



**DESERT HEALTHCARE DISTRICT  
BOARD MEETING  
Board of Directors  
July 25, 2023  
5:30 P.M.**

Regional Access Project Foundation  
Conference Room 103  
41550 Eclectic Street  
Palm Desert, CA 92211

***This meeting is handicapped-accessible***

In lieu of attending the meeting in person, members of the public can participate by webinar using the following link:

<https://us02web.zoom.us/j/88671987917?pwd=T29iRktDZIRDM3ITbmJDWkFiMnVMdz09>

**Password: 355860**

Members of the public can also participate by telephone, using the following dial in information:

**(669) 900-6833 or Toll Free (833) 548-0282**

**Webinar ID: 886 7198 7917**

**Password: 355860**

You may also email [ahayles@dhcd.org](mailto:ahayles@dhcd.org) with your public comment no later than 4 p.m., Tuesday, 07/25

**Director Carole Rogers and Director Arthur Shorr will attend via Teleconferencing pursuant to Government Code 54953(b) Director Rogers at 13722 Washougal River Road, Washougal WA 98671 and Director Shorr at 50 Leisure Lee Road, Lee MA 01238**

<i>Page(s)</i>	<b>REVISED AGENDA</b>	<i>Item Type</i>
	<i>Any item on the agenda may result in Board Action</i>	
	<b>A. CALL TO ORDER – President PerezGil</b> Roll Call Director Barraza____Director De Lara____ Director Zendle, MD____Director Shorr____ Secretary Rogers, RN____ Vice-President Zavala, PsyD____President PerezGil	
	<b>B. PLEDGE OF ALLEGIANCE</b>	
<b>1-3</b>	<b>C. APPROVAL OF AGENDA</b>	<b>Action</b>
	<b>D. PUBLIC COMMENT</b> At this time, comments from the audience may be made on items <i>not</i> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. <b>The Board has a policy of limiting speakers to no more than three minutes.</b> The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.	



**E. CONSENT AGENDA**

**Action**

All Consent Agenda item(s) listed below are considered routine by the Board Directors and will be enacted by one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

- 4-5  
6-12  
13-42  
43  
44-54  
55-58
- 1. BOARD MINUTES
  - a. Special Meeting of the Board of Directors – June 01, 2023
  - b. Board of Directors Meeting – June 27, 2023
- 2. FINANCIALS
  - a. Approval of the Preliminary June 2023 Financial Statements – F&A Approved July 19, 2023
- 1. CHIEF EXECUTIVE OFFICER EMPLOYMENT AGREEMENT
  - a. Amendment to the CEO Employment Agreement
- 2. SERVICE AGREEMENTS
  - a. Consulting Services Agreement with Veralon Healthcare Management Advisors to Facilitate a Strategic Planning Retreat – NTE \$10,000
- 3. RESOLUTIONS & ORDINANCES
  - a. Resolution 23-03 and Ordinance 23-01 to Increase the Director’s Monthly Meeting Stipend from \$110.25 to \$115.76

**F. STRATEGIC FUNDING**

**Actions**

- 59-79  
80-103  
104-111
- 1. Consideration to approve Grant #1389 Step Up On Second Street \$64,401– cover funding gap between CalAIMS service contracts
  - i. Goal 2 – Proactively expand community access to primary and specialty care services – Strategy 2.7 - Increase equitable access to primary and specialty care services and resources in underserved communities in the Coachella Valley.
  - ii. Goal 5 – Responsive to and supportive of selected community initiatives that enhance the economic stability of the district residents – Strategy 5.1 - Reduce the negative impacts of social determinants of health on homelessness in Coachella Valley.
- 2. Consideration to approve Grant #1394 CSUSB PD campus – \$73,422 Nursing Street Medicine Program
  - i. Goal 2 – Proactively expand community access to primary and specialty care services – Strategy 2.5 -Collaborate/partner with culturally competent training programs to expand primary care residency and nursing program with required retention initiatives and Strategy 2.7 - utilize an equity lens to expand services and resources to underserved communities.
- 3. Consideration to approve the Acquisition of a Supplemental Mobile Medical Unit with Magnum Mobile Specialty Vehicles – NTE \$137,850
  - i. Goal 2 – Proactively expand community access to primary and specialty care services – Strategy 2.7 - Increase equitable access to primary and specialty care services and resources in underserved communities in the Coachella Valley.

**G. TRAINING AND DEVELOPMENT**

**Action**

- 112-116
- 1. Addendum #1 – Activate Inclusion Continuation of Board and Staff Diversity, Equity, and Inclusion (DEI) Training – NTE \$42,150



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|---------|--|-------------|
|         | <b>H. REPORTS</b>  | Information |
| 117     | 1. Desert Regional Medical Center CEO Report – Michele Finney, CEO   |             |
| 118-119 | 2. Desert Regional Medical Center Governing Board Meeting – President Evett PerezGil and Director Les Zendle, MD   |             |
|         | 3. Legal – Jeffrey G. Scott, Esq., Law Offices of Jeffrey G. Scott   |             |
|         | 4. Desert Healthcare District CEO Report – Conrado E. Bárzaga, MD, CEO   |             |
| 120-123 | a. CEO Community Engagements and Media Visibility  |             |
|         | <b>I. COMMITTEE MEETINGS</b>   | Information |
|         | <b>1. PROGRAM COMMITTEE – Chair/President Evett PerezGil, Vice-President Carmina Zavala, PsyD, and Director Leticia De Lara</b>  |             |
| 124-128 | a. Draft Meeting Minutes – July 18, 2023   |             |
| 129-170 | b. Progress and Final Reports  |             |
| 171-172 | c. Grant Applications and RFPs Submitted and Under Review  |             |
| 173     | d. Grant Payment Schedule  |             |
|         | <b>2. FINANCE, LEGAL, ADMINISTRATION &amp; REAL ESTATE COMMITTEE – Chair/Treasurer Arthur Shorr, Vice-President Carmina Zavala, PsyD, and Director Leticia De Lara</b> |             |
| 174-178 | a. Draft Meeting Minutes – July 19, 2023   |             |
| 179-198 | b. Q2 – 06/30/2023 – Investment Portfolio Statements Overview, Keith Stribling, CFA, Vice President, Senior Portfolio Manager, High Mark Capital Management            |             |
|         | <b>J. OLD BUSINESS</b>   | Information |
| 199-203 | 1. CV Link Q2 Report – Coachella Valley Association of Governments (CVAG)  |             |
|         | <b>K. BOARD MEMBER COMMENTS</b>  | Information |
| 204-206 | 1. 40 <sup>th</sup> Annual National Association of Latino Elected Officials (NALEO) Conference   |             |

**L. ADJOURNMENT**

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert California at least 72 hours prior to the meeting. If you have a disability or require a translator for accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at [ahayles@dhcd.org](mailto:ahayles@dhcd.org) or call (760) 567-0298 at least 72 hours prior to the meeting.

*Andrea S. Hayles*

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Andrea S. Hayles, Board Relations Officer



**DESERT HEALTHCARE DISTRICT  
SPECIAL BOARD OF DIRECTORS MEETING  
MINUTES MEETING MINUTES  
June 01, 2023**

Directors Present	District Staff Present	Absent
President Evett PerezGil Vice-President Carmina Zavala, PsyD Carole Rogers, RN, Secretary Arthur Shorr, Treasurer Director Les Zendle, MD Director Leticia De Lara, MPA Director Kimberly Barraza	Jeff Scott, Legal Counsel	

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  <b>Roll Call</b>	President PerezGil called the meeting to order at 5:30 p.m.  The Clerk of the Board called the roll with all directors present.	
<b>B. Pledge of Allegiance</b>	President PerezGil omitted the Pledge of Allegiance for time constraints.	
<b>C. Approval of Agenda</b>	President PerezGil asked for a motion to approve the agenda.	<b>#23-31 MOTION WAS MADE by Director Zendle and seconded by Director De Lara to approve the agenda.</b> <b>Motion passed unanimously.</b> <b>AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, and Director Barraza</b> <b>NOES – 0</b> <b>ABSENT – 0</b>
<b>D. Public Comment</b>	There were no public comments.	
<b>E. Convene to Closed Session of the Desert Healthcare District Board of Directors</b>  1. PURSUANT TO GOVERNMENT CODE 54957: Public Employee Evaluation pursuant to Government Code 54957 Title: Chief Executive Officer		





**DESERT HEALTHCARE DISTRICT**  
**SPECIAL BOARD OF DIRECTORS MEETING MINUTES**  
**MEETING MINUTES**  
**June 01, 2023**

<b>F. Reconvene to Open Session of the Desert Healthcare District Board of Directors</b>		
<b>G. Report After Closed Session</b>	Counsel Scott reported that the Board discussed the annual evaluation of the CEO and took no action.	
<b>H. Adjournment</b>	President PerezGil adjourned the meeting at 7:00 p.m.	<b>Audio recording available on the website at</b> <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a>

ATTEST: \_\_\_\_\_  
 Carole Rogers, RN, Secretary, Board of Directors  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
June 27, 2023**

Directors Present	District Staff Present	Absent
President Evett PerezGil Vice-President Carmina Zavala, PsyD Secretary Carole Rogers, RN Treasurer Arthur Shorr Director Les Zendle, MD Director Leticia De Lara, MPA Director Kimberly Barraza	Conrado E. Bázaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Jana Trew, Senior Program Officer Will Dean, Marketing and Communications Director Andrea S. Hayles, Board Relations Officer  <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  <b>Roll Call</b>	Vice-President Zavala called the meeting to order at 5:30 p.m.  The Clerk of the Board called the roll with all directors present except President PerezGil, who joined the meeting at 6:07 p.m.	
<b>B. Pledge of Allegiance</b>	Vice-President Zavala led the pledge of allegiance.	
<b>C. Approval of Agenda</b>	Vice-President Zavala asked for a motion to approve the agenda.	<b>#23-32 MOTION WAS MADE by Director De Lara and seconded by Director Barraza to approve the agenda.</b> <b>Motion passed 6-1.</b> <b>AYES – 6 Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza</b> <b>NOES – 0</b> <b>ABSENT – 1 President PerezGil</b>
<b>D. Public Comment</b>	There were no public comments.	
<b>E. Consent Agenda</b>		

DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
June 27, 2023

<p><b>1. BOARD MINUTES</b></p> <p>a. Special Meeting of the Board of Directors – May 01, 2023</p> <p>b. Special Meeting of the Board of Directors – May 04, 2023</p> <p>c. Special Meeting of the Board of Directors – May 22, 2023</p> <p>d. Board of Directors Meeting – May 23, 2023</p> <p><b>2. FINANCIALS</b></p> <p>a. Approval of the May 2023 Financial Statements – F&amp;A Approved June 14, 2023</p> <p><b>3. PROPOSALS</b></p> <p>a. TWC Healthcare Consulting, LLC, dba The Walker Company – Board Governance-Building – Effective July 1, 2023 - December 1, 2023 – NTE \$38,000</p>	<p>Vice-President Zavala asked for a motion to approve the consent agenda.</p>	<p><b>#23-33 MOTION WAS MADE by Director De Lara and seconded by Director Zendle to approve the consent agenda.</b></p> <p><b>Motion passed 6-1.</b></p> <p><b>AYES – 6 Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 1 President PerezGil</b></p>
<p><b>F. Strategic Discussion</b></p> <p><b>1. Consideration to approve Grant #1393 – DAP Health: DAP Health Expands Access to Healthcare – \$1,025,778 Strategic Plan Goal #2 – Proactively expand community access to primary and specialty care services. Strategy 2.2 – Provide funding to support an increase in the number of clinics and needed programs in geographically-targeted markets and the days and hours that they operate.</b></p>	<p>Vice-President Zavala recused herself from the discussion due to a conflict of interest.</p> <p>Donna Craig, Chief Program Officer, provided an overview of the DAP Health grant request and the acquisition and transfer of Borrego Health, further describing the funding gap.</p> <p>The Board inquired about contracts related to billing and expenses, cash flow, operating budget, and non-reimbursable services, also thanking DAP Health for their service to the community.</p>	<p><b>#23-34 MOTION WAS MADE by Director Barraza and seconded by Director De Lara to approve Grant #1393 – DAP Health: DAP Health Expands Access to Healthcare – \$1,025,778.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 5 President PerezGil, Secretary Rogers, Director Zendle, Director De Lara, and Director Barraza</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT –</b></p> <p><b>ABSTAIN – 1 Director Shorr</b></p> <p><b>RECUSE – 1 Vice-President Zavala</b></p>



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
June 27, 2023**

<p><b>2. Consideration to approve Grant #1398 – Desert Healthcare Foundation: General Operating Support – \$750,000 – applies to all Strategic Plan Goals and Strategies.</b></p> <p><b>3. Consideration to reserve the remaining \$395,524 from the District grant budget to the</b></p>	<p>David Brinkman, CEO of DAP Health, thanked the District for their partnership with Borrego Health and their prior investments with DAP Health, describing the details of the grant request, operations, revenue, creditors in the bankruptcy, licensing, employees, timeline for accomplishing their goal, barriers to access to care, and investments.</p> <p>Public Comments: Corinna Velasquez, COO, Borrego Health, expressed her support for the grant request and thanked the Board for their consideration.</p> <p>Drew Hildreth, patient, DAP Health provided remarks in support of the grant request.</p> <p>Chris Christensen, CAO, provided an overview of the request for general operating support from the District to the Foundation.</p> <p>Dr. Bázaga, CEO, described the remaining funding in the grant budget with a request to</p>	<p><b>#23-35 MOTION WAS MADE by Director Zendle and seconded by Director Shorr to approve Grant #1398 – Desert Healthcare Foundation: General Operating Support – \$750,000. Motion passed unanimously. AYES – 7 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, Director Barraza NOES – 0 ABSENT – 0</b></p> <p><b>#23-36 MOTION WAS MADE by Director Zendle and seconded by Director Rogers to approve rolling over the \$395,524 to the next</b></p>
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**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
June 27, 2023**

<p><b>Mobile Unit Program or other grant funding</b></p>	<p>expand the mobile unit program given the success of the current program and the addition of sites and services and the ongoing partnership with the Coachella Valley Resource Conservation District and returning to the board with additional information in September.</p> <p>After a lengthy discussion and consideration of Dr. Kim’s report on the current operations of the mobile medical unit and plans for the new unit Director De Lara motioned to approve reserving the remaining \$395,524 from the District grant budget to the Mobile Unit Program, with a second from Director Barraza.</p> <p>The Board further discussed reserving the funds for an initiative placing any unused resources in the general fund, with Director Zendle, MD offering an amendment to Director De Lara’s motion to roll over the funds to the next fiscal year, direct the staff to provide as soon as possible, the specifics for a proposal to proceed with the acquisition of another mobile unit and seconded by Director Rogers.</p> <p>Public Comments: Dr. Tae Kim, Desert Care Network, described the current mobile unit services and the timing of obtaining a new mobile unit for pharmacy and</p>	<p><b>fiscal year, direct the staff to provide as soon as possible, the specifics for a proposal to proceed with the acquisition of another mobile unit.</b></p> <p><b>Motion passed 5-2.</b> <b>AYES – 5 Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, and Director Barraza</b> <b>NOES – 2 Director De Lara and President PerezGil</b> <b>ABSENT – 0</b></p>
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DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
June 27, 2023

<p><b>4. FOUNDANT Technologies New Grantmaking Platform</b></p> <p><b>a. Grant Applications – Consideration to approve a Board and Staff Demographic Matrix</b></p>	<p>mental health, while expanding the current services, and the component of the residences.</p> <p>Dr. Bárzaga, CEO, described the Districts' commitment to diversity, equity, and inclusion (DEI) and consideration to include the voluntary submission of the demographic matrix with the grant applications.</p>	<p><b>#23-37 MOTION WAS MADE by Director Zendle and seconded by Director Carmina to approve a Board and Staff Demographic Matrix. Motion passed unanimously. AYES – 7 President PerezGil, Vice- President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, Director Barraza NOES – 0 ABSENT – 0</b></p>
<p><b>G. Reports</b></p> <p><b>1. Desert Healthcare District CEO Report – Conrado E. Bárzaga, MD, CEO</b></p> <p><b>a. Certification – Association of California Healthcare Districts (ACHD)</b></p> <p><b>b. UC Riverside School of Medicine (UCR SOM) Donor and Honorary Recognition Wall – DHCD Display</b></p> <p><b>c. FY2021-2026 Strategic Plan</b></p> <p><b>i. Strategic Plan Assessment – Fall 2023</b></p> <p><b>d. CEO Community Engagements and Media Visibility</b></p> <p><b>2. Desert Regional Medical Center CEO Report – Michele Finney, CEO</b></p>	<p>Dr. Bárzaga, CEO, described the CEO report, as illustrated in the packet on pages 103 – 110.</p> <p>The Board inquired about AB 869 Seismic, which is currently in the Senate with a hearing on July 5 and ongoing conversations for modifications to the bill.</p> <p>Michele Finney, CEO of Desert Care Network, Desert Regional Medical Center, provided an overview of the most recent</p>	

**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
June 27, 2023**

<p><b>3. Desert Regional Medical Center Governing Board Meeting – President Evett PerezGil and Director Les Zendle, MD</b></p> <p><b>4. Legal – Jeffrey G. Scott, Esq., Law Offices of Jeffrey G. Scott</b></p>	<p>updates on certifications, graduating residency celebration, volunteers, nursing recruitment, capital projects at DRMC and JFK Memorial, and community involvement.</p> <p>Director Zendle, MD, described the written report inquiring with the Board concerning any questions.</p> <p>Jeff Scott, Esq., explained that he will provide a report out of the closed session during that time.</p>	
<p><b>H. Committee Meetings –</b></p> <p><b>H.1. Strategic Planning Committee</b></p> <p><b>a. Draft Meeting Minutes – June 13, 2023</b></p> <p><b>b. Results-Based Accountability</b></p> <p><b>c. Updates and Developing Grants Allocated to the Strategic Plan Goals</b></p> <p><b>H.1.2. Program Committee</b></p> <p><b>a. Draft Meeting Minutes – June 13, 2023</b></p> <p><b>b. Progress and Final Reports Update</b></p> <p><b>c. Grant applications and Request for Proposals Submitted and Under Review</b></p> <p><b>d. Grant Payment Schedule</b></p>	<p>President PerezGil inquired about any questions concerning the June Strategic Committee meeting minutes,</p> <p>There were no questions or comments.</p> <p>President PerezGil inquired about any questions concerning the June Program Committee meeting minutes.</p> <p>There were no questions or comments.</p>	





**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
June 27, 2023**

<p><b>H.1.3. Finance, Legal, Administration, &amp; Real Estate Committee</b></p> <p><b>a. Draft Meeting Minutes – June 14, 2023</b></p>	<p>President PerezGil inquired about any questions concerning the June F&amp;A Committee meeting minutes.</p> <p>There were no questions or comments.</p>	
<p><b>I. Board Member Comments</b></p>	<p>Director Rogers highlighted her reports on the Coachella Valley Association of Governments (CVAG) and Lift to Rise homelessness meetings.</p>	
<p><b>J. Adjournment to the Desert Healthcare Foundation</b></p>	<p>President PerezGil adjourned the meeting at 6:55 p.m.</p>	<p><b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b></p>
<p><b>K. Convene to Closed Session of the Desert Healthcare District Immediately Following the Desert Healthcare Foundation Board of Directors Meeting</b></p> <p><b>1. PURSUANT TO GOVERNMENT CODE 54957: Public Employee Evaluation pursuant to Government Code 54957 Title: Chief Executive Officer</b></p>		
<p><b>L. Reconvene to Open Session of the Desert Healthcare District Board of Directors Meeting</b></p>		
<p><b>M. Report After Closed Session</b></p>		

ATTEST: \_\_\_\_\_  
 Carole Rogers, RN, Secretary, Board of Directors  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*

<b>DESERT HEALTHCARE DISTRICT</b>
<b>JUNE 2023 FINANCIAL STATEMENTS</b>
<b>INDEX</b>
<b>Preliminary</b>
Year to Date Variance Analysis
Cumulative Profit & Loss Budget vs Actual - Summary
Cumulative Profit & Loss Budget vs Actual - District Including LPMP
Cumulative Profit & Loss Budget vs Actual - LPMP
Balance Sheet - Condensed View
Balance Sheet - Expanded View
Accounts Receivable Aging
Deposit Detail - District
Property Tax Receipts - YTD
Deposit Detail - LPMP
Check Register - District
Credit Card Expenditures
Check Register - LPMP
CEO Discretionary Fund
Retirement Protection Plan Update
Grants Schedule

**DESERT HEALTHCARE DISTRICT**  
**YEAR TO DATE VARIANCE ANALYSIS**  
**ACTUAL VS BUDGET**  
**TWELVE MONTHS ENDED JUNE 30, 2023**

Preliminary

Scope: \$25,000 Variance per Statement of Operations Summary				
Account	YTD		Over(Under)	Explanation
	Actual	Budget	Budget	
	4000 - Income	\$ 9,962,637	\$ 7,348,004	
4500 - LPMP	\$ 1,482,272	\$ 1,355,988	\$ 126,284	Higher rent revenue \$40k; higher CAM revenue \$86k
5000 - Direct Expenses	\$ 1,463,665	\$ 1,860,140	\$ (396,475)	Lower wage related expenses \$271k due to open positions; lower board expenses \$37k; lower education expense \$66k; lower health insurance expense \$36k; higher retirement expense \$14k
6500 - Professional Fees Expense	\$ 1,139,442	\$ 1,068,228	\$ 71,214	Higher Professional Services expense \$60k; higher PR/Communications expense \$8k; higher legal expense \$3k
<b>Las Palmas Medical Plaza - Net</b>	\$ 349,276	\$ 225,876	\$ 123,400	LPMP revenue higher \$126k; LPMP expenses higher \$3k

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
July 2022 through June 2023

	MONTH			TOTAL		
	<b>Preliminary</b> Jun 23	Budget	\$ Over Budget	Jul '22 - Jun 23	Budget	\$ Over Budget
<b>Income</b>						
4000 · Income	(54,145)	1,749,067	(1,803,212)	9,962,637	7,348,004	2,614,633
4500 · LPMP Income	118,298	112,999	5,299	1,482,272	1,355,988	126,284
4501 · Miscellaneous Income	4,500	4,500	0	9,293	9,000	293
<b>Total Income</b>	<b>68,653</b>	<b>1,866,566</b>	<b>(1,797,913)</b>	<b>11,454,206</b>	<b>8,712,992</b>	<b>2,741,214</b>
<b>Expense</b>						
5000 · Direct Expenses	124,580	151,920	(27,340)	1,463,665	1,860,140	(396,475)
6000 · General & Administrative Exp	47,305	46,245	1,060	570,512	554,940	15,572
6325 · CEO Discretionary Fund	4,541	8,333	(3,792)	47,887	49,996	(2,109)
6445 · LPMP Expenses	90,822	94,176	(3,354)	1,132,996	1,130,112	2,884
6500 · Professional Fees Expense	49,051	89,019	(39,968)	1,139,442	1,068,228	71,214
6700 · Trust Expenses	6,178	6,021	157	71,017	72,252	(1,235)
<b>Total Expense Before Grants</b>	<b>322,477</b>	<b>395,714</b>	<b>(73,237)</b>	<b>4,425,511</b>	<b>4,735,679</b>	<b>(310,168)</b>
7000 · Grants Expense	2,181,302	333,333	1,847,969	3,999,999	4,000,000	(1)
<b>Net Income</b>	<b>(2,435,126)</b>	<b>1,137,519</b>	<b>(3,572,645)</b>	<b>3,028,696</b>	<b>(22,683)</b>	<b>3,051,379</b>

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
July 2022 through June 2023

			MONTH			TOTAL		
			Jun 23	Budget	\$ Over Budget	Jul '22 - Jun 23	Budget	\$ Over Budget
		<b>Preliminary</b>						
<b>Income</b>								
	<b>4000 · Income</b>							
	4010 · Property Tax Revenues		156,717	1,805,400	(1,648,683)	9,624,970	8,024,000	1,600,970
	<b>4200 · Interest Income</b>							
	4220 · Interest Income (FRF)		110,275	75,000	35,275	982,815	900,000	82,815
	9999-1 · Unrealized gain(loss) on invest		(323,137)	(133,333)	(189,804)	(669,148)	(1,599,996)	930,848
	<b>Total 4200 · Interest Income</b>		<b>(212,862)</b>	<b>(58,333)</b>	<b>(154,529)</b>	<b>313,667</b>	<b>(699,996)</b>	<b>1,013,663</b>
	4300 · DHC Recoveries		2,000	2,000	0	24,000	24,000	0
	<b>Total 4000 · Income</b>		<b>(54,145)</b>	<b>1,749,067</b>	<b>(1,803,212)</b>	<b>9,962,637</b>	<b>7,348,004</b>	<b>2,614,633</b>
	4500 · LPMP Income		118,298	112,999	5,299	1,482,272	1,355,988	126,284
	4501 · Miscellaneous Income		4,500	4,500	0	9,293	9,000	293
	<b>Total Income</b>		<b>68,653</b>	<b>1,866,566</b>	<b>(1,797,913)</b>	<b>11,454,206</b>	<b>8,712,992</b>	<b>2,741,214</b>
<b>Expense</b>								
	<b>5000 · Direct Expenses</b>							
	<b>5100 · Administration Expense</b>							
	5110 · Wages Expense		125,748	121,344	4,404	1,299,859	1,456,128	(156,269)
	5111 · Allocation to LPMP - Payroll		(6,363)	(5,470)	(893)	(76,356)	(65,640)	(10,716)
	5112 · Vacation/Sick/Holiday Expense		18,571	11,667	6,904	194,532	140,004	54,528
	5114 · Allocation to Foundation		(28,475)	(27,936)	(539)	(338,466)	(335,232)	(3,234)
	5119 · Allocation-FED FUNDS/CVHIP-DHCF		(36,931)	(13,823)	(23,108)	(312,319)	(165,876)	(146,443)
	5120 · Payroll Tax Expense		9,195	9,633	(438)	106,485	115,596	(9,111)
	<b>5130 · Health Insurance Expense</b>							
	5131 · Premiums Expense		22,321	21,576	745	233,540	258,912	(25,372)
	5135 · Reimb./Co-Payments Expense		198	1,950	(1,752)	12,606	23,400	(10,794)
	<b>Total 5130 · Health Insurance Expense</b>		<b>22,519</b>	<b>23,526</b>	<b>(1,007)</b>	<b>246,146</b>	<b>282,312</b>	<b>(36,166)</b>
	5140 · Workers Comp. Expense		427	399	28	5,370	4,788	582
	5145 · Retirement Plan Expense		11,094	8,895	2,199	120,339	106,740	13,599
	5160 · Education Expense		0	7,083	(7,083)	19,069	84,996	(65,927)
	<b>Total 5100 · Administration Expense</b>		<b>115,785</b>	<b>135,318</b>	<b>(19,533)</b>	<b>1,264,659</b>	<b>1,623,816</b>	<b>(359,157)</b>

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
July 2022 through June 2023

		MONTH			TOTAL		
		Jun 23	Budget	\$ Over Budget	Jul '22 - Jun 23	Budget	\$ Over Budget
	<b>Preliminary</b>						
	<b>5200 · Board Expenses</b>						
	5210 · Healthcare Benefits Expense	(599)	1,096	(1,695)	44,813	50,252	(5,439)
	5230 · Meeting Expense	0	2,667	(2,667)	17,178	32,004	(14,826)
	5235 · Director Stipend Expense	3,418	3,465	(47)	34,027	41,580	(7,553)
	5240 · Catering Expense	210	833	(623)	5,060	9,996	(4,936)
	5250 · Mileage Reimbursement Expense	227	208	19	723	2,496	(1,773)
	5270 · Election Fees Expense	5,539	8,333	(2,794)	97,205	99,996	(2,791)
	<b>Total 5200 · Board Expenses</b>	<b>8,795</b>	<b>16,602</b>	<b>(7,807)</b>	<b>199,006</b>	<b>236,324</b>	<b>(37,318)</b>
	<b>Total 5000 · Direct Expenses</b>	<b>124,580</b>	<b>151,920</b>	<b>(27,340)</b>	<b>1,463,665</b>	<b>1,860,140</b>	<b>(396,475)</b>
	<b>6000 · General &amp; Administrative Exp</b>						
	6110 · Payroll fees Expense	187	208	(21)	1,980	2,496	(516)
	6120 · Bank and Investment Fees Exp	5,019	4,500	519	64,053	54,000	10,053
	6125 · Depreciation Expense	1,993	1,167	826	18,094	14,004	4,090
	6126 · Depreciation-Solar Parking lot	15,072	15,072	0	180,864	180,864	0
	6127 · Depreciation - Autos	3,287	3,750	(463)	23,009	45,000	(21,991)
	6130 · Dues and Membership Expense	6,815	4,159	2,656	57,735	49,908	7,827
	6200 · Insurance Expense	3,929	2,667	1,262	47,348	32,004	15,344
	6300 · Minor Equipment Expense	0	42	(42)	0	504	(504)
	6305 · Auto Allowance & Mileage Exp	462	500	(38)	6,004	6,000	4
	6306 · Staff- Auto Mileage reimb	1,665	625	1,040	3,351	7,500	(4,149)
	6309 · Personnel Expense	0	375	(375)	449	4,500	(4,051)
	6310 · Miscellaneous Expense	0	42	(42)	0	504	(504)
	6311 · Cell Phone Expense	573	725	(152)	7,480	8,700	(1,220)
	6312 · Wellness Park Expenses	0	83	(83)	336	996	(660)
	6315 · Security Monitoring Expense	0	50	(50)	611	600	11
	6340 · Postage Expense	13	333	(320)	1,934	3,996	(2,062)
	6350 · Copier Rental/Fees Expense	377	500	(123)	4,777	6,000	(1,223)
	6351 · Travel Expense	100	1,667	(1,567)	32,485	20,004	12,481
	6352 · Meals & Entertainment Exp	480	875	(395)	32,853	10,500	22,353
	6355 · Computer Services Expense	3,959	4,263	(304)	46,516	51,156	(4,640)
	6360 · Supplies Expense	613	1,917	(1,304)	9,867	23,004	(13,137)
	6380 · LAFCO Assessment Expense	204	208	(4)	2,459	2,496	(37)
	6400 · East Valley Office	2,557	2,517	40	28,307	30,204	(1,897)
	<b>Total 6000 · General &amp; Administrative Exp</b>	<b>47,305</b>	<b>46,245</b>	<b>1,060</b>	<b>570,512</b>	<b>554,940</b>	<b>15,572</b>

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
July 2022 through June 2023

	Preliminary	MONTH			TOTAL		
		Jun 23	Budget	\$ Over Budget	Jul '22 - Jun 23	Budget	\$ Over Budget
6325	· CEO Discretionary Fund	4,541	8,333	(3,792)	47,887	49,996	(2,109)
6445	· LPMP Expenses	90,822	94,176	(3,354)	1,132,996	1,130,112	2,884
6500	· Professional Fees Expense						
	6516 · Professional Services Expense	37,635	72,094	(34,459)	925,528	865,128	60,400
	6520 · Annual Audit Fee Expense	1,458	1,458	0	17,496	17,496	0
	6530 · PR/Communications/Website	0	5,467	(5,467)	73,337	65,604	7,733
	6560 · Legal Expense	9,958	10,000	(42)	123,081	120,000	3,081
	<b>Total 6500 · Professional Fees Expense</b>	<b>49,051</b>	<b>89,019</b>	<b>(39,968)</b>	<b>1,139,442</b>	<b>1,068,228</b>	<b>71,214</b>
6700	· Trust Expenses						
	6710 · Long Term Disability						
	6710 · Long Term Disability - Other	720	0	720	720	0	720
	<b>Total 6710 · Long Term Disability</b>	<b>720</b>	<b>0</b>	<b>720</b>	<b>720</b>	<b>0</b>	<b>720</b>
	6720 · Pension Plans Expense						
	6721 · Legal Expense	0	167	(167)	0	2,004	(2,004)
	6725 · RPP Pension Expense	5,000	5,000	0	60,000	60,000	0
	6728 · Pension Audit Fee Expense	458	854	(396)	10,297	10,248	49
	<b>Total 6720 · Pension Plans Expense</b>	<b>5,458</b>	<b>6,021</b>	<b>(563)</b>	<b>70,297</b>	<b>72,252</b>	<b>(1,955)</b>
	<b>Total 6700 · Trust Expenses</b>	<b>6,178</b>	<b>6,021</b>	<b>157</b>	<b>71,017</b>	<b>72,252</b>	<b>(1,235)</b>
	<b>Total Expense Before Grants</b>	<b>322,477</b>	<b>395,714</b>	<b>(73,237)</b>	<b>4,425,511</b>	<b>4,735,679</b>	<b>(310,168)</b>
7000	· Grants Expense						
	7010 · Major Grant Awards Expense	2,181,302	333,333	1,847,969	3,999,999	4,000,000	(1)
	<b>Net Income</b>	<b>(2,435,126)</b>	<b>1,137,519</b>	<b>(3,572,645)</b>	<b>3,028,696</b>	<b>(22,683)</b>	<b>3,051,379</b>



**Las Palmas Medical Plaza**  
**Profit & Loss Budget vs. Actual**  
July 2022 through June 2023

	Preliminary	MONTH			TOTAL		
		Jun 23	Budget	\$ Over Budget	Jul '22 - Jun 23	Budget	\$ Over Budget
<b>Income</b>							
	4500 · LPMP Income						
	4505 · Rental Income	81,090	80,018	1,072	1,000,607	960,216	40,391
	4510 · CAM Income	36,763	32,898	3,865	480,775	394,776	85,999
	4513 · Misc. Income	445	83	362	890	996	(106)
	<b>Total 4500 · LPMP Income</b>	<b>118,298</b>	<b>112,999</b>	<b>5,299</b>	<b>1,482,272</b>	<b>1,355,988</b>	<b>126,284</b>
<b>Expense</b>							
	6445 · LPMP Expenses						
	6420 · Insurance Expense	4,338	3,125	1,213	52,056	37,500	14,556
	6425 · Building - Depreciation Expense	24,455	27,441	(2,986)	293,460	329,292	(35,832)
	6426 · Tenant Improvements -Dep Exp	14,887	16,667	(1,780)	203,855	200,004	3,851
	6427 · HVAC Maintenance Expense	0	1,333	(1,333)	7,779	15,996	(8,217)
	6428 · Roof Repairs Expense	0	208	(208)	0	2,496	(2,496)
	6431 · Building -Interior Expense	0	625	(625)	2,900	7,500	(4,600)
	6432 · Plumbing -Interior Expense	0	667	(667)	6,230	8,004	(1,774)
	6433 · Plumbing -Exterior Expense	0	208	(208)	0	2,496	(2,496)
	6434 · Allocation Internal Prop. Mgmt	6,363	5,470	893	76,356	65,640	10,716
	6435 · Bank Charges	66	42	24	380	504	(124)
	6437 · Utilities -Vacant Units Expense	30	183	(153)	5	2,196	(2,191)
	6439 · Deferred Maintenance Repairs Ex	2,200	1,250	950	30,378	15,000	15,378
	6440 · Professional Fees Expense	11,485	11,150	335	134,470	133,800	670
	6441 · Legal Expense	0	83	(83)	0	996	(996)
	6458 · Elevators - R & M Expense	267	1,000	(733)	11,116	12,000	(884)
	6460 · Exterminating Service Expense	275	333	(58)	16,795	3,996	12,799
	6463 · Landscaping Expense	0	750	(750)	5,843	9,000	(3,157)
	6467 · Lighting Expense	0	500	(500)	0	6,000	(6,000)
	6468 · General Maintenance Expense	0	83	(83)	1,921	996	925
	6471 · Marketing-Advertising	842	1,250	(408)	8,388	15,000	(6,612)
	6475 · Property Taxes Expense	7,310	6,500	810	76,060	78,000	(1,940)
	6476 · Signage Expense	478	125	353	2,237	1,500	737
	6480 · Rubbish Removal Medical Waste E	0	1,500	(1,500)	13,753	18,000	(4,247)
	6481 · Rubbish Removal Expense	2,651	3,058	(407)	31,116	36,696	(5,580)
	6482 · Utilities/Electricity/Exterior	1,006	625	381	7,319	7,500	(181)
	6484 · Utilities - Water (Exterior)	662	625	37	8,836	7,500	1,336
	6485 · Security Expenses	13,498	9,208	4,290	141,372	110,496	30,876
	6490 · Miscellaneous Expense	9	167	(158)	371	2,004	(1,633)
	<b>Total 6445 · LPMP Expenses</b>	<b>90,822</b>	<b>94,176</b>	<b>(3,354)</b>	<b>1,132,996</b>	<b>1,130,112</b>	<b>2,884</b>
	<b>Net Income</b>	<b>27,476</b>	<b>18,823</b>	<b>8,653</b>	<b>349,276</b>	<b>225,876</b>	<b>123,400</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of June 30, 2023

		Preliminary	Jun 30, 23	Jun 30, 22
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
		<b>1000 · CHECKING CASH ACCOUNTS</b>	2,734,299	3,094,601
		<b>1100 · INVESTMENT ACCOUNTS</b>	64,831,524	62,580,238
		<b>Total Checking/Savings</b>	67,565,823	65,674,839
		<b>Total Accounts Receivable</b>	4,871	2,005
<b>Other Current Assets</b>				
		<b>1204.1 · Rent Receivable-Deferred COVID</b>	40,114	96,569
		<b>1270 · Prepaid Insurance -Ongoing</b>	120,245	102,836
		<b>1279 · Pre-Paid Fees</b>	46,754	10,098
		<b>1295 · Property Tax Receivable</b>	150,876	154,776
		<b>Total Other Current Assets</b>	357,989	364,279
		<b>Total Current Assets</b>	67,928,683	66,041,123
<b>Fixed Assets</b>				
		<b>1300 · FIXED ASSETS</b>	5,099,130	4,933,222
		<b>1335-00 · ACC DEPR</b>	(2,609,248)	(2,368,119)
		<b>1400 · LPMP Assets</b>	6,808,374	7,259,291
		<b>Total Fixed Assets</b>	9,298,256	9,824,394
<b>Other Assets</b>				
		<b>1700 · OTHER ASSETS</b>	3,479,745	3,539,745
<b>TOTAL ASSETS</b>			<b>80,706,684</b>	<b>79,405,262</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of June 30, 2023

	<b>Preliminary</b>	<b>Jun 30, 23</b>	<b>Jun 30, 22</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
	2000 · Accounts Payable	16,857	96,665
	2001 · LPMP Accounts Payable	3,791	91,723
	<b>Total Accounts Payable</b>	<b>20,648</b>	<b>188,388</b>
<b>Other Current Liabilities</b>			
	2003 · Prepaid Rents	27,361	14,876
	2006 · Unearned income	2,000	2,000
	2101 · *Payroll Liabilities	32,125	23,106
	2131 · Grant Awards Payable	5,424,394	7,032,067
	2133 · Accrued Accounts Payable	224,511	197,755
	2141 · Accrued Vacation Time	97,596	80,168
	2188 · Current Portion - LTD	3,701	14,803
	2190 · Investment Fees Payable	14,131	15,650
	<b>Total Other Current Liabilities</b>	<b>5,825,819</b>	<b>7,380,425</b>
	<b>Total Current Liabilities</b>	<b>5,846,467</b>	<b>7,568,813</b>
<b>Long Term Liabilities</b>			
	2171 · RPP-Deferred Inflows-Resources	492,802	492,802
	2280 · Long-Term Disability	0	2,981
	2281 · Grants Payable - Long-term	3,520,000	3,520,000
	2290 · LPMP Security Deposits	60,247	62,205
	<b>Total Long Term Liabilities</b>	<b>4,073,049</b>	<b>4,077,988</b>
	<b>Total Liabilities</b>	<b>9,919,516</b>	<b>11,646,801</b>
<b>Equity</b>			
	3900 · *Retained Earnings	67,758,461	67,408,928
	Net Income	3,028,696	349,532
	<b>Total Equity</b>	<b>70,787,157</b>	<b>67,758,460</b>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>80,706,684</b>	<b>79,405,262</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of June 30, 2023

Preliminary				Jun 30, 23	Jun 30, 22
<b>ASSETS</b>					
<b>Current Assets</b>					
<b>Checking/Savings</b>					
<b>1000 · CHECKING CASH ACCOUNTS</b>					
			1010 · Union Bank - Checking	0	53,585
			1012 · Union Bank Operating - 9356	2,485,692	2,777,961
			1046 · Las Palmas Medical Plaza	248,107	262,555
			1047 · Petty Cash	500	500
			<b>Total 1000 · CHECKING CASH ACCOUNTS</b>	<b>2,734,299</b>	<b>3,094,601</b>
<b>1100 · INVESTMENT ACCOUNTS</b>					
			1130 · Facility Replacement Fund	67,326,609	64,458,942
			1135 · Unrealized Gain(Loss) FRF	(2,495,085)	(1,878,704)
			<b>Total 1100 · INVESTMENT ACCOUNTS</b>	<b>64,831,524</b>	<b>62,580,238</b>
			<b>Total Checking/Savings</b>	<b>67,565,823</b>	<b>65,674,839</b>
<b>Accounts Receivable</b>					
			1201 · Accounts Receivable		
			1204 · LPMP Accounts Receivable	4,871	922
			1211 · A-R Foundation - Exp Allocation	0	1,083
			<b>Total Accounts Receivable</b>	<b>4,871</b>	<b>2,005</b>
<b>Other Current Assets</b>					
			1204.1 · Rent Receivable-Deferred COVID	40,114	96,569
			1270 · Prepaid Insurance -Ongoing	120,245	102,836
			1279 · Pre-Paid Fees	46,754	10,098
			1295 · Property Tax Receivable	150,876	154,776
			<b>Total Other Current Assets</b>	<b>357,989</b>	<b>364,279</b>
			<b>Total Current Assets</b>	<b>67,928,683</b>	<b>66,041,123</b>
<b>Fixed Assets</b>					
<b>1300 · FIXED ASSETS</b>					
			1310 · Computer Equipment	96,917	90,568
			1320 · Furniture and Fixtures	55,099	33,254
			1321 · Mobile Medical Unit	197,214	59,500
			1322 · Tenant Improvement - RAP #G100	32,794	32,794
			1325 · Offsite Improvements	300,849	300,849
			1331 · DRMC - Parking lot	4,416,257	4,416,257
			<b>Total 1300 · FIXED ASSETS</b>	<b>5,099,130</b>	<b>4,933,222</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of June 30, 2023

		Preliminary	Jun 30, 23	Jun 30, 22
	<b>1335-00 · ACC DEPR</b>			
		1335 · Accumulated Depreciation	(233,503)	(218,797)
		1337 · Accum Deprec- Solar Parking Lot	(2,140,396)	(1,959,531)
		1338 · Accum Deprec - LPMP Parking Lot	(212,341)	(189,791)
		1339 · Accum Deprec - Autos	(23,008)	0
	<b>Total 1335-00 · ACC DEPR</b>		<b>(2,609,248)</b>	<b>(2,368,119)</b>
	<b>1400 · LPMP Assets</b>			
		1401 · Building	8,705,680	8,705,680
		1402 · Land	2,165,300	2,165,300
		1403 · Tenant Improvements -New	2,309,146	2,271,406
		1404 · Tenant Improvements - CIP	129,550	129,550
		1406 · Building Improvements		
		1406.1 · LPMP-Replace Parking Lot	676,484	676,484
		1406.2 · Building Improvements-CIP	486,624	500,524
		1406 · Building Improvements - Other	2,153,527	2,153,527
	<b>Total 1406 · Building Improvements</b>		<b>3,316,635</b>	<b>3,330,535</b>
		1407 · Building Equipment Improvements	444,268	444,268
		1409 · Accumulated Depreciation		
		1410 · Accum. Depreciation	(8,145,317)	(7,874,411)
		1412 · T I Accumulated Dep.-New	(2,116,888)	(1,913,037)
	<b>Total 1409 · Accumulated Depreciation</b>		<b>(10,262,205)</b>	<b>(9,787,448)</b>
	<b>Total 1400 · LPMP Assets</b>		<b>6,808,374</b>	<b>7,259,291</b>
	<b>Total Fixed Assets</b>		<b>9,298,256</b>	<b>9,824,394</b>
	<b>Other Assets</b>			
	<b>1700 · OTHER ASSETS</b>			
		1731 · Wellness Park	1,693,800	1,693,800
		1740 · RPP-Deferred Outflows-Resources	836,699	836,699
		1742 · RPP - Net Pension Asset	949,246	1,009,246
	<b>Total Other Assets</b>		<b>3,479,745</b>	<b>3,539,745</b>
	<b>TOTAL ASSETS</b>		<b>80,706,684</b>	<b>79,405,262</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of June 30, 2023

			Preliminary	Jun 30, 23	Jun 30, 22
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
<b>Accounts Payable</b>					
		2000 - Accounts Payable		16,857	96,665
		2001 - LPMP Accounts Payable		3,791	91,723
		<b>Total Accounts Payable</b>		<b>20,648</b>	<b>188,388</b>
<b>Other Current Liabilities</b>					
		2003 - Prepaid Rents		27,361	14,876
		2006 - Unearned income		2,000	2,000
		2101 - *Payroll Liabilities		32,125	23,106
		2131 - Grant Awards Payable		5,424,394	7,032,067
		2133 - Accrued Accounts Payable		224,511	197,755
		2141 - Accrued Vacation Time		97,596	80,168
		2188 - Current Portion - LTD		3,701	14,803
		2190 - Investment Fees Payable		14,131	15,650
		<b>Total Other Current Liabilities</b>		<b>5,825,819</b>	<b>7,380,425</b>
		<b>Total Current Liabilities</b>		<b>5,846,467</b>	<b>7,568,813</b>
<b>Long Term Liabilities</b>					
		2171 - RPP-Deferred Inflows-Resources		492,802	492,802
		2280 - Long-Term Disability		0	2,981
		2281 - Grants Payable - Long-term		3,520,000	3,520,000
		2290 - LPMP Security Deposits		60,247	62,205
		<b>Total Long Term Liabilities</b>		<b>4,073,049</b>	<b>4,077,988</b>
		<b>Total Liabilities</b>		<b>9,919,516</b>	<b>11,646,801</b>
<b>Equity</b>					
		3900 - *Retained Earnings		67,758,461	67,408,928
		Net Income		3,028,696	349,532
		<b>Total Equity</b>		<b>70,787,157</b>	<b>67,758,460</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>				<b>80,706,684</b>	<b>79,405,262</b>

**Desert Healthcare District**  
**A/R Aging Summary**  
As of June 30, 2023

	<b>Current</b>	<b>1 - 30</b>	<b>31 - 60</b>	<b>61 - 90</b>	<b>&gt; 90</b>	<b>TOTAL</b>	<b>COMMENT</b>
<b>Global Premier Fertility</b>	0	4,900	0	0	0	4,900	Slow Pay
<b>Pathway Pharmaceuticals, Inc.</b>	0	(30)	0	0	0	(30)	Prepaid
<b>WestPac Labs, Inc.</b>	0	1	0	0	0	1	Slow Pay
<b>TOTAL</b>	<b>0</b>	<b>4,871</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,871</b>	



**Desert Healthcare District**  
**Deposit Detail**  
June 2023

Type	Date	Name	Amount
<b>Deposit</b>	<b>06/02/2023</b>		<b>2,000</b>
		T-Mobile - Cell Tower Lease	(2,000)
TOTAL			(2,000)
<b>Deposit</b>	<b>06/08/2023</b>		<b>100</b>
Payment	06/08/2023	Desert Regional Medical C., Auxiliary - History Book Donation	(100)
TOTAL			(100)
<b>Deposit</b>	<b>06/09/2023</b>		<b>12</b>
		Riverside County Treasurer - Property Tax	(12)
TOTAL			(12)
<b>Deposit</b>	<b>06/15/2023</b>		<b>20</b>
		Conrado Barzaga - Reimbursement of Credit Card Charge	(20)
TOTAL			(20)
<b>Deposit</b>	<b>06/20/2023</b>		<b>5,829</b>
		Riverside County Treasurer - Property Tax	(5,829)
TOTAL			(5,829)
<b>Deposit</b>	<b>06/26/2023</b>		<b>4,500</b>
Payment	06/26/2023	PICA - Land Lease Payment	(4,500)
TOTAL			(4,500)
<b>Deposit</b>	<b>06/28/2023</b>		<b>2,000</b>
		T-Mobile - Cell Tower Lease	(2,000)
TOTAL			(2,000)

**Desert Healthcare District**  
**Deposit Detail**  
 June 2023

Type	Date	Name	Amount
<b>Deposit</b>	<b>06/30/2023</b>		<b>193,932</b>
Payment	06/30/2023	Desert Healthcare Foundation	(193,932)
TOTAL			(193,932)
		<b>TOTAL</b>	<b>208,393</b>

DESERT HEALTHCARE DISTRICT										
PROPERTY TAX RECEIPTS FY 2022 - 2023										
RECEIPTS - TWELVE MONTHS ENDED JUNE 30, 2023										
	FY 2021-2022 Projected/Actual					FY 2022-2023 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance	Receipts %	Receipts \$	Act %	Actual Receipts	Variance
July	2.5%	\$ 182,825	2.2%	\$ 162,345	\$ (20,480)	0.0%	\$ -	0.0%	\$ 3,676	\$ 3,676
Aug	1.6%	\$ 117,008	0.2%	\$ 11,529	\$ (105,479)	0.0%	\$ -	2.2%	\$ 175,271	\$ 175,271
Sep	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -	0.0%	\$ 3,382	\$ 3,382
Oct	2.6%	\$ 190,138	0.0%	\$ 130	\$ (190,008)	2.6%	\$ 208,624	0.0%	\$ -	\$ (208,624)
Nov	0.4%	\$ 29,252	2.5%	\$ 181,286	\$ 152,034	0.4%	\$ 32,096	2.5%	\$ 198,217	\$ 166,121
Dec	16.9%	\$ 1,235,897	18.3%	\$ 1,337,681	\$ 101,784	16.9%	\$ 1,356,056	18.2%	\$ 1,458,481	\$ 102,425
Jan	31.9%	\$ 2,332,847	37.8%	\$ 2,763,324	\$ 430,477	31.9%	\$ 2,559,656	40.6%	\$ 3,259,483	\$ 699,827
Feb	0.0%	\$ -	2.5%	\$ 180,240	\$ 180,240	0.0%	\$ -	0.6%	\$ 46,002	\$ 46,002
Mar	0.3%	\$ 21,939	0.5%	\$ 35,819	\$ 13,880	0.3%	\$ 24,072	1.1%	\$ 84,592	\$ 60,520
Apr	5.5%	\$ 402,215	6.1%	\$ 443,891	\$ 41,676	5.5%	\$ 441,320	6.4%	\$ 510,192	\$ 68,872
May	19.9%	\$ 1,455,287	45.0%	\$ 3,288,706	\$ 1,833,419	19.9%	\$ 1,596,776	48.4%	\$ 3,883,733	\$ 2,286,957
June	18.4%	\$ 1,345,592	0.7%	\$ 47,936	\$ (1,297,656)	22.5%	\$ 1,805,400	0.1%	\$ 5,841	\$ (1,799,559)
<b>Total</b>	<b>100%</b>	<b>\$ 7,313,000</b>	<b>115.6%</b>	<b>\$ 8,452,887</b>	<b>\$ 1,139,887</b>	<b>100.00%</b>	<b>\$ 8,024,000</b>	<b>120.0%</b>	<b>\$ 9,628,870</b>	<b>\$ 1,604,870</b>

**Las Palmas Medical Plaza**  
**Deposit Detail - LPMP**  
June 2023

Type	Date	Name	Amount
<b>Deposit</b>	<b>06/01/2023</b>		<b>26,042</b>
		Howard Aronow	(1,664)
		Howard Aronow	(1,664)
Payment	06/01/2023	Coachella Valley Volunteers in Medicine-	(6,528)
Payment	06/01/2023	Steven Gundry, M.D.	(5,986)
Payment	06/01/2023	Global Premier Fertility	(445)
Payment	06/01/2023	Desert Oasis Healthcare	(2,701)
Payment	06/01/2023	EyeCare Services Partners Management LLC	(7,053)
<b>TOTAL</b>			<b>(26,041)</b>
<b>Deposit</b>	<b>06/05/2023</b>		<b>6,763</b>
Payment	06/05/2023	Ramy Awad, M.D.	(3,784)
Payment	06/05/2023	WestPac Labs, Inc.	(2,979)
<b>TOTAL</b>			<b>(6,763)</b>
<b>Deposit</b>	<b>06/05/2023</b>		<b>4,139</b>
Payment	06/06/2023	Desert Family Medical Center	(4,139)
<b>TOTAL</b>			<b>(4,139)</b>
<b>Deposit</b>	<b>06/07/2023</b>		<b>19,837</b>
Payment	06/06/2023	Cure Cardiovascular Consultants	(3,357)
Payment	06/06/2023	Brad A. Wolfson, M.D.	(3,844)
Payment	06/06/2023	Cohen Musch Thomas Medical Group	(5,079)
Payment	06/06/2023	Palmtree Clinical Research	(7,558)
<b>TOTAL</b>			<b>(19,838)</b>
<b>Deposit</b>	<b>06/08/2023</b>		<b>3,543</b>
Payment	06/08/2023	Peter Jamieson, M.D.	(3,543)
<b>TOTAL</b>			<b>(3,543)</b>

**Las Palmas Medical Plaza  
Deposit Detail - LPMP  
June 2023**

Type	Date	Name	Amount
<b>Deposit</b>	<b>06/09/2023</b>		<b>48</b>
Payment	06/09/2023	Quest Diagnostics Incorporated	(48)
TOTAL			(48)
<b>Deposit</b>	<b>06/12/2023</b>		<b>56,907</b>
Payment	06/12/2023	Pathway Pharmaceuticals, Inc.	(2,639)
Payment	06/12/2023	Desert Regional Medical Center	(6,061)
Payment	06/12/2023	Tenet HealthSystem Desert, Inc.	(35,778)
Payment	06/12/2023	Tenet HealthSystem Desert, Inc	(6,908)
Payment	06/12/2023	Laboratory Corporation of America	(5,522)
TOTAL			(56,908)
<b>Deposit</b>	<b>06/26/2023</b>		<b>3,913</b>
Payment	06/26/2023	Ramy Awad, M.D.	(3,913)
TOTAL			(3,913)
<b>Deposit</b>	<b>06/26/2023</b>		<b>4,478</b>
Payment	06/27/2023	Quest Diagnostics Incorporated	(4,478)
TOTAL			(4,478)
<b>Deposit</b>	<b>06/26/2023</b>		<b>3,226</b>
Payment	06/26/2023	Aijaz Hashmi, M.D., Inc.	(3,226)
TOTAL			(3,226)
<b>Deposit</b>	<b>06/27/2023</b>		<b>1,595</b>
Payment	06/26/2023	Leticia De Lara - Health Premium Reimbursement	(1,595)
TOTAL			(1,595)

**Las Palmas Medical Plaza**  
**Deposit Detail - LPMP**  
 June 2023

Type	Date	Name	Amount
<b>Deposit</b>	<b>06/29/2023</b>		<b>14,209</b>
Payment	06/29/2023	Steven Gundry, M.D.	(5,986)
Payment	06/29/2023	Laboratory Corporation of America	(5,522)
Payment	06/29/2023	Desert Oasis Healthcare	(2,701)
<b>TOTAL</b>			<b>(14,209)</b>
		<b>TOTAL</b>	<b>144,700</b>

**Desert Healthcare District**  
**Check Register**  
As of June 30, 2023

Type	Date	Num	Name	Amount
<b>1000 - CHECKING CASH ACCOUNTS</b>				
<b>1012 - Union Bank Operating - 9356</b>				
Bill Pmt -Check	06/01/2023	1682	Arthur Shorr - Stipend	(1,433)
Bill Pmt -Check	06/01/2023	1683	Chris Christensen - Expense Reimbursement	(1,117)
Bill Pmt -Check	06/01/2023	1684	Conrado Barzaga - Expense Reimbursement	(1,234)
Bill Pmt -Check	06/01/2023	1685	Evet PerezGil - Stipend	(662)
Bill Pmt -Check	06/01/2023	1686	Galilee Center - Grant Payment	(60,377)
Bill Pmt -Check	06/01/2023	1687	Jana Trew - Expense Reimbursement	(282)
Bill Pmt -Check	06/01/2023	1688	Leticia De Lara - Stipend	(662)
Bill Pmt -Check	06/01/2023	1689	Lift To Rise - Grant Payment	(67,500)
Bill Pmt -Check	06/01/2023	1690	Magdalena Cleaning Services	(200)
Bill Pmt -Check	06/01/2023	1691	Meghan Kane - Expense Reimbursement	(114)
Bill Pmt -Check	06/01/2023	1692	Rogers, Carole - Expense Reimbursement	(310)
Bill Pmt -Check	06/01/2023	1693	So.Cal Computer Shop	(810)
Bill Pmt -Check	06/01/2023	1694	Verizon Wireless	(666)
Bill Pmt -Check	06/01/2023	1695 - VOID	Visual Edge IT (Image Source)	0
Bill Pmt -Check	06/01/2023	1696	Zendle, Les - Expense Reimbursement	(79)
Bill Pmt -Check	06/01/2023	1697	Visual Edge IT (Image Source)	(259)
Bill Pmt -Check	06/05/2023	1698	Clear Impact	(1,013)
Bill Pmt -Check	06/05/2023	1699	DAP Health - Grant Payment	(5,288)
Bill Pmt -Check	06/05/2023	1700	Locks Around The Clock	(100)
Bill Pmt -Check	06/05/2023	1701	Palm Springs Alarm	(150)
Bill Pmt -Check	06/05/2023	1702	Strategies 360, Inc.	(9,500)
Bill Pmt -Check	06/05/2023	1703	Andrea S. Hayles - Expense Reimbursement	(166)
Bill Pmt -Check	06/06/2023	1704	ACHD	(10,953)
Bill Pmt -Check	06/06/2023	1705	Staples Credit Plan	(137)
Bill Pmt -Check	06/06/2023	1706	State Compensation Insurance Fund	(427)
Bill Pmt -Check	06/08/2023	1707	First Bankcard (Union Bank)	(11,687)
Bill Pmt -Check	06/08/2023	1708	Chmura Economics & Analytics, LLC	(6,500)
Bill Pmt -Check	06/08/2023	1709	First Bankcard (Union Bank)	(12,248)
Bill Pmt -Check	06/08/2023	1710	LoopUp LLC	(24)
Bill Pmt -Check	06/08/2023	1711	VMG Health	(2,500)
Bill Pmt -Check	06/08/2023	1712	Activate Inclusion LLC	(8,869)
Liability Check	06/09/2023		QuickBooks Payroll Service	(58,594)
Bill Pmt -Check	06/12/2023	1713	California Consulting	(4,250)
Bill Pmt -Check	06/12/2023	1714	Moss, Levy & Hartzheim LLP	(9,000)
Bill Pmt -Check	06/12/2023	1715	Simpson, Gumpertz & Heger	(750)



**Desert Healthcare District**  
**Check Register**  
As of June 30, 2023

Type	Date	Num	Name	Amount
Bill Pmt -Check	06/12/2023	1716	VMG Health	(15,450)
Bill Pmt -Check	06/12/2023	1717	Xerox Financial Services	(377)
Bill Pmt -Check	06/12/2023	1718	Sergio Rodriguez - Expense Reimbursement	(28)
Bill Pmt -Check	06/12/2023	1719	Rogers, Carole - Stipend	(662)
Bill Pmt -Check	06/15/2023	1720	Andrea S. Hayles - Expense Reimbursement	(64)
Bill Pmt -Check	06/15/2023	1721 - VOID	California Forward	0
Bill Pmt -Check	06/15/2023	1722	Regional Access Project Foundation	(279)
Bill Pmt -Check	06/15/2023	1723	Will Dean - Expense Reimbursement	(221)
Bill Pmt -Check	06/15/2023	1724	Donna Den Bleyker - Expense Reimbursement	(824)
Bill Pmt -Check	06/20/2023	1725	Principal Life Insurance Co.	(2,082)
Bill Pmt -Check	06/22/2023	ACH 062623	Law Offices of Scott & Jackson	(11,745)
Liability Check	06/23/2023		QuickBooks Payroll Service	(58,188)
Bill Pmt -Check	06/26/2023	1726	Alejandro Espinoza Santacruz - Expense Reimbursement	(2,620)
Bill Pmt -Check	06/26/2023	1727	Alianza Coachella Valley - Grant Payment	(22,500)
Bill Pmt -Check	06/26/2023	1728	CoPower Employers' Benefits Alliance	(1,750)
Bill Pmt -Check	06/26/2023	1729	Cove Communities Senior Association - Grant Payment	(38,250)
Bill Pmt -Check	06/26/2023	1730	Eric Taylor - Expense Reimbursement	(71)
Bill Pmt -Check	06/26/2023	1731	JFK Memorial Foundation - Grant Payment	(25,893)
Bill Pmt -Check	06/26/2023	1732	Mangus Accountancy Group, A.P.C.	(500)
Bill Pmt -Check	06/26/2023	1733	Ready Refresh	(50)
Bill Pmt -Check	06/26/2023	1734 - VOID	Regional Access Project Foundation	0
Bill Pmt -Check	06/26/2023	1735	Rotary Club of Palm Desert Foundation - Grant Payment	(10,000)
Bill Pmt -Check	06/26/2023	1736	Shred-It	(125)
Bill Pmt -Check	06/26/2023	1737	Conrado Barzaga - Expense Reimbursement	(359)
Bill Pmt -Check	06/26/2023	1738	Meghan Kane - Expense Reimbursement	(19)
Bill Pmt -Check	06/26/2023	1739	Frazier Pest Control, Inc.	(33)
Bill Pmt -Check	06/29/2023	1740	CVAG - Grant Payment	(1,670,000)
Bill Pmt -Check	06/29/2023	1741	Evet PerezGil - Stipend	(662)
Bill Pmt -Check	06/29/2023	1742	Southern California Grantmakers	(5,067)
Bill Pmt -Check	06/29/2023	1743	Strategies 360, Inc.	(9,500)
Bill Pmt -Check	06/29/2023	1744 - VOID	Zendle, Les	0
Bill Pmt -Check	06/29/2023	1745	Andrea S. Hayles - Expense Reimbursement	(308)
Bill Pmt -Check	06/29/2023	1746	Carmina Zavala - Stipend	(662)
Bill Pmt -Check	06/29/2023	1747	Coachella Valley Volunteers in Medicine - Grant Payment	(15,410)
Bill Pmt -Check	06/29/2023	1748	DAP Health - Grant Payment	(6,500)
Bill Pmt -Check	06/29/2023	1749	NPO Centric	(20,100)
Bill Pmt -Check	06/29/2023	1750	OneFuture Coachella Valley - Grant Payment	(68,063)

**Desert Healthcare District**  
**Check Register**  
As of June 30, 2023

<b>Type</b>	<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Amount</b>
Bill Pmt -Check	06/29/2023	1751	SDRMA	(116,412)
Bill Pmt -Check	06/29/2023	1752	TWC Consulting LLC	(1,566)
Bill Pmt -Check	06/29/2023	1753	Visual Edge IT (Image Source)	(163)
Bill Pmt -Check	06/29/2023	1754	Zendle, Les - Stipend/Expense Reimbursement	(461)
Check	06/30/2023	Auto Pay	Calif. Public Employees' Retirement System	(17,745)
<b>TOTAL</b>				<b>(2,402,570)</b>

Desert Healthcare District						
Details for Credit Card Expenditures						
Credit card purchases - May 2023 - Paid June 2023						
Number of credit cards held by District personnel -2						
Credit Card Limit - \$25,000 - Conrado, \$20,000 - Chris						
Credit Card Holders:						
Conrado Bázquez - Chief Executive Officer						
Chris Christensen - Chief Administration Officer						
Routine types of charges:						
Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items						
Statement						
Year	Month	Total Charges	Expense Type	Amount	Purpose	Description
		\$ 23,934.41				
Chris' Statement:						
2023	May	\$ 12,247.78	District			
			GL	Dollar		Description
			5160	\$ (187.62)		Credit for Fantasy Springs Resort - Facility Rental Fees for Staff DEI Trainings on May 16, 19, & 24, 2023
			6352	\$ (131.70)		Credit for Fantasy Springs Resort - Food for Staff DEI Trainings on May 16, 19, & 24, 2023
			6360	\$ 521.85		Stater Bros - Gift Cards for Gracie @ RAP for Assistance with Foundant Transition
			6355	\$ 254.94		Zoom Videoconference/Webinar Expense
			5160	\$ 2,752.62		Fantasy Springs Resort - Facility Rental Fees for DEI Trainings for Staff on May 16, 19, & 24, 2023
			6352	\$ 1,902.39		Fantasy Springs Resort - Food for DEI Trainings for Staff on May 16, 19, & 25, 2023
			6351	\$ 582.95		Southwest Airlines - Travel for NALEO Conference in New York City, NY on July 10-14, 2023 - Director Barraza
			6355	\$ 141.88		Adobe Pro Annual License x2
			6355	\$ 78.00		Microsoft Office Subscription
			5240	\$ 176.89		Jensen's - Food for Board DEI Training on May 22, 2023 (Special BOD Meeting)
			6351	\$ 1,405.66		Hotels.com - NALEO Conference - New York City, NY on July 10-14, 2023 - President PerezGil
			6351	\$ 1,405.66		Hotels.com - NALEO Conference - New York City, NY on July 10-14, 2023 - Vice-President Zavala
			6351	\$ 1,405.66		Hotels.com - NALEO Conference - New York City, NY on July 10-14, 2023 - Director De Lara
			6351	\$ 1,405.66		Hotels.com - NALEO Conference - New York City, NY on July 10-14, 2023 - Director Barraza
			5240	\$ 532.94		Bristol Farms - Food for May 23, 2023 BOD Meeting
				\$ 12,247.78		

Desert Healthcare District						
Details for Credit Card Expenditures						
Credit card purchases - May 2023 - Paid June 2023						
Number of credit cards held by District personnel -2						
Credit Card Limit - \$25,000 - Conrado, \$20,000 - Chris						
Credit Card Holders:						
Conrado Bárzaga - Chief Executive Officer						
Chris Christensen - Chief Administration Officer						
Routine types of charges:						
Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items						
Statement						
Year	Month	Total Charges	Expense Type	Amount	Purpose	Description
		\$ 23,934.41				
Conrado's Statement:						
2023	May	\$ 11,686.63				
			District			
			GL	Dollar		Description
			6352	\$ 87.95		Takumi Izakaya Bar - Food for ACHD Legislative Visit - Sacramento, CA - Conrado Bárzaga
			6352	\$ 97.30		Esquire Grille - Food for ACHD Legislative Visit - Sacramento, CA - Conrado Bárzaga
			6351	\$ 48.20		Yellow Cab - ACHD Legislative Visit - Sacramento, CA - Conrado Bárzaga
			6352	\$ 25.66		Vines Hyatt Regency - Food for ACHD Legislative Visit - Sacramento, CA - Conrado Bárzaga
			6351	\$ 364.80		Hyatt Regency - 4/26/2023 Hotel for ACHD Legislative Visit - Sacramento, CA - Conrado Bárzaga
			1310	\$ 2,265.67		Apple - Computer for Conrado Bárzaga
			5160	\$ 200.00		California Special Districts Association - Virtual Workshop: Overview of Special District Laws - Andrea Hayles
			5240	\$ 135.21		Jensen's - Food for Board DEI Training on May 1, 2023 (Special BOD Meeting)
			5160	\$ 600.00		Planned Parenthood Southwest's 60th Anniversary Dinner - Conrado Bárzaga +1
			5240	\$ 272.60		Aspen Mills - Food for Healthy Places Index Training on May 4, 2023 (Special BOD Meeting)
			6351	\$ 667.39		Hilton San Diego - 5/22/2023 Hotel for Planned Parenthood Southwest's 60th Anniversary Dinner - Conrado Bárzaga
			6352	\$ 53.92		Don and Sweet Sue's Café Meeting - President PerezGil & Conrado Bárzaga
			6352	\$ 71.82		Lebanese Taverna - Food for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			6351	\$ 50.00		BWI Taxi - Travel for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			6351	\$ 434.75		Marriott - 5/6/2023 Hotel for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			6351	\$ 1,627.16		Marriott - 5/7/2023-5/9/2023 Hotel for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			6352	\$ 49.28		Choptank - Food for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga +1
			6352	\$ 246.79		Duck Duck Goose - Food for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			6352	\$ 129.94		Taglista - Food for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga +1
			6351	\$ 71.50		Eida Transportation - Travel for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			6352	\$ 20.07		UberEats - (to be reimbursed)
			6352	\$ 31.46		Silver Diner - Food for Peak Grantmaking Conference - Baltimore, MD - Conrado Bárzaga
			5230	\$ 700.00		NALEO Conference - New York City, NY on July 10-14, 2023 - President PerezGil
			5230	\$ 700.00		NALEO Conference - New York City, NY on July 10-14, 2023 - Vice-President Zavala
			5230	\$ 700.00		NALEO Conference - New York City, NY on July 10-14, 2023 - Director De Lara
			5230	\$ 700.00		NALEO Conference - New York City, NY on July 10-14, 2023 - Director Barraza
			6351	\$ 75.91		Hilton San Diego - 5/22/2023 Hotel for Planned Parenthood Southwest's 60th Anniversary Dinner - Conrado Bárzaga
			5160	\$ 1,249.00		Grantmakers in Health Conference - Minneapolis, MN - June 7-9, 2023 - Conrado Bárzaga
			6351	\$ 10.25		Renaissance Esmerelda Parking - Meeting with Conrado Bárzaga, Alejandro Espinoza Santacruz, & Dr. Valentino (CVUSD)
				\$ 11,686.63		

**Las Palmas Medical Plaza  
Check Register - LPMP  
As of June 30, 2023**

Type	Date	Num	Name	Amount
<b>1000 - CHECKING CASH ACCOUNTS</b>				
<b>1046 - Las Palmas Medical Plaza</b>				
Bill Pmt -Check	06/01/2023	10744	Desert Water Agency	(373)
Bill Pmt -Check	06/05/2023	10745	Desert Fire Extinguisher Co Inc	(87)
Bill Pmt -Check	06/05/2023	10746	Desert Water Agency	(348)
Bill Pmt -Check	06/05/2023	10747	Stericycle, Inc.	(1,147)
Bill Pmt -Check	06/06/2023	10748	Palm Springs Disposal Services Inc	(2,651)
Bill Pmt -Check	06/08/2023	10749	Imperial Security	(3,677)
Bill Pmt -Check	06/08/2023	10750	Locks Around The Clock	(664)
Bill Pmt -Check	06/12/2023	10751	Imperial Security	(1,544)
Bill Pmt -Check	06/12/2023	10752	Southern California Edison	(761)
Bill Pmt -Check	06/15/2023	10753	Frazier Pest Control, Inc.	(275)
Bill Pmt -Check	06/15/2023	10754	Coldwell Banker Commercial Lyle & Assoc.	(842)
Bill Pmt -Check	06/26/2023	10755	Comtron Systems, Inc.	(3,000)
Bill Pmt -Check	06/26/2023	10756	Frontier Communications	(267)
Bill Pmt -Check	06/26/2023	10757	INPRO Environmental Management Services	(13,685)
Check	06/27/2023		Bank Service Charges	(613)
Bill Pmt -Check	06/29/2023	10758	Green Security Solutions	(12,230)
<b>TOTAL</b>				<b>(42,164)</b>

**Desert Healthcare District**  
**CEO Discretionary Fund Detail**  
July 2022 through June 2023

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
<b>6325 - CEO Discretionary Fund</b>			
07/14/2022	Regional Access Project Foundation	Nonprofit Desert Fast Pitch sponsorship	5,000
08/24/2022	Coachella Valley Economic Partnership	2022 CVEP Economic Summit - Silver Sponsorship	5,000
10/20/2022	UC Riverside Foundation	UCR SOM Celebration of Medical Education Gala - Bronze Sponsorship	5,000
11/03/2022	Blood Bank of San Bernardino	11.12.22 Thanks4Giving Gala	3,000
01/27/2023	First Bankcard (Union Bank)	Wal-mart -Clothing for migrant children left in Coachella Valley during the holidays, donated to the Galilee Center	1,444
01/27/2023	First Bankcard (Union Bank)	Donation to The Girlfriend Factor	2,500
02/27/2023	Desert Recreation Foundation	March 29, 2023 Bowling fundraiser	500
02/28/2023	Desert Healthcare Foundation-	The Girlfriend Factor Sponsorship	1,300
02/28/2023	Desert Healthcare Foundation-	2023 Farm to Fork Dinner Table Sponsor	1,602
03/08/2023	OneFuture Coachella Valley	OneFuture Coachella Valley - The Future is Ours Event 2023 Sponsorship	5,000
03/17/2023	Family Service Association	Gold Sponsor for Family Service Association Flag Raising Ceremony	500
04/01/2023	Boys & Girls Club of Palm Springs	Be a Hero for Kids-Halloween Bash Sponsorship	5,000
04/10/2023	CaravanSerai Project	SEED LAB - Graduation 2023 sponsorship	2,500
05/25/2023	Reynaldo J. Carreón M.D. Foundation	Carreon Foundation Scholarship Awards Gala Event Sponsorship	5,000
06/22/2023	Alejandro Espinoza Santacruz-	Amazon - Toys/Sports Equipment for the Galilee Center	2,346
06/22/2023	Alejandro Espinoza Santacruz-	Amazon - Toys/Sports Equipment for the Galilee Center	130
06/22/2023	Alejandro Espinoza Santacruz-	Amazon - Toys/Sports Equipment for the Galilee Center	65
06/30/2023	Alejandro Espinoza Santacruz-	Bus passes for Galilee Center Refugees	2,000
<b>TOTAL</b>			<b>47,887</b>



**MEMORANDUM**

DATE: July 19, 2023  
 TO: F&A Committee  
 RE: Retirement Protection Plan (RPP)

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Current number of participants in Plan:

	<u>May</u>	<u>June</u>
Active – still employed by hospital	68	68
Vested – no longer employed by hospital	59	57
Former employees receiving annuity	<u>7</u>	<u>7</u>
Total	<u>134</u>	<u>132</u>

The outstanding liability for the RPP is approximately **\$3.0M** (Actives - \$1.55M and Vested - \$1.45M). US Bank investment account balance \$4.5M. Per the June 30, 2022, Actuarial Valuation, the RPP has an Overfunded Pension Asset of approximately **\$1.0M**. The June 30, 2023 Actuarial Valuation review is currently in process and is pending receipt.

The payouts, excluding monthly annuity payments, made from the Plan for the twelve (12) months ended June 30, 2023, totaled **\$477K**. Monthly annuity payments (7 participants) total **\$1.0K** per month.

DESERT HEALTHCARE DISTRICT								
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE								
June 30, 2023								
TWELVE MONTHS ENDING JUNE 30, 2023								
Grant ID Nos.	Name	Approved	6/30/2022	Current Yr	Total Paid Prior Yrs	Total Paid Current Yr	Open	
		Grants - Prior Yrs	Bal Fwd	2022-2023	July-June	July-June	BALANCE	
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ 4,990,000		\$ 1,670,000		\$	3,320,000
2021-1136-BOD-01-26-21	Ronald McDonald House Charities - Temporary Housing & Family Support Services - 1 Yr.	\$ 119,432	\$ 11,944		\$ 11,944		\$	-
2021-1171-BOD-03-23-21	Blood Bank of San Bernardino/Riverside Counties - Bloodmobiles for Coachella Valley - 18 Months	\$ 150,000	\$ 15,000		\$ 15,000		\$	-
2021-1266-BOD-04-27-21	Galilee Center - Our Lady of Guadalupe Shelter - 1 Yr.	\$ 150,000	\$ 15,000		\$ 15,000		\$	-
2021-1277-BOD-04-27-21	Lift To Rise - United Lift Rental Assistance 2021 - 8 Months	\$ 300,000	\$ 30,000		\$ 30,000		\$	-
2021-1280-BOD-05-25-21	Desert AIDS Project - DAP Health Expands Access to Healthcare - 1Yr.	\$ 100,000	\$ 10,000		\$ 10,000		\$	-
2021-1296-BOD-11-23-21	Coachella Valley Volunteers In Medicine - Improving Access to Healthcare Services - 1 Yr.	\$ 154,094	\$ 84,752		\$ 84,752		\$	-
2021-1289-BOD-12-21-21	Desert Cancer Foundation - Patient Assistance Program - 1 Yr.	\$ 150,000	\$ 82,500		\$ 82,500		\$	-
2022-1301-BOD-01-25-22	UCR Regents - Community Based Interventions to Mitigate Psychological Trauma - 1 Yr.	\$ 113,514	\$ 62,433		\$ 51,081		\$	11,352
2022-1302-BOD-01-25-22	Vision To Learn - Palm Springs, Desert Sands, and Coachella Valley School Districts 1 Yr.	\$ 50,000	\$ 27,500		\$ 27,500		\$	-
2022-1303-BOD-01-25-22	CSU San Bernardino Palm Desert Campus Street Medicine Program - 1 Yr.	\$ 54,056	\$ 29,731		\$ 29,731		\$	-
2022-1306-BOD-02-22-22	Olive Crest Treatment Center - General Support for Mental Health Services - 1 Yr.	\$ 123,451	\$ 67,898		\$ 67,898		\$	-
2022-1311-BOD-04-26-22	Desert Arc - Healthcare for Adults with Disabilities Project Employment of Nurses - 1 Yr.	\$ 102,741	\$ 56,508		\$ 46,233		\$	10,275
2022-1313-BOD-04-26-22	Angel View - Improving Access to Primary and Specialty Care Services for Children With Disabilities 1 Yr.	\$ 76,790	\$ 42,235		\$ 34,555		\$	7,680
2022-1314-BOD-05-24-22	Voices for Children - Court Appointed Special Advocate Program - 1 Yr.	\$ 60,000	\$ 60,000		\$ 54,000		\$	6,000
2022-1325-BOD-06-28-22	Vision Y Compromiso - CVEC Unrestricted Grant Funds - 2 Yrs.	\$ 150,000	\$ 150,000		\$ 67,500		\$	82,500
2022-1327-BOD-06-28-22	Youth Leadership Institute - Youth Voice in Mental Health - 2 Yrs.	\$ 50,000	\$ 50,000		\$ 22,500		\$	27,500
2022-1328-BOD-06-28-22	El Sol - Expanding Access to Educational Resources for Promotoras - 2 Yrs.	\$ 150,000	\$ 150,000		\$ 67,500		\$	82,500
2022-1331-BOD-06-28-22	Pueblo Unido - Improving Access to Behavioral Health Education and Prevention Services - 2 Yrs.	\$ 50,000	\$ 50,000		\$ 22,500		\$	27,500
2022-0965-BOD-06-28-22	Desert Healthcare Foundation - Behavioral Health Initiative Expansion - 3 Yrs.	\$ 2,000,000	\$ 2,000,000		\$ 2,000,000		\$	-
2022-22-15-BOD-06-28-22	Carry over of remaining Fiscal Year 2021/2022 Funds*	\$ 2,566,566	\$ 2,566,566		\$ 2,566,566		\$	-
2022-1323-Mini-07-21-22	Alianza Nacional De Campesinas, Inc - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1321-Mini-07-25-22	Theresa A. Mike Scholarship Foundation - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1324-BOD-07-26-22	Galilee Center - Our Lady of Guadalupe Shelter - 2 Yr.			\$ 100,000		\$ 45,000	\$	55,000
2022-1332-BOD-07-26-22	Alianza CV - Expanding and Advancing Outreach Through Increasing Capacity Development - 2 Yrs.			\$ 100,000		\$ 45,000	\$	55,000
2022-1322-Mini-08-13-22	Hanson House Foundation, Inc. - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1329-BOD-09-27-22	DPMG - Mobile Medical Unit - 3 Yrs.			\$ 500,000		\$ 50,000	\$	450,000
2022-1350-BOD-09-27-22	JFK Memorial Foundation - Behavioral Health Awareness and Education Program - 1 Yr.			\$ 57,541		\$ 51,786	\$	5,755
2022-1355-BOD-09-27-22	Joslyn Center - The Joslyn Wellness Center - 1 Yr.			\$ 85,000		\$ 76,500	\$	8,500
2022-1361-BOD-09-27-22	DAP Health - DAP Health Monkeypox Virus Response - 1 Yr.			\$ 586,727		\$ 246,073	\$	340,654
2022-1364-Mini-10-25-22	Al Horton Memorial Rotary Foundation - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1356-BOD-10-25-22	Blood Bank of San Bernardino/Riverside Counties - Coachella Valley Therapeutic Apheresis Program - 1 Yr.			\$ 140,000		\$ 63,000	\$	77,000
2022-1358-BOD-10-25-22	Foundation for Palm Springs Unified School District - School-Based Wellness Center Project - 1 Yr.			\$ 110,000		\$ 49,500	\$	60,500
2022-1362-BOD-10-25-22	Jewish Family Service of the Desert - Mental Health Counseling Services for Underserved - 2 Yrs.			\$ 160,000		\$ 36,000	\$	124,000
2022-1326-BOD-12-20-22	TODEC - TODEC's Equity Program - 2 Yrs.			\$ 100,000		\$ 22,500	\$	77,500
2022-1330-BOD-12-20-22	OneFuture Coachella Valley - Building a Healthcare Workforce Pipeline - 2 Yrs.			\$ 605,000		\$ 136,126	\$	468,874
2022-1369-BOD-12-20-22	ABC Recovery Center - Cost of Caring Fund Project - 1 Yr.			\$ 332,561		\$ 74,826	\$	257,735
2023-1357-Mini-01-09-23	Desert Recreation Foundation - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1333-BOD-01-24-23	Organizacion en California de Lideres Campesinas - Healthcare Equity for ECV Farmworker Women - 2 Yrs.			\$ 150,000		\$ 33,750	\$	116,250
2023-1363-BOD-01-24-23	Pegasus Riding Academy - Pegasus Equine Assisted Therapy - 1 Yr.			\$ 60,092		\$ 27,040	\$	33,052
2023-1375-Mini-01-30-23	California CareForce - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1374-Mini-02-10-23	Alianza Nacional De Campesinas, Inc - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1373-Mini-02-14-23	Palms To Pines Parasports - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1370-Mini-02-15-23	HIV+ Aging Research Project-Palm Springs - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1372-BOD-02-28-23	Reynaldo J. Carreon MD Foundation - Dr. Carreon Scholarship Program - 1 Yr.			\$ 50,000		\$ 22,500	\$	27,500
2023-1390-Mini-05-17-23	PS Test, Inc. - Testing & Treating the Growing Health Crisis - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1391-BOD-05-23-23	Lift To Rise - Driving Regional Economic Stability Through Collective Impact - 3 Yrs.			\$ 900,000		\$ 67,500	\$	832,500
2023-1392-BOD-05-23-23	Galilee Center - Galilee Center Extended Shelter - 1 Yr.			\$ 268,342		\$ 60,377	\$	207,965
2023-1395-Mini-06-21-23	Rotary Club of Palm Desert Foundation - Assistance in Providing Scholarships for Healthcare Majors - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1393-BOD-06-27-23	DAP Health - DAP Health Expands Access to Healthcare - 1 Yr.			\$ 1,025,778		\$ -	\$	1,025,778
2023-1398-BOD-06-27-23	Desert Healthcare Foundation - Core Operating Support - 1 Yr.			\$ 750,000		\$ -	\$	750,000
2023-BOD-06-27-23	Carry over of remaining Fiscal Year 2022/2023 Funds for Mobile Medical Unit Program			\$ 395,524		\$ -	\$	395,524
<b>TOTAL GRANTS</b>		<b>\$ 16,670,644</b>	<b>\$ 10,552,067</b>	<b>\$ 6,566,566</b>	<b>\$ 6,976,760</b>	<b>\$ 1,197,478</b>	<b>\$</b>	<b>8,944,395</b>
<b>Amts available/remaining for Grant/Programs - FY 2022-23:</b>								
<b>Amount budgeted 2022-2023</b>			\$ 4,000,000				G/L Balance:	6/30/2023
<b>Amount granted through June 30, 2023:</b>			\$ (6,566,566)					2131 \$ 5,424,394
Financial Audits of Non-Profits; Organizational Assessments			\$ -					2281 \$ 3,520,000
Net adj - Grants not used: FY 21-22 Funds			\$ 2,566,566					
Matching external grant contributions			\$ -				Total	\$ 8,944,395
<b>Balance available for Grants/Programs</b>			<b>\$ 0</b>					<b>\$ 0</b>
* Value listed in Total Paid column reflects funds granted from carryover funds. Actual grant payments will be reflected under the respective grant.								





## **Chief Administration Officer's Report**

**July 19, 2023**

Staff is busy preparing for the annual audit. Yearend field work to begin July 31st.

### **Las Palmas Medical Plaza - Property Management:**

#### **Occupancy:**

See attached unit rental status report.

**94.4%** currently occupied –

Total annual rent including CAM fees is **\$1,434,204**.

#### **Leasing Activity:**

2 suites (1E-204 & 2W-103/104) are now vacant and available for lease. Rob Wenthold, our broker, will be showing the suites to prospective tenants.

**Las Palmas Medical Plaza**

**Unit Rental Status**

**As of July 1, 2023**

Unit	Tenant Name	Deposit	Lease Dates		Term	Unit Sq Feet	Percent of Total	Monthly Rent	Annual Rent	Rent Per Sq Foot	Monthly CAM	Total Monthly Rent Inclg CAM	Total Annual Rent Inclg CAM
			From	To									
											\$ 0.80		
1E, 204	Vacant					880	1.78%						
2W, 103-104	Vacant					1,878	3.81%						
<b>Total - Vacancies</b>						<b>2,758</b>	<b>5.59%</b>						
<b>Total Suites - 32 - 29 Suites Occupied</b>		\$60,247.40				49,356	94.4%	\$ 82,241.81	\$ 986,901.72	\$ 1.76	\$ 37,275.20	\$ 119,517.01	\$ 1,434,204.12
<b>Summary - All Units</b>													
			<b>Occupied</b>	46,598	94.4%								
			<b>Vacant</b>	2,758	5.6%								
			<b>Pending</b>	0	0.0%								
			<b>Total</b>	49,356	100%								

**2023 AMENDMENT TO THE CHIEF EXECUTIVE OFFICER  
EMPLOYMENT AGREEMENT**

The Employment Agreement dated June 11, 2019, between Desert Health District (“District”) and Conrado E. Barzaga, M.D. (“Employee”), is hereby amended as follows:

1. Employee’s annual salary in Section 3. of \$271,360 is increased as follows:
  - a) A six percent (6%), cost of living adjustment and 4% Merit increase effective July 1, 2023, for a base salary of \$298,496.
2. All other terms and conditions of the June 11, 2019, Chief Executive Officer Employment Agreement and are restated and shall remain in full force and effect.
3. The effective date of this Amendment is July 25, 2023.

“Employee”:

“District”:

By \_\_\_\_\_  
Conrado E. Bárzaga, M.D.  
Chief Executive Officer

By \_\_\_\_\_  
Evet PerezGil  
President, Board of Directors



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: July 25, 2023  
To: Board of Directors  
Subject: Consulting Services Agreement with Veralon Healthcare Management Advisors to Facilitate a Mid-Year Strategic Planning Retreat Assessment – NTE \$10,000

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**Staff Recommendation:** Consideration to approve a Consulting Services Agreement with Veralon Healthcare Management Advisors to Facilitate a Strategic Planning Retreat – NTE \$10,000

**Background:**

- The District completed a comprehensive 5- year strategic plan in November 2021.
- District programs and grand funding have been focused on the goals and strategies approved in the strategic plan.
- The objectives of the November 4, 2023, half-day retreat are:
  - To assess the degree of progress made on the goals and strategies.
  - To determine those strategies and priorities to be retained and specify any desired modifications.
- At the July 19, 2023, Finance & Administration Committee meeting, the Committee recommended forwarding the agreement to the Board for consideration with the stipulation that the Strategic Planning Committee meet prior to the retreat to establish feedback on items to include during the scheduled retreat.
- Staff recommends approval of the consulting services agreement with Veralon Healthcare Management Advisors - NTE \$10,000.

**Fiscal Impact:**

\$10,000 expense.



July 12, 2023

Via email  
[cbarzaga@dhcd.org](mailto:cbarzaga@dhcd.org)

Conrado Barzaga, MD  
Chief Executive Officer  
Desert Healthcare District & Foundation  
1140 N. Indian Canyon Drive  
Palm Springs, CA 92262

Dear Dr. Barzaga:

Veralon Partners Inc. ("Veralon") appreciates the opportunity to submit this revised proposal to assist Desert Healthcare District & Foundation ("DHDF") in facilitating a strategic planning retreat. We look forward to the opportunity to work with you, the management team, and the Board, and we thank you for considering us as a consulting resource for this important engagement.

The support that we provided DHDF in establishing its strategic plan during 2021 enables Veralon to be uniquely qualified to assist you in this effort. Our insights and broad experience are reflected throughout this proposal, which details the following:

- Background and Understanding;
- Approach and Scope of Services;
- Engagement Deliverable;
- Engagement Timing;
- Client Responsibilities;
- Engagement Team;
- Fees and Billing; and
- Engagement Acceptance.

## **BACKGROUND AND UNDERSTANDING**

In the Fall of 2021, Veralon, in collaboration with Valentine Health Advisers, worked closely with the DHDF management team and Board to develop a strategic plan. Following a review of the 2019 Community Health Needs Assessment, and a series of interviews with key stakeholders, two working sessions (retreats) were held with the Board and management team. During those meetings, the Mission and Vision of the organization were reviewed and confirmed, critical planning issues identified, and seven goals were established. Specific to each goal, a series of strategies were identified and prioritized, the lead party responsible for implementation was specified, and a timeframe for beginning and completing each activity set forth.

During the period from November 2021 to June 2023, the management team and Board have worked to implement the strategies. The management team perceives that DHDF is moving in the right direction and that the core focal points of the strategic plan continue to be appropriate and capitalize on collaboration with other community organizations to address the needs of District residents. Early in 2023, the DHDF retained Huron Consulting Group (“Huron”) to complete an analysis of the region’s healthcare infrastructure (needs, supply, gaps). Discussions with Tenet to renegotiate the hospital lease were held and are reported to be nearing conclusion.

In light of the preceding points, DHDF leadership is planning to conduct a strategic planning retreat in the fall of 2023 with the following objectives:

- Assess the degree of progress made on the goals and strategies;
- Determine those strategies and priorities to be retained and specify any desired modifications; and
- Identify potential uses of the funds that will be generated through renegotiation of Tenet contract (e.g., seismic retrofit, primary care clinics, urgent care centers, mobile clinics).

The DHDF management team has requested the assistance of Veralon in support of the retreat. Specifically, Veralon has been asked to complete the following tasks:

- In preparation for the working session, conduct a few interviews and review the Huron report. No additional analytic steps are needed;
- Design and facilitate the retreat (a single half-day meeting); and
- Prepare a written summary of the conclusions reached during the retreat.

## **APPROACH AND SCOPE OF SERVICES**

In connection with the strategic planning retreat, Veralon would apply the following steps to meet DHDF’s objective:

- Conduct a single video conference call with DHDF’s leadership to understand the status of each goal and its associated strategies in the current plan, and ideas specific to potential new initiatives and uses of the funds generated by the renegotiated contract with Tenet;
- Conduct video conference interviews with three Board members whose perspectives are representative of their colleagues. The focus of those conversations would be similar to that of the call with the DHDF leadership team;
- Develop an agenda for the retreat highlighting key topics to be addressed and the use of full group and breakout team exercises. Review the agenda with DHDF’s leadership team and refine it as appropriate;
- Develop retreat materials:
  - A representative of DHDF would be responsible for assembling materials to be shared during the retreat specific to the status of the current goals and strategies; any specific unmet community needs identified in the Huron report; magnitude of the funds expected to be generated through the new Tenet contract and potential uses for those monies;

- Facilitate a single half-day retreat work session that would include:
  - Presentation on and discussion of information specific to each of the three objectives for the meeting (listed above);
  - Identify any changes to the existing goals, strategies, and their priorities; and
  - Identify new initiatives and their relative priority.
- Following the retreat, we will prepare a written summary of the conclusions reached during the meeting. It will be the responsibility of DHDF's leadership team to review, refine and finalize those components, and update the strategic plan document

As advisors to healthcare management teams and Boards, Veralon consultants have adopted the following principles as our philosophy and approach specific to facilitation. In this context the role of the facilitator is to:

- Work with representatives of the management team/Board in advance of the meeting to confirm the objectives for the session and identify the specific agenda items;
- Through introductory comments at the beginning of the event, set a context for discussion and an atmosphere that invites participation, collaboration, and synergy;
- Manage the timely progression of presentations and other agenda items;
- As the meeting progresses, encourage attendees to raise questions and offer observations and suggestions. Periodically, ask questions to assess the extent to which the attendees are in agreement with each other or have consensus on an issue;
- Recognize when valuable ideas contributed by attendees are outside the focus of the meeting, capture them on a "Parking Lot Board" for later discussion, and redirect the conversation to the principal agenda items; and
- At the end of the session, ensure that the agenda was completed, attendees' ideas and issues have been addressed, and that there are defined "next steps".

Although the facilitator should contribute ideas, he/she should not use the meeting as a platform to convey personal perspectives.

## **ENGAGEMENT DELIVERABLES**

The deliverables for this engagement will be:

- Execution of the strategic planning retreat, including: the agenda, relevant preparation, and facilitation of the retreat, and
- A written summary of the conclusions reached during the meeting as described in the *Approach and Scope of Services* section of this document.

## **ENGAGEMENT TIMELINE**

The retreat is expected to be scheduled for one half-day on a Saturday during November.

## CLIENT RESPONSIBILITIES

To assist Veralon in the completion of this engagement, DHDF agrees to assume the following responsibilities:

- Designate members of DHDF's senior management team to serve as project liaison representatives to Veralon for this engagement;
- Identify members of the management team and board to participate in the video conference interviews and collaborate with a representative of Veralon to schedule the interviews;
- Provide a copy of the Huron report and any other recent documentation of community need; and
- Make all logistical and financial arrangements for the retreat (e.g., secure a site, food and refreshments, audiovisual, communication with DHDF's members specific to the retreat, notice to the community of a meeting of the Board and transition of the meeting to a closed Executive Session to discuss trade secrets, and reproduction of any materials to be shared with attendees).

## ENGAGEMENT TEAM

The quality of a consulting engagement is directly related to the skills and expertise of the consultants performing the individual tasks. As such, we have assembled a senior team with significant experience which is as follows:

- **Mark Dubow, MSPH, MBA, Director**

Mark is a national expert in strategy and innovation, with more than 40 years of consulting experience with health systems, hospitals, academic medical centers, health plans, and physician organizations. In addition to strategy, he focuses on alliances and alignment, enhancing the effectiveness of clinical service lines, and ambulatory and post-acute care development. Throughout his career, Mark has assisted numerous healthcare organizations with the design and facilitation strategy retreats.

Mark assisted DHDF with preparation of the current strategic plan including design and co-facilitation of two retreat working sessions in 2021.

Mark is a frequent speaker for regional and national healthcare organizations. He has taught courses for the American College of Healthcare Executives since 1999, including the most recent, "Hospitals and Health Systems of the Future: Transforming to Thrive". He has published in books and authored more than 40 articles.

Mark will be assisted by Veralon associates and/or analysts as necessary. The professional profile of Mark Dubow is attached to this proposal as Exhibit 1.



## FEES AND BILLING

Professional fees will be based on the time required to perform the engagement tasks and our standard hourly rates, which are increased annually on January 1<sup>st</sup>. Our current standard hourly rates are as follows:

Current Hourly Rates	
Professional/Category	2023 Hourly Rate
Mark Dubow, Director	\$680
Principal	\$515
Manager	\$420
Senior Associate	\$380
Associate	\$325
Analyst	\$225

Based on the above scope of services, professional fees will not exceed \$10,000 for preparation for and facilitation of the strategic planning retreat and assembling a written set of conclusions.

Our fee estimate is based on our experience on similar engagements and the specific customized Approach and Scope of Services described above. From time to time, we encounter issues which require significantly more time than we had expected, including:

- Challenges accessing data or converting available data into usable information;
- Unanticipated issues that require additional attention to ensure a positive outcome; and
- Additional meetings to ensure effective communication and stakeholder buy-in.

We seek to flexibly address additional questions or engagement issues within our estimated fees. We will inform you if tasks are requiring more effort than was anticipated so we can discuss with you the relative value of the additional work and mutually agree on any adjustments to scope and estimated fees.

All expenses incurred in connection with all engagements are billed at cost, in addition to professional fees. These include the following: travel, lodging, meals, telephone, data input, published data costs, any fees for equipment appraiser subcontractors, and report preparation, reproduction, and delivery.

We will bill monthly based on the actual time incurred. Expenses will be added to professional fee invoices. All invoices for our services are due and payable upon receipt.

Upon engagement acceptance, client will indicate any particular invoicing requirements necessary to process payment in a timely manner (i.e., P.O. number, etc.). Client will also specify invoice recipient and any additional parties invoices should be sent to.

Additional terms and conditions are included as Exhibit 2.

## ENGAGEMENT ACCEPTANCE

If you have any questions about what we have proposed, please call us at 877-676-3600. We can work with you to modify or refine our proposed approach to most appropriately meet your objectives. We look forward to working with DHDF on this important effort. If this proposal is acceptable as written, you may authorize the engagement by completing the signature block that follows and returning/emailing a signed copy to Dana Wander (dwander@veralon.com).

Sincerely,



Mark Dubow  
Director

### APPROVED FOR:

#### Desert Healthcare District & Foundation

Name:

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Title:

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Date:

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# Exhibit 1: Resume





## Mark J. Dubow, MSPH, MBA

Director

Mark is a national expert in strategy development and facility planning for healthcare organizations, with an emphasis on helping providers capitalize on emerging innovations. He has more than 40 years of healthcare consulting experience and has directed engagements for healthcare organizations throughout the nation, including health systems, community and teaching hospitals, academic medical centers, ambulatory care providers, post-acute care organizations, health plans, and physician organizations.

Mark's work focuses primarily on strategic planning for hospitals and health systems, ambulatory care center strategy and facility development, enhancing the effectiveness of clinical service lines, mergers and alliances, and alignment. His experience includes:

- Determining strategy in light of healthcare reform and in establishing the most appropriate model of care to apply as organization's transition from a fee-for-service to a value-based payment environment
- Enhancing service lines including cardiovascular, neuroscience, oncology, orthopedics, women's services, and behavioral health, among other clinical services; developing Centers of Excellence and Clinical Institutes
- Determining client need for and benefit of forming strategic partnerships, and evaluating potential candidates
- Assisting hospitals and physician organizations in the formation and refinement of integrated delivery systems, including clinical integration, and establishing strategies for growth
- Establishing various alignment models
- Acute hospital, ambulatory care and post-acute care facility development including strategy, defining the service portfolio, site selection, utilization projections, and resource sizing

Previously, Mark was senior vice president at a nationally recognized healthcare consulting firm, and a leader within the planning and business advisory practice. Prior to joining that firm, Mr. Dubow was the president of another healthcare consulting firm. Before that he was a senior manager in the national healthcare consulting practice of a Big Four accounting firm, where he led the South/West Region of the firm's Accelerated Solutions Services, and was Director, Strategic Planning Services, for the South/West Region.

Mark is a frequent speaker for organizations including the American College of Healthcare Executives (ACHE) and the Healthcare Financial Management Association. He has collaborated with a broad array of law and other professional firms in presenting seminars on a diverse array of healthcare industry subjects. On a quarterly basis, Mark teaches "Hospitals and Health Systems of the Future: Transforming to Thrive" on behalf of the ACHE for executive nationwide. He has published in books and more than 30 articles on a wide variety of topics.

Mark holds an MBA degree from the University of Michigan, a Master of Science degree in public health, with an emphasis on healthcare planning and policy, from UCLA, and a bachelor's degree in biology from Colgate University.



# Exhibit 2: Terms and Conditions



## TERMS AND CONDITIONS

1. This agreement, together with these Terms and Conditions, form the entire agreement between Veralon and the addressee of this agreement (“you”, “your” or “client”).
2. This agreement will become effective, and our work on this engagement will commence, upon receipt of a signed agreement from you and payment of any requested engagement retainer or initial installment.
3. You will need to provide us requested data and other information in a timely fashion and in the format we request for us to perform our work in accordance with the timetable we have set forth. You will also need to provide necessary logistical support.
4. If the engagement scope of work or timetable changes, or if we encounter unforeseen circumstances in performing our engagement tasks, we will advise you of such changes or circumstances and any impact on our professional fees, and obtain your written authorization for additional fees and to proceed with the engagement. If you decide not to proceed with the engagement after Veralon advises you of such changes or circumstances, Veralon will provide you with an invoice for all professional fees and expenses incurred to date, the balance of which shall be payable by you upon receipt.
5. The strategies and actions we recommend and prospective estimates we generate will be based on certain assumptions with respect to future events. Some of these assumptions may concern actions we will expect you to take. Others will concern events beyond the control of either party. Consequently, while any prospective estimates will be reasonable, based on the information we gather and the assumptions referenced, we do not guarantee any particular outcome or result.
6. Each party will protect the Proprietary Information of the other party. “Proprietary Information” means non-public information of competitive or commercial value to the discloser, which has been designated by the discloser as confidential, or which a reasonable person would recognize as confidential or proprietary in nature. Proprietary Information will be used only for the purposes of this engagement and will be disclosed only on a need to know basis or as required by law.
7. Should either party elect to terminate this agreement before conclusion of the engagement, you will pay Veralon all professional fees and expenses incurred up to the date of termination.
8. Payment for our services will be due upon receipt of our monthly invoice. If payment is not received within 60 days, (i) work on the engagement may be temporarily suspended until all amounts due are paid, and (ii) Veralon may charge interest at the rate of 12% per annum on any such unpaid amounts, plus any reasonable collection costs incurred. We reserve the right to withhold delivery of the final report pending receipt of overdue payments.
  - a. Veralon will provide interim and draft deliverables throughout the engagement. At the conclusion of the engagement, Veralon will provide you with a final draft deliverable, and you will have 15 days to review it and provide comments, so that the final deliverable may be issued to you. After this 15-day period, Veralon will consider the engagement to be complete and payment of our final invoice may not be withheld.
9. As a subcontractor that may be subject to Section 1861 (v) (1) (I) of the Social Security Act, we shall, upon written request, make available as appropriate to the Comptroller General, the Secretary of Health and Human Services, and their duly authorized representatives, a copy of this agreement and access to our books, documents, and records necessary to verify the nature and extent of the costs of services provided hereunder. Such access will be available until the expiration of four years after the services to which the costs relate have been furnished.
10. Any proposed estimate of fees prepared in connection with this agreement will remain valid for a period of 90 days, subject to the terms of this agreement. After such period, you may request that Veralon propose a new estimate, which shall be the valid estimate, subject to the terms of this agreement.





**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: July 25, 2023  
To: Board of Directors  
Subject: Resolution #23-03 and Ordinance 23-01 to Increase Director's Stipends by 5% to \$115.76 per meeting

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**Staff Recommendation:** Consideration to approve Resolution #23-03 and Ordinance 23-01 to Increase Director's Stipends by 5% to \$115.76 per meeting.

**Background:**

- District Directors receive a per meeting stipend for up to 6 authorized meetings per month.
- The stipend is allowed to be increased 5% per year.
- The proposed increase is from \$110.25 to \$115.76 per meeting.
- A resolution and ordinance for the stipend and the allowable increase is required to be approved by the Board.
- Additionally, a public hearing announcement is required to be published in the local newspaper for 2 consecutive weeks.
- At the July 19, 2023, Finance & Administration Committee meeting, the Committee recommended forwarding the Resolution and Ordinance to the Board for consideration of approval.
- Resolution 23-03 and Ordinance 23-01 are included in the packet for your review and recommended approval.

**Fiscal Impact:**

Director meeting stipends increased from \$110.25 to \$115.76 per meeting for up to 6 meetings per month.

**RESOLUTION NO. 23-03**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE DESERT HEALTHCARE DISTRICT  
ADOPTING MEETING COMPENSATION GUIDELINES  
AND A POLICY OF SIX (6) MEETINGS PER MONTH**

WHEREAS, Health & Safety Code section 32103 authorizes the payment to members of the Board of Directors (“Board”) of \$100 per meeting, as plus authorized increases in accordance with Water Code 2023, not to exceed six meetings per month, and allows payment of actual and necessary traveling and incidental expenses incurred in the performance of official duties.

WHEREAS, Health & Safety Code section 32103 provides that if the District compensates Board members for more than five meetings per month, the Board must annually adopt a written policy describing, based on findings supported by substantial evidence, why more than five meetings are necessary; and

WHEREAS, Government Code section 53232.1 outlines the meetings in which Board members may receive compensation; and

WHEREAS, the Board desires by this Resolution to adopt meeting compensation guidelines, a policy of six meetings per month, and the guidelines for reimbursable expenses in accordance with Health & Safety Code section 32103 and Government Code section 53232.1

THEREFORE, BE IT RESOLVED by the Board of Directors as follows:

Section 1: Board Policy # BOD-21 related to the Meeting and Insurance compensation section is hereby incorporated into this Resolution.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Desert Healthcare District held on July 25, 2023, by the following roll call vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Evelt PerezGil, President,  
Board of Directors

ATTEST:

\_\_\_\_\_  
Carole Rogers RN, MPH, Secretary,  
Board of Directors



**ORDINANCE NO. 23-01**

**ORDINANCE OF THE BOARD OF DIRECTORS  
OF THE DESERT HEALTHCARE DISTRICT  
INCREASING COMPENSATION OF DIRECTORS**

BE IT ORDAINED BY THE BOARD OF DIRECTORS (“Board”) OF THE DESERT HEALTHCARE DISTRICT (“District”) as follows:

Section 1. Health & Safety Code section 32103(b) provides that the Board may, by ordinance adopted pursuant to Water Code Section 20200 et seq., increase the amount of compensation received by Board members in an amount not to exceed 5 percent for each calendar year following the operative date of the last adjustment; and

Section 2. Water Code section 20203 requires that the ordinance increasing compensation must be considered after a public hearing and notice of the hearing shall be published in a newspaper of general circulation pursuant to Government Code section 6066; and

Section 3. Notice of the public hearing was published once a week for two successive weeks with at least five days intervening between the respective publication dates, with the period of notice commencing on the first day of publication and terminating at the end of the fourteenth day, all in accordance with Government Code section 6066.

Section 4. After the public hearing, the Board determined that each director shall receive compensation of \$115.76 for attending compensable meetings of Board members in accordance with Board Policy # BOD-21 related to the Meeting and Insurance Compensation section in the District’s Policies and Procedural Manual.

Section 5. This Ordinance shall not become effective until September 25, 2023 and shall be published once a week for two (2) successive weeks in accordance with Government Code section 6066 in a newspaper of general circulation within the District.

PASSED, APPROVED, AND ADOPTED by the board of Directors of the Desert Healthcare District at a Regular meeting held on this 25<sup>th</sup> day of July, 2023, by the following roll call vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Evet PerezGil, President, Board of Directors

ATTEST:

\_\_\_\_\_  
Carole Rogers RN, MPH, Secretary, Board of Directors

**NOTICE OF PUBLIC HEARING  
ON POSSIBLE 5% INCREASE  
IN DIRECTOR MEETING  
COMPENSATION**

The Governing Board of the Desert Healthcare District will conduct a Public Hearing on July 25, 2023, at 5:30 p.m. at the Regional Access Project Foundation Conference Room 103 4155 Eclectic Street Palm Desert, CA 92211. The purpose of the Public Hearing is to consider a possible 5% (\$5.51) increase in the stipend provided to Board members for attendance at meetings. For more information please contact Andrea Hayles Special Assistant to the Board at the Desert Health District (760-567-0298).



**Date:** July 25, 2023

**To:** Board of Directors

**Subject:** Grant # 1389 Step Up On Second Street Inc

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**Grant Request:** Step Up's ECM/ILOS programs in the Coachella Valley

**Amount Requested:** \$64,401.00

**Project Period:** 08/01/23 to 07/31/2024

Step Up has grown exponentially and is recognized nationally as a premier provider of housing services for individuals experiencing chronic homelessness, mental health conditions, and addiction. Step Up delivers compassionate support to people experiencing serious mental health issues and persons who are experiencing chronic homelessness to help them recover, stabilize, and integrate into the community. Through dynamic partnerships, Step Up provides positive social and learning environments, vocational training, permanent supportive housing opportunities, and recovery services to empower individuals to cultivate lives of hope and dignity.

The proposal is seeking Desert Healthcare District funds to cover the funding gap between what CalAIMs service contracts cover and the true cost of providing comprehensive support to members. Funds from DHCD would be used to fund hiring, onboarding, and partial salaries for Outreach Specialists and Service Coordinators. Additionally, a portion of the funding would also be used to support vital services and supplies such as outreach and engagement supplies and member transportation. Specifically, Step Up will connect approximately 75 individuals to health insurance and a primary care physician and 150 individuals to housing, benefits, and other supportive services.

This application is focused on the District's Strategic Plan strategies 2.7 to increase equitable access to primary and specialty care services and resources in underserved communities in Coachella Valley and 5.1 to reduce the negative impacts of social determinants of health on homelessness in Coachella Valley.



**Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care services

**Strategy 2.7** Increase equitable access to primary and specialty care services and resources in underserved communities in Coachella Valley (Priority: High)

**Goal 5:** Be responsive to and supportive of selected community initiatives that enhance the economic stability of the District residents (on a situational basis)

**Strategy 5.1** Reduce the negative impacts of social determinants of health on homelessness in Coachella Valley (Priority: Moderate)

**Geographic Area(s) Served:**

Cathedral City, Coachella, Desert Hot Springs, Indio, Palm Desert, Palm Springs, Rancho Mirage

**Average Total Score: 41/50 = 82%**

**Action by Program Committee: (Please select one)**

✓ Full recommendation and forward to the Board for consideration with the Committee's recommendation that a grant amount of \$64,401.00 be approved.

Recommendation with modifications

Request for more information

Decline



## **Grant Application Summary**

### **Step Up On Second Street Inc, Grant # 1389**

#### **About the Organization**

Step Up On Second Street Inc  
1460 4th Street, Suite 200  
Santa Monica, CA 90401  
310-696-4510

**Tax ID #:** 95-4109386

#### **Primary Contact:**

Lynne Elwan, Chief Development Officer  
(714) 713-1126  
LElwan@stepup.org

#### **Organization's Mission Statement and History**

Founded in 1984, Step Up began operations as a small drop-in center in Santa Monica, California, providing mental health services and social opportunities to individuals experiencing serious mental health conditions. As the organization grew, staff began identifying the link between the experience of homelessness and serious mental health conditions. Step Up focused on providing permanent supportive housing (PSH) to address members' needs. Step Up opened its first PSH development, Step Up on Second, in 1994 with just 36 units of PSH for adults experiencing mental health conditions and homelessness. Since then, Step Up has grown exponentially and is now recognized nationally as a premier provider of housing services for individuals experiencing chronic homelessness, mental health conditions, and addiction. The agency currently houses 2,105 members in PSH throughout California and Florida and hundreds of scattered site units in California, Georgia, and Tennessee. Step Up delivers compassionate support to people experiencing serious mental health issues and persons who are experiencing chronic homelessness to help them recover, stabilize, and integrate into the community. Through dynamic partnerships, Step Up provides positive social and learning environments, vocational training, permanent supportive housing opportunities, and recovery services to empower individuals to cultivate lives of hope and dignity.

**Organization Annual Budget:** \$52,496,913.00

## **Historical (Approved Requests)**

### **Project Information**

**Project Title:** 1389 Step Up's ECM/ILOS programs in the Coachella Valley

**Start Date:** 08/01/2023    **End Date:** 07/31/2024

**Total Project Budget:** \$904,553.00

**Requested Amount:** \$64,401.00

#### **Community Need for this Project in the Coachella Valley:**

It is well-documented that housing is one of the most important social determinants of health. Currently, many individuals experiencing homelessness are forced to utilize emergency services for basic healthcare needs because they are not connected to a primary care physician or to a health insurance provider. According to the Lewin Group, unhoused individuals use emergency departments on average five times per year and the highest utilizers can be in the emergency room up to once a week. This causes undue stress on our community's emergency health infrastructure, delivers subpar health results for the individuals most in need, and costs hospitals nearly \$20,000 per individual per year. By connecting hundreds of individuals and families with complex needs to housing, healthcare providers, behavioral healthcare, and a wide range of community supports, Step Up's ECM/ILOS programs help to address this need and improve the community health infrastructure in the Coachella Valley.

#### **Project Description and Use of District funds:**

Step Up will use funds from the Desert Healthcare District to cover the funding gap between what CalAIMs service contracts cover and the true cost of providing comprehensive support to members. Funds from DHCD would be used to fund hiring, onboarding, and a fraction of the first year's salary of Outreach Specialists and Service Coordinators specifically for the Coachella Valley. At the moment, Step Up's Inland Empire team is supporting all ECM/ILOS participants in the Coachella Valley, and the agency is looking to build out a dedicated team specifically for the area who are able to dedicate their time to the needs of Step Up's members specifically in the Coachella Valley. A portion of the funding would also be used to support vital services and supplies such as outreach and engagement supplies and member transportation.

#### **Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care services

**Goal 5:** Be responsive to and supportive of selected community initiatives that enhance the economic stability of the District residents (on a situational basis)

**Strategy 2.7** Increase equitable access to primary and specialty care services and resources in underserved communities in Coachella Valley (Priority: High)

**Strategy 5.1** Reduce the negative impacts of social determinants of health on homelessness in Coachella Valley (Priority: Moderate)

**Project Deliverables and Evaluation**

<p><b>Deliverable #1:</b> Enhanced Care Management (ECM)- Through the agency’s ECM program, Step Up will coordinate care and services among the physical, behavioral, and social service delivery systems for individuals and families experiencing homelessness in the Coachella Valley. By July 31, 2024, Step Up will connect approximately 75 individuals to health insurance and a primary care physician.</p>	<p><b>Evaluation #1:</b> Step Up will keep detailed reporting on the number of individuals who were connected to primary and specialty healthcare services in underserved communities and the number of individuals who were connected to permanent housing opportunities in underserved communities. Step Up is currently tracking inpatient hospitalizations and transition of care once a member is released from the hospital, as well as assisting in following up with primary care providers once a member is released. Staff track depression scores by completing PHQ-9 depression assessments on a regular basis, as well as A1C tests to measure blood sugar levels in relation to diabetes and blood pressure readings to track and address hypertension. Step Up’s RN also provides additional health education to support stability through chronic disease management to facilitate improved health outcomes.</p>
<p><b>Deliverable #2:</b> Community Supports In Lieu of Services (ILOS) – Through the agency’s ILOS program, Step Up will provide ongoing case management and resources for clinical and non-clinical needs, housing navigation services, linkages to mainstream benefits, and connections to vocational training or educational opportunities to individuals and families experiencing homelessness in the Coachella Valley. By July 31, 2024, Step Up will connect approximately 150 individuals to</p>	<p><b>Evaluation #2:</b> Service Coordinators will establish a baseline with each member upon enrollment or intake into the program. This data will be entered into Step Up’s database, Welligent, and the Homeless Management Information System. Each month the service coordinator will enter any changes. The information will be reviewed internally by the Vice President of Inland Empire Programs and presented to partners such as the Department of Mental Health, CalAIM, Department of Behavioral</p>

housing, benefits, and other supportive services, including but not limited to linkages back to ECM services.	Health, and the Department of Housing and Urban Development. Step Up's Compliance and Data Analysis team tracks members' engagement with all Step Up services on a monthly basis. The key metrics that Step Up tracks in this regard are the total number of unduplicated members served, the number of individuals newly housed, the number of placements into education and employment opportunities, and relevant demographics such as age, gender, veteran status, and race/ethnicity of members and individuals served.
<b>Deliverable #3:</b>	<b>Evaluation #3:</b>
<b>Deliverable #4:</b>	<b>Evaluation #4:</b>

**Project Demographic Information**

**Target Geographic Area(s) To Be Served:**

Cathedral City, Coachella, Desert Hot Springs, Indio, Palm Desert, Palm Springs, Rancho Mirage

**Target Population Age Group:**

0 to 5, 6 to 17, 18 to 24, 25 to 39, 40 to 54, 55 to 64, 65+

**Target Population Ethnicity:**

Hispanic/Latino (of any race), Not Hispanic or Latino (of any race)

**Target Population Race:**

American Indian and Alaska Native, Asian, Black or African American, Native Hawaiian and other Pacific Islander, White, Some other race

**Additional Target Population Information:**

Step Up ECM/ILOS programs in the Coachella Valley target individuals and families who are experiencing homelessness. Members come from diverse backgrounds, and Step Up does not target any specific racial or ethnic group. All members are living at or below 30% area's median income.

**Capacity, Sustainability, and Partnerships**

**Organizational Capacity**

Step Up anticipates serving a minimum of 50 additional members in the calendar year 2023 as a result of this funding. The organization's Coachella Valley programs continue



to grow to meet community needs. The ECM/ILOS programs have rapidly expanded from serving approximately 125 individuals in January 2022 to over 800 individuals by the end of 2022. Step Up's Inland Empire team continues to receive a high volume of referrals from health plans who trust the agency as their provider of choice for individuals managing complex health and mental health needs as they transition into stable permanent housing situations and further address their health and wellness needs and goals. Currently, Step Up is building out a dedicated Coachella Valley team to handle the growing number of members in the region. Additional staff capacity made possible through this funding opportunity, along with other local funders, assists Step Up with continuing to scale impactful programs to meet community needs.

**Organizational Sustainability:**

Step Up's Board of Directors develops strategic plans for the agency every 3 years. The latest plan was penned in 2021 and will guide the agency's activities through the end of 2023. The strategic plan outlines three primary services that Step Up aims to deliver in fulfillment of the agency's mission and vision:

- Comprehensive support services and programs lead to self-sufficiency, harm reduction, and recovery for individuals experiencing serious mental health issues.
- Meaningful opportunities for members and their families to achieve self-determined goals, experience community, and support advocacy to reduce discrimination.
- Exemplary permanent supportive housing, associated services, and infrastructure that are member-focused, outcomes-based, economically and environmentally sustainable, aligned with the Housing First model, and developed through longstanding, trusted partnerships.

Step Up's ECM/ILOS programs align with all of the agency's strategic plans. By expanding Step Up's supportive services in the Coachella Valley and helping to connect individuals and families experiencing homelessness in the region to meaningful opportunities and resources, Step Up's ECM/ILOS programs help members achieve self-determined goals, exemplify comprehensive supportive services, and help build longstanding partnerships with like-minded organizations and service providers in the Coachella Valley.

**Partnerships/Collaborations:**

Step Up's EM/ILOS programs work closely with the following local healthcare providers:

- Inland Empire Health Plan (IEHP)
- Molina Healthcare
- HealthNet These partner organizations identify members in need of services and refer them to Step Up for engagement and service coordination.

Step Up then provides members with person-centered care management, primarily through in-person engagement where enrollees live and assisting them with access to

appropriate healthcare services, including connecting them to primary care through one of the partner organizations. Step Up also provides housing support (Housing transition/ Navigation and sustaining services) which plays a fundamental role in meeting enrollees' needs for health and health-related services that address social drivers of health. Step Up meets people where they are in life, addresses social drivers of health, and breaks down the walls of health care.

### **Diversity, Equity, Inclusion, and Belonging (DEIB)**

#### **How does your organization address DEIB in your policies, strategic plan, board and staff, etc.?**

Step Up's Board of Directors is comprised of 12 individuals, including community members, businesspeople, academics, government workers, architects, entertainers, and people the agency serves. Concerning the stark contrast between the economic and lived experience of the community members it serves, Step Up addresses its fundamental interest through its founding core value of "Nothing About Us Without Us" by adding two voting members of the Step Up community to its Board. Step Up also employs former members and others with relevant lived experience. Step Up's Advancing Access, Inclusion, Diversity, and Equity (AAIDE) initiative includes actively enhancing internal processes and procedures that support staff members through an inclusive work environment, equitable opportunities for advancement, and training to integrate these approaches into their work with members. Internally, Step Up partnered with Transitions2Transformations, LLC (T2T), an independent advisory firm, to work alongside a staff Diversity, Equity, and Inclusion (DEI) committee to make initial recommendations to the agency on how best to move forward with its goals around equity and inclusion. Evolving from the work with T2T, Step Up's AAIDE efforts are crucial in how the organization manages challenges and supports growth. To ensure that Step Up staff are well equipped to recognize and address barriers to equity for members, the organization has focused on staff development efforts to expand knowledge, model inclusionary practices, and support staff retention. There are currently five AAIDE subcommittees with representation from across the agency: Professional Development for Leaders, Talent Review and Development, Capacity Building/Funding, Pay Equity, and AAIDE Practices and Training. Each subcommittee is establishing and working toward short-term and long-term goals. For example, Step Up is trying to provide advancement opportunities for the agency's diverse frontline staff, including roles not requiring social work licensure. Step Up also values lived experience with the organization's work serving unhoused individuals and incorporates peer advocate roles into service models whenever possible. Step Up strives to create, foster, and sustain a workplace culture where all staff are committed to cultivating diversity, equity, and inclusion at all levels of the organization and every site. Step Up is committed to creating an ethos where everyone feels a sense of belonging in the workplace. Step Up's DEI committee has formulated the statement above, acknowledging that it continues to be a work in progress in response to the call to be a catalyst for internal education, empowerment, and transformation in Step Up's practices and culture surrounding diversity. The DEI committee aims to communicate needs and implement strategies that make a difference within Step Up surrounding diversity.

#### **What barriers does your organization face when addressing DEIB?**

N/A

## Grant Budget

Project Grant Budget				
Applicant:		Step Up	ECM/ILOS in the Coachella Valley	
OPERATIONAL EXPENSES		Total Project Budget	Funds From Other Sources <span style="color: red; font-size: small;">Detail On Section 3</span>	Amount Requested From DHCD
<b>Total Staffing Expenses</b> <span style="color: red; font-size: small;">Detail on Section 2</span>		\$ 791,680.00	\$ 744,505.00	\$ 47,175.00
<b>Equipment (itemize)</b>				
1	Company Car (leased)	\$ 12,000	\$ 12,000.00	
2	Computers, Office Supplies	\$ 12,000	\$ 12,000.00	
3	COVID PPE, other	\$ 2,400	\$ 1,500.00	\$ 900.00
4			\$ -	
<b>Supplies (itemize)</b>				
1	Supportive Services Supplies	\$ 45,000	\$ 45,000.00	
2	Welcome Home kits	\$ 2,400	\$ 2,400.00	
3			\$ -	
4			\$ -	
<b>Printing / Duplication</b>		\$ 9,600	\$ 9,600.00	
<b>Mailing / Postage</b>		\$ 4,250	\$ 4,250.00	
<b>Travel / Mileage (use current Federal mileage rate)</b>		\$ 54,000	\$ 54,000.00	
<b>Education / Training</b>		\$ 12,037	\$ 6,037.25	\$ 6,000.00
<b>* Items listed below are included for calculation of the total project budget only. For use of DHCD funds, these line items would be included in the allowable 15% indirect cost rate.</b>				
<b>Office / Rent / Mortgage*</b>		\$ 24,000	\$ 24,000.00	\$ -
<b>Telephone / Fax / Internet*</b>		\$ 5,880	\$ 5,880.00	\$ -
<b>Utilities*</b>		\$ 2,700	\$ 2,700.00	\$ -
<b>Insurance*</b>		\$ 1,900	\$ 1,900.00	\$ -
<b>Other Direct Project Expenses Not Described Above (itemize)</b>				
1	<b>Background Checks and Recruitment</b>	\$ 1,925	\$ -	\$ 1,925.00
2	<b>I.T.</b>	\$ 7,800	\$ 7,800.00	\$ -
3	<b>Welligent</b>	\$ 4,500.00	\$ 4,500.00	\$ -
4			\$ -	\$ -
<b>Indirect Rate</b>	<input checked="" type="checkbox"/> Check Box To Utilize Indirect Rate Up To 15%	Enter Rate	15.00%	\$ 8,400.00
<b>Total Project Budget (Rounded up to nearest dollar)</b>				
		\$ 1,002,473	\$ 938,073	\$ 64,401
<b>Budget Narrative</b>	<p style="color: red; font-size: small;">Fully describe items above in this cell. You may insert rows or create additional worksheets if more space is needed to fully describe your budget.</p> <p><b>1.Company Car (leased)</b> – Step Up leases a vehicle for staff to travel to provide members with transportation and to engage members in further regions with outreach services.</p> <p><b>2.Computers, Office Supplies</b> – computer and relevant supplies for the San Bernardino office.</p> <p><b>3.COVID PPE, other</b> – Personal Protective Equipment for staff and members to use during in-person visits and while in the offices.</p> <p><b>4.Supportive Services Supplies</b> – Outreach supplies for members including food, blankets, printed materials, clothing, and other supplies used by Outreach Specialists while engaging members in the field.</p> <p><b>5.Printing/Duplication</b> – Office printer, supplies, and maintenance.</p> <p><b>6.Mailing/Postage</b> – Office mailing and postage costs.</p> <p><b>7.Travel/Mileage</b> – Staff travel costs associated with outreach, member transportation, and other travel for work.</p> <p><b>8.Education/Training</b> – Step Up ensures that all staff are trained in the most current, trauma-informed care and crisis response techniques.</p> <p><b>9.Office/Rent/Mortgage</b> – All rental costs for the San Bernardino office</p> <p><b>10.Telephone/Fa/Interne t</b> – Staff cell phones, office phones, and office internet access for staff.</p> <p><b>11.Insurance</b> – Vehicle Insurance, Office insurance, and staff liability insurance.</p> <p><b>12.Background Checks and Recruitment</b> – Onboarding costs for new staff</p> <p><b>13.I.T.</b> – Organizational costs for the upkeep of Office 365, Welligent, and other technology platforms used internally by the agency.</p> <p><b>14.Welligent</b> – Proportional burden of the subscriptions costs for the client management software used by Step Up.</p>			

Version 06.20.23

Staff Salary Expenses		Annual Salary	% of Time Allocated to Project	Total Project Salary	Amount Requested from DHCD
<b>Employee Position/Title</b>					
1	Direct Admin Management	\$ 115,000	1.1	126,500.00	
2	Lead SC I, II, III, Nurse	\$ 72,000	1	72,000.00	
3	SC II, III	\$ 68,000	1	68,000.00	
4	SC I	\$ 64,000	5.5	352,000.00	\$ 36,855.47
<b>Enter Total Employee Benefits / Employer Taxes % (Proportional Fringe Costs and/Or Employer Taxes Based On % Of Time Allocated To Project)</b>			28.00%	173,180.00	10,319.53
<b>Total Will Populate In Total Staffing Expenses Section 1</b>			<b>Total &gt;</b>	<b>\$ 791,680.00</b>	<b>\$ 47,175.00</b>
<b>Budget Narrative</b>	<p>Please describe in detail the scope of work and duties for each employee on this grant.</p> <p><b>Direct Admin Management:</b> Overall responsibility for management of the team. Responsibility for quality measures and reporting for the team. Primary administrative and operations contact for the organization.</p> <p><b>SC I:</b> For the Coachella Valley, we have budgeted 5.5 FTE ECM/ILOS Service Coordinator I (SC I) - Generalist Community Health Worker positions. This SC I position is responsible for working effectively with and as part of the program to provide high quality, effective care management to the Healthplan's members, and provide interventions as outlined in CalAIM resource guide to support Medi-Cal's managed care plans. SC Is will provide primarily field-based services including: outreach and engagement, housing tenancy and sustaining services, housing transition and navigation services, coordination of care, resource linkages, and working with other professionals and organizations in the community to ensure quality of care for members.</p> <p><b>Lead SC I, SC II or III, and Nurse (Lead Care Manager assigned to member's case):</b> Responsible for coordinating with individuals/entities to ensure a seamless experience for the member, and non-duplication of services. Engage eligible members, and oversee provision of services and implementation of the care plan. Offer field-based services where the members live, seek care, or find most easily accessible, and within MCP guidelines. Connect member to other social services, and support the member may need, including transportation. Advocate on behalf of members with healthcare professionals. Use motivational interviewing, trauma informed care, and harm reduction approaches. Coordinate with hospital staff on discharge planning. Accompany members to office visits, monitor treatment adherence including medication management, and provide health promotion, and self-management training. Distribute health education materials.</p> <p><b>SC II, III:</b> In addition to the above description for the LCM: Act as a clinical resource for the team (Behavioral Health for the SC II or III), and medical resource for the Nurse.</p>				
<b>Budget Narrative</b>	<p>Please describe in detail the employee benefits including the percentage and salary used for calculation.</p> <p>Step Up budgets and additional 28% on top of each staff member's salary for benefits. These include health, dental, and eye insurance, earned paid time off, 403(b) contribution matching, health savings account contributions, and paid vacation days.</p>				
Professional Services / Consultant Expenses		Hourly Rate	Hours/Week	Total Project Fee	Amount Requested from DHCD
<b>Company and Staff Title</b>					
1					
2					
3					
4					
<b>Total Will Populate in Total Staffing Expenses Section 1</b>			<b>Total &gt;</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Budget Narrative</b>	<p>Please describe in detail the scope of work for each professional service/consultant on this grant.</p>				

<b>Funds From Other Sources (Actual Or Projected) SPECIFIC To This Project</b>		
<b>"Total Funding In Addition To DHCD Request" Below Should Match Or Exceed Value Listed In Section 1 for "Funds from Other Sources".</b>		<b>Amount</b>
<b>Fees</b>		
<b>Donations</b>		
<b>Grants (List Organizations)</b>		
1	Regional Access Project (future request)	\$ 10,000
2		\$ -
3		\$ -
4		\$ -
<b>Fundraising (Describe Nature Of Fundraiser)</b>		
1	Individual Contributions	\$ 13,773.00
2		
3		
4		
<b>Other Income, e.g., Bequests, Membership Dues, In-Kind Services, Investment Income, Fees From Other Agencies, Etc. (Itemize)</b>		
1	Molina ECM/ILOS contract	\$ 232,000
2	IEHP ECM/ILOS contract	\$ 565,300
3	Health Net ECM/ILOS contract	\$ 117,000
4		
<b>Total Funding In Addition To DHCD Request</b>		<b>\$ 938,073.00</b>
<b>Budget Narrative</b>	<p style="color: red;">Describe project income listed above. Note whether income is "projected" or actual.</p> <p>The grant listed is a planned future request to the Regional Access Program for support of Step Up's ECM/ILOS programs in the Coachella Valley.</p> <p>Individual contributions take into consideration the private funders and philanthropists who support Step Up's work through private donations apart from any foundation.</p> <p>The Other Incomes listed are contracts from the healthcare providers that Step Up partners with the provide ECM/ILOS services. These contracts provide the bulk of funding needed for the programs, but gaps remain for staff onboarding, some salary costs, and program supplies. All these contracts are secured.</p>	

Version 06.20.23



## Full Grant Application Scoring



### SCORING PARAMETERS

0 TO 1 POINTS	Does Not Meet Expectations
2 TO 3 POINTS	Needs Improvement
4 TO 5 POINTS	Meets or Exceeds Expectations

**Total Points Possible = 50 points**

Grant Information			
Grant #	Organization:	Project Title:	Funding Request:
1389	Step Up On Second Street	Step Up's ECM/ILOS programs in the Coachella Valley	\$64,401.00
Programmatic Scoring Review			
<b>Community Need for the Project in Coachella Valley</b> (5 points)		The applicant identifies and describes a specific need(s) for the project within the Coachella Valley by providing relevant, valid data that highlights the full scope of the need. The applicant clearly connects the community need to the project's targeted population.	
<b>Reviewer 1 - Score:</b> 3		<b>Reviewer 1 - Score Explanation:</b> The specific need and numbers pertinent to the Coachella Valley were not addressed. In the proposal conference these numbers were addressed: now serving 90 people in the CV with 250 on a waiting list.	
<b>Reviewer 2 - Score:</b> 3		<b>Reviewer 2 - Score Explanation:</b> The grant proposal provided a broad explanation of the community need, additional data focused on the Coachella Valley would have offered a better insight into the problem they are trying to address through this grant proposal.	
<b>Reviewer 3 - Score:</b> 4		<b>Reviewer 3 - Score Explanation:</b> This project as described seeks to provide ECM (Enhanced Care Management) linkage services to individuals experiencing homeless through a structured presentation of supportive linkage to	

	support services in order to reduce the possibility of overusing or negatively impacting the existing emergency services capacity levels in the Coachella Valley.
<b>Project Description and Use of Funds</b> (5 points)	The applicant describes the scope of the project and how the organization will utilize the Desert Healthcare District’s funding. The applicant clearly states the approach they are going to take to meet the community’s need and specifies how the success of this project directly relates to the District’s mission and current Strategic Plan.
<b>Reviewer 1 - Score:</b> 4	<b>Reviewer 1 - Score Explanation:</b> Step Up will utilized the funds from the District to cover the funding gap between what CalAIMS service contracts cover and the true cost of providing comprehensive support to members. The applicant outlines specifically what the funds will be used for.
<b>Reviewer 2 - Score:</b> 3	<b>Reviewer 2 - Score Explanation:</b> The project description and use of grant funds description was acceptable and provided some details on the use of district funds, however, the grantee failed to make the connection to the District’s mission and current strategic plan. Additional details on the methodology and process would have been helpful.
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> Use of District funds will support the hiring of service coordinators who will carry out the ECM/ILOS services. Under the new CalAIM’s service contract structure all costs associated with the comprehensive nature of these services are not covered and has left a gap in funding that these District funds can cover so this support can be offered.
<b>Alignment to District Goals, Strategies, and Performance Measures</b> (5 points)	The applicant effectively describes the alignment of the project to the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals, strategies and performance measures.
<b>Reviewer 1 - Score:</b> 4	<b>Reviewer 1 - Score Explanation:</b> Step Up’s project aligns with Goals 2 and 5 of the District’s strategic plan along with the strategies of 2.7 and 5.1.
<b>Reviewer 2 - Score:</b> 4	<b>Reviewer 2 - Score Explanation:</b> The grant proposal aligns with a couple of DHCD Strategic Plan goals and strategies, which were briefly described in the previous section, but lacked key information.
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> This project aligns with District Strategic Plan Goals 2 and 5. Under goal 2, this project will expand much needed support services including primary health care linkage to underserved,

	vulnerable community members. Under goal 5, this project will respond to a community in need of this specific type of support to enhance economic stability through connectivity with increased opportunities to promote sustained wellness using a Social Determinants of Health lens.
<b>Project Deliverables and Evaluation</b> (5 points)	<p>The applicant provides project deliverables that are specific, measurable, attainable, and time-bound. Project deliverables must align with at least one of the Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goals and a related strategy/strategies. Additionally, applicant clearly demonstrates the alignment of their project deliverables to the appropriate performance measures, as outlined in the application instructions.</p> <p>Each evaluation corresponds to a project deliverable. The evaluation accurately measures the project’s effectiveness, impact and includes appropriate qualitative and/or quantitative tracking methods. The evaluation section includes well-defined data reporting mechanisms and/or a clear and transparent narrative.</p> <ul style="list-style-type: none"> <li>• Evaluation measures and methods are clear; the applicant defines how they envision success.</li> <li>• Evaluation is in alignment with the deliverables of the project.</li> <li>• Evaluation is in alignment with identified Desert Healthcare District and Foundation’s 2021-2026 Strategic Plan goal(s), strategies, and performance measure(s).</li> <li>• An explanation is provided on how the data collected from the project will be utilized for future programming, partnerships, and/or funding.</li> </ul>
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> Step Up is unique in that they offer comprehensive medical and permanent supportive housing to members. The deliverables and evaluation are accurate and measurable.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> The evaluation of the project deliverables and evaluation was detailed and met the requirements for this section, which included specific measurement tools and reporting to external agencies.
<b>Reviewer 3 - Score:</b> 4	<b>Reviewer 3 - Score Explanation:</b> Each goal description related to project deliverables include a clear description of the individuals to be served through the ECM service component along with the method of evaluation to be employed to verify actual performance compared to projected outcomes. The ongoing case management aspect of this project will be clearly documented and tracked in terms of resource development and linkage, vocational training to enhance opportunity development for those



	experiencing homelessness. This project seeks to connect 75 individuals to health insurance/primary care physician, with a focus on connecting 150 individuals to housing benefits and other complementary support services.
<b>Organizational Capacity</b> (5 points)	The applicant details their organization's capacity to meet the demands of this project including allocated staff time, internal expertise, organizational structure, etc. Applicant includes examples that demonstrate that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.). The applicant demonstrates reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support).
<b><u>Reviewer 1 - Score:</u></b> 5	<b><u>Reviewer 1 - Score Explanation:</u></b> Step Up is bringing their knowledge, expertise and successes from the Inland Region to the CV. Their team continues to receive a high volume of referrals from health plans who trust the agency as their provider of choice for individuals managing complex health and mental health needs as they transition into stable permanent housing.
<b><u>Reviewer 2 - Score:</u></b> 4	<b><u>Reviewer 2 - Score Explanation:</u></b> The grant proposal provided information on their upcoming staffing and resource allocation to address the growing demand, however, they failed to provide information on their track record, history, and experience working with their target population.
<b><u>Reviewer 3 - Score:</u></b> 4	<b><u>Reviewer 3 - Score Explanation:</u></b> The capacity to successfully implement this project is linked to the hiring of the service coordinators who can achieve the fulfillment of the specific tasks associated with the ECM/ILOS services. This project is focused on the development of a Coachella Valley team to meet the needs of this identified target population.
<b>Organization Sustainability</b> (5 Points)	The application highlights their organization's sustainability strategies around funding, staff recruitment/retention, effective collaboration and partnerships, thoughtful long-term planning, etc.
<b><u>Reviewer 1 - Score:</u></b> 4	<b><u>Reviewer 1 - Score Explanation:</u></b> Step Up has a 98% success rate and their niche is motel conversions at scattered sites to be able to provide permanent supportive housing while offering wrap around health and mental health supports.
<b><u>Reviewer 2 - Score:</u></b> 4	<b><u>Reviewer 2 - Score Explanation:</u></b> Step Up To Second Street highlights all the necessary components under the organization sustainability category. The only concern is they do not have a proven record here in the Coachella Valley, which can lead to sustainability problems.

<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> This project plans to leverage the identified strategic plan which is updated every three years and maintained this service need as a priority that aligns with their agency mission and goals.
<b>Partnerships/Collaborations</b> (5 Points)	The application demonstrates a collaborative process that includes multiple community partners involved in planning and implementation. Organizational partners are listed and each of their roles in the project are outlined. Letters of support and/or memorandums of understanding are included, as appropriate.
<b>Reviewer 1 - Score:</b> 4	<b>Reviewer 1 - Score Explanation:</b> Step Up has a strong partnership with local healthcare providers and health plans that contribute to their sustainability and success. They have a full service partnership with RUHS.
<b>Reviewer 2 - Score:</b> 3	<b>Reviewer 2 - Score Explanation:</b> The grant proposal does list healthcare providers as potential partners, however, they do not mention or list partnerships with the local homeless shelters or substance abuse providers.
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> Step Up's history of stakeholder partnerships with local healthcare organizations including IEHP, Molina Healthcare and HealthNet will assist with the necessary linkage and service coordination on behalf of the community members to be serviced.
<b>Budget</b> (5 points)	The budget is specific and reasonable, and all items align with the described project. The proposed budget is accurate, cost-effective, and linked to activities and deliverables. <ul style="list-style-type: none"> <li>• There are no unexplained amounts.</li> <li>• The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are reasonable.</li> <li>• All line items are identified clearly in the budget narrative.</li> <li>• The budget shows committed, in-kind, or other funds that have been identified, secured, and in place to support the project.</li> </ul>
<b>Reviewer 1 - Score:</b> 4	<b>Reviewer 1 - Score Explanation:</b> The budget is reasonable and aligns with the expansion of the project into the Coachella Valley.
<b>Reviewer 2 - Score:</b> 4	<b>Reviewer 2 - Score Explanation:</b> The grant proposal budget is adequate and in line with the proposed deliverables.
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> The budget for this project identifies the funds associated with this project and the requested amount from the District and how they will be applied. This is also a clear description of additional fund sources related to the overall cost of this project.

