



DESERT HEALTHCARE DISTRICT
Finance, Legal, Administration, & Real Estate Committee
June 14, 2023

The Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 5:00 PM, Wednesday, June 14, 2023, via Zoom using the following link:

<https://us02web.zoom.us/j/83743788340?pwd=VXIjcEdUMWtLa3NvdHd3SGRXa0Mzd09>
Password: 108761

Members of the public can also participate by telephone, using the following dial in information:

Dial in #:(669) 900-6833 or (888) 788-0099
Webinar ID: 837 4378 8340
Password: 108761

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

1. F&A Meeting Minutes – May 10, 2023 – Pg. 3-7

ACTION

V. CEO REPORT

VI. CHIEF ADMINISTRATION OFFICER'S REPORT – Pg. 8

Information

1. LPMP Leasing Update – Pg. 9

VII. FINANCIAL REPORTS

ACTION

1. District and LPMP Financial Statements – Pg. 10-20
2. Accounts Receivable Aging Summary – Pg. 21
3. District - Deposits – Pg. 22-23
4. District - Property tax receipts – Pg. 24
5. LPMP – Deposits – Pg. 25-26
6. District – Check Register – Pg. 27-28
7. Credit Card – Detail of Expenditures – Pg. 29
8. LPMP – Check Register – Pg. 30
9. CEO Discretionary Fund – Pg. 31
10. Retirement Protection Plan Update – Pg. 32
11. Grant Payment Schedule – Pg. 33



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VIII. OTHER MATTERS

1. Board Governance-Building Proposal – TWC Healthcare Consulting, LLC, dba The Walker Company – Effective July 1, 2023 - December 1, 2023 – NTE \$38,000 – Pg. 34-38

ACTION

IX. ADJOURNMENT

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert, California at least 72 hours prior to the meeting.

If you have any disability which would require accommodation to enable you to participate in this meeting or translation services, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at ahayles@dhcd.org or call (760) 567-0298 at least 24 hours prior to the meeting.

Andrea S. Hayles

Andrea S. Hayles, Board Relations Officer

DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
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Directors Present	District Staff Present	Absent
Chair/Treasurer Arthur Shorr Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Eric Taylor, Accounting Manager	Andrea S. Hayles, Board Relations Officer

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Shorr called the meeting to order at 5:05 p.m.	
II. Approval of Agenda	Chair Shorr asked for a motion to approve the agenda.	Moved and seconded by Director De Lara and Vice-President Zavala to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment.	
IV. Approval of Minutes 1. F&A Minutes – Meeting April 12, 2023	Chair Shorr motioned to approve the April 12, 2023, meeting minutes.	Moved and seconded by Director Shorr and Vice-President Zavala to approