



DESERT HEALTHCARE FOUNDATION
Finance, Legal, Administration, & Real Estate Committee
December 13, 2023

The Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 6:00 PM, or immediately following the F&A Committee District meeting Wednesday, December 13, 2023 via Zoom using the following link:

<https://us02web.zoom.us/j/83743788340?pwd=VXljcEdUMWtLa3NvdHd3SGRXa0Mzd09>
Password: 108761

Members of the public can also participate by telephone, using the following dial in information:

Dial in #:(669) 900-6833 or (888) 788-0099
Webinar ID: 837 4378 8340
Password: 108761

AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

ACTION

- 1. F&A Meeting Minutes – November 15, 2023 – Pg. 2

V. CEO REPORT

Information

VI. FINANCIAL REPORT

ACTION

- 1. Financial Statements – Pg. 3-7
- 2. Deposits – Pg. 8
- 3. Check Register – Pg. 9
- 4. Credit Card Expenditures – Pg. 10
- 5. General Grants Schedule – Pg. 11-12

VII. OTHER MATTERS

VIII. ADJOURNMENT

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert, California at least 72 hours prior to the meeting.

Andrea S. Hayles

Andrea S. Hayles, Board Relations Officer



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
November 15, 2023

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Arthur Shorr Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Chris Christensen, Interim CEO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Eric Taylor, Accounting Manager Andrea S. Hayles, Board Relations Officer	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Shorr called the meeting to order at 5:38 p.m.	
II. Approval of Agenda	Chair Shorr asked for a motion to approve the agenda.	Moved and seconded by Director De Lara and Vice-President Zavala to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment	
IV. Approval of Minutes 1. Minutes – Meeting October 11, 2023	Chair Shorr asked for a motion to approve the minutes of the October 11, 2023, F&A Committee meeting.	Moved and seconded by Director De Lara and Chair Shorr to approve the October 11, 2023 Motion passed unanimously.
V. CEO Report	There was no CEO Report.	
VI. Financial Report 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chair Shorr reviewed the October financials with the committee. There were no questions or comments.	Moved and seconded by Director De Lara and Vice-President Zavala to approve the October 2023 financials and forward to the board for approval. Motion passed unanimously.
VII. Other Matters	There were no other matters.	
VIII. Adjournment	Chair Shorr adjourned the meeting at 5:42 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
 Arthur Shorr, Treasurer, Board of Directors
 Finance & Administration Committee Chair
 Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer

DESERT HEALTHCARE FOUNDATION					
NOVEMBER 2023 FINANCIAL STATEMENTS					
INDEX					
Statement of Operations					
Balance sheet					
Allocation of Restricted Funds					
Deposit Detail					
Check Register					
Credit Card Expenditures					
Schedule of Grants					

Desert Healthcare Foundation
Profit & Loss Budget vs. Actual
July through November 2023

	MONTH			TOTAL		
	Nov 23	Budget	\$ Over Budget	Jul - Nov 23	Budget	\$ Over Budget
Income						
4000 · Gifts and Contributions	2,497	10,833	(8,336)	32,396	54,165	(21,769)
4003 · Grants	72,908	185,333	(112,425)	1,290,286	926,665	363,621
4116 · Bequests - Frederick Lowe	5,893	5,000	893	25,864	25,000	864
4130 · Misc. Income	0	83	(83)	0	415	(415)
8015 · Investment Interest Income	11,839	12,500	(661)	49,657	62,500	(12,843)
8040 · Restr. Unrealized Gain/(Loss)	218,676	(8,333)	227,009	(10,331)	(41,665)	31,334
Total Income	311,813	205,416	106,397	1,387,872	1,027,080	360,792
Expense						
5001 · Accounting Services Expense	1,159	1,167	(8)	5,795	5,835	(40)
5035 · Dues & Memberships Expense	0	42	(42)	27	210	(183)
5057 · Investment Fees Expense	3,640	4,167	(527)	19,019	20,835	(1,816)
5065 · Legal Costs Ongoing Expense	0	83	(83)	0	415	(415)
5101 · DHCD-Exp Alloc Wages& benefits	33,148	33,148	0	165,740	165,740	0
5101.1 · DHCD Labor Allocation to Grants	(14,349)	(14,349)	0	(71,745)	(71,745)	0
5102 · DHCD-Expenses - CVEC	43,113	36,237	6,876	146,818	181,185	(34,367)
5106 · Marketing & Communications	0	2,917	(2,917)	5,450	14,585	(9,135)
5110 · Other Expenses	549	417	132	2,346	2,085	261
5115 · Postage & Shipping Expense	0	8	(8)	0	40	(40)
5120 · Professional Fees Expense	0	83	(83)	0	415	(415)
8051 · Major grant expense	50,755	222,833	(172,078)	251,060	1,114,165	(863,105)
8052 · Grant Expense - Collective/Mini	0	2,500	(2,500)	0	12,500	(12,500)
Total Expense Before Social Services	118,015	289,253	(171,238)	524,510	1,446,265	(921,755)
5054 · Social Services Fund	0	10,000	(10,000)	6,000	50,000	(44,000)
Net Income	193,798	(93,837)	287,635	857,362	(469,185)	1,326,547

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of November 30, 2023

			Nov 30, 23	Nov 30, 22
ASSETS				
Current Assets				
Checking/Savings				
100 - CASH				
150 - Petty Cash			207	200
151 - Checking - Union Bank 7611			0	1,811,592
152 - Checking - Union Bank 8570			0	141,438
153 - Checking - US Bank - 7094			693,901	0
154 - Checking - US Bank - 4946			270,824	0
Total Checking/Savings			964,932	1,953,230
Total Accounts Receivable			176,827	109,531
Other Current Assets				
476-486 - INVESTMENTS				
477 - Morgan Stanley-Investments				
477.2 - Unrealized Gain/(Loss)			(245,206)	(238,548)
477 - Morgan Stanley-Investments - Other			2,080,146	2,060,061
Total 477 - Morgan Stanley-Investments			1,834,940	1,821,513
486 - Merrill Lynch				
486.1 - Merrill Lynch Unrealized Gain			545,732	712,230
486 - Merrill Lynch - Other			2,201,826	2,020,334
Total 486 - Merrill Lynch			2,747,558	2,732,564
Total 476-486 - INVESTMENTS			4,582,498	4,554,077
500 - CONTRIBUTIONS -RCVB -CRTS				
515 - Contrib RCVB-Pressler CRT			70,118	62,367
530 - Contrib RCVB-Guerts CRT			126,022	126,022
Total 500 - CONTRIBUTIONS -RCVB -CRTS			196,140	188,389
601 - Prepaid Payables			7,130	5,864
Total Other Current Assets			4,785,768	4,748,330
TOTAL ASSETS			5,927,527	6,811,091

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of November 30, 2023

				Nov 30, 23	Nov 30, 22
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
			1000 · Accounts Payable	92,954	17,467
			1052 · Account payable-DHCD Exp Alloc	100,442	130,737
			Total Accounts Payable	193,396	148,204
Other Current Liabilities					
			2183 · Grants Payable-COVID-CARES PHI	112,156	114,102
			2190 · Current - Grants payable	1,218,156	70,980
			Total Other Current Liabilities	1,330,312	185,082
			Total Current Liabilities	1,523,708	333,286
Long Term Liabilities					
			2186 · Grants payable	0	200,000
			Total Liabilities	1,523,708	533,286
Equity					
			3900 · Retained Earnings	3,546,460	6,098,389
			Net Income	857,362	179,419
			Total Equity	4,403,822	6,277,808
TOTAL LIABILITIES & EQUITY				5,927,527	6,811,091

DESERT HEALTHCARE FOUNDATION					
BALANCE SHEET 11/30/23					
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES					
		T/B	GENERAL Fund	Restricted Funds	Trusts
ASSETS					
	150 · Petty Cash	207	207	-	-
	153 · Checking - US Bank 7094*	693,901	500,505	193,396	-
	154 · Checking - US Bank 4946*	270,824	100,000	170,824	-
	Total 100 · CASH - UNRESTRICTED	964,932	600,712	364,220	-
Accounts Receivable					
	321 - Accounts Receivable - Other	176,827	-	176,827	-
	Total Accounts Receivable	176,827	-	176,827	-
477 · Invt-Morgan Stanley					
	477.2 · Unrealized Gain	(245,206)	(245,206)	-	-
	477 · Invt-Morgan Stanley	2,080,146	2,080,146	-	-
	Total 477 · Invt-Morgan Stanley	1,834,940	1,834,940	-	-
6441	486.1 · Merrill Lynch Unrealized Gain	545,732	-	545,732	-
	486 · Merrill Lynch	2,201,826	607,039	1,594,787	-
	Total 486 · Merrill Lynch	2,747,558	607,039	2,140,519	-
	515 · Contrib RCVB-Pressler CRT	70,118	-	-	70,118
	530 · Contrib RCVB-Guerts CRT	126,022	-	-	126,022
	601 - Prepaid payables	7,130	7,130	-	-
	Total Current Assets	5,927,527	3,049,821	2,681,566	196,140
	TOTAL ASSETS	5,927,527	3,049,821	2,681,566	196,140
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
	1000 - Accounts Payable	92,954	-	92,954	-
	1052 - Account Payable - DHCD - Alloc Expenses	100,442	-	100,442	-
	2183 · Grants Payable-COVID-CARES PHI	112,156	-	112,156	-
	2190 - Grants Payable - Current Portion	1,218,156	-	1,218,156	-
	Total Current Liabilities	1,523,708	-	1,523,708	-
	2186 - Grant Payable - Long Term	-	-	-	-
	Total Liabilities	1,523,708	-	1,523,708	-
Equity					
	3900 · Retained Earnings	3,546,460	2,192,462	1,157,858	196,140
	Net Income	857,362	857,362	-	-
	Total Equity	4,403,822	3,049,824	1,157,858	196,140
	TOTAL LIABILITIES & EQUITY	5,927,527	3,049,821	2,681,566	196,140
* Restricted funds include Accounts Payable & advance of USAging grant funds					