Fiscal Scoring Review	
<b>Fiduciary Compliance</b> (5 Points)	The applicant demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financial statements produced in a timely fashion, positive cash flow at the end of each fiscal year, asset ratio meets required debt load, and the Board reviews financial statements regularly.
<b>Reviewer 1 - Score:</b> 3.5	<b>Reviewer 1 - Score Explanation:</b> The FY 06/30/21 audit report is unmodified. The Board of Directors accepted the audit report. At the date of review, the organization's 6/30/22 audit report has not been finalized. The 06/30/21 audit report Current Ratio is moderate (1:1), which represents the grantee's ability to pay its short-term liabilities. The internal financial statements, as of 3/31/23, shows a stronger Current Ratio of 2:1. The Net Assets increased by \$125M as of 6/30/21, with Total Net Assets of \$32M. Internal financial statements, as of 3/31/23, shows a decrease of \$402k. The Balance Sheet is in good order.
<b>Reviewer 2 - Score:</b> 4	<b>Reviewer 2 - Score Explanation:</b> Most recent audited financials provided for fiscal year ending 6/30/21. Due to consolidation of financial statements, FY22 report not yet available. Assets sufficient to address liabilities, with current ratio from unaudited recent statements improved from audited financial statements. Most recent cash flow from audited financials was negative. Organization consists of multiple units.
<b>Financial Stability</b> (5 Points)	Funding sources for operations and programs are from multiple sources and are driven by a strategic plan for stability for both short- and long-term growth. If a strategic plan does not exist, other documentation is presented to identify future sources of funding. The requested grant amount is reasonable in comparison to the overall organizational budget.
<b>Reviewer 1 - Score:</b> 4.5	<b>Reviewer 1 - Score Explanation:</b> Grantee demonstrates a moderately sound financial position. Grantee presents a comprehensive strategic plan. Grantee has diversified resources for this project of \$1M. The District's grant of \$64k is well supported by other resources.
<b>Reviewer 2 - Score:</b> 4	<b>Reviewer 2 - Score Explanation:</b> Multiple sources of funding documented on grant and organizational budgets. Mission/Vision statements provided for current period but do not detail future funding. Budget and financial statements indicate multiple long-term grant and forgivable funding sources. Project budget is reasonable in comparison to organizational budget.

TOTAL SCORES - PROGRAMMATIC		TOTAL SCORES - FISCAL	
REVIEWER 1	33/40 POINTS = 83%	REVIEWER 1	8/10 POINTS = 80%
REVIEWER 2	30/40 POINTS = 75%	REVIEWER 2	8/10 POINTS = 80%
REVIEWER 3	37/40 POINTS = 93%	<b>AVERAGE</b>	8/10 POINTS = 80%
<b>AVERAGE</b>	33/40 POINTS = 83%		

Average Total Score: 41 / 50 = 82%

**EXHIBIT B**

**PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES**

<u>Project Title</u>	<u>Start/End</u>
Step Up’s ECM/ILOS programs in the Coachella Valley	8/01/2023 7/31/2024

**PAYMENTS:**

(2) Payments: \$28,980.  
10% Retention: \$6,441.

Total request amount: \$ 64,401.

**GRANT AND PAYMENT SCHEDULE REQUIREMENTS:**

Scheduled Date	Grant Requirements for Payment	Payment
8/01/2023	Signed Agreement submitted & accepted.	Advance of \$28,980. for time period 8/01/2023 - 1/31/2024
3/01/2024	1st six-month (8/01/2023 - 1/31/2024) progress report, budget reports and receipts submitted & accepted	Advance of \$28,980. for time period 2/01/2024 - 7/31/2024
9/01/2024	2nd six-month (2/01/2024 - 7/31/2024) progress report, budget reports and receipts submitted & accepted	\$0
9/15/2024	Final report (8/01/2023 - 7/31/2024) and final budget report submitted & accepted	\$6,441. (10% retention)

**TOTAL GRANT AMOUNT: \$ 64,401.**

DELIVERABLES:

Project Deliverables and Evaluation

<p><b>Deliverable #1:</b> Enhanced Care Management (ECM)- Through the agency’s ECM program, Step Up will coordinate care and services among the physical, behavioral, and social service delivery systems for individuals and families experiencing homelessness in the Coachella Valley. By July 31, 2024, Step Up will connect approximately 75 individuals to health insurance and a primary care physician.</p>	<p><b>Evaluation #1:</b> Step Up will keep detailed reporting on the number of individuals who were connected to primary and specialty healthcare services in underserved communities and the number of individuals who were connected to permanent housing opportunities in underserved communities. Step Up is currently tracking inpatient hospitalizations and transition of care once a member is released from the hospital, as well as assisting in following up with primary care providers once a member is released. Staff track depression scores by completing PHQ-9 depression assessments on a regular basis, as well as A1C tests to measure blood sugar levels in relation to diabetes and blood pressure readings to track and address hypertension. Step Up’s RN also provides additional health education to support stability through chronic disease management to facilitate improved health outcomes.</p>
<p><b>Deliverable #2:</b> Community Supports In Lieu of Services (ILOS) - Through the agency’s ILOS program, Step Up will provide ongoing case management and resources for clinical and non-clinical needs, housing navigation services, linkages to mainstream benefits, and connections to vocational training or educational opportunities to individuals and families experiencing homelessness in the Coachella Valley. By July 31, 2024, Step Up will connect approximately 150 individuals to housing, benefits, and other supportive services, including but not limited to linkages back to ECM services.</p>	<p><b>Evaluation #2:</b> Service Coordinators will establish a baseline with each member upon enrollment or intake into the program. This data will be entered into Step Up’s database, Welligent, and the Homeless Management Information System. Each month the service coordinator will enter any changes. The information will be reviewed internally by the Vice President of Inland Empire Programs and presented to partners such as the Department of Mental Health, CalAIM, Department of Behavioral Health, and the Department of Housing and Urban Development. Step Up’s Compliance and Data Analysis team tracks members’ engagement with all Step Up services on a monthly basis. The key metrics that Step Up</p>

	<p>tracks in this regard are the total number of unduplicated members served, the number of individuals newly housed, the number of placements into education and employment opportunities, and relevant demographics such as age, gender, veteran status, and race/ethnicity of members and individuals served.</p>
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The Desert Healthcare District has implemented Results-Based Accountability (RBA) into their grantmaking process to streamline reporting and offer a straightforward approach to effectively measuring program-level performance.

**Strategic Plan Alignment:**

**Goal 2: Proactively expand community access to primary and specialty care services**

**Strategy 2.7: Increase equitable access to primary and specialty care services and resources in underserved communities in Coachella Valley (Priority: High)**

*You have selected Strategy 2.7.*

You will be required to report on at least one of the following performance measures.

- # of Community Health Workers/Promotores trained
- # of Community Health Workers/Promotores hired
- # of clients/potential clients who increased their knowledge of primary and specialty care resources
- # of clients who were directly connected to a primary and specialty care service provider
- # of clients who were connected to primary and specialty care via supportive healthcare services such as transportation assistance, insurance enrollment, etc.

**Goal 5: Be responsive to and supportive of selected community initiatives that enhance the economic stability of the District residents (on a situational basis)**

**Strategy 5.1: Reduce the negative impacts of social determinants of health on homelessness in Coachella Valley (Priority: Moderate)**

*You have selected Strategy 5.1.*

Your project deliverables need to capture the following performance measures.

- # of community engagement/awareness activities
- # of clients/potential clients reached through awareness efforts
- # of clients who were directly connected to services



**Date:** July 25, 2023

**To:** Board of Directors

**Subject:** Grant # 1394 California State University, San Bernardino

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**Grant Request:** PDC Nursing Street Medicine Program

**Amount Requested:** \$73,422

**Project Period:** 08/01/23 to 07/31/2024

The goal of the Nursing Street Medicine Program (NSMP) is to engage nursing students and faculty from the California State University, San Bernardino Palm Desert Campus to support underserved individuals, such as those that are unsheltered or homeless, in Coachella Valley. The Nursing Street Medicine Program's intention is to provide healthcare services, working collaboratively with local partners, through nurse clinics in various locations across Coachella Valley.

By providing street medicine, the program is working to reduce the number of persons who are unable to obtain or delay in obtaining necessary medical care and reduce non-urgent emergency department use. Additionally, it allows nursing students to gather clinical experience by creating opportunities to be directly embedded into the community and reach vulnerable residents that lack appropriate access to healthcare. The service hours fulfill clinical hours and service-learning requirements student need to complete their BSN degree. This application is focused on the District's Strategic Plan strategies 2.5 to Collaborate/partner with culturally competent training programs to expand primary care residency and nursing program with required retention initiatives and 2.7 to increase equitable access to primary and specialty care services and resources in underserved communities in Coachella Valley.

Desert Healthcare District grant funds will provide 450 healthcare services contacts to 100 individuals through nurse and medical clinics serving the homeless, unsheltered, and vulnerable populations in the Coachella Valley. Healthcare services will include assisting with COVID-19 testing, education and immunizations services, and providing care that diverts people from using the ER for primary care and non-urgent issues. Grant funds will also work to build the healthcare workforce by incorporating 32 BSN nursing students and six nursing student assistants in the Street Medicine Program activities for course credit or volunteer hours.





**Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care services

**Strategy 2.5** Collaborate/partner with culturally competent training programs to expand primary care residency and nursing program with required retention initiatives

**Strategy 2.7** Increase equitable access to primary and specialty care services and resources in underserved communities in Coachella Valley (Priority: High)

**Geographic Area(s) Served:**

Cathedral City; Coachella; Desert Hot Springs; Indio; Mecca; Oasis; Palm Desert; Palm Springs; Thermal

**Average Total Score: 47/50 = 94%**

**Action by Program Committee: (Please select one)**

- ✓ Full recommendation and forward to the Board for consideration with the Committee's recommendation that a grant amount of \$73,422.00 be approved.

Recommendation with modifications

Request for more information

Decline

## Line Item Budget Operational Costs

PROGRAM OPERATIONS		Total Program/Project Budget	Funds from Other Sources <span style="color: red;">Detail on sheet 3</span>	Amount Requested from DHCD
<b>Total Staffing Costs</b> <span style="color: red;">Detail on sheet 2</span>		209,972	145,359	\$ 64,614
<b>Equipment (itemize)</b>				
1				\$ -
2				\$ -
3				\$ -
4				\$ -
<b>Supplies (itemize)</b>				
1	Street Med Supplies	4,000	4,000	\$ -
2				\$ -
3				\$ -
4				\$ -
<b>Printing/Duplication</b>				
<b>Mailing/Postage</b>				
<b>Faculty/Student Travel/Mileage</b>				
<b>Education/Training</b>				
<b>Office/Rent/Mortgage</b>				
<b>Telephone/Fax/Internet</b>				
<b>Utilities</b>				
<b>Insurance</b>				
<b>Other facility costs not described above (itemize)</b>				
1	Indirect rate of 13.63% (Includes CSUSB Philanthropic Fee)	8,808		\$ 8,808
2				\$ -
3				\$ -
4				\$ -
<b>Other program costs not described above (itemize)</b>				
1	Evaluator (salary additional hours up to 60 hrs.)	4,800	4,800	\$ -
2				\$ -
3				\$ -
4				\$ -
<b>Total Program Budget</b>		<b>227,580</b>	<b>154,159</b>	<b>\$ 73,422</b>
<b>Budget Narrative</b>	<p style="color: red;">Fully describe items above in this cell. You may insert rows or create additional worksheets if more space is needed to fully describe your budget.</p> <p>Supplies are budgeted at \$4,000 for Street Medicine Program. Supplies Description: glucometer/supplies, hand sanitizer, gloves, BP cuffs, Sharps container, face masks, condoms, ointments, pregnancy tests, bandages, tape, scissors, Ace bandages, gauze, alcohol swabs, otoscopes, thermometers, PPE, socks for foot care, lotion for dry, cracked skin, sunscreen. Supplies will be covered by the RAP grant.</p> <p>In-direct cost: CSUSB Philanthropic Fee of 5% is assessed on all gifts administered by the Foundation. This fee may change through CSUSB's policies and procedures as they exist from time to time.</p> <p>Evaluator's salary to be paid by CSUSB departmental funds.</p>			

**Line Item Budget  
 Staffing Costs**

Staff Salaries		Annual Salary	% of Time Allocated to Program	Actual Program Salary	Amount of Salary Paid by DHCD Grant
<b>Employee Position/Title</b>					
1	Street Med/Nursing Faculty (3-4)	80,000	100%	80,000	26,640
2	NSMP Director /PI, Dr. Diane Vines	40,000	100%	40,000	13,320
3	Student Assistants (6)	49,500	100%	49,500	16,484
4	Operations Coordinator	22,800	100%	22,800	2,280
<b>Subtotals</b>		192,300		192,300	58,724
<b>Total Employee Benefits</b>		17,672	100%	17,672	5,890
<b>Enter this amount in Section 1; Staffing Costs</b>				<b>Total &gt;</b>	<b>\$64,614</b>
<b>Budget Narrative</b>	Please describe in detail the scope of work and duties for each employee on this grant.				
	Three nursing faculty members will supervise the nursing students at each street medicine site. Faculty and students provide clients with triage and treatments such as vital signs, blood glucose, wound care, triage and referrals, health assessments, medication management, preventive healthcare and education, case management, chronic disease management, pre-screening and post-results for the pandemic and flu shots. The PI provides oversight for program expansion and replication and directs program evaluation. The nursing student assistants (up to six nursing students) will participate in the street medicine activities, and students will collect data for reporting and recruit and orient student nursing volunteers. The operations coordinator will handle programmatic support and assist with fiscal.				
<b>Budget Narrative</b>	Please describe in detail the employee benefits, including the percentage and salary used for calculation.				
	The three or four nursing faculty are budgeted at \$80 per/hr, 5 hrs/wk for up to 50 weeks per year with a fringe rate of 9.19%. The PI is budgeted at \$80 per/hr, 10 hr/wk for up to 50 weeks per year, with a fringe rate of 9.19%. The six nursing student assistants are paid up to \$17 per/hr, 7-10 hrs/wk for up to 50 weeks per year, with a fringe rate of 9.19%, according to the CSUSB student assistant pay rates. An operations coordinator will provide grant operations assistance at 10% at \$24 per/hr, 19 hr/wk for 50 weeks with a fringe rate of 9.19%.				
<b>Professional Services / Consultants</b>	<b>Hourly Rate</b>	<b>Hours</b>	<b>Fee</b>	<b>Fees Paid by DHCD Grant</b>	
<b>Company and Staff Title</b>					
*1	Evaluator	\$80.00	60 hrs	\$4,800.00	0
2					
3					
4					
5					
<b>Enter this amount in Section 1; Staffing Costs</b>				<b>Total &gt;</b>	<b>0</b>
<b>Budget Narrative</b>	Please describe in detail the scope of work for each professional service/consultant on this grant.				
	The nursing faculty will establish standards for the Street Medicine program, recruit and orient all students and volunteers, supervise the nursing activities, work with the doctors and medical residents and other team members, purchase and resupply equipment bags, document all activities, and analyze patient information/data for reporting. The PI will handle partnership development will recruit new partnerships and sites, develop contracts with these sites, engage with homeless service providers and advocates and policy makers. The Evaluator will be a CSUSB faculty researcher who will work with the nursing faculty and students to provide data collection, program evaluation and recommendations for improvement. This evaluator will be hired as funding is secured or paid by CSUSB departmental funds. *Evaluator annual hours will likely be up to 60 hours with total budget cost of \$4,800.				

**Line Item Budget  
 Other funds**

Other funding received (actual or projected) SPECIFIC to this program/project			Amount
<b>Paid by Institution</b>	<b>1</b>	Two Clinical Faculty / Two semesters/32 weeks, 90 hours per semester: 120 hours total	24,400
<b>Fees</b>			
<b>Donations</b>			
<b>Grants (List Organizations)</b>			
Pending	<b>1</b>	Houston Family Foundation	75,000
Pending	<b>2</b>	Kaiser Permanente Riverside County grant	25,000
Pending	<b>3</b>	Regional Access Project Fdn	10,000
<b>Fundraising (describe nature of fundraiser)</b>			
	<b>1</b>		
	<b>2</b>		
<b>Other Income, e.g., bequests, membership dues, in-kind services, investment income, fees from other agencies, etc. (Itemize)</b>			
Institutional	<b>1</b>	College of Natural Sciences - Nursing Dept. Funds	37,621
	<b>2</b>		
	<b>3</b>		
	<b>4</b>		
<b>Total funding in addition to DHCD request</b>			<b>\$172,021.00</b>
<b>Budget Narrative</b>	Describe program/project income listed above. Note whether income is "projected" or actual.		
	<p>Two CSUSB Faculty time/hours attributed to the Nursing Street Medicine Program allocated rate of \$6,100 per semester / two semesters paid by CSUSB.</p> <p>Pending funding support: Kaiser Permanente community grant for program support and Regional Access Project Foundation for \$4k supplies.</p> <p>Past actual funding support: Health to Hope grant to support Nursing Street Medicine program and supplies. Verizon Foundation/COVID Emergency Fund to support Nursing Street Medicine Program. CNS/Nursing Dept. funds institutional support including evaluation cost.</p>		



## **Grant Application Summary**

### **CSUSB Philanthropic Foundation, Grant # 1394**

#### **About the Organization**

CSUSB Philanthropic Foundation  
5500 University Parkway  
San Bernardino, CA 92407  
909-537-4469

**Tax ID #:** 45-2255077

#### **Primary Contact:**

Michelle Skiljan, Senior Director, Corporate and Foundation Relations  
909-537-4469  
mskiljan@csusb.edu

#### **Organization's Mission Statement and History**

California State University, San Bernardino, is a preeminent intellectual and cultural activity center in Inland Southern California. Opened in 1965 and set at the foothills of the beautiful San Bernardino Mountains, the university serves nearly 20,000 students each year and graduates about 4,000 students annually. CSUSB reflects the dynamic diversity of the region and has the most diverse student population of any university in the Inland Empire. It has the second highest African American and Hispanic enrollments of all public universities in California. CSUSB expanded to Coachella Valley with the Coachella Valley Center opening in the Fall of 1986 and became the Palm Desert Campus of California State University, San Bernardino, in 2003.

The CSUSB Philanthropic Foundation is a non-profit corporation chartered solely to support, benefit and advance the mission of California State University, San Bernardino. The Foundation actively pursues opportunities to promote the University, support fund-raising and build strong community relationships. The Foundation encourages gifts and financial support while creating learning opportunities for students, alumni, and the community that complement the University's teaching, research, and public service goals driven by intellectual interaction and creativity.

**Organization Annual Budget:** \$444,806.00

## **Historical (Approved Requests)**

### **Project Information**

**Project Title:** 1394 PDC Nursing Street Medicine Program

**Start Date:** 08/01/2023    **End Date:** 07/31/2024

**Total Project Budget:** \$227,580.00

**Requested Amount:** \$73,422.00

#### **Community Need for this Project in the Coachella Valley:**

CSUSB's Palm Desert Campus (PDC) Nursing Street Medicine Program's (NSMP) Strategic Plan Alignment is with DHCD/F Goal 2: Proactively expand community access to primary and specialty care services.

Strategy 2.5: Collaborate/partner with culturally competent training programs to expand primary care residency and nursing programs with required retention initiatives

Strategy 2.7: Utilize an equity lens to expand services and resources to underserved communities. Provide funding to support an increase in the number of clinics and needed programs (FQHCs, community clinics, multi-purpose community centers) in geographically-targeted markets.

The size and needs of the vulnerable population vary depending upon the location served; sadly, the need for assistance has increased. It is important to note that the vulnerable population includes but is not limited to the homeless and unhoused, migrant workers and their families, veterans, seniors, the mentally ill, substance abusers, and un/underinsured people. The homeless/unhoused population in the Coachella Valley increased this year, according to the 2023 Riverside County homeless Point-In-Time (PIT) data. The PIT report indicated Palm Springs at 239, up 8% from last year's 222. Desert Hot Springs increased from 48 unsheltered people in 2022 to 107 this year. In total, there were 982 homeless people counted in the Coachella Valley, up 3% from 949 in 2022. Reported in the PIT data were 3,725 people experiencing homelessness throughout Riverside County: 2,441 unsheltered and 1,284 sheltered people. The unsheltered number increased by 23%, while the sheltered count decreased by 4% from 2022. The PIT is widely believed to be an undercount because homeless people hide from the volunteers for unrealistic fear of being targeted for reprisals. Often, a deep distrust of the "system" is overcome only with consistent, caring contact with such volunteers as the nursing students and faculty. The need for mental health and substance abuse services among this population is great and unmet in many cases, even with the best intentions of the service providers. In the Coachella Valley, a Desert Sun survey found that 44% of the homeless had mental illness issues, mostly depression, 53% said they needed medical care, and expressed a great need for an increased behavioral health workforce. Mental health and substance abuse issues limit their ability to live independently. The Nursing Street Medicine Program provides

behavioral assessments, referrals, and basic healthcare services. Of the unsheltered population, 30% had not seen a doctor in the past year, and 45% said the last time they saw a doctor was in the ER, an expensive way to provide care.

To reach and assist the underserved, NSMP services are offered in partnership with Coachella Valley Volunteers in Medicine (CVVIM), Well in the Desert, Desert Regional Medical Center (DRMC) Family Medicine Practice, the Indio United Methodist Church (UMC), the Coachella Valley Rescue Mission (CVRM), Martha's Village and Kitchen, UCR School of Medicine, Southwest Church, Our Lady of Guadalupe, Galilee Center, Church of St. Paul, College of the Desert Nursing Department, Desert Physicians Medical Group Mobile Unit, Desert and Care Network. Services are provided in Cathedral City, Coachella, Desert Hot Springs, Indio, Indio, Mecca, Oasis, Palm Desert, Palm Springs, Thermal, and Thousand Palms. The 2023-24 NSMP goal is to assist 425 individuals and extend outreach to 850 contacts.

**Project Description and Use of District funds:**

PDC's Nursing Street Medicine Program's Strategic Plan Alignment is with DHCD/F Goal 2: Proactively expand community access to primary and specialty care services. Strategy 2.1: Provide funding to support an increase in the number of primary care and specialty professionals (clinicians, physicians, physician assistants, nurses, nurse practitioners, etc.)

The Nursing Street Medicine Program (NSMP) prepares approximately 38 nursing students each year for entry into the healthcare workforce; participating CSUSB nursing graduates are eligible to apply for the California public health nursing certificate. Most often, graduates work and live within the Coachella Valley. These very students develop into highly qualified, educated, and trained workforce who will provide healthcare to their community for years. PDC nursing graduates total 133 from the 2017-18 academic year to June 2023.

Strategy 2.2: Provide funding to support an increase in the number of clinics and needed programs (FQHCs, community clinics, multi-purpose community centers) in geographically-targeted markets and the days and hours that they operate.

The Nursing Street Medicine Program (Program) has been serving the vulnerable populations in the Coachella Valley since 2019 by providing free healthcare services, nurse clinics, foot soaks, behavioral health assessments, and medication management. This past year nurse clinics provided vital signs, blood glucose levels, wound care, triage, health assessments, medication management, preventive healthcare and education, case management, and assistance to the medical staff when available. Foot soaks to enable empathic conversations with vulnerable clients and behavioral health assessments and medication administration to 376 individuals. Providing foot soaks take considerable time, but research shows they are effective training activities for nursing students. Rachel Richmond MSN, RN, and Joanne Noone Ph.D., RN, CNE, ANEF, FAAN published "The Impact of a Service-Learning Foot Soak Experience on

Nursing Students' Attitudes Towards the Homeless" in the Nursing Forum on December 23, 2019, that a foot soak clinic can increase students' understanding of experiences faced by homeless persons through genuine human interaction, and has benefits to community members and learners. Participating nursing students are fulfilling clinical hours and service-learning requirements in completing their BSN degree. The goal is to expand the Street Medicine activities, working with other entities that provide healthcare and human service services to the region's vulnerable population.

Desert Healthcare District funding will support the implementation of the Nursing Street Medicine Program by funding the staffing, including .333 of the NSMP Director (PI) Diane Vines at \$13,320, .333 of 4 nursing faculty that supervise the nursing students at \$26,640, .333 of 6 nursing student assistants at \$16,484, and 10% of an operation coordinator totaling \$64,614 with balance comprising in-direct cost of the CSUSB Philanthropic fee and fiscal work of the operations coordinator.

**Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care services

**Strategy 2.5:** Collaborate/Partner with culturally competent training programs to expand primary care residency and nursing programs (Priority: High)

**Strategy 2.7:** Increase equitable access to primary and specialty care services and resources in underserved communities in Coachella Valley (Priority: High)

**Project Deliverables and Evaluation**

<p><b>Deliverable #1:</b> By June 30, 2024, the NSMP will provide healthcare services to 425 individuals and 850 contacts (contacts may be duplicated individuals) through nurse and medical clinics serving the homeless, unsheltered, and vulnerable populations in the Coachella Valley, additionally providing continued assistance with COVID-19 testing, education, and immunization services, and assist in the diversion of using the ER for primary care and non-urgent issues. Each individual served completes an intake/contact form with demographic information, the reason for being seen, whether they use the emergency room for primary care, diagnosis and services provided, and referrals with the reason for</p>	<p><b>Evaluation #1:</b> NSMP will collect, analyze, and report data about patients served. Demographic information will include Age; Gender; Race/ethnicity; Veteran status; Insurance status; Use of ER for primary care provider/usual place of care, ER diversion; Reason for being seen and services provided; Referrals; Other locations; Dates; Community Partners; Number of students involved; Administration of Flu immunizations and COVID Vaccinations.</p>
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<p>referral. These forms are completed before a provider sees the person, although the participant has the right to refuse to provide information. Data collection will assess, to the extent possible, the number of times the program can divert patients from the emergency room and hospital visits. The analysis will also include some process evaluation that would track the number of individuals served, the extent to which participants were referred to other social services, and the reason for the referral.</p>	
<p><b>Deliverable #2:</b> To develop regional nursing capacity through engaging and building empathy for vulnerable populations, thirty-two (32) CSUSB PDC BSN nursing students and six (6) CSUSB PDC BSN nursing student assistants will engage in NSMP activities for course credit or volunteer hours by June 30, 2024.</p>	<p><b>Evaluation #2:</b> Quantitative: NSMP will report on the number of BSN nursing students, the credentials of the graduate student and the six nursing student assistants involved, and whether the student is participating for volunteer hours or course credit. The program will report on the total number of hours the nursing assistants work. Qualitative: NSMP will survey nursing students in their sophomore year and again in their senior year and compare the results before and after participating in the Street Medicine Program, utilizing the internationally recognized survey tool—Health Professional’s Attitude Toward the Homeless Inventory.</p>
<p><b>Deliverable #3:</b> NSMP will monitor and track Street Medicine's progress toward developing additional collaborative partnerships and efforts to replicate the program reporting the new partner names and MOU agreements for new partnerships by June 30, 2024.</p>	<p><b>Evaluation #3:</b> NSMP will present the programmatic work accomplished by the clinics at conferences by June 30, 2024. Qualitative: NSMP will provide conference presentation information, report new partnerships established, and collect ten (10) testimonials from patients or agencies</p>

	about the services provided by the nursing faculty and students.
<p><b>Deliverable #4:</b> NSMP will hire a minimum of six nursing student assistants to work with the Street Medicine teams in homeless outreach settings in the Coachella Valley. The program will provide information on the students and report on the total number of hours worked by the nursing assistants.</p>	<p><b>Evaluation #4:</b> NSMP will provide information on the students and report on the total number of hours worked by the nursing assistants.</p>

**Project Demographic Information**

**Target Geographic Area(s) To Be Served:**

Cathedral City, Coachella, Desert Hot Springs, Indio, Mecca, Oasis, Palm Desert, Palm Springs, Thermal, Thousand Palms

**Target Population Age Group:**

0 to 5, 6 to 17, 18 to 24, 25 to 39, 40 to 54, 55 to 64, 65+

**Target Population Ethnicity:**

Hispanic/Latino (of any race), Not Hispanic or Latino (of any race)

**Target Population Race:**

American Indian and Alaska Native, Asian, Black or African American, Native Hawaiian and other Pacific Islander, White, Some other race

**Additional Target Population Information:**

NSMP serves vulnerable populations including but not limited to the homeless and unhoused, migrant workers and their families, veterans, seniors, the mentally ill, substance abusers, and un/underinsured people. NSMP treats all persons in need and is compassionate in giving care.

**Capacity, Sustainability, and Partnerships**

**Organizational Capacity**

The nursing faculty director (PI), nursing faculty supervisor, operations coordinator, and nursing student assistants comprise our team that conducts the NSMP. The Director works with community partners to expand street medicine activities in the desert and with the local agencies on homeless initiatives that are underway, always promoting the involvement of the CSUSB Palm Desert campus nursing faculty and students. The responsibilities of the nursing faculty Director include program planning and presiding over strategic meetings, and assisting with outcome analysis. The Director supervises

the nursing faculty to ensure appropriate implementation. The Director will coordinate the activities of the nursing students assisting in the street medicine activities and consult with the various programs on additional collaborations. CSUSB Nursing faculty are responsible for providing oversight and supervision to nursing students during clinics. The nursing student assistants are well-oriented, trained, and sufficiently advanced in their nursing program to provide the nursing skills required to serve in the clinics. The program coordinator will provide expenses and operations management during the grant term. The campus provides human resources, payroll, accounting, and other support services for the Program.

**Organizational Sustainability:**

The Nursing Street Medicine Program is part of the Department of Nursing in the College of Natural Sciences. The Department Chair, Jie Lu, and the Dean, Sastry Pantula, support the Program. The CSUSB Auxiliary Services administers the Program and remains committed to the Program. The Program has been highlighted in numerous campus articles and local media. The Chancellor's Office of the California State University system, with over 300,000 students, honored the Program's nursing student assistant for her work and referred potential collaborators.

**Partnerships/Collaborations:**

UCR School of Medicine - healthcare access street medicine clinic  
Southwest Church - Shower Unit access  
CV Rescue Mission - Shower Unit access  
Galilee Center - Developing partnership  
Church of St. Paul - Healthcare access street medicine clinic  
College of the Desert Nursing Department - Foot soak clinics  
Well In The Desert  
Desert Physicians Medical Group mobile unit  
Desert Care Network residents  
Desert Regional Medical Center (DRMC) Family Medicine Practice  
Indio United Methodist Church (UMC),  
Martha's Village and Kitchen

**Diversity, Equity, Inclusion, and Belonging (DEIB)**

**How does your organization address DEIB in your policies, strategic plan, board and staff, etc.?**

During the Spring 2020 term, CSUSB engaged Halualani & Associates to review the campus' diversity, equity, and inclusion efforts, bring a strategic focus to our campus activities, and make suggestions for increasing the effectiveness of DEI efforts. Dr. Rona Halualani met with several campus constituents, including Faculty Senate, Staff Council, and Associated Students, Inc.

In the Diversity Mapping Report for California State University, San Bernardino, which was shared with the campus on August 20, 2020, Dr. Halualani applauded the efforts

CSUSB had made to date but also recommended better alignment and focus through (1) the development and implementation of a diversity strategic plan and (2) the creation of one centralized unit both to implement that plan and more effectively coordinate DEI activities to achieve maximum impact.

The newly created DEI Board consists of a membership with representatives from the shared governance bodies, including the Faculty Senate, Staff Council, and ASI, as well as representatives from the cultural centers, affinity groups, and experts across campus to increase inclusiveness in our planning and bring a wide variety of perspectives to our DEI activities.

**What barriers does your organization face when addressing DEIB?**

DEI Board is in place along with institutional policies.



# Full Grant Application Scoring



## SCORING PARAMETERS

0 TO 1 POINTS	Does Not Meet Expectations
2 TO 3 POINTS	Needs Improvement
4 TO 5 POINTS	Meets or Exceeds Expectations

**Total Points Possible = 50 points**

Grant Information			
Grant Number:	Organization:	Project Title:	Funding Request:
1394	CSUSB Philanthropic Foundation	PDC Nursing Street Medicine Program	\$73,422.00
Programmatic Scoring Review			
<b>Community Need for the Project in Coachella Valley</b> (5 points)	The applicant identifies and describes a specific need(s) for the project within the Coachella Valley by providing relevant, valid data that highlights the full scope of the need. The applicant clearly connects the community need to the project’s targeted population.		
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> Through the data from the 2022 and 2023 PIT (Homelessness POINT IN TIME) Count there is an increase in the number of individuals who are unhoused in the Coachella Valley in which CSUSB Nursing Street Medicine nurses certainly wouldn’t lack from assisting and helping these unhoused individuals. The need is very well documented.		
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> The grant proposal provided a detailed explanation of the community’s need, which included detailed data from the Point In Time (PIT) count on the unhoused population in the Coachella valley and their specific needs.		
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> The services provided by the Street Medicine Program meet a critical need in the Coachella Valley. Our vulnerable populations include but are not limited to our homeless, or unhoused,		

	migrant workers, veterans , older adults, individuals suffering from mental illness, substance abuse individuals and underinsured community members. _These services also align with strategies highlighted under Goal 2 (Proactively expand community access to and specialty care services) of the Healthcare District Strategic Plan.
<b>Project Description and Use of Funds</b> (5 points)	The applicant describes the scope of the project and how the organization will utilize the Desert Healthcare District’s funding. The applicant clearly states the approach they are going to take to meet the community’s need and specifies how the success of this project directly relates to the District’s mission and current Strategic Plan.
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> CSUSB clearly describes the scope of the project, emphasizing the direct correlation to the District’s strategic plan goal #2 and strategies 2.1 and 2.2 – increasing the number of nurses needed and providing street medicine through outreach utilizing mobile services. The use of District funds is specific to the healthcare workforce.
<b>Reviewer 2 - Score:</b> 4	<b>Reviewer 2 - Score Explanation:</b> The grant proposal provided a very detailed project description and use of grant funds, which included the connection the DHCD mission and current strategic plan.
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> This project will utilize District funds to expand the training and utilization of 38 nursing students annually as they are prepared to join the healthcare workforce. This experience plays a critical role in encouraging these students to remain here in the Coachella Valley as part of this region’s workforce.
<b>Alignment to District Goals, Strategies, and Performance Measures</b> (5 points)	The applicant effectively describes the alignment of the project to the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals, strategies and performance measures.
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> Clearly aligned: District’s strategic plan goal #2 and strategies 2.1 and 2.2 – increasing the number of nurses needed and providing street medicine through outreach utilizing mobile services. The use of District funds is specific to the healthcare workforce.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> The grant proposal aligns with a couple of DHCD Strategic Plan goals and strategies, which were described in the previous section.

<p><b><u>Reviewer 3 - Score:</u></b> 5</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> This project's goals align with the District Strategies 2.5 and 2.7 which encourage collaborative partnerships, culturally competence in service delivery, equitable access to services for our underserved communities which include both primary and specialty care.</p>
<p><b>Project Deliverables and Evaluation</b> (5 points)</p>	<p>The applicant provides project deliverables that are specific, measurable, attainable, and time-bound. Project deliverables must align with at least one of the Desert Healthcare District and Foundation's 2021-2026 Strategic Plan goals and a related strategy/strategies. Additionally, applicant clearly demonstrates the alignment of their project deliverables to the appropriate performance measures, as outlined in the application instructions.</p> <p>Each evaluation corresponds to a project deliverable. The evaluation accurately measures the project's effectiveness, impact and includes appropriate qualitative and/or quantitative tracking methods. The evaluation section includes well-defined data reporting mechanisms and/or a clear and transparent narrative.</p> <ul style="list-style-type: none"> <li>• Evaluation measures and methods are clear; the applicant defines how they envision success.</li> <li>• Evaluation is in alignment with the deliverables of the project.</li> <li>• Evaluation is in alignment with identified Desert Healthcare District and Foundation's 2021-2026 Strategic Plan goal(s), strategies, and performance measure(s).</li> <li>• An explanation is provided on how the data collected from the project will be utilized for future programming, partnerships, and/or funding.</li> </ul>
<p><b><u>Reviewer 1 - Score:</u></b> 4</p>	<p><b><u>Reviewer 1 - Score Explanation:</u></b> The deliverables align with Strategic plan goal #2. By increasing the student aid nurses from 4 to 6, they will be able to provide healthcare services to more individuals than last year. These nurses are an important part of the necessary workforce, and provide culturally competent and compassionate care to the unhoused population. Their curriculum, training, and on-site delivery allows them to view nursing through a public health lens, in which homelessness is a public health crisis. The evaluation component is in sync with each deliverable, using qualitative and quantitative methods.</p>
<p><b><u>Reviewer 2 - Score:</u></b> 4</p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b> The evaluation of the project deliverables and evaluation was detailed and met the requirements for this section, which included collecting demographic data and other information, along with describing the specific measurement tools.</p>

<p><b><u>Reviewer 3 - Score:</u></b> 5</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> This project plans to provide healthcare services to 425 individuals through 850 contacts through nurse and medical clinics designed to meet the needs of our vulnerable community members. These services will be tracked and evaluated utilizing demographic data, use of ER services, reason for being seen and services rendered. Tracking the number of nurses utilized will also be included. The development of capacity to provide services to this community will include training in engagement and empathy development which will be tracked in terms of numbers of hours nursing students work along with surveys to be completed by the nursing students regarding attitudes toward homeless individuals at the beginning and end of their Street Medicine Program tenure.</p>
<p><b>Organizational Capacity</b> (5 points)</p>	<p>The applicant details their organization’s capacity to meet the demands of this project including allocated staff time, internal expertise, organizational structure, etc. Applicant includes examples that demonstrate that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.). The applicant demonstrates reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support).</p>
<p><b><u>Reviewer 1 - Score:</u></b> 4</p>	<p><b><u>Reviewer 1 - Score Explanation:</u></b> The Nursing Department is has great organizational capacity, bringing expertise, leadership, mentoring and promotion of involvement to this program.</p>
<p><b><u>Reviewer 2 - Score:</u></b> 5</p>	<p><b><u>Reviewer 2 - Score Explanation:</u></b> The grant proposal provided detailed information on the staffing and resource allocation to ensure the program is successful and the nursing students have the necessary support and guidance.</p>
<p><b><u>Reviewer 3 - Score:</u></b> 5</p>	<p><b><u>Reviewer 3 - Score Explanation:</u></b> The Street Medicine Program led by the Nursing Faculty Director will along with a diverse support team insure that the program planning and strategic implementation is consistent with the mission and goals of this medical support model. This includes insuring that the students are able to be properly oriented to the population to be served, and sufficiently advanced in their nursing program to provide the necessary services.</p>



<b>Organization Sustainability</b> (5 Points)	The application highlights their organization’s sustainability strategies around funding, staff recruitment/retention, effective collaboration and partnerships, thoughtful long-term planning, etc.
<b>Reviewer 1 - Score:</b> 3	<b>Reviewer 1 - Score Explanation:</b> Unfortunately I would like to see more of a “buy-in” from the Provost and look to seek ways to support this important nursing curriculum with additional funding, rather than Dr. Vines having to seek outside grant funding for this program.
<b>Reviewer 2 - Score:</b> 3	<b>Reviewer 2 - Score Explanation:</b> CSUSB highlights the supports from various leaders within CSUSB and the accolades received by the program, but failed to describe how this program can be sustained in the long-term.
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> The Street Medicine Program is linked to the CSUSB Department of Nursing /Natural Sciences. This program is supported through highly qualified leadership support that includes Department Chair, Jie Lu and Dean Sastry Pantula.
<b>Partnerships/Collaborations</b> (5 Points)	The application demonstrates a collaborative process that includes multiple community partners involved in planning and implementation. Organizational partners are listed and each of their roles in the project are outlined. Letters of support and/or memorandums of understanding are included, as appropriate.
<b>Reviewer 1 - Score:</b> 5	<b>Reviewer 1 - Score Explanation:</b> Many partners have been cultivated and eagerly embrace the nursing students and their compassion for the unhoused.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> The grant proposal does list healthcare providers, faith-based, community-based organizations as potential partners, along with local homeless shelters and substance abuse providers.
<b>Reviewer 3 - Score:</b> 5	<b>Reviewer 3 - Score Explanation:</b> This project utilizes a number of collaborative partnerships that each provide supportive services here in the Coachella Valley. Partners include but are not limited to; UCR School of Medicine, Southwest Church (shower unit), CV Rescue Mission, Galilee Center, College of the Desert Nursing Program, Desert Regional Medical Center – Family Medicine, Practice nust to name a few.

<p><b>Budget</b> (5 points)</p>	<p>The budget is specific and reasonable, and all items align with the described project. The proposed budget is accurate, cost-effective, and linked to activities and deliverables.</p> <ul style="list-style-type: none"> <li>• There are no unexplained amounts.</li> <li>• The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are reasonable.</li> <li>• All line items are identified clearly in the budget narrative.</li> <li>• The budget shows committed, in-kind, or other funds that have been identified, secured, and in place to support the project.</li> </ul>
<p><b>Reviewer 1 - Score:</b> 4</p>	<p><b>Reviewer 1 - Score Explanation:</b> The budget is complete, tight and reasonable.</p>
<p><b>Reviewer 2 - Score:</b> 5</p>	<p><b>Reviewer 2 - Score Explanation:</b> The grant proposal budget is adequate and in line with the proposed deliverables and its only 32% of the overall program budget.</p>
<p><b>Reviewer 3 - Score:</b> 5</p>	<p><b>Reviewer 3 - Score Explanation:</b> The budget clearly identified the aspects of the project that the District is being requested to support. Additional funding from other sources covering the majority of the project cost was evident.</p>
<p><b>Fiscal Scoring Review</b></p>	
<p><b>Fiduciary Compliance</b> (5 Points)</p>	<p>The applicant demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financial statements produced in a timely fashion, positive cash flow at the end of each fiscal year, asset ratio meets required debt load, and the Board reviews financial statements regularly.</p>
<p><b>Reviewer 1 - Score:</b> 4.5</p>	<p><b>Reviewer 1 - Score Explanation:</b> The FY 06/30/22 audit report is unmodified. The Board of Directors accepted the audit report. Audit report Current Ratio is strong (5:1), which represents the grantee's ability to pay its short-term liabilities. The Net Assets decreased by \$3.4M as of 6/30/22, with Total Net Assets of \$65M. Internal financial statements, as of 3/31/23, shows an increase of \$7M. The Balance Sheet is in good order.</p>
<p><b>Reviewer 2 - Score:</b> 5</p>	<p><b>Reviewer 2 - Score Explanation:</b> Audited financial statements prepared and presented to Board. Positive cash flow for FY22. Very strong asset position to address liabilities.</p>

<b>Financial Stability</b> (5 Points)	Funding sources for operations and programs are from multiple sources and are driven by a strategic plan for stability for both short- and long-term growth. If a strategic plan does not exist, other documentation is presented to identify future sources of funding. The requested grant amount is reasonable in comparison to the overall organizational budget.
<b>Reviewer 1 - Score:</b> 4.5	<b>Reviewer 1 - Score Explanation:</b> Grantee demonstrates a moderately sound financial position. Grantee presents a comprehensive strategic plan. Grantee has diversified resources for this project of \$227k. The District's grant of \$73k is well supported by other resources.
<b>Reviewer 2 - Score:</b> 5	<b>Reviewer 2 - Score Explanation:</b> Organization budget contains multiple funding sources. Strategic plan present with detailed goals on short and long-term funding, but only covered up to 2020. New strategic plan in development to cover 2023-2028. The grant budget is reasonable in comparison to the organizational budget.

TOTAL SCORES - PROGRAMMATIC		TOTAL SCORES - FISCAL	
REVIEWER 1	35/40 POINTS = 85%	REVIEWER 1	9/10 POINTS = 90%
REVIEWER 2	36/40 POINTS = 90%	REVIEWER 2	10/10 POINTS = 100%
REVIEWER 3	40/40 POINTS = 100%	<b>AVERAGE</b>	9.5 POINTS = 95%
<b>AVERAGE</b>	37 POINTS = 93%		

Average Total Score: 47 / 50 = 94%

Grant #1394

**EXHIBIT B**

**PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES**

<u>Project Title</u>	<u>Start/End</u>
PDC Nursing Street Medicine Program	8/01/2023 7/31/2024

**PAYMENTS:**

(2) Payments: \$33,040  
10% Retention: \$7,342.

Total request amount: \$ 73,422.

**GRANT AND PAYMENT SCHEDULE REQUIREMENTS:**

Scheduled Date	Grant Requirements for Payment	Payment
8/01/2023	Signed Agreement submitted & accepted.	Advance of \$33,040. for time period 8/01/2023 - 1/31/2024
3/01/2024	1st six-month (8/01/2023 - 1/31/2024) progress report, budget reports and receipts submitted & accepted	Advance of \$33,040. for time period 2/01/2024 - 7/31/2024
9/01/2024	2nd six-month (2/01/2024 - 7/31/2024) progress report, budget reports and receipts submitted & accepted	\$0
9/15/2024	Final report (8/01/2023 - 7/31/2024) and final budget report submitted & accepted	\$7,342. (10% retention)

**TOTAL GRANT AMOUNT: \$ 73,422.**

DELIVERABLES:

**Project Deliverables and Evaluation**

<p><b>Deliverable #1:</b>          By June 30, 2024, the NSMP will provide healthcare services to 425 individuals and 850 contacts (contacts may be duplicated individuals) through nurse and medical clinics serving the homeless, unsheltered, and vulnerable populations in the Coachella Valley, additionally providing continued assistance with COVID-19 testing, education, and immunization services, and assist in the diversion of using the ER for primary care and non-urgent issues. Each individual served completes an intake/contact form with demographic information, the reason for being seen, whether they use the emergency room for primary care, diagnosis and services provided, and referrals with the reason for referral. These forms are completed before a provider sees the person, although the participant has the right to refuse to provide information. Data collection will assess, to the extent possible, the number of times the program can divert patients from the emergency room and hospital visits. The analysis will also include some process evaluation that would track the number of individuals served, the extent to which participants were referred to other social services, and the reason for the referral.</p>	<p><b>Evaluation #1:</b>          NSMP will collect, analyze, and report data about patients served. Demographic information will include Age; Gender; Race/ethnicity; Veteran status; Insurance status; Use of ER for primary care provider/usual place of care, ER diversion; Reason for being seen and services provided; Referrals; Other locations; Dates; Community Partners; Number of students involved; Administration of Flu immunizations and COVID Vaccinations.</p>
<p><b>Deliverable #2:</b>          To develop regional nursing capacity through engaging and building empathy for vulnerable populations, thirty-two (32) CSUSB PDC BSN nursing students and six (6) CSUSB PDC BSN nursing student assistants will engage in NSMP activities for course credit or volunteer hours by June 30, 2024.</p>	<p><b>Evaluation #2:</b>          Quantitative: NSMP will report on the number of BSN nursing students, the credentials of the graduate student and the six nursing student assistants involved, and whether the student is participating for volunteer hours or course credit. The program will report on the total number of hours the nursing assistants work. Qualitative: NSMP will survey nursing students in their sophomore year and again in their senior year and compare the results before and after participating in the Street Medicine</p>

	Program, utilizing the internationally recognized survey tool—Health Professional’s Attitude Toward the Homeless Inventory.
<p><b>Deliverable #3:</b> NSMP will monitor and track Street Medicine's progress toward developing additional collaborative partnerships and efforts to replicate the program reporting the new partner names and MOU agreements for new partnerships by June 30, 2024.</p>	<p><b>Evaluation #3:</b> NSMP will present the programmatic work accomplished by the clinics at conferences by June 30, 2024. Qualitative: NSMP will provide conference presentation information, report new partnerships established, and collect ten (10) testimonials from patients or agencies about the services provided by the nursing faculty and students.</p>
<p><b>Deliverable #4:</b> NSMP will hire a minimum of six nursing student assistants to work with the Street Medicine teams in homeless outreach settings in the Coachella Valley. The program will provide information on the students and report on the total number of hours worked by the nursing assistants.</p>	<p><b>Evaluation #4:</b> NSMP will provide information on the students and report on the total number of hours worked by the nursing assistants.</p>

The Desert Healthcare District has implemented Results-Based Accountability (RBA) into their grantmaking process to streamline reporting and offer a straightforward approach to effectively measuring program-level performance.

