA grants and clinics to DAP. As a baseline and with an 11-month reporting period (August 1, 2022 – July 31, 2023), 32,706 Borrego patients were served by the clinics defined in the application with visits totaling 602,889.

Staff integration has allowed DAP to collect information and report on former Borrego clinics in the District even though Borrego clinics currently use Greenway Health Electronic Health Record (EHR) system software.

Through the preservation of Borrego signage and the retention of knowledgeable and experienced staff who are well-known to former Borrego patients, DAP and Borrego have worked hard to ensure that the transition for former Borrego patients is as smooth as possible.

Fiscal and data reporting reflect August 1, 2023 through September 30, 2023 are attached.

### **Goal #2:**

Ensure seamless patient care by both retaining existing Borrego staff and recruiting new personnel to meet the service demands of the 120,000 individuals who rely on us for healthcare.

### **Progress of Goal #2:**

August 1, 2023 is the date that the Borrego acquisition was effective and that the process to transfer all licensed Borrego clinics to DAP ownership began. Between August 1, 2023 and September 30, 2023, former Borrego clinics within the District provided care to 6,312 patients between the Desert Hot Springs (1,728), Cathedral City (3,752), Martha's Village (265), and Coachella Valley Health Center (567) clinics. Of the patients served, 3,694 identified as Female, 2,559 Male; 6 Genderqueer, 8 Trans Female, 18 Trans Male, and 27 No Response; 78 Migrant workers, 196 Seasonal workers, and 5,953 Non-Migrant/Seasonal workers, and 85 No response; 4,793 Hispanic, 1,229 Non-Hispanic, and 290 No response. Total visits for these clinics in this reporting period is 41,693.

In order to retain staff who would be transferring from Borrego to DAP, DAP provided retention bonuses. In addition to the financial incentive, DAP's CEO David Brinkman visited each of the Borrego clinics prior to the acquisition to hold town hall meetings where Borrego staff could ask questions and voice any concerns about the transition, allowing DAP to respond to issues and concerns.



As expected with an acquisition, there has been some attrition during the transition with nine employees from the clinics within District resigning during the reporting period; of these, one was a Medical Assistant, one a Medical Assistant Supervisor, and the remaining staff held administrative support positions.

DAP has successfully filled nine vacancies during the reporting period. Positions filled included: Director of Special Programs at the Cathedral City clinic, a Medical Assistant, a Psychiatric Nurse Practitioner, two Medical Providers, a Pharmacy Technician, a Referrals Care Coordinator, and a Prescription Refill Coordinator.

### **Goal #3:**

Achieve sustainability through insurance billing reimbursement for the transferred Borrego clinicians under DAP clinician billable services contracts, by the end of the grant year in June 2024.

### **Progress of Goal #3**

As of October 26, 2023, DAP has finalized the transition of all former Borrego clinics within the HRSA portal. This allows DAP to bill for 340B revenue at all DAP + Borrego clinics; 340B income is a significant portion of DAP's revenue.

The Credentialing Committee has met weekly since August 3rd to vet, review, and recommend initial appointment files for clinicians acquired under the acquisition.

As of Monday, October 16, the Chief Medical Officer has presented 56 clinician files to Board Member Carolyn Caldwell, who presented the files at the October Board of Directors meeting. There are still approximately 30 clinician files that staff is reviewing to present for approval. Credentialing staff is working diligently in collaboration with the medical staff office and medical leadership to obtain missing documentation, with the goal of having the remaining 30 clinicians ready for submission to the Board by the November meeting.

## **Progress on the Number of District Residents Served**

### **Number of Unduplicated District Residents Directly Served During This Reporting Period:**

During this reporting period, 6,312 unduplicated residents were directly served on this grant during this reporting period.

### **Number of Unduplicated District Residents Indirectly Served During This Reporting Period:**

The number indirectly served are those that have access to healthcare, but have not yet availed themselves of the services. As of September 30, 2023, approximately 26,394 Borrego patients have not yet received services from a former Borrego clinic.

## **Please answer the following questions:**

- Is the project on track in meeting its goals?

The project started one month later due to the transition process at HRSA being more complex than anticipated. DAP is meeting its goals and is tracking the number of patients being seen since the transition as well as the number of providers who transitioned to DAP from Borrego. The Credentialing Committee is presenting 56 clinicians to DAP's Board at the October meeting and intends to submit the remaining 30 clinician at the November Board meeting.

- **Please describe any specific issues/barriers in meeting the project goals.**

One challenge that arose during this reporting period was that the formal transition took place one month later than expected due to the transaction's complexity and the quantity of Borrego clinics that HRSA had to transfer to DAP.

Because the data represents two months rather than three, the quarterly patient visitation figures will be lower than expected, which will impact the numbers projected for 11-month reporting.

Another unforeseen barrier materialized when, on August 1, 2023, 12 of the former Borrego sites failed to transfer to DAP because of an administrative error on the part of HRSA. All remaining 12 clinics were officially transferred to DAP on October 26, 2023. The clinics' failure to transfer on August 1 was significant since it prevented DAP from billing for 340B revenue during that period.

- **If the project is not on track, what is the course correction?**

The plan to spend down funding over a 12-month period was initially off track due to the process with HRSA taking longer than anticipated to transition ownership of Borrego and its assets. While the high-level transition has occurred with HRSA and ownership by DAP became effective July 31, 2023, all clinics have been transferred to DAP within the HRSA portal, as stated above. DAP staff will continue to work with Borrego to facilitate the transfer of the clinics within the portal.

To ensure the spend down would be on track, DAP will report data and fiscal information for 11 months starting on August 1 as opposed to July 1, 2023. Instead of extending the project period by an additional month due to the slow start, DAP has adjusted the amount of the \$1,025,778 grant award evenly over an eleven-month period.

- **Describe any unexpected successes during this reporting period other than those originally planned.**

DAP's acquisition of Borrego Health in a U.S. Bankruptcy Court-supervised bid process was key to preserving and maintaining access to health care for thousands of vulnerable Borrego Health patients in Riverside and San Diego Counties, including low-income; migratory and seasonal agricultural workers and families; public housing residents, and people experiencing homelessness. DAP + Borrego, operating as a single healthcare and supportive services organization, positively impacts the Coachella Valley community by expanding the capacity of the new organization to address negative social determinates of health for greater numbers of these underserved populations, through fixed sites, mobile healthcare, and telehealth.

## **Grant Progress Report**

**Organization Name:** Pegasus Therapeutic Riding

**Grant #:** 1363

**Project Title:** Pegasus Equine Assisted Therapy Program

### ***Contact Information:***

Contact Name: Jennifer Heggie

Phone: 760-772-3057

Email: [jennifer@pegasusridingacademy.org](mailto:jennifer@pegasusridingacademy.org)

## **Grant Information**

**Total Grant Amount Awarded:** \$60,092.00

**Grant Term:** 02/01/2023 – 01/31/2024

**Reporting Period:** 02/01/2023 – 07/31/2023

### **Desert Healthcare District Strategic Plan Alignment**

**Goal 2:** Proactively expand community access to primary and specialty care services.

**Strategy 2.7:** Utilize an equity lens to expand services and resources to underserved communities. (Priority: High)

**Goal:** Pegasus Equine Assisted Therapy Program proposal to expand to provide 200 disabled individuals in the district with a life-changing experience is in direct alignment with the strategic focus area as it increases access to healthcare to an underserved population. The program provides equine therapy to individuals at no-cost to the families. Goals for those in the program are based on medical studies reporting many significant benefits from the program including improvements in physical strength, balance, coordination, mobility, self-confidence, self-control, peer interaction, social skills, and independence.

There is an instructor in the arena with 4 to 6 individuals with disabilities, each mounted to a horse. The sessions are scheduled every week for 26 weeks. The horses have been donated or rescued and trained to work with individuals with disabilities. Lesson plans consider the individual's physical, emotional, and mental strengths and limitations.



With the combination of a trusted horse, instructor, and group of volunteers, clients become more willing to try new things and attain new goals. DHCD funding will be utilized to increase Pegasus capacity to serve additional individuals in need. DHCD funding will empower individuals with disabilities to overcome obstacles and allow them to receive the physical, psychological, and emotional benefits from equine assisted therapy. This year of DHCD grant funding will provide Pegasus the capacity to significantly increase the number of individuals with disabilities served from 165 to 200.

Strategy: Pegasus will increase access to healthcare for traditionally underserved populations in the Coachella Valley.

## **Progress This Reporting Period**

Please describe your project accomplishment(s) during this reporting period in comparison to your proposed goal(s) and evaluation plan.

### ***Progress of Goal #1:***

Pegasus Therapeutic Riding Center has made a resounding impact by significantly expanding access to specialized health resources for 200 individuals with disabilities and their families. Through our unwavering commitment, we have created a bridge to essential services that may have been previously out of reach. By harnessing the power of equine-assisted therapy, we've provided a transformative avenue for growth, healing, and progress. This expansion not only opens doors to improved physical and emotional well-being but also extends a supportive network to families, fostering a sense of community and understanding. As we witness the positive transformations taking place in the lives of those we serve, we are reminded that our mission reaches far beyond riding; it's about creating lasting change, empowerment, and opportunities that transcend boundaries.

## **Progress on the Number of District Residents Served**

***Number of Unduplicated District Residents Directly Served During This Reporting Period:***

99

### **Please answer the following questions:**

- ***Is the project on track in meeting its goals?***

Yes

- ***Please describe any specific issues/barriers in meeting the project goals.***

We are closed from mid May until early October. During this time period we are not able to offer programming due to the excessive heat of the Summer.

- ***If the project is not on track, what is the course correction?***

N/A

- ***Describe any unexpected successes during this reporting period other than those originally planned.***

We will be adding a new School District in the 2023/2024 riding season. Although we haven't started our new season yet, we already have paperwork signed to add RMHS to the roster. We have had an increased demand for teenagers to ride in our program. RMHS will be joining us for the first time in 5 years this season. We added a larger horse named Ocean to be able to accommodate the higher weight of our new High School riders. We are also expected to be getting 2 more horses in the 2023/2024 riding season to service more riders.

**Organization Name: John F. Kennedy Memorial Foundation**

**Grant #: 1350**

**Project Title: Behavioral Health Awareness and Education Program**

**Desert Healthcare District Strategic Plan Alignment**

**Goal 3:** Proactively expand community access to behavioral/mental health services

**Strategy 3.6** Educate community residents on available behavioral/mental health resources

**Strategy 3.7** Collaborate/Partner with community providers to enhance access to culturally sensitive behavioral/mental health services

**Grant Information**

**Total Grant Amount Awarded:** \$57,541.44

**Grant Term (example 7/1/22 – 6/30/23):** 10/01/2022 – 09/30/2023

**Reporting Period (example 7/1/22 – 10/31/22):** 10/01/22- 09/30/2023

**Contact Information:**

Contact Name: Peter Sturgeon, President and Chief Executive Officer

Phone: 760-776-1600

Email: pstrurgeon@jfkfoundation.org

**Final Progress:**

**Final Outcomes on Goals and Evaluation**

**Project's final accomplishment(s) in comparison to the proposed goal(s) and evaluation plan.**

**Goal #1:** By September 30, 2023 expand awareness of behavioral/mental health services and resources to an estimated 520 District Residents directly served (Parent = 260 / Children/youth 0-18 = 260).

**Final Progress of Goal #1:**

By September 30, 2023 JFK expanded awareness of behavior/mental health services and resources to 806 District Residents (Parent = 403/ Children/Youth 0-18 = 403). Reaching families through In-Home Parenting programs, Community Fairs along with other events, and Mental Health Workshops offered in group settings to the community.

JFK, with the assistance of behavioral health professionals, developed an awareness brochure that included information on behavioral health, types of behavioral health disorders, resources with phone numbers and other opportunities for more information. JFK used any awareness efforts to have conversations on the difference about mental health and mental illness. District residents were receptive to information given in a non-invasive and non-threatening way. JFK staff continuously received behavioral health training throughout the year to be knowledgeable about addressing behavioral health concerns, teaching skills and resources to assist district residents. Many residents expressed interest for themselves or for a family member. Residents also expressed appreciation in learning how to and/or who to ask for help.

JFK held monthly walk-in services for resources for families. JFK invited FIND food bank with a different community agency each month to assist families with awareness, education and resources.

**Goal #2:** By September 30, 2023 increase education of behavioral/mental health services and resources to an estimated 520 District Residents directly served (Parent = 260 / Children/youth 0-18 = 260)

**Final Progress of Goal #2:**

By September 30, 2023 we increased education of behavior/mental health services and resources to 868 District Residents (Parent = 434/ Children/Youth 0-18 = 434).

Using existing behavioral health references and evidence-based parenting curricula, JFK developed an educational folder to educate residents about behavioral/mental health services and resources. JFK used various methods to accomplish this. The first and one of the most effective methods was to offer families enrolled in parenting programs at least one hour or more in education efforts. Another method which was effective as well was to offer an educational workshop to the community. JFK began with existing collaborative entities such as Palm Springs Unified School District (PSUSD). JFK began to offer the program at the other two school districts, Coachella Valley Unified School District and Desert Sands Unified School District. Between the three districts JFK offered the program at all school levels, Elementary, Middle School, and High Schools, Early Childhood Programs, Head Starts, Parent Engagement Centers or Parent Liaisons, and Mental Health Days for families. The educational program was provided to both parents and staff.

JFK developed outreach methods to offer the educational program to other community-based organizations and the desire to host the program grew. Not only was the JFK Behavioral Health Awareness and Educational Program offered, but JFK arranged all details to offer other Behavioral Health educational programs to district residents. Riverside University Health Systems Behavioral Health programs were offered at JFK office, Family Resource Centers, Libraries, Virtual and School Districts.

**Goal #3:** By September 30, 2023 increase access to behavioral/mental health services and resources to an estimated: 170 District Residents directly served (Parent = 85 / Children/youth 0-18 = 85).

**Final Progress of Goal #3:**

By September 30, 2023 JFK increased access to behavioral/mental health services and resources to 332 District Residents directly served (Parent = 166 / Children/youth 0-18 = 166).

Home Visiting Providers identified and referred families to accessible, no-cost or low cost mental health service agencies. Providers assisted families with referral, intake process and follow ups.

The behavioral health agencies referred to were: Barbara Sinatra, Betty Ford, Borrego Health, Cares Line and CareSpace, Desert Mirage Counseling, School Districts Special Ed or Counseling Department, Easy Speech, EHS Counseling, Hope and Healing, IEHP, Indio Mental Health, Inland Regional, Jewish Family Services, Latinos Commission, Lets Talk app, Marsell, Maxim Health Services, Oasis Mental Health, Olive Crest, Partners Against Violence, RUHS, SafeHouse of the Desert, and other private professionals or local mental health programs.

**Final Number of District Residents Served:**

**Proposed number of District residents to be directly served: 680**

**Final number of District residents directly served during the entire grant term: 868**

**Proposed number of District residents to be indirectly served: 428**

**Final number of District residents indirectly served during the entire grant term: 547**

**Please answer the following questions**

- 1. Please describe any specific issues/barriers in meeting the proposed project goals:**

Some of the barriers encountered were the internal and external barriers in accessing services:

Internal: Head of household or responsible caregiver not in agreement that there is a concern, that services are needed or helpful, afraid of judgement or discrimination, etc.



External: transportation, barriers in requirements to access services, such as insurance, resident status, language, preference to mode of services (virtual, in-person), etc.

An excellent way that these barriers were addressed was having a relationship with the families, building trust and offering assistance when they were ready, offering the education where they felt most comfortable, mostly in their own homes, and the continuous presence and availability of providers along with a warm hand-off to direct access of behavioral health services.

**2. Please describe any unexpected successes other than those originally planned.**

JFK Home Visitation Programs has been operating in the community for over 20 years and the need for behavioral health services has been present from the beginning. JFK has adapted and expanded awareness in behavioral health through various ways and when this opportunity came up it was a perfect match. The Behavioral Health Awareness and Education Program has been instrumental in making a significant impact on the way the community is obtaining access to behavioral health services as well as how JFK addresses the community.

Training, presentations or conferences were completed by JFK staff and others by both JFK staff and district residents.

Behavioral Health Training List:

- Mental Health 101
- Building Resiliency and Understanding Trauma
- Self-Care and Wellness
- Know the Signs – Suicide Prevention
- La CLAVE
- 2nd annual suicide prevention coalition
- Stand Against Stigma
- Coping with Stress
- Family Planning RUHS - Nurse Sandra
- Racism and Equity as a Health Crisis
- Latino Commission Mental Health Presentation
- CalAIMH
- HV Professional Wellbeing
- Perspectives on Home Visiting and Infant/Early Childhood Mental Health
- HV in a Post Pandemic World, Perspectives and Insight
- Empowering Mothers through HV
- Avoiding Escalation and Increasing safety HV
- Modeling Mindfulness and Compassion HV
- Observing and Understanding Development HV
- Involving and Engaging Fathers HV

Becoming ACEs Aware in CA  
Mental Health Matters in Childhood  
Parenting Traumatized Infants and Toddlers: Myths vs. Facts for 0-5  
Trauma-Informed Care 101: Understanding Your Role in Creating a Trauma-Informed Environment  
One Heart One Vision Presentation  
Suicide Prevention Coalition Quarterly Meetings  
RUHS Behavioral Health Parent Partners Presentation  
Olive Crest Services Presentation  
RUHS Incredible Beginnings Workshop Series  
Empathic Strain & Secondary Trauma 101: Understanding the Essentials  
Eisenhower Health Reminder - Managing Stress as a Pillar of Health  
RUHS Seeking Strength  
La CLaVe – Mental Health Education for Latino Population

JFK was granted access to spread awareness and education at the many places mentioned in Goal #2. One of the unexpected entities was at JFK Hospital in Indio. JFK's Community Outreach Specialist meets with families who have just delivered a baby weekly and provides behavioral health awareness along with assistance to other resources they may be needed. JFK expects to develop this relationship and expand to the other two hospitals in the district.

Out of the Behavioral Health Awareness and Education Program having Parent Group meetings has been successful. JFK is developing a plan to create parent leaders that can continue the awareness and an advisory board with parents and community professionals to continue the access to behavioral health services along with other resources.

The collaborations and access to the program continues to grow and it needs to continue.

**3. After the initial investment by the DHCD how will the project be financially sustained?**

Through Riverside County and other local agency reports, access to mental health services is being addressed and sought after. Discussion of providing services directly to families in their own homes has been the conversation.

JFK has submitted grant proposals to the county and local funding for SafeCare along with Behavioral Health Awareness and Education Program. JFK will continue to seek grants with similar purpose to continue the efforts.

**4. List five things to be done differently if this project were to be implemented and/or funded again.**

1. Beginning or continuing the program earlier. Planning and Development time has been completed.

2. A way of tracking the efforts the Community Outreach Specialist and Home Visitation Director invested in this project directly and indirectly.

3. Implementing a smoother process in collecting success stories from district residents as well as impact.

4. N/A

5. N/A

## Grant Progress Report

**Organization Name:** ABC Recovery Center, Inc.

**Grant #:** 1369

**Project Title:** Cost of Caring Fund Project

**Contact Information:**

Contact Name: Maureen Girouard

Phone: 760-342-6616 ex 210

Email: mgirouard@abc Recovery Center.org

### Grant Information

**Total Grant Amount Awarded:** \$332,561

**Grant Term (example 7/1/22 – 6/30/23):** 01/01/2023 – 12/31/2023

**Reporting Period (example 7/1/22 – 10/31/22):** 04/01/2023 – 06/30/2023

### Desert Healthcare District Strategic Plan Alignment

**Goal 2:** Proactively expand community access to primary and specialty care services

**Strategy 2.7:** Utilize an equity lens to expand services and resources to underserved communities

### Progress This Reporting Period

Please describe your project accomplishment(s) during this reporting period in comparison to your proposed goal(s) and evaluation plan.

**Progress of Goal #1:**

*Our Goal: By December 31, 2023, ABC Recovery Center is projecting we would directly serve 428 clients for addiction related services based on recent year's data.*

*ABC will track the type of treatment, costs of treatment, the reimbursement amounts allocated to each client's services, and how the reimbursements of care are being fulfilled.*

**Our progress to goal;**

ABC Recovery Center has served a total of 274 clients from the Coachella Valley. This also includes 10 scholarship beds for otherwise unfunded district clients. This grant assists in facilitating dynamic care to improve the lives of our clients. Combined with Quarter 1, we have directly served 549 clients, which surpasses our goal of 428 clients

by December 2023. These clients were able to receive detox, residential and outpatient services during Q2, and the funds assisted in providing medical care, as related to their substance use, MAT services, and mental health services during this quarter.

**Progress of Goal #2:**

Our Goal: By December 31, 2023, ABC is projecting to support 856 people served indirectly through our Family Program.

ABC will track the type of treatment, costs of treatment, the reimbursement amounts allocated to each client's services, and how the reimbursements of care are being fulfilled.

**Our progress to goal;**

ABC Recovery Center has provided 3 Family weekends, serving 60 family members. During these weekends, families and clients were educated about the disease of addiction, the family system and boundaries. We also conducted 9 Family webinars and had a total of 47 family members that participated. This weekly webinar is open to all family district residents, whether they have a family member in our facility or not. During the treatment stay, we also obtain collateral information from family members, and we completed a total of 103 calls in Q2.

**Progress on the Number of District Residents Served**

**Number of Unduplicated District Residents Directly Served During This Reporting Period:**

During this reporting period, we directly served 274 total direct residents. This included 6 clients that received a scholarship in detox level of care and 4 in residential level of care that would otherwise be unable to access services. This grant has helped us to improve our services and dynamic care to improve the lives of all of our clients.

**Number of Unduplicated District Residents Indirectly Served During This Reporting Period:**

We have indirectly served 107 district residents during this quarter.

**Please answer the following questions:**

- **Is the project on track in meeting its goals?**

These services are offered to all of our district residents in every level of care, and are directly serving 274 of our clients. We are on track to serving the goal of residents served and may surpass our goals.

- **Please describe any specific issues/barriers in meeting the project goals.**

One of the barriers that we have discovered is the need for bilingual services. We have had some family members that are Spanish speaking only, and while we have been able to provide some translation services, it is now important to us to expand the family team to include a bilingual staff. We are hoping that this expands our services to even more district residents.

- **If the project is not on track, what is the course correction?**

We feel that our project is on track, and hope to surpass our goals.

- **Describe any unexpected successes during this reporting period other than those originally planned.**

After reviewing the exit surveys, family members were generally very glad they attended. They feel supported, and don't feel isolated and alone. We are working on a family program binder to offer family members of the materials in order for them to take

**Grant Report Summary**

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<u>Report #1 – 1/1/23 – 3/31/23</u>	<u>DUE DATE: 5/01/23</u>
<u>Report #2 – 4/01/23 – 6/30/23</u>	<u>DUE DATE: 8/01/23</u>
<u>Report #3 – 7/01/23 – 9/30/23</u>	<u>DUE DATE: 11/01/23</u>
<u>Report #4 - 10/1/23 – 12/31/23</u>	<u>DUE DATE: 2/01/24</u>
<u>Report #5 – 1/1/24 – 3/31/24</u>	<u>DUE DATE: 5/01/24</u>
<u>Report #6 – 4/1/24 – 6/30/24</u>	<u>DUE DATE: 8/01/24</u>
<u>Report #7 – 7/01/24 – 9/30/24</u>	<u>DUE DATE: 11/01/24</u>
<u>Report #8 – 10/1/24 – 12/31/24</u>	<u>DUE DATE: 2/01/25</u>
<u>FINAL REPORT – 1/1/23 – 12/31/24</u>	<u>DUE DATE: 2/15/25</u>

**Goal #1:** Increase the number of local students who represent the racial and ethnic backgrounds of the community by awarding scholarships to a minimum of 50 students pursuing healthcare degrees and careers. Maximize DCHD scholarship funds to award as many students as possible by applying funds as last dollar in for students’ financial aid packages.

**Evaluation #1**

1. On an annual basis, measure the number of applicants to BAA and Graduate Scholarship fund and compare to prior year.
2. Track the number of scholarships awarded to students who represent the racial and ethnic backgrounds of the community and are historically underrepresented in health careers.
3. Review all student financial aid packages annually to assess capture of available state, federal and institutional aid.
4. Track the completion of the scholar information and outreach cycle on an annual basis:
  - By May 2023 and for the following 2 years, OneFuture will provide high school counselors across all Coachella Valley with information about scholarships to distribute to all eligible students (Step A)
  - By May 2023 and for the following 2 years, OneFuture will confirm that information regarding webinars, workshops, and other communications (social media, radio, TV and flyers) have reached eligible students (Step B)
  - By March 15, 2024, OneFuture will repeat Steps A and B for the previous year’s scholarship awardees.
  - By August 2023 for the first cohort and August 2024 for the second cohort, OneFuture will complete the selection, notification and processing of scholarship awardees.
  - By August 2023 and for the following year (August 2024), a minimum of 50 students who mirror underserved residents’ ethnic and racial backgrounds will be awarded.

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**Goal #2:** Increase access to resources, mentorship and connections to diverse health professionals and remove barriers for Black and African American students by facilitating the Black and African American Healthcare Scholar Advisory Council. The council is comprised of community members with relevant knowledge and experience to help remove barriers facing Black and African American youth in the Coachella Valley.

**Evaluation #2**

1. On an annual basis measure GPS Mindset (Growth, Purpose and Sense of Belonging) among BAA scholars, utilizing the University of Virginia’s Navigate Project Motivation Tool.
2. Track the number of new resources accessed by students as a result of the BAA Advisory Committee’s support.

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**Goal #3:** Increase the number of local students who are completing Graduate degrees in high demand healthcare professions by providing support services aligned with their identified needs (i.e. tuition assistance, loan debt reduction, test fees, support for internship preceptors.)

**Evaluation #3**

1. Track completion of case management milestones: Student Leadership Conference, Mid-Year Networking Summit, Bridge to Career Series and one-to-one counseling sessions to assess academic readiness, explore professional development opportunities that support their career path and review financial aid capture to assess need gap and loan deb to determine resources needed.
2. Review all student financial aid packages annually to assess capture of available state, federal and institutional aid. Assess reduction in loan debt and capture of available financial aid on an annual basis.
3. Measure college and career planning progress by reviewing transcripts, professional resume, and College & Career Plan at beginning of each term.
4. Track the number of additional resources accessed by scholars as a result of support they received through OneFuture and its community partners by documenting it in case files and through the use of an annual survey.

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**Goal #4:** 90% of scholars will participate in OneFuture Case Management and Student Support Services and complete college and career milestones. 90% of scholars will persist and complete the academic year or degree as a result of holistic support services and scholarships provided.

**Evaluation #4**

1. Track completion of case management milestones: Student Leadership Conference, Mid-Year Networking Summit, and one-on-one counseling sessions to review academic progress, financial aid capture and career planning progress.
2. Measure academic progress, persistence and degree complete rates by reviewing transcripts and College & Career Plan at beginning of each term.
3. Milestones:
  - By July 2023:
    - 95% of scholarship awardees have signed their award letters and completed verification of their Financial Aid packages.
  - By August 2023:
    - 100% of scholars complete class schedule and college and career plan verification.
  - By September 2023:
    - Undergo evaluation by a third part to assess program effectiveness through the lens of diversity, equity and inclusion.
  - By January 2024:
    - Assess scholar college enrollment, GPA and first-year persistence rates for the current cohort.
  - By April 2024:
    - Complete interim assessments, ensuring participation in workshops, Leadership Program, experiential learning, and networking with healthcare professionals.
    - Evaluate students receiving financial aid compared to similar student groups.
    - Confirm publication of student spotlights/features to communicate the impact of DCHD&F student's progress.
  - By June 2024:
    - Evaluate scholar data, 1<sup>st</sup> and 2<sup>nd</sup> year persistence rates and number of degree completers



- By July 2024:
  - Repeat the above steps for the 2024-2025 scholar cohort.

**Report Narrative – Questions to be answered each report are in blue:**

**Please describe your program/project accomplishment(s) this reporting period in comparison to our proposed goal(s) and evaluation plan.**

Report #1 – 1/1/23 – 3/31/23 -- Due 5/1/23

- The C2Nav Application was created for students to apply.
- Marketing Flyer was designed and created to market scholarship opportunity.
- Establishing financial assistance requirement guidelines for students pursuing graduate studies (admissions, testing, clinical hour, etc.)
- Convening Black and African American Healthcare Advisory (BAA) to provide guidance and input
- Recruiting new advisory members to increase support for local students and initiative
- Collaborating and aligning efforts with partners to maximize reach and capacity

Report #2 – 4/01/23 – 6/30/23 -- Due 8/1/23

**Scholarship Outreach & Recruitment Efforts (ongoing):**

- Presentations: OneFuture CV presented on the scholarships and programs at local high schools, OneFuture CV’s College Financial Aid Conference, College of the Desert’s Black Student Success Center, CSUSB’s CV Goes to College Convening, College of the Desert’s High School Visits and Resource Fair, and CVUSD’s Next Steps High School Event.
- Email Communications: Email blasts have been sent to high school counselors, community partners and the BAA Advisory Committee
- Social Media: Social media posts using Instagram and Facebook
- College & Career (C2) Navigator: Posts were included on the C2 Navigator dashboard, which have been accessible to more than 500 scholarship applicants.

**Application submitted to date:**

- Total Applicants: Seventy-eight (78) applications have been submitted through July.
- Applicant Majors: Applicants are pursuing degrees in the following majors: Accounting, Agriculture Science, Biology, Business Administration, Chemistry, Computer, Counseling, Dance, Drama, Education, English, Graphic Design, International Studies, Marketing, Mathematics, Nursing, Pre-med, Psychology, Sociology
- Awarded Scholars: Four (4) BAA scholarships have been awarded to local students. Three (3) awardees attended the OneFuture Scholarship Award Ceremony Celebration, Wednesday, June 14, 2023, at UCR Palm Desert.

**Black and African Advisory Committee Meetings:**

- The committee is active in supporting scholarship outreach, recruitment & scholarship review
- One Future staff is continuing to seek members from the community that can support the BAA scholarship initiative with their time and professional expertise. Most recently, the Brothers of the Desert donated to this initiative and committed to engage in the BAA Advisory Committee. **Brothers of the Desert (BOD)** is a non-profit organization that provides a growing network of support for Black gay men and allies in the Coachella Valley. Their mission is to nurture and support Black gay men and allies through philanthropy, volunteerism, mentorship, education, advocacy, and social networking.

Report #3 – 7/01/23 – 9/30/23 -- Due 11/1/23

### **Black and African American Healthcare Scholarship Outreach & Recruitment**

- Black and African American recruitment, review and selection of 2023 scholars is complete
- **Total Applicants:** Eighty-Seven (87) applications were submitted through September 30, 2023.
- **Total Number of Scholars Awarded:** Eight (8) have been awarded to receive a 2023-25 scholarship.
  - Four (4) scholars received a one-year scholarship.
  - Four (4) scholars received a two-year scholarship.
- Scholar's financial need is currently being reviewed with the goal of increasing award amounts.

### **Graduate Healthcare Scholarship Outreach & Recruitment**

- **Total Applicants:** Thirty (30) graduate students applied through the OneFuture CV application leading up to the September 30, 2023 deadline.
- **Total Number of Scholars Selected to Date:** Four (4) students have received a one-year \$10,000 scholarship to support graduate studies during the 2023-24 academic year.
- Seventeen (17) additional scholarship applications are under review with the goal of completing selections by November 2023.

### **Black & African American Advisory Committee:**

- Advisory Committee has reconvened for the 2023-24 Academic year and are continuing to work on the following priorities: Mentorship, K-12 Initiatives, and Sustainability
- Giving Tuesday efforts are underway to support the Black & African American Scholarship initiative.
- Ventrice Diggs-Kings, BAA Advisory Committee Chair, is continuing to advance the tactical plan for the BAA committee, including the engagement of regional partners.

Report #4 - 10/1/23 – 12/31/23 -- Due 2/1/24

Report #5 – 1/1/24 – 3/31/24 -- Due 5/1/24

Report #6 – 4/1/24 – 6/30/24 -- Due 8/1/24

Report #7 – 7/01/24 – 9/30/24 -- Due 11/1/24

Report #8 – 10/1/24 – 12/31/24 -- Due 2/1/25

FINAL REPORT DUE – 2/15/25

### **Progress of Goal #1**

Report #1 – 1/1/23 – 3/31/23 -- Due 5/1/23

This period has been used for scholarship marketing and recruitment. No scholarships have been awarded. OneFuture has been reaching out to high school counselors and community partners who have contact with students. In addition, this scholarship opportunity has been marketed through all OneFuture social media platforms and partner networks.

Report #2 – 4/01/23 – 6/30/23 -- Due 8/1/23

In total, seventy-eight (78) students have submitted a BAA scholarship application and 140 have started the application. Among these students, four (4) have successfully fulfilled the eligibility requirements and been selected for an award. Additionally, four (4) students have applied for the graduate scholarship and are under review and three (3) are pending submission.

OneFuture Coachella Valley is working with the BAA Advisory Committee and its network of partners to promote both the BAA and Graduate scholarship programs to underrepresented students in the region. The BAA Advisory Committee is also participating in marketing, review and selection process.

### Report #3 – 7/01/23 – 9/30/23 -- Due 11/1/23

#### **Black and African American Healthcare Scholarship**

In an effort to increase the Black and African American scholarship application submissions, OneFuture extended the application deadline until September 30<sup>th</sup>. From July to September, an additional nine (9) students applied to the BAA scholarship program. In total, four (4) students were awarded and three (3) are under consideration during this period.

Additionally, at the recommendation of the Black and African American Advisory Committee, OneFuture CV is currently completing a financial needs assessment to increase student award amounts (financial need ranges from \$5000 up to \$36,000 among the BAA student cohort).

#### **Graduate Healthcare Scholarship:**

A total of thirty (30) applications were submitted to the OneFuture CV graduate scholarship program (dhcd.c2nav.com). Seventeen (17) applications are under review for the Graduate Healthcare Scholarship with the goal of completing review and selection by November 2023.

- Four (4) graduate scholars have been selected and awarded a one-year scholarship in the amount of \$10,000.

### Report #4 - 10/1/23 – 12/31/23 -- Due 2/1/24

### Report #5 – 1/1/24 – 3/31/24 -- Due 5/1/24

### Report #6 – 4/1/24 – 6/30/24 -- Due 8/1/24

### Report #7 – 7/01/24 – 9/30/24 -- Due 11/1/24

### Report #8 – 10/1/24 – 12/31/24 -- Due 2/1/25

### FINAL REPORT DUE – 2/15/25

## **Progress of Goal #2**

### Report #1 – 1/1/23 – 3/31/23 -- Due 5/1/23

- The Black and African American Advisory Committee has been meeting monthly to Advisory Council meeting (1/24/24, 2/22/23, 3/22/23) to discuss BAA Scholar Academics Progress, Financial Health/Literacy, Scholarship Application & Recruitment, Holistic Student Support Services and Sustainability efforts
- Through the advisory committee we have identified mentorship resources and reconnected with UCR Future Physician Leaders Program for collaboration opportunities.
- Bridge to Career Series materials have been shared, archived and are available resources for current and future scholars

### Report #2 – 4/01/23 – 6/30/23 -- Due 8/1/23

- **BAA Advisory Committee:** The Black and African American Advisory committee met on May 31, 2023 for a learning session on 529 College Plans and a PA Pipeline Mentorship Program.
- **Student Leadership Conference:** Annual 2023 *OneFuture Student Leadership Conference* was held on Wednesday, June 21<sup>st</sup>, at UC Riverside- Palm Desert Campus. This year's leadership conference theme

was *Explore, Educate & Evolve*. Thirty-five (35) community members and OneFuture CV Alumni lead a total of twelve (12) breakout sessions on academic preparation, financial health, mental wellness, and professional development. In addition, all students participated in mental health & wellness and college & career planning sessions.

- Keynote Speaker: This year's keynote speaker, Monique Dotson (Motivate Lab Post-Secondary Pathways Director), shared her story and tips with scholars on how to reach their goals. Monique also integrated the GPS (Growth Mindset, Purpose & Relevance, and Sense of Belonging) mindset model in her speech. The conference allowed scholars to sharpen their personal, academic, professional and financial skills. Students also had the opportunity to grow their connections by networking with current scholars, alumni and community partners.
- Mentorship opportunities were embedded throughout the day:
  - BAA Mentorship Session: Ventrice Diggs King (BAA Advisory Co-Chair) and Trisha Gray (BAA Committee Member) lead a discussion that included the GPS model in their discussion and presentation.
  - Career Panel Session: The session focused on professional development, such as volunteering, internships and fellowships. Additionally, professionals shared their experiences on landing jobs during their college journey, along with resources to increase success rates.
  - Peer-to-Peer Mentorship: This panel session focused on *How to Survive College and* featured current students and recent graduates who shared tips, insights, and resources that helped them navigate college.
- All three (3) BAA scholars awarded prior to the Student Leadership Conference attended.

### **Report #3 – 7/01/23 – 9/30/23 -- Due 11/1/23**

- Scholar Update: Current Black and African American scholars have been onboarded and cleared for their Fall 2023 scholarship disbursement.
  - All scholars have submitted the following documentation: financial aid and academic documents, as well as their College & Career Plan.
  - BAA scholars are currently completing their Fall 2023 One-on-One meeting. OneFuture CV staff is reviewing current academic, financial, professional and mental wellness needs and creating interventions that will best support scholar needs. In response to challenges and obstacles being expressed during one-on-one meetings, scholars are being connected to appropriate university, community based and BAA advisory committee member resources to further close gaps and challenges being experienced by scholars.
- Holistic Student Supports: In addition to one-on-one student meetings, BAA scholars are being provided with additional information and resources through:
  - 2023 OneFuture Fall Newsletter that includes local, state and national academic, financial, professional and mental wellness resources to better meet their own individual needs.
  - Fall 2023 Bridge to Career Series: This hybrid (virtual and in-person) series is designed to help local students prepare for future volunteer, internships and career opportunities. The goal is to provide scholars with resources and tangible tools to help them become more competitive candidates as they transition into our local workforce.
  - 2023 Midyear Summit planning is currently underway. This event is scheduled to take place on Tuesday, December 19<sup>th</sup>. OneFuture Staff is using the GPS (Growth Mindset, Purpose & Relevance, Sense of Belonging) mindset model to guide content and sessions. The goal of the summit will be to provide students with tangible tools and resources that can empower them as individuals and support their academic journey.

Report #4 - 10/1/23 – 12/31/23 -- Due 2/1/24

Report #5 – 1/1/24 – 3/31/24 -- Due 5/1/24

Report #6 – 4/1/24 – 6/30/24 -- Due 8/1/24

Report #7 – 7/01/24 – 9/30/24 -- Due 11/1/24

Report #8 – 10/1/24 – 12/31/24 -- Due 2/1/25

FINAL REPORT DUE – 2/15/25

### **Progress of Goal #3**

Report #1 – 1/1/23 – 3/31/23 -- Due 5/1/23

- Planning for the 2023 Student Leadership Conference is underway. Sessions on academic preparation, financial health/Literacy, professional development and mental wellness will be facilitated by local professionals that include OneFuture Alumni. These sessions will help scholars maximize financial aid, as well as access tools and resources that support their academic and professional journey.

Report #2 – 4/01/23 – 6/30/23 -- Due 8/1/23

- OneFuture CV is excited to report that the Graduate Scholarship Program application process opened in July 2023: <https://dhcd.c2nav.com>
- Marketing and communications on the program have been coordinated through social media and the emailing of flyers to local postsecondary partners, along with OneFuture CV's network. Additionally, OneFuture CV emailed the opportunity to alumni that are pursuing graduate degrees and careers in healthcare.
- In total, four (4) students have successfully submitted their graduate scholarship applications and three (3) are pending submission.
- Scholarships will be awarded on a rolling deadline through September 30<sup>th</sup>, 2023.

Report #3 – 7/01/23 – 9/30/23 -- Due 11/1/23

- The Graduate Scholarship Program details and application link were shared with more than 2500 alumni and young professionals in OneFuture's network. In total, thirty (30) students applied for the scholarship and four (4) scholars have been selected, with an additional seventeen (17) applicants pending review.
  - The Graduate Scholarship Program application closed for submissions on September 30, 2023.
  - Four (4) scholars have each been awarded a one (1) year \$10,000 scholarship
  - All four (4) scholars have been cleared for their Fall 2023 scholarship disbursement and are currently completing their one-on-one meetings.

Report #4 - 10/1/23 – 12/31/23 -- Due 2/1/24

Report #5 – 1/1/24 – 3/31/24 -- Due 5/1/24

Report #6 – 4/1/24 – 6/30/24 -- Due 8/1/24

Report #7 – 7/01/24 – 9/30/24 -- Due 11/1/24

Report #8 – 10/1/24 – 12/31/24 -- Due 2/1/25

FINAL REPORT DUE – 2/15/25

#### **Progress of Goal #4**

Report #1 – 1/1/23 – 3/31/23 -- Due 5/1/23

- Currently in recruitment for the 2023 –24 scholars. Will provide update on report #2

Report #2 – 4/01/23 – 6/30/23 -- Due 8/1/23

- Awarded Scholars: Four (4) BAA scholars have been awarded and recruitment will continue through August 30<sup>th</sup>, 2023.
- Student Support Services: Students have begun their onboarding into the program and have also started the submission of their Student Award Agreements, along with their academic and financial documents. Students will also commence their 1-on-1 meeting with OneFuture CV's team in September, which will include the review of their submitted documents and College & Career Plan.

Report #3 – 7/01/23 – 9/30/23 -- Due 11/1/23

- In total, 100% (or 8 BAA scholars) have completed their onboarding and are on track to persisting through the end of the Fall term.
- Additionally, 100% of BAA scholars have successfully been cleared for their fall 2023 scholarship disbursement and have submitted all required academic and financial documents. Students are completing their one-on-one counseling sessions with OneFuture CV's team, which will include the review of their College & Career Plan, financial aid documents and academic goals and progress.
- Graduate Healthcare Scholars: 100% of the graduate scholars (or four students) have been cleared for their fall disbursement and are in the process of completing their one-on-one counseling sessions with OneFuture CV team.

Report #4 - 10/1/23 – 12/31/23 -- Due 2/1/24

Report #5 – 1/1/24 – 3/31/24 -- Due 5/1/24

Report #6 – 4/1/24 – 6/30/24 -- Due 8/1/24

Report #7 – 7/01/24 – 9/30/24 -- Due 11/1/24

Report #8 – 10/1/24 – 12/31/24 -- Due 2/1/25

FINAL REPORT DUE – 2/15/25

#### **Is the Project on Track to Meeting its Goals?**

Yes

**Please describe any specific issues/barriers in meeting the project goals.**

No issues

**Describe any unexpected successes during this reporting period other than those originally planned.**

Through an introduction facilitated by Ventrice Diggs King, BAA Committee Chair, OneFuture CV is exploring a partnership with Scholarship America that could further the goals of the BAA Healthcare Scholarship initiative. OneFuture CV is among a group of more than forty (40) national organizations that were invited to complete an RFI and has advanced to the top 15 selected for an interview. If selected as a CBO partner, OneFuture CV will work with Scholarship American to identify local students to receive scholarships and support services funded through national corporations.



## **Grant Progress Report**

**Organization Name: Desert Physicians Medical Group Health**

**Grant #: 1329**

**Project Title: DPMG Health Street Medicine**

**Contact Information:**

Contact Name: Dr. Tae Kim

Phone: (951) 743-2882

Email: tae.kim@dpmghealth.com

### **Grant Information**

**Total Grant Amount Awarded:** \$500,000

**Grant Term (example 7/1/22 – 6/30/23):** 10/1/22-9/30/25

**Reporting Period (example 7/1/22 – 10/31/22):** 10/1/23-9/30/23

### **Desert Healthcare District Strategic Plan Alignment**

**Goal 2:** Proactively expand community access to primary and specialty care services.

**Strategy 2.3:** Provide funding support and evaluation to community organizations providing expanded mobile primary and specialty care services.

**Strategy 2.4:** Provide funding support to community organizations providing primary and specialty care via telehealth.

**Goal 3:** Proactively expand community access to behavioral/mental health services.

**Strategy 3.4:** Provide funding support to CBOs providing telebehavioral/mental health services.

### **Progress This Reporting Period**

Please describe your project accomplishment(s) during this reporting period in comparison to your proposed goal(s) and evaluation plan.



From October 2022 through the end of September 2023, DPMG Health served a total of 3,853 patients, representing diverse age groups, ethnicities, and socioeconomic backgrounds. Our array of services encompassed the provision of medical care for chronic conditions, preventive healthcare measures, outpatient medical procedures, wound care, as well as essential vaccinations and school physicals for our younger community members. Our overarching objective remains the expansion of healthcare accessibility and promotion of health equity within underserved communities.

It's worth noting that the majority of hospitals and healthcare providers are clustered in the more densely populated western regions of the Coachella Valley. This geographic concentration inadvertently restricts healthcare access for residents in the eastern and northern parts of the valley, presenting a considerable challenge. Beyond geographic disparities, patients residing in the eastern valley face additional barriers, including limited transportation options and the financial burden associated with healthcare expenses.

#### **Progress of Goal #1:**

Our primary objective was to achieve a minimum of 3,000 patient encounters via our mobile medical van unit by September 30, 2023. We are thrilled to report that we not only met but exceeded this goal, culminating in an impressive 3,853 patient encounters by the close of September 2023, achieved through a series of dynamic community outreach initiatives spanning the entirety of the Coachella Valley.

Our commitment extended to diverse segments of our community, as we extended our support to refugee patients seeking asylum with the Galilee Center, provided essential care to unhoused individuals during numerous street medicine events, administered crucial vaccinations, and conducted sports physicals for our youth, ensuring their continuity in educational pursuits. We also extended a helping hand to the vital workforce of farm workers, offering medical services at various community events.

#### **Progress of Goal #2:**

Our secondary objective entails a substantial expansion in our annual patient encounters, targeting a minimum of 7,000 per year, including the provision of approximately 1,400 encounters during extended and weekend hours by **September 30, 2025**. During the period spanning October 2022 to September 2023, we effectively completed 3,853 patient encounters. Notably, 1,161 of these encounters occurred during weekend hours or outside the typical clinic operating schedule (8:00 AM to 5:00 PM, Monday to Friday).

Our unwavering commitment to this goal continues, as we remain resolute in our mission to deliver exceptional care to as many patients as possible. Leveraging our mobile medical unit and telemedicine services, we persist in providing vital support to various segments of our community. This includes assisting refugee patients seeking asylum through the Galilee Center, extending crucial services to unhoused individuals at numerous street medicine events, administering essential vaccinations, conducting sports physicals to facilitate youth's uninterrupted education, and offering medical care to the indispensable farm worker community during various community events.

### **Progress of Goal #3**

Our third objective involves the introduction of telepsych and mental health services through our mobile medical unit, with the aim of conducting approximately 300 patient encounters by September 30, 2023. We have successfully completed 642 encounters involving mental health. Mental health services are already an integral part of our regular patient encounters, and we are now actively advancing these services through telehealth to address barriers in access to mental health support.

In our pursuit of enhancing mental health services, we are developing one-on-one teletherapy sessions. Individual telehealth mental health services offer a range of benefits, including enhanced privacy and convenience, reduced travel time, and minimal disruption to daily activities. Moreover, this innovative approach plays a significant role in destigmatizing the act of seeking mental health care.

### **Progress of Goal #4:**

Our fourth objective is to accomplish approximately 1,000 patient encounters via telehealth by September 30, 2023. While we are diligently working towards the realization of this goal, our efforts have already produced positive outcomes. From July through September 2023, we successfully completed 488 telehealth visits using our mobile medical unit. Despite encountering some delays in Wi-Fi installation and connectivity issues, we are optimistic and confident that we will reach our target of 2,300 telehealth encounters by **September 30, 2025**.

Our commitment to this objective is steadfast as we are confident in our ability to achieve our long-term telehealth goals and strive to extend our telehealth services to assist as many patients as possible. Through our innovative Gojji Telemedicine program, we have been able to provide essential support for patients managing chronic diseases such as diabetes, hypertension, and hyperlipidemia. Our ongoing efforts also

include the expansion of telemedicine services for mental health, further enhancing our capacity to serve the diverse healthcare needs of our community.

### **Progress of Goal #5:**

Our fifth objective is to reach a milestone of at least 2,300 telehealth patient encounters by **September 30, 2025**. While the journey towards this goal continues, it's worth noting that we have already initiated substantial progress. During this reporting period, we conducted 488 telehealth visits using our mobile medical unit.

Our commitment to this endeavor drives us to continually advance our telehealth services, with the aim of serving and reaching an ever-expanding patient base. Leveraging our Gojji Telemedicine program, we have been able to provide essential support for patients managing chronic diseases like diabetes, hypertension, and hyperlipidemia. Our ongoing efforts include the expansion of telemedicine services for mental health, ensuring a comprehensive and whole person approach to healthcare delivery.

### **Progress on the Number of District Residents Served**

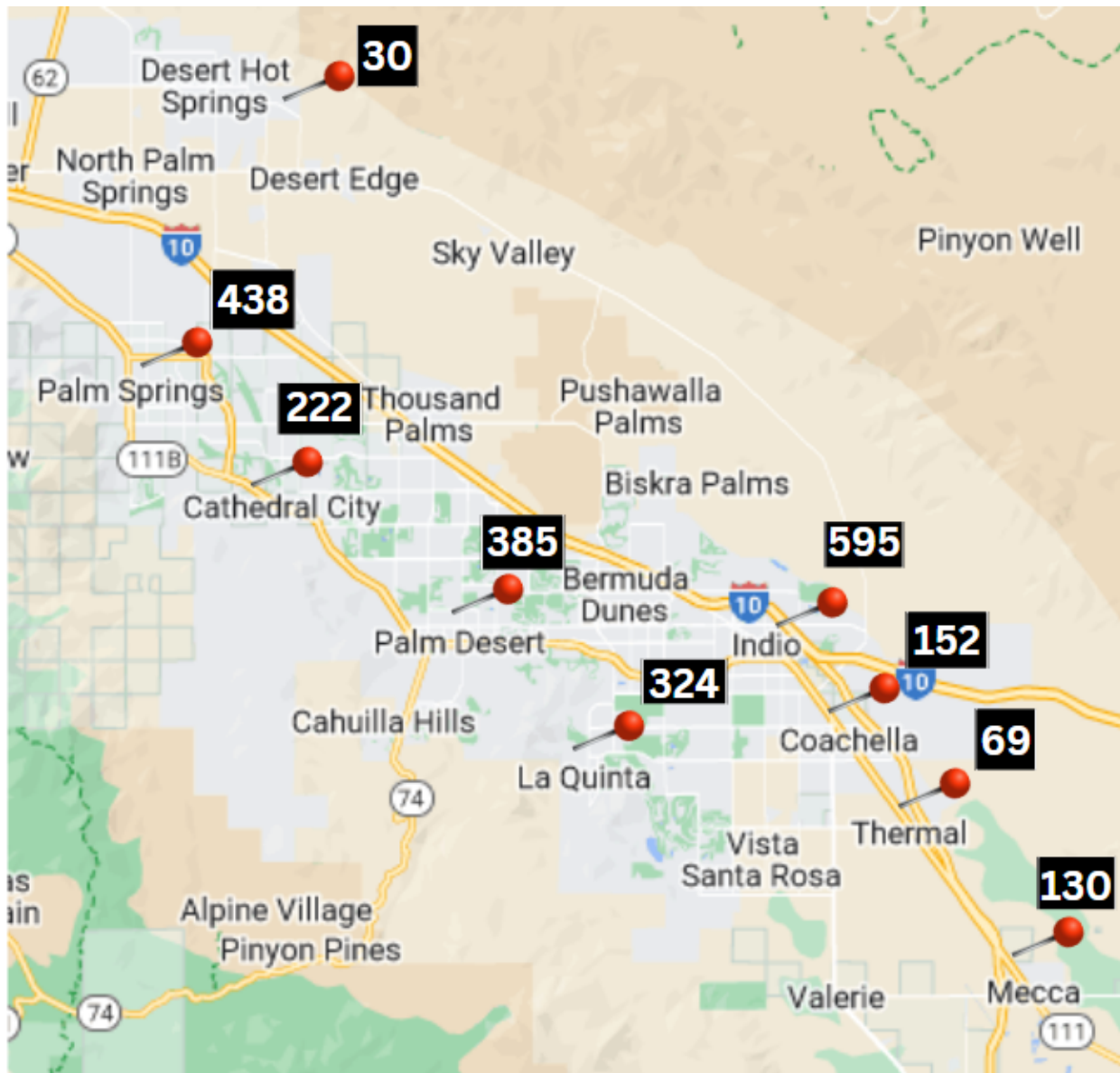
**Number of Unduplicated District Residents Directly Served During This Reporting Period: 3,853**

### **Please answer the following questions:**

- **Is the project on track in meeting its goals?** Yes
- **Please describe any specific issues/barriers in meeting the project goals.**  
Some barriers we have come across to meeting the project goals are inconsistencies with Wi-Fi and transportation to and from community health events for our volunteers.
- **If the project is not on track, what is the course correction?**  
While we have made significant strides in tracking mental health services, there was a slight delay in securing a psychiatrist. Nonetheless, our team of dedicated family medicine physicians has maintained their commitment to delivering mental health services whenever required.

- **Describe any unexpected successes during this reporting period other than those originally planned.**

An unforeseen achievement within this reporting period has been the successful collaboration with schools across the Coachella Valley to organize Tdap vaccination events and sports physicals. These initiatives have ensured that students can not only remain in school but also excel in their academic pursuits and actively engage in extracurricular activities.





# Year in Review



## Woodspur Farms in Coachella, CA

Our medical team went out with our medical mobile van unit to a date packing farm to give medical care to the farm workers.



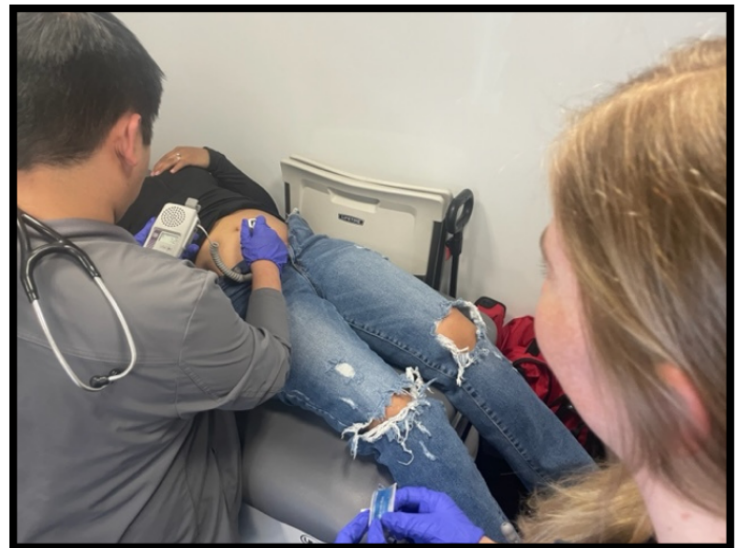
## Our Lady of Guadalupe in Palm Springs, CA

Our medical team goes weekly to a local church with our medical mobile van unit to provide medical care to unhoused patients.



## Telemedicine Chronic Disease Management

We also provide telemedicine visits to patients who do not have transportation or can not come to our designated weekly locations with the mobile clinic.



## Gene Autry Wash in Palm Springs, CA

Our medical team goes weekly to an unhoused encampment community where we provide medical care including prenatal care.



## Galilee Center in Indio, CA

Our interdisciplinary team weekly gives medical care to refugees seeking asylum in the United States. Our services ranges from pediatrics to adults, post-operation visits, and vaccinations.

Report Period: 10/01/2023 - 10/31/2023  
(Monthly report due the 15th of each month)

**Program/Project Information:**

**Grant # 1329**  
**Project Title:** DPMG Health Street Medicine  
**Start Date:** 10/1/2022  
**End Date:** 9/30/2025  
**Term:** 36 months  
**Grant Amount:** \$500,000.00

**Executive Summary:** Desert Physicians Medical Group Health is committed to bridging health and community. We plan to expand access and provide care for those living in the Coachella Valley. This funding will provide support for the medical mobile unit and communities we serve. It is anticipated that 3,000 patient encounters will be conducted via the medical mobile unit by September 30, 2023 with an expansion by September 30, 2025 to increase total annual patient encounters to at least 7,000 per year, including primary and specialty care services.

Goal	Goal/ Objective/ Other Topics	Successes, Emergent Issues, Challenges, Findings, and Supportive Information (Graphs, reports, indicator results, etc.)								
<b>Services</b>	<b>By September 30, 2025, increase total annual patient encounters to at least 7,000 per year and provide extended hours and weekend hours at least 1,400 encounters per year.</b>	The table and graph below illustrates the total number of patient encounters seen since October 1, 2023 up to this reporting period.								
					Gender		Age			
		Date	Location	# of Patients seen	Female	Male	≤ 18 yo	19-64 yo	≥ 65 yo	Unknown
		<b>October 2023</b>								
		10/2/23	Gojji Telemedicine	14	8	6	0	12	2	0
		10/3/23	Galilee Center at	29	18	11	12	17	0	0

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	Western Sands Motel - Refugee Clinic							
10/3/23	Gojji Telemedicine	10	5	5	0	10	0	0
10/4/23	R.I.S.E. Smoke Tree	3	0	3	0	3	0	0
10/4/23	Gojji Telemedicine	11	7	4	0	9	2	0
10/4/23	Birth Choice of the Desert	2	2	0	0	2	0	0
10/5/23	Coyote Run Apartments	40	25	15	9	26	5	0
10/5/23	Gojji Telemedicine	9	6	3	0	9	0	0
10/6/23	Our Lady of Guadalupe - Street Medicine	9	1	8	0	8	1	0
10/6/23	Gojji Telemedicine	10	4	6	0	10	0	0
10/9/23	Gojji Telemedicine	12	7	5	0	11	1	0
10/10/23	Galilee Center at Western Sands Motel - Refugee Clinic	35	19	16	14	21	0	0
10/11/23	Birth Choice of the Desert	2	2	0	0	2	0	0
10/11/23	Gojji Telemedicine	14	6	8	0	12	2	0
10/12/23	Substance Abuse Recovery Home	15	2	13	0	14	1	0
10/12/23	Gojji Telemedicine	16	8	8	0	14	2	0

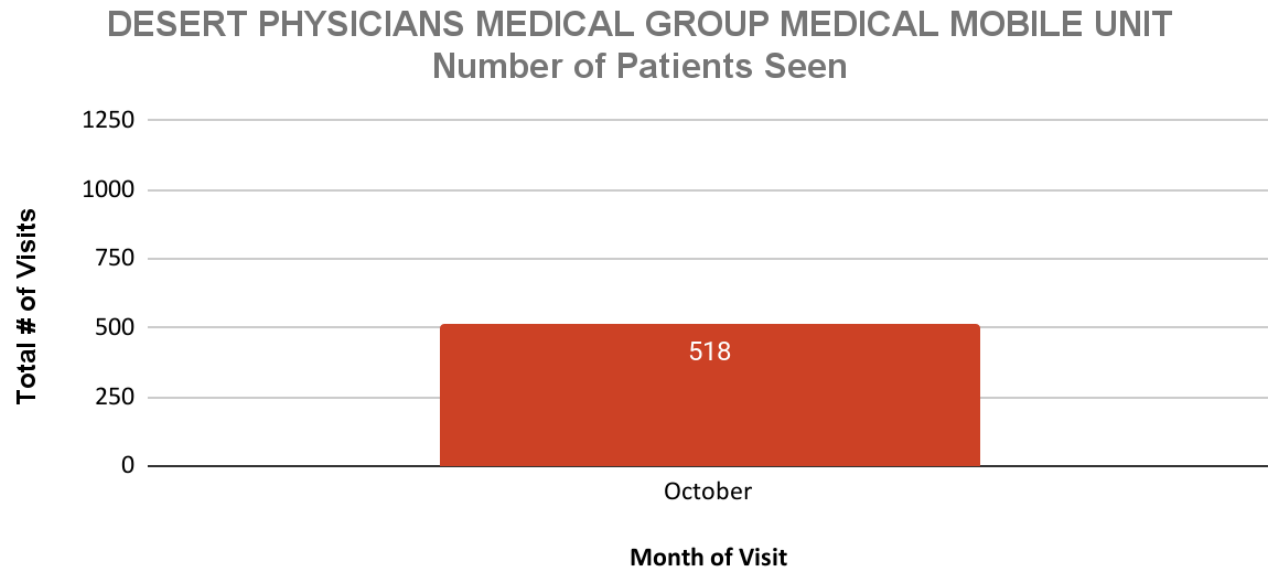
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10/13/23	Our Lady of Guadalupe - Street Medicine	12	3	9	0	9	3	0
10/13/23	Gojji Telemedicine	15	10	5	0	12	3	0
10/15/23	Coachella Youth Sport Association	14	8	6	0	13	1	0
10/16/23	Gojji Telemedicine	13	9	4	0	13	0	0
10/17/23	Galilee Center at Western Sands Motel - Refugee Clinic	22	15	7	11	11	0	0
10/17/23	Gojji Telemedicine	11	5	6	0	11	0	0
10/18/23	Gene Autry Wash	3	0	3	0	3	0	0
10/18/23	Gojji Telemedicine	12	5	7	0	9	3	0
10/19/23	Desert Hot Springs Unhoused Outreach	18	8	10	0	17	1	0
10/19/23	Gojji Telemedicine	14	10	4	0	10	4	0
10/20/23	Our Lady of Guadalupe - Street Medicine	15	5	10	0	13	1	1
10/20/23	Gojji Telemedicine	13	10	3	0	11	2	0
10/23/23	Gojji Telemedicine	14	6	8	0	14	0	0
10/24/23	Galilee Center at Western Sands Motel - Refugee Clinic	23	9	14	6	17	0	0
10/25/23	R.I.S.E. Access Center	11	2	9	0	10	1	0



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10/25/23	Gojji Telemedicine	13	6	7	0	13	0	0
10/26/23	Gojji Telemedicine	9	6	3	0	8	1	0
10/27/23	Our Lady of Guadalupe - Street Medicine	10	1	9	0	10	0	0
10/27/23	Gojji Telemedicine	4	2	2	0	4	0	0
10/28/23	DAP Equity Walk	4	1	3	0	3	1	0
10/30/23	Mountain View Estates	31	24	7	17	14	0	0
10/30/23	Gojji Telemedicine	6	4	2	0	5	1	0
<b>Total Since October 2023</b>		518	269	249	69	410	38	1



Goal	Goal/ Objective/ Other Topics	Successes, Emergent Issues, Challenges, Findings, and Supportive Information (Graphs, reports, indicator results, etc.)								
Services	By September 30, 2023, provide primary and specialty care services to 3,000 patients.	The table and graph below illustrates the total number of patient encounters seen since the launch of services on October 1, 2022 up to this reporting period.								
		Date	Location	# of Patients seen	Gender		Age			
					Female	Male	≤ 18 yo	19-64 yo	≥ 65 yo	Unknown
		<b>October 2022</b>								
		10/14/22	Our Lady of Guadalupe - Street Medicine	3	1	2	0	2	1	0
		10/15/22	Oasis Thermal - Arsenic Clinic	28	16	12	5	23	0	0
		10/22/22	Desert Hot Springs Health & Wellness Center	30	22	8	6	19	5	0
		10/28/22	Our Lady of Guadalupe - Street Medicine	4	2	2	0	3	1	0
		<b>November 2022</b>								
		11/11/22	Our Lady of Guadalupe - Street Medicine	2	0	2	0	2	0	0
		11/19/22	Oasis Thermal - Arsenic Clinic	10	7	3	0	9	1	0
		<b>December 2022</b>								

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12/9/22	Our Lady of Guadalupe - Street Medicine	5	0	5	0	4	1	0
12/23/22	Our Lady of Guadalupe - Street Medicine	6	2	4	0	5	0	1
<b>January 2023</b>								
1/6/23	Our Lady of Guadalupe - Street Medicine	7	2	5	0	5	2	0
1/19/23	Headstart Nursery	30	12	18	0	24	5	1
1/19/23	Tudor Ranch	76	21	55	0	56	16	4
1/20/23	Our Lady of Guadalupe - Street Medicine	3	0	3	0	3	0	0
1/25/23	Mobile Van Clinic	1	1	0	0	1	0	0
1/28/23	Palm Springs Health Run & Wellness Festival	3	0	3	0	2	1	0
<b>February 2023</b>								
2/3/23	Our Lady of Guadalupe - Street Medicine	2	1	1	0	2	0	0
2/17/23	Our Lady of Guadalupe - Street Medicine	11	3	8	0	7	2	2
2/22/23	Anthony Vineyards	71	9	62	1	57	12	1
<b>March 2023</b>								
3/3/23	Our Lady of Guadalupe	9	3	6	0	9	0	0

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			- Street Medicine						
3/10/23	Our Lady of Guadalupe - Street Medicine	6	2	4	0	4	0	2	
3/14/23	Galilee Center at Western Sands Motel - Refugee Clinic	59	33	26	34	24	1	0	
3/17/23	Our Lady of Guadalupe - Street Medicine	3	0	3	0	2	1	0	
3/19/23	Anthony Vineyards - "Dia de la Familia" Health Fair	46	27	19	6	33	6	1	
3/21/23	Galilee Center at Western Sands Motel - Refugee Clinic	40	21	19	17	23	0	0	
3/24/23	Our Lady of Guadalupe - Street Medicine	5	1	4	0	3	2	0	
3/28/23	Galilee Center at Western Sands Motel - Refugee Clinic	37	18	19	20	17	0	0	
3/31/23	Our Lady of Guadalupe - Street Medicine	6	1	5	0	4	1	1	
<b>April 2023</b>									
4/4/23	Galilee Center at Western Sands Motel - Refugee Clinic	16	6	10	7	9	0	0	
4/11/23	Galilee Center at	56	23	33	30	26	0	0	

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	Western Sands Motel - Refugee Clinic							
4/14/23	Our Lady of Guadalupe - Street Medicine	11	2	9	0	8	3	0
4/18/23	Galilee Center at Western Sands Motel - Refugee Clinic	56	26	30	19	37	0	0
4/21/23	Our Lady of Guadalupe - Street Medicine	15	1	14	0	11	1	3
4/25/23	Galilee Center at Western Sands Motel - Refugee Clinic	41	14	27	11	30	0	0
4/28/23	Our Lady of Guadalupe - Street Medicine	10	3	7	0	6	1	3
<b>May 2023</b>								
5/2/23	Galilee Center at Western Sands Motel - Refugee Clinic	35	15	20	8	26	1	0
5/3/23	Mental Health Awareness Fair	36	25	11	5	31	0	0
5/4/23	John Glenn Middle School Tdap Clinic	12	5	7	11	1	0	0
5/5/23	Our Lady of Guadalupe - Street Medicine	16	5	11	0	10	4	2
5/8/23	Indio Middle School Tdap Clinic	18	10	8	15	3	0	0

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		5/9/23	Galilee Center at Western Sands Motel - Refugee Clinic	35	19	16	5	30	0	0
		5/10/23	Valle Del Sol Elementary Tdap Clinic	35	20	15	34	1	0	0
		5/10/23	Saul Martinez Elementary Tdap Clinic	24	7	17	24	0	0	0
		5/11/23	Thomas Jefferson Middle School Tdap Clinic	8	3	5	8	0	0	0
		5/12/23	Our Lady of Guadalupe - Street Medicine	12	4	8	0	10	2	0
		5/15/23	Colonel Mitchell Paige Middle School Tdap Clinic	2	2	0	2	0	0	0
		5/16/23	Galilee Center at Western Sands Motel - Refugee Clinic	37	19	18	6	31	0	0
		5/17/23	Palm Desert Charter Middle School Tdap Clinic	31	11	20	31	0	0	0
		5/18/23	La Quinta Middle Stem Academy Tdap Clinic	34	12	22	34	0	0	0
		5/19/23	Our Lady of Guadalupe - Street Medicine	5	2	3	0	4	1	0
		5/20/23	CVUSD District Office Tdap/COVID Clinic	31	18	13	29	2	0	0

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5/22/23	Palm Desert High School Sports Physicals	289	135	154	289	0	0	0
5/23/23	Galilee Center at Western Sands Motel - Refugee Clinic	29	13	16	7	22	0	0
5/25/23	Sacred Heart Tdap Clinic & Sports Physicals	29	12	17	29	0	0	0
5/26/23	Our Lady of Guadalupe - Street Medicine	16	3	13	0	13	3	0
5/30/23	Galilee Center at Western Sands Motel - Refugee Clinic	44	21	23	19	25	0	0
5/31/23	La Quinta High School Sports Physicals	288	128	160	288	0	0	0
<b>June 2023</b>								
6/1/23	Cathedral City High School Sports Physicals	197	94	103	197	0	0	0
6/2/23	Our Lady of Guadalupe - Street Medicine	13	4	9	0	10	2	1
6/5/23	Palm Springs High School Sports Physicals	231	152	79	231	0	0	0
6/6/23	Galilee Center at Western Sands Motel -	25	14	11	10	15	0	0

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			Refugee Clinic						
6/9/23	Our Lady of Guadalupe - Street Medicine	11	2	9	0	9	2	0	
6/13/23	Galilee Center at Western Sands Motel - Refugee Clinic	17	7	10	5	12	0	0	
6/14/23	Gene Autry Wash	6	2	4	0	6	0	0	
6/20/23	Galilee Center at Western Sands Motel - Refugee Clinic	13	1	12	0	13	0	0	
6/21/23	Gene Autry Wash	12	6	6	0	10	2	0	
6/23/23	Our Lady of Guadalupe - Street Medicine	13	3	10	0	10	3	0	
6/27/23	Galilee Center at Western Sands Motel - Refugee Clinic	17	7	10	4	13	0	0	
6/28/23	Gene Autry Wash	7	2	5	0	6	1	0	
6/30/23	Our Lady of Guadalupe - Street Medicine	10	1	9	0	9	0	1	
<b>July 2023</b>									
7/5/23	Gene Autry Wash	23	6	17	0	23	0	0	
7/5/23	Gojji Telemedicine	8	1	7	0	7	1	0	
7/6/23	Gojji Telemedicine	12	7	5	0	11	1	0	

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7/7/23	Our Lady of Guadalupe - Street Medicine	13	3	10	0	10	3	0
7/7/23	Gojji Telemedicine	4	4	0	0	4	0	0
7/10/23	Gojji Telemedicine	2	1	1	0	2	0	0
7/11/23	Galilee Center at Western Sands Motel - Refugee Clinic	36	20	16	15	21	0	0
7/11/23	Gojji Telemedicine	2	1	1	0	2	0	0
7/12/23	Gene Autry Wash	10	3	7	0	8	2	0
7/12/23	Gojji Telemedicine	2	1	1	0	2	0	0
7/13/23	Gojji Telemedicine	14	6	8	0	12	2	0
7/14/23	Our Lady of Guadalupe - Street Medicine	18	10	8	0	17	1	0
7/14/23	Gojji Telemedicine	5	3	2	0	5	0	0
7/17/23	Gojji Telemedicine	4	2	2	0	4	0	0
7/18/23	Galilee Center at Western Sands Motel - Refugee Clinic	39	21	18	17	22	0	0
7/18/23	Gojji Telemedicine	3	1	2	0	3	0	0
7/19/23	Gene Autry Wash	11	4	7	0	10	1	0
7/19/23	Gojji Telemedicine	4	2	2	0	3	1	0
7/20/23	Coachella Valley	5	4	1	0	3	2	0

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			Housing Coalition						
7/20/23		5	Gojji Telemedicine	2	3	0	4	1	0
7/21/23		17	Our Lady of Guadalupe - Street Medicine	7	10	0	15	2	0
7/21/23		5	Gojji Telemedicine	5	0	0	5	0	0
7/24/23		4	Gojji Telemedicine	1	3	0	4	0	0
7/25/23		28	Galilee Center at Western Sands Motel - Refugee Clinic	15	13	13	15	0	0
7/25/23		1	Gojji Telemedicine	1	0	0	1	0	0
7/26/23		15	Gene Autry Wash	3	12	0	13	1	1
7/26/23		5	Gojji Telemedicine	4	1	0	4	1	0
7/27/23		13	Gojji Telemedicine	6	7	0	13	0	0
7/28/23		29	Our Lady of Guadalupe - Street Medicine	9	20	0	26	2	1
7/28/23		5	Gojji Telemedicine	3	2	0	4	1	0
7/31/23		33	Substance Abuse Recovery Home	12	21	3	29	1	0
7/31/23		4	Gojji Telemedicine	3	1	0	4	0	0
<b>August 2023</b>									
8/1/23		22	Galilee Center at Western Sands Motel -	14	8	9	13	0	0

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			Refugee Clinic						
8/1/23	Gojji Telemedicine	2	0	2	0	2	0	0	
8/2/23	Gene Autry Wash	6	4	2	0	6	0	0	
8/2/23	DSUSD District Tdap Clinic	36	16	20	36	0	0	0	
8/2/23	Gojji Telemedicine	6	2	4	0	4	2	0	
8/3/23	Gojji Telemedicine	6	3	3	0	4	2	0	
8/4/23	Our Lady of Guadalupe - Street Medicine	15	5	10	0	13	2	0	
8/4/23	Gojji Telemedicine	8	5	3	0	8	0	0	
8/7/23	La Quinta Middle School Tdap Clinic	75	38	37	74	1	0	0	
8/7/23	Gojji Telemedicine	5	4	1	0	5	0	0	
8/8/23	Galilee Center at Western Sands Motel - Refugee Clinic	35	20	15	13	22	0	0	
8/9/23	Gene Autry Wash	4	1	3	0	3	1	0	
8/9/23	Gojji Telemedicine	5	4	1	0	5	0	0	
8/10/23	Desert Ridge Academy Vaccine Clinic	48	27	21	47	1	0	0	
8/10/23	Gojji Telemedicine	9	4	5	0	6	3	0	
8/11/23	Our Lady of Guadalupe	13	6	7	0	10	3	0	

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			- Street Medicine						
8/11/23	Gojji Telemedicine	8	4	4	0	7	1	0	
8/14/23	Cahuilla Desert Academy Tdap Clinic	46	26	20	46	0	0	0	
8/14/23	Gojji Telemedicine	5	3	2	0	5	0	0	
8/15/23	Galilee Center at Western Sands Motel - Refugee Clinic	15	6	9	4	10	1	0	
8/16/23	Gene Autry Wash	6	1	5	0	5	1	0	
8/16/23	Gojji Telemedicine	4	2	2	0	3	1	0	
8/17/23	Gojji Telemedicine	5	1	4	0	4	1	0	
8/17/23	Woodspur Farms	35	25	10	2	33	0	0	
8/18/23	Our Lady of Guadalupe - Street Medicine	9	1	8	0	6	3	0	
8/18/23	Gojji Telemedicine	7	6	1	0	7	0	0	
8/22/23	Galilee Center at Western Sands Motel - Refugee Clinic	22	12	10	6	16	0	0	
8/22/23	Gojji Telemedicine	2	1	1	0	2	0	0	
8/23/23	Toro Canyon Middle School Tdap Clinic	13	11	2	13	0	0	0	
8/23/23	Thomas Jefferson Middle School Tdap	9	6	3	9	0	0	0	

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	Clinic							
8/23/23	Gojji Telemedicine	4	1	3	0	4	0	0
8/24/23	Desert Hot Springs Unhoused Outreach	17	7	10	0	13	4	0
8/24/23	Gojji Telemedicine	6	3	3	0	6	0	0
8/25/23	Our Lady of Guadalupe - Street Medicine	7	2	5	0	4	3	0
8/25/23	Gojji Telemedicine	6	2	4	0	5	1	0
8/28/23	Substance Abuse Recovery Home	20	7	13	2	15	3	0
8/28/23	Gojji Telemedicine	6	4	2	0	6	0	0
8/29/23	Galilee Center at Western Sands Motel - Refugee Clinic	40	22	18	21	19	0	0
8/30/23	Gene Autry Wash	6	2	4	0	6	0	0
8/30/23	Gojji Telemedicine	6	2	4	0	4	2	0
8/31/23	Gojji Telemedicine	4	1	3	0	3	1	0
<b>September 2023</b>								
9/1/23	Our Lady of Guadalupe - Street Medicine	12	4	8	0	9	3	0
9/1/23	Gojji Telemedicine	17	9	8	0	17	0	0
9/5/23	Galilee Center at	28	12	16	7	21	0	0

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	Western Sands Motel - Refugee Clinic							
9/5/23	Gojji Telemedicine	14	12	2	0	14	0	0
9/6/23	Gojji Telemedicine	15	6	9	0	15	0	0
9/7/23	Gojji Telemedicine	16	9	7	0	14	2	0
9/8/23	Our Lady of Guadalupe - Street Medicine	15	5	10	0	9	6	0
9/8/23	Gojji Telemedicine	14	8	6	0	11	3	0
9/11/23	Mountain View Estates	17	13	4	3	13	1	0
9/11/23	Gojji Telemedicine	15	6	9	0	13	2	0
9/12/23	Galilee Center at Western Sands Motel - Refugee Clinic	22	15	7	6	16	0	0
9/12/23	Gojji Telemedicine	11	8	3	0	11	0	0
9/13/23	Gene Autry Wash	11	5	6	1	9	1	0
9/13/23	Gojji Telemedicine	15	10	5	0	15	0	0
9/14/23	Gojji Telemedicine	14	7	7	0	12	2	0
9/15/23	Our Lady of Guadalupe - Street Medicine	15	6	9	0	12	3	0
9/15/23	Gojji Telemedicine	14	9	5	0	14	0	0
9/18/23	Paseo De Los Heros II	8	6	2	2	6	0	0

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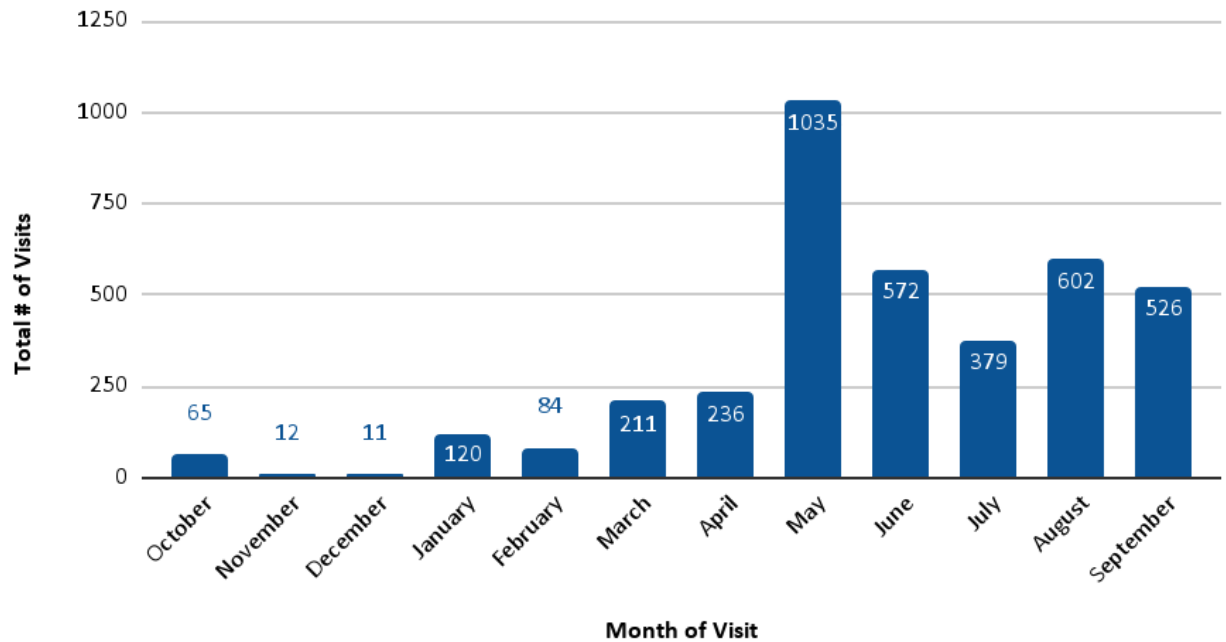
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9/18/23	Gojji Telemedicine	19	8	11	0	17	2	0
9/19/23	Galilee Center at Western Sands Motel - Refugee Clinic	21	9	12	8	13	0	0
9/19/23	Gojji Telemedicine	11	8	3	0	11	0	0
9/20/23	Gene Autry Wash	8	3	5	0	7	1	0
9/20/23	Gojji Telemedicine	15	8	7	0	11	4	0
9/21/23	Desert Hot Springs Unhoused Outreach	22	9	13	0	18	4	0
9/21/23	Gojji Telemedicine	16	6	10	0	14	2	0
9/22/23	Our Lady of Guadalupe - Street Medicine	12	4	8	0	10	2	0
9/22/23	Gojji Telemedicine	14	10	4	0	14	0	0
9/25/23	Our Lady of Soledad	16	8	8	0	14	2	0
9/25/23	Gojji Telemedicine	14	9	5	0	10	4	0
9/26/23	Galilee Center at Western Sands Motel - Refugee Clinic	23	9	14	6	17	0	0
9/26/23	Gojji Telemedicine	12	7	5	0	12	0	0
9/27/23	Birth Choice of the Desert	2	2	0	0	2	0	0
9/27/23	Gojji Telemedicine	13	8	5	0	11	2	0

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9/28/23	Gojji Telemedicine	12	6	6	0	11	1	0
9/29/23	Our Lady of Guadalupe - Street Medicine	11	2	9	0	7	2	2
9/29/23	Gojji Telemedicine	12	9	3	0	11	1	0
<b>Totals: October 2022 - September 2023</b>		3853	1821	2032	1810	1824	192	27

DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT  
Number of Patients Seen







**DESERT HEALTHCARE  
DISTRICT & FOUNDATION**

Date: December 12, 2023  
To: Program Committee  
Subject: Grant Applications, RFPs, and MOUs Submitted and Under Review

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**Staff Recommendation:** Information only.

**Grant Applications:** The following grant and mini grant applications have been submitted and are under review by the grants team and are pending either proposal conferences and/or a site visit. Recommendations/suggested decisions will be brought forward to the Program Committee for possible action:

1. Grant #1409 UCR School of Medicine - \$475,609 for three years to support and engage doctors in training (medical students) in the screening, diagnosis, and treatment of cardiovascular disease among patients accessing the Coachella Valley Free Clinic in Mecca.
  - a. Status: Pending a second proposal conference and site visit to the Mecca clinic on January 16, 2024.
2. Mini Grant #1422 – Desert Ability Center \$10,000 to support the development of a sled hockey team.
  - a. Status: After a proposal review with grants team, it was determined by DAC's Executive Director that she would rather concentrate on building the capacity of her organization and has been connected with NPO Centric for assessment.

**Recently Board-approved grants:**

1. Grant# #1407 CV Volunteers in Medicine - \$473,769 to support overall no charge, primary care medical visits, limited specialty care and related healthcare services to low-income and uninsured, or underinsured residents, housed and unhoused.
2. Grant #1410 Alianza Nacional de Campesinas, Inc.-\$57,499 to support the food distribution program within the farmworker communities in Eastern Coachella Valley.
3. Grant #1412 DPMG Health - \$1,057,396 over 2 years to support the funding of the new mobile medical trailer; purchase of the van to pull the new mobile medical trailer; and startup of a medical home (a free-standing clinic) to establish a full pharmacy, order medications and vaccinations at wholesale cost, store medications, refrigerate medications and have a clinical site for patient follow-up as well as tele-health services for the psychiatrist.
4. Grant #1413 Voices for Children - \$81,055 to support a portion of the salaries of CASA program staff and associated indirect expenses

**Recently Staff-approved Mini Grants: none at this time**

**Recently declined grants:**

1. Mini Grant #1416 The Bridges 2 Hope - \$10,000 to support street outreach services and programs for the homeless
  - a. Reason for declination: incomplete financials – offered capacity building assistance through DHCD partnership with NPO Centric
2. Mini Grant #1418 Laundry Love/St. Margaret’s Episcopal Church - \$10,000 – to support the cost of washing clothes and bedding for individuals and families through a partnership with a local laundromat.
  - a. Reason for declination: no alignment to DHCD Strategic Plan

DESERT HEALTHCARE DISTRICT							
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE							
November 30, 2023							
TWELVE MONTHS ENDING JUNE 30, 2024							
Grant ID Nos.	Name	Approved	6/30/2023	Current Yr	Total Paid Prior Yrs	Total Paid Current Yr	Open
		Grants - Prior Yrs	Bal Fwd	2023-2024	July-June	July-June	BALANCE
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ 3,320,000		\$ -		\$ 3,320,000
2022-1301-BOD-01-25-22	UCR Regents - Community Based Interventions to Mitigate Psychological Trauma - 1 Yr.	\$ 113,514	\$ 11,352		\$ 5,747		\$ 5,605
	Unexpended funds Grant #1301						\$ (5,605)
2022-1311-BOD-04-26-22	Desert Arc - Healthcare for Adults with Disabilities Project Employment of Nurses - 1 Yr.	\$ 102,741	\$ 10,275		\$ 10,275		\$ -
2022-1313-BOD-04-26-22	Angel View - Improving Access to Primary and Specialty Care Services for Children With Disabilities 1 Yr.	\$ 76,790	\$ 7,680		\$ 7,680		\$ -
2022-1314-BOD-05-24-22	Voices for Children - Court Appointed Special Advocate Program - 1 Yr.	\$ 60,000	\$ 6,000		\$ 6,000		\$ -
2022-1325-BOD-06-28-22	Vision Y Compromiso - CVEC Unrestricted Grant Funds - 2 Yrs.	\$ 150,000	\$ 82,500		\$ -		\$ 82,500
2022-1327-BOD-06-28-22	Youth Leadership Institute - Youth Voice in Mental Health - 2 Yrs.	\$ 50,000	\$ 27,500		\$ -		\$ 27,500
2022-1328-BOD-06-28-22	El Sol - Expanding Access to Educational Resources for Promotoras - 2 Yrs.	\$ 150,000	\$ 82,500		\$ -		\$ 82,500
2022-1331-BOD-06-28-22	Pueblo Unido - Improving Access to Behavioral Health Education and Prevention Services - 2 Yrs.	\$ 50,000	\$ 27,500		\$ 11,250		\$ 16,250
2022-1324-BOD-07-26-22	Galilee Center - Our Lady of Guadalupe Shelter - 2 Yr.	\$ 100,000	\$ 55,000		\$ 22,500		\$ 32,500
2022-1332-BOD-07-26-22	Alianza CV - Expanding and Advancing Outreach Through Increasing Capacity Development - 2 Yrs.	\$ 100,000	\$ 55,000		\$ -		\$ 55,000
2022-1329-BOD-09-27-22	DPMG - Mobile Medical Unit - 3 Yrs.	\$ 500,000	\$ 450,000		\$ 100,713		\$ 349,287
2022-1350-BOD-09-27-22	JFK Memorial Foundation - Behavioral Health Awareness and Education Program - 1 Yr.	\$ 57,541	\$ 5,755		\$ 5,755		\$ (0)
2022-1355-BOD-09-27-22	Joslyn Center - The Joslyn Wellness Center - 1 Yr.	\$ 85,000	\$ 8,500		\$ -		\$ 8,500
2022-1361-BOD-09-27-22	DAP Health - DAP Health Monkeypox Virus Response - 1 Yr.	\$ 586,727	\$ 340,654		\$ 7,659		\$ 332,995
	Unexpended funds Grant #1361						\$ (332,995)
2022-1356-BOD-10-25-22	Blood Bank of San Bernardino/Riverside Counties - Coachella Valley Therapeutic Apheresis Program - 1 Yr.	\$ 140,000	\$ 77,000		\$ 63,000		\$ 14,000
2022-1358-BOD-10-25-22	Foundation for Palm Springs Unified School District - School-Based Wellness Center Project - 1 Yr.	\$ 110,000	\$ 60,500		\$ -		\$ 60,500
2022-1362-BOD-10-25-22	Jewish Family Service of the Desert - Mental Health Counseling Services for Underserved - 2 Yrs.	\$ 160,000	\$ 124,000		\$ 36,000		\$ 88,000
2022-1326-BOD-12-20-22	TODEC - TODEC's Equity Program - 2 Yrs.	\$ 100,000	\$ 77,500		\$ -		\$ 77,500
2022-1330-BOD-12-20-22	OneFuture Coachella Valley - Building a Healthcare Workforce Pipeline - 2 Yrs.	\$ 605,000	\$ 468,874		\$ 136,124		\$ 332,750
2022-1369-BOD-12-20-22	ABC Recovery Center - Cost of Caring Fund Project - 1 Yr.	\$ 332,561	\$ 257,735		\$ 149,652		\$ 108,083
2023-1333-BOD-01-24-23	Organizacion en California de Lideres Campesinas - Healthcare Equity for ECV Farmworker Women - 2 Yrs.	\$ 150,000	\$ 116,250		\$ 33,750		\$ 82,500
2023-1363-BOD-01-24-23	Pegasus Riding Academy - Pegasus Equine Assisted Therapy - 1 Yr.	\$ 60,092	\$ 33,052		\$ 27,040		\$ 6,012
2023-1372-BOD-02-28-23	Reynaldo J. Carreon MD Foundation - Dr. Carreon Scholarship Program - 1 Yr.	\$ 50,000	\$ 27,500		\$ 22,500		\$ 5,000
2023-1391-BOD-05-23-23	Lift To Rise - Driving Regional Economic Stability Through Collective Impact - 3 Yrs.	\$ 900,000	\$ 832,500		\$ 67,500		\$ 765,000
2023-1392-BOD-05-23-23	Galilee Center - Galilee Center Extended Shelter - 1 Yr.	\$ 268,342	\$ 207,965		\$ 60,377		\$ 147,588
2023-1393-BOD-06-27-23	DAP Health - DAP Health Expands Access to Healthcare - 1 Yr.	\$ 1,025,778	\$ 1,025,778		\$ 461,600		\$ 564,178
2023-1398-BOD-06-27-23	Desert Healthcare Foundation - Core Operating Support - 1 Yr.	\$ 750,000	\$ 750,000		\$ 750,000		\$ -
2023-BOD-06-27-23	Carry over of remaining Fiscal Year 2022/2023 Funds for Mobile Medical Unit Program	\$ 395,524	\$ 395,524		\$ -		\$ 395,524
2023-1399-Mini-07-06-23	Theresa A. Mike Scholarship Foundation - Mini Grant			\$ 10,000		\$ 10,000	\$ -
2023-1401-Mini-07-07-23	Word of Life Fellowship Center - Mini Grant			\$ 10,000		\$ 10,000	\$ -
2023-1396-Mini-07-25-23	Boys & Girls Club of Coachella Valley - Mini Grant			\$ 10,000		\$ 10,000	\$ -
2023-1389-BOD-07-25-23	Step Up on Second Street - Step Up's ECM/LOS Programs in the Coachella Valley - 1 Yr.			\$ 64,401		\$ 28,980	\$ 35,421
2023-1394-BOD-07-25-23	CSU San Bernardino Palm Desert Campus Nursing Street Medicine Program - 1 Yr.			\$ 73,422		\$ 33,040	\$ 40,382
2023-1397-Mini-08-23-23	Well In The Desert - Mini Grant			\$ 10,000		\$ 10,000	\$ -
2023-1402-Mini-09-05-23	Ronnie's House for Hope - Mini Grant			\$ 10,000		\$ 10,000	\$ -
2023-1414-Mini-09-14-23	Desert Access and Mobility, Inc. - Mini Grant			\$ 10,000		\$ 10,000	\$ -
2023-1400-BOD-09-26-23	Desert Arc - Desert Arc Health Care Program - 1 Yr.			\$ 291,271		\$ 65,536	\$ 225,735
2023-1404-BOD-09-26-23	Martha's Village and Kitchen - Homeless Housing and Wrap-Around Services Expansion - 2 Yrs.			\$ 369,730		\$ 83,189	\$ 286,541
2023-1405-BOD-09-26-23	Variety Children's Charities of the Desert - Expansion of Core Programs and Services - 1Yr.			\$ 120,852		\$ 54,383	\$ 66,469
2023-1408-BOD-10-24-23	Coachella Valley Volunteers In Medicine - Ensuring Access to Healthcare - 1 Yr.			\$ 478,400		\$ 107,640	\$ 370,760
2023-1410-BOD-10-24-23	Alianza Nacional de Campesinas, Inc. - Coachella Valley Farmworkers Food Distribution - 1 Yr.			\$ 57,499		\$ 25,875	\$ 31,624
2023-1413-BOD-10-24-23	Voices for Children - Court Appointed Special Advocate Program - 1 Yr.			\$ 81,055		\$ 36,474	\$ 44,581
2023-1412-BOD-10-24-23	DPMG - DPMG Health Community Medicine - 2 Yrs.			\$ 1,057,396		\$ 100,000	\$ 957,396
2023-MOU-BOD-11-04-23	TODEC - Outreach and Linkage to Supportive Mental Health Services - Tropical Storm Hilary - 3 Mos.			\$ 40,000		\$ 40,000	\$ -
2023-MOU-BOD-11-04-23	Chance Initiative, Inc. - Outreach and Linkage to Supportive Services - Tropical Storm Hilary - 3 Mos.			\$ 10,000		\$ 10,000	\$ -
<b>TOTAL GRANTS</b>		<b>\$ 17,229,610</b>	<b>\$ 8,944,395</b>	<b>\$ 2,704,026</b>	<b>\$ 1,985,122</b>	<b>\$ 645,117</b>	<b>\$ 8,679,581</b>
<b>Amts available/remaining for Grant/Programs - FY 2023-24:</b>							
<b>Amount budgeted 2023-2024</b>			\$ 4,000,000				
<b>Amount granted YTD:</b>			\$ (2,704,026)			G/L Balance:	11/30/2023
Financial Audits of Non-Profits; Organizational Assessments			\$ -			2131	\$ 6,204,581
Net adj - Grants not used: 1361; 1301			\$ 338,600			2281	\$ 2,475,000
Matching external grant contributions			\$ -			<b>Total</b>	<b>\$ 8,679,581</b>
<b>Balance available for Grants/Programs</b>			<b>\$ 1,634,574</b>				<b>\$ (0)</b>



**DESERT HEALTHCARE DISTRICT  
STRATEGIC PLANNING COMMITTEE  
MEETING MINUTES  
December 13, 2023**

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Director/Chair Leticia De Lara, MPA Director Les Zendle, MD	Chris Christensen, Interim CEO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Meghan Kane, Senior Program Officer, Public Health Jana Trew, Senior Program Officer, Behavioral Health Andrea S. Hayles, Board Relations Officer	Director Kimberly Barraza

AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Chair De Lara called the meeting to order at 12:33 p.m.	
<b>II. Approval of Agenda</b>	Director Zendle asked for a motion to approve the agenda.	<b>It was moved by Director Zendle and seconded by Director De Lara to approve the agenda. Motion passed unanimously.</b>
<b>III. Approval of the Minutes – September 20, 2023</b>	Chair De Lara asked for a motion to approve the minutes of the September 20, 2023 meeting.	<b>It was moved by Director Zendle and seconded by Director De Lara to approve the September 20, 2023, meeting minutes. Motion passed unanimously.</b>
<b>IV. Public Comment</b>	There was no public comment.	
<b>V. Interim CEO Report</b>  <b>1. Coachella Valley Economic Partnership (CVEP) / Desert Healthcare District Study Consulting Services Agreement</b> <b>a. The Regional Economic Impacts of DHCD's Community and Clinical Social Needs Goals and Implementation for Recommendations – NTE \$70,000</b>	Dave Robinson, Director of Analytic Services Coachella Valley Economic Partnership, provided an overview of the regional economic impacts study, his conversations with staff in utilizing the Huron report as a catalyst for the short- and long-term strategies, including housing, economic development for employment, healthcare spending internally and externally, and the advantages of a healthier workforce, while using the Esri software for GIS and data mapping, which is updated every six months.	



**DESERT HEALTHCARE DISTRICT  
STRATEGIC PLANNING COMMITTEE  
MEETING MINUTES  
December 13, 2023**

	<p>The committee discussed the data sets, the shortage of providers related to the Huron report as a baseline of evaluation to begin the study with the inclusion of nurses, outpatient ambulatory services, and similarities in the exploratory phase, including FQHCs, Riverside County, and the GME residency program in the methodology and data, while not solely relying on the Huron report.</p> <p>The committee recommended developing the study with the above recommendations and using the Huron report for improvements.</p> <p>Mr. Robinson suggested tabling the matter and incorporating the suggested edits for resubmission with direction and approval from the committee.</p>	
<p><b>VI. New Business</b></p> <p><b>1. FY2021-2026 Strategic Plan</b></p> <p style="padding-left: 20px;"><b>a. November Strategic Planning Retreat</b></p> <p style="padding-left: 40px;"><b>i. Draft Revisions</b></p> <p style="padding-left: 20px;"><b>b. Updates and Developing Grants Allocated to the Strategic Plan Goals</b></p>	<p>Chris Christensen, Interim CEO, described the footnote to “equitably” in the vision statement, focusing on strategies 2, 3, and 6.1 with edits to 2.2 for capacity approaches, with the <i>committee requesting modifying 2.7 as a high priority.</i></p> <p>Strategy 4.6 incorporates capacity-building efforts also contained in goals 2 and 3. Goal 5 consists of language modifications in strategy 5.4, and goal 6 removed “East,” given the One Coachella Valley concept.</p>	<p><b>It was moved by Director Zendle and seconded by Director De Lara to approve the updated 2021-2026 Strategic Plan revisions and forward to the Board for approval. Motion passed unanimously.</b></p>



**DESERT HEALTHCARE DISTRICT  
STRATEGIC PLANNING COMMITTEE  
MEETING MINUTES  
December 13, 2023**

	<p>The committee discussed and directed staff to <i>modify goal 6 strategy 6.2 to a high priority and goal 7 to read, enhancing general "health" education.</i></p> <p>The committee also directed staff to ensure the <i>6.2 high-priority goals are included in the grant fund allocation page.</i></p> <p>The committee discussed communication efforts and public awareness concerning the high priorities; however, all goals and strategies are eligible for grant application submission, further directing staff to advance current grant applications in process.</p>	
<p><b>VII. Committee Member Comments</b></p>	<p>There were no committee member comments.</p>	
<p><b>VIII. Adjournment</b></p>	<p>Chair De Lara adjourned the meeting at 1:24 p.m.</p>	<p><b>Audio recording available on the website at</b> <a href="https://www.dhcd.org/Agendas-and-Documents">https://www.dhcd.org/Agendas-and-Documents</a></p>

ATTEST: \_\_\_\_\_  
Leticia De Lara, Chair/Director, Strategic Planning Committee  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*

***Strategic Plan Goal 1: Proactively increase the financial resources DHCD/F can apply to support community health needs.***

**Strategy 1.1:** Develop a healthcare delivery system vision for the Coachella Valley (Priority: High)

**Strategy 1.2:** Pursue renegotiation of the hospital lease - Complete seismic retrofit design/planning (Priority: High)

**Strategy 1.3:** Expand capabilities and activities for obtaining new grant funding (Priority: High)

**Strategy 1.4:** Work with Riverside University Health System to continue/expand funds provided to DHCD/F to meet community health needs (Priority: High)

**Strategy 1.5:** Identify opportunities and implement selected joint venture/partnerships with community organizations to jointly support funding of selected community health needs (Priority: Moderate)

**Strategy 1.6:** Evaluate the potential to conduct community-based fund raising (Foundations, individuals, corporations) - Hire a development director - Explore planned giving program (Priority: Low)

<i>Organization</i>	<i>Project Title</i>	<i>Funded Amount</i>	<i>Contract Start Date</i>	<i>Contract End Date</i>	<i>Strategy Alignment</i>	<i>Project Description</i>
Huron Consulting Group	Perception Health (Assessment)	\$95,000	12/1/2022	4/30/2023	1.1	Huron report on the healthcare infrastructure needs of the Coachella Valley completed. It elevated disparities in health outcomes, health needs, and infrastructure demand.
SGH	Seismic Assessment	\$26,800	08/01/2022	12/31/2023	1.2	SGH report updated and presented to the Board. Cost estimates went up to \$200 - \$220 million. Additional work to complete a local hazard mitigation plan.
DHCD Staff	Seismic Funding		On-going		1.2	Staff is pursuing funding opportunities to support seismic retrofit work
Strategies 360	Seismic Legislation		On-going		1.2	AB 869 approved by the Assembly 80/0. Waiting referral to Senate. Contract with S-360 renewed.
California Consulting	Grant-Writing		On-going		1.3	California Consulting has secured grants for \$1.3 million.
Inland Empire Health Plan	Connect IE	\$98,782	1/1/23	12/31/23	1.5	Raise awareness of the Connect IE platform amongst community members and service providers in the Coachella Valley. Identify and onboard qualified service providers onto the Connect IE database and provide training on the administrative functions. Enroll interested organizations into the electronic referral functionality to create a robust inter-agency referral network.

DHCD staff	External Grant Process		On-going		1.3, 1.5	8/30/23 Update: Program Staff (SPO-PH and CPO) have developed an External Grant Process flow chart – under review
Riverside University Health Systems – Public Health	COVID testing, vaccinations  RODA (Riverside Overdose Data to Action)	\$4,415,977 for COVID 19 response since it started.  \$50,000 for Fentanyl response	Ongoing  04/01/23	  08/31/23	1.4	CV Equity Collaborative Collective Impact/Response.  Fentanyl Harm Reduction strategies to address overdoses and mortality in communities with the highest rate – Indio, Cathedral City, Desert Hot Springs
RAP Foundation/NPO Centric Collective Impact Partnership	Behavioral Health RFP  Capacity Building and Technical Assistance	RFP 2022 \$300K RFP 2023 \$500K  \$250K over two years	2022  3/1/2023	2023  3/31/2025	1.5  1.5	DHCD & RAP Foundation have partnered to implement a collective impact funding and have supported large number of grantees, including capacity building and technical assistance – important venues for nonprofit success and sustainability: All funds have been awarded, including funding for technical assistance.  Update: Invitations for agency assessments have gone out to select DHCD grantees
US Aging	Aging and Disability Vaccination Collaborative	\$341,648	9/15/23	4/15/24	1.3,1.5	Provide COVID-19 and flu vaccines, education, and connections to supportive services targeting older adults and individuals with special needs via mobile vaccination clinics throughout the Coachella Valley.



**Strategic Plan Goal 2: Proactively Expand Community Access to Primary and Specialty Care Services**

**Strategy 2.1:** Provide funding to support an increase in the number of primary care and specialty professionals (clinicians, physicians, physician assistants, nurses, nurse practitioners, etc.) (Priority: High)

**Strategy 2.2:** Provide funding to support an increase in the number of clinics and needed programs (FQHCs, community clinics, multi-purpose community centers) in geographically targeted markets and the days and hours that they operate (Priority: High)

**Strategy 2.3:** Provide funding support and evaluation to community organizations providing expanded mobile primary and specialty care services (Priority: High)

**Strategy 2.4:** Provide funding support to community organizations providing primary and specialty care via telehealth (Priority: High)

**Strategy 2.5:** Collaborate/Partner with culturally competent training programs to expand primary care residency and nursing programs with required retention initiatives (Priority: Moderate)

**Strategy 2.6:** Collaborate/Partner with the Riverside University Health System on increasing the number of public health initiatives, including but not limited to: COVID-19, obesity, sex education, drug use/addiction, and nutrition (Priority: Moderate)

**Strategy 2.7:** Utilize an equity lens to expand services and resources to underserved communities (Priority: High)

<i>Organization</i>	<i>Project Title</i>	<i>Funded Amount</i>	<i>Contract Start Date</i>	<i>Contract End Date</i>	<i>Strategy Alignment</i>	<i>Project Description</i>
ABC Recovery	Cost of Caring Fund Project	\$332,561	1/1/2023	12/31/2023	2.7	Funds will help ABC Recovery reach 428 clients directly for addiction related services and 856 family members indirectly through their family support program.
*Angel View	Improving Access to Primary and Specialty Care Services for Children with Disabilities	\$76,790	7/1/2022	6/30/2023	2.7	Support to provide one-on-one support to children and their families by helping parents find and apply for various safety net services and health insurance.
Blood Bank of San Bernardino and Riverside Counties, Inc.	Coachella Valley Therapeutic Apheresis Program	\$140,000	11/1/2022	10/31/2023	2.3	Fund the creation of their Coachella Valley Therapeutic Apheresis Program. This specialized medical procedure removes harmful components of a patient's blood and replaces the harmful components with either albumin or other blood products.
Borrego Community Health Foundation	Improving Healthcare Access in Desert Highland Gateway Estates	\$575,000	7/1/2021	6/30/2024	Healthcare Infrastructure (Old SP) - Fits under 2.2, 2.3	Help to increase access to healthcare services in Desert Highland Gateway Estates neighborhood via a mobile medical unit. low vision specialists, rehabilitation services include training in optical and digital magnification devices, assistive technology, glare control with therapeutic filters, and contrast enhancement to maximize the client's use of their remaining vision.
Braille Institute of America, Inc. (Pending)	Low Vision Telehealth Services, Braille Institute Coachella Valley	\$36,697	1/1/2024	12/31/2024	2.4	Fund a Low Vision Specialist to provide free low vision rehabilitation sessions for individuals referred by medical

						professionals who can no longer help them improve their visual acuity.
<b>*Coachella Valley Volunteers in Medicine</b>	<b>Improving access to healthcare services</b>	<b>\$154,094</b>	<b>12/1/2021</b>	<b>11/30/2022</b>	<b>2.4</b>	<b>Target healthcare access by providing no-charge in-person medical care and telehealth medical care while additionally providing telemedicine clinics in remote areas (Mecca and Desert Hot Springs).</b>
Coachella Valley Volunteers in Medicine	Ensuring access to healthcare through awareness and continuation of services delivery	\$478,400	11/1/2023	10/31/2024	2.4, 2.7	Target healthcare access by providing no-charge in-person medical care and telehealth medical care while additionally providing case management to link clients to supportive services.
<b>*CSUSB Philanthropic Foundation</b>	<b>PDC Street Medicine Program</b>	<b>\$54,056</b>	<b>2/1/2022</b>	<b>1/31/2023</b>	<b>2.2</b>	<b>Utilize nursing students to provide healthcare services to vulnerable populations in geographically targeted areas. This program works to reduce the number of persons who are unable to obtain or delay in obtaining necessary medical care and reduce nonurgent emergency department use.</b>
CSUSB Philanthropic Foundation	PDC Nursing Street Medicine Program	\$73,422	8/1/2023	7/31/2024	2.5, 2.7	Provide healthcare services contacts to individuals through nurse and medical clinics serving the homeless, unsheltered, and vulnerable populations in the Coachella Valley. Healthcare services will include assisting with COVID-19 testing, education and immunizations services, and providing care that diverts people from using the ER for primary care and non-urgent issues.
Desert AIDS Project DBA DAP Health	DAP Health Expands Access to Healthcare	\$1,025,778	7/1/2023	6/30/2024	2.2	To protect and maintain access to healthcare for 120,000 Borrego Health patients, DAP formed an alliance with Neighborhood Healthcare and Innercare ensuring patients who currently rely on Borrego for high-quality, culturally competent care will not experience an interruption in their service. District funds fill the expected gaps in operating revenue during the first year of the DAP acquisition.
<b>*Desert AIDS Project DBA DAP Health</b>	<b>DAP Health Monkeypox Virus Response</b>	<b>\$586,727</b>	<b>7/1/2022</b>	<b>6/30/2023</b>	<b>2.3, 2.6, 2.7</b>	<b>Prevent the spread of MPX infection among the high-risk MSM population in the Coachella Valley region.</b>
<b>*Desert Arc</b>	<b>Desert Arc Healthcare for Adults with Disabilities Project Employment of</b>	<b>\$102,741</b>	<b>5/1/2022</b>	<b>4/30/2023</b>	<b>2.7</b>	<b>Support the annual salaries of two Licensed Vocational Nurses. The LVN's primary responsibility are to provide</b>

	<b>Licensed Vocational Nurses</b>					<b>medical services to adults with severe disabilities who participate in the Adult Day Program.</b>
Desert Arc	Desert Arc Health Care Program	\$291,271	10/1/2023	9/30/2024	2.7, 3.6	Equip Desert Arc's vehicles with AEDs, provide medical care through Licensed Vocational Nurses, and provide access to behavioral health assessments through a Behavioral Analyst.
<b>*Desert Cancer Foundation</b>	<b>Patient Assistance Program</b>	<b>\$150,000</b>	<b>1/1/2022</b>	<b>12/31/2022</b>	<b>2.7</b>	<b>Directly support their Patient Assistance Program. The Patient Assistance Program provides financial relief to patients and a supportive, trusting environment where patients and families can turn to for assistance and resource navigation.</b>
DPMG Health	DPMG Health Street Medicine	\$500,000	10/1/2022	9/30/2025	2.3	Operates the District's mobile medical unit targeting underserved communities.
DPMG Health	DPMG Health Community Medicine	\$1,057,396	11/1/2023	10/31/2025	2.3, 2.4, 3.4	Operates the District's second mobile medical unit targeting underserved communities incorporating mental health and pharmacy.
Lideres Campesinas	Healthcare Equity for ECV Farmworker Women and Families	\$150,000	2/1/2023	1/31/2025	2.7, 3.6, 3.7	Funds will focus on the education, implementation, and response of Adverse Childhood Experiences tailored care in the community and within the local healthcare and community-based organizations.
<b>*OneFuture Coachella Valley</b>	<b>Coachella Valley Black/African American Healthcare Student Scholarships</b>	<b>\$200,000</b>	<b>3/1/2021</b>	<b>2/28/2023</b>	<b>Healthcare Infrastructure (Old SP) – Fits under 2.1</b>	<b>Funds will be utilized for the planning phase of development for a sustainable structure and the initial launch that addresses disparities and obstacles in college enrollment and attainment and entry into health careers among our region's African American student population.</b>
One Future Coachella Valley	Building a Healthcare Workforce Pipeline	\$605,000	1/1/2023	12/32/2024	2.1, 2.7, 3.1, 3.7	Funds will be utilized to use a proven scholar success model that pairs scholarship awards with wrap-around services and case-management to provide a minimum of 50 students with funding and support services to complete degrees and certificates that lead to in-demand healthcare careers. The scholar success project will serve two groups: 1) Black and African American Health students who are underrepresented in health professions and 2) students in graduate level programs preparing for in-demand clinical professions.
Pegasus Riding Academy	Pegasus Equine Assisted Therapy Program	\$60,092	2/1/2023	1/31/2024	2.7	Funds will be used to expand capacity to provide specialty care addressing client's physical health including improved balance, strengthened muscles, improved coordination,

						increasing range of motion of the joints, and sensory integration.
Reynaldo J Carreon MD Foundation	Dr. Carreon Scholarship Program	\$50,000	3/1/2023	2/29/2024	2.1, 2.7	The funds provide direct scholarships to students pursuing healthcare related fields. This grant focuses on increasing the health professional workforce and ultimately hopes to increase the number of healthcare professionals in Coachella Valley.
US Aging	Aging and Disability Vaccination Collaborative	\$341,648 (pass-through)	9/15/23	4/15/24	2.6, 2.7	Provide COVID-19 and flu vaccines, education, and connections to supportive services targeting older adults and individuals with special needs via mobile vaccination clinics throughout the Coachella Valley.
*Vision to Learn	Vision To Learn – Palm Springs, Desert Sands and Coachella Valley Unified School Districts	\$50,000	2/1/2022	1/31/2023	2.3	Through a mobile clinic at elementary schools in Coachella Valley, Palm Springs and Desert Sands school districts. Every student at each participating school will have their vision screened, eye exams conducted for those referred, and provided glasses for those that need them.
Vision to Learn (Pending)	Palm Desert and Coachella Valley VTL program	\$50,000	1/1/2024	12/31/2024	2.3	Through a mobile clinic at elementary schools in Coachella Valley, Palm Springs and Desert Sands school districts. Every student at each participating school will have their vision screened, eye exams conducted for those referred, and provided glasses for those that need them.
Vision y Compromiso	CVEC Unrestricted Grant Funds	\$150,000	7/1/2022	6/30/2024	2.7	Provide unrestricted grant funds to support health equity work by developing and strengthening promotoras. VyC will promote diverse pathways for promotoras to express their leadership and build economic self-sufficiency including workforce development as well as volunteer and other community engagement opportunities.
*Voices for Children	Court Appointed Special Advocate (CASA) Program	\$60,000	7/1/2022	6/30/2023	2.7, 3.7	Provide advocacy and support via CASAs to children. CASAs advance the physical and mental health of marginalized children living in foster care by ensuring that their health needs are not overlooked and helping them to consistently access physical and mental/behavioral health services. This individualized advocacy helps judges make the most informed decisions for each child's future.
Voice for Children	Court Appointed Special Advocate (CASA) Program	\$81,055	11/1/2023	10/31/2024	2.7, 3.6	Provide advocacy and support via CASAs to children. CASAs advance the physical and mental health of marginalized children living in foster care by ensuring that their health

						needs are not overlooked and helping them to consistently access physical and mental/behavioral health services. This individualized advocacy helps judges make the most informed decisions for each child's future.
<b>TOTAL FUNDING AWARDED</b>		District Funds Allocated: \$7,091,080 Pass-through Funds: \$341,648				

**Strategic Plan Goal 3: Proactively Expand Community Access to Behavioral/Mental Health Services**

- Strategy 3.1:** Provide funding to support an increase in the number of behavioral/mental health professionals (includes training) (Priority: High)
- Strategy 3.2:** Provide funding to Community-Based Organizations to support an increase in the number of days and hours of operation of behavioral/mental health services (Priority: High)
- Strategy 3.3:** Provide funding to Community-Based Organizations enabling an increase in the number and the geographic dispersion of sites providing behavioral/mental health services (consider co-location with other health services) (Priority: High)
- Strategy 3.4:** Provide funding support to Community-Based Organizations providing tele-behavioral/mental health services (Priority: High)
- Strategy 3.5:** Work with the new private psychiatric and community hospitals to identify opportunities to collaborate on the delivery of community-based behavioral/mental health services (payer mix) (Priority: Moderate)
- Strategy 3.6:** Educate community residents on available behavioral/mental health resources (Priority: Moderate)
- Strategy 3.7:** Collaborate/Partner with community providers to enhance access to culturally sensitive behavioral/mental health services (Priority: Moderate)

<i>Organization</i>	<i>Project Title</i>	<i>Funded Amount</i>	<i>Contract Start Date</i>	<i>Contract End Date</i>	<i>Strategy Alignment</i>	<i>Project Description</i>
Clinicas De Salud Del Pueblo Inc. (DBA Inercare)	Expansion of Mental Health Services for Children Beyond COVID-19 in the Coachella Valley	\$150,000	8/1/2022	7/31/2024	3.1, 3.4	Support the partnership with the Boys and Girls Club of Coachella Valley to ensure that youth at their Club sites have a direct pathway to behavioral health services with a Licensed Clinical Social Worker.
<b>*Cove Communities Senior Association DBA The Joslyn Center</b>	<b>The Joslyn Wellness Center</b>	<b>\$85,000</b>	<b>10/1/2022</b>	<b>9/30/2023</b>	<b>3.1, 3.2, 3.6, 3.7</b>	<b>Support the Problem-Solving Therapy, Aging Mastery Program, and Brain Boot Camp that all work to optimize mental health and well-being in older adults through a multi-faced approach that combines focus on behavioral health, healthy aging, memory, and exercise.</b>
Desert Sands Unified School District Educational Foundation	Improving Access to Behavioral Health Education and Prevention Services to Children (0-18 years) and their Families.	\$296,194	8/1/2022	7/31/2024	3.1, 3.3, 3.6	Builds on the increasing capacity of the school district's mental health teams to include a mental health nurse and a behavioral health specialist in order to reach more children quicker.

*DHCD/F	RODA (Riverside Overdose Data to Action)	\$50,000 (pass-through)	4/1/2023	8/31/23	3.6	Fentanyl Harm Reduction strategies to address overdoses and mortality in communities with the highest rate – Indio, Cathedral City, Desert Hot Springs
El Sol Neighborhood Educational Center	Expanding Access to Educational Resources for Promotores	\$150,000	7/1/2022	6/30/2024	2.7, 3.6, 7.1	Develop additional training material topics, enhance mental health training for promotores and to develop a resource hub where materials can be accessible to members within the Coachella Valley Equity Collaborative and other community organizations.
*Foundation of Palm Springs Unified School District	School-Based Wellness Center Project	\$110,000	11/1/2022	10/31/2023	3.3	Funds will be used to convert identified spaces at four elementary schools (Bella Vista, Bubbling Wells, Cabot Yerxa, and Two Bunch Palms) into “wellness centers.”
Jewish Family Service of the Desert	Mental Health Counseling Services for Underserved Coachella Valley Residents	\$160,000	11/1/2022	10/31/2024	3.2, 3.4, 3.7	Continue providing mental health counseling services, administering depression scales to all adult counseling clients; and ensuring that all adult counseling clients are aware of case management services, including emergency financial assistance. Also, funds support the “Hole Soul to Whole Soul” support group, which partners with teens and their parents or guardians to educate and address mental health struggles most pertinent to community youth.
*John F Kennedy Memorial Foundation	Behavioral Health Awareness and Education Program	\$57,541.44	10/1/2022	9/30/2023	3.6, 3.7	Provide additional services to families with children/youth 0-18 enrolled in JFK Foundation’s SafeCare In-Home Parent-Training Program and to families recruited by JFK Foundation’s Community Outreach Specialist.
Martha’s Village and Kitchen Inc.	Martha’s Behavioral Health Support for Homeless Children and Families	\$99,853.60	8/1/2022	7/31/2024	3.6	Focus on homeless children and families through tailored outreach, educational materials, and direct assessments with referrals to behavioral health professionals as needed.
*Olive Crest	General Support for Counseling and Mental Health Services to Vulnerable Children and Families in Coachella Valley	\$123,451	3/1/2022	2/28/2023	3.3	Provide a range of counselling services that address the mental, social-emotional, behavioral, and physical health of children through holistic treatment plans that they develop in a child-family-team setting.
Olive Crest (Pending)	General Support for Counseling and Mental Health Services to	\$359,594	1/1/2024	12/31/2025	3.2, 3.3, 3.6, 3.7	Support Olive Crest’s “wrap” informed counseling and case management, their services to connect children and families to vital financial and community services during treatment

	Vulnerable Children and Families in Coachella Valley					and during after-care to ensure long-term health and reduced recidivism, and their internal trainings ensuring staff trainings for best treatment methods, crisis prevention intervention, and cultural/racial sensitivity.
Riverside County Latino Commission	Healthy Minds Healthy Lives – Mentas Sanas Vidas Sanas	\$605,507	1/1/2023	6/30/2024	3.1, 3.3, 3.4, 3.6, 3.7	In partnership with Vision Y Compromiso, the project will utilize four promotoras who will directly engage residents by providing outreach around available resources, resource and referral navigation through case management, and direct connections to the Latino Commission for mental healthcare services. Additionally, funding will go to expanding the Latino Commission’s capacity to supervise behavioral health graduate students and trainees and ultimately help to retain behavioral health professionals in the valley.
Transgender Health and Wellness Center	Healing Rainbows	\$129,771	8/1/2022	7/31/2024	3.1, 3.4, 3.6, 3.7	Expand the healthcare workforce by bringing in five masters’ level behavioral health interns, expanding the capacity of their telehealth services/case management/crisis intervention line, enhancing education to youth and families, and building on collaborative efforts with the high schools of the three Coachella Valley school districts.
University of California, Riverside	Improving Access to Behavioral Health Education and Prevention Services to Children (0-18 years) and their Families	\$500,000	8/1/2022	7/31/2024	3.1, 3.3, 3.4, 3.6, 3.7	Address mental health needs in the region and to reduce barriers to accessing services by offering on-site and telehealth behavioral health services in Desert Hot Springs schools and at a new CAREspace.
*University of California, Riverside	Community-Based Interventions to Mitigate Psychological Trauma and Mental Health Disparities in Immigrant Communities in the COVID-19 Pandemic	\$113,514	2/1/2022	1/31/2023	3.7	Builds on an existing project, STOP COVID-19 CA, to implement restorative circles—culturally sensitive community-based group sessions facilitated by mental health professionals and promotores—to build capacity to address community mental health disparities in diverse communities in the ECV.
Youth Leadership Institute	Youth Voice in Mental Health	\$50,000	7/1/2022	6/30/2024	3.6, 3.7	Provide training, tools and resources for effective youth advocacy and leverages the experiences of adult allies while sticking to their core values of inclusion, innovation, social justice, and community.



RAP Foundation/NPO Centric Collective Impact Partnership	Behavioral Health RFP	RFP 2022 \$300K RFP 2023 \$500K	2022	2023	3.7	DHCD & RAP Foundation have partnered to implement a collective impact funding and have supported large number of grantees, including capacity building and technical assistance – important venues for nonprofit success and sustainability: All funds have been awarded, including funding for technical assistance.
<b>TOTAL FUNDING AWARDED</b>		District Funds Allocated: \$3,790, 426 Pass-through Funds: \$50,000				

**Strategic Plan Goal 4: Proactively measure and evaluate the impact of DHCD/F-funded programs and services on the health of community residents**

**Strategy 4.1:** Adopt Clear Impact performance management and Results-Based Accountability platform to track and report impact (Priority: High)

**Strategy 4.2:** Evaluate the potential to offer multi-year grants to organizations (Priority: Moderate)

**Strategy 4.3:** Require, where appropriate, grantees to conduct and report the results of patient satisfaction surveys (Priority: Low)

**Strategy 4.4:** Conduct a CHNA in 5 years (2026) (Priority: Low)

**Strategy 4.5:** Annually report progress of funded programs/services toward meeting identified community health needs (Priority: High)

**Strategy 4.6:** Support local organizations' capacity building efforts (Priority: Low)

Organization	Project Title	Funded Amount	Contract Start Date	Contract End Date	Strategy Alignment	Project Description
NPO Centric	RBA Capacity Building, Action Planning, and Implementation	Start: \$48,000 Proposed additional hours \$27,000 Total: \$75,000	05/01/2022	09/30/2023	4.1	To date, SOW accomplishments to goals include: <ul style="list-style-type: none"> <li>○ a reporting and metrics management;</li> <li>○ Grantee survey development</li> <li>○ Continuation of work with staff on the RBA framework and its elements</li> <li>○ The addition of Compyle software has been purchased and activated to work in conjunction with the Scorecards</li> <li>○ Creation of wording and template</li> </ul>



DHCD Program staff	RBA certification training for two staff – Meghan Kane and Jana Trew		January 2023	Ongoing		<p>for the website for the RBA page for joint scorecards with the RAP Foundation and the 2022 Mental Health RFP partnership</p> <ul style="list-style-type: none"> <li>○ RBA language for the website has been developed and refined as related to all DHCD grant programs.</li> <li>○ The beginning of the creation of the following Clear Impact Scorecards: <ul style="list-style-type: none"> <li>▪ Mini grants</li> <li>▪ Rolling grants (scorecard for each Strategic Plan Goal)</li> <li>▪ RFP</li> </ul> </li> </ul> <p>9/7/23 Update: An RFP is being developed for Social Isolation and Loneliness. Currently data has been collected by staff; a data walk involving community members, grantees, health providers, etc. is scheduled for October 17, 2023. This data walk will allow us to collect important information that will determine the RFP’s goals, strategies, and target population. The RFP plans to be available for funding requests in early November.</p> <p>Once certified and trained, Meghan and Jana will continue to implement RBA in ongoing grant awards and RFP development. Update: Meghan and Jana have passed certification</p>
DHCD staff			Ongoing	Ongoing	4.2	Multi-year grants have been awarded and future multi-year requests continued to be vetted through the Grants Team, Program Committee, and Board of Directors

DCHD staff			Not started		4.3	Potential for “patient” survey to be incorporated in RBA/Clear Impact scorecards in the future
Outside consultant to be named in the future	CHNA		2026		4.4	Community Health Needs Assessment to be followed by a Community Health Improvement Plan (CHIP)
DHCD staff	Annual report 2022		January 2022	December 2022	4.5	Completed; printed; placed on website; community engagement plan to potentially present to local government jurisdictions, businesses, grantees, community members etc. ongoing
DHCD staff	Annual report 2023		January 2023		4.5	To be developed
DHCD in partnership with RAP/NPO Centric	Capacity Building and Technical Assistance	\$250,000/2 years	March 1. 2023	March 31, 2025	4.6	Although this was originally deemed a “low priority”, it has been highlighted in the past few months that CV nonprofits are in dire need for assistance in building their capacity whether it be board governance, strategic planning, audited financial assistance, grant writing, and other important venues needed for nonprofit success and sustainability.

**Strategic Plan Goal 5: Be responsive to and supportive of selected community initiatives that enhance the economic stability of the District residents**

**Strategy 5.1:** On a situational basis, play a role in raising awareness of/facilitating progress on the social determinants of health specific to homelessness of community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate)

**Strategy 5.2:** On a situational basis, play a role in raising awareness of/facilitating progress on the social determinants of health specific to affordable housing for community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate)

**Strategy 5.3:** On a situational basis, play a role in raising awareness of/facilitating progress on the social determinants of health specific to poverty among community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate/Low)

**Strategy 5.4:** Promote health action planning and co-location of healthcare services in affordable housing developments (Priority: Moderate)

<i>Organization</i>	<i>Project Title</i>	<i>Funded Amount</i>	<i>Contract Start Date</i>	<i>Contract End Date</i>	<i>Strategy Alignment</i>	<i>Project Description</i>
Alianza Nacional De Campesinas, Inc.	Coachella Valley Farmworkers Food Distribution	\$57,499	11/1/2023	10/31/2024	5.3	Provide food distribution to underserved communities.
Galilee Center	Galilee Center Extended Shelter	\$268,342	6/1/2023	5/31/2024	5.1, 2.7	Provide lodging, basic necessities, and case management services to Asylum Seekers until they reach their final destination.
Lift to Rise	Driving Regional Economic Stability Through Collective Impact	\$900,000	6/1/2023	5/31/2026	5.1, 5.2, 5.3, 5.4	Use District Funds for organizational operating support for its ongoing efforts to drive regional economic stability through collective impact organizing around radically increasing the supply of affordable housing in the Coachella Valley.
Martha's Village and Kitchen	Homeless Housing With Wrap-Around Services Expansion	\$369,730	10/1/2023	9/30/2024	5.1	Provide case management with wrap-around services to include enhancements of Employment Services, English as a Second Language Instruction and Computer Skills Training to homeless or at-risk individuals.
Step on Second Street, Inc.	Step Up's ECM/ILOS programs in the Coachella Valley	\$64,401	8/1/2023	7/31/2024	5.1, 2.7	Step Up will connect approximately individuals to health insurance, a primary care physician, housing, benefits, and other supportive services through Outreach Specialists and Service Coordinators.
TODEC Legal Center	TODEC's Equity Program	\$100,000	1/1/2023	12/31/2024	5.2, 5.3	TODEC's Health Equity program will provide outreach, education, case management, and raise awareness about housing to frontline farmworkers.
<b>TOTAL FUNDING AWARDED</b>		<b>\$1,759,972</b>				

**Strategic Plan Goal 6: Be responsive to and supportive of selected community initiatives that enhance the environment in the District's service area**

**Strategy 6.1:** Play a role in raising awareness of the impact of air quality in the East Coachella Valley on the health of community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate)

**Strategy 6.2:** Play a role in raising awareness of the impact of poor water quality in the East Coachella Valley on the health of community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate)

**Strategy 6.3:** Collaborate with and support public organizations in the Coachella Valley to address social determinants of health related to the environment (air quality, water quality and shelter) (Priority: Moderate)

Organization	Project Title	Funded Amount	Contract Start Date	Contract End Date	Strategy Alignment	Project Description
Alianza Coachella Valley	Partnerships for Air Quality Community Training in Rural Communities of the Eastern Coachella Valley (SCAQMD DHCD Air Quality Academy)	\$40,000	7/1/2022	1/31/2024	6.1, 6.2, 6.3	Establish an Air Quality Academy to provide resources and training that will improve environmental literacy and air quality data. The Academy will include 15 community health workers and other community members and provide training on the Air Quality Index, and actions to reduce exposures to indoor and outdoor air pollution, air pollution measurement, and how to get local air quality information. In addition, 15 air monitors will be installed at the homes of the Air Quality Academy participants to collect community-level air quality data.
Alianza Coachella Valley	Expanding and Advancing Outreach Through Increasing Capacity Development	\$100,000	8/1/2022	7/31/2024	3.1, 3.6, 6.1, 6.2, 6.3	Increase internal and external capacity to support their Environmental campaign targeting environmental issues around Salton Sea and their Community Justice campaign targeting alternative disciplinary approach in schools based on restorative justice practices.
*CONCUR, Inc	Air Quality Emergency Communication Plan	\$215,000	3/1/2020	6/30/23	6.1, 6.3	<b>Develop a communication plan to guide emergency management entities at the local, tribal, and county level in their efforts to inform the Eastern Coachella Valley community of the potential hazards and evacuation orders derived from poor air quality. In addition, several preventative, outreach, and educational interventions were identified in the development of the plan.</b>
Galilee Center	Our Lady of Guadalupe Center	\$100,000	8/1/2022	7/31/2024	3.1, 3.6, 6.1, 6.2, 6.3	Increase and advance outreach via monthly in person and virtual community meetings/trainings and quarterly Action Team community meetings. In these meetings and trainings, the community will have the opportunity to receive updates

						on their advocacy work and receive the needed tools and resources to be engaged in the scope of work.
Pueblo Unido CDC	Interim Drinking Water Program (IDWP)	\$50,000	7/1/2022	6/30/2024	6.2	Provide core operating support for their Interim Drinking Water Program, a second phase installation of water filtration units for drinking and cooking and to provide
DHCD/F	Environmental Health Initiative (for consideration to develop)				7.1	Utilize the recommendations derived from the 3 reports specific to Air Quality and Environmental Health (CONCUR, Inc., Public Health Institute, and Alianza CV/South Coast Air Quality Management District), to release an RFP to develop an Environmental Health Initiative to address the concerns raised in the reports and act on the recommendations.
<b>TOTAL FUNDING AWARDED</b>		<b>\$505,000</b>				

**Strategic Plan Goal 7: Be responsive to and supportive of selected community initiatives that enhance the general education of the District's residents**

**Strategy 7.1:** Play a role in raising awareness of the impact of general health education on the health of community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate)

**Strategy 7.2:** Play a role in raising awareness of the impact of school resources on the health of community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate)

Organization	Project Title	Funded Amount	Contract Start Date	Contract End Date	Strategy Alignment	Project Description
Blood Bank of San Bernardino and Riverside Counties (LifeStream Blood Bank) (Pending)	LifeStream's Attracting New Donors Initiative	\$104,650	1/1/24	12/31/24	7.1	To ensure the success of their Attracting New Donors Initiative, LifeStream will create targeted educational outreach campaigns, hire a bilingual outreach ambassador, and develop strategic partnerships with community organizations, healthcare providers, and businesses to attract new donors from the Hispanic and LGBTQ+ communities.
DHCD/F	Connect IE	\$98,782 (pass-through)	1/1/23	12/31/23	7.1	Raise awareness of the Connect IE platform amongst community members and service providers in the Coachella Valley. Identify and onboard qualified service providers onto the Connect IE database and provide training on the administrative functions. Enroll interested organizations into the electronic referral functionality to create a robust inter-agency referral network.
DHCD/F	Behavioral Health Collective				7.1	A collaborative process looking to advance an equitable behavioral health system with the capacity and infrastructure to provide services and empower Coachella Valley residents. Currently over 60 community partners focusing on 3 areas: Workforce Development; Improved Access; and Policy Development
DHCD/F	Coachella Valley Equity Collaborative	\$4,415,977 (pass-through)	6/1/2020	12/31/23	2.6, 2.7, 7.1 7.2	The Coachella Valley Equity Collaborative (CVEC) was originally established to mitigate the impact of COVID19 on Coachella Valley residents through an equitable and community-based approach to ensure disadvantaged communities and community members have access to culturally and linguistically appropriate educational materials, access to testing, and vaccination clinics. The CVEC is comprised of a group of community-based organizations, governmental entities, faith-based institutions, and

						healthcare providers brought together with the common goal of improving the health and wellness of Coachella Valley residents. At the core of the CVEC are Community Health Workers (Promotoras), who serve as community liaisons, advocates, and trusted messengers for our community.
DHCD/F	Community Health & Wellness Symposium/Summit				7.1	Proposed to be held in March 2024 with the intention to bring together and engage stakeholders – from nonprofit organizations to municipal and thought leaders – to identify and begin to remove the barriers that prevent Valley residents from living an optimally healthy and rewarding life. 9/7/23 Update: 1 <sup>st</sup> Planning Committee meeting was held 8/31/23 to discuss logistics, such as a symposium theme, etc.
DHCD/F; One Future CV; Desert Care Network; Eisenhower Health; IEHP	Healthcare Workforce Leadership Roundtable					Create a regional collaborative executive leadership body to document and advise on issues of recruitment, training, and retention. Continue OneFuture K12 healthcare career pathways, scholar success, scholarships, and financial aid, million-dollar fund, and BH and PA talent pipeline. Develop a regional co-investment structure that significantly increases capacity to enroll and graduate local students into RN programs. Explore alternative financial models to support education and training, including holistic wrap around services to support pathway completion and placement into local workforce Build an efficient regional approach to clinical rotations to increase recruitment and retention 8/30/23 Update: Leadership Roundtable met in August and would like to focus on College of the Desert’s nursing cohort and how those 100 applicants that are eligible but there is no room, COD will draw up an expansion plan (including SIM labs) and a budget.
Variety Childrens Charities Of The Desert	Expansion of Core Programs and Services	\$120,852	10/1/2023	9/30/2024	7.1	Increase access to healthcare services for children aged 0-5 through Caring Connections which offers developmental screenings and educational resources to children and their families at no cost.
<b>TOTAL FUNDING AWARDED</b>		District Funds Allocated: \$225,502 Pass-through Funds: \$4,514,759				

Mini Grants						
Organization	Project Title	Amount	Contract Start Date	Contract End Date	Strategy Alignment	Project Description
*Al Horton Memorial Rotary Foundation	Community Service Financial Assistance	\$5,000	10/29/2022	6/30/2023	7.2	Help sponsor health activities for families and children – Happy Healthy Halloween, DHS Family Triathlon, Annual Community Appreciation Day
*Alianza Nacional De Campesinas, Inc.	Coachella Valley Farmworkers Food Distribution	\$5,000	8/1/2022	11/30/2022	5.1, 5.3	Contribute to the monthly food distribution to the farmworker community.
*Alianza Nacional De Campesinas, Inc.	Coachella Valley Farmworkers Food Distribution	\$10,000	2/1/2023	6/30/2023	5.1, 5.3	Contribute to the monthly food distribution to the farmworker community.
Boys and Girls of Coachella Valley	Healthy Habits	\$10,000	7/1/2023	6/30/2024	7.1	Healthy Habits program identifies unhealthy behaviors and teaches youth how to make informed decisions that will empower them to make healthy lifestyle choices.
*California CareForce	Riverside County Free Healthcare Clinic 2023	\$10,000	2/1/20223	4/30/2023	2.2	Support the Riverside County Free Healthcare Clinic.
Desert Access and Mobility	Mobility/Management Assistance	\$10,000	9/1/2023	8/31/2024	2.7	Increase the availability of transportation by supplementing the services of the local public transit agency.
Desert Recreation Foundation	Adaptive Program: Inclusion & Education	\$10,000	1/1/2023	12/31/2023	2.7	Funds will be used to expand adaptive programs to reach more individuals with visual impairments.
*Hanson House Foundation, Inc.	Emergent Needs to Clients of Hanson House Foundation	\$5,000	8/1/2022	8/1/2023	2.7	Subsidize lodging for the families of trauma patients, and cancer patients seeking treatment who reside in local counties near the Coachella Valley and are on a fixed income.
*Hidden Harvest	Free fresh produce for those in need	\$5,000	6/1/2022	5/31/2023	5.3	Provide free, fresh produce twice a month at 9 locations through our Senior Markets.



