



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
July 25, 2023**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent</b>
President Evett PerezGil Vice-President Carmina Zavala, PsyD Secretary Carole Rogers, RN Treasurer Arthur Shorr Director Les Zendle, MD Director Leticia De Lara, MPA Director Kimberly Barraza	Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Jana Trew, Senior Program Officer Will Dean, Marketing and Communications Director Andrea S. Hayles, Board Relations Officer  <u>Legal Counsel</u> Jeff Scott	Conrado E. Bárzaga, MD, CEO

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>A. Call to Order</b>  <b>Roll Call</b>	President PerezGil called the meeting to order at 5:34 p.m.  The Clerk of the Board called the roll with all directors present.	
<b>B. Pledge of Allegiance</b>	President PerezGil led the pledge of allegiance.	
<b>C. Approval of Agenda</b>	President PerezGil asked for a motion to approve the agenda.	<b>#23-38 MOTION WAS MADE by Director Zendle and seconded by Director Barraza to approve the agenda.</b> <b>Motion passed unanimously.</b> <b>AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza</b> <b>NOES – 0</b> <b>ABSENT – 0</b>
<b>D. Public Comment</b>	There were no public comments.	
<b>E. Consent Agenda</b>		



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<p><b>1. BOARD MINUTES</b></p> <p style="padding-left: 20px;">a. <b>Special Meeting of the Board of Directors – June 01, 2023</b></p> <p style="padding-left: 20px;">b. <b>Board of Directors Meeting – June 27, 2023</b></p> <p><b>2. FINANCIALS</b></p> <p style="padding-left: 20px;">a. <b>Approval of the Preliminary June 2023 Financial Statements – F&amp;A Approved July 19, 2023</b></p> <p><b>3. CHIEF EXECUTIVE OFFICER EMPLOYMENT AGREEMENT</b></p> <p style="padding-left: 20px;">a. <b>Amendment to the CEO Employment Agreement</b></p> <p><b>4. SERVICE AGREEMENTS</b></p> <p style="padding-left: 20px;">a. <b>Consulting Services Agreement with Veralon Healthcare Management Advisors to Facilitate a Strategic Planning Retreat – NTE \$10,000</b></p> <p><b>5. RESOLUTIONS &amp; ORDINANCES</b></p> <p style="padding-left: 20px;">a. <b>Resolution 23-03 and Ordinance 23-01 to Increase the Director’s Monthly Meeting Stipend from \$110.25 to \$115.76</b></p>	<p>President PerezGil asked for a motion to approve the consent agenda.</p> <p>Director Zendle pulled item E.2.a. preliminary June 2023 financial reports.</p> <p>Director De Lara pulled item E.4.a Veralon Healthcare Management.</p> <p>Director Zendle described the District’s conference expenses related to rules and policies recommending tabling the preliminary June financial reports until further discussions by Legal Counsel, President PerezGil, and the CEO.</p> <p>Director De Lara described the discussions at the F&amp;A Committee meeting to ensure the Strategic Planning Committee meets to provide input on strategic matters before the strategic planning retreat motioning for the consideration of the Strategic Planning Committee. The Board described prior discussions of the high, medium, and low priorities,</p>	<p><b>#23-39 MOTION WAS MADE by Director Zendle and seconded by Director Shorr to approve the consent agenda except items E.2.a. and E.4.a. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 0</b></p> <p><b>#23-40 MOTION WAS MADE by Director Zendle and seconded by Director Shorr to table item E.2.a. – June 2023 Financial Reports until further discussions by Legal Counsel, President PerezGil, and the CEO. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 0</b></p> <p><b>#23-41 MOTION WAS MADE by Director De Lara and seconded by Director Zendle to approve Veralon Healthcare Management Advisors to Facilitate a Strategic Planning Retreat – NTE \$10,000 emphasizing the purpose of the strategic planning retreat in considering the strategic priorities. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director</b></p>
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	including approval of the board to consider the strategic goals.	<b>Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</b>
<p><b>F. Strategic Funding</b></p> <p><b>1. Consideration to approve Grant #1389 Step Up On Second Street \$64,401– cover funding gap between CalAIMS service contracts</b></p> <p><b>i. Goal 2 – Proactively expand community access to primary and specialty care services – Strategy 2.7 - Increase equitable access to primary and specialty care services and resources in underserved communities in the Coachella Valley.</b></p> <p><b>ii. Goal 5 – Responsive to and supportive of selected community initiatives that enhance the economic stability of the district residents – Strategy 5.1 - Reduce the negative impacts of social determinants of health on homelessness in Coachella Valley.</b></p> <p><b>2. Consideration to approve Grant #1394 CSUSB PD campus – \$73,422 Nursing Street Medicine Program</b></p> <p><b>i. Goal 2 – Proactively expand community access to primary and specialty care services – Strategy 2.5 - Collaborate/partner with culturally competent</b></p>	<p>President PerezGil recused herself from the discussion due to a conflict of interest with Inland Empire Health Plan (IEHP).</p> <p>Donna Craig, Chief Program Officer, described the Program Committee recommendations for approval of the Step Up On Second grant request.</p> <p>President PerezGil described the Program Committee recommendations for approval of the CSUSB Palm Desert campus \$73,422 grant request for the Nursing Street Medicine Program.</p>	<p><b>#23-42 MOTION WAS MADE by Vice-President Zavala and seconded by Director De Lara to approve Grant #1389 Step Up On Second Street \$64,401– cover funding gap between CalAIMS service contracts. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</b></p> <p><b>#23-43 MOTION WAS MADE by Director Zendle and seconded by Director Barraza to approve Grant #1394 CSUSB PD campus – \$73,422 Nursing Street Medicine Program. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director</b></p>



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<p>training programs to expand primary care residency and nursing program with required retention initiatives and Strategy 2.7 - utilize an equity lens to expand services and resources to underserved communities.</p>		<p>Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</p>
<p><b>3. Consideration to approve the Acquisition of a Supplemental Mobile Medical Unit with Magnum Mobile Specialty Vehicles – NTE \$137,850</b></p> <p><b>i. Goal 2 – Proactively expand community access to primary and specialty care services – Strategy 2.7 - Increase equitable access to primary and specialty care services and resources in underserved communities in the Coachella Valley.</b></p>	<p>President PerezGil described the Boards approval at the June meeting for staff to present specifics for a proposal to acquire another mobile unit related to the operations and other detailed information, which is not present at this meeting.</p> <p>President PerezGil motioned to table the acquisition of the supplemental mobile medical unit with a second by Director Shorr.</p> <p>The Board discussed the need for options, presenting alternatives of advantages and disadvantages, such as a trailer versus a mobile van and dispensing pharmaceuticals, instead of a yes or no request from the board. The necessity for a vehicle, ensuring the request is administered through the grant process similar to the prior mobile unit operations request, inquiring about other mobile unit’s operations throughout the Valley like Borrego Health, DAP Health, and Eisenhower, and the duplication of services.</p>	<p><b>#23-44 MOTION WAS MADE by President PerezGil and seconded by Director Shorr to table the Acquisition of a Supplemental Mobile Medical Unit with Magnum Mobile Specialty Vehicles – NTE \$137,850 and for staff and the grantee to provide a proposal that includes the program and the vehicle. Motion failed 3-4. AYES – 3 President PerezGil, Director Shorr, Director Zendle NOES – 4 Vice-President Zavala, Secretary Rogers, Director De Lara, and Director Barraza ABSENT – 0</b></p> <p><b>#23-45 MOTION WAS MADE by Director Barraza and seconded by Vice-President Zavala to approve the Acquisition of a Supplemental Mobile Medical Unit with Magnum Mobile Specialty Vehicles – NTE \$137,850. Motion passed 5-1. AYES – 5 President PerezGil, Vice-President Zavala, Secretary Rogers, Director De Lara, Director Barraza NOES – 1 Director Shorr ABSTAIN – 1 Director Zendle</b></p>



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	<p>Further discussions ensued on the F&amp;A Committee’s request for a two-step process that included providing the specifics on the contrast and comparison for a trailer instead of a second mobile unit with the operator’s preference and more details on the hurriedness of purchasing the unit. The Board also discussed obtaining operational and programmatic details later due to the benefits of the individuals currently receiving services.</p> <p>Public Comment: Dr. Tae Kim, Desert Care Network, described the expansion of the District’s project with an additional need and access for patients by doubling the services and an opportunity to enhance and increase the current services.</p>	
<p><b>G. Training and Development</b></p> <p><b>1. Addendum #1 – Activate Inclusion Continuation of Board and Staff Diversity, Equity, and Inclusion (DEI) Training – NTE \$42,150</b></p>	<p>Director De Lara described the recommendation from the F&amp;A Committee meeting to forward the Activate Inclusion addendum to the Board and Staff Communications and Policies Committee meeting for review.</p>	<p><b>#23-46 MOTION WAS MADE by Director De Lara and seconded by Director Zendle to approve Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</b></p>
<p><b>H. Reports</b></p>		



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<p><b>1. Desert Regional Medical Center CEO Report – Michele Finney, CEO</b></p> <p><b>2. Desert Regional Medical Center Governing Board Meeting – President Evett PerezGil and Director Les Zendle, MD</b></p> <p><b>3. Legal – Jeffrey G. Scott, Esq., Law Offices of Jeffrey G. Scott</b></p> <p><b>4. Desert Healthcare District CEO Report – Conrado E. Bárzaga, MD, CEO</b></p> <p><b>a. CEO Community Engagements and Media Visibility</b></p>	<p>Michele Finney, CEO, Desert Care Network, Desert Regional Medical Center (DRMC), described her staff report on the most recent updates at DRMC, including Quality, Capital Projects &amp; Construction Projects, People, and Events,</p> <p>Director Zendle, MD, highlighted the Equal Employment Opportunity Commission (EEOC) data and the number of employees at DRMC serving for more than 40 years, and the hospital’s improved Leapfrog Safety Scores to B status.</p> <p>Jeff Scott, Legal Counsel, did not present a report since the legislature is on summer recess.</p> <p>Chris Christensen, CAO, directed the Board to the CEO’s report provided in the packet.</p>	
<p><b>I. Committee Meetings –</b></p> <p><b>I.1.1. Program Committee</b></p> <p><b>a. Draft Meeting Minutes – July 18, 2023</b></p> <p><b>b. Progress and Final Reports Update</b></p> <p><b>c. Grant applications and Request for</b></p>	<p>President PerezGil inquired about any questions concerning the July Program Committee meeting minutes.</p> <p>Donna Craig, Chief Program Officer, described that 9 out of</p>	



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<p align="center"><b>Proposals Submitted and Under Review</b></p> <p><b>d. Grant Payment Schedule</b></p> <p><b>I.1.2. Finance, Legal, Administration, &amp; Real Estate Committee</b></p> <p><b>a. Draft Meeting Minutes – July 19, 2023</b></p> <p><b>b. Q2 – 06/30/2023 – Investment Portfolio Statements Overview, Keith Stribling, CFA, Vice President, Senior Portfolio Manager, High Mark Capital Management</b></p>	<p>10 participants from Alianza Coachella Valley’s Behavioral Health Awareness and Education Program progress report are youth, as inquired by Vice-President Zavala.</p> <p>President PerezGil inquired about any questions concerning the July F&amp;A Committee meeting minutes.</p> <p>Director Shorr highlighted the investment portfolio.</p>	
<p><b>J. Old Business</b></p> <p><b>1. CV Link Q2 Report – Coachella Valley Association of Governments (CVAG)</b></p>	<p>Chris Christensen, CAO, introduced Murray Quance, Program Assistant, Coachella Valley Association of Governments (CVAG), that authors the CV Link quarterly reports.</p> <p>There were no questions from the Board.</p>	
<p><b>K. Board Member Comments</b></p> <p><b>1. 40<sup>th</sup> Annual National Association of Latino Elected Officials (NALEO) Conference</b></p>	<p>President PerezGil inquired about any questions concerning Vice-President Zavala’s report on the National Association of Latino Elected Officials (NALEO) Conference.</p>	



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	There were no questions or comments.	
<b>L. Adjournment</b>	President PerezGil adjourned the meeting at 6:53 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

DocuSigned by:

*Carole Rogers*

ATTEST: \_\_\_\_\_

Carole Rogers, RN, Secretary, Board of Directors  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*