Desert Healthcare Foundation
Deposit Detail
November 2023

Type	Date	Name	Account	Amount
Deposit	11/01/2023		154 - Checking - US Bank - 4946	96,719
Payment	11/01/2023	Riverside County - Public Health - Covid Disparities Grant	1499 - Undeposited Funds	(96,719)
TOTAL				(96,719)
Deposit	11/02/2023		153 - Checking - US Bank - 7094	100
		Misc.	4000 - Gifts and Contributions	(100)
TOTAL				(100)
Deposit	11/22/2023		153 - Checking - US Bank - 7094	1,667
Payment	11/22/2023	Inland Empire Health Plan - Connect IE Agreement	1499 - Undeposited Funds	(1,667)
TOTAL				(1,667)
Deposit	11/28/2023		153 - Checking - US Bank - 7094	5,893
		American Society of Composers	4116 - Bequests - Frederick Lowe	(5,893)
TOTAL				(5,893)
Deposit	11/28/2023		153 - Checking - US Bank - 7094	10
		Misc.	4000 - Gifts and Contributions	(10)
TOTAL				(10)
			TOTAL	104,389

Desert Healthcare Foundation
Check Register
As of November 30, 2023

Type	Date	Num	Name	Amount
100 - CASH				
153 - Checking - US Bank - 7094				
Bill Pmt -Check	11/02/2023	5506	Riverside County Latino Commission - Grant Payment	(90,825)
Bill Pmt -Check	11/08/2023	ACH 111023	WEA-Palm Desert-LLC (Westfield Shop Cntr) - Mall Kiosk Lease	(5,000)
Bill Pmt -Check	11/09/2023	5507	Moss, Levy & Hartzheim LLP	(2,000)
Check	11/14/2023		Bank Service Charge	(549)
Bill Pmt -Check	11/16/2023	5508	U.S. Bank	(17,254)
Bill Pmt -Check	11/28/2023	5509	Clinicas De Salud Del Pueblo Inc. - Grant Payment	(33,750)
Bill Pmt -Check	11/28/2023	5510	Verizon Wireless	(182)
Total 153 - Checking - US Bank - 7094				(149,560)
154 - Checking - US Bank - 4946				
Bill Pmt -Check	11/14/2023	1125	Alianza Coachella Valley - Grant Payment	(6,666)
Bill Pmt -Check	11/14/2023	1126	El Sol Neighborhood Educational Center - Grant Payment	(22,012)
Bill Pmt -Check	11/14/2023	1127	Galilee Center - Grant Payment	(6,012)
Bill Pmt -Check	11/14/2023	1128	Todec Legal Center Perris - Grant Payment	(3,470)
Bill Pmt -Check	11/14/2023	1129	Vision Y Compromiso - Grant Payment	(25,473)
Total 154 - Checking - US Bank - 4946				(63,633)
TOTAL				(213,193)

DESERT HEALTHCARE FOUNDATION							
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE							
November 30, 2023							
TWELVE MONTHS ENDING JUNE 30, 2024							
A/C 2190 and A/C 2186-Long term			6/30/2023	New Grants	Total Paid	11/30/2023	
Grant ID Nos.		Name	Open	Current Yr	July-June	Open	
			BALANCE	2022-2023		BALANCE	
Health Portal		Remaining Collective Funds-Mayor's Race & DHCF	\$ 1,496		\$ 1,496	\$ -	HP-cvHIP
BOD - 04/24/18 & 06/28/22		Behavioral Health Initiative Collective Fund + Expansion	\$ 1,932,903		\$ 340,218	\$ 1,592,685	Behavioral Health
BOD - 06/26/18 BOD		Avery Trust Funds-Committed to Pulmonary services	\$ 532,243		\$ 33,960	\$ 498,283	Avery Trust
BOD - 6/25/19 BOD (#1006)		DHCD - Homelessness Initiative Collective Fund	\$ 71,557		\$ -	\$ 71,557	Homelessness
BOD - 07/27/21 BOD (#1288)		DAP Health (Borrego Community) - Improving Access to Healthcare - 3 yrs	\$ 423,971		\$ 14,301	\$ 409,670	
F&A - 6/11/19, 6/09/20, 6/22/21 Res. NO. 21-02, 22-17		Prior Year Commitments & Carry-Over Funds	\$ 1,544,156		\$ -	\$ 1,544,156	
TOTAL GRANTS			\$ 4,506,326	\$ -	\$ 389,975	\$ 4,116,351	
Summary: As of 10/31/2023			Uncommitted & Available				
Health Portal (CVHIP):	\$ -		\$ -				
Behavioral Health Initiative Collective Fund	\$ 1,592,685		\$ 622,104				
Avery Trust - Pulmonary Services	\$ 498,283		\$ 485,283				
West Valley Homelessness Initiative	\$ 71,557		\$ 71,557				
Healthcare Needs of Black Communities	\$ 409,670		\$ -				
Prior Year Commitments & Carry-Over Funds	\$ 1,544,156		\$ 1,544,156				
Total	\$ 4,116,351		\$ 2,723,100				
Amts available/remaining for Grant/Programs - FY 2023-24:			FY24 Grant Budget		Social Services Fund #5054		
Amount budgeted 2023-2024			\$ 30,000	\$ 30,000	Budget	\$ 120,000	
Amount granted year to date			\$ -	\$ -	DRMC Auxiliary	\$ 6,000	Spent YTD
Mini Grants:					Eisenhower		
Net adj - Grants not used:	1046		\$ 40		Balance Available	\$ 114,000	
Contributions / Additional Funding							
Prior Year Commitments & Carry-Over Funds		FY19-20 \$284,156; FY20-21 \$730,000; FY21-22 \$530,000	\$ 1,544,156				
Balance available for Grants/Programs			\$ 1,574,196				

**DESERT HEALTHCARE FOUNDATION
OUTSTANDING PASS-THROUGH GRANTS AND GRANT PAYMENT SCHEDULE**

November 30, 2023

FISCAL YEAR ENDING JUNE 30, 2024

			TOTAL Grant	6/30/2023 Open BALANCE	Current Yr 2023-2024	Total Paid July-June	11/30/2023 Payable BALANCE	Remaining Funds BALANCE
Grant ID Nos.	Name							
BOD - 11/22/22 - Resolution 22-28 Approval*	Covid Disparities RFP							
Contract #22-323B*	Total CBOs		\$ 822,096	\$ 657,769	\$ -	\$ 257,859	\$ 112,156	\$ 418,719
	Total DHCF		\$ 443,871	\$ 301,323	\$ -	\$ 110,594	\$ 44,285	\$ 194,251
	TOTAL		\$ 1,265,967	\$ 959,092	\$ -	\$ 368,453	\$ 156,441	\$ 612,971
BOD - 02/28/23 - Riverside Overdose Data to Action (RODA) Community Harm Reduction Education Plan								
Contract #23-108*	Grant #1379 - ABC Recovery		\$ 25,000	\$ 22,857	\$ (10,806)	\$ 14,194	\$ -	\$ -
	Total DHCF		\$ 24,000	\$ 15,807	\$ (4,518)	\$ 19,482	\$ -	\$ -
TOTAL GRANTS	TOTAL		\$ 49,000	\$ 38,664	\$ (15,324)	\$ 33,676	\$ -	\$ -
BOD - 07/25/23 - USAging: Aging and Disability Vaccination Collaborative								
Grant # 90HDC0001-01-00	TOTAL CBOs		\$ 279,000	\$ -	\$ 279,000	\$ -	\$ -	\$ 279,000
	Total DHCF		\$ 62,648	\$ -	\$ 62,648	\$ -	\$ 27,636	\$ 35,012
TOTAL GRANTS	TOTAL		\$ 341,648	\$ -	\$ 341,648	\$ -	\$ 27,636	\$ 314,012
						Account 2183	\$ 112,156	
Amts available/remaining for Grant/Programs - FY 2023-24:							\$ -	
Pass-Through Organizations billed to date		\$ 251,101						Grant Funds
Foundation Administration Costs		\$ 118,361						RFP
Contributions / Additional Funding	Reimbursements received and pending	\$ (369,462)			Total Grant		\$ 1,641,291	
Balance available for Grants/Programs		\$ -			Received to Date		\$ 701,056	
*Contracts are on a reimbursement basis and will reflect expenses as they are invoiced and receivable from County of Riverside.					Balance Remaining		\$ 940,235	