**Strategic Plan Alignment:**

**Goal 2: Proactively expand community access to primary and specialty care services**

**Strategy 2.5: Collaborate/Partner with culturally competent training programs to expand primary care residency and nursing programs (Priority: High)**

*You have selected Strategy 2.5.*

You will be required to report on at least one of the following performance measures.

- # of collaborations
- # of service providers who received cultural competency training
- # of additional primary care residency student positions
- # of additional nursing student positions

**Strategy 2.7: Increase equitable access to primary and specialty care services and resources in underserved communities in Coachella Valley (Priority: High)**

*You have selected Strategy 2.7.*

You will be required to report on at least one of the following performance measures.

- # of Community Health Workers/Promotores trained
- # of Community Health Workers/Promotores hired
- # of clients/potential clients who increased their knowledge of primary and specialty care resources
- # of clients who were directly connected to a primary and specialty care service provider
- # of clients who were connected to primary and specialty care via supportive healthcare services such as transportation assistance, insurance enrollment, etc.



**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

Date: July 25, 2023  
To: Board of Directors  
Subject: Acquisition of a supplemental mobile medical unit with Magnum Mobile Specialty Vehicles – \$137,850

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**Staff Recommendation:** Consideration to approve the acquisition of a supplemental mobile medical unit from Magnum Mobile Specialty Vehicles – \$137,850.

**Background:**

On May 25, 2021, the DHCD Board of Directors approved \$336,500 for the acquisition of a medical mobile unit and additional operational expenses, an additional \$175,000 stemming from a grant from the Coachella Valley Resource Conservation District (CVRCD). The purchase cost of the medical mobile unit totaled \$186,850.

On March 1, 2022, a Request for Proposal (RFP) was released to find an operator for the medical mobile unit, who would be able to license it as a medical facility. DPMG Health (Desert Physician's Medical Group), which is a 501(c)3 organization of DRMC's Family Medicine Residency Program, applied to the RFP and ultimately was selected to be the operator of the vehicle and provide healthcare services.

On June 28, 2022, the DHCD Board of Directors approved a 3-year NTE \$500,00 operating budget for the medical mobile unit, which was awarded to DPMG Health.

After production delays due to the supply chain disruptions due to COVID-19, finally, on December 2, 2022, the DHCD launched the brand new 26ft. medical mobile unit, which includes two examination rooms, along with a full restroom.

**Update**

The addition of the medical mobile unit has increased the District's visibility throughout the Coachella Valley and has served as a learning platform for various medical specialties for the Desert Care Network and DPMG Health medical residents. Since the launch in December 2022, 1,957 District residents ranging from refugees, farmworkers, unhoused individuals, and students have received medical care through the medical mobile unit. The provision of these services has been greatly due to partnerships that have been established with:

- Galilee Center



- Well in the Desert
- Growing Coachella Valley
- City of Palm Springs RISE team
- Coachella Valley Unified School District
- Desert Sands Unified School District
- Palm Springs Unified School District
- Coachella Valley Housing Coalition

The medical mobile unit has made a positive impact in the Coachella Valley by reducing the access barrier to medical services for underserved District residents. Every week, the medical mobile unit is deployed 5 to 6 days and the scheduling for it is a month ahead, which highlights the need for the purchase of a second medical mobile unit.

After a meeting with Dr. Tae and Gemma Kim from DPMG Health, both options for a self-contained medical unit and a medical mobile trailer were presented. They recommended purchasing the medical mobile trailer due to the urgent need to deploy a second medical mobile unit, which is ready for delivery and would bypass the 6-8 month waiting period to build a similar medical mobile unit to the first one purchased by the DHCD.

The Coachella Valley Resource Conservation District is considering another grant to assist in the purchase of the mobile medical trailer. DHCD staff will present to their Board of Directors on August 16, 2023, where the grant will be discussed and voted on.

At the July 19, 2023, Finance & Administration Committee meeting, the Committee recommended a two-step action:

- First to bring the item for discussion to the Board to determine if there is support for the purchase of a second mobile unit;
- Second, if there is support, to consider the staff recommendation as to why a trailer versus second mobile unit is needed and provide details on the urgency in proceeding with the requested acquisition.

**Fiscal Impact:** The total purchase price for the medical mobile trailer will be \$137,850. It is estimated that the pick-up truck to tow the medical mobile trailer would cost an additional \$60,000.

## AGREEMENT FOR SALE AND CONSTRUCTION OF A MOBILE CLINIC

This Agreement is entered into on this 6th day of July, 2023, between MAGNUM MOBILE SPECIALTY VEHICLES, INC. ("MAGNUM"), located at 23225 North 19<sup>th</sup> Avenue, Phoenix, AZ 85027, and DESERT HEALTHCARE DISTRICT & FOUNDATION ("BUYER") located at 1140 North Indian Canyon Drive, Palm Springs, CA 92262.

### 1. DESCRIPTION OF MOBILE CLINIC TO BE FURNISHED BY MAGNUM

MAGNUM has built a 25 Ft Mobile Medical Trailer ("Mobile Trailer") on a 2023 LOOK TRAILER (VIN# 53BLTCB28PF040422) in accordance with the MAGNUM standard price sheet and any changes agreed upon in writing on the proposed quote with specifications, custom floor plan, and invoice.

### 2. PAYMENT AND DELIVERY

The total purchase is \$137,850. The purchase price will be paid as follows:

- A. Full purchase price of \$137,850 due upon signed order contract since this trailer is an inventory unit and ready to go.

The Mobile Medical Trailer will be delivered approximately a week or two after receiving full payment, signed order contract, and custom floorplan since this trailer is a new inventory trailer that is completed.

The Mobile Medical Trailer will be delivered from MAGNUM, 23225 North 19<sup>th</sup> Avenue, Phoenix, AZ 85027.

Terms of Delivery – Risk of loss passes to buyer or agent when driven off MAGNUM's lot to be delivered, unless delivered by a MAGNUM employee. Then, risk of loss passes to buyer when delivered to Buyer's location above.

### 3. LIMITED WARRANTY

- A. BUYER has the right to have the Trailer serviced or repaired by a local professional trailer dealer. The new trailer warranties will be provided in the warranty book.

- B. The warranties supplied by MAGNUM will be described in the warranty book, which will be delivered with the vehicle.

- C. MAGNUM's warranty does not cover defects in equipment purchased by MAGNUM for installation in the Mobile Clinic unless the defects result from the installation. Manufacturers of equipment purchased by MAGNUM, such as refrigeration, battery, generator, air conditioner, and any other supplying manufacturer provide their own warranties, which are



passed through to BUYER. These applicable warranties will be included with your owner's packet.

MAGNUM's limited warranty shall not apply if the product is modified by BUYER, tampered with, misused, or subjected to abnormal working conditions which include, but are not limited to, lightning and water damage.

MAGNUM HEREBY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS AND IMPLIED.

MAGNUM SHALL HAVE NO LIABILITY WHATSOEVER FOR SPECIAL, INDIRECT, CONSEQUENTIAL, INCIDENTAL, OR EXEMPLARY DAMAGES UNDER ANY CIRCUMSTANCES, WHETHER BASED ON TORT OR BREACH OF CONTRACT CLAIMS OR ON ANY OTHER BASIS, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

THIS LIMITED WARRANTY DOES NOT GUARANTEE BUYER UNINTERRUPTED SERVICE OR USE OF THE MOBILE MEDICAL UNIT. THE REPAIR OR REPLACEMENT OF THE DEFECTIVE PART OF BUYER'S EXCLUSIVE REMEDY IN LIEU OF ALL OTHER WARRANTIES.

NOTWITHSTANDING THE LIMITED WARRANTY, BUYER DOES NOT WAIVE ITS RIGHTS TO PERSUE ITS AVAILABLE REMEDIES UNDER THE APPLICABLE CITY, STATE, OR FEDERAL LAW.

4. This Agreement and all addenda supersede in full all prior discussions and Agreements, oral and written, between the parties relating to the Medical Mobile Unit and constitute the entire Agreement between the parties relating to the purchase and building of the Medical Mobile Unit. This Agreement may be modified or supplemented only in writing signed by an authorized representative of each party.

5. Neither BUYER nor MAGNUM shall be liable for delays in any of their respective performance obligations hereunder due to causes beyond their reasonable control, including but not limited to acts of God, strikes or inability to obtain labor or materials on time.

6. If any provisions of this Agreement shall be deemed illegal or otherwise unenforceable, that provision shall be severed and the remainder of this Agreement shall remain in full force and effect. A waiver shall be effective only if made in writing and signed by an authorized representative of both parties. The waiver of any right or election of any remedy in one instance shall not affect any rights or remedies in another instance.

7. All required notices under this Agreement shall be sent to the recipient party's address stated in this Agreement, unless otherwise changed in writing by the respective party. Certified mail, registered mail, or overnight mail carrier shall give all notices. Such notices shall be deemed given on the date of receipt (or refusal) of delivery of said notice.



8. Neither BUYER nor MAGNUM shall not transfer or assign their respective rights or obligations under this Agreement to any other party, in whole or in part, without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed. Any prohibited assignment shall be void.

9. This Agreement shall be governed by the laws of the State of Arizona. Any action regarding this contract shall be brought in the County of Maricopa County Arizona.

10. ACCEPTANCE

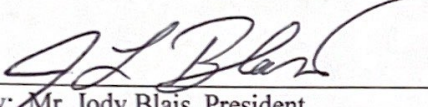
To accept this Agreement, please sign, e-mail to MAGNUM, and return original with your full payment. This Agreement is open for acceptance until the 19<sup>th</sup> day of July, 2023.

MAGNUM:

BUYER:

Magnum Mobile Specialty Vehicles, Inc.

Desert Healthcare District & Foundation

  
By: Mr. Jody Blais, President

\_\_\_\_\_  
By:

Date: July 7, 2023

Date:



## Exhibit A

**New Inventory 25 Ft Medical Trailer (2022)  
For Desert Healthcare District & Foundation  
Mr. Alejandro Espinoza  
June 28, 2023**

### **Standard Trailer Equipment:**

9,900 GVWR  
Bull Nose Front  
Measures: Exterior 25' 6" Long x 8' 6" Wide (Approx.)  
Interior 20'+ Long x 8' Wide (Approx.)  
Height 84" Interior, 10 Ft Exterior (Approx.)  
Spring Axle # 5,200 each  
Electric Drum Brakes (all hubs)  
EZ lube hubs with grease caps  
16" Radial trailer rated tires  
Triple tube integrate A-Frame design  
Full depth Z-channel center frame cross members  
030 Beveled Aluminum Exterior Panels (White)  
Protected undercarriage  
3/4" Exterior grade floor  
LED Tail Lights  
LED Clearance Lights  
Stabilizing Jacks—Two (2) on the rear (Manual)

### **Standard Clinic Equipment:**

2 1/4" Thick Walls from Insulation & Fiberglass Plywood  
1 3/4" Thick Ceiling from Insulation & Fiberglass Plywood  
Commercial Flooring – **Black**  
Lighting -8 Interior LED Bulb Fixtures  
30" Swing Entry Door  
Window with Screen & Blind (TBD with Floor Plan)  
1 Exam Table in Rear Private Room  
2 Air Conditioners 15,000 BTU ea. with Thermostat Control on wall with Heat Pump  
50 Amp Landline with reducers to 30 amp, & 15 Amp  
15 Amp Charger/Converter  
12 Volt AGM (79 AMP/Hr) Battery  
Bathroom with Paper Holder & Mirror

**Cont. Standard Clinic Equipment**

Storage Built to Floor plan – Grey/White interior  
Solid or Clear Upper Cabinets  
Slam Shut Latches for Cabinets & Drawers  
One locking storage above  
Refrigerator mounted under counter (DC)  
Fresh Water Tank 15 gal / Grey Water Tank 20 gal  
Stainless Steel Sink with Faucet  
Water Pump DC 3.0 GPM  
110V Outlets on Interior (Built to Floor Plan)  
Fire Extinguisher, Carbon Monoxide Detector  
84 Inch Interior Height  
5 YEAR Warranty

**25 Ft Medical Trailer (2022)**

**Cost 126,500**

**Options Included**

One (1) Exam Light- LED Flexible Arm	950
Second Medical Fridge	1,450
One (1) Blood Draw Chair- Color Black	950
Drop Down Wheel Chair Ramp	N/C
Cold Weather Package	450
Hot Water Tank	950
Upper Cabinets all Keyed Alike	400
Solar Panel System (170 Watt)	1,500
Two (2) Wall Heaters (950 ea)	1,900
Delivery to CA (Zip Code 92262)	2,800

\*Due to gas price fluctuations this price is only a ball park and not actual pricing for delivery will need to revisit upon setting up delivery.\*

<b>Options Included</b>	<b>ADD:</b>	<b><u>11,350</u></b>
<b>Sub-Total Amount</b>		<b>137,850</b>
<b>8.6% AZ Sales Tax</b>		
<b>Total Amount</b>		<b>\$137,850</b>

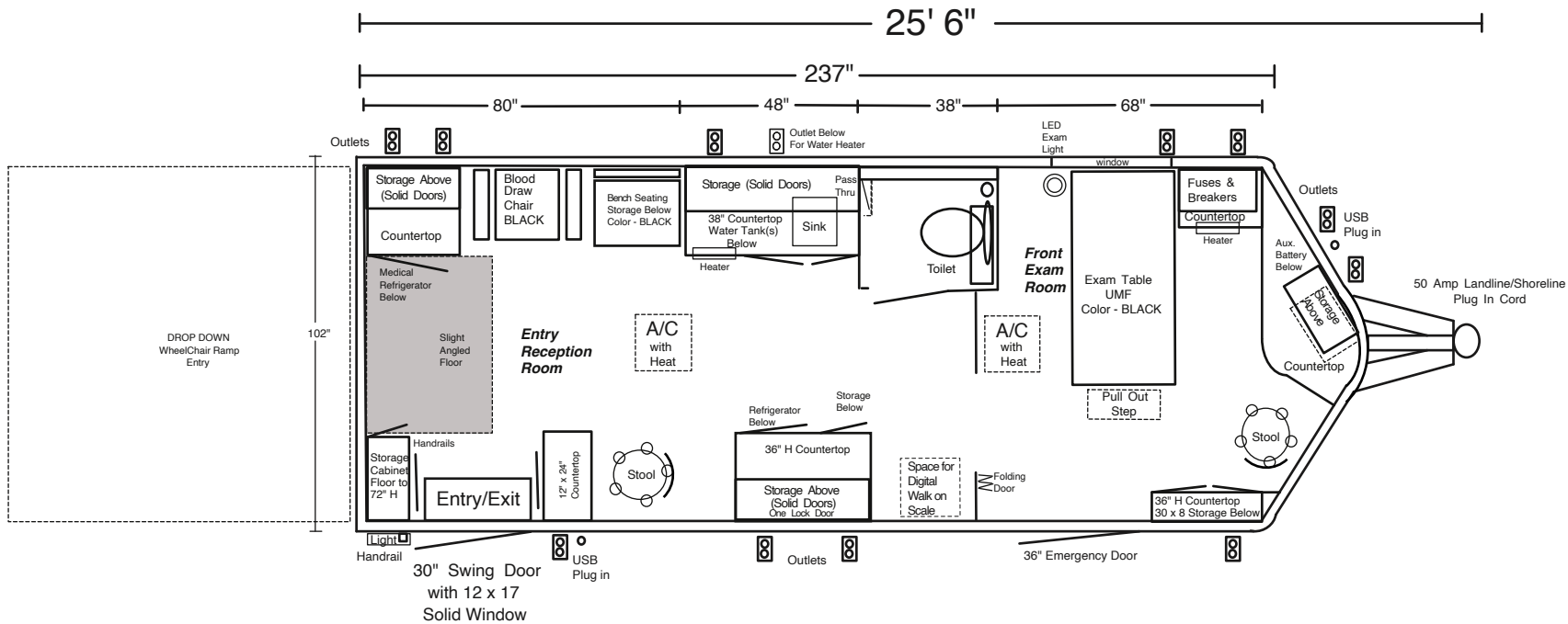
**Note: Portable generator is not included.**

- **Training to be done at Magnum Factory or by phone or FaceTime. Training links will also be provided.**
- **Full purchase price of \$137,850 due upon contract signing since this unit is completed.**
- **Arizona Sales Tax of 8.6% is required to be paid if client picks up from factory.**
- **Quote good for 30 days (From 6-28-23)**

# 25 Ft Medical Trailer

with Private Exam Room

Desert Healthcare District & Foundation - Mr. Alejandro Espinoza



**Includes:**

- Exam Table - UMF - Color - BLACK
- Cabinets & Storage to Floorplan
- Aux Battery and Charger
- 15 Gallon Fresh Water Tank & Grey Tank
- Two (2) A/C Units with Heat Pump and T-Stat
- 1 Window (30x18) with Screen & Blind
- Black** Commercial Flooring - (Manor Oak)
- Grey** Interior laminate on cabinets & interior walls
- Faux Marble** Countertop (White)
- Bench Seat - Color - BLACK
- All Standard Features Included

**Options:**

- Blood Draw Chair - Color - BLACK
- 2nd Medical Refrigerator
- Hot Water Tank - 2.5 Gal
- Drop Down Wheelchair Ramp in Rear
- Solar Panel System - 170 Watt
- Exam Light - LED Flexible Arm
- Heat Blanket Under Fresh Water Tank & Insulation on Water Lines
- Two (2) Wall Heaters
- ALL Upper Cabinets to get Locked (KEYED ALIKE)
- Delivery from Magnum Factory to Palm Springs, CA

Scale 1/4" = 1'  
(approximate)

Please Sign And Email Back ASAP  
Accepted by \_\_\_\_\_  
Date \_\_\_\_\_

Rep Suzanne

*"Your Mobile Workplace"*



**MAGNUM MOBILE**  
SPECIALTY VEHICLES  
MagnumMobileSV.com



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: July 25, 2023  
To: Board of Directors  
Subject: Addendum #1 to the Consulting Services Agreement with Activate Inclusion for continued Diversity, Equity and Inclusion (DEI) training – NTE \$42,150

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**Staff Recommendation:**

Consideration to approve a contract amendment in the amount of \$42,150 with Activate Inclusion to continue Board and Staff Development activities related to Diversity, Equity, and Inclusion (DEI).

**Background:**

- It is seemingly imperative to heighten our collective cultural awareness, learn about cultural interaction, and uncover hidden biases.
- Staff explored opportunities to bring DEI training to the District to address specific needs through a tailored program.
- In March 2023 the Board approved a contract with Activate Inclusion for DEI training for Board and Staff.
- The activities developed by Activate Inclusion were well received and deemed useful by Board and Staff.
- With the firm belief that DEI training is crucial to building a safe and equitable workspace for all employees, it has the potential to help organizations uncover hidden biases, address unfair practices and behaviors, and to embrace colleagues of differing identities and backgrounds. It also benefits the organization by building a more equitable, courageous, and compassionate culture, thus rising our growth potential, and enriching how communities experience the District.
- The CEO proposes to amend the existing agreement with Activate Inclusion to further the DEI training and develop a Culture of Belonging for the District Staff.
- At the July 19, 2023, Finance & Administration Committee meeting, the Committee recommended bringing the item to the Board to approve assignment to the Board and Staff Communications & Policy Committee for review.

**Fiscal Impact:**

NTE \$42,150 for continued DEI training sessions.



**CONSULTING SERVICES AGREEMENT  
ADDENDUM #1**

This Professional Services Agreement (“Agreement”) was entered into on March 29, 2023 by and between Desert Healthcare District (“District”), a public agency organized and operating pursuant to California Health and Safety Code section 32000 et seq., and Activate Inclusion, (“Consultant”) as follows:

**R-E-C-I-T-A-L-S**

1. Incorporates Exhibit B to include an assessment instrument from the Intercultural Development Inventory organization.
2. This Addendum extends and revises the termination date in Section 3.1 to December 31, 2023.
3. All other terms and conditions of the original service agreement remain unchanged.

“District”:

Desert Healthcare District

By: \_\_\_\_\_  
Conrado Barzaga, CEO

Date: \_\_\_\_\_

“Consultant”:

Activate Inclusion

By: \_\_\_\_\_  
Sindri Anderson, Executive  
Consultant

Date: \_\_\_\_\_

**Desert Healthcare District & Foundation  
Activate Inclusive Culture Proposal  
June 26, 2023**

**About: Activate Inclusion**

[Activate Inclusion](#) is a certified women-owned (WBENC) and member-managed consulting firm that partners with organizations across sectors and industries. We apply a strategic, data-based approach to our work, bring an organizational development lens to all our engagements, and focus on creating sustainable changes in skills and culture. We draw the “red thread” of DEI through all our work, particularly when working with leadership teams. Our seasoned, diverse team members have all been leaders themselves and are attuned to the complexity of leading in large organizations. For this project, we are proposing Sindri Anderson and Tres Jimenez.

**Context: Activate Inclusive Culture**

For Desert Healthcare District & Foundation, we propose a continuation of our work that was launched in April and May of 2023 by investigating opportunities for greater diversity equity, and inclusion within the culture of the team, the board, and the greater community. We want to introduce an assessment instrument from the Intercultural Development Inventory organization, which will provide us with data on individuals, the team, and the leader. We will also introduce a framework for identifying opportunities within the culture under the title of Activate Inclusive Culture which will utilize the work of Tema Okun and the Characteristics of White Supremacy Culture.

We suggest 5 monthly facilitated meetings @ 2-3 hours each, to be conducted virtually and/or in person. We would also conduct a 1:1 meeting with each member of the group to debrief the IDI Assessment instrument.

Below is the proposed arc of meetings, but please note we always apply “dynamic steering,” adapting agendas as required to achieve the desired outcomes.

**Facilitated Sessions (proposed draft)**

**Prep before meetings begin:** Individual Coaching with IDI Assessment

**Meeting 1: Context setting Kickoff**

- Kickoff: IDI Assessment Share-outs (IDI will be done as pre-work)
- Check-in – SWOT discussion about how things have been since our last time together
- Introduce Activate Inclusive Culture framework and the characteristics, with the invitation to rank these characteristics as a group (Ranking can be done as anonymous pre-work)
- Identify top 2-3 focus areas for the team from the exercise above
- Draft action plans for these 2-3 focus areas to begin investigating and working on in pairs

- Closing activity: Share one area of opportunity that you are most looking forward to, and most concerned about

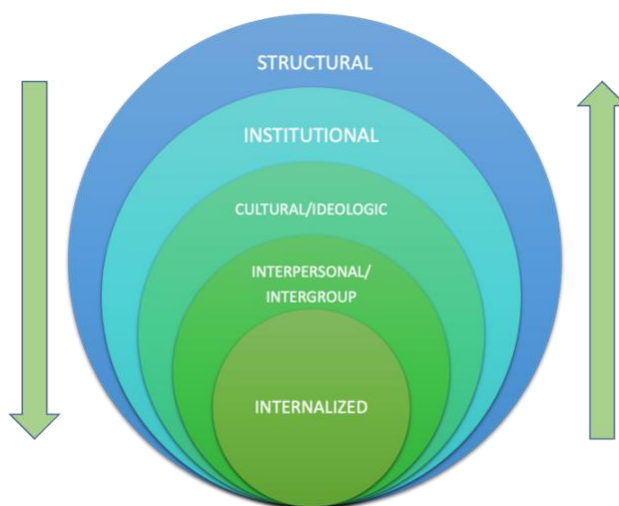
### **Meetings 2, 3 and 4 – Monthly 2-3 hour Facilitated Virtual Working Sessions**

- Checkpoints on Inclusive Culture Action Planning progress
- What's working/not with examples
- Course-correction or pivots and lessons learned

### **Meeting 5: Close Out and Sustainability Planning**

- Overview from each Activate Inclusive Culture action-planning teams
- Where are we in the process, what still needs to be done and how will we get there?
- Closing activity: Feedback exercise to share appreciation and requests of each other as community members

We ground all our work with organizations in the systemic model of oppression/marginalization below. We recognize that all of us are shaped by and shape the system. True progress towards inclusion and belonging means enacting change at all levels.



The framework that I mentioned for next-steps would be our version of the [Characteristics of White Supremacy](#) which offers a list of 13 typical behaviors/norms that exist within cultures, institutions and structures. This work begins to tackle some of the more difficult work of changing the systems, roles, decision making, power structures. Please use the hyperlinks at the end of this document to learn more about the history of this framework.

Our suggestion is to combine this with asking each member of the staff to participate in the [Intercultural Development Inventory or IDI self assessment](#) which helps individuals and groups understand where they are on the inclusive scale, as well as a group profile report and a group administrator (360 report) for you as the leader. In this work, we will choose through a democratic process of anonymous voting to

identify characteristics that are the highest priority to address, adjust or dismantle and create antidotes that become action plans for change.

**Fee Table/Investment Estimate**

<b>Service Type</b>	<b>Units</b>	<b>Cost</b>	<b>Net Cost</b>
<b>Consulting Hours*</b> meetings, calls and prep	12 hours	\$400	<b>\$4,800</b>
<b>Facilitated Sessions: Design *</b>	20	\$400	<b>\$8,000</b>
<b>Facilitation:</b> Five 2 to 3-hour team meetings	10-15	\$1000	<b>\$10,000-\$15000</b>
<b>IDI Assessment:</b> Assessment and 1:1 Debrief for each staff and board member	17 ppl	\$550	<b>\$9,350</b>
<b>Project Management</b>	1	10%	<b>\$3,000</b>
<b>Travel fee per trip</b> <i>estimated at 2 in-person sessions</i>	2	\$1,000	<b>\$2,000</b>
<b>Total Investment</b> <i>(does not include travel expenses or materials)</i>	<b>\$37,150 - \$42,150</b>		

**NOTE:**

\*Hours are based on current scope estimate. Activate will inform DCHD at midpoint if scope changes significantly

Travel fee will be charged at \$1000 flat rate for each trip

Printed materials and all travel expenses to be billed directly at cost

Date: July 20, 2023

To: Conrado Barzaga, MD – CEO & PR  
Desert Healthcare District and Foundation

From: Michele Finney, CEO

Re: **DRMC CEO - District Board Meeting Report July 2023**

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I'm pleased to provide this monthly report to the District Board to share highlights about Desert Regional Medical Center for the month of July.

**Quality:**Chest Pain Accreditation:

DRMC received Chest Pain Center Accreditation from the American College of Cardiology (ACC). This is another 3-year accreditation and is an important part of the hospital's STEMI (heart attack) receiving center. Accreditation requires meeting over 100 quality metrics, including community education on early heart attack care, CPR and heart disease.

Top Doctors – Palm Springs Life:

PS Life magazine partners with an independent research firm to identify leading doctors throughout our Valley in 34 specialties. Congratulations to the 37 physicians on the medical staff at DRMC for being recognized on the Top Doctors list.

**Capital & Construction Projects Underway:**

- Operating room lights and video integration
- East campus roof and air handler replacement
- Cath Lab 1 replacement project
- Centralized Telemetry Monitoring Unit implementation
- Mother Baby Units Refresh

**People:**

- We are welcoming new leaders to the hospital in the following areas: Recruitment, Strategic Planning, Emergency Department, 3 East, and Chief Medical Officer
- After graduating 20 resident and 4 fellowship physicians in June, we welcome another group of residents in family medicine, emergency medicine, and general surgery, as well as surgical critical care fellows.
- We continue to recruit and retain our direct care provider staff. We've on-boarded over 160 registered nurses and with our retention efforts, our overall employee turnover rate is well below current industry norms.

**Events:**

DRMC and DCN participated in a number of community events to foster education and wellness. These events have been focused in areas such as blood donation, Medi-Cal redetermination, and clinical services outreach to the unhoused and those most vulnerable throughout our community.

Thank you.



**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

Date: July 25, 2023  
To: Board of Directors  
From: Les Zendle, MD, Director  
Subject: Report from DRMC Governing Board Meeting held 07/20/23

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1. Human Resources Update – Comprehensive review that included the following:

- a. Staffing levels
- b. Grievance – History and Procedures
- c. Ethics Action (Compliance) Hotline – Data and Outcomes
- d. Wellness Programs – including Employee Assistance Program (EAP)
- e. Current Union Negotiations – SEIU
- f. EEOC Data

American Indian or Alaska Native	0.5%
Asian	24.61%
Black or African American	4.03%
Hispanic or Latino	28.69%
Native Hawaiian or Pacific Islander	1.0%
White	35.55%
Two (2) or more races	5.63%

Females	69.61%
Males	30.38%

g. Recruitment and Retention

Years of Service	
0-4 Years of Service	994 Employees
5-9 Years of Service	407 Employees
10-14 Years of Service	204 Employees
15-19 Years of Service	249 Employees
20-24 Years of Service	129 Employees
25-29 Years of Service	62 Employees
30-34 Years of Service	36 Employees
35-39 Years of Service	19 Employees
40-44 Years of Service	23 Employees
45-49 Years of Service	4 Employees
50-65 Years of Service	2 Employees

2. CEO Report – In addition to several items CEO Michele Finney will review in her report, the Governing Board reviewed the California Department of Public Health (CDPH) Open and Closed Cases.
3. Report from Medical Staff and Peer Review
4. Quality Update – Leapfrog Survey DRMC – April 2023    B  
October 2023    C  
April 2022    B





Date: July 25, 2023  
 To: Board of Directors  
 Subject: CEO Community Engagements and District Visibility

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**Background:**

- Continuing with the key professional responsibilities of the District’s CEO in maintaining and developing the organization’s external relations by communicating the organization’s mission and achievements effectively to stakeholders and to create links with community constituents so the highest degree of impact can be achieved through the most effective use of resources.
- The following is brief information regarding some of the past, current, and upcoming presentations and community engagements involving the CEO.
- It also includes District visibility through media and use of the CEO Discretionary Fund.

**Information:**

Name	Title	Organization	Date	Topic
		ACHD	06/01/23	CEO Roundtable
Jake Wuest	Market President	First Bank	06/05/23	Coachella Valley Giving Campaign
Dr. Miguel Barrios			06/05/23	Referred by Congressman Dr. Ruiz
		Grantmakers in Health	06/09/23-06/11/23	2023 GIH Annual Conference on Health Philanthropy – June 6-9
		Carreon Foundation Scholarship Gala	06/11/23	Keynote Speaker – Empowering Our Youth Through Education
Carmela Myer, Ed.D	GME Consultant	Partners in Medical Education	06/12/23	Exploration of New Medical Residency Programs
		IE Funders Alliance	06/14/23	Membership Meeting
		Lift to Rise	06/14/23	Monthly Housing CAN Meeting



Mily Trevino-Sauceda	Executive Director	Alianza Nacional de Campesinas	06/16/23	Site Visit Alianza Nacional de Campesinas humanitarian assistance area
Alan Potash	CEO	Jewish Federation of the Desert	06/16/23	Getting to Know You Podcast Interview with Jeff Hocker and Alan Potash
		DRMC	06/16/23	Keynote Speaker – DRMC Residency Program Graduation
Dr. Luis Valentino	Superintendent	CVUSD	06/21/23	Potential shared use agreement for clinic partnership
		IEHPF	06/23/23	Executive Search Committee
Sara Maloney Jennifer Hammar	Director Assistant Director	US Aging and Disability Vaccination Collaborative (ADVC)	06/23/23	Introductory Call about the U.S. Administration of Community Living Grant
Erin Edwards	Councilmember	City of Riverside	06/26/23	Referral from Mayor Grace Garner on area funding
		2023 CVAG General Assembly and 50-Year Celebration	06/26/23	The Year in Review and 50 <sup>th</sup> Anniversary Recognition
			06/28/23	IEHP Foundation Board Meeting
		IEHPF	06/29/23	Executive Search Committee
Drs. Tae and Gemma Kim	DPMG Health		06/29/23	Supplemental Mobile Medical Unit
			06/30/23	Lift to Rise Fifth Anniversary Celebration
			07/05/23	IEHP Foundation Programs & Quality Committee Meeting
		Coachella Valley Resource Conservation District	07/06/23	Supplemental Mobile Medical Unit
		ACHD	07/06/23	CEO Roundtable
Heather Porter David Brinkman	Program Officer CEO	Rauch Family Foundation DAP Health	07/07/23	Introductory Meeting
		ACHD	07/11/23	Special Board Meeting
Carmela Meyer	GME Consultant	Partners in Medical Education	07/12/23	FQHC GME Program
Amit Thakkar	Vice President, Public Policy & Research	California Forward	07/13/23	California Economic Summit Regional Host Committee Meeting
Pilar Marrero	Journalist		07/13/23	Referred by Ed Kissam, Werner-Kohnstamm Family Fund – Interview on Medi-Cal Redetermination

Jeff Hocker		Hocker Productions	07/13/23	Community Symposium Planning Meeting – Spring 2024
Tim Collins	CEO	UCR Health	07/13/23	Meet and Greet
Larry Walker	Principal	The Walker Company	07/13/23	Governance Gain Discussions
		ACHD	07/20/23	Advocacy Committee Meeting
		IEHP Foundation	07/20/23	Governance Committee Meeting

**Highlights of Upcoming/Scheduled August Engagements:**

Dr. Matthew Chang, director of RUHS Behavioral Health and Sylvia Silva, RUHS-BH Sierra Fernandez, Strategy, Evaluation, and Learning Associate and Marin Jones, Director of Programs, Keecha Harris and Associates

ACHD 2030 Seismic Compliance

Supervisor Perez – Coachella Valley Behavioral Health Collective (CVBHC)

Palm Desert Rotary Club Presentation

**District Media Visibility**

“\$1 million public grant will help DAP Health absorb Borrego Health after sale” (The Desert Sun, June 30): <https://www.desertsun.com/story/news/health/2023/06/30/1m-grant-will-help-palm-springs-dap-health-absorb-borrego-health/70362951007/>

“Seismic retrofit aid bill passes in Assembly; Desert Regional’s upgrades increase to \$222M” (The Desert Sun, June 29) : <https://www.desertsun.com/story/news/health/2023/06/29/eduardo-garcias-seismic-retrofit-aid-bill-passes-california-assembly/70317882007/>

“Desert Healthcare District launches fentanyl education campaign, survey in Indio” (The Desert Sun, July 11): <https://www.desertsun.com/story/news/health/2023/07/11/desert-healthcare-district-launches-fentanyl-survey-in-indio/70393177007/>

En Español en el Sitio Web del Distrito – “Desert Healthcare District lanza una campaña de educación sobre el fentanilo y una encuesta en Indio” <https://www.dhcd.org/Desert-Healthcare-District-lanza-una-campa-a-de-educaci-n-sobre-el-fentanilo-y-una-encuesta-en-Indio>

“How I-10 and air conditioning fueled growth and health care services in desert” (The Desert Sun, July 16): <https://www.desertsun.com/story/life/history/2023/07/16/palm-springs-history-how-i-10-and-air-conditioning-fueled-growth/70415059007/>

**CEO Discretionary Fund**

6325 - CEO Discretionary Fund			
07/14/2022	Regional Access Project Foundation	Nonprofit Desert Fast Pitch sponsorship	5,000
08/24/2022	Coachella Valley Economic Partnership	2022 CVEP Economic Summit – Silver Sponsorship	5,000
10/20/2022	UC Riverside Foundation	UCR SOM Celebration of Medical Education	5,000

		Gala - Bronze Sponsorship	
11/03/2022	Blood Bank of San Bernardino	11.12.22 Thanks4Giving Gala	3,000
01/27/2023	First Bankcard (Union Bank)	Wal-mart -Clothing for migrant children left in Coachella Valley during the holidays, donated to the Galilee Center	1,444
01/27/2023	First Bankcard (Union Bank)	Donation to The Girlfriend Factor	2,500
02/27/2023	Desert Recreation Foundation	March 29, 2023 Bowling fundraiser	500
02/28/2023	Desert Healthcare Foundation-	Sponsorship Girlfriend Factor	1,300
02/28/2023	Desert Healthcare Foundation-	2023 Farm to Fork Dinner Table Sponsor	1,602
03/08/2023	OneFuture Coachella Valley	OneFuture Coachella Valley - The Future is Ours Event 2023 Sponsorship	5,000
03/17/2023	Family Service Association	Gold Sponsor for Family Service Association Flag Raising Ceremony	500
4/1/2023	Boys & Girls Club of Palm Springs	Be a Hero for Kids Event Sponsorship	5,000
4/10/2023	Caravanserai Project	Social Entrepreneurship Engagement and Development Lab graduation ceremony sponsorship	2,500
5/25/23	Reynaldo J. Carreón M.D. Foundation	Scholarship Award Ceremony Sponsorship	5,000
6/22/2023	Galilee Center	Migrant/Refugee Children Toys	2,540.81
6/30/2023	Galilee Center	Asylum Seekers Bus Passes	2,000
<b>TOTAL</b>			<b>47,886.81</b>



**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
July 18, 2023**

<b>Directors Present via Video Conference</b>	<b>District Staff Present via Video Conference</b>	<b>Absent</b>
President Evett PerezGil Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Jana Trew, SPO, Senior Program Officer, Behavioral Health Meghan Kane, MPH, Senior Program Officer, Public Health Erica Huskey, Grants Manager Andrea S. Hayles, Board Relations Officer	Conrado E. Bárzaga, MD, Chief Executive Officer

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	The meeting was called to order at 5:05 p.m. by Chair PerezGil.	
<b>II. Approval of Agenda</b>	Chair PerezGil asked for a motion to approve the agenda.	<b>Moved and seconded by Director De Lara and Vice-President Zavala to approve the agenda. Motion passed unanimously.</b>
<b>III. Meeting Minutes</b> <b>1. June 13, 2023</b>	Chair PerezGil asked for a motion to approve the June 13, 2023, meeting minutes.	<b>Moved and seconded by Director De Lara and Vice-President Zavala to approve the June 13, 2023, meeting minutes. Motion passed unanimously.</b>
<b>IV. Public Comment</b>	There were no public comments.	
<b>VI. CEO Report</b>	There were no updates from the CEO due to his absence.	
<b>VI. Old Business</b>  <b>1. Grant #1029 Coachella Valley Association of Governments (CVAG) - CV Link – 2<sup>nd</sup> quarter 2023 report</b>	Chair PerezGil inquired with the committee concerning any questions about the Coachella Valley Association of Government CV Link 2 <sup>nd</sup> Quarter report.  There were no questions concerning the CV Link 2 <sup>nd</sup> quarter report.	

**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
July 18, 2023**

<p><b>VII. Program Updates</b></p> <ol style="list-style-type: none"> <li><b>1. Progress and Final Reports Update</b></li> <li><b>2. Grant Applications and RFP Proposals Submitted and Under Review</b></li> <li><b>3. Grant Payment Schedule</b></li> </ol>	<p>Chair PerezGil inquired with the committee concerning any questions about the progress and final reports, grant applications and RFP proposals submitted and under review, and the grant payment schedule.</p> <p>All grantees are on schedule with their deliverables, and the committee also inquired about the Alianza Coachella Valley progress report issues/barriers in meeting the desired outcomes of having fewer community members than anticipated, including the number of youths served as 90% of the participants. Donna Craig, Chief Program Officer, described the community outreach efforts to encourage involvement and an inquiry into the organization on the amount of youth served.</p> <p>The committee inquired about Well in the Desert's status to review the revised application, the recent announcement of the executive director's retirement, and any organizational modifications of services and operations. Ms. Craig described Matt Naylor, Vice-President of Well in the Desert, and the organization's collaboration with Connie Golds, Director of NPO Centric, assisting with strategic planning and board governance to realign the organization in a new direction.</p>	
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DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
July 18, 2023

	<p>There were no questions concerning the grant payment schedule.</p>	
<p><b>VIII. Grant Funding</b></p> <p><b>1. Grant #1389 Step Up On Second Street \$64,401 – cover funding gap between CalAIMS service contracts (Goal 2: Proactively expand community access to primary and specialty care services/Strategy 2.7: Increase equitable access to primary and specialty care services and resources in underserved communities in the CV AND Goal #5: Be responsive to and supportive of selected community initiatives that enhance the economic stability of the district residents/Strategy 5.1: Reduce the negative impacts of social determinants of health on homelessness in CV)</b></p>	<p>Chair PerezGil recused herself from the discussion due to a conflict with the Inland Empire Health Plan (IEHP).</p> <p>Donna Craig, Chief Program Officer, directed the committee to the staff report and Step Up On Second Street’s opening of an office in the Coachella Valley, with a 90% success rate of assisting with housing unsheltered homeless. Ms. Craig also emphasized that the application scoring is updated to include a purpose with the scoring of each section.</p> <p>Public Comments: Eddie Estrada, Vice President of Inland Empire Housing First Program, described the gap funding and the strategies to work with funders concerning start-ups to sustain the program in response to the committees’ questions, including opening several hub offices in the High Desert, Morongo Basin, Perris, Victorville, Bartow, and a location in the Coachella Valley. The agency is constructing apartment conversions and an inventory of low-income housing and using motels in the interim while applying the Project Home Key model in Riverside County.</p>	<p><b>Moved and seconded by Director De Lara and Vice-President Zavala to approve Grant #1389 Step Up On Second Street \$64,401 – cover funding gap between CalAIMS service contracts and forward to the Board for approval.</b></p> <p><b>Motion passed unanimously.</b></p>

DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
July 18, 2023

<p><b>2. Grant #1394 CSUSB PD campus - \$73,422 Nursing Street Medicine Program (Goal 2: Proactively expand community access to primary and specialty care services/ Strategy:2.5 Collaborate/partner with culturally competent training programs to expand primary care residency and nursing program with required retention initiatives AND Strategy 2.7: utilize an equity lens to expand services and resources to underserved communities)</b></p>	<p>Michael Janz, Grant Manager, emphasized that the organization is already serving the Coachella Valley and they are not planning to expand into the Coachella Valley as the services are being provided with dedicated staff hoping to eliminate the current commute from the Inland Empire to the Coachella Valley with the opening of an office.</p> <p>The committee inquired about support from the main campus, as illustrated in the scoring.</p> <p>Public Comments: Diane Vines, Director of the Nursing Street Medicine Program, described the \$85k grant award from the dean fund of the Dean of the School of Natural Sciences to assist with support on the San Bernardino campus since Palm Desert funding is not an option, including the possibility of a grant from Dignity Health and collaborations with UCR SOM, an affiliate with St. Bernadine – a Dignity Health campus.</p> <p>Michelle Skiljan, Senior Director of Philanthropy, Foundation, and Corporate Relations, described working to seek additional funds with full support from other development and advancement staff to complete the program.</p>	<p><b>Moved and seconded by Director De Lara and Vice-President Zavala to approve Grant #1394 CSUSB PD campus - \$73,422 Nursing Street Medicine Program and forward to the Board for approval. Motion passed unanimously.</b></p>
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**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
July 18, 2023**

<b>IX. Committee Members Comments</b>	There were no public comments.	
<b>X. Adjournment</b>	Chair PerezGil adjourned the meeting at 5:38 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

ATTEST: \_\_\_\_\_  
Evelt PerezGil, Chair/ President, Board of Directors  
Program Committee

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*

DRAFT





**Date:** July 18, 2023

**To:** Program Committee – District

**Subject:** Progress and Final Grant Reports 6/1/2023 – 6/30/2023

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**The following progress and final grant reports are included in this staff report:**

**Coachella Valley Volunteers In Medicine # 1296**

Grant term: 12/1/2021 – 3/31/2023

Original Approved Amount: \$154,094

**Final Report** covering the time period from: 12/1/2021 – 3/31/2023

**Alianza Coachella Valley # 1332**

Grant term: 8/1/2022 – 7/31/2024

Original Approved Amount: \$100,000

**Progress Report** covering the time period from: 8/1/2022 – 1/31/2023

**John F. Kennedy Memorial Foundation # 1350**

Grant term: 10/1/2022 – 9/30/2023

Original Approved Amount: \$57,541.44

**Progress Report** covering the time period from: 10/1/2022 – 3/31/2023

**Joslyn Center # 1355**

Grant term: 10/1/2022 – 9/30/2023

Original Approved Amount: \$85,000.30

**Progress Report** covering the time period from: 10/1/2022 – 3/31/2023

**OneFuture Coachella Valley # 1330**

Grant term: 1/1/2023 – 12/31/2024

Original Approved Amount: \$605,000

**Progress Report** covering the time period from: 1/1/2023 – 3/31/2023

**ABC Recovery Center # 1369**

Grant term: 1/1/2023 – 12/31/2023

Original Approved Amount: \$332,561

**Progress Report** covering the time period from: 1/1/2023 – 3/31/2023

**Jewish Family Services of the Desert # 1362**

Grant term: 11/1/2022 – 10/31/2024

Original Approved Amount: \$160,000

**Progress Report** covering the time period from: 11/1/2022 – 4/30/2023

**Desert AIDS Project dba DAP Health # 1361**

Grant term: 7/1/2022 – 6/30/2023

Original Approved Amount: up to \$586,727

**Monthly Progress Report** covering the time period from: 5/1/2022 – 5/31/2022

**DPMG Health # 1329**

Grant term: 10/1/2022 – 9/30/2025

Original Approved Amount: up to \$500,000

**Monthly Progress Report** covering the time period from: 5/1/2022 – 5/31/2022

## **Coachella Valley Volunteers in Medicine, Grant#: 1296**

### **Improving Access to Healthcare Services**

**Strategic Area:** Healthcare Infrastructure and Services

**Reporting Period:** 12/01/2021 - 3/31/2023

Doug Morin

Tel: (760) 625-0760

doug.morin@cvvim.org

### **Grant Information**

**Grant Amount:** \$154,094

**Paid to date:** \$138,684

**Balance:** \$15,410

### **Proposed Goals and Evaluation**

**The specific benefits or measurable impact to be achieved by:** (3/31/2023)

#### **Evaluation Plan:**

Quantitative assessment of service types and numbers, and patient volumes, will be monitored and tracked using data from the electronic medical record. Service and volume data will be monitored monthly, recorded and tracked over time for reporting at required intervals as requested. Qualitative assessment will be completed primarily from distribution of 4 surveys, each 3 months throughout the grant period, to a random sampling of 20% of all patients seen during that period. Results from these surveys will be compared to prior survey results collected previously and a minimum goal of 80% overall favorable satisfaction is strived for.

#### **Goal #1:**

Provide a minimum of 1,000 service contacts for healthcare and ancillary services during the grant period. Services shall include instances of medical appointments, health education, general and diabetes care management, social service assessments (using SDOH as a guide), labs, x-rays, imaging services, homeless medical outreach, and health/flu vaccination fairs. In-clinic, remote telemedicine and outreach services, such as homeless outreach and community fairs are all considered.

#### **Evaluation of goal #1:**

Track individual instances of scheduled service contacts on a monthly basis by service type and monitor ongoing patient volume to ensure overall service volume goals are being met.

#### **Goal #2:**

Promote and provide a minimum of 24 remote telemedicine clinics to improve access to

healthcare services in the community during the grant period.

**Evaluation of goal #2:**

Schedule and complete a minimum of 2 remote, telemedicine clinics each month. Numbers of clinics and patients scheduled and seen at each clinic, and services provided, will be monitored and tracked for recording purposes.

**Goal #3:**

Ensure culturally competent services are provided at all times in the clinic, at remote clinics, and through our homeless medical outreach and community activities during the grant period.

**Evaluation of goal #3:**

Monitor and ensure all patient-focused marketing materials are provided in Spanish and other indigenous languages when appropriate; ensure Spanish speaking staff and volunteers are present at all times of service in the clinic, at remote telemedicine sites, during homeless outreach services and community activities.

**Goal #4:**

Complete a minimum of 4 patient surveys from all patients receiving care during the grant period to evaluate patient perceptions of services received.

**Evaluation of goal #4:**

Using existing internal surveys, evaluate a random sampling of 20% of total patients served in each three-month period to solicit perceptions of quality of services received, culturally competency experienced, and overall satisfaction with CVVIM experience, and attain at least an 80% favorable rating from all surveys. Surveys will be reviewed for deficiencies and program changes will be identified, planned and implemented on an ongoing basis throughout the grant period to improve responses.

*Proposed number of District residents to be served:*

**Total:** 300

*Proposed geographic area(s) served:*

Cathedral City  
Coachella  
Desert Hot Springs  
Indio  
Mecca  
North Shore  
Oasis  
Palm Desert  
Palm Springs  
Thermal

## **Final Progress:**

### **Program/project final accomplishment(s) in comparison to the proposed goal(s) and evaluation plan.**

We successfully met all four of our established goals. Individual instances of service contacts (medical visits and ancillary services) were collected and maintained on a monthly basis for proper grant management (Goal 1). These services were provided with consideration for cultural competency (Goal 3) in our advertising/messaging, bilingual Spanish forms and information, and bilingual medical providers and/or interpreters. Four patient surveys were completed to ascertain patient perceptions of the service received (Goal 4) and all surveys showed an overall rating of 4 or higher on a 5-point scale. With the approval of the requested extension to 02/28/2023, we were able to capture 12 additional clinics, not reported in our 2nd report, allowing us to meet our goal of providing 24 remote clinics (Goal 2) to an additional 45 individuals.(3 clinics were from the original grant period but missed during staff transitions.)

#### **Goal #1:**

Ultimately, a total of 2,569 medical visits provided in addition to another 3,177 ancillary services such as health education, diabetes care management, social service assessments using social determinants for needed referrals, imaging services, labs, x-rays, etc.

#### **Evaluation of goal #1:**

Individual instances of service contacts (visits and ancillary services) were collected at point-of-care and monitored on a monthly basis to ensure overall quantity goals were met.

#### **Goal #2:**

With an approved extension of the grant to 02/28/2023 we were able to catch an additional 12 remote clinics for a total of 24.

#### **Evaluation of goal #2:**

Space and communication limitations at certain community sites, including CV Housing Coalition, prevented us having fully remote clinics with telemedicine services as planned, due to the unavailability of private and confidential space with WiFi. We therefore reimaged these clinics to include telemedicine care only when appropriate (secure and confidential), and when not, patient applications and eligibility requirements were taken and patient accounts were created remotely in our electronic health record. Glucose and blood pressure levels were tested and we administered flu and TDAP vaccinations to interested parties, regardless of their ongoing eligibility for VIM services. In-person appointments for medical visits were scheduled for eligible patients, and transportation assistance to the clinic was offered. Other free services were also available such as referrals for a free eye exam, frame and lens, free reading glasses, Bombas socks, Period Poverty bags ("brown bags" of feminine hygiene products) and hygiene kits.

**Goal #3:**

Cultural competency is necessary and vitally important for our organization, and most importantly, respectful of our Hispanic/Latino community which represents more than 85% of our patient population. Thus, all of our patient communications - written, verbal, text, web - are all bilingual Spanish. Also, many of the promotoras we work with are fluent in Purpecha and we will selectively choose them when we plan outreach into those communities we know Purepecha is the primary or preferred language.

**Evaluation of goal #3:**

Bilingual services are available in both of our clinics, remote clinics, outreach activities and homeless medical outreach services. For languages other than Spanish, we have access to telephone language services in more than 50 languages/dialects. Our website is available in either English or Spanish (Google translate) to facilitate organization and service information, patient guidelines and applications. We also paid for streaming commercials in Spanish through Spectrum, targeting Spanish language TV shows.

**Goal #4:**

We have completed 4 general patient satisfaction surveys and several additional program surveys (classroom education, diabetes care management and social services). In full, more than 58% of patients receiving service were surveyed for their general satisfaction.

**Evaluation of goal #4:**

The overall rating of general patient satisfaction surveys was at a rating of 4 or higher (on a 5-point scale), and we received completed surveys from nearly 1,600 patients (possible duplication) or 58%. This survey considered their satisfaction with the application/eligibility process, appointment scheduling, wait times, provider satisfaction and overall impression of the service received. Surveys were distributed to patients receiving services during a two-month period at four distinct times during the year. Additional program service surveys were also prepared for specific programs (diabetes and hypertension classes, diabetes care management, social services) and are not included in this greater survey; these surveys showed ratings of 3.5 or higher overall.

Final number of District residents served:

**Total:** 1,124

Final geographic area(s) served:

**Please answer the following questions**

1. Please describe any specific issues/barriers in meeting the proposed program/project goals:

Most notably was the resignation of our Outreach Worker at the end of 2021 and the beginning of this grant period. While we were able to hire a volunteer from within,

there was some downtime while she introduced herself to previously made contacts and developed her own relationships. Unfortunately, she left after a few months to attend summer school, and so another volunteer was hired into the position in September. These downtimes created by staffing issues slowed our progress towards Goal 2, completing 24 remote clinics, as discussed in our 2nd report. The approval of an additional 3 months allowed our current Outreach Worker to focus on meeting our initial goal.

2. Please describe any unexpected successes other than those originally planned

Despite some issues, our partnership with Coachella Valley Housing Coalition is stronger than ever and will continue in 2023 for continued activities at CVHC sites. Currently, they are interested in paying for health education programming for their residents, and are even considering initiating incentive payments for diabetic patients who complete the training and have reductions in their HbA1c glucose levels over a period of time.

Other relationships were established through this grant which we also will continue to nurture and foster - Desert Sands Unified School District, Food Now, and DHS Senior Center

3. After the initial investment by the DHCD how will the program/project be financially sustained?

This is an ongoing need for VIM as we do not receive any reimbursement for the services we provide from any public (MediCal) or private insurer, and we do not charge a patient for the services they receive from our clinic. The financial support provided by DHCD is instrumental and valuable when pursuing other grants, providing leverage for applications to new and current granting foundations.

4. List five things to be done differently if this project/program were to be implemented again

1. Expansion of services, such as and for example, in-clinic laboratory testing to allow point-of-care testing to be completed, allowing medical providers timely access to necessary labs to provide more timely service.

2. Expansion of programs, such as and for example, creating a new outreach team to provide medical care to homeless persons living on the west side of the Valley. (This program currently only provides care in the Bermuda Dunes, Indio, Coachella and Mecca cities and surrounding unincorporated County areas.)

3. Increase volunteers through a more robust and visible volunteer program. Marketing plans are underway with representatives of all three local hospitals and two of the Valley's largest medical groups (Desert Oasis and Kaiser

Permanente) to promote volunteer opportunities to their medical providers approaching retirement as a meaningful and philanthropic means of continuing their profession in retirement without many of the stressors that come with standard employment.

4. Increased case statements from satisfied patients to use as testimonials for new patient and volunteer recruitment, and for fundraising purposes to show the value of services provided at VIM.

5. Increase outreach and marketing efforts into the North Palm Springs, Desert Hot Springs areas to provide more targeted patient recruitment and direct services (e.g. remote telehealth clinics).



## **Grant Progress Report**

**Alianza Coachella Valley, Grant#: 1332**

**Expanding and Advancing Outreach Through Increasing Capacity Development**

**Strategic Plan Goal:** Goal 3 & 6

**Strategic Plan Strategy:** Strategies 3.1, 3.6, 6.1, 6.2, and 6.3

**Reporting Period:** 8/01/2022 to 1/31/2023

Patricia Carrillo

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### **Grant Information**

**Grant Amount:** \$100,000

**Paid to date:** \$22,500

**Balance:** \$77,500

**Due Date:** 3/1/2023

### **Goals and Evaluation**

#### **Progress Outcomes:**

Our team and community leaders were excited to begin our community action meetings once again. In preparation for the meetings, our community decided to revamp the vision and change the name to "Charlas Comunitarias"/Community Chats, to ensure that the name itself is welcoming and open for dialogue and expression. As well as stray away from saying meetings. With so many meetings taking place throughout the Coachella Valley, community members have expressed meeting burnout and the interest in changing the way we look at meetings and getting creative with them so that we find a new way in bringing people together to talk about the challenges that are community are facing and continue seeking ways to address these challenges. We have had the opportunity to hear and have community folx be part of these community gatherings and provide their feedback on what are the challenges in their community and what they wish could be solved. Topics ranged from school discipline, lack of infrastructure at some of their local high schools, the need for additional school buses, paved sidewalks, mental health needs and overall community physical and environmental health.

We look forward to continuing to capture their input via our pre surveys, post surveys and circles throughout the Charlas Comunitarias. The community has also identified

some of the trainings that they would like to receive in these next few months that would support in addressing the challenges mentioned above.

**Goal #1:**

*By September 30, 2022 our first in person Action Team meeting would have taken place and by June 2023 we will have a minimum of 4 Action Team meetings take place. We foresee that a minimum of 40 community residents will participate in each of the four AT meetings every fiscal year. Every FY we will have a minimum of 4 AT meetings, with preparation meetings and community trainings taking place as well.*

*Purpose: To transform the social and economic conditions in the Valley by building strong local leadership that works collaboratively to develop vibrant, healthy and thriving communities where residents live, play and work. We seek to achieve this vision by collaboratively identifying and pursuing changes in systems and policies. In these spaces we are able to name what change is needed, how each organization supports this change, identify the resources needed and create an action plan.*

**Progress of Goal #1:**

September 24th, 2022 our first in person Charla Comunitaria took place.

Our second community gathering was in November 19th, 2022 and our next for the following reporting period, took place in February 11th 2023. We look forward to continuing with the gatherings.

**Goal #2:**

*By July 31, 2024 Alianza will have increased and built community capacity via 25 trainings and educational sessions that pertain to the environmental and community justice needs of the community. As well as provide trainings necessary that would support them in being key advocates. By the date listed, a minimum of 500 community members will have received trainings.*

*List of training topics to be provided include and not limited to:*

*-State & Local Budget advocacy, which includes the tools and resources needed to complete a budget analysis.*

*-Restorative justice practices (Community building, Trauma-informed, harm & conflict, restorative dialogue)*

*-Mental Health & Suicide Prevention*

*-Capacity and leadership development*

*-Public speaking*

*-State & Local Board meetings 101 (Includes understanding board meeting structures,*

etc.)

-Water Quality Monitoring at the Salton Sea

-Air Quality & Dust Suppression in the ECV region

**Progress of Goal #2:**

We are gathering a list of trainings and educational sessions that the community would like to receive and have begun the process of identifying trainers and consultants.

**Progress on the Number and Location of District Residents Served**

**Proposed number of District residents to be *directly* served:**

Total: 20,000

**Progress on the number of District residents *directly* served:**

Total: 30

**Proposed number of District residents to be *indirectly* served:**

Total: 15,000

**Progress on the number of District residents *indirectly* served:**

Total: 60

**Geographic area(s) served during this reporting period:**

Coachella

North Shore

Thermal

**Project Tracking:**

- **Is the project on track?** Yes
- **Please describe any specific issues/barriers in meeting the desired outcomes:**  
We are having fewer community members than what we had expected and hope to increase outreach efforts to encourage an increase of participation.
- **If the project is not on track, what is the course correction?**  
Planning to attend resource fairs coming up and involve more community members.
- **Describe any unexpected successes during this reporting period other than those originally planned:**

For one of the Charlas Comunitarias, 90% of our participants were youth, which shows the continuous interest in our youth to address the challenges that their communities face.

## **Grant Progress Report**

**John F. Kennedy Memorial Foundation, Grant#: 1350**

**Behavioral Health Awareness and Education Program**

**Strategic Plan Goal:**

Goal 3: Proactively expand community access to behavioral/mental health services

**Strategic Plan Strategy:** Strategy 3.6 and Strategy 3.7

**Reporting Period:** 10/01/2022 to 03/31/2023

Debbie Phipps

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### **Grant Information**

**Grant Amount:** \$57,541

**Paid to date:** \$25,893

**Balance:** \$31,648

**Due Date:** 5/1/2023

### **Goals and Evaluation**

The specific benefits or measurable impact to be achieved by: (9/30/2023):

**Progress Outcomes:**

During the reporting period from October 1, 2022 to March 31, 2023, using existing behavioral health references and evidence-based parenting curricula, we developed awareness and educational materials, such as handouts, activity folder, and resource packets to expand awareness, education, and increase access to behavioral/mental health services to district residents, JFK providers were trained in materials and presenting program to families enrolled in JFK parenting programs and other district residents through community outreach. Along with the existing collaborations with local agencies, we established new relationships with Coachella Valley Unified School District, Desert Sands Unified School District, JFK Hospital, Mamas y Bebés to offer behavioral/mental health education.

**Goal #1:**

*By September 30, 2023 expand awareness of behavioral/mental health services and resources to an estimated 520 District Residents directly served (Parent = 260 /*

Children/youth 0-18 = 260).

*This project goal coincides with the District and Foundation's Strategic Plan performance measure: # of individuals reached through behavioral/mental healthcare community awareness activities under Strategy 3.6 Educate community residents on available behavioral/mental health resources.*

*Reaching families through our SafeCare program and COS connections and community outreach events, we will expand awareness of BH services/resources. Families will receive a Folder with informational materials covering topics such as: Toxic Stress vs Tolerable Stress, Anger Management, Substance Abuse Prevention/Intervention, Mental Health vs Mental Illness, Activities for Mental Health Care, and a Resource Referral List. Families with a potential need for BH services will be encouraged to continue in the BHAEP and work with JFK Providers to increase their education specific to their BH needs.*

**Progress of Goal #1:**

By Sept. 30, 2023, we projected that we will expand awareness of behavioral health services and resources to an estimated 520 district residents directly served. During the reporting period from October 1, 2022 to March 31, 2023, we have directly served 262 district residents. (Parent = 131, / children/youth 0-18 = 131. Reaching families through parenting programs and at least 36 community outreach events throughout the district.

**Goal #2:**

*By September 30, 2023 increase education of behavioral/mental health services and resources to an estimated 520 District Residents directly served (Parent = 260 / Children/youth 0-18 = 260).*

*This project goal coincides with the District and Foundation's Strategic Plan performance measure: # of community awareness activities related to educating the community around behavioral/mental health services and resources under Strategy 3.6 Educate community residents on available behavioral/mental health resources.*

*JFK's Providers will administer a pre-survey to identify families' specific needs for BH services/resources. Providers will review and provide educational materials and agency referral sources to families, to increase families' education on their specific BH issues and the services/resources available to them. Referrals to appropriate outside no-cost and low-cost community-based agencies will be provided. Families will be encouraged to continue in the BHAEP for further support and assistance to access needed services/resources.*

**Progress of Goal #2:**

By Sept. 30, 2023, we projected we will increase education of behavioral/mental health services and resources to an estimated 520 District Residents directly served. During the reporting period from October 1, 2022 to March 31, 2023, we have directly served

348 district residents. (Parent = 174,/ children/youth 0-18 = 174.. Providers reviewed and provided educational materials and agency referral sources to families to increase families' education on their specific behavioral health issues and the services/resources available to them.

**Goal #3:**

*By September 30, 2023 increase access to behavioral/mental health services and resources to an estimated: 170 District Residents directly served (Parent = 85 / Children/youth 0-18 = 85).*

*This project goal coincides with the District and Foundation's Strategic Plan performance measure: # of individuals who were connected to behavioral/mental health services under Strategy 3.7 Collaborate/Partner with community providers to enhance access to culturally sensitive behavioral/mental health services.*

*JFK's Providers will work with the COS to increase access to BH services/resources by: identifying and referring clients to accessible no-cost and low-cost agencies for services; assisting families with accessing referral agencies/resources to develop the needed trust and rapport between client and referral agency; and assisting with paperwork and figuring out costs if any. Follow-up with both the client and referral agencies will be provided to ensure a connection was been made, to improve the clients' success with services received.*

**Progress of Goal #3:**

By Sept. 30, 2023, we projected that we will increase access to behavioral/health services and resources to an estimated 170 district residents directly served. During the reporting period from October 1, 2022 to March 31, 2023, we have increased access to approximately 212 district residents. (Parent = 106,/ children/youth 0-18 = 106. Providers identified and referred clients to accessible no-cost or low-cost agencies for services, assisting families with referral agency; and assisting with paperwork and figuring costs, appointments, location of services etc. JFK began monthly walk-in, face to face resource day for families held at JFK office. Families can come in and be assisted with referrals for services. Some of the referrals made were to: RUHS Behavioral Health, Betty Ford, Latinos Commission, Marsell, Jewish Family Services, Family's pediatrician, Inland Regional, Barbara Sinatra, Maxim Health, PSUSD mental health services, San Jacinto Mental Health Clinic, Borrego Clinic, TAY, Speech Therapy, Desert Mirage Counseling, DV counselling, Partners Against Violence, Hope n Healing, and other mental health agencies.

**Progress on the Number and Location of District Residents Served**

**Proposed number of District residents to be *directly* served:**

Total: 680

**Progress on the number of District residents *directly* served:**

Total: 262

**Proposed number of District residents to be *indirectly* served:**

Total: 428

**Progress on the number of District residents *indirectly* served:**

Total: 264

**Geographic area(s) served during this reporting period:**

Cathedral City

Coachella

Desert Hot Springs

Indio

La Quinta

Mecca

North Shore

Palm Springs

Thermal

Thousand Palms

**Project Tracking:**

- **Is the project on track? Yes**
- **Please describe any specific issues/barriers in meeting the desired outcomes:**  
N/A
- **If the project is not on track, what is the course correction?**  
The project is on track and the request for the Behavioral Health Awareness & Educational Program continues to grow.
- **Describe any unexpected successes during this reporting period other than those originally planned:**  
JFK team worked diligently in creating a concise and feasible Behavioral Health Awareness and Educational Program, and although we knew there was a considerable need for behavioral health awareness/education/access to services, we did not expect the demand we are having, specifically from the school districts. All three school districts have requested our behavioral health workshops to be offered in English and Spanish to not only parents, but staff also. We are currently scheduling dates/times to meet the needs. The feedback from participants is that the education has immediately impacted them directly. They are grateful it is something they can use for themselves so that they can be better parents for their children and families.

## **Grant Progress Report**

**Cove Communities Senior Association dba The Joslyn Center, Grant#: 1355**

**The Joslyn Wellness Center**

**Strategic Plan Goal:**

Goal 3: Proactively expand community access to behavioral/mental health services

**Strategic Plan Strategy:**

Strategies 3.1, 3.2, 3.6, & 3.7: support increases in behavioral health professionals and operating hours; educate on available resources; and collaborate to enhance culturally sensitive services.

**Reporting Period:** 10/1/22 to 3/31/23

Jack Newby

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### **Grant Information**

**Grant Amount:** \$85,000

**Paid to date:** \$38,250

**Balance:** \$46,750

**Due Date:** 5/1/2023

### **Goals and Evaluation**

The specific benefits or measurable impact to be achieved by: (9/30/2023):

**Progress Outcomes:**

In order to support our outreach to the Hispanic/Latino community, the Joslyn Wellness Center hired a full time bilingual Spanish/English counselor beginning on October 2. In addition, we hired a full-time bilingual Spanish/English Intake/Outreach Specialist. This creates continuity and support for Spanish speaking clients wishing to engage in the Problem Solving Strategies counseling. Also, with the addition of two full-time employees in the Wellness Center we have been able to provide continuity to the program which helps the overall program to be more effective. Additionally, we have a part-time bilingual Spanish/English counselor working primarily in the Eastern Coachella Valley focusing on Indio and Coachella. We have strengthened our collaboration with the Braille Institute by expanding the Spanish speaking group to two groups as well as becoming their preferred referral for their Spanish and English speaking clients who



have expressed a desire for counseling. We have continued working with the Indio Senior Center with group and individual counseling as well as with the Cathedral City Senior Center. The Mizell Center has been referring their case management clients who express a need for counseling to our program and we are looking to strengthen and expand this collaboration. In this first six month reporting period, The Joslyn Wellness Center has seen 201 unduplicated clients through our early intervention mental health programs. Additionally, the Go4life exercise program had 58 unduplicated participants.

**Goal #1:**

*By June 30, 2023, a minimum of 25 low-income older District residents aged 60 and over, including 20% from the Coachella Valley's Hispanic community, will participate in Problem Solving Therapy and will have received behavioral health assessments by the Joslyn Wellness Center's mental health clinicians to identify behavioral health issues that result in development of a treatment/action plan with specified goals and timeline for goal achievement.*

**Progress of Goal #1:**

By March 31, 2023, the Problem Solving Therapy program saw 70 unduplicated clients, 21 of whom were primarily Spanish speaking. All of these clients were district residents. The LCSW Supervisor reviewed each client chart and noted that all clients had received an extensive Psycho-social evaluation and a treatment plan was developed associated with that evaluation. Four (4) clients dropped out prior to completing the minimum three sessions. Each client was reviewed in supervision with the LCSW Supervisor to assess progress on the treatment plan and to insure that the PHQ-9 assessment was administered. Additionally, progress on treatment goals was evaluated to assess whether the client was receiving benefit from the counseling. Outreach continued on-site at the Indio senior center with counselors scheduling specific days for counseling and outreach. Additionally a specific day for counseling was also scheduled at the Cathedral City Senior Center. Outreach is continuing in Coachella and we have contacted the Coachella Senior Center and Our Lady of Soledad Catholic Church as potential counseling sites.

**Goal #2:**

*By June 30, 2023, a minimum of 17 low-income older District residents aged 60 and over, including 20% from the Coachella Valley's Hispanic community, who receive Problem Solving Therapy through the program will demonstrate improvement in resolving presenting issue identified in behavioral health treatment plans developed in collaboration with the program's counselors and Licensed Clinical Social Worker Program Director as documented through clinical assessment and/or self-report.*

**Progress of Goal #2:**

All of the clients, except for the four (4) that dropped out of treatment reported progress on at least one goal that was outlined in the treatment plan. This progress was noted in the client chart and was evaluated by the LCSW Supervising therapist who reviewed each client chart and maintained a spreadsheet outlining progress on achieving

treatment goals, the completed treatment plan and progress on achieving treatment goals. The assessment regarding progress on treatment goals was based on the counselor's clinical assessment, the client feedback, and was evaluated by the supervising LCSW. An assessment of progress toward reaching treatment goals was documented at the end of each counseling session and also reviewed by the supervising LCSW. Prior to each weekly supervision, the counselor would provide treatment notes to the supervising LCSW for review and assessment. Clients would then be discussed in the supervision session.

**Goal #3:**

*By June 30, 2023, a minimum of 21 low-income older District residents aged 60 and over, including 20% from the Coachella Valley's Hispanic community, will demonstrate achievement in one or more personal goals upon completion of the Aging Mastery Program.*

**Progress of Goal #3:**

At the conclusion of this reporting period, 20 individuals had completed the Aging Mastery Program. Two of the participants were Latino/Hispanic. It should be noted that this course consists of five (5) sessions over a five week period and four (4) courses have been offered since October, 2022. Each participant was administered a pre- and post-program survey developed by HARC. 90% of the participants rated the program either Excellent or Good. All of the class participants indicated progress in achieving personal goals. There are nine (9) areas where participants can indicate changes or steps they will take following the class. These include a better understanding of aging, more exercise, making good financial choices, making efforts to improve social relationships and improving sleep. Based on a review of the Survey, participants selected a minimum of two (2) personal goals and many selected all nine (9) personal goals to continue their work. Some of the survey comments included; Karen K. reported "I am already eating better and exercising more as well as sleeping better. So Thank You!" Paulo S. indicated that he would make efforts to improve his social relationships and become more involved in the community. As a result of participating in the Aging Mastery Program, Paulo completed his Power of Attorney for Healthcare and began making decisions regarding his final arrangements. Suzanne N. reported "Less sugar and more exercise." Rita T. wrote "Make more of an effort to reach out to others. This is an excellent program." Ofelia P. shared "I will have more hand-bars around the house. I will exercise more. I will be more aware of surroundings for falls prevention."

**Goal #4:**

*By June 30, 2023, a minimum of 26 low-income older District residents aged 60 and older, including 20% from the Coachella Valley's Hispanic community, who receive behavioral health services through the program will demonstrate learning of a minimum of one new technique to improve memory upon completion of the Brain Boot Camp. Participants in the program complete both a pre- and post-program survey in order to document participant progress.*

**Progress of Goal #4:**

At the end of this reporting period, 123 individuals completed the two session Brain Boot Camp and 12 were Hispanic/Latino. At the conclusion of the course, 93% of the participants indicated that they learned a minimum of at least one new technique for improving memory. These included the relationship between diet and brain health as well as physical health and activity and brain health. Some of these techniques include paying attention, wanting to remember something as well as techniques on how to remember lists, names, and being aware of surroundings. Participants learned that memory utilizes all five senses as well as the 'Big Four' factors in improving memory and brain health. These include: Nutrition, Physical Exercise, Stress Reduction, and Memory Enhancement Exercises. To gain a better understanding of how individuals will make changes in their life as a result of the class, we are providing a sampling of their individual comments. Virginia G. "Practice brain games. Eat better, go back to meditation, exercise more." Richard D. "Associate with people with different views. Make friends." Carol W. "healthy eating and walking daily." Karen P. "I have enrolled in a four week bridge course and I have restarted Brain HQ. This should be taught in every senior center across the country." Frank T. "Analyze how to use this in everyday living. There are numerous lessons learned." Sharon M. stated "Pay closer attention to things and be intentional.

Of particular importance, 93% of the participants learned the relationship between a healthy diet, exercise and brain health and indicated they would make improvements in those areas.

**Goal #5:**

By June 30, 2023, a minimum of 23 low-income older District residents aged 60 and older, including 20% from the Coachella Valley's Hispanic community, who participate in Go4Life exercise programs through the Joslyn Wellness Center will self-report improved quality of life and reduced anxiety and depression.

**Progress of Goal #5:**

At the conclusion of this reporting period, there were 58 unduplicated participants in the Go4life program with eight (8) reporting being Hispanic/Latino. At the end of this reporting period, we asked participants to complete a course survey consisting of 10 questions on a 1 – 5 Likert scale ranging from Disappointing to Exceptional. 85% responded in the range of 4-5 regarding the quality of the program with 60% rating it as Exceptional. 85% also responded in the range of 4-5 that their participation in the program had improved the quality of their life. 80% responded that participation in the program helped reduce any stress, anxiety or depression they had been experiencing. We have noted that many of the class participants stay and socialize on a regular basis following the class. Comments from participants include "I feel that the exercises help to maintain my physical flexibility, balance and strength, and performing them releases stress that results from my daily activities. I also enjoy the camaraderie with the instructor and the fellow participants." Another stated "I love this class, it's fun and I've noticed big improvement in my balance." One participant shared: "The program makes me get out of the bed and that is good."

## **Progress on the Number and Location of District Residents Served**

### **Proposed number of District residents to be *directly* served:**

Total: 61

### **Progress on the number of District residents *directly* served:**

Total: 200

### **Proposed number of District residents to be *indirectly* served:**

Total: 152

### **Progress on the number of District residents *indirectly* served:**

Total: 400

### **Geographic area(s) served during this reporting period:**

Cathedral City

Coachella

Indian Wells

Indio

La Quinta

Palm Desert

Rancho Mirage

Thousand Palms

## **Project Tracking:**

- **Is the project on track?** Yes
- **Please describe any specific issues/barriers in meeting the desired outcomes:**

While the project is on track, we are having difficulty in meeting goals relating to Hispanic participation in the classes such as Aging Mastery and Brain Boot Camp. The Aging Mastery Course takes place over five (5) weeks and we have been able to complete four (4) courses during this reporting period. The difficulty in reaching the Spanish speaking population is that each course session consists of an expert providing information on the subject. It is difficult finding the experts in the various fields who speak Spanish. The National Council on Aging (NCOA) is aware of this difficulty even in the English courses and has provided videos on the various subjects for use by course providers. They have not yet created Spanish language videos. We have brought this to their attention and are hoping for a resolution. This reduces our ability to reach this Spanish speaking population with this course. Similarly, Brain Boot Camp as developed by the UCLA Longevity Center provides a PowerPoint presentation for the course. This presentation consisting of approximately 90 slides is in English. While we have been successful in recruiting Spanish speaking counselors, we could use one more and it is very difficult to find a counselor who is bi-lingual. We continue to advertise and outreach with our current Spanish speaking counselors.

- **If the project is not on track, what is the course correction?**  
With respect to the translation of the Brain Boot Camp slides, we have begun a Spanish translation of the slides. Our full-time counselor is trained in presenting Brain Boot Camp and has done so for several classes. We expect this translation project to be completed in mid-May. We also continue working with the NCOA on obtaining Spanish language videos. Also, we are working with our community partners to recruit presenters for the classes. Additionally, our personal outreach has been successful in obtaining Spanish speaking clients in the East Valley. However, we are going to begin print advertising as well in Spanish language publications. Much of our ability to meet the need of the Hispanic population will depend on our ability to attract a qualified bilingual counselor.
- **Describe any unexpected successes during this reporting period other than those originally planned:**  
With the hiring of two full-time employees who are also Spanish speaking we have experienced greater cohesion in the program as well as the ability to meet the needs of the Spanish speaking community. With full-time employees, there is a continuity that has not been present when utilizing several part-time employees. This has helped strengthen the program and has allowed us to be more responsive to community needs. Additionally, we have been working with Desert Oasis Healthcare and are now receiving referrals from their patient education program for our educational and counseling programs. Additionally, we have been nworking with the Mizell Center case management program and have found that underlying mental health issues can both lead to the need for case management and help keep people engaged in the case management program. We hope to continue working closely with the Mizell Center on this cross-referral.

## Grant Progress Report

**OneFuture Coachella Valley, Grant#: 1330**

**Building a Healthcare Workforce Pipeline**

**Strategic Plan Goal:** Goal 1, 2, 3, 5

**Strategic Plan Strategy:** 1.5, 2.1, 2.7, 3.1, 3.7, 5.3

**Reporting Period:** 1/1/23 to 3/31/23

Jacqui Tricco

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### Grant Information

**Grant Amount:** \$605,000

**Paid to date:** \$68,063

**Balance:** \$536,938

**Due Date:** 5/1/2023

### Goals and Evaluation

#### **Progress Outcomes:**

- The C2Nav Scholarship Application was created and launched.
- A marketing flyer was designed and created to market scholarship opportunity.
- OneFuture is defining financial assistance requirement guidelines for students pursuing graduate studies (admissions, testing, clinical hour, etc.)
- Continued convening Black and African American (BAA) Healthcare Advisory (BAA) to provide guidance and input for BAA students pursuing healthcare careers.
- Recruiting new advisory members to increase support for local students and the BAA Healthcare Scholarship initiative
- Collaborating and aligning efforts with partners to maximize reach and capacity to serve these students.

**Goal #1:** *Increase the number of local students who represent the racial and ethnic backgrounds of the community by awarding scholarships to a minimum of 50 students pursuing healthcare degrees and careers.*

*Maximize DHCD scholarship funds to award as many students as possible by applying funds as last dollar in for students' financial aid package.*

**Progress of Goal #1:**

This period has been used for scholarship marketing and recruitment. No scholarships have been awarded yet. OneFuture has been reaching out to high school counselors and community partners who have contact with students. In addition, this scholarship opportunity has been marketed through all OneFuture social media platforms and partner networks.

**Goal #2:** *Increase access to resources, mentorship and connections to diverse health professionals and remove barriers for Black and African American students by facilitating the Black and African American Healthcare Scholar Advisory Council.*

*The council is comprised of community members with relevant knowledge and experience to help remove barriers facing Black and African American youth in the Coachella Valley.*

**Progress of Goal #2:**

- The Black and African American Healthcare Scholarship Advisory team has been meeting monthly (1/24/24, 2/22/23, 3/22/23) to discuss BAA Scholars' Academic Progress, Financial Health/Literacy, Scholarship Application & Recruitment, Holistic Student Support Services and Sustainability efforts
- Through the advisory team we have identified mentorship resources and reconnected with UCR Future Physician Leaders Program for collaboration opportunities.
- Bridge to Career Series materials have been shared, archived and are available resources for current and future scholars

**Goal #3:** *Increase the number of local students who are completing Graduate degrees in high demand healthcare professions by providing support services aligned with their identified needs (i.e. tuition assistance, loan debt reduction, test fees, support for internship preceptors).*

**Progress of Goal #3:**

Planning for the 2023 Student Leadership Conference is underway. Sessions on academic preparation, financial health/literacy, professional development and mental wellness will be facilitated by local professionals that include OneFuture Alumni. These sessions will help scholars maximize financial aid capture, as well as access tools and resources that support their academic and professional journey.

**Goal #4:** 90% of scholars will participate in OFCV case management and Student Support Services and complete college and career milestones.

90% of scholars will persist and complete the academic year or degree as a result of holistic support services and scholarships provided.

**Progress of Goal #4:** We are currently in recruitment phase for the 2023 –24 scholars,

so there are not yet students under scholarship with this grant.

### **Progress on the Number and Location of District Residents Served**

**Proposed number of District residents to be *directly* served:**

Total: Minimum of 50 students receiving scholarships

**Progress on the number of District residents *directly* served:**

Total: 20

**Proposed number of District residents to be *indirectly* served:**

Total: 1,800 students, 50 business and education partners

**Progress on the number of District residents *indirectly* served:**

Total: 1800

**Geographic area(s) served during this reporting period:**

Cathedral City

Coachella

Desert Hot Springs

Indio

La Quinta

Mecca

Palm Desert

Palm Springs

Rancho Mirage

Thousand Palms

### **Project Tracking:**

- **Is the project on track?** Yes
- **Please describe any specific issues/barriers in meeting the desired outcomes:**  
No issues.
- **If the project is not on track, what is the course correction?** Project is on track.
- **Describe any unexpected successes during this reporting period other than those originally planned:** COD is co-sponsoring an HBCU (Historically Black Colleges and University) Caravan event with Mt. San Jacinto College on October 23, from 3-6pm at the MSJC Menifee Campus. This will be an excellent resource for BAA team to promote and share with scholars. OneFuture will promote it as part of our Regional College Fair events in October, too.



## **Grant Progress Report**

**ABC Recovery Center, Grant#: 1369**

### **Cost of Caring Fund**

#### **Strategic Plan Goal:**

Goal 2 - Proactively expand community access to primary and specialty care services

#### **Strategic Plan Strategy:**

Strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities

**Reporting Period:** 01/01/23 to 03/31/23

Maureen Girouard

Tel: (760) 342-6616

Fax: (760) 347-8276

[mgirouard@abcrecoverycenter.org](mailto:mgirouard@abcrecoverycenter.org)

### **Grant Information**

**Grant Amount:** \$332,561

**Paid to date:** \$74,826

**Balance:** \$257,735

**Due Date:** 5/1/2023

### **Goals and Evaluation**

The specific benefits or measurable impact to be achieved by: (12/31/2023):

#### **Progress Outcomes:**

ABC Recovery Center accomplishments: We have been able to increase our family program to facilitate monthly family weekends from one program every six weeks to one program every month and have redesigned it to include a three-day event open to all families we serve. Our family counselors have been able to reach out to all families served to provide education, support, and counseling services to assist in the successes of clients participating in all levels of care. We have been able to provide 5 scholarship beds to clients that have been otherwise unfunded in the Coachella Valley. We have been able to provide services for clients within the district to include medications, psychiatric consultations, and other medical services that may otherwise be unfunded.

**Goal #1:**

*By December 31, 2023, ABC Recovery Center is projecting we would directly serve 428 clients for addiction related services based on recent year's data.*

**Progress of Goal #1:**

ABC Recovery Center has served a total of 275 clients from the Coachella Valley. This also includes 5 scholarship beds for otherwise unfunded district clients. This grant assists in facilitating dynamic care to improve the lives of our clients.

**Goal #2:**

*By December 31, 2023, ABC is projecting to support 856 people served indirectly through our Family Program.*

*ABC offers a one-day in person family program that meets once every six weeks. The program is centered around education and is facilitated in a supportive environment that explores the depth of addiction, family systems, boundaries, communication skills and recovery for the entire family. The program is free and opened to family members who would like to improve their relationship with their loved one who struggles with substance use disorders.*

*ABC also provides a weekly webinar on Saturdays at 10:00am. The webinar series is a 5-week series that guides supporting family members with loved ones who struggle with substance use disorders utilizing the CRAFT (Community Reinforcement and Family Training) method.*

*Additionally, there is the option of attending Al-anon meetings located both here at ABC and around the community on a weekly basis.*

**Progress of Goal #2:**

ABC Recovery Center has provided 3 in person Family Weekend Education and Support Programs during the report time period. We have also continued our weekly webinars providing evidence-based education using the Community Reinforcement and Family Training (CRAFT) module. The Family program staff facilitated a total of 13 webinars for the families. The Family counselors have been able to attempt to reach out to all of our residential clients' families, when approved by the clients for educational and supportive services.

**Goal #3:**

**Progress of Goal #3:**

**Goal #4:**

**Progress of Goal #4:**

**Goal #5:**

**Progress of Goal #5:**

## **Progress on the Number and Location of District Residents Served**

**Proposed number of District residents to be *directly* served:**

Total: 428

**Progress on the number of District residents *directly* served:**

Total: 275

**Proposed number of District residents to be *indirectly* served:**

Total: 856

**Progress on the number of District residents *indirectly* served:**

Total: 205

**Geographic area(s) served during this reporting period:**

Bermuda Dunes

Cathedral City

Coachella

Desert Hot Springs

Indian Wells

Indio

La Quinta

Palm Desert

Palm Springs

Rancho Mirage

### **Project Tracking:**

- **Is the project on track? Yes**
- **Please describe any specific issues/barriers in meeting the desired outcomes:**

While the Family Program has been providing services, we have been able to focus on increasing awareness and promotion of the family services. Family Counselors are working on process improvements and are receiving feedback from clients and families served to improve the program. We anticipate more involvement in the family program, and the ability to increase the number served throughout the next quarters.

- **If the project is not on track, what is the course correction?**

Even though the project is on track, we have continued to increase the availability in the first quarter and are looking forward to continuing the family weekends monthly instead of every 6 weeks. The Family Program is also planning to increase services by providing additional group sessions, and opening groups to the community at large to serve district members.

- **Describe any unexpected successes during this reporting period other than those originally planned:**

ABC Recovery Center was able to open our program to ensure services were given to district members that would otherwise be unfunded. Our Family program Exit Surveys scored an average of 19.29/20 for the three family programs that were facilitate. Comments from the families served included; "Thank you for all of the support you guys give not only to the clients but the families as well," "...I feel I finally have some knowledge about what (client) is going through," and, "...it feels like a big family and that will keep me coming back with high hopes," and, "...in all the different rehabs, we, the family, have never been offered family help."

Please note that for the question "graphical area served", we served all areas during this report period except Oasis and North Shore. We were only able to check 10 of the boxes, so some areas served weren't able to be checked.

## **Grant Progress Report**

**Jewish Family Service of the Desert, Grant#: 1362**

**Mental Health Counseling Services for Underserved Coachella Valley Residents**

**Strategic Plan Goal:** Goals #3

**Strategic Plan Strategy:** Strategies 3.2, 3.4, and 3.7

**Reporting Period:** 11/1/22 to 4/30/23

Kraig Johnson

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### **Grant Information**

**Grant Amount:** \$160,000

**Paid to date:** \$36,000

**Balance:** \$124,000

**Due Date:** 6/1/2023

### **Goals and Evaluation**

#### **Progress Outcomes:**

Several accomplishments have been realized during this reporting period. First, the agency has reconsidered its scheduling process and policy, noting the need to ensure an adequate number of clinically necessary appointments are available for current clients. Unfortunately, creating an appropriate calendar for existing clients meant reducing the number of new referrals until longer-term scheduling of clients could be completed, detrimentally affecting the number of unduplicated clients seen to date during the program period. This uncomfortable pause allows for improved future scheduling. Current JFS counseling clients continue to stay “engaged” in their treatment, with a great majority (87%) already attending at least three counseling sessions. Success here is a function of need and service: clients are desperately seeking support, so they’re more willing to attend sessions. And, the agency makes services available to clients in a manner they prefer: in-person vs. telecare; English, Spanish, or another language; etc.

The first “Whole Soul” cohort has been completed, offering the clinical team important information that should improve the content, handouts, and overall effectiveness of the group. Although the parent cohort was not as well attended as the student cohort, having any parent participation is an accomplishment.

JFS will be offering counseling services to students of Della Lindley Elementary School for the remainder of the 2022-23 school year and throughout the 2023-24 school year. This is a result of ongoing outreach to the three school districts, and district personnel being willing to share agency information with school principals, who ultimately have the authority to contract with a provider like JFS. Ongoing outreach efforts are deemed to be responsible for the realization of this accomplishment.

Finally, the reprioritization of social media efforts to help recruit clinicians has proven partially beneficial; we received several resumes, offered three interviews, and made one employment offer to an out-of-state clinician who responded to a JFS social media post. We believe the implementation of novel recruiting efforts is likely to result in increased clinical bandwidth for the agency.

**Goal #1:**

*For the grant term of 11/1/2022 through 10/31/2024 JFS will provide low- or no-cost mental health counseling services for 1,344 unduplicated clients per year for two years. (2,688 over the grant term)*

**Progress of Goal #1:**

JFS offers services to all Coachella Valley communities and has provided 455 Coachella Valley residents of all ages with a total of 3,172 low- or no-cost mental health counseling sessions. This represents 34% of the proposed 1,344 clients per year. During the initial reporting period, the JFS clinical team determined that the agency was onboarding an inappropriate number of new clients, not allowing for the appropriate scheduling of existing clients. Accordingly, new referrals were reduced in order to increase availability for existing clients, reducing the number of unduplicated clients served to date. This short-term change has ended, and referrals for new clients have resumed. Accordingly, we believe providing mental health services to 1,344 unduplicated clients per year is still attainable. The use of the agency’s electronic health record (EHR) remains the most reliable means of gathering and reporting on these data.

**Goal #2:**

*For the grant term of 11/1/2022 through 10/31/2024 at least 70% of JFS’s adult mental health clients (847 clients) each year will attend three or more counseling sessions.*

**Progress of Goal #2:**

Out of the 455 served clients, 361 were adult clients, of which 316, or 87%, attended 3 or more sessions. Although the number of unduplicated clients was less than proposed, a high percentage of counseling clients have already attended at least three sessions. The current report represents a 17% increase over proposed numbers, reinforcing

information in the proposal noting JFS counseling clients are presenting to the agency needing more acute care, requiring more periodic scheduling. We believe current trends will continue, and the clinical teams' ongoing use of the EHR to track this information reinforces the use of the EHR as the primary evaluation method for Goal #2.

**Goal #3:**

*For the grant term of 11/1/2022 through 10/31/2024 JFS therapists will administer a depression scale to 100% of adult counseling clients (1,210 clients) annually.*

**Progress of Goal #3:**

JFS therapists administered the adult depression scale to all 361 adult clients who received care during this reporting period, meeting the proposed goal of offering and grading scales for 100% of therapy clients. The JFS clinical team realizes the benefit of periodic assessments, and their use of the EHR makes tracking and reviewing past scores more likely.

**Goal #4:**

In FY23, JFS will launch the "Hole Soul to a Whole Soul" group, which will engage with at least 10 local youth.

**Progress of Goal #4:**

Our "Hole Soul to a Whole Soul" group has commenced, and during the first cohort served 4 local youths, successfully completing the group curriculum. This is 40% of the proposed 10 youths for FY23. Given that much of this reporting period was spent on recruitment and the latter half of the year will be primarily focused on program delivery, this is a very promising start towards our yearly goal of serving 10 youth. Recruiting efforts for the next cohort are underway, and we believe a new cohort will start within the next four weeks. Session notes and client demographics continue to be captured and reported on via the EHR.

**Goal #5:**

For the grant term of 11/1/2022 through 10/31/2024: JFS will ensure that 100% of adult mental health clients (1,210 clients) are aware of case management services, including emergency financial assistance.

**Progress of Goal #5:**

JFS is committed, under Goal #5, to ensuring that all of our adult clients are aware of the JFS case management services, including emergency financial assistance. We are happy to report that all 361 adult clients were made aware of Case Management services, representing 100% of counseling clients engaged. The achievement here is largely made possible by the provision of written information to all counseling clients, but therapists have increased their reminders of available case management services to help highlight the opportunity.

## **Progress on the Number and Location of District Residents Served**

### **Proposed number of District residents to be *directly* served:**

Total: 2688

### **Progress on the number of District residents *directly* served:**

Total: 455

### **Proposed number of District residents to be *indirectly* served:**

Total: 10752

### **Progress on the number of District residents *indirectly* served:**

Total: 2,047

### **Geographic area(s) served during this reporting period:**

Cathedral City  
Coachella  
Desert Hot Springs  
Indian Wells  
Indio  
La Quinta  
Mecca  
Palm Desert  
Palm Springs  
Rancho Mirage

## **Project Tracking:**

- **Is the project on track?** Yes
- **Please describe any specific issues/barriers in meeting the desired outcomes:**  
JFS is quite confident in our ability to meet Goals #2, #3, and #5 by the end of the program period by managing current processes and engaging with new and existing clients as is done currently. However, we've noted the potential difficulty in meeting Goal #1 simply because new client onboarding has been intentionally slowed for the first quarter of the program. But, recent increases in referral rates and onboarding of new clients means the agency has a better chance of meeting Goal #1. Additionally, ongoing, novel recruiting efforts (via social media) will hopefully lead to an increase in available counseling sessions, increasing the likelihood of meeting Goal #1. Interestingly, we're receiving more requests for in-person services than we've received over the last two years, but many therapists continue to work remotely. Considerations to increase the availability of in-person services include requiring all clinical staff to offer at least one day of in-person services; JFS remains committed to offering counseling services in the fashion requested by clients.



We look forward to monitoring new client referrals and intakes and reporting on Goal #1 progress over the next six months.

While we believe we will have adequate time and interest in the “Whole Soul” group to attain project Goal #4, increased community marketing is warranted, as is marketing to area providers of mental health services that do not currently offer a group analogous to “Whole Soul.”

- **If the project is not on track, what is the course correction?**

JFS expects to meet all stated program goals, and ongoing efforts to increase clinical bandwidth, accommodate additional referrals, establish collaborations, and reduce late cancellations and no-shows will improve our chances.

The ongoing availability of telecare services allows for our continued marketing to out-of-state therapists, offering a CA-based salary to residents in states with a lesser cost of living to help increase the size of the clinical team, and at least one offer has been made. JFS has created a clinical training program that offers supervision to a paid and unpaid clinical intern in an effort to train additional therapists while hopefully recruiting for the organization. At least, the hope is to “convince” the interns to offer their services to Coachella Valley residents once training and licensure have been completed. Increasing referral capacity also means reviewing intake, scheduling, and billing procedures to identify areas of efficiencies yet to be realized. Further, considering the intake procedure from the client’s perspective in order to improve customer care can lead to decreased late cancellations and no-shows and increased client commitment to therapy and the use of clinical tools provided, leading to a reduction in symptoms and an improved quality of life.

JFS is considering a change to a new, more efficient electronic health record that should offer improved billing processing, scheduling, and videoconferencing. As an example, the EHR/client interface will be improved, offering clients the chance to make rescheduling requests directly from an email reminder, a function that is currently not available to JFS.

The steps noted above are ongoing.

- **Describe any unexpected successes during this reporting period other than those originally planned:**

Two unexpected successes related to the Mental Health Counseling Program have been realized during the reporting period. Gina Vaughn-Williams, LCSW is returning to the agency after working for a local provider, citing her appreciation for JFS’s integrated services and environment. The engagement was literally initiated via a happenstance parking lot encounter; the agency and community will benefit from Gina’s services. The mental health program was also unexpectedly bolstered by the opportunity to offer counseling services to students of Della Lindley Elementary School within Palm Springs Unified School District for the remainder of the 2022-23 school year and into the 2023-24 school year. Services are offered to all three local

school districts on an annual basis; all three school districts report no current needs, resulting in the label of “unexpected.”

Upon reflection, we believe we have realized unexpected successes that may help us continue to offer low- to no-cost mental health, case management, and socialization in the future. We understand the impact and necessity of JFS services, and our ability to identify new sources of support is paramount. As new members of the Jewish Public Affairs Committee of California (JPAC), agency leadership feels emboldened and empowered to seek out state and federal funding because of a recent opportunity to engage with lawmakers and their staff members. The connection to JPAC was instrumental in paving the way for the receipt of a substantial grant from the California Department of Social Services to offer direct financial assistance to local Holocaust survivors through June 2025, which has already greatly increased the quality of life for many of our clients. This inspires our efforts to garner additional state funds and even federal funds. Efforts to connect to both are ongoing.

The agency’s social media efforts have greatly improved, offering readers a more contemporary perspective of JFS programs, volunteers, staff, and events. Case Manager Liz Torres has guided the program for a few months, and the difference is notable (her title now includes Social Media Manager). Use of the platform for recruiting, educating, and fundraising has led to benefits proving the prioritization of social media efforts wise and even profitability, and the inclusion of video offers viewers a chance to see the impact of JFS programming, especially as it relates to our seniors, including our Holocaust survivors.

The platform makes it possible to “link” stories from collaborators and local authorities, leading to increased engagement. As noted, social media (primarily LinkedIn) has been used to recruit additional clinical staff nationwide.

Through its connection to the Coachella Valley Behavioral Health Collective, agency management will have an opportunity to learn, guide, and assist local providers in the emerging opportunity known as community health workers (CHWs). This emerging field promises a unique option for many service providers while offering a novel income stream through Medi-Cal reimbursement through a local provider like IEHP.

Unrelated to the Mental Health Counseling Program, JFS has been offered an opportunity to apply for a “closed” grant from a local foundation that will, if awarded, offer substantial support to the Case Management Department.

## **DAP Health -Desert Health Care District Monthly MPX Report for May 2023:**

**Goal 1: Numbers of individuals tested; treated; vaccinated for MPX:** In May 2023, DAP administered (2) MPX tests (0 positive); 0 individuals received treatment with TPOXX; administered 85 vaccines in DAP Health's Sexual Wellness Clinics in Palm Springs and Indio, and 0 hotel stays for an individual recovering from MPX. There were 0 vaccination clinics provided in May 2023. Partnering with the Centers for Disease Control and Riverside University Health System (RUHS), DAP provided MPX testing and vaccinations at the Palm Springs White Party event held at the Palm Springs Convention Center from May 12 – May 14, 2023; 33 individuals received MPX vaccine doses from RUHS supplies.

**Goal 2: Numbers of community members provided with MPX information about access to testing; treatment and vaccines through DAP's MPX hotline.** In May 2023, the MPX hotline responded to 0 phone calls and 0 emails.

**Goal 3: Social media metrics for DAP Health's digital/social media public health campaign to raise awareness of MPX exposure risk, symptoms and access to testing and care.** During May 2023, DAP's radio public service announcements were aired 445 times, resulting in 20,761 visits to DAP Health's landing page with more information about MPX; digital ads providing MPX information about access to testing, treatment and vaccinations received 2,643,443 impressions resulting in 3,260 visits to DAP Health's landing page with more information on MPX. 3 posts on Facebook, Instagram and Twitter resulted in 871 impressions and 12 post clicks to DAP Health's MPX landing page.

Report Period: 05/01/2023 - 05/31/2023  
(Monthly report due the 15th of each month)

Reported by:

**Program/Project Information:**

**Grant # 1329**  
**Project Title:** DPMG Health Street Medicine  
**Start Date:** 10/1/2022  
**End Date:** 9/30/2025  
**Term:** 36 months  
**Grant Amount:** \$500,000.00  
**Executive Summary:** Desert Physicians Medical Group Health is committed to bridging health and community. We plan to expand access and provide care for those living in the Coachella Valley. This funding will provide support for the medical mobile unit and communities we serve. It is anticipated that 3,000 patient encounters will be conducted via the medical mobile unit by September 20, 2023 with an expansion by September 30, 2025 to increase total annual patient encounters to at least 7,000 per year, including primary and specialty care services.

Goal	Goal/ Objective/ Other Topics	Successes, Emergent Issues, Challenges, Findings, and Supportive Information (Graphs, reports, indicator results, etc.)																													
1. Collaboration																															
2. Services	<b>By September 30, 2023, provide primary and specialty care services to 3,000 patients.</b>	<p>The table and graph below illustrates the total number of patient encounters seen since the launch of services on October 1, 2022 up to this reporting period.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th rowspan="2">Date</th> <th rowspan="2">Location</th> <th rowspan="2"># of Patients seen</th> <th colspan="2">Gender</th> <th colspan="3">Age</th> <th rowspan="2">Unknown</th> </tr> <tr> <th>Female</th> <th>Male</th> <th>≤ 18 yo</th> <th>19-64 yo</th> <th>≥ 65 yo</th> </tr> </thead> <tbody> <tr style="background-color: #0056b3; color: white;"> <td colspan="9" style="text-align: center;">October 2022</td> </tr> </tbody> </table>							Date	Location	# of Patients seen	Gender		Age			Unknown	Female	Male	≤ 18 yo	19-64 yo	≥ 65 yo	October 2022								
Date	Location	# of Patients seen	Gender		Age			Unknown																							
			Female	Male	≤ 18 yo	19-64 yo	≥ 65 yo																								
October 2022																															

DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT  
RFP - 2022-001 - MONTHLY REPORT

10/14/22	Our Lady of Guadalupe - Street Medicine	3	1	2	0	2	1	0
10/15/22	Oasis Thermal - Arsenic Clinic	28	16	12	5	23	0	0
10/22/22	Desert Hot Springs Health & Wellness Center	30	22	8	6	19	5	0
10/28/22	Our Lady of Guadalupe - Street Medicine	4	2	2	0	3	1	0
<b>November 2022</b>								
11/11/22	Our Lady of Guadalupe - Street Medicine	2	0	2	0	2	0	0
11/19/22	Oasis Thermal - Arsenic Clinic	10	7	3	0	9	1	0
<b>December 2022</b>								
12/9/22	Our Lady of Guadalupe - Street Medicine	5	0	5	0	4	1	0
12/23/22	Our Lady of Guadalupe - Street Medicine	6	2	4	0	5	0	1
<b>January 2023</b>								
1/6/23	Our Lady of Guadalupe - Street Medicine	7	2	5	0	5	2	0
1/19/23	Headstart Nursery	30	12	18	0	24	5	1
1/19/23	Tudor Ranch	76	21	55	0	56	16	4

DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT  
RFP - 2022-001 - MONTHLY REPORT

1/20/23	Our Lady of Guadalupe - Street Medicine	2	0	2	0	2	0	0
1/25/23	Mobile Van Clinic	1	1	0	0	1	0	0
1/28/23	Palm Springs Health Run & Wellness Festival	3	0	3	0	2	1	0
<b>February 2023</b>								
2/3/23	Our Lady of Guadalupe - Street Medicine	2	1	1	0	2	0	0
2/17/23	Our Lady of Guadalupe - Street Medicine	11	3	8	0	7	2	2
2/22/23	Anthony Vineyards	71	9	62	1	57	12	1
<b>March 2023</b>								
3/3/23	Our Lady of Guadalupe - Street Medicine	9	3	6	0	9	0	0
3/10/23	Our Lady of Guadalupe - Street Medicine	6	2	4	0	4	0	2
3/14/23	Galilee Center at Western Sands Motel - Refugee Clinic	59	33	26	34	24	1	0
3/17/23	Our Lady of Guadalupe - Street Medicine	3	0	3	0	2	1	0
3/19/23	Anthony Vineyards - "Dia de la Familia" Health Fair	46	27	19	6	33	6	1

DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT  
RFP - 2022-001 - MONTHLY REPORT

		3/21/23	Galilee Center at Western Sands Motel - Refugee Clinic	40	21	19	17	23	0	0
		3/24/23	Our Lady of Guadalupe - Street Medicine	5	1	4	0	3	2	0
		3/28/23	Galilee Center at Western Sands Motel - Refugee Clinic	37	18	19	20	17	0	0
		3/31/23	Our Lady of Guadalupe - Street Medicine	6	1	5	0	4	1	1
<b>April 2023</b>										
		4/4/23	Galilee Center at Western Sands Motel - Refugee Clinic	16	6	10	7	9	0	0
		4/11/23	Galilee Center at Western Sands Motel - Refugee Clinic	56	23	33	30	26	0	0
		4/14/23	Our Lady of Guadalupe - Street Medicine	11	2	9	0	8	3	0
		4/18/23	Galilee Center at Western Sands Motel - Refugee Clinic	56	26	30	19	37	0	0
		4/21/23	Our Lady of Guadalupe - Street Medicine	15	1	14	0	11	1	3
		4/25/23	Galilee Center at Western Sands Motel -	41	14	27	11	30	0	0

		Refugee Clinic							
4/28/23		Our Lady of Guadalupe - Street Medicine	10	3	7	0	6	1	3
<b>May 2023</b>									
5/2/23		Galilee Center at Western Sands Motel - Refugee Clinic	35	15	20	8	26	1	0
5/3/23		Mental Health Awareness Fair	36	25	11	5	31	0	0
5/4/23		John Glenn Middle School Tdap Clinic	12	5	7	11	1	0	0
5/5/23		Our Lady of Guadalupe - Street Medicine	16	5	11	0	10	4	2
5/8/23		Indio Middle School Tdap Clinic	18	10	8	15	3	0	0
5/9/23		Galilee Center at Western Sands Motel - Refugee Clinic	35	19	16	5	30	0	0
5/10/23		Valle Del Sol Elementary Tdap Clinic	35	20	15	34	1	0	0
5/10/23		Saul Martinez Elementary Tdap Clinic	24	7	17	24	0	0	0
5/11/23		Thomas Jefferson Middle School Tdap Clinic	8	3	5	8	0	0	0



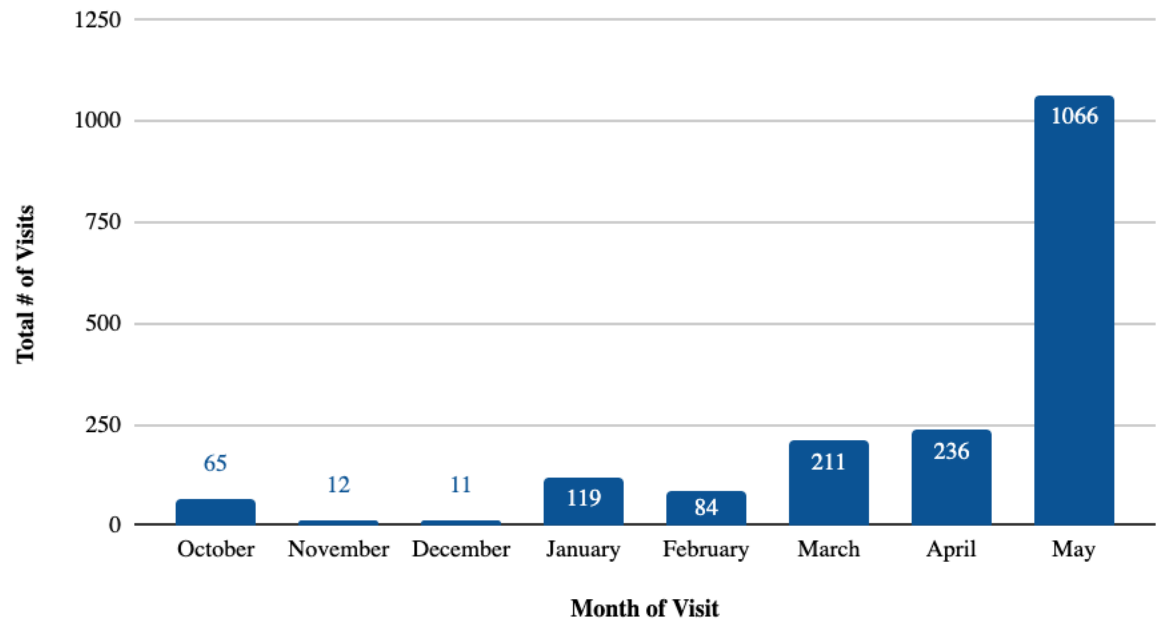
DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT  
RFP - 2022-001 - MONTHLY REPORT

		5/12/23	Our Lady of Guadalupe - Street Medicine	12	4	8	0	10	2	0
		5/15/23	Colonel Mitchell Paige Middle School Tdap Clinic	2	2	0	2	0	0	0
		5/16/23	Galilee Center at Western Sands Motel - Refugee Clinic	37	19	18	6	31	0	0
		5/17/23	Palm Desert Charter Middle School Tdap Clinic	31	11	20	31	0	0	0
		5/18/23	La Quinta Middle Stem Academy Tdap Clinic	34	12	22	34	0	0	0
		5/19/23	Our Lady of Guadalupe - Street Medicine	5	2	3	0	4	1	0
		5/20/23	CVUSD District Office Tdap/COVID Clinic	31	18	13	29	2	0	0
		5/22/23	Palm Desert High School Sports Physicals	289	135	154	289	0	0	0
		5/23/23	Galilee Center at Western Sands Motel - Refugee Clinic	29	13	16	7	22	0	0
		5/25/23	Sacred Heart Tdap Clinic & Sports Physicals	29	12	17	29	0	0	0
		5/26/23	Our Lady of Guadalupe - Street Medicine	16	3	13	0	13	3	0

RFP - 2022-001 - Monthly Report Period Date: 05/01/2023 - 05/31/2023

5/30/23	Galilee Center at Western Sands Motel - Refugee Clinic	44	21	23	19	25	0	0
5/31/23	La Quinta High School Sports Physicals	288	128	160	288	0	0	0
<b>Totals Since October 2022</b>		1957	810	1147	1005	845	86	21

**DESERT PHYSICIANS MEDICAL GROUP MEDICAL MOBILE UNIT**





**DESERT HEALTHCARE  
DISTRICT & FOUNDATION**

Date: July 18, 2023  
To: Program Committee  
Subject: Grant Applications, RFPs, and MOUs Submitted and Under Review

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**Staff Recommendation:** Information only.

**Grant Applications:** The following grant applications have been submitted and under review by the grants team and are pending either proposal conferences and or a site visit or have been approved by the board of directors. Recommendations/suggested decisions will be brought forward to the Program Committee for possible action:

1. #1389 Step Up On Second Street, Inc. \$64,401 *Step Up's ECM/ILOS Programs in the Coachella Valley* – application and financials reviewed by staff and have completed the proposal conference.
  - a. Status: scheduled for 7/18 Program Committee meeting
2. #1387 (mini grant) Well In The Desert - \$10,000 *Hot Meals program*
  - a. Status: waiting for the organization to review their revised application that has been added to the new grant management system.
3. #1394 CSUSB PD campus \$73,422 Nursing Street Medicine Program
  - a. Status: scheduled for 7/18 Program Committee
4. #1396 (mini grant) Boys and Girls Club of Coachella Valley - \$10,000 *Healthy Habits*
  - a. Status: waiting for the organization to review their revised application that has been added to the new grant management system.
5. Grant #1400 Desert ARC \$271,307 to cover LVN salaries for Day Program; AED for buses and vehicles in transportation program; consulting physician
  - a. Status: – Proposal conference held on 7/6/23. Staff will work with Desert ARC staff on revisions for application.

**Recently Board-approved grants:**

1. #1393 DAP Health \$1,025,778 *DAP Health Expands Access to Healthcare* - assist with operating support gap in acquiring Borrego Health's assets to ensure smooth transition and uninterrupted healthcare services for clients of Borrego.

**Recently Staff-approved Mini Grants:**

- Mini Grant #1399 Theresa A. Mike Foundation - \$10,000 for 4 scholarships (\$2,500 each) for students pursuing a health care careers.
- Mini Grant #1401 Word of Life Fellowship Center - \$10,000 to cover costs for delivery of meals to homeless in Desert Hot Springs and funds to cover a

part time Community Health Worker to assist in providing ancillary services and resources.

**Recently declined grants:**

There have been no declinations.

DESERT HEALTHCARE DISTRICT								
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE								
June 30, 2023								
TWELVE MONTHS ENDING JUNE 30, 2023								
Grant ID Nos.	Name	Approved	6/30/2022	Current Yr	Total Paid Prior Yrs	Total Paid Current Yr	Open	
		Grants - Prior Yrs	Bal Fwd	2022-2023	July-June	July-June	BALANCE	
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ 4,990,000		\$ 1,670,000		\$	3,320,000
2021-1136-BOD-01-26-21	Ronald McDonald House Charities - Temporary Housing & Family Support Services - 1 Yr.	\$ 119,432	\$ 11,944		\$ 11,944		\$	-
2021-1171-BOD-03-23-21	Blood Bank of San Bernardino/Riverside Counties - Bloodmobiles for Coachella Valley - 18 Months	\$ 150,000	\$ 15,000		\$ 15,000		\$	-
2021-1266-BOD-04-27-21	Galilee Center - Our Lady of Guadalupe Shelter - 1 Yr.	\$ 150,000	\$ 15,000		\$ 15,000		\$	-
2021-1277-BOD-04-27-21	Lift To Rise - United Lift Rental Assistance 2021 - 8 Months	\$ 300,000	\$ 30,000		\$ 30,000		\$	-
2021-1280-BOD-05-25-21	Desert AIDS Project - DAP Health Expands Access to Healthcare - 1Yr.	\$ 100,000	\$ 10,000		\$ 10,000		\$	-
2021-1296-BOD-11-23-21	Coachella Valley Volunteers In Medicine - Improving Access to Healthcare Services - 1 Yr.	\$ 154,094	\$ 84,752		\$ 84,752		\$	-
2021-1289-BOD-12-21-21	Desert Cancer Foundation - Patient Assistance Program - 1 Yr.	\$ 150,000	\$ 82,500		\$ 82,500		\$	-
2022-1301-BOD-01-25-22	UCR Regents - Community Based Interventions to Mitigate Psychological Trauma - 1 Yr.	\$ 113,514	\$ 62,433		\$ 51,081		\$	11,352
2022-1302-BOD-01-25-22	Vision To Learn - Palm Springs, Desert Sands, and Coachella Valley School Districts 1 Yr.	\$ 50,000	\$ 27,500		\$ 27,500		\$	-
2022-1303-BOD-01-25-22	CSU San Bernardino Palm Desert Campus Street Medicine Program - 1 Yr.	\$ 54,056	\$ 29,731		\$ 29,731		\$	-
2022-1306-BOD-02-22-22	Olive Crest Treatment Center - General Support for Mental Health Services - 1 Yr.	\$ 123,451	\$ 67,898		\$ 67,898		\$	-
2022-1311-BOD-04-26-22	Desert Arc - Healthcare for Adults with Disabilities Project Employment of Nurses - 1 Yr.	\$ 102,741	\$ 56,508		\$ 46,233		\$	10,275
2022-1313-BOD-04-26-22	Angel View - Improving Access to Primary and Specialty Care Services for Children With Disabilities 1 Yr.	\$ 76,790	\$ 42,235		\$ 34,555		\$	7,680
2022-1314-BOD-05-24-22	Voices for Children - Court Appointed Special Advocate Program - 1 Yr.	\$ 60,000	\$ 60,000		\$ 54,000		\$	6,000
2022-1325-BOD-06-28-22	Vision Y Compromiso - CVEC Unrestricted Grant Funds - 2 Yrs.	\$ 150,000	\$ 150,000		\$ 67,500		\$	82,500
2022-1327-BOD-06-28-22	Youth Leadership Institute - Youth Voice in Mental Health - 2 Yrs.	\$ 50,000	\$ 50,000		\$ 22,500		\$	27,500
2022-1328-BOD-06-28-22	El Sol - Expanding Access to Educational Resources for Promotoras - 2 Yrs.	\$ 150,000	\$ 150,000		\$ 67,500		\$	82,500
2022-1331-BOD-06-28-22	Pueblo Unido - Improving Access to Behavioral Health Education and Prevention Services - 2 Yrs.	\$ 50,000	\$ 50,000		\$ 22,500		\$	27,500
2022-0965-BOD-06-28-22	Desert Healthcare Foundation - Behavioral Health Initiative Expansion - 3 Yrs.	\$ 2,000,000	\$ 2,000,000		\$ 2,000,000		\$	-
2022-22-15-BOD-06-28-22	Carry over of remaining Fiscal Year 2021/2022 Funds*	\$ 2,566,566	\$ 2,566,566		\$ 2,566,566		\$	-
2022-1323-Mini-07-21-22	Alianza Nacional De Campesinas, Inc - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1321-Mini-07-25-22	Theresa A. Mike Scholarship Foundation - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1324-BOD-07-26-22	Galilee Center - Our Lady of Guadalupe Shelter - 2 Yr.			\$ 100,000		\$ 45,000	\$	55,000
2022-1332-BOD-07-26-22	Alianza CV - Expanding and Advancing Outreach Through Increasing Capacity Development - 2 Yrs.			\$ 100,000		\$ 45,000	\$	55,000
2022-1322-Mini-08-13-22	Hanson House Foundation, Inc. - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1329-BOD-09-27-22	DPMG - Mobile Medical Unit - 3 Yrs.			\$ 500,000		\$ 50,000	\$	450,000
2022-1350-BOD-09-27-22	JFK Memorial Foundation - Behavioral Health Awareness and Education Program - 1 Yr.			\$ 57,541		\$ 51,786	\$	5,755
2022-1355-BOD-09-27-22	Joslyn Center - The Joslyn Wellness Center - 1 Yr.			\$ 85,000		\$ 76,500	\$	8,500
2022-1361-BOD-09-27-22	DAP Health - DAP Health Monkeypox Virus Response - 1 Yr.			\$ 586,727		\$ 246,073	\$	340,654
2022-1364-Mini-10-25-22	Al Horton Memorial Rotary Foundation - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1356-BOD-10-25-22	Blood Bank of San Bernardino/Riverside Counties - Coachella Valley Therapeutic Apheresis Program - 1 Yr.			\$ 140,000		\$ 63,000	\$	77,000
2022-1358-BOD-10-25-22	Foundation for Palm Springs Unified School District - School-Based Wellness Center Project - 1 Yr.			\$ 110,000		\$ 49,500	\$	60,500
2022-1362-BOD-10-25-22	Jewish Family Service of the Desert - Mental Health Counseling Services for Underserved - 2 Yrs.			\$ 160,000		\$ 36,000	\$	124,000
2022-1326-BOD-12-20-22	TODEC - TODEC's Equity Program - 2 Yrs.			\$ 100,000		\$ 22,500	\$	77,500
2022-1330-BOD-12-20-22	OneFuture Coachella Valley - Building a Healthcare Workforce Pipeline - 2 Yrs.			\$ 605,000		\$ 136,126	\$	468,874
2022-1369-BOD-12-20-22	ABC Recovery Center - Cost of Caring Fund Project - 1 Yr.			\$ 332,561		\$ 74,826	\$	257,735
2023-1357-Mini-01-09-23	Desert Recreation Foundation - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1333-BOD-01-24-23	Organizacion en California de Lideres Campesinas - Healthcare Equity for ECV Farmworker Women - 2 Yrs.			\$ 150,000		\$ 33,750	\$	116,250
2023-1363-BOD-01-24-23	Pegasus Riding Academy - Pegasus Equine Assisted Therapy - 1 Yr.			\$ 60,092		\$ 27,040	\$	33,052
2023-1375-Mini-01-30-23	California CareForce - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1374-Mini-02-10-23	Alianza Nacional De Campesinas, Inc - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1373-Mini-02-14-23	Palms To Pines Paraspports - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1370-Mini-02-15-23	HIV+ Aging Research Project-Palm Springs - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1372-BOD-02-28-23	Reynaldo J. Carreon MD Foundation - Dr. Carreon Scholarship Program - 1 Yr.			\$ 50,000		\$ 22,500	\$	27,500
2023-1390-Mini-05-17-23	PS Test, Inc. - Testing & Treating the Growing Health Crisis - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1391-BOD-05-23-23	Lift To Rise - Driving Regional Economic Stability Through Collective Impact - 3 Yrs.			\$ 900,000		\$ 67,500	\$	832,500
2023-1392-BOD-05-23-23	Galilee Center - Galilee Center Extended Shelter - 1 Yr.			\$ 268,342		\$ 60,377	\$	207,965
2023-1395-Mini-06-21-23	Rotary Club of Palm Desert Foundation - Assistance in Providing Scholarships for Healthcare Majors - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1393-BOD-06-27-23	DAP Health - DAP Health Expands Access to Healthcare - 1 Yr.			\$ 1,025,778		\$ -	\$	1,025,778
2023-1398-BOD-06-27-23	Desert Healthcare Foundation - Core Operating Support - 1 Yr.			\$ 750,000		\$ -	\$	750,000
2023-BOD-06-27-23	Carry over of remaining Fiscal Year 2022/2023 Funds for Mobile Medical Unit Program			\$ 395,524		\$ -	\$	395,524
<b>TOTAL GRANTS</b>		<b>\$ 16,670,644</b>	<b>\$ 10,552,067</b>	<b>\$ 6,566,566</b>	<b>\$ 6,976,760</b>	<b>\$ 1,197,478</b>	<b>\$</b>	<b>8,944,395</b>
<b>Amts available/remaining for Grant/Programs - FY 2022-23:</b>								
<b>Amount budgeted 2022-2023</b>			\$ 4,000,000				G/L Balance:	6/30/2023
<b>Amount granted through June 30, 2023:</b>			\$ (6,566,566)					2131 \$ 5,424,394
Financial Audits of Non-Profits; Organizational Assessments			\$ -					2281 \$ 3,520,000
Net adj - Grants not used: FY 21-22 Funds			\$ 2,566,566					
Matching external grant contributions			\$ -				<b>Total</b>	<b>\$ 8,944,395</b>
<b>Balance available for Grants/Programs</b>			<b>\$ 0</b>					<b>\$ 0</b>
* Value listed in Total Paid column reflects funds granted from carryover funds. Actual grant payments will be reflected under the respective grant.								



**DESERT HEALTHCARE DISTRICT**  
**FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**MEETING MINUTES**  
**July 19, 2023**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent</b>
Chair/Treasurer Arthur Shorr Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Chris Christensen, Chief Administration Officer Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Eric Taylor, Accounting Manager Andrea S. Hayles, Board Relations Officer	Conrado E. Bárzaga, MD, Chief Executive Officer

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	Chair Shorr called the meeting to order at 5:02 p.m.	
<b>II. Approval of Agenda</b>	Chair Shorr asked for a motion to approve the agenda.	<b>Moved and seconded by Director De Lara and Vice-President Zavala to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	There was no public comment.	
<b>IV. Approval of Minutes</b> <b>1. F&amp;A Minutes – Meeting June 14, 2023</b>	Chair Shorr motioned to approve the June 14, 2023, meeting minutes.	<b>Moved and seconded Director De Lara and Chair Shorr to approve the June 14, 2023, meeting minutes. Motion passed unanimously.</b>
<b>V. Investment Statements</b>  <b>1. Q2 – 06/30/2023 – Investment Portfolio Statements Overview, Keith Stribling, CFA, Vice President, Senior Portfolio Manager, High Mark Capital Management</b>	Keith Stribling, CFA, Vice President, Senior Portfolio Manager, High Mark Capital Management, provided an overview of the 2nd quarter investment reports commencing with the market value of assets, followed by the fixed income analysis and performance report describing that Highmark Capital is the investment manager for Union Bank that merged to US Bank, highlighting that the more defined subsets of institutional and client accounts, such as the District’s account, will be	

**DESERT HEALTHCARE DISTRICT**  
**FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**MEETING MINUTES**  
**July 19, 2023**

	<p>transferred to the institutional side with PFM Assets Management by year-end and more availability of resources. PFM doesn't allow individual stocks; accordingly, High Mark Capital sold the individual stocks and moved them into ETFs and mutual funds. Mr. Stribling also provided an overview of the asset allocation summary.</p>	
<p><b>VI. CEO Report</b></p> <p><b>1. Consulting Services Agreement with Partners Medical Education, Inc. to develop a Feasibility Study for Federally Qualified Health Centers (FQHC) Residency Program</b></p>	<p>Chris Christensen, CAO, described a forthcoming agreement that will be presented at the Board meeting to develop a Feasibility Study for Federally Qualified Health Centers (FQHC) primary care residency program.</p> <p>The committee supports the concept but discussed the haste in presenting the feasibility study to the Board without evaluation by another appropriate committee, with no amount or proposal, and waiting to advance the matter forward in September.</p>	
<p><b>VII. Chief Administration Officer's Report</b></p>	<p>Chris Christensen, CAO, described the audit commencing on July 31st, the finalization of the sprinkler project with the fire marshal inspection forthcoming, and working cooperatively with the architect.</p> <p>Two vacant suites are available for rental with the</p>	

**DESERT HEALTHCARE DISTRICT  
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE  
MEETING MINUTES  
July 19, 2023**

	broker continuing to present the unit to potential tenants.	
<p><b>VIII. Financial Reports</b></p> <ol style="list-style-type: none"> <li><b>1. District and LPMP Financial Statements</b></li> <li><b>2. Accounts Receivable Aging Summary</b></li> <li><b>3. District – Deposits</b></li> <li><b>4. District – Property Tax Receipts</b></li> <li><b>5. LPMP Deposits</b></li> <li><b>6. District – Check Register</b></li> <li><b>7. Credit Card – Detail of Expenditures</b></li> <li><b>8. LPMP – Check Register</b></li> <li><b>9. Retirement Protection Plan Update</b></li> <li><b>10. Grant Payment Schedule</b></li> </ol>	<p>Chair Shorr reviewed the preliminary June financials profit and loss budget vs. actual, describing the revenue related to property taxes with reasonable expenses and a surplus of \$3M in equity.</p> <p>The committee inquired about the increased insurance expenses and the possibility of examining other firms, such as Cornerstone Insurance Group.</p> <p>The committee discussed and recommended review of Policy #BOD-13 – Memberships in Organizations, Training, Education, Conferences, and Reimbursement Procedure by the policy committee for modifying the authorization of conferences by the Board President.</p>	<p><b>Moved and seconded by Director De Lara and Vice-President Zavala and to approve the preliminary June 2023 financials – items 1-10 and forward to the Board for approval.</b></p> <p><b>Motion passed unanimously.</b></p>
<p><b>IX. Other Matters</b></p> <ol style="list-style-type: none"> <li><b>1. Resolution 23-03 and Ordinance 23-01 to Increase the Director’s monthly meeting stipend from \$110.25 to \$115.76</b></li> </ol>	<p>Chris Christensen, CAO, described the yearly stipend increase from \$110 to \$115, which is included in the fiscal year budget.</p>	<p><b>Moved and seconded by Director De Lara and Vice-President Zavala and to approve Resolution 23-03 and Ordinance 23-01 to Increase the Director’s monthly meeting stipend from \$110.25 to \$115.76 and forward to the Board for approval.</b></p> <p><b>Motion passed unanimously.</b></p>



**DESERT HEALTHCARE DISTRICT  
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE  
MEETING MINUTES  
July 19, 2023**

<p><b>2. Addendum #1 to Consulting Services Agreement with Activate Inclusion to continue Diversity, Equity, and Inclusion training - NTE \$42,150</b></p>	<p>Chris Christensen, CAO, described the addendum to the consulting services agreement with Activate Inclusion to continue with the Board and Staff training.</p> <p>The committee discussed the possibility of reviewing the agreement by the appropriate committee for more clarity concerning the content of the training.</p> <p>After further discussion, Director De Lara motioned to approve a recommendation to the Board for assigning the agreement to the Board and Staff Communications &amp; Policy Committee.</p>	<p><b>Moved and seconded by Director De Lara and Chair Shorr to approve recommendation to the Board for assigning Addendum #1 of the Consulting Services Agreement with Activate Inclusion to the Board and Staff Communications &amp; Policy Committee.</b></p> <p><b>Motion passed unanimously.</b></p>
<p><b>3. Acquisition of a supplemental mobile medical unit with Magnum Mobile Specialty Vehicles - NTE \$ 137,850</b></p>	<p>Alejandro Espinoza, Chief of Community Engagement, answered questions from the committee concerning the pricing and Arizona sales tax, with the committee discussing modifying the acceptance date of the agreement to the date of Board approval with further review of the trailer, other alternatives, the haste in moving forward immediately, and further discussion by the Board.</p> <p>Director De Lara motioned to present the \$137k proposal directly to the Board with a two-step process that includes the Board's support of the purchase of a mobile unit,</p>	<p><b>Moved and seconded by Director De Lara and Chair Shorr and to present the \$137k Magnum Mobile Specialty Vehicles proposal directly to the Board with a two-step process that includes the Board's support of the purchase of a mobile unit, staff to provide the specifics on contrast and comparison for a trailer instead of a second mobile unit with the operator's preference, and further details on the hurriedness of purchasing the unit.</b></p> <p><b>Motion passed unanimously.</b></p>

DESERT HEALTHCARE DISTRICT  
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE  
MEETING MINUTES  
July 19, 2023

<p><b>4. Consulting Services Agreement with Veralon Healthcare Management Advisors to facilitate a strategic planning retreat – NTE \$10,000</b></p>	<p>staff to provide the specifics on contrast and comparison for a trailer instead of a second mobile unit with the operator’s preference, and further details on the hurriedness of purchasing the unit.</p> <p>Chair Shorr described the staff report for the Veralon Healthcare Management Advisors agreement for assessing the strategic plan.</p> <p>Director De Lara motioned to recommend approval to the Board, including a Strategic Planning Committee meeting before the proposed retreat to provide feedback to the consultants.</p>	<p><b>Moved and seconded by Director De Lara and Chair Shorr and to recommend approval of the Consulting Services Agreement with Veralon Healthcare Management Advisors to facilitate a strategic planning retreat – NTE \$10,000, including a Strategic Planning Committee meeting before the proposed retreat to provide feedback to the consultants.</b></p> <p><b>Motion passed unanimously.</b></p>
<p><b>X. Adjournment</b></p>	<p>Chair Shorr adjourned the meeting at 6:34 p.m.</p>	<p><b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b></p>

ATTEST: \_\_\_\_\_  
Arthur Shorr, Treasurer, Board of Directors  
Finance & Administration Committee Chair  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: July 25, 2023  
To: Board of Directors  
Subject: Desert Healthcare District & Retirement Protection Plan (RPP) Investment Reports 06/30/23

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**Staff Recommendation:** Information Only – provided by Keith Stribling, Senior Portfolio Manager, HighMark Capital Management

**Information:**

With inflation cooling and investors belief that the Fed is nearing the end of the rate hiking cycle all risk assets have been recovering from a difficult 2022. Bonds stabilized and stocks led by the technology sector have been riding a wave of excitement over the progress in the development of artificial intelligence AI and it's potential. The Federal government continues to have highly accommodative fiscal policy which is providing economic growth while the Fed has tightened monetary conditions to battle inflation. Although the yield curve has been inverted for almost a year which would signal a recession is in the offing the labor market has remained very resilient giving hope for a soft landing or a brief shallow recession. The primary casualty thus far in the rate hiking cycle was the stress imposed on the regional banking system that resulted in the collapse of Silicon Valley Bank, Signature Bank and First Republic Bank. The net result will be a further tightening of financial conditions as the banking system raises lending standards.

The retirement plan was up almost 8% for the first 6 months of 2023 and is up over 9.5% for the 1-year ending Q2-2023. Longer term the portfolio is compounding at about 6%. Portfolio returns are now positive in all time periods as we move past 2022 and the resetting of interest rates has made fixed income holdings a better provider of cash flow for the portfolio. Part of the focus for the fixed income portfolio is to lengthen the duration. This will lower the yield and increase the interest rate sensitivity of the fixed income portfolio but will lower the reinvestment risk should the Fed be successful in taming inflation and engineering a soft landing.

The portfolio remained modestly underweight stocks at 58% and a modest overweight to the value style. This served the portfolio well in 2022 but has been a modest headwind in 2023. With minimal rebalancing by design it has allowed the underweight to close which has helped portfolio returns. Given the natural maturing of the fixed income holdings that shortens duration over time we are actively working to extend duration.

Current portfolio positioning:

- Modestly underweight stocks
- Overweight value vs growth
- Neutral weight bond duration

The economy continues to be strong highlighted by:

- Continued accommodative fiscal policy
- Employment picture remains tight with rising wages
- Optimism that the rate hiking cycle is nearing the end

Risk to the strong economy include:

- Inflation resurfaces as the Fed is winding down
- The delayed effect of the rate hikes hitting the economy over the coming quarters
- The yield curve inversion accurately forecasting recession
- Labor market finally caves, and recession is worse than priced into financial markets
- China's economic growth is anemic and tensions rise over Taiwan; Russia's invasion of Ukraine and unknown outcomes

**Fiscal Impact:**

Subject to investment performance.



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

# **Desert Hospital District Portfolio Review**

**Second Quarter 2023**

*Presented by*  
**Keith Stribling, CFA**

# **DESERT HOSPITAL RETIREMENT PLAN**

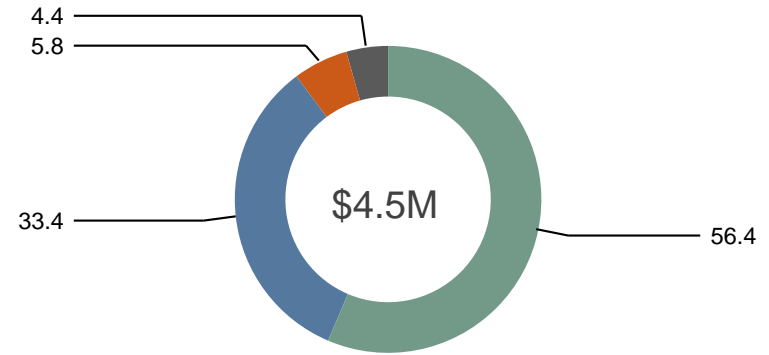
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**06/30/2023**

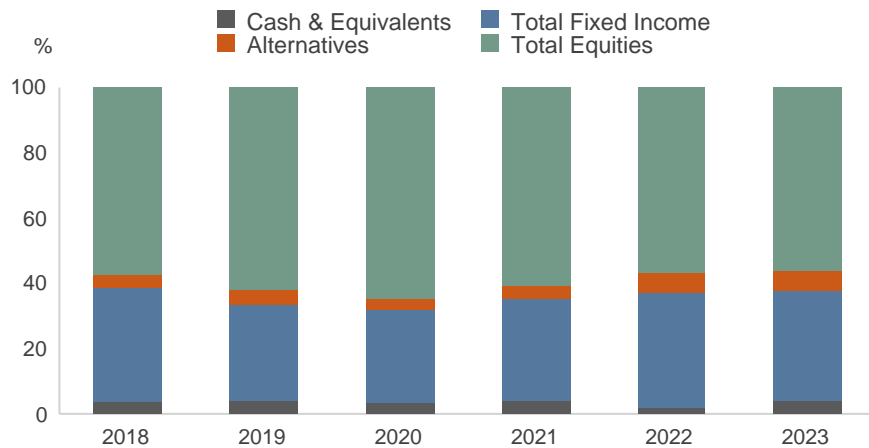
**Investment Objective: DOCUMENT DIRECTED - IS**  
**Investment Officer: KEITH STRIBLING**

Market Value by Asset Class

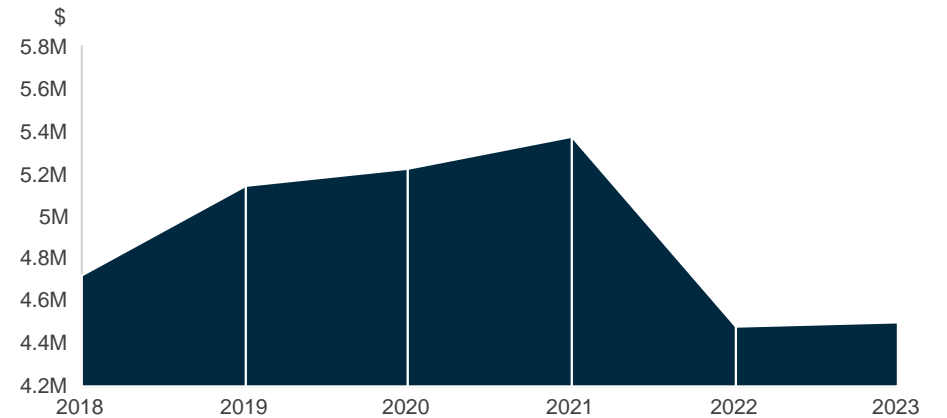
	Market Value	% of Mkt Val
Total Equities	\$ 2,536,098	56.4%
Total Fixed Income	\$ 1,502,736	33.4%
Alternatives	\$ 261,278	5.8%
Cash & Equivalents	\$ 198,974	4.4%
<b>Total</b>	<b>\$ 4,499,086</b>	<b>100.0%</b>



Annual Allocation

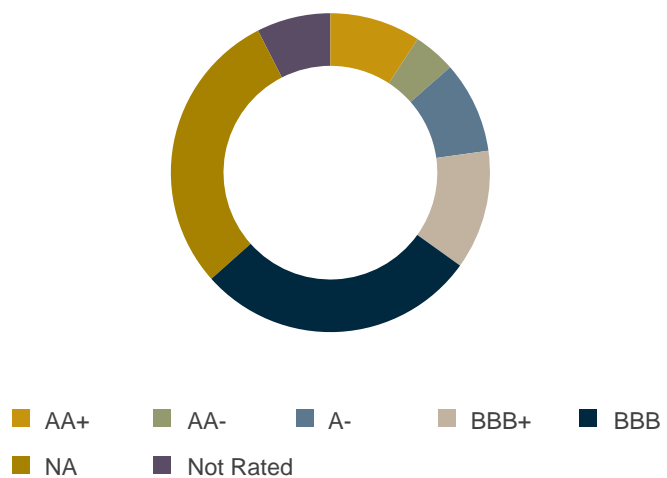


Annual Ending Market Values

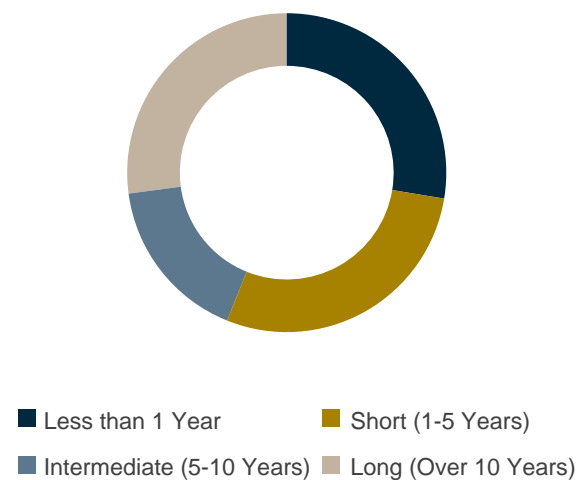


	06/30/2023	07/31/2022	07/31/2021	07/31/2020	07/31/2019
Duration	5.85	6.26	7.42	6.93	7.40
Coupon	3.42%	3.37%	3.39%	3.26%	3.10%
Yield to Maturity	5.01%	3.41%	1.45%	1.28%	2.56%
Maturity	7.43	8.18	9.85	9.28	10.15
Current Yield	3.61	3.36	3.12	3.01	3.01
Face Amount	\$ 1,141,942	\$ 843,214	\$ 879,557	\$ 1,382,628	\$ 1,517,237
Market Value	\$ 1,077,552	\$ 843,704	\$ 948,249	\$ 1,487,855	\$ 1,560,133
Cost	\$ 1,120,589	\$ 865,977	\$ 917,423	\$ 1,436,435	\$ 1,563,555

Quality Allocation by Market Value



Maturity Allocation by Market Value





	Market Value	3 Months	Year to Date (6 Months)	1 Year	3 Years	5 Years	10 Years	Inception to Date 05/01/1998
<b>Cash &amp; Equivalents</b>	<b>198,974</b>	<b>.84</b>	<b>1.90</b>	<b>3.26</b>	<b>1.14</b>	<b>1.36</b>	<b>.86</b>	
Lipper Money Market Funds Index		1.21	2.30	3.70	1.27	1.43	.86	1.72
<b>Total Fixed Income</b>	<b>1,502,736</b>	<b>-.32</b>	<b>2.27</b>	<b>2.25</b>	<b>-1.49</b>	<b>1.46</b>	<b>1.48</b>	<b>3.40</b>
Bloomberg Intmtd US Aggregate Index		-.75	1.62	-.60	-2.89	.83	1.33	3.74
<b>Alternatives</b>	<b>261,278</b>	<b>1.68</b>	<b>.98</b>	<b>-1.46</b>	<b>3.02</b>	<b>3.59</b>	<b>3.31</b>	
Wilshire Liquid Alternative Index		1.38	2.60	2.46	2.70	1.66	1.49	
<b>Total Equities</b>	<b>2,536,098</b>	<b>6.45</b>	<b>13.02</b>	<b>17.13</b>	<b>12.62</b>	<b>8.78</b>	<b>9.69</b>	<b>6.88</b>
MSCI AC World Index (Net)		6.18	13.93	16.53	10.99	8.10	8.75	
MSCI EAFE Index (Net)		2.95	11.67	18.77	8.93	4.39	5.41	4.32
MSCI EM Free Index (Net USD)		.90	4.89	1.75	2.32	.93	2.95	
Russell 2000 Index (USD)		5.21	8.09	12.31	10.82	4.21	8.26	6.98
Russell Midcap Index		4.76	9.01	14.92	12.50	8.46	10.32	8.88
S&P 500 Composite Index		8.74	16.89	19.59	14.60	12.31	12.86	7.65
<b>Total Managed Account</b>	<b>4,499,086</b>	<b>3.70</b>	<b>8.27</b>	<b>10.39</b>	<b>7.61</b>	<b>6.15</b>	<b>6.57</b>	
<b>Total Account Net of Fees</b>	<b>4,499,086</b>	<b>3.53</b>	<b>7.92</b>	<b>9.68</b>	<b>6.91</b>	<b>5.46</b>	<b>5.85</b>	<b>4.94</b>

**DESERT HOSPITAL RETIREMENT PLAN (\*\*\*\*128600)**  
**Holdings Report w/ Yield and Income**

**As of: June 30, 2023**



	Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield	
<b>Alternatives</b>											
<b>Managed Futures</b>											
	ALPHASIMPLEX MGD FUTS STRAT N	AMFNX	5,245.127	10.41	54,618.77	9.86	51,716.95	1.1	1.05	5,502.14	10.639
	<b>Total for Managed Futures</b>				<b>54,618.77</b>		<b>51,716.95</b>	<b>1.1</b>		<b>5,502.14</b>	<b>10.639</b>
<b>Merger/Arbitrage</b>											
	BLACKROCK EV DRIVEN EQTY FD #0443	BILPX	2,795.745	9.87	27,605.37	9.68	27,062.81	.6	.11	315.92	1.167
	<b>Total for Merger/Arbitrage</b>				<b>27,605.37</b>		<b>27,062.81</b>	<b>.6</b>		<b>315.92</b>	<b>1.167</b>
<b>Real Estate - ETFs / Sctr Fds</b>											
	VANGUARD REAL ESTATE ETF	VNQ	1,100.000	95.70	105,266.96	83.56	92,936.47	2.1	3.78	4,155.80	4.521
	<b>Total for Real Estate - ETFs / Sctr Fds</b>				<b>105,266.96</b>		<b>92,936.47</b>	<b>2.1</b>		<b>4,155.80</b>	<b>4.521</b>
<b>Unconstrained Fixed Income</b>											
	BLACKROCK STRAT INC OPPS CL K #1944	BSIKX	9,707.343	9.90	96,074.64	9.19	89,561.93	2.0	.39	3,814.99	4.276
	<b>Total for Unconstrained Fixed Income</b>				<b>96,074.64</b>		<b>89,561.93</b>	<b>2.0</b>		<b>3,814.99</b>	<b>4.276</b>
	<b>Total: Alternatives</b>				<b>283,565.74</b>		<b>261,278.16</b>	<b>5.8</b>		<b>13,788.84</b>	<b>5.305</b>
<b>Cash</b>											
<b>Cash</b>											
	Cash/Pending Trade		-2,013.090	1.00	-2,013.09	1.00	-2,013.09	.0	.00	.00	.000
	<b>Total for Cash</b>				<b>-2,013.09</b>		<b>-2,013.09</b>	<b>.0</b>		<b>.00</b>	<b>.000</b>
	<b>Total: Cash</b>				<b>-2,013.09</b>		<b>-2,013.09</b>	<b>.0</b>		<b>.00</b>	<b>.000</b>
<b>Total Equities</b>											
<b>Emerging Market Funds</b>											
	ISHARES MSCI EMERGING MKT FD	EEM	1,224.000	38.01	46,529.74	39.56	48,421.44	1.1	.89	1,094.26	2.260
	VANGUARD FTSE EMRG MRKTS ETF	VVO	1,600.000	41.06	65,688.70	40.68	65,088.00	1.4	1.42	2,270.40	3.488
	<b>Total for Emerging Market Funds</b>				<b>112,218.44</b>		<b>113,509.44</b>	<b>2.5</b>		<b>3,364.66</b>	<b>2.964</b>

**DESERT HOSPITAL RETIREMENT PLAN (\*\*\*\*128600)**  
**Holdings Report w/ Yield and Income**

**As of: June 30, 2023**



	Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield	
<b>Foreign Large Blended Funds</b>											
	ISHARES TR HDG MSCI EAFE	HEFA	2,500.000	26.06	65,143.41	31.00	77,500.00	1.7	.67	1,670.00	2.155
	VANGUARD FTSE DEVELOPED MARKETS ETF	VEA	5,026.000	41.79	210,036.54	46.18	232,100.68	5.2	1.20	6,036.23	2.601
	<b>Total for Foreign Large Blended Funds</b>				<b>275,179.95</b>		<b>309,600.68</b>	<b>6.9</b>		<b>7,706.23</b>	<b>2.489</b>
<b>Foreign Large Growth Funds</b>											
	ISHARES MSCI EAFE GROWTH ETF	EFG	1,300.000	66.43	86,360.71	95.41	124,033.00	2.8	1.10	1,428.70	1.152
	<b>Total for Foreign Large Growth Funds</b>				<b>86,360.71</b>		<b>124,033.00</b>	<b>2.8</b>		<b>1,428.70</b>	<b>1.152</b>
<b>Foreign Large Value Funds</b>											
	ISHARES MSCI EAFE VALUE ETF	EFV	2,478.000	50.60	125,382.28	48.94	121,273.32	2.7	1.85	4,586.78	3.782
	<b>Total for Foreign Large Value Funds</b>				<b>125,382.28</b>		<b>121,273.32</b>	<b>2.7</b>		<b>4,586.78</b>	<b>3.782</b>
<b>Large-Cap Blended Funds</b>											
	SCHWAB STRATEGIC TR	SCHX	3,600.000	28.41	102,280.57	52.37	188,532.00	4.2	.77	2,775.60	1.472
	VANGUARD GRO & INC ADMIRAL SHRS #593	VGIAX	1,500.914	88.73	133,176.07	90.26	135,472.50	3.0	1.35	2,030.74	1.499
	VANGUARD INDEX FUNDS S&P 500 ETF SHS	VOO	600.000	218.88	131,330.64	407.28	245,313.72	5.5	6.21	3,723.00	1.524
	<b>Total for Large-Cap Blended Funds</b>				<b>366,787.28</b>		<b>569,318.22</b>	<b>12.7</b>		<b>8,529.34</b>	<b>1.501</b>
<b>Large-Cap Growth Funds</b>											
	ISHARES S&P 500 GROWTH ETF	IVW	5,390.000	43.56	234,767.86	70.48	379,887.20	8.4	.63	3,374.14	.888
	<b>Total for Large-Cap Growth Funds</b>				<b>234,767.86</b>		<b>379,887.20</b>	<b>8.4</b>		<b>3,374.14</b>	<b>.888</b>
<b>Large-Cap Value Funds</b>											
	DODGE & COX STOCK FD #145	DODGX	396.995	223.64	88,784.03	227.43	90,288.57	2.0	3.26	1,294.20	1.433
	ISHARES S&P 500 VALUE ETF	IVE	2,581.000	100.67	259,825.49	161.19	416,031.39	9.2	3.00	7,730.10	1.858
	<b>Total for Large-Cap Value Funds</b>				<b>348,609.52</b>		<b>506,319.96</b>	<b>11.3</b>		<b>9,024.30</b>	<b>1.782</b>
<b>Mid-Cap Growth Funds</b>											
	ISHARES RUS MID-CAP GRW ETF	IWP	338.000	44.02	14,878.67	96.63	32,660.94	.7	.64	217.67	.666
	<b>Total for Mid-Cap Growth Funds</b>				<b>14,878.67</b>		<b>32,660.94</b>	<b>.7</b>		<b>217.67</b>	<b>.666</b>
<b>Mid-Cap Value Funds</b>											

**DESERT HOSPITAL RETIREMENT PLAN (\*\*\*\*128600)**  
**Holdings Report w/ Yield and Income**

**As of: June 30, 2023**



	Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield	
<b>Mid-Cap Value Funds</b>											
	ISHARES RUS MID-CAP VALUE	IWS	739.000	72.82	53,815.54	109.84	81,171.76	1.8	2.06	1,525.30	1.879
<b>Total for Mid-Cap Value Funds</b>					<b>53,815.54</b>		<b>81,171.76</b>	<b>1.8</b>		<b>1,525.30</b>	<b>1.879</b>
<b>Small-Cap Blended Funds</b>											
	ISHARES RUSSELL 2000 ETF	IWM	703.000	122.97	86,449.70	187.27	131,650.81	2.9	2.83	1,989.49	1.511
<b>Total for Small-Cap Blended Funds</b>					<b>86,449.70</b>		<b>131,650.81</b>	<b>2.9</b>		<b>1,989.49</b>	<b>1.511</b>
<b>Small-Cap Growth Funds</b>											
	ISHARES RUSSELL 2000 GROWTH ETF	IWO	301.000	168.51	50,722.98	242.66	73,040.66	1.6	1.95	586.65	.803
<b>Total for Small-Cap Growth Funds</b>					<b>50,722.98</b>		<b>73,040.66</b>	<b>1.6</b>		<b>586.65</b>	<b>.803</b>
<b>Small-Cap Value Funds</b>											
	ISHARES RUSSELL 2000 VALUE ETF	IWN	665.000	117.63	78,225.99	140.80	93,632.00	2.1	3.17	2,110.05	2.254
<b>Total for Small-Cap Value Funds</b>					<b>78,225.99</b>		<b>93,632.00</b>	<b>2.1</b>		<b>2,110.05</b>	<b>2.254</b>
<b>Total: Total Equities</b>					<b>1,833,398.92</b>		<b>2,536,097.99</b>	<b>56.4</b>		<b>44,443.29</b>	<b>1.753</b>
<b>Total Fixed Income</b>											
<b>Tax Fds - Multi Sector Inc</b>											
	PIMCO INCOME FUND INSTL #1821	PIMIX	6,722.981	11.82	79,447.96	10.41	70,353.97	1.6	.64	4,316.15	6.167
<b>Total for Tax Fds - Multi Sector Inc</b>					<b>79,447.96</b>		<b>70,353.97</b>	<b>1.6</b>		<b>4,316.15</b>	<b>6.167</b>
<b>Taxable Fixed - Corporates</b>											
	ALPHABET INC 3.375% 2/25/24		100,000.000	103.68	103,675.00	98.73	99,913.25	2.2	3.38	3,375.00	3.418
	AMGEN INC 2.450% 2/21/30	AI22430	50,000.000	86.19	43,095.50	85.73	43,307.36	1.0	2.45	1,225.00	2.858
	CVS HEALTH CO BDS 4.875% 7/20/35	CHC4835	100,000.000	90.25	90,250.00	95.02	97,204.21	2.2	4.88	4,875.00	5.130
	EDWARDS LIFESCIENCES 4.300% 6/15/28	EL44328	100,000.000	112.46	112,461.00	96.65	96,845.11	2.2	4.30	4,300.00	4.449
	GATX CORP 3.250% 3/30/25	GMT25	25,000.000	96.06	24,015.25	94.92	23,934.13	.5	3.25	812.50	3.424
	HUNTINGTON BANCSHARE 2.550% 2/04/30	HB22530	50,000.000	79.82	39,911.50	80.12	40,580.63	.9	2.55	1,275.00	3.183
	IBM CORP 3.375% 8/01/23	IC00323	100,000.000	103.56	103,559.00	99.79	101,195.25	2.2	3.38	3,375.00	3.382
	NIKE INC NT 2.375% 11/01/26	NKE26	50,000.000	96.21	48,103.00	92.89	46,643.92	1.0	2.38	1,187.50	2.557
	SEMPRA ENERGY 3.400% 2/01/28	SE33428	100,000.000	92.95	92,953.50	92.04	93,456.67	2.1	3.40	3,400.00	3.694
	STRYKER CORP NT 3.375% 11/01/25	SCN3325	50,000.000	98.97	49,486.50	95.69	48,126.25	1.1	3.38	1,687.50	3.527
<b>Total for Taxable Fixed - Corporates</b>					<b>707,510.25</b>		<b>691,206.78</b>	<b>15.4</b>		<b>25,512.50</b>	<b>3.734</b>

**DESERT HOSPITAL RETIREMENT PLAN (\*\*\*\*128600)**  
**Holdings Report w/ Yield and Income**

**As of: June 30, 2023**



	Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield	
<b>Taxable Fixed - Mortgages</b>											
	FGLMC G07029 4.000% 6/01/42	G07029F	31,044.430	106.20	32,970.16	96.26	29,882.13	.7	4.00	1,241.78	4.156
	FGLMC #C04305 3.000% 11/01/42	C04305F	25,495.140	104.36	26,606.59	90.38	23,105.99	.5	3.00	764.85	3.319
	FGLMC #C18024 5.500% 11/01/28	C18024F	781.680	103.75	811.00	99.65	782.52	.0	5.50	42.99	5.519
	FGLMC #Q19470 3.000% 6/01/43	Q19470F	38,258.150	100.64	38,503.23	90.38	34,672.22	.8	3.00	1,147.74	3.319
	FGLMC #G60344 4.000% 12/01/45	G60344F	26,260.930	105.62	27,738.10	95.72	25,223.98	.6	4.00	1,050.44	4.179
	FNMA AL7945 3.50000% 1/1/2046	AL7945A	32,905.250	100.40	33,036.18	93.02	30,609.12	.7	3.50	1,151.68	3.763
	FNMA AS6340 3.5000% 12/1/2045	AS6340A	26,343.640	100.60	26,502.82	93.00	24,500.11	.5	3.50	922.03	3.763
	FNMA AU3742 3.5000% 8/1/2043	AU3742A	27,926.220	99.80	27,869.95	93.48	26,105.71	.6	3.50	977.42	3.744
	FNMA 995672 4.500% 4/01/39	995672A	3,489.220	98.71	3,444.36	98.75	3,458.79	.1	4.50	157.01	4.557
	GNMA II #2629 6.000% 8/20/28	002629M	961.410	99.69	958.40	102.99	994.92	.0	6.00	57.68	5.826
	GNMA II #003389 5.000% 5/20/33	003389M	1,446.420	103.75	1,500.66	99.88	1,450.77	.0	5.00	72.32	5.006
	GNMA #474804 6.500% 9/15/28	474804X	989.280	101.19	1,001.03	101.95	1,013.94	.0	6.50	64.30	6.376
	GNMA #780912 6.500% 11/15/28	780912X	642.070	101.97	654.71	101.95	658.08	.0	6.50	41.73	6.376
	GNMA #781057 5.500% 6/15/29	781057X	397.880	100.38	399.39	100.71	402.53	.0	5.50	21.88	5.461
	<b>Total for Taxable Fixed - Mortgages</b>				<b>221,996.58</b>		<b>202,860.81</b>	<b>4.5</b>		<b>7,713.88</b>	<b>3.808</b>
<b>Taxable Fixed - US Treas</b>											
	US TREAS NTS 2.750% 11/15/23	UTN0023	100,000.000	100.68	100,683.59	99.07	99,425.22	2.2	2.75	2,750.00	2.776
	UNITED STATES TREAS 2.875% 5/15/32	UST2832	100,000.000	90.40	90,398.44	92.72	93,086.19	2.1	2.88	2,875.00	3.101
	<b>Total for Taxable Fixed - US Treas</b>				<b>191,082.03</b>		<b>192,511.41</b>	<b>4.3</b>		<b>5,625.00</b>	<b>2.933</b>
<b>Taxable Funds - Bank Loan</b>											
	CS FLOATING RATE HIGH INCM I #1944	CSHIX	.088	6.25	.55	6.36	.56	.0	.48	.04	7.607
	<b>Total for Taxable Funds - Bank Loan</b>				<b>.55</b>		<b>.56</b>	<b>.0</b>		<b>.04</b>	<b>7.607</b>
<b>Taxable Funds - High Yield</b>											
	PIMCO HIGH YIELD,INSTL #108	PHIYX	.001	10.00	.01	10.00	.01	.0	.43	.00	4.000
	<b>Total for Taxable Funds - High Yield</b>				<b>.01</b>		<b>.01</b>	<b>.0</b>		<b>.00</b>	<b>4.000</b>
<b>Taxable Funds - Int Term</b>											
	PRUDENTIAL TOTAL RTRN BD CL Q	PTRQX	21,010.979	14.32	300,840.11	11.84	249,742.63	5.6	.53	11,093.80	4.459
	<b>Total for Taxable Funds - Int Term</b>				<b>300,840.11</b>		<b>249,742.63</b>	<b>5.6</b>		<b>11,093.80</b>	<b>4.459</b>

**DESERT HOSPITAL RETIREMENT PLAN (\*\*\*\*128600)**  
**Holdings Report w/ Yield and Income**

**As of: June 30, 2023**



	Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield	
<b>Taxable Funds - Short Term</b>											
	VNGRD ST TERM INVMT GRADE ADM #539	VFSUX	4,717.804	10.81	50,986.15	9.98	47,212.95	1.0	.26	1,212.48	2.575
<b>Total for Taxable Funds - Short Term</b>					<b>50,986.15</b>		<b>47,212.95</b>	<b>1.0</b>		<b>1,212.48</b>	<b>2.575</b>
<b>Taxable Funds - corporates</b>											
	VNGRD L/T INVESTMENT GRADE ADM #568	VWETX	6,081.816	7.39	44,929.08	8.00	48,846.52	1.1	.37	2,238.11	4.600
<b>Total for Taxable Funds - corporates</b>					<b>44,929.08</b>		<b>48,846.52</b>	<b>1.1</b>		<b>2,238.11</b>	<b>4.600</b>
<b>Total: Total Fixed Income</b>					<b>1,596,792.72</b>		<b>1,502,735.64</b>	<b>33.4</b>		<b>57,711.95</b>	<b>3.868</b>
<b>Cash Equivalents</b>											
<b>Cash - Money Market</b>											
	FIRST AMERN GOVT OBLIG FD CL X #5385	FGXXX	200,935.620	1.00	200,935.62	1.00	200,935.62	4.5	.00	.00	.000
	FIRST AMERN GOVT OBLIG FD CL Z #3676	FGZXX	.000	.00	.00	.00	51.80	.0	.05	.00	.000
<b>Total for Cash - Money Market</b>					<b>200,935.62</b>		<b>200,987.42</b>	<b>4.5</b>		<b>.00</b>	<b>.000</b>
<b>Total: Cash Equivalents</b>					<b>200,935.62</b>		<b>200,987.42</b>	<b>4.5</b>		<b>.00</b>	<b>.000</b>
<b>Total</b>					<b>3,912,679.91</b>		<b>4,499,086.12</b>	<b>100.0</b>		<b>115,944.08</b>	<b>2.585</b>

**DESERT HEALTHCARE DISTRICT**

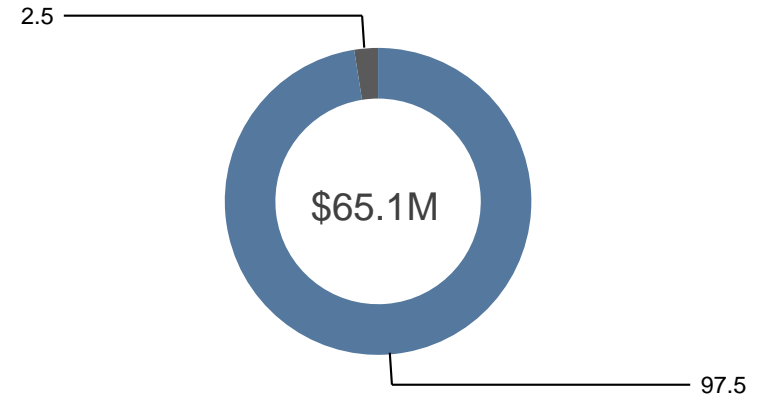
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**06/30/2023**

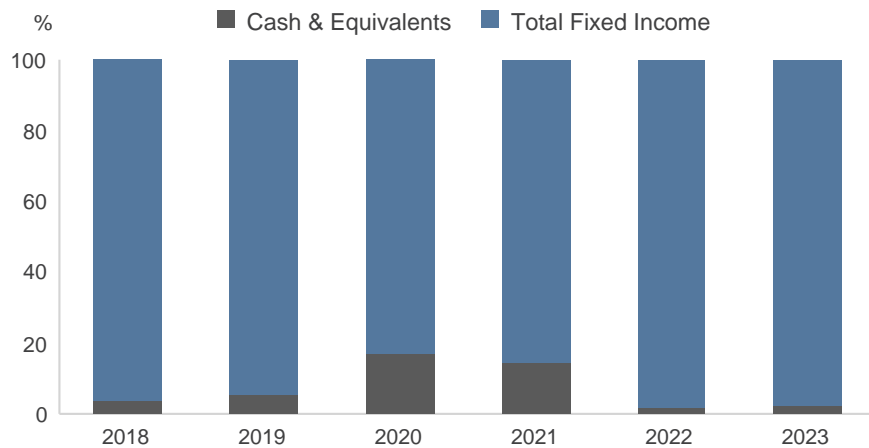
**Investment Objective: FIXED INCOME MANAGEMENT**  
**Investment Officer: KEITH STRIBLING**

Market Value by Asset Class

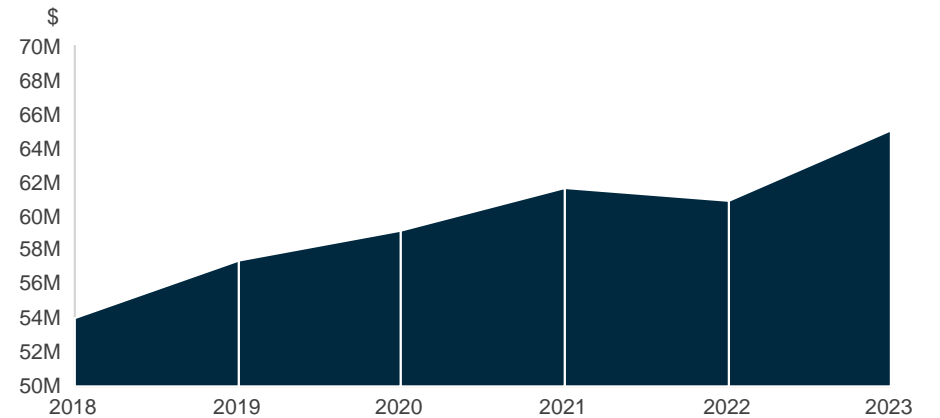
	Market Value	% of Mkt Val
Total Fixed Income	\$ 63,448,253	97.5%
Cash & Equivalents	\$ 1,618,698	2.5%
<b>Total</b>	<b>\$ 65,066,951</b>	<b>100.0%</b>



Annual Allocation



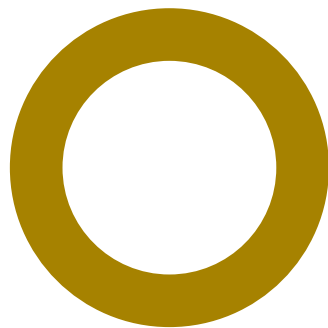
Annual Ending Market Values





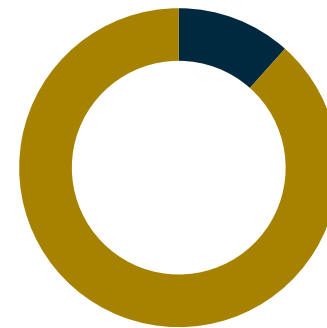
	06/30/2023	07/31/2022	07/31/2021	07/31/2020	07/31/2019
Duration	1.79	1.93	1.73	1.52	1.90
Coupon	1.75%	1.45%	1.69%	2.10%	2.21%
Yield to Maturity	5.01%	2.84%	.22%	.16%	1.98%
Maturity	1.83	1.95	1.75	1.54	1.94
Current Yield	1.82	1.48	1.66	2.04	2.20
Face Amount	\$ 66,500,000	\$ 57,500,000	\$ 49,300,000	\$ 51,800,000	\$ 52,300,000
Market Value	\$ 63,214,530	\$ 55,759,525	\$ 50,165,162	\$ 53,319,018	\$ 52,616,894
Cost	\$ 65,709,615	\$ 57,435,411	\$ 49,510,327	\$ 51,924,118	\$ 52,517,224

Quality Allocation by Market Value



■ NA

Maturity Allocation by Market Value



■ Less than 1 Year ■ Short (1-5 Years)

	Market Value	3 Months	Year to Date (6 Months)	1 Year	3 Years	5 Years	10 Years	20 Years
<b>Cash &amp; Equivalents</b>	<b>1,618,698</b>	<b>.85</b>	<b>1.93</b>	<b>3.28</b>	<b>1.13</b>	<b>1.36</b>	<b>.87</b>	
Lipper Money Market Funds Index		1.21	2.30	3.70	1.27	1.43	.86	1.20
<b>Total Fixed Income</b>	<b>63,448,253</b>	<b>-.42</b>	<b>1.17</b>	<b>.38</b>	<b>-.94</b>	<b>1.05</b>	<b>.88</b>	<b>1.87</b>
Bloomberg 1-3 Yr US Govt/Credit Index		-.37	1.13	.53	-.88	1.13	.99	1.95
<b>Total Managed Account</b>	<b>65,066,951</b>	<b>-.39</b>	<b>1.21</b>	<b>.61</b>	<b>-.70</b>	<b>1.13</b>	<b>.92</b>	
<b>Total Account Net of Fees</b>	<b>65,066,951</b>	<b>-.41</b>	<b>1.16</b>	<b>.51</b>	<b>-.82</b>	<b>.97</b>	<b>.74</b>	<b>1.70</b>

Returns are gross of fees not including account level advisory fees unless otherwise stated. Gross returns are presented before management and custodial fees but after all trading expenses, embedded and reflect the reinvestment of dividends and other income. Net returns are net of investment management fees in effect for the respective time period. Returns for periods over one year are annualized. An investor cannot invest directly in unmanaged indices. The information presented has been obtained from sources believed to be accurate and reliable. Past performance is not indicative of future returns. Securities are not FDIC insured have no bank guarantee and may lose value.

Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield	
<b>Total Fixed Income</b>										
<b>Taxable Fixed - US Treas</b>										
US TREAS NTS 2.250% 10/31/24	UST2224	1,500,000.000	95.84	1,437,539.06	96.10	1,447,216.14	2.2	2.25	33,750.00	2.341
US TREAS NTS 2.500% 1/31/25	UTN2525	2,000,000.000	99.83	1,996,640.63	95.97	1,940,316.35	3.0	2.50	50,000.00	2.605
UNITED STATES TREAS 2.875% 5/31/25	UST2825	500,000.000	97.94	489,707.03	96.25	482,487.85	.7	2.88	14,375.00	2.987
UNITED STATES TREAS 2.750% 8/31/23	UST0023C	1,000,000.000	98.78	987,812.50	99.59	995,900.00	1.5	2.75	27,500.00	2.761
US TREAS NTS 2.250% 3/31/26	33126	3,000,000.000	93.70	2,811,093.75	94.10	2,822,940.00	4.3	2.25	67,500.00	2.391
US TREAS NTS 2.125% 5/31/26	UTN2126	2,500,000.000	93.90	2,347,500.00	93.53	2,342,674.66	3.6	2.13	53,125.00	2.272
US TREAS NTS 2.375% 8/15/24	UTN2324	2,000,000.000	99.70	1,993,984.38	96.77	1,953,245.30	3.0	2.38	47,500.00	2.454
US TREAS NTS 1.250% 7/31/23	UTN1223	1,500,000.000	100.44	1,506,547.10	99.69	1,503,216.13	2.3	1.25	18,750.00	1.254
US TREAS NTS 1.625% 10/31/23	UTN1623B	1,000,000.000	100.08	1,000,812.03	98.82	990,937.77	1.5	1.63	16,250.00	1.644
US TREAS NTS 2.000% 11/15/26	UTN2026	1,000,000.000	92.77	927,695.31	92.50	927,514.35	1.4	2.00	20,000.00	2.162
US TREAS NTS 2.250% 1/31/24	UTN2224A	1,500,000.000	99.81	1,497,128.91	98.16	1,486,538.04	2.3	2.25	33,750.00	2.292
US TREAS NTS 0.0001% 8/31/24	UTN0024D	2,500,000.000	101.08	2,527,105.70	95.38	2,394,919.97	3.7	1.25	31,250.00	1.311
US TREAS 1.50% 9/30/24	UST0024A	2,000,000.000	99.57	1,991,406.25	95.41	1,915,820.98	2.9	1.50	30,000.00	1.572
UNITED STATES TREAS 1.500% 10/31/24	UST0024B	2,000,000.000	101.46	2,029,227.32	95.15	1,908,041.97	2.9	1.50	30,000.00	1.576
UNITED STATES TREAS 1.50% 11/30/24	UST0024C	2,500,000.000	102.17	2,554,267.41	94.94	2,376,801.23	3.7	1.50	37,500.00	1.580
UNITED STATES TREAS 1.750% 12/31/24	UST1724	2,500,000.000	100.10	2,502,479.33	95.07	2,376,869.54	3.7	1.75	43,750.00	1.841
UNITED STATES TREAS 1.375% 1/31/25	UST1325	2,000,000.000	99.16	1,983,281.25	94.31	1,897,650.99	2.9	1.38	27,500.00	1.458
UNITED STATES TREAS 1.125% 2/28/25	UST1125	1,000,000.000	101.54	1,015,382.84	93.73	941,070.19	1.4	1.13	11,250.00	1.200
UNITED STATES TREAS 0.5000% 3/31/25	UST0025	3,000,000.000	99.57	2,986,992.19	92.50	2,778,790.76	4.3	.50	15,000.00	.541
UNITED STATES TREAS 0.375% 4/30/25	UST0325	3,000,000.000	99.29	2,978,554.69	92.01	2,762,145.74	4.2	.38	11,250.00	.408
UNITED STATES TREAS 0.250% 5/31/25	UST0225	3,000,000.000	97.83	2,934,843.75	91.51	2,746,012.17	4.2	.25	7,500.00	.273
UNITED STATES TREAS 0.250% 6/30/25	UST0025A	3,000,000.000	97.66	2,929,921.88	91.33	2,739,860.38	4.2	.25	7,500.00	.274
UNITED STATES TREAS 0.375% 4/15/24	UST0324	2,500,000.000	100.10	2,502,504.25	96.14	2,405,397.34	3.7	.38	9,375.00	.390
UNITED STATES TREAS 0.375% 7/15/24	UST0324A	1,000,000.000	99.30	992,968.75	94.97	949,730.00	1.5	.38	3,750.00	.395
UNITED STATES TREAS 0.375% 9/15/24	UST0324B	1,000,000.000	99.15	991,523.44	94.25	943,640.54	1.5	.38	3,750.00	.398
UNITED STATES TREAS 0.625% 10/15/24	UST0624	1,500,000.000	99.36	1,490,390.63	94.22	1,415,197.34	2.2	.63	9,375.00	.663
UNITED STATES TREAS 1.500% 2/15/25	UST1525	2,500,000.000	99.34	2,483,593.75	94.38	2,373,663.40	3.6	1.50	37,500.00	1.589
UNITED STATES TREAS 2.500% 3/31/27	UST2527	2,000,000.000	95.53	1,910,625.00	93.72	1,886,935.87	2.9	2.50	50,000.00	2.668
UNITED STATES TREAS 2.875% 6/15/25	UST2825C	3,500,000.000	98.75	3,456,289.07	96.19	3,371,083.91	5.2	2.88	100,625.00	2.989
UNITED STATES TREAS 3.250% 6/30/27	UST3227	1,000,000.000	99.00	990,000.00	96.17	961,808.32	1.5	3.25	32,500.00	3.379
UNITED STATES TREAS 3.000% 7/31/24	UST3024A	1,500,000.000	99.37	1,490,566.41	97.47	1,480,745.72	2.3	3.00	45,000.00	3.078

Ticker	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield	
UNITED STATES TREAS 3.125% 8/15/25	UST3125	1,500,000.000	99.30	1,489,570.31	96.58	1,466,340.50	2.3	3.13	46,875.00	3.236
UNITED STATES TREAS 3.125% 8/31/27	UST3127	1,000,000.000	98.57	985,664.06	95.64	966,814.97	1.5	3.13	31,250.00	3.268
UNITED STATES TREAS 4.125% 9/30/27	UST4127	2,000,000.000	99.43	1,988,593.75	99.44	2,009,557.70	3.1	4.13	82,500.00	4.148
UNITED STATES TREAS 4.500% 11/15/25	UST4525	500,000.000	100.07	500,371.09	99.48	500,278.64	.8	4.50	22,500.00	4.523
UNITED STATES TREAS 4.000% 12/15/25	UST4025	1,000,000.000	100.70	1,007,031.25	98.43	986,088.63	1.5	4.00	40,000.00	4.064
<b>Total for Taxable Fixed - US Treas</b>				<b>65,709,615.07</b>		<b>63,448,253.39</b>	<b>97.5</b>		<b>1,150,000.00</b>	<b>1.819</b>
<b>Total: Total Fixed Income</b>				<b>65,709,615.07</b>		<b>63,448,253.39</b>	<b>97.5</b>		<b>1,150,000.00</b>	<b>1.819</b>
<b>Cash Equivalents</b>										
<b>Cash - Money Market</b>										
FIMM GOVT PORT CL I #57	FIGXX	1,616,994.200	1.00	1,616,994.20	1.00	1,616,994.20	2.5	.00	4,285.03	.265
FIDELITY GOVT MMKT INST CL-I #57	FIDGOV	.000	.00	.00	.00	1,703.88	.0	.05	.00	.000
<b>Total for Cash - Money Market</b>				<b>1,616,994.20</b>		<b>1,618,698.08</b>	<b>2.5</b>		<b>4,285.03</b>	<b>.265</b>
<b>Total: Cash Equivalents</b>				<b>1,616,994.20</b>		<b>1,618,698.08</b>	<b>2.5</b>		<b>4,285.03</b>	<b>.265</b>
<b>Total</b>				<b>67,326,609.27</b>		<b>65,066,951.47</b>	<b>100.0</b>		<b>1,154,285.03</b>	<b>1.780</b>

## Disclosure

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While alternative investments can be used for diversification, seeking to enhance returns and manage risk in a portfolio, they tend to have a higher degree of risk than traditional asset classes and can involve significant loss. For example, commodity prices are highly volatile, and investors may experience significant losses in a short period of time. Investments such as futures are subject to a high degree of fluctuation and should be considered speculative. And short positions could lose significant value if securities prices rise.

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**Date:** July 10, 2023

**DHCD Progress Report #2023-2** for reporting period April 1, 2023, to June 30, 2023

**Grantee:** Coachella Valley Association of Governments (CVAG)

**Project Title:** CV Link Project

**Project Manager/ Contact:** Jonathan Hoy, CVAG Director of Transportation ([jhoy@cvag.org](mailto:jhoy@cvag.org)) or Murray Quance, Transportation Program Specialist II – Transportation ([mquance@cvag.org](mailto:mquance@cvag.org))

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**1. Provide a brief summary of the organization and the objectives of the project.**

The Coachella Valley Association of Governments (CVAG) is a regional Joint Powers Authority that serves the nine cities, the County of Riverside, and four Indian Tribes within the Coachella Valley. CVAG's jurisdiction stretches across eastern Riverside County, and its membership includes the City of Blythe on the California-Arizona border.

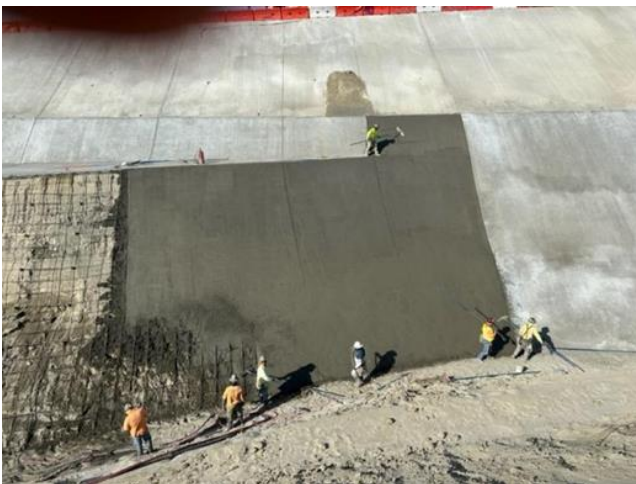
CV Link is an alternative transportation corridor that runs generally along the levee of the Whitewater River that will ultimately stretch from the northwest corner of the CVAG area (Desert Hot Springs) to the southeast corner (the Salton Sea). The core project will generally stretch from the City of Palm Springs to the City of Coachella. The project approved under the Final Environmental Impact Report is more than 40 miles but does not extend through the Cities of Rancho Mirage or Indian Wells. It will provide significant environmental, health, and economic benefits to generations of current and future residents and visitors. CV Link will connect users to employment centers, shopping centers, schools, and recreational opportunities. Dual paths are planned to accommodate bicycles, low-speed electric vehicles and pedestrians. This alternative transportation corridor will enable healthier lifestyles, spur economic innovation, and make the Coachella Valley a more sustainable and appealing place to live, work and play.

**2. Summarize work completed during reporting period.**

Construction progress continued throughout the second quarter in multiple cities along the project route. The primary focus in the city of Indio has been constructing the Golf Center Parkway undercrossing. Construction of the undercrossing slope protection along the pathway in Indio and La Quinta continues. In addition, work proceeds on the Monroe, Jackson, Adams and Shields Park connectors. At Promontory Point, shades structures have been installed and the stadium seating walls have been completed.



Cut off wall backfill operation at Golf Center Parkway



Example of concrete slope protection in Indio and La Quinta



Finished Stadium Seating Walls Promontory Point





In the City of Palm Springs work focused on completing the on-street stripping and completing the El Cielo and Mesquite crosswalk. The landscaping at the Palm Springs Visitor Center has been completed.



El Cielo and Mesquite Crosswalk Stripping



Landscaping Materials delivered to Palm Springs Visitor Center

As noted in previous reports, this construction is largely funded by the \$29.447 million in funds from the Active Transportation Program and State Transportation Improvement Program, which the California Transportation Commission (CTC) green lighted in 2020. CVAG is also drawing down its funding commitments, including those from the Desert Healthcare District/ Foundation and South Coast Air Quality Management District. The Congressional Budget Office has estimated that every dollar spent on infrastructure produced an economic benefit of up to \$2.20, and the U.S. Council of Economic Advisers has calculated that \$1 billion of transportation infrastructure investment supports 13,000 jobs for a year. Based on these calculations, the \$52.7 million investment will produce an economic benefit of over \$116 million, and support more than 685 jobs for a year.

Construction of Segments 3,4 and 5 will lead to another six miles of CV Link across the tribal lands of the Cabazon Band of Cahuilla Indians and the Twenty-Nine Palm Band of Mission



Indians. This segment will receive partial construction funding from the federal Congestion and Mitigation and Air Quality (CMAQ) program. CVAG is working with Caltrans to receive right of way certification and authorization in order to award a contract for construction as soon as possible.

**3. What challenges and opportunities have you encountered in accomplishing this portion of your Scope of Work?**

Construction always brings surprises, and CVAG has also been working through unexpected discoveries of unmarked utilities. At the same time, CVAG staff is coordinating CV Link construction with the Coachella Valley Water District and the timing of CVWD projects along the stormwater channel. CVAG expects the approval of the Jefferson Street and Avenue 54 undercrossings in Q’3 2023.

**4. Is your project on schedule?**

Progress overall is on schedule. Certain segments have taken longer than expected, including the work in Palm Springs. But CVAG continues to adjust the timing of building various parts of the project, in large part to maximize the time that sub-contractors are deployed on the project. CVAG is also in constant coordination with the Coachella Valley Water District regarding the timing of work along the stormwater channel in La Quinta, Indio, and Coachella. CVAG will continue to work with Caltrans to finalize the final design for Hwy 111 near the Palm Springs Visitors Center.

**5. Provide an update on the financial report for the project.**

CVAG has funding commitments from an array of sources, which is reflective of the broad support the project has. That includes:

State Active Transportation Program:	\$21,692,000
CVAG Transportation Funds:	\$20,000,000
State Transportation Improvement Program:	\$18,655,000
South Coast Air Quality Mitigation District:	\$18,800,000
Federal Congestion Mitigation and Air Quality:	\$12,600,000
Desert Healthcare District:	\$10,000,000
California Strategic Growth Council:	\$1,000,000
Riverside County Parks:	\$750,000
Bicycle Transportation Account Grant:	\$748,500 (secured w/ Cathedral City)
Caltrans Environmental Justice Grant:	\$291,000 (secured w/ Palm Desert)

**6. Work planned for next reporting period:**

In the third quarter of 2023, CVAG anticipates achieving the following milestones:

- Continue construction along the project route, primarily in the cities of La Quinta and Indio. This includes:



- Various undercrossings, namely Monroe, Jackson, Miles, Fred Waring, and Golf Center Parkway.
- Pathway, namely Washington to Adams and Adams to Dune Palms.
- Work with the City of La Quinta on construction of the Dune Palm Bridge project. The City has commenced construction. CVAG will reimburse the City as it builds improvements related to CV Link, which will go under the new bridge.
- Our challenge will be working with Caltrans to finalize a right of way certification, which is needed to release a request for construction bids on the next segments of CV Link.

Looking ahead, CVAG anticipates a groundbreaking in the City of Coachella and commencing construction behind the Palm Desert High School as part of the approved \$53 million contract with Ames. CVAG will keep the District Board and staff aware of any planned events. CVAG appreciates the continued support of this project. As always, CVAG welcomes input on any of these issues, as your feedback as a participatory partner in the project is important to our progress and the finalization of the right of way and construction of CV Link.

If District staff or Board members have any questions or need additional information about the project, Jonathan Hoy, Transportation Director can best be reached at (760) 238-1540 or at [jhoy@cvag.org](mailto:jhoy@cvag.org) and Murray Quance Senior Program Assistant – Transportation can be reached at (760) 636-2373 or [mquance@cvag.org](mailto:mquance@cvag.org)



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: July 25, 2023  
 To: Board of Directors  
 From: Vice-President Carmina Zavala, Psy.D.  
 Subject: 40<sup>th</sup> Annual National Association of Latino Elected Official (NALEO) Conference

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**Background:** NALEO is a diverse non-partisan membership organization of leaders organized by the NALEO Educational Fund, a 501(c)3 nonprofit organization that provides a unique professional development opportunity specifically tailored for Latino elected and appointed officials. Sessions at the Conference are designed to enhance the governance skills of participants and deepen their understanding of critical policy issues in a cross-jurisdictional context.

The conference featured dynamic plenaries with prominent national leaders to catalyze substantive policy conversations and valuable strategic networking opportunities. The Conference also provided a venue for the meaningful exchange of ideas and solutions to today's most pressing policy issues like the economy, fentanyl and opioid crisis, housing and homelessness, COVID-19, best practices for extreme heat, education, workforce development, emergency preparedness, securing critical infrastructure, and more.

**Conference Sessions attended.**

1. **The Opioid and Fentanyl Crisis in Schools:** Discussed Fentanyl as “a synthetic opioid that is up to 50 times stronger than heroin and 100 times stronger than morphine.” Discussed the importance of leading in the discussion and educating the youth/public/communities, etc., about the high potency of Fentanyl. Discussed the effects of fentanyl and how the opioid contributed to over 110,000 drug overdose death in the year 2022. The discussion then proceeded to highlight how policymakers can develop policies in the fight against the fentanyl crisis to avoid future deaths and additional lawsuits, etc. The evident example is exhibited in the Los Angeles Unified School District lawsuit in 2022 where a teenage female (15-years-old) died from a fentanyl overdose in school. Presenters suggested that individuals and organizations may seek additional fentanyl statics/information from local public health department and/or Center for Disease Control and Prevention, etc.
  
2. **Latinos Holding the Key to Solving the Housing Crisis:** Presenting sponsor from Wells Fargo stated that across the nation, states and cities are encountering an

*40<sup>th</sup> Annual National Association of Latino Elected Official (NALEO) Conference: Vice-President Carmina Zavala, Psy.D.*

increasing affordable housing crisis, and Latinos, especially, continue to face hardships in securing affordable housing. As cities have explored solutions to this crisis, many have encountered barriers, such as limited housing availability in both urban and rural areas, high construction costs, and reduced land availability to build new homes. That such barriers have contributed to raising rental prices, increased homelessness, and displacement of low-income families. Discussed the importance of understanding the needs of our local communities to encourage mixed-use developments with combinations of housing, office, and retail, medical, recreational, commercial or industrial components for accessible access to local residents. Federally Qualified Health Centers (FQHC) are safety net providers that qualify for federal funding from the Health Resources and Services Administration (HRSA) Health Center program to provide comprehensive primary care and serve medically underserved areas or populations regardless of individuals ability to pay.

3. **Compounding Hazards: Extreme Heat and Droughts**: Discussed multiple challenges that communities across the country are experiencing from the effects of extreme weather patterns such as intense and prolonged heat waves to the resulting impacts of droughts. Discussed the importance of looking at heat from an equitable lens to evaluate and inform policy. Discussed the importance of Federal Emergency Management Agency (FEMA) in how it engages with the state, local, tribal, and territorial actors, private sector, and nonprofit partners in developing climate resilience through systems-based, community-wide investments in climate adaptation. Discussed how local organizations can seek preparedness grants, etc. through FEMA, and the Environmental Protection Agency's (EPA) Office of Grants. EPA periodically hosts webinars for the EPA grants. There was also a discussion question of whether cities/communities etc. are heat ready? Then participants discussed the benefits of creating and maintaining current cooling centers for homeless individuals as safe places to protect themselves from extreme heat during summer. Additional resources provided U.S. Environmental Protection Agency (EPA), and the U.S. Department of Agriculture (USDA), [www.usda.gov/equity](http://www.usda.gov/equity).
4. **Securing our Critical Infrastructures**: Presenters noted that the United States faces escalating cyberattacks on critical infrastructure as sophisticated cyber actors and nation-states exploit vulnerabilities in our cyberspace. Discussed how businesses can transition into a cloud environment identifying proper tools and techniques necessary for the protection of critical assets and data security. Discussed ways to implement and take proactive measures to create safeguards and security within our organizations and personal. Cybersecurity and Infrastructure Security Agency (CISA) recommend that we choose good passwords and keep them confidential to make it more difficult for an unauthorized person to access our information.
5. **Leadership, Compassion Fatigue, and Self-Care**: The presentation was provided by Hector Y. Adames, Psy.D, Assistant Department Chair at The Chicago School of Professional Psychology, with a co-presenter. His research focuses on the ways in which systems of oppression impact people's health and wellness. The main discussion

topic was “how Latino policymakers are expected to provide solutions, support, resources service, and constitution in times of crisis and disaster.” However, during the multiple responsibly and expectations it is important to focus on self-care because there is “No Health without Mental Health.” The presenter encouraged participants to share and allow a space for grace of colleagues for a mental health/wellness day without questioning or making the individuals feel guilty for seeking personal time off. He provided multiple resources and coping strategies to minimize stress levels. Website: <https://icrace.org> (Immigration, critical, race, and cultural equity lab). Contact information: [ICRaceLab@gmail.com](mailto:ICRaceLab@gmail.com)

By  
*Vice-President Carmina Zavala, Psy.D.*