



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
May 10, 2023

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Arthur Shorr Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Conrado E. B�rzoaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Eric Taylor, Accounting Manager	Andrea S. Hayles, Board Relations Officer

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Shorr called the meeting to order at 6:19 p.m.	
II. Approval of Agenda	Chair Shorr asked for a motion to approve the agenda.	Moved and seconded by Director De Lara and Vice-President Zavala to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment	
IV. Approval of Minutes 1. Minutes – Meeting April 12, 2023	Chair Shorr asked for a motion to approve the minutes of the April 12, 2023, F&A Committee meeting.	Moved and seconded by Director De Lara and Director Shorr to approve the April 12, 2023, meeting minutes. Motion passed unanimously.
V. CEO Report	There was no CEO Report.	
VI. Financial Report 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chair Shorr reviewed the April financials committee with no questions from the committee.	Moved and seconded by Director De Lara and Vice-President Zavala to approve the April 2023 financials and forward to the board for approval. Motion passed unanimously.
VII. Other Matters 1. FY23-24 Annual Budget (Draft) Review	Chris Christensen, CAO, provided a brief emphasis on the Foundation as discussed in the District meeting reviewing the budget with the committee and highlighting the gifts and contributions of \$130k total, which includes \$80k revenue projected in sponsorships for the Coachella Valley Equity Collaborative (CVEC), moving	Moved and seconded by Director De Lara and Vice-President Zavala to approve the FY23-24 Annual Budget and forward to the board for approval. Motion passed unanimously.



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	<p>forward with the program needs of the annual recognition event, and promptly develop planning to coordinate the expenses, as directed by the committee in the District meeting.</p> <p>Mr. Christensen reviewed the grants income, wages and benefits expenses allocated from the District to the Foundation and the \$2.6M from the grant expenses without the corresponding revenue recognized in prior years. The social services fund budget is increased from \$60k to \$120k after discussions in earlier committee meetings to incorporate all three hospitals in the funding, including JFK Memorial. The projected net loss for the year is \$1.1M.</p>	
VIII. Adjournment	Chair Shorr adjourned the meeting at 6:28 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

DocuSigned by:

A handwritten signature in blue ink that reads "Arthur Shorr".

ATTEST: _____

Arthur Shorr, Chair/Treasurer, Board of Directors
 Finance & Administration Committee
 Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer