



**DESERT HEALTHCARE DISTRICT  
BOARD MEETING  
Board of Directors  
September 26, 2023  
5:30 P.M.**

Regional Access Project Foundation  
Conference Room 103  
41550 Eclectic Street  
Palm Desert, CA 92211

***This meeting is handicapped-accessible***

In lieu of attending the meeting in person, members of the public can participate by webinar using the following link:

<https://us02web.zoom.us/j/88671987917?pwd=T29iRktDZiRDMD3lTbmJDWkFiMnVMdz09>

**Password: 355860**

Members of the public can also participate by telephone, using the following dial in information:

**(669) 900-6833 or Toll Free (833) 548-0282**

**Webinar ID: 886 7198 7917**

**Password: 355860**

You may also email [ahayles@dhcd.org](mailto:ahayles@dhcd.org) with your public comment no later than 4 p.m., Tuesday, 09/26

<i>Page(s)</i>	<b>REVISED AGENDA</b> <i>Any item on the agenda may result in Board Action</i>	<i>Item Type</i>
	<b>A. CALL TO ORDER – President PerezGil</b> Roll Call Director Barraza____Director De Lara____ Director Zendle, MD____Director Shorr____ Secretary Rogers, RN____ Vice-President Zavala, PsyD____President PerezGil	
	<b>B. PLEDGE OF ALLEGIANCE</b>	
1-4	<b>C. APPROVAL OF AGENDA</b>	<b>Action</b>
	<b>D. PUBLIC COMMENT</b> At this time, comments from the audience may be made on items <i>not</i> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. <b>The Board has a policy of limiting speakers to no more than three minutes.</b> The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.	
	<b>E. CONSENT AGENDA</b> All Consent Agenda item(s) listed below are considered routine by the Board Directors and will be enacted by one motion. <u>There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</u>	<b>Action</b>



- 5-12 1. BOARD MINUTES
  - a. Board of Directors – July 25, 2023
- 13-70 2. FINANCIALS
  - a. Approval of the Preliminary June 2023 and July and August 2023 Financial Statements– F&A Approved July 19, 2023 & September 13, 2023
- 71 3. APPOINTMENTS
  - a. Appointment of Chris Christensen as Interim Chief Executive Officer
- 72-95 4. LEASE AGREEMENTS
  - a. Las Palmas Medical Plaza – Lease Renewal – Dr. Awad – Suite #3W-105 – 5 years
- 96-99 5. MEMORANDUM OF UNDERSTANDING
  - a. Coachella Valley Resource Conservation District – Medical Trailer for Filling Medical Prescriptions and Providing Healthcare to the Underserved Populations in the Coachella Valley with an emphasis on Agricultural Workers - \$140,000
- 100-105 6. AGREEMENTS
  - a. Termination of the agreement between Magdalena Martinez dba Personnel 411 Consulting and the Desert Healthcare District
- 106-108 7. POLICIES
  - a. Policy #BOD-04 – Attendance at Meetings
  - 109-110 b. Policy #BOD-05 – Basis of Authority
  - 111-115 c. Policy #BOD-07 – Board Meeting Agenda
  - 116-119 d. Policy #BOD-12 – Minutes of Board & Committee Meetings
  - 120-125 e. Policy #BOD-13 – Memberships of Organizations, Training, Education and Conferences
  - 126-127 f. Policy #BOD-14 – Ethics & Sexual Harassment Training
  - 128-131 g. Policy #FIN-06 – Financial Reserve Policy
  - 132-139 h. Policy #OP-11 – Professional Services
  - 140-145 i. Policy #OP-12 – Compensation
  - 146-149 j. Policy #PROC-01 – Purpose of Board Policies

- |         | <b>F. STRATEGIC FUNDING</b>   | <b>Actions</b> |
|---------|---|----------------|
| 150-171 | 1. Consideration to approve Grant #1400 Desert ARC – \$271,307 for one year to support one LVN salary for Day Program; AEDs for buses and vehicles in transportation program; and contracted Behavior Health Analyst  |                |
| 172-196 | 2. Consideration to approve Grant #1404 Martha’s Village and Kitchen – \$369,730 for two years to cover staffing costs for outreach and wraparound services in Indio and 4 targeted cities; staffing for Employment Specialists; staffing for a Case Manager and other operating costs, printing, and mileage |                |
| 197-220 | 3. Consideration to approve Grant #1405 Variety Childrens Charities of the Desert – \$120,852 for one year to support hiring two bilingual full time Program Specialists to expand the organization’s Caring Connections program  |                |



- 221-226 4. Consideration to approve an agreement with Partners in Medical Education, Inc., NTE \$17,000 to lead a feasibility study on Graduate Medical Education (GME) opportunities in the Coachella Valley
  
- 227-231 **G. TRAINING AND DEVELOPMENT** **Action**
  - 1. Addendum #1 – Activate Inclusion Continuation of Board and Staff Diversity, Equity, and Inclusion (DEI) Training – NTE \$51,500 through July 2024
  
- H. REPORTS** Information
  - 232 a. Desert Regional Medical Center CEO Report – Michele Finney, CEO
  - 233 b. Desert Regional Medical Center Governing Board Meeting – President Evett PerezGil and Director Les Zendle, MD
  - c. Legal – Jeffrey G. Scott, Esq., Law Offices of Jeffrey G. Scott
  - d. Desert Healthcare District CEO Report – Chris Christensen, Interim CEO
    - 234-236 1. Certificate of Appreciation - Alianza Nacional de Campesinas
    - 237-240 2. Certificate of Appreciation - California CareForce
    - 241 3. Community Investment Awards – Lift to Rise Community Anchor Award – October 14, 2023
    - 242-244 4. Community Engagements and District Media Visibility
  
- I. COMMITTEE MEETINGS** Information
  - 1. BOARD AND STAFF COMMUNICATIONS AND POLICIES COMMITTEE** – Chair/Director Leticia De Lara, President Evett PerezGil, and Director Les Zendle, MD
    - 245-250 a. Draft Meeting Minutes – September 07, 2023
  
  - 2. PROGRAM COMMITTEE** – Chair/President Evett PerezGil, Vice-President Carmina Zavala, PsyD, and Director Leticia De Lara
    - 251-254 a. Draft Meeting Minutes – September 12, 2023
    - 255-266 b. Health Career Connections (HCC) summer intern – closing paper
    - 267-300 c. Progress and Final Reports
    - 301-302 d. Grant Applications and RFPs Submitted and Under Review
    - 303 e. Grant Payment Schedule
  
  - 3. FINANCE, LEGAL, ADMINISTRATION & REAL ESTATE COMMITTEE** – Chair/Treasurer Arthur Shorr, Vice-President Carmina Zavala, PsyD, and Director Leticia De Lara
    - 304-306 a. Draft Meeting Minutes – September 13, 2023



**4. STRATEGIC PLANNING COMMITTEE – Chair/Director Leticia De Lara, Director Les Zendle, MD, and Director Kimberly Barraza**

**307-309**

a. Draft Meeting Minutes – September 20, 2023

**310-327**

b. FY2021-2026 Strategic Plan

i. Updates and Developing Grants Allocated to the Strategic Plan Goals

**J. BOARD MEMBER COMMENTS**

Information

**328-351**

1. Lift to Rise Housing Community Action Network (CAN) Meeting Recap, Director Carole Rogers

**352-354**

2. Association of California Healthcare Districts (ACHD) Annual Meeting

**K. ADJOURNMENT**

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert California at least 72 hours prior to the meeting. If you have a disability or require a translator for accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at [ahayles@dhcd.org](mailto:ahayles@dhcd.org) or call (760) 567-0298 at least 72 hours prior to the meeting.

*Andrea S. Hayles*

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Andrea S. Hayles, Board Relations Officer





**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
July 25, 2023**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent</b>
President Evett PerezGil Vice-President Carmina Zavala, PsyD Secretary Carole Rogers, RN Treasurer Arthur Shorr Director Les Zendle, MD Director Leticia De Lara, MPA Director Kimberly Barraza	Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Jana Trew, Senior Program Officer Will Dean, Marketing and Communications Director Andrea S. Hayles, Board Relations Officer  <u>Legal Counsel</u> Jeff Scott	Conrado E. Bárzaga, MD, CEO

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>A. Call to Order</b>  <b>Roll Call</b>	President PerezGil called the meeting to order at 5:34 p.m.  The Clerk of the Board called the roll with all directors present.	
<b>B. Pledge of Allegiance</b>	President PerezGil led the pledge of allegiance.	
<b>C. Approval of Agenda</b>	President PerezGil asked for a motion to approve the agenda.	<b>#23-38 MOTION WAS MADE by Director Zendle and seconded by Director Barraza to approve the agenda.</b> <b>Motion passed unanimously.</b> <b>AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza</b> <b>NOES – 0</b> <b>ABSENT – 0</b>
<b>D. Public Comment</b>	There were no public comments.	
<b>E. Consent Agenda</b>		

**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
July 25, 2023**

<p><b>1. BOARD MINUTES</b></p> <p>    a. Special Meeting of the Board of Directors – June 01, 2023</p> <p>    b. Board of Directors Meeting – June 27, 2023</p> <p><b>2. FINANCIALS</b></p> <p>    a. Approval of the Preliminary June 2023 Financial Statements – F&amp;A Approved July 19, 2023</p> <p><b>3. CHIEF EXECUTIVE OFFICER EMPLOYMENT AGREEMENT</b></p> <p>    a. Amendment to the CEO Employment Agreement</p> <p><b>4. SERVICE AGREEMENTS</b></p> <p>    a. Consulting Services Agreement with Veralon Healthcare Management Advisors to Facilitate a Strategic Planning Retreat – NTE \$10,000</p> <p><b>5. RESOLUTIONS &amp; ORDINANCES</b></p> <p>    a. Resolution 23-03 and Ordinance 23-01 to Increase the Director’s Monthly Meeting Stipend from \$110.25 to \$115.76</p>	<p>President PerezGil asked for a motion to approve the consent agenda.</p> <p>Director Zendle pulled item E.2.a. preliminary June 2023 financial reports.</p> <p>Director De Lara pulled item E.4.a Verlon Healthcare Management.</p> <p>Director Zendle described the District’s conference expenses related to rules and policies recommending tabling the preliminary June financial reports until further discussions by Legal Counsel, President PerezGil, and the CEO.</p> <p>Director De Lara described the discussions at the F&amp;A Committee meeting to ensure the Strategic Planning Committee meets to provide input on strategic matters before the strategic planning retreat motioning for the consideration of the Strategic Planning Committee. The Board described prior discussions of the high, medium, and low priorities,</p>	<p><b>#23-39 MOTION WAS MADE by Director Zendle and seconded by Director Shorr to approve the consent agenda except items E.2.a. and E.4.a. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</b></p> <p><b>#23-40 MOTION WAS MADE by Director Zendle and seconded by Director Shorr to table item E.2.a. – June 2023 Financial Reports until further discussions by Legal Counsel, President PerezGil, and the CEO. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</b></p> <p><b>#23-41 MOTION WAS MADE by Director De Lara and seconded by Director Zendle to approve Veralon Healthcare Management Advisors to Facilitate a Strategic Planning Retreat – NTE \$10,000 emphasizing the purpose of the strategic planning retreat in considering the strategic priorities. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director</b></p>
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DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
July 25, 2023

	including approval of the board to consider the strategic goals.	Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0
<p><b>F. Strategic Funding</b></p> <p><b>1. Consideration to approve Grant #1389 Step Up On Second Street \$64,401– cover funding gap between CalAIMS service contracts</b></p> <p><b>i. Goal 2 – Proactively expand community access to primary and specialty care services – Strategy 2.7 - Increase equitable access to primary and specialty care services and resources in underserved communities in the Coachella Valley.</b></p> <p><b>ii. Goal 5 – Responsive to and supportive of selected community initiatives that enhance the economic stability of the district residents – Strategy 5.1 - Reduce the negative impacts of social determinants of health on homelessness in Coachella Valley.</b></p> <p><b>2. Consideration to approve Grant #1394 CSUSB PD campus – \$73,422 Nursing Street Medicine Program</b></p> <p><b>i. Goal 2 – Proactively expand community access to primary and specialty care services – Strategy 2.5 - Collaborate/partner with culturally competent</b></p>	<p>President PerezGil recused herself from the discussion due to a conflict of interest with Inland Empire Health Plan (IEHP).</p> <p>Donna Craig, Chief Program Officer, described the Program Committee recommendations for approval of the Step Up On Second grant request.</p> <p>President PerezGil described the Program Committee recommendations for approval of the CSUSB Palm Desert campus \$73,422 grant request for the Nursing Street Medicine Program.</p>	<p><b>#23-42 MOTION WAS MADE by Vice-President Zavala and seconded by Director De Lara to approve Grant #1389 Step Up On Second Street \$64,401– cover funding gap between CalAIMS service contracts. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza</b> NOES – 0 ABSENT – 0</p> <p><b>#23-43 MOTION WAS MADE by Director Zendle and seconded by Director Barraza to approve Grant #1394 CSUSB PD campus – \$73,422 Nursing Street Medicine Program. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director</b></p>

DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
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<p>training programs to expand primary care residency and nursing program with required retention initiatives and Strategy 2.7 - utilize an equity lens to expand services and resources to underserved communities.</p>		<p>Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</p>
<p>3. Consideration to approve the Acquisition of a Supplemental Mobile Medical Unit with Magnum Mobile Specialty Vehicles – NTE \$137,850</p> <p>i. Goal 2 – Proactively expand community access to primary and specialty care services – Strategy 2.7 - Increase equitable access to primary and specialty care services and resources in underserved communities in the Coachella Valley.</p>	<p>President PerezGil described the Boards approval at the June meeting for staff to present specifics for a proposal to acquire another mobile unit related to the operations and other detailed information, which is not present at this meeting.</p> <p>President PerezGil motioned to table the acquisition of the supplemental mobile medical unit with a second by Director Shorr.</p> <p>The Board discussed the need for options, presenting alternatives of advantages and disadvantages, such as a trailer versus a mobile van and dispensing pharmaceuticals, instead of a yes or no request from the board. The necessity for a vehicle, ensuring the request is administered through the grant process similar to the prior mobile unit operations request, inquiring about other mobile unit’s operations throughout the Valley like Borrego Health, DAP Health, and Eisenhower, and the duplication of services.</p>	<p><b>#23-44 MOTION WAS MADE by President PerezGil and seconded by Director Shorr to table the Acquisition of a Supplemental Mobile Medical Unit with Magnum Mobile Specialty Vehicles – NTE \$137,850 and for staff and the grantee to provide a proposal that includes the program and the vehicle. Motion failed 3-4. AYES – 3 President PerezGil, Director Shorr, Director Zendle NOES – 4 Vice-President Zavala, Secretary Rogers, Director De Lara, and Director Barraza ABSENT – 0</b></p> <p><b>#23-45 MOTION WAS MADE by Director Barraza and seconded by Vice-President Zavala to approve the Acquisition of a Supplemental Mobile Medical Unit with Magnum Mobile Specialty Vehicles – NTE \$137,850. Motion passed 5-1. AYES – 5 President PerezGil, Vice-President Zavala, Secretary Rogers, Director De Lara, Director Barraza NOES – 1 Director Shorr ABSTAIN – 1 Director Zendle</b></p>



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
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	<p>Further discussions ensued on the F&amp;A Committee’s request for a two-step process that included providing the specifics on the contrast and comparison for a trailer instead of a second mobile unit with the operator’s preference and more details on the hurriedness of purchasing the unit. The Board also discussed obtaining operational and programmatic details later due to the benefits of the individuals currently receiving services.</p> <p>Public Comment: Dr. Tae Kim, Desert Care Network, described the expansion of the District’s project with an additional need and access for patients by doubling the services and an opportunity to enhance and increase the current services.</p>	
<p><b>G. Training and Development</b></p> <p><b>1. Addendum #1 – Activate Inclusion Continuation of Board and Staff Diversity, Equity, and Inclusion (DEI) Training – NTE \$42,150</b></p>	<p>Director De Lara described the recommendation from the F&amp;A Committee meeting to forward the Activate Inclusion addendum to the Board and Staff Communications and Policies Committee meeting for review.</p>	<p><b>#23-46 MOTION WAS MADE by Director De Lara and seconded by Director Zendle to approve Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</b></p>
<p><b>H. Reports</b></p>		

**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
July 25, 2023**

<p><b>1. Desert Regional Medical Center CEO Report – Michele Finney, CEO</b></p> <p><b>2. Desert Regional Medical Center Governing Board Meeting – President Evett PerezGil and Director Les Zendle, MD</b></p> <p><b>3. Legal – Jeffrey G. Scott, Esq., Law Offices of Jeffrey G. Scott</b></p> <p><b>4. Desert Healthcare District CEO Report – Conrado E. Bárzaga, MD, CEO</b></p> <p><b>a. CEO Community Engagements and Media Visibility</b></p>	<p>Michele Finney, CEO, Desert Care Network, Desert Regional Medical Center (DRMC), described her staff report on the most recent updates at DRMC, including Quality, Capital Projects &amp; Construction Projects, People, and Events,</p> <p>Director Zendle, MD, highlighted the Equal Employment Opportunity Commission (EEOC) data and the number of employees at DRMC serving for more than 40 years, and the hospital’s improved Leapfrog Safety Scores to B status.</p> <p>Jeff Scott, Legal Counsel, did not present a report since the legislature is on summer recess.</p> <p>Chris Christensen, CAO, directed the Board to the CEO’s report provided in the packet.</p>	
<p><b>I. Committee Meetings –</b></p> <p><b>I.1.1. Program Committee</b></p> <p><b>a. Draft Meeting Minutes – July 18, 2023</b></p> <p><b>b. Progress and Final Reports Update</b></p> <p><b>c. Grant applications and Request for</b></p>	<p>President PerezGil inquired about any questions concerning the July Program Committee meeting minutes.</p> <p>Donna Craig, Chief Program Officer, described that 9 out of</p>	

**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
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<p align="center"><b>Proposals Submitted and Under Review</b></p> <p><b>d. Grant Payment Schedule</b></p> <p><b>I.1.2. Finance, Legal, Administration, &amp; Real Estate Committee</b></p> <p><b>a. Draft Meeting Minutes – July 19, 2023</b></p> <p><b>b. Q2 – 06/30/2023 – Investment Portfolio Statements Overview, Keith Stribling, CFA, Vice President, Senior Portfolio Manager, High Mark Capital Management</b></p>	<p>10 participants from Alianza Coachella Valley’s Behavioral Health Awareness and Education Program progress report are youth, as inquired by Vice-President Zavala.</p> <p>President PerezGil inquired about any questions concerning the July F&amp;A Committee meeting minutes.</p> <p>Director Shorr highlighted the investment portfolio.</p>	
<p><b>J. Old Business</b></p> <p><b>1. CV Link Q2 Report – Coachella Valley Association of Governments (CVAG)</b></p>	<p>Chris Christensen, CAO, introduced Murray Quance, Program Assistant, Coachella Valley Association of Governments (CVAG), that authors the CV Link quarterly reports.</p> <p>There were no questions from the Board.</p>	
<p><b>K. Board Member Comments</b></p> <p><b>1. 40<sup>th</sup> Annual National Association of Latino Elected Officials (NALEO) Conference</b></p>	<p>President PerezGil inquired about any questions concerning Vice-President Zavala’s report on the National Association of Latino Elected Officials (NALEO) Conference.</p>	



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
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July 25, 2023**

	There were no questions or comments.	
<b>L. Adjournment</b>	President PerezGil adjourned the meeting at 6:53 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

ATTEST: \_\_\_\_\_  
Carole Rogers, RN, Secretary, Board of Directors  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*

DRAFT



<b>DESERT HEALTHCARE DISTRICT</b>
<b>JUNE 2023 FINANCIAL STATEMENTS</b>
<b>INDEX</b>
<b>Preliminary</b>
Year to Date Variance Analysis
Cumulative Profit & Loss Budget vs Actual - Summary
Cumulative Profit & Loss Budget vs Actual - District Including LPMP
Cumulative Profit & Loss Budget vs Actual - LPMP
Balance Sheet - Condensed View
Balance Sheet - Expanded View
Accounts Receivable Aging
Deposit Detail - District
Property Tax Receipts - YTD
Deposit Detail - LPMP
Check Register - District
Credit Card Expenditures
Check Register - LPMP
CEO Discretionary Fund
Retirement Protection Plan Update
Grants Schedule

**DESERT HEALTHCARE DISTRICT  
YEAR TO DATE VARIANCE ANALYSIS  
ACTUAL VS BUDGET  
TWELVE MONTHS ENDED JUNE 30, 2023**

**Preliminary**

<b>Scope: \$25,000 Variance per Statement of Operations Summary</b>				
<b>Account</b>	<b>YTD</b>		<b>Over(Under)</b>	<b>Explanation</b>
	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	
	4000 - Income	\$ 9,962,637	\$ 7,348,004	
4500 - LPMP	\$ 1,482,272	\$ 1,355,988	\$ 126,284	Higher rent revenue \$40k; higher CAM revenue \$86k
5000 - Direct Expenses	\$ 1,463,665	\$ 1,860,140	\$ (396,475)	Lower wage related expenses \$271k due to open positions; lower board expenses \$37k; lower education expense \$66k; lower health insurance expense \$36k; higher retirement expense \$14k
6500 - Professional Fees Expense	\$ 1,139,442	\$ 1,068,228	\$ 71,214	Higher Professional Services expense \$60k; higher PR/Communications expense \$8k; higher legal expense \$3k
<b>Las Palmas Medical Plaza - Net</b>	\$ 349,276	\$ 225,876	\$ 123,400	LPMP revenue higher \$126k; LPMP expenses higher \$3k

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
July 2022 through June 2023

	MONTH			TOTAL		
	<b>Preliminary</b> Jun 23	Budget	\$ Over Budget	Jul '22 - Jun 23	Budget	\$ Over Budget
<b>Income</b>						
4000 · Income	(54,145)	1,749,067	(1,803,212)	9,962,637	7,348,004	2,614,633
4500 · LPMP Income	118,298	112,999	5,299	1,482,272	1,355,988	126,284
4501 · Miscellaneous Income	4,500	4,500	0	9,293	9,000	293
<b>Total Income</b>	<b>68,653</b>	<b>1,866,566</b>	<b>(1,797,913)</b>	<b>11,454,206</b>	<b>8,712,992</b>	<b>2,741,214</b>
<b>Expense</b>						
5000 · Direct Expenses	124,580	151,920	(27,340)	1,463,665	1,860,140	(396,475)
6000 · General & Administrative Exp	47,305	46,245	1,060	570,512	554,940	15,572
6325 · CEO Discretionary Fund	4,541	8,333	(3,792)	47,887	49,996	(2,109)
6445 · LPMP Expenses	90,822	94,176	(3,354)	1,132,996	1,130,112	2,884
6500 · Professional Fees Expense	49,051	89,019	(39,968)	1,139,442	1,068,228	71,214
6700 · Trust Expenses	6,178	6,021	157	71,017	72,252	(1,235)
<b>Total Expense Before Grants</b>	<b>322,477</b>	<b>395,714</b>	<b>(73,237)</b>	<b>4,425,511</b>	<b>4,735,679</b>	<b>(310,168)</b>
7000 · Grants Expense	2,181,302	333,333	1,847,969	3,999,999	4,000,000	(1)
<b>Net Income</b>	<b>(2,435,126)</b>	<b>1,137,519</b>	<b>(3,572,645)</b>	<b>3,028,696</b>	<b>(22,683)</b>	<b>3,051,379</b>

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
July 2022 through June 2023

			MONTH			TOTAL		
			Jun 23	Budget	\$ Over Budget	Jul '22 - Jun 23	Budget	\$ Over Budget
		<b>Preliminary</b>						
<b>Income</b>								
	<b>4000 · Income</b>							
		<b>4010 · Property Tax Revenues</b>	156,717	1,805,400	(1,648,683)	9,624,970	8,024,000	1,600,970
	<b>4200 · Interest Income</b>							
		<b>4220 · Interest Income (FRF)</b>	110,275	75,000	35,275	982,815	900,000	82,815
		<b>9999-1 · Unrealized gain(loss) on invest</b>	(323,137)	(133,333)	(189,804)	(669,148)	(1,599,996)	930,848
		<b>Total 4200 · Interest Income</b>	(212,862)	(58,333)	(154,529)	313,667	(699,996)	1,013,663
		<b>4300 · DHC Recoveries</b>	2,000	2,000	0	24,000	24,000	0
		<b>Total 4000 · Income</b>	(54,145)	1,749,067	(1,803,212)	9,962,637	7,348,004	2,614,633
		<b>4500 · LPMP Income</b>	118,298	112,999	5,299	1,482,272	1,355,988	126,284
		<b>4501 · Miscellaneous Income</b>	4,500	4,500	0	9,293	9,000	293
		<b>Total Income</b>	<b>68,653</b>	<b>1,866,566</b>	<b>(1,797,913)</b>	<b>11,454,206</b>	<b>8,712,992</b>	<b>2,741,214</b>
<b>Expense</b>								
	<b>5000 · Direct Expenses</b>							
	<b>5100 · Administration Expense</b>							
		<b>5110 · Wages Expense</b>	125,748	121,344	4,404	1,299,859	1,456,128	(156,269)
		<b>5111 · Allocation to LPMP - Payroll</b>	(6,363)	(5,470)	(893)	(76,356)	(65,640)	(10,716)
		<b>5112 · Vacation/Sick/Holiday Expense</b>	18,571	11,667	6,904	194,532	140,004	54,528
		<b>5114 · Allocation to Foundation</b>	(28,475)	(27,936)	(539)	(338,466)	(335,232)	(3,234)
		<b>5119 · Allocation-FED FUNDS/CVHIP-DHCF</b>	(36,931)	(13,823)	(23,108)	(312,319)	(165,876)	(146,443)
		<b>5120 · Payroll Tax Expense</b>	9,195	9,633	(438)	106,485	115,596	(9,111)
		<b>5130 · Health Insurance Expense</b>						
		<b>5131 · Premiums Expense</b>	22,321	21,576	745	233,540	258,912	(25,372)
		<b>5135 · Reimb./Co-Payments Expense</b>	198	1,950	(1,752)	12,606	23,400	(10,794)
		<b>Total 5130 · Health Insurance Expense</b>	<b>22,519</b>	<b>23,526</b>	<b>(1,007)</b>	<b>246,146</b>	<b>282,312</b>	<b>(36,166)</b>
		<b>5140 · Workers Comp. Expense</b>	427	399	28	5,370	4,788	582
		<b>5145 · Retirement Plan Expense</b>	11,094	8,895	2,199	120,339	106,740	13,599
		<b>5160 · Education Expense</b>	0	7,083	(7,083)	19,069	84,996	(65,927)
		<b>Total 5100 · Administration Expense</b>	<b>115,785</b>	<b>135,318</b>	<b>(19,533)</b>	<b>1,264,659</b>	<b>1,623,816</b>	<b>(359,157)</b>

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
July 2022 through June 2023

		MONTH			TOTAL		
		Jun 23	Budget	\$ Over Budget	Jul '22 - Jun 23	Budget	\$ Over Budget
	<b>Preliminary</b>						
	<b>5200 · Board Expenses</b>						
	5210 · Healthcare Benefits Expense	(599)	1,096	(1,695)	44,813	50,252	(5,439)
	5230 · Meeting Expense	0	2,667	(2,667)	17,178	32,004	(14,826)
	5235 · Director Stipend Expense	3,418	3,465	(47)	34,027	41,580	(7,553)
	5240 · Catering Expense	210	833	(623)	5,060	9,996	(4,936)
	5250 · Mileage Reimbursement Expense	227	208	19	723	2,496	(1,773)
	5270 · Election Fees Expense	5,539	8,333	(2,794)	97,205	99,996	(2,791)
	<b>Total 5200 · Board Expenses</b>	<b>8,795</b>	<b>16,602</b>	<b>(7,807)</b>	<b>199,006</b>	<b>236,324</b>	<b>(37,318)</b>
	<b>Total 5000 · Direct Expenses</b>	<b>124,580</b>	<b>151,920</b>	<b>(27,340)</b>	<b>1,463,665</b>	<b>1,860,140</b>	<b>(396,475)</b>
	<b>6000 · General &amp; Administrative Exp</b>						
	6110 · Payroll fees Expense	187	208	(21)	1,980	2,496	(516)
	6120 · Bank and Investment Fees Exp	5,019	4,500	519	64,053	54,000	10,053
	6125 · Depreciation Expense	1,993	1,167	826	18,094	14,004	4,090
	6126 · Depreciation-Solar Parking lot	15,072	15,072	0	180,864	180,864	0
	6127 · Depreciation - Autos	3,287	3,750	(463)	23,009	45,000	(21,991)
	6130 · Dues and Membership Expense	6,815	4,159	2,656	57,735	49,908	7,827
	6200 · Insurance Expense	3,929	2,667	1,262	47,348	32,004	15,344
	6300 · Minor Equipment Expense	0	42	(42)	0	504	(504)
	6305 · Auto Allowance & Mileage Exp	462	500	(38)	6,004	6,000	4
	6306 · Staff- Auto Mileage reimb	1,665	625	1,040	3,351	7,500	(4,149)
	6309 · Personnel Expense	0	375	(375)	449	4,500	(4,051)
	6310 · Miscellaneous Expense	0	42	(42)	0	504	(504)
	6311 · Cell Phone Expense	573	725	(152)	7,480	8,700	(1,220)
	6312 · Wellness Park Expenses	0	83	(83)	336	996	(660)
	6315 · Security Monitoring Expense	0	50	(50)	611	600	11
	6340 · Postage Expense	13	333	(320)	1,934	3,996	(2,062)
	6350 · Copier Rental/Fees Expense	377	500	(123)	4,777	6,000	(1,223)
	6351 · Travel Expense	100	1,667	(1,567)	32,485	20,004	12,481
	6352 · Meals & Entertainment Exp	480	875	(395)	32,853	10,500	22,353
	6355 · Computer Services Expense	3,959	4,263	(304)	46,516	51,156	(4,640)
	6360 · Supplies Expense	613	1,917	(1,304)	9,867	23,004	(13,137)
	6380 · LAFCO Assessment Expense	204	208	(4)	2,459	2,496	(37)
	6400 · East Valley Office	2,557	2,517	40	28,307	30,204	(1,897)
	<b>Total 6000 · General &amp; Administrative Exp</b>	<b>47,305</b>	<b>46,245</b>	<b>1,060</b>	<b>570,512</b>	<b>554,940</b>	<b>15,572</b>

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
July 2022 through June 2023

	Preliminary	MONTH			TOTAL		
		Jun 23	Budget	\$ Over Budget	Jul '22 - Jun 23	Budget	\$ Over Budget
6325	· CEO Discretionary Fund	4,541	8,333	(3,792)	47,887	49,996	(2,109)
6445	· LPMP Expenses	90,822	94,176	(3,354)	1,132,996	1,130,112	2,884
6500	· Professional Fees Expense						
	6516 · Professional Services Expense	37,635	72,094	(34,459)	925,528	865,128	60,400
	6520 · Annual Audit Fee Expense	1,458	1,458	0	17,496	17,496	0
	6530 · PR/Communications/Website	0	5,467	(5,467)	73,337	65,604	7,733
	6560 · Legal Expense	9,958	10,000	(42)	123,081	120,000	3,081
	<b>Total 6500 · Professional Fees Expense</b>	<b>49,051</b>	<b>89,019</b>	<b>(39,968)</b>	<b>1,139,442</b>	<b>1,068,228</b>	<b>71,214</b>
6700	· Trust Expenses						
	6710 · Long Term Disability						
	6710 · Long Term Disability - Other	720	0	720	720	0	720
	<b>Total 6710 · Long Term Disability</b>	<b>720</b>	<b>0</b>	<b>720</b>	<b>720</b>	<b>0</b>	<b>720</b>
6720	· Pension Plans Expense						
	6721 · Legal Expense	0	167	(167)	0	2,004	(2,004)
	6725 · RPP Pension Expense	5,000	5,000	0	60,000	60,000	0
	6728 · Pension Audit Fee Expense	458	854	(396)	10,297	10,248	49
	<b>Total 6720 · Pension Plans Expense</b>	<b>5,458</b>	<b>6,021</b>	<b>(563)</b>	<b>70,297</b>	<b>72,252</b>	<b>(1,955)</b>
	<b>Total 6700 · Trust Expenses</b>	<b>6,178</b>	<b>6,021</b>	<b>157</b>	<b>71,017</b>	<b>72,252</b>	<b>(1,235)</b>
	<b>Total Expense Before Grants</b>	<b>322,477</b>	<b>395,714</b>	<b>(73,237)</b>	<b>4,425,511</b>	<b>4,735,679</b>	<b>(310,168)</b>
7000	· Grants Expense						
	7010 · Major Grant Awards Expense	2,181,302	333,333	1,847,969	3,999,999	4,000,000	(1)
	<b>Net Income</b>	<b>(2,435,126)</b>	<b>1,137,519</b>	<b>(3,572,645)</b>	<b>3,028,696</b>	<b>(22,683)</b>	<b>3,051,379</b>

**Las Palmas Medical Plaza**  
**Profit & Loss Budget vs. Actual**  
July 2022 through June 2023

	Preliminary	MONTH			TOTAL		
		Jun 23	Budget	\$ Over Budget	Jul '22 - Jun 23	Budget	\$ Over Budget
<b>Income</b>							
	4500 · LPMP Income						
	4505 · Rental Income	81,090	80,018	1,072	1,000,607	960,216	40,391
	4510 · CAM Income	36,763	32,898	3,865	480,775	394,776	85,999
	4513 · Misc. Income	445	83	362	890	996	(106)
	<b>Total 4500 · LPMP Income</b>	<b>118,298</b>	<b>112,999</b>	<b>5,299</b>	<b>1,482,272</b>	<b>1,355,988</b>	<b>126,284</b>
<b>Expense</b>							
	6445 · LPMP Expenses						
	6420 · Insurance Expense	4,338	3,125	1,213	52,056	37,500	14,556
	6425 · Building - Depreciation Expense	24,455	27,441	(2,986)	293,460	329,292	(35,832)
	6426 · Tenant Improvements -Dep Exp	14,887	16,667	(1,780)	203,855	200,004	3,851
	6427 · HVAC Maintenance Expense	0	1,333	(1,333)	7,779	15,996	(8,217)
	6428 · Roof Repairs Expense	0	208	(208)	0	2,496	(2,496)
	6431 · Building -Interior Expense	0	625	(625)	2,900	7,500	(4,600)
	6432 · Plumbing -Interior Expense	0	667	(667)	6,230	8,004	(1,774)
	6433 · Plumbing -Exterior Expense	0	208	(208)	0	2,496	(2,496)
	6434 · Allocation Internal Prop. Mgmt	6,363	5,470	893	76,356	65,640	10,716
	6435 · Bank Charges	66	42	24	380	504	(124)
	6437 · Utilities -Vacant Units Expense	30	183	(153)	5	2,196	(2,191)
	6439 · Deferred Maintenance Repairs Ex	2,200	1,250	950	30,378	15,000	15,378
	6440 · Professional Fees Expense	11,485	11,150	335	134,470	133,800	670
	6441 · Legal Expense	0	83	(83)	0	996	(996)
	6458 · Elevators - R & M Expense	267	1,000	(733)	11,116	12,000	(884)
	6460 · Exterminating Service Expense	275	333	(58)	16,795	3,996	12,799
	6463 · Landscaping Expense	0	750	(750)	5,843	9,000	(3,157)
	6467 · Lighting Expense	0	500	(500)	0	6,000	(6,000)
	6468 · General Maintenance Expense	0	83	(83)	1,921	996	925
	6471 · Marketing-Advertising	842	1,250	(408)	8,388	15,000	(6,612)
	6475 · Property Taxes Expense	7,310	6,500	810	76,060	78,000	(1,940)
	6476 · Signage Expense	478	125	353	2,237	1,500	737
	6480 · Rubbish Removal Medical Waste E	0	1,500	(1,500)	13,753	18,000	(4,247)
	6481 · Rubbish Removal Expense	2,651	3,058	(407)	31,116	36,696	(5,580)
	6482 · Utilities/Electricity/Exterior	1,006	625	381	7,319	7,500	(181)
	6484 · Utilities - Water (Exterior)	662	625	37	8,836	7,500	1,336
	6485 · Security Expenses	13,498	9,208	4,290	141,372	110,496	30,876
	6490 · Miscellaneous Expense	9	167	(158)	371	2,004	(1,633)
	<b>Total 6445 · LPMP Expenses</b>	<b>90,822</b>	<b>94,176</b>	<b>(3,354)</b>	<b>1,132,996</b>	<b>1,130,112</b>	<b>2,884</b>
	<b>Net Income</b>	<b>27,476</b>	<b>18,823</b>	<b>8,653</b>	<b>349,276</b>	<b>225,876</b>	<b>123,400</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of June 30, 2023

		Preliminary	Jun 30, 23	Jun 30, 22
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
		<b>1000 · CHECKING CASH ACCOUNTS</b>	2,734,299	3,094,601
		<b>1100 · INVESTMENT ACCOUNTS</b>	64,831,524	62,580,238
		<b>Total Checking/Savings</b>	67,565,823	65,674,839
		<b>Total Accounts Receivable</b>	4,871	2,005
<b>Other Current Assets</b>				
		<b>1204.1 · Rent Receivable-Deferred COVID</b>	40,114	96,569
		<b>1270 · Prepaid Insurance -Ongoing</b>	120,245	102,836
		<b>1279 · Pre-Paid Fees</b>	46,754	10,098
		<b>1295 · Property Tax Receivable</b>	150,876	154,776
		<b>Total Other Current Assets</b>	357,989	364,279
		<b>Total Current Assets</b>	67,928,683	66,041,123
<b>Fixed Assets</b>				
		<b>1300 · FIXED ASSETS</b>	5,099,130	4,933,222
		<b>1335-00 · ACC DEPR</b>	(2,609,248)	(2,368,119)
		<b>1400 · LPMP Assets</b>	6,808,374	7,259,291
		<b>Total Fixed Assets</b>	9,298,256	9,824,394
<b>Other Assets</b>				
		<b>1700 · OTHER ASSETS</b>	3,479,745	3,539,745
<b>TOTAL ASSETS</b>			<b>80,706,684</b>	<b>79,405,262</b>



**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of June 30, 2023

	<b>Preliminary</b>	<b>Jun 30, 23</b>	<b>Jun 30, 22</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
	2000 · Accounts Payable	16,857	96,665
	2001 · LPMP Accounts Payable	3,791	91,723
	<b>Total Accounts Payable</b>	<b>20,648</b>	<b>188,388</b>
<b>Other Current Liabilities</b>			
	2003 · Prepaid Rents	27,361	14,876
	2006 · Unearned income	2,000	2,000
	2101 · *Payroll Liabilities	32,125	23,106
	2131 · Grant Awards Payable	5,424,394	7,032,067
	2133 · Accrued Accounts Payable	224,511	197,755
	2141 · Accrued Vacation Time	97,596	80,168
	2188 · Current Portion - LTD	3,701	14,803
	2190 · Investment Fees Payable	14,131	15,650
	<b>Total Other Current Liabilities</b>	<b>5,825,819</b>	<b>7,380,425</b>
	<b>Total Current Liabilities</b>	<b>5,846,467</b>	<b>7,568,813</b>
<b>Long Term Liabilities</b>			
	2171 · RPP-Deferred Inflows-Resources	492,802	492,802
	2280 · Long-Term Disability	0	2,981
	2281 · Grants Payable - Long-term	3,520,000	3,520,000
	2290 · LPMP Security Deposits	60,247	62,205
	<b>Total Long Term Liabilities</b>	<b>4,073,049</b>	<b>4,077,988</b>
	<b>Total Liabilities</b>	<b>9,919,516</b>	<b>11,646,801</b>
<b>Equity</b>			
	3900 · *Retained Earnings	67,758,461	67,408,928
	Net Income	3,028,696	349,532
	<b>Total Equity</b>	<b>70,787,157</b>	<b>67,758,460</b>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>80,706,684</b>	<b>79,405,262</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of June 30, 2023

Preliminary				Jun 30, 23	Jun 30, 22
<b>ASSETS</b>					
<b>Current Assets</b>					
<b>Checking/Savings</b>					
<b>1000 · CHECKING CASH ACCOUNTS</b>					
			1010 · Union Bank - Checking	0	53,585
			1012 · Union Bank Operating - 9356	2,485,692	2,777,961
			1046 · Las Palmas Medical Plaza	248,107	262,555
			1047 · Petty Cash	500	500
			<b>Total 1000 · CHECKING CASH ACCOUNTS</b>	<b>2,734,299</b>	<b>3,094,601</b>
<b>1100 · INVESTMENT ACCOUNTS</b>					
			1130 · Facility Replacement Fund	67,326,609	64,458,942
			1135 · Unrealized Gain(Loss) FRF	(2,495,085)	(1,878,704)
			<b>Total 1100 · INVESTMENT ACCOUNTS</b>	<b>64,831,524</b>	<b>62,580,238</b>
			<b>Total Checking/Savings</b>	<b>67,565,823</b>	<b>65,674,839</b>
<b>Accounts Receivable</b>					
<b>1201 · Accounts Receivable</b>					
			1204 · LPMP Accounts Receivable	4,871	922
			1211 · A-R Foundation - Exp Allocation	0	1,083
			<b>Total Accounts Receivable</b>	<b>4,871</b>	<b>2,005</b>
<b>Other Current Assets</b>					
			1204.1 · Rent Receivable-Deferred COVID	40,114	96,569
			1270 · Prepaid Insurance -Ongoing	120,245	102,836
			1279 · Pre-Paid Fees	46,754	10,098
			1295 · Property Tax Receivable	150,876	154,776
			<b>Total Other Current Assets</b>	<b>357,989</b>	<b>364,279</b>
			<b>Total Current Assets</b>	<b>67,928,683</b>	<b>66,041,123</b>
<b>Fixed Assets</b>					
<b>1300 · FIXED ASSETS</b>					
			1310 · Computer Equipment	96,917	90,568
			1320 · Furniture and Fixtures	55,099	33,254
			1321 · Mobile Medical Unit	197,214	59,500
			1322 · Tenant Improvement - RAP #G100	32,794	32,794
			1325 · Offsite Improvements	300,849	300,849
			1331 · DRMC - Parking lot	4,416,257	4,416,257
			<b>Total 1300 · FIXED ASSETS</b>	<b>5,099,130</b>	<b>4,933,222</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of June 30, 2023

	<b>Preliminary</b>	<b>Jun 30, 23</b>	<b>Jun 30, 22</b>
	<b>1335-00 · ACC DEPR</b>		
	1335 · Accumulated Depreciation	(233,503)	(218,797)
	1337 · Accum Deprec- Solar Parking Lot	(2,140,396)	(1,959,531)
	1338 · Accum Deprec - LPMP Parking Lot	(212,341)	(189,791)
	1339 · Accum Deprec - Autos	(23,008)	0
	<b>Total 1335-00 · ACC DEPR</b>	<b>(2,609,248)</b>	<b>(2,368,119)</b>
	<b>1400 · LPMP Assets</b>		
	1401 · Building	8,705,680	8,705,680
	1402 · Land	2,165,300	2,165,300
	1403 · Tenant Improvements -New	2,309,146	2,271,406
	1404 · Tenant Improvements - CIP	129,550	129,550
	1406 · Building Improvements		
	1406.1 · LPMP-Replace Parking Lot	676,484	676,484
	1406.2 · Building Improvements-CIP	486,624	500,524
	1406 · Building Improvements - Other	2,153,527	2,153,527
	<b>Total 1406 · Building Improvements</b>	<b>3,316,635</b>	<b>3,330,535</b>
	1407 · Building Equipment Improvements	444,268	444,268
	1409 · Accumulated Depreciation		
	1410 · Accum. Depreciation	(8,145,317)	(7,874,411)
	1412 · T I Accumulated Dep.-New	(2,116,888)	(1,913,037)
	<b>Total 1409 · Accumulated Depreciation</b>	<b>(10,262,205)</b>	<b>(9,787,448)</b>
	<b>Total 1400 · LPMP Assets</b>	<b>6,808,374</b>	<b>7,259,291</b>
	<b>Total Fixed Assets</b>	<b>9,298,256</b>	<b>9,824,394</b>
	<b>Other Assets</b>		
	<b>1700 · OTHER ASSETS</b>		
	1731 · Wellness Park	1,693,800	1,693,800
	1740 · RPP-Deferred Outflows-Resources	836,699	836,699
	1742 · RPP - Net Pension Asset	949,246	1,009,246
	<b>Total Other Assets</b>	<b>3,479,745</b>	<b>3,539,745</b>
	<b>TOTAL ASSETS</b>	<b>80,706,684</b>	<b>79,405,262</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of June 30, 2023

Preliminary			Jun 30, 23	Jun 30, 22
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
		2000 - Accounts Payable	16,857	96,665
		2001 - LPMP Accounts Payable	3,791	91,723
		<b>Total Accounts Payable</b>	<b>20,648</b>	<b>188,388</b>
<b>Other Current Liabilities</b>				
		2003 - Prepaid Rents	27,361	14,876
		2006 - Unearned income	2,000	2,000
		2101 - *Payroll Liabilities	32,125	23,106
		2131 - Grant Awards Payable	5,424,394	7,032,067
		2133 - Accrued Accounts Payable	224,511	197,755
		2141 - Accrued Vacation Time	97,596	80,168
		2188 - Current Portion - LTD	3,701	14,803
		2190 - Investment Fees Payable	14,131	15,650
		<b>Total Other Current Liabilities</b>	<b>5,825,819</b>	<b>7,380,425</b>
		<b>Total Current Liabilities</b>	<b>5,846,467</b>	<b>7,568,813</b>
<b>Long Term Liabilities</b>				
		2171 - RPP-Deferred Inflows-Resources	492,802	492,802
		2280 - Long-Term Disability	0	2,981
		2281 - Grants Payable - Long-term	3,520,000	3,520,000
		2290 - LPMP Security Deposits	60,247	62,205
		<b>Total Long Term Liabilities</b>	<b>4,073,049</b>	<b>4,077,988</b>
		<b>Total Liabilities</b>	<b>9,919,516</b>	<b>11,646,801</b>
<b>Equity</b>				
		3900 - *Retained Earnings	67,758,461	67,408,928
		Net Income	3,028,696	349,532
		<b>Total Equity</b>	<b>70,787,157</b>	<b>67,758,460</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>			<b>80,706,684</b>	<b>79,405,262</b>

**Desert Healthcare District**  
**A/R Aging Summary**  
As of June 30, 2023

	<b>Current</b>	<b>1 - 30</b>	<b>31 - 60</b>	<b>61 - 90</b>	<b>&gt; 90</b>	<b>TOTAL</b>	<b>COMMENT</b>
<b>Global Premier Fertility</b>	0	4,900	0	0	0	4,900	Slow Pay
<b>Pathway Pharmaceuticals, Inc.</b>	0	(30)	0	0	0	(30)	Prepaid
<b>WestPac Labs, Inc.</b>	0	1	0	0	0	1	Slow Pay
<b>TOTAL</b>	<b>0</b>	<b>4,871</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,871</b>	

**Desert Healthcare District**  
**Deposit Detail**  
June 2023

Type	Date	Name	Amount
<b>Deposit</b>	<b>06/02/2023</b>		<b>2,000</b>
		T-Mobile - Cell Tower Lease	(2,000)
TOTAL			(2,000)
<b>Deposit</b>	<b>06/08/2023</b>		<b>100</b>
Payment	06/08/2023	Desert Regional Medical C., Auxiliary - History Book Donation	(100)
TOTAL			(100)
<b>Deposit</b>	<b>06/09/2023</b>		<b>12</b>
		Riverside County Treasurer - Property Tax	(12)
TOTAL			(12)
<b>Deposit</b>	<b>06/15/2023</b>		<b>20</b>
		Conrado Barzaga - Reimbursement of Credit Card Charge	(20)
TOTAL			(20)
<b>Deposit</b>	<b>06/20/2023</b>		<b>5,829</b>
		Riverside County Treasurer - Property Tax	(5,829)
TOTAL			(5,829)
<b>Deposit</b>	<b>06/26/2023</b>		<b>4,500</b>
Payment	06/26/2023	PICA - Land Lease Payment	(4,500)
TOTAL			(4,500)
<b>Deposit</b>	<b>06/28/2023</b>		<b>2,000</b>
		T-Mobile - Cell Tower Lease	(2,000)
TOTAL			(2,000)

**Desert Healthcare District**  
**Deposit Detail**  
 June 2023

Type	Date	Name	Amount
<b>Deposit</b>	<b>06/30/2023</b>		<b>193,932</b>
Payment	06/30/2023	Desert Healthcare Foundation	(193,932)
TOTAL			(193,932)
		<b>TOTAL</b>	<b>208,393</b>

DESERT HEALTHCARE DISTRICT										
PROPERTY TAX RECEIPTS FY 2022 - 2023										
RECEIPTS - TWELVE MONTHS ENDED JUNE 30, 2023										
	FY 2021-2022 Projected/Actual					FY 2022-2023 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance	Receipts %	Receipts \$	Act %	Actual Receipts	Variance
<b>July</b>	2.5%	\$ 182,825	2.2%	\$ 162,345	\$ (20,480)	0.0%	\$ -	0.0%	\$ 3,676	\$ 3,676
<b>Aug</b>	1.6%	\$ 117,008	0.2%	\$ 11,529	\$ (105,479)	0.0%	\$ -	2.2%	\$ 175,271	\$ 175,271
<b>Sep</b>	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -	0.0%	\$ 3,382	\$ 3,382
<b>Oct</b>	2.6%	\$ 190,138	0.0%	\$ 130	\$ (190,008)	2.6%	\$ 208,624	0.0%	\$ -	\$ (208,624)
<b>Nov</b>	0.4%	\$ 29,252	2.5%	\$ 181,286	\$ 152,034	0.4%	\$ 32,096	2.5%	\$ 198,217	\$ 166,121
<b>Dec</b>	16.9%	\$ 1,235,897	18.3%	\$ 1,337,681	\$ 101,784	16.9%	\$ 1,356,056	18.2%	\$ 1,458,481	\$ 102,425
<b>Jan</b>	31.9%	\$ 2,332,847	37.8%	\$ 2,763,324	\$ 430,477	31.9%	\$ 2,559,656	40.6%	\$ 3,259,483	\$ 699,827
<b>Feb</b>	0.0%	\$ -	2.5%	\$ 180,240	\$ 180,240	0.0%	\$ -	0.6%	\$ 46,002	\$ 46,002
<b>Mar</b>	0.3%	\$ 21,939	0.5%	\$ 35,819	\$ 13,880	0.3%	\$ 24,072	1.1%	\$ 84,592	\$ 60,520
<b>Apr</b>	5.5%	\$ 402,215	6.1%	\$ 443,891	\$ 41,676	5.5%	\$ 441,320	6.4%	\$ 510,192	\$ 68,872
<b>May</b>	19.9%	\$ 1,455,287	45.0%	\$ 3,288,706	\$ 1,833,419	19.9%	\$ 1,596,776	48.4%	\$ 3,883,733	\$ 2,286,957
<b>June</b>	18.4%	\$ 1,345,592	0.7%	\$ 47,936	\$ (1,297,656)	22.5%	\$ 1,805,400	0.1%	\$ 5,841	\$ (1,799,559)
<b>Total</b>	<b>100%</b>	<b>\$ 7,313,000</b>	<b>115.6%</b>	<b>\$ 8,452,887</b>	<b>\$ 1,139,887</b>	<b>100.00%</b>	<b>\$ 8,024,000</b>	<b>120.0%</b>	<b>\$ 9,628,870</b>	<b>\$ 1,604,870</b>



**Las Palmas Medical Plaza**  
**Deposit Detail - LPMP**  
June 2023

Type	Date	Name	Amount
<b>Deposit</b>	<b>06/01/2023</b>		<b>26,042</b>
		Howard Aronow	(1,664)
		Howard Aronow	(1,664)
Payment	06/01/2023	Coachella Valley Volunteers in Medicine-	(6,528)
Payment	06/01/2023	Steven Gundry, M.D.	(5,986)
Payment	06/01/2023	Global Premier Fertility	(445)
Payment	06/01/2023	Desert Oasis Healthcare	(2,701)
Payment	06/01/2023	EyeCare Services Partners Management LLC	(7,053)
<b>TOTAL</b>			<b>(26,041)</b>
<b>Deposit</b>	<b>06/05/2023</b>		<b>6,763</b>
Payment	06/05/2023	Ramy Awad, M.D.	(3,784)
Payment	06/05/2023	WestPac Labs, Inc.	(2,979)
<b>TOTAL</b>			<b>(6,763)</b>
<b>Deposit</b>	<b>06/05/2023</b>		<b>4,139</b>
Payment	06/06/2023	Desert Family Medical Center	(4,139)
<b>TOTAL</b>			<b>(4,139)</b>
<b>Deposit</b>	<b>06/07/2023</b>		<b>19,837</b>
Payment	06/06/2023	Cure Cardiovascular Consultants	(3,357)
Payment	06/06/2023	Brad A. Wolfson, M.D.	(3,844)
Payment	06/06/2023	Cohen Musch Thomas Medical Group	(5,079)
Payment	06/06/2023	Palmtree Clinical Research	(7,558)
<b>TOTAL</b>			<b>(19,838)</b>
<b>Deposit</b>	<b>06/08/2023</b>		<b>3,543</b>
Payment	06/08/2023	Peter Jamieson, M.D.	(3,543)
<b>TOTAL</b>			<b>(3,543)</b>

**Las Palmas Medical Plaza  
Deposit Detail - LPMP  
June 2023**

Type	Date	Name	Amount
<b>Deposit</b>	<b>06/09/2023</b>		<b>48</b>
Payment	06/09/2023	Quest Diagnostics Incorporated	(48)
TOTAL			(48)
<b>Deposit</b>	<b>06/12/2023</b>		<b>56,907</b>
Payment	06/12/2023	Pathway Pharmaceuticals, Inc.	(2,639)
Payment	06/12/2023	Desert Regional Medical Center	(6,061)
Payment	06/12/2023	Tenet HealthSystem Desert, Inc.	(35,778)
Payment	06/12/2023	Tenet HealthSystem Desert, Inc	(6,908)
Payment	06/12/2023	Laboratory Corporation of America	(5,522)
TOTAL			(56,908)
<b>Deposit</b>	<b>06/26/2023</b>		<b>3,913</b>
Payment	06/26/2023	Ramy Awad, M.D.	(3,913)
TOTAL			(3,913)
<b>Deposit</b>	<b>06/26/2023</b>		<b>4,478</b>
Payment	06/27/2023	Quest Diagnostics Incorporated	(4,478)
TOTAL			(4,478)
<b>Deposit</b>	<b>06/26/2023</b>		<b>3,226</b>
Payment	06/26/2023	Aijaz Hashmi, M.D., Inc.	(3,226)
TOTAL			(3,226)
<b>Deposit</b>	<b>06/27/2023</b>		<b>1,595</b>
Payment	06/26/2023	Leticia De Lara - Health Premium Reimbursement	(1,595)
TOTAL			(1,595)

**Las Palmas Medical Plaza**  
**Deposit Detail - LPMP**  
 June 2023

Type	Date	Name	Amount
<b>Deposit</b>	<b>06/29/2023</b>		<b>14,209</b>
Payment	06/29/2023	Steven Gundry, M.D.	(5,986)
Payment	06/29/2023	Laboratory Corporation of America	(5,522)
Payment	06/29/2023	Desert Oasis Healthcare	(2,701)
<b>TOTAL</b>			<b>(14,209)</b>
		<b>TOTAL</b>	<b>144,700</b>

**Desert Healthcare District**  
**Check Register**  
As of June 30, 2023

Type	Date	Num	Name	Amount
<b>1000 - CHECKING CASH ACCOUNTS</b>				
<b>1012 - Union Bank Operating - 9356</b>				
Bill Pmt -Check	06/01/2023	1682	Arthur Shorr - Stipend	(1,433)
Bill Pmt -Check	06/01/2023	1683	Chris Christensen - Expense Reimbursement	(1,117)
Bill Pmt -Check	06/01/2023	1684	Conrado Barzaga - Expense Reimbursement	(1,234)
Bill Pmt -Check	06/01/2023	1685	Evet PerezGil - Stipend	(662)
Bill Pmt -Check	06/01/2023	1686	Galilee Center - Grant Payment	(60,377)
Bill Pmt -Check	06/01/2023	1687	Jana Trew - Expense Reimbursement	(282)
Bill Pmt -Check	06/01/2023	1688	Leticia De Lara - Stipend	(662)
Bill Pmt -Check	06/01/2023	1689	Lift To Rise - Grant Payment	(67,500)
Bill Pmt -Check	06/01/2023	1690	Magdalena Cleaning Services	(200)
Bill Pmt -Check	06/01/2023	1691	Meghan Kane - Expense Reimbursement	(114)
Bill Pmt -Check	06/01/2023	1692	Rogers, Carole - Expense Reimbursement	(310)
Bill Pmt -Check	06/01/2023	1693	So.Cal Computer Shop	(810)
Bill Pmt -Check	06/01/2023	1694	Verizon Wireless	(666)
Bill Pmt -Check	06/01/2023	1695 - VOID	Visual Edge IT (Image Source)	0
Bill Pmt -Check	06/01/2023	1696	Zendle, Les - Expense Reimbursement	(79)
Bill Pmt -Check	06/01/2023	1697	Visual Edge IT (Image Source)	(259)
Bill Pmt -Check	06/05/2023	1698	Clear Impact	(1,013)
Bill Pmt -Check	06/05/2023	1699	DAP Health - Grant Payment	(5,288)
Bill Pmt -Check	06/05/2023	1700	Locks Around The Clock	(100)
Bill Pmt -Check	06/05/2023	1701	Palm Springs Alarm	(150)
Bill Pmt -Check	06/05/2023	1702	Strategies 360, Inc.	(9,500)
Bill Pmt -Check	06/05/2023	1703	Andrea S. Hayles - Expense Reimbursement	(166)
Bill Pmt -Check	06/06/2023	1704	ACHD	(10,953)
Bill Pmt -Check	06/06/2023	1705	Staples Credit Plan	(137)
Bill Pmt -Check	06/06/2023	1706	State Compensation Insurance Fund	(427)
Bill Pmt -Check	06/08/2023	1707	First Bankcard (Union Bank)	(11,687)
Bill Pmt -Check	06/08/2023	1708	Chmura Economics & Analytics, LLC	(6,500)
Bill Pmt -Check	06/08/2023	1709	First Bankcard (Union Bank)	(12,248)
Bill Pmt -Check	06/08/2023	1710	LoopUp LLC	(24)
Bill Pmt -Check	06/08/2023	1711	VMG Health	(2,500)
Bill Pmt -Check	06/08/2023	1712	Activate Inclusion LLC	(8,869)
Liability Check	06/09/2023		QuickBooks Payroll Service	(58,594)
Bill Pmt -Check	06/12/2023	1713	California Consulting	(4,250)
Bill Pmt -Check	06/12/2023	1714	Moss, Levy & Hartzheim LLP	(9,000)
Bill Pmt -Check	06/12/2023	1715	Simpson, Gumpertz & Heger	(750)

**Desert Healthcare District**  
**Check Register**  
As of June 30, 2023

Type	Date	Num	Name	Amount
Bill Pmt -Check	06/12/2023	1716	VMG Health	(15,450)
Bill Pmt -Check	06/12/2023	1717	Xerox Financial Services	(377)
Bill Pmt -Check	06/12/2023	1718	Sergio Rodriguez - Expense Reimbursement	(28)
Bill Pmt -Check	06/12/2023	1719	Rogers, Carole - Stipend	(662)
Bill Pmt -Check	06/15/2023	1720	Andrea S. Hayles - Expense Reimbursement	(64)
Bill Pmt -Check	06/15/2023	1721 - VOID	California Forward	0
Bill Pmt -Check	06/15/2023	1722	Regional Access Project Foundation	(279)
Bill Pmt -Check	06/15/2023	1723	Will Dean - Expense Reimbursement	(221)
Bill Pmt -Check	06/15/2023	1724	Donna Den Bleyker - Expense Reimbursement	(824)
Bill Pmt -Check	06/20/2023	1725	Principal Life Insurance Co.	(2,082)
Bill Pmt -Check	06/22/2023	ACH 062623	Law Offices of Scott & Jackson	(11,745)
Liability Check	06/23/2023		QuickBooks Payroll Service	(58,188)
Bill Pmt -Check	06/26/2023	1726	Alejandro Espinoza Santacruz - Expense Reimbursement	(2,620)
Bill Pmt -Check	06/26/2023	1727	Alianza Coachella Valley - Grant Payment	(22,500)
Bill Pmt -Check	06/26/2023	1728	CoPower Employers' Benefits Alliance	(1,750)
Bill Pmt -Check	06/26/2023	1729	Cove Communities Senior Association - Grant Payment	(38,250)
Bill Pmt -Check	06/26/2023	1730	Eric Taylor - Expense Reimbursement	(71)
Bill Pmt -Check	06/26/2023	1731	JFK Memorial Foundation - Grant Payment	(25,893)
Bill Pmt -Check	06/26/2023	1732	Mangus Accountancy Group, A.P.C.	(500)
Bill Pmt -Check	06/26/2023	1733	Ready Refresh	(50)
Bill Pmt -Check	06/26/2023	1734 - VOID	Regional Access Project Foundation	0
Bill Pmt -Check	06/26/2023	1735	Rotary Club of Palm Desert Foundation - Grant Payment	(10,000)
Bill Pmt -Check	06/26/2023	1736	Shred-It	(125)
Bill Pmt -Check	06/26/2023	1737	Conrado Barzaga - Expense Reimbursement	(359)
Bill Pmt -Check	06/26/2023	1738	Meghan Kane - Expense Reimbursement	(19)
Bill Pmt -Check	06/26/2023	1739	Frazier Pest Control, Inc.	(33)
Bill Pmt -Check	06/29/2023	1740	CVAG - Grant Payment	(1,670,000)
Bill Pmt -Check	06/29/2023	1741	Evet PerezGil - Stipend	(662)
Bill Pmt -Check	06/29/2023	1742	Southern California Grantmakers	(5,067)
Bill Pmt -Check	06/29/2023	1743	Strategies 360, Inc.	(9,500)
Bill Pmt -Check	06/29/2023	1744 - VOID	Zendle, Les	0
Bill Pmt -Check	06/29/2023	1745	Andrea S. Hayles - Expense Reimbursement	(308)
Bill Pmt -Check	06/29/2023	1746	Carmina Zavala - Stipend	(662)
Bill Pmt -Check	06/29/2023	1747	Coachella Valley Volunteers in Medicine - Grant Payment	(15,410)
Bill Pmt -Check	06/29/2023	1748	DAP Health - Grant Payment	(6,500)
Bill Pmt -Check	06/29/2023	1749	NPO Centric	(20,100)
Bill Pmt -Check	06/29/2023	1750	OneFuture Coachella Valley - Grant Payment	(68,063)

**Desert Healthcare District**  
**Check Register**  
As of June 30, 2023

Type	Date	Num	Name	Amount
Bill Pmt -Check	06/29/2023	1751	SDRMA	(116,412)
Bill Pmt -Check	06/29/2023	1752	TWC Consulting LLC	(1,566)
Bill Pmt -Check	06/29/2023	1753	Visual Edge IT (Image Source)	(163)
Bill Pmt -Check	06/29/2023	1754	Zendle, Les - Stipend/Expense Reimbursement	(461)
Check	06/30/2023	Auto Pay	Calif. Public Employees' Retirement System	(17,745)
<b>TOTAL</b>				<b>(2,402,570)</b>

Desert Healthcare District						
Details for Credit Card Expenditures						
Credit card purchases - May 2023 - Paid June 2023						
Number of credit cards held by District personnel -2						
Credit Card Limit - \$25,000 - Conrado, \$20,000 - Chris						
Credit Card Holders:						
Conrado Bázquez - Chief Executive Officer						
Chris Christensen - Chief Administration Officer						
Routine types of charges:						
Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items						
Statement						
Year	Month	Total Charges	Expense Type	Amount	Purpose	Description
		\$ 23,934.41				
Chris' Statement:						
2023	May	\$ 12,247.78	District			
			GL	Dollar		Description
			5160	\$ (187.62)		Credit for Fantasy Springs Resort - Facility Rental Fees for Staff DEI Trainings on May 16, 19, & 24, 2023
			6352	\$ (131.70)		Credit for Fantasy Springs Resort - Food for Staff DEI Trainings on May 16, 19, & 24, 2023
			6360	\$ 521.85		Stater Bros - Gift Cards for Gracie @ RAP for Assistance with Foundant Transition
			6355	\$ 254.94		Zoom Videoconference/Webinar Expense
			5160	\$ 2,752.62		Fantasy Springs Resort - Facility Rental Fees for DEI Trainings for Staff on May 16, 19, & 24, 2023
			6352	\$ 1,902.39		Fantasy Springs Resort - Food for DEI Trainings for Staff on May 16, 19, & 25, 2023
			6351	\$ 582.95		Southwest Airlines - Travel for NALEO Conference in New York City, NY on July 10-14, 2023 - Director Barraza
			6355	\$ 141.88		Adobe Pro Annual License x2
			6355	\$ 78.00		Microsoft Office Subscription
			5240	\$ 176.89		Jensen's - Food for Board DEI Training on May 22, 2023 (Special BOD Meeting)
			6351	\$ 1,405.66		Hotels.com - NALEO Conference - New York City, NY on July 10-14, 2023 - President PerezGil
			6351	\$ 1,405.66		Hotels.com - NALEO Conference - New York City, NY on July 10-14, 2023 - Vice-President Zavala
			6351	\$ 1,405.66		Hotels.com - NALEO Conference - New York City, NY on July 10-14, 2023 - Director De Lara
			6351	\$ 1,405.66		Hotels.com - NALEO Conference - New York City, NY on July 10-14, 2023 - Director Barraza
			5240	\$ 532.94		Bristol Farms - Food for May 23, 2023 BOD Meeting
				\$ 12,247.78		

Desert Healthcare District						
Details for Credit Card Expenditures						
Credit card purchases - May 2023 - Paid June 2023						
Number of credit cards held by District personnel -2						
Credit Card Limit - \$25,000 - Conrado, \$20,000 - Chris						
Credit Card Holders:						
Conrado Bárzaga - Chief Executive Officer						
Chris Christensen - Chief Administration Officer						
Routine types of charges:						
Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items						
Statement						
Year	Month	Total Charges	Expense Type	Amount	Purpose	Description
		\$ 23,934.41				
Conrado's Statement:						
2023	May	\$ 11,686.63				
			District			
			GL	Dollar		Description
			6352	\$ 87.95		Takumi Izakaya Bar - Food for ACHD Legislative Visit - Sacramento, CA - Conrado Bárzaga
			6352	\$ 97.30		Esquire Grille - Food for ACHD Legislative Visit - Sacramento, CA - Conrado Bárzaga
			6351	\$ 48.20		Yellow Cab - ACHD Legislative Visit - Sacramento, CA - Conrado Bárzaga
			6352	\$ 25.66		Vines Hyatt Regency - Food for ACHD Legislative Visit - Sacramento, CA - Conrado Bárzaga
			6351	\$ 364.80		Hyatt Regency - 4/26/2023 Hotel for ACHD Legislative Visit - Sacramento, CA - Conrado Bárzaga
			1310	\$ 2,265.67		Apple - Computer for Conrado Bárzaga
			5160	\$ 200.00		California Special Districts Association - Virtual Workshop: Overview of Special District Laws - Andrea Hayles
			5240	\$ 135.21		Jensen's - Food for Board DEI Training on May 1, 2023 (Special BOD Meeting)
			5160	\$ 600.00		Planned Parenthood Southwest's 60th Anniversary Dinner - Conrado Bárzaga +1
			5240	\$ 272.60		Aspen Mills - Food for Healthy Places Index Training on May 4, 2023 (Special BOD Meeting)
			6351	\$ 667.39		Hilton San Diego - 5/22/2023 Hotel for Planned Parenthood Southwest's 60th Anniversary Dinner - Conrado Bárzaga
			6352	\$ 53.92		Don and Sweet Sue's Café Meeting - President PerezGil & Conrado Bárzaga
			6352	\$ 71.82		Lebanese Taverna - Food for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			6351	\$ 50.00		BWI Taxi - Travel for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			6351	\$ 434.75		Marriott - 5/6/2023 Hotel for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			6351	\$ 1,627.16		Marriott - 5/7/2023-5/9/2023 Hotel for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			6352	\$ 49.28		Choptank - Food for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga +1
			6352	\$ 246.79		Duck Duck Goose - Food for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			6352	\$ 129.94		Taglista - Food for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga +1
			6351	\$ 71.50		Eida Transportation - Travel for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			6352	\$ 20.07		UberEats - (to be reimbursed)
			6352	\$ 31.46		Silver Diner - Food for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			5230	\$ 700.00		NALEO Conference - New York City, NY on July 10-14, 2023 - President PerezGil
			5230	\$ 700.00		NALEO Conference - New York City, NY on July 10-14, 2023 - Vice-President Zavala
			5230	\$ 700.00		NALEO Conference - New York City, NY on July 10-14, 2023 - Director De Lara
			5230	\$ 700.00		NALEO Conference - New York City, NY on July 10-14, 2023 - Director Barraza
			6351	\$ 75.91		Hilton San Diego - 5/22/2023 Hotel for Planned Parenthood Southwest's 60th Anniversary Dinner - Conrado Bárzaga
			5160	\$ 1,249.00		Grantmakers in Health Conference - Minneapolis, MN - June 7-9, 2023 - Conrado Bárzaga
			6351	\$ 10.25		Renaissance Esmerelda Parking - Meeting with Conrado Bárzaga, Alejandro Espinoza Santacruz, & Dr. Valentino (CVUSD)
				\$ 11,686.63		



**Las Palmas Medical Plaza  
Check Register - LPMP  
As of June 30, 2023**

Type	Date	Num	Name	Amount
<b>1000 - CHECKING CASH ACCOUNTS</b>				
<b>1046 - Las Palmas Medical Plaza</b>				
Bill Pmt -Check	06/01/2023	10744	Desert Water Agency	(373)
Bill Pmt -Check	06/05/2023	10745	Desert Fire Extinguisher Co Inc	(87)
Bill Pmt -Check	06/05/2023	10746	Desert Water Agency	(348)
Bill Pmt -Check	06/05/2023	10747	Stericycle, Inc.	(1,147)
Bill Pmt -Check	06/06/2023	10748	Palm Springs Disposal Services Inc	(2,651)
Bill Pmt -Check	06/08/2023	10749	Imperial Security	(3,677)
Bill Pmt -Check	06/08/2023	10750	Locks Around The Clock	(664)
Bill Pmt -Check	06/12/2023	10751	Imperial Security	(1,544)
Bill Pmt -Check	06/12/2023	10752	Southern California Edison	(761)
Bill Pmt -Check	06/15/2023	10753	Frazier Pest Control, Inc.	(275)
Bill Pmt -Check	06/15/2023	10754	Coldwell Banker Commercial Lyle & Assoc.	(842)
Bill Pmt -Check	06/26/2023	10755	Comtron Systems, Inc.	(3,000)
Bill Pmt -Check	06/26/2023	10756	Frontier Communications	(267)
Bill Pmt -Check	06/26/2023	10757	INPRO Environmental Management Services	(13,685)
Check	06/27/2023		Bank Service Charges	(613)
Bill Pmt -Check	06/29/2023	10758	Green Security Solutions	(12,230)
<b>TOTAL</b>				<b>(42,164)</b>

**Desert Healthcare District**  
**CEO Discretionary Fund Detail**  
 July 2022 through June 2023

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
<b>6325 - CEO Discretionary Fund</b>			
07/14/2022	Regional Access Project Foundation	Nonprofit Desert Fast Pitch sponsorship	5,000
08/24/2022	Coachella Valley Economic Partnership	2022 CVEP Economic Summit - Silver Sponsorship	5,000
10/20/2022	UC Riverside Foundation	UCR SOM Celebration of Medical Education Gala - Bronze Sponsorship	5,000
11/03/2022	Blood Bank of San Bernardino	11.12.22 Thanks4Giving Gala	3,000
01/27/2023	First Bankcard (Union Bank)	Wal-mart -Clothing for migrant children left in Coachella Valley during the holidays, donated to the Galilee Center	1,444
01/27/2023	First Bankcard (Union Bank)	Donation to The Girlfriend Factor	2,500
02/27/2023	Desert Recreation Foundation	March 29, 2023 Bowling fundraiser	500
02/28/2023	Desert Healthcare Foundation-	The Girlfriend Factor Sponsorship	1,300
02/28/2023	Desert Healthcare Foundation-	2023 Farm to Fork Dinner Table Sponsor	1,602
03/08/2023	OneFuture Coachella Valley	OneFuture Coachella Valley - The Future is Ours Event 2023 Sponsorship	5,000
03/17/2023	Family Service Association	Gold Sponsor for Family Service Association Flag Raising Ceremony	500
04/01/2023	Boys & Girls Club of Palm Springs	Be a Hero for Kids-Halloween Bash Sponsorship	5,000
04/10/2023	CaravanSerai Project	SEED LAB - Graduation 2023 sponsorship	2,500
05/25/2023	Reynaldo J. Carreón M.D. Foundation	Carreon Foundation Scholarship Awards Gala Event Sponsorship	5,000
06/22/2023	Alejandro Espinoza Santacruz-	Amazon - Toys/Sports Equipment for the Galilee Center	2,346
06/22/2023	Alejandro Espinoza Santacruz-	Amazon - Toys/Sports Equipment for the Galilee Center	130
06/22/2023	Alejandro Espinoza Santacruz-	Amazon - Toys/Sports Equipment for the Galilee Center	65
06/30/2023	Alejandro Espinoza Santacruz-	Bus passes for Galilee Center Refugees	2,000
<b>TOTAL</b>			<b>47,887</b>



**MEMORANDUM**

DATE: July 19, 2023  
 TO: F&A Committee  
 RE: Retirement Protection Plan (RPP)

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Current number of participants in Plan:

	<u>May</u>	<u>June</u>
Active – still employed by hospital	68	68
Vested – no longer employed by hospital	59	57
Former employees receiving annuity	<u>7</u>	<u>7</u>
Total	<u>134</u>	<u>132</u>

The outstanding liability for the RPP is approximately **\$3.0M** (Actives - \$1.55M and Vested - \$1.45M). US Bank investment account balance \$4.5M. Per the June 30, 2022, Actuarial Valuation, the RPP has an Overfunded Pension Asset of approximately **\$1.0M**. The June 30, 2023 Actuarial Valuation review is currently in process and is pending receipt.

The payouts, excluding monthly annuity payments, made from the Plan for the twelve (12) months ended June 30, 2023, totaled **\$477K**. Monthly annuity payments (7 participants) total **\$1.0K** per month.

DESERT HEALTHCARE DISTRICT								
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE								
June 30, 2023								
TWELVE MONTHS ENDING JUNE 30, 2023								
Grant ID Nos.	Name	Approved	6/30/2022	Current Yr	Total Paid Prior Yrs	Total Paid Current Yr	Open	
		Grants - Prior Yrs	Bal Fwd	2022-2023	July-June	July-June	BALANCE	
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ 4,990,000		\$ 1,670,000		\$	3,320,000
2021-1136-BOD-01-26-21	Ronald McDonald House Charities - Temporary Housing & Family Support Services - 1 Yr.	\$ 119,432	\$ 11,944		\$ 11,944		\$	-
2021-1171-BOD-03-23-21	Blood Bank of San Bernardino/Riverside Counties - Bloodmobiles for Coachella Valley - 18 Months	\$ 150,000	\$ 15,000		\$ 15,000		\$	-
2021-1266-BOD-04-27-21	Galilee Center - Our Lady of Guadalupe Shelter - 1 Yr.	\$ 150,000	\$ 15,000		\$ 15,000		\$	-
2021-1277-BOD-04-27-21	Lift To Rise - United Lift Rental Assistance 2021 - 8 Months	\$ 300,000	\$ 30,000		\$ 30,000		\$	-
2021-1280-BOD-05-25-21	Desert AIDS Project - DAP Health Expands Access to Healthcare - 1Yr.	\$ 100,000	\$ 10,000		\$ 10,000		\$	-
2021-1296-BOD-11-23-21	Coachella Valley Volunteers In Medicine - Improving Access to Healthcare Services - 1 Yr.	\$ 154,094	\$ 84,752		\$ 84,752		\$	-
2021-1289-BOD-12-21-21	Desert Cancer Foundation - Patient Assistance Program - 1 Yr.	\$ 150,000	\$ 82,500		\$ 82,500		\$	-
2022-1301-BOD-01-25-22	UCR Regents - Community Based Interventions to Mitigate Psychological Trauma - 1 Yr.	\$ 113,514	\$ 62,433		\$ 51,081		\$	11,352
2022-1302-BOD-01-25-22	Vision To Learn - Palm Springs, Desert Sands, and Coachella Valley School Districts 1 Yr.	\$ 50,000	\$ 27,500		\$ 27,500		\$	-
2022-1303-BOD-01-25-22	CSU San Bernardino Palm Desert Campus Street Medicine Program - 1 Yr.	\$ 54,056	\$ 29,731		\$ 29,731		\$	-
2022-1306-BOD-02-22-22	Olive Crest Treatment Center - General Support for Mental Health Services - 1 Yr.	\$ 123,451	\$ 67,898		\$ 67,898		\$	-
2022-1311-BOD-04-26-22	Desert Arc - Healthcare for Adults with Disabilities Project Employment of Nurses - 1 Yr.	\$ 102,741	\$ 56,508		\$ 46,233		\$	10,275
2022-1313-BOD-04-26-22	Angel View - Improving Access to Primary and Specialty Care Services for Children With Disabilities 1 Yr.	\$ 76,790	\$ 42,235		\$ 34,555		\$	7,680
2022-1314-BOD-05-24-22	Voices for Children - Court Appointed Special Advocate Program - 1 Yr.	\$ 60,000	\$ 60,000		\$ 54,000		\$	6,000
2022-1325-BOD-06-28-22	Vision Y Compromiso - CVEC Unrestricted Grant Funds - 2 Yrs.	\$ 150,000	\$ 150,000		\$ 67,500		\$	82,500
2022-1327-BOD-06-28-22	Youth Leadership Institute - Youth Voice in Mental Health - 2 Yrs.	\$ 50,000	\$ 50,000		\$ 22,500		\$	27,500
2022-1328-BOD-06-28-22	El Sol - Expanding Access to Educational Resources for Promotoras - 2 Yrs.	\$ 150,000	\$ 150,000		\$ 67,500		\$	82,500
2022-1331-BOD-06-28-22	Pueblo Unido - Improving Access to Behavioral Health Education and Prevention Services - 2 Yrs.	\$ 50,000	\$ 50,000		\$ 22,500		\$	27,500
2022-0965-BOD-06-28-22	Desert Healthcare Foundation - Behavioral Health Initiative Expansion - 3 Yrs.	\$ 2,000,000	\$ 2,000,000		\$ 2,000,000		\$	-
2022-22-15-BOD-06-28-22	Carry over of remaining Fiscal Year 2021/2022 Funds*	\$ 2,566,566	\$ 2,566,566		\$ 2,566,566		\$	-
2022-1323-Mini-07-21-22	Alianza Nacional De Campesinas, Inc - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1321-Mini-07-25-22	Theresa A. Mike Scholarship Foundation - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1324-BOD-07-26-22	Galilee Center - Our Lady of Guadalupe Shelter - 2 Yr.			\$ 100,000		\$ 45,000	\$	55,000
2022-1332-BOD-07-26-22	Alianza CV - Expanding and Advancing Outreach Through Increasing Capacity Development - 2 Yrs.			\$ 100,000		\$ 45,000	\$	55,000
2022-1322-Mini-08-13-22	Hanson House Foundation, Inc. - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1329-BOD-09-27-22	DPMG - Mobile Medical Unit - 3 Yrs.			\$ 500,000		\$ 50,000	\$	450,000
2022-1350-BOD-09-27-22	JFK Memorial Foundation - Behavioral Health Awareness and Education Program - 1 Yr.			\$ 57,541		\$ 51,786	\$	5,755
2022-1355-BOD-09-27-22	Joslyn Center - The Joslyn Wellness Center - 1 Yr.			\$ 85,000		\$ 76,500	\$	8,500
2022-1361-BOD-09-27-22	DAP Health - DAP Health Monkeypox Virus Response - 1 Yr.			\$ 586,727		\$ 246,073	\$	340,654
2022-1364-Mini-10-25-22	Al Horton Memorial Rotary Foundation - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1356-BOD-10-25-22	Blood Bank of San Bernardino/Riverside Counties - Coachella Valley Therapeutic Apheresis Program - 1 Yr.			\$ 140,000		\$ 63,000	\$	77,000
2022-1358-BOD-10-25-22	Foundation for Palm Springs Unified School District - School-Based Wellness Center Project - 1 Yr.			\$ 110,000		\$ 49,500	\$	60,500
2022-1362-BOD-10-25-22	Jewish Family Service of the Desert - Mental Health Counseling Services for Underserved - 2 Yrs.			\$ 160,000		\$ 36,000	\$	124,000
2022-1326-BOD-12-20-22	TODEC - TODEC's Equity Program - 2 Yrs.			\$ 100,000		\$ 22,500	\$	77,500
2022-1330-BOD-12-20-22	OneFuture Coachella Valley - Building a Healthcare Workforce Pipeline - 2 Yrs.			\$ 605,000		\$ 136,126	\$	468,874
2022-1369-BOD-12-20-22	ABC Recovery Center - Cost of Caring Fund Project - 1 Yr.			\$ 332,561		\$ 74,826	\$	257,735
2023-1357-Mini-01-09-23	Desert Recreation Foundation - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1333-BOD-01-24-23	Organizacion en California de Lideres Campesinas - Healthcare Equity for ECV Farmworker Women - 2 Yrs.			\$ 150,000		\$ 33,750	\$	116,250
2023-1363-BOD-01-24-23	Pegasus Riding Academy - Pegasus Equine Assisted Therapy - 1 Yr.			\$ 60,092		\$ 27,040	\$	33,052
2023-1375-Mini-01-30-23	California CareForce - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1374-Mini-02-10-23	Alianza Nacional De Campesinas, Inc - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1373-Mini-02-14-23	Palms To Pines Paraspports - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1370-Mini-02-15-23	HIV+ Aging Research Project-Palm Springs - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1372-BOD-02-28-23	Reynaldo J. Carreon MD Foundation - Dr. Carreon Scholarship Program - 1 Yr.			\$ 50,000		\$ 22,500	\$	27,500
2023-1390-Mini-05-17-23	PS Test, Inc. - Testing & Treating the Growing Health Crisis - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1391-BOD-05-23-23	Lift To Rise - Driving Regional Economic Stability Through Collective Impact - 3 Yrs.			\$ 900,000		\$ 67,500	\$	832,500
2023-1392-BOD-05-23-23	Galilee Center - Galilee Center Extended Shelter - 1 Yr.			\$ 268,342		\$ 60,377	\$	207,965
2023-1395-Mini-06-21-23	Rotary Club of Palm Desert Foundation - Assistance in Providing Scholarships for Healthcare Majors - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1393-BOD-06-27-23	DAP Health - DAP Health Expands Access to Healthcare - 1 Yr.			\$ 1,025,778		\$ -	\$	1,025,778
2023-1398-BOD-06-27-23	Desert Healthcare Foundation - Core Operating Support - 1 Yr.			\$ 750,000		\$ -	\$	750,000
2023-BOD-06-27-23	Carry over of remaining Fiscal Year 2022/2023 Funds for Mobile Medical Unit Program			\$ 395,524		\$ -	\$	395,524
<b>TOTAL GRANTS</b>		<b>\$ 16,670,644</b>	<b>\$ 10,552,067</b>	<b>\$ 6,566,566</b>	<b>\$ 6,976,760</b>	<b>\$ 1,197,478</b>	<b>\$</b>	<b>8,944,395</b>
<b>Amts available/remaining for Grant/Programs - FY 2022-23:</b>								
<b>Amount budgeted 2022-2023</b>			\$ 4,000,000				G/L Balance:	6/30/2023
<b>Amount granted through June 30, 2023:</b>			\$ (6,566,566)					2131 \$ 5,424,394
Financial Audits of Non-Profits; Organizational Assessments			\$ -					2281 \$ 3,520,000
Net adj - Grants not used: FY 21-22 Funds			\$ 2,566,566					
Matching external grant contributions			\$ -				Total	\$ 8,944,395
<b>Balance available for Grants/Programs</b>			<b>\$ 0</b>					<b>\$ 0</b>
* Value listed in Total Paid column reflects funds granted from carryover funds. Actual grant payments will be reflected under the respective grant.								

<b>DESERT HEALTHCARE DISTRICT</b>
<b>JULY/AUGUST 2023 FINANCIAL STATEMENTS</b>
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**DESERT HEALTHCARE DISTRICT  
YEAR TO DATE VARIANCE ANALYSIS  
ACTUAL VS BUDGET  
TWO MONTHS ENDED AUGUST 31, 2023**

<b>Scope: \$25,000 Variance per Statement of Operations Summary</b>				
<b>Account</b>	<b>YTD</b>		<b>Over(Under)</b>	<b>Explanation</b>
	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	
	4000 - Income	\$ 589,931	\$ 7,334	
5000 - Direct Expenses	\$ 202,485	\$ 312,716	\$ (110,231)	Lower wage related expenses \$78k due to open positions; lower board expenses \$14k; lower education expense \$11k; lower health insurance expense \$4k; lower retirement expense \$3k
6325-CEO Discretionary Fund	\$ 33,500	\$ 8,334	\$ 25,166	Budget of \$50,000 for fiscal year is amortized straight-line over 12-month fiscal year.
6500 - Professional Fees Expense	\$ 53,559	\$ 276,076	\$ (222,517)	Lower Professional Services expense \$156k; lower PR/Communications expense \$41k; lower legal expense \$26k
7000 - Grants Expense	\$ (160,777)	\$ 666,666	\$ (827,443)	Budget of \$4 Million for fiscal year is amortized straight-line over 12-month fiscal year. As of August 31, 2023, there is \$3,822,177 remaining in the fiscal year grant budget, with a total of \$338,600 in unexpended grant funds.