HIV+ Aging Research Project – Palm Springs	The Positive Connections 50+ Virtual Village	\$10,000	2/1/2023	1/31/2024	3.6	Support an on-line platform to reduce isolation, foster support systems, and connect older people living with HIV to needed behavioral health, medical, and supportive services.
Palms to Pines Parasports	Leveling the Playing Field	\$10,000	2/1/2023	1/31/2024	2.7	Create a more-inclusive society by providing competitive and recreational opportunities focusing on people with physical disabilities.
PS Test Inc.	Testing & Treating the Growing Health Crisis	\$10,000	5/1/2023	4/30/2024	2.2	Provide health outreach/education, test/treat for STI(D)s, HIV/HBV/HCV, and link patients to additional services.
Ronnie’s House for Hope	Center	\$10,000	9/1/2023	8/31/2024	3.2, 3.3	Provide capacity to expand their peer support groups.
Rotary Club Of Palm Desert Foundation	Assistance in providing scholarships for students majoring in healthcare	\$10,000	7/1/2023	6/30/2024	2.1, 2.7	Provide scholarships to students pursuing healthcare related degrees.
<b>*Theresa A. Mike Scholarship Foundation</b>	<b>Theresa A. Mike Scholarship Foundation</b>	<b>\$5,000</b>	<b>8/1/2022</b>	<b>1/31/2023</b>	<b>2.1</b>	<b>Provide financial support to students in the Coachella Valley pursuing healthcare degrees.</b>
Theresa A. Mike Scholarship Foundation	Theresa A. Mike Scholarship Foundation	\$10,000	7/1/2023	6/30/2024	2.1	Provide financial support to students in the Coachella Valley pursuing healthcare degrees.
Well in the Desert	Hot Meals Program	\$10,000	9/1/2023	8/31/2024	5.1	Provide meals and food assistance through weekly distribution events.
Word of Life Fellowship Center	The Bridge to Better	\$10,000	7/1/2023	6/30/2024	5.1	Provide nutritional meals to the homeless, offer information and referral services for housing/health care/mental health services, offer showers and hygiene services, establish a volunteer bank of residents to assist in meeting the goals of the project, and offer referrals to vocational resources.
<b>TOTAL FUNDING AWARDED</b>		<b>\$155,000</b>				

*\*Inactive Grants*



**DESERT HEALTHCARE DISTRICT**  
**FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**MEETING MINUTES**  
**December 13, 2023**

<b>Directors Present via Video Conferencing</b>	<b>District Staff Present via Video Conferencing</b>	<b>Absent</b>
Chair/Treasurer Arthur Shorr Director Leticia De Lara, MPA	Chris Christensen, Interim CEO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Eric Taylor, Accounting Manager Andrea S. Hayles, Board Relations Officer	Vice-President Carmina Zavala, PsyD

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	Chair Shorr called the meeting to order at 5:03 p.m.	
<b>II. Approval of Agenda</b>	Chris Christensen, Interim CEO, requested that Chair Shorr motion to approve the agenda with the removal of item V.1. – Coachella Valley Economic Partnership (CVEP) / Desert Healthcare District Study Consulting Services Agreement describing that the Strategic Planning committee meeting tabled the matter to January for edits and modifications.  Chair Shorr motioned to approve the agenda removing item V.1.	<b>Moved and seconded by Director De Lara and Director Shorr to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	There was no public comment.	
<b>IV. Approval of Minutes</b> <b>1. F&amp;A Minutes – Meeting November 15, 2023</b>	Chair Shorr motioned to approve the November 15, 2023, meeting minutes modifying page 4 for the RRP for clarity	<b>Moved and seconded by Director De Lara and Director Shorr to approve the November 15, 2023, meeting minutes. Motion passed unanimously.</b>
<b>V. Other Matters</b> <b>1. District Portfolio Investments Review – Keith Stribling, CFA, Vice President, Senior</b>	Chris Christensen, Interim CEO, introduced Keith Stribling, Vice President, Senior Portfolio Manager of	



**DESERT HEALTHCARE DISTRICT**  
**FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**MEETING MINUTES**  
**December 13, 2023**

<p><b>Portfolio Manager, High Mark Capital Management</b></p>	<p>High Mark Capital Management who provided an overview of the asset allocation, highlighting the fixed income analysis, and performance reports for the District and Retirement Protection Plan reminding the committee of the merger with Union Bank and US Bank, discussing the bond position and selling the bonds since they weren't allowable by US Bank. Mr. Stribling provided an overview of the economic standing of inflation, and the interest rate hikes from committee inquiries.</p>	
<p><b>VI. Interim CEO Report</b></p> <p><b>1. Coachella Valley Economic Partnership (CVEP) / Desert Healthcare District Study Consulting Services Agreement</b></p> <p><b>a. The Regional Economic Impacts of DHCD's Community and Clinical Social Needs Goals and Implementation for Recommendations – NTE \$70,000</b></p> <p><b>2. 2024 Environmental Health Summit – Update</b></p>	<p>See item II. VI.1. is tabled until January.</p> <p>Chris Christensen, Interim CEO, provided an update on the May 2024 community health symposium and the draft budget with a District sponsorship contribution between \$65,000 - \$105,000 depending on other sponsors and the expense to Hocker Productions, with further</p>	

**DESERT HEALTHCARE DISTRICT  
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE  
MEETING MINUTES  
December 13, 2023**

<p><b>3. LPMP Temporary Lease Extension – Suite 2E-107</b></p>	<p>review of the gratuity in the venue itemization.</p> <p>Chris Christensen, Interim CEO, described the expiration of Desert Regional Medical Center’s Family Clinic’s 10-year lease expiring 12/31, negotiating a new 5-year lease. A 2-month temporary extension with the current terms until the new lease is finalized.</p>	
<p><b>VII. Chief Administration Officer Report</b></p> <p><b>1. Las Palmas Medical Plaza Update</b></p>	<p>Chris Christensen, Interim CEO, described the two vacant suites with limited activity during the holidays.</p>	
<p><b>VIII. Financial Reports</b></p> <p><b>1. District and LPMP Financial Statements</b></p> <p><b>2. Accounts Receivable Aging Summary</b></p> <p><b>3. District – Deposits</b></p> <p><b>4. District – Property Tax Receipts</b></p> <p><b>5. LPMP Deposits</b></p> <p><b>6. District – Check Register</b></p> <p><b>7. Credit Card – Detail of Expenditures</b></p> <p><b>8. LPMP – Check Register</b></p> <p><b>9. Retirement Protection Plan Update</b></p> <p><b>10. Grant Payment Schedule</b></p>	<p>Chair Shorr reviewed the November financial statements with the committee, highlighting the CEO Discretionary fund and the committee inquiring about any new sponsorships for potentially increasing the fund. Mr. Christensen described the Retirement Protection Plan reduction by three participants.</p>	<p><b>Moved and seconded by Director De Lara and Director Shorr to approve the November 2023 financials – items 1-10 and forward to the Board for approval. Motion passed unanimously.</b></p>
<p><b>IX. Adjournment</b></p>	<p>Chair Shorr adjourned the meeting at 5:47 p.m.</p>	<p><b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b></p>



**DESERT HEALTHCARE DISTRICT  
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE  
MEETING MINUTES  
December 13, 2023**

ATTEST: \_\_\_\_\_  
Arthur Shorr, Treasurer, Board of Directors  
Finance & Administration Committee Chair  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*

DRAFT



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: December 19, 2023  
To: Board of Directors  
Subject: Desert Healthcare District & Retirement Protection Plan (RPP) Investment Reports 09/30/23

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**Staff Recommendation:** Information Only – provided by Keith Stribling, Senior Portfolio Manager, HighMark Capital Management

**Information:**

Inflation has been disrupting monetary policy for over a year but now is noticeably cooling and investors believe the Fed is done with the rate hiking cycle and have turned their attention to the possibility of rate cuts. After a difficult quarter, bonds stabilized and stocks led by the technology sector have been riding a wave of excitement over the possibilities AI and whether it will be a business opportunity similar to the creation of the internet.

The portfolio was up 4.85% for the 9 months ended September including bonds being down modestly for the year. Generally, the bond portfolio has performed well, losing less than the benchmark during the periods of stress. 2022 was a negative year for stocks although there has been a recovery in 2023 it has been characterized by a very narrow market with most of the gains in the S&P 500 driven by 7 stocks. Should investors come to the conclusion that the US will avert recession we believe the market should broaden out and lift small and mid-cap companies which would help the portfolio performance.

For the retirement plan...

Current portfolio positioning:

- Equal weight stocks
- Modestly overweight value vs growth
- Neutral weight bond duration

The economy continues to be strong highlighted by:

- Fiscal policy and deficit spending has supported GDP growth, employment and unfortunately inflation
- Monetary policy remains tight on the back of over 500 basis points of rate hikes and banks tightening lending standards
- At this point it appears the Fed is done raising interest rates and investors have strong conviction the Fed will be cutting rates next year

Risk to the strong economy include:

- Inflation turns up in light of the recent drop in rates
- Two wars...in Ukraine and the Gaza strip
- China struggling to grow in light of an aging population, reshoring of manufacturing and an overheated property market that is struggling.

Longer term if the Federal government reduces its deficit spending this would give the Fed cover to continue lowering interest rates which could support modest growth with stable employment and inflation under control.

**Fiscal Impact:**

Subject to investment performance.



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

# **Desert Healthcare District Portfolio Review**

**Third Quarter 2023**

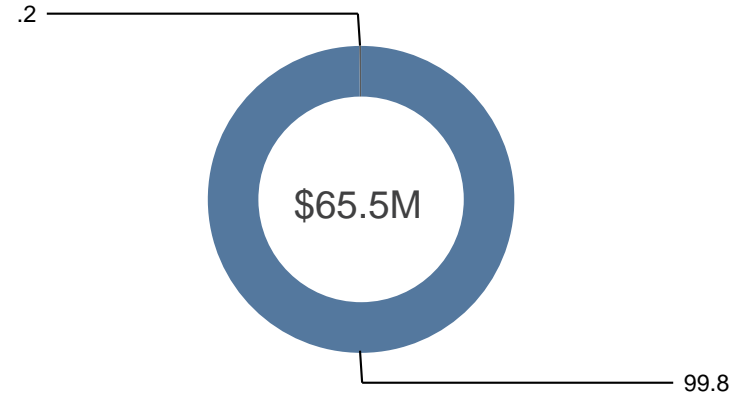
*Presented by*  
**Keith Stribling, CFA**



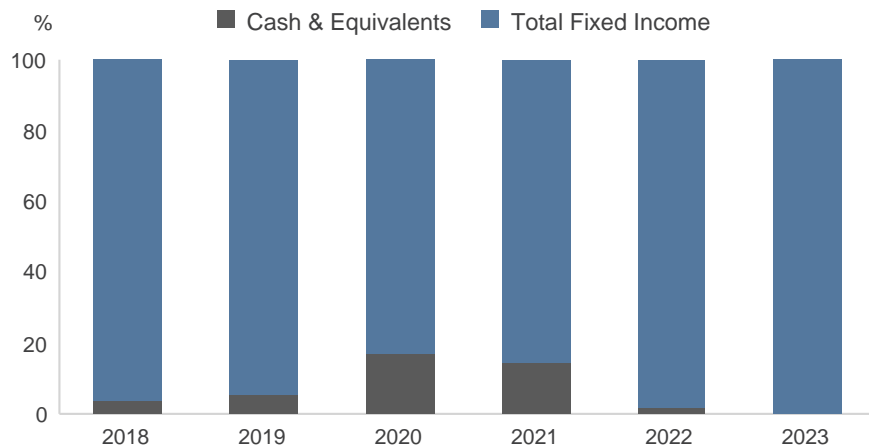
Investment Objective: FIXED INCOME MANAGEMENT

Market Value by Asset Class

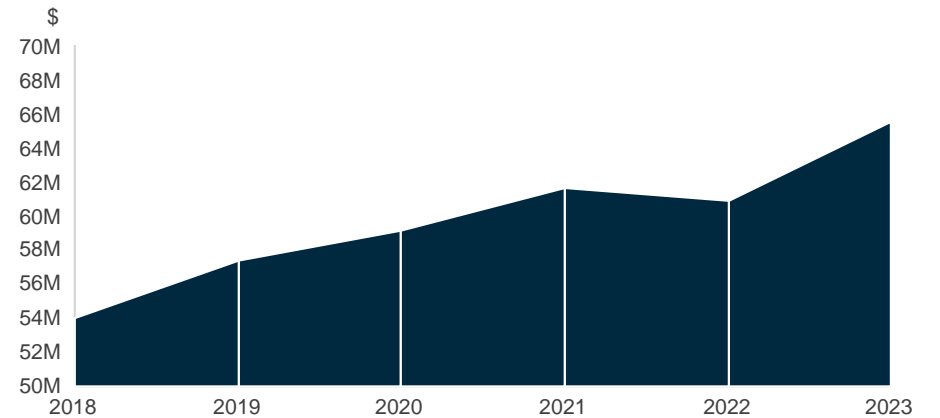
	Market Value	% of Mkt Val
● Total Fixed Income	\$ 65,332,863	99.8%
● Cash & Equivalents	\$ 156,190	.2%
<b>Total</b>	<b>\$ 65,489,053</b>	<b>100.0%</b>



Annual Allocation

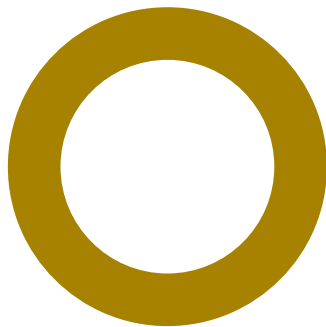


Annual Ending Market Values



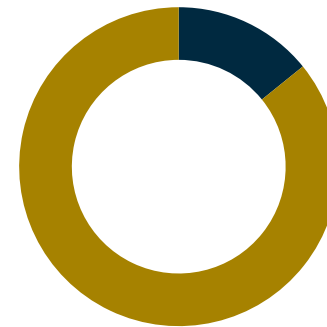
	09/30/2023	10/31/2022	10/31/2021	10/31/2020	10/31/2019
Duration	1.95	1.94	1.86	1.33	1.80
Coupon	2.01%	1.55%	1.46%	2.09%	2.13%
Yield to Maturity	5.16%	4.50%	.47%	.16%	1.58%
Maturity	2.02	1.97	1.88	1.35	1.84
Current Yield	2.09	1.62	1.44	2.04	2.10
Face Amount	\$ 68,200,000	\$ 58,500,000	\$ 53,800,000	\$ 49,800,000	\$ 55,300,000
Market Value	\$ 64,994,237	\$ 55,186,645	\$ 54,100,053	\$ 51,055,136	\$ 55,916,756
Cost	\$ 67,322,474	\$ 58,225,310	\$ 53,861,927	\$ 49,911,495	\$ 55,519,627

Quality Allocation by Market Value



■ NA

Maturity Allocation by Market Value



■ Less than 1 Year ■ Short (1-5 Years)

	Market Value	3 Months	Year to Date (9 Months)	1 Year	3 Years	5 Years	10 Years	20 Years
<b>Cash &amp; Equivalents</b>	<b>156,190</b>	<b>2.71</b>	<b>4.69</b>	<b>5.58</b>	<b>2.04</b>	<b>1.81</b>	<b>1.14</b>	
Lipper Money Market Funds Index		1.30	3.63	4.53	1.70	1.60	.99	1.26
<b>Total Fixed Income</b>	<b>65,332,863</b>	<b>.65</b>	<b>1.83</b>	<b>2.53</b>	<b>-.76</b>	<b>1.15</b>	<b>.91</b>	<b>1.90</b>
Bloomberg 1-3 Yr US Govt/Credit Index		.73	1.87	2.77	-.72	1.21	1.02	1.96
<b>Total Managed Account</b>	<b>65,489,053</b>	<b>.67</b>	<b>1.89</b>	<b>2.61</b>	<b>-.51</b>	<b>1.23</b>	<b>.95</b>	
<b>Total Account Net of Fees</b>	<b>65,489,053</b>	<b>.65</b>	<b>1.82</b>	<b>2.51</b>	<b>-.62</b>	<b>1.08</b>	<b>.78</b>	<b>1.72</b>

Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield	
<b>Total Fixed Income</b>										
<b>Taxable Fixed - US Treas</b>										
US TREAS NTS 2.250% 10/31/24	UST2224	1,500,000.000	95.84	1,437,539.06	96.68	1,464,263.64	2.2	2.25	33,750.00	2.327
US TREAS NTS 2.500% 1/31/25	UTN2525	2,000,000.000	99.83	1,996,640.63	96.39	1,936,163.91	3.0	2.50	50,000.00	2.594
UNITED STATES TREAS 2.875% 5/31/25	UST2825	500,000.000	97.94	489,707.03	96.32	486,411.60	.7	2.88	14,375.00	2.985
US TREAS NTS 2.250% 3/31/26	33126	3,000,000.000	93.70	2,811,093.75	93.84	2,815,320.00	4.3	2.25	67,500.00	2.398
US TREAS NTS 2.125% 5/31/26	UTN2126	2,500,000.000	93.90	2,347,500.00	93.21	2,348,028.48	3.6	2.13	53,125.00	2.280
US TREAS NTS 2.375% 8/15/24	UTN2324	2,000,000.000	99.70	1,993,984.38	97.36	1,953,186.58	3.0	2.38	47,500.00	2.440
US TREAS NTS 2.000% 11/15/26	UTN2026	1,000,000.000	92.77	927,695.31	91.98	927,364.35	1.4	2.00	20,000.00	2.174
US TREAS NTS 0.0001% 8/31/24	UTN0024D	2,500,000.000	101.08	2,527,105.70	96.24	2,408,711.40	3.7	1.25	31,250.00	1.299
US TREAS 1.50% 9/30/24	UST0024A	2,000,000.000	99.57	1,991,406.25	96.20	1,939,141.97	3.0	1.50	30,000.00	1.559
UNITED STATES TREAS 1.500% 10/31/24	UST0024B	2,000,000.000	101.46	2,029,227.32	95.91	1,930,742.95	2.9	1.50	30,000.00	1.564
UNITED STATES TREAS 1.50% 11/30/24	UST0024C	2,500,000.000	102.17	2,554,267.41	95.68	2,404,502.46	3.7	1.50	37,500.00	1.568
UNITED STATES TREAS 1.750% 12/31/24	UST1724	2,500,000.000	100.10	2,502,479.33	95.68	2,403,116.80	3.7	1.75	43,750.00	1.829
UNITED STATES TREAS 1.375% 1/31/25	UST1325	2,000,000.000	99.16	1,983,281.25	94.95	1,903,693.15	2.9	1.38	27,500.00	1.448
UNITED STATES TREAS 1.125% 2/28/25	UST1125	1,000,000.000	101.54	1,015,382.84	94.39	944,868.10	1.4	1.13	11,250.00	1.192
UNITED STATES TREAS 0.5000% 3/31/25	UST0025	3,000,000.000	99.57	2,986,992.19	93.18	2,803,061.21	4.3	.50	15,000.00	.537
UNITED STATES TREAS 0.375% 4/30/25	UST0325	3,000,000.000	99.29	2,978,554.69	92.71	2,785,943.61	4.3	.38	11,250.00	.405
UNITED STATES TREAS 0.250% 5/31/25	UST0225	3,000,000.000	97.83	2,934,843.75	92.21	2,768,857.17	4.2	.25	7,500.00	.271
UNITED STATES TREAS 0.250% 6/30/25	UST0025A	3,000,000.000	97.66	2,929,921.88	91.91	2,759,075.38	4.2	.25	7,500.00	.272
UNITED STATES TREAS 0.375% 4/15/24	UST0324	1,500,000.000	100.05	1,500,741.80	97.32	1,462,337.34	2.2	.38	5,625.00	.385
UNITED STATES TREAS 0.375% 7/15/24	UST0324A	1,000,000.000	99.30	992,968.75	96.10	961,020.00	1.5	.38	3,750.00	.390
UNITED STATES TREAS 0.375% 9/15/24	UST0324B	1,000,000.000	99.15	991,523.44	95.29	953,094.84	1.5	.38	3,750.00	.394
UNITED STATES TREAS 0.625% 10/15/24	UST0624	1,500,000.000	99.36	1,490,390.63	95.18	1,432,028.89	2.2	.63	9,375.00	.657
UNITED STATES TREAS 1.500% 2/15/25	UST1525	2,500,000.000	99.34	2,483,593.75	94.99	2,379,589.40	3.6	1.50	37,500.00	1.579
UNITED STATES TREAS 2.500% 3/31/27	UST2527	2,000,000.000	95.53	1,910,625.00	92.89	1,882,877.36	2.9	2.50	50,000.00	2.691
UNITED STATES TREAS 2.875% 6/15/25	UST2825C	3,500,000.000	98.75	3,456,289.07	96.27	3,399,247.62	5.2	2.88	100,625.00	2.986
UNITED STATES TREAS 3.250% 6/30/27	UST3227	1,000,000.000	99.00	990,000.00	95.01	958,333.32	1.5	3.25	32,500.00	3.421
UNITED STATES TREAS 3.000% 7/31/24	UST3024A	1,500,000.000	99.37	1,490,566.41	97.97	1,477,056.52	2.3	3.00	45,000.00	3.062
UNITED STATES TREAS 3.125% 8/15/25	UST3125	1,500,000.000	99.30	1,489,570.31	96.47	1,453,081.75	2.2	3.13	46,875.00	3.239
UNITED STATES TREAS 3.125% 8/31/27	UST3127	2,000,000.000	97.26	1,945,195.31	94.38	1,892,902.80	2.9	3.13	62,500.00	3.311
UNITED STATES TREAS 4.125% 9/30/27	UST4127	2,000,000.000	99.43	1,988,593.75	97.92	1,999,835.41	3.1	4.13	82,500.00	4.213
UNITED STATES TREAS 4.125% 10/31/27	UST4127A	1,200,000.000	100.14	1,201,687.50	97.87	1,195,166.67	1.8	4.13	49,500.00	4.215

**DESERT HEALTHCARE DISTRICT (\*\*\*\*020920)**  
**Holdings Report w/ Yield and Income**

**As of: September 30, 2023**



Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield
UNITED STATES TREAS 4.500% 11/15/25 UST4525	500,000.000	100.07	500,371.09	98.94	503,203.64	.8	4.50	22,500.00	4.548
UNITED STATES TREAS 4.000% 12/15/25 UST4025	1,000,000.000	100.70	1,007,031.25	97.92	990,983.28	1.5	4.00	40,000.00	4.085
UNITED STATES TREAS 3.875% 12/31/27 UST3827A	1,500,000.000	98.24	1,473,632.81	96.92	1,468,459.20	2.2	3.88	58,125.00	3.998
UNITED STATES TREAS 4.000% 2/29/28 UST4028	2,000,000.000	98.30	1,965,937.50	97.41	1,955,093.19	3.0	4.00	80,000.00	4.106
U S TREASURY NT 4.500% 7/15/26	500,000.000	100.08	500,390.63	99.08	495,390.00	.8	4.50	22,500.00	4.542
U S TREASURY NT 4.375% 8/31/28	1,500,000.000	100.38	1,505,742.19	99.01	1,490,708.94	2.3	4.38	65,625.00	4.419
<b>Total for Taxable Fixed - US Treas</b>			<b>67,322,473.96</b>		<b>65,332,862.93</b>	<b>99.8</b>		<b>1,357,000.00</b>	<b>2.088</b>
<b>Total: Total Fixed Income</b>			<b>67,322,473.96</b>		<b>65,332,862.93</b>	<b>99.8</b>		<b>1,357,000.00</b>	<b>2.088</b>
<b>Cash Equivalents</b>									
<b>Cash - Money Market</b>									
FIMM GOVT PORT CL I #57 FIGXX	155,221.570	1.00	155,221.57	1.00	156,190.39	.2	.00	411.34	.265
<b>Total for Cash - Money Market</b>			<b>155,221.57</b>		<b>156,190.39</b>	<b>.2</b>		<b>411.34</b>	<b>.265</b>
<b>Total: Cash Equivalents</b>			<b>155,221.57</b>		<b>156,190.39</b>	<b>.2</b>		<b>411.34</b>	<b>.265</b>
<b>Total</b>			<b>67,477,695.53</b>		<b>65,489,053.32</b>	<b>100.0</b>		<b>1,357,411.34</b>	<b>2.084</b>



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

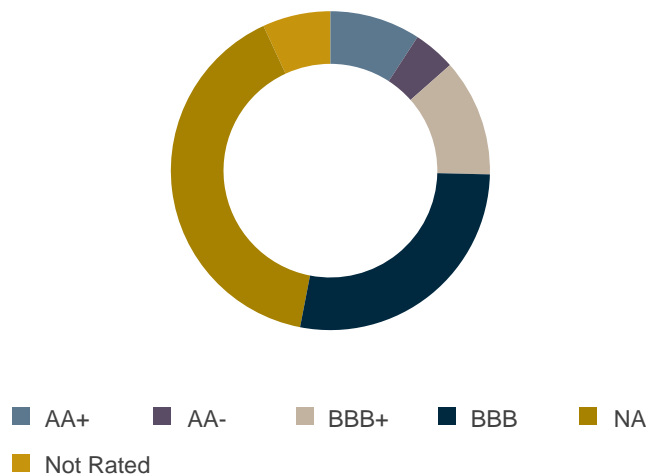
# **Desert Hospital Retirement Plan**

**Third Quarter 2023**

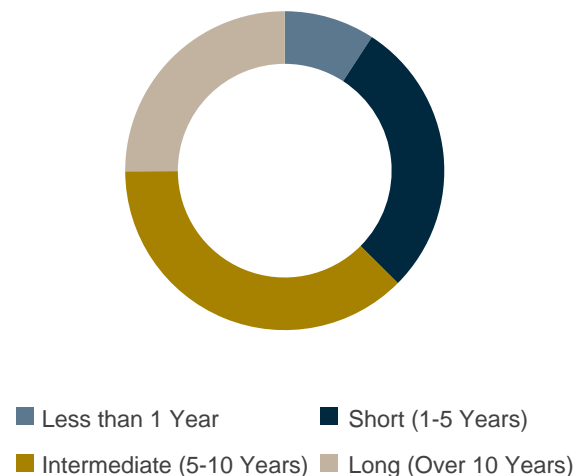
*Presented by*  
**Keith Stribling, CFA**

	09/30/2023	10/31/2022	10/31/2021	10/31/2020	10/31/2019
Duration	6.9	6.2	7.0	6.7	7.3
Coupon	3.53%	3.42%	3.38%	3.25%	3.14%
Yield to Maturity	5.21%	4.88%	1.59%	1.47%	2.30%
Maturity	8.77	8.02	9.29	9.04	10.02
Current Yield	3.86	3.68	3.15	3.01	3.02
Face Amount	\$ 1,184,287	\$ 1,133,865	\$ 857,763	\$ 1,301,272	\$ 1,443,325
Market Value	\$ 1,078,351	\$ 1,053,273	\$ 914,687	\$ 1,395,634	\$ 1,496,645
Cost	\$ 1,153,928	\$ 1,121,797	\$ 894,877	\$ 1,350,993	\$ 1,488,407

Quality Allocation by Market Value



Maturity Allocation by Market Value



	Market Value	3 Months	Year to Date (9 Months)	1 Year	3 Years	5 Years	10 Years	Inception to Date 05/01/1998
<b>Cash &amp; Equivalents</b>	<b>34,205</b>	<b>1.28</b>	<b>3.60</b>	<b>4.49</b>	<b>1.69</b>	<b>1.61</b>	<b>1.02</b>	
Lipper Money Market Funds Index		1.30	3.63	4.53	1.70	1.60	.99	1.76
<b>Total Fixed Income</b>	<b>1,494,122</b>	<b>-2.43</b>	<b>-.21</b>	<b>2.31</b>	<b>-2.45</b>	<b>.92</b>	<b>1.17</b>	<b>3.27</b>
Bloomberg Intmtd US Aggregate Index		-1.89	-.30	1.42	-3.66	.42	1.06	3.62
<b>Alternatives</b>	<b>225,313</b>	<b>-3.31</b>	<b>-2.36</b>	<b>-2.00</b>	<b>1.27</b>	<b>3.28</b>	<b>3.02</b>	
Wilshire Liquid Alternative Index		-.12	2.48	4.30	1.88	1.43	1.40	
<b>Total Equities</b>	<b>2,434,472</b>	<b>-3.67</b>	<b>8.87</b>	<b>19.95</b>	<b>8.59</b>	<b>7.00</b>	<b>8.50</b>	<b>6.65</b>
MSCI AC World Index (Net)		-3.40	10.06	20.80	6.89	6.46	7.56	
MSCI EAFE Index (Net)		-4.11	7.08	25.65	5.75	3.24	3.82	4.11
MSCI EM Free Index (Net USD)		-2.93	1.82	11.70	-1.73	.55	2.07	
Russell 2000 Index (USD)		-5.13	2.54	8.93	7.16	2.40	6.65	6.69
Russell Midcap Index		-4.68	3.91	13.45	8.09	6.38	8.98	8.59
S&P 500 Composite Index		-3.27	13.07	21.62	10.15	9.92	11.91	7.43
<b>Total Managed Account</b>	<b>4,188,112</b>	<b>-3.16</b>	<b>4.85</b>	<b>11.81</b>	<b>4.90</b>	<b>4.90</b>	<b>5.76</b>	
<b>Total Account Net of Fees</b>	<b>4,188,112</b>	<b>-3.32</b>	<b>4.34</b>	<b>11.09</b>	<b>4.22</b>	<b>4.22</b>	<b>5.06</b>	<b>4.76</b>
65% S&P 500/ 15% Russell 2000/ 20% MSCI EAFE		-3.70	10.33	20.62	8.96	7.54	9.58	

Returns are gross of fees not including account level advisory fees unless otherwise stated. Gross returns are presented before management and custodial fees but after all trading expenses, embedded and reflect the reinvestment of dividends and other income. Net returns are net of investment management fees in effect for the respective time period. Returns for periods over one year are annualized. An investor cannot invest directly in unmanaged indices. The information presented has been obtained from sources believed to be accurate and reliable. Past performance is not indicative of future returns. Securities are not FDIC insured have no bank guarantee and may lose value.



**DESERT HOSPITAL RETIREMENT PLAN (\*\*\*\*128600)**  
**Holdings Report w/ Yield and Income**

**As of: September 30, 2023**



	Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield	
<b>Alternatives</b>											
<b>Managed Futures</b>											
	ALPHASIMPLEX MGD FUTS STRAT N	AMFNX	5,245.127	10.41	54,618.77	9.92	52,031.66	1.2	1.05	5,502.14	10.575
<b>Total for Managed Futures</b>					<b>54,618.77</b>		<b>52,031.66</b>	<b>1.2</b>		<b>5,502.14</b>	<b>10.575</b>
<b>Real Estate - ETFs / Sctr Fds</b>											
	VANGUARD REAL ESTATE ETF	VNQ	1,100.000	95.70	105,266.96	75.66	84,025.48	2.0	3.59	3,946.80	4.742
<b>Total for Real Estate - ETFs / Sctr Fds</b>					<b>105,266.96</b>		<b>84,025.48</b>	<b>2.0</b>		<b>3,946.80</b>	<b>4.742</b>
<b>Unconstrained Fixed Income</b>											
	BLACKROCK STRAT INC OPPS CL K #1944	BSIKX	9,824.455	9.89	97,153.49	9.05	89,255.58	2.1	.42	4,106.62	4.619
<b>Total for Unconstrained Fixed Income</b>					<b>97,153.49</b>		<b>89,255.58</b>	<b>2.1</b>		<b>4,106.62</b>	<b>4.619</b>
<b>Total: Alternatives</b>					<b>257,039.22</b>		<b>225,312.72</b>	<b>5.4</b>		<b>13,555.56</b>	<b>6.047</b>
<b>Cash</b>											
<b>Cash</b>											
	Cash/Pending Trade		-2,015.420	1.00	-2,015.42	1.00	-2,015.42	.0	.00	.00	.000
<b>Total for Cash</b>					<b>-2,015.42</b>		<b>-2,015.42</b>	<b>.0</b>		<b>.00</b>	<b>.000</b>
<b>Total: Cash</b>					<b>-2,015.42</b>		<b>-2,015.42</b>	<b>.0</b>		<b>.00</b>	<b>.000</b>
<b>Total Equities</b>											
<b>Emerging Market Funds</b>											
	ISHARES MSCI EMERGING MKT FD	EEM	1,224.000	38.01	46,529.74	37.95	46,450.80	1.1	.89	1,094.26	2.356
	VANGUARD FTSE EMRG MRKTS ETF	VWO	1,600.000	41.06	65,688.70	39.21	62,736.00	1.5	1.22	1,947.20	3.104
<b>Total for Emerging Market Funds</b>					<b>112,218.44</b>		<b>109,186.80</b>	<b>2.6</b>		<b>3,041.46</b>	<b>2.786</b>
<b>Foreign Large Blended Funds</b>											
	ISHARES TR HDG MSCI EAFE	HEFA	2,500.000	26.06	65,143.41	30.10	75,250.00	1.8	.67	1,670.00	2.219
	VANGUARD FTSE DEVELOPED MARKETS ETF	VEA	5,026.000	41.79	210,036.54	43.72	219,736.72	5.2	1.39	6,991.17	3.182
<b>Total for Foreign Large Blended Funds</b>					<b>275,179.95</b>		<b>294,986.72</b>	<b>7.0</b>		<b>8,661.17</b>	<b>2.936</b>

**DESERT HOSPITAL RETIREMENT PLAN (\*\*\*\*128600)**  
**Holdings Report w/ Yield and Income**

**As of: September 30, 2023**



	Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield	
<b>Foreign Large Growth Funds</b>											
	ISHARES MSCI EAFE GROWTH ETF	EFG	1,300.000	66.43	86,360.71	86.30	112,190.00	2.7	1.10	1,428.70	1.273
<b>Total for Foreign Large Growth Funds</b>					<b>86,360.71</b>		<b>112,190.00</b>	<b>2.7</b>		<b>1,428.70</b>	<b>1.273</b>
<b>Foreign Large Value Funds</b>											
	ISHARES MSCI EAFE VALUE ETF	EFV	2,478.000	50.60	125,382.28	48.93	121,248.54	2.9	1.85	4,586.78	3.783
<b>Total for Foreign Large Value Funds</b>					<b>125,382.28</b>		<b>121,248.54</b>	<b>2.9</b>		<b>4,586.78</b>	<b>3.783</b>
<b>Large-Cap Blended Funds</b>											
	SCHWAB STRATEGIC TR	SCHX	3,600.000	28.41	102,280.57	50.60	182,160.00	4.3	.77	2,786.40	1.530
	VANGUARD GRO & INC ADMIRAL SHRS #593	VGIAX	1,500.914	88.73	133,176.07	87.41	131,194.89	3.1	1.35	2,030.74	1.548
	VANGUARD INDEX FUNDS S&P 500 ETF SHS	VOO	600.000	218.88	131,330.64	392.70	236,515.50	5.6	6.23	3,736.80	1.586
<b>Total for Large-Cap Blended Funds</b>					<b>366,787.28</b>		<b>549,870.39</b>	<b>13.1</b>		<b>8,553.94</b>	<b>1.558</b>
<b>Large-Cap Growth Funds</b>											
	ISHARES S&P 500 GROWTH ETF	IVW	5,390.000	43.56	234,767.86	68.42	369,984.51	8.8	.70	3,751.44	1.017
<b>Total for Large-Cap Growth Funds</b>					<b>234,767.86</b>		<b>369,984.51</b>	<b>8.8</b>		<b>3,751.44</b>	<b>1.017</b>
<b>Large-Cap Value Funds</b>											
	DODGE & COX STOCK FD #145	DODGX	398.318	223.65	89,082.17	226.30	90,139.36	2.2	3.32	1,322.81	1.468
	ISHARES S&P 500 VALUE ETF	IVE	2,424.000	100.67	244,020.53	153.84	374,944.33	9.0	2.92	7,082.93	1.899
<b>Total for Large-Cap Value Funds</b>					<b>333,102.70</b>		<b>465,083.69</b>	<b>11.1</b>		<b>8,405.74</b>	<b>1.815</b>
<b>Mid-Cap Growth Funds</b>											
	ISHARES RUS MID-CAP GRW ETF	IWP	338.000	44.02	14,878.67	91.35	30,937.15	.7	.64	217.33	.704
<b>Total for Mid-Cap Growth Funds</b>					<b>14,878.67</b>		<b>30,937.15</b>	<b>.7</b>		<b>217.33</b>	<b>.704</b>
<b>Mid-Cap Value Funds</b>											
	ISHARES RUS MID-CAP VALUE	IWS	739.000	72.82	53,815.54	104.34	77,537.11	1.9	2.04	1,506.82	1.954
<b>Total for Mid-Cap Value Funds</b>					<b>53,815.54</b>		<b>77,537.11</b>	<b>1.9</b>		<b>1,506.82</b>	<b>1.954</b>
<b>Small-Cap Blended Funds</b>											
	ISHARES RUSSELL 2000 ETF	IWM	817.000	133.16	108,794.27	176.74	145,073.77	3.5	2.80	2,285.97	1.583
<b>Total for Small-Cap Blended Funds</b>					<b>108,794.27</b>		<b>145,073.77</b>	<b>3.5</b>		<b>2,285.97</b>	<b>1.583</b>

**DESERT HOSPITAL RETIREMENT PLAN (\*\*\*\*128600)**  
**Holdings Report w/ Yield and Income**

**As of: September 30, 2023**



	Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield	
<b>Small-Cap Growth Funds</b>											
	ISHARES RUSSELL 2000 GROWTH ETF	IWO	301.000	168.51	50,722.98	224.15	67,606.08	1.6	1.77	533.37	.791
<b>Total for Small-Cap Growth Funds</b>					<b>50,722.98</b>		<b>67,606.08</b>	<b>1.6</b>		<b>533.37</b>	<b>.791</b>
<b>Small-Cap Value Funds</b>											
	ISHARES RUSSELL 2000 VALUE ETF	IWN	665.000	117.63	78,225.99	135.55	90,766.79	2.2	3.21	2,131.99	2.365
<b>Total for Small-Cap Value Funds</b>					<b>78,225.99</b>		<b>90,766.79</b>	<b>2.2</b>		<b>2,131.99</b>	<b>2.365</b>
<b>Total: Total Equities</b>					<b>1,840,236.67</b>		<b>2,434,471.55</b>	<b>58.1</b>		<b>45,104.70</b>	<b>1.857</b>
<b>Total Fixed Income</b>											
<b>Tax Fds - Multi Sector Inc</b>											
	PIMCO INCOME FUND INSTL #1821	PIMIX	6,830.700	11.79	80,557.14	10.19	69,978.45	1.7	.66	4,508.26	6.477
<b>Total for Tax Fds - Multi Sector Inc</b>					<b>80,557.14</b>		<b>69,978.45</b>	<b>1.7</b>		<b>4,508.26</b>	<b>6.477</b>
<b>Taxable Fixed - Corporates</b>											
	ALPHABET INC 3.375% 2/25/24		100,000.000	103.68	103,675.00	99.10	99,441.50	2.4	3.38	3,375.00	3.406
	AMGEN INC 2.450% 2/21/30	AI22430	50,000.000	86.19	43,095.50	82.80	41,535.61	1.0	2.45	1,225.00	2.959
	CVS HEALTH CO BDS 4.875% 7/20/35	CHC4835	100,000.000	90.25	90,250.00	89.41	90,372.46	2.2	4.88	4,875.00	5.452
	EDWARDS LIFESCIENCES 4.300% 6/15/28	EL44328	100,000.000	112.46	112,461.00	94.29	95,554.11	2.3	4.30	4,300.00	4.560
	GATX CORP 3.250% 3/30/25	GMT25	25,000.000	96.06	24,015.25	95.69	24,331.76	.6	3.25	812.50	3.396
	HUNTINGTON BANCSHARE 2.550% 2/04/30	HB22530	50,000.000	79.82	39,911.50	78.98	39,690.88	.9	2.55	1,275.00	3.229
	NIKE INC NT 2.375% 11/01/26	NKE26	50,000.000	96.21	48,103.00	92.01	46,501.79	1.1	2.38	1,187.50	2.581
	SEMPRA ENERGY 3.400% 2/01/28	SE33428	100,000.000	92.95	92,953.50	91.02	91,584.67	2.2	3.40	3,400.00	3.736
	STRYKER CORP NT 3.375% 11/01/25	SCN3325	50,000.000	98.97	49,486.50	95.71	48,556.13	1.2	3.38	1,687.50	3.526
<b>Total for Taxable Fixed - Corporates</b>					<b>603,951.25</b>		<b>577,568.91</b>	<b>13.8</b>		<b>22,137.50</b>	<b>3.867</b>
<b>Taxable Fixed - Mortgages</b>											
	FGLMC G07029 4.000% 6/01/42	G07029F	30,228.950	106.20	32,104.10	91.69	27,715.72	.7	4.00	1,209.16	4.363
	FGLMC #C04305 3.000% 11/01/42	C04305F	24,654.700	104.36	25,729.51	85.61	21,168.04	.5	3.00	739.64	3.504
	FGLMC #C18024 5.500% 11/01/28	C18024F	748.200	103.75	776.26	96.92	728.56	.0	5.50	41.15	5.675
	FGLMC #Q19470 3.000% 6/01/43	Q19470F	36,925.680	100.64	37,162.23	85.60	31,702.17	.8	3.00	1,107.77	3.505

**DESERT HOSPITAL RETIREMENT PLAN (\*\*\*\*128600)**  
**Holdings Report w/ Yield and Income**

**As of: September 30, 2023**



	Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield
FGLMC #G60344 4.000% 12/01/45	G60344F	25,522.130	105.63	26,957.75	91.43	23,420.97	.6	4.00	1,020.89	4.375
FNMA AL7945 3.50000% 1/1/2046	AL7945A	32,124.920	100.40	32,252.75	88.16	28,321.65	.7	3.50	1,124.37	3.970
FNMA AS6340 3.5000% 12/1/2045	AS6340A	24,898.080	100.60	25,048.52	87.85	21,873.46	.5	3.50	871.43	3.984
FNMA AU3742 3.5000% 8/1/2043	AU3742A	26,841.690	99.80	26,787.61	88.61	23,783.88	.6	3.50	939.46	3.950
FNMA 995672 4.500% 4/01/39	995672A	3,387.470	98.71	3,343.93	94.47	3,212.78	.1	4.50	152.44	4.764
GNMA II #2629 6.000% 8/20/28	002629M	682.870	99.69	680.73	100.18	687.50	.0	6.00	40.97	5.989
GNMA II #003389 5.000% 5/20/33	003389M	1,377.170	103.75	1,428.81	98.14	1,357.34	.0	5.00	68.86	5.095
GNMA #474804 6.500% 9/15/28	474804X	941.940	101.19	953.12	100.66	953.22	.0	6.50	61.23	6.458
GNMA #780912 6.500% 11/15/28	780912X	581.720	101.97	593.17	100.66	588.69	.0	6.50	37.81	6.458
GNMA #781057 5.500% 6/15/29	781057X	371.500	100.38	372.91	97.56	364.14	.0	5.50	20.43	5.637
<b>Total for Taxable Fixed - Mortgages</b>				<b>214,191.40</b>		<b>185,878.12</b>	<b>4.4</b>		<b>7,435.61</b>	<b>4.006</b>
<b>Taxable Fixed - US Treas</b>										
UNITED STATES TREAS 2.875% 5/15/32	UST2832	100,000.000	90.40	90,398.44	87.78	88,862.94	2.1	2.88	2,875.00	3.275
UNITED STATES TREAS 4.125% 11/15/32	UST4132	100,000.000	102.78	102,781.25	96.44	98,003.08	2.3	4.13	4,125.00	4.277
UNITED STATES TREAS 3.375% 5/15/33	UST3333	150,000.000	95.07	142,605.47	90.69	137,944.19	3.3	3.38	5,062.50	3.722
<b>Total for Taxable Fixed - US Treas</b>				<b>335,785.16</b>		<b>324,810.21</b>	<b>7.8</b>		<b>12,062.50</b>	<b>3.767</b>
<b>Taxable Funds - Int Term</b>										
PRUDENTIAL TOTAL RTRN BD CL Q	PTRQX	21,272.603	14.29	303,895.96	11.40	243,473.19	5.8	.55	11,657.39	4.807
<b>Total for Taxable Funds - Int Term</b>				<b>303,895.96</b>		<b>243,473.19</b>	<b>5.8</b>		<b>11,657.39</b>	<b>4.807</b>
<b>Taxable Funds - Short Term</b>										
VNGRD ST TERM INVMT GRADE ADM #539	VFSUX	4,758.604	10.80	51,384.60	9.93	47,391.19	1.1	.29	1,380.00	2.920
<b>Total for Taxable Funds - Short Term</b>				<b>51,384.60</b>		<b>47,391.19</b>	<b>1.1</b>		<b>1,380.00</b>	<b>2.920</b>
<b>Taxable Funds - corporates</b>										
VNGRD L/T INVESTMENT GRADE ADM #568	VWETX	6,157.766	7.39	45,507.78	7.28	45,022.32	1.1	.37	2,303.00	5.137
<b>Total for Taxable Funds - corporates</b>				<b>45,507.78</b>		<b>45,022.32</b>	<b>1.1</b>		<b>2,303.00</b>	<b>5.137</b>
<b>Total: Total Fixed Income</b>				<b>1,635,273.29</b>		<b>1,494,122.39</b>	<b>35.7</b>		<b>61,484.26</b>	<b>4.147</b>
<b>Cash Equivalents</b>										

**DESERT HOSPITAL RETIREMENT PLAN (\*\*\*\*128600)**  
**Holdings Report w/ Yield and Income**

**As of: September 30, 2023**



	Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield
<b>Cash - Money Market</b>										
	FIRST AMERN GOVT OBLIG FD CL X #5385	FGXXX	36,056.140	1.00	36,056.14	1.00	36,220.48	.9	.00	.000
<b>Total for Cash - Money Market</b>					<b>36,056.14</b>		<b>36,220.48</b>	<b>.9</b>	<b>.00</b>	<b>.000</b>
<b>Total: Cash Equivalents</b>					<b>36,056.14</b>		<b>36,220.48</b>	<b>.9</b>	<b>.00</b>	<b>.000</b>
<b>Total</b>					<b>3,766,589.90</b>		<b>4,188,111.72</b>	<b>100.0</b>	<b>120,144.52</b>	<b>2.882</b>

## Disclosure

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Past performance does not guarantee future results. Individual account management and construction will vary depending on each client's investment needs and objectives. Some information provided herein was obtained from third party sources deemed to be reliable; the Bank and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information provided. Any information provided is subject to change without notice.

While alternative investments can be used for diversification, seeking to enhance returns and manage risk in a portfolio, they tend to have a higher degree of risk than traditional asset classes and can involve significant loss. For example, commodity prices are highly volatile, and investors may experience significant losses in a short period of time. Investments such as futures are subject to a high degree of fluctuation and should be considered speculative. And short positions could lose significant value if securities prices rise.

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