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
 July through August 2023

	MONTH			MONTH			TOTAL		
	Jul 23	Budget	\$ Over Budget	Aug 23	Budget	\$ Over Budget	Jul - Aug 23	Budget	\$ Over Budget
<b>Income</b>									
4000 · Income	226,867	3,667	223,200	363,064	3,667	359,397	589,931	7,334	582,597
4500 · LPMP Income	117,853	116,723	1,130	115,281	116,723	(1,442)	233,134	233,446	(312)
4501 · Miscellaneous Income	0	750	(750)	0	750	(750)	0	1,500	(1,500)
<b>Total Income</b>	<b>344,720</b>	<b>121,140</b>	<b>223,580</b>	<b>478,345</b>	<b>121,140</b>	<b>357,205</b>	<b>823,065</b>	<b>242,280</b>	<b>580,785</b>
<b>Expense</b>									
5000 · Direct Expenses	82,827	156,358	(73,531)	119,658	156,358	(36,700)	202,485	312,716	(110,231)
6000 · General & Administrative Exp	42,221	52,110	(9,889)	46,081	52,110	(6,029)	88,302	104,220	(15,918)
6325 · CEO Discretionary Fund	5,000	4,167	833	28,500	4,167	24,333	33,500	8,334	25,166
6445 · LPMP Expenses	98,098	104,163	(6,065)	99,862	104,163	(4,301)	197,960	208,326	(10,366)
6500 · Professional Fees Expense	24,374	138,038	(113,664)	29,185	138,038	(108,853)	53,559	276,076	(222,517)
6600 · Mobile Medical Unit	0	0	0	292	0	292	292	0	292
6700 · Trust Expenses	5,458	6,542	(1,084)	5,458	6,542	(1,084)	10,916	13,084	(2,168)
<b>Total Expense Before Grants</b>	<b>257,978</b>	<b>461,378</b>	<b>(203,400)</b>	<b>329,036</b>	<b>461,378</b>	<b>(132,342)</b>	<b>587,014</b>	<b>922,756</b>	<b>(335,742)</b>
7000 · Grants Expense	(165,172)	333,333	(498,505)	4,395	333,333	(328,938)	(160,777)	666,666	(827,443)
<b>Net Income</b>	<b>251,914</b>	<b>(673,571)</b>	<b>925,485</b>	<b>144,914</b>	<b>(673,571)</b>	<b>818,485</b>	<b>396,828</b>	<b>(1,347,142)</b>	<b>1,743,970</b>

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
 July through August 2023

	MONTH			MONTH			TOTAL		
	Jul 23	Budget	\$ Over Budget	Aug 23	Budget	\$ Over Budget	Jul - Aug 23	Budget	\$ Over Budget
<b>Income</b>									
<b>4000 - Income</b>									
4010 - Property Tax Revenues	0	0	0	99,918	0	99,918	99,918	0	99,918
<b>4200 - Interest Income</b>									
4220 - Interest Income (FRF)	95,826	85,000	10,826	122,886	85,000	37,886	218,712	170,000	48,712
9999-1 - Unrealized gain(loss) on invest	129,041	(83,333)	212,374	138,260	(83,333)	221,593	267,301	(166,666)	433,967
<b>Total 4200 - Interest Income</b>	<b>224,867</b>	<b>1,667</b>	<b>223,200</b>	<b>261,146</b>	<b>1,667</b>	<b>259,479</b>	<b>486,013</b>	<b>3,334</b>	<b>482,679</b>
4300 - DHC Recoveries	2,000	2,000	0	2,000	2,000	0	4,000	4,000	0
<b>Total 4000 - Income</b>	<b>226,867</b>	<b>3,667</b>	<b>223,200</b>	<b>363,064</b>	<b>3,667</b>	<b>359,397</b>	<b>589,931</b>	<b>7,334</b>	<b>582,597</b>
<b>4500 - LPMP Income</b>	<b>117,853</b>	<b>116,723</b>	<b>1,130</b>	<b>115,281</b>	<b>116,723</b>	<b>(1,442)</b>	<b>233,134</b>	<b>233,446</b>	<b>(312)</b>
4501 - Miscellaneous Income	0	750	(750)	0	750	(750)	0	1,500	(1,500)
<b>Total Income</b>	<b>344,720</b>	<b>121,140</b>	<b>223,580</b>	<b>478,345</b>	<b>121,140</b>	<b>357,205</b>	<b>823,065</b>	<b>242,280</b>	<b>580,785</b>
<b>Expense</b>									
<b>5000 - Direct Expenses</b>									
<b>5100 - Administration Expense</b>									
5110 - Wages Expense	73,320	131,159	(57,839)	114,099	131,159	(17,060)	187,419	262,318	(74,899)
5111 - Allocation to LPMP - Payroll	(6,539)	(6,539)	0	(6,539)	(6,539)	0	(13,078)	(13,078)	0
5112 - Vacation/Sick/Holiday Expense	20,305	15,000	5,305	13,688	15,000	(1,312)	33,993	30,000	3,993
5114 - Allocation to Foundation	(33,148)	(33,148)	0	(33,148)	(33,148)	0	(66,296)	(66,296)	0
5119 - Allocation-FED FUNDS/CVHIP-DHCF	(19,334)	(17,071)	(2,263)	(18,785)	(17,071)	(1,714)	(38,119)	(34,142)	(3,977)
5120 - Payroll Tax Expense	9,366	10,578	(1,212)	8,326	10,578	(2,252)	17,692	21,156	(3,464)
<b>5130 - Health Insurance Expense</b>									
5131 - Premiums Expense	24,170	22,456	1,714	20,363	22,456	(2,093)	44,533	44,912	(379)
5135 - Reimb./Co-Payments Expense	197	1,950	(1,753)	519	1,950	(1,431)	716	3,900	(3,184)
<b>Total 5130 - Health Insurance Expense</b>	<b>24,367</b>	<b>24,406</b>	<b>(39)</b>	<b>20,882</b>	<b>24,406</b>	<b>(3,524)</b>	<b>45,249</b>	<b>48,812</b>	<b>(3,563)</b>
5140 - Workers Comp. Expense	427	585	(158)	427	585	(158)	854	1,170	(316)
5145 - Retirement Plan Expense	8,847	10,486	(1,639)	9,347	10,486	(1,139)	18,194	20,972	(2,778)
5160 - Education Expense	2,100	8,333	(6,233)	3,800	8,333	(4,533)	5,900	16,666	(10,766)
<b>Total 5100 - Administration Expense</b>	<b>79,711</b>	<b>143,789</b>	<b>(64,078)</b>	<b>112,097</b>	<b>143,789</b>	<b>(31,692)</b>	<b>191,808</b>	<b>287,578</b>	<b>(95,770)</b>
<b>5200 - Board Expenses</b>									
5210 - Healthcare Benefits Expense	1,222	4,188	(2,966)	3,704	4,188	(484)	4,926	8,376	(3,450)
5230 - Meeting Expense	0	3,708	(3,708)	2,850	3,708	(858)	2,850	7,416	(4,566)
5235 - Director Stipend Expense	1,874	3,465	(1,591)	772	3,465	(2,693)	2,646	6,930	(4,284)
5240 - Catering Expense	0	1,000	(1,000)	235	1,000	(765)	235	2,000	(1,765)
5250 - Mileage Reimbursement Expense	20	208	(188)	0	208	(208)	20	416	(396)
5270 - Election Fees Expense	0	0	0	0	0	0	0	0	0
<b>Total 5200 - Board Expenses</b>	<b>3,116</b>	<b>12,569</b>	<b>(9,453)</b>	<b>7,561</b>	<b>12,569</b>	<b>(5,008)</b>	<b>10,677</b>	<b>25,138</b>	<b>(14,461)</b>
<b>Total 5000 - Direct Expenses</b>	<b>82,827</b>	<b>156,358</b>	<b>(73,531)</b>	<b>119,658</b>	<b>156,358</b>	<b>(36,700)</b>	<b>202,485</b>	<b>312,716</b>	<b>(110,231)</b>



**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
 July through August 2023

	MONTH			MONTH			TOTAL		
	Jul 23	Budget	\$ Over Budget	Aug 23	Budget	\$ Over Budget	Jul - Aug 23	Budget	\$ Over Budget
<b>6000 - General &amp; Administrative Exp</b>									
6110 - Payroll fees Expense	194	208	(14)	194	208	(14)	388	416	(28)
6120 - Bank and Investment Fees Exp	5,000	5,200	(200)	5,489	5,200	289	10,489	10,400	89
6125 - Depreciation Expense	1,905	2,000	(95)	1,905	2,000	(95)	3,810	4,000	(190)
6126 - Depreciation-Solar Parking lot	15,072	15,072	0	15,072	15,072	0	30,144	30,144	0
6127 - Depreciation - Autos	3,287	3,287	0	6,383	3,287	3,096	9,670	6,574	3,096
6130 - Dues and Membership Expense	1,647	5,385	(3,738)	1,897	5,385	(3,488)	3,544	10,770	(7,226)
6200 - Insurance Expense	4,133	4,950	(817)	4,133	4,950	(817)	8,266	9,900	(1,634)
6300 - Minor Equipment Expense	0	42	(42)	0	42	(42)	0	84	(84)
6305 - Auto Allowance & Mileage Exp	462	500	(38)	462	500	(38)	924	1,000	(76)
6306 - Staff- Auto Mileage reimb	159	625	(466)	313	625	(312)	472	1,250	(778)
6309 - Personnel Expense	0	375	(375)	0	375	(375)	0	750	(750)
6310 - Miscellaneous Expense	0	42	(42)	0	42	(42)	0	84	(84)
6311 - Cell Phone Expense	573	900	(327)	573	900	(327)	1,146	1,800	(654)
6312 - Wellness Park Expenses	0	83	(83)	0	83	(83)	0	166	(166)
6315 - Security Monitoring Expense	108	50	58	0	50	(50)	108	100	8
6340 - Postage Expense	228	333	(105)	200	333	(133)	428	666	(238)
6350 - Copier Rental/Fees Expense	377	500	(123)	377	500	(123)	754	1,000	(246)
6351 - Travel Expense	2,472	2,500	(28)	2,976	2,500	476	5,448	5,000	448
6352 - Meals & Entertainment Exp	1,500	2,417	(917)	(354)	2,417	(2,771)	1,146	4,834	(3,688)
6355 - Computer Services Expense	2,406	3,083	(677)	2,923	3,083	(160)	5,329	6,166	(837)
6360 - Supplies Expense	240	1,833	(1,593)	489	1,833	(1,344)	729	3,666	(2,937)
6380 - LAFCO Assessment Expense	180	208	(28)	180	208	(28)	360	416	(56)
6400 - East Valley Office	2,278	2,517	(239)	2,869	2,517	352	5,147	5,034	113
<b>Total 6000 - General &amp; Administrative Exp</b>	<b>42,221</b>	<b>52,110</b>	<b>(9,889)</b>	<b>46,081</b>	<b>52,110</b>	<b>(6,029)</b>	<b>88,302</b>	<b>104,220</b>	<b>(15,918)</b>
6325 - CEO Discretionary Fund	5,000	4,167	833	28,500	4,167	24,333	33,500	8,334	25,166
6445 - LPMP Expenses	98,098	104,163	(6,065)	99,862	104,163	(4,301)	197,960	208,326	(10,366)
<b>6500 - Professional Fees Expense</b>									
6516 - Professional Services Expense	22,276	103,038	(80,762)	27,866	103,038	(75,172)	50,142	206,076	(155,934)
6520 - Annual Audit Fee Expense	1,441	1,458	(17)	1,441	1,458	(17)	2,882	2,916	(34)
6530 - PR/Communications/Website	657	20,542	(19,885)	(122)	20,542	(20,664)	535	41,084	(40,549)
6560 - Legal Expense	0	13,000	(13,000)	0	13,000	(13,000)	0	26,000	(26,000)
<b>Total 6500 - Professional Fees Expense</b>	<b>24,374</b>	<b>138,038</b>	<b>(113,664)</b>	<b>29,185</b>	<b>138,038</b>	<b>(108,853)</b>	<b>53,559</b>	<b>276,076</b>	<b>(222,517)</b>
6600 - Mobile Medical Unit	0	0	0	292	0	292	292	0	292
<b>6700 - Trust Expenses</b>									
6720 - Pension Plans Expense									
6721 - Legal Expense	0	167	(167)	0	167	(167)	0	334	(334)
6725 - RPP Pension Expense	5,000	5,000	0	5,000	5,000	0	10,000	10,000	0
6728 - Pension Audit Fee Expense	458	1,375	(917)	458	1,375	(917)	916	2,750	(1,834)
<b>Total 6700 - Trust Expenses</b>	<b>5,458</b>	<b>6,542</b>	<b>(1,084)</b>	<b>5,458</b>	<b>6,542</b>	<b>(1,084)</b>	<b>10,916</b>	<b>13,084</b>	<b>(2,168)</b>
<b>Total Expense Before Grants</b>	<b>257,978</b>	<b>461,378</b>	<b>(203,400)</b>	<b>329,036</b>	<b>461,378</b>	<b>(132,342)</b>	<b>587,014</b>	<b>922,756</b>	<b>(335,742)</b>
<b>7000 - Grants Expense</b>									
7010 - Major Grant Awards Expense	(165,172)	333,333	(498,505)	4,395	333,333	(328,938)	(160,777)	666,666	(827,443)
<b>Net Income</b>	<b>251,914</b>	<b>(673,571)</b>	<b>925,485</b>	<b>144,914</b>	<b>(673,571)</b>	<b>818,485</b>	<b>396,828</b>	<b>(1,347,142)</b>	<b>1,743,970</b>

**Las Palmas Medical Plaza**  
**Profit & Loss Budget vs. Actual**  
July through August 2023

	MONTH			MONTH			TOTAL		
	Jul 23	Budget	\$ Over Budget	Aug 23	Budget	\$ Over Budget	Jul - Aug 23	Budget	\$ Over Budget
<b>Income</b>									
4500 · LPMP Income									
4505 · Rental Income	81,090	93,600	(12,510)	79,337	93,600	(14,263)	160,427	187,200	(26,773)
4510 · CAM Income	36,763	23,040	13,723	35,944	23,040	12,904	72,707	46,080	26,627
4513 · Misc. Income	0	83	(83)	0	83	(83)	0	166	(166)
<b>Total 4500 · LPMP Income</b>	<b>117,853</b>	<b>116,723</b>	<b>1,130</b>	<b>115,281</b>	<b>116,723</b>	<b>(1,442)</b>	<b>233,134</b>	<b>233,446</b>	<b>(312)</b>
<b>Expense</b>									
6445 · LPMP Expenses									
6420 · Insurance Expense	5,568	4,050	1,518	5,568	4,050	1,518	11,136	8,100	3,036
6425 · Building - Depreciation Expense	24,369	27,441	(3,072)	24,401	27,441	(3,040)	48,770	54,882	(6,112)
6426 · Tenant Improvements -Dep Exp	8,900	17,917	(9,017)	8,900	17,917	(9,017)	17,800	35,834	(18,034)
6427 · HVAC Maintenance Expense	2,313	1,333	980	1,233	1,333	(100)	3,546	2,666	880
6428 · Roof Repairs Expense	0	208	(208)	0	208	(208)	0	416	(416)
6431 · Building -Interior Expense	0	625	(625)	13,000	625	12,375	13,000	1,250	11,750
6432 · Plumbing -Interior Expense	3,550	833	2,717	0	833	(833)	3,550	1,666	1,884
6433 · Plumbing -Exterior Expense	0	208	(208)	0	208	(208)	0	416	(416)
6434 · Allocation Internal Prop. Mgmt	6,539	6,539	0	6,539	6,539	0	13,078	13,078	0
6435 · Bank Charges	22	42	(20)	25	42	(17)	47	84	(37)
6437 · Utilities -Vacant Units Expense	0	183	(183)	29	183	(154)	29	366	(337)
6439 · Deferred Maintenance Repairs Ex	5,000	1,833	3,167	0	1,833	(1,833)	5,000	3,666	1,334
6440 · Professional Fees Expense	11,485	11,485	0	11,485	11,485	0	22,970	22,970	0
6441 · Legal Expense	0	83	(83)	0	83	(83)	0	166	(166)
6458 · Elevators - R & M Expense	1,775	1,083	692	267	1,083	(816)	2,042	2,166	(124)
6460 · Exterminating Service Expense	275	1,000	(725)	275	1,000	(725)	550	2,000	(1,450)
6463 · Landscaping Expense	0	917	(917)	5,110	917	4,193	5,110	1,834	3,276
6467 · Lighting Expense	0	417	(417)	0	417	(417)	0	834	(834)
6468 · General Maintenance Expense	0	83	(83)	0	83	(83)	0	166	(166)
6471 · Marketing-Advertising	0	1,250	(1,250)	0	1,250	(1,250)	0	2,500	(2,500)
6475 · Property Taxes Expense	6,650	6,650	0	6,227	6,650	(423)	12,877	13,300	(423)
6476 · Signage Expense	0	625	(625)	0	625	(625)	0	1,250	(1,250)
6480 · Rubbish Removal Medical Waste E	1,293	1,500	(207)	0	1,500	(1,500)	1,293	3,000	(1,707)
6481 · Rubbish Removal Expense	2,845	2,900	(55)	2,845	2,900	(55)	5,690	5,800	(110)
6482 · Utilities/Electricity/Exterior	439	625	(186)	1,071	625	446	1,510	1,250	260
6484 · Utilities - Water (Exterior)	920	833	87	915	833	82	1,835	1,666	169
6485 · Security Expenses	12,405	13,333	(928)	11,955	13,333	(1,378)	24,360	26,666	(2,306)
6490 · Miscellaneous Expense	3,750	167	3,583	17	167	(150)	3,767	334	3,433
<b>Total 6445 · LPMP Expenses</b>	<b>98,098</b>	<b>104,163</b>	<b>(6,065)</b>	<b>99,862</b>	<b>104,163</b>	<b>(4,301)</b>	<b>197,960</b>	<b>208,326</b>	<b>(10,366)</b>
<b>Net Income</b>	<b>19,755</b>	<b>12,560</b>	<b>7,195</b>	<b>15,419</b>	<b>12,560</b>	<b>2,859</b>	<b>35,174</b>	<b>25,120</b>	<b>10,054</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of August 31, 2023

			Aug 31, 23	Aug 31, 22
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
	1000	CHECKING CASH ACCOUNTS	1,108,822	453,578
	1100	INVESTMENT ACCOUNTS	65,301,167	62,412,412
<b>Total Checking/Savings</b>			66,409,989	62,865,990
<b>Total Accounts Receivable</b>			82,579	68,375
<b>Other Current Assets</b>				
	1204.1	Rent Receivable-Deferred COVID	32,434	86,584
	1270	Prepaid Insurance -Ongoing	97,010	86,303
	1279	Pre-Paid Fees	39,005	31,085
<b>Total Other Current Assets</b>			168,449	203,972
<b>Total Current Assets</b>			66,661,017	63,138,337
<b>Fixed Assets</b>				
	1300	FIXED ASSETS	5,258,141	4,997,847
	1335-00	ACC DEPR	(2,656,630)	(2,403,992)
	1400	LPMP Assets	6,805,157	7,131,913
<b>Total Fixed Assets</b>			9,406,668	9,725,768
<b>Other Assets</b>				
	1700	OTHER ASSETS	3,728,380	3,529,745
<b>TOTAL ASSETS</b>			<b>79,796,065</b>	<b>76,393,850</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of August 31, 2023

			Aug 31, 23	Aug 31, 22
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
2000 - Accounts Payable			82,666	56,370
2001 - LPMP Accounts Payable			3,760	12,032
<b>Total Accounts Payable</b>			<b>86,426</b>	<b>68,402</b>
<b>Other Current Liabilities</b>				
2002 - LPMP Property Taxes			13,300	12,500
2003 - Prepaid Rents			1,664	0
2131 - Grant Awards Payable			4,952,549	4,721,975
2133 - Accrued Accounts Payable			179,550	129,550
2141 - Accrued Vacation Time			101,352	85,736
2188 - Current Portion - LTD			1,234	12,336
2190 - Investment Fees Payable			9,048	10,000
<b>Total Other Current Liabilities</b>			<b>5,258,697</b>	<b>4,972,097</b>
<b>Total Current Liabilities</b>			<b>5,345,123</b>	<b>5,040,499</b>
<b>Long Term Liabilities</b>				
2171 - RPP-Deferred Inflows-Resources			564,584	492,802
2280 - Long-Term Disability			0	2,981
2281 - Grants Payable - Long-term			2,475,000	3,520,000
2290 - LPMP Security Deposits			57,493	64,960
<b>Total Long Term Liabilities</b>			<b>3,097,077</b>	<b>4,080,743</b>
<b>Total Liabilities</b>			<b>8,442,200</b>	<b>9,121,242</b>
<b>Equity</b>				
3900 - *Retained Earnings			70,957,033	67,758,461
Net Income			396,828	(485,853)
<b>Total Equity</b>			<b>71,353,861</b>	<b>67,272,608</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>			<b>79,796,065</b>	<b>76,393,850</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of August 31, 2023

			Aug 31, 23	Aug 31, 22
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>1000 · CHECKING CASH ACCOUNTS</b>				
		1012 · Union Bank Operating - 9356	0	309,421
		1016 · US Bank Operating - 5018	810,650	0
		1044 · Las Palmas Medical Plaza - 1241	297,672	0
		1046 · Las Palmas Medical Plaza	0	143,657
		1047 · Petty Cash	500	500
<b>Total 1000 · CHECKING CASH ACCOUNTS</b>			<b>1,108,822</b>	<b>453,578</b>
<b>1100 · INVESTMENT ACCOUNTS</b>				
		1130 · Facility Replacement Fund	67,505,224	64,626,530
		1135 · Unrealized Gain(Loss) FRF	(2,204,057)	(2,214,118)
<b>Total 1100 · INVESTMENT ACCOUNTS</b>			<b>65,301,167</b>	<b>62,412,412</b>
<b>Total Checking/Savings</b>			<b>66,409,989</b>	<b>62,865,990</b>
<b>Accounts Receivable</b>				
<b>1201 · Accounts Receivable</b>				
		1204 · LPMP Accounts Receivable	(22,039)	(23,374)
		1205 · Misc. Accounts Receivable	0	1,500
		1211 · A-R Foundation - Exp Allocation	104,618	90,249
<b>Total 1201 · Accounts Receivable</b>			<b>82,579</b>	<b>68,375</b>
<b>Total Accounts Receivable</b>			<b>82,579</b>	<b>68,375</b>
<b>Other Current Assets</b>				
		1204.1 · Rent Receivable-Deferred COVID	32,434	86,584
		1270 · Prepaid Insurance -Ongoing	97,010	86,303
		1279 · Pre-Paid Fees	39,005	31,085
<b>Total Other Current Assets</b>			<b>168,449</b>	<b>203,972</b>
<b>Total Current Assets</b>			<b>66,661,017</b>	<b>63,138,337</b>
<b>Fixed Assets</b>				
<b>1300 · FIXED ASSETS</b>				
		1310 · Computer Equipment	96,917	90,568
		1320 · Furniture and Fixtures	55,099	33,254
		1321 · Mobile Medical Unit	356,225	124,125
		1322 · Tenant Improvement - RAP #G100	32,794	32,794
		1325 · Offsite Improvements	300,849	300,849
		1331 · DRMC - Parking lot	4,416,257	4,416,257
<b>Total 1300 · FIXED ASSETS</b>			<b>5,258,141</b>	<b>4,997,847</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of August 31, 2023

		Aug 31, 23	Aug 31, 22
	<b>1335-00 · ACC DEPR</b>		
	1335 · Accumulated Depreciation	(237,313)	(220,768)
	1337 · Accum Deprec- Solar Parking Lot	(2,170,540)	(1,989,675)
	1338 · Accum Deprec - LPMP Parking Lot	(216,099)	(193,549)
	1339 · Accum Deprec - Autos	(32,678)	0
	<b>Total 1335-00 · ACC DEPR</b>	<b>(2,656,630)</b>	<b>(2,403,992)</b>
	<b>1400 · LPMP Assets</b>		
	1401 · Building	8,705,680	8,705,680
	1402 · Land	2,165,300	2,165,300
	1403 · Tenant Improvements -New	2,309,146	2,271,406
	1404 · Tenant Improvements - CIP	129,550	129,550
	<b>1406 · Building Improvements</b>		
	1406.1 · LPMP-Replace Parking Lot	676,484	676,484
	1406.2 · Building Improvements-CIP	544,458	452,214
	1406 · Building Improvements - Other	2,155,288	2,153,527
	<b>Total 1406 · Building Improvements</b>	<b>3,376,230</b>	<b>3,282,225</b>
	1407 · Building Equipment Improvements	444,268	444,268
	<b>1409 · Accumulated Depreciation</b>		
	1410 · Accum. Depreciation	(8,190,329)	(7,919,562)
	1412 · T I Accumulated Dep.-New	(2,134,688)	(1,946,954)
	<b>Total 1409 · Accumulated Depreciation</b>	<b>(10,325,017)</b>	<b>(9,866,516)</b>
	<b>Total 1400 · LPMP Assets</b>	<b>6,805,157</b>	<b>7,131,913</b>
	<b>Total Fixed Assets</b>	<b>9,406,668</b>	<b>9,725,768</b>
	<b>Other Assets</b>		
	<b>1700 · OTHER ASSETS</b>		
	1731 · Wellness Park	1,693,800	1,693,800
	1740 · RPP-Deferred Outflows-Resources	587,440	836,699
	1742 · RPP - Net Pension Asset	1,447,140	999,246
	<b>Total Other Assets</b>	<b>3,728,380</b>	<b>3,529,745</b>
	<b>TOTAL ASSETS</b>	<b>79,796,065</b>	<b>76,393,850</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of August 31, 2023

			Aug 31, 23	Aug 31, 22
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
		2000 · Accounts Payable	82,666	56,370
		2001 · LPMP Accounts Payable	3,760	12,032
		<b>Total Accounts Payable</b>	<b>86,426</b>	<b>68,402</b>
<b>Other Current Liabilities</b>				
		2002 · LPMP Property Taxes	13,300	12,500
		2003 · Prepaid Rents	1,664	0
		2131 · Grant Awards Payable	4,952,549	4,721,975
		2133 · Accrued Accounts Payable	179,550	129,550
		2141 · Accrued Vacation Time	101,352	85,736
		2188 · Current Portion - LTD	1,234	12,336
		2190 · Investment Fees Payable	9,048	10,000
		<b>Total Other Current Liabilities</b>	<b>5,258,697</b>	<b>4,972,097</b>
		<b>Total Current Liabilities</b>	<b>5,345,123</b>	<b>5,040,499</b>
<b>Long Term Liabilities</b>				
		2171 · RPP-Deferred Inflows-Resources	564,584	492,802
		2280 · Long-Term Disability	0	2,981
		2281 · Grants Payable - Long-term	2,475,000	3,520,000
		2290 · LPMP Security Deposits	57,493	64,960
		<b>Total Long Term Liabilities</b>	<b>3,097,077</b>	<b>4,080,743</b>
		<b>Total Liabilities</b>	<b>8,442,200</b>	<b>9,121,242</b>
<b>Equity</b>				
		3900 · *Retained Earnings	70,957,033	67,758,461
		Net Income	396,828	(485,853)
		<b>Total Equity</b>	<b>71,353,861</b>	<b>67,272,608</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>			<b>79,796,065</b>	<b>76,393,850</b>

**Desert Healthcare District**  
**A/R Aging Summary**  
As of August 31, 2023

	<b>Current</b>	<b>1 - 30</b>	<b>31 - 60</b>	<b>61 - 90</b>	<b>&gt; 90</b>	<b>TOTAL</b>	<b>COMMENT</b>
Aijaz Hashmi, M.D., Inc.	0	(3,226)	0	0	0	(3,226)	Prepaid
Desert Healthcare Foundation-	52,333	(333)	52,882	(264)	0	104,618	Due from Foundation
Desert Oasis Healthcare	0	(2,701)	0	0	0	(2,701)	Prepaid
Laboratory Corporation of America	0	(5,522)	0	0	0	(5,522)	Prepaid
Quest Diagnostics Incorporated	0	(4,478)	0	0	0	(4,478)	Prepaid
Steven Gundry, M.D.	0	(6,113)	0	0	0	(6,113)	Prepaid
<b>TOTAL</b>	<b>52,333</b>	<b>(22,373)</b>	<b>52,882</b>	<b>(264)</b>	<b>0</b>	<b>82,578</b>	



**Desert Healthcare District**  
**Deposit Detail**  
July through August 2023

Type	Date	Name	Amount
<b>Deposit</b>	<b>07/10/2023</b>		<b>253,538</b>
		Principal Financial Group	(287)
TOTAL			(287)
<b>Deposit</b>	<b>07/21/2023</b>		<b>67,753</b>
		Riverside County Treasurer - Property Tax	(67,753)
TOTAL			(67,753)
<b>Deposit</b>	<b>07/25/2023</b>		<b>2,400</b>
		Riverside County Treasurer - Property Tax	(2,400)
TOTAL			(2,400)
<b>Deposit</b>	<b>08/02/2023</b>		<b>2,000</b>
		T-Mobile - Cell Tower Lease	(2,000)
TOTAL			(2,000)
<b>Deposit</b>	<b>08/02/2023</b>		<b>132,455</b>
		Riverside County Treasurer - Property Tax	(132,394)
		Riverside County Treasurer - Property Tax	(61)
TOTAL			(132,455)
<b>Deposit</b>	<b>08/07/2023</b>		<b>54</b>
		The Write Translator	(54)
TOTAL			(54)
<b>Deposit</b>	<b>08/08/2023</b>		<b>21,662</b>
		Riverside County Treasurer - Property Tax	(21,663)
		Riverside County Treasurer - Property Tax	1
TOTAL			(21,662)

**Desert Healthcare District**  
**Deposit Detail**  
July through August 2023

Type	Date	Name	Amount
<b>Deposit</b>	<b>08/09/2023</b>		<b>12,631</b>
		Riverside County Treasurer - Property Tax	(12,631)
<b>TOTAL</b>			<b>(12,631)</b>
<b>Deposit</b>	<b>08/11/2023</b>		<b>617</b>
		Riverside County Treasurer - Property Tax	(136)
		Riverside County Treasurer - Property Tax	(481)
<b>TOTAL</b>			<b>(617)</b>
<b>Deposit</b>	<b>08/14/2023</b>		<b>13,277</b>
		Riverside County Treasurer - Property Tax	(13,277)
<b>TOTAL</b>			<b>(13,277)</b>
<b>Deposit</b>	<b>08/29/2023</b>		<b>689</b>
		Jana A Trew - Shirt Reimbursement	(177)
		Carmina Zavala - NALEO Conference Reimbursement	(120)
		Carmina Zavala - NALEO Conference Reimbursement	247
		Carmina Zavala - NALEO Conference Reimbursement	(285)
		Carmina Zavala - NALEO Conference Reimbursement	(354)
<b>TOTAL</b>			<b>(689)</b>
		<b>TOTAL</b>	<b>507,076</b>

DESERT HEALTHCARE DISTRICT										
PROPERTY TAX RECEIPTS FY 2023 - 2024										
RECEIPTS - TWO MONTHS ENDED AUGUST 31, 2023										
	FY 2022-2023 Projected/Actual					FY 2023-2024 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance	Budget %	Budget \$	Act %	Actual Receipts	Variance
July	0.0%	\$ -	0.0%	\$ 3,676	\$ 3,676	0.0%	\$ -	0.8%	\$ 70,152	\$ 70,152
Aug	0.0%	\$ -	2.2%	\$ 175,271	\$ 175,271	0.0%	\$ -	2.0%	\$ 180,642	\$ 180,642
Sep	0.0%	\$ -	0.0%	\$ 3,382	\$ 3,382	0.0%	\$ -	0.0%		
Oct	2.6%	\$ 208,624	0.0%	\$ -	\$ (208,624)	2.6%	\$ 229,840	0.0%		
Nov	0.4%	\$ 32,096	2.5%	\$ 198,217	\$ 166,121	0.4%	\$ 35,360	0.0%		
Dec	16.9%	\$ 1,356,056	18.2%	\$ 1,458,481	\$ 102,425	16.9%	\$ 1,493,960	0.0%		
Jan	31.9%	\$ 2,559,656	40.6%	\$ 3,259,483	\$ 699,827	31.9%	\$ 2,819,960	0.0%		
Feb	0.0%	\$ -	0.6%	\$ 46,002	\$ 46,002	0.0%	\$ -	0.0%		
Mar	0.3%	\$ 24,072	1.1%	\$ 84,592	\$ 60,520	0.3%	\$ 26,520	0.0%		
Apr	5.5%	\$ 441,320	6.4%	\$ 510,192	\$ 68,872	5.5%	\$ 486,200	0.0%		
May	19.9%	\$ 1,596,776	48.4%	\$ 3,883,733	\$ 2,286,957	19.9%	\$ 1,759,160	0.0%		
June	22.5%	\$ 1,805,400	0.1%	\$ 5,841	\$ (1,799,559)	22.5%	\$ 1,989,000	0.0%		
<b>Total</b>	<b>100%</b>	<b>\$ 8,024,000</b>	<b>120.0%</b>	<b>\$ 9,628,870</b>	<b>\$ 1,604,870</b>	<b>100.00%</b>	<b>\$ 8,840,000</b>	<b>2.8%</b>	<b>\$ 250,794</b>	<b>\$ 250,794</b>

**Las Palmas Medical Plaza  
Deposit Detail - LPMP  
July through August 2023**

Type	Date	Name	Amount
<b>Deposit</b>	<b>07/05/2023</b>		<b>7,053</b>
Payment	07/05/2023	EyeCare Services Partners Management LLC	(7,053)
TOTAL			(7,053)
<b>Deposit</b>	<b>07/07/2023</b>		<b>16,481</b>
Payment	07/05/2023	Brad A. Wolfson, M.D.	(3,844)
Payment	07/05/2023	Cohen Musch Thomas Medical Group	(5,079)
Payment	07/05/2023	Palmtree Clinical Research	(7,558)
TOTAL			(16,481)
<b>Deposit</b>	<b>07/10/2023</b>		<b>9,674</b>
Payment	07/10/2023	Coachella Valley Volunteers in Medicine-	(3,264)
Payment	07/10/2023	WestPac Labs, Inc.	(2,867)
Payment	07/10/2023	Peter Jamieson, M.D.	(3,543)
TOTAL			(9,674)
<b>Deposit</b>	<b>07/10/2023</b>		<b>2,609</b>
Payment	07/10/2023	Pathway Pharmaceuticals, Inc.	(2,609)
TOTAL			(2,609)
<b>Deposit</b>	<b>07/10/2023</b>		<b>4,139</b>
Payment	07/10/2023	Desert Family Medical Center	(4,139)
TOTAL			(4,139)
<b>Deposit</b>	<b>07/18/2023</b>		<b>6,908</b>
Payment	07/18/2023	Tenet HealthSystem Desert, Inc	(6,908)
TOTAL			(6,908)

**Las Palmas Medical Plaza  
Deposit Detail - LPMP  
July through August 2023**

Type	Date	Name	Amount
<b>Deposit</b>	<b>07/19/2023</b>		<b>3,357</b>
Payment	07/18/2023	Cure Cardiovascular Consultants	(3,357)
TOTAL			(3,357)
<b>Deposit</b>	<b>07/20/2023</b>		<b>3,226</b>
Payment	07/20/2023	Aijaz Hashmi, M.D., Inc.	(3,226)
TOTAL			(3,226)
<b>Deposit</b>	<b>07/25/2023</b>		<b>6,113</b>
Payment	07/25/2023	Steven Gundry, M.D.	(6,113)
TOTAL			(6,113)
<b>Deposit</b>	<b>07/26/2023</b>		<b>4,478</b>
Payment	07/26/2023	Quest Diagnostics Incorporated	(4,478)
TOTAL			(4,478)
<b>Deposit</b>	<b>07/31/2023</b>		<b>8,223</b>
Payment	07/31/2023	Laboratory Corporation of America	(5,522)
Payment	07/31/2023	Desert Oasis Healthcare	(2,701)
TOTAL			(8,223)
<b>Deposit</b>	<b>08/02/2023</b>		<b>48,892</b>
Payment	08/02/2023	Desert Regional Medical Center	(6,061)
Payment	08/02/2023	Tenet HealthSystem Desert, Inc.	(35,778)
Payment	08/02/2023	EyeCare Services Partners Management LLC	(7,053)
TOTAL			(48,892)

**Las Palmas Medical Plaza  
Deposit Detail - LPMP  
July through August 2023**

Type	Date	Name	Amount
<b>Deposit</b>	<b>08/02/2023</b>		<b>423</b>
		Riverside County Treasurer-	(423)
TOTAL			(423)
<b>Deposit</b>	<b>08/07/2023</b>		<b>3,784</b>
Payment	08/07/2023	Ramy Awad, M.D.	(3,784)
TOTAL			(3,784)
<b>Deposit</b>	<b>08/08/2023</b>		<b>15,536</b>
Payment	08/08/2023	Pathway Pharmaceuticals, Inc.	(2,639)
Payment	08/08/2023	Global Premier Fertility	(9,355)
Payment	08/08/2023	Peter Jamieson, M.D.	(3,543)
TOTAL			(15,537)
<b>Deposit</b>	<b>08/08/2023</b>		<b>12,369</b>
Payment	08/07/2023	Brad A. Wolfson, M.D.	(3,844)
Payment	08/07/2023	Cohen Musch Thomas Medical Group	(5,079)
Payment	08/07/2023	Cure Cardiovascular Consultants	(3,446)
TOTAL			(12,369)
<b>Deposit</b>	<b>08/09/2023</b>		<b>7,558</b>
Payment	08/08/2023	Palmtree Clinical Research	(7,558)
TOTAL			(7,558)
<b>Deposit</b>	<b>08/11/2023</b>		<b>4,139</b>
Payment	08/11/2023	Desert Family Medical Center	(4,139)
TOTAL			(4,139)

**Las Palmas Medical Plaza  
Deposit Detail - LPMP  
July through August 2023**

Type	Date	Name	Amount
<b>Deposit</b>	<b>08/21/2023</b>		<b>3,264</b>
Payment	08/21/2023	Coachella Valley Volunteers in Medicine-	(3,264)
TOTAL			(3,264)
<b>Deposit</b>	<b>08/24/2023</b>		<b>3,226</b>
Payment	08/24/2023	Aijaz Hashmi, M.D., Inc.	(3,226)
TOTAL			(3,226)
<b>Deposit</b>	<b>08/25/2023</b>		<b>4,478</b>
Payment	08/25/2023	Quest Diagnostics Incorporated	(4,478)
TOTAL			(4,478)
<b>Deposit</b>	<b>08/29/2023</b>		<b>57,560</b>
Payment	08/29/2023	Steven Gundry, M.D.	(6,113)
Payment	08/29/2023	Desert Oasis Healthcare	(2,701)
Payment	08/29/2023	Desert Regional Medical Center	(6,061)
Payment	08/29/2023	Tenet HealthSystem Desert, Inc.	(35,778)
Payment	08/29/2023	Tenet HealthSystem Desert, Inc	(6,908)
TOTAL			(57,561)
<b>Deposit</b>	<b>08/29/2023</b>		<b>9,976</b>
Payment	08/29/2023	Laboratory Corporation of America	(5,522)
Payment	08/29/2023	Global Premier Fertility	(4,455)
TOTAL			(9,977)
<b>Deposit</b>	<b>08/29/2023</b>		<b>84</b>
Payment	08/28/2023	Brad A. Wolfson, M.D.	(84)
TOTAL			(84)
		<b>TOTAL</b>	<b>243,550</b>

**Desert Healthcare District**  
**Check Register**  
As of August 31, 2023

Type	Date	Num	Name	Amount
<b>1000 - CHECKING CASH ACCOUNTS</b>				
<b>1016 - US Bank Operating - 5018</b>				
Bill Pmt -Check	07/05/2023	1755	Alejandro Espinoza Santacruz - Expense Reimbursement	(2,138)
Bill Pmt -Check	07/05/2023	1756	Carmina Zavala - NALEO Conference Advance	(1,470)
Bill Pmt -Check	07/05/2023	1757	Evet PerezGil - NALEO Conference Advance	(1,470)
Bill Pmt -Check	07/05/2023	1758	Jana Trew - Expense Reimbursement	(69)
Bill Pmt -Check	07/05/2023	1759	Regional Access Project Foundation	(2,000)
Bill Pmt -Check	07/05/2023	1760	So.Cal Computer Shop	(810)
Bill Pmt -Check	07/05/2023	1761	Spectrum (Time Warner)	(327)
Bill Pmt -Check	07/05/2023	1762	TWC Consulting LLC	(6,833)
Bill Pmt -Check	07/05/2023	1763	Underground Service Alert of Southern Cal	(9)
Bill Pmt -Check	07/05/2023	1764	Verizon Wireless	(666)
Bill Pmt -Check	07/05/2023	1765	Desert Healthcare Foundation - Grant Payment	(750,000)
Bill Pmt -Check	07/05/2023	1766	ABC Recovery Center, Inc. - Grant Payment	(74,826)
Liability Check	07/07/2023		QuickBooks Payroll Service	(555)
Liability Check	07/07/2023		QuickBooks Payroll Service	(59,675)
Check	07/07/2023	Auto Pay	Calif. Public Employees' Retirement System	(17,726)
Bill Pmt -Check	07/10/2023	1767	Boyd & Associates	(108)
Bill Pmt -Check	07/10/2023	1768	California Consulting	(4,250)
Bill Pmt -Check	07/10/2023	1769	County of Riverside Auditor-Controller	(2,160)
Bill Pmt -Check	07/10/2023	1770	Jewish Family Service of the Desert - Grant Payment	(36,000)
Bill Pmt -Check	07/10/2023	1771	Leticia De Lara - Stipend	(551)
Bill Pmt -Check	07/10/2023	1772	Magdalena Cleaning Services	(200)
Bill Pmt -Check	07/10/2023	1773	Mangus Accountancy Group, A.P.C.	(500)
Bill Pmt -Check	07/10/2023	1774	Staples Credit Plan	(504)
Bill Pmt -Check	07/10/2023	1775	State Compensation Insurance Fund	(427)
Bill Pmt -Check	07/10/2023	1776	Theresa A. Mike Scholarship Foundation - Grant Payment	(10,000)
Bill Pmt -Check	07/10/2023	1777	Word of Life Fellowship Center - Grant Payment	(10,000)
Bill Pmt -Check	07/10/2023	1778	Xerox Financial Services	(377)
Bill Pmt -Check	07/10/2023	1779	So.Cal Computer Shop	(540)
Bill Pmt -Check	07/12/2023	1780	Donna Den Bleyker - Expense Reimbursement	(84)
Bill Pmt -Check	07/12/2023	1781	Erica Huskey - Health Premium Reimbursement	(1,957)
Bill Pmt -Check	07/12/2023	1782	Magdalena Martinez - HR Consulting Services	(1,882)
Bill Pmt -Check	07/12/2023	1783	Rogers, Carole - Stipend/Expense Reimbursement	(648)
Bill Pmt -Check	07/17/2023	1784	Department of Motor Vehicles	(21,161)
Bill Pmt -Check	07/17/2023	1785	LoopUp LLC	(24)
Bill Pmt -Check	07/17/2023	1786	Peak Grantmaking	(2,100)
Bill Pmt -Check	07/18/2023	1787	U.S. Bank	(4,269)
Bill Pmt -Check	07/18/2023	1788	U.S. Bank	(5,627)



**Desert Healthcare District**  
**Check Register**  
As of August 31, 2023

Type	Date	Num	Name	Amount
Bill Pmt -Check	07/20/2023	1789	Arthur Shorr - Stipend	(221)
Bill Pmt -Check	07/20/2023	1790	Blackbaud, Inc.	(490)
Bill Pmt -Check	07/20/2023	1791	Chamber Directory Services	(199)
Bill Pmt -Check	07/20/2023	1792	CoPower Employers' Benefits Alliance	(1,750)
Bill Pmt -Check	07/20/2023	1793	Spectrum (Time Warner)	(327)
Bill Pmt -Check	07/20/2023	1794	The Desert Sun	(2,470)
Bill Pmt -Check	07/20/2023	1795	The Write Translator	(160)
Liability Check	07/21/2023		QuickBooks Payroll Service	(225)
Liability Check	07/21/2023		QuickBooks Payroll Service	(59,034)
Bill Pmt -Check	07/25/2023	1796	Angel View Inc. - Grant Payment	(7,680)
Bill Pmt -Check	07/25/2023	1797	Carmina Zavala - Stipend	(662)
Bill Pmt -Check	07/25/2023	1798	DAP Health - Grant Payment	(230,800)
Bill Pmt -Check	07/25/2023	1799	Desert Arc - Grant Payment	(10,275)
Bill Pmt -Check	07/25/2023	1800	Frazier Pest Control, Inc.	(33)
Bill Pmt -Check	07/25/2023	1801	Palm Springs Historical Society	(70)
Bill Pmt -Check	07/25/2023	1802	Regional Access Project Foundation	(479)
Bill Pmt -Check	07/25/2023	1803	Blood Bank of San Bernardino - Grant Payment	(63,000)
Bill Pmt -Check	07/25/2023	1804	DAP Health - Grant Payment	(7,659)
Bill Pmt -Check	07/27/2023	ACH 073123	Law Offices of Scott & Jackson	(15,930)
Bill Pmt -Check	07/31/2023	1805	Kimberly Barraza - Stipend/Expense Reimbursement	(2,465)
Bill Pmt -Check	07/31/2023	1806	Magdalena Cleaning Services	(200)
Bill Pmt -Check	07/31/2023	1807	Magnum Mobile	(137,850)
Bill Pmt -Check	07/31/2023	1808	Pitney Bowes Global Financial Services	(228)
Bill Pmt -Check	07/31/2023	1809	Principal Life Insurance Co.	(2,082)
Bill Pmt -Check	07/31/2023	1810	Ready Refresh	(55)
Bill Pmt -Check	07/31/2023	1811	Strategies 360, Inc.	(9,705)
Bill Pmt -Check	07/31/2023	1812	Verizon Wireless	(667)
Bill Pmt -Check	07/31/2023	1813	Zendle, Les - Stipend/Expense Reimbursement	(240)
Bill Pmt -Check	07/31/2023	1814	Leticia De Lara - Stipend	(441)
Check	07/31/2023	Auto Pay	Principal Financial Group-	(726)
Check	07/31/2023	Auto Pay	Principal Financial Group-	(1,054)
Bill Pmt -Check	08/01/2023	1815	So.Cal Computer Shop	(810)
Bill Pmt -Check	08/01/2023	1816	Palm Springs Chamber of Commerce	(250)
Bill Pmt -Check	08/01/2023	1817	TWC Consulting LLC	(6,833)
Bill Pmt -Check	08/02/2023	1818	Visual Edge IT (Image Source)	(434)
Bill Pmt -Check	08/03/2023	1819	Boys & Girls Club of Coachella Valley - Grant Payment	(10,000)
Bill Pmt -Check	08/03/2023	1820	Jana Trew - Expense Reimbursement	(159)
Bill Pmt -Check	08/03/2023	1821	Top Shop	(228)
Liability Check	08/04/2023		QuickBooks Payroll Service	(334)

**Desert Healthcare District**  
**Check Register**  
As of August 31, 2023

Type	Date	Num	Name	Amount
Liability Check	08/04/2023		QuickBooks Payroll Service	(50,406)
Liability Check	08/04/2023		QuickBooks Payroll Service	(9,700)
Bill Pmt -Check	08/07/2023	1822	California Consulting	(4,250)
Bill Pmt -Check	08/08/2023	1823	Calif. State University,San Bernardino - Grant Payment	(33,040)
Bill Pmt -Check	08/08/2023	1824	Step Up on Second Street, Inc. - Grant Payment	(28,980)
Bill Pmt -Check	08/08/2023	1825	Evelt PerezGil - Stipend	(551)
Bill Pmt -Check	08/10/2023	1826	Evelt PerezGil - Health Premium Reimbursement	(2,483)
Bill Pmt -Check	08/10/2023	1827	LoopUp LLC	(24)
Bill Pmt -Check	08/10/2023	1828	State Compensation Insurance Fund	(427)
Bill Pmt -Check	08/10/2023	1829	Xerox Financial Services	(377)
Check	08/14/2023		Bank Service Charge	(471)
Bill Pmt -Check	08/15/2023	1830	Blood Bank of San Bernardino	(3,500)
Bill Pmt -Check	08/15/2023	1831	California Forward	(5,000)
Bill Pmt -Check	08/15/2023	1832	Coachella Valley Volunteers in Medicine	(5,000)
Bill Pmt -Check	08/15/2023	1833	Mangus Accountancy Group, A.P.C.	(500)
Bill Pmt -Check	08/15/2023	1834	Purchase Power	(200)
Bill Pmt -Check	08/15/2023	1835	Regents of the University of CA, Riverside - Grant Payment	(5,747)
Bill Pmt -Check	08/15/2023	1836	CoPower Employers' Benefits Alliance	(1,750)
Bill Pmt -Check	08/15/2023	1837	Steven Hollis - Consulting Services	(6,750)
Bill Pmt -Check	08/15/2023	1838	U.S. Bank	(5,711)
Bill Pmt -Check	08/16/2023	1839	U.S. Bank	(9,769)
Bill Pmt -Check	08/16/2023	1840	Carmina Zavala - Stipend	(221)
Bill Pmt -Check	08/16/2023	1841	Spectrum (Time Warner)	(327)
Liability Check	08/18/2023		QuickBooks Payroll Service	(225)
Liability Check	08/18/2023		QuickBooks Payroll Service	(63,888)
Bill Pmt -Check	08/18/2023	1842	Principal Life Insurance Co.	(2,110)
Bill Pmt -Check	08/18/2023	1843	UC Riverside Foundation	(10,000)
Bill Pmt -Check	08/23/2023	1844	Eric Taylor - Expense Reimbursement	(59)
Bill Pmt -Check	08/23/2023	1845	Regional Access Project Foundation	(4,591)
Bill Pmt -Check	08/23/2023	1846	Shred-It	(379)
Check	08/23/2023	Auto Pay	Calif. Public Employees'Retirement System	(17,743)
Bill Pmt -Check	08/29/2023	1847	Frazier Pest Control, Inc.	(33)
Bill Pmt -Check	08/29/2023	1848	Ready Refresh	(55)
Bill Pmt -Check	08/29/2023	1849	Strategies 360, Inc.	(9,500)
Bill Pmt -Check	08/29/2023	1850	Sergio Rodriguez - Expense Reimbursement	(148)
Bill Pmt -Check	08/29/2023	1851	Verizon Wireless	(667)
<b>TOTAL</b>				<b>(1,882,750)</b>

Desert Healthcare District						
Details for Credit Card Expenditures						
Credit card purchases - June 2023 - Paid July 2023						
Number of credit cards held by District personnel -2						
Credit Card Limit - \$25,000 - Conrado, \$20,000 - Chris						
Credit Card Holders:						
Conrado Bárzaga - Chief Executive Officer						
Chris Christensen - Chief Administration Officer						
Routine types of charges:						
Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items						
Statement						
Year	Month	Total Charged	Expense Type	Amount	Purpose	Description
		\$ 9,896.33				
Chris' Statement:						
2023	June	\$ 5,627.30	District			
			GL	Dollar		Description
			6352	\$ 227.58		Sherman's Deli - food for staff development meeting - June 6, 2023
			5230	\$ 125.00		Inland Empire Community Foundation Policy & Engagement Forum - August 9-10, 2023, Director De Lara
			6351	\$ 724.39		Airfare for NALEO Conference - New York City, NY - July 10-14, 2023 - Vice-President Zavala
			6351	\$ 705.40		Airfare for NALEO Conference - New York City, NY - July 10-14, 2023 - President PerezGil
			6355	\$ 254.94		Zoom Videoconference/Webinar Expense
			6355	\$ 900.00		Survey Monkey - annual team subscription
			6355	\$ 78.00		Microsoft Office subscription
			6352	\$ 377.63		Aspen Mills - food for staff development meeting - June 21, 2023
			6355	\$ 2,208.00		DocuSign annual subscription
			6360	\$ 26.36		Staples - replacement petty cash box
				\$ 5,627.30		
Conrado's Statement:						
2023	June	\$ 4,269.03	District			
			GL	Dollar		Description
			6355	\$ (106.85)		DocuSign credit applied
			6352	\$ 62.29		Spencer's Meeting - Director Zendle, Conrado Bárzaga
			5230	\$ 150.00		2023 CVAG General Assembly - June 26, 2023 - President PerezGil, Director Barraza
			5160	\$ 75.00		2023 CVAG General Assembly - June 26, 2023 - Conrado Bárzaga
			6351	\$ 50.50		Transportation Plus - Travel for Grantmakers In Health Conference - Minneapolis, MN - Conrado Bárzaga
			6351	\$ 724.39		Airfare for NALEO Conference - New York City, NY - July 10-14, 2023 - Director De Lara
			6352	\$ 198.77		The Capital Grille Meeting - Grantmakers in Health Conference - Minneapolis, MN - Conrado Bárzaga, Deanna Hendrick (IEHP Foundation)
			6351	\$ 12.94		Uber - Travel for Grantmakers In Health Conference - Minneapolis, MN - Conrado Bárzaga
			6352	\$ 45.00		FIKA - Food for Grantmakers in Health Conference - Minneapolis, MN - Conrado Bárzaga
			6352	\$ 21.92		Lake Wine Kitchen & Bar - Food for Grantmakers in Health Conference - Minneapolis, MN - Conrado Bárzaga
			6351	\$ 7.84		Uber - Travel for Grantmakers In Health Conference - Minneapolis, MN - Conrado Bárzaga
			6351	\$ 879.13		W Hotels - Lodging for Grantmakers In Health Conference - Minneapolis, MN - June 6-9, 2023 - Conrado Bárzaga
			6352	\$ 351.88		W Hotels - Food for Grantmakers In Health Conference - Minneapolis, MN - June 6-9, 2023 - Conrado Bárzaga
			6351	\$ 72.22		Uber - Travel for Grantmakers In Health Conference - Minneapolis, MN - Conrado Bárzaga
			6352	\$ 15.15		Zinburger - Food for Grantmakers in Health Conference - Minneapolis, MN - Conrado Bárzaga
			5160	\$ 150.00		NACHW Annual meeting and Unity Conference - Austin, TX - August 3-5, 2023 - Conrado Bárzaga
			6352	\$ 55.32		Loco Charlies Mexican Grill Meeting - President PerezGil, Conrado Bárzaga
			6351	\$ 686.40		Airfare for NACHW Annual meeting and Unity Conference - Austin, TX - August 3-5, 2023 - Conrado Bárzaga
			6352	\$ 106.70		Joy Meeting - Conrado Bárzaga, Director Barraza
			6352	\$ 91.13		Mariscos Guamuchil - Food for site visit to Alianza Nacional De Campesinas - Conrado Bárzaga
			6352	\$ 56.34		Sherman's Deli Meeting - Director De Lara, Conrado Bárzaga
			5240	\$ 202.40		Pueblo Viejo Grill - food for Board meeting on 6/27/2023
			6352	\$ 360.56		Reforma Meeting - Conrado Bárzaga, Alejandro Espinoza Santacruz, Dr. Tae Kim, & Dr. Gemma Kim
				\$ 4,269.03		

Desert Healthcare District						
Details for Credit Card Expenditures						
Credit card purchases - July 2023 - Paid August 2023						
Number of credit cards held by District personnel -2						
Credit Card Limit - \$25,000 - Conrado, \$20,000 - Chris						
Credit Card Holders:						
Conrado Bárzaga - Chief Executive Officer						
Chris Christensen - Chief Administration Officer						
Routine types of charges:						
Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items						
Statement						
Year	Month	Charged	Total Charges	Expense Type	Amount	Description
		\$ 15,479.54				
Chris' Statement:						
2023	July		\$ 5,710.98	District		
				GL	Dollar	Description
				6360	\$ 38.75	Staples - supplies
				6360	\$ 166.84	Staples - supplies
				6360	\$ 41.49	Staples - supplies for RAP office
				6605	\$ 175.00	Dean Mofidi Insurance - title transfer service for mobile medical unit
				6605	\$ 103.00	PS Smog - smog for mobile medical unit title transfer
				6605	\$ 13.50	Pilot - scale use fee for mobile medical unit title transfer
				6355	\$ 64.42	Adobe - Creative Cloud subscription
				6355	\$ 78.00	Microsoft Office subscription
				6325	\$ 5,000.00	Planned Parenthood contribution to 60th Anniversary Cocktail Reception - September 23, 2023
				6530	\$ 14.99	Desert Sun subscription - marketing
				6530	\$ 14.99	Desert Sun subscription - marketing
					\$ 5,710.98	
Conrado's Statement:						
2023	July		\$ 9,768.56	District		
				GL	Dollar	Description
				6351	\$ 247.90	The Mission Inn - Lodging for IECF Annual Policy Engagment Forum - Riverside, CA - August 8-10, 2023 - Director De Lara
				6355	\$ 144.00	Grammarly Annual Subscription
				6351	\$ 807.97	Hotels.com - Lodging due to cancelled return flight from NALEO Conference - New York, NY - July 14-16, 2023 - Director Barraza
				5230	\$ 950.00	ACHD 71st Annual Meeting - Olympic Valley, CA - September 13-15, 2023 - Director Rogers
				5160	\$ 950.00	ACHD 71st Annual Meeting - Olympic Valley, CA - September 13-15, 2023 - Jana Trew
				5230	\$ 950.00	ACHD 71st Annual Meeting - Olympic Valley, CA - September 13-15, 2023 - Director De Lara
				5160	\$ 950.00	ACHD 71st Annual Meeting - Olympic Valley, CA - September 13-15, 2023 - Alejandro Espinoza Santacruz
				6351	\$ 280.62	Hyatt Hotels - Lodging for ACHD 71st Annual Meeting - September 12-15, 2023 - Director Rogers
				6351	\$ 280.62	Hyatt Hotels - Lodging for ACHD 71st Annual Meeting - September 12-15, 2023 - Jana Trew
				6351	\$ 280.62	Hyatt Hotels - Lodging for ACHD 71st Annual Meeting - September 12-15, 2023 - Director De Lara
				6351	\$ 280.62	Hyatt Hotels - Lodging for ACHD 71st Annual Meeting - September 12-15, 2023 - Alejandro Espinoza Santacruz
				5160	\$ 950.00	ACHD 71st Annual Meeting - Olympic Valley, CA - September 13-15, 2023 - Conrado Bárzaga
				6351	\$ 280.62	Hyatt Hotels - Lodging for ACHD 71st Annual Meeting - September 11-15, 2023 - Conrado Bárzaga
				5240	\$ 234.97	Jensen's - food for Board Meeting on 7/25/2023
				5230	\$ 950.00	ACHD 71st Annual Meeting - Olympic Valley, CA - September 13-15, 2023 - Vice-President Zavala
				6351	\$ 280.62	Hyatt Hotels - Lodging for ACHD 71st Annual Meeting - September 12-15, 2023 - Vice-President Zavala
				5160	\$ 950.00	ACHD 71st Annual Meeting - Olympic Valley, CA - September 13-15, 2023 - Will Dean
					\$ 9,768.56	

**Las Palmas Medical Plaza  
Check Register - LPMP  
As of August 31, 2023**

Type	Date	Num	Name	Amount
<b>1000 - CHECKING CASH ACCOUNTS</b>				
<b>1044 - Las Palmas Medical Plaza - 1241</b>				
Bill Pmt -Check	07/05/2023	10759	Amtech Elevator Services	(1,507)
Bill Pmt -Check	07/10/2023	10760	Best Signs, Inc.	(478)
Bill Pmt -Check	07/10/2023	10761	Desert Water Agency	(662)
Bill Pmt -Check	07/10/2023	10762	Palm Springs Disposal Services Inc	(2,651)
Bill Pmt -Check	07/18/2023	10763	Desert Air Conditioning Inc.	(2,249)
Bill Pmt -Check	07/18/2023	10764	Frazier Pest Control, Inc.	(275)
Bill Pmt -Check	07/18/2023	10765	So.Cal Computer Shop	(1,761)
Bill Pmt -Check	07/20/2023	10766	Frontier Communications	(267)
Bill Pmt -Check	07/20/2023	10767	Southern California Edison	(838)
Bill Pmt -Check	07/20/2023	10768	Stericycle, Inc.	(1,147)
Bill Pmt -Check	07/20/2023	10769	Aijaz Hashmi, MD - Tenant Improvement Allowance Reimbursement	(180)
Check	07/20/2023		Bank Service Charge	(569)
Bill Pmt -Check	07/25/2023	10770	INPRO Environmental Management Services	(57,834)
Bill Pmt -Check	07/25/2023	10771	INPRO Environmental Management Services	(20,035)
Bill Pmt -Check	07/31/2023	10772	Comtron Systems, Inc.	(495)
Bill Pmt -Check	07/31/2023	10773	Desert Air Conditioning Inc.	(1,192)
Bill Pmt -Check	08/01/2023	10774	LabCorp - Tenant Improvent Allowance Reimbursement	(33,000)
Bill Pmt -Check	08/02/2023	10775	Desert Water Agency	(920)
Bill Pmt -Check	08/02/2023	10776	Stericycle, Inc.	(1,293)
Bill Pmt -Check	08/03/2023	10777	Desert Air Conditioning Inc.	(1,121)
Bill Pmt -Check	08/03/2023	10778	Green Security Solutions	(12,230)
Bill Pmt -Check	08/03/2023	10779	Stellar Washers	(3,750)
Bill Pmt -Check	08/07/2023	10780	Palm Springs Disposal Services Inc	(2,845)
Bill Pmt -Check	08/07/2023	10781	WestPac Labs - Security Deposit Return	(2,754)
Bill Pmt -Check	08/15/2023	10782	Frontier Communications	(267)
Bill Pmt -Check	08/15/2023	10783	Southern California Edison	(1,026)
Bill Pmt -Check	08/16/2023	10784	Omar Rojas Garden Service	(5,110)
Bill Pmt -Check	08/23/2023	10785	INPRO Environmental Management Services	(16,485)
Bill Pmt -Check	08/29/2023	10786	Frazier Pest Control, Inc.	(275)
Bill Pmt -Check	08/29/2023	10787	Green Security Solutions	(11,955)
Bill Pmt -Check	08/29/2023	10788	INPRO Environmental Management Services	(8,000)
Bill Pmt -Check	08/29/2023	10789	Spectrum (Time Warner)	(238)
Check	08/29/2023		Bank Service Charge	(577)
<b>TOTAL</b>				<b>(193,986)</b>

**Desert Healthcare District**  
**CEO Discretionary Fund Detail**  
 July through August 2023

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
<b>6325 - CEO Discretionary Fund</b>			
07/01/2023	California Forward	Knowledge level sponsorship for 2023 Economic Summit	5,000
08/04/2023	U.S. Bank	Planned Parenthood contribution to 60th Anniversary Cocktail Reception - September 23, 2023	5,000
08/11/2023	Blood Bank of San Bernardino	2023 Thanks4Giving Gala Table Sponsorship - Saturday November 11, 2023	3,500
08/15/2023	Coachella Valley Volunteers in Medicine	2023 VIMY Awards - Bronze Sponsorship	5,000
08/17/2023	UC Riverside Foundation	UCR SOM 2023 Gala and Education Building II Grand Opening - Silver Sponsorship	10,000
08/30/2023	Regional Access Project Foundation	Desert Fast Pitch 2023 Sponsorship	5,000
<b>TOTAL</b>			<b>33,500</b>



**MEMORANDUM**

DATE: September 13, 2023  
 TO: F&A Committee  
 RE: Retirement Protection Plan (RPP)

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Current number of participants in Plan:

	<u>June</u>	<u>August</u>
Active – still employed by hospital	68	65
Vested – no longer employed by hospital	57	54
Former employees receiving annuity	<u>7</u>	<u>7</u>
Total	<u>132</u>	<u>126</u>

The outstanding liability for the RPP is approximately **\$2.9M** (Actives - \$1.5M and Vested - \$1.4M). US Bank investment account balance \$4.5M. Per the June 30, 2023, Actuarial Valuation, the RPP has an Overfunded Pension Asset of approximately **\$1.45M**.

The payouts, excluding monthly annuity payments, made from the Plan for the two (2) months ended August 31, 2023, totaled **\$145K**. Monthly annuity payments (7 participants) total **\$1.0K** per month.

DESERT HEALTHCARE DISTRICT							
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE							
August 31, 2023							
TWELVE MONTHS ENDING JUNE 30, 2024							
Grant ID Nos.	Name	Approved Grants - Prior Yrs	6/30/2023 Bal Fwd	Current Yr 2023-2024	Total Paid Prior Yrs July-June	Total Paid Current Yr July-June	Open BALANCE
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ 3,320,000		\$ -		\$ 3,320,000
2022-1301-BOD-01-25-22	UCR Regents - Community Based Interventions to Mitigate Psychological Trauma - 1 Yr.	\$ 113,514	\$ 11,352		\$ 5,747		\$ 5,605
	Unexpended funds Grant #1301						\$ (5,605)
2022-1311-BOD-04-26-22	Desert Arc - Healthcare for Adults with Disabilities Project Employment of Nurses - 1 Yr.	\$ 102,741	\$ 10,275		\$ 10,275		\$ -
2022-1313-BOD-04-26-22	Angel View - Improving Access to Primary and Specialty Care Services for Children With Disabilities 1 Yr.	\$ 76,790	\$ 7,680		\$ 7,680		\$ -
2022-1314-BOD-05-24-22	Voices for Children - Court Appointed Special Advocate Program - 1 Yr.	\$ 60,000	\$ 6,000		\$ -		\$ 6,000
2022-1325-BOD-06-28-22	Vision Y Compromiso - CVEC Unrestricted Grant Funds - 2 Yrs.	\$ 150,000	\$ 82,500		\$ -		\$ 82,500
2022-1327-BOD-06-28-22	Youth Leadership Institute - Youth Voice in Mental Health - 2 Yrs.	\$ 50,000	\$ 27,500		\$ -		\$ 27,500
2022-1328-BOD-06-28-22	El Sol - Expanding Access to Educational Resources for Promotoras - 2 Yrs.	\$ 150,000	\$ 82,500		\$ -		\$ 82,500
2022-1331-BOD-06-28-22	Pueblo Unido - Improving Access to Behavioral Health Education and Prevention Services - 2 Yrs.	\$ 50,000	\$ 27,500		\$ -		\$ 27,500
2022-1324-BOD-07-26-22	Galilee Center - Our Lady of Guadalupe Shelter - 2 Yr.	\$ 100,000	\$ 55,000		\$ -		\$ 55,000
2022-1332-BOD-07-26-22	Alianza CV - Expanding and Advancing Outreach Through Increasing Capacity Development - 2 Yrs.	\$ 100,000	\$ 55,000		\$ -		\$ 55,000
2022-1329-BOD-09-27-22	DPMG - Mobile Medical Unit - 3 Yrs.	\$ 500,000	\$ 450,000		\$ -		\$ 450,000
2022-1350-BOD-09-27-22	JFK Memorial Foundation - Behavioral Health Awareness and Education Program - 1 Yr.	\$ 57,541	\$ 5,755		\$ -		\$ 5,755
2022-1355-BOD-09-27-22	Joslyn Center - The Joslyn Wellness Center - 1 Yr.	\$ 85,000	\$ 8,500		\$ -		\$ 8,500
2022-1361-BOD-09-27-22	DAP Health - DAP Health Monkeypox Virus Response - 1 Yr.	\$ 586,727	\$ 340,654		\$ 7,659		\$ 332,995
	Unexpended funds Grant #1361						\$ (332,995)
2022-1356-BOD-10-25-22	Blood Bank of San Bernardino/Riverside Counties - Coachella Valley Therapeutic Apheresis Program - 1 Yr.	\$ 140,000	\$ 77,000		\$ 63,000		\$ 14,000
2022-1358-BOD-10-25-22	Foundation for Palm Springs Unified School District - School-Based Wellness Center Project - 1 Yr.	\$ 110,000	\$ 60,500		\$ -		\$ 60,500
2022-1362-BOD-10-25-22	Jewish Family Service of the Desert - Mental Health Counseling Services for Underserved - 2 Yrs.	\$ 160,000	\$ 124,000		\$ 36,000		\$ 88,000
2022-1326-BOD-12-20-22	TODEC - TODEC's Equity Program - 2 Yrs.	\$ 100,000	\$ 77,500		\$ -		\$ 77,500
2022-1330-BOD-12-20-22	OneFuture Coachella Valley - Building a Healthcare Workforce Pipeline - 2 Yrs.	\$ 605,000	\$ 468,874		\$ 68,062		\$ 400,813
2022-1369-BOD-12-20-22	ABC Recovery Center - Cost of Caring Fund Project - 1 Yr.	\$ 332,561	\$ 257,735		\$ 74,826		\$ 182,909
2023-1333-BOD-01-24-23	Organizacion en California de Lideres Campesinas - Healthcare Equity for ECV Farmworker Women - 2 Yrs.	\$ 150,000	\$ 116,250		\$ -		\$ 116,250
2023-1363-BOD-01-24-23	Pegasus Riding Academy - Pegasus Equine Assisted Therapy - 1 Yr.	\$ 60,092	\$ 33,052		\$ -		\$ 33,052
2023-1372-BOD-02-28-23	Reynaldo J. Carreon MD Foundation - Dr. Carreon Scholarship Program - 1 Yr.	\$ 50,000	\$ 27,500		\$ -		\$ 27,500
2023-1391-BOD-05-23-23	Lift To Rise - Driving Regional Economic Stability Through Collective Impact - 3 Yrs.	\$ 900,000	\$ 832,500		\$ -		\$ 832,500
2023-1392-BOD-05-23-23	Galilee Center - Galilee Center Extended Shelter - 1 Yr.	\$ 268,342	\$ 207,965		\$ -		\$ 207,965
2023-1393-BOD-06-27-23	DAP Health - DAP Health Expands Access to Healthcare - 1 Yr.	\$ 1,025,778	\$ 1,025,778		\$ 230,800		\$ 794,978
2023-1398-BOD-06-27-23	Desert Healthcare Foundation - Core Operating Support - 1 Yr.	\$ 750,000	\$ 750,000		\$ 750,000		\$ -
2023-BOD-06-27-23	Carry over of remaining Fiscal Year 2022/2023 Funds for Mobile Medical Unit Program	\$ 395,524	\$ 395,524		\$ -		\$ 395,524
2023-1399-Mini-07-06-23	Theresa A. Mike Scholarship Foundation - Mini Grant			\$ 10,000		\$ 10,000	\$ -
2023-1401-Mini-07-07-23	Word of Life Fellowship Center - Mini Grant			\$ 10,000		\$ 10,000	\$ -
2023-1396-Mini-07-25-23	Boys & Girls Club of Coachella Valley-Mini Grant			\$ 10,000		\$ 10,000	\$ -
2023-1389-BOD-07-25-23	Step Up on Second Street - Step Up's ECM/ILOS Programs in the Coachella Valley - 1 Yr.			\$ 64,401		\$ 28,980	\$ 35,421
2023-1394-BOD-07-25-23	CSU San Bernardino Palm Desert Campus Nursing Street Medicine Program - 1 Yr.			\$ 73,422		\$ 33,040	\$ 40,382
2023-1397-Mini-08-23-23	Well In The Desert - Mini Grant			\$ 10,000		\$ 10,000	\$ -
<b>TOTAL GRANTS</b>		<b>\$ 17,229,610</b>	<b>\$ 8,944,395</b>	<b>\$ 177,823</b>	<b>\$ 1,254,048</b>	<b>\$ 102,020</b>	<b>\$ 7,427,549</b>
<b>Amts available/remaining for Grant/Programs - FY 2023-24:</b>							
<b>Amount budgeted 2023-2024</b>			\$ 4,000,000				
<b>Amount granted YTD:</b>			\$ (177,823)			G/L Balance:	8/31/2023
Financial Audits of Non-Profits; Organizational Assessments			\$ -			2131	\$ 4,952,549
Net adj - Grants not used: 1361; 1301			\$ 338,600			2281	\$ 2,475,000
Matching external grant contributions			\$ -			<b>Total</b>	<b>\$ 7,427,549</b>
<b>Balance available for Grants/Programs</b>			<b>\$ 4,160,777</b>				<b>\$ (0)</b>





## **Chief Administration Officer's Report**

**September 13, 2023**

Annual Audit – the fieldwork of the annual audit has been completed. Staff continues to work with the auditors to complete the annual audits.

LPMP Fire Sprinkler project – the fire marshal has signed off on the inspection. We are scheduling the final inspection with the project manager.

### **Las Palmas Medical Plaza - Property Management:**

#### **Occupancy:**

See attached unit rental status report.

**92.3%** currently occupied –

Total annual rent including CAM fees is **\$1,403,208**.

#### **Leasing Activity:**

3 suites (1E-204, 1W-104, & 2W-103/104) are now vacant and available for lease. Rob Wenthold, our broker, will be showing the suites to prospective tenants.

**Las Palmas Medical Plaza**

**Unit Rental Status**

**As of September 1, 2023**

Unit	Tenant Name	Deposit	Lease Dates		Term	Unit Sq Feet	Percent of Total	Monthly Rent	Annual Rent	Rent Per Sq Foot	Monthly CAM	Total Monthly Rent Inclg CAM	Total Annual Rent Inclg CAM
			From	To									
											\$ 0.80		
1E, 204	Vacant					880	1.78%						
1W, 104	Vacant					1,024	2.07%						
2W, 103-104	Vacant					1,878	3.81%						
<b>Total - Vacancies</b>						<b>3,782</b>	<b>7.66%</b>						
<b>Total Suites - 32 - 29 Suites Occupied</b>		\$57,492.84				49,356	92.3%	\$ 80,477.96	\$ 965,735.52	\$ 1.77	\$ 36,456.00	\$ 116,933.96	\$ 1,403,207.52
<b>Summary - All Units</b>													
			<b>Occupied</b>	45,574	92.3%								
			<b>Vacant</b>	3,782	7.7%								
			<b>Pending</b>	0	0.0%								
			<b>Total</b>	49,356	100%								

**INTERIM CHIEF EXECUTIVE OFFICER  
EMPLOYMENT AGREEMENT**

The Employment Agreement is entered into by and between Desert Health District (“District”) and Chris Christensen (“Employee”) and is effective as of September 25, 2023:

1. Employee is currently the Chief Administration Officer of the District.
2. The District Board desires to retain Employee on a temporary basis as the Interim Chief Executive Officer of the District in consideration of an increase of \$2,100 in Employee’s monthly base salary.
3. The District Board may terminate this Agreement at any time upon notice to Employee.

“Employee”:

“District”:

By \_\_\_\_\_  
Chris Christensen, Interim  
Chief Executive Officer

By \_\_\_\_\_  
Evet, PerezGil, President  
Board of Directors



**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

Date: September 26, 2023  
To: Board of Directors  
Subject: Lease Agreement – Ramy Awad, M.D. 3W 105-106

---

**Staff Recommendation:** Consideration to approve the draft lease agreement for Ramy Awad, M.D. at the Las Palmas Medical Plaza.

**Background:**

- Dr. Awad is a long-standing tenant of the Las Palmas Medical Plaza.
- Dr. Awad’s current lease expires September 30, 2023.
- Dr. Awad would like to renew for a five (5) year lease at \$1.72 sq/ft.
- Annual increases for the term are the greater of 3% or CPI.
- Tenant Improvement allowance is \$12.50/sf - \$19,200.
- At the September 13, 2023, Finance & Administrative Committee meeting, the Committee recommended forwarding the lease for consideration of approval by the full Board.
- Staff recommends approval of the lease agreement.
- Draft lease agreement is attached for review.

**Fiscal Impact:**

Estimated Revenue from Rent and CAMs for life of the base lease - \$242,044.

Estimated Cost of Tenant Improvement Allowance (\$12.50/sf) – \$19,200.

Net Lease Income (base lease) - \$222,844.

**OFFICE BUILDING LEASE**

**Between**

**DESERT HEALTHCARE DISTRICT,  
DOING BUSINESS AS LAS PALMAS MEDICAL PLAZA  
AS LANDLORD**

**And**

**RAMY AWAD, M.D.**

**AS TENANT**

**DATED**

**SEPTEMBER 26, 2023**

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DRAFT

OFFICE BUILDING LEASE

This Lease between Desert Healthcare District, doing business as Las Palmas Medical Plaza hereinafter referred to as "Landlord", and Ramy Awad, M.D., hereinafter referred to as "Tenant", and is dated September 26, 2023.

1. LEASE OF PREMISES.

In consideration of the Rent (as defined at Section 5.4) and the provisions of this Lease, Landlord leases to Tenant and Tenant leases from Landlord the Premises described in Section 2L. The Premises are located within the Building and Project described in Section 2m. Tenant shall have the non-exclusive right (unless otherwise provided herein) in common with Landlord, other tenants, subtenants, and invitees, to use of the Common Areas (as defined at Section 2e).

2. DEFINITIONS.

As used in this Lease, the following terms shall have the following meanings:

- a. *Base Rent (Initial)*: Thirty-One Thousand, Seven Hundred Three & 04/100 Dollars (\$31,703.04) per year.
- b. *Base Year*: The calendar year of October 1, 2023, to September 30, 2024.
- c. *Broker(s)*:  
Landlord's: N/A.  
  
Tenant's: N/A.  
  
In the event that N/A represents both Landlord and Tenant, Landlord and Tenant hereby confirm that they were timely advised of the dual representation and that they consent to the same, and that they do not expect said broker to disclose to either of them the confidential information of the other party.
- d. *Commencement Date*: October 1, 2023.
- e. *Common Areas*: The building lobbies, common corridors and hallways, restrooms, parking areas, stairways, elevators and other generally understood public or common areas. Landlord shall have the right to regulate or restrict the use of the Common Areas.
- f. *Expiration Date*: September 30, 2028, unless otherwise sooner terminated in accordance with the provisions of this Lease.
- g. *Landlord's Mailing Address*: 1140 N. Indian Canyon Dr., Palm Springs, CA 92262.  
  
*Tenant's Mailing Address*: 555 E. Tachevah Dr. 3W-105, Palm Springs, CA 92262.
- h. *Monthly Installments of Base Rent (initial)*: Two Thousand, Six Hundred Forty-One & 92/100 Dollars (\$2,641.92) per month.
- i. *Project Operating Costs (CAMS)*: Currently Eighty Cents (\$0.80) per square foot per month.
- j. *Tenant Improvement Allowance (TI)*: Nineteen Thousand, Two Hundred & 00/100 Dollars (\$19,200.00).

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- k. *Parking*: Tenant shall be permitted, to park 7 cars on a non-exclusive basis in the area(s) designated by Landlord for parking (for Staff - generally in the back of the parking area, perimeter streets, and Wellness Park parking lot). Tenant shall abide by any and all parking regulations and rules established from time to time by Landlord or Landlord's parking operator.
- l. *Premises*: That portion of the Building containing approximately 1,536 square feet of Rentable Area, located in Building 3W and known as Suite 105-106.
- m. *Project*: The building of which the Premises are a part (the "Building") and any other buildings or improvements on the real property (the "Property") located at 555 E. Tachevah Drive, Palm Springs, California 92262. The Project is known as The Las Palmas Medical Plaza.
- n. *Rentable Area*: As to both the Premises and the Project, the respective measurements of floor area as may from time to time be subject to lease by Tenant and all tenants of the Project, respectively, as determined by Landlord and applied on a consistent basis throughout the Project.
- o. *Security Deposit (Section 7)*: Carryover of existing security deposit of One Thousand, Five Hundred & 00/100 Dollars (\$1,500.00).
- p. *State*: the State of California.
- q. *Tenant's First Adjustment Date (Section 5)*: The first day of the calendar month following the Commencement Date plus 12 months.
- r. *Tenant's Proportionate Share*: 3.11%. Such share is a fraction, the numerator of which is the Rentable Area of the Premises and the denominator of which is the Rentable Area of the Project, as determined by Landlord from time to time. The Project consists of six building(s) containing a total Rentable Area of 49,356 square feet.
- s. *Tenant's Use Clause (Article 8)*: Medically related office use consistent with and use the City may allow under the City of Palm Springs zoning, subject to Landlord's reasonable approval.
- t. *Term*: The period commencing on the Commencement Date and expiring at midnight on the Expiration Date.

### 3. EXHIBITS AND ADDENDA.

The exhibits and addenda listed below (unless lined out) are incorporated by reference in this Lease:

- a. Exhibit "A" Rules and Regulations.
- b. Addenda\*

\*See Addendum attached hereto and by this reference made a part hereof.

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#### 4. DELIVERY OF POSSESSION.

If for any reason Landlord does not deliver possession of the Premises to Tenant on the Commencement Date, Landlord shall not be subject to any liability for such failure, the Expiration Date shall not change and the validity of this Lease shall not be impaired, but Rent shall be abated until delivery of possession, "Delivery of possession" shall be deemed to occur on the date Landlord completes Landlord's Work as defined in Addendum. If Landlord permits Tenant to enter into possession of the Premises before the Commencement Date, such possession shall be subject to the provisions of this Lease, including, without limitation, the payment of Rent.

#### 5. RENT.

5.1 *Payment of Base Rent:* Tenant agrees to pay the base rent for the premises. Monthly installments of Base Rent shall be payable in advance on the first day of each calendar month of the term. If the term begins (or ends) on other than the first (or last) day of a calendar month, the Base Rent for the partial month shall be prorated on a per diem basis. Tenant shall pay Landlord the first Monthly Installment of Base Rent when Tenant executes the Lease.

#### 5.2 *Adjusted Base Rent:*

- a. The Base Rent (and the corresponding monthly installments of Base Rent) set forth at Section 2a shall be adjusted annually (the "Adjustment Date"), commencing on Tenant's First Adjustment Date.
- b. Such adjustment shall be the greater of 3% over the preceding year or Consumer Price Index.

#### 5.3 *Project Operating Costs (CAMs):*

- a. In order that the Rent payable during the Term reflect Project Operating Costs, Tenant agrees to pay to Landlord as Rent, Tenant's Proportionate Share of all costs, expenses and obligations attributable to the Project and its operation as set forth in 2i, all as provided below.
- b. If, during any calendar year during the Term, Project Operating Costs exceed the Project Operating Costs for the Base Year, Tenant shall pay to Landlord, in addition to the Base Rent and all other payments due under this lease, an amount equal to Tenant's Proportionate Share of such excess Project Operating Costs in accordance with the provisions of this Section 5.3b.

(1.) The term "Project Operating Costs" shall include all those items described in the following subparagraphs (a) and (b).

(a.) All taxes, assessments, water and sewer charges and other similar governmental charges levied on or attributable to the Building or Project or their operation, including without limitation, (i) real property taxes or assessments levied or assessed against the Building or Project, (ii) assessments or charges levied or assessed against the Building or Project by any redevelopment agency, (iii) any tax measured by gross rentals received from the leasing of the Premises, Building or Project, excluding any net income, franchise, capital stock, estate or inheritance taxes imposed by the State or federal government or their agencies, branches or departments; provided that if at any time during the Term any governmental entity levies, assesses or imposes on Landlord any (1) general or special, ad valorem or specific, excise, capital levy or other tax, assessment, levy or charge directly on the Rent received under this lease or on the rent received under any other leases of space in the Building or Project, or (2) and license fee, excise or franchise tax, assessment, levy or charge measured by or based, in whole or in part, upon such rent, or (3) any transfer, transactions, or similar tax, assessment, levy or charge based directly or indirectly upon the transaction represented by this Lease or such other leases, or (4) any occupancy, use, per capita or other tax, assessment, levy or charge based directly or indirectly upon the use or occupancy of the Premises or other premises within the Building or Project, then any such taxes, assessments, levies and charges shall be deemed to be included in the term Project Operation Costs. If at any time during the Term the assessed valuation of, or taxes on, the Project are not based on a completed Project having at least eighty-five percent (85%) of the Rentable Area occupied, then the "taxes" component of Project Operating Costs shall be adjusted by Landlord to reasonably Approximate the taxes, which would have been payable if the Project were completed and at least eighty-five percent (85%) occupied.

(b.) Operating costs incurred by Landlord in maintaining and operating the Building and Project, including without limitation the following: costs of (1) utilities; (2) supplies; (3) insurance (including public liability, property damage, earthquake, and fire and extended coverage insurance for the full replacement cost of the Building and Project as required by Landlord or its lenders for the Project; (4) services of independent contractors; (5) compensation (including employment taxes and fringe benefits) of all persons who perform duties connected with the operation, maintenance, repair or overhaul of the Building or Project, and equipment, improvements and facilities located within the Project, including without limitation engineers, janitors, painters, floor waxers, window washers, security and parking personnel and gardeners (but excluding persons performing services not uniformly available to or performed for substantially all Building or Project tenant); (6) operation and maintenance of a room for delivery and distribution of mail to tenants of the Building or Project as required by the U.S. Postal Service (including, without limitation, an amount equal to the fair market rental value of the mail room premises); (7) management of the Building or Project, whether managed by Landlord or an independent contractor (including, without limitation, an amount equal to the fair market value of any on-site

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manager's office); (8) rental expenses for (or a reasonable depreciation allowance on) personal property used in the maintenance, operation or repair of the Building or Project; (9) costs, expenditures or charges (whether capitalized or not) required by any governmental or quasi-governmental authority; (10) amortization of capital expenses (including financing costs) (i) required by a governmental entity for energy conservation or life safety purposes, or (ii) made by landlord to reduce Project Operating Costs; and (11) any other costs or expenses incurred by Landlord under this Lease and not otherwise reimbursed by tenants of the Project. If at any time during the Term, less than eighty-five percent (85%) of the Rentable Area of the Project is occupied, the "operating costs" component of Project Operating Costs shall be adjusted by Landlord to reasonably approximate the operating costs which would have been incurred if the Project had been at least eighty-five percent (85%) occupied.

- (2.) Tenant's Proportionate Share of Project Operating Costs shall be payable by Tenant to Landlord as follows:
- (a.) Beginning with the calendar year following the Base Year and for each calendar year thereafter ("comparison Year"), Tenant shall pay Landlord an amount equal to Tenant's Proportionate Share of the Project Operating Costs incurred by Landlord in the Comparison Year which exceeds the total amount of Project Operating Costs payable by Landlord for the Base Year. This excess is referred to as the "Excess Expenses."
  - (b.) To provide for current payments of Excess Expenses, Tenant shall, at Landlord's request, pay as additional rent during each Comparison Year, an amount equal to Tenant's Proportionate Share of the Excess Expenses payable during such Comparison Year, as estimated by Landlord from time to time. Such payments shall be made in monthly installments, commencing on the first day of the month following the month in which Landlord notifies Tenant of the amount it is to pay hereunder and continuing until the first day of the month following the month in which Landlord gives Tenant a new notice of estimated Excess Expenses. It is the intention hereunder to estimate from time to time the amount of the Excess Expense for each Comparison Year and Tenant's Proportionate Share thereof, and then to make an adjustment in the following year based on the actual Excess Expenses incurred for that Comparison Year.
  - (c.) On or before April 1 of each Comparison Year after the first Comparison Year (or as soon thereafter as is practical), Landlord shall deliver to Tenant a statement setting forth Tenant's Proportionate Share of the Excess Expenses for the preceding Comparison Year. If Tenant's Proportionate Share of the actual Excess Expenses for the previous Comparison Year exceeds the total of the estimated monthly payments made by Tenant for such year, Tenant shall pay Landlord the amount of the deficiency within ten (10) days of the receipt of the statement. If such total exceeds Tenant's Proportionate Share of the actual Excess Expenses for such Comparison Year, then Landlord shall credit against Tenant's next ensuing monthly installment(s) of additional rent an amount equal to the difference until the credit is exhausted. If the credit is due from Landlord on the Expiration Date, Landlord shall pay Tenant the amount of the credit. The obligations of Tenant and Landlord to make payments required under this Section 5.3 shall survive the Expiration Date.
  - (d.) Tenant's Proportionate Share of Excess Expenses in any Comparison Year having less than 365 days shall be appropriately prorated.
  - (e.) If any dispute arises as to the amount of any additional rent due hereunder, Tenant shall have the right after reasonable notice and at reasonable times to inspect Landlord's accounting records at Landlord's accounting office and, if after such inspection Tenant still disputes the amount of additional rent owed, a certification as to the proper amount shall be made by Landlord's certified public accountant, which certification shall be final and conclusive. Tenant agrees to pay the cost of such certification unless it is determined that Landlord's original statement overstated Project Operating Costs by more than five percent (5%).
  - (f.) If this Lease sets forth an Expense Stop at Section 2f, then during the Term, Tenant shall be liable for Tenant's Proportionate Share of any actual Project Operating Costs which exceed the amount of the Expense Stop. Tenant shall make current payments of such excess costs during the Term in the same manner as is provided for payment of Excess Expenses under the applicable provisions of Section 5.3(2)(b) and (c) above.

5.4 *Definition of Rent:* The Rent shall be paid to the Building manager (or other person) and at such place, as Landlord may from time to time designate in writing, without any prior demand therefore and without deduction or offset, in lawful money of the United States of America.

5.5 *Rent Control:* If the amount of Rent or any other payment due under this Lease violates the terms of any governmental restrictions on such Rent or payment, then the Rent or payment due during the period of such restrictions shall be the maximum amount allowable under those restrictions. Upon termination of the restrictions, Landlord shall, to the extent it is legally permitted, recover from Tenant the difference between the amounts received during the period of the restrictions and the amounts Landlord would have received had there been no restrictions.

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5.6 *Taxes Payable by Tenant*: In addition to the Rent and any other charges to be paid by Tenant hereunder, Tenant shall reimburse Landlord upon demand for any and all taxes payable by Landlord (other than net income taxes) which are not otherwise reimbursable under this Lease, whether or not now customary or within the contemplation of the parties, where such taxes are upon, measured by or reasonably attributable to (a) the cost or value of Tenant's equipment, furniture, fixtures and other personal property located in the Premises, or the cost or value of any leasehold improvements made in or to the Premises by or for Tenant, other than Building Standard Work made by Landlord, regardless of whether title to such improvements is held by Tenant or Landlord; (b) the gross or net Rent payable under this Lease, including, without limitation, any rental or gross receipts tax levied by any taxing authority with respect to the receipt of the Rent hereunder; (c) the possession, leasing, operation, management, maintenance, alteration, repair, use or occupancy by Tenant of the Premises or any portion thereof; or (d) this transaction or any document to which Tenant is a party creating or transferring an interest or an estate in the Premises. If it becomes unlawful for Tenant to reimburse Landlord for any costs as required under this Lease, the Base Rent shall be revised to net Landlord the same net Rent after imposition of any tax or other charge upon Landlord as would have been payable to Landlord but for the reimbursement being unlawful.

5.7 *Tenant Improvement Allowance*: In recognition for Tenant completing all improvements to the premises as mutually agreed by Landlord and Tenant, Landlord shall provide Tenant with a total Tenant improvement allowance not to exceed that set forth in Section 2j upon completion of agreed Tenant improvements. This allowance will be reimbursed to tenant upon satisfactory receipt of paid invoices and inspection by Property Management that work has been satisfactorily completed. Any additional tenant improvements will be at the sole expense of the Tenant. Improvements shall conform to a high quality of design approved by Landlord prior to commencement of work and shall be performed by a licensed General Contractor approved by Landlord in advance. Tenant shall submit plans and specifications for any and all improvements to Landlord, and where necessary, the City of Palm Springs and other applicable government agencies for their required approval (if any) prior to commencement of work. Tenant and the General Contractor shall indemnify and hold Landlord and its officers, agents and employees harmless from any liability resulting from the tenant improvement work and shall be named as an additional insured on the insurance policy of both the Tenant and the General Contractor. All costs shall be subject to prevailing wages and if construction costs exceed \$25,000, then the tenant improvements shall also be subject to California competitive bid statutes.

## 6. INTEREST AND LATE CHARGES.

If Tenant fails to pay when due any Rent or other amounts or charges which Tenant is obligated to pay under the terms of this Lease, the unpaid amounts shall bear interest at the maximum rate then allowed by law. Tenant acknowledges that the late payment of any Monthly Installment of Base Rent will cause Landlord to lose the use of that money and incur costs and expenses not contemplated under this Lease, including without limitation, administrative and collection costs and processing and accounting expenses, the exact amount of which is extremely difficult to ascertain. Therefore, in addition to interest, if any such installment is not received by Landlord within five (5) days from the date it is due, Tenant shall pay Landlord a late charge equal to ten percent (10%) of such installment. Landlord and Tenant agree that this late charge represents a reasonable estimate of such costs and expenses and is fair compensation to Landlord for the loss suffered from such nonpayment by Tenant. Acceptance of any interest or late charge shall not constitute a waiver of Tenant's default with respect to such nonpayment by Tenant nor prevent Landlord from exercising any other rights or remedies available to Landlord under this Lease.

## 7. SECURITY DEPOSIT.

Tenant agrees to deposit with Landlord the Security Deposit set forth at Section 2.0 upon execution of this Lease, as security for Tenant's faithful performance of its obligations under this Lease. Landlord and Tenant agree that the Security Deposit may be commingled with funds of Landlord and Landlord shall have no obligation or liability for payment of interest on such deposit. Tenant shall not mortgage, assign, transfer, or encumber the Security Deposit without the prior written consent of Landlord and any attempt by Tenant to do so shall be void, without force or effect and shall not be binding upon Landlord.

If Tenant fails to pay Rent or other amount when due and payable under this Lease, or fails to perform any of the terms hereof, Landlord may appropriate and apply or use all or any portion of the Security Deposit for Rent payments or any other amount then due and unpaid, for payment of any amount for which Landlord has become obligated as a result of Tenant's default or breach, and for any loss or damage sustained by Landlord as a result of Tenant's default or breach, and Landlord may so apply or use this deposit without prejudice to any other remedy Landlord may have by reason of Tenant's default or breach. If Landlord so uses any of the Security Deposit, Tenant shall, within ten (10) days after written demand, therefore, restore the Security Deposit to the full amount originally deposited; Tenant's failure to do so shall constitute an act of default hereunder and Landlord shall have the right to exercise any remedy provided for at Article 27 hereof. Within fifteen (15) days after the Term (or any extension thereof) has expired or Tenant has vacated the Premises, whichever shall last occur, and provided Tenant is not then in default on any of its obligations hereunder, Landlord shall return the Security Deposit to Tenant, or, if Tenant has assigned its interest under this Lease, to the last assignee of Tenant. If Landlord sells its interest in the Premises, Landlord may deliver this deposit to the purchaser of Landlord's interest and thereupon be relieved of any further liability or obligation with respect to the Security Deposit.

## 8. TENANT'S USE OF THE PREMISES

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Tenant shall use the Premises solely for the purposes set forth in Tenant's Use Clause. Tenant shall not use or occupy the Premises in violation of law or any covenant, condition or restriction affecting the Building or Project, or the certificate of occupancy issued for the Building or Project, and shall, upon notice from Landlord, immediately discontinue any use of the Premises which is declared by any governmental authority having jurisdiction to be a violation of law or the certificate of occupancy. Tenant, at Tenant's own cost and expense, shall comply with all laws, ordinances, regulations, rules and/or any directions of any governmental agencies or authorities having jurisdiction which shall, by reason of the nature of Tenant's use or occupancy of the Premises, impose any duty upon Tenant or Landlord with respect to the Premises or its use or occupation. A judgment of any court of competent jurisdiction or the admission by Tenant in any action or proceeding against Tenant that Tenant has violated any such laws, ordinances, regulations, rules and/or directions in the use of the Premises shall be deemed to be a conclusive determination of that fact as between Landlord and Tenant. Tenant shall not do or permit to be done anything, which will invalidate or increase the cost of any fire, extended coverage or other insurance policy covering the Building or Project and/or property located therein, and shall comply with all rules, orders, regulations, requirements and recommendations of the Insurance Services Office or any other organization performing a similar function. Tenant shall promptly upon demand reimburse Landlord for any additional premium charged for such policy by reason of Tenant's failure to comply with the provisions of this Article. Tenant shall not do or permit anything to be done in or about the Premises which will in any way obstruct or interfere with the rights of other tenants or occupants of the Building or Project, or injure or annoy them, or use or allow the Premises to be used for any improper, immoral, unlawful, or objectionable purpose, nor shall Tenant cause, maintain or permit any nuisance in, on or about the Premises. Tenant shall not commit or suffer to be committed any waste in or upon the Premises.

#### 9. SERVICES AND UTILITIES.

Provided that Tenant is not in default hereunder, Landlord agrees to furnish to the Premises during generally recognized business days, and during hours determined by Landlord in its sole discretion, and subject to the Rules and Regulations of the Building or Project, electricity for normal desk top office equipment and normal copying equipment, and heating, ventilation and air conditioning ("HVAC") as required in Landlord's judgment for the comfortable use and occupancy of the Premises. If Tenant desires HVAC at any other time, Landlord shall use reasonable efforts to furnish such service upon reasonable notice from Tenant and Tenant shall pay Landlord's charges therefore on demand. Landlord shall also maintain and keep lighted the common stairs, common entries and restrooms in the Building. Landlord shall not be in default hereunder or be liable for any damages directly or indirectly resulting from, nor shall the Rent be abated by reason of (i) the installation, use or interruption of use of any equipment in connection with the furnishing of any of the foregoing services, (ii) failure to furnish or delay in furnishing any such services where such failure or delay is caused by accident or any condition or event beyond the reasonable control of Landlord, or by the making of necessary repairs or improvements to the Premises, Building or Project, or (iii) the limitation, curtailment or rationing of, or restrictions on, use of water, electricity, gas or any other form of energy serving the Premises, Building or Project. Landlord shall not be liable under any circumstances for a loss of or injury to property or business, however occurring, through or in connection with or incidental to failure to furnish any such services. If Tenant uses heat generating machines or equipment in the Premises which affect the temperature otherwise maintained by the HVAC system, Landlord reserves the right to install supplementary air conditioning units in the Premises and the cost thereof, including the cost of installation, operation and maintenance thereof, shall be paid by Tenant to Landlord upon demand by Landlord.

Tenant shall not, without the written consent of Landlord, use any apparatus or device in the Premises, including without limitation, electronic data processing machines, punch card machines or machines using in excess of 120 volts, which consumes more electricity than is usually furnished or supplied for the use of premises as general office space, as determined by Landlord. Tenant shall not connect any apparatus with electric current except through existing electrical outlets in the Premises. Tenant shall not consume water or electric current in excess of that usually furnished or supplied for the use of premises as general office space (as determined by Landlord), without first procuring the written consent of Landlord, which Landlord may refuse, and in the event of consent, Landlord may have installed a water meter or electrical current meter in the Premises to measure the amount of water or electric current consumed. The cost of any such meter and of its installation, maintenance and repair shall be paid for by the Tenant and Tenant agrees to pay to Landlord Promptly upon demand for all such water and electric current consumed as shown by said meters, at the rates charged for such services by the local public utility plus any additional expense incurred in keeping account of the water and electric current so consumed. If a separate meter is not installed, the excess cost for such water and electric current shall be established by an estimate made by a utility company or electrical engineer hired by Landlord at Tenant's expense.

Nothing contained in this Article shall restrict Landlord's right to require at any time separate metering of utilities furnished to the Premises. In the event utilities are separately metered, Tenant shall pay promptly upon demand for all utilities consumed at utility rates charged by the local public utility plus any additional expense incurred by Landlord in keeping account of the utilities so consumed. Tenant shall be responsible for the maintenance and repair of any such meters at its sole cost.

Landlord shall furnish elevator service, lighting replacement for building standard lights, restroom supplies, window washing and janitor services of common area in a manner that such services are customarily furnished to comparable office buildings in the area.

#### 10. CONDITION OF THE PREMISES.

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Tenant's taking possession of the Premises shall be deemed conclusive evidence that as of the date of taking possession of the Premises are in good order and satisfactory condition, except for such matters as to which Tenant gave Landlord notice on or before the Commencement Date. No promise of Landlord to alter, remodel, repair or improve the Premises, the Building or the Project and no representation, express or implied, respecting any matter or thing relating to the Premises, Building, Project or this Lease (including, without limitation, the condition of the Premises, the Building or the Project) have been made to Tenant by Landlord or its Broker or Sales Agent, other than as may be contained herein or in a separate exhibit or addendum signed by Landlord and Tenant.

## II. CONSTRUCTION, REPAIRS AND MAINTENANCE.

- a. *Landlord's Obligations:* Landlord shall maintain in good order, condition and repair the Building and all other portions of the Premises not the obligation of Tenant or of any other tenant in the Building.
- b. *Tenant's Obligations:*
  - (1.) Tenant shall perform Tenant's Work to the Premises as described in an exhibit specific to Tenant Improvements, if applicable."
  - (2.) Tenant at Tenant's sole expense shall, except for services furnished by Landlord pursuant to Article 9 hereof, maintain the Premises in good order, condition and repair, including the interior surfaces of the ceilings, walls and floors, all doors, all interior windows, all plumbing, pipes and fixtures, electrical wiring, switches and fixtures, Building Standard furnishings and special items and equipment installed by or at the expense of Tenant.
  - (3.) Tenant shall be responsible for all repairs and alterations in and to the Premises, Building and Project and the facilities and systems thereof, the need for which arises out of (i) Tenant's use or occupancy of the Premises, (ii) the installation, removal, use or operation of Tenant's Property (as defined in Article 13) in the Premises, (iii) the moving of Tenant's Property into or out of the Building, or (iv) the act, omission, misuse or negligence of Tenant, its agents, contractors, employees or invitees.
  - (4.) If Tenant fails to maintain the Premises in good order, condition and repair, Landlord shall give Tenant notice to do such acts as are reasonably required to so maintain the Premises. If Tenant fails to promptly commence such work and diligently prosecute it to completion, then Landlord shall have the right to do such acts and expend such funds at the expense of Tenant as are reasonably required to perform such work. Any amount so expended by Landlord shall be paid by Tenant promptly after demand with interest at the prime commercial rate then being charged by Bank of America NT & SA plus two percent (2%) per annum, from the date of such work, but not to exceed the maximum rate then allowed by law. Landlord shall have no liability to Tenant for any damage, inconvenience, or interference with the use of the Premises by Tenant as a result of performing any such work.
- c. *Compliance with Law:* Landlord and Tenant shall each do all acts required to comply with all applicable laws, ordinances, and rules of any public authority relating to their respective maintenance obligations as set forth herein.
- d. *Waiver by Tenant:* Tenant expressly waives the benefits of any statute now or hereafter in effect which would otherwise afford the Tenant the right to make repairs at Landlord's expense or to terminate this Lease because of Landlord's failure to keep the Premises in good order, condition and repair.
- e. *Load and Equipment Limits:* Tenant shall not place a load upon any floor of the Premises which exceeds the load per square foot which such floor was designed to carry, as determined by Landlord or Landlord's structural engineer. The cost of any such determination made by Landlord's structural engineer shall be paid for by Tenant upon demand. Tenant shall not install business machines or mechanical equipment which cause noise or vibration to such a degree as to be objectionable to Landlord or other Building tenants.
- f. Except as otherwise expressly provided in this Lease, Landlord shall have no liability to Tenant nor shall Tenant's obligations under this Lease be reduced or abated in any manner whatsoever by reason of any inconvenience, annoyance, interruption or injury to business arising from Landlord's making any repairs or changes which Landlord is required or permitted by this Lease or by any other tenant's lease or required by law to make in or to any portion of the Project, Building or the Premises. Landlord shall nevertheless use reasonable efforts to minimize any interference with Tenant's business in the Premises.
- g. Tenant shall give Landlord prompt notice of any damage to or defective condition in any part or appurtenance of the Building's mechanical, electrical, plumbing, HVAC or other systems serving, located in, or passing through the Premises.
- h. Upon the expiration or earlier termination of this Lease, Tenant shall return the Premises to Landlord clean and in the same condition as on the date Tenant took possession, except for normal wear and tear. Any damage to the Premises, including any structural damage, resulting from Tenant's use or from the removal of Tenant's fixtures, furnishings and equipment pursuant to Section 13b shall be repaired by Tenant at Tenant's expense.

## 12. ALTERATIONS AND ADDITIONS.

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- a. Tenant shall not make any additions, alterations or improvements to the Premises without obtaining the prior written consent of Landlord. Landlord's consent may be conditioned on Tenant's removing any such additions, alterations or improvements upon the expiration of the term and restoring the Premises to the same condition as on the date Tenant took possession. All work with respect to any addition, alteration or improvement shall be done in a good and workmanlike manner by properly qualified and licensed personnel approved by Landlord, and such work shall be diligently prosecuted to completion. Landlord may, at Landlord's option, require that any such work be performed by Landlord's contractor in which case the cost of such work shall be paid for before commencement of the work. Tenant shall pay to Landlord upon completion of any such work by Landlord's contractor, an administrative fee of fifteen percent (15%) of the cost of the work.
- b. Tenant shall pay the costs of any work done on the Premises pursuant to Section 12a, and shall keep the Premises, Building and Project free and clear of liens of any kind. Tenant shall indemnify, defend against and keep Landlord free and harmless from all liability, loss, damage, costs, attorneys' fees and any other expense incurred on account of claims by any person performing work or furnishing materials or supplies for Tenant or any person claiming under Tenant.

Tenant shall keep Tenant's leasehold interest, and any additions or improvements which are or become the property of Landlord under this Lease, free and clear of all attachment or judgment liens. Before the actual commencement of any work for which a claim or lien may be filed, Tenant shall give Landlord notice of the intended commencement date a sufficient time before that date to enable Landlord to post notices of non-responsibility or any other notices which Landlord deems necessary for the proper protection of Landlord's interest in the Premises, Building or the Project, and Landlord shall have the right to enter the Premises and post such notice at any reasonable time.

- c. Landlord may require, at Landlord's sole option, that Tenant provide to Landlord, at Tenant's expense, a lien and completion bond in an amount equal to at least one and one-half (1.5) times the total estimated cost of any additions, alterations or improvements to be made in or to the Premises, to protect Landlord against any liability for mechanic's and material men's liens and to insure timely completion of the work. Nothing contained in this Section 12c shall relieve Tenant of its obligations under Section 12b to keep the Premises, Building and Project free of all liens.
- d. Unless their removal is required by Landlord as provided in Section 12a, all additions, alterations and improvements made to the Premises shall become the property of Landlord and be surrendered with the Premises upon the expiration of the Term; provided, however, Tenant's equipment, machinery and trade fixtures which can be removed without damage to the Premises shall remain the property of Tenant and may be removed, subject to the provisions of Section 13b.

**13. LEASEHOLD IMPROVEMENTS; TENANT'S PROPERTY.**

- a. All fixtures, equipment, improvements and appurtenances attached to or built into the Premises at the commencement of or during the Term, whether or not by or at the expense of Tenant ("Leasehold Improvements"), shall be and remain a part of the Premises, shall be the property of Landlord and shall not be removed by Tenant, except as expressly provided in Section 13b.
- b. All movable partitions, business and trade fixtures, machinery and equipment, communications equipment and office equipment located in the Premises and acquired by or for the account of Tenant, without expense to Landlord, which can be removed without structural damage to the Building, and all furniture, furnishings and other articles of movable personal property owned by Tenant and located in the Premises (collectively "Tenant's Property") shall be and shall remain the property of Tenant and may be removed by Tenant at any time during the Term; provided that if any of Tenant's Property is removed, Tenant shall promptly repair any damage to the Premises or to the Building resulting from such removal.

**14. RULES AND REGULATIONS.**

Tenant agrees to comply with (and cause its agents, contractors, employees and invitees to comply with) the rules and regulations attached hereto as Exhibit "D" and with such reasonable modifications thereof and additions thereto as Landlord may from time to time make. Landlord shall not be responsible for any violation of said rules and regulations by other tenants or occupants of the Building of Project.

**15. CERTAIN RIGHTS RESERVED BY LANDLORD.**

Landlord reserves the following rights, exercisable without liability to Tenant for (a) damage or injury to property, person or business, (b) causing an actual or constructive eviction from the Premises, or (c) disturbing Tenant's use or possession of the Premises:

- a. To name the Building and Project and to change the name or street address of the Building or Project;
- b. To install and maintain all signs on the exterior and interior of the Building and Project;

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- c. To have pass keys to the Premises and all doors within the Premises, eluding Tenant's vaults and safes;
- d. At any time during the Term, and on reasonable prior notice to Tenant, to inspect the Premises, and to show the Premises to any prospective purchaser or mortgagee of the Project, or to any assignee of any mortgage on the Project, or to others having an interest in the Project or Landlord, and during the last six months of the Term, to show the Premises to prospective tenants thereof; and
- e. To enter the Premises for the purpose of making inspections, repairs, alterations, additions or improvements to the Premises or the Building (including, without limitation, checking, calibrating, adjusting or balancing controls and other parts of the HVAC system), and to take all steps as may be necessary or desirable for the safety, protection, maintenance or preservation of the Premises or the Building or Landlord's interest therein, or as may be necessary or desirable for the operation or improvement of the Building or in order to comply with laws, orders or requirements of governmental or other authority. Landlord agrees to use its best efforts (except in an emergency) to minimize interference with Tenant's business in the Premises in the course of any such entry.

**16. ASSIGNMENT AND SUBLETTING.**

No assignment of this Lease or sublease of all or any part of the Premises shall be permitted, except as provided in this Article 16.

- a. Tenant shall not, without the prior written consent of Landlord, assign or hypothecate this Lease or any interest herein or sublet the Premises or any part thereof, or permit the use of the Premises by any party other than Tenant. Any of the foregoing acts without such consent shall be void and shall, at the option of Landlord, terminate this Lease. This Lease shall not, nor shall any interest of Tenant herein, be assignable by operation of law without the written consent of Landlord.
- b. If at any time or from time to time during the Term Tenant desires to assign this Lease or sublet all or any part of the Premises, Tenant shall give notice to Landlord setting forth the terms and provisions of the proposed assignment or sublease, and the identity of the proposed assignee or subtenant. Tenant shall promptly supply Landlord with such information concerning the business background and financial condition of such proposed assignee or subtenant as Landlord may reasonably request. Landlord shall have the option, exercisable by notice given to Tenant within twenty (20) days after Tenant's notice is given, either to sublet such space from Tenant at the rental and on the other terms set forth in this Lease for the term set forth in Tenant's notice, or, in the case of an assignment, to terminate this Lease. If Landlord does not exercise such option, Tenant may assign the Lease or sublet such space to such proposed assignee or subtenant on the following further conditions:
  - (1.) Landlord shall have the right to approve such proposed assignee or subtenant, which approval shall not be unreasonably withheld;
  - (2.) The assignment or sublease shall be on the same terms set forth in the notice given to Landlord;
  - (3.) No assignment or sublease shall be valid and no assignee or sub lessee shall take possession of the Premises until an executed counterpart of such assignment or sublease has been delivered to Landlord;
  - (4.) No assignee or sub lessee shall have a further right to assign or sublet except on the terms herein contained; and
  - (5.) Any sums or other economic consideration received by Tenant as a result of such assignment or subletting, however denominated under the assignment or sublease, which exceed, in the aggregate, (i) the total sums which Tenant is obligated to pay Landlord under this Lease (prorated to reflect obligations allocable to any portion of the Premises subleased), plus (ii) any real estate brokerage commissions or fees payable in connection with such assignment or subletting, shall be paid to Landlord as additional rent under this Lease without affecting or reducing any other obligations of Tenant hereunder.
- c. Notwithstanding the provisions of paragraphs a and b above, Tenant may assign this Lease or sublet the Premises or any portion thereof, without Landlord's consent and without extending any recapture or termination option to Landlord, to any corporation which controls, is controlled by or is under common control with Tenant, or to any corporation resulting from a merger or consolidation with Tenant, or to any person or entity which acquires all the assets of Tenant's business as a going concern, provided that (i) the assignee or sub lessee assumes, in full, the obligations of Tenant under this Lease, (ii) Tenant remains fully liable under this Lease, and (iii) the use of the Premises under Article 8 remains unchanged.
- d. No subletting or assignment shall release Tenant of Tenant's obligations under this Lease or alter the primary liability of Tenant to pay the Rent and to perform all other obligations to be performed by Tenant hereunder. The acceptance of Rent by landlord from any other person shall not be deemed to be a waiver by Landlord of any provision hereof. Consent to one assignment or subletting shall not be deemed consent to any subsequent assignment or subletting. In the event of default by an assignee or subtenant or any successor of Tenant in the performance of any of the terms hereof, Landlord may proceed directly against Tenant without the necessity of exhausting remedies against such assignee, subtenant or successor. Landlord may consent to subsequent assignments of the Lease or sub lettings or amendments or modifications to the Lease with assignees of tenant,

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without notifying Tenant, or any successor of Tenant, and without obtaining its or their consent thereof and any such actions shall not relieve Tenant of liability under this Lease.

- e. If Tenant assigns the Lease or sublets the Premises or requests the consent of Landlord to any assignment or subletting or if Tenant requests the consent of Landlord for any act that Tenant proposes to do, then Tenant shall, upon demand, pay Landlord an administrative fee of One Hundred Fifty and No/100 Dollars (\$150.00) plus any attorney's fees reasonably incurred by Landlord in connection with such act or request.

#### 17. HOLDING OVER.

If after expiration of the Term, Tenant remains in possession of the Premises with Landlord's permission (express or implied), Tenant shall become a tenant from month to month only, upon all the provisions of this Lease (except as to term and Base Rent), but the "Monthly Installments of Base Rent" payable by Tenant shall be increased to one hundred fifty percent (150%) of the Monthly Installments of Base Rent payable by Tenant at the expiration of the Term. Such monthly rent shall be payable in advance on or before the first day of each month. If either party desires to terminate such month-to-month tenancy, it shall give the other party not less than thirty (30) days advance written notice of the date of termination.

#### 18. SURRENDER OF PREMISES.

- a. Tenant shall peaceably surrender the Premises to Landlord on the Expiration Date, in broom-clean condition and in as good condition as when Tenant took possession, except for (i) reasonable wear and tear, (ii) loss by fire or other casualty, and (iii) loss by condemnation. Tenant shall, on Landlord's request, remove Tenant's Property on or before the Expiration Date and promptly repair all damage to the Premises or Building caused by such removal.
- b. If Tenant abandons or surrenders the Premises, or is dispossessed by process of law or otherwise, any of Tenant's Property left on the Premises shall be deemed to be abandoned, and, at Landlord's option, title shall pass to Landlord under this Lease as by a bill of sale. If Landlord elects to remove all or any part of such Tenant's Property, the cost of removal, including repairing any damage to the Premises or Building caused by such removal, shall be paid by Tenant. On the Expiration Date Tenant shall surrender all keys to the Premises.

#### 19. DESTRUCTION OR DAMAGE.

- a. If the Premises or the portion of the Building necessary for Tenant's occupancy is damaged by fire, earthquake, act of God, the elements, or other casualty, Landlord shall, subject to the provisions of this Article, promptly repair the damage, if such repairs can, in Landlord's opinion, be completed within ninety (90) days. If Landlord determines that repairs can be completed within ninety (90) days, this Lease shall remain in full force and effect, except that if such damage is not the result of the negligence or willful misconduct of Tenant or Tenant's agents, employees, contractors, licensees, or invitees, the Base Rent shall be abated to the extent Tenant's use of the Premises is impaired, commencing with the date of damage and continuing until completion of the repairs required of Landlord under Section 19d.
- b. If in Landlord's opinion, such repairs to the Premises or portion of the Building necessary for Tenant's occupancy cannot be completed within ninety (90) days, Landlord may elect, upon notice to Tenant given within thirty (30) days after the date of such fire or other casualty, to repair such damage, in which event this Lease shall continue in full force and effect, but the Base Rent shall be partially abated as provided in Section 19a. If Landlord does not so elect to make such repairs, this Lease shall terminate as of the date of such fire or other casualty.
- c. If any other portion of the Building or Project is totally destroyed or damaged to the extent that in Landlord's opinion repair thereof cannot be completed within ninety (90) days, Landlord may elect upon notice to Tenant given within thirty (30) days after the date of such fire or other casualty, to repair such damage, in which event this Lease shall continue in full force and effect, but the Base Rent shall be partially abated as provided in Section 19a. If Landlord does not so elect to make such repairs, this Lease shall terminate as of the date of such fire or other casualty.
- d. If the Premises are to be repaired under this Article, Landlord shall repair at its cost any injury or damage to the Building and Building Standard Work in the Premises. Tenant shall be responsible at its sole cost and expense for the repair, restoration, and replacement of any other Leasehold Improvements and Tenant's Property. Landlord shall not be liable for any loss of business, inconvenience or annoyance arising from any repair or restoration of any portion of the Premises, Building, or Project as a result of any damage from fire or other casualty.
- e. This Lease shall be considered an express agreement governing any case of damage to or destruction of the Premises, Building, or Project by fire or other casualty, and any present or future law which purports to govern the rights of Landlord and Tenant in such circumstances in the absent of express agreement, shall have no application.

#### 20. EMINENT DOMAIN.

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- a. If the whole of the Building or Premises is lawfully taken by condemnation or in any other manner for any public or quasi-public purpose, this Lease shall terminate as of the date of such taking, and Rent shall be prorated to such date. If less than the whole of the Building or Premises is so taken, this Lease shall be unaffected by such taking, provided that (i) Tenant shall have the right to terminate this Lease by notice to Landlord given within ninety (90) days after the date of such taking if twenty percent (20%) or more of the Premises is taken and the remaining area of the Premises is not reasonably sufficient for Tenant to continue operation of its business, and (ii) Landlord shall have the right to terminate this Lease by notice to Tenant given within ninety (90) days after the date of such taking. If either Landlord or Tenant so elects to terminate this Lease, the Lease shall terminate on the thirtieth (30th) day after either such notice. The Rent shall be prorated to the date of termination. If this Lease continues in force upon such partial taking, the Base Rent and Tenant's Proportionate Share shall be equitably adjusted according to the remaining Rentable Area of the Premises and Project.
- b. In the event of any taking, partial or whole, all of the proceeds of any award, judgment, or settlement payable by the condemning authority shall be the exclusive property of Landlord, and Tenant hereby assigns to Landlord all of its right, title, and interest in any award, judgment, or settlement from the condemning authority. Tenant, however, shall have the right, to the extent that Landlord's award is not reduced or prejudiced, to claim from the condemning authority (but not from Landlord) such compensation as may be recoverable by Tenant in its own right for relocation expenses and damage to Tenant's personal property.
- c. In the event of a partial taking of the Premises which does not result in a termination of this Lease, Landlord shall restore the remaining portion of the Premises as nearly as practicable to its condition prior to the condemnation or taking, but only to the extent of Building Standard Work. Tenant shall be responsible at its sole cost and expenses for the repair, restoration, and replacement of any other Leasehold improvements and Tenant's Property.

**21. INDEMNIFICATION.**

- a. Tenant shall indemnify and hold Landlord harmless against and from liability and claims of any kind for loss or damage to property of Tenant or any other person, or for any injury to or death of any person, arising out of: (1) Tenant's use and occupancy of the Premises, or any work, activity, or other things allowed or suffered by Tenant to be done in, on, or about the Premises; (2) any breach or default by Tenant of any of the Tenant's obligations under this Lease; or (3) any negligent or otherwise tortuous act or omission of Tenant, its agents, employees, invitees, or contractors. Tenant shall at Tenant's expense and by counsel satisfactory to Landlord, defend Landlord in any action or proceeding arising from any such claim and shall indemnify Landlord against all costs, attorneys' fees, expert witness fees, and any other expenses incurred in such action or proceeding. As a material part of the consideration for Landlord's execution of this Lease, Tenant hereby assumes all risk of damage or injury to any person or property in, on, or about the Premises from any cause.
- b. Landlord shall not be liable for injury or damage which may be sustained by the person or property of Tenant, its employees, invitees, or customers or any other person in or about the Premises, caused by or resulting from fire, steam, electricity, gas, water, or rain which may leak or flow from or into any part of the Premises, or from the breakage, leakage, obstruction, or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning, or lighting fixtures, whether such damage or injury results from conditions arising upon the Premises or upon other portions of the Building or Project or from other sources. Landlord shall not be liable for any damages arising from any act or omission of any other tenant of the Building or Project.

**22. TENANT'S INSURANCE.**

- a. All insurance required to be carried by Tenant hereunder shall be issued by responsible insurance companies acceptable to Landlord and Landlord's lender and qualified to do business in the State. Each policy shall name Landlord, and at Landlord's request any mortgagee of Landlord, as an additional insured, as their respective interests may appear. Each policy shall contain (i) a cross-liability endorsement, (ii) a provision that such policy and the coverage evidenced thereby shall be primary and non-contributing with respect to any policies carried by Landlord and that any coverage carried by Landlord shall be excess insurance, and (iii) a waiver by the insurer of any right of subrogation against Landlord, its agents, employees, and representatives, which arises or might arise by reason of any payment under such policy or by reason of any act or omission of Landlord, its agents, employees, or representatives. A copy of each paid up policy (authenticated by the insurer) or certificate of the insurer evidencing the existence and amount of each insurance policy required hereunder shall be delivered to Landlord before the date Tenant is first given the right of possession of the Premises, and thereafter within thirty (30) days after any demand by Landlord therefore. Landlord may, at any time and from time to time, inspect and/or copy any insurance policies required to be maintained by Tenant hereunder. No such policy shall be cancelable except after twenty (20) days written notice to Landlord and Landlord's lender. Tenant shall furnish Landlord with renewals or "binders" of any such policy at least ten (10) days prior to the expiration thereof. Tenant agrees that if Tenant does not take out and maintain such insurance, Landlord may (but shall not be required to) procure said insurance on Tenant's behalf and charge the Tenant the premiums together with a twenty-five percent (25%) handling charge, payable upon demand. Tenant shall have the right to provide such insurance coverage pursuant to blanket policies obtained by the Tenant, provided such blanket policies expressly afford coverage to the Premises, Landlord, Landlord's mortgagee, and Tenant as required by this Lease.

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- b. Beginning on the date Tenant is given access to the Premises for any purpose and continuing until expiration of the Term, Tenant shall procure, pay for and maintain in effect policies of casualty insurance covering (i) all Leasehold Improvements (including any alterations, additions, or improvements as may be made by Tenant pursuant to the provisions of Article 12 hereof), and (ii) trade fixtures, merchandise, and other personal property from time to time in, on, or about the Premises, in an amount not less than one hundred percent (100%) of their actual replacement cost from time to time, providing protection against any peril included within the classification "Fire and Extended Coverage" together with insurance against sprinkler damage, vandalism, and malicious mischief. The proceeds of such insurance shall be used for the repair or replacement of the property so insured. Upon termination of this Lease following a casualty as set forth herein, the proceeds under (i) above be paid to Landlord, and the proceeds under (ii) above be paid to Tenant.
- c. Beginning on the date Tenant is given access to the Premises for any purpose and continuing until expiration of the Term, Tenant shall procure, pay for, and maintain in effect worker's compensation insurance as required by law and comprehensive public liability and property damage insurance with respect to the construction of improvements on the Premises, the use, operation, or condition of the Premises, and the operations of Tenant in, on, or about the Premises, providing broad form property damage coverage for not less than Five Hundred Thousand Dollars (\$500,000) per person and One Million Dollars (\$1,000,000) each occurrence, and property damage liability insurance with a limit of not less than Two Hundred Fifty Thousand Dollars (\$250,000) each accident.
- d. Not less than every three (3) years during the Term, Landlord and Tenant shall mutually agree to increases in all of Tenant's insurance policy limits for all insurance to be carried by Tenant as set forth in this Article. In the event Landlord and Tenant cannot mutually agree upon the amounts of said increases, then Tenant agrees that all insurance policy limits as set forth in this Article shall be adjusted for increases in the cost of living in the same manner as is set forth in Section 5.2 hereof for the adjustment of the Base Rent.

**23. WAIVER OF SUBROGATION.**

Landlord and Tenant each hereby waive all rights or recovery against the other and against the officers, employees, agents, and representatives of the other, on account of loss by or damage to the waiving party of its property or the property of others under its control, to the extent that such loss or damage is insured against under any fire and extended coverage insurance policy which either may have in force at the time of the loss or damage. Tenant shall, upon obtaining the policies of insurance required under this Lease, give notice to its insurance carrier or carriers that the foregoing mutual waiver of subrogation is contained in this Lease.

**24. SUBORDINATION AND ATTORNMENT.**

Upon written request of Landlord, or any first mortgagee or first deed of trust beneficiary of Landlord, or ground lessor of Landlord, Tenant shall, in writing, subordinate its rights under this Lease to the lien of any first mortgage or first deed of trust, or to the interest of any lease in which Landlord is lessee, and to all advances made or thereafter to be made thereunder. However, before signing any subordination agreement, Tenant shall have the right to obtain from any lender or lessor or Landlord requesting such subordination, an agreement in writing providing that, as long as Tenant is not in default hereunder, this Lease shall remain in effect for the full Term. The holder of any security interest may, upon written notice to Tenant, elect to have this Lease prior to its security interest regardless of the time of the granting or recording of such security interest.

In the event of any foreclosure sale, transfer in lieu of foreclosure, or termination of the lease in which Landlord is lessee, Tenant shall attorn to the purchaser, transferee, or lessor, as the case may be, and recognize that party as Landlord under this Lease provided such party acquires and accepts the Premises subject to this Lease.

**25. TENANT ESTOPPEL CERTIFICATE.**

Within ten (10) days after written request from Landlord, Tenant shall execute and deliver to Landlord or Landlord's designee, a written statement certifying (a) that this lease is unmodified and in full force and effect, or is in full force and effect as modified and stating the modifications; (b) the amount of Base Rent and the date to which Base Rent and additional rent have been paid in advance; (c) the amount of any security deposited with Landlord; and (d) that Landlord is not in default hereunder or, if Landlord is claimed to be in default, stating the nature of any claimed default. Any such statement may be relied upon by a purchaser, assignee, or lender. Tenant's failure to execute and deliver such statement within the time required shall at Landlord's election be a default under this Lease and shall also be conclusive upon Tenant that: (1) this Lease is in full force and effect and has not been modified except as represented by Landlord; (2) there are no uncured defaults in Landlord's performance and that Tenant has not right of offset, counter-claim, or deduction against Rent; and (3) not more than one month's Rent has been paid in advance.

## 26. TRANSFER OF LANDLORD'S INTEREST.

In the event of any sale or transfer by Landlord of the Premises, Building, or Project, and assignment of this Lease by Landlord, Landlord shall be and is hereby entirely freed and relieved of any and all liability and obligations contained in or derived from this Lease arising out of any act, occurrence, or omission relating to the Premises, Building, Project, or Lease occurring after the consummation of such sale or transfer, providing the purchaser shall expressly assume all of the covenants and obligations of Landlord under this Lease. If any security deposit or prepaid Rent has been paid by Tenant, Landlord may transfer the security deposit or prepaid Rent to Landlord's successor and upon such transfer, Landlord shall be relieved of any and all further liability with respect thereto.

## 27. DEFAULT.

27.1. *Tenant's Default.* The occurrence of any one or more of the following events shall constitute a default and breach of this Lease by Tenant:

- a. If Tenant abandons or vacates the Premises; or
- b. If Tenant fails to pay any Rent or any other charges required to be paid by Tenant under this Lease and such failure continues for five (5) days after such payment is due and payable; or
- c. If Tenant fails to promptly and fully perform any other covenant, condition, or agreement contained in this lease and such failure continues for thirty (30) days after written notice thereof from Landlord to Tenant; or
- d. If a writ of attachment or execution is levied on this Lease or on any of Tenant's Property; or
- e. If Tenant makes a general assignment for the benefit of creditors, or provides for an arrangement, composition, extension or adjustment with its creditors; or
- f. If Tenant files a voluntary petition for relief or if a petition against Tenant in a proceeding under the federal bankruptcy laws or other insolvency laws is filed and not withdrawn or dismissed within forty-five (45) days thereafter, or if under the provisions of any law providing for reorganization or winding up of corporations, any court of competent jurisdiction assumes jurisdiction, custody, or control of Tenant or any substantial part of its property and such jurisdiction, custody, or control remains in force unrelinquished, unstayed, or unterminated for a period of forty-five (45) days; or
- g. If in any proceeding or action in which Tenant is not a party, a trustee, receiver, agent, or custodian is appointed to take charge of the Premises or Tenant's Property (or has the authority to do so) for the purpose of enforcing a lien against the Premises or Tenant's Property; or
- h. If Tenant is a partnership or consists of more than one (1) person or entity, if any partner of the partnership or other person or entity is involved in any of the acts or events described in subparagraphs d through g above.

27.2. *Remedies.* In the event of Tenant's default hereunder, then, in addition to any other rights or remedies Landlord may have under any law, Landlord shall have the right, at Landlord's option, without further notice or demand of any kind to do the following:

- a. Terminate this Lease and Tenant's right to possession of the Premises and re-enter the Premises and take possession thereof, and Tenant shall have no further claim to the Premises or under this Lease; or
- b. Continue this Lease in effect, re-enter and occupy the Premises for the account of Tenant, and collect any unpaid Rent or other charges which have or thereafter become due and payable; or
- c. Re-enter the Premises under the provisions of subparagraph b and thereafter elect to terminate this Lease and Tenant's right to possession of the Premises.

If Landlord re-enters the Premises under the provisions of subparagraph b or c above, Landlord shall not be deemed to have terminated this Lease or the obligation of Tenant to pay any Rent or other charges thereafter accruing, unless Landlord notifies Tenant in writing of Landlord's election to terminate this Lease. In the event of any re-entry or retaking of possession by Landlord, Landlord shall have the right, but not the obligation, to remove all or any part of Tenant's Property in the Premises and to place such property in storage at a public warehouse at the expense and risk of Tenant. If Landlord elects to relet the Premises for the account of Tenant, the rent received by Landlord from such reletting shall be applied as follows: first, to the payment of any indebtedness other than Rent due hereunder from Tenant to Landlord; second, to the payment of any costs of such reletting; third, to the payment of the cost of any alterations or repairs to the Premises; fourth, to the payment of Rent due and unpaid hereunder; and the balance, if any, shall be held by Landlord and applied in payment of future Rent as it becomes due. If that portion of rent received from the reletting, which is applied against, the Rent due hereunder is less than the amount of the Rent due, Tenant shall pay the deficiency to Landlord promptly upon demand by Landlord. Such deficiency shall be calculated and paid monthly. Tenant shall also pay to Landlord, as soon as determined, any costs and expenses incurred by Landlord in connection

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with such reletting or in making alterations and repairs to the Premises, which are not covered by the rent received from the reletting.

Should Landlord elect to terminate this Lease under the provisions of subparagraph a or c above, Landlord may recover as damages from Tenant the following:

- (1.) *Past Rent.* The worth at the time of the award of any unpaid Rent which had been earned at the time of termination; plus
- (2.) *Rent Prior to Award.* The worth at the time of the award of the amount by which the unpaid Rent which would have been earned after termination until the time of award exceeds the amount of such rental loss that Tenant proves could have been reasonably avoided; plus
- (3.) *Rent After Award.* The worth at the time of the award of the amount by which the unpaid Rent for the balance of the Term after the time of award exceeds the amount of the rental loss that Tenant provides could be reasonably avoided; plus
- (4.) *Proximately Caused Damages.* Any other amount necessary to compensate Landlord for all detriment proximately caused by Tenant's failure to perform its obligations under this Lease or which in the ordinary course of things would be likely to result therefrom including, but not limited to, any costs or expenses (including attorneys' fees) incurred by Landlord in (a) retaking possession of the Premises, (b) maintaining the Premises after Tenant's default, (c) preparing the Premises for reletting to a new tenant, including any repairs or alterations, and (d) reletting the Premises, including broker's commissions.

"The worth at the time of the award@ as used in subparagraphs 1 and 2 above is to be computed by allowing interest at the rate of ten percent (10%) per annum." The worth at the time of the award@ as used in subparagraph 3 above is to be computed by discounting the amount at the discount rate of the Federal Reserve Bank situated nearest to the Premises at the time of the award plus one percent (1%).

The waiver by Landlord of any breach of any term, covenant, or condition of this Lease shall not be deemed a waiver of such term, covenant, or condition or of any subsequent breach of the same or any other term, covenant, or condition. Acceptance of Rent by Landlord subsequent to any breach hereof shall not be deemed a waiver of any preceding breach other than the failure to pay the particular Rent so accepted, regardless of Landlord's knowledge of any breach at the time of such acceptance of Rent. Landlord shall not be deemed to have waived any term, covenant, or condition unless Landlord gives Tenant written notice of such waiver.

27.3 *Landlord's Default.* If Landlord fails to perform any covenant, condition, or agreement contained in this Lease within thirty (30) days after receipt of written notice from Tenant specifying such default, or if such default cannot reasonably be cured within thirty (30) days, if Landlord fails to commence to cure within that thirty (30) day period, then Landlord shall be liable to Tenant for any damages sustained by Tenant as a result of Landlord's breach; provided, however, it is expressly understood and agreed that if Tenant obtains a money judgment against Landlord resulting from any default or other claim arising under this Lease, that judgment shall be satisfied only out of the rents, issues, profits, and other income actually received on account of Landlord's right, title, and interest in the Premises, Building, or Project, and no other real, personal, or mixed property of Landlord (or of any of the partners which comprise Landlord, if any) wherever situated, shall be subject to levy to satisfy such judgment. If, after notice to Landlord of default, Landlord (or any first mortgagee or first deed of trust beneficiary of Landlord) fails to cure the default as provided herein, then Tenant shall have the right to cure that default at Landlord's expense. Tenant shall not have the right to terminate this Lease or to withhold, reduce, or offset any amount against any payments of Rent or any other charges due and payable under this Lease, except as otherwise specifically provided herein.

## 28. BROKERAGE FEES.

Tenant warrants and represents that it has not dealt with any real estate broker or agent in connection with this Lease or its negotiation except those noted in Section 2.c. Tenant shall indemnify and hold Landlord harmless from any cost, expenses, or liability (including costs of suit and reasonable attorneys' fees) for any compensation, commission, or fees claimed by any other real estate broker or agent in connection with this Lease or its negotiation by reason of any act of Tenant.

## 29. NOTICES.

All notices, approvals, and demands permitted or required to be given under this Lease shall be in writing and deemed duly served or given if personally delivered or sent by certified or registered U.S. mail, postage prepaid, and addressed as follows: (a) if to Landlord, to Landlord's Mailing Address and to the Building manager, and (b) if to Tenant, to Tenant's Mailing Address; provided, however, notices to Tenant shall be deemed duly served or given if delivered or mailed to Tenant at the Premises. Landlord and Tenant may from time to time by notice to the other designate another place for receipt of future notices.

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### 30. GOVERNMENT ENERGY OR UTILITY CONTROLS.

In the event of imposition of federal, state, or local government controls, rules, regulations, or restrictions on the use or consumption of energy or other utilities during the Term, both Landlord and Tenant shall be bound thereby. In the event of a difference in interpretation by Landlord and Tenant of any such controls, the interpretation of Landlord shall prevail, and Landlord shall have the right to enforce compliance therewith, including the right of entry into the Premises to effect compliance.

### 31. RELOCATION OF PREMISES.

Landlord shall have the right to relocate the Premises to another part of the Building in accordance with the following:

- a. The new premises shall be substantially the same in size, dimension, configuration, decor and nature as the Premises described in this Lease, and if the relocation occurs after the Commencement Date, shall be placed in that condition by Landlord at its cost.
- b. Landlord shall give Tenant at least thirty (30) days written notice of Landlord's intention to relocate the Premises.
- c. As nearly as practicable, the physical relocation of the Premises shall take place on a weekend and shall be completed before the following Monday. If the physical relocation has not been completed in that time, Base Rent shall abate in full from the time the physical relocation commences to the time it is completed. Upon completion of such relocation, the new premises shall become the "Premises" under this Lease.
- d. All reasonable costs incurred by Tenant as a result of the relocation shall be paid by Landlord.
- e. If the new premises are smaller than the Premises as it existed before the relocation, Base Rent shall be reduced proportionately.
- f. The parties hereto shall immediately execute an amendment to this Lease setting forth the relocation of the Premises and the reduction of Base Rent, if any.

### 32. QUIET ENJOYMENT.

Tenant, upon paying the Rent and performing all of its obligations under this Lease, shall peaceably and quietly enjoy the Premises, subject to the terms of this Lease and to any mortgage, lease, or other agreement to which this Lease may be subordinate.

### 33. OBSERVANCE OF LAW.

Tenant shall not use the Premises or permit anything to be done in or about the Premises which will in any way conflict with any law, statute, ordinance or governmental rule or regulation now in force or which may hereafter be enacted or promulgated. Tenant shall, at its sole cost and expense, promptly comply with all laws, statutes, ordinances and governmental rules, regulations or requirements now in force or which may hereafter be in force, and with the requirements of any board of fire insurance underwriters or other similar bodies now or hereafter constituted, relating to, or affecting the condition, use or occupancy of the Premises, excluding structural changes not related to or affected by Tenant's improvements or acts. The judgment of any court of competent jurisdiction or the admission of Tenant in any action against Tenant, whether Landlord is a party thereto or not, that Tenant has violated any law, ordinance or governmental rule, regulation or requirement, shall be conclusive of that fact as between Landlord and Tenant.

### 34. FORCE MAJEURE.

Any prevention, delay or stoppage of work to be performed by Landlord or Tenant which is due to strikes, labor disputes, inability to obtain labor, materials, equipment or reasonable substitutes therefore, acts of God, governmental restrictions or regulations or controls, judicial orders, enemy or hostile government actions, civil commotion, fire or other casualty, or other causes beyond the reasonable control of the party obligated to perform hereunder, shall excuse performance of the work by that party for a period equal to the duration of that prevention, delay or stoppage. Nothing in this Article 34 shall excuse or delay Tenant's obligation to pay Rent or other charges under this Lease.

### 35. CURING TENANT'S DEFAULTS.

If Tenant defaults in the performance of any of its obligations under this Lease, Landlord may (but shall not be obligated to) without waiving such default, perform the same for the account at the expense of Tenant. Tenant shall pay Landlord all costs of such performance promptly upon receipt of a bill therefore.

\_\_\_\_\_ District      \_\_\_\_\_ Recipient

### 36. SIGN CONTROL.

Tenant shall not affix, paint, erect or inscribe any sign, projection, awning, signal or advertisement of any kind to any part of the Premises, Building or Project, including without limitation, the inside or outside of windows or doors, without the written consent of Landlord. Landlord shall have the right to remove any signs or other matter, installed without Landlord's permission, without being liable to Tenant by reason of such removal, and to charge the cost of removal to Tenant as additional rent hereunder, payable within ten (10) days of written demand by Landlord.

### 37. MISCELLANEOUS.

- a. *Accord and Satisfaction; Allocation of Payments:* No payment by Tenant or receipt by Landlord of a lesser amount than the Rent provided for in this Lease shall be deemed to be other than on account of the earliest due Rent, nor shall any endorsement or statement on any check or letter accompanying any check or payment as Rent be deemed an accord and satisfaction, and Landlord may accept such check or payment without prejudice to Landlord's right to recover the balance of the Rent or pursue any other remedy provided for in this Lease. In connection with the foregoing, Landlord shall have the absolute right in its sole discretion to apply any payment received from Tenant to any account or other payment of Tenant then not current and due or delinquent.
- b. *Addenda:* If any provision contained in an addendum to this Lease is inconsistent with any other provision herein, the provision contained in the addendum shall control, unless otherwise provided in the addendum.
- c. *Attorneys' Fees:* If any action or proceeding is brought by either party against the other pertaining to or arising out of this Lease, the finally prevailing party shall be entitled to recover all costs and expenses, including reasonable attorneys' fees, incurred on account of such action or proceeding.
- d. *Captions, Articles and Section Numbers:* The captions appearing within the body of this Lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this Lease. All references to Article and Section numbers refer to Articles and Sections in this Lease.
- e. *Changes Requested by Lender:* Neither Landlord or Tenant shall unreasonably withhold its consent to changes or amendments to this Lease requested by the lender on Landlord's interest, so long as these changes do not alter the basic business terms of this Lease or otherwise materially diminish any rights or materially increase any obligations of the party from whom consent to such change or amendment is requested.
- f. *Choice of Law:* This Lease shall be construed and enforced in accordance with the laws of the State of California.
- g. *Consent:* Notwithstanding anything contained in this Lease to the contrary, Tenant shall have no claim, and hereby waives the right to any claim against Landlord for money damages by reason of any refusal, withholding or delaying by Landlord of any consent, approval or statement of satisfaction, and in such event, Tenant's only remedies therefore shall be an action for specific performance, injunction or declaratory judgment to enforce any right to such consent, etc.
- h. *Corporate Authority:* If Tenant is a corporation, each individual signing this Lease on behalf of Tenant represents and warrants that he is duly authorized to execute and deliver this lease on behalf of the corporation, and that this Lease is binding on Tenant in accordance with its terms. Tenant shall, at Landlord's request, deliver a certified copy of a resolution of its board of directors authorizing such execution.
- i. *Counterparts:* This Lease may be executed in multiple counterparts, all of which shall constitute one and the same Lease.
- j. *Execution of Lease; No Option:* The submission of this Lease to Tenant shall be for examination purposes only, and does not and shall not constitute a reservation of or option for Tenant to lease, or otherwise create any interest of Tenant in the Premises or any other premises within the Building or Project. Execution of this Lease by Tenant and its return to Landlord shall not be binding on Landlord notwithstanding any time interval, until Landlord has in fact signed and delivered this Lease to Tenant.
- k. *Furnishing of Financial Statements; Tenant's Representations:* In order to induce Landlord to enter into this Lease, Tenant agrees that it shall promptly furnish Landlord, from time to time, upon Landlord's written request, with financial statements reflecting Tenant's current financial condition. Tenant represents and warrants that all financial statements, records and information furnished by Tenant to Landlord in connection with this Lease are true, correct and complete in all respects.
- l. *Further Assurances:* The parties agree to promptly sign all documents reasonably requested to give effect to the provisions of this Lease.
- m. *Mortgagee Protection:* Tenant agrees to send by certified or registered mail to any first mortgagee or first deed of trust beneficiary of Landlord whose address has been furnished to Tenant, a copy of any notice of default served by Tenant on Landlord. If Landlord fails to cure such default within the time provided for in this Lease, such mortgagee or beneficiary shall have an additional thirty (30) days to cure such default; provided that if such

\_\_\_\_\_ District \_\_\_\_\_ Recipient

default cannot reasonably be cured within that thirty (30) day period, then such mortgagee or beneficiary shall have such additional time to cure the default as is reasonably necessary under the circumstances.

- n. *Prior Agreements; Amendments:* This Lease contains all of the agreements of the parties with respect to any matter covered or mentioned in this Lease, and no prior agreement or understanding pertaining to any such matter shall be effective for any purpose. No provisions of this Lease may be amended or added to except by an agreement in writing signed by the parties or their respective successors in interest.
- o. *Recording:* Tenant shall not record this Lease without the prior written consent of Landlord. Tenant, upon the request of Landlord, shall execute and acknowledge a "short form" memorandum of this Lease for recording purposes.
- p. *Severability:* A final determination by a court of competent jurisdiction that any provision of this Lease is invalid shall not affect the validity of any other provision, and any provision so determined to be invalid shall, to the extent possible, be construed to accomplish its intended effect.
- q. *Successors and Assigns:* This Lease shall apply to and bind the heirs, personal representatives, and permitted successors and assigns of the parties.
- r. *Time of the Essence:* Time is of the essence of this Lease.
- s. *Waiver:* No delay or omission in the exercise of any right or remedy of Landlord upon any default by Tenant shall impair such right or remedy or be construed as a waiver of such default.
- t. *Compliance:* The parties hereto agree to comply with all applicable federal, state and local laws, regulations, codes, ordinances and administrative orders having jurisdiction over the parties, property or the subject matter of this Agreement, including, but not limited to, the 1964 Civil Rights Act and all amendments thereto, the Foreign Investment In Real Property Tax Act, the Comprehensive Environmental Response Compensation and Liability Act, and The Americans With Disabilities Act.

The receipt and acceptance by Landlord of delinquent Rent shall not constitute a waiver of any other default; it shall constitute only a waiver of timely payment for the particular Rent payment involved.

No act or conduct of Landlord, including, without limitation, the acceptance of keys to the Premises, shall constitute an acceptance of the surrender of the Premises by Tenant before the expiration of the Term. Only a written notice from Landlord to Tenant shall constitute acceptance of the surrender of the Premises and accomplish a termination of the Lease.

Landlord's consent to or approval of any act by Tenant requiring Landlord's consent or approval shall not be deemed to waive or render unnecessary Landlord's consent to or approval of any subsequent act by Tenant.

Any waiver by Landlord of any default must be in writing and shall not be a waiver of any other default concerning the same or other provision of the Lease.

The parties hereto have executed this Lease as of the dates set forth below.

Date:	_____	Date:	_____
Landlord:	<u>Desert Healthcare District</u>	Tenant:	_____
	<u>dba: Las Palmas Medical Plaza</u>		
By:	<u>Conrado Bárzaga</u>	By:	_____
Signature:	_____	Signature:	_____
Title:	<u>CEO</u>	Title:	_____

CONSULT YOUR ADVISORS This document has been prepared for approval by your attorney. No representation or recommendation is made as to the legal sufficiency or tax consequences of this document or the transaction to which it relates. These are questions for your attorney.

In any real estate transaction, it is recommended that you consult with a professional, such as a civil engineer, industrial hygienist or other person, with experience in evaluating the condition of the property, including the possible presence of asbestos, hazardous materials and underground storage tanks.

\_\_\_\_\_ District \_\_\_\_\_ Recipient



## EXHIBIT "A"

### RULES AND REGULATIONS

1. No sign, placard, pictures, advertisement, name or notice shall be inscribed, displayed or printed or affixed on or to any part of the outside or inside of the Building without the written consent of Landlord first had and obtained and Landlord shall have the right to remove any such sign, placard, picture, advertisement, name or notice without notice to and at the expense of Tenant.

All approved signs or lettering on entry door and directory shall be printed, painted, affixed, or inscribed at the expense of Landlord by a person approved by Landlord outside the Premises; provided, however, that Landlord may furnish and install a Building standard interior window covering at all exterior windows. Tenant shall not, without prior written consent of Landlord, cause or otherwise sunscreen any window.

2. The sidewalks, halls, passages, exits, entrances, elevators and stairways shall not be obstructed by any of the tenants or used by them for any purpose other than for ingress and egress from their respective Premises.
3. Tenant shall not alter any lock or install any new or additional locks or any bolts on any doors or windows of the Premises.
4. The toilet rooms, urinals, wash bowls and other apparatus shall not be used for any purpose other than that for which they were constructed and no foreign substance of any kind whatsoever shall be thrown therein and the expense of any breakage, stoppage or damage resulting from the violation of the rule shall be borne by the Tenant who, or whose employees or invitees, shall have caused it.
5. Tenant shall not overload the floor of the Premises or in any way deface the Premises or any part thereof.
6. No furniture, freight or equipment of any kind shall be brought into the Building without the prior notice to Landlord and all moving of the same into or out of the Building shall be done at such time and in such manner as Landlord shall designate. Landlord shall have the right to prescribe the weight, size and position of all safes and other heavy equipment brought into the Building and also the times and manner of moving the same in and out of the Building. Safes or other heavy objects shall, if considered necessary by Landlord, stand on supports of such thickness as is necessary to properly distribute the weight. Landlord will not be responsible for loss of or damage to any such safe or property from any cause and all damage done to the Building by moving or maintaining any such safe or other property shall be repaired at the expense of Tenant.
7. Tenant shall not use, keep or permit to be used or kept any foul or noxious gas or substances in the Premises, or permit or suffer the Premises to be occupied or used in a manner offensive or objectionable to the Landlord or other occupants of the Building by reason of noise, odors and/or vibrations, or interfere in any way with other tenants or those having business therein, nor shall any animals or birds be brought in or kept in or about the Premises of the Building.
8. No cooking shall be done or permitted by any Tenant on the Premises, nor shall the Premises be used for storage of merchandise, for washing clothes, for lodging or for any improper, objectionable or immoral purposes.
9. Tenant shall not use or keep in the Premises or the Building any kerosene, gasoline or inflammable or combustible fluid or material, or use any method of heating or air conditioning other than that supplied by Landlord.
10. Landlord will direct electricians as to where and how telephone and telegraph wires are to be introduced. No boring or cutting for wires will be allowed without the consent of the Landlord. The location of telephones, call boxes and other office equipment affixed to the Premises shall be subject to the approval of Landlord.
11. On Saturdays, Sundays and legal holidays, and on other days between the hours of 6:00 p.m. and 8:00 a.m. the following day, access to the Building or to the halls, corridors, elevators or stairways in the Building, or to the Premises may be refused unless the person seeking access is known to the person or employee of the Building in charge and has a pass or is properly identified. The Landlord shall in no case be liable for damages for any error with regard to the admission to or exclusion from the Building of any person. In case of invasion, mob, riot, public excitement, or other commotion, the Landlord reserves the right to prevent access to the Building during the continuance of the same by closing of the doors or otherwise, for the safety of the tenants and protection of property in the Building and the Building.
12. Landlord reserves the right to exclude or expel from the Building any person who, in the judgment of Landlord, is intoxicated or under the influence of liquor or drugs, or who shall in any manner do any act in violation of any of the rules and regulations of the Building.
13. No vending machine or machines of any description shall be installed, maintained or operated upon the Premises without the written consent of the Landlord.

\_\_\_\_\_ District \_\_\_\_\_ Recipient

14. Landlord shall have the right, exercisable without notice and without liability to Tenant, to change the name and street address of the Building of which the Premises are a part.
15. Tenant shall not disturb, solicit, or canvass any occupant of the Building and shall cooperate to prevent same.
16. Without the written consent of Landlord, Tenant shall not use the name of the Building in connection with or in promoting or advertising the business of Tenant except as Tenant's address.
17. Landlord shall have the right to control and operate the public portions of the Building, and the public facilities, and heating and air conditioning, as well as facilities furnished for the common use of the tenants, in such manner as it deems best for the benefit of the tenants generally.
18. All entrance doors in the Premises shall be left locked when the Premises are not in use, and all doors opening to public corridors shall be kept closed except for normal ingress and egress from the Premises.

\_\_\_\_\_  
Landlord's Initials

\_\_\_\_\_  
Tenant's Initials

DRAFT

ADDENDUM

Addendum to that certain Office Building Lease dated September 26, 2023, by and between Desert Healthcare District doing business as the Las Palmas Medical Plaza, as Landlord and Ramy Awad, M.D., as Tenant for the property commonly known as Las Palmas Medical Plaza located 555 E. Tachevah Drive, Palm Springs, California 92262.

Page 1

In the event of any inconsistency between the Addendum language and the body of the Lease, the Addendum language shall prevail.

- 1. Commencement Date: October 1, 2023
- 2. Expiration Date: September 30, 2028
- 3. Rent Schedule:
 

10/01/2023 - 09/30/2024	\$2,641.92	
10/01/2024 - 09/30/2025	\$2,721.18	Greater of 3% or CPI
10/01/2025 - 09/30/2026	\$2,802.82	Greater of 3% or CPI
10/01/2026 - 09/30/2027	\$2,886.90	Greater of 3% or CPI
10/01/2027 - 09/30/2028	\$2,973.51	Greater of 3% or CPI
- 4. CAMs: Currently \$0.80 per square foot.
- 5. Security Deposit: Carryover of previous deposit of One Thousand, Five Hundred & 00/100 Dollars (\$1,500.00).

The foregoing is hereby agreed to and accepted:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Landlord: Desert Healthcare District

Tenant: \_\_\_\_\_

dba: Las Palmas Medical Plaza

By: Conrado Bárzaga

By: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: CEO

Title: \_\_\_\_\_



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: September 26, 2023  
To: Board of Directors  
Subject: Memorandum of Understanding - Coachella Valley Resource Conservation District (CVRCD) - Medical Trailer for Filling Medical Prescriptions and Providing Healthcare to the Underserved Populations in the Coachella Valley with an emphasis on Agricultural Workers in the amount of \$140,000

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**Staff Recommendation:** Consideration to accept a Memorandum of Understanding with the Coachella Valley Resource Conservation District - Medical Trailer for Filling Medical Prescriptions and Providing Healthcare to the Underserved Populations in the Coachella Valley with an emphasis on Agricultural Workers in the amount of \$140,000.

**Background:**

- In 2022, the CVRCD provided \$175,000 to the District to purchase and retrofit the first mobile medical unit to provide healthcare to the underserved population in the Coachella Valley.
- The District is, in conjunction with the work of DPMG Health, providing access to COVID-19 testing, vaccines, and other medical services to the underserved population of the Coachella Valley and farmworkers.
- In light of the success of the aforementioned mobile unit, CVRCD and the District seek to work together again for similar purposes, CVRCD now desires to provide \$140,000 to the District to support the purchase of a mobile medical trailer.
- Staff recommends accepting the MOU and receipt of \$140,000.

**Fiscal Impact:**

\$140,000 received to support the purchase of a mobile medical trailer.

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**Coachella Valley Resource Conservation District and Desert Healthcare District**  
**Regarding Medical Trailer for Filling Medical Prescriptions and Providing**  
**Healthcare to the Underserved Population in the Coachella Valley with emphasis**  
**on Agricultural Workers**

This Memorandum of Understanding ("MOU") is made and effective as of September 26, 2023, between the Coachella Valley Resource Conservation District ("CVRCD") and the Desert Healthcare District ("District") (together, the "Parties") for the purchase and operation of a medical trailer to provide healthcare and the filling of medical prescriptions to the underserved population in the Coachella Valley with emphasis on agricultural workers.

**RECITALS**

WHEREAS, CVRCD is a public agency of the State of California, authorized to acquire and manage open space and park lands, in addition to taking other actions related to conservation purposes in open areas, agricultural areas, urban areas, wildlife areas, and residential areas, under the California Public Resources Code, Division 9; and

WHEREAS, District is a local government agency of the State of California that supports community-based health care services to area residents; and

WHEREAS, the CVRCD Board of Directors, pursuant to Public Resources Code section 9408, may cooperate with other public districts in furtherance of Division 9 to use funds available to CVRCD to address issues of local concern; and

WHEREAS, the unprecedented impact and disruption of COVID-19 was determined to be of crucial importance to the health of the underserved population in the Coachella Valley and in particular the health of farmworkers; and

WHEREAS, the health of the underserved population and farmworkers is imperative to support food safety; and

WHEREAS, the conservation of agricultural lands is fundamental for food security and production; and

WHEREAS, District has worked to provide the underserved population in the Coachella Valley and farmworkers access to COVID-19 testing, vaccines, and other medical services; and

WHEREAS, in 2022 CVRCD approved the utilization of investment funds to assist the District in the amount of \$175,000 for the purchase and retrofit of a mobile unit to provide healthcare to the underserved population in the Coachella Valley with emphasis on agricultural workers in response to then-present COVID-19 emergency and future health demands within CVRCD and District boundaries; and

WHEREAS, in light of the success of the aforementioned mobile unit, CVRCD and the District seek to work together again for similar purposes, with CVRCD now desiring to utilize investment funds to assist the District in the amount of \$140,000 to purchase a medical trailer for additional

medical purposes, including filling medical prescriptions for the underserved population in the Coachella Valley with emphasis on agricultural workers and to further assist with current and future health demands within CVRCD and District boundaries.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. EFFECTIVE DATE: This MOU is effective as of the date set forth above, having been executed by all Parties.
2. THE DISTRICT SHALL:
  - a. Purchase a medical trailer.
  - b. Use the medical trailer to fill medical prescriptions and provide healthcare to the underserved population in the Coachella Valley with emphasis on agricultural workers within CVRCD and District boundaries.
  - c. Include CVRCD's logo on the medical trailer.
3. CVRCD SHALL:
  - a. Provide investment funds to assist the District in the amount of \$140,000 for the above-listed purpose.
4. GENERAL PROVISIONS:

A. COOPERATION: The Parties agree to cooperatively work together to accomplish the goals of this MOU.

B. MUTUAL COMMITMENT: It is understood that CVRCD's commitments as set forth in this MOU are contingent on District's continued fulfillment of all its respective commitments contained herein. Likewise, District's commitments are contingent on CVRCD's continued fulfillment of all its respective commitments contained herein.

If one Party believes that the other Party may fail or has failed to fulfill all its commitments contained herein, the Parties shall promptly meet in an effort to resolve the alleged failure such that both Parties agree to continue to fulfill all of their commitments contained herein.

C. COMPLETE AGREEMENT: Subject to the terms of any other written agreements involving the Parties hereto, this MOU contains the complete agreement of CVRCD and District in regard to the subject matter of this MOU, and there are no other agreements, oral or written, except as are included within the terms of this MOU. Any amendments or clarifications to this MOU must be in writing executed by all Parties.

D. SEVERABILITY: Should any provision of this MOU be found to be void or unenforceable, it shall be severable from the rest of this MOU and the remaining terms shall be enforced as if the unenforceable term had not existed.

E. MUTUAL DRAFTING: This MOU shall be deemed to have been drafted by both Parties, with each having equal say and status. In no event shall any term be interpreted more favorable as to one Party over another.

F. TERM: Either Party may withdraw from this MOU upon thirty days' written notice to the other Party. Otherwise, this MOU shall remain in effect until terminated by the mutual written consent of the Parties.

G. LIMITATIONS: Except as specified in the MOU, nothing in this MOU shall be construed as giving CVRCD or District the right or ability to bind the other or create any joint liability as regards the activities under this MOU. Nothing herein shall be construed as obligating the Parties to expend or be involved in any contract or other obligation for the future payment of money in excess of the appropriations authorized by law and administratively allocated for the above-described actions.

H. RECITALS AND EXHIBITS: The above recitals are incorporated herein by this reference.

I. THIRD PARTY BENEFICIARIES: Nothing in this MOU shall be construed to confer any rights upon any party not a signatory to this MOU.

J. PRIVILEGES AND IMMUNITIES: Notwithstanding anything to the contrary in this MOU, neither Party waives any of the privileges and immunities from liability, exemptions from laws, ordinances and rules, or any pension, relief, disability, worker's compensation and/or any other benefits which apply to the activity of officers, agents or employees of any other Party.

K. INDEMNITY: Each Party shall indemnify, protect and hold harmless the other Party and its respective members, directors, officers, agents, and employees (each an "Indemnified Party"), from and against any and all claims, demands, damages, liabilities, losses, costs (including attorneys' fees) and expenses (collectively, "Claims") arising out of, connected with, or incidental to this MOU, except that a Party shall have no obligation to indemnify or hold harmless an Indemnified Party for Claims caused by the negligent or wrongful act of that Indemnified Party.

L. ELECTRONIC SIGNATURES: This MOU may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party of this MOU agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") Cal. Civ. Code, §§ 1633.1 to 1633.17), for executing this MOU. The Parties further agree that the electronic signatures of the Parties included in this MOU are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

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Yvonne Franco  
District Manager Director  
Coachella Valley Resource Conservation District

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Chris Christensen  
Interim Chief Executive Officer  
Desert Healthcare District



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: September 26, 2023  
To: Board of Directors  
Subject: Termination of the Consulting Services Agreement with Magdalena Martinez dba Personnel 411 Consulting effective September 30, 2023

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**Staff Recommendation:** Consideration to approve the Termination of the Consulting Services Agreement with Magdalena Martinez dba Personnel 411 Consulting effective September 30, 2023.

**Background:**

- In 2019, the District entered into a consulting services agreement with Magdalena Martinez to provide human resources consulting services.
- Addendum #4 extended the service agreement to June 30, 2024.
- Per the terms of the agreement Section 3.2, the District, at this time, desires to terminate the agreement effective September 30, 2023.
- Staff recommends approval of the Termination Notice.

**Fiscal Impact:**

Eliminates the remaining \$955/month expense through June 30, 2023.



**CONSULTING SERVICES AGREEMENT  
TERMINATION NOTICE**

A Professional Services Agreement (“Agreement”) was entered into by and between Desert Healthcare District (“District”), a public agency organized and operating pursuant to California Health and Safety Code section 32000 et seq., and Magdalena Martinez dba Personnel 411 Consulting (“Consultant”) on September 30, 2019.

**R-E-C-I-T-A-L-S**

1. District desires to discontinue the professional services of Consultant for Human Resources Consulting Services.
2. Termination of services is effective September 30, 2023.
3. Consultant will be notified following Board of Directors approval at the September 30, 2023 Board of Directors meeting.

“District”:

Desert Healthcare District

By: \_\_\_\_\_  
Chris Christensen, Interim CEO

Date: \_\_\_\_\_

## **CONSULTING SERVICES AGREEMENT**

This Consulting Services Agreement (“Agreement”) is entered into by and between Desert Healthcare District and Foundation (collectively “District”), a public agency organized and operating pursuant to California Health and Safety Code section 32000 et seq., and Maggie Martinez dba Personnel 411 HR Consulting (“Consultant”) as follows:

### **R-E-C-I-T-A-L-S**

1. District would like to retain the professional services of Consultant to provide Human Resources Consulting Services.
2. Consultant is an expert in the field and is qualified and possesses the knowledge, skill, expertise, necessary to provide the professional services (“Services”) as more specifically outlined in the attached Exhibit “A” (“Consultant Proposal”).

### **C-O-V-E-N-A-N-T-S**

#### **1. CONSULTANT’S SERVICES.**

1.1 Services. Consultant shall provide District with the professional services described in the Consultant Proposal. All Services shall be coordinated with District Management and District General Counsel and shall be performed by Consultant to the reasonable satisfaction of District.

1.2 Compliance with Laws. In performing the Services, Consultant shall, at all times comply with all applicable laws, rules, regulations, codes, ordinances, and orders of every kind whatsoever issued, adopted, or enacted by any federal, state, or local governmental body having jurisdiction over the Services.

1.3 Performance Standard. Consultant shall perform the Services with efficiency and diligence and shall execute the Services in accordance with the standards of Consultant’s profession, generally described as that degree of skill and care ordinarily exercised by professionals providing similar services as Consultant practicing in California.

1.4 District’s Representative. For purposes of this Agreement, the District’s Representative shall be District’s Chief Executive Officer, Conrado Bárzaga, located at 1140 North Indian Canyon Drive, Palm Springs, CA 92262. All amendments to this Agreement shall be approved by the District Board.

#### **2. FEES AND PAYMENTS.**

2.1 Compensation for Services. District shall compensate Consultant a flat monthly retainer of \$833.33 and any services for special projects (i.e., drafting of the employee handbook, special audits, investigations, would be provided at an additional flat rate to be negotiated at the time the assignment is made.

2.2 Invoices. Consultant shall deliver monthly invoices to District no later than the 10th day of each month for Services.

2.3 Payment. District shall remit payment for all amounts due to Consultant within thirty (30) days after receipt of invoices; provided, however, in the event District disputes any portion of Consultant's invoice, it shall timely pay any undisputed amounts invoiced and notify Consultant within thirty (30) days of its receipt of the invoice of the specifics of any disputed amounts. The parties shall expeditiously resolve the subject of any disputed amounts by way of negotiation or, if necessary, mediation. Any such dispute shall not relieve Consultant of its obligation to continue diligently performing the Services.

### **3. TERM; TERMINATION.**

3.1 Term. The term of this Agreement shall run from the date this Agreement is fully executed for a term of one (1) year.

3.2 Termination for Convenience. District may, at any time in the exercise of its sole discretion, terminate this Agreement in whole or in part, with or without cause, by providing notice to Consultant of its intention to terminate the Agreement for convenience. As long as Consultant is not in default under this Agreement at the time of such termination, District shall pay Consultant for all Services incurred up to and including the date of termination.

### **4. INDEPENDENT CONTRACTOR.**

District has retained Consultant to provide, and Consultant shall perform, the Services as an independent contractor maintaining exclusive direction and control over its employees; and, no personnel utilized by Consultant to perform the Services are employees of the District.

### **5. OWNERSHIP OF DOCUMENTS.**

All deliverables and other documents generated by Consultant in the performance of the Services, including all work papers, work-in-progress, designs, documents, data, ledgers, journals, and reports prepared by Consultant as a part of Consultant's Services shall belong to and be subject to the sole ownership and use of the District. The provisions of this Paragraph 5 shall survive any termination of this Agreement.

### **6. INDEMNIFICATION.**

Consultant agrees to indemnify and hold the District, its governing body, officers, employees, representatives, agents, successors and assigns (the "District Indemnities"), harmless from and against any and all losses, liabilities, claims, causes of action or costs and expenses of whatever nature or kind, incurred or suffered by District or the District Indemnities including indemnity claims arising by reason of any personal injury of any

person or property loss, loss of use, or damage, to the extent the same arise out of or in connection with the negligent act(s) or omission(s), recklessness, or willful misconduct of Consultant, its officers, employees, subcontractors, or representatives, relating to the performance of the services outlined in this Agreement.

**7. NOTICE.**

All notices to be given under this Agreement shall be in writing and shall be deemed effective upon receipt when personally served or two (2) days after mailing by certified, return receipt requested, to the following addresses:

To: District  
Desert Healthcare District  
Attention: Conrado B rzoaga, Chief Executive Officer  
1140 N. Indian Canyon Drive  
Palm Springs, California 92262

To: Consultant  
Maggie Martinez dba Personnel 411 HR Consulting  
1621 Edgewood Dr  
Alhambra, California 91803  
Tel: (323) 497-6964

**8. MISCELLANEOUS PROVISIONS.**

8.1 Venue. Venue shall lie only in the federal or state courts nearest to the City of Palm Springs, in the County of Riverside, State of California.

8.2 Modification. This Agreement may not be altered in whole or in part except by a modification, in writing, executed by all the parties to this Agreement.

8.3 Entire Agreement. This Agreement, together with all Schedules attached, contains all representations and the entire understanding between the parties with respect to the subject matter of this Agreement. Any prior correspondence, memoranda, or agreements, whether or not such correspondence, memoranda, or agreements are in conflict with this Agreement, are intended to be replaced in total by this Agreement and its schedules.

8.4 Assignment. Consultant shall not be entitled to assign all or any portion of its rights or obligations contained in this Agreement without obtaining the prior written consent of District. Nothing in this Agreement shall obligate District to give such consent. Any purported assignment without District's consent shall be void.

8.5 Binding Effect. This Agreement shall inure to the benefit of and be binding upon the parties and their respective purchasers, successors, heirs, and assigns.

8.6 Unenforceable Provisions. The terms, conditions, and covenants of this Agreement shall be construed whenever possible as consistent with all applicable laws and regulations. To the extent that any provision of this Agreement, as so interpreted, is held to violate any applicable law or regulation, the remaining provisions shall nevertheless be carried into full force and effect and remain enforceable.


This Agreement is entered into in the County of Riverside, State of California.

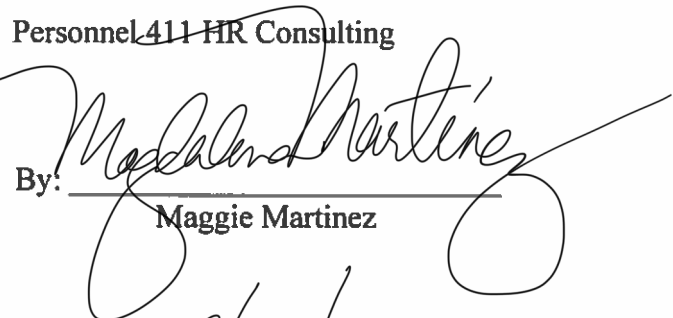
“District”:

“Consultant”:

Desert Healthcare District

Personnel411 HR Consulting

By:   
Les Zendle M.D., President  
Board of Directors

By:   
Maggie Martinez  
Date: 09/30/2019

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

Date: September 26, 2023  
To: Board of Directors  
Subject: Consideration to Approve Policies

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**Staff Recommendation:** Consideration to approve updated policies

**Background:**

The policies listed below require review and/or revisions:

- Policy #BOD-04 – Review only
- Policy #BOD-05 – Review only
- Policy #BOD-07 – Revisions to remove defined Board Agenda
- Policy #BOD-12 – Minor revisions to include Committee meetings
- Policy #BOD-13 – Revisions for backup requirements
- Policy #BOD-14 – Minor revision
- Policy #FIN-06 – Minor revisions to estimated values
- Policy #OP-11 – Review only
- Policy #OP-12 – Revisions
- Policy #PROC-01 – Review only
- At the September 7, 2023, Board and Staff Communications and Policies Committee meeting, the Committee recommended forwarding the policies for consideration of approval by the full Board.

**Fiscal Impact:**

None



**POLICY TITLE:** ATTENDANCE AT MEETINGS

**POLICY NUMBER:** BOD-04

**COMMITTEE APPROVAL:** 02-10-202209-07-2023

**BOARD APPROVAL:** 02-22-202209-26-2023

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**POLICY #BOD-04:** It is the policy of the Desert Healthcare District (“District”) Board of Directors that members of the Board of Directors shall attend all regular and special meetings of the Board unless there is good cause for absence.

**GUIDELINES:**

1. For all absences, the Board member shall notify the Chief Executive Officer (CEO) prior to the Board or Board Committee meeting in which they will be absent with the reason for the absence. The CEO will subsequently notify the President and/or Committee Chair of the absence and the reason.
2. A vacancy shall occur if any member ceases to discharge the duty of their office for the period of three consecutive regular meetings of the Board, or from three of any five consecutive meetings of the Board, except as authorized by the Board of Directors (Ref. H&S Code Section 32100.2).

**AUTHORITIES**

Desert Healthcare District Bylaws Article IV, section 4.5

**DOCUMENT HISTORY**

<u>Reviewed</u>	<u>09-26-2023</u>
Revised	02-22-2022
Revised	06-23-2020
Approved	02-24-2016



**POLICY TITLE:** ATTENDANCE AT MEETINGS

**POLICY NUMBER:** BOD-04

**COMMITTEE APPROVAL:** 09-07-2023

**BOARD APPROVAL:** 09-26-2023

---

**POLICY #BOD-04:** It is the policy of the Desert Healthcare District (“District”) Board of Directors that members of the Board of Directors shall attend all regular and special meetings of the Board unless there is good cause for absence.

**GUIDELINES:**

1. For all absences, the Board member shall notify the Chief Executive Officer (CEO) prior to the Board or Board Committee meeting in which they will be absent with the reason for the absence. The CEO will subsequently notify the President and/or Committee Chair of the absence and the reason.
2. A vacancy shall occur if any member ceases to discharge the duty of their office for the period of three consecutive regular meetings of the Board, or from three of any five consecutive meetings of the Board, except as authorized by the Board of Directors (Ref. H&S Code Section 32100.2).

**AUTHORITIES**

Desert Healthcare District Bylaws Article IV, section 4.5

**DOCUMENT HISTORY**

Reviewed	09-26-2023
Revised	02-22-2022
Revised	06-23-2020
Approved	02-24-2016





**POLICY TITLE:** BASIS OF AUTHORITY

**POLICY NUMBER:** BOD-05

**COMMITTEE APPROVAL:** ~~02-10-2022~~09-07-2023

**BOARD APPROVAL:** ~~02-22-2022~~09-26-2023

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**POLICY #BOD-05:** It is the policy of the Desert Healthcare District (“District”) Board of Directors to serve as the unit of authority within the District.

**GUIDELINES:**

1. The Board of Directors is the unit of authority within the District. Apart from their normal function as a part of this unit, Directors have no individual authority. As individuals, Directors may not commit the District to any policy, act or expenditure.
2. While Directors are elected from a particular geographical area or Zone, they represent and act for the community as a whole.

**AUTHORITY**

Desert Healthcare District Bylaws Article IV, section 4.1

**DOCUMENT HISTORY**

<u>Reviewed</u>	<u>09-26-2023</u>
Reviewed	02-22-2022
Revised	06-23-2020
Approved	01-26-2016



<b>POLICY TITLE:</b>	<b>BASIS OF AUTHORITY</b>
<b>POLICY NUMBER:</b>	BOD-05
<b>COMMITTEE APPROVAL:</b>	09-07-2023
<b>BOARD APPROVAL:</b>	09-26-2023

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**POLICY #BOD-05:** It is the policy of the Desert Healthcare District (“District”) Board of Directors to serve as the unit of authority within the District.

**GUIDELINES:**

1. The Board of Directors is the unit of authority within the District. Apart from their normal function as a part of this unit, Directors have no individual authority. As individuals, Directors may not commit the District to any policy, act or expenditure.
2. While Directors are elected from a particular geographical area or Zone, they represent and act for the community as a whole.

**AUTHORITY**

Desert Healthcare District Bylaws Article IV, section 4.1

**DOCUMENT HISTORY**

Reviewed	09-26-2023
Reviewed	02-22-2022
Revised	06-23-2020
Approved	01-26-2016



**POLICY TITLE:** BOARD & COMMITTEE MEETING AGENDA

**POLICY NUMBER:** BOD-07

**COMMITTEE APPROVAL:** 09-07-2023~~03-07-2023~~

**BOARD APPROVAL:** 09-26-2023~~03-28-2023~~

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**POLICY #BOD-07:** It is the policy of the Desert Healthcare District (“District”) to prepare an agenda for each regular and special meeting of the Board of Directors.

**GUIDELINES:**

1. The Chief Executive Officer or designee shall prepare an agenda for each regular and special meeting of the Board of Directors. For items to be placed on the agenda, the Board President, or any two Board Members may call the Board President and request the item(s) no later than 5:00 p.m. five (5) business days prior to a regular meeting date.
2. In accordance with Government Code Section 54956(a), the Board President, or a majority of the members of the Board (4) may call a special meeting by delivering written notice to each member of the Board. The Chief Executive Officer or designee shall then develop an agenda forecast with the Board President.
3. This policy does not prevent the Board from taking testimony at regular and special meetings of the Board on matters which are not on the agenda that a member of the public may wish to bring before the Board. However, the Board shall not discuss or take action on such matters at that meeting. The Board may ask clarifying questions of public testimony.
4. At least 72 hours prior to all regular meetings and 24 hours for all special meetings, an agenda which includes but is not limited to all matters on which there may be discussion and/or action by the Board, shall be posted conspicuously for public review within the District offices, in accordance with the Ralph M. Brown Act (California Government Code §54950 through §54926), and on the District’s website at [www.dhcd.org](http://www.dhcd.org).



The following outlines the agenda of both type meetings, but is not all inclusive:

- ~~A. Call to Order~~
- ~~B. Pledge of Allegiance~~
- ~~C. Approval of Agenda~~
- ~~CD. Public Comment and/or Presentations (non-agendized)~~
- ~~DE. Consent Calendar Agenda~~
- ~~EF. Strategic Funding~~
- ~~G. Training and Development~~
- ~~H. Reports CEO Report~~
- ~~F. DRMC Governing Board of Directors Report~~
- ~~GI. Committee Reports Meetings~~
- ~~HJ. Old Business~~
- ~~I. New Business~~
- ~~JK. Directors Board Member Comments and Reports~~
- ~~K. Informational Items~~
- ~~L. Adjournment~~

5. On occasion, as needed, a closed session of the Board is required, properly announced and conducted for only those purposes allowed in the Ralph M. Brown Act (California Government Code §54950 through §54926) and are generally held (but not limited to) following the regular or special meeting agenda.
6. For Committee meetings, the Chief Executive Officer or designee shall prepare an agenda for each committee meeting. For items to be placed on the agenda, the Committee Chairperson may contact the Chief Executive Officer and request the item(s) no later than 5:00 p.m. five (5) business days prior to a committee meeting date.

## **AUTHORITIES**

Desert Healthcare District Bylaws Article V

## **DOCUMENT HISTORY**

Revised            09-26-2023

Revised            03-28-2023

POLICY #BOD-07

Page 2 of 3



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Revised 10-25-2022  
Revised 11-24-2020  
Revised 07-23-2016  
Approved 03-23-2016

DRAFT



**POLICY TITLE:** BOARD & COMMITTEE MEETING AGENDA

**POLICY NUMBER:** BOD-07

**COMMITTEE APPROVAL:** 09-07-2023

**BOARD APPROVAL:** 09-26-2023

---

**POLICY #BOD-07:** It is the policy of the Desert Healthcare District (“District”) to prepare an agenda for each regular and special meeting of the Board of Directors.

**GUIDELINES:**

1. The Chief Executive Officer or designee shall prepare an agenda for each regular and special meeting of the Board of Directors. For items to be placed on the agenda, the Board President, or any two Board Members may call the Board President and request the item(s) no later than 5:00 p.m. five (5) business days prior to a regular meeting date.
2. In accordance with Government Code Section 54956(a), the Board President, or a majority of the members of the Board (4) may call a special meeting by delivering written notice to each member of the Board. The Chief Executive Officer or designee shall then develop an agenda forecast with the Board President.
3. This policy does not prevent the Board from taking testimony at regular and special meetings of the Board on matters which are not on the agenda that a member of the public may wish to bring before the Board. However, the Board shall not discuss or take action on such matters at that meeting. The Board may ask clarifying questions of public testimony.
4. At least 72 hours prior to all regular meetings and 24 hours for all special meetings, an agenda which includes but is not limited to all matters on which there may be discussion and/or action by the Board, shall be posted conspicuously for public review within the District offices, in accordance with the Ralph M. Brown Act (California Government Code §54950 through §54926), and on the District’s website at [www.dhcd.org](http://www.dhcd.org).



5. On occasion, as needed, a closed session of the Board is required, properly announced and conducted for only those purposes allowed in the Ralph M. Brown Act (California Government Code §54950 through §54926) and are generally held (but not limited to) following the regular or special meeting agenda.
  
6. For Committee meetings, the Chief Executive Officer or designee shall prepare an agenda for each committee meeting. For items to be placed on the agenda, the Committee Chairperson may contact the Chief Executive Officer and request the item(s) no later than 5:00 p.m. five (5) business days prior to a committee meeting date.

**AUTHORITIES**

Desert Healthcare District Bylaws Article V

**DOCUMENT HISTORY**

Revised	09-26-2023
Revised	03-28-2023
Revised	10-25-2022
Revised	11-24-2020
Revised	07-23-2016
Approved	03-23-2016



**POLICY TITLE:** **MINUTES OF BOARD AND COMMITTEE MEETINGS**

**POLICY NUMBER** BOD-12

**COMMITTEE APPROVAL:** 09-07-2023~~09-14-2021~~

**BOARD APPROVAL:** 09-26-2023~~09-28-2021~~

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**POLICY #BOD-12** - It is the policy of the Desert Healthcare District (“District”) Board of Directors (“Board”) to keep minutes of all regular, ~~and~~ special, and committee meetings of the Board.

**GUIDELINES:**

1. The Secretary of the Board of Directors shall keep minutes of all regular and special meetings of the Board. The Secretary of the Board of Directors shall be appointed by the Board as described in POLICY #BOD-02.

1.1 Copies of a meeting’s minutes shall be distributed to Directors as a part of the information packet for the next regular meeting of the Board, at which time the Board will consider approving the minutes as presented or with modifications. Once approved by the Board, the official minutes shall be kept and available for public review.

1.2 Unless directed otherwise, an electronic recording of regular and special meetings of the Board of Directors will be made. In accordance with POLICY #OP-03, “Records Retention”. Members of the public may inspect recordings of Board meetings without charge on a playback machine that will be made available by the District or on the District website. Electronic versions of regular Board meetings shall be available online on the District’s website.

1.3 Motions, resolutions or ordinances shall be recorded in the minutes as having passed or failed, and individual votes or abstentions will be recorded for all actions. All resolutions adopted by the Board shall be numbered consecutively. In addition to other information that the Board may deem to be of importance, the following information (if relevant) shall be included in each meeting’s minutes:





- Date, place and type of each meeting;
- Directors present and absent by name, with notation of late arrivals and early departures;
- District staff present by name;
- List of agenda items per POLICY #BOD-07;
- If applicable, a summary of discussion will be notated for each agenda item;
- Time the meeting was Called to Order;
- Approval of Agenda;
- Notation of public comments regarding matters not on the agenda, including names of commentators if provided;
- Approval of the minutes or modified minutes of preceding meetings;
- Approval of financial reports;
- Resolutions described as to their substantive content and sequential numbering;
- Record of all contracts and agreements, and their amendment, approved by the Board;
- Approval of the annual budget;
- Approval of all polices;
- Approval of all dispositions of District assets;
- Approval of all purchases of District; and,
- Time of meeting adjournment.

1.4 The functions of Board Secretary may be delegated to a District Staff member and not a member of the Board of Directors in accordance with POLICY #BOD-02.

## **AUTHORITIES**

Desert Healthcare District Bylaws Article V, section 5.6

## **DOCUMENT HISTORY**

<u>Revised</u>	09-26-2023
Revised	09-28-2021
Approved	03-23-2016



**POLICY TITLE:** **MINUTES OF BOARD AND COMMITTEE MEETINGS**

**POLICY NUMBER** BOD-12

**COMMITTEE APPROVAL:** 09-07-2023

**BOARD APPROVAL:** 09-26-2023

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**POLICY #BOD-12** - It is the policy of the Desert Healthcare District (“District”) Board of Directors (“Board”) to keep minutes of all regular, special, and committee meetings of the Board.

**GUIDELINES:**

1. The Secretary of the Board of Directors shall keep minutes of all regular and special meetings of the Board. The Secretary of the Board of Directors shall be appointed by the Board as described in POLICY #BOD-02.

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1.2 Unless directed otherwise, an electronic recording of regular and special meetings of the Board of Directors will be made. In accordance with POLICY #OP-03, “Records Retention”. Members of the public may inspect recordings of Board meetings without charge on a playback machine that will be made available by the District or on the District website. Electronic versions of regular Board meetings shall be available online on the District’s website.

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- Date, place and type of each meeting;
- Directors present and absent by name, with notation of late arrivals and early departures;
- District staff present by name;
- List of agenda items per POLICY #BOD-07;
- If applicable, a summary of discussion will be notated for each agenda item;
- Time the meeting was Called to Order;
- Approval of Agenda;
- Notation of public comments regarding matters not on the agenda, including names of commentators if provided;
- Approval of the minutes or modified minutes of preceding meetings;
- Approval of financial reports;
- Resolutions described as to their substantive content and sequential numbering;
- Record of all contracts and agreements, and their amendment, approved by the Board;
- Approval of the annual budget;
- Approval of all polices;
- Approval of all dispositions of District assets;
- Approval of all purchases of District; and,
- Time of meeting adjournment.

**1.4** The functions of Board Secretary may be delegated to a District Staff member and not a member of the Board of Directors in accordance with POLICY #BOD-02.

## **AUTHORITIES**

Desert Healthcare District Bylaws Article V, section 5.6

## **DOCUMENT HISTORY**

Revised	09-26-2023
Revised	09-28-2021
Approved	03-23-2016



**POLICY TITLE:** DHCD MEMBERSHIPS IN ORGANIZATIONS, TRAINING, EDUCATION, CONFERENCES, AND REIMBURSEMENT PROCEDURE

**POLICY NUMBER:** BOD-13

**COMMITTEE APPROVAL:** 09-07-2023~~09-14-2021~~

**BOARD APPROVAL:** 09-26-2023~~09-28-2021~~

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**POLICY #BOD-13:** It is the policy of the Desert Healthcare District (“District”) Board of Directors (“Board”) to encourage members of the Board and Staff to attend educational conferences, professional meetings, trainings, and community events when the purpose of such activities is to support and improve District operations. Directors shall be mindful that public funds are being spent and that only a reasonable and necessary level of expense is warranted.

Participation of its elected officials in community events will expand the District's visibility in the community and increase the access of District residents to their elected officials. In turn, this will lead to a broader understanding of the District's mission and to improve community ties.

**GUIDELINES:**

1. The Desert Healthcare District Board of Directors determined that it will serve the best interests of the District to maintain membership in affiliated national, state and local organizations. Further, expenses incurred in attending meetings and conferences of the following organizations and functions are hereby designated as reimbursable or acceptable to be paid by the District:

- 1.1 Meetings of organizations in which the District is a member (e.g. Association of California Health Care Districts, California Special Districts Association).

- 1.2 Meetings directly related to the conduct of District business. Included in this category are groundbreaking and special events sponsored by healthcare organizations, both governmental and non-profit, receiving financial support from the District.

- 1.3 Meetings of non-political community groups that extend a specific invitation to attend and at which the Board member actively participates in the program.



1.4 Attendance at symposia and conventions, the primary purpose of which is to discuss or demonstrate health care issues or matters relating to special districts.

1.5 Attendance at educational conference workshops which include curricula concerning district hospitals, special districts, or board administration.

1.6 Attendance at other meetings which the Board specifically approves at a regular or special meeting of the Board, and which the Board determines as an occasion that constitutes the performance of official duties.

1.7 Personally owned vehicles used in the conduct of District business must be insured for property and liability damage in an amount not less than the minimum limits required by the California Financial Responsibility Act.

1.8 Attendance and expense authorization shall be subject to the approval guidelines noted in Policy #OP-14.

2. Each Director shall be entitled to payment and/or reimbursement for all actual and necessary expenses incurred in the performance of official duties including expenses incurred relating to travel, meals, lodging, and other actual and necessary expenses incurred for attendance at meetings and conferences of organizations listed. Lodging expenses may not exceed the maximum group rate published by the conference or activity sponsor. Requests for ~~r~~Reimbursement must be submitted on a District approved Expense Form and shall include itemized receipts documenting each expense. Director's expenses shall be reported at a minimum on a quarterly basis.

\_\_\_\_\_2.1 All receipts shall include the itemized detail of the expense (i.e. itemized restaurant slips

\_\_\_\_\_shall accompany credit card receipts, itemized room service receipts should accompany any charges posted to a hotel receipt).

2.2 The purpose of the meeting and individuals entertained shall be included on the receipts.

2.3 The District does not reimburse for alcohol.

2.4 Mileage reimbursement with use of personal vehicle. Staff – the District office is considered the starting point for reimbursement. In some cases, the employee's home may be considered. Directors – will typically use their District home or other reasonable starting point.

Example: Director resides in Indio but employed in Palm Desert. A meeting is in Palm Springs at the District office. The Director's office in Palm Desert would be the starting point for mileage.

2.5 Rideshare is an acceptable transportation expense.



2.6 POLICY #BOD-18 – Ticket Distribution Policy should be referred to for reimbursable events.

3. Upon returning from seminars, workshops, conferences, etc., where expenses are reimbursed by the District, Directors and Staff will either prepare a written report for distribution to the Board or make a verbal report during the next regular meeting of the Board. Such report(s) shall be specified as an agenda item for that board meeting. The report shall detail what was learned at the session(s) that will be of benefit to the District. Materials from the session(s) may be delivered to the District office for the future use of other Directors and staff.

#### **AUTHORITIES**

Desert Healthcare District Bylaws Article V, section 5.6  
Desert Healthcare District Resolution No. 11-01

#### **DOCUMENT HISTORY**

<u>Revised</u>	09-26-2023
Revised	09-28-2021
Approved	02-24-2016



**POLICY TITLE:** DHCD MEMBERSHIPS IN ORGANIZATIONS, TRAINING, EDUCATION, CONFERENCES, AND REIMBURSEMENT PROCEDURE

**POLICY NUMBER:** BOD-13

**COMMITTEE APPROVAL:** 09-07-2023

**BOARD APPROVAL:** 09-26-2023

---

**POLICY #BOD-13:** It is the policy of the Desert Healthcare District (“District”) Board of Directors (“Board”) to encourage members of the Board and Staff to attend educational conferences, professional meetings, trainings, and community events when the purpose of such activities is to support and improve District operations. Directors shall be mindful that public funds are being spent and that only a reasonable and necessary level of expense is warranted.

Participation of its elected officials in community events will expand the District's visibility in the community and increase the access of District residents to their elected officials. In turn, this will lead to a broader understanding of the District's mission and to improve community ties.

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  - 1.1 Meetings of organizations in which the District is a member (e.g. Association of California Health Care Districts, California Special Districts Association).
  - 1.2 Meetings directly related to the conduct of District business. Included in this category are groundbreaking and special events sponsored by healthcare organizations, both governmental and non-profit, receiving financial support from the District.
  - 1.3 Meetings of non-political community groups that extend a specific invitation to attend and at which the Board member actively participates in the program.





1.4 Attendance at symposia and conventions, the primary purpose of which is to discuss or demonstrate health care issues or matters relating to special districts.

1.5 Attendance at educational conference workshops which include curricula concerning district hospitals, special districts, or board administration.

1.6 Attendance at other meetings which the Board specifically approves at a regular or special meeting of the Board, and which the Board determines as an occasion that constitutes the performance of official duties.

1.7 Personally owned vehicles used in the conduct of District business must be insured for property and liability damage in an amount not less than the minimum limits required by the California Financial Responsibility Act.

1.8 Attendance and expense authorization shall be subject to the approval guidelines noted in Policy #OP-14.

2. Each Director shall be entitled to payment and/or reimbursement for all actual and necessary expenses incurred in the performance of official duties including expenses incurred relating to travel, meals, lodging, and other actual and necessary expenses incurred for attendance at meetings and conferences of organizations listed. Lodging expenses may not exceed the maximum group rate published by the conference or activity sponsor. Requests for reimbursement must be submitted on a District approved Expense Form and shall include itemized receipts documenting each expense. Director's expenses shall be reported at a minimum on a quarterly basis.

2.1 All receipts shall include the itemized detail of the expense (i.e. itemized restaurant slips shall accompany credit card receipts, itemized room service receipts should accompany any charges posted to a hotel receipt).

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2.5 Rideshare is an acceptable transportation expense.

2.6 POLICY #BOD-18 – Ticket Distribution Policy should be referred to for reimbursable events.





3. Upon returning from seminars, workshops, conferences, etc., where expenses are reimbursed by the District, Directors and Staff will either prepare a written report for distribution to the Board or make a verbal report during the next regular meeting of the Board. Such report(s) shall be specified as an agenda item for that board meeting. The report shall detail what was learned at the session(s) that will be of benefit to the District. Materials from the session(s) may be delivered to the District office for the future use of other Directors and staff.

**AUTHORITIES**

Desert Healthcare District Bylaws Article V, section 5.6  
Desert Healthcare District Resolution No. 11-01

**DOCUMENT HISTORY**

Revised	09-26-2023
Revised	09-28-2021
Approved	02-24-2016



**POLICY TITLE:** ETHICS TRAINING AND EDUCATION TRAINING RELATING TO WORKPLACE HARASSMENT

**POLICY NUMBER:** BOD-14

**COMMITTEE APPROVAL:** 09-07-2023~~09-14-2021~~

**BOARD APPROVAL:** 09-26-2023~~09-28-2021~~

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**POLICY #BOD-14:** It is the policy of the Desert Healthcare District (“District”) to ensure that District Board of Directors’ (“Board”) members and District staff receive training in ethics pursuant to California Government Code sections 53234, *et seq.* (AB 1234) and training/education regarding sexual harassment in the workplace.

**GUIDELINES:**

1. Each District Board member and designated staff are required to complete a minimum of two hours ethics training sufficient to meet the legal requirements of AB1234. The training is encouraged annually but required every two years.
2. All District Board members and District staff are required to complete at least two hours of training and education relating to workplace harassment every two years.
3. This policy shall be incorporated into the District Employee Handbook and Board Policy Manual.

**AUTHORITIES**

Desert Healthcare District Bylaws Article V, section 5.6  
Desert Healthcare District Resolution No. 11-02

**DOCUMENT HISTORY**

<u>Revised</u>	<u>09-26-2023</u>
Reviewed	09-28-2021
Approved	03-22-2016



**POLICY TITLE:** ETHICS TRAINING AND EDUCATION TRAINING RELATING TO WORKPLACE HARASSMENT

**POLICY NUMBER:** BOD-14

**COMMITTEE APPROVAL:** 09-07-2023

**BOARD APPROVAL:** 09-26-2023

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**POLICY #BOD-14:** It is the policy of the Desert Healthcare District (“District”) to ensure that District Board of Directors’ (“Board”) members and District staff receive training in ethics pursuant to California Government Code sections 53234, *et seq.* (AB 1234) and training/education regarding sexual harassment in the workplace.

**GUIDELINES:**

1. Each District Board member and designated staff are required to complete a minimum of two hours ethics training sufficient to meet the legal requirements of AB1234. The training is encouraged annually but required every two years.
2. All District Board members and District staff are required to complete at least two hours of training and education relating to workplace harassment every two years.
3. This policy shall be incorporated into the District Employee Handbook and Board Policy Manual.

**AUTHORITIES**

Desert Healthcare District Bylaws Article V, section 5.6  
Desert Healthcare District Resolution No. 11-02

**DOCUMENT HISTORY**

Revised	09-26-2023
Reviewed	09-28-2021
Approved	03-22-2016



**POLICY TITLE:** FINANCIAL RESERVE

**POLICY NUMBER:** FIN-06

**COMMITTEE APPROVAL:** ~~09-07-2023~~~~10-14-2021~~

**BOARD APPROVAL:** ~~09-26-2023~~~~10-26-2021~~

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**POLICY #FIN-06:**

1.1 Purpose: The Desert Healthcare District (“District”) shall maintain reserve funds in accordance with the District’s Reserve Policy. This policy establishes the procedure and level of reserve funding to achieve the following specific goals:

- a) Fund the operating capital of Desert Regional Medical Center (“DRMC”) for two (2) months in the event of early termination of the lease of DRMC by Tenet or the District; or
- b) Fund major repairs of DRMC, including partial seismic retrofit costs; or
- c) Fund grants and overhead costs of operation of the District.

1.2 Policy: Use of District Reserves is limited to the reserve fund established with MUFG Union Bank. Special use of the funds will be designated by formal action of the Board of Directors. The purposes of the reserve fund are listed below.

a) DRMC Operating Capital:

The District is in a 30-year lease to operate DRMC with Tenet Health Systems which expires on May 29, 2027. In the event of termination of the lease agreement, the District would be responsible for operating the hospital during the transition without interruption and would require upfront operating capital for two (2) months of approximately \$125M.

b) Major repairs of DRMC, including seismic retrofit costs:

DRMC falls under the seismic retrofit guidelines of SB 1953, which requires the hospital to be seismically compliant by the year 2030. Should the District be required to complete the seismic retrofit, it is estimated ~~\$120M - \$180~~222M will be required to bring DRMC into compliance. It is presently unknown if the Lessee (Tenet) or the District will pay for the seismic retrofit.

c) Grant funding and District operating expenses:

The District receives an estimated ~~\$6M-9M~~ annually from county property tax allocation. The operations of the District, including grant funding, are mostly funded by the annual tax allocation. The Reserve Fund is increased as tax payments are received or decreased as grant and operational costs are expended.



1.3 Using Reserve Funds:

a) DRMC Operating Capital:

Reserve funds will be used exclusively for operating DRMC during a transition period should the hospital lease be terminated.

b) Major repairs of DRMC, including seismic retrofit costs:

Reserve funds will be used exclusively for major repairs, including seismic retrofit costs, of DRMC should the District be responsible for these costs.

c) Grant funding and District operating expenses:

Reserve funds will be used as necessary for grant funding and District operating expenses.

1.4 Monitoring Reserve Levels & Records: The Chief Executive Officer, in collaboration with the Chief Administration Officer, shall maintain accurate accounting records of the reserve fund and provide transparency to the Board of Directors.

a) The District's Reserve Fund shall be maintained at approximately \$60M.

**AUTHORITIES**

Desert Healthcare District Bylaws Article V, section 5.6

**DOCUMENT HISTORY**

<u>Revised</u>	09-26-2023
Revised	10-26-2021
Approved	07-23-2019



**POLICY TITLE:** FINANCIAL RESERVE

**POLICY NUMBER:** FIN-06

**COMMITTEE APPROVAL:** 09-07-2023

**BOARD APPROVAL:** 09-26-2023

---

**POLICY #FIN-06:**

1.1 Purpose: The Desert Healthcare District (“District”) shall maintain reserve funds in accordance with the District’s Reserve Policy. This policy establishes the procedure and level of reserve funding to achieve the following specific goals:

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- b) Fund major repairs of DRMC, including partial seismic retrofit costs; or
- c) Fund grants and overhead costs of operation of the District.

1.2 Policy: Use of District Reserves is limited to the reserve fund established with MUFG Union Bank. Special use of the funds will be designated by formal action of the Board of Directors. The purposes of the reserve fund are listed below.

a) DRMC Operating Capital:

The District is in a 30-year lease to operate DRMC with Tenet Health Systems which expires on May 29, 2027. In the event of termination of the lease agreement, the District would be responsible for operating the hospital during the transition without interruption and would require upfront operating capital for two (2) months of approximately \$125M.

b) Major repairs of DRMC, including seismic retrofit costs:

DRMC falls under the seismic retrofit guidelines of SB 1953, which requires the hospital to be seismically compliant by the year 2030. Should the District be required to complete the seismic retrofit, it is estimated \$222M will be required to bring DRMC into compliance. It is presently unknown if the Lessee (Tenet) or the District will pay for the seismic retrofit.

c) Grant funding and District operating expenses:

The District receives an estimated \$9M annually from county property tax allocation. The operations of the District, including grant funding, are mostly funded by the annual tax allocation. The Reserve Fund is increased as tax payments are received or decreased as grant and operational costs are expended.



1.3 Using Reserve Funds:

a) DRMC Operating Capital:

Reserve funds will be used exclusively for operating DRMC during a transition period should the hospital lease be terminated.

b) Major repairs of DRMC, including seismic retrofit costs:

Reserve funds will be used exclusively for major repairs, including seismic retrofit costs, of DRMC should the District be responsible for these costs.

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Reserve funds will be used as necessary for grant funding and District operating expenses.

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a) The District's Reserve Fund shall be maintained at approximately \$60M.

**AUTHORITIES**

Desert Healthcare District Bylaws Article V, section 5.6

**DOCUMENT HISTORY**

Revised	09-26-2023
Revised	10-26-2021
Approved	07-23-2019



**POLICY TITLE:** **PROCUREMENT OF PURCHASE CONTRACTS AND PROFESSIONAL SERVICES**

**POLICY NUMBER:** OP-11

**COMMITTEE APPROVAL:** 09-07-2023~~09-14-2021~~

**BOARD APPROVAL:** 09-26-2023~~09-28-2021~~

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**POLICY #OP-11:** Government Code section 4525 et seq. requires the Desert Healthcare District (“District”) to select firms to provide certain professional services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required.

All purchase contracts, service agreements and extensions beyond the original agreement, above the Chief Executive Officer (“CEO”) authorized limit in section 3 below, shall require review by Legal Counsel and approval by the Board of Directors (“Board”) prior to beginning of work.

**GUIDELINES:**

**I. REQUIREMENTS FOR PROCURING PROFESSIONAL SERVICES**

Contracts for professional services (per Gov. Code § 4525 et seq. and Gov. Code § 53060 et seq.), as described in more detail below, shall be awarded by the Board or designee through the purchasing procedures specified herein:

1. Professional Services

Contracts for professional services, as defined in Government Code section 4525, which specifically includes, professional architectural, landscape architectural, engineering, environmental, land surveying, construction project management and any other services specified in Government Code section 4526, as it may be amended from time to time, shall be awarded by following the purchasing procedures specified in this Policy.

Additionally, other professional service contracts as set forth in Government Code





section 53060, limited to special services and advice in financial, economic, accounting, legal or administrative professional services may be procured through this Policy.

In no event shall a contract for professional services be awarded based solely upon the lowest cost to the District. The policy requires that contracts for professional services exceeding a certain dollar value and some offering certain services as described below be bid.

The procurement of professional services exceeding \$50,000.00 will be bid per the guidance below:

The specific services for Legal, Audit and Investment Advice will be reviewed and potentially bid on the following schedule regardless of proposed contract amount. Legal services, audit services, and investment services shall each be reviewed and potentially bid every five (5) years.

## 2. Bid Procedures – Professional Services Contracts of \$50,000.00 or more.

### A. Preparation of Request for Qualifications and Proposals (RFQ & RFP).

The key criteria for selecting a firm to provide professional services will be their ability to provide the needed services at the highest and best value to the District. Before entering into any contract with a value of Fifty Thousand Dollars (\$50,000.00) or more pursuant to this Policy, the Board or designee shall prepare or cause to be prepared a written request for qualifications and/or proposals (“RFQ/P”). Unless exempted by the Board or designee pursuant to Section “II” (Flexibility and Waiver of Policy Requirements) below, the RFQ/P shall include at least the following information: (1) the specific nature or scope of the services being sought; (2) the type and scope of project contemplated; (3) the estimated term of the contract; (4) the specific experience expected of the firm; (5) the time, date and place for submission of the RFQ/P; (6) a contact person who can answer questions of the firms; (7) a contract form; and (8) the evaluation criteria to be utilized in the selection of the firm.



The Board or designee shall endeavor to include all required information in the RFQ/P. To the extent that the Board of Directors or their designee determines, pursuant to Section "II" (Flexibility and Waiver of Policy Requirements) below, that any required information cannot be incorporated into the RFQ/P, its terms shall be negotiated with the successful consultant or supplier prior to the award of the contract.

B. Circulation of Request for Qualifications/Proposals.

The District shall attempt to obtain and consider completed RFQ/P's from at least three (3) qualified sources.

C. Procedures - Professional Services Contracts of less than \$50,000.00.

1. Request for Qualifications, Selection and Award

Before entering into any contract with a value of less than Fifty Thousand Dollars (\$50,000.00), the Board or designee shall transmit written or oral Request for Qualifications (RFQ) to qualified firms. The District shall attempt to transmit RFQ to at least three (3) qualified sources, and the District shall endeavor to obtain at least three (3) completed proposals. After the Board or designee has selected the most qualified consultant or supplier, the actual fee for service and other agreement terms will be negotiated. If an agreement cannot be reached, negotiations shall begin with the next most qualified consultant or supplier.

3. Professional Services – CEO Authorized Services up to \$25,000

Periodically, a service may be necessary to move forward with a task or project included in the Strategic Plan, Annual Budget, or normal course of business. The Board authorizes the Chief Executive Officer to execute a service agreement for such services up to a value of \$25,000. The Service Agreement shall be approved in consultation with Board President and District's Legal Counsel and presented to the Board as an informational item at the next Board of Director's meeting.

When the Board or designee awards any contract pursuant to this Policy, the



contract award shall be based on the proposal, which is in the best interests of the District. In addition, unless exempted pursuant to Government Code section 4529, contracts for professional architectural, landscape architectural, professional engineering, environmental, land surveying, construction project management and any other services specified in Government Code section 4526, as it may be amended from time to time, shall be awarded on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. In no event shall a contract for such professional services be awarded on the basis of cost alone. (Gov.Code § 4525 et seq.).

## **II. FLEXIBILITY AND WAIVER OF POLICY REQUIREMENTS**

In recognition of the fact that the contracting and procurement needs of the District may from time to time render certain procedures or requirements herein impracticable, the Board or designee is authorized to permit or waive deviations from this Policy, to the extent permitted by law, upon making a written finding that such deviations are in the District's best interests in consultation with Board President and District's Legal Counsel as to legal issues involved. This written finding will be included with the Staff Report when item is presented to the Finance and Administration Committee and Board of Directors at the next regularly scheduled meeting.

### **AUTHORITIES**

California Gov. Code § 4525 et seq.

California Gov. Code § 53060 et seq.

Desert Healthcare District Bylaws Article V, section 5.6

### **DOCUMENT HISTORY**

<u>Reviewed</u>	09-26-2023
Revised	09-28-2021
Revised	11-24-2020
Approved	12-15-2015



**POLICY TITLE:** **PROCUREMENT OF PURCHASE CONTRACTS AND PROFESSIONAL SERVICES**

**POLICY NUMBER:** OP-11

**COMMITTEE APPROVAL:** 09-07-2023

**BOARD APPROVAL:** 09-26-2023

---

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When the Board or designee awards any contract pursuant to this Policy, the





contract award shall be based on the proposal, which is in the best interests of the District. In addition, unless exempted pursuant to Government Code section 4529, contracts for professional architectural, landscape architectural, professional engineering, environmental, land surveying, construction project management and any other services specified in Government Code section 4526, as it may be amended from time to time, shall be awarded on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. In no event shall a contract for such professional services be awarded on the basis of cost alone. (Gov.Code § 4525 et seq.).

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In recognition of the fact that the contracting and procurement needs of the District may from time to time render certain procedures or requirements herein impracticable, the Board or designee is authorized to permit or waive deviations from this Policy, to the extent permitted by law, upon making a written finding that such deviations are in the District's best interests in consultation with Board President and District's Legal Counsel as to legal issues involved. This written finding will be included with the Staff Report when item is presented to the Finance and Administration Committee and Board of Directors at the next regularly scheduled meeting.

### **AUTHORITIES**

California Gov. Code § 4525 et seq.

California Gov. Code § 53060 et seq.

Desert Healthcare District Bylaws Article V, section 5.6

### **DOCUMENT HISTORY**

Reviewed	09-26-2023
Revised	09-28-2021
Revised	11-24-2020
Approved	12-15-2015



**POLICY TITLE:** COMPENSATION  
**POLICY NUMBER:** OP-12  
**COMMITTEE APPROVAL:** ~~09-07-2023~~09-14-2021  
**BOARD APPROVAL:** ~~09-26-2023~~09-28-2021

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**POLICY #OP-12:** This policy shall apply to Desert Healthcare District (“District”) employees, excluding the Chief Executive Officer (“CEO”), and Foundation employees, if applicable.

~~1.~~ 4. **Compensation at Hiring of New Employees:-**

~~1.1~~ 1.1 ~~New Employees.~~ All newly appointed employees shall be compensated at a rate within the salary range for the position/job title as periodically approved by the Board of Directors.

**2. Merit Advancement within Salary Range:-**

A Performance Evaluation is required for an employee to receive a merit advancement.

~~2.1~~ 2.1 ~~Performance Evaluation Required.~~ The Chief Executive Officer or other responsible managing employee shall authorize a merit advancement within the salary range only after evaluating the employee's performance and determining that it is satisfactory. This determination shall be noted on a performance evaluation form to be placed in the employee's file, with a copy given to the employee. Performance evaluations are completed annually on October 31 with a merit increase effective date of November 1.

2.2 ~~2.2~~ Period of Employment Required for Merit Advancement. Unless otherwise specified herein, each employee shall, in addition to receiving a satisfactory performance evaluation, complete the following required time of employment to be eligible to receive a merit increase:

2.2.1. New Employees. A person hired as a new employee





shall have a merit advancement date as follows:

- 2.2.1. a. Appointment date between November 1 and April 30 eligible for merit advancement October 31.
- 2.2.1. b. Appointment date between May 1 and October 31 eligible for merit advancement October 31 one year later.
- 2.2.2. Promotion or Demotion. An employee who is promoted or demoted shall have their next~~new~~ merit advancement date which shall follow the advancement dates outlined in 2.2.1.
- 2.2.3. Change-in-Range Allocation. If the salary range for an employee's position is changed, the employee's merit advancement date shall not change.
- 2.2.4. Position Reclassification. An employee whose position is reclassified to a new position shall have no change in merit advancement date.

### 3. Pay Increase within Salary Range

Pay increases outside of the annual merit increase and evaluation process are not common.

3.1 Pay increases for promotions would be authorized by the CEO and other managing employee within the salary range approved by the Board.

3.2 The introduction of any new positions will require approval by the Board of Directors.

3.3 Cost-of-Living Adjustments (COLA) to pay rates may be considered at the discretion of the Board per guidelines established in Policy#OP-12.1 – Cost-of-Living Adjustment (COLA).



**AUTHORITIES**

Desert Healthcare District Bylaws Article V, section 5.6

**DOCUMENT HISTORY**

<u>Revised</u>	09-26-2023
Revised	09-28-2021
Approved	07-23-2019

DRAFT



**POLICY TITLE:** COMPENSATION

**POLICY NUMBER:** OP-12

**COMMITTEE APPROVAL:** 09-07-2023

**BOARD APPROVAL:** 09-26-2023

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**POLICY #OP-12:** This policy shall apply to Desert Healthcare District (“District”) employees, excluding the Chief Executive Officer (“CEO”), and Foundation employees, if applicable.

1. **Compensation at Hiring of New Employees:**

All newly appointed employees shall be compensated at a rate within the salary range for the position/job title as periodically approved by the Board of Directors.

2. **Merit Advancement within Salary Range:**

A Performance Evaluation is required for an employee to receive a merit advancement.

2.1 The Chief Executive Officer or other responsible managing employee shall authorize a merit advancement within the salary range only after evaluating the employee's performance and determining that it is satisfactory. This determination shall be noted on a performance evaluation form to be placed in the employee's file, with a copy given to the employee. Performance evaluations are completed annually on October 31 with a merit increase effective date of November 1.

2.2 Period of Employment Required for Merit Advancement. Unless otherwise specified herein, each employee shall, in addition to receiving a satisfactory performance evaluation, complete the following required time of employment to be eligible to receive a merit increase:

2.2.1. New Employees. A person hired as a new employee shall have a merit advancement date as follows:



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

- 2.2.1. a. Appointment date between November 1 and April 30 eligible for merit advancement October 31.
- 2.2.1. b. Appointment date between May 1 and October 31 eligible for merit advancement October 31 one year later.
- 2.2.2. Promotion or Demotion. An employee who is promoted or demoted shall have their next merit advancement date which shall follow the advancement dates outlined in 2.2.1.
- 2.2.3. Change-in-Range Allocation. If the salary range for an employee's position is changed, the employee's merit advancement date shall not change.
- 2.2.4. Position Reclassification. An employee whose position is reclassified to a new position shall have no change in merit advancement date.

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3.2 The introduction of any new positions will require approval by the Board of Directors.

3.3 Cost-of-Living Adjustments (COLA) to pay rates may be considered at the discretion of the Board per guidelines established in Policy#OP-12.1 – Cost-of-Living Adjustment (COLA).



**AUTHORITIES**

Desert Healthcare District Bylaws Article V, section 5.6

**DOCUMENT HISTORY**

Revised	09-26-2023
Revised	09-28-2021
Approved	07-23-2019

DRAFT



**POLICY TITLE:** PURPOSE OF BOARD POLICIES & ADOPTION/AMENDMENT OF POLICIES

**POLICY NUMBER:** PROC-01

**COMMITTEE APPROVAL:** ~~09-07-2023~~~~02-10-2022~~

**BOARD APPROVAL DATE:** ~~09-26-2023~~~~02-22-2022~~

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**POLICY #PROC-01:** It is the intent of the Desert Healthcare District (“District”) Board of Directors (“Board”) to maintain a Policy Manual.

**GUIDELINES:**

1. The manual will be a comprehensive listing of the Board's current policies, being the rules and regulations approved by the Board, reviewed every two years or as needed. The Board of Directors may update any policy at any time at their discretion. The Policy Manual will serve as a resource for the Board, staff and members of the public in determining the manner in which matters of District business are to be conducted.
2. Policies are clear, simple statements of how the District intends to conduct its services, actions or business. They provide a set of guiding principles to help with decision making.
3. If any policy or portion of a policy contained within the Policy Manual is in conflict with rules, regulations or legislation having authority over the District, those rules, regulations or legislation shall prevail. Where this occurs, the Board of Directors will clarify either the rules or policy to assure that they are compatible.
4. Consideration by the Board of Directors to adopt a new policy or to amend an existing policy may be initiated by the Board President, two Board Members or by Staff. The proposed adoption or amendment is initiated by requesting that the item be included for consideration on the agenda of the Board & Staff Communications and Policies Committee.
5. The Board & Staff Communications and Policies Committee shall review all policies and make recommendations for approval to the Board of Directors. If there



is no consensus at the Board & Staff Communications and Policies Committee, the policy may be referred for action to the full Board of Directors without a recommendation.

6. Policies will be reviewed by legal counsel as applicable.
7. Adoption of a new policy or revision of an existing policy shall be accomplished at a regular meeting of the Board of Directors and shall require a majority vote of all Board Members present.
8. Before considering adopting or revising any policy, Board Members and the public shall have the opportunity to review the proposed adoption or revision prior to the meeting at which consideration for adoption or revision is to be given. Copies of the proposed policy adoption or revision shall be included in the agenda information packet for any meeting of consideration. The agenda information packets with said copies shall be made available to each Board Member for review at least three (3) days prior to any meeting at which the policies are to be considered.

#### **AUTHORITIES**

Desert Healthcare District Bylaws Article VI, section 6.2(e)

#### **DOCUMENT HISTORY**

<u>Reviewed</u>	09-26-2023
Revised	02-22-2022
Revised	06-23-2020
Approved	01-26-2016



**POLICY TITLE:** PURPOSE OF BOARD POLICIES & ADOPTION/AMENDMENT OF POLICIES

**POLICY NUMBER:** PROC-01

**COMMITTEE APPROVAL:** 09-07-2023

**BOARD APPROVAL DATE:** 09-26-2023

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**GUIDELINES:**

1. The manual will be a comprehensive listing of the Board's current policies, being the rules and regulations approved by the Board, reviewed every two years or as needed. The Board of Directors may update any policy at any time at their discretion. The Policy Manual will serve as a resource for the Board, staff and members of the public in determining the manner in which matters of District business are to be conducted.
2. Policies are clear, simple statements of how the District intends to conduct its services, actions or business. They provide a set of guiding principles to help with decision making.
3. If any policy or portion of a policy contained within the Policy Manual is in conflict with rules, regulations or legislation having authority over the District, those rules, regulations or legislation shall prevail. Where this occurs, the Board of Directors will clarify either the rules or policy to assure that they are compatible.
4. Consideration by the Board of Directors to adopt a new policy or to amend an existing policy may be initiated by the Board President, two Board Members or by Staff. The proposed adoption or amendment is initiated by requesting that the item be included for consideration on the agenda of the Board & Staff Communications and Policies Committee.
5. The Board & Staff Communications and Policies Committee shall review all policies and make recommendations for approval to the Board of Directors. If there





is no consensus at the Board & Staff Communications and Policies Committee, the policy may be referred for action to the full Board of Directors without a recommendation.

6. Policies will be reviewed by legal counsel as applicable.
7. Adoption of a new policy or revision of an existing policy shall be accomplished at a regular meeting of the Board of Directors and shall require a majority vote of all Board Members present.
8. Before considering adopting or revising any policy, Board Members and the public shall have the opportunity to review the proposed adoption or revision prior to the meeting at which consideration for adoption or revision is to be given. Copies of the proposed policy adoption or revision shall be included in the agenda information packet for any meeting of consideration. The agenda information packets with said copies shall be made available to each Board Member for review at least three (3) days prior to any meeting at which the policies are to be considered.

#### **AUTHORITIES**

Desert Healthcare District Bylaws Article VI, section 6.2(e)

#### **DOCUMENT HISTORY**

Reviewed	09-26-2023
Revised	02-22-2022
Revised	06-23-2020
Approved	01-26-2016



**Date:** September 26, 2023

**To:** Board of Directors

**Subject:** Grant # 1400 Desert Arc

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**Grant Request:** Desert Arc Health Care Program

**Amount Requested:** \$291,271.00

**Project Period:** 10/01/2023 to 09/30/2024

**Project Description and Use of District Funds:**

Since 1959, Desert Arc has championed the rights of people with intellectual and developmental disabilities, guided by its mission to enhance the quality of life and create opportunities for people with disabilities. Their vision is to increase the choices, capabilities, and independence of adults with disabilities. The comprehensive programs and services provided by Desert Arc are designed to give each individual, the most vulnerable members of our society, a safe and supportive, person-centric resource base to reach their highest potential to live, work and socialize in the community.

The proposed use of the Desert Healthcare District & Foundation funds is to support an integrally vital program that is not funded by the State of California. Specifically, Desert Arc is seeking District funding to support the critical need for 63 Automated External Defibrillators (AEDs), a Licensed Vocational Nurse, a Board Certified Behavior Analyst, Personal Protective Equipment and LVN Travel. The 63 AEDs will be placed in all buses and vehicles transporting people with disabilities to make sure that they are equipped with this life-saving medical instrument in the event of an emergency. The LVN will provide daily care (including G-Tube Feedings, Physician Ordered Medication Passes, Catheter Care, VNS-Vagus Nerve Stimulation, Blood Glucose Level Checks, Breathing Treatments) to Desert Arc's clients and intervention services if needed. Lastly, the Behavioral Health Analyst will provide Behavior Assessments, the creation of individualized behavior support plans, and training of Desert Arc's Direct Support Professionals for each individual client's plan.

The proposed request aligns with the Desert Healthcare District's high priority goals of expanding community access to primary and specialty care services and behavioral/mental health services.



**Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care services

**Goal 3:** Proactively expand community access to behavioral/mental health services

**Strategy 2.7:** Increase equitable access to primary and specialty care services and resources in underserved communities in Coachella Valley (Priority: High)

**Strategy 3.6:** Increase awareness of behavioral/mental health resources for residents in Coachella Valley (Priority: Moderate)

**Geographic Area(s) To Be Served:**

All areas

**Action by Program Committee: (Please select one)**

✓ Full recommendation and forward to the Board for consideration with the Committee's recommendation that a grant amount of \$291,271.00 be approved.

Recommendation with modifications

Request for more information

Decline



## **Grant Application Summary**

### **Desert Arc, Grant # 1400**

#### **About the Organization**

Desert Arc  
73255 Country Club Drive  
Palm Desert, CA 92260  
760-346-1611

**Tax ID #:** 95-6006700

#### **Primary Contact:**

Kathrene Wales, Director of Development  
760.346.1611 ext. 234  
kwales@desertarc.org

#### **Organization's Mission Statement and History**

Since 1959, Desert Arc has championed the rights of people with intellectual and developmental disabilities, guided by its mission to enhance the quality of life and create opportunities for people with disabilities. The vision is to increase the choices, capabilities, and independence of adults with disabilities. The comprehensive programs and services provided by Desert Arc are designed to give each individual, the most vulnerable members of our society, a safe and supportive, person-centric resource base to reach their highest potential to live, work and socialize in the community. Desert Arc supports people with disabilities in all of Coachella Valley, and as a nonprofit, human social services agency, serves adults, 18 and older, with neurodivergent and physical comorbidities including autism, cerebral palsy, Down syndrome, epilepsy, and other medical conditions. On an annual average, 700 people are enrolled in Desert Arc's life-changing programs including an Adult Day Center and Behavior Modification (both licensed by the State of California), and everyone benefits from its vital Health Care Program anchored by two on-site, full-time Licensed Vocational Nurses. Other programs encompass Cafeteria-Nutrition, FYI – For Your Independence life skills coaching, Pathways to Employment vocational, on-the-job training and supportive, job placement, plus, Transportation affording clients with home to program, curb-to-curb service with its fleet of buses and other vehicles with accommodations for people using wheelchairs. Desert Arc is also dedicated to social innovation and has created a variety of microenterprises providing Business Services for companies and individuals.

These include the Shredding & Recycling, Landscape Maintenance, Janitorial and Fulfillment divisions, providing hands-on training and paid jobs for Desert Arc's clients. Approaching its 65th year of service in 2024, Desert Arc continues to make a difference in the lives of people with intellectual and developmental disabilities.

**Organization Annual Budget:** \$16,959,895.00

### **Project Information**

**Project Title:** 1400 Desert Arc Health Care Program

**Start Date:** 10/01/2023    **End Date:** 09/30/2024

**Total Project Budget:** \$401,271.00

**Requested Amount:** \$291,271.00

### **Community Need for this Project in the Coachella Valley:**

The intellectual and developmental disability (IDD) community-at-large in Coachella Valley recognize the important need for equitable access to professional and specialty care services. Desert Arc's clients (people with mild to moderate to severe and profound disabilities encompassing Behavioral or Emotional, Sensory Impaired Disorders, Physical and/or Developmental) come to the programs with many health care and medical service needs including G-tube feeding, maintaining patency of the G-tube, blood sugar and breathing treatments, seizure control, interventions for lengthy seizures such as Vagus Nerve Stimulation therapy, recognition of Ventriculoperitoneal (VP) shunt signs and symptoms of malfunction, diabetes control with insulin administration, and many more health care needs specifically related to people with disabilities. The overarching goal of Desert Arc's Health Care Program is to enable all people with disabilities to participate in and benefit from its comprehensive programs and service offerings with a special focus on individuals with severe and profound intellectual and developmental challenges who would not be able to participate without this critical resource. The highest standards in health care and safety are maintained and family members feel confident and reassured that their loved ones are supported in myriad ways at any given moment with the on-site, full-time staff of two Licensed Vocational Nurses who work under the auspices of an MD and a Board Certified Behavior Analyst. Desert Arc's Health Care Program is fortified by in-house medical and safety supplies and life-saving equipment including AEDs – Automated External Defibrillators at all of the human social services agency's locations. The AEDs are critically needed on Desert Arc's fleet of 63 buses and service vehicles who transport medically fragile people with disabilities Monday through Friday, picking the clients up at their homes, bringing them to the Desert Arc program location and returning them to their residences.. All Desert Arc staff members are trained annually on the use of AEDs along with CPR and First Aid, and by equipping all of Desert Arc's transportation vehicles, the Bus Drivers, Bus Aides and other employees would be fully prepared in

the event of an emergency. Each vehicle would also have external signage to inform the public in Coachella Valley that an AED is on board and would also be available for community usage if the need arose during their route.

**Project Description and Use of District funds:**

Desert Arc's Health Care Program is an all-encompassing primary and specialty care service to meet the needs of people with intellectual and developmental disabilities served by its mission. The proposed use of the Desert Healthcare District & Foundation funds is to support an integrally vital program that is not funded by the State of California. Specifically, Desert Arc is respectfully seeking the District's funding support for the critically need Automated External Defibrillators (AEDs), the second Licensed Vocational Nurse (LVN #2) the Board Certified Behavior Analyst, Personal Protective Equipment and LVN Travel.

**AUTOMATED EXTERNAL DEFIBRILLATORS (63 AEDs):** Desert Arc has an AED housed in all of its facilities and has an initial order in queue for 5 of its vehicles through another grant. The next priority is the funding of the remaining 63, critically needed to ensure all buses and vehicles transporting people with disabilities are equipped with this life-saving medical instrument in the event of an emergency and use by its staff who are formally trained on the use of AEDs, CPR and First Aid. It is a proven fact that AEDs save lives and can more than double or triple a victim's chance of survival. The 2018 Update of the American Heart Association's Heart Disease and Stroke Statistics show that 23% of out-of-hospital cardiac arrests are "shockable" arrhythmias, or those that respond to a shock from an AED, making AEDs accessibility highly valuable. Yet, there are not enough AEDs and persons trained in using them and performing CPR to provide this life-saving treatment, resulting in lost opportunities to save more lives. State and Federal Good Samaritan laws protect individuals who use AEDs in good faith from legal liability risk. People with disabilities are at high risk and having an AED at the ready for Desert Arc's staff to use during their daily route - picking up the client at home in the morning and bringing them to their program location and taking them back at the end of the day to their residence - is paramount in importance. AEDs have a life span of 10 years and are inspected annually.

**BOARD CERTIFIED BEHAVIOR ANALYST:** Dana S. Plumley, M.A., BCBA specializes in services to individuals with intellectual and development disabilities and consults with Desert Arc's clients 10 hours every week. The Scope of Services encompasses Behavior Assessment with the careful analysis of contingencies surround challenging behavior to determine likely functions of the behaviors of concern; the creation of individualized behavior support plans addressing each behavior based on the likely function determined through the assessment process; training of Desert Arc's Direct Support Professionals for each client's plan. The training includes behavioral concepts, understanding behavior chains, determining functions of behavior, antecedent/reactive strategies and related topics to enhance the staff's ability to support the clients. This

consultant also evaluates, recommends and designs instructional and environmental modifications.

LICENSED VOCATIONAL NURSE/LVN #2 (Salaried/Full-Time): Working in lockstep and under the direction of the Nursing Supervisor/LVN, the second LVN's daily care of clients includes NURSE VISITS (G-Tube Feedings, Physician Ordered Medication Passes, Catheter Care, VNS-Vagus Nerve Stimulation, Blood Glucose Level Checks, Breathing Treatments) and INTERVENTION SERVICES (First Aid, Observations/Post-Fall, Seizures, PRN over the counter medications, COVID Tests and Emergency AED usage). It is their duty to assess, troubleshoot and apply experienced nursing judgement in stressful health care management decisions.

NURSING SUPERVISOR/LICENSED VOCATIONAL NURSE/LVN (Salaried/Full-Time): Responsible for the management of the Nursing Department, ensuring the maintenance of a quality standard of care documentation required to meet Title 17 and Title 22 regulations. Professional Qualifications: Current State of California Vocational Nurse license, Trained AED User, and certified in CPR and First Aid.

IMPORTANT NOTE: The LVNs are based at Desert Arc's corporate headquarters with a Nurse's Office in Palm Desert, but are always on call and travel (MILEAGE REIMBURSEMENT) to its facilities in Indio, plus, client job sites as needed. Responsibilities also include PPE distribution and monthly First Aid Kit / Bloodborne Pathogen Kit Inspections. Desert Arc's Licensed Vocational Nurses are required by the State of California to fulfill their responsibilities under the auspices of a supervising medical doctor.

CONSULTING PHYSICIAN: Desert Arc has engaged Dr. Eric Presser, MD to serve in this role and he is retained on an annual basis. Dr. Presser is on call for the Nursing Supervisor/LVN to address questions regarding treatments and other matters related to the clients' physician prescribed plan of care. His involvement is strictly to provide medical oversight and consultation.

**Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care services

**Goal 3:** Proactively expand community access to behavioral/mental health services

**Strategy 2.7** - Increase equitable access to primary and specialty care services and resources in underserved communities in Coachella Valley (Priority: High)

**Strategy 3.6** Increase awareness of behavioral/mental health resources for residents in Coachella Valley (Priority: Moderate)

## Project Deliverables and Evaluation

<p><b>Deliverable #1:</b> By June 30, 2024, acquire and install 63 life-saving Automatic External Defibrillators (AEDs) in Desert Arc's buses and vehicles transporting people with disabilities with round-trip, home to program, curb-to-curb service.</p>	<p><b>Evaluation #1:</b> Proof of Purchase and documentation of the installation of the 63 Automated External Defibrillators (AEDs) will be tracked according to transportation vehicle number by Desert Arc's Transportation Department.</p>
<p><b>Deliverable #2:</b> By September 30, 2024 an estimated 230 clients will benefit from the on- and off-site medical care of a full-time Licensed Vocational Nurse Monday through Friday.</p>	<p><b>Evaluation #2:</b> Desert Arc will monitor the efficacy and impact on a daily basis with an analysis of quantitative and qualitative data for the Licensed Vocational Nurses' Nursing Visits and Intervention Services with the measurement of outcomes assessed by Desert Arc's senior leadership team on a monthly basis. Desert Arc will report on the total number of unduplicated clients seen by the one funded LVN (i.e., the LVN may see the same client several times per day).</p>
<p><b>Deliverable #3:</b> By September 30, 2024, a Board Certified Behavior Analyst will conduct Behavior Assessments and create Behavior Support plans for an estimated 70 clients.</p>	<p><b>Evaluation #3:</b> Board Certified Behavior Analyst will provide both a monthly individual client progress report and an overall status report encompassing types of service(s) and number of people with disabilities served.</p>
<p><b>Deliverable #4:</b> By September 30, 2024, the Board Certified Behavior Analyst will train 32 Desert Arc staff members, Direct Support Professionals-Instructors in Behavioral Programs, on Behavior Concepts and related topics.</p>	<p><b>Evaluation #4:</b> Board Certified Behavior Analyst will recommend instruction modules and implement training schedule for Desert Arc's Direct Support Professionals and program staff leadership.</p>



## **Project Demographic Information**

### **Target Geographic Area(s) To Be Served:**

All areas

### **Target Population Age Group:**

18 to 24, 25 to 39, 40 to 54, 55 to 64, 65+

### **Target Population Ethnicity:**

Hispanic/Latino (of any race), Not Hispanic or Latino (of any race)

### **Target Population Race:**

American Indian and Alaska Native, Asian, Black or African American, Native Hawaiian and other Pacific Islander, White

### **Additional Target Population Information:**

Desert Arc serves adults 18 years and older with intellectual and developmental disabilities (aka clients) with 83% diagnosed with intellectual disabilities in tandem with multiple developmental disabilities including 7% with autism, 3% with severe seizure disorders, 8% with cerebral palsy, 3% with Down syndrome, 2% with visual impairments, and 2% with hearing impairments.. Desert Arc works in partnership with the Inland Regional Center and the Department of Rehabilitation to promote comprehensive programs and services to accomplish each individual's goals to live, work and socialize in the Coachella Valley community. With currently (8-18-23) 661 clients participating in programs and services offered by Desert Arc, 99% are documented as coming from low to moderate income households and are recognized by the State of California and the Federal Government definition as having less than 60% of the Area Median Gross Income (AMGI) or a poverty rate of at least 25%. Recent demographics include 62% of the clients are men and 38% are women; 72% live with family members, 17% live independently, and 11% live in residential care; 58% are classified as minorities; and, 18% speak only their native Spanish language.

## **Capacity, Sustainability, and Partnerships**

### **Organizational Capacity**

The heartbeat of Desert Arc's Health Care Program benefits 700 clients on an annual average and is centered on the omnipresent team of two full-time Licensed Vocational Nurses. The Health Care Program is administered by Desert Arc's full-time Executive Vice President and a Director-level position who is directly responsible for supervising this program, now in existence for over a decade.

NURSING SUPERVISOR/LICENSED VOCATIONAL NURSE (Salaried/Full-Time)

LICENSED VOCATIONAL NURSE (Full-Time)

IMPORTANT NOTE: Desert Arc's Licensed Vocational Nurses are required to fulfill their responsibilities under the auspices of a supervising medical doctor.

CONSULTING PHYSICIAN: Dr. Eric Presser, MD

BOARD CERTIFIED BEHAVIOR ANALYST: Dana S. Plumley, M.A., BCBA  
2 ON CALL LICENSED VOCATIONAL NURSES

**Organizational Sustainability:**

Desert Arc regards its Health Care Program as paramount in importance to ensure all adults with disabilities are able to participate regardless of their intellectual and developmental challenges. Thus, this 64-year-old human social services agency is dedicated to successfully raising financial support since the State of California does not provide funding to cover these costs.

As a member organization of CDSA, California Disabilities Services Association, Desert Arc is a beneficiary of their advocacy efforts with the State of California legislature to preserve and augment funding for human social services agencies serving and empowering communities of people with intellectual and developmental disabilities.

**Partnerships/Collaborations:**

Prominent and long-standing community partnerships include collaborative programmatic roles with the following:

- Angel View Dolores & Bob Hope House (Client Residence)
- Angel View Friedman House (Client Residence)• City of Palm Desert
- Department of Rehabilitation
- FIND Food Bank
- Inland Regional Center
- Jewish Family Services (Client Residence)

All of Desert Arc’s strategic alliances encompass organizations and city governments who subscribe to its cause and support of people with disabilities.

**Diversity, Equity, Inclusion, and Belonging (DEI)**

**How does your organization address DEI in your policies, strategic plan, board and staff, etc.?**

Desert Arc maintains a corporate Cultural Competency, Diversity and Inclusion Plan, a policy which is endorsed and approved/updated annually by its Board of Directors and senior leadership team.

**What barriers does your organization face when addressing DEI?**

N/A

## Grant Budget

Project Grant Budget				
<b>Applicant:</b>		<b>DESERT ARC #1400</b>		<b>Desert Arc Health Care Program</b>
OPERATIONAL EXPENSES		Total Project Budget	Funds From Other Sources <small>Detail On Section 3</small>	Amount Requested From DHCD/F
<b>Total Staffing Expenses <small>Detail on Section 2</small></b>		\$ 209,192.00	\$ 93,363.00	\$ 115,829.00
<b>Equipment (itemize)</b>				
1	63 Automated External Defibrillators (AED) (\$2,14	\$ 145,450.00	\$ 10,000.00	\$ 135,450.00
2			\$ -	
3			\$ -	
4			\$ -	
<b>Supplies (itemize)</b>				
1	Personal Protective Equipment (PPE)	\$ 1,000.00	\$ -	\$ 1,000.00
2	Medical Supplies	\$ 6,637.00	\$ 6,637.00	
3			\$ -	
4			\$ -	
<b>Printing / Duplication</b>			\$ -	
<b>Mailing / Postage</b>			\$ -	
<b>Mileage (use current Federal mileage rate)</b>		\$ 1,000.00	\$ -	\$ 1,000.00
<b>Education / Training</b>			\$ -	
<b>Other Direct Project Expenses Not Described Above (itemize)</b>				
1			\$ -	
2			\$ -	
3			\$ -	
4			\$ -	
<b>* Items listed below are included for calculation of the total project budget only. For use of DHCD/F funds, these line items would be included in the allowable 15% indirect cost rate.</b>				
<b>Office / Rent / Mortgage*</b>			\$ -	\$ -
<b>Telephone / Fax / Internet*</b>			\$ -	\$ -
<b>Utilities*</b>			\$ -	\$ -
<b>Insurance*</b>			\$ -	\$ -
<b>Indirect Rate</b>	<input checked="" type="checkbox"/> Check Box To Utilize Indirect Rate Up To 15%	Enter Rate	15.00%	\$ 37,991.85
<b>Total Project Budget (Rounded up to nearest dollar)</b>				
		<b>\$ 401,271</b>	<b>\$ 110,000</b>	<b>\$ 291,271</b>
<b>Budget Narrative</b>	<p><b>63 Automated External Defibrillators (AED) with Vehicle Portable Secure Case</b> = Life-Saving Equipment for Desert Arc's Buses and Vehicles transporting people with disabilities with medically fragile conditions, Monday through Friday, from home to program with curb-to-curb service and accommodations for people using wheelchairs. All staff including Bus Drivers and Bus Aides receive mandatory annual training on CPR/First Aid and the use of AEDs. Average Life Span of an AED is 10 years. <b>Personal Protective Equipment (PPE)</b> = Safety Supplies including N95 Face Masks, Gloves and Disinfectant Spray. <b>Mileage</b> = Travel Reimbursement for Licensed Vocational Nurses (LVNs) mobile nursing visits from Desert Arc's Palm Desert Campus to people with disabilities' job sites and its Recycling Center and Transportation Depot in Indio for Medical Intervention Services including First Aid, Observations Post Accident and Seizures. <b>Medical Supplies (FUNDED BY THE HOUSTON FAMILY FOUNDATION GRANT AWARD)</b> = Hepatitis B vaccines; Tuberculin serum; PNR such as Ibuprofen, Tylenol, Tums, Pepto-Bismol, Hydrogen Peroxide; Bandages, Gauze, Antibiotic Ointment, Alcohol and Antiseptic Wipes</p>			

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Staff Salary Expenses		Annual Salary	% of Time Allocated to Project	Total Project Salary	Amount Requested from DHCD/F
<b>Employee Position/Title</b>					
1	Licensed Vocational Nurse/LVN #2	\$ 76,429.00	100%	76,429.00	\$ 76,429.00
2	Nursing Supervisor/Licensed Vocational Nurse	\$ 82,396.96	100%	82,397.00	
3	2 On Call Licensed Vocational Nurses	\$ 4,966.00		4,966.00	
4				-	
Enter Total Employee Benefits / Employer Taxes % (Proportional Fringe Costs and/Or Employer Taxes Based On % Of Time Allocated To Project)				-	-
<b>Total Will Populate in Total Staffing Expenses Section 1</b>				<b>Total &gt;</b>	<b>\$ 163,792.00 \$ 76,429.00</b>
Budget Narrative - Scope of Work	<p><b>LICENSED VOCATIONAL NURSE/LVN #2 (Full-Time):</b> Under the direction and working closely with the Nursing Supervisor/LVN, Administers medications and treatments, Provides daily care for clients (people with disabilities) in accordance with their physicians' prescribed plan. <b>NURSING SUPERVISOR/LICENSED VOCATIONAL NURSE (LVN) (Salaried/Full-Time) (POSITION FUNDED BY THE HOUSTON FAMILY FOUNDATION):</b> Responsible for the management of the Nursing Department, Daily Administration medications (RX and PRN) and treatments (Breathing, G-tube feeding, etc.), Manages the second LVN, Primary Liaison with Consulting Physician, Provides primary and emergency care for clients (people with disabilities) and staff. <b>ON CALL LICENSED VOCATIONAL NURSES (LVNs)</b></p> <p><b>Two (2) (POSITIONS FUNDED BY THE HOUSTON FAMILY FOUNDATION):</b> Serve as temporary LVNs to allow the Nursing Supervisor/LVN and LVN #2 take vacations and personal time off.</p> <p><b>LICENSED VOCATIONAL NURSE (Full-Time):</b> Requirements for this LVN include current license in the State of California, CPR and First Aid certifications, and, attend all safety and requisite CEU training classes. Under the direction of the Nursing Supervisor, the LVN will maintain accurate documentation to ensure a quality standard of care in compliance with the requirements set forth in Title 17 and Title 22. Working in lockstep with the Nursing Supervisor/LVN, this LVN responds to all emergencies requiring medical attention, administers medications, treatments and daily care for clients in accordance with their physicians' prescribed plan.</p>				
	<p><b>LICENSED VOCATIONAL NURSE/LVN #2:</b> \$31.00 Per Hour x 2,088 Work Hours Per Year - Salaried/Full-Time Nursing Supervisor/LVN = \$65,435.00 + \$5,006.00 (Payroll Taxes) + \$1,665.00 (Workers' Comp) + \$343.00 (Unemployment Tax) + \$3,980.00 (Medical/Dental/Vision Insurance) = \$76,429.00 <b>NURSING SUPERVISOR/LICENSED VOCATIONAL NURSE</b></p> <p>\$33.00 Per Hour x 2,088 Work Hours Per Year - Salaried/Full-Time Nursing Supervisor/LVN = \$68,904.00 + \$5,123.00 (Payroll Taxes) + \$1,785.00 (Workers' Comp) + \$365.00 (Unemployment Tax) + \$6,219.96 (Medical/Dental Insurance) = \$82,396.96 <b>ON CALL LICENSED VOCATIONAL NURSES (FUNDED BY THE HOUSTON FAMILY FOUNDATION)</b></p> <p>Two (2) On Call Licensed Vocational Nurses, each paid for two weeks in the year to serve as temporary LVNs to allow the Nursing Supervisor/LVN and the second LVN to take vacation time and/or other personal time off if the need arises such as illness or family emergency = \$4,480.00 + \$343.00 (Payroll Taxes) + \$119.00 (Workers' Comp) + \$24.00 (Unemployment Tax) = \$4,966.00</p>				
Budget Narrative - Employee Benefits					
<b>Professional Services / Consultant Expenses</b>		<b>Hourly Rate</b>	<b>Hours/Week</b>	<b>Total Project Fee</b>	<b>Amount Requested from DHCD/F</b>
<b>Company and Staff Title</b>					
1	Dana S. Plumley, MA, Board Certified Behavior Analyst	\$ 80.00		\$ 39,400.00	\$ 39,400.00
2	Dr. Eric Presser, MD/Consulting Physician (\$500.00 Monthly Retainer)			\$6,000.00	
3					
4					
<b>Total Will Populate in Total Staffing Expenses Section 1</b>				<b>Total &gt;</b>	<b>\$ 45,400.00 \$ 39,400.00</b>
Budget Narrative - Scope of Work	<p><b>DANA S. PLUMLEY, MA, BCBA: Board Certified Behavior Analyst/Certification #1-14-17288</b> specializes in services to individuals with intellectual and developmental disabilities and has been working with Desert Arc's clients since 2015 on an average of 10 hours per week. Her scope of work includes Behavior Assessment, Behavior Support Plan, Staff Training, Environmental and Instructional Design and Ongoing Behavior Support. <b>CONSULTING PHYSICIAN (FUNDED BY THE HOUSTON FAMILY FOUNDATION GRANT AWARD):</b> The State of California requires Licensed Vocational Nurses (LVNs) to work under the direction of an MD's license. Desert Arc has engaged Dr. Eric Presser, MD to serve in this consulting capacity and he is retained on an annual basis. Dr. Presser is on call for the Nursing Supervisor/LVN to address questions regarding treatments and other matters related to the clients' physician prescribed plan of care. His involvement is strictly for providing medical oversight and consultation with the Nursing Supervisor/Licensed Vocational Nurse.</p>				

<b>Funds From Other Sources (Actual Or Projected) SPECIFIC To This Project</b>		
<b>"Total Funding In Addition To DHCD/F Request" Below Should Match Or Exceed Value Listed In Section 1 for "Funds from Other Sources".</b>		<b>Amount</b>
<b>Fees</b>		
<b>Donations</b>		
<b>Grants (List Organizations)</b>		
1	The Houston Family Foundation	\$100,000.00
2	BIGHORN Cares	\$ 10,000.00
3		
8		
<b>Fundraising (Describe Nature Of Fundraiser)</b>		
1		
2		
3		
8		
<b>Other Income, e.g., Bequests, Membership Dues, In-Kind Services, Investment Income, Fees From Other Agencies, Etc. (Itemize)</b>		
1		
2		
3		
8		
<b>Total Funding In Addition To DHCD/F Request</b>		<b>\$ 110,000.00</b>
<b>Budget Narrative</b>	<p>The Houston Family Foundation awarded Desert Arc a grant in the amount of \$100,000.00 on July 5, 2023 in generous support of its Health Care Program for people with intellectual and developmental disabilities. The funding includes \$82,396.96 for the full-time Nursing Supervisor/Licensed Vocational Nurse (LVN), two On Call LVNs, Medical Supplies totalling \$6,637.04 and the \$6,000 annual fee for Dr. Eric Presser, MD, the Consulting Physician</p>	

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# Full Grant Application Scoring



## SCORING PARAMETERS

0 TO 1 POINTS	Does Not Meet Expectations
2 TO 3 POINTS	Needs Improvement
4 TO 5 POINTS	Meets or Exceeds Expectations

**Total Points Possible = 50 points**

Grant Information			
Grant Number:	Organization:	Project Title:	Funding Request:
<b>1400</b>	<b>Desert Arc</b>	<b>Desert Arc Health Care Program</b>	<b>\$291,271</b>
Programmatic Scoring Review			
<b>Community Need for the Project in Coachella Valley</b> (5 points)	The applicant identifies and describes a specific need(s) for the project within the Coachella Valley by providing relevant, valid data that highlights the full scope of the need. The applicant clearly connects the community need to the project’s targeted population.		
<b>Reviewer 1 - Score:</b> 3	<b>Reviewer 1 - Score Explanation:</b> Provides information on the value the funding will bring to the community but doesn’t provide any data to help support the scope of the need.		
<b>Reviewer 2 - Score:</b> 4	<b>Reviewer 2 - Score Explanation:</b> The applicant successfully communicates a community need for this special population; unfortunately, did not provide relevant Coachella Valley data to make a stronger case.		
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> This project as described focuses on the need in the Coachella Valley for ongoing services to support an improved quality of life for community members through the delivery of professional and specialty care services that may include breathing treatments, G-tube feeding, seizure control and many other health issues associated with people with intellectual and developmental disabilities (IDD). Desert Arc’s Health Care program focuses on the provision of comprehensive services to those with severe IDD in order to expand their ability to more fully in the health care services as offered.		

<p><b>Reviewer 4 - Score:</b> 4</p>	<p><b>Reviewer 4 - Score Explanation:</b> The grant proposal provided a broad explanation of the community need, additional data focused on the number of individuals with special needs in the Coachella Valley would have offered a better insight into the community need they are trying to address through this grant proposal.</p>
<p><b>Project Description and Use of Funds</b> (5 points)</p>	<p>The applicant describes the scope of the project and how the organization will utilize the Desert Healthcare District's funding. The applicant clearly states the approach they are going to take to meet the community's need and specifies how the success of this project directly relates to the District's mission and current Strategic Plan.</p>
<p><b>Reviewer 1 - Score:</b> 5</p>	<p><b>Reviewer 1 - Score Explanation:</b> Provides details on how each funded item will benefit the community and the details of each funded District ask.</p>
<p><b>Reviewer 2 - Score:</b> 5</p>	<p><b>Reviewer 2 - Score Explanation:</b> The applicant successfully describes how District funds will be utilized: equipping AEDs in 63 of their buses; employment of 2 FTE LVNs; and contracting with a Board Certified Behavior Analyst. The project and funding requests are aligned with DHCD Goal 2/Strategy 2.7 and Goal 3/Strategy 3.6</p>
<p><b>Reviewer 3 - Score:</b> 5</p>	<p><b>Reviewer 3 - Score Explanation:</b> Desert Arc will utilize District funds to achieve the implementation of Automated External Defibrillators (AED's) which is not funded through State resources, the hiring of a Licensed Vocational Nurse (LVN) and a Board Certified Behavior Analyst to fulfill the project goals/activities. AED's have been shown to increase the chance of survival for out of hospital cardiac events doubles with the immediate support that AED's offer. The LVN role will provide the full range of medical supports to Desert Arc clients as they participate in program services. The role of the board certified Behavior Analyst is critical to the observation of client behaviors and the development of behavior support plans designed to address behaviors that have a function that can be replaced or adjusted for a better outcome.</p>
<p><b>Reviewer 4 - Score:</b> 4</p>	<p><b>Reviewer 4 - Score Explanation:</b> The project description and use of grant funds description was very thorough and provided key details on the use of district funds for the AED's and staffing, however, the grantee failed to make the connection to the District's mission and current strategic plan.</p>
<p><b>Alignment to District Goals, Strategies, and Performance Measures</b> (5 points)</p>	<p>The applicant effectively describes the alignment of the project to the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals, strategies and performance measures.</p>

<p><b><u>Reviewer 1 - Score:</u></b> 5</p>	<p><b><u>Reviewer 1 - Score Explanation:</u></b> Alignment to the District current Strategic Plan was identified.</p>
<p><b><u>Reviewer 2 - Score:</u></b> 5</p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b> The applicant effectively describes the alignment of the project to the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals, strategies and performance measures.</p>
<p><b><u>Reviewer 3 - Score:</u></b> 5</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> Desert Arc’s project aligns with District Goal 2, Strategy 2.7 (Utilize an equity lens to expand services and resources to underserved communities) and District Goal 3, Strategy 3.6 (Educate community residents on available behavioral/mental health resources). The services identified in this project will promote increased access to health care and behavioral health services for the underserved, high need community members that are served. The life saving potential of having AED’s located within reach in each transport vehicle is very important and will expand the ability to respond to emergent events immediately.</p>
<p><b><u>Reviewer 4 - Score:</u></b> 5</p>	<p><b><u>Reviewer 4 - Score Explanation:</u></b> The grant proposal aligns with a couple of DHCD Strategic Plan goals and strategies.</p>
<p><b>Project Deliverables and Evaluation</b> (5 points)</p>	<p>The applicant provides project deliverables that are specific, measurable, attainable, and time-bound. Project deliverables must align with at least one of the Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goals and a related strategy/strategies. Additionally, applicant clearly demonstrates the alignment of their project deliverables to the appropriate performance measures, as outlined in the application instructions.</p> <p>Each evaluation corresponds to a project deliverable. The evaluation accurately measures the project’s effectiveness, impact and includes appropriate qualitative and/or quantitative tracking methods. The evaluation section includes well-defined data reporting mechanisms and/or a clear and transparent narrative.</p> <ul style="list-style-type: none"> <li>• Evaluation measures and methods are clear; the applicant defines how they envision success.</li> <li>• Evaluation is in alignment with the deliverables of the project.</li> <li>• Evaluation is in alignment with identified Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goal(s), strategies, and performance measure(s).</li> <li>• An explanation is provided on how the data collected from the project will be utilized for future programming, partnerships, and/or funding.</li> </ul>
<p><b><u>Reviewer 1 - Score:</u></b> 5</p>	<p><b><u>Reviewer 1 - Score Explanation:</u></b> Deliverables and evaluation are aligned and specific to the funding ask with clear, straightforward details.</p>
<p><b><u>Reviewer 2 - Score:</u></b></p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b></p>



5	The four (4) deliverables are SMART and each align with a goal and strategy of the District's strategic plan. Each evaluation is measurable with a clear and understandable narrative.
<b><u>Reviewer 3 - Score:</u></b> 5	<b><u>Reviewer 3 - Score Explanation:</u></b> This project has identified goals that will be evaluated by a review of client progress reports, the number of AED's that have been installed and the development of Behavior Analyst recommended training modules as a result of client observation and behavior analysis, Behavioral Analyst training of Desert Arc staff and support specialists and the design of environmental and instructional modifications as needed. These goals and evaluation processes will inform future practices to better serve the target population of adults ages 18 years and older, with developmental and intellectual disabilities.
<b><u>Reviewer 4 - Score:</u></b> 4	<b><u>Reviewer 4 - Score Explanation:</u></b> The project deliverables and evaluation of the project were detailed and met the requirements for this section, however, it failed to describe how the data collected would be used in the future.
<b>Organizational Capacity</b> (5 points)	The applicant details their organization's capacity to meet the demands of this project including allocated staff time, internal expertise, organizational structure, etc. Applicant includes examples that demonstrate that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.). The applicant demonstrates reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support).
<b><u>Reviewer 1 - Score:</u></b> 4	<b><u>Reviewer 1 - Score Explanation:</u></b> Additional capacity details, aligned with the work of this project, would have been helpful to fully understand Desert Arc's capacity.
<b><u>Reviewer 2 - Score:</u></b> 5	<b><u>Reviewer 2 - Score Explanation:</u></b> Desert ARC has proven over the past 64 years it's capability and knowledge to meet the demands of a population with intellectual and developmental disabilities. This project is ongoing, utilizing a healthcare workforce to ensure their clients are in a safe environment.
<b><u>Reviewer 3 - Score:</u></b> 5	<b><u>Reviewer 3 - Score Explanation:</u></b> The implementation of this project successfully is supported by the leadership and oversight structure of the Licensed Vocational Nurse, Board Certified Behavior Analyst and the AED implementation throughout the program to insure that those being served received healthcare and behavioral health support services customized to meet their needs.
<b><u>Reviewer 4 - Score:</u></b> 4	<b><u>Reviewer 4 - Score Explanation:</u></b> Desert Arc has a proven track record and has the organizational capacity, however, the section lacked key information highlighting their capacity.

<b>Organization Sustainability</b> (5 Points)	The application highlights their organization’s sustainability strategies around funding, staff recruitment/retention, effective collaboration and partnerships, thoughtful long-term planning, etc.
<u><b>Reviewer 1 - Score:</b></u> 4	<u><b>Reviewer 1 - Score Explanation:</b></u> Desert Arc is working on their organization sustainability by securing a \$100,000 grant from the Houston foundation to help cover the medical team supporting their clients.
<u><b>Reviewer 2 - Score:</b></u> 4	<u><b>Reviewer 2 - Score Explanation:</b></u> Unfortunately the State of California does NOT provide funding to cover the costs of this program that Desert ARC is asking the District to fund. Advocacy efforts are ongoing, thus having Desert ARC continuously to rely on grants, donations, and other fundraising efforts to support the healthcare workforce necessary to ensure the safety and quality of health for these fragile and vulnerable people.
<u><b>Reviewer 3 - Score:</b></u> 5	<u><b>Reviewer 3 - Score Explanation:</b></u> Desert Arc’s 60+ year history as a provider of quality healthcare and support services to those diagnosed with intellectual and developmental disabilities has assisted with its ability to secure ongoing funding to support its program services that are not funded by the State of California.
<u><b>Reviewer 4 - Score:</b></u> 5	<u><b>Reviewer 4 - Score Explanation:</b></u> Desert Arc has been a cornerstone organization assisting District residents with special needs for the last 64 years. They have shown their ability to continue and sustain vital services and programs.
<b>Partnerships/Collaborations</b> (5 Points)	The application demonstrates a collaborative process that includes multiple community partners involved in planning and implementation. Organizational partners are listed and each of their roles in the project are outlined. Letters of support and/or memorandums of understanding are included, as appropriate.
<u><b>Reviewer 1 - Score:</b></u> 3	<u><b>Reviewer 1 - Score Explanation:</b></u> The partnership lists the community partners; however, it doesn’t detail the role of any or how they contribute to the overall project.
<u><b>Reviewer 2 - Score:</b></u> 5	<u><b>Reviewer 2 - Score Explanation:</b></u> Desert ARC maintains a strong and long-standing partnership with many agencies, including collaborative efforts with Angel View, Dept of Rehabilitation; FIND Food Bank, UCPIE, Inland Regional Center; etc.
<u><b>Reviewer 3 - Score:</b></u> 5	<u><b>Reviewer 3 - Score Explanation:</b></u> Desert Arc’s community partnerships include a diverse array of organizations that support the services that focus on augmenting the program benefits for those they serve including the California Disabilities Services Association, Inland Regional Center, Department of Rehabilitation and local CV organizations that provide complementary support services.

<b>Reviewer 4 - Score:</b> 5	<b>Reviewer 4 - Score Explanation:</b> Desert Arc has a long list of partnerships and collaborations to help them achieve their mission and successfully implement this project.
<b>Budget</b> (5 points)	The budget is specific and reasonable, and all items align with the described project. The proposed budget is accurate, cost-effective, and linked to activities and deliverables. <ul style="list-style-type: none"> <li>• There are no unexplained amounts.</li> <li>• The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are reasonable.</li> <li>• All line items are identified clearly in the budget narrative.</li> <li>• The budget shows committed, in-kind, or other funds that have been identified, secured, and in place to support the project.</li> </ul>
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> The budget is reasonable and provides narrative to understand the line items as they relate to the overall project.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> The budget is specific and reasonable and aligns with the grant narrative. Funding from the Houston Family Foundation has been leverage to support LVN's and the consulting physician.
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> The budget for this project highlights how District funds will support key positions that are necessary to implement the goals associated with the implementation of AED's, specialty staff roles and training of staff teams. There is also identified additional funding from other sources.
<b>Reviewer 4 - Score:</b> 3	<b>Reviewer 4 - Score Explanation:</b> The grant proposal budget is adequate and in line with the proposed deliverables. The only concern is that DHCD grant funds will cover 89% of the total project budget.
<b>Fiscal Scoring Review</b>	
<b>Fiduciary Compliance</b> (5 Points)	The applicant demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financial statements produced in a timely fashion, positive cash flow at the end of each fiscal year, asset ratio meets required debt load, and the Board reviews financial statements regularly.
<b>Reviewer 1 - Score:</b> 4.5	<b>Reviewer 1 - Score Explanation:</b> Applicant has unmodified financial statements, which have been reviewed and approved by Board of Directors. Current ratio is strong. While cash flow was not positive for most recent audited fiscal year, the decrease in cash was minimal.
<b>Reviewer 2 - Score:</b> 4	<b>Reviewer 2 - Score Explanation:</b> The FY 06/30/22 audit report is unmodified. The Board of Directors accepted the audit report.

	Audit report Current Ratio is strong (4.2:1), which represents the grantee's ability to pay its short-term liabilities. The Net Assets increased by \$269k as of 6/30/22, with Total Net Assets of \$10M. Internal financial statements, as of 5/31/23, indicates a decrease of \$714k. The Balance Sheet is in good order.
<b>Financial Stability</b> (5 Points)	Funding sources for operations and programs are from multiple sources and are driven by a strategic plan for stability for both short- and long-term growth. If a strategic plan does not exist, other documentation is presented to identify future sources of funding. The requested grant amount is reasonable in comparison to the overall organizational budget.
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> Grant ask is reasonable in comparison to the overall organizational budget, which includes funding from multiple sources. Strategic plan in place for FY22 with acknowledgement that new plan is in process. Existing strategic plan documents plan for short- and long-term growth.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> Grantee demonstrates a sound financial position and is supported by a strategic plan. Grantee has additional resources for this project of approximately \$401k. The District's grant of \$291k is supported by other resources.

TOTAL SCORES - PROGRAMMATIC		TOTAL SCORES - FISCAL	
REVIEWER 1	34/40 POINTS = 85%	REVIEWER 1	9.5/10 POINTS = 95%
REVIEWER 2	38/40 POINTS = 95%	REVIEWER 2	9/10 POINTS = 90%
REVIEWER 3	40/40 POINTS = 100%	<b>AVERAGE</b>	9.25 POINTS = 92.5%
REVIEWER 4	34/40 POINTS = 85%		
<b>AVERAGE</b>	36.5 POINTS = 91.25%		

Average Total Score: 46 / 50 = 92%

**EXHIBIT B**

**PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES**

<u>Project Title</u>	<u>Start/End</u>
Desert Arc Health Care Program	10/01/2023 9/30/2024

**PAYMENTS:**

(4) Payments: \$65,536.  
10% Retention: \$29,127

Total request amount: \$ 291,271.

**GRANT AND PAYMENT SCHEDULE REQUIREMENTS:**

Scheduled Date	Grant Requirements for Payment	Payment
10/01/2023	Signed Agreement submitted & accepted.	Advance of \$65,536. for time period 10/01/2023 - 12/31/2023
2/01/2024	1st quarterly (10/01/2023 - 12/31/2023) progress report, budget reports and receipts submitted & accepted	Advance of \$65,536. for time period 1/01/2024 - 3/31/2024
5/01/2024	2nd quarterly (1/01/2024 - 3/31/2024) progress report, budget reports and receipts submitted & accepted	Advance of \$65,536. for time period 4/01/2024 - 6/30/2024
8/01/2024	3rd quarterly (4/01/2024 - 6/30/2024) progress report, budget reports and receipts submitted & accepted	Advance of \$65,536. for time period 7/01/2024 - 9/30/2024
11/01/2024	4th quarterly (7/1/2024 - 9/30/2024) progress report, budget reports and receipts submitted & accepted	\$0
11/15/2024	Final report (10/01/2023 - 9/30/2024) and final budget report submitted & accepted	\$29,127 (10% retention)

**TOTAL GRANT AMOUNT: \$ 291,271.**

DELIVERABLES:

Project Goals and Evaluation

<p><b>Deliverable #1:</b> By June 30, 2024, acquire and install 63 life-saving Automatic External Defibrillators (AEDs) in Desert Arc's buses and vehicles transporting people with disabilities with round-trip, home to program, curb-to-curb service.</p>	<p><b>Evaluation #1:</b> Proof of Purchase and documentation of the installation of the 63 Automated External Defibrillators (AEDs) will be tracked according to transportation vehicle number by Desert Arc's Transportation Department.</p>
<p><b>Deliverable #2:</b> By September 30, 2024 an estimated 230 clients will benefit from the on- and off-site medical care of a full-time Licensed Vocational Nurse Monday through Friday.</p>	<p><b>Evaluation #2:</b> Desert Arc will monitor the efficacy and impact on a daily basis with an analysis of quantitative and qualitative data for the Licensed Vocational Nurses' Nursing Visits and Intervention Services with the measurement of outcomes assessed by Desert Arc's senior leadership team on a monthly basis. Desert Arc will report on the total number of unduplicated clients seen by the one funded LVN (i.e., the LVN may see the same client several times per day).</p>
<p><b>Deliverable #3:</b> By September 30, 2024, a Board Certified Behavior Analyst will conduct Behavior Assessments and create Behavior Support plans for an estimated 70 clients.</p>	<p><b>Evaluation #3:</b> Board Certified Behavior Analyst will provide both a monthly individual client progress report and an overall status report encompassing types of service(s) and number of people with disabilities served.</p>
<p><b>Deliverable #4:</b> By September 30, 2024, the Board Certified Behavior Analyst will train 32 Desert Arc staff members, Direct Support Professionals-Instructors in Behavioral Programs, on Behavior Concepts and related topics.</p>	<p><b>Evaluation #4:</b> Board Certified Behavior Analyst will recommend instruction modules and implement training schedule for Desert Arc's Direct Support Professionals and program staff leadership.</p>

The Desert Healthcare District has implemented Results-Based Accountability (RBA) into their grantmaking process to streamline reporting and offer a straightforward approach to effectively measuring program-level performance.

**Strategic Plan Alignment:**

**Goal 2: Proactively expand community access to primary and specialty care services**

**Goal 3: Proactively expand community access to behavioral/mental health services**

**Strategy 2.7** Increase equitable access to primary and specialty care services and resources in underserved communities in Coachella Valley (Priority: High)

***You have selected Strategy 2.7.***

Your project deliverables need to capture at least one of the following performance measures.

- # of Community Health Workers/Promotores trained
- # of Community Health Workers/Promotores hired
- # of clients/potential clients who increased their knowledge of primary and specialty care resources
- # of clients who were directly connected to a primary and specialty care service provider
- # of clients who were connected to primary and specialty care via supportive healthcare services such as transportation assistance, insurance enrollment, etc.

**Strategy 3.6** Increase awareness of behavioral/mental health resources for residents in Coachella Valley (Priority: Moderate)

***You have selected Strategy 3.6.***

Your project deliverables need to capture the following performance measures.

- # of Community Health Workers/Promotores trained
- # of Community Health Workers/Promotores hired
- # of community engagement/awareness activities
- # of clients/potential clients reached through awareness efforts
- # of clients who were directly connected to behavioral/mental health services
- # of clients/potential clients who increased their knowledge of behavioral/mental health resources
- % of clients/potential clients who increased their knowledge of behavioral/mental health resources



**Date:** September 26, 2023

**To:** Board of Directors

**Subject:** Grant # 1404 Martha's Village & Kitchen

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**Grant Request:**

Martha's Village: Homeless Housing With Wrap-Around Services Expansion

**Amount Requested:** \$369,730.00

**Project Period:** 10/01/2023 to 09/30/2025 **(two-year grant term)**

**Project Description and Use of District Funds:**

Martha's has been serving Coachella Valley's homeless and impoverished families and individuals for more than 33 years. Martha's mission is to help its neighbors in need break the cycle of homelessness and poverty by promoting self-sufficiency through an innovative continuum of care, multi-disciplinary programs, and partnerships that come together in the spirit of Martha's CREED (Compassion, Respect, Empathy, Empowerment, Dignity) to teach, learn from, and challenge our neighbors and one another. Martha's best-practices housing first, wrap-around approach reduces barriers, increases opportunity, and meets essential needs of homeless individuals and families in the Coachella Valley.

The need for Martha's to expand services has increased dramatically since the pandemic hit the Coachella Valley. Prior to 2020, Martha's served approximately 6,000 homeless and impoverished individuals annually, however since the pandemic hit the Coachella Valley the number of individuals requiring Martha's services has increased to over 8,000 homeless and impoverished community members. This has created an urgent community need for an expansion of Martha's Homeless Housing and Wrap-Around Services Program by expanding the employment capacity at the five areas of the highest homelessness and unemployment in the Coachella Valley including Indio, Palm Springs, Desert Hot Springs, Coachella, and Mecca. Martha's goal is to follow its proven strategy of offering services on a customized basis, ensuring each individual is "employment ready", empowering them with the tools and resources to secure employment and increase their earnings potential.

The District funding will be directed towards funding staff salaries and providing support for other operating expenses related to the employment expansion including equipment,





supplies, and transportation related costs during the **two-year grant term**. This proposal directly aligns to the District's Strategic Plan goal 5, strategy 5.1 as Martha's provides vulnerable community members with a path back to permanent housing and stable income.

**Strategic Plan Alignment:**

**Goal 5:** Be responsive to and supportive of selected community initiatives that enhance the economic stability of the District residents (on a situational basis)

**Strategy 5.1** Reduce the negative impacts of social determinants of health on homelessness in Coachella Valley (Priority: Moderate)

**Geographic Area(s) To Be Served:**

All areas

**Action by Program Committee: (Please select one)**

- ✓ Full recommendation and forward to the Board for consideration with the Committee's recommendation that a grant amount of \$369,730.00 be approved.

Recommendation with modifications

Request for more information

Decline



## **Grant Application Summary**

### **Martha's Village & Kitchen, Grant # 1404**

#### **About the Organization**

Martha's Village & Kitchen  
83791 Date Ave.  
Indio, CA 92201  
760-347-4741

[www.marthasvillage.org](http://www.marthasvillage.org)

**Tax ID #:** 33-0777892

#### **Primary Contact:**

Matt Phillips, Director of Grants  
760-347-4741  
[mphillips@marthasvillage.org](mailto:mphillips@marthasvillage.org)

#### **Organization's Mission Statement and History**

Martha's has been serving Coachella Valley's homeless and impoverished families and individuals for more than 33 years. Martha's mission is to help its neighbors in need break the cycle of homelessness and poverty by promoting self-sufficiency through an innovative continuum of care, multi-disciplinary programs, and partnerships that come together in the spirit of Martha's CREED (Compassion, Respect, Empathy, Empowerment, Dignity) to teach, learn from, and challenge our neighbors and one another. Martha's envisions a community where all people can live to their full potential; where everyone has access to food, housing, healthcare, education, and the means to maintain them.

Martha's best-practices housing first, wrap-around approach reduces barriers, increases opportunity, and meets essential needs of homeless individuals and families in the Coachella Valley. Martha's ensures that individuals are eligible and quickly brought into housing with the Housing First Model and regulations regardless of their income level, sobriety, criminal record, and history experiencing domestic violence.

A vital component of the region's safety net, Martha's served over 8,000 neighbors in need last year providing:

- Homeless Housing
- Case Management
- Food Services
- Employment and Education
- Children's Services
- Recovery
- Emergency Assistance
- Integrated Health
- Budgeting
- Recuperative Care

**Organization Annual Budget:** \$8,532,422.00

### **Project Information**

**Project Title:**

1404 Martha's Village: Homeless Housing With Wrap-Around Services Expansion

**Start Date:** 10/01/2023    **End Date:** 09/30/2025

**Total Project Budget:** \$1,235,706.00

**Requested Amount:** \$369,730.00

**Community Need for this Project in the Coachella Valley:**

The need for Martha's to expand services has increased dramatically since the pandemic hit the Coachella Valley. Prior to 2020, Martha's served approximately 6,000 homeless and impoverished individuals annually, however since the pandemic hit the Coachella Valley the number of individuals requiring Martha's services has increased to over 8,000 homeless and impoverished community members. This dramatically increased need can also be witnessed in the most recent 2023 Riverside County's Point in Time Count which stated that there are now 1,161 homeless individuals residing in the Coachella Valley on any given night. This increase includes a dramatic 20% increase in the number of homeless individuals living in the region that are unsheltered. Further, the number of families with children have increased in both the sheltered and unsheltered categories.

Significantly, the majority of the Coachella Valley's unhoused population is underserved Latinos, and the number of homeless Latinos has grown significantly since COVID-19. Data collected from the past three years has demonstrated that over 60% of the homeless population are Latino. This has created an urgent community need that Martha's Homeless Housing and Wrap-Around Services Program Expansion is positioned to assist with by providing these vulnerable community members with a path back to permanent housing and stable income.

The 2023 Riverside County's Point in Time Count also points to lack of income and unemployment as two of the primary factors contributing to unsheltered homelessness reported in the area. These needs are substantiated through Martha's own data which shows that 82% of Coachella Valley's sheltered and unsheltered homeless are not employment ready. These Coachella Valley community needs will be addressed through Martha's program expansion. Specifically, Martha's will target the four Coachella Valley cities with the largest homeless populations comprised of (a) Indio with 427 individuals, (b) Palm Springs with 268 homeless individuals, (c) Desert Hot Springs with 122 homeless individuals, (d) Coachella with 67 homeless individuals, and (e) Mecca with 43 homeless individuals. Martha's will also continue to monitor Cathedral City, as there is significant mobility of homeless resident between Palm Springs and Coachella Valley.

These Coachella Valley community needs are even further accentuated when looking at each of these cities' increase in the total number of homeless individuals between 2019 and 2023. The homeless count in 2019 for City of Indio was 52 and in 2023 has increased to 108 individuals. The homeless count in 2019 for the City of Palm Springs was 196 and in 2023 has increased to 239 individuals. The homeless count in 2019 for the City of Desert Hot Springs was 45 and in 2023 has increased to 107 individuals. The homeless count in 2019 for the City of Coachella was 51 and in 2023 has increased to 67 individuals. These Coachella cities alone witnessed a 64% increase in homelessness during this four-year period. In summary, this recent data points to the growing needs for homeless housing and wrap-around services in the region. Martha's proposal will meet these community needs right at the core by increasing services where the greatest needs are, with services that are tailored for the population with the greatest needs, and providing the services that target the primary factors that contributed to the increased homelessness.

**Project Description and Use of District funds:**

Martha's Village & Kitchen Homeless Housing with Wrap-Around Services Expansion project will meet the increased needs of economically destabilized district residents. Martha's approach is in direct alignment with the District's mission and Goal 5 of being responsive to and supportive of selected community initiatives that enhance economic stability of District residents. Martha's will dramatically expand its homeless housing, case management, and wrap-around services to serve individuals more effectively throughout the Coachella Valley. Central to this proposal, is the expansion of employment capacity at the five areas of the highest homelessness and unemployment in the Coachella Valley including Indio, Palm Springs, Desert Hot Springs, Coachella, and Mecca.

Martha's goal is to follow its proven strategy of offering services on a customized basis, ensuring each individual is "employment ready", empowering them with the tools and

resources to secure employment and increase their earnings potential. Critical to Martha's cost effective, project flow design is the expansion of capacity in its new remote locations for employment services and employment education. Martha's will evaluate progress toward these goals through its success in assisting homeless community members to overcome COVID-19's negative economic challenges on a path to permanent, housing with stable income.

The target population is homeless individuals within the DHCD's boundaries with a focus on the five identified cities. All individuals served will be no or very low-income and fall below the Federal Poverty Level with many experiencing the negative economic consequences of COVID-19 and persistent inflation. Data collected by 2023's Riverside County Point-In-Time Survey and Martha's internal tracking show that these causes have created a new homeless population requiring Martha's employment services. Martha's expanded remote services will allow for additional focus to be placed on high poverty and high unemployment populations becoming "employment ready". Martha's services will ensure homeless individuals are "housing ready" by providing one-on-one support as they acquire necessary documents including driver licenses, social security cards, and government benefits that will ensure they are positioned to secure and maintain housing. Additionally, Martha's will provide services and resources in English and Spanish.

In support of these efforts, Martha's will utilize District funds in support of the staff that will administer this program. First, Martha's will use funds for payroll expenses for its staff to administer and implement this program onsite in Indio and at the other four targeted areas. Second, Martha's will use funds for payroll expenses from its Employment Specialists to provide outreach to homeless and impoverished clients and assist them on a path to securing and retaining employment. Third, Martha's will use funds for payroll expenses from its Case Managers that will administer and implement the project for Martha's clients living at its shelter as well as homeless and impoverished community members.

Martha's will also utilize District Funds for equipment to support staff, office supplies, printing, and mileage.

**Strategic Plan Alignment:**

**Goal 5:** Be responsive to and supportive of selected community initiatives that enhance the economic stability of the District residents (on a situational basis)

**Strategy 5.1** Reduce the negative impacts of social determinants of health on homelessness in Coachella Valley (Priority: Moderate)

**Project Deliverables and Evaluation**

<p><b>Deliverable #1:</b> Martha's will expand its remote services in the five targeted cities. By September 30, 2025, Martha's will provide case management with wrap-around services to include the additional enhancements of Employment Services, English as a Second Language Instruction and Computer Skills Training to 175 homeless or at risk of homeless individuals in the five targeted cities of Indio, Palm Springs, Desert Hot Springs, Coachella, and Mecca.</p>	<p><b>Evaluation #1:</b> Martha's Case Managers and Employment Specialists will ensure 100% data collection and data entry into our Client Tracking Database to include client assessments and units of service.</p>
<p><b>Deliverable #2:</b> Martha's will expand services on-site at its Desert Hot Springs, Indio, and Palm Springs locations. By September 30, 2025, Martha's will expand services with case management with Wrap-Around Services, with its current Employment Services and Computer Skills Training to 200 homeless or at risk of homelessness individuals at these three physical locations.</p>	<p><b>Evaluation #2:</b> Martha's Case Managers and Employment Specialists will ensure 100% data collection and data entry into our Client Tracking Database to include client assessments and units of service.</p>
<p><b>Deliverable #3:</b> By September 30, 2025, Martha's will build collaborations with a combination of a minimum of ten (10) nonprofits, community organizations and local government, in the five targeted areas. This effort will begin with scheduled listening meetings with the entities mentioned above to ensure the needs of the communities are met in the area of homeless and at risk of homelessness services.</p>	<p><b>Evaluation #3:</b> <i>Martha's Program Managers will track, report and monitor the progress of securing 10 new Community collaborations, while addressing discovered gaps in area services, such as food insecurity, employment, resources, housing, wellness, etc.</i></p>
<p><b>Deliverable #4:</b></p>	<p><b>Evaluation #4:</b></p>

## **Project Demographic Information**

### **Target Geographic Area(s) To Be Served:**

All areas

### **Target Population Age Group:**

0 to 5, 6 to 17, 18 to 24, 25 to 39, 40 to 54, 55 to 64, 65+

### **Target Population Ethnicity:**

Hispanic/Latino (of any race), Not Hispanic or Latino (of any race)

### **Target Population Race:**

American Indian and Alaska Native, Asian, Black or African American, Native Hawaiian and other Pacific Islander, White, Some other race

### **Additional Target Population Information:**

Martha's program will benefit homeless and impoverished individuals and families within the Coachella Valley including but not limited to unemployed, veterans, those on Medicaid, seniors, those challenged by substance use, mental illness, and those fleeing domestic violence. The majority of the population served by the program will be homeless Latino individuals and families. Martha's proposed expansion will focus on five of the most underserved areas within the DHCD's boundaries (Mecca, Desert Hot Springs, Palm Springs, Indio, Coachella).

## **Capacity, Sustainability, and Partnerships**

### **Organizational Capacity**

For 33 years, Martha's has prioritized the development of a professional staff with significant experience that has the capacity to meet the essential needs of homeless individuals, by providing housing and wrap-around services, on a pathway to stable housing. Martha's has a full-time staff of 80 individuals and 2,100 passionate volunteers that provide a solid base of expertise and experience to expand bilingual services to the DHCD's homeless population. Martha's capacity includes an established history of assisting between 80%-90% of residents in exiting to permanent housing.

Martha's has developed a best practices, housing first, wrap-around approach, to reduce barriers, increase opportunity, and meet essential needs of homeless individuals and families in the Coachella Valley. This project will include an expanded staff allocation of Employment Specialist(s) and Case Manager(s) to serve Palm Springs, Desert Hot Springs, Coachella, Indio, and Mecca. Additional hours of Shelter Staff, Case Manager, Employment Specialist will be provided in Indio and Palm Springs to support the additional beds.

Martha's successful, recent expansion of wrap-around services into Palm Springs

demonstrates its ability to provide a high level of service in a remote office setting.

Further, Martha's continues to be the only nonprofit in the Coachella Valley certified to provide employment services and training by the California Workforce Development Board.

**Organizational Sustainability:**

Martha's proposed homeless housing, case management, and wrap-around services expansion project is at the core of its strategic plan, working to ensure individuals with the greatest needs have access to support and services. Martha's is fortunate to receive public and private support to help fund its comprehensive housing and wrap-around services. Also, Martha's has demonstrated its ability to be flexible while providing its housing and wrap-around services, uninterrupted, throughout the pandemic and periods of record high inflation. This proposed project will allow Martha's to expand in an effective and sustainable manner that leverages other long-term revenue sources.

Martha's strategic plan continues to develop a wide-array of funding sources in support of its homeless housing and wrap-around services. Recently, Martha's utilized Weingart Foundation and RAP grants to develop a strong, ongoing development infrastructure that includes updated fundraising technology and an updated approach to solicitations for donations, planned giving, public and private grants, retail/thrift store, events, corporate support, and auto auctions.

Martha's will also continue to partner with private funders as well as public entities including the cities of Indio, Palm Springs, Coachella, Palm Desert, Rancho Mirage, Indian Wells, La Quinta; County of Riverside, State of California, and the Federal Government to support the project's expansion into the future.

**Partnerships/Collaborations:**

Crucial to the proposed project is Martha's ability to mobilize diverse partnerships between nonprofit organizations, government, and regional businesses for a common goal of assisting neighbors in need. Martha's proposed expansion project unites the collaborative efforts of community partners in the Coachella Valley with a focus on housing, wrap around services, and health services with a focus on the most underserved areas within the DHCD's boundaries (Coachella, Mecca, Desert Hot Springs, Palm Springs, Indio). This collaborative approach allows partners to utilize their strengths in quickly identifying the most expedient path to housing and support services.

One of Martha's most innovative approaches to partnerships is working with city governments to provide a customized approach to meeting the wrap-around service needs with a focus on the employment service needs of a particular community. This strategy has been successful in providing employment and education services within Palm Springs. Recently, this approach assisted 500 homeless individuals with employment services while providing a new funding partnership for Martha's. Martha's is



in the process of replicating this form of collaboration with the city government of Desert Hot Springs. This proposal will allow Martha's to continue to expand into other Coachella Valley cities as it provides an opportunity to utilize this type of "City Partnership" as a model to serve additional individuals.

Martha's partnership with Workforce Development Board will assist in providing employment training that aligns with the identified regional labor market needs. Martha's partnership with the Workforce Development Board also provides Martha's staff with training to ensure they are providing up to date, tailored employment services.

Martha's will provide employment training opportunities for adults through its new partnership with Riverside County's Work Experience (WEX) Program which will provide homeless individuals with the opportunity to obtain paid, employment in the fields of administration, food services, program delivery, and nursing assistant at Martha's.

Martha's is also an active partner within Riverside County's Continuum of Care (CoC) for sharing best practices and service collaborations.

### **Diversity, Equity, Inclusion, and Belonging (DEI)**

#### **How does your organization address DEI in your policies, strategic plan, board and staff, etc.?**

Martha's has committed to diversity, equity, and inclusion on its board and executive staff through concentrated recruitment efforts focused on attracting a leadership team that reflects the community. The community's interests are then organically included in Martha's organizational policies, strategies, and operations. Martha's came into existence out of a grass roots initiative of concerned community members to assist their neighbors and today this same mission allows Martha's to proactively recruit leaders that embody diversity, equity, and inclusion. Martha's Board works to include a former Martha's housing client that provides the organization's leadership a first-hand perspective of the challenges of overcoming homelessness. Martha's utilizes this valuable perspective to shape not just Martha's housing programs but for the organization. This Board Member is able to inform Martha's mission and vision in a way that ensures that the organization is working to make an impact in the most meaningful way for our specific community. Martha's also administers monthly resident House Meetings and satisfaction surveys. Martha's received Weingart and RAP grants that funded Martha's executive leadership additional time to identify opportunities to recruit diverse board and executive staff both online and at job fairs. Consequently, Martha's recruited two new board members that added diversity, equity, and inclusion.

Martha's strongly believes that community representation on its staff, board, and volunteers enhances its ability to reflect community interests in Martha's organizational policies, strategies, and operations. Significantly, Martha's staff is comprised of 90% minorities which mirrors the racial demographics of the communities it serves (City Data, May 2022). Martha's values diversity, equity, and inclusion in every aspect of our work, including our internal operations and external activities to support

our mission. These values are essential to our mission to assist and advocate for those who are homeless or at risk of losing their homes, champion equity in all public and private responses to homelessness and help individuals and families from all backgrounds secure vital services, safe indoor shelter, and decent permanent homes of their own.

The significance of being responsive to the cultural and linguistic needs is imperative when you consider that 98.7% of the City of Coachella's residents are Hispanic. Martha's has worked to outfit itself with the resources and expertise necessary to serve the Hispanic community most effectively. Martha's has actively recruited Spanish speaking case managers from the community to provide housing services support. These case managers have a knowledge of both the challenges and opportunities in the local community. Martha's proactively recruits Spanish Speaking outreach coordinators. This role is crucial for Martha's to have Spanish speaking community members in as they are the "ambassador" of the organization. All of Martha's outreach coordinators can speak Spanish and have Diversity, Equity, and Inclusion (DEI) training.

**What barriers does your organization face when addressing DEI?**

The largest barrier is securing the necessary resources to ensure that the organization can continue to proactively recruit board members, executive leadership, and staff that embody the Diversity, Equity, Inclusion and Belonging (DEIB) of the community that Martha's serves.

## Grant Budget

Project Grant Budget				
<b>Applicant:</b>		<b>Martha's Vilage &amp; Kitchen Homeless Housing With Wrap-Around Services</b>		
OPERATIONAL EXPENSES		Total Project Budget	Funds From Other Sources <small>Detail On Section 3</small>	Amount Requested From DHCD/F
<b>Total Staffing Expenses <small>Detail on Section 2</small></b>		\$ 1,051,680.00	\$ 761,376.00	\$ 290,304.00
<b>Equipment (itemize)</b>				
1	Tablets- For general program staff use -working with clients remotely and information.	\$ 8,000.00	\$ 5,000.00	\$ 3,000.00
2	Desktops/Laptops- For general program staff use -working with clients remotely and information.	\$ 12,000.00	\$ 8,000.00	\$ 4,000.00
3	Software- For general program staff use - working with clients remotely and information.	\$ 5,000.00	\$ 5,000.00	
4	Furniture- Misc. furntirue for homeless housing rooms	\$ 8,000.00	\$ 8,000.00	
<b>Supplies (itemize)</b>				
1	For general office program staff use	\$ 10,000.00	\$ 3,800.00	\$ 6,200.00
2	Cleaning Supplies	\$ 9,000.00	\$ 6,000.00	\$ 3,000.00
3	Client Supplies	\$ 18,000.00	\$ 11,000.00	\$ 7,000.00
4	Client Food Services	\$ 20,000.00	\$ 20,000.00	
<b>Printing / Duplication</b>		\$ 9,000.00	\$ 9,000.00	
<b>Mailing / Postage</b>			\$ -	
<b>Mileage (use current Federal mileage rate)</b>		\$ 18,000.00	\$ 13,000.00	\$ 5,000.00
<b>Education / Training</b>		\$ 8,000.00	\$ 8,000.00	
<b>Other Direct Project Expenses Not Described Above (itemize)</b>				
1	Bus passes and gas card for client appointments based on on need	\$ 4,000.00	\$ 3,000.00	\$ 1,000.00
2	Agency van costs for transport of clientsto appointments as needed for gas, repair, insurance maintenance, etc.	\$ 8,000.00	\$ 6,000.00	\$ 2,000.00
3			\$ -	
4			\$ -	
<b>* Items listed below are included for calculation of the total project budget only. For use of DHCD/F funds, these line items would be included in the allowable 15% indirect cost rate.</b>				
<b>Office / Rent / Mortgage*</b>			\$ -	\$ -
<b>Telephone / Fax / Internet*</b>			\$ -	\$ -
<b>Utilities*</b>			\$ -	\$ -
<b>Insurance*</b>			\$ -	\$ -
<b>Indirect Rate</b>	<input checked="" type="checkbox"/> Check Box To Utilize Indirect Rate Up To 15%	Enter Rate	15.00%	\$ 48,225.60
<b>Total Project Budget (Rounded up to nearest dollar)</b>				
		<b>\$ 1,236,906</b>	<b>\$ 867,176</b>	<b>\$ 369,730</b>
<b>Budget Narrative</b>	<p style="color: red; margin: 0;">Fully describe items above in this cell. You may insert rows or create additional worksheets if more space is needed to fully describe your budget. Based on full budget - Martha's historically uses (for in and out of office use) Surface Pro tablets with full set-up at a cost of \$1,333 each x 6 = \$8,000 historical cost. / 8- complete desk top computers (to include desk top, monitor, keyboard, mouse, IT set-up, etc.) and laptop computers historical cost \$1,714 x 7 = \$12,000 / Assesment and data software annual renewal cost \$1,666 x 3 = \$5,000 / General office supplies based on historical program use and cost \$1,250 per quarter 8 quarters = \$10,000 / Mileage based on past program use/ Staff trainings and meetings \$2,000 annually x 4 = \$8,000 / Printing and Duplication based on historical costs. / Telephone based on historical use amount / Utilities based on upon program historical use amount / insurance based upon program's historica use amount / Bus passes (and gas cards for verified client appointments = \$4,000 cost varies based on ages of riders / Agency van transport for appointments out of the area or time sensitive - cost based on historical data \$8,000./ Indirect cost based on 15% rate= \$48,225.60</p>			

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Staff Salary Expenses		Annual Salary	% of Time Allocated to Project	Total Project Salary	Amount Requested from DHCD/F
<b>Employee Position/Title</b>					
1	VP All Programs- 2 Years (Boots on the Ground)	\$ 166,400.00	30%	166,400.00	\$ 49,920.00
2	Lead Case Manager- 2 Years	\$ 124,000.00	30%	124,000.00	\$ 37,200.00
3	1 FTE Case Managers- 2 Years	\$ 87,000.00	30%	87,000.00	\$ 26,100.00
4	Lead Residential- 2 Years	\$ 80,000.00	30%	80,000.00	\$ 24,000.00
5	COO (Boots on the Ground)- 2 Years	\$210,000	20%	210,000.00	\$ 42,000.00
6	Program Manager- 2 Years	\$ 129,000.00	30%	129,000.00	\$ 38,700.00
7	1 Employment Specialists- 2 Years	\$ 80,000.00	30%	80,000.00	\$ 24,000.00
Enter Total Employee Benefits / Employer Taxes % (Proportional Fringe Costs and/Or Employer Taxes Based On % Of Time Allocated To Project)			20.00%	175,280.00	48,384.00
<b>Total Will Populate In Total Staffing Expenses Section 1</b>			<b>Total &gt;</b>	<b>\$ 1,051,680.00</b>	<b>\$ 290,304.00</b>
<b>Budget Narrative - Scope of Work</b>	<p>Please describe in detail the <b>scope of work</b> and duties for each employee on this grant.</p> <p>Case Managers – Supporting clients to receive support services, supported referrals for services with transportation if needed, suppling of current written information, follow ups, etc.  COO – COO will play a "Boots on the Ground" role. Set up of program, potential collaborations, compliance and resources.  VP All Programs– VP of All Program will play a "boots on the ground" role. Set up of potential collaborations and resources.  Insure the quality of program data and program performance, as well as client satisfaction.  Lead Case Manager- Provide leadership and support to the Case Managers. Ensure effective support of clients through case management process.  Program Manager- Adminster employment services program and provide cordination between housing and other wrap-around services.  Residential Specialist- Works with clients one-on-one to assist in securing housing. Connects clients to housing resources and services.  Employment Specialist- Works one-on-one with client to assist them in securing stable employment. Connects clients employment resources and services.</p>				
<b>Budget Narrative - Employee Benefits</b>	<p>Please describe in detail the <b>employee benefits</b> including the percentage and salary used for calculation.</p> <p>Salary costs with based on pay, payroll costs, and benefit rates. Please note that this is based on a two year budget.</p>				
Professional Services / Consultant Expenses		Hourly Rate	Hours/Week	Total Project Fee	Amount Requested from DHCD/F
<b>Company and Staff Title</b>					
1					
2					
3					
4					
<b>Total Will Populate in Total Staffing Expenses Section 1</b>			<b>Total &gt;</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Budget Narrative Scope of Work</b>	<p>Please describe in detail the <b>scope of work</b> for each professional service/consultant on this grant.</p>				

**Funds From Other Sources (Actual Or Projected)  
SPECIFIC To This Project**

<b>"Total Funding In Addition To DHCD/F Request" Below Should Match Or Exceed Value Listed In Section 1 for "Funds from Other Sources".</b>		<b>Amount</b>
<b>Fees</b>		
<b>Donations</b>		<b>\$ 433,376.00</b>
<b>Grants (List Organizations)</b>		
1	City of La Quinta	\$ 80,000.00
2	City of Indian Wells	\$ 60,000.00
3	AMEX	\$ 100,000.00
4	Perot Foundation	\$ 50,000.00
5	Kaiser	\$ 50,000.00
6	Barker Foundation	\$ 50,000.00
7	City of Indio	\$ 30,000.00
8	Bank of America	\$ 13,800.00
<b>Fundraising (Describe Nature Of Fundraiser)</b>		
1		
2		
3		
8		
<b>Other Income, e.g., Bequests, Membership Dues, In-Kind Services, Investment Income, Fees From Other Agencies, Etc. (Itemize)</b>		
1		
2		
3		
8		
<b>Total Funding In Addition To DHCD/F Request</b>		<b>\$ 867,176.00</b>
<b>Budget Narrative</b>	<b>Please describe in detail any additional information or explanations for items listed above.</b>	

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# Full Grant Application Scoring

## SCORING PARAMETERS

0 TO 1 POINTS	Does Not Meet Expectations
2 TO 3 POINTS	Needs Improvement
4 TO 5 POINTS	Meets or Exceeds Expectations

**Total Points Possible = 50 points**

Grant Information			
Grant Number:	Organization:	Project Title:	Funding Request:
1404	Martha's Village and Kitchen	Homeless Housing with Wrap-Around Services Expansion	\$369,730.
Programmatic Scoring Review			
<b>Community Need for the Project in Coachella Valley</b> (5 points)	The applicant identifies and describes a specific need(s) for the project within the Coachella Valley by providing relevant, valid data that highlights the full scope of the need. The applicant clearly connects the community need to the project's targeted population.		
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> The applicant succinctly describes the target population and community need for their programs with accurate and valid data, especially with the 5 cities targeted and identified as the needy recipients of Martha's services.		
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> This project as described identifies the continued growth in the number of unhoused/unsheltered community members since the COVID-19 pandemic began. Due to this increase the need for expanded housing wraparound support services has also grown. The most recent Riverside County 2023 Point In Time count indicates that 60% is underserved Latinos who would benefit from a path back to permanent housing.		
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> The grant proposal provided a very detailed explanation of the community need that included data specific to the unhoused population in the Coachella Valley.		

<p><b><u>Reviewer 4 - Score:</u></b> 5</p>	<p><b><u>Reviewer 4 - Score Explanation:</u></b> Martha's provided data and narrative related to the increased need from programmatic expansion in Coachella Valley and pulled out the specific targeted areas with the highest need.</p>
<p><b>Project Description and Use of Funds</b> (5 points)</p>	<p>The applicant describes the scope of the project and how the organization will utilize the Desert Healthcare District's funding. The applicant clearly states the approach they are going to take to meet the community's need and specifies how the success of this project directly relates to the District's mission and current Strategic Plan.</p>
<p><b><u>Reviewer 1 - Score:</u></b> 4</p>	<p><b><u>Reviewer 1 - Score Explanation:</u></b> The applicant will utilize District funds to support the staff that will administer the program. It is 3-fold: 1) payroll expenses for staff at Indio site and other 4 targeted areas; 2) payroll expenses for employment specialists to provide outreach; 3) payroll expenses for Case Managers to offer services to clients at the shelter. Other costs are equipment; office supplies printing and mileage. The program is in alignment with Strategic plan goal #5 and strategy 5.1.</p>
<p><b><u>Reviewer 2 - Score:</u></b> 5</p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b> Martha's will use the bulk of requested District funds to support the staff team members that will provide wraparound services, and coordination activities associated with assisting the underserved members of the community utilizing an economic stability lens. These services in addition to wraparound services support will include employment support services. As the only CV non-profit that is a Certified Employment Services provider (through California Workforce Development Board), services can be rendered that will train individuals to be prepared for employment while working with local businesses as potential job placement opportunities.</p>
<p><b><u>Reviewer 3 - Score:</u></b> 5</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> The project description and use of grant funds description was very thorough and provided key details on the use of district funds and made the connection to the District's mission and current strategic plan.</p>
<p><b><u>Reviewer 4 - Score:</u></b> 4</p>	<p><b><u>Reviewer 4 - Score Explanation:</u></b> Further explanation on how Martha's is outreaching to bring these additional clients in for employment services would have been beneficial to fully understand the specifics related to project success.</p>
<p><b>Alignment to District Goals, Strategies, and Performance Measures</b> (5 points)</p>	<p>The applicant effectively describes the alignment of the project to the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals, strategies and performance measures.</p>
<p><b><u>Reviewer 1 - Score:</u></b> 5</p>	<p><b><u>Reviewer 1 - Score Explanation:</u></b></p>

	Although Goal # 5 and correlating strategies are on a situational basis and at the moderate priority level, the program is in alignment with Strategic plan goal #5 and strategy 5.1.
<b><u>Reviewer 2 - Score:</u></b> 4	<b><u>Reviewer 2 - Score Explanation:</u></b> This project as described aligns with District Goal 5 Strategy 5.1 (Reduce the negative impacts of social determinants of health on homelessness in CV) through the focus on the delivery of services that can have a positive impact on economic conditions for the community members and communities served through this project.
<b><u>Reviewer 3 - Score:</u></b> 4	<b><u>Reviewer 3 - Score Explanation:</u></b> The grant proposal aligns with one of the DHCD Strategic Plan goals, strategies, and performance measures.
<b><u>Reviewer 4 - Score:</u></b> 5	<b><u>Reviewer 4 - Score Explanation:</u></b> Clear alignment to the District’s Strategic Plan was identified.
<b>Project Deliverables and Evaluation</b> (5 points)	<p>The applicant provides project deliverables that are specific, measurable, attainable, and time-bound. Project deliverables must align with at least one of the Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goals and a related strategy/strategies. Additionally, applicant clearly demonstrates the alignment of their project deliverables to the appropriate performance measures, as outlined in the application instructions.</p> <p>Each evaluation corresponds to a project deliverable. The evaluation accurately measures the project’s effectiveness, impact and includes appropriate qualitative and/or quantitative tracking methods. The evaluation section includes well-defined data reporting mechanisms and/or a clear and transparent narrative.</p> <ul style="list-style-type: none"> <li>• Evaluation measures and methods are clear; the applicant defines how they envision success.</li> <li>• Evaluation is in alignment with the deliverables of the project.</li> <li>• Evaluation is in alignment with identified Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goal(s), strategies, and performance measure(s).</li> <li>• An explanation is provided on how the data collected from the project will be utilized for future programming, partnerships, and/or funding.</li> </ul>
<b><u>Reviewer 1 - Score:</u></b> 4	<b><u>Reviewer 1 - Score Explanation:</u></b> The program deliverables and evaluation are centered on the organization’s expansion to more “outreach” rather than the previously services dedicated to “in-reach”; otherwords not specific to shelter clients but open directly to the community clients who don’t have a bed and reaching the “precariously housed”.
<b><u>Reviewer 2 - Score:</u></b> 5	<b><u>Reviewer 2 - Score Explanation:</u></b>



	<p>This project will track the ability to reach the numbers served across three goal areas. Goal 1 will utilize agency client data tracking to measure the numbers served through wraparound program (175) in the 5 targeted communities (Indio, Palm Springs, Desert Hot Springs, Coachella and Mecca). Goal 2 focuses on the implementation of employment services and computer skills training to <u>200</u> members of the homeless or at risk community. Goal 3 will focus on the development of collaborations with 10 nonprofit organizations/local government members through a listening meeting format to gain the community's input as program development and service delivery continues. This is a two-year project term which will allow for program element development and progress tracking.</p>
<p><b>Reviewer 3 - Score:</b> 4</p>	<p><b>Reviewer 3 - Score Explanation:</b> The project deliverables and evaluation of the project were detailed and met the requirements for this section, however, it failed to describe how the data collected would be used in the future.</p>
<p><b>Reviewer 4 - Score:</b> 4</p>	<p><b>Reviewer 4 - Score Explanation:</b> The evaluation is the same between one and two. Aligning it more specifically to the deliverables would have helped make sure the evaluation accurately measured project's effectiveness.</p>
<p><b>Organizational Capacity</b> (5 points)</p>	<p>The applicant details their organization's capacity to meet the demands of this project including allocated staff time, internal expertise, organizational structure, etc. Applicant includes examples that demonstrate that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.). The applicant demonstrates reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support).</p>
<p><b>Reviewer 1 - Score:</b> 5</p>	<p><b>Reviewer 1 - Score Explanation:</b> Under the previous leadership of Linda Barrack and now continued with the current staff, Martha's wrote the playbook on developing best practices, housing first, and a wrap-around approach to meet the essential needs of homeless individuals.</p>
<p><b>Reviewer 2 - Score:</b> 5</p>	<p><b>Reviewer 2 - Score Explanation:</b> Martha's has an over 3 decade history of providing supportive services to underserved community members experiencing homelessness in the Coachella Valley. Due to this experience, Martha's has assembled a highly experienced team to lead this project in addition to experience providing wraparound services with a focus on preparing individuals to exit temporary housing to permanent housing.</p>
<p><b>Reviewer 3 - Score:</b> 5</p>	<p><b>Reviewer 3 - Score Explanation:</b> Martha's Village and Kitchen has a proven track record and has organizational capacity and staffing to ensure a successful implementation of the project.</p>
<p><b>Reviewer 4 - Score:</b></p>	<p><b>Reviewer 4 - Score Explanation:</b></p>

4	Martha's did not related the organizational capacity back to the expansion of the program they are asking us to fund.
<b>Organization Sustainability</b> (5 Points)	The application highlights their organization's sustainability strategies around funding, staff recruitment/retention, effective collaboration and partnerships, thoughtful long-term planning, etc.
<b>Reviewer 1 - Score:</b> 4	<b>Reviewer 1 - Score Explanation:</b> With a robust strategic plan and funding support from cities, other grant makers, and private donations, this outreach program will assist in the leveraging of District funds to support the project's expansion into the future.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> Martha's focus on the provision of wraparound services for those experiencing homelessness through this project as identified, aligns with their organization strategic plan and is supported through a network of providers to help sustain continued funding support throughout the project term and beyond.
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> Martha's Village and Kitchen has been a cornerstone organization assisting unhoused District residents for the last 33 years. They have shown their ability to continue, evolve, and sustain vital services and programs.
<b>Reviewer 4 - Score:</b> 4	<b>Reviewer 4 - Score Explanation:</b> Meets expectations
<b>Partnerships/Collaborations</b> (5 Points)	The application demonstrates a collaborative process that includes multiple community partners involved in planning and implementation. Organizational partners are listed and each of their roles in the project are outlined. Letters of support and/or memorandums of understanding are included, as appropriate.
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> Martha's continues to have strong collaborations with cities, workforce development, Riverside County Continuum of Care and other homeless service providers to bridge the increasing need of homelessness services with an ever-expanding homeless clientele.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> Martha's experience in working with community and civic organizations for collaboration and coordination of services has resulted in the ability to insure community input into the way services are designed and implemented. This will be important as the employment services aspect of this project is expanded. Martha's established relationships with the communities that will be served through this project will allow for the sharing and develop of expedited pathways related to employment services and training.

<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> Martha's Village and Kitchen has established key partnerships with local, county, and state agencies to ensure they provide a comprehensive list of services for the unhoused here in the Coachella Valley.
<b>Reviewer 4 - Score:</b> 4	<b>Reviewer 4 - Score Explanation:</b> Meets expectations
<b>Budget</b> (5 points)	The budget is specific and reasonable, and all items align with the described project. The proposed budget is accurate, cost-effective, and linked to activities and deliverables. <ul style="list-style-type: none"> <li>• There are no unexplained amounts.</li> <li>• The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are reasonable.</li> <li>• All line items are identified clearly in the budget narrative.</li> <li>• The budget shows committed, in-kind, or other funds that have been identified, secured, and in place to support the project.</li> </ul>
<b>Reviewer 1 - Score:</b> 4	<b>Reviewer 1 - Score Explanation:</b> The budget and grant narrative match. This funding request is for two years.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> The budget for this project highlights how District funds will support key positions that are necessary to implement the wraparound services and employment training aspects of this project. The overall project budget has identified funding from a variety of other sources.
<b>Reviewer 3 - Score:</b> 4	<b>Reviewer 3 - Score Explanation:</b> The grant proposal budget is adequate and in line with the proposed deliverables.
<b>Reviewer 4 - Score:</b> 4	<b>Reviewer 4 - Score Explanation:</b> Meets expectations
<b>Fiscal Scoring Review</b>	
<b>Fiduciary Compliance</b> (5 Points)	The applicant demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financial statements produced in a timely fashion, positive cash flow at the end of each fiscal year, asset ratio meets required debt load, and the Board reviews financial statements regularly.
<b>Reviewer 1 - Score:</b> 4	<b>Reviewer 1 - Score Explanation:</b> The FY 12/31/22 audit report is unmodified. The Board of Directors accepted the audit report. Audit report Current Ratio is strong (5:1), which represents the grantee's ability to pay its short-term liabilities.

	The Net Assets decreased by \$156k as of 12/31/22, with Total Net Assets of \$8.3M. Internal financial statements, as of 5/31/23, indicates a decrease of \$700k. The Balance Sheet is in good order.
<b>Reviewer 2 - Score:</b> 4.5	<b>Reviewer 2 - Score Explanation:</b> Unmodified audited financial statements were reviewed and approved by the Board of Directors. The current ratio is very strong. Audited financials showed a negative cash flow in 2022, positive in 2021, with net positive flow for two years presented.
<b>Financial Stability</b> (5 Points)	Funding sources for operations and programs are from multiple sources and are driven by a strategic plan for stability for both short- and long-term growth. If a strategic plan does not exist, other documentation is presented to identify future sources of funding. The requested grant amount is reasonable in comparison to the overall organizational budget.
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> Grantee demonstrates a sound financial position and is supported by a strategic plan. Grantee has additional resources for this project of approximately \$1,2m. The District's grant of \$369,730 is supported by other resources.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> Multiple funding streams documented in organization budget. Grant budget is reasonable in comparison to organizational budget. Strategic plan documents multiple elements of short- and long-term growth.

TOTAL SCORES - PROGRAMMATIC		TOTAL SCORES - FISCAL	
REVIEWER 1	36/40 POINTS = 90%	REVIEWER 1	9/10 POINTS = 90%
REVIEWER 2	39/40 POINTS = 97.5%	REVIEWER 2	9.5/10 POINTS = 95%
REVIEWER 3	37/40 POINTS = 92.5%	<b>AVERAGE</b>	9.25 POINTS = 92.5%
REVIEWER 4	34/40 POINTS = 85%		
<b>AVERAGE</b>	36.5 POINTS = 91.25%		

Average Total Score: 46 / 50 = 92%



**EXHIBIT B**

**PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES**

<u>Project Title</u>	<u>Start/End</u>
Martha's Village: Homeless Housing With Wrap-Around Services Expansion	10/01/2023 9/30/2025

**PAYMENTS:**

(4) Payments: \$ 83,189.  
10% Retention: \$ 36,974.

**Total request amount: \$ 369,730.**

**GRANT AND PAYMENT SCHEDULE REQUIREMENTS:**

Scheduled Date	Grant Requirements for Payment	Payment
10/01/2023	Signed Agreement submitted & accepted.	Advance of \$83,189. for time period 10/01/2023 - 3/31/2024
5/01/2024	1st six-month (10/01/2023 - 3/31/2024) progress report, budget reports and receipts submitted & accepted	Advance of \$83,189. for time period 4/01/2024 - 9/30/2024
11/01/2024	2nd six-month (4/01/2024 - 9/30/2024) progress report, budget reports and receipts submitted & accepted	Advance of \$83,189. for time period 10/01/2024 - 3/31/2025
5/01/2025	3rd six-month (10/01/2024 - 3/31/2025) progress report, budget reports and receipts submitted & accepted	Advance of \$83,189. for time period 4/01/2025 - 9/30/2025
11/01/2025	4th six-month (4/01/2025 - 9/30/2025) progress report, budget reports and receipts submitted & accepted	\$0
11/15/2025	Final report (10/01/2023 - 9/30/2025) and final budget report submitted & accepted	\$36,974. (10% retention)

**TOTAL GRANT AMOUNT: \$ 369,730.**

DELIVERABLES:

Project Goals and Evaluation

<p><b>Deliverable #1:</b> Martha's will expand its remote services in the five targeted cities. By September 30, 2025, Martha's will provide case management with wrap-around services to include the additional enhancements of Employment Services, English as a Second Language Instruction and Computer Skills Training to 175 homeless or at risk of homeless individuals in the five targeted cities of Indio, Palm Springs, Desert Hot Springs, Coachella, and Mecca.</p>	<p><b>Evaluation #1:</b> Martha's Case Managers and Employment Specialists will ensure 100% data collection and data entry into our Client Tracking Database to include client assessments and units of service.</p>
<p><b>Deliverable #2:</b> Martha's will expand services on-site at its Desert Hot Springs, Indio, and Palm Springs locations. By September 30, 2025, Martha's will expand services with case management with Wrap-Around Services, with its current Employment Services and Computer Skills Training to 200 homeless or at risk of homelessness individuals at these three physical locations.</p>	<p><b>Evaluation #2:</b> Martha's Case Managers and Employment Specialists will ensure 100% data collection and data entry into our Client Tracking Database to include client assessments and units of service.</p>
<p><b>Deliverable #3:</b> By September 30, 2025, Martha's will build collaborations with a combination of a minimum of ten (10) nonprofits, community organizations and local government, in the five targeted areas. This effort will begin with scheduled listening meetings with the entities mentioned above to ensure the needs of the communities are met in the area of homeless and at risk of homelessness services.</p>	<p><b>Evaluation #3:</b> Martha's Program Managers will track, report and monitor the progress of securing 10 new Community collaborations, while addressing discovered gaps in area services, such as food insecurity, employment, resources, housing, wellness, etc.</p>

The Desert Healthcare District has implemented Results-Based Accountability (RBA) into their grantmaking process to streamline reporting and offer a straightforward approach to effectively measuring program-level performance.

**Strategic Plan Alignment:**

**Goal 5:** Be responsive to and supportive of selected community initiatives that enhance the economic stability of the District residents (on a situational basis)

**Strategy 5.1** Reduce the negative impacts of social determinants of health on homelessness in Coachella Valley (Priority: Moderate)

***You have selected Strategy 5.1.***

Your project deliverables need to capture the following performance measures.

- # of community engagement/awareness activities
- # of clients/potential clients reached through awareness efforts
- # of clients who were directly connected to services





**Date:** September 26, 2023

**To:** Board of Directors

**Subject:** Grant # 1405 Variety Children's Charities of the Desert Tent 66

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**Grant Request:** Expansion of Core Programs and Services

**Amount Requested:** \$120,852.00

**Project Period:** 10/01/2023 to 09/30/2024

**Project Description and Use of District Funds:**

Variety Children's Charity of the Desert's mission is to promote and protect the health and well-being of children who are underprivileged and/or have special needs in the Coachella Valley. Specifically, they work to provide essential community services exclusively to low-income children who would otherwise not have access to services and support that help them obtain vital medical assistance, early intervention, after school enrichment, and recreational activities.

The proposal addresses the importance of assessing a child's developmental milestones to ensure early intervention is implemented, if needed, for the best short- and long-term outcomes. Variety Children's Charity of the Desert's program Caring Connections was created to meet the identified gap in service for education, early detection and intervention services for infants and young children who may have developmental delays or disorders. Caring Connections utilizes the Ages and Stages Questionnaire 3rd Edition (ASQ-3) system of developmental screenings to help parents/guardians assess development of their child ages 0-5 in six key areas – communication, fine motor skills, gross motor skills, problem-solving, personal-social skills, and social emotional skills.

Funding from the Desert Healthcare District will support the salary of two Program Specialists. With two additional trained Program Specialists, Variety increases their capacity to provide screenings, the number of service days in communities identified as high-risk, and the distribution of education resources while consistency and timeliness of follow-ups at scheduled intervals improves. This program aligns with the Desert Healthcare District's goal 7, strategy 7.1. To be responsive to and supportive of selected community initiatives that enhance the general education of the District's residents by Increase awareness of the importance of the impacts of health education on Coachella



Valley residents. Staff identified this alignment because of importance of screening children and providing parents with the health education they need to help children advance in the six key areas of communication, fine motor skills, gross motor skills, problem-solving, personal-social skills, and social emotional skills.

**Strategic Plan Alignment:**

**Goal 7:** Be responsive to and supportive of selected community initiatives that enhance the general education of the District's residents

**Strategy 7.1:** Increase awareness of the importance of the impacts of health education on Coachella Valley residents (Priority: Moderate)

**Geographic Area(s) To Be Served:**

All areas

**Action by Program Committee: (Please select one)**

✓ Full recommendation and forward to the Board for consideration with the Committee's recommendation that a grant amount of \$120,852.00 be approved.

Recommendation with modifications

Request for more information

Decline



## **Grant Application Summary**

### **Variety Childrens Charities Of The Desert Tent 66, Grant # 1405**

#### **About the Organization**

Variety Childrens Charities Of The Desert Tent 66  
42600 Cook Street, Ste 150  
Palm Desert, CA 92211-6108  
760-773-9800

[www.varietyofthedesert.org](http://www.varietyofthedesert.org)

**Tax ID #:** 33-0278817

#### **Primary Contact:**

Heidi Maldoon, Executive Director  
7607739800  
[heidi@varietyofthedesert.org](mailto:heidi@varietyofthedesert.org)

#### **Organization's Mission Statement and History**

Our mission is to promote and protect the health and well-being of children who are underprivileged and/or have special needs in the Coachella Valley. We provide essential community services exclusively to low-income children who would otherwise not have access to services and support that help them obtain vital medical assistance, early intervention, after school enrichment, and recreational activities.

**Organization Annual Budget:** \$957,000.00

#### **Project Information**

**Project Title:** Expansion of Core Programs and Services

**Start Date:** 10/01/2023    **End Date:** 09/30/2024

**Total Project Budget:** \$421,468.00

**Requested Amount:** \$120,852.00

#### **Community Need for this Project in the Coachella Valley:**

When developmental delays are identified and addressed early, it can have a life-changing impact for children and families – yet in California, 70% of children with delays are not identified or supported until kindergarten ([Helpmegroeca.org](http://Helpmegroeca.org)). Furthermore,

28.1% of children under age 6 in California are at moderate or high risk for developmental, behavioral, or social delays (gettingdowntofacts.com).

The Desert Health Care District Foundation's 2019 Community Health Needs Assessment of the Coachella Valley recognized the critically important first five years of life for children. The report noted the impact of positive development during these formative years which ultimately reduces the social and financial costs of services the children might need in later years of adulthood. It is for this reason that children are expected to meet various milestones which include smiling during the first two months to speaking clearly by age 5. When a child is not meeting developmental milestones, it is important for the child to see a healthcare provider and if needed, obtain early interventions. Accessing interventions earlier benefits a child's overall development and establishes a foundation for learning which improves outcomes as outlined in the assessment.

Caring Connections was created to meet the identified gap in service for education, early detection and intervention services for infants and young children who may have developmental delays or disorders. Caring Connections utilizes the Ages and Stages Questionnaire 3rd Edition (ASQ-3) system of developmental screenings to help parents/guardians assess development of their child ages 0-5 in six key areas – Communication, Fine Motor Skills, Gross Motor Skills, Problem-Solving, Personal-Social Skills, and Social Emotional.

Caring Connections and its program priorities are in alignment with the Healthcare District's Strategic Plan Goal 2 which expands community access to primary and specialty care services. The developmental screenings, referrals and supportive services provided by Caring Connections support a growing population of younger families in underserved communities across the Coachella Valley. This is a critically important service due to a workforce shortage of physicians which is most evident in pediatrics having 70 fewer pediatricians than are needed locally based on the Community Clinical and Social Needs Assessment conducted by the Desert Healthcare District in March 2023.

One priority of Caring Connections is to provide access points to services in communities where residents are facing the highest risk in areas such as lack of transportation, risk of being uninsured, and other social factors. Service areas for Caring Connections include Cathedral City, Coachella, Desert Hot Springs, (ZIP Codes 99240 and 99241), Indio (92201), Mecca, North Palm Springs, Thermal and Thousand Palms which are high-risk areas as identified in the DHCD's Community Clinical and Social Needs Assessment.

A critical part of the ongoing support provided through Caring Connections includes pre and post screening support and appointments in addition to follow-up at designated intervals based on the child's ages, identified concerns, and other indicators. Each child and parent/guardian participating in Caring Connections receives a prescreening visit to determine their initial concerns, understanding of milestones, and questions. Post screening visits provide an opportunity for parents to celebrate their child's achievements, receive referrals for resources and support, and dialogues regarding any additional concerns or questions which may arise in the screening process. All children

receive follow-up contact at the designated timeframe through the age of 5 to maintain continued support and resources throughout early childhood.

With early development being fundamental to the first five years of a child's life, the services of Caring Connections are an important part of the community effort to support the Desert Health Care District's focused strategic plan which promotes health equity and improved access to healthcare services for all people.

**Project Description and Use of District funds:**

In alignment with the Desert Healthcare District's mission of health equity for all residents, Caring Connections focuses on increasing access to healthcare services for children aged 0-5. Caring Connections offers developmental screenings and educational resources to children and their families at no cost, with no insurance required. Families may self-refer, and referrals from community organizations, health care professionals, and other partners are welcomed.

Launched as a pilot in October 2021, Caring Connections successfully concluded in September 2022 with 862 individuals impacted including 42 children receiving at least one screening, and 820 individuals provided with educational materials/resources about developmental milestones. Caring Connections then became a long-term program and expansion of access to developmental screenings and educational resources commenced. In October 2022, Caring Connections staff began providing services at satellite locations in Desert Hot Springs and Mecca in partnership with First 5 Riverside. By September 2023, with operations in three service locations, the program will provide an estimated 120 screenings and educational resources to approximately 1,000 residents.

A Program Coordinator oversees the organization's core programs including Caring Connections and is supported by a temporary, part-time Program Specialist. College interns majoring in social work or related fields have also supported Caring Connections and other core organizational programs.

Desert Healthcare District Foundation funding would be used to hire two full-time Program Specialists who are bilingual with a strong connection to the community and an understanding of local cultures as well as challenges faced by the residents to promote inclusion and participation. With additional trained Program Specialists, organizational capacity increases as does the number of screenings provided, the number of service days in communities identified as high-risk, and the distribution of education resources while consistency and timeliness of follow-ups at scheduled intervals improves.

Program Specialists will focus on providing developmental screening services and educational resources, assisting children and parents/guardians with access to pediatricians, ease transportation challenges by serving on location in high-risk communities, address language barriers, and promote referrals for early intervention when potential delays are identified. Indirect benefits of additional staff include improved community collaborations, new referral partners, and increased access to supportive services for children who need early intervention. The parents/guardians and siblings are indirectly supported as well.

The Desert Healthcare District Foundation’s 2019 Community Health Needs Assessment of the Coachella Valley recognized the critically important first five years of life for children while the 2023 Community Clinical and Social Needs Assessment identified a growing population of younger families in underserved communities across the Coachella Valley and a workforce shortage of physicians which is most evident in pediatrics having 70 fewer pediatricians than are needed locally. The Healthcare District’s Strategic Plan address these concerns with Caring Connections aligning with Goal 7 to be responsive to and supportive of selected community initiatives that enhance the general education of the District’s residents. This is of critical importance and timing for Coachella Valley children as longer-term solutions such as increasing the number of pediatricians are addressed as a younger population continues to grow.

Additional alignment is found in reaching residents facing the highest risk in areas such as lack of transportation, risk of being uninsured, and other social factors. Service areas for Caring Connections include Cathedral City, Coachella, Desert Hot Springs, Indio, Mecca, North Palm Springs, Thermal and Thousand Palms which are high-risk areas identified in the Community Clinical and Social Needs Assessment. Strategic service locations for Caring Connections are Desert Hot Springs, Palm Desert, Mecca, and online.

Caring Connections was created to meet the identified gap in service for education, early detection and intervention services for infants and young children who may have developmental delays or disorders. Caring Connections utilizes the Ages and Stages Questionnaire 3rd Edition (ASQ-3) system of developmental screenings to help parents/guardians assess development of their child ages 0-5 in six key areas – Communication, Fine Motor Skills, Gross Motor Skills, Problem-Solving, Personal-Social Skills, and Social Emotional.

With early development being fundamental to the first five years of a child's life, Caring Connections provides an important element supporting the wider efforts of the Desert Healthcare District to promote health equity and improve access to healthcare for all people.

**Strategic Plan Alignment:**

**Goal 7:** Be responsive to and supportive of selected community initiatives that enhance the general education of the District's residents

**Strategy 7.1:** Increase awareness of the importance of the impacts of health education on Coachella Valley residents (Priority: Moderate)

**Project Deliverables and Evaluation**

<p><b>Deliverable #1:</b> By December 31, 2023, two full-time Program Specialists will be hired, onboarded, trained, and providing services to clients.</p>	<p><b>Evaluation #1:</b> By December 31, 2023, two full-time Program Specialists will be onboarded, trained, and providing services to clients. Specialized training will include ASQ-3 development</p>
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	screening instruction and a 14-hour Autism Certificate credential.
<p><b>Deliverable #2:</b> By September 30, 2024, Caring Connections will provide 180 developmental screenings and provide educational materials to 1,500 residents.</p>	<p><b>Evaluation #2:</b> By September 30, 2024, Caring Connections will provide 180 developmental screenings through the Palm Desert Resource Center, Desert Hot Springs and Mecca satellite service locations, and online access. Additionally, 1,500 residents will receive access to educational materials about developmental milestones. Satellite service locations are defined as locations outside of the Palm Desert Resource Center where a staff member is on-site on a consistent weekly, monthly or twice monthly basis at a designed location (i.e., First 5 Riverside in Desert Hot Springs, Mecca, pediatric clinics, etc.).</p>
<p><b>Deliverable #3:</b> By September 30, 2024, Caring Connections will host twenty satellite service dates in communities identified as high-risk to reach 40 clients with services. Satellite service locations currently include: First 5 Riverside in Desert Hot Springs (twice monthly), First 5 Riverside of Mecca (twice monthly), and Clinica Medica Familiar in Indio (monthly).</p>	<p><b>Evaluation #3:</b> By September 30, 2024, Caring Connections will host twenty satellite service dates in Desert Hot Springs, Mecca and additional communities identified as high-risk to reach 40 clients with services.</p>
<p><b>Deliverable #4:</b></p>	<p><b>Evaluation #4:</b></p>

**Project Demographic Information**

**Target Geographic Area(s) To Be Served:**

All areas

**Target Population Age Group:**

0 to 5, 6 to 17

**Target Population Ethnicity:**

Hispanic/Latino (of any race), Not Hispanic or Latino (of any race)

**Target Population Race:**

American Indian and Alaska Native, Asian, Black or African American, Native Hawaiian and other Pacific Islander, White, Some other race

**Additional Target Population Information:**

Caring Connections offers developmental screenings for children birth to age 5 to families at no cost, no insurance required. Families may self-refer, and targeted outreach of at-risk families is conducted in collaboration with identified community partners including nonprofits serving young children, childcare providers, and an expanding number of additional community partners and agencies.

The Latino community represents the majority of children and families served by the organization. The organization actively pursue opportunities to support access to programs and services to the Latino community by eliminating existing barriers including offering all services bilingually ensuring language concerns are removed.

The Caring Connections program is led staff members who identify as Latino and Hispanic, were raised in the Coachella Valley, have a deep understanding of the community, and are bilingual to meet the needs of a community which is 51% Spanish-speaking. The team is honored to give back to their community by providing bilingual and culturally competent services and support.

The target population is often underserved and has barriers to service beyond language and cultural differences. Transportation is a significant challenge and for this reason, services are provided online and in-person through our three offices in strategic locations across the Coachella Valley in Desert Hot Springs, Palm Desert, and Mecca. By providing services at satellite locations the organization reduces transportation challenges preventing children from receiving needed services. Satellite service locations currently include: First 5 Riverside in Desert Hot Springs (twice monthly), First 5 Riverside of Mecca (twice monthly), and Clinica Medica Familiar in Indio (monthly).

Our expansion of programs ensures more children with special needs or at-risk of developmental concerns can fully improve their quality of life. The Caring Connections program as well as the Freedom and Future Programs, are provided at no cost to the children and families with the goal of helping children reach their full potential, experience social inclusion, and navigate developmental concerns. The benefits of accessing support from Variety -- the Children's Charity of the Desert can be life-changing for each child and their family. For children that receive adaptive equipment from Variety, the improvement in their quality of life is significant. When a child accesses the Caring Connections program, early intervention and wrap-around services for their families can transform their lives.

In recognition of the nearly 1 in 36 individuals who are on the autism spectrum, the organization worked with The International Board of Credentialing and Education Standards (IBCCES) a global leader in online training and certification programs, to be designated as a Certified Autism Center (CAC). All staff and board members completed training and certification in best practices when assisting autistic individuals. By undergoing additional autism-specific training, the goal is for our team to be better equipped to provide better service and experiences to all.



## **Capacity, Sustainability, and Partnerships**

### **Organizational Capacity**

The organization has proudly served the Coachella Valley for 35 years and for the past four years has been led by a seasoned nonprofit administrator with an MBA in International Business and 16 years of experience as an Executive Director. The organizational growth has been supported by adding three full-time Coordinators in Outreach, Programs and Development. Additionally, a Program Specialist was added to support continued program growth. Additionally, three interns support the organization in program, outreach, and marketing internship roles. All program and outreach staff members have strong connections to the local area and culture and are bilingual.

During the pilot year of Caring Connection's, the organization worked closely with HARC to implement a Marketing and Education Survey which assessed the usefulness of educational materials and identified parents and caregivers with an interest in a developmental screening. Then, once a participant had completed a developmental screening, they were invited to take the Family Engagement Survey, which assessed the effectiveness of and satisfaction with the pilot program. Most Marketing survey participants rated the educational materials provided as "very clear" and "very helpful," and nearly three quarters of participants expressed interest in a developmental screening. The most common hesitation about a developmental screening was "finding time away from work." The survey also suggests there is widespread interest in developmental screenings, even among parents and caregivers who regularly monitor developmental milestones.

The Family Engagement Survey showed high satisfaction with the Caring Connections program. Participants well represented the valley's historically underserved, low-income, Hispanic population. After completion of the developmental screenings, the number who knew "a lot" or "a moderate amount" about developmental stages increased by one third. In addition, a vast majority were either "very satisfied" or "somewhat satisfied" with their screening. Most also "felt very supported" by the program, and most were "very satisfied" with both how Variety staff communicated, and the help provided with accessing resources. Overall, the survey shows that Caring Connections reached the target population, increased knowledge of developmental stages, and resulted in high satisfaction across all measures.

The organization prioritized understanding and responding to the survey results from participants to maintain an Inclusive, collaborative, and culturally appropriate program which continues to meet the needs of clientele.

The primary reported concern of parents participating in Caring Connections was that their child may be on the autism spectrum. To address this, the organization achieved a Certified Autism Center designation, and the Program and Outreach Coordinators achieved an Autism Certificate through an additional 14 hours of training. Becoming a Certified Autism Center and training our team was an important investment in capacity to offer sensory and auditory programs and services to children who are on the autism spectrum.

The addition of two program staff members is needed to support and sustain continued

growth of Caring Connections as well as to provide services at satellite locations to reach families with transportation and other barriers to service.

The organization is continuing to assess its capacity, areas for improvement, and the needs of clients and the community to refine programs and services which continue to meet the needs of children and their families.

**Organizational Sustainability:**

The organization recognizes sustainability as a critical factor in its growth and development.

The Board of Directors has been intentionally developed to represent the entire Coachella Valley and to build on the skills of existing board members. A Board Matrix is in use to determine recruitment efforts and further develop strengths in key areas among board members.

Staff recruitment and retention is a priority of the organization with consistent efforts to build an effective team for long-term success. The organization prioritizes the professional development and wellness of staff members to develop a thriving, supportive culture within the team which extends to the clients.

The organization recognizes the need to have a diverse funding strategy including through private donations, grants, and fundraising events including three major annual events which are: 28th Annual Cares for Kids Radiothon; 6th Annual Golf Scramble; and 3rd Annual Women of Wonder Luncheon.

Strategic planning is a priority of the organization with the Board of Directors regularly reviewing and discussing progress in key goals and areas. The organization will undergo a strategic planning session to set multiyear goals in 2024.

**Partnerships/Collaborations:**

The organization operates with a high level of collaboration with trusted community partners to increase awareness and access to services while avoiding unnecessary duplication.

The organization has a strong referral system which supports clients with access to needed programs and services. Additionally, collaborations with partnering organizations serving children with special needs include hosting monthly workshops at the Palm Desert Resource Center for art, music, parent advocacy, support groups, professional development for therapists, and more. On a monthly basis the following organizations host workshops and other events at the Resource Center: Padres con Ganas, Autism Society of the Inland Empire and SoCal Adaptive Sports. These partnering organizations complement the organization's work by providing an extension of services to clients.

Additional community partners include Galilee Center, Boys and Girls Clubs, Family YMCA of the Desert, First Tee – Coachella Valley, Big Brothers Big Sisters, CV. C.A.R.E.S., Olive Crest, HOPE Collaborative, Building Bridges, and many others to ensure children have access to art, developmental screenings, medical appointments,

after-school programs, and recreational and educational enrichment programs that address their needs.

The Caring Connections program partners with First 5 Riverside's Family Resource Centers in Desert Hot Springs and Mecca for satellite offices to bring consistent services directly to these communities. This partnership has been essential to reaching clients in high-risk areas and combating transportation and other barriers to service for at-risk families.

### **Diversity, Equity, Inclusion, and Belonging (DEI)**

#### **How does your organization address DEI in your policies, strategic plan, board and staff, etc.?**

The organization's Board of Directors is leading the way by assessing itself via a Board Matrix which helps to identify areas of underrepresentation which are leading recruitment efforts. During each recruitment conversation the Board intentionally discusses diversity, equity, inclusion and belonging.

DEIB remains an important priority of the organization as it relates to leadership, staff members, volunteers, and clientele. DEIB will continue to be a topic which is openly discussed to promote a welcoming and diverse organization at all levels.

#### **What barriers does your organization face when addressing DEI?**

As a small and growing organization, DEIB must continue to be discussed and addressed. DEIB is an intentional priority to identify areas of underrepresentation while maintaining a welcoming and diverse organization at all levels.

## Grant Budget

Project Grant Budget				
<b>Applicant:</b>	<b>Variety Childrens Charities Of The Desert</b>	<b>Expansion of Core Programs and Services</b>		
OPERATIONAL EXPENSES		Total Project Budget	Funds From Other Sources <small>Detail On Section 3</small>	Amount Requested From DHCD/F
<b>Total Staffing Expenses <small>Detail on Section 2</small></b>		\$ 204,660.14	\$ 99,572.14	\$ 105,088.00
<b>Equipment (itemize)</b>				
1	Chromebook, Microsoft, Adobe, etc.	\$ 2,250.00	\$ 2,250.00	
2			\$ -	
3			\$ -	
4			\$ -	
<b>Supplies (itemize)</b>				
1	Educational & Essential Supplies	\$ 25,000.00	\$ 25,000.00	
2	Events, Workshops & Autism Services	\$ 50,000.00	\$ 50,000.00	
3	Developmental Screenings & Support	\$ 75,000.00	\$ 75,000.00	
4			\$ -	
<b>Printing / Duplication</b>		\$ 300.00	\$ 300.00	
<b>Mailing / Postage</b>		\$ 300.00	\$ 300.00	
<b>Mileage (use current Federal mileage rate)</b>		\$ 600.00	\$ 600.00	
<b>Education / Training</b>		\$ 2,400.00	\$ 2,400.00	
<b>Other Direct Project Expenses Not Described Above (itemize)</b>				
1	Professional Fees (Accountant, Auditor, etc.)	\$ 9,600.00	\$ 9,600.00	
2	Dues, Subscriptions & Fees	\$ 3,900.00	\$ 3,900.00	
3	Advertising & Volunteer Expenses	\$ 13,500.00	\$ 13,500.00	
4			\$ -	
<p><b>* Items listed below are included for calculation of the total project budget only. For use of DHCD/F funds, these line items would be included in the allowable 15% indirect cost rate.</b></p>				
<b>Office / Rent / Mortgage*</b>		\$ 17,594.00	\$ 17,594.00	\$ -
<b>Telephone / Fax / Internet*</b>		\$ 600.00	\$ 600.00	\$ -
<b>Utilities*</b>			\$ -	\$ -
<b>Insurance*</b>			\$ -	\$ -
<b>Indirect Rate</b>	<input checked="" type="checkbox"/> Check Box To Utilize Indirect Rate Up To 15%	Enter Rate	15.00%	\$ 15,763.20
<b>Total Project Budget (Rounded up to nearest dollar)</b>		<b>\$ 421,468</b>	<b>\$ 300,617</b>	<b>\$ 120,852</b>
<b>Budget Narrative</b>	<p>Chromebook and related equipment will be assigned to Program Specialists for use on location. Supplies for project include the following: <span style="float: right;">Educational &amp;</span>                      Essential Supplies - Educational and sensory toys, diapers, wipes, gloves, and other essential supplies for clients.                      Events, Workshops &amp; Autism Services -To host events, workshops and advocacy training for parents/guardians including the cost of workshop leaders, materials for classes, etc.; To directly support children at-risk of being on the autism spectrum, specialized workshops and activities to promote socialization and support for families;                      Developmental Screenings &amp; Support - ASQ Online platform to provide, track, and manage screenings and cases, access screenings and resources; Incentives for parents to participate may include books, gift cards, etc. Early interventions support requests may include costs not covered by insurance to gain access to therapists, doctors, or equipment for a child with development concerns or delays.</p>			

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Staff Salary Expenses		Annual Salary	% of Time Allocated to Project	Total Project Salary	Amount Requested from DHCD/F
<b>Employee Position/Title</b>					
1	Program Specialist - 1	\$ 41,600.00	100%	41,600.00	\$ 41,600.00
2	Program Specialist - 2	\$ 41,600.00	100%	41,600.00	\$ 41,600.00
3	Program Coordinator	\$ 52,000.00	33%	17,333.00	\$ -
4	Outreach Coordinator	\$ 52,000.00	30%	15,600.00	\$ -
5	Development Coordinator	\$ 52,000.00	30%	15,600.00	\$ -
6	Executive Director	\$ 101,000.00	30%	30,300.00	\$ -
Enter Total Employee Benefits / Employer Taxes % (Proportional Fringe Costs and/Or Employer Taxes Based On % Of Time Allocated To Project)			26.31%	42,627.14	21,888.00
Total Will Populate in Total Staffing Expenses Section 1			<b>Total &gt;</b>	<b>\$ 204,660.14</b>	<b>\$ 105,088.00</b>
Budget Narrative - Scope of Work	Two Program Specialists will be assigned full-time to the project including serving clients, improving awareness of the program, and providing service at designated satellite offices. Program Coordinator and Outreach Coordinator are assigned to spend 1/3 of their time on the project including outreach and awareness, case management, and referrals for clients.				
Budget Narrative - Employee Benefits	All full-time employees are eligible for benefits of the organization including holidays, vacation and sick leave. Full-time employees have the option to participate in the organizations health plan as well.				
Professional Services / Consultant Expenses		Hourly Rate	Hours/Week	Total Project Fee	Amount Requested from DHCD/F
<b>Company and Staff Title</b>					
1					
2					
3					
4					
Total Will Populate in Total Staffing Expenses Section 1			<b>Total &gt;</b>	<b>\$ -</b>	<b>\$ -</b>
Budget Narrative - Scope of Work	N/A				

<b>Funds From Other Sources (Actual Or Projected) SPECIFIC To This Project</b>		
<b>"Total Funding In Addition To DHCD/F Request" Below Should Match Or Exceed Value Listed In Section 1 for "Funds from Other Sources".</b>		<b>Amount</b>
<b>Fees</b>		\$ -
<b>Donations (Projected)</b>		\$ 15,617.00
<b>Grants (List Organizations)</b>		
1	Anderson Children's Foundation (Actual)	\$ 25,000.00
2	Berger Foundation Spotlight Grant (Actual)	\$ 25,000.00
3	BigHorn Cares Foundation (Projected)	\$ 50,000.00
4	Additional Grant Requests (Projected)	\$ 55,000.00
5		
6		
7		
8		
<b>Fundraising (Describe Nature Of Fundraiser)</b>		
1	28th Annual KPLM Cares for Kids Radiothon (Projected)	\$ 50,000.00
2		
3		
8		
<b>Other Income, e.g., Bequests, Membership Dues, In-Kind Services, Investment Income, Fees From Other Agencies, Etc. (Itemize)</b>		
1	Other Fundraising & Events (Projected)	\$ 50,000.00
2	Educational & Essential Supplies (In-Kind)	\$ 10,000.00
3	Events, Workshops & Autism Services (In-Kind)	\$ 20,000.00
8		
<b>Total Funding In Addition To DHCD/F Request</b>		<b>\$ 300,617.00</b>
<b>Budget Narrative</b>	The organization seeks short-term grant funding to expand programs. The long-term funding strategy includes grants funds at one-third of organizational income. Sources for increased revenue include major events and increased private donations. In-kind donations of diapers, materials, and the valuation of trainers and nonprofit partners leading autism events, workshops, advocacy support, etc. are reflected.	

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## Full Grant Application Scoring

### SCORING PARAMETERS

0 TO 1 POINTS	Does Not Meet Expectations
2 TO 3 POINTS	Needs Improvement
4 TO 5 POINTS	Meets or Exceeds Expectations

**Total Points Possible = 50 points**

Grant Information			
Grant Number:	Organization:	Project Title:	Funding Request:
1405	Variety Children’s Charity of the Desert	Expansion of Core Programs and Services	\$120,852
Programmatic Scoring Review			
<b>Community Need for the Project in Coachella Valley</b> (5 points)	The applicant identifies and describes a specific need(s) for the project within the Coachella Valley by providing relevant, valid data that highlights the full scope of the need. The applicant clearly connects the community need to the project’s targeted population.		
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> Variety identified the issue locally by describing the community factors that create barriers to timely developmental screenings including the CV workforce shortage, transportation, insurance limitations, and overall accessibility.		
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> There was an identified gap in service for education, early detection and intervention services for infants and young children who may have developmental delays. This program, Caring Connections, an evidence-based approach, fulfills this community need and gap in services.		
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> This project as described identifies the impact of assessing developmental delays/issues (may include behavioral or social) at the earliest opportunity for children and families which allows for the development and delivery of appropriate support services.		
<b>Reviewer 4 - Score:</b> 4	<b>Reviewer 4 - Score Explanation:</b>		

	The grant proposal provided a detailed explanation of the community need, supporting data focused on the number of individuals with special needs in California and not the Coachella Valley.
<b>Project Description and Use of Funds</b> (5 points)	The applicant describes the scope of the project and how the organization will utilize the Desert Healthcare District's funding. The applicant clearly states the approach they are going to take to meet the community's need and specifies how the success of this project directly relates to the District's mission and current Strategic Plan.
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> Variety describes how the scope of the project will increase their capacity to meet the communities needs and the benefits it will produce by reaching the highest risk areas.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> The District's funding will support two FTE Program Specialists to fill the need in gaps in service for detecting developmental delays ni children and infants. The bilingual Program Specialists will assisted individuals in high risk communities with language barriers and transportation challenges.
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> District funds will support the implementation of the Caring Connections program. This program seeks to increase access to healthcare services for childrens ages 0-5. District funds will support the hiring of two F/T Program Specialist who are bilingual and will administer the ASQ-3 (Ages and Stages Questionairre) and will create support plans for them and their families that will include educational resources and access to pediatrians, transportation support, etc.
<b>Reviewer 4 - Score:</b> 5	<b>Reviewer 4 - Score Explanation:</b> The project description and use of grant funds description was very thorough and provided key details on the use of district funds, including the alignment to the District's mission and strategic plan.
<b>Alignment to District Goals, Strategies, and Performance Measures</b> (5 points)	The applicant effectively describes the alignment of the project to the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals, strategies and performance measures.
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> Variety explained the alignment to the project.
<b>Reviewer 2 - Score:</b> 4	<b>Reviewer 2 - Score Explanation:</b> This project is in alignment with Goal #7 and Strategy 7.1: Increase awareness of the importance of the impacts of health education on CV residents.



<p><b><u>Reviewer 3 - Score:</u></b> 4</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> This project as described aligns with District Goal 2 Strategy 2.7 in reaching children and families at risk of developmental delays for those ages 0-5 and Goal 7 Strategy 7.1 in advancing health education and resources to community residents.</p>
<p><b><u>Reviewer 4 - Score:</u></b> 4</p>	<p><b><u>Reviewer 4 - Score Explanation:</u></b> The grant proposal aligns with the DHCD Strategic Plan goals and strategies.</p>
<p><b>Project Deliverables and Evaluation</b> (5 points)</p>	<p>The applicant provides project deliverables that are specific, measurable, attainable, and time-bound. Project deliverables must align with at least one of the Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goals and a related strategy/strategies. Additionally, applicant clearly demonstrates the alignment of their project deliverables to the appropriate performance measures, as outlined in the application instructions.</p> <p>Each evaluation corresponds to a project deliverable. The evaluation accurately measures the project’s effectiveness, impact and includes appropriate qualitative and/or quantitative tracking methods. The evaluation section includes well-defined data reporting mechanisms and/or a clear and transparent narrative.</p> <ul style="list-style-type: none"> <li>• Evaluation measures and methods are clear; the applicant defines how they envision success.</li> <li>• Evaluation is in alignment with the deliverables of the project.</li> <li>• Evaluation is in alignment with identified Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goal(s), strategies, and performance measure(s).</li> <li>• An explanation is provided on how the data collected from the project will be utilized for future programming, partnerships, and/or funding.</li> </ul>
<p><b><u>Reviewer 1 - Score:</u></b> 3</p>	<p><b><u>Reviewer 1 - Score Explanation:</u></b> The evaluation for deliverables do not have clear methods on tracking.</p>
<p><b><u>Reviewer 2 - Score:</u></b> 4</p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b> All 3 deliverables are SMART and align with strategic plan goals #7. The evaluation of the deliverables are clear and concise and will contribute to the performance measures in the RBA scorecard.</p>
<p><b><u>Reviewer 3 - Score:</u></b> 4</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> Project deliverables and evaluation will consist of the tracking of the number of Caring Connections screenings provided (180) and the number of residents who received educational materials (1,500) about developmental milestones. This project will also include the hosting of 20 satellite service dates in high risk communities in need reaching a projected 40 clients. This project is designed to serve the Coachella Valley including Palm Desert, Desert Hot Springs and Mecca.</p>

<p><b><u>Reviewer 4 - Score:</u></b> 4</p>	<p><b><u>Reviewer 4 - Score Explanation:</u></b> The project deliverables and evaluation of the project were detailed and met the requirements for this section, however, it failed to describe how the participants will be recruited and identified to participate in the project.</p>
<p><b>Organizational Capacity</b> (5 points)</p>	<p>The applicant details their organization’s capacity to meet the demands of this project including allocated staff time, internal expertise, organizational structure, etc. Applicant includes examples that demonstrate that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.). The applicant demonstrates reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support).</p>
<p><b><u>Reviewer 1 - Score:</u></b> 5</p>	<p><b><u>Reviewer 1 - Score Explanation:</u></b> Variety addressed how they have adapted their program to meet the needs of the community and their clientele and how additional staff members will help alleviate client’s barriers to service.</p>
<p><b><u>Reviewer 2 - Score:</u></b> 4</p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b> The organization has been serving residents (special needs) for 35 years and has a proven track record in experience and certifications that lead to a strong organizational capacity.</p>
<p><b><u>Reviewer 3 - Score:</u></b> 4</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> As this project is the expansion of this approach beyond the pilot year, it is apparent that Variety has brought all lessons learned forward into the development of this project to inform service delivery function and specific tools (ASQ-3) for continued use to support the goals of this project. The role of the Program Specialist will assist with the delivery of this project’s goals and tracking of project progress.</p>
<p><b><u>Reviewer 4 - Score:</u></b> 4</p>	<p><b><u>Reviewer 4 - Score Explanation:</u></b> Variety Children’s Charities of the Desert has a proven track record and has the organizational capacity to successfully implement the project.</p>
<p><b>Organization Sustainability</b> (5 Points)</p>	<p>The application highlights their organization’s sustainability strategies around funding, staff recruitment/retention, effective collaboration and partnerships, thoughtful long-term planning, etc.</p>
<p><b><u>Reviewer 1 - Score:</u></b> 4</p>	<p><b><u>Reviewer 1 - Score Explanation:</u></b> The sustainability section does not address how it will maintain the additional staff members directly as the District is funding the full one year salary of both Program Specialists.</p>
<p><b><u>Reviewer 2 - Score:</u></b> 4</p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b> The organization has a diverse funding strategy and strong strategic planning to evaluate and review sustaninabilty efforts.</p>
<p><b><u>Reviewer 3 - Score:</u></b></p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b></p>

4	With a focus on sustainability, this organization continues to focus on staff recruitment and the development of diverse funding options that can be in place to support ongoing services after the project's conclusion.
<b><u>Reviewer 4 - Score:</u></b> 4	<b><u>Reviewer 4 - Score Explanation:</u></b> Variety Children's Charities of the Desert has been a cornerstone organization assisting District residents with special needs for the last 35 years. They have shown their ability to continue, evolve, and sustain vital services and programs. They also have a diversified method of raising funds to continue their great work here in the Coachella Valley.
<b>Partnerships/Collaborations</b> (5 Points)	The application demonstrates a collaborative process that includes multiple community partners involved in planning and implementation. Organizational partners are listed and each of their roles in the project are outlined. Letters of support and/or memorandums of understanding are included, as appropriate.
<b><u>Reviewer 1 - Score:</u></b> 4	<b><u>Reviewer 1 - Score Explanation:</u></b> Additional details on the role of each partnership, in connection to the program, would help further understand the impact of each partner of advancing the program.
<b><u>Reviewer 2 - Score:</u></b> 5	<b><u>Reviewer 2 - Score Explanation:</u></b> The organization has a high level of collaboration with many trusted community partners as well as a strong referral system which supports clients (children with special needs) with access to needed programs and services.
<b><u>Reviewer 3 - Score:</u></b> 5	<b><u>Reviewer 3 - Score Explanation:</u></b> Variety works with a diverse collection of community partners to promote resource referrals for support for the children and families they serve while minimizing the possibility for duplication of services. Partners include but are not limited to; YMCA of the Desert, Big Brothers Big Sisters, CV CARES, Olive Crest, Building Bridges, etc. as part of a support network for those being served through the Caring Connections program.
<b><u>Reviewer 4 - Score:</u></b> 5	<b><u>Reviewer 4 - Score Explanation:</u></b> Variety Children's Charities of the Desert has a long list of partnerships and collaborations to help them achieve their mission and successfully implement this project, along with providing referrals for their participants.

<p style="text-align: center;"><b>Budget</b> (5 points)</p>	<p>The budget is specific and reasonable, and all items align with the described project. The proposed budget is accurate, cost-effective, and linked to activities and deliverables.</p> <ul style="list-style-type: none"> <li>• There are no unexplained amounts.</li> <li>• The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are reasonable.</li> <li>• All line items are identified clearly in the budget narrative.</li> <li>• The budget shows committed, in-kind, or other funds that have been identified, secured, and in place to support the project.</li> </ul>
<p><b>Reviewer 1 - Score:</b> 5</p>	<p><b>Reviewer 1 - Score Explanation:</b> All line items are explained</p>
<p><b>Reviewer 2 - Score:</b> 5</p>	<p><b>Reviewer 2 - Score Explanation:</b> The budget matches the grant narrative and is a reasonable request for funding</p>
<p><b>Reviewer 3 - Score:</b> 5</p>	<p><b>Reviewer 3 - Score Explanation:</b> The budget for this project clearly identifies how the District funds will be allocated (2 Prog Specialists positions) and there is also evidence of substantial funding from other sources.</p>
<p><b>Reviewer 4 - Score:</b> 4</p>	<p><b>Reviewer 4 - Score Explanation:</b> The grant proposal budget is adequate and in line with the proposed deliverables, along with identifying and securing additional funding.</p>
<p><b>Fiscal Scoring Review</b></p>	
<p style="text-align: center;"><b>Fiduciary Compliance</b> (5 Points)</p>	<p>The applicant demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financial statements produced in a timely fashion, positive cash flow at the end of each fiscal year, asset ratio meets required debt load, and the Board reviews financial statements regularly.</p>
<p><b>Reviewer 1 - Score:</b> 4.5</p>	<p><b>Reviewer 1 - Score Explanation:</b> The FY 09/30/22 audit report is unmodified. The Board of Directors accepted the audit report. Audit report Current Ratio is strong (6:1), which represents the grantee's ability to pay its short-term liabilities. The Net Assets increased by \$11k as of 09/30/22, with Total Net Assets of \$285k. Internal financial statements, as of 6/30/23, indicates an increase of \$65. The Balance Sheet is in good order.</p>
<p><b>Reviewer 2 - Score:</b> 4.5</p>	<p><b>Reviewer 2 - Score Explanation:</b> Unmodified financial statements prepared, reviewed, and approved by Board of Directors. Applicant has very strong current ratio. Positive cash flow documented for most recent fiscal year ending September 30, 2022.</p>

<b>Financial Stability</b> (5 Points)	Funding sources for operations and programs are from multiple sources and are driven by a strategic plan for stability for both short- and long-term growth. If a strategic plan does not exist, other documentation is presented to identify future sources of funding. The requested grant amount is reasonable in comparison to the overall organizational budget.
<b>Reviewer 1 - Score:</b> 4.5	<b>Reviewer 1 - Score Explanation:</b> Grantee demonstrates a sound financial position and is supported by a strategic plan. Grantee has additional resources for this project of approximately \$421k. The District's grant of \$121k is supported by other resources.
<b>Reviewer 2 - Score:</b> 4	<b>Reviewer 2 - Score Explanation:</b> Applicant lists multiple sources of funding for organizational budget. Requested grant budget is reasonable in comparison to overall organizational budget. Strategic plan documents short-term funding goals for current fiscal year.

TOTAL SCORES - PROGRAMMATIC		TOTAL SCORES - FISCAL	
REVIEWER 1	36/40 POINTS = 90%	REVIEWER 1	9/10 POINTS = 90%
REVIEWER 2	36/40 POINTS = 90%	REVIEWER 2	8.5/10 POINTS = 85%
REVIEWER 3	36/40 POINTS = 90%	<b>AVERAGE</b>	8.75 POINTS = 87.5%
REVIEWER 4	34/40 POINTS = 85%		
<b>AVERAGE</b>	35.50 POINTS = 88.75%		

Average Total Score: 44 / 50 = 89%

**EXHIBIT B**

**PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES**

<u>Project Title</u>	<u>Start/End</u>
Expansion of Core Programs and Services	10/01/2023 9/30/2024

**PAYMENTS:**

(2) Payments: \$54,383.  
10% Retention: \$12,086.

Total request amount: \$ 120,852.

**GRANT AND PAYMENT SCHEDULE REQUIREMENTS:**

Scheduled Date	Grant Requirements for Payment	Payment
10/01/2023	Signed Agreement submitted & accepted.	Advance of \$54,383. for time period 10/01/2023 - 3/31/2024
5/01/2024	1st six-month (10/01/2023 - 3/31/2024) progress report, budget reports and receipts submitted & accepted	Advance of \$54,383. for time period 4/01/2024 - 9/30/2024
11/01/2024	2nd six-month (4/01/2024 - 9/30/2024) progress report, budget reports and receipts submitted & accepted	\$0
11/15/2024	Final report (10/01/2023 - 9/30/2024) and final budget report submitted & accepted	\$12,086. (10% retention)

**TOTAL GRANT AMOUNT: \$ 120,852.**

DELIVERABLES:

**Project Deliverables and Evaluation**

<p><b>Deliverable #1:</b> By December 31, 2023, two full-time Program Specialists will be hired, onboarded, trained, and providing services to clients.</p>	<p><b>Evaluation #1:</b> By December 31, 2023, two full-time Program Specialists will be onboarded, trained, and providing services to clients. Specialized training will include ASQ-3 development screening instruction and a 14-hour Autism Certificate credential.</p>
<p><b>Deliverable #2:</b> By September 30, 2024, Caring Connections will provide 180 developmental screenings and provide educational materials to 1,500 residents.</p>	<p><b>Evaluation #2:</b> By September 30, 2024, Caring Connections will provide 180 developmental screenings through the Palm Desert Resource Center, Desert Hot Springs and Mecca satellite service locations, and online access. Additionally, 1,500 residents will receive access to educational materials about developmental milestones. Satellite service locations are defined as locations outside of the Palm Desert Resource Center where a staff member in on-site on a consistent weekly, monthly or twice monthly basis at a designed location (i.e., First 5 Riverside in Desert Hot Springs, Mecca, pediatric clinics, etc.).</p>
<p><b>Deliverable #3:</b> By September 30, 2024, Caring Connections will host twenty satellite service dates in communities identified as high-risk to reach 40 clients with services. Satellite service locations currently include: First 5 Riverside in Desert Hot Springs (twice monthly), First 5 Riverside of Mecca (twice monthly), and Clinica Medica Familiar in Indio (monthly).</p>	<p><b>Evaluation #3:</b> By September 30, 2024, Caring Connections will host twenty satellite service dates in Desert Hot Springs, Mecca and additional communities identified as high-risk to reach 40 clients with services.</p>

The Desert Healthcare District has implemented Results-Based Accountability (RBA) into their grantmaking process to streamline reporting and offer a straightforward approach to effectively measuring program-level performance.

**Strategic Plan Alignment:**

Goal 7: Be responsive to and supportive of selected community initiatives that enhance the general education of the District's residents

Strategy 7.1 Increase awareness of the importance of the impacts of health education on Coachella Valley residents (Priority: Moderate)

***You have selected Strategy 7.1.***

Your project deliverables need to capture the following performance measures.

- # of community engagement/awareness activities
- # of clients/potential clients reached through awareness efforts
- # of clients/potential clients who increased their knowledge of the impacts of health education on Coachella Valley residents
- % of clients/potential clients who increased their knowledge of the impacts of health education on Coachella Valley residents





**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: September 26, 2023  
To: Strategic Planning Committee  
Subject: Graduate Medical Education Feasibility Study

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**Staff Recommendation:**

Consideration to approve a contract in the amount of \$17,000 with Partners in Medical Education to conduct a feasibility study on Graduate Medical Education (GME) opportunities in the Coachella Valley.

**Background:**

- The DHCD's 2021 Strategic Plan identified ***proactively expand community access to primary and specialty care services as Strategic Goal 2.***
- Goal 2.5 specifies to *Collaborate/partner with culturally competent training programs to expand primary care residency and nursing programs with required retention initiatives.*
- The DHCD sponsored a report on the existing healthcare infrastructure (DHCD Community Clinical and Social Needs Assessment) completed by Huron in March 2023 (Huron Report).
- One of the key findings of the Huron Report is the significant variations in ethnic, socioeconomic, and demographic characteristics across the District, directly impacting the healthcare resources needed by each community.
- The Report identified gaps in the existing availability of the healthcare workforce. It quantified the need for Primary Care Providers (PCPs) at nearly 200.
- To close existing gaps, the report recommends ***Growing Residency Programs Across DHCD, With Particular Focus on FQHCs.***
- To explore how best to advance these recommendations, DHCD staff met with Partners in Medical Education <https://partnersinmeded.com>. Partners in Medical Education is a renowned team of GME consulting experts providing **hands-on** consulting and education to GME professionals since 1994. They work with programs and institutions, from small community hospitals to large academic medical centers, by providing *custom* consulting to help them to start new GME programs, improve existing programs, or innovate to achieve the best possible ACGME (Accreditation Council for Graduate Medical Education) accreditation result.
- Preliminary conversations with Partners in Medical Education helped us realize that building residency programs at FQHCs can pose challenges that are difficult to overcome.
- A model Partners in Medical Education proposes to explore is a GME Consortium model, accomplished through the proposed contract.
- The strategic planning committee supports the feasibility study for Graduate Medical Education (GME) opportunities in the Coachella Valley.

**Fiscal Impact:**

NTE \$17,000 to assess the feasibility of a GME Consortium model.

**PARTNERS IN MEDICAL EDUCATION, INC. (PARTNERS®)**  
**For**

**Desert Healthcare District and Foundation**



\*\*\* Partners ® 2023 Proprietary and Confidential Information \*\*\*

The information in this proposal is to be used and seen by authorized representatives of Desert Healthcare District and Foundation solely for this proposal. Any other distribution or use of this material to other entities outside the scope of authorized representatives of Desert Healthcare District and Foundation is strictly prohibited.

**Date Initiated:** August 14, 2023  
**Client:** Desert Healthcare District and Foundation  
**Partners® Consultants:** Carmela Meyer, MBA, EdD and Christine Redovan, MBA, MLIS  
**Client Project Contacts:** Conrado Barzaga, MD  
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## Corporate Information

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## Project Overview

PROGRAM	START DATE	COMPLETION DATE	COST
Feasibility Study: GME Model	September 1, 2023	November 15, 2023	\$17,000
<b>TOTAL COST</b>			<b>\$17,000</b>

## Project Details

<p>Feasibility Study: GME Program Model</p>	<ol style="list-style-type: none"> <li>1. Investigate the benefits, challenges and potential for which model will most successfully meet the needs of the Coachella Valley.               <ol style="list-style-type: none"> <li>a. Consortium Model: Desert Healthcare District and Foundation as the Sponsoring Institution and each of 3 sites as separate programs all using the Desert Regional Medical Center as a site.</li> <li>b. Conglomerate Model: Desert Healthcare District and Foundation as the Sponsoring Institution with 1 program that utilizes Desert Aids Project, Innercare, Neighborhood and Desert Regional Medical Center as sites.</li> </ol> </li> <li>2. Interview leadership at each location to determine feasibility for each model discussed in #1.               <ol style="list-style-type: none"> <li>a. Assess faculty (provided by the client) to meet the needs of the ACGME requirements and identify any gaps.</li> <li>b. Determine Desert Regional Medical Center's ability to meet the hospital program requirements of all programs and do they have the bandwidth to accommodate all models in #1.                   <ol style="list-style-type: none"> <li>i. Investigate other hospital's ability to support the program needs.</li> </ol> </li> <li>c. Assess each program's ability to meet established ACGME requirements for the Specialty, including curriculum and procedure volumes.</li> <li>d. Investigate the feasibility of Internal Medicine, Family Medicine, Obstetrics/Gynecology, Pediatrics and Psychiatry for each site.</li> </ol> </li> <li>3. Assess the financial feasibility of each model.               <ol style="list-style-type: none"> <li>a. Estimate the Per Resident Amount for the region.</li> <li>b. Estimated DGME and IME.</li> <li>c. Estimated residency budget for Year 1 of the program.</li> </ol> </li> </ol>
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	<ol style="list-style-type: none"> <li>4. Assessment of physical space for GME and resident learning and working environment for each model discussed in #1.</li> <li>5. Consultant Recommendations.</li> <li>6. Provide a final written report assessing the feasibility of each model discussed in #1 and identify programs that fit with the District mission and fiscal plan.</li> <li>7. Present the feasibility report to the Board of Directors.</li> </ol> <p>The final feasibility report will be submitted by November 15, 2023.</p>
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**Project Cost: \$17,000**

Travel: if the program desires the consultant to travel on-site, travel costs will be directly reimbursed in addition to the consulting costs. If additional activities are required during on-site visits, an additional contract for those activities may be needed.

**Methodology and Fees**

The Partners® consultants will work with GME leadership during the above-mentioned projects. Communication via Teams meetings, email, texts, and phone calls.

- The consultants will support the program during meetings and work will be conducted outside meetings.
- The consultants can be available for in-person education sessions and meetings. The cost of travel is not included in the proposal and additional consultant time may be needed.

Partners in Medical Education, Inc.’s professional service fee is described in the project outline. Work may begin with a signed Letter of Agreement, which will be sent upon affirmation of the scope of work by Desert Healthcare District and Foundation to the consultants or Partners in Medical Education, Inc., and will require a one-third deposit. The balance of the total cost will be billed at the conclusion of that project as outlined above.

Travel, if needed, will be billed to Desert Healthcare District and Foundation. Receipts for exact expenses will be submitted for reimbursement. If there are specific restrictions for travel expenses, they should be provided to Partners in Medical Education, Inc prior to travel.

This quote is valid for six months from the latest date on this proposal. I appreciate your consideration, and we look forward to working with you.

**Qualifications**

**Firm Qualifications and Experience**

**Partners® in Medical Education, Inc. (Partners®)** is an internationally renowned team of experts providing hands-on consulting and education to graduate medical education professionals since 1994. We have worked with countless programs and institutions to enable them to achieve full accreditation and the highest quality educational programs across 40 different ACGME-recognized specialties and subspecialties. We have a proven track record of institutions and programs that we have established, resurrected, improved, and made stellar through custom solutions that help our clients reach their ultimate goals.

Please visit our website for all your GME needs - [partnersinmeded.com](http://partnersinmeded.com).

Client references are provided upon request.

**Carmela Meyer, MBA, EdD**  
**GME Consultant**



- 25+ years' experience in medical education.
- Network Director of a 5-hospital healthcare system.
- Designated Institutional Official of a GME program for a community-based hospital.
- Directed the financial reporting to CMS to ensure appropriate reimbursement at multiple hospitals.
- Guided multiple ACGME residency applications resulting in initial accreditation and continued accreditation for Family Medicine, Emergency Medicine, Internal Medicine, Obstetrics and Gynecology, Pediatrics, Transition Year, and subspecialty fellowships.
- Provided onsite Clinical Learning Environment Review (CLER) education and strategic planning for CLER visits to multiple institutions.
- Developed GME policies, Program Letters of Agreement (PLA), Affiliation Agreements, curriculum documents, and evaluations required for accreditation for sponsoring institutions and programs
- Provided site visit assistance for programs and institutions on 'warning' and 'probation' status, which resulted in programs returning to 'continued accreditation status.'
- Mentored and taught multiple coordinators regarding GME and organizational skills.
- Professionalism Coach for MS1 – MS4 in an osteopathic medical school

**Education**

- Bachelor's degree: Elementary Education: Central Missouri State University
- Master of Business Administration: Organizational Behavior: University of Missouri – KC
- Doctorate in Education Leadership: Capella University

**Christine Redovan, MBA, MLIS**  
**GME Consultant**



- Partners® consultant since 2010. Over 27 years of experience in medical education, both undergraduate and graduate
- Director, GME & International Affairs at MetroHealth Medical Center, Cleveland, OH (2000-2010)
- Expertise in ACGME sponsoring institution and program accreditation; successful initial accreditation of over seventy new residency programs and institutions; successful reaccreditation of over ninety established residency programs and institutions
- Emphasis on teamwork, collaboration, best practices, disparities, and data driven measurements and outcomes in graduate medical education programs
- Mentor and taught GME coordinators, program directors, DIO's and GMEC members
- Demonstrated oral and written communication evidenced by invitations to speak nationally, over fifty national webinars presented, and several published articles
- Analyzed, planned, and implemented solutions for institutions and programs on warning or probation to bring them into continued accreditation.

**Education**

- Bachelor's degree, Biology, Cleveland State University, Cleveland, OH
- Master of Business, Cleveland State University, Cleveland, OH
- Master of Library and Information Science, Kent State University, Kent, OH

## What sets Partners® apart?

Partners 360 degree approach addresses your immediate accreditation concerns , while thinking strategically to build a better and sustainable program/ institution.

Our consultants have...

**128+**  
Years Combined GME  
Experience

In the last 2 years, Partners® has...

Worked with  
**108**  
programs

Started  
**49**  
NEW programs

Worked with  
**42**  
SI's

Started  
**6**  
New SI's

## What you get when you consult with Partners®



Collective expertise of the whole Partners® team



Experience dealing with your institution size



Field tested resources



3 months of online education

## Customization

The services that we provide are suited for each client and their specific needs. Every job delivers a custom product to fit their unique situation and accreditation history. Here are some of the reasons our clients choose us over other firms or going it alone:



### Insights

We have a proven track record of helping medical education institutions and programs improve and become stellar.



### Results

We deliver *custom* solutions that help you meet your ultimate goals.



### Return on Investment (ROI)

Your investment with Partners® GME consulting saves you money and time, doing it right the first time.



### Relationships

We are the first-call for our clients when the wrong decision will be costly and the right decision means everything.



### Resources

We share our knowledge and field-tested solutions through consulting, webinars and virtual coaching.



### Reputation

Transparent, honest, frequent communication with integrity beyond question.

<https://partnersinmeded.com/>



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: September 26, 2023  
To: Board and Staff Communications and Policies Committee  
Subject: Addendum #1 to the Consulting Services Agreement with Activate Inclusion for continued Diversity, Equity, and Inclusion (DEI) training – NTE \$51,500

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**Staff Recommendation:**

Consideration to approve a contract amendment in the amount of \$51,500 with Activate Inclusion to continue Board and Staff Development activities related to Diversity, Equity, and Inclusion (DEI) and assisting the District in its quest to building an Inclusive Culture.

**Background:**

- It is seemingly imperative to heighten our collective cultural awareness, learn about cultural interaction, and uncover hidden biases to build an inclusive culture in the District.
- Staff explored opportunities to bring DEI training to the District to address specific needs through a tailored program.
- In March 2023 the Board approved a contract with Activate Inclusion for DEI training for Board and Staff.
- The activities developed by Activate Inclusion were well received and deemed useful by Board and Staff.
- Therefore, staff requests Activate Inclusion to develop a proposal to further advance the work that was launched in April and May of 2023 by investigating opportunities for greater diversity equity, and inclusion within the culture of the team, the board, and the greater community.
- The proposed additional work will introduce an assessment instrument from the Intercultural Development Inventory (**IDI**) organization, which will provide us with data on individuals, the team, and the leader. It will also introduce a framework for identifying opportunities within the culture under the title of **Activate Inclusive Culture**. **IDI** is a widely used and effective cross-culturally valid assessment for building cultural competence.
- Initially presented at the July 19, 2023, F&A Committee, the Committee recommended, and the Board-approved, that the additional Activate Inclusion proposal be reviewed by the Board and Staff Communications and Policies Committee.
- The Board and Staff Communications and Policies Committee recommended forwarding to the Board for consideration of approval.

**Fiscal Impact:**

NTE \$51,500 to assist DHCD in its quest to building an Inclusive Culture.

**CONSULTING SERVICES AGREEMENT  
ADDENDUM #1**

This Professional Services Agreement (“Agreement”) was entered into on March 29, 2023 by and between Desert Healthcare District (“District”), a public agency organized and operating pursuant to California Health and Safety Code section 32000 et seq., and Activate Inclusion, (“Consultant”) as follows:

**R-E-C-I-T-A-L-S**

1. Incorporates Exhibit B to include an assessment instrument from the Intercultural Development Inventory organization.
2. This Addendum extends and revises the termination date in Section 3.1 to July 31, 2024.
3. All other terms and conditions of the original service agreement remain unchanged.

“District”:

Desert Healthcare District

By: \_\_\_\_\_  
Conrado Barzaga, CEO

Date: \_\_\_\_\_

“Consultant”:

Activate Inclusion

By: \_\_\_\_\_  
Sindri Anderson, Executive  
Consultant

Date: \_\_\_\_\_



**Desert Healthcare District & Foundation  
Activate Inclusive Culture Proposal  
Q3 2023 – 2024**

**About: Activate Inclusion**

[Activate Inclusion](#) is a certified women-owned (WBENC) and member-managed consulting firm that partners with organizations across sectors and industries. We apply a strategic, data-based approach to our work, bring an organizational development lens to all our engagements, and focus on creating sustainable changes in skills and culture. We draw the “red thread” of DEI through all our work, particularly when working with leadership teams. Our seasoned, diverse team members have all been leaders themselves and are attuned to the complexity of leading in large organizations. For this project, we are proposing Sindri Anderson and Tres Jiménez.

**Context: Activate Inclusive Culture Process**

For Desert Healthcare District & Foundation, we propose a continuation of the work that was launched in April and May of 2023 by investigating opportunities for greater diversity, equity, and inclusion within the culture of the team, the board, and the greater community. We will be leveraging an assessment instrument from the Intercultural Development Inventory organization to provide us with data on individuals, the team, and leadership. We will also introduce the Activate Inclusive Culture framework, which is drawn from multiple sources including: our systemic culture model, cultural humility in health care, and systemic stereotyping & marginalization of identities.

We suggest 5 facilitated meetings @ 2-3 hours each, to be conducted virtually and/or in person. During these sessions, we recommend developing an inclusive culture while focusing on priorities for the organization including:

- New Governance processes
- Goal Review/Alignment/Setting process

Below is the proposed arc of meetings, but please note we always apply “dynamic steering,” adapting agendas as required to achieve the desired outcomes.

**Facilitated Sessions (proposed draft)**

**Prep before meetings begin:** Individual Coaching with IDI Assessment

**Meeting 1: Context setting Kickoff (Q3-Q4 2023 Launch)**

- **Pre-work:** IDI assessment including a leader 360 for Conrado. Each person will receive 1:1 IDI Assessment coaching debriefs from either Tres or Sindri. Each person will also receive a follow up coaching session some months later, so that we can support sustainability of each person's goals and action plans
- Check-in – SWOT discussion about how things have been since our last sessions together
- Introduce DEI and Inclusive Culture opportunities and work together as a group to create team development, learning, and alignment
- Identify top 2-3 focus areas for the team from the exercise above

- Draft action plans for these 2-3 focus areas to begin investigating and working on in pairs
- Closing activity: Share one area of opportunity that you are most looking forward to, and most concerned about

**Meetings 2, 3 and 4 – Every 2-3 months depending on staff scheduling  
2-3 hour Facilitated Virtual Working Sessions ) Q3/4 2023 – 2024**

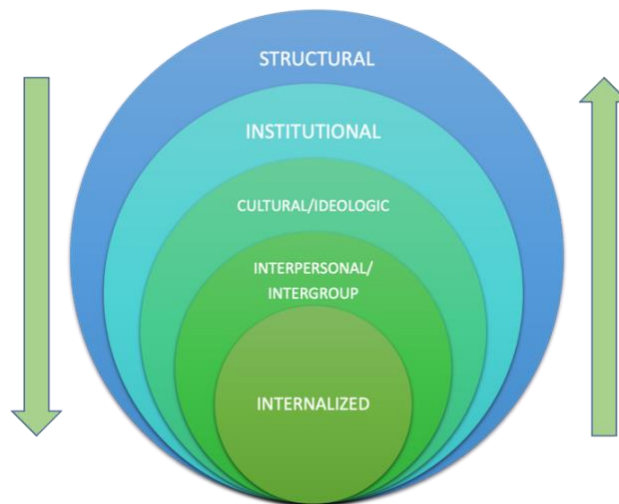
*Approximately 9 months with flexibility to adjust as needed*

- Checkpoints on Inclusive Culture Action Planning progress
- Focus on change management of new Governance Processes
- Collaborate on Goal creating/alignment/finalizing in collaborative process with the Board
- What's working/not with examples
- Course-correction or pivots and lessons learned

**Meeting 5: Close Out and Sustainability Planning**

- Overview from each Activate Inclusive Culture action-planning teams
- Where are we in the process, what still needs to be done and how will we get there?
- Closing activity: Feedback exercise to share appreciation and requests of each other as community members

We ground all our work with organizations in the systemic model of oppression/marginalization below. We recognize that all of us are shaped by and shape the system. True progress towards inclusion and belonging means enacting change at all levels.



**Fee Table/Investment Estimate**

<b>Service Type</b>	<b>Units</b>	<b>Cost</b>	<b>Net Cost</b>
<b>Consulting Hours*</b> meetings, calls and prep	12 hours	\$400	<b>\$4,800</b>
<b>Facilitated Sessions: Design *</b>	20	\$400	<b>\$8,000</b>
<b>Facilitation:</b> Five 2 to 3-hour team meetings Across a flexible 9 month timeframe	10-15	\$1000	<b>\$10,000-\$15000</b>
<b>IDI Assessment:</b> Assessment and 1:1 Debrief for each staff and board member plus one additional follow up coaching session during Q3/4	17 ppl x2	\$550	<b>\$18,700</b>
<b>Project Management</b>	1	10%	<b>\$3,000</b>
<b>Travel fee per trip</b> <i>estimated at 2 in-person sessions</i>	2	\$1,000	<b>\$2,000</b>
<b>Total Investment</b> <i>(does not include travel expenses or materials)</i>	<b>\$46,500 - \$51,500</b>		

**NOTE:**

\*Hours are based on current scope estimate. Activate will inform DCHD at midpoint if scope changes significantly

Travel fee will be charged at \$1000 flat rate for each trip

Printed materials and all travel expenses to be billed directly at cost

Date: September 22, 2023  
To: Desert Healthcare District and Foundation Board  
From: Michele Finney, CEO  
Re: **DRMC CEO - District Board Meeting Report September 2023**

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I'm pleased to provide this monthly report to the District Board to share highlights about Desert Regional Medical Center for the month of September.

**Quality:**

REMSA (Riverside Emergency Management Services Agency):  
Comprehensive Stroke Receiving Center Agreement was renewed through June 2028

**Capital & Construction Projects Underway:**

- Operating room lights and video integration
- East campus roof and air handler replacement
- Cath Lab 1 replacement project
- El Mirador Cooling Tower replacement
- Mother Baby Units Refresh
- ICU Isolation Rooms

**People:**

- Saum Sutaria, MD, Tenet Healthcare CEO, presented a lease option to buy proposal to a special meeting of the DHCD Board of Directors on 9/18/23.
- We continue to recruit and retain our nurses and other direct care provider staff. Overall hires are well above prior year and with our retention efforts, our overall employee turnover rate is well below current industry norms.
- DRMC hosted three Healthcare Career Connection interns through their partnership with OneFuture CV.
- Jimmy Fish, DRMC CFO, was promoted to Network CFO upon the retirement of Mike King, CFO for JFK & HDMC.
- Janet Ihde, MD received the Cancer Liaison Physician Outstanding Performance Award from the American College of Surgeons Commission on Cancer for her outstanding performance as a physician quality leader within the ASC cancer programs.

**Events:**

- DRMC was impacted by tropical storm Hilary. The facility remained fully operational throughout the event. Out of an abundance of caution, some elective cases scheduled for Monday were rescheduled. Travel during road closures was deemed inadvisable. Both JFK and Hi-Desert were minimally impacted during the storm.
- DRMC and DCN participated in a number of community events to foster education and wellness. These events have been focused in areas such as blood donation, Medi-Cal redetermination, and clinical services outreach to the unhoused and those most vulnerable throughout our community.

Thank you.



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: September 25, 2023  
To: Board of Directors  
From: Evett PerezGil, Board of Directors, President  
Subject: Report from DRMC Governing Board Meeting held 09/22/23

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**Background:**

The Desert Regional Medical Center Board of Governors is responsible for financial and professional oversight of Desert Care Network. Its members guide Desert Care Network in the delivery of high-quality healthcare to the Coachella Valley.

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The Governing Board reviewed the following:

- Michele Finney, CEO, Report involving an update on the California Department of Public Health opened and closed cases.
- Review of the accreditations and certifications
- Report from Medical Staff and Peer Review
- Recuperation and Retention
- Capital Improvements
- Cardiac Service Overview
- Tenet Health's Proposal to the Desert Healthcare District

SB525 – Durazo – Minimum Wages: Healthcare Workers

- The bill would establish 3 separate minimum wage schedules for covered health care employees.
- This bill would require, for any covered health care facility employer, as defined, with 10,000 or more full-time equivalent employees (FTEE), as defined, any covered health care facility employer that is a part of an integrated health care delivery system or a health care system with 10,000 or more FTEEs, a covered health care facility employer that is a dialysis clinic, or a covered health facility owned, affiliated, or operated by a county with a population of more than 5,000,000 as of January 1, 2023, the minimum wage for covered health care employees to be \$23 per hour from June 1, 2024, to May 31, 2025, inclusive, \$24 per hour from June 1, 2025, to May 31, 2026, inclusive, and \$25 per hour from June 1, 2026, and until as adjusted as specified.

# CERTIFICATE

— IN APPRECIATION OF —

*Desert Healthcare District*

Alianza Nacional de Campesinas proudly presents this certificate to Desert Healthcare District for making it possible to support the farmworker and immigrant communities in need



*Mily Trevino-Sauceda*

Executive Director



# FOOD DISTRIBUTION

FREE FOR THE COMMUNITY OF:

# SOUTHEAST COACHELLA VALLEY



**SATURDAY SEPTEMBER 16 @ 9 AM**

**69455 Pierce St. Thermal, CA**

**FRUITS, VEGETABLES, WATER,  
PPE & MUCH MORE!**



LA VIÑA DEL SEÑOR

Page 235 of 354  
Mission San Jose




# DISTRIBUCIÓN DE COMIDA

## GRATIS PARA LA COMUNIDAD DE:

# EL SURESTE DEL VALLE DE COACHELLA




MUCHAS FAMILIAS CAMPESINAS GASTAN MÁS DE \$75 AL MES EN AGUA EMBOTELLADA.



MÁS DE 1/3 DE LAS COMUNIDADES CAMPESINAS DE MECCA, THERMAL, OASIS Y NORTH SHORE VIVEN POR DEBAJO DEL NIVEL DE POBREZA.



LA CONTAMINACIÓN POR ARSÉNICO EN EL AGUA DE ALGUNAS COMUNIDADES CAMPESINAS DEL VALLE DE COACHELLA HA SIDO HASTA 10 VECES EL LÍMITE PERMITIDO.



DEBIDO A FUENTES CONTAMINADAS, MUCHOS TIENEN QUE VIAJAR LARGAS DISTANCIAS POR EL AGUA.

# SÁBADO 16 DE SEPTIEMBRE @ 9 AM

## 69455 Pierce St. Thermal, CA

### FRUTA, VEGETALES, AGUA, PPE Y MUCHO MÁS!



LA VIÑA DEL SEÑOR







June 1, 2023

AUG 28 2023

Coachella Valley Health Equity Collaborative  
Desert Healthcare District & Foundation  
1140 N. Indian Canyon Drive  
Palm Springs, CA 92262

Dear Sergio Rodriguez:

**THANK YOU** for supporting the mission of California CareForce. Because of the outpouring of support from the local community, California CareForce was able to provide **1,113** services to Coachella Valley residents valued at **\$401,313** (see Clinic Report).

Since 2011, we have provided over \$17 million in care to over 42,000 uninsured and under-insured Californians, all at no cost to them - no questions asked.

Thanks to your support, men, women, children, seniors, and veterans in the Coachella Valley and surrounding areas received the vital healthcare services they need to improve their quality of life. Additionally, your assistance facilitated Coachella Valley residents to connect with local resources to establish a "home" for their future medical, dental, and vision needs.

On behalf of the patients who will benefit from your kindness, thank you. Our work is only possible with the support of community-minded organizations such as yours.

If you have additional questions about California CareForce, please feel free to call us at 916-749-4170. Thank you!

Sincerely,

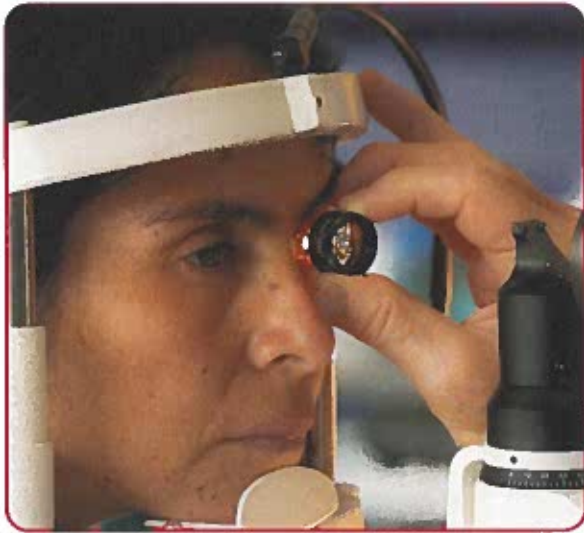
Cyndi Ankiewicz, CFRE  
Executive Director  
California CareForce

# 2023 COACHELLA CLINIC

**\$401,313** WORTH OF BASIC HEALTHCARE SERVICES

## 426 Dental Patients Served...

Restorative: **195** fillings  
 Oral surgery: **233** extractions  
 Hygiene: **62** cleanings  
 (3 root planing, 37 scaling, 60 gross debridement)  
 X-rays: **1593**  
 Partials: **11** stay plates  
 Oral Education: **74**

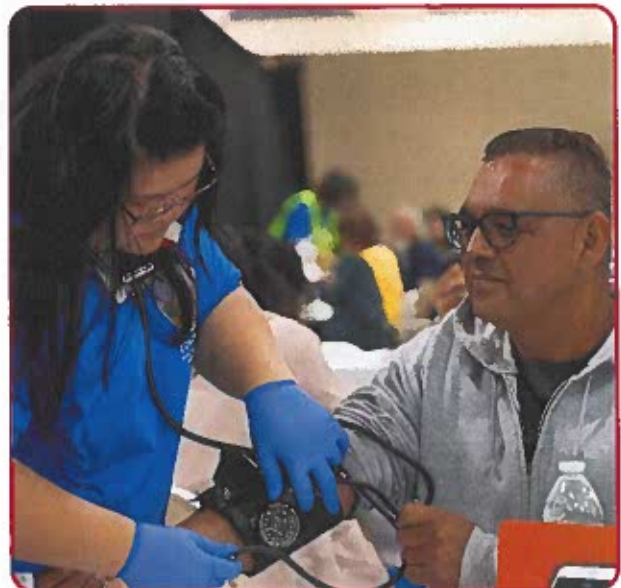


## 292 Vision Patients Served...

Comprehensive eye exams: **274**  
 Single vision glasses made on-site: **207**  
 Bifocals made on-site: **62**  
 Second pair of glasses: **40**

## 395 Medical Patients Served...

Medical exams: **234**  
 COVID-19 Vaccinations: **73**  
 COVID-19 Tests: **21**  
 Flu Shot Vaccinations: **25**  
 Acupuncture services: **12**  
 HIV Testing: **30**  
 Mammograms: **54**



**4,205** HOURS SERVED BY **535** VOLUNTEERS

## Community Resources...

- **UC Riverside School of Medicine (UCR)** and **Unidas Por Salud** helped coordinate community outreach efforts and **UCR Promotoras** provided general volunteer support at the clinic.
- **The Desert Healthcare District & Foundation** provided COVID-19 and Flu vaccines. Promotoras from the **Coachella Valley Health Equity Collaborative** also helped provide general volunteer support and interpreting services during the event.
- **Central Neighborhood Health Foundation (CNHF)** accepted warm transfers from our dental and medical patients. CNHF also offered free STD & HIV screenings from their mobile van.
- **Borrego Health** accepted warm transfers from our medical patients.
- **The Pink Journey** offered free, on-site mammography services from their mobile van.
- In partnership with **Glidewell Laboratories**, stay plates were offered to our dental patients.
- **La Botica Pharmacy** provided pharmacy supplies for the dental pharmacy and patient triage sections of the clinic.
- **The Braille Institute of Coachella Valley** provided free low visions services and resources.
- **The Urban Conservation Corps of the Inland Empire (UCCIE)** provided set-up and tear-down crews before and after the clinic. Members of UCCIE also offered on-site recycling collection and recycling education resources for our clinic attendees.
- Other community resources in attendance: **Coachella Valley Mosquito & Vector Control District**, **Coachella Valley Volunteers In Medicine**, **Desert Aids Project**, **FIND Food Bank**, **Inland Empire Health Plan**, **Jewish Family Service of the Desert**, **Tranquility Sands Hospice**, and **Visión y Compromiso**.
- Other local community sponsors who supported the event: **The City of Indio**, **Morales & Galindo Marketing Group, Inc.** and **Califried Foundation**.

## Our Sponsors...

A big shout out to this year's presenting sponsor, **Goldenvoice**, for their generous contribution to the 2023 Coachella Clinic.

Supporting The Force 

**GOLDENVOICE**

 **HENRY SCHEIN®**

 CALIFORNIA ASSOCIATION of  
ORAL & MAXILLOFACIAL SURGEONS

  
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DENTAL**

  
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**Tokuyama**  
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DENTAL SUPPLY

  
**NATIONAL  
VISION**

  
**vsp®**



# CERTIFICATE OF APPRECIATION



**2023 COACHELLA VALLEY FREE HEALTHCARE CLINIC**

*Coachella Valley Health Equity Collaborative*

Your services helped provide vital dental, vision, and medical care to those in need in the Coachella Valley and surrounding areas. Thank you for supporting our mission!

*Terese Donaldson*

**Terre Donaldson, CRNA**  
President



*Cyndi Ankiewicz*

**Cyndi Ankiewicz, CFRE**  
Executive Director

# LIFT TO RISE

73-710 FRED WARING DR., SUITE 117  
PALM DESERT, CA 92260

Date: August 11, 2023

To: Conrado E. Barzaga, CEO of the Desert Healthcare District and Foundation

From: Lift to Rise

Subject: Invitation to accept the Community Anchor Award at Lift to Rise's Community Investment Awards on October 14, 2023, in Palm Desert, California

We are honored to extend this invitation for the Desert Healthcare District and Foundation along with the RAP Foundation to each receive the Community Anchor Award at the inaugural Lift to Rise Community Investment Awards taking place Saturday, October 14, 2023, from 6 p.m. to 9 p.m. at the Living Desert Zoo and Gardens in Palm Desert, California.

The Community Anchor Award pays tribute to organizations and leaders that nurture community connection and stability while also catalyzing growth. Since the very beginning of the COVID-19 pandemic, the Desert Healthcare District and Foundation and the RAP Foundation have been essential in sustaining local organizations and supporting and leading emergency response efforts to keep residents healthy and housed. Working together, you've demonstrated an unwavering understanding that stable housing has a direct impact on a community's overall physical and mental well-being. The Community Investment Awards, under the theme "For the Love of Each Other," are our opportunity to say thank you as we celebrate the care that fuels and anchors your service to the community.

Your award is among the seven we are presenting to individuals and organizations working tirelessly to advance equity in the Coachella Valley and beyond through bold, strategic community investment. We are planning an exciting evening full of entertainment, food, creativity, and community. Your attendance will be a great honor for everyone at Lift to Rise and our partner organizations. We hope you and your staff can attend.

Your guidance and support have helped Lift to Rise and countless other organizations in the Coachella Valley. We are so excited to fete you and the other honorees this fall in what we anticipate will be the start of making the Lift to Rise Community Investment Awards a regular tradition.

Please let us know if you are able to accept our invitation by contacting Heather at 760.601.5578 or [heather@lifttorise.org](mailto:heather@lifttorise.org). We look forward to hearing from you soon.

Sincerely,



Heather Vaikona  
CEO and President  
[Lift to Rise](#)



Date: September 26, 2023  
 To: Board of Directors  
 Subject: Community Engagements and District Visibility

**Meetings and Community Engagements:**

Name	Title	Organization	Date	Topic
		ACHD	07/31/2023	Seismic Compliance
Donna Craig, CPO Jana Trew, SPO, BH	Supervisor Perez	Riverside County	07/31/2023	Coachella Valley Behavioral Health Collective
		Palm Desert Rotary Club	08/01/23	Presentation/Introduction to the District and Foundation
		National Association of Community Health Workers	08/02 – 08/05	Conference
Mihai Patru Stephen Bennet	Executive Director Board Chair	Caravanserai Project	08/07/23	
Nick Buettner	Vice President	Blue Zones	08/08/23	Proposal
		IE Funders Alliance Member Meeting	08/09/23	Presentation
Sierra V. Fernandez Maria Garin Jones	Strategy Evaluation and Learning Associate Director of Programs	Keecha Harris and Associates	08/10/23	Racial Equity Audits
			08/10/23	Salton Sea Event Moderated by Ryan Sinclair Panelists: Alejandro Espinoza, Ann Cheney, and Shohreh Farzan
Monica Grashuis	Regional VP West	Mission Mobile Medical	08/15/23	Introductory Meeting
		Coachella Valley Resource Conservation District	08/16/23	Board Meeting
Name	Title	Organization	Date	Topic
Mary Panesar	Executive Director	Desert Community Foundation	08/16/23	Meet and Greet
Lisa Wright	Interim CEO	IEHP Foundation	08/16/23	Meet and Greet
Angel Montes	Account Executive	KUNA	08/17/23	Sponsorship Overview - Hispanic Heritage Festival
Claudia Galvez	Vice President/Chief Officer of	Innecare	08/17/23	

	Government & Community Relations			
		Strategies 360	08/18/23	Bi-Weekly Check-In
		Eisenhower Medical Center	08/30/23	GME Program
			08/31/23	2024 Health Symposium Planning Committee Meeting
David Brinkman	Chief Executive Officer	DAP Health	09/05/23	Residency Programs
Ricardo Lorretta Jamie Zinn	President District Governor	Palm Desert Rotary Club Rotary Club	09/06/23	
		ACHD	09/12 – 09/15	Annual Meeting

**Certificates of Appreciation:**

- The District received a Certificate of Appreciation from Alianza Nacional de Campesinas for supporting our communities in response to floods caused by Tropical Storm Hilary.
- The District also received a Certificate of Appreciation from California Care Force for assisting with offsetting the cost of their free clinic in the Coachella Valley.

**District Media Visibility**

“Tenet Healthcare proposes new 30-year lease of Desert Regional” (Sept. 19, The Desert Sun) <https://www.desertsun.com/story/news/health/2023/09/19/tenet-healthcare-proposes-new-30-year-lease-of-desert-regional/70897266007/>

CEO Conrado Bárzaga talks about the importance of healthcare districts, our two mobile units, and the lack of healthcare infrastructure in the Coachella Valley, in advance of the annual Hispanic Heritage celebration. (Sept. 7, La Poderosa radio interview)

“Desert Healthcare District Board awards \$137K to expand access to care in underserved communities (Aug. 9, The Uken Report) <https://ukenreport.com/underserved-communities-receive-financial-boost/>

“Desert Healthcare District adds mobile unit to help residents in need” (July 29, KESQ) <https://www.youtube.com/watch?v=MqF3liKJoFM>

“Second mobile medical clinic coming to valley” (July 27, The Uken Report) <https://ukenreport.com/second-mobile-medical-clinic-coming-to-valley/>

“Desert Healthcare District Oks additional mobile medical unit to serve more people” (The Desert Sun, July 26) <https://www.desertsun.com/story/news/health/2023/07/26/desert-healthcare-district-approves-purchase-of-another-mobile-unit/70463813007/>

## CEO Discretionary Fund

Date	Name	Memo	Amount
<b>6325 - CEO Discretionary Fund</b>			
07/01/2023	California Forward	Knowledge level sponsorship for 2023 Economic Summit	5,000
08/04/2023	U.S. Bank	Planned Parenthood contribution to 60th Anniversary Cocktail Reception - September 23, 2023	5,000
08/11/2023	Blood Bank of San Bernardino	2023 Thanks4Giving Gala Table Sponsorship - Saturday November 11, 2023	3,500
08/15/2023	Coachella Valley Volunteers in Medicine	2023 VIMY Awards - Bronze Sponsorship	5,000
08/17/2023	UC Riverside Foundation	UCR SOM 2023 Gala and Education Building II Grand Opening - Silver Sponsorship	10,000
08/30/2023	Regional Access Project Foundation	Desert Fast Pitch 2023 Sponsorship	5,000
<b>TOTAL</b>			<b>33,500</b>





**BOARD AND STAFF COMMUNICATIONS & POLICIES COMMITTEE MEETING  
MEETING MINUTES  
September 07, 2023**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent</b>
Chair/Director Leticia De Lara, Chair President Evett PerezGil Director Les Zendle, MD	Conrado E. Bárzaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Eric Taylor, Accounting Manager Andrea S. Hayles, Board Relations Officer	

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	The meeting was called to order at 5:12 p.m. by Director Zende, with Director De Lara joining the meeting after approval of the agenda.	
<b>II. Approval of Agenda</b>	Director Zende asked for a motion to approve the agenda.	<b>Moved and seconded by President PerezGil and Director De Lara to approve the agenda. Motion passed unanimously.</b>
<b>III. Meeting Minutes</b>	Chair De Lara asked for a motion to approve the March 07, 2023, meeting minutes.	<b>Moved and seconded by President PerezGil and Director Zende to approve the March 07, 2023, meeting minutes. Motion passed unanimously.</b>
<b>IV. Public Comment</b>	There were no public comments.	
<b>V. New Business</b>		
1. Addendum to Activate Inclusion Consulting Services Agreement – NTE \$51,500	Conrado E. Bárzaga, MD, CEO, described the continuation of the DEI Training with Activate Inclusion, assessing the needs of the Board and Staff to heighten cultural awareness, with the trainings well-received by the Board and Staff for building a culture of inclusion.  Sindri Anderson, Senior Consultant Managing Member Coach, Activate Inclusion, highlighted organizational culture and the internal and	<b>Moved and seconded by Director Zende and President PerezGil to approve the Addendum to Activate Inclusion Consulting Services Agreement – NTE \$51,500 with the removal of the white supremacy section and extending the sessions through July 2024 and forward to the Board for approval. Motion passed unanimously. Requests staff and consultant to redo the staff report and contract before presenting to the board</b>

**BOARD AND STAFF COMMUNICATIONS & POLICIES COMMITTEE MEETING  
MEETING MINUTES  
September 07, 2023**

	<p>external impact of supportive, candid conversations of advancement, including the next steps.</p> <p>The committee discussed the positive aspects and accomplishments of Board personal growth, inquiring about the ongoing needs of the staff, eliminating the white supremacy section, and the time constraints in the next six months with the possibility of extending the sessions to 9 or 12 months through the end of July 2024 with the first session before the end of 2023.</p> <p>Tres Jimenez, Senior Consultant Managing Member Coach, Activate Inclusion, provided an overview of the group sessions with the staff of openness and honesty.</p> <p>Dr. Bárzaga, CEO, suggests integrating Governance into the DEI training.</p>	
<p><b>VI. New Business – Existing Policy Revisions</b></p> <p>1. Policy #BOD-01 – Swearing in of Board Members</p>	<p>Chris Christensen, CAO, described the minor revisions to the dates with no other modifications.</p> <p>After discussion the committee determined they would table the matter until Legal Counsel reviews and considers the issues of disruptions with the committee meetings given the election calendar schedule of the</p>	<p><b>Moved and seconded by Director Zendle and President PerezGil to Table Policy #BOD-01 – Swearing in of Board Members. Motion passed unanimously.</b></p>

**BOARD AND STAFF COMMUNICATIONS & POLICIES COMMITTEE MEETING  
MEETING MINUTES  
September 07, 2023**

<p>2. Policy #BOD-04 – Attendance at Meetings</p>	<p>appointed official taking office at noon on the first Friday in December following the general district election.</p> <p>Chris Christensen, CAO, described the revisions to the date with no comments or questions from the committee.</p>	<p><b>Moved and seconded by President PerezGil and Director Zendle to approve Policy #BOD-04 – Attendance at Meetings and forward to the Board for approval. Motion passed unanimously.</b></p>
<p>3. Policy #BOD-05 – Basis of Authority</p>	<p>Chris Christensen, CAO, described the revisions to the date with no comments or questions from the committee.</p>	<p><b>Moved and seconded by Director Zendle and President PerezGil to approve Policy #BOD-05 – Basis of Authority and forward to the Board for approval. Motion passed unanimously.</b></p>
<p>4. Policy #BOD-07 – Board Meeting Agenda</p>	<p>Chris Christensen, CAO, described the revisions to the order of sequencing for the new agenda formatting, with the committee recommending removal of all items before section 5 that include the outline of the agenda focus areas of A. – L.</p>	<p><b>Moved and seconded by Director Zendle and Director De Lara to approve Policy #BOD-07 – Board Meeting Agenda and forward to the Board for approval. Motion passed 2-1. Yes – Directors De Lara and Zendle No – President PerezGil</b></p>
<p>5. Policy #BOD-12 – Minutes of Board &amp; Committee Meetings</p>	<p>Chris Christensen, CAO, described the revisions minor to the Policy #BOD-12.</p>	<p><b>Moved and seconded by Director Zendle and President PerezGil to approve Policy #BOD-12 – Minutes of Board &amp; Committee Meeting and forward to the Board for approval. Motion passed unanimously.</b></p>
<p>6. Policy #BOD-13 – Memberships of Organizations, Training, Education and Conferences</p>	<p>Chris Christensen, CAO, described the revisions to the policy with additional language, such as expense authorization and itemized receipts.</p>	<p><b>Moved and seconded by President PerezGil and Director Zendle to approve Policy #BOD-13 – Memberships of Organizations, Training, Education and Conferences</b></p>

**BOARD AND STAFF COMMUNICATIONS & POLICIES COMMITTEE MEETING  
MEETING MINUTES  
September 07, 2023**

<p>7. Policy #BOD-14 – Ethics &amp; Sexual Harassment Training</p>	<p>Chris Christensen, CAO, described the minor revisions with the addition of language clarity.</p>	<p>and forward to the Board for approval. Motion passed unanimously.</p> <p><b>Moved and seconded by Director Zendle and President PerezGil to approve Policy #BOD-14 – Ethics &amp; Sexual Harassment Training and forward to the Board for approval. Motion passed unanimously.</b></p>
<p>8. Policy #FIN-06 – Financial Reserve Policy</p>	<p>Chris Christensen, CAO, described the minor revisions to the seismic retrofit and the property tax allocation.</p>	<p><b>Moved and seconded by Director Zendle and President PerezGil to approve Policy #FIN-06 – Financial Reserve Policy and forward to the Board for approval. Motion passed unanimously.</b></p>
<p>9. Policy #OP-11 – Professional Services</p>	<p>Chris Christensen, CAO, described the date revisions to Policy #OP-11.</p>	<p><b>Moved and seconded by President PerezGil and Director Zendle to approve Policy #OP-11 – Professional Services and forward to the Board for approval. Motion passed unanimously.</b></p>
<p>10. Policy #OP-12 – Compensation</p>	<p>Chris Christensen, CAO, described the revisions to section 3 of pay increases different from the merit increase and the Cost-of-Living adjustment, which includes a separate policy.</p>	<p><b>Moved and seconded by President PerezGil and Director Zendle to approve Policy #OP-12 – Compensation and forward to the Board for approval. Motion passed unanimously.</b></p>
<p>11. Policy #OP-12.1 – Cost-of-Living Adjustment (COLA)</p>	<p>Chris Christensen, CAO, described the new COLA policy derived from the Association of California Healthcare District’s (ACHD), modified to the District’s standards, and reviewed by HR</p>	<p><b>Moved and seconded by President PerezGil and Director Zendle to Table Policy #OP-12.1 – Cost-of-Living Adjustment (COLA) with review by the F&amp;A Committee and an overview</b></p>





**BOARD AND STAFF COMMUNICATIONS & POLICIES COMMITTEE MEETING  
MEETING MINUTES  
September 07, 2023**

		<a href="https://www.dhcd.org/Agendas-and-Documents">https://www.dhcd.org/Agendas-and-Documents</a>
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ATTEST: \_\_\_\_\_

Leticia De Lara, Chair/Director  
Board and Staff Communications & Policies Committee

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*



**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
September 12, 2023**

<b>Directors Present via Video Conference</b>	<b>District Staff Present via Video Conference</b>	<b>Absent</b>
President Evett PerezGil Director Leticia De Lara, MPA	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Jana Trew, SPO, Senior Program Officer, Behavioral Health Meghan Kane, MPH, Senior Program Officer, Public Health Erica Huskey, Grants Manager Andrea S. Hayles, Board Relations Officer	Vice-President Carmina Zavala, PsyD

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	The meeting was called to order at 5:05 p.m. by Chair PerezGil.	
<b>II. Approval of Agenda</b>	Chair PerezGil asked for a motion to approve the agenda.	<b>Moved and seconded by Director De Lara and President PerezGil to approve the agenda. Motion passed unanimously.</b>
<b>III. Meeting Minutes</b> <b>1. July 18, 2023</b>	Chair PerezGil asked for a motion to approve the July 18, 2023, meeting minutes.	<b>Moved and seconded by Director De Lara and President PerezGil to approve the July 18, 2023, meeting minutes. Motion passed unanimously.</b>
<b>IV. Public Comment</b>	There were no public comments.	
<b>VI. CEO Report</b>  <b>1. Process for External Grant Funding</b>	Conrado Bárzaga, CEO, described the strategic planning goal for a grant writer, the challenges and processes for external grant funding and presenting the procedures at a future committee meeting for consideration of approval.	
<b>VI. Old Business</b>		

**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
September 12, 2023**

<p><b>1. Health Career Connections (HCC) summer intern closing paper</b></p>	<p>Donna Craig, Chief Program Officer, described the activities of the Health Career Connections summer intern Chloe Vartanian and provided an overview of the close out paper and infographics.</p> <p>The committee thanked Ms. Vartanian and the staff for their assistance throughout the summer months.</p>	
<p><b>VII. Program Updates</b></p> <p><b>1. Progress and Final Reports Update</b></p> <p><b>2. Grant Applications and RFP Proposals Submitted and Under Review</b></p> <p><b>3. Grant Payment Schedule</b></p>	<p>Chair PerezGil inquired with the committee concerning any questions about the progress and final reports, grant applications and RFP proposals submitted and under review, and the grant payment schedule.</p> <p>There were no questions concerning the grant payment schedule.</p>	
<p><b>VIII. Grant Funding</b></p> <p><b>1. Grant #1400 Desert ARC – \$271,307 for one year to support one LVN salary for Day Program; AEDs for buses and vehicles in transportation program; and contracted Behavior Health Analyst</b></p> <p><b>2. Grant #1404 Martha’s Village and Kitchen – \$369,730 for two years to cover staffing costs</b></p>	<p>Chair PerezGil inquired with the committee concerning any questions about Desert ARC’s grant request.</p> <p>Donna Craig, Chief Program Officer, described the scoring of the grant, with no concerns from the committee’s inquiry into the grant request.</p> <p>Chair PerezGil inquired with the committee concerning any questions about Martha’s Village and Kitchen grant request.</p>	<p><b>Moved and seconded by Director De Lara and President PerezGil to approve Grant #1400 Desert ARC – \$271,307 for one year to support one LVN salary for Day Program; AEDs for buses and vehicles in transportation program; and contracted Behavior Health Analyst and forward to the Board for approval. Motion passed unanimously.</b></p> <p><b>Moved and seconded by Director De Lara and President PerezGil to approve Grant #1404 Martha’s Village and Kitchen –\$369,730 for two years</b></p>



**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
September 12, 2023**

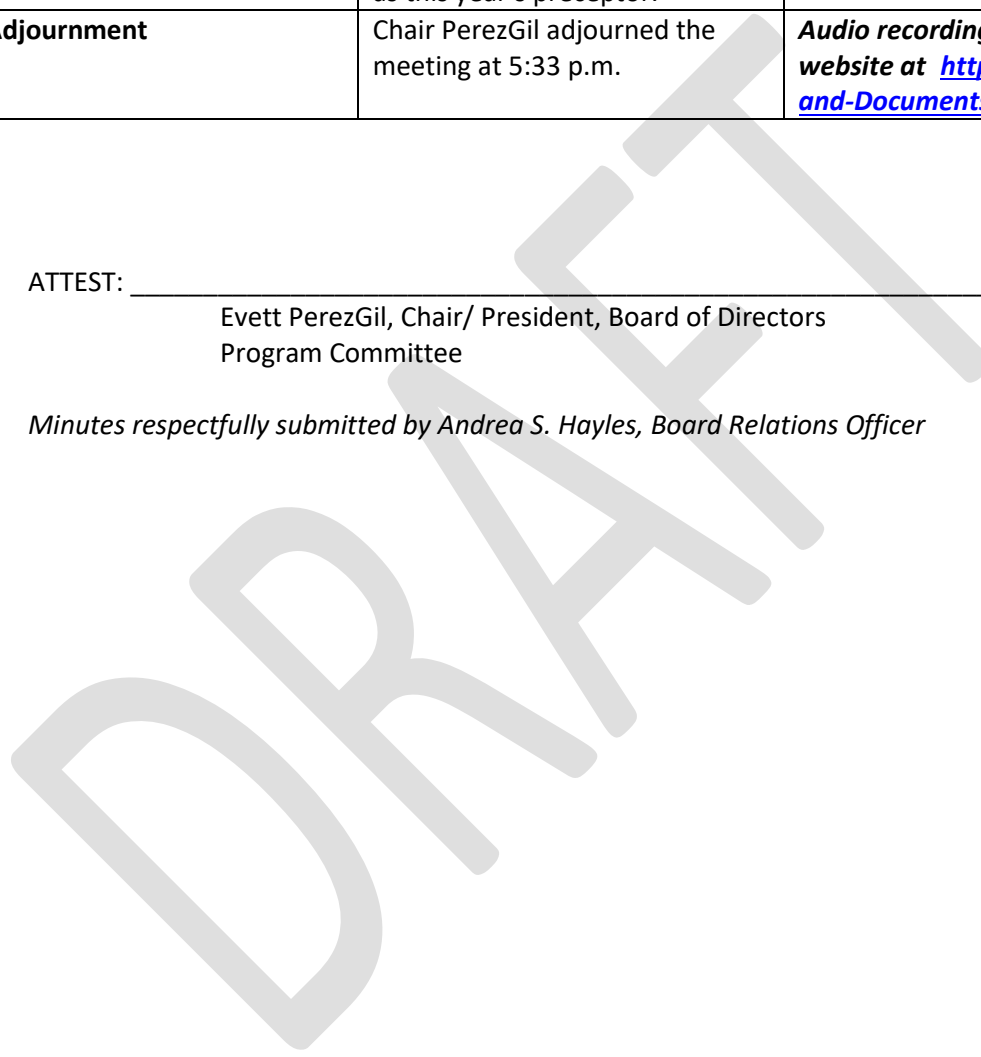
<p><b>for outreach and wraparound services in Indio and 4 targeted cities; staffing for Employment Specialists; staffing for Case Manager and other operating costs, printing, and mileage.</b></p> <p><b>3. Grant #1405 Variety Childrens Charities of the Desert – \$120,852 for one year to support hiring two bilingual full time Program Specialists to expand the organization’s Caring Connections program</b></p>	<p>Donna Craig, Chief Program Officer, described the prior inreach services with the current focus on outreach for the precariously housed and the expansion of employment capacity in the five areas of the highest homelessness and unemployment in the Coachella Valley.</p> <p>The committee inquired about the wraparound case management services with more assistance to housing vulnerable populations.</p> <p>Rosa Verduzco, Chief Operations Officer, Martha’s Village, described the wraparound support services and the housing priorities, including a shelter and outreach through the Inland Empire Health Plan (IEHP) for apartment residences and other linkages to housing.</p> <p>Chair PerezGil inquired with the committee concerning any questions about Variety Childrens Charities of the Desert’s grant request.</p> <p>Donna Craig, Chief Program Officer, described the initial pilot program with funding from a mini grant, the necessity to address and the importance of assessing a child’s developmental milestones to ensure early intervention of special needs.</p>	<p><b>to cover staffing costs for outreach and wraparound services in Indio and 4 targeted cities; staffing for Employment Specialists; staffing for Case Manager and other operating costs, printing, and mileage and forward to the Board for approval. Motion passed unanimously.</b></p> <p><b>Moved and seconded by Director De Lara and President PerezGil to approve Grant #1405 Variety Childrens Charities of the Desert – \$120,852 for one year to support hiring two bilingual full time Program Specialists to expand the organization’s Caring Connections program and forward to the Board for approval. Motion passed unanimously.</b></p>
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**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
September 12, 2023**

<b>IX. Committee Members Comments</b>	Director De Lara commended staff on the teamwork with the Health Career Connections intern, similar to last year, especially Meghan Kane, Senior Program Officer, Public Health, as this year's preceptor.	
<b>X. Adjournment</b>	Chair PerezGil adjourned the meeting at 5:33 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

ATTEST: \_\_\_\_\_  
 Evett PerezGil, Chair/ President, Board of Directors  
 Program Committee

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*





**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

**Date:** September 12, 2023  
**To:** Program Committee  
**Subject:** Health Career Connections (HCC) Summer Internship: Healthcare Workforce Data

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**Background:**

- In March 2023, the Desert Healthcare District reached out to Health Career Connections looking to be a host site for a student pursuing a summer internship. The internship project would focus on healthcare workforce data pulling and using that data to create infographics.
- In April 2023, Staff interviewed HCC candidates to host for a 10-week summer internship.
- In May 2023, Staff was matched with Chloe Vartanian.
  - Chloe Vartanian is a student at the University of California, Berkeley pursuing a double degree in Molecular and Cell Biology (with an emphasis on Genetics, Genomics, and Development) and Data Science (with an emphasis on Biological Computations).
- The summer internship took place from June 5<sup>th</sup> to August 11<sup>th</sup>.

**Information:**

- Regional reports were reviewed to prioritize healthcare occupations to focus on data pulling and infographic development.
- Coachella Valley specific healthcare occupational data was pulled from a data platform called CHMURA. CHMURA offers labor market data including demographics, wages, degrees, etc. Data was pulled for the following 15 healthcare occupations:
  - General Pediatricians, General Internal Medicine Physicians, Cardiologists, Obstetricians and Gynecologists, Surgeons, Marriage and Family Therapists, Physician Associates, General Dentists, Dental Hygienists, Dental Assistants, Registered Nurses, Licensed Practical and Licensed Vocational Nurses, Nurse Anesthetists, Nurse Midwives, and Nurse Practitioners
  - CHMURA data is housed on excel templates that can easily be updated when future data is released.
- Utilizing CANVA, an online graphic design tool, Chloe created seven infographics for the District focusing on the following:
  - Physician Associates, Marriage and Family Therapists, General Dentists, Registered Nurses, Nurse Practitioners & Physician Assistants, Nurse Practitioners Educational Pathway, Physician Assistants Educational Pathway
- Working with the District's Marketing Team, Chloe also created social media posts highlighting various data points.
- Additionally, the Desert Healthcare District HCC intern partnered with OneFuture Coachella Valley's HCC intern to help in the creation of visuals for OneFuture Coachella Valley's

Physician Associate specific website.

- The goal of this website is to educate and encourage local young adults and students about the Physician Associate education pathway and what a prospective career in Coachella Valley looks like.
- Please see attached Coachella Valley Healthcare Workforce report providing details of the summer project including the completed infographics.

**Staff Recommendations:**

- Disseminate data and infographics to regional healthcare workforce groups including: Coachella Valley’s Healthcare Leadership Round Table, Coachella Valley Behavioral Health Collective, OneFuture CV’s Physician Associate Pipeline, OneFuture CV’s Behavioral Health Alignment Team, etc.
- Utilize the information to inform any workforce specific updates to the Desert Healthcare District and Foundation’s Strategic Plan.
- Update data quarterly as new data becomes available.

**Fiscal Impact:**

- N/A.

## **Health Career Connection Summer Internship Overview:**

Health Career Connections (HCC) works closely with regional and national networks of health employers, health profession schools, associations, and community partners to build the next generation of diverse health leaders and professionals. Host organizations benefit from working with HCC because they get assigned an intern that has fresh perspectives and provides added capacity to advance special projects that host sites may not have the time to explore. HCC benefits its selected students by providing them with real-world exposure, experience, mentorship, skills, and networking that are needed to make well-informed career choices and be prepared for jobs and graduate training in the health professions.

In early Spring, the Desert Healthcare District Staff interviewed candidates from Health Career Connections looking for a student to host a 10-week summer internship. The summer internship project would focus on further understanding Coachella Valley's healthcare workforce gaps. Specifically, the project details would entail gathering occupational data and creating informative infographics. Based on aligned interests, passion, and experience the Staff selected Chloe Vartanian to host at the District. Chloe is a student at the University of California, Berkeley pursuing a double degree in Molecular and Cell Biology (with an emphasis on Genetics, Genomics, and Development) and Data Science (with an emphasis on Biological Computations). Her passions include technology and science, so this project which combines data extraction, cleaning, and visualization, and the issues surrounding public health in her hometown especially interested her.

The Coachella Valley healthcare workforce cannot keep up with population demand due to many factors including students pursuing secondary education outside the Valley, lack of healthcare infrastructure, limited capacity at higher education institutions located in the region, limited opportunities for regional clinical rotations, etc.. Collaborating and strategically following recommendations, that are data-driven, to close the healthcare gap continues to be a high priority among healthcare leadership and regional partners. With limited, up-to-date, accessible workforce data, the Desert Healthcare District's summer intern collected and cleaned data from one workforce data platform that provided regional-specific data, CHMURA. CHMURA offers a workforce-specific platform called JobsEQ. Before diving into the data, Chloe worked to develop an understanding of the healthcare workforce gaps in Coachella Valley by reviewing relevant regional reports including the 2023 Clinical and Social Needs Assessment by Huron Consulting Group, Centers of Excellence Healthcare Workforce Demand Assessments, OneFuture regional reports, Desert Healthcare District Strategic Plan, etc. These assessments provide a starting point for identifying healthcare occupations to pull demographic, career, and educational data through CHMURA. Chloe was given a list of occupations to take a deeper dive into the data concerning demographics, exit/entry data, demand/supply forecasts, retirement/unemployment rates, salary, geographical dispersion, and much more. After extracting this data, she created an editable, easy-to-follow template to store the information for future use and to quickly update it when newer data is released. Using this data, she created infographics of occupations so that the data could be meaningfully communicated to regional partners/organizations effectively. In addition to this work, she has been working closely with OneFuture Coachella Valley to create visuals for a website specific to Physician Associates. The goal of this website is to educate and encourage local young adults and prospective students

about the Physician Associate education pathway and what to expect in the career path. She has also been creating smaller infographics that focus on one subject, such as demographics or demand, to post and spread awareness on social media platforms such as Facebook, Instagram, and Twitter. Overall, data was pulled and cleaned for 15 different occupations and 7 different infographics were developed.

Occupations That Data Was Extracted	Infographics Developed	Social Media Posts
<ul style="list-style-type: none"> <li>• Pediatricians, General</li> <li>• General Internal Medicine Physicians</li> <li>• Cardiologists</li> <li>• Obstetricians and Gynecologists</li> <li>• Surgeons</li> <li>• Marriage and Family Therapists</li> <li>• Physician Associates</li> <li>• Dentists, General</li> <li>• Dental Hygienists</li> <li>• Dental Assistants</li> <li>• Registered Nurses</li> <li>• Licensed Practical and Licensed Vocational Nurses</li> <li>• Nurse Anesthetists</li> <li>• Nurse Midwives</li> <li>• Nurse Practitioners</li> </ul>	<ul style="list-style-type: none"> <li>• Physician Associates</li> <li>• Marriage and Family Therapists</li> <li>• Dentists, General</li> <li>• Registered Nurses</li> <li>• Nurse Practitioners &amp; Physician Assistants</li> <li>• Nurse Practitioners Educational Pathway</li> <li>• Physician Assistants Educational Pathway</li> </ul>	<ul style="list-style-type: none"> <li>• Registered Nurses Racial Dispersion Demographic</li> <li>• Registered Nurses Ethnicity Dispersion Demographic</li> <li>• Registered Nurses Demand Infographic</li> </ul>

Below is a further introduction and walkthrough of the work completed over the course of the 10-week internship.

**Coachella Valley Healthcare Occupation Snapshot Infographics:**

The workforce data noted throughout the infographics are representative of data from the last quarter of 2022. The key takeaway from these general infographics (Physician Associates (PA), Registered Nurses (RN), and Marriage and Family Therapists (MFT)), is the immense need for diversity through increased racial/ethnic representation and closing the gap between the supply of healthcare workforce and the demand. Over the next 5 to 10 years, the forecasted demand far exceeds supply. As seen with the PA data (referencing Attachment A), the Coachella Valley expects to need an additional 17 PAs to meet population demand in the next year growing to a projected demand of 191 PAs by 2034. There will be a need for double the number of RNs in 10 years than in 5 years from 1,327 to 2,688, respectively (referencing Attachment B), and a 16% increase in MFTs from 5 years to 10 years (referencing Attachment C).

After creating Coachella Valley data snapshot infographics for Nurse Practitioners and Physician Associates, it was clear the similarities that existed between the two. To help show the differences between NPs and PAs an infographic was developed comparing the differing data (referencing Attachment F). This comparison showcases the general demographic, potential earnings, industry breakdown, current job openings, projected demands, and a quick overview description of each of the job responsibilities of the two occupations currently in the Coachella Valley side-by-side. This was an important creation because prospective NPs and PAs can be

educated and have a clear distinction on which pathway better suits them and their career goals. After this creation, Chloe was given the task to find an occupation that she had not tackled yet and do a data dive. When given the task, she recalled that a lot of her peers around her were pursuing a career in Dentistry. There is a current and prevalent need for Dentists in the Coachella Valley, so this choice aligned well with the goals of the identified project. After getting approval, she created the Dentist infographic. Similar to the occupations before, there are 163 current Dentists in the Coachella Valley, but the number of Dentists needed by 2034 will jump by 50% to need an additional 80 (referencing Attachment G). This is valuable information to know because showing that there will be a strong need for Dentists in the timeframe it would take a prospective student to get educated and be prepared to practice could incentivize individuals to not only pursue Dentistry but most importantly work in the Coachella Valley.

### **Educational Pathway Infographics:**

Based on the level of healthcare occupation or degree being pursued, the educational pathway in terms of expense, length, and experience will be different. In occupations where a higher level of education, including medical school, is required, the longer, and more expensive the educational pathway will be expected to be. In accordance with that, in an occupation that is relatively shorter, more experience in volunteering or clinical hours may be required. This can be seen with the creation of Coachella Valley snapshot education pathway infographics that Chloe worked with OneFuture Coachella Valley to create. This infographic was more in-depth and aesthetic to put on a Physician Associate-focused website (referencing Attachment D). After editing and consulting with the team, she was also requested to make an educational pathway for Nurse Practitioners (NP) using the same template (referencing Attachment E). These education pipelines can be important for prospective students because it is a simple flow of all the requirements and time commitments needed to achieve their degree, licensing, and path to practice.

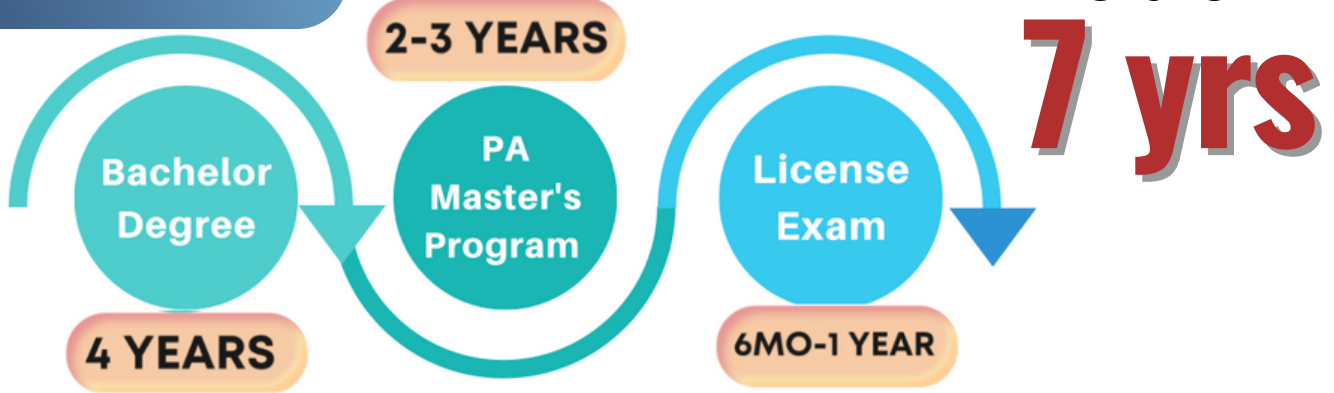
### **Recommendations:**

With the current gaps that these occupations are facing, Coachella Valley residents will face increased barriers to accessibility and availability of quality healthcare services. To avoid these outcomes, action to close this occupational gap must be taken, by incentivizing and, if possible, lessening the hardships on these occupations where there is a need. The document Climbing the Nursing Services Pathway was reviewed to gain some insight into potential actions that could be taken. For occupations where salary and flexibility are the issue, potential solutions include increasing wages and benefits through public funding, offering stipends and bonuses, and offering part-time and flexible programs. Although these recommendations will not work for all occupations, it has incentivizing features through money and provides a flexible work schedule for those that may be qualified but do not have the capacity to have a full-time job. For occupations where schooling and education may be the issue starting a occupation specific career ladder, entry-level healthcare worker program, or an apprenticeship partnership or pathway could be beneficial.



# Physician Associate (PA) \*

## Career Path



Pursuing a PA career begins with completing a 4-year, preferably science-related, Bachelor's Degree. Once finished, one must receive a Master of Science in Physician Associate Studies from an accredited University. This degree typically takes two to three years, half of which are dedicated to clinical rotations. Lastly, one must pass the National Certifying Exam to become a practicing PA.

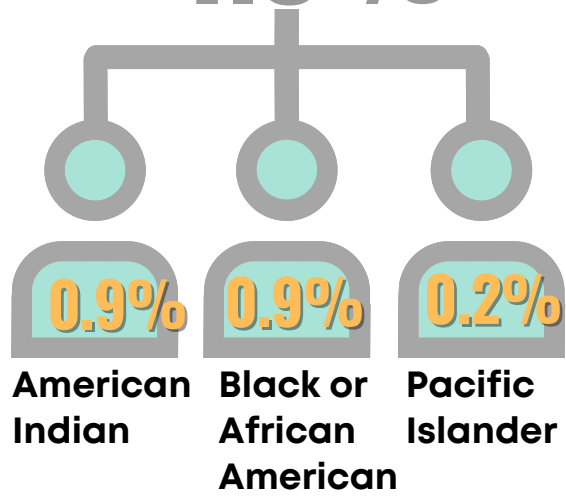
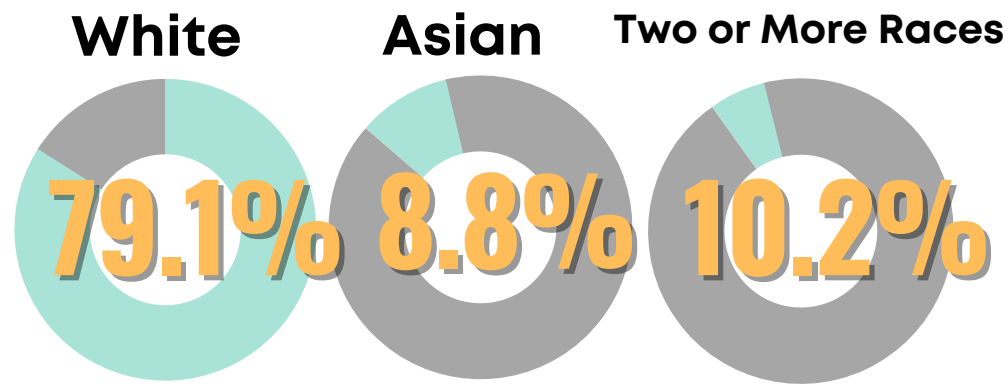
## Demographics

### A Snapshot of the Coachella Valley

**161** Currently Employed PAs

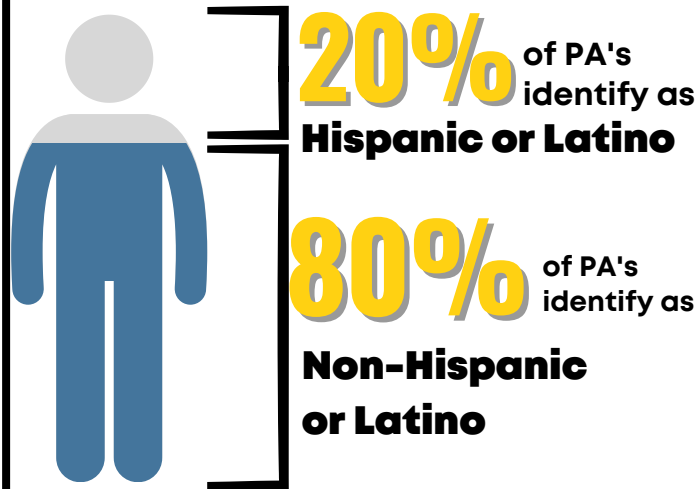
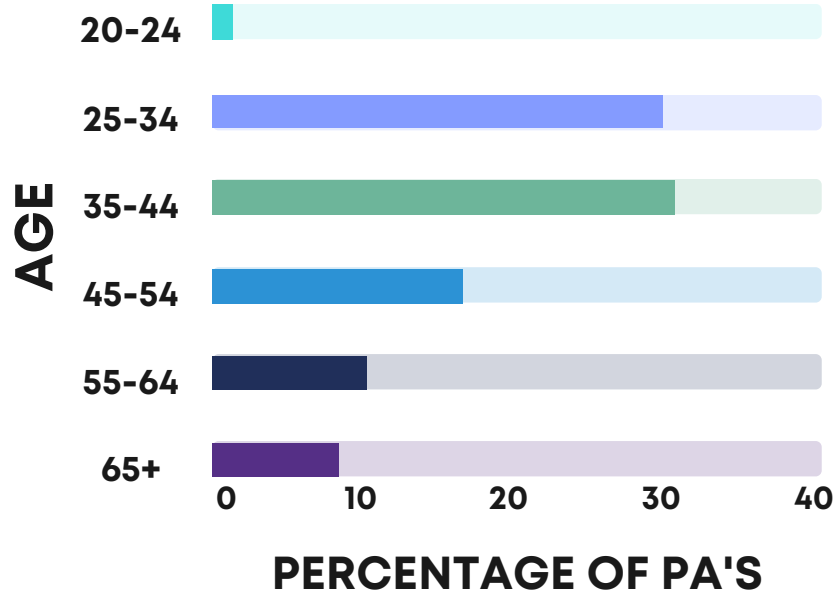
## Racial Breakdown

The Remaining **1.9%**



## Age Breakdown

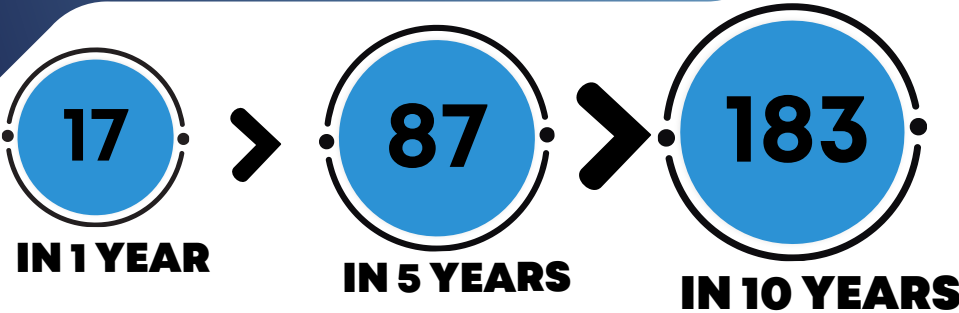
Physician Associates identity predominately as white, non-Hispanic/Latino, and are in the 25-44 age range.



**BOTTOM LINE: WE NEED MORE DIVERSITY AND REPRESENTATION.**

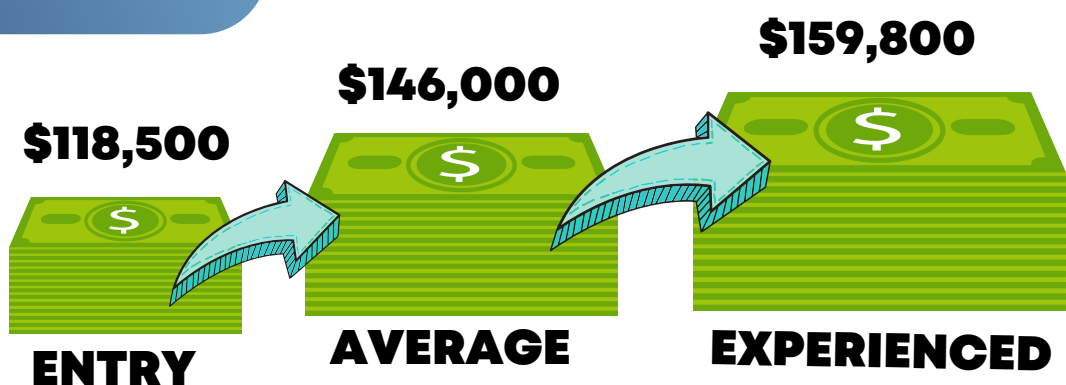
## Projected Demand

In the next five years, the projected number of additional needed Physician Associate jobs is expected to increase by five times the current demand. 10 years from now, the demand for PAs in Coachella Valley is expected to be more than ten times what it is today.



## EARNINGS POTENTIAL

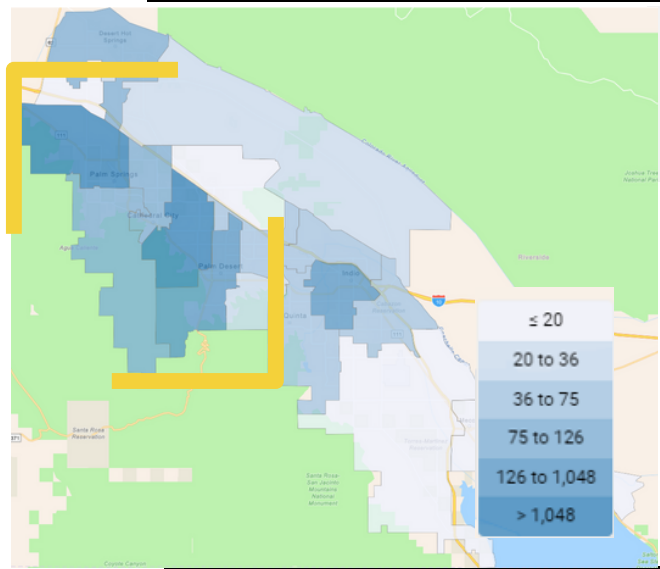
PAs enter the workforce earning more than a six-figure salary with a projected 50% salary increase with experience.





# Nurses : A Coachella Valley Snapshot

Total number of Registered Nurses (RNs) working in the Coachella Valley = **3,218**

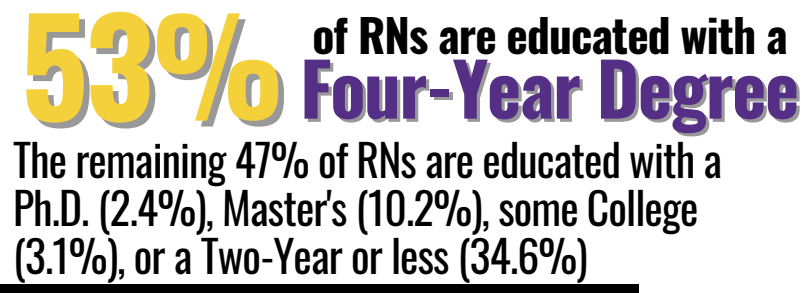
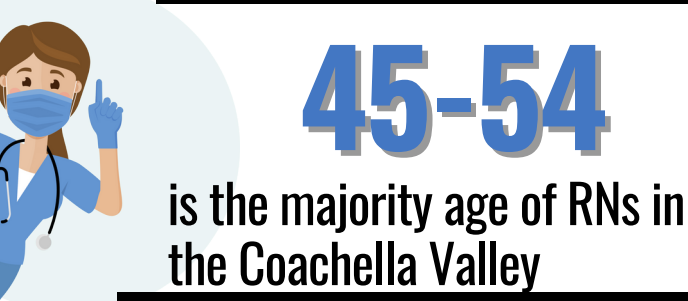
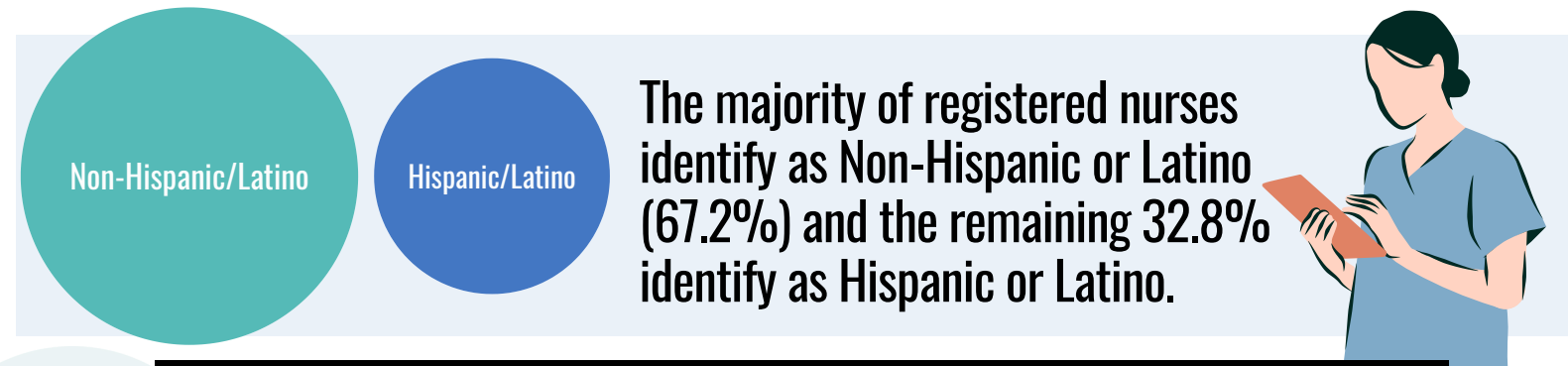


## Geographical Distribution of place of work for RNs across Coachella Valley

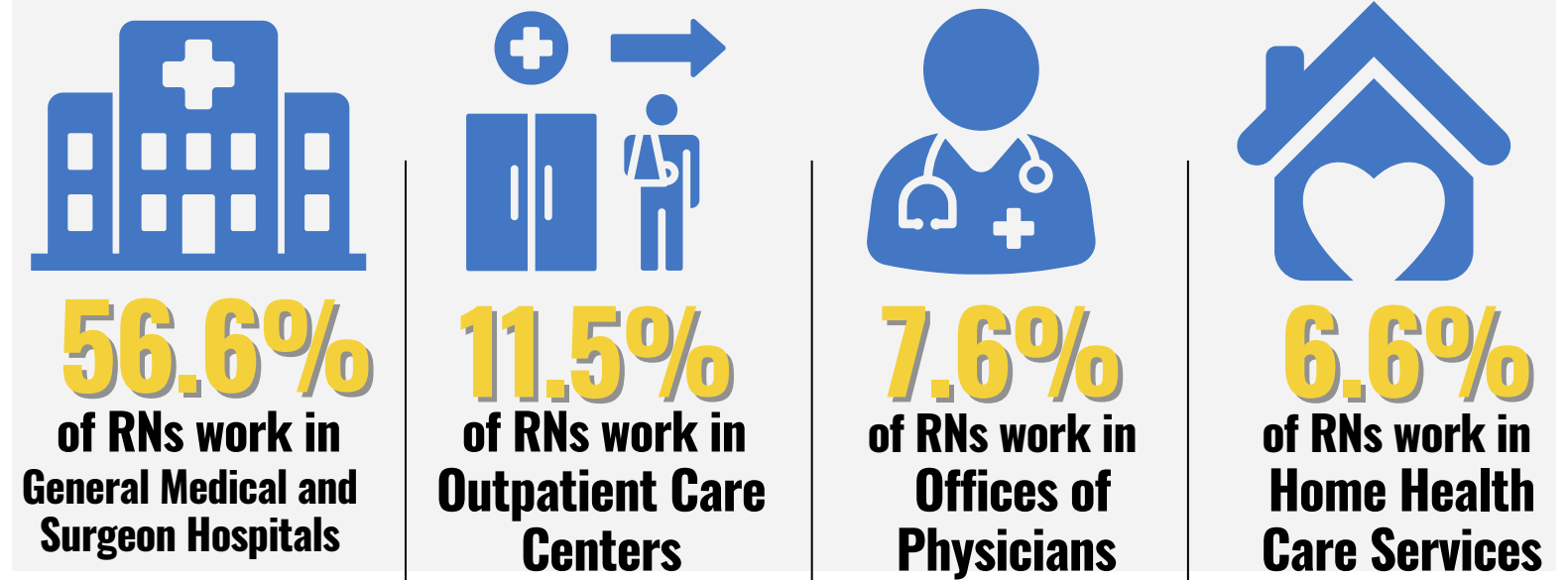
The majority of Registered Nurses work in the western side of Coachella Valley



The remaining 17% of CV RNs identify as Asian (9.5%), Black (3.7%), American Indian (0.8%), Pacific Islander (0.4%), and Two or More Races (12.7%)



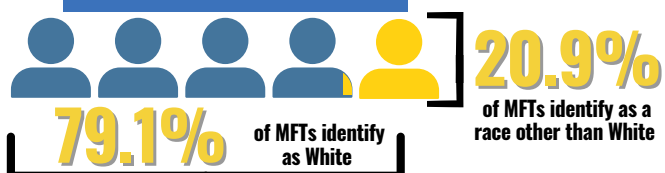
## Industry Distribution for RNs in the Coachella Valley



The total demand for registered nurses in the Coachella Valley will be

**1,295** In 5 years **>>>>** **2,621** In 10 years

### Race & Ethnicity



There are 197 currently employed Marriage & Family Therapists in the Coachella Valley. The profession is predominantly white (79.1%) with only 4.2% of MFTs identifying as Black or African American, 4.2% as Asian, 1.4% American Indian, 0.2% as Pacific Islander, and 11% as two or more races.

### Educational Attainment

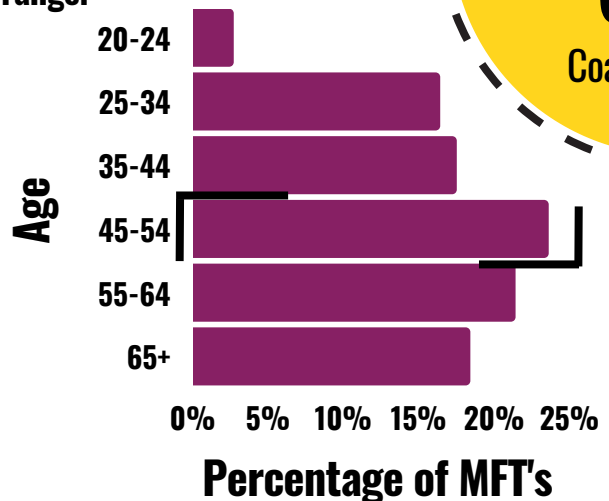
A Majority of MFT's are educated up to a **Master's Degree**

### Degree Pathway

To become a practicing Marriage & Family Therapist on average takes **8.5 years**, including undergrad.

### Age

MFT has a wide dispersion of ages, with the slight majority being in the 45-54 years old range.



**Marriage & Family Therapists (MFT)**  
Coachella Valley Snapshot



**4 yrs**

#### Bachelor's Degree

Complete a bachelor's degree in psychology, family studies, or a related field.

#### Master's Degree

Complete a master's degree in marriage and family therapy, counseling psychology with an emphasis in MFT, or a closely related field.

**2 yrs**

#### Experience & Licensing Exam

Complete additional supervised experience under a licensed MFT and pass your state's licensing exam(s).

**2.5 yrs**

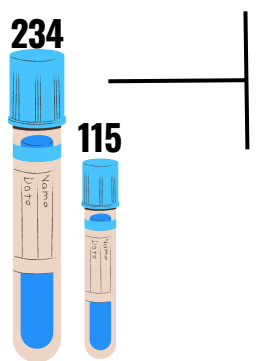
## Supply & Demand

**197** CURRENTLY EMPLOYED



The average salary for an MFT is **\$65,100**

### 10-year MFT job forecasted demand



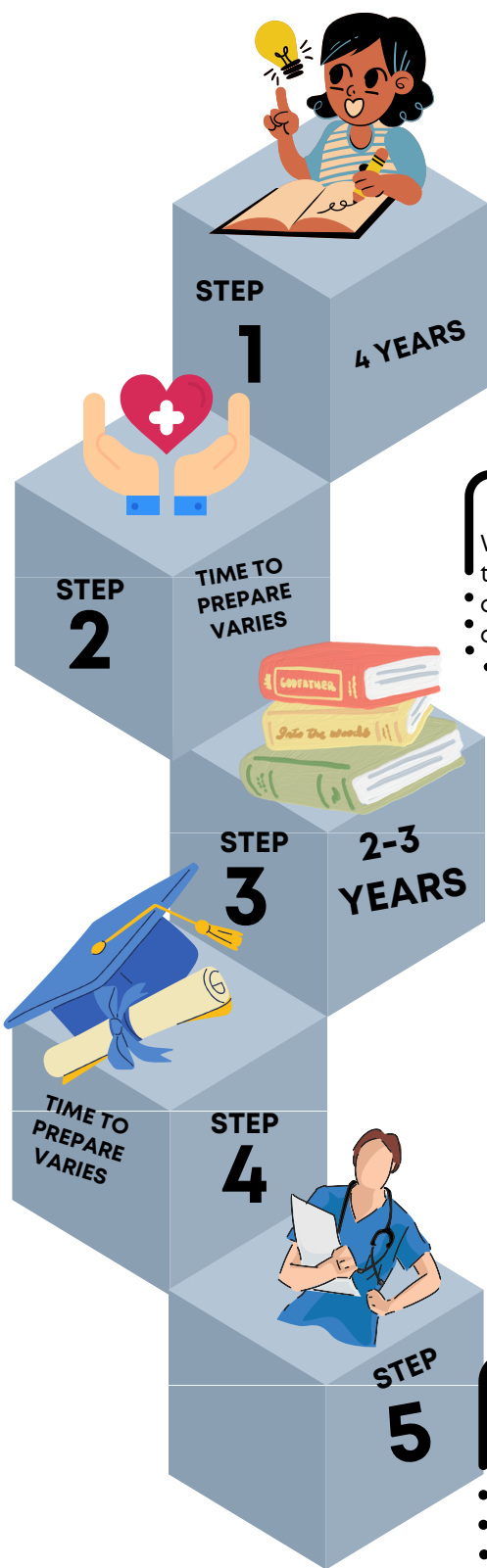
That's about a **16%** Expected increase in demand for MFTs in the next 10 years

The Annual Demand of MFTs are **23**

New entrants are needed due to expected growth and to replace workers who left the occupation due to factors such as retirement or switching careers.

Employment and wage data Source: CHMURA JobsEQ 2022Q4

# PRACTICING PHYSICIAN ASSOCIATE PIPELINE TOTAL OF 7 YEARS



1

## Bachelor's Degree

It's advisable to choose a science-related field such as biology, chemistry, or a pre-medical program. Make sure to fulfill the prerequisites of physician associate programs. Grades and gaining experience is important!

2

1000 HOURS OF EXPERIENCE

## Preparing for Physician Associate Program

When choosing a Program to apply to, make sure to put together a competitive resume with a high GPA, an indication of meeting the hours of experience requirement, and a clear demonstration of passion.

3

2000 CLINICAL HOURS

## Physician Associate Program

During your physician associate program, you'll undergo various clinical rotations in different medical specialties. This hands-on experience will give you exposure to different areas of medicine, including internal medicine, pediatrics, surgery, obstetrics and gynecology, emergency medicine, and others.

4

## Certification

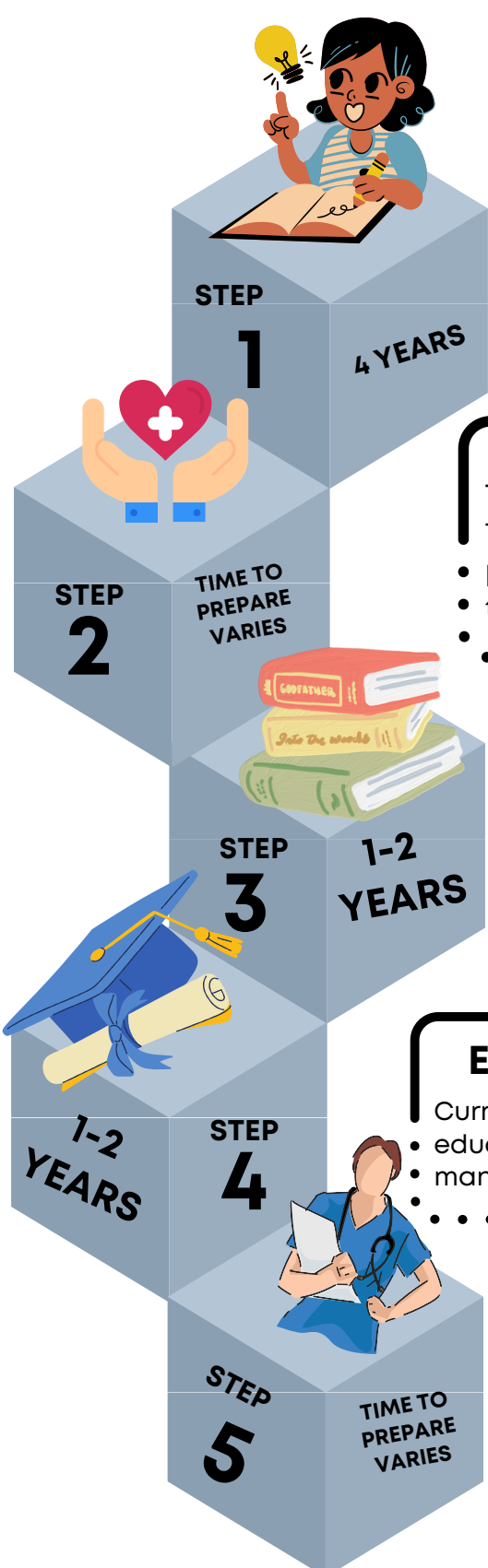
After completing your physician associate program, you must pass the Physician Assistant National Certifying Exam (PANCE). This comprehensive exam assesses your medical knowledge and clinical skills.

5

## State Licensure

Apply for a state license from the California Physician Assistant Board (PAB). Requirements for licensure include passing the PANCE, completing an application, submitting transcripts, and providing any additional documentation as required.

# PRACTICING NURSE PRACTITIONER PIPELINE TOTAL OF 7 YEARS



1

## BSN Degree

BSNs take four years to complete and include general education and nursing-specific coursework, along with hands-on clinical training.

2

## Pass the NCLEX-RN Exam

This adaptive computerized exam consists of up to 145 questions and tailors itself to the test-taker's performance. Studying and passing the exam can take a varied amount of time,

3

## Gain RN Experience

Most graduate programs require 1-2 years of clinical experience before admission. RNs can also use this time to explore specialties to help them decide on a future NP focus.

4

## Enroll in a Nursing Graduate Program

Currently, a Master of science in nursing (MSN) is the minimum educational requirement to become an NP. However, there are many advantages to pursuing a doctor of nursing practice (DNP)

5

## Earn Specialty Certification and NP Licensure

The rigorous exams test general advanced practice nursing competency and specialty population knowledge. Candidates can register for exams only in the areas in which they earned their degrees.



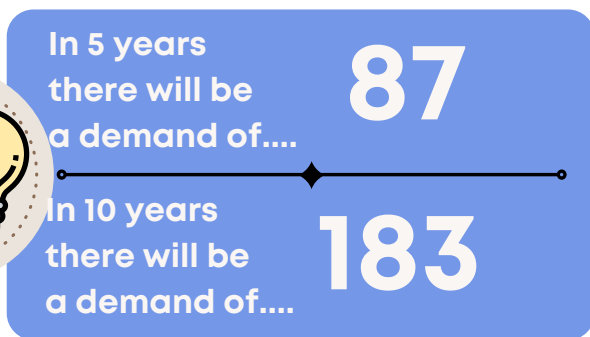
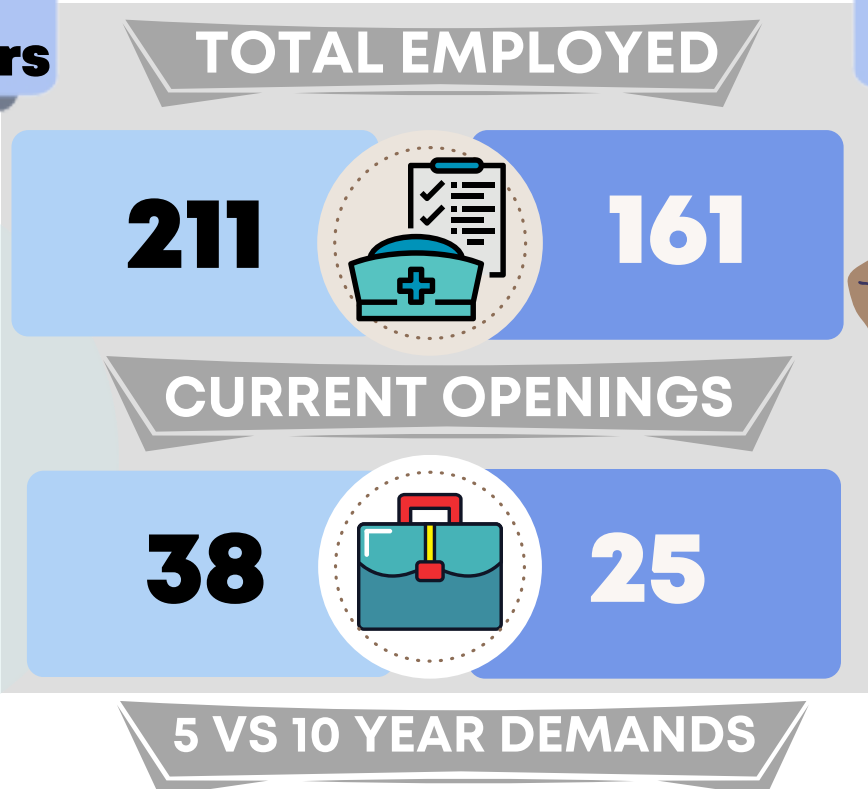
# What's the Difference?

## Nurse Practitioner vs Physician Associate

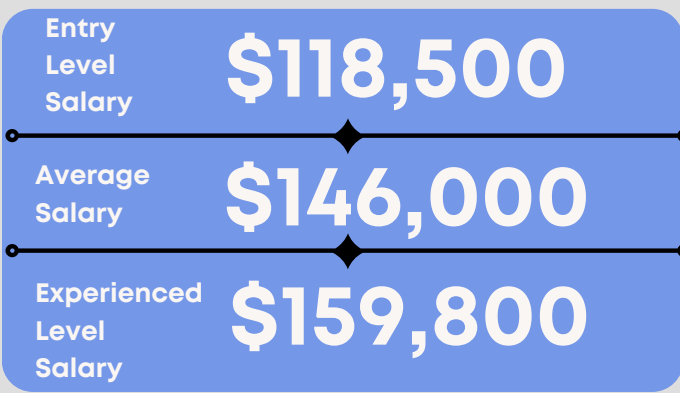
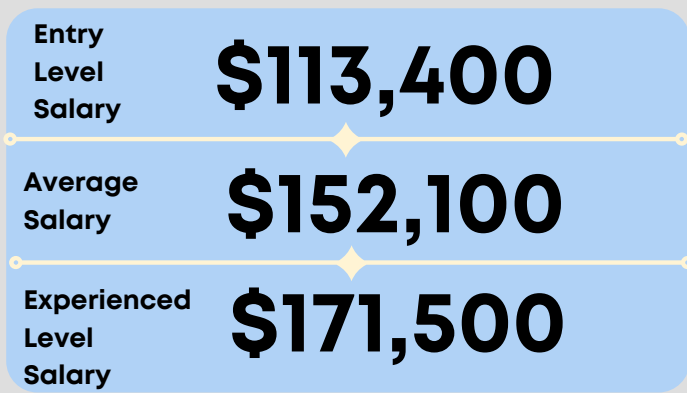
-A Coachella Valley Snapshot-

### Nurse Practitioners

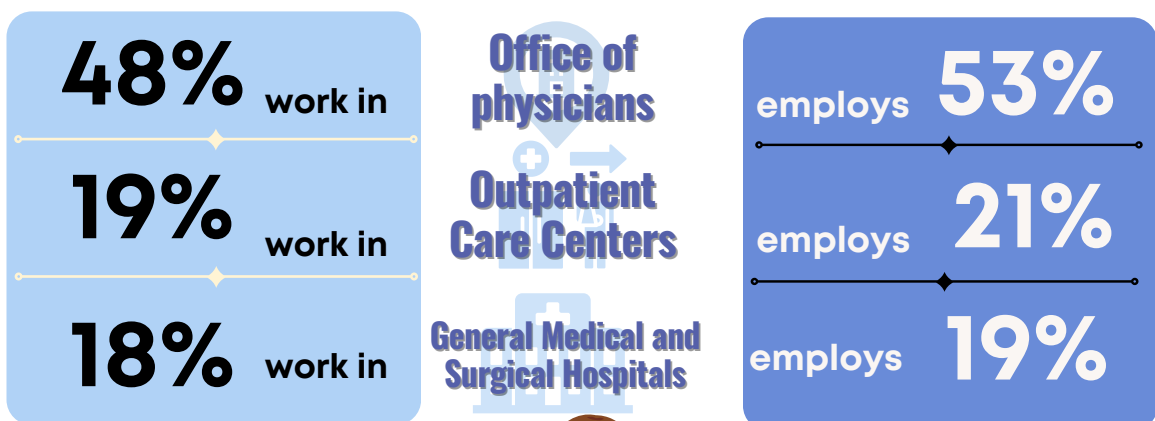
### Physician Associates



### AVERAGE SALARIES



### TOP 3 INDUSTRY BREAKDOWN



## What Do

## They Do?



Have a holistic approach that considers both physical and psychosocial aspects of a patient's well-being.

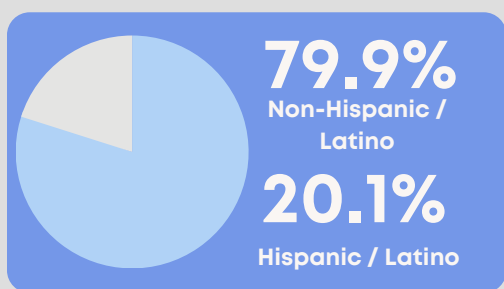
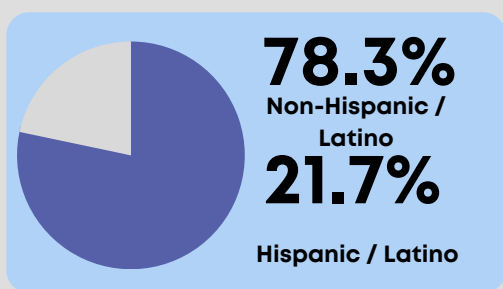
Typically hold a Master's or Doctorate degree in nursing, specializing in a particular area of healthcare.

Trained with a medical model that focuses on disease diagnosis and treatment.

Holds a Master's or Doctorate degree in PA studies, which includes a broad medical curriculum.

**Both NPs and PAs are authorized to diagnose and treat medical conditions, order diagnostic tests, interpret results, and prescribe medications within their respective scope of practice.**

### ETHNIC BREAKDOWN



### MAJORITY AGE

**35-44** (Nurse Practitioners) | **35-44** (Physician Associates)

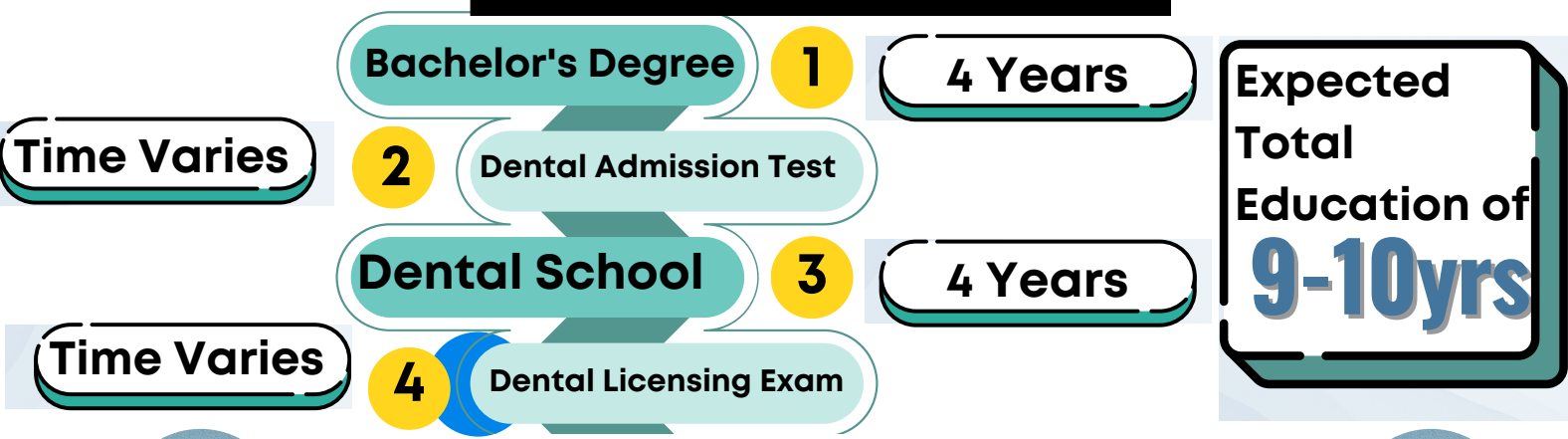


DESERT HEALTHCARE DISTRICT & FOUNDATION

# Dentist

-A Coachella Valley Snapshot -

## Educational Pathway



## What Do Dentists Do? & Growth Opportunities

Some Tasks That General Dentists May Encounter On A Daily Basis Are:

- Dental Examinations
- Teeth Cleanings
- Patient Consultations
- Tooth Extractions
- Dentures
- Oral Health Education



A Career In Dentistry Has Many Different Specializations and Opportunities, Some Being:

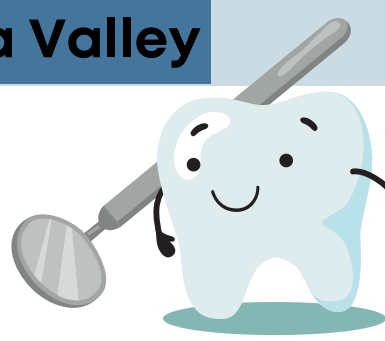
- Orthodontics
  - Endodontics
  - Prosthodontics
  - Pediatric Dentistry
  - Periodontics
  - Oral Medicine
- It's Important to note that these specializations will require further education

**158** Currently Employed General Dentists in the Coachella Valley

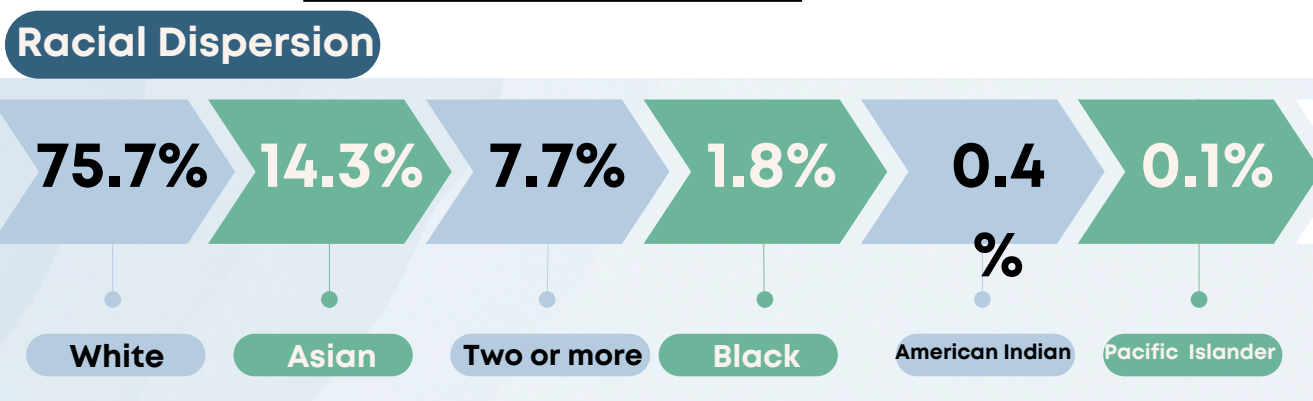
The total demand for general dentists in the Coachella Valley will be

## Projected Demand

**37** In 5 years **76** In 10 years



## Demographics



## Earnings Potential



**\$74,400**

**\$166,700**

**\$212,900**

Entry Level

Average

Experienced Level



**Date:** September 12, 2023

**To:** Program Committee – District

**Subject:** Progress and Final Grant Reports 7/1/2023 – 8/31/2023

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**The following progress and final grant reports are included in this staff report:**

**Angel View # 1313**

Grant term: 7/1/2022 – 6/30/2023

Original Approved Amount: \$76,790

**Final Report** covering the time period from: 7/1/2022 – 6/30/2023

**Pueblo Unido, CDC # 1331**

Grant term: 7/1/2022 – 6/30/2024

Original Approved Amount: \$50,000

**Progress Report** covering the time period from: 1/1/2023 – 6/30/2023

**OneFuture CV # 1330**

Grant term: 1/1/2023 – 12/31/2024

Original Approved Amount: \$605,000

**Progress Report** covering the time period from: 4/1/2023 – 6/30/2023

**Desert Arc # 1311**

Grant term: 5/1/2022 – 4/30/2023

Original Approved Amount: \$102,741

**Final Report** covering the time period from: 5/1/2022 – 4/30/2023

**Blood Bank of San Bernardino and Riverside Counties # 1356**

Grant term: 11/1/2022 – 10/31/2023

Original Approved Amount: \$140,000

**Progress Report** covering the time period from: 11/1/2022 – 5/31/2023

**Desert AIDS Project dba DAP Health # 1361**

Grant term: 7/1/2022 – 6/30/2023

Original Approved Amount: up to \$586,727

**Final Report** covering the time period from: 7/1/2022 – 6/30/2023

**DPMG Health # 1329**

Grant term: 10/1/2022 – 9/30/2025

Original Approved Amount: up to \$500,000

**Monthly Progress Report** covering the time period from: 7/1/2023 – 7/31/2023

## **Final Grant Report**

**Angel View, Grant#: 1313**

**Improving Access to Primary and Specialty Care Services for Children with Disabilities**

**Strategic Plan Goal:**

Goal 2: Proactively expand community access to primary and specialty care services

**Strategic Plan Strategy:**

Strategy 2.7: Utilize an equity lens to expand services and resources to underserved communities

**Reporting Period:** 7/1/2022 – 6/30/2023

Patti Park

Tel: (760) 329-6471

Fax: (760) 329-9024

patti@angelview.org

### **Grant Information**

**Grant Amount:** \$76,790

**Paid to date:** \$69,110

**Balance:** \$7,680

### **Final Progress of Goals and Evaluation**

**Program/project final accomplishment(s) in comparison to the proposed goal(s) and evaluation plan.**

Our project was very successful. We exceeded each of our goals. As proposed, the Angel View's Outreach team focused on helping low-income, East Valley families raising children with disabilities with to access health services including appointments with primary care physicians, pediatric specialists, mental health professionals, dentists, therapists, etc. Our actions ranged from providing resources and referrals to assisting with enrollment for medical insurance and other safety net services to enabling families to get to thousands of medical appointments by reimbursing them for the cost of transportation.

**Goal #1:**

From July 1, 2022 – June 30, 2023, provide 2,000 hours of direct individualized client service to 200 low-income East Valley families raising children with disabilities.

*This project goal coincides with the District and Foundation's Strategic Plan*



*performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.*

*Please note -- Goals 2-4 are a further breakdown of the 2,000 hours. All children mentioned in Goals 2-4 will be part of the 200 served by our project. Also some children will receive more than one service/benefit depending on need.*

**Final Progress of Goal #1:**

Our goal for the year was to provide 2,000 hours of direct, individualized client service to 200 low-income East Valley families raising children with disabilities.

We exceeded this goal.

**Final Evaluation of Goal #1:**

Throughout the project term, we provided 2,000 hours of direct, individualized services to a total of 304 unduplicated children with disabilities and their families.

**Goal #2:**

From July 1, 2022 – June 30, 2023, conduct intakes on 40 new low-income East Valley clients (40 of the 200) to determine their primary needs. Prior to receiving services, all clients complete a one-on-one intake with our case managers. Each child's medical condition is verified through Inland Regional Center or his/her medical provider. This project goal coincides with the District and Foundation's Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.

**Final Progress of Goal #2:**

Our goal for the year is to conduct 40 intakes on new low-income East Valley clients to determine their primary needs.

We exceeded this goal.

**Final Evaluation of Goal #2:**

Throughout the project terms, we conducted intakes on 85 new East Valley clients worked with them to resolve their issues and remove barriers to medical care.

**Goal #3:**

*From July 1, 2022 – June 30, 2023, based on need, assist 50 of the 200 East Valley families raising children with disabilities by providing resources and referrals as well as help accessing services. Assistance from our bilingual case managers includes helping parents complete applications to safety net services, health insurance, etc., which are known to improve access to medical care.*

*This project goal coincides with the District and Foundation's Strategic Plan*

*performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.*

**Final Progress of Goal #3:**

Our goal for the year, based on need, was to provide resources and referrals to 50 of the 200 East Valley families for services that would improve their access to care, such as completing applications for safety net services, health insurance, etc.

We exceeded this goal.

**Evaluation of Goal #3:**

Throughout the project term, we provided resources and referrals 125 of the 200 East Valley families for services that improved their access to healthcare.

**Goal #4:**

*From July 1, 2022 – June 30, 2023, based on medical need, help 100 of the 200 families raising children with disabilities access primary or specialty medical care by enrolling them in the transportation reimbursement component of the program (TRIP). Families approved for TRIP are reimbursed for miles traveled to access specialty medical care outside of the Coachella Valley, primarily in Loma Linda.*

*This project goal coincides with the District and Foundation’s Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.*

**Final Progress of Goal #4:**

Our goal for the year, based on medical need, is to help 100 of the 200 families access primary or specialty pediatric care by enrolling them in the transportation reimbursement (TRIP) portion of our program.

We exceeded this goal.

**Final Evaluation of Goal #4:**

From July through April, we reimbursed 174 East Valley children for trips to medical appointments. We will not receive year end stats from Independent Living Partnership on the total number of miles and trips until August.

**Progress on the Number and Location of District Residents Served**

**Proposed number of District residents to be *directly* served:**

Total: 200

**Final number of District residents *directly* served:**

Total: 304

**Proposed number of District residents to be *indirectly* served:**

Total: 600

**Final on the number of District residents *indirectly* served:**

Total: 912

**Geographic area(s) served during this reporting period:**

**Please answer the following questions**

**1. Please describe any specific issues/barriers in meeting the proposed project goals:**

We did not experience any issues/barriers in meeting our proposed project goals.

**2. Please describe any unexpected successes other than those originally planned**

We were able to leverage your grant to access additional funding for the project.

**3. After the initial investment by the DHCD how will the project be sustained?**

Angel View Outreach is funded entirely through philanthropy so as always, we will work to raise funds through grants, donations, events, and resale store proceeds. We recently added a major gifts officer to our team to increase our fundraising efforts.

**4. List five things to be done differently if this project were to be implemented and/or funded again**

There aren't five things we would have done differently. The project was extremely successful by all measurements. Please note in the budget and documentation below that at this time, we only have payroll data through May 19. But all grant funds have been expended and the program will continue as planned through June 30, 2023. Thank you again for your support!

## Grant Progress Report

**Organization Name:** Pueblo Unido CDC

**Grant #:** 1331

**Project Title:** Interim Drinking Water Program

### **Contact Information:**

Contact Name: Sergio Carranza  
Phone: 760-777-7550, x102  
Email: scarranza@pucdc.org

### Grant Information

**Total Grant Amount Awarded:** \$50,000

**Grant Term (example 7/1/22 – 6/30/23):** 7/1/22 – 6/30/24

**Reporting Period (example 7/1/22 – 10/31/22):** 1/1/23 – 6/30/23

### Desert Healthcare District Strategic Plan Alignment

#### **Strategic Plan Goal:**

Goal 3: Proactively expand community access to behavioral/mental health services.

#### **Strategic Plan Strategy:**

Strategy 3.7 Collaborate/Partner with community providers to enhance access to culturally sensitive behavioral/mental health services.

### Progress This Reporting Period

Please describe your project accomplishment(s) during this reporting period in comparison to your proposed goal(s) and evaluation plan.

**Goal #1:** *By July 2024, PUCDC will provide environmental and public health training and education resources to at least 480 low-income residents of Polanco mobile home parks in the Eastern Coachella Valley through one Health Resources Fair (Spring 2023), three capacity-building training workshops (1st, 2nd and 4th quarters of calendar year 2023); and eight community meetings (2023-2024). This project goal coincides with the following DHCD Strategic Plan performance measures: “# of community awareness activities related to educating the community around behavioral/mental health services and resources”; “# of individuals reached through behavioral/mental healthcare community awareness activities (indirect)”; and “# of individuals who were*

*connected to behavioral/mental health services and resources (direct)” under strategy 3.6 Educate community residents on available behavioral/mental health resources.*

**Progress of Goal #1:**

During the reporting period, PUCDC continued addressing the urgency around safe drinking water in the Eastern Coachella Valley by providing technical assistance to the 18 Polanco mobile home parks transitioning from the Riverside County to the US EPA jurisdiction in terms of drinking water regulation and compliancy.

In collaboration with the US EPA, PUCDC assisted a total of 18 Polanco mobile home parks to learn further about the water quality of their small water system through the coordination of water sampling. From January to June 2023, PUCDC programmed a second round of installations of point-of-use (POU) units in 7 mobile home parks, intended for treating water with high levels of arsenic in parks under US EPA emergency notice.

During this reporting period, PUCDC hosted 4 community meetings and 4 individual Polanco meetings to discuss the POU compliance plan and site sample plans. This included information on water quality, the Safe Drinking Water Act, and best practices for access to safe drinking water. In addition, site visits were also conducted.

In addition, PUCDC assisted the park owners to collect water samples, record and share the analytical results with residents to build trust in the safety of the treated water and the importance of working together to ensure compliance and safety.

**Goal #2:**

*By July 2024, PUCDC will expand access to safe drinking water by installing 96 under the sink Reverse Osmosis water filtration systems to provide drinkable water and of improved quality for an estimated 480 low-income residents of Polanco mobile home parks in the Eastern Coachella Valley. This project goal coincides with the DHCD Strategic Plan performance measure “# of individuals who received culturally-sensitive behavioral/mental health services” under strategy 3.7 Collaborate/partner with community providers to enhance access to culturally-sensitive behavioral/mental health services.*

**Progress of Goal #2:**

During this period, 70 new POU units were installed in 7 different Polanco mobile home parks serving approximately 350 people. PUCDC worked with the US EPA and the park owners to reach compliance and develop a detailed monitoring plan. In addition, PUCDC developed a monthly monitor schedule for the 150 newly installed POU units.

**Progress on the Number of District Residents Served**

**Number of Unduplicated District Residents Directly Served During This Reporting Period: 350**

**Number of Unduplicated District Residents Indirectly Served During This Reporting Period: 2000**

**Please answer the following questions:**

- **Is the project on track in meeting its goals?**

PUCDC has met all the proposed goals of the project. Point-of-use (POU) installations have been completed and are working properly. Quarterly arsenic sampling and monitoring are ongoing, and PUCDC will continue to provide technical assistance to the Polanco park owners to remain in compliance.

We continue to work with US EPA and other regulatory agencies to ensure residents are receiving the resources and tools needed to regulate their small water systems and comply with water regulations.

In summary, from July 1, 2022 to June 30, 2023, a total of 150 POU units were installed, serving approximately 670 persons (directly/unduplicated) in 18 Polanco parks located in the Eastern Coachella Valley.

- **Please describe any specific issues/barriers in meeting the project goals.**

The level of coordination needed to finalize the installation of all POU units with the urgency needed was the most challenging aspect of the implementation process.

- **If the project is not on track, what is the course correction?**

n/a

- **Describe any unexpected successes during this reporting period other than those originally planned.**

Despite some hesitancy of a few residents in trusting the water quality from the POU units, all families living in the 18 Polanco mobile home parks accepted the installation of the unit and continue working with PUCDC to increase their understanding about water quality.

## Grant Progress Report

**OneFuture Coachella Valley, Grant#: 1330**

### **Building a Healthcare Workforce Pipeline**

Jacqui Tricco  
Tel: 17609894211  
jacqui@onefuturecv.org

### Grant Information

**Total Grant Amount Awarded:** \$605,000

**Grant Term (example 7/1/22 – 6/30/23):** 1/1/23 – 12/31/24

**Reporting Period (example 7/1/22 – 10/31/22):** 4/1/23 to 6/30/23

### Desert Healthcare District Strategic Plan Alignment

**Strategic Plan Goal:** Goal 1, 2, 3, 5

**Strategic Plan Strategy:** 1.5, 2.1, 2.7, 3.1, 3.7, 5.3

**Please describe your program/project accomplishment(s) this reporting period in comparison to your proposed goal(s) and evaluation plan.**

#### **Scholarship Outreach & Recruitment Efforts (ongoing):**

- Presentations: OneFuture CV presented on the scholarships and programs at local high schools, OneFuture CV's College Financial Aid Conference, College of the Desert's Black Student Success Center, CSUSB's CV Goes to College Convening, College of the Desert's High School Visits and Resource Fair, and CVUSD's Next Steps High School Event.
- Email Communications: Email blasts have been sent to high school counselors, community partners and the BAA Advisory Committee
- Social Media: Social media posts using Instagram and Facebook
- College & Career (C2) Navigator: Posts were included on the C2 Navigator dashboard, which have been accessible to more than 500 scholarship applicants.

#### **Application submitted to date:**

- Total Applicants: Seventy-eight (78) applications have been submitted through July.
- Applicant Majors: Applicants are pursuing degrees in the following majors: Accounting, Agriculture Science, Biology, Business Administration, Chemistry, Computer, Counseling, Dance, Drama, Education, English, Graphic Design,

International Studies, Marketing, Mathematics, Nursing, Pre-med, Psychology, Sociology

- Awarded Scholars: Four (4) BAA scholarships have been awarded to local students. Three (3) awardees attended the OneFuture Scholarship Award Ceremony Celebration, Wednesday, June 14, 2023, at UCR Palm Desert.

### **Black and African Advisory Committee Meetings:**

- The committee is active in supporting scholarship outreach, recruitment & scholarship review
- OneFuture staff is continuing to seek members from the community that can support the BAA scholarship initiative with their time and professional expertise. Most recently, the Brothers of the Desert donated to this initiative and committed to engage in the BAA Advisory Committee. **Brothers of the Desert** (BOD) is a non-profit organization that provides a growing network of support for Black gay men and allies in the Coachella Valley. Their mission is to nurture and support Black gay men and allies through philanthropy, volunteerism, mentorship, education, advocacy, and social networking.

### **Goal #1:**

*Increase the number of local students who represent the racial and ethnic backgrounds of the community by awarding scholarships to a minimum of 50 students pursuing healthcare degrees and careers. Maximize DHCD scholarship funds to award as many students as possible by applying funds as last dollar in for students' financial aid package.*

### **Progress of Goal #1:**

In total, seventy-eight (78) students have submitted a BAA scholarship application and 140 have started the application. Among these students, four (4) have successfully fulfilled the eligibility requirements and been selected for an award. Additionally, four (4) students have applied for the graduate scholarship and are under review and three (3) are pending submission.

OneFuture Coachella Valley is working with the BAA Advisory Committee and its network of partners to promote both the BAA and Graduate scholarship programs to underrepresented students in the region. The BAA Advisory Committee is also participating in marketing, review and selection process.

### **Goal #2:**

*Increase access to resources, mentorship and connections to diverse health professionals and remove barriers for Black and African American students by facilitating the Black and African American Healthcare Scholar Advisory Council. The council is comprised of community members with relevant knowledge and experience to help remove barriers facing Black and African American youth in the Coachella Valley.*



## **Progress of Goal #2:**

- **BAA Advisory Committee:** The Black and African American Advisory committee met on May 31, 2023 for a learning session on 529 College Plans and a PA Pipeline Mentorship Program.
  
- **Student Leadership Conference:** Annual 2023 *OneFuture Student Leadership Conference* was held on Wednesday, June 21<sup>st</sup>, at UC Riverside- Palm Desert Campus. This year's leadership conference theme was *Explore, Educate & Evolve*. Thirty-five (35) community members and OneFuture CV Alumni lead a total of twelve (12) breakout sessions on academic preparation, financial health, mental wellness, and professional development. In addition, all students participated in mental health & wellness and college & career planning sessions.
  - **Keynote Speaker:** This year's keynote speaker, Monique Dotson (Motivate Lab Post-Secondary Pathways Director), shared her story and tips with scholars on how to reach their goals. Monique also integrated the GPS (Growth Mindset, Purpose & Relevance, and Sense of Belonging) mindset model in her speech. The conference allowed scholars to sharpen their personal, academic, professional and financial skills. Students also had the opportunity to grow their connections by networking with current scholars, alumni and community partners.
  - **Mentorship opportunities** were embedded throughout the day:
    - **BAA Mentorship Session:** Ventrice Diggs King (BAA Advisory Co-Chair) and Trisha Gray (BAA Committee Member) lead a discussion that included the GPS model in their discussion and presentation.
    - **Career Panel Session:** The session focused on professional development, such as volunteering, internships and fellowships. Additionally, professionals shared their experiences on landing jobs during their college journey, along with resources to increase success rates.
    - **Peer-to-Peer Mentorship:** This panel session focused on *How to Survive College and* featured current students and recent graduates who shared tips, insights, and resources that helped them navigate college.
  
- All three (3) BAA scholars awarded prior to the Student Leadership Conference attended.

## **Goal #3:**

*Increase the number of local students who are completing Graduate degrees in high demand healthcare professions by providing support services aligned with their identified needs (i.e. tuition assistance, loan debt reduction, test fees, support for internship preceptors).*

### **Progress of Goal #3:**

- OneFuture CV is excited to report that the Graduate Scholarship Program application process opened in July 2023: <https://dhcd.c2nav.com>
- Marketing and communications on the program have been coordinated through social media and the emailing of flyers to local postsecondary partners, along with OneFuture CV's network. Additionally, OneFuture CV emailed the opportunity to alumni that are pursuing graduate degrees and careers in healthcare.
- In total, four (4) students have successfully submitted their graduate scholarship applications and three (3) are pending submission.
- Scholarships will be awarded on a rolling deadline through September 30<sup>th</sup>, 2023.

### **Goal #4:**

90% of scholars will participate in OFCV case management and Student Support Services and complete college and career milestones.

90% of scholars will persist and complete the academic year or degree as a result of holistic support services and scholarships provided.

### **Progress of Goal #4:**

- Awarded Scholars: Four (4) BAA scholars have been awarded and recruitment will continue through August 30<sup>th</sup>, 2023.
- Student Support Services: Students have begun their onboarding into the program and have also started the submission of their Student Award Agreements, along with their academic and financial documents. Students will also commence their 1-on-1 meeting with OneFuture CV's team in September, which will include the review of their submitted documents and College & Career Plan.

**Is the project on track? Yes**

**Please describe any specific issues/barriers in meeting the project goals.**

No issues

**Describe any unexpected successes during this reporting period other than those originally planned. No unexpected successes this period.**

## **Final Grant Report**

**Desert Arc, Grant#: 1311**

**Desert Arc Healthcare for Adults with Disabilities Project Employment of Licensed Vocational Nurses**

**Strategic Plan Goal:**

Goal 2 Proactively expand community access to primary and specialty care services

**Strategic Plan Strategy:**

Strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities (Priority: High)

**Reporting Period:**

Liz Nabie

Tel: (760) 346-1611

Fax: (760) 773-0933

lnabie@desertarc.org

### **Grant Information**

**Grant Amount:** \$102,741

**Paid to date:** \$92,466

**Balance:** \$10,275

### **Final Progress of Goals and Evaluation**

**Program/project final accomplishment(s) in comparison to the proposed goal(s) and evaluation plan.**

Desert Arc's Healthcare for Adults with Disabilities Project Employment of Licensed Vocational Nurses continued to provide on-site (including at job sites) medical services to people with intellectual and developmental disabilities served by its mission. This critical component of Desert Arc's comprehensive program and service offerings is not funded by the State of California. Medical services provided by Desert Arc's Licensed Vocational Nurses encompasses the LVNs administration of medications prescribed by the clients' physicians, G-tube feeding, VNS-Vagus Nerve Stimulation therapy for epilepsy, along with, routine blood sugar and breathing treatments, and a host of First Aid and other critical nursing care interventions.

**Goal #1:**

By April 30, 2023, the salaries of two licensed vocational nurses' will be paid for the 2022-23 fiscal year. They will provide medical services for 234 clients with severe

disabilities and behavior problems ensuring their ability to participate in programs offered at Desert Arc. This project goal coincides with the District and Foundation's Strategic Plan performance Strategy 2.7: To utilize an equity lens to expand services and resources to underserved communities (Priority: High). The Desert Arc Healthcare Program serves the underserved communities of adults with developmental and intellectual disabilities. The services provided are not available to clients in any other medical program in that ensures their ability to participate in programs that enhance their quality of life and/or create opportunities for them to integrate into society.

**Final Progress of Goal #1:**

There were a total of 1,712 nurse visits for daily routine medication passes, PRNs and other treatments documented during the span of the project for Desert Arc's Adults with Disabilities Project Employment of Licensed Vocational Nurses'. Further, there were also 550 reports of intervention services provided including First Aid, observation, post-fall and seizures.

**Final Evaluation of Goal #1:**

The daily incident and care reporting required by the LVNs provided the data set forth in this report. The data shows that Desert Arc exceeded the expectations set forth in the application for funding.

**Goal #2:**

**Final Progress of Goal #2:**

TB tests were administered by Desert Arc's LVNs to 318 staff members.

**Final Evaluation of Goal #2:**

The LVN's provided records that led to the data being reported, which supports the expectations set forth in the application for funding.

**Progress on the Number and Location of District Residents Served**

**Proposed number of District residents to be *directly* served:**

Total: 234

**Final number of District residents *directly* served:**

Total: 879

**Please answer the following questions**

**1. Please describe any specific issues/barriers in meeting the proposed project goals:**

No barriers in meeting the goals of this project.

**2. Please describe any unexpected successes other than those originally planned**

There were no unexpected successes.

**3. After the initial investment by the DHCD how will the project be sustained?**

Desert Arc regards its Healthcare Project Employment of Licensed Vocational Nurses as paramount in importance to ensure all adults with disabilities are able to participate regardless of their intellectual and developmental challenges. Thus, this human social services agency is dedicated to successfully raising ongoing financial support since the State of California does not provide funding to cover the continuum of these costs.

As a member organization of CDSA, California Disabilities Services Association, Desert Arc is a beneficiary of their advocacy efforts with the State of California legislature to preserve and augment funding for human social services agencies serving and empowering communities

**4. List five things to be done differently if this project were to be implemented and/or funded again**

1. Desert Arc's Healthcare Project Employment of Licensed Vocational Nurses is ongoing and will continue to be implemented in service to an annual average of 700 people with intellectual and developmental disabilities. This critical project would benefit greatly if there was an opportunity to seek multi-year funding support.

2. Expand the overall Healthcare Project budget to include the primary MD supervising physician of the Licensed Vocational Nurses and the Behavior Analyst specialty care professional. These positions are essential to meet the needs of people with intellectual and developmental disabilities.

3. Given the inherently medically fragile condition of adults with disabilities, especially those individuals with severe and profound cognitive and physical impairments, Desert Arc is steadfast in securing Automated External Defibrillators for all of its locations and vehicles in its fleet providing home to program or job site transportation service.

4. Enhance the Healthcare Project with a reserve of two (2) On Call Licensed Vocational Nurses, each paid for two weeks in the year to serve as temporary LVNs to allow the Nursing Supervisor/LVN and the second LVN to take vacation time and/or other personal time off if the need arises such as illness or family emergency.

5. Include Mileage Reimbursement in the Healthcare Project budget to support the mobile health services provided by the LVNs. Based at Desert Arc's corporate headquarters in Palm Desert, the LVNs are always on call and travel to its other facilities, plus, client job sites throughout Coachella Valley.

## Grant Progress Report

**Blood Bank of San Bernardino and Riverside Counties, Grant#: 1356**

**Coachella Valley Therapeutic Apheresis Program**

**Strategic Plan Goal:**

Goal 2: Proactively expand community access to primary and specialty care services

**Strategic Plan Strategy:**

Strategy 2.3: Provide funding support and evaluation to community organizations providing expanded mobile primary and specialty care services (Priority: High)

**Reporting Period:** 11/1/22 to 5/31/23

Daniel Ballister

Tel: (909) 885-6503

Fax: (909) 890-9816

dballister@lstream.org

### Grant Information

**Grant Amount:** \$140,000

**Paid to date:** \$63,000

**Balance:** \$77,000

**Due Date:** 6/1/2023

### Goals and Evaluation

**Progress Outcomes:**

The Optia machine, blood warmer, supply cart, CAPR equipment, and customized (DHCD branded) van have been purchased. The Optia machine and blood warmer have been validated and were put into service on 3/31/2023. The van was put in service in May 2023.

We are still in the process of obtaining the infusion pump and expect it to arrive soon. In the interim, we are using equipment from another TA mobile unit to perform Coachella Valley TA procedures until all of the new equipment arrives.

**Goal #1:**

*Through the use of dedicated equipment purchased with grant funding, based on statistics gathered over the past five years, we expect to provide TA treatment for*

*approximately 25 Coachella Valley patients each year. Patients, on average, require 5 consecutive treatments*

**Progress of Goal #1:**

We have performed five (5) TA procedures on one (1) patient to date. The number would have been higher if we were able to obtain the equipment from the supplier sooner.

**Goal #2: N/A**

**Progress of Goal #2:**

**Progress on the Number and Location of District Residents Served**

**Proposed number of District residents to be *directly* served:**

Total: On average, 25 patients per year

**Progress on the number of District residents *directly* served:**

Total: 1

**Geographic area(s) served during this reporting period:**

Rancho Mirage

**Project Tracking:**

- **Is the project on track? Yes**
- **Please describe any specific issues/barriers in meeting the desired outcomes:**  
It took longer than expected to receive some of the TA equipment from manufacturers. We are still waiting for one piece of equipment to arrive. Fortunately, we have been able to "borrow" TA equipment for other San Bernardino-based units to perform TA procedures in the Coachella Valley.
- **If the project is not on track, what is the course correction? N/A**
- **Describe any unexpected successes during this reporting period other than those originally planned:** None to report at this time.

## Erica Huskey

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**From:** Dan Ballister <ballisda@LStream.org>  
**Sent:** Tuesday, July 25, 2023 11:36 AM  
**To:** Donna Craig; Erica Huskey  
**Cc:** Rick Axelrod, MD  
**Subject:** Response to concerns about our CV TA Program numbers

Donna and Erica—

I shared your concerns and questions about our initial grant progress report with Julianna Quarles, our Vice President of Technical and Clinical Affairs.

I let her know that you were concerned about the small number of patients that have been served as of our report date (5/31/23) and that you wondered if perhaps our 12-month goal was overly optimistic. She felt confident that our goal of treating 25 patients within the 12-month time frame was achievable.

Julianna informed me that we have actually performed an additional 13 procedures/treatments since we filed our report. For the year, we have performed 35 procedures, 18 of which were performed after we placed most of the Coachella Valley TA equipment into service. We didn't think we should include in our report treatments that were performed before we received the CV equipment and vehicle.

Julianna shared that it is important to keep in mind the procedures are intermittent. We may have a few slow months and a few very busy months. Demand will vary. We also think it is important to note that, even though the grant was technically issued for a 12-month period, the equipment that the Desert Healthcare District helped LifeStream purchase will be used to help seriously ill Coachella Valley patients for many years to come. Our service to Coachella Valley patients does not end when the grant period expires. If we do by chance fall slightly short of our current goal, we could easily experience a significant increase in patients served in the subsequent 12-month period or future years.

Julianna didn't think there was a need to initiate any additional communication with our Coachella Valley hospital partners (primarily Desert Region and Eisenhower). They know we have a dedicated team and equipment ready to treat their patients. The numbers reported in the 2 months since obtaining most of the dedicated equipment are simply the result of the circumstances described above.

We have received all equipment included in our grant application. The infusion pump and supply cart were received a few weeks after we filed the initial report.

Lastly, we will reach out to hospital partners to see if we are able to get permission to allow Will Dean (and team) to come out to capture your grant funding in action. The hospital will have to get the patient's consent to take photographs or record video.

I hope this information addresses your concerns. If you have any additional questions, please feel free to reach out to me. I will forward them to Julianna or Dr. Axelrod.

Regards,  
Dan



Dan Ballister  
Director, Community Development



384 W Orange Show Road  
San Bernardino, CA 92408

PH: 909-677-0136 Cell

[www.lstream.org](http://www.lstream.org)



# **Final Report**

**Organization Name:** Desert AIDS Project, dba DAP Health

**Grant #:** 1361

**Project Title:** DAP Health Monkeypox Virus Response

## **Desert Healthcare District Strategic Plan Alignment**

**Goal:** Goal 2: Proactively expand community access to specialty care services

**Strategy:** Strategies: 2.3; 2.6; 2.7

## **Grant Information**

**Total Grant Amount Awarded:** \$586,727.00

**Grant Term (example 7/1/22 – 6/30/23):** 7/1/22 – 6/30/23

**Reporting Period (example 7/1/22 – 10/31/22):** 7/1/22 – 6/30/23

## **Contact Information:**

Contact Name: William VanHemert, Director of Institutional Giving

Phone: 760-323-2118

Email: wvanhemert@daphealth.org

## **Final Progress:**

### **Final Outcomes on Goals and Evaluation**

**Project's final accomplishment(s) in comparison to the proposed goal(s) and evaluation plan.** Through the grant period, DAP provided necessary MPX tests, treatment, care, and vaccines to the community at risk for contracting MPX. DAP provided broadcast, digital, and social media outreach raising awareness for MPX testing, treatment, care, and vaccinations accessibility. In accordance with our evaluation plan, we tracked numbers of community members receiving MPX testing, care, treatment, vaccinations, and multi-media outreach to measure the outcomes of our efforts in this project to contain the spread of MPX in our service region. DAP's evaluation plan included quantitative data collection to measure achievement of project goals. As demonstrated below, DAP exceeded all proposed goals.

# Final Report

**Goal #1: From July 1, 2022 to June 30, 2023, DAP Health will test, treat, or vaccinate 5,000 at-risk individuals for MPX.**

**Final Progress of Goal #1:**

Number of Individuals Tested for MPX: 267; #positive: 103; #negative: 127

Number of Individuals Treated for MPX: 40

Number of patients provided with a hotel stay for recovery in isolation: 8

Number of Individuals Vaccinated for MPX: 8,178

Vaccination Clinics Held: 6

**Final Evaluation of Goal #1:** DAP exceeded the goal of testing, treating, or vaccinating 5,000 at-risk individuals for MPX; 8,485 individuals were tested, treated, or vaccinated for MPX.

**Goal #2: From July 1, 2022 to June 30, 2023, DAP Health will provide 1,000 community members with MPX information about access to testing, treatment and vaccines through DAP's MPX hotline.**

**Final Progress of Goal #2:** During this grant period, DAP MPX hotline responded to:

Number of MPX Emails: 3,221

Number of Phone Calls: 806

**Final Evaluation of Goal #2:** DAP exceeded the goal of providing 1,000 community members with MPX information about access to testing, treatment, and vaccinations through DAP's MPX hotline.

**Goal #3: From July 1, 2022 to June 30, 2023, DAP will continue to deploy a digital/social media public health campaign including in-app public health advertising to raise awareness of MPX exposure risk, symptoms and access to testing and care.**

**Final Progress of Goal #3:**

Media MPX information Metrics: Over the grant period raising awareness of MPX testing, care, treatment, and vaccinations, DAP's digital/social media public health campaign consisted of the following media activities, resulting in awareness of MPX risks; and access to testing, , treatment, and vaccinations:

- MPX Video Views: 21,000
- Public Service Announcement Airings: 4,129
- Clicks to DAP's Website MPX Landing Page: 75,245
- Visits to DAP's MPX Webpage: 90,331
- Unique Posts (Facebook; Instagram; Twitter): 19

# Final Report

- Impressions (number of times content seen, whether clicked or not): 10,733,240

**Final Evaluation of Goal #3:** The metrics demonstrate that DAP achieved the objective of Goal 3 to conduct a multi-faceted public health media campaign to raise awareness of MPX risks; and access to testing, treatment, and vaccinations.

## Final Number of District Residents Served:

**Proposed number of District residents to be directly served:** 5,000

**Final number of District residents directly served during the entire grant term:** 8,485; measured by number of individuals tested, treated, or vaccinated for MPX.

**Proposed number of District residents to be indirectly served:** 10,000

**Final number of District residents Indirectly served during the entire grant term:** 165,576; measured by clicks/visits to DAP's MPX website/webpage.

## Please answer the following questions

- 1. Please describe any specific issues/barriers in meeting the proposed project goals:**  
DAP did not encounter and specific issues/barriers in meeting proposed project goals. As demonstrated above, DAP exceeded proposed project goals.
- 2. Please describe any unexpected successes other than those originally planned.**  
DAP partnered with the Centers for Disease Control and Riverside University Health System to provide six vaccination clinics during the grant period. DAP also received Inland Empire Health Plan's "Living the Mission" award in the category of "Innovation and Creativity" for its MPX response.

### **After the initial investment by the DHCD how will the project be financially sustained.**

Should MPX recur as a public health crisis, DAP would sustain the project through its diverse funding strategy, including earned income; public and private insurance reimbursement including Medi-Care/Medi-Cal, and Inland Empire Health Plan, as well as other healthcare plans for the low-income community; fundraising from special events and projects; individual donations; and solicitation of public and private grants.

- 3. List five things to be done differently if this project were to be implemented**

## **Final Report**

**and/or funded again.** DAP believes that its rapid response to the MPX outbreak helped to prevent the spread of the virus in our service region. DAP implemented learnings from its response to the COVID pandemic to successfully meet project goals; these same elements would be implemented should another viral epidemic occur:

1. Initiate public health media campaign; host community informational meeting.
2. Partner with Riverside County Public Health Department and the CDC to provide vaccination clinics to increase access to vaccinations.
3. Leverage existing resources: Allocate clinical staff and early intervention staff to provide on-site access to testing; linkage to treatment; and linkage to hotel stays for isolated recovery; and home delivery of necessities (e.g., food, medication, and other needs).
4. Establish hotline for information about testing, treatment, and vaccinations.
5. Enlist volunteers to assist with information campaign; vaccination clinics.

Report Period: 07/01/2023 - 07/31/2023  
(Monthly report due the 15th of each month)

Reported by:

**Program/Project Information:**

**Grant # 1329**  
**Project Title:** DPMG Health Street Medicine  
**Start Date:** 10/1/2022  
**End Date:** 9/30/2025  
**Term:** 36 months  
**Grant Amount:** \$500,000.00

**Executive Summary:** Desert Physicians Medical Group Health is committed to bridging health and community. We plan to expand access and provide care for those living in the Coachella Valley. This funding will provide support for the medical mobile unit and communities we serve. It is anticipated that 3,000 patient encounters will be conducted via the medical mobile unit by September 20, 2023 with an expansion by September 30, 2025 to increase total annual patient encounters to at least 7,000 per year, including primary and specialty care services.

Goal	Goal/ Objective/ Other Topics	Successes, Emergent Issues, Challenges, Findings, and Supportive Information (Graphs, reports, indicator results, etc.)																														
1. Collaboration																																
2. Services	By September 30, 2023, provide primary and specialty care services to 3,000 patients.	<p>The table and graph below illustrates the total number of patient encounters seen since the launch of services on October 1, 2022 up to this reporting period.</p> <table border="1" data-bbox="680 1117 1995 1360"> <thead> <tr> <th rowspan="2">Date</th> <th rowspan="2">Location</th> <th rowspan="2"># of Patients seen</th> <th colspan="2">Gender</th> <th colspan="3">Age</th> <th rowspan="2">Unknown</th> </tr> <tr> <th>Female</th> <th>Male</th> <th>≤ 18 yo</th> <th>19-64 yo</th> <th>≥ 65 yo</th> </tr> </thead> <tbody> <tr style="background-color: #0056b3; color: white;"> <td colspan="9" style="text-align: center;">October 2022</td> </tr> </tbody> </table>								Date	Location	# of Patients seen	Gender		Age			Unknown	Female	Male	≤ 18 yo	19-64 yo	≥ 65 yo	October 2022								
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October 2022																																

DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT  
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10/14/22	Our Lady of Guadalupe - Street Medicine	3	1	2	0	2	1	0
10/15/22	Oasis Thermal - Arsenic Clinic	28	16	12	5	23	0	0
10/22/22	Desert Hot Springs Health & Wellness Center	30	22	8	6	19	5	0
10/28/22	Our Lady of Guadalupe - Street Medicine	4	2	2	0	3	1	0
<b>November 2022</b>								
11/11/22	Our Lady of Guadalupe - Street Medicine	2	0	2	0	2	0	0
11/19/22	Oasis Thermal - Arsenic Clinic	10	7	3	0	9	1	0
<b>December 2022</b>								
12/9/22	Our Lady of Guadalupe - Street Medicine	5	0	5	0	4	1	0
12/23/22	Our Lady of Guadalupe - Street Medicine	6	2	4	0	5	0	1
<b>January 2023</b>								
1/6/23	Our Lady of Guadalupe - Street Medicine	7	2	5	0	5	2	0
1/19/23	Headstart Nursery	30	12	18	0	24	5	1
1/19/23	Tudor Ranch	76	21	55	0	56	16	4

DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT  
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1/20/23	Our Lady of Guadalupe - Street Medicine	2	0	2	0	2	0	0
1/25/23	Mobile Van Clinic	1	1	0	0	1	0	0
1/28/23	Palm Springs Health Run & Wellness Festival	3	0	3	0	2	1	0
<b>February 2023</b>								
2/3/23	Our Lady of Guadalupe - Street Medicine	2	1	1	0	2	0	0
2/17/23	Our Lady of Guadalupe - Street Medicine	11	3	8	0	7	2	2
2/22/23	Anthony Vineyards	71	9	62	1	57	12	1
<b>March 2023</b>								
3/3/23	Our Lady of Guadalupe - Street Medicine	9	3	6	0	9	0	0
3/10/23	Our Lady of Guadalupe - Street Medicine	6	2	4	0	4	0	2
3/14/23	Galilee Center at Western Sands Motel - Refugee Clinic	59	33	26	34	24	1	0
3/17/23	Our Lady of Guadalupe - Street Medicine	3	0	3	0	2	1	0
3/19/23	Anthony Vineyards - "Dia de la Familia" Health Fair	46	27	19	6	33	6	1

RFP - 2022-001 - Monthly Report Period Date: 07/01/2023 - 07/31/2023



DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT  
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3/21/23	Galilee Center at Western Sands Motel - Refugee Clinic	40	21	19	17	23	0	0
3/24/23	Our Lady of Guadalupe - Street Medicine	5	1	4	0	3	2	0
3/28/23	Galilee Center at Western Sands Motel - Refugee Clinic	37	18	19	20	17	0	0
3/31/23	Our Lady of Guadalupe - Street Medicine	6	1	5	0	4	1	1
<b>April 2023</b>								
4/4/23	Galilee Center at Western Sands Motel - Refugee Clinic	16	6	10	7	9	0	0
4/11/23	Galilee Center at Western Sands Motel - Refugee Clinic	56	23	33	30	26	0	0
4/14/23	Our Lady of Guadalupe - Street Medicine	11	2	9	0	8	3	0
4/18/23	Galilee Center at Western Sands Motel - Refugee Clinic	56	26	30	19	37	0	0
4/21/23	Our Lady of Guadalupe - Street Medicine	15	1	14	0	11	1	3
4/25/23	Galilee Center at Western Sands Motel -	41	14	27	11	30	0	0

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DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT  
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	Refugee Clinic							
4/28/23	Our Lady of Guadalupe - Street Medicine	10	3	7	0	6	1	3
<b>May 2023</b>								
5/2/23	Galilee Center at Western Sands Motel - Refugee Clinic	35	15	20	8	26	1	0
5/3/23	Mental Health Awareness Fair	36	25	11	5	31	0	0
5/4/23	John Glenn Middle School Tdap Clinic	12	5	7	11	1	0	0
5/5/23	Our Lady of Guadalupe - Street Medicine	16	5	11	0	10	4	2
5/8/23	Indio Middle School Tdap Clinic	18	10	8	15	3	0	0
5/9/23	Galilee Center at Western Sands Motel - Refugee Clinic	35	19	16	5	30	0	0
5/10/23	Valle Del Sol Elementary Tdap Clinic	35	20	15	34	1	0	0
5/10/23	Saul Martinez Elementary Tdap Clinic	24	7	17	24	0	0	0
5/11/23	Thomas Jefferson Middle School Tdap Clinic	8	3	5	8	0	0	0

RFP - 2022-001 - Monthly Report Period Date: 07/01/2023 - 07/31/2023

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		5/12/23	Our Lady of Guadalupe - Street Medicine	12	4	8	0	10	2	0
		5/15/23	Colonel Mitchell Paige Middle School Tdap Clinic	2	2	0	2	0	0	0
		5/16/23	Galilee Center at Western Sands Motel - Refugee Clinic	37	19	18	6	31	0	0
		5/17/23	Palm Desert Charter Middle School Tdap Clinic	31	11	20	31	0	0	0
		5/18/23	La Quinta Middle Stem Academy Tdap Clinic	34	12	22	34	0	0	0
		5/19/23	Our Lady of Guadalupe - Street Medicine	5	2	3	0	4	1	0
		5/20/23	CVUSD District Office Tdap/COVID Clinic	31	18	13	29	2	0	0
		5/22/23	Palm Desert High School Sports Physicals	289	135	154	289	0	0	0
		5/23/23	Galilee Center at Western Sands Motel - Refugee Clinic	29	13	16	7	22	0	0
		5/25/23	Sacred Heart Tdap Clinic & Sports Physicals	29	12	17	29	0	0	0
		5/26/23	Our Lady of Guadalupe	16	3	13	0	13	3	0

RFP - 2022-001 - Monthly Report Period Date: 07/01/2023 - 07/31/2023

DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT  
RFP - 2022-001 - MONTHLY REPORT

	- Street Medicine							
5/30/23	Galilee Center at Western Sands Motel - Refugee Clinic	44	21	23	19	25	0	0
5/31/23	La Quinta High School Sports Physicals	288	128	160	288	0	0	0
<b>June 2023</b>								
6/1/23	Cathedral City High School Sports Physicals	197	94	103	197	0	0	0
6/2/23	Our Lady of Guadalupe - Street Medicine	13	4	9	0	10	2	1
6/5/23	Palm Springs High School Sports Physicals	231	152	79	231	0	0	0
6/6/23	Galilee Center at Western Sands Motel - Refugee Clinic	25	14	11	10	15	0	0
6/9/23	Our Lady of Guadalupe - Street Medicine	11	2	9	0	9	2	0
6/13/23	Galilee Center at Western Sands Motel - Refugee Clinic	17	7	10	5	12	0	0
6/14/23	Gene Autry Wash	6	2	4	0	6	0	0
6/20/23	Galilee Center at	13	1	12	0	13	0	0

RFP - 2022-001 - Monthly Report Period Date: 07/01/2023 - 07/31/2023

DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT  
RFP - 2022-001 - MONTHLY REPORT

	Western Sands Motel - Refugee Clinic							
6/21/23	Gene Autry Wash	12	6	6	0	10	2	0
6/23/23	Our Lady of Guadalupe - Street Medicine	13	3	10	0	10	3	0
6/27/23	Galilee Center at Western Sands Motel - Refugee Clinic	17	7	10	4	13	0	0
6/28/23	Gene Autry Wash	7	2	5	0	6	1	0
6/30/23	Our Lady of Guadalupe - Street Medicine	10	1	9	0	9	0	1
<b>July 2023</b>								
7/5/23	Gene Autry Wash	23	6	17	0	23	0	0
7/5/23	Palm Springs - Gojji	8	1	7	0	7	1	0
7/6/23	Palm Springs - Gojji	12	7	5	0	11	1	0
7/7/23	Our Lady of Guadalupe - Street Medicine	13	3	10	0	10	3	0
7/7/23	Palm Springs - Gojji	4	4	0	0	4	0	0
7/10/23	Palm Springs - Gojji	2	1	1	0	2	0	0
7/11/23	Galilee Center at Western Sands Motel - Refugee Clinic	36	20	16	15	21	0	0

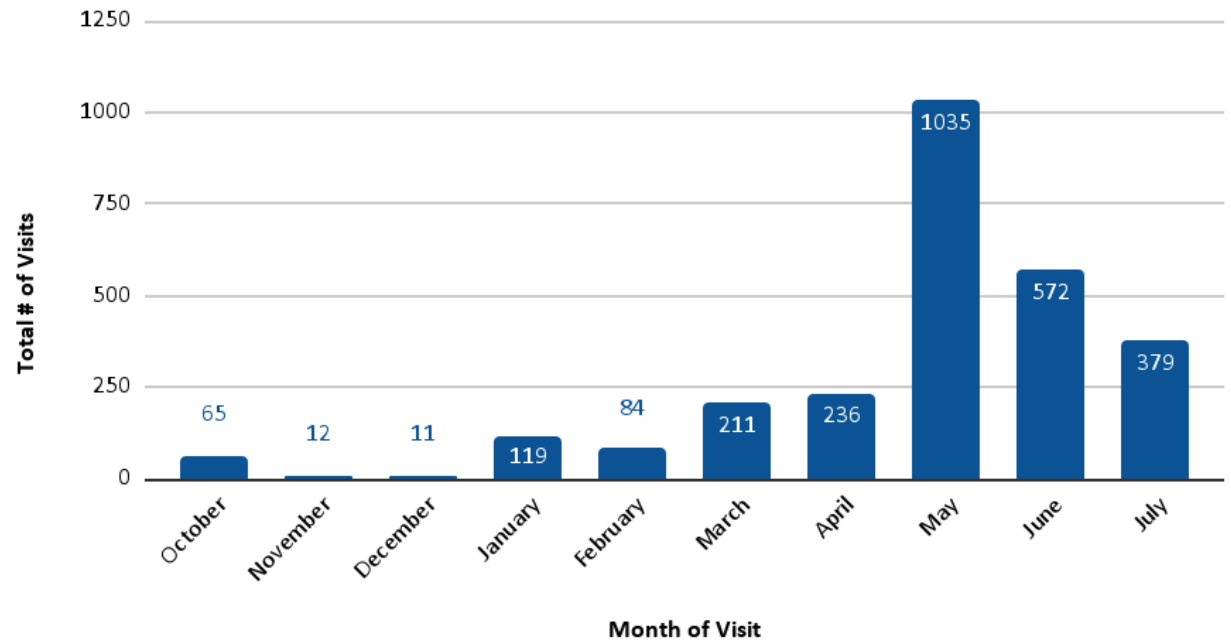
DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT  
RFP - 2022-001 - MONTHLY REPORT

7/11/23	Palm Springs - Gojji	2	1	1	0	2	0	0
7/12/23	Gene Autry Wash	10	3	7	0	8	2	0
7/12/23	Palm Springs - Gojji	2	1	1	0	2	0	0
7/13/23	Palm Springs - Gojji	14	6	8	0	12	2	0
7/14/23	Our Lady of Guadalupe - Street Medicine	18	10	8	0	17	1	0
7/14/23	Palm Springs - Gojji	5	3	2	0	5	0	0
7/17/23	Palm Springs - Gojji	4	2	2	0	4	0	0
7/18/23	Galilee Center at Western Sands Motel - Refugee Clinic	39	21	18	17	22	0	0
7/18/23	Palm Springs - Gojji	3	1	2	0	3	0	0
7/19/23	Gene Autry Wash	11	4	7	0	10	1	0
7/19/23	Palm Springs - Gojji	4	2	2	0	3	1	0
7/20/23	Coachella Valley Housing Coalition	5	4	1	0	3	2	0
7/20/23	Palm Springs - Gojji	5	2	3	0	4	1	0
7/21/23	Our Lady of Guadalupe - Street Medicine	17	7	10	0	15	2	0
7/21/23	Palm Springs - Gojji	5	5	0	0	5	0	0
7/24/23	Palm Springs - Gojji	4	1	3	0	4	0	0
7/25/23	Galilee Center at	28	15	13	13	15	0	0

RFP - 2022-001 - Monthly Report Period Date: 07/01/2023 - 07/31/2023

		Western Sands Motel - Refugee Clinic							
7/25/23		Palm Springs - Gojji	1	1	0	0	1	0	0
7/26/23		Gene Autry Wash	15	3	12	0	13	1	1
7/26/23		Palm Springs - Gojji	5	4	1	0	4	1	0
7/27/23		Palm Springs - Gojji	13	6	7	0	13	0	0
7/28/23		Our Lady of Guadalupe - Street Medicine	29	9	20	0	26	2	1
7/28/23		Palm Springs - Gojji	5	3	2	0	4	1	0
7/31/23		Substance Abuse Recovery Home	33	12	21	3	29	1	0
7/31/23		Palm Springs - Gojji	4	3	1	0	4	0	0
<b>Totals Since October 2022</b>			2724	1235	1489	1495	1097	107	25

DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT  
Number of Patients Seen







**DESERT HEALTHCARE  
DISTRICT & FOUNDATION**

Date: September 12, 2023  
To: Program Committee  
Subject: Grant Applications, RFPs, and MOUs Submitted and Under Review

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**Staff Recommendation:** Information only.

**Grant Applications:** The following grant and mini grant applications have been submitted and under review by the grants team and are pending either proposal conferences and/or a site visit. Recommendations/suggested decisions will be brought forward to the Program Committee for possible action:

1. Grant #1400 Desert ARC \$271,307 to support, for one year, one LVN salary for Day Program; AEDs for buses and vehicles in transportation program; and contracted Behavior Health Analyst
  - a. Status: **on the agenda for 9/12 Program Committee for review and consideration**
2. Grant #1404 Martha's Village and Kitchen \$369,730 for two years to cover staffing costs for outreach and wraparound services at Indio and 4 targeted cities; staffing for Employment Specialists; staffing for Case Manager and other operating costs
  - a. Status: **on the agenda for 9/12 Program Committee for review and consideration**
3. Grant #1405 Variety Childrens Charities of the Desert - \$120,852 to support, for one year, support the cost of hiring two bilingual full time Program Specialists in the expansion of the organization's Caring Connections program.
  - a. Status: **on the agenda for 9/12 Program Committee for review and consideration**
4. Grant# #1407 CV Volunteers in Medicine - \$473,769 to support overall no charge, primary care medical visits, limited specialty care and related healthcare services to low-income and uninsured, or underinsured residents, housed and unhoused.
  - a. Status: **Proposal conference on September 6<sup>th</sup>**
5. Grant #1409 UCR School of Medicine - \$475,609 for three years to support and engage doctors in training (medical students) in the screening, diagnosis, and treatment of cardiovascular disease among patients accessing the Coachella Valley Free Clinic in Mecca.
  - a. Status: **Proposal conference on September 11<sup>th</sup>**
6. Grant #1410 Alianza Nacional de Campesinas, Inc.-\$50,000 to support the food distribution program within the farmworker communities in Eastern Coachella Valley.
  - a. Status: **Proposal conference on September 19<sup>th</sup>**

7. Grant #1403 Vision to Learn - \$50,000 to support mobile eye screening and distribution of free glasses to Coachella Valley students.
  - a. Status: **site visit and proposal conference TBD**
8. Grant #1412 DPMG Health - \$1,057,396 over 2 years to support the funding of the new mobile medical trailer; purchase of the van to pull the new mobile medical trailer; and start up of a medical home (a free-standing clinic) to establish a full pharmacy, order medications and vaccinations at wholesale cost, store medications, refrigerate medications and have a clinical site for patient follow-up as well as tele-health services for the psychiatrist.
  - a. Status: **Initial application just received; under review by staff.**
9. Grant #1413 Voice for Children - \$81,055 to support a portion of the salaries of CASA program staff and associated indirect expenses.
  - a. Status: **Initial application just received; under review by staff**
10. MINI Grant #1414 Desert Access and Mobility Inc. \$10,000 to support the increase in transportation services for seniors and disabled residents to critical health facilities, mental health resources and dental services.
  - a. Status: **Proposal conference was conducted. The organizations originally submitted \$75,000 for a full grant; however, organization does not have audited financials, so the full grant application was withdrawn and a mini grant application was submitted in its stead (The agency is grateful to be offered the DHCD contracted services of NPO Centric to conduct an agency assessment)**

**Recently Board-approved grants:**

- #1389 Step Up On Second Street, Inc. \$64,401 *Step Up's ECM/ILOS Programs in the Coachella Valley*
- #1394 CSUSB PD campus \$73,422 Nursing Street Medicine Program

**Recently Staff-approved Mini Grants:**

- #1387 Well In The Desert - \$10,000 *Hot Meals program*
- #1396 Boys and Girls Club of Coachella Valley - \$10,000 *Healthy Habits*
- #1401 Word of Life Ministries - \$10,000 *The Bridge to Better*
- #1402 Ronnie's House for Hope - \$10,000 *The Center (The agency is grateful to be offered the DHCD contracted services of NPO Centric to conduct an agency assessment)*

**Recently declined grants:**

There have been no declinations.

DESERT HEALTHCARE DISTRICT							
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE							
August 31, 2023							
TWELVE MONTHS ENDING JUNE 30, 2024							
Grant ID Nos.	Name	Approved Grants - Prior Yrs	6/30/2023 Bal Fwd	Current Yr 2023-2024	Total Paid Prior Yrs July-June	Total Paid Current Yr July-June	Open BALANCE
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ 3,320,000		\$ -		\$ 3,320,000
2022-1301-BOD-01-25-22	UCR Regents - Community Based Interventions to Mitigate Psychological Trauma - 1 Yr.	\$ 113,514	\$ 11,352		\$ 5,747		\$ 5,605
	Unexpended funds Grant #1301						\$ (5,605)
2022-1311-BOD-04-26-22	Desert Arc - Healthcare for Adults with Disabilities Project Employment of Nurses - 1 Yr.	\$ 102,741	\$ 10,275		\$ 10,275		\$ -
2022-1313-BOD-04-26-22	Angel View - Improving Access to Primary and Specialty Care Services for Children With Disabilities 1 Yr.	\$ 76,790	\$ 7,680		\$ 7,680		\$ -
2022-1314-BOD-05-24-22	Voices for Children - Court Appointed Special Advocate Program - 1 Yr.	\$ 60,000	\$ 6,000		\$ -		\$ 6,000
2022-1325-BOD-06-28-22	Vision Y Compromiso - CVEC Unrestricted Grant Funds - 2 Yrs.	\$ 150,000	\$ 82,500		\$ -		\$ 82,500
2022-1327-BOD-06-28-22	Youth Leadership Institute - Youth Voice in Mental Health - 2 Yrs.	\$ 50,000	\$ 27,500		\$ -		\$ 27,500
2022-1328-BOD-06-28-22	El Sol - Expanding Access to Educational Resources for Promotoras - 2 Yrs.	\$ 150,000	\$ 82,500		\$ -		\$ 82,500
2022-1331-BOD-06-28-22	Pueblo Unido - Improving Access to Behavioral Health Education and Prevention Services - 2 Yrs.	\$ 50,000	\$ 27,500		\$ -		\$ 27,500
2022-1324-BOD-07-26-22	Galilee Center - Our Lady of Guadalupe Shelter - 2 Yr.	\$ 100,000	\$ 55,000		\$ -		\$ 55,000
2022-1332-BOD-07-26-22	Alianza CV - Expanding and Advancing Outreach Through Increasing Capacity Development - 2 Yrs.	\$ 100,000	\$ 55,000		\$ -		\$ 55,000
2022-1329-BOD-09-27-22	DPMG - Mobile Medical Unit - 3 Yrs.	\$ 500,000	\$ 450,000		\$ -		\$ 450,000
2022-1350-BOD-09-27-22	JFK Memorial Foundation - Behavioral Health Awareness and Education Program - 1 Yr.	\$ 57,541	\$ 5,755		\$ -		\$ 5,755
2022-1355-BOD-09-27-22	Joslyn Center - The Joslyn Wellness Center - 1 Yr.	\$ 85,000	\$ 8,500		\$ -		\$ 8,500
2022-1361-BOD-09-27-22	DAP Health - DAP Health Monkeypox Virus Response - 1 Yr.	\$ 586,727	\$ 340,654		\$ 7,659		\$ 332,995
	Unexpended funds Grant #1361						\$ (332,995)
2022-1356-BOD-10-25-22	Blood Bank of San Bernardino/Riverside Counties - Coachella Valley Therapeutic Apheresis Program - 1 Yr.	\$ 140,000	\$ 77,000		\$ 63,000		\$ 14,000
2022-1358-BOD-10-25-22	Foundation for Palm Springs Unified School District - School-Based Wellness Center Project - 1 Yr.	\$ 110,000	\$ 60,500		\$ -		\$ 60,500
2022-1362-BOD-10-25-22	Jewish Family Service of the Desert - Mental Health Counseling Services for Underserved - 2 Yrs.	\$ 160,000	\$ 124,000		\$ 36,000		\$ 88,000
2022-1326-BOD-12-20-22	TODEC - TODEC's Equity Program - 2 Yrs.	\$ 100,000	\$ 77,500		\$ -		\$ 77,500
2022-1330-BOD-12-20-22	OneFuture Coachella Valley - Building a Healthcare Workforce Pipeline - 2 Yrs.	\$ 605,000	\$ 468,874		\$ 68,062		\$ 400,813
2022-1369-BOD-12-20-22	ABC Recovery Center - Cost of Caring Fund Project - 1 Yr.	\$ 332,561	\$ 257,735		\$ 74,826		\$ 182,909
2023-1333-BOD-01-24-23	Organizacion en California de Lideres Campesinas - Healthcare Equity for ECV Farmworker Women - 2 Yrs.	\$ 150,000	\$ 116,250		\$ -		\$ 116,250
2023-1363-BOD-01-24-23	Pegasus Riding Academy - Pegasus Equine Assisted Therapy - 1 Yr.	\$ 60,092	\$ 33,052		\$ -		\$ 33,052
2023-1372-BOD-02-28-23	Reynaldo J. Carreon MD Foundation - Dr. Carreon Scholarship Program - 1 Yr.	\$ 50,000	\$ 27,500		\$ -		\$ 27,500
2023-1391-BOD-05-23-23	Lift To Rise - Driving Regional Economic Stability Through Collective Impact - 3 Yrs.	\$ 900,000	\$ 832,500		\$ -		\$ 832,500
2023-1392-BOD-05-23-23	Galilee Center - Galilee Center Extended Shelter - 1 Yr.	\$ 268,342	\$ 207,965		\$ -		\$ 207,965
2023-1393-BOD-06-27-23	DAP Health - DAP Health Expands Access to Healthcare - 1 Yr.	\$ 1,025,778	\$ 1,025,778		\$ 230,800		\$ 794,978
2023-1398-BOD-06-27-23	Desert Healthcare Foundation - Core Operating Support - 1 Yr.	\$ 750,000	\$ 750,000		\$ 750,000		\$ -
2023-BOD-06-27-23	Carry over of remaining Fiscal Year 2022/2023 Funds for Mobile Medical Unit Program	\$ 395,524	\$ 395,524		\$ -		\$ 395,524
2023-1399-Mini-07-06-23	Theresa A. Mike Scholarship Foundation - Mini Grant			\$ 10,000		\$ 10,000	\$ -
2023-1401-Mini-07-07-23	Word of Life Fellowship Center - Mini Grant			\$ 10,000		\$ 10,000	\$ -
2023-1396-Mini-07-25-23	Boys & Girls Club of Coachella Valley-Mini Grant			\$ 10,000		\$ 10,000	\$ -
2023-1389-BOD-07-25-23	Step Up on Second Street - Step Up's ECM/ILOS Programs in the Coachella Valley - 1 Yr.			\$ 64,401		\$ 28,980	\$ 35,421
2023-1394-BOD-07-25-23	CSU San Bernardino Palm Desert Campus Nursing Street Medicine Program - 1 Yr.			\$ 73,422		\$ 33,040	\$ 40,382
2023-1397-Mini-08-23-23	Well In The Desert - Mini Grant			\$ 10,000		\$ 10,000	\$ -
<b>TOTAL GRANTS</b>		<b>\$ 17,229,610</b>	<b>\$ 8,944,395</b>	<b>\$ 177,823</b>	<b>\$ 1,254,048</b>	<b>\$ 102,020</b>	<b>\$ 7,427,549</b>
<b>Amts available/remaining for Grant/Programs - FY 2023-24:</b>							
<b>Amount budgeted 2023-2024</b>			\$ 4,000,000				
<b>Amount granted YTD:</b>			\$ (177,823)			G/L Balance:	8/31/2023
Financial Audits of Non-Profits; Organizational Assessments			\$ -			2131	\$ 4,952,549
Net adj - Grants not used: 1361; 1301			\$ 338,600			2281	\$ 2,475,000
Matching external grant contributions			\$ -			<b>Total</b>	<b>\$ 7,427,549</b>
<b>Balance available for Grants/Programs</b>			<b>\$ 4,160,777</b>				<b>\$ (0)</b>



**DESERT HEALTHCARE DISTRICT**  
**FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**MEETING MINUTES**  
**September 13, 2023**

Directors Present	District Staff Present	Absent
Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Eric Taylor, Accounting Manager Andrea S. Hayles, Board Relations Officer	Chair/Treasurer Arthur Shorr

AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Director De Lara called the meeting to order at 5:31 p.m. in the absence of Director Shorr.	
<b>II. Approval of Agenda</b>	Director De Lara asked for a motion to approve the agenda.	<b>Moved and seconded by Vice-President Zavala and Director De Lara to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	There was no public comment.	
<b>IV. Approval of Minutes</b> <b>1. F&amp;A Minutes – Meeting July 19, 2023</b>	Director De Lara motioned to approve the July 19, 2023, meeting minutes.	<b>Moved and seconded by Vice-President Zavala and Director De Lara to approve the July 19, 2023, meeting minutes. Motion passed unanimously.</b>
<b>V. CEO Report</b>	There was no CEO Report.	
<b>VII. Chief Administration Officer Report</b>  <b>1. Las Palmas Medical Plaza – Lease Renewal – Dr. Awad – Suite #3W-105 – 5 years</b>	Chris Christensen, CAO, described the completion of the annual audit, inquiring with the committee on the necessity of an in-person or virtual meeting to discuss the audit overview.  The final inspection of the fire sprinkler upgrades is	



**DESERT HEALTHCARE DISTRICT**  
**FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**MEETING MINUTES**  
**September 13, 2023**

	<p>underway at the Las Palmas Medical Plaza. Marketing is underway to lease three vacant suites, and one lease renewal presented for consideration of approval in Other Matters.</p> <p>Mr. Christensen described the water intrusion in one suite due to Tropical Storm Hilary, as inquired by the committee, with the total loss of under \$18k, including four other damaged units.</p>	
<p><b>VIII. Financial Reports</b></p> <ol style="list-style-type: none"> <li><b>1. District and LPMP Financial Statements</b></li> <li><b>2. Accounts Receivable Aging Summary</b></li> <li><b>3. District – Deposits</b></li> <li><b>4. District – Property Tax Receipts</b></li> <li><b>5. LPMP Deposits</b></li> <li><b>6. District – Check Register</b></li> <li><b>7. Credit Card – Detail of Expenditures</b></li> <li><b>8. LPMP – Check Register</b></li> <li><b>9. Retirement Protection Plan Update</b></li> <li><b>10. Grant Payment Schedule</b></li> </ol>	<p>Chris Christensen, CAO, reviewed the July and August financials with the committee, highlighting the positive budgeted variance, a \$800k variance on the grant expenses that will adjust once additional grant funding is expended. Mr. Christensen provided an overview of the positive net income at the Las Palmas Plaza and the retirement plan net pension asset to protect the balance for future withdrawals ahead \$1.4M – sufficiently more due to the beneficial investment’s performance.</p>	<p><b>Moved and seconded by Vice-President Zavala and Director De Lara and to approve the preliminary July and August 2023 financials – items 1-10 and forward to the Board for approval. Motion passed unanimously.</b></p>
<p><b>IX. Other Matters</b></p> <ol style="list-style-type: none"> <li><b>1. Las Palmas Medical Plaza – Lease Renewal – Dr. Awad – Suite #3W-105 – 5 years</b></li> </ol>	<p>Chris Christensen, CAO, described the 5-year lease extension for Dr. Awad, including annual increases, \$12.50/sf tenant</p>	<p><b>Moved and seconded by Director De Lara and Vice-President Zavala and to approve the Las Palmas Medical Plaza – Lease Renewal – Dr. Awad – Suite #3W-105 – 5</b></p>



**DESERT HEALTHCARE DISTRICT  
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE  
MEETING MINUTES  
September 13, 2023**

	improvements, and net lease income of \$222k.	<b>years and forward to the Board for approval. Motion passed unanimously.</b>
<b>X. Adjournment</b>	Director De Lara adjourned the meeting at 6:01 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

ATTEST: \_\_\_\_\_  
 Leticia De Lara, Chair, Board of Directors  
 Finance & Administration Committee Chair  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*



**DESERT HEALTHCARE DISTRICT  
STRATEGIC PLANNING COMMITTEE  
MEETING MINUTES  
September 20, 2023**

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Director/Chair Leticia De Lara, MPA Director Les Zendle, MD Director Kimberly Barraza	Conrado E. Bárzaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Meghan Kane, Senior Program Officer, Public Health Jana Trew, Senior Program Officer, Behavioral Health Andrea S. Hayles, Board Relations Officer	

AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Director Zendle called the meeting to order at 12:02 p.m. with all directors present except Director De Lara who joined the meeting at 12:08 p.m.	
<b>II. Approval of Agenda</b>	Director Zendle asked for a motion to approve the agenda.	<b>It was moved by Director Barraza and seconded by Director Zendle to approve the agenda. Motion passed unanimously.</b>
<b>III. Approval of the Minutes – June 13, 2023</b>	Director Zendle asked for a motion to approve the minutes of the June 13, 2023 meeting.	<b>It was moved by Director Barraza and seconded by Director Zendle to approve the June 13, 2023, meeting minutes. Motion passed unanimously.</b>
<b>IV. Public Comment</b>	There was no public comment.	
<b>V. Old Business</b>  <b>1. FY2021-2026 Strategic Plan</b> <b>a. Updates and Developing Grants Allocated to the Strategic Plan Goals</b>	Conrado Bárzaga, MD, CEO, highlighted the strategies in the grants allocated to the strategic planning goals describing the accomplishments with the Huron Consulting health assessment, the healthcare infrastructure needs in the Coachella Valley, and supporting nursing education and GME relevant to the consideration of approving Partners in Medical Education, Inc. feasibility study.	



**DESERT HEALTHCARE DISTRICT  
STRATEGIC PLANNING COMMITTEE  
MEETING MINUTES  
September 20, 2023**

<p><b>VI. New Business</b></p> <p><b>1. Consideration to approve an agreement NTE \$17,000 with Partners in Medical Education, Inc., to lead a feasibility study on Graduate Medical Education (GME) opportunities in the Coachella Valley</b></p>	<p>Dr. Bázquez, CEO, described strategic goals 2 and 2.5 to proactively expand community access to primary and specialty care services, conversations with Desert Regional Medical Center and DAP Health for developing primary care GME programs, and the significant challenges in implementing GME programs. Partners in Medical Education, Inc., feasibility study would explore and assess developing a consortium model for medical education with the benefit of rotating the residences through different programs and populations with exposure to other providers for potential retention.</p> <p>Director Zendle described the shortage of physicians, increasing the number of providers, including those willing to practice in underserved areas, the challenges with accreditation and funding, and his support in overcoming the obstacles.</p> <p>Carmela Meyer, MBA, EdD, GME Consultant, Partners in Medical Education, Inc. described the purpose of the feasibility study and the best way to utilize the resources to maximize the training with the pros and cons of the consortium model but also suitable for the Coachella Valley.</p>	<p><b>It was moved by Director De Lara and seconded by Director Barraza to approve an agreement NTE \$17,000 with Partners in Medical Education, Inc., to lead a feasibility study on Graduate Medical Education (GME) opportunities in the Coachella Valley and forward to the Board for approval.</b></p> <p><b>Motion passed unanimously.</b></p>
<p><b>VII. Committee Member Comments</b></p>	<p>There were no committee member comments.</p>	
<p><b>VIII. Adjournment</b></p>	<p>Chair De Lara adjourned the meeting at 12:15 p.m.</p>	<p><b>Audio recording available on the website at</b></p>





**DESERT HEALTHCARE DISTRICT  
STRATEGIC PLANNING COMMITTEE  
MEETING MINUTES  
September 20, 2023**

		<a href="https://www.dhcd.org/Agendas-and-Documents">https://www.dhcd.org/Agendas-and-Documents</a>
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ATTEST: \_\_\_\_\_  
Leticia De Lara, Chair/Director, Strategic Planning Committee  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*

DRAFT

**Strategic Plan Goal 1: Proactively increase the financial resources DHCD/F can apply to support community health needs.**

**Strategy 1.1:** Develop a healthcare delivery system vision for the Coachella Valley (Priority: High)

**Strategy 1.2:** Pursue renegotiation of the hospital lease - Complete seismic retrofit design/planning (Priority: High)

**Strategy 1.3:** Expand capabilities and activities for obtaining new grant funding (Priority: High)

**Strategy 1.4:** Work with Riverside University Health System to continue/expand funds provided to DHCD/F to meet community health needs (Priority: High)

**Strategy 1.5:** Identify opportunities and implement selected joint venture/partnerships with community organizations to jointly support funding of selected community health needs (Priority: Moderate)

**Strategy 1.6:** Evaluate the potential to conduct community-based fund raising (Foundations, individuals, corporations) - Hire a development director - Explore planned giving program (Priority: Low)

<i>Organization</i>	<i>Project Title</i>	<i>Funded Amount</i>	<i>Contract Start Date</i>	<i>Contract End Date</i>	<i>Strategy Alignment</i>	<i>Project Description</i>
Huron Consulting Group	Perception Health (Assessment)	\$95,000	12/1/2022	4/30/2023	1.1	Huron report on the healthcare infrastructure needs of the Coachella Valley completed. It elevated disparities in health outcomes, health needs, and infrastructure demand.
SGH	Seismic Assessment	\$26,800	08/01/2022	12/31/2023	1.2	SGH report updated and presented to the Board. Cost estimates went up to \$200 - \$220 million. Additional work to complete a local hazard mitigation plan.
DHCD Staff	Seismic Funding		On-going		1.2	Staff is pursuing funding opportunities to support seismic retrofit work
Strategies 360	Seismic Legislation		On-going		1.2	AB 869 approved by the Assembly 80/0. Waiting referral to Senate. Contract with S-360 renewed.
California Consulting	Grant-Writing		On-going		1.3	California Consulting has secured grants for \$1.3 million.
DHCD staff	External Grant Process		On-going		1.3, 1.5	<b>8/30/23 Update: Program Staff (SPO-PH and CPO) have developed an External Grant Process flow chart – under review</b>
RUHS 1.Public Health	COVID testing, vaccinations	\$4,415,977 for COVID 19 response since it started.	Ongoing  04/01/23	08/31/23	1.4	CV Equity Collaborative Collective Impact/Response.  Fentanyl Harm Reduction strategies to address overdoses and mortality in communities with

2. Behavioral Health	RODA (Riverside Overdose Data to Action)  CV Behavioral Health Collective	\$50,000 for Fentanyl response	Ongoing			the highest rate – Indio, Cathedral City, Desert Hot Springs  Mission: Advancing integrated, equitable and whole-person behavioral health care for the Coachella Valley
RAP Foundation/NPO Centric Collective Impact Partnership	1. Behavioral Health RFP  2. Capacity Building and Technical Assistance	RFP 2022 \$300K RFP 2023 \$500K  \$250K over two years	2022 – 2023  3/1/2023		3/31/2025  1.5	DHCD & RAP Foundation have partnered to implement a collective impact funding and have supported large number of grantees, including capacity building and technical assistance – important venues for nonprofit success and sustainability: All funds have been awarded, including funding for technical assistance.  Update: Invitations for agency assessments have gone out to select DHCD grantees

**Strategic Plan Goal 2: Proactively Expand Community Access to Primary and Specialty Care Services**

**Strategy 2.1:** Provide funding to support an increase in the number of primary care and specialty professionals (clinicians, physicians, physician assistants, nurses, nurse practitioners, etc.) (Priority: High)

**Strategy 2.2:** Provide funding to support an increase in the number of clinics and needed programs (FQHCs, community clinics, multi-purpose community centers) in geographically targeted markets and the days and hours that they operate (Priority: High)

**Strategy 2.3:** Provide funding support and evaluation to community organizations providing expanded mobile primary and specialty care services (Priority: High)

**Strategy 2.4:** Provide funding support to community organizations providing primary and specialty care via telehealth (Priority: High)

**Strategy 2.5:** Collaborate/Partner with culturally competent training programs to expand primary care residency and nursing programs with required retention initiatives (Priority: Moderate)

**Strategy 2.6:** Collaborate/Partner with the Riverside University Health System on increasing the number of public health initiatives, including but not limited to: COVID-19, obesity, sex education, drug use/addiction, and nutrition (Priority: Moderate)

**Strategy 2.7:** Utilize an equity lens to expand services and resources to underserved communities (Priority: High)

<i>Organization</i>	<i>Project Title</i>	<i>Funded Amount</i>	<i>Contract Start Date</i>	<i>Contract End Date</i>	<i>Strategy Alignment</i>	<i>Project Description</i>
ABC Recovery	Cost of Caring Fund Project	\$332, 561	1/1/2023	12/31/2023	2.7	Funds will help ABC Recovery reach 428 clients directly for addiction related services and 856 family members indirectly through their family support program.
*Angel View	Improving Access to Primary and Specialty Care Services for Children with Disabilities	\$76,790	7/1/2022	6/30/2023	2.7	Support to provide one-on-one support to children and their families by helping parents find and apply for various safety net services and health insurance.
Blood Bank of San Bernardino and Riverside Counties, Inc.	Coachella Valley Therapeutic Apheresis Program	\$140,000	11/1/2022	10/31/2023	2.3	Fund the creation of their Coachella Valley Therapeutic Apheresis Program. This specialized medical procedure removes harmful components of a patient’s blood and replaces the harmful components with either albumin or other blood products.
Borrego Community Health Foundation	Improving Healthcare Access in Desert Highland Gateway Estates	\$575,000	7/1/2021	6/30/2024	Healthcare Infrastructure (Old SP) - Fits under 2.2, 2.3	Help to increase access to healthcare services in Desert Highland Gateway Estates neighborhood via a mobile medical unit.
*Coachella Valley Volunteers in Medicine	Improving access to healthcare services	\$154,094	12/1/2021	11/30/2022	2.4	Target healthcare access by providing no-charge in-person medical care and telehealth medical care while additionally providing telemedicine clinics in remote areas (Mecca and Desert Hot Springs).

*CSUSB Philanthropic Foundation	PDC Street Medicine Program	\$54,056	2/1/2022	1/31/2023	2.2	Utilize nursing students to provide healthcare services to vulnerable populations in geographically targeted areas. This program works to reduce the number of persons who are unable to obtain or delay in obtaining necessary medical care and reduce nonurgent emergency department use.
CSUSB Philanthropic Foundation	PDC Nursing Street Medicine Program	\$73,422	8/1/2023	7/31/2024	2.5, 2.7	Provide healthcare services contacts to individuals through nurse and medical clinics serving the homeless, unsheltered, and vulnerable populations in the Coachella Valley. Healthcare services will include assisting with COVID-19 testing, education and immunizations services, and providing care that diverts people from using the ER for primary care and non-urgent issues.
Desert AIDS Project DBA DAP Health	DAP Health Expands Access to Healthcare	\$1,025,778	7/1/2023	6/30/2024	2.2	To protect and maintain access to healthcare for 120,000 Borrego Health patients, DAP formed an alliance with Neighborhood Healthcare and Innercare ensuring patients who currently rely on Borrego for high-quality, culturally competent care will not experience an interruption in their service. District funds fill the expected gaps in operating revenue during the first year of the DAP acquisition.
*Desert AIDS Project DBA DAP Health	DAP Health Monkeypox Virus Response	\$586,727	7/1/2022	6/30/2023	2.3, 2.6, 2.7	Prevent the spread of MPX infection among the high-risk MSM population in the Coachella Valley region.
*Desert Arc	Desert Arc Healthcare for Adults with Disabilities Project Employment of Licensed Vocational Nurses	\$102,741	5/1/2022	4/30/2023	2.7	Support the annual salaries of two Licensed Vocational Nurses. The LVN's primary responsibility are to provide medical services to adults with severe disabilities who participate in the Adult Day Program.
*Desert Cancer Foundation	Patient Assistance Program	\$150,000	1/1/2022	12/31/2022	2.7	Directly support their Patient Assistance Program. The Patient Assistance Program provides financial relief to patients and a supportive, trusting environment where patients and families can turn to for assistance and resource navigation.
DPMG Health	DPMG Health Street Medicine	\$500,000	10/1/2022	9/30/2025	2.3	Operates the District's mobile medical unit targeting underserved communities.

Lideres Campesinas	Healthcare Equity for ECV Farmworker Women and Families	\$150,000	2/1/2023	1/31/2025	2.7, 3.6, 3.7	Funds will focus on the education, implementation, and response of Adverse Childhood Experiences tailored care in the community and within the local healthcare and community-based organizations.
*OneFuture Coachella Valley	Coachella Valley Black/African American Healthcare Student Scholarships	\$200,000	3/1/2021	2/28/2023	Healthcare Infrastructure (Old SP) – Fits under 2.1	Funds will be utilized for the planning phase of development for a sustainable structure and the initial launch that addresses disparities and obstacles in college enrollment and attainment and entry into health careers among our region’s African American student population.
One Future Coachella Valley	Building a Healthcare Workforce Pipeline	\$605,000	1/1/2023	12/32/2024	2.1, 2.7, 3.1, 3.7	Funds will be utilized to use a proven scholar success model that pairs scholarship awards with wrap-around services and case-management to provide a minimum of 50 students with funding and support services to complete degrees and certificates that lead to in-demand healthcare careers. The scholar success project will serve two groups: 1) Black and African American Health students who are underrepresented in health professions and 2) students in graduate level programs preparing for in-demand clinical professions.
Pegasus Riding Academy	Pegasus Equine Assisted Therapy Program	\$60,092	2/1/2023	1/31/2024	2.7	Funds will be used to expand capacity to provide specialty care addressing client’s physical health including improved balance, strengthened muscles, improved coordination, increasing range of motion of the joints, and sensory integration.
Reynaldo J Carreon MD Foundation	Dr. Carreon Scholarship Program	\$50,000	3/1/2023	2/29/2024	2.1, 2.7	The funds provide direct scholarships to students pursuing healthcare related fields. This grant focuses on increasing the health professional workforce and ultimately hopes to increase the number of healthcare professionals in Coachella Valley.
*Vision to Learn	Vision To Learn – Palm Springs, Desert Sands and Coachella Valley Unified School Districts	\$50,000	2/1/2022	1/31/2023	2.3	Bring a mobile clinic to elementary schools in Coachella Valley, Palm Springs and Desert Sands school districts. Every student at each participating school would have their vision screened. Students who do not pass the screening will be referred for an eye exam, conducted by a licensed optometrist on the Vision To Learn mobile clinic.
Vision y Compromiso	CVEC Unrestricted Grant Funds	\$150,000	7/1/2022	6/30/2024	2.7	Provide unrestricted grant funds to support health equity work by developing and strengthening promotoras. VyC will promote diverse pathways for promotoras to express their

						leadership and build economic self-sufficiency including workforce development as well as volunteer and other community engagement opportunities.
*Voices for Children	Court Appointed Special Advocate (CASA) Program	\$60,000	7/1/2022	6/30/2023	2.7, 3.7	Provide advocacy and support via CASAs to children. CASAs advance the physical and mental health of marginalized children living in foster care by ensuring that their health needs are not overlooked and helping them to consistently access physical and mental/behavioral health services. This individualized advocacy helps judges make the most informed decisions for each child's future.
US Aging	Aging and Disability Vaccination Collaborative	\$341,648	9/15/23	4/15/24	2.6, 2.7, 7.1	Provide COVID-19 and flu vaccines, education, and connections to supportive services targeting older adults and individuals with special needs via mobile vaccination clinics throughout the Coachella Valley.
<b>TOTAL FUNDING AWARDED</b>		<b>\$4,763,700</b>				

**Strategic Plan Goal 3: Proactively Expand Community Access to Behavioral/Mental Health Services**

- Strategy 3.1:** Provide funding to support an increase in the number of behavioral/mental health professionals (includes training) (Priority: High)
- Strategy 3.2:** Provide funding to Community-Based Organizations to support an increase in the number of days and hours of operation of behavioral/mental health services (Priority: High)
- Strategy 3.3:** Provide funding to Community-Based Organizations enabling an increase in the number and the geographic dispersion of sites providing behavioral/mental health services (consider co-location with other health services) (Priority: High)
- Strategy 3.4:** Provide funding support to Community-Based Organizations providing tele-behavioral/mental health services (Priority: High)
- Strategy 3.5:** Work with the new private psychiatric and community hospitals to identify opportunities to collaborate on the delivery of community-based behavioral/mental health services (payer mix) (Priority: Moderate)
- Strategy 3.6:** Educate community residents on available behavioral/mental health resources (Priority: Moderate)
- Strategy 3.7:** Collaborate/Partner with community providers to enhance access to culturally sensitive behavioral/mental health services (Priority: Moderate)

Organization	Project Title	Funded Amount	Contract Start Date	Contract End Date	Strategy Alignment	Project Description
Clinicas De Salud Del Pueblo Inc. (DBA Inercare)	Expansion of Mental Health Services for Children Beyond COVID-19 in the Coachella Valley	\$150,000	8/1/2022	7/31/2024	3.1, 3.4	Support the partnership with the Boys and Girls Club of Coachella Valley to ensure that youth at their Club sites have a direct pathway to behavioral health services with a Licensed Clinical Social Worker.
Cove Communities Senior	The Joslyn Wellness Center	\$85,000	10/1/2022	9/30/2023	3.1, 3.2, 3.6, 3.7	Support the Problem-Solving Therapy, Aging Mastery Program, and Brain Boot Camp that all work to optimize mental health and well-being in older adults through a multi-

Association DBA The Joslyn Center						focused approach that combines focus on behavioral health, healthy aging, memory, and exercise.
Desert Sands Unified School District Educational Foundation	Improving Access to Behavioral Health Education and Prevention Services to Children (0-18 years) and their Families.	\$296,194	8/1/2022	7/31/2024	3.1, 3.3, 3.6	Builds on the increasing capacity of the school district's mental health teams to include a mental health nurse and a behavioral health specialist in order to reach more children quicker.
El Sol Neighborhood Educational Center	Expanding Access to Educational Resources for Promotores	\$150,000	7/1/2022	6/30/2024	2.7, 3.6, 7.1	Develop additional training material topics, enhance mental health training for promotores and to develop a resource hub where materials can be accessible to members within the Coachella Valley Equity Collaborative and other community organizations.
Foundation of Palm Springs Unified School District	School-Based Wellness Center Project	\$110,000	11/1/2022	10/31/2023	3.3	Funds will be used to convert identified spaces at four elementary schools (Bella Vista, Bubbling Wells, Cabot Yerxa, and Two Bunch Palms) into "wellness centers."
Jewish Family Service of the Desert	Mental Health Counseling Services for Underserved Coachella Valley Residents	\$160,000	11/1/2022	10/31/2024	3.2, 3.4, 3.7	Continue providing mental health counseling services, administering depression scales to all adult counseling clients; and ensuring that all adult counseling clients are aware of case management services, including emergency financial assistance. Also, funds support the "Hole Soul to Whole Soul" support group, which partners with teens and their parents or guardians to educate and address mental health struggles most pertinent to community youth.
John F Kennedy Memorial Foundation	Behavioral Health Awareness and Education Program	\$57,541.44	10/1/2022	9/30/2023	3.6, 3.7	Provide additional services to families with children/youth 0-18 enrolled in JFK Foundation's SafeCare In-Home Parent-Training Program and to families recruited by JFK Foundation's Community Outreach Specialist.
Martha's Village and Kitchen Inc.	Martha's Behavioral Health Support for Homeless Children and Families	\$99,853.60	8/1/2022	7/31/2024	3.6	Focus on homeless children and families through tailored outreach, educational materials, and direct assessments with referrals to behavioral health professionals as needed.
*Olive Crest	General Support for Counseling and Mental Health Services to Vulnerable Children and	\$123,451	3/1/2022	2/28/2023	3.3	Provide a range of counselling services that address the mental, social-emotional, behavioral, and physical health of children through holistic treatment plans that they develop in a child-family-team setting.



	Families in Coachella Valley					
Riverside County Latino Commission	Healthy Minds Healthy Lives – Mentas Sanas Vidas Sanas	\$605,507	1/1/2023	6/30/2024	3.1, 3.3, 3.4, 3.6, 3.7	In partnership with Vision Y Compromiso, the project will utilize four promotoras who will directly engage residents by providing outreach around available resources, resource and referral navigation through case management, and direct connections to the Latino Commission for mental healthcare services. Additionally, funding will go to expanding the Latino Commission’s capacity to supervise behavioral health graduate students and trainees and ultimately help to retain behavioral health professionals in the valley.
Transgender Health and Wellness Center	Healing Rainbows	\$129,771	8/1/2022	7/31/2024	3.1, 3.4, 3.6, 3.7	Expand the healthcare workforce by bringing in five masters’ level behavioral health interns, expanding the capacity of their telehealth services/case management/crisis intervention line, enhancing education to youth and families, and building on collaborative efforts with the high schools of the three Coachella Valley school districts.
University of California, Riverside	Improving Access to Behavioral Health Education and Prevention Services to Children (0-18 years) and their Families	\$500,000	8/1/2022	7/31/2024	3.1, 3.3, 3.4, 3.6, 3.7	Address mental health needs in the region and to reduce barriers to accessing services by offering on-site and telehealth behavioral health services in Desert Hot Springs schools and at a new CAREspace.
*University of California, Riverside	Community-Based Interventions to Mitigate Psychological Trauma and Mental Health Disparities in Immigrant Communities in the COVID-19 Pandemic	\$113,514	2/1/2022	1/31/2023	3.7	<b>Builds on an existing project, STOP COVID-19 CA, to implement restorative circles—culturally sensitive community-based group sessions facilitated by mental health professionals and promotores—to build capacity to address community mental health disparities in diverse communities in the ECV.</b>
Youth Leadership Institute	Youth Voice in Mental Health	\$50,000	7/1/2022	6/30/2024	3.6, 3.7	Provide training, tools and resources for effective youth advocacy and leverages the experiences of adult allies while sticking to their core values of inclusion, innovation, social justice, and community.
	1. Behavioral Health RFP	RFP 2022 \$300K RFP 2023 \$500K	2022 – 2023		3.7	DHCD & RAP Foundation have partnered to implement a collective impact funding and have supported large number

RAP Foundation/NP O Centric Collective Impact Partnership						of grantees, including capacity building and technical assistance – important venues for nonprofit success and sustainability: All funds have been awarded, including funding for technical assistance.
<b>TOTAL FUNDING AWARDED</b>		<b>\$3,430,832</b>				

**Strategic Plan Goal 4: Proactively measure and evaluate the impact of DHCD/F-funded programs and services on the health of community residents**

**Strategy 4.1:** Adopt Clear Impact performance management and Results-Based Accountability platform to track and report impact (Priority: High)

**Strategy 4.2:** Evaluate the potential to offer multi-year grants to organizations (Priority: Moderate)

**Strategy 4.3:** Require, where appropriate, grantees to conduct and report the results of patient satisfaction surveys (Priority: Low)

**Strategy 4.4:** Conduct a CHNA in 5 years (2026) (Priority: Low)

**Strategy 4.5:** Annually report progress of funded programs/services toward meeting identified community health needs (Priority: High)

**Strategy 4.6:** Support local organizations' capacity building efforts (Priority: Low)

<i>Organization</i>	<i>Project Title</i>	<i>Funded Amount</i>	<i>Contract Start Date</i>	<i>Contract End Date</i>	<i>Strategy Alignment</i>	<i>Project Description</i>
NPO Centric	RBA Capacity Building, Action Planning, and Implementation	Start: \$48,000 Proposed additional hours \$27,000 Total: \$75,000	05/01/2022	09/30/2023	4.1	To date, SOW accomplishments to goals include: <ul style="list-style-type: none"> <li>○ a reporting and metrics management;</li> <li>○ Grantee survey development</li> <li>○ Continuation of work with staff on the RBA framework and its elements</li> <li>○ The addition of Compyle software has been purchased and activated to work in conjunction with the Scorecards</li> <li>○ Creation of wording and template</li> </ul>

1. DHCD Program staff	RBA certification training for two staff – Meghan Kane and Jana Trew		January 2023	Ongoing		<p>for the website for the RBA page for joint scorecards with the RAP Foundation and the 2022 Mental Health RFP partnership</p> <ul style="list-style-type: none"> <li>○ RBA language for the website has been developed and refined as related to all DHCD grant programs.</li> <li>○ The beginning of the creation of the following Clear Impact Scorecards: <ul style="list-style-type: none"> <li>▪ Mini grants</li> <li>▪ Rolling grants (scorecard for each Strategic Plan Goal)</li> <li>▪ RFP</li> </ul> </li> </ul> <p><b>9/7/23 Update: An RFP is being developed for Social Isolation and Loneliness. Currently data has been collected by staff; a data walk involving community members, grantees, health providers, etc. is scheduled for October 17, 2023. This data walk will allow us to collect important information that will determine the RFP’s goals, strategies, and target population. The RFP plans to be available for funding requests in early November.</b></p> <p>Once certified and trained, Meghan and Jana will continue to implement RBA in ongoing grant awards and RFP development.</p> <p><b>Update: Meghan and Jana have passed certification</b></p>
DHCD staff			Ongoing	Ongoing	4.2	Multi-year grants have been awarded and future multi-year requests continued to be vetted through the Grants Team, Program Committee, and Board of Directors

DCHD staff			Not started		4.3	Potential for “patient” survey to be incorporated in RBA/Clear Impact scorecards in the future
Outside consultant to be named in the future	CHNA		2026		4.4	Community Health Needs Assessment to be followed by a Community Health Improvement Plan (CHIP)
DHCD staff	Annual report 2022		January 2022	December 2022	4.5	Completed; printed; placed on website; community engagement plan to potentially present to local government jurisdictions, businesses, grantees, community members etc. <b>ongoing</b>
<b>DHCD staff</b>	<b>Annual report 2023</b>		<b>January 2023</b>		<b>4.5</b>	<b>To be developed</b>
DHCD in partnership with RAP/NPO Centric	Capacity Building and Technical Assistance	\$250,000/2 years	March 1. 2023	March 31, 2025	4.6	Although this was originally deemed a “low priority”, it has been highlighted in the past few months that CV nonprofits are in dire need for assistance in building their capacity whether it be board governance, strategic planning, audited financial assistance, grant writing, and other important venues needed for nonprofit success and sustainability.

**Strategic Plan Goal 5: Be responsive to and supportive of selected community initiatives that enhance the economic stability of the District residents**

**Strategy 5.1:** On a situational basis, play a role in raising awareness of/facilitating progress on the social determinants of health specific to homelessness of community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate)

**Strategy 5.2:** On a situational basis, play a role in raising awareness of/facilitating progress on the social determinants of health specific to affordable housing for community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate)

**Strategy 5.3:** On a situational basis, play a role in raising awareness of/facilitating progress on the social determinants of health specific to poverty among community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate/Low)

**Strategy 5.4:** Promote health action planning and co-location of healthcare services in affordable housing developments (Priority: Moderate)

<i>Organization</i>	<i>Project Title</i>	<i>Funded Amount</i>	<i>Contract Start Date</i>	<i>Contract End Date</i>	<i>Strategy Alignment</i>	<i>Project Description</i>
Galilee Center	Galilee Center Extended Shelter	\$268,342	6/1/2023	5/31/2024	5.1, 2.7	Provide lodging, basic necessities, and case management services to Asylum Seekers until they reach their final destination.
Lift to Rise	Driving Regional Economic Stability Through Collective Impact	\$900,000	6/1/2023	5/31/2026	5.1, 5.2, 5.3, 5.4	Use District Funds for organizational operating support for its ongoing efforts to drive regional economic stability through collective impact organizing around radically increasing the supply of affordable housing in the Coachella Valley.
Step on Second Street, Inc.	Step Up's ECM/ILOS programs in the Coachella Valley	\$64,401	8/1/2023	7/31/2024	5.1, 2.7	Step Up will connect approximately individuals to health insurance, a primary care physician, housing, benefits, and other supportive services through Outreach Specialists and Service Coordinators.
TODEC Legal Center	TODEC's Equity Program	\$100,000	1/1/2023	12/31/2024	5.2, 5.3	TODEC's Health Equity program will provide outreach, education, case management, and raise awareness about housing to frontline farmworkers.
<b>TOTAL FUNDING AWARDED</b>		<b>\$1,332,743</b>				

**Strategic Plan Goal 6: Be responsive to and supportive of selected community initiatives that enhance the environment in the District's service area**

**Strategy 6.1:** Play a role in raising awareness of the impact of air quality in the East Coachella Valley on the health of community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate)

**Strategy 6.2:** Play a role in raising awareness of the impact of poor water quality in the East Coachella Valley on the health of community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate)

**Strategy 6.3:** Collaborate with and support public organizations in the Coachella Valley to address social determinants of health related to the environment (air quality, water quality and shelter) (Priority: Moderate)

<i>Organization</i>	<i>Project Title</i>	<i>Funded Amount</i>	<i>Contract Start Date</i>	<i>Contract End Date</i>	<i>Strategy Alignment</i>	<i>Project Description</i>
Alianza Coachella Valley	Partnerships for Air Quality Community Training in Rural Communities of the Eastern Coachella Valley (SCAQMD DHCD Air Quality Academy)	\$40,000	7/1/2022	1/31/2024	6.1, 6.2, 6.3	Establish an Air Quality Academy to provide resources and training that will improve environmental literacy and air quality data. The Academy will include 15 community health workers and other community members and provide training on the Air Quality Index, and actions to reduce exposures to indoor and outdoor air pollution, air pollution measurement, and how to get local air quality information. In addition, 15 air monitors will be installed at the homes of the Air Quality Academy participants to collect community-level air quality data.
Alianza Coachella Valley	Expanding and Advancing Outreach Through Increasing Capacity Development	\$100,000	8/1/2022	7/31/2024	3.1, 3.6, 6.1, 6.2, 6.3	Increase internal and external capacity to support their Environmental campaign targeting environmental issues around Salton Sea and their Community Justice campaign targeting alternative disciplinary approach in schools based on restorative justice practices.
CONCUR, Inc	Air Quality Emergency Communication Plan	\$215,000	3/1/2020	6/30/23	6.1, 6.3	Develop a communication plan to guide emergency management entities at the local, tribal, and county level in their efforts to inform the Eastern Coachella Valley community of the potential hazards and evacuation orders derived from poor air quality. In addition, several preventative, outreach, and educational interventions were identified in the development of the plan.
Galilee Center	Our Lady of Guadalupe Center	\$100,000	8/1/2022	7/31/2024	3.1, 3.6, 6.1, 6.2, 6.3	Increase and advance outreach via monthly in person and virtual community meetings/trainings and quarterly Action Team community meetings. In these meetings and trainings, the community will have the opportunity to receive updates

						on their advocacy work and receive the needed tools and resources to be engaged in the scope of work.
Pueblo Unido CDC	Interim Drinking Water Program (IDWP)	\$50,000	7/1/2022	6/30/2024	6.2	Provide core operating support for their Interim Drinking Water Program, a second phase installation of water filtration units for drinking and cooking and to provide
<b>TOTAL FUNDING AWARDED</b>		<b>\$505,000</b>				

**Strategic Plan Goal 7: Be responsive to and supportive of selected community initiatives that enhance the general education of the District's residents**

**Strategy 7.1:** Play a role in raising awareness of the impact of general health education on the health of community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate)

**Strategy 7.2:** Play a role in raising awareness of the impact of school resources on the health of community residents and be a catalyst for community organizations to act in implementing solutions (Priority: Moderate)

<i>Organization</i>	<i>Project Title</i>	<i>Funded Amount</i>	<i>Contract Start Date</i>	<i>Contract End Date</i>	<i>Strategy Alignment</i>	<i>Project Description</i>
DHCD/F	Connect IE	\$98,781.90	1/1/23	12/31/23	7.1	Raise awareness of the Connect IE platform amongst community members and service providers in the Coachella Valley. Identify and onboard qualified service providers onto the Connect IE database and provide training on the administrative functions. Enroll interested organizations into the electronic referral functionality to create a robust inter-agency referral network.
DHCD/F	Behavioral Health Collective				7.1	A collaborative process looking to advance an equitable behavioral health system with the capacity and infrastructure to provide services and empower Coachella Valley residents. Currently over 60 community partners focusing on 3 areas: Workforce Development; Improved Access; and Policy Development
DHCD/F	Coachella Valley Equity Collaborative	\$4,415,977	6/1/2020	12/31/23	2.6, 2.7,7.1 7.2	The Coachella Valley Equity Collaborative (CVEC) was originally established to mitigate the impact of COVID19 on Coachella Valley residents through an equitable and community-based approach to ensure disadvantaged communities and community members have access to culturally and linguistically appropriate educational materials, access to testing, and vaccination clinics. The CVEC is comprised of a group of community-based organizations, governmental entities, faith-based institutions, and healthcare providers brought together with the common goal of improving the health and wellness of Coachella Valley residents. At the core of the CVEC are Community Health Workers (Promotoras), who serve as community liaisons, advocates, and trusted messengers for our community.



DHCD/F	Community Health & Wellness Symposium/Summit				7.1	Proposed to be held in March 2024 with the intention to bring together and engage stakeholders – from nonprofit organizations to municipal and thought leaders – to identify and begin to remove the barriers that prevent Valley residents from living an optimally healthy and rewarding life. 9/7/23 Update: 1 <sup>st</sup> Planning Committee meeting was held 8/31/23 to discuss logistics, such as a symposium theme, etc.
DHCD/F	Environmental Health Initiative (for consideration to develop)				7.1	Utilize the recommendations derived from the 3 reports specific to Air Quality and Environmental Health (CONCUR, Inc., Public Health Institute, and Alianza CV/South Coast Air Quality Management District), to release an RFP to develop an Environmental Health Initiative to address the concerns raised in the reports and act on the recommendations.
DHCD/F; One Future CV; Desert Care Network; Eisenhower Health; IEHP	Healthcare Workforce Leadership Roundtable					Create a regional collaborative executive leadership body to document and advise on issues of recruitment, training, and retention. Continue OneFuture K12 healthcare career pathways, scholar success, scholarships, and financial aid, million-dollar fund, and BH and PA talent pipeline. Develop a regional co-investment structure that significantly increases capacity to enroll and graduate local students into RN programs. Explore alternative financial models to support education and training, including holistic wrap around services to support pathway completion and placement into local workforce Build an efficient regional approach to clinical rotations to increase recruitment and retention <b>8/30/23 Update: Leadership Roundtable met in August and would like to focus on College of the Desert’s nursing cohort and how those 100 applicants that are eligible but there is no room, COD will draw up an expansion plan (including SIM labs) and a budget.</b>
<b>TOTAL FUNDING AWARDED</b>		<b>\$4,541,758.90</b>				

Mini Grants						
Organization	Project Title	Amount	Contract Start Date	Contract End Date	Strategy Alignment	Project Description
Al Horton Memorial Rotary Foundation	Community Service Financial Assistance	\$5,000	10/29/2022	6/30/2023	7.2	Help sponsor health activities for families and children – Happy Healthy Halloween, DHS Family Triathlon, Annual Community Appreciation Day
Alianza Nacional De Campesinas, Inc.	Coachella Valley Farmworkers Food Distribution	\$5,000	8/1/2022	11/30/2022	5.1, 5.3	Contribute to the monthly food distribution to the farmworker community.
Alianza Nacional De Campesinas, Inc.	Coachella Valley Farmworkers Food Distribution	\$10,000	2/1/2023	6/30/2023	5.1, 5.3	Contribute to the monthly food distribution to the farmworker community.
Boys and Girls of Coachella Valley	Healthy Habits	\$10,000	7/1/2023	6/30/2024	7.1	Healthy Habits program identifies unhealthy behaviors and teaches youth how to make informed decisions that will empower them to make healthy lifestyle choices.
California CareForce	Riverside County Free Healthcare Clinic 2023	\$10,000	2/1/20223	4/30/2023	2.2	Support the Riverside County Free Healthcare Clinic.
Desert Recreation Foundation	Adaptive Program: Inclusion & Education	\$10,000	1/1/2023	12/31/2023	2.7	Funds will be used to expand adaptive programs to reach more individuals with visual impairments.
Hanson House Foundation, Inc.	Emergent Needs to Clients of Hanson House Foundation	\$5,000	8/1/2022	8/1/2023	2.7	Subsidize lodging for the families of trauma patients, and cancer patients seeking treatment who reside in local counties near the Coachella Valley and are on a fixed income.
Hidden Harvest	Free fresh produce for those in need	\$5,000	6/1/2022	5/31/2023	5.3	Provide free, fresh produce twice a month at 9 locations through our Senior Markets.
HIV+ Aging Research Project – Palm Springs	The Positive Connections 50+ Virtual Village	\$10,000	2/1/2023	1/31/2024	3.6	Support an on-line platform to reduce isolation, foster support systems, and connect older people living with HIV to needed behavioral health, medical, and supportive services.

Palms to Pines Parasports	Leveling the Playing Field	\$10,000	2/1/2023	1/31/2024	2.7	Create a more-inclusive society by providing competitive and recreational opportunities focusing on people with physical disabilities.
PS Test Inc.	Testing & Treating the Growing Health Crisis	\$10,000	5/1/2023	4/30/2024	2.2	Provide health outreach/education, test/treat for STI(D)s, HIV/HBV/HCV, and link patients to additional services.
Rotary Club Of Palm Desert Foundation	Assistance in providing scholarships for students majoring in healthcare	\$10,000	7/1/2023	6/30/2024	2.1, 2.7	Provide scholarships to students pursuing healthcare related degrees.
<b>Theresa A. Mike Scholarship Foundation</b>	<b>Theresa A. Mike Scholarship Foundation</b>	<b>\$5,000</b>	<b>8/1/2022</b>	<b>1/31/2023</b>	<b>2.1</b>	<b>Provide financial support to students in the Coachella Valley pursuing healthcare degrees.</b>
Theresa A. Mike Scholarship Foundation	Theresa A. Mike Scholarship Foundation	\$10,000	7/1/2023	6/30/2024	2.1	Provide financial support to students in the Coachella Valley pursuing healthcare degrees.
Word of Life Fellowship Center	The Bridge to Better	\$10,000	7/1/2023	6/30/2024	5.1	Provide nutritional meals to the homeless, offer information and referral services for housing/health care/mental health services, offer showers and hygiene services, establish a volunteer bank of residents to assist in meeting the goals of the project, and offer referrals to vocational resources.
<b>TOTAL FUNDING AWARDED</b>		<b>\$125,000</b>				

*\*Inactive Grants*



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date:

To: Board of Directors

Subject: Lift to Rise Monthly Housing Collaborative Action Network (CAN)  
Meeting

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**Background:**

Lift to Rise formed Collaborative Action Networks (CANs) to engage residents and community leaders in both the public and private sector who share a vision for the Coachella Valley where all families are healthy, stable, and thriving. Together, their Housing and Economic Mobility CANs identify areas of impact and build actionable solutions.

Key Updates:

- Inaugural Community Investment Awards – Saturday, October 14th Invites have been sent.
- Action Planning
  - Lift to Rise biannual Action Planning is January 2023.
  - CA Forward Economic Summit: Coachella & Imperial Valleys
  - Lift to Rise is one of the Regional Co-Hosts for this summit. in Indian Wells.
  - Purchase tickets here: <https://cafwd.org/summit/>
  - For a \$100 discount, use promo code [2023HOST100].
- SCANPH's 35th Annual Conference
  - SCANPH's annual conference in Los Angeles is November 2-3.
  - SCAG REAP 2.0 Regional Utilities Supporting Housing (RUSH) grant
  - The call for applications is now available. This pot of \$35 MM will help fund infrastructure planning projects and capital projects. Virtual application workshops are as follows:
    - \* Infrastructure planning: October 4th 10:00 a.m. - 12:00 p.m.
    - \* Capital projects: October 4th 1:00 p.m. - 3:00 p.m.
    - \* Click here to register: [https://form.jotform.com/SCAGweb/RUSH-application-workshop?utm\\_source=SCAG+Community&utm\\_campaign=6d523aed9c-HOUSING\\_2023\\_09\\_06&utm\\_medium=email&utm\\_term=0\\_d8c0406cae-6d523aed9c-1420442617](https://form.jotform.com/SCAGweb/RUSH-application-workshop?utm_source=SCAG+Community&utm_campaign=6d523aed9c-HOUSING_2023_09_06&utm_medium=email&utm_term=0_d8c0406cae-6d523aed9c-1420442617)

October and November's are combined in-person meetings Monday, October 30th to prepare for January's action planning.

○ Key Takeaways from the Presenters:

Federal and State updates

Federal – Our roundtable with Congressman Ruiz's office in Washington, DC will take place on Thursday, September 21 with local and national partners.

State – Last day to pass a bill in each house was Thursday, September 15.

Here is the status of bill supported in the current legislative session:

\* AB 1657 – the governor supported a different housing bond this session (AB 5301). Asm. Wicks is pushing this bill to the next session to get it on next year's ballot.

\* ACA 1 – passed! This bill lowers the local voter threshold from 2/3 vote to 55%. ACA 1 will be on the ballot in March of 2024.

\* SB 469 – was signed into law last week. This eliminates Article 34 of the California constitution which is inherently racist and discourages affordable housing development. A major win for housing equality.

\* Objective Design Standards & Regional Technical Assistance Plans

\* The City of Coachella, one of the first cities to introduce ODS, presented their plans for ODS for new development and how they believe it will help accelerate the production of housing in their city. HCD and PlaceWorks will be working with Lift to Rise to create technical assistance materials that reflect the needs of the Coachella Valley that have been identified in a Regional Technical Assistance Plans survey back in 2020.

\* LTR will be following up with the cities to gather input that will help inform this future discussion on how we can best utilize HCD and the tools and resources they have put together for the Coachella Valley. Be on the lookout for an email from us soon.

\* For the time being, here is a list of resources currently available:

\* Planning Commissioner Handbook and Trainings:

<https://www.ilgplanninghandbook.org/>

\* Approaches and Considerations for Objective Design Standards:

<https://experience.arcgis.com/experience/b52bcd2cd9734f02b1c0502bbbe5028d/page/PPA-%232-Objective-Design-Standards/>

\* You can find more on the HCD Housing Hub Website:

<https://experience.arcgis.com/experience/b52bcd2cd9734f02b1c0502bbbe5028d/>

Upcoming Dates:

\* September 21 – LTR in Washington DC

\* October 11-13 – CA FWD Economic Summit

\* October 14 – Community Investment Awards

\* October 30 – October/November Housing CAN Meeting (in person)

\* November 2 & 3 – SCANPH Conference



## Coachella Valley Regional Technical Assistance Plan

### BACKGROUND

The **Coachella Valley**, located in Southern California's Riverside County, is a major tourist and resort vacation destination. As a result, the valley's population can fluctuate from almost 500,000 in spring to around 200,000 in summer and around 800,000 by winter.

Currently, over 50% of households in the Coachella Valley are rent-burdened. "Rent burden" implies that households are forced to forgo healthy food, childcare, utilities or other essentials in order to pay rent. Approximately 11,000 units in the Coachella Valley are designated as affordable units, which are reserved for households below a certain income threshold who live in the units and pay no more than 30% of their incomes on mortgage or rent.

The desert region is known for having low-density, resort-style housing. The Coachella Valley has averaged only 38 new affordable units per year between 2010 and 2018.

As of December 2020, HCD has assigned the Coachella Valley a Regional Housing Need of 31,619 units from January 2023 to January 2031, with the following breakdown per income category:

Income Category	Income Range of Area Median Income (AMI)	San Bernardino County AMI*	CVAG Allocation
Very Low	Up to 50 % AMI	Up to \$37,650	6,204
Low	50% to 80% AMI	\$37,650 - \$60,250	4,664
Moderate	80% to 120% AMI	\$60,250 - \$90,350	5,561
Above Moderate	Above 120% AMI	\$90,350 and above	15,190
<b>Total</b>			<b>31,619</b>

\*2020 San Bernardino County Income Limits for a four-person household.

A Non-Profit Organization, Lift To Rise, has formed a Housing Collective, comprised of all of the cities, the county, educational entities, developer, banks and non-profit and for profit organizations. The Collective Action Network, or CAN, has established an ambitious goal to reduce rent burden by 30 percent in 10 years—by 2028. This goal requires us to build 9,881 housing units. The framework utilized rejects the project-by-project approach, which the region currently uses to pursue new affordable housing





# ACCELERATING HOUSING PRODUCTION

construction. Rather, the capital absorption framework suggests that by creating a pipeline of projects—based on an ambitious, systems-level analysis of community need—and simultaneously seeking funding for the projects, the region can build towards the systems-level work necessary to advance a solution that address its critical scarcity in housing supply.

There are many affordable housing projects in the regional development pipeline that are stalled due to onerous local and statewide policies that stifle the production of affordable housing. As a result, the CAN has focused on the following priority policies:

- ▶ **Increase Density:** Update standards and design guidelines to allow for more housing units to be built on a site.
- ▶ **Reduce Development & Impact Fees:** This includes reassessing fees to adhere to best practices such as reductions, deferrals, sliding scale or proportionate impacts fees (e.g., ADUs, transit-oriented and infill development, special needs housing), and free transparency measures including publicly available fee calculators.
- ▶ **Increase Opportunities** for By-right Development, Streamlining, and/or Expedited Processing
- ▶ **By-right:** Allow for projects to be approved administratively when a proposal meets local zoning requirements and avoid additional reviews. Increase opportunities for by-right development pursuant to state law.
- ▶ **Streamlining:** Adopt and implement streamlining strategies to speed up approval timelines and permit processing across Coachella Valley jurisdictions.

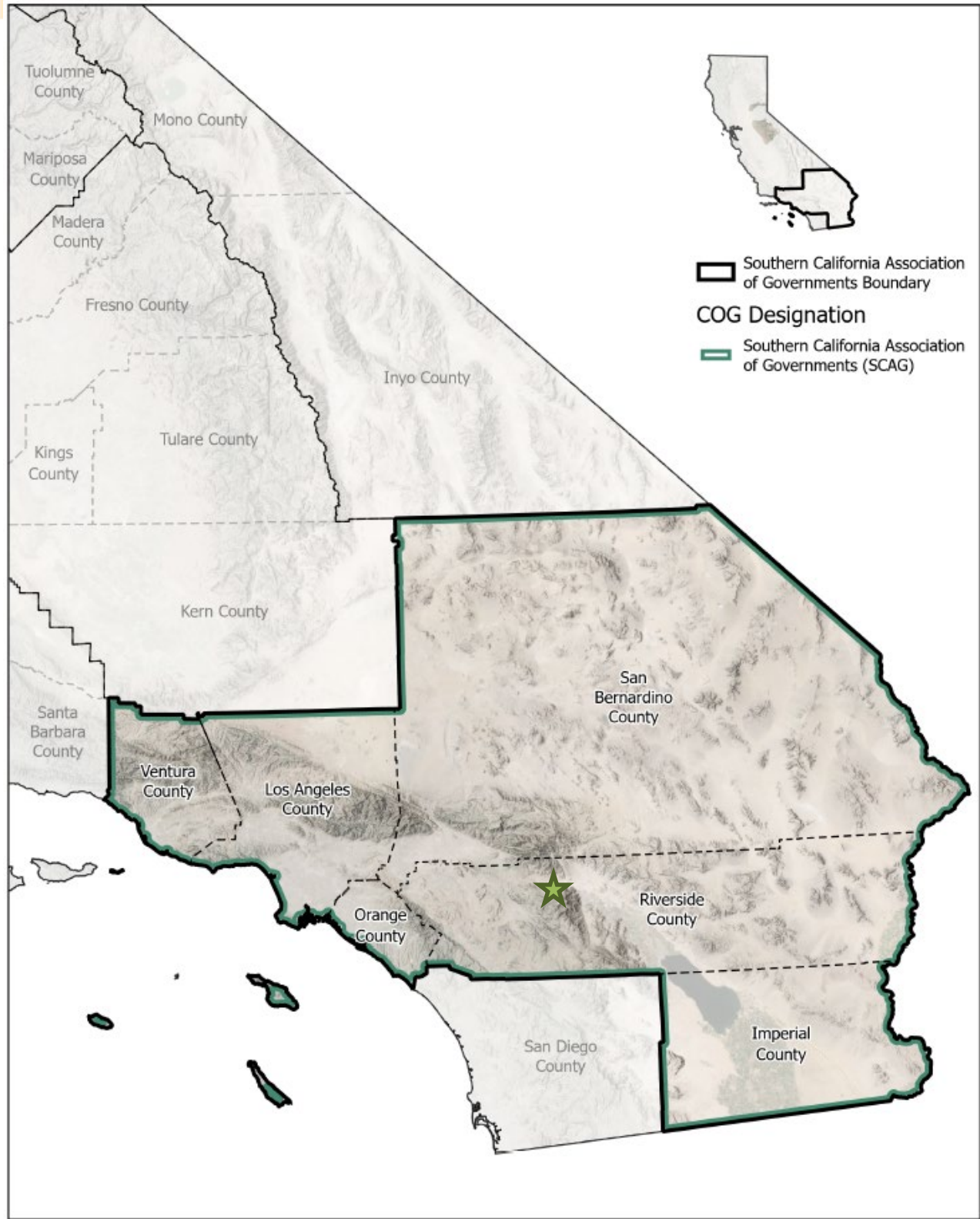
The Local Government Planning Support Program was established by Assembly Bill (AB) 74 and AB 101 to fund housing activities to accelerate the production of housing. The program provides regions and jurisdictions with one-time funding, including grants for planning activities, to enable jurisdictions to meet the 6th Cycle of the Regional Housing Needs Assessment (RHNA). This program includes two grant funding subprograms: The Local Early Action Planning (LEAP) grant program and the Regional Early Action Planning (REAP) grant program.







# ACCELERATING HOUSING PRODUCTION







## REGIONAL TECHNICAL ASSISTANCE

The Technical Assistance Implementation Plan (Table 1 below) outlines the services HCD/TA Team will provide the Coachella Region to support jurisdictions to address barriers to housing, comply with new state housing laws, and accelerate housing production. The tools, resources, and assistance identified in the Technical Assistance Implementation Plan reflect the priorities in the regional Technical Assistance Survey, which about 90 percent of Coachella Valley jurisdictions participated in. A full description of the survey results is included in Table 2 (Priority Tools).

The Technical Assistance Implementation Plan caters to SCAG region’s specific needs, as well as identified the top priority tool that will support the Coachella Valley that is not covered by the SCAG Regional Technical Assistance Plan. Because many of the challenges facing Coachella Valley jurisdictions are experienced statewide, HCD has developed tools and resources that reflect Coachella Valley priorities that are available to any California jurisdiction, with the ability for jurisdictions to customize to meet its specific needs such as the Objective Design Model Ordinance. The Technical Assistance Implementation Plan also includes tools, resources, and assistance specifically requested in the survey to address housing and planning needs unique to the SCAG region. These resources, such as small group trainings and updates on new funding sources, and public engagement techniques for Housing Element updates will be provided to support the region. Coachella Valley jurisdictions identified that lists of common subjective or non-quantified guidelines with options for conversion to objective standards that are distinct for the Coachella Valley Region would be the most helpful to accelerate housing in the Coachella Valley. Individual jurisdictions are encouraged to make use of the suite of tools available.





## TABLE 1. TECHNICAL ASSISTANCE IMPLEMENTATION PLAN

Tool, Resource, or Training	Priority Topic Area	Schedule
<b>Coachella Valley COG-Specific Tool</b>		
Objective development and design standard guidelines specific to Coachella Valley	Capacity Building	TBD – 2022-2023
<b>SCAG Regional Tools</b>		
On-demand "help desk" - phone or email service	Capacity Building	Late Summer 2022
Planning Commissioner Handbook, Web Platform, and Workshop	Public Education	Inland Empire (San Bernardino and Riverside County) Training August 26, 2022 Handbook: <a href="http://www.ilgplanninghandbook.com">www.ilgplanninghandbook.com</a>
"Permit-ready" architectural construction documents for an array of housing types to be made available to property owners	ADU Toolkit	2022
<b>Statewide Tools</b>		
Density Bonus & Supplemental Density Bonus Guidebook Series	Priority Policy Areas	TBD – 2022-2023
AFH Implementation Guidance	Housing Element	2023
Inclusionary Housing: Considerations for Your Community (Guide and Webinar)	Housing Finance & Developer Support	TBD 2022-2023





## Statewide Tools

The following tools are available to all jurisdictions as Statewide Tools. These tools either have statewide applicability (e.g., Model Customizable Ordinances) and/or were a highly requested tool across the state and hold statewide importance (e.g., Public Education Tools and Resources). The following tools are under development and will be rolled out along with the MPO/County-specific and Regional Tools:

- ▶ Priority Policy Areas
- ▶ Permit Streamlining
- ▶ CEQA Tools
- ▶ Housing Element Resources
- ▶ Housing Finance & Developer Support
- ▶ Planning Grant Support (SB 2, LEAP, REAP)
- ▶ Public Education Resources
- ▶ ADU Toolkit

The following tools are currently available! Visit HCD’s Planning Housing Hub website to view, download, and start implementing!

- ▶ Ordinance Templates
- ▶ Housing Element Technical Assistance (TA)
- ▶ Interactive Program Map
- ▶ Objective Design + Development Standards
- ▶ ADU + By-Right Permitting
- ▶ Tackling California’s Housing Crisis - Strategies and Tools For Local Governments
- ▶ Housing and Public Engagement Toolkit

## REGIONAL TECHNICAL ASSISTANCE SURVEY RESULTS

To capture updated needs for technical assistance that may have arisen since applying for SB 2 grant, HCD hosted a virtual meeting on April 30, 2020 and surveyed all of the local jurisdictions with real-time polling software.

The survey sought input on a variety of types of technical assistance desired within specific areas: trainings/direct assistance, project management support, educational material, sample planning document and tools, general assistance, and planning-project support (such as tools for Specific Plans, Accessory Dwelling Units (ADUs), etc.).

Overall, **Training and Direct Assistance** was the most highly requested form of technical assistance to support Coachella Valley jurisdictions. All of the jurisdictions indicated that one-on-one support, small group training, and multi-jurisdiction workshops or webinars would be beneficial to supporting the region to implement housing and planning efforts. Priority topics for the workshops and webinars include grant funding opportunities, Environmental Justice/Housing, and Public Engagement requirements for Housing Elements.

Table 2 lists the requested technical assistance that Coachella Valley jurisdictions indicated would best support their abilities to accomplish their HCD housing grant projects and other housing policy efforts. Priority (high, medium, or low) is determined by the level of helpfulness the jurisdictions found for each of the tools and resources. As noted above, the technical assistance priorities shown below will be evaluated along with the technical assistance priorities from other regions, allowing HCD to determine and address statewide, regional, and jurisdiction-specific needs.



TABLE 2. PRIORITY TOOLS

Needs	Priority
<b>Trainings and Direct Assistance</b>	
On-demand email/phone "help desk"	High
One-on-one or small group trainings/meetings:	High
Multi-jurisdiction workshops or webinars: Grant funding opportunities, Environmental Justice/Housing, Public Engagement requirements for Housing Elements	High
<b>Sample Planning Documents and Tools</b>	
Web Based fee calculator	High
Density Bonus Ordinance Template	High
<b>Instructional Guides, Educational Materials, &amp; Crowd-Sourced Knowledge</b>	
Video, fact sheets or other resources to help residents understand RHNA and Housing Elements	High
Nexus Study to develop affordable housing with job-housing-transportation linkages	High
<b>Housing Elements, By-Right Development, Objective Design &amp; Development Standards, Pro-housing Policies</b>	
Lists of common subjective or non-quantified guidelines with options for conversion to objective standards that are distinct for the Coachella Valley Region	High
Regional Sites Inventory	High
<b>ADU Streamlining</b>	
Web-based ADU Zoning Clearinghouse	High
Direct provision of pre-approved ADU floorplans that are consistent with State law	Medium
Sample language for an ADU ordinance that would be consistent with State law, potentially including customizable sections relating to size, height, or other considerations	Medium

## SENATE BILL 2 PROGRAM

A 15-bill package of legislation was approved in 2017 to address the state’s housing shortage and high housing costs, including Senate Bill 2, the Building Homes and Jobs Act (SB 2). SB 2 established a \$75 recording fee on real estate document recording to create a permanent source of funding, the Planning Grants Program, intended to increase affordable housing stock in California. Through SB 2, approximately \$123 million was made available in State-administered planning grants to local governments to update planning documents or pursue planning activities or strategies that support accelerating housing production. This could include updating General Plans, Specific Plans, or Zoning Ordinances; CEQA streamlining; and local process improvements, among other efforts. A description of the planning activities and funding amounts undertaken by Coachella Valley jurisdictions is included in Appendix A.

## SENATE BILL 2 AND LEAP FUNDING FOR TECHNICAL ASSISTANCE AND TRAININGS

HCD, in partnership with a technical assistance team lead by PlaceWorks, held an SB 2 Workshop on May 22, 2019, which was attended by representatives from jurisdictions in Coachella Valley. Feedback from this session and follow up SB 2 technical assistance consultations with Coachella Valley and member jurisdictions framed an understanding of the challenges, opportunities, and technical assistance needs shown in Table 3.

**TABLE 3. KEY CHALLENGES AND OPPORTUNITIES**

Coachella Valley	
Challenges	Opportunities
1. Developer Interest	Lift to Rise has established a Collective Action Network (CAN) that meets monthly. This group consists of a broad collection of stakeholders that seek to coordinate and align local priorities for regional impact. Developers already attend these meetings. We could establish an online “phonebook” of local developers or allow them to “pitch projects”. Putting the established pipeline of projects online in a portal format.
2. Funding	Quarterly webinars/virtual meetings to discuss new funding opportunities, including state, federal and local catalyst programs to provide gap funding for community-valued projects.
3. Limited Housing Options	Brainstorming: Reducing lot size or promoting ADU programs can assist with this. Encourage local jurisdictions to explore diverse housing types.
4. Infrastructure	Eastern Coachella Valley – basic needs, water, roads etc. How do you demonstrate that quality affordable housing is about condensing the existing housing, not necessarily about sprawl? Bring utilities into the discussion. Advanced planning. Are there strategic investments that might unlock several projects, where will the investments be most catalytic? Can we get the annual progress reports (APRs) in an online, usable format?



The priority technical assistance needs identified through the Regional Technical Assistance Survey builds on the feedback collected in 2019 through consultations with Coachella Valley and its member agencies to understand the specific needs of jurisdictions. Table 3 encapsulates challenges and opportunities, as well COG-specific needs, identified in the consultations with Coachella Valley and jurisdictions that are still relevant to supporting the production of housing in the region.

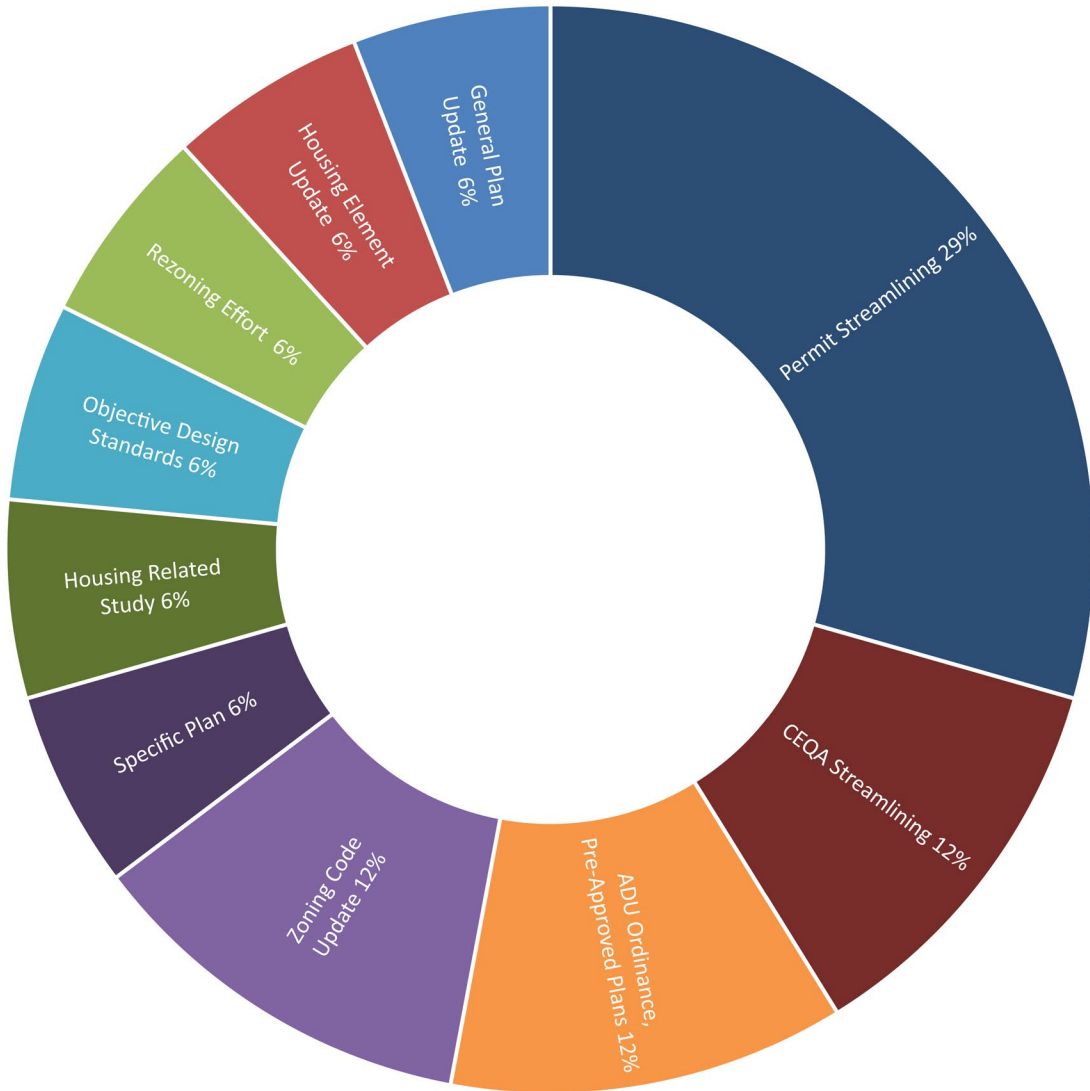
## SB 2 Funding Summary

Of the 11 Coachella Valley jurisdictions, nine applied and received SB 2 funding to address housing production through planning activities. The counties applied for SB 2 funding to support a variety of projects aimed at expanding housing opportunities within their jurisdictions. A few commonalities did arise between the jurisdictions.

A complete list of SB 2 activities for the Coachella Valley region is included in Appendix A.

- ▶ **Expedite Permitting:** Desert Hot Springs, La Quinta, Coachella, and Cathedral City utilized SB2 funding to make permit software upgrades to expedite permit application processing.
- ▶ **California Environmental Quality Act (CEQA) Expediting:** Indian Wells, La Quinta, and Palm Desert are each preparing and adopting environmental review documents consistent with CEQA that will allow streamlined development.
- ▶ **General Plan Update:** Blythe, Indian Wells, and Palm Springs updated elements of their General Plan, including Land Use and Circulation. Palm Springs initiated a comprehensive update to its General Plan.
- ▶ **ADU Streamlining:** Blythe, Coachella, and Palm Springs supported ADU development in their jurisdiction through creating supportive policies in General Plans and Housing Elements, preparing pre-approved ADU plans, and updating the ADU ordinance to comply with state law.
- ▶ **Specific Plans:** Indio and Rancho Mirage each utilized SB2 funding to develop specific plans along the Highway 111 Corridor that will allow increased density, encouraging more housing choices in these areas.

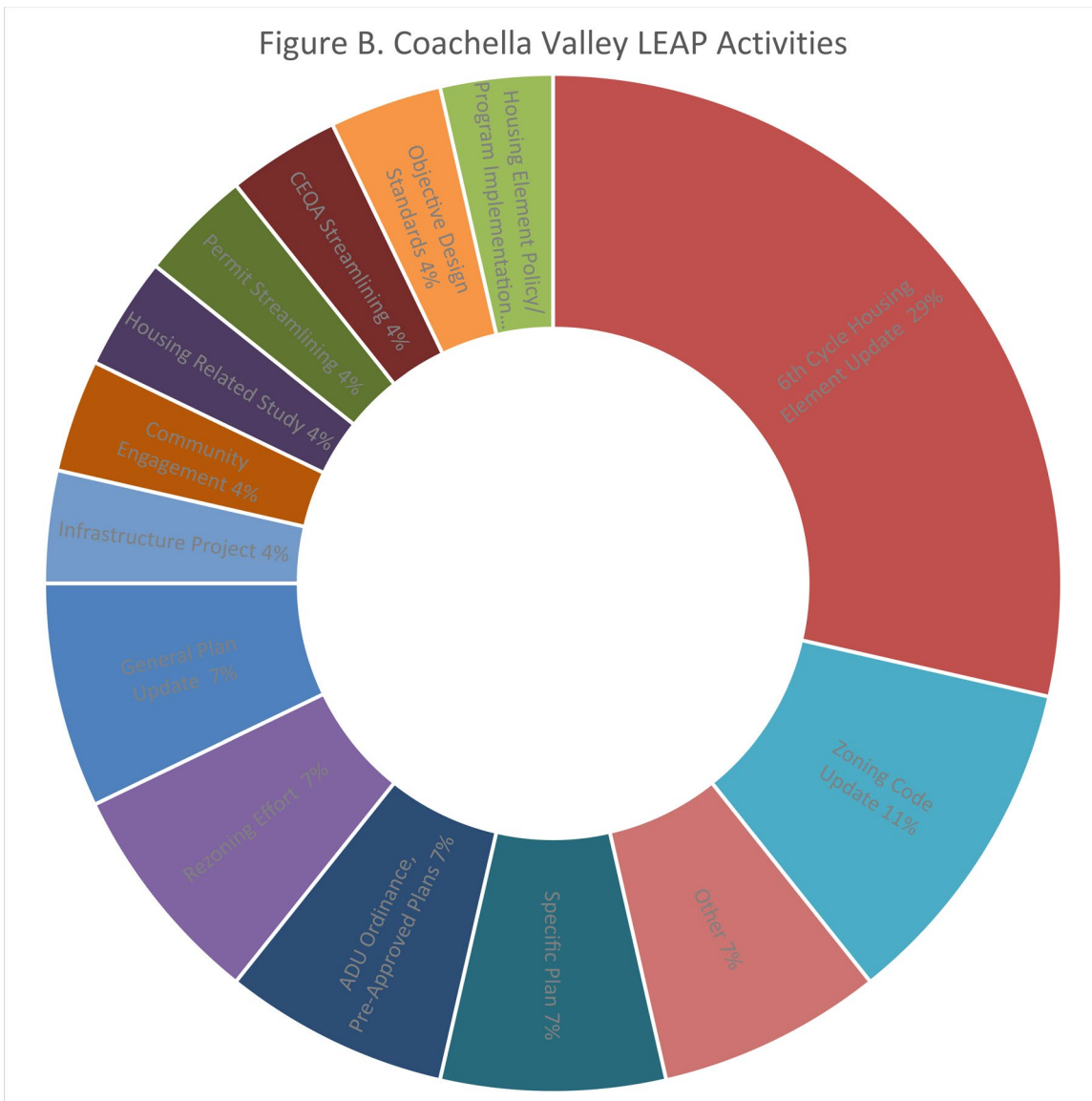
Figure A. Coachella Valley SB2 Activities



## LEAP Funding Summary

In addition to the first round of SB 2 funding, CVAG counties applied for a total of \$2,142,000 in funding under the LEAP program. The entire amount has been awarded. Again, CVAG counties pursued varied strategies to support housing growth within their jurisdictions, but **Housing Element Updates** proved the most common activity among Coachella Valley jurisdictions, with seven of the 11 jurisdictions utilizing LEAP funding to complete their 6<sup>th</sup> Cycle Housing Element update. The jurisdictions electing to update their Housing Elements include: Blythe, Cathedral City, Coachella, Indian Wells, Indio, Palm Springs, and Riverside County. Appendix A provides a complete list of LEAP activities per jurisdiction.

Figure B. Coachella Valley LEAP Activities







## REAP PROGRAM & CVAG TECHNICAL ASSISTANCE

SCAG has been granted \$47 million in Regional Early Action Planning (REAP) funding from Assembly Bill (AB) 101 to administer RHNA and provide housing planning and process improvement services to cities and counties. SCAG is setting aside approximately \$23 million, or 50 percent, of its REAP funding, for the Subregional Partnership Program, which will fund a call for projects from subregional partners that augment local SB 2 and LEAP activities. Funding allocation for this program will be based on the final RHNA allocation.

Sub-regional planning entities in SCAG (including CVAG) needed to file applications for REAP funding by September 17, 2020 and an intent to apply by September 30, 2020. All applications were due by December 1, 2020. All projects from this program must be completed by June 30, 2023.

Through a subregional allocation via SCAG, it is projected that CVAG will receive approximately \$588,000 in REAP funding. CVAG plans to use the money to fund two projects:

**Affordable Housing Catalyst Fund:** REAP funding will be used to support the planning activities involved in the *Coachella Valley Housing Catalyst Fund*, as part of the action plan developed by Lift to Rise through its Housing Collaborative Action Network (CAN). Lift to Rise is a collective impact nonprofit that set a goal of bringing an additional 10,000 affordable housing units online in 10 years. As part of its Action Plan to achieve this goal, Lift to Rise identified a Catalyst Initiative, including a Catalyst Fund, that will mobilize resources for this purpose by providing capital subsidies, operating subsidies and loans to close the gap, and stimulate the affordable housing production in the Coachella Valley. REAP funds will be used to pay for a fund manager to draft and implement an investment plan, including the recommended structure for the fund’s loan and grant products that factor in the unique risks of Coachella Valley. The fund manager will also prepare underwriting standards that will provide a working baseline for loan amounts, eligible project types, interest rates, loan-to-value ratios, and other loan terms.

**Funding Analysis:** This project will result in a comprehensive analysis of funding options, including a possible sales tax measure, that could be generated from a broad range of sources to address key housing needs – including availability of both affordable and workforce housing, and growing concerns about rent burden shouldered by Coachella Valley residents. This REAP-funded study will include extensive community engagement as part of the development of the plan. This examination of sustainable funding solutions would result in a long-game blueprint for future policy development in Coachella Valley. CVAG intends to issue a request for proposals for a consultant to conduct the regional study.



## CONTACTS

Jurisdiction	Name	Title	Email
Cathedral City	Tami Scott	Director of Admin Services	TScott@cathedralcity.gov
Cathedral City	Leisa Lukes	Cannabis Licensing Manager	llukes@cathedralcity.gov
Coachella	Celina Jimenez	Grants Manager	CJimenez@coachella.org
Coachella	Luis Lopez	Development Services Director	llopez@coachella.org
Desert Hot Springs	Denise Hamet	Economic Development Manager	dhamet@cityofdhs.org
Desert Hot Springs	Ana Morales	Assistant	amorales@cityofdhs.org
Indian Wells	Jon Berg	Community Development Director	jberg@indianwells.com
Indian Wells	Sonia Hapner	Senior Admin Assistant	shapner@indianwells.com
Indian Wells	Kristen Nelson	Management Analyst	knelson@indianwells.com
Indio	Jesus Gomez	Housing Programs Manager	jgomez@indio.org
La Quinta	Doug Kinley	Management Specialist	dkinley@laquintaca.gov
Palm Desert	Eric Ceja	Principal Planner	eceja@cityofpalmdesert.org
Palm Desert	Jessica Gonzalez	Senior Management Analyst	jgonzales@cityofpalmdesert.org
Palm Springs	Flinn Fagg	Director of Planning Services	flinn.fagg@palm Springs-ca.gov
Palm Springs	David Newell	Senior Planner	david.newell@palm Springs-ca.gov
Rancho Mirage	Marcus Aleman	Housing Manager	marcusa@ranchomirageca.gov
Rancho Mirage	Deanna Mendoza	Housing Outreach	deannam@ranchomirageca.gov
Riverside County	Robert Flores	Planner	RFlores@RivCo.org

Appendix A

DETAILS ON SB 2 AND LEAP FUNDING BY JURISDICTION

Jurisdiction	SB 2 Funding	LEAP Funding
Blythe	\$160,000. The City will use SB 2 funding to complete a General Plan update, which will rewrite the Land Use and Circulation Elements to ultimately make economic development in the city easier. Proposed changes for this update include allowing ADUs and mixed-use developments.	\$65,000. The City will use LEAP funding to prepare its Housing Element update, including programs related to updating its ADU ordinance to encourage ADU development, expand planning activities, and the refurbishment of the General Plan, community, and specific plans.
Cathedral City	\$160,000. The City will use SB 2 funding to update permitting software and buy new equipment, including hardware, software, online services, monitors, etc., for the City to take incoming applications for proposed plans.	\$150,000. The City will use LEAP funding to prepare its Housing Element Update, including RFP staff time for a consultant, associated land use and zoning amendments, goals, policies, and programs, and an ADU ordinance in compliance with state law.
Coachella	\$160,000. The City will use SB 2 funding to create no-cost, pre-approved ADU building plans in compliance with State law; and purchase an e-permitting system that provides an efficient and secure method to access and collaborate on digital permit documents.	\$150,000. The City will use LEAP funding to rezone vacant agricultural parcels and clusters; Preparation and adoption of its Housing Element Update; Update to planning process; and Development of pre-approved ADU plans.
Desert Hot Springs	\$160,000. The City will use SB 2 funding to update the City’s Municipal Code, with an emphasis on zoning and development standards that can be used to facilitate affordable housing; and develop an updated GIS system to support streamlined application processing.	\$150,000. The City will use LEAP funding to review and update its zoning and development standards to ensure maximum housing densities.
Indian Wells	\$160,000. The City will use SB 2 funding to create and adopt a city-wide Programmatic Environmental Impact Report (EIR) to provide by-right CEQA approval for housing to streamline development. This	\$65,000. The City will use LEAP funding to prepare its 6th cycle Housing Element Update.



Jurisdiction	SB 2 Funding	LEAP Funding
	programmatic EIR will be part of the citywide Housing and Land Use Element Update.	
Indio	\$310,000. The city will use SB 2 funding to develop its Indio Highway 111 Corridor Specific Plan, a strategic action plan to create more housing choices in the city by creating higher densities in the range of 10-40 units per acre.	\$300,000. The city will use LEAP funding for its 6 <sup>th</sup> cycle Housing Element Update; Evaluate and implement "pro-housing" policies; and an addendum EIR to the Final EIR for the Housing Element Update.
La Quinta	\$160,000. The City will use SB 2 funding to expedite processing through completing environmental studies such as biological, cultural, geotechnical and others in advance of project-initiated CEQA for affordable housing projects on multiple sites across the city; online property inventory update to include residential opportunities; and upgrade permit management software to streamline permitting process.	\$150,000. The City will use LEAP funding for its Housing Element Update; Rezoning and Upzoning; and establish sample, pre-approved site plans for low/very low affordable housing.
Palm Desert	\$160,000. The City will use SB 2 funding to prepare an affordable housing overlay district and associated EIR; its Housing Element update to expedite processing, identify housing sites, and remove uncertainty/risk for property owners and developers to expand capacity.	\$150,000. The City will use LEAP funding to expand its current Objective Design Standards; Create pre-approved ADU templates; a Zoning ordinance update for by-right development; and a CEQA document for certain residentially zoned parcels for by-right housing development.
Palm Springs	\$160,000. The City will use SB 2 funding to identify the commercial/professional zones not allowing residential and rezoning to permit housing by-right; develop an affordable multi-family dwelling unit housing incentive program; update its ADU ordinance as well as prioritize pre-approved ADU plans; and update its General Plan (non-PPA).	\$150,000. The City will use LEAP funding to update its College Area Specific Plan ; update its General Plan's Land Use and Housing Elements, including community outreach and participation.



Jurisdiction	SB 2 Funding	LEAP Funding
Rancho Mirage	<p>\$160,000. The City will use SB 2 funding to update to Highway 111 East &amp; Highway 111 West specific plan, introducing an affordable housing overlay within the specific plan areas to help facilitate production by providing an increase in density.</p>	<p>\$65,000. The City will use LEAP funding for the Highway 111 Specific Plan Update, including introducing an Affordable Housing Overlay, Architectural &amp; Site Planning, Traffic/Circulation Analysis &amp; Design, and the Draft &amp; Final EIRs.</p>
Riverside County	<p>\$625,000. The City will use SB 2 funding to create housing-ready project sites to facilitate development on County-owned sites, ultimately supporting the development of 255 units; create an Area-wide program to support housing development in the County's Housing-Ready Sphere(s)-of-Influence (SOI); establish an expedited review pilot program for multifamily housing projects; and complete the Housing Element Site Inventory and Rezoning Analysis.</p>	<p>\$750,000. The County will use LEAP funding for its 6th cycle Housing Element Update, as well as update the General Plan's Safety, Environmental Justice, and land use Elements. This includes zoning ordinance amendments to reflect changes made as part of the GP Element Updates. This process entails a rigorous outreach strategy and airport compatibility review.</p>







Appendix B

# DRAFT CVAG TECHNICAL ASSISTANCE PLAN

Draft RTAP & Feedback Session Presentation to CVAG on September 27, 2021.



ACCELERATING HOUSING PRODUCTION

## Coachella Valley Technical Assistance Plans

Monday, September 27th



ACCELERATING HOUSING PRODUCTION | TECHNICAL ASSISTANCE SERVICES

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## AGENDA

- Welcome & Introductions
- Next Steps for Coachella Valley Technical Assistance Plans
  - Review Draft Technical Assistance Plan
  - Identify Duplicative Efforts or Gaps
  - Refine Tools
- Wrap Up and Next Steps

## REGIONAL TECHNICAL ASSISTANCE PLAN (RTAP) APPROACH

Today's feedback will refine the CVAG RTAP

- HCD's Technical Assistance Program specific to your needs
  - *Statewide Tools*
    - Housing Hub Website, Local Elected Officials Trainings, Planning Commissioners Handbook Update
  - *Regional Tools provided to SCAG jurisdictions*
    - Resources and tools focused on SCAG Region
  - *CVAG-Specific Tools*
    - Resources and tools requested specifically by CVAG Jurisdictions

## HCD TOOLS AVAILABLE NOW

HCD's Housing Hub Site [here](#).

Housing Elements Tools	Other Tools	Model Ordinances
Housing Element RFP	Approaches and Considerations for Objective Design Standards	Emergency Shelter Ordinance/Low Barrier Navigation Center
Housing Element Funding Sources	Planning Cost Guide	By-right zoning checklist & flow chart
Affirmatively Further Fair Housing Guidelines and Maps	<b>ADU Handbook and Toolkit-coming soon</b>	Reasonable Accommodations/Universal Design Resources
<b>Housing Element Compliance: Incentives and Consequences</b>	<b>One pager on New Housing and Planning Legislation –coming soon</b>	<b>Model ADU Ordinance</b>
Housing Element Video –coming soon		<b>Model Density Bonus Ordinance – coming soon</b>

## REVIEW CVAG TECHNICAL ASSISTANCE IMPLEMENTATION PLAN

Questions as we review the TA Plan:

- Is there overlap between HCD TA Plan and SCAG TA or CVAG TA? Are there gaps?
- Where can we focus HCD TA efforts for Coachella Valley jurisdictions?





# TECHNICAL ASSISTANCE PLAN: CVAG JURISDICTIONS PRIORITY TOOLS

Needs	CVAG Survey Priority	Tool, Resource, or Training	Deliverable Source	
Specific Tool for Coachella Valley COG				
1.	Lists of common subjective or non-quantified guidelines with options for conversion to objective standards that are distinct for the Coachella Valley Region	High	List or table of common subjective or non-quantified guidelines with options for conversion to objective standards that are distinct for the Coachella Valley Region	HCD/PlaceWorks lead Technical Assistance Team (referred to as TA Team)

# TECHNICAL ASSISTANCE PLAN: SCAG JURISDICTIONS PRIORITY TOOLS

Needs	CVAG Survey Priority	Tool, Resource, or Training	Deliverable Source	
Top SCAG Priority Topic Areas				
2.	By-right development, objective design, development standards, and pro-housing policy	High – Density Bonus	Vetted example ordinances from other jurisdictions, e.g., templates for by-right, density bonus, and inclusionary housing ordinances  A by-right development explainer to help acquaint decision makers and members of the public with the concept and how it can/has been successfully executed	HCD/TA Team
3.	Housing Elements: Understanding New Laws	High – Public Engagement Tools for Housing Elements	Step-by-step instructional guides for complying with new Housing Elements law  Best practices for avoiding new housing policy/project litigation.  A webinar and/or toolkit related to Housing Element updates, best practices, and new Housing Element legal requirements at the State level  Public Engagement tools to inform council/community/developers etc. of new housing laws, including a Housing Element explainer video.	HCD/TA Team





## TECHNICAL ASSISTANCE PLAN: SCAG SAMPLE PLANNING DOCUMENTS & TOOLS

Needs	CVAG Survey Priority	Tool, Resource, or Training	Deliverable Source	
<b>Top SCAG Priority Topic Areas</b>				
4.	Vetted example plans, codes, ordinances, zoning types, and/or documents from other jurisdictions	High – <i>Density Bonus Ordinance &amp; ADUs</i>	Sample ordinances, guides, and plans from other jurisdictions for priority topic areas such as Rezoning, By-Right Development, ADUs, and others.	HCD/TA Team
5.	A comprehensive online clearinghouse (not necessarily vetted) of plans, codes, ordinances, zoning types, and/or other documents from other jurisdictions	High – <i>Density Bonus Ordinance &amp; ADUs</i>	A comprehensive online clearinghouse (not necessarily vetted) of plans, codes, ordinances, zoning types, and/or other documents from other jurisdictions	HCD/TA Team
6.	Pre-made and/or easily customizable graphics/tables for enumerating and illustrating standards and requirements under various Priority Policy Areas (PPAs)	High - <i>Public Engagement requirements for Housing Elements &amp; Video, fact sheets or other resources for Housing Elements</i>	Housing Element Video & Factsheets Explainer Graphic for Housing Topics: Missing Middle; Variety of Housing Types Explainer Graphics for Priority Topic Areas: Density bonus; By Right; ODDS; ADUs Public-facing development standards explainer graphic (set backs, step-backs, FAR, etc.)	HCD/TA Team

## TECHNICAL ASSISTANCE PLAN: SCAG DIRECT ASSISTANCE & TRAINING

Needs	CVAG Survey Priority	Tool, Resource, or Training	Deliverable Source	
<b>Top SCAG Priority Topic Areas</b>				
7.	One-on-one or small group trainings/meetings	High – <i>One-on-one trainings</i>	Materials for one-on-one or small group trainings/meetings focused on Top Priority Topic Areas Facilitation guides for one-on-one or small group trainings/meetings	TBD: SCAG or CVAG?
8.	Multi-jurisdiction workshops on new California housing laws in the past few years and associated requirements	High – <i>Multi-jurisdictional workshops</i> <i>Grant funding opportunities, Environmental Justice/Housing, Public Engagement requirements for Housing Element</i>	ILG Local Elected Trainings (Ongoing) Trainings for staff/planners Public educational trainings for public/advocates Housing policy/planning "bootcamp"; develop curricula for day long intensive workshop	Local Elected Training- HCD/TA Team Others– TBD: SCAG or CVAG?
9.	On-demand email/phone "help desk"	High – <i>On-demand "help desk"</i>	On-demand email/phone "help desk"	HCD/TA Team

## NEXT STEPS

1. Revise RTAP based on today's discussion
2. TA Team create requested tools & resources
3. Technical Assistance implementation!



Date: September 26<sup>th</sup>, 2023  
 To: Board of Directors  
 From: Vice-President Carmina Zavala, Psy.D.  
 Subject: Association of California Healthcare District (ACHD) 71<sup>ST</sup> Annual Meeting

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**Background:**

Since establishing the first Healthcare District in 1946, California Healthcare Districts have grown, multiplied, and specialized in catering to the health needs of communities in both urban and rural areas. About 76 Healthcare Districts work with communities to address specialized healthcare needs of diverse groups. The Association of California Healthcare District (ACHD) was founded in 1952 following the growth of Healthcare Districts in numbers. The ACHD works to represent the Healthcare Districts and promote their roles and accountability at both local and state levels. The ACHD focuses on expanding the interests of Healthcare Districts through education advocacy and provides services to the members. To accomplish its mission and objectives, the ACHD advocates for policies that facilitate better service delivery by the Healthcare Districts and provides members with opportunities for training and education.

The Association of California Healthcare District's (ACHD) Annual Meeting is one of the Association's prominent strategies for bringing together the various members. The 71<sup>st</sup> ACHD Annual Meeting, held in September 13-15, 2023, focused on bringing together a broad range of members in the Healthcare District community. The pre-conference engagements concentrated on governance and leadership, and the rest of the Annual Meeting focused on training and learning. The conference arrangements focused on (i) equipping the attendees with knowledge about various topics in board development and the future of healthcare, (ii) fostering relationships and networking through shared experiences among teams and peers, (iii) learning about successful initiatives in healthcare districts and how such initiative may be scaleup in communities, and (iv) learning about the new labor legislations and policies that impact public employers.

**Conference Sessions attended.**

- **Ethic Education and Training (AB 1234):** Presented by Richard D. Pio Roda, Transactional attorney specializing in the areas of municipal and special district law. There were multiple topics of discussion, updates on Assembly Bill (AB) 992, AB 2449; Social Media; and Senate Bills (SB) 1436. The discussion focused on encouraging transparency and actions to the local agency's legislative body to orally report a summary of the recommended compensation of a local agency executive. He also made highlights on SB 1100 and discussed how it modified the Brown Act. The Act states and requires opportunities for public input during meetings to increase accessibility and transparency in local governments. The presenter reviewed the importance of the Ralph Brown Act. and reiterated that closed-session materials are confidential. He also highlighted that the district agendas must be posted within 72 hours for Board and Committee meetings and 24 hours for Special Board meetings. He reviewed the Fair Political Practice Commission Act (FPCC), and the Political Reform Act (PRA), and discussed why it is important that government agencies must adopt the conflict-of-interest code. The presenter suggested that public officials with disqualifying interests must publicly identify in sufficient detail and/or recuse themselves from discussion or acting on matters that may have a conflict of interest. After completing the Ethics Education and Training (AB 1234), ACHD will provide all attendees with a 2-year certification of compliance.
  
- **District Best Practices Community Health Workers: Building Community Capacity:** Presented by Ramona Faith, CEO, and Benjamin Spierings, Healthy Petaluma District & Foundation. District presenters shared using the Center for Disease Control COVID-19 relief grant funding and created a Community Health Workers (CHW) program to provide education and resources to community members in response to the pandemic. Related to this discussion was the idea of understanding who CHWs are and their roles. CHWs are trusted public health workers with a focus on social change, and they serve in many positions within their community, including serving as community health advisors, health advocates, outreach educators, community health and peer health educators. The presenter shared that CHWs are usually community volunteers and go through much shorter training than professional individuals. While CHWs may not make professional referrals, they can refer individuals to the local Federally Qualified Health Center (FQHC). Federally Qualified Health Centers (FQHC) are safety net providers that qualify for federal funding from the Health Resources and Services Administration (HRSA). Health Center program provides comprehensive primary care and serves medically underserved areas or populations regardless of individuals' ability to pay. Presenters also discussed the benefits of working with CHWs and encouraged conference attendees (healthcare districts) to develop and/or support the CHW program to provide additional support to local healthcare organizations.

○ **District Best Practices - Fentanyl Harm Reduction Awareness Education Project:**

Presented by Jana Trew, MS, Senior Program Officer-Behavioral Health, and co-presenter Alejandro Espinoza, MPH, Chief of Community Engagement. Jana reported that the Desert Healthcare District (DHCD), working in partnership with Riverside County Public Health, and collectively launched a fentanyl education campaign and surveyed the city of Indio to raise awareness of the fentanyl crisis and to address the drug crisis in the Coachella Valley. The presenter reiterated that Harm Reduction is a strategy for saving lives, not enabling behavior. Related to the discussion, an understanding of Harm Reduction. Harm reduction is defined as “a practical and transformative approach incorporating community-driven public health strategies-including prevention, risk reduction, and health promotions.” The presenter discussed that “fentanyl is 50 to 100x more potent than morphine.” Mrs. Trew stressed the importance of continuing to lead in the discussions and educating the public and other local communities about the high potency of Fentanyl and the possible tragic impacts it will continue to have if we do not provide a fentanyl harm reduction model in our communities. Mrs. Trew stated that harm reduction stops people from being injured and dying from preventable things. And the most vulnerable population for fentanyl overdose is Latino males ages 25-44. She also discussed the importance of providing and educating individuals about how to use the reversal spray Narcan when someone is experiencing an overdose.

By

***Vice-President Carmina Zavala, Psy.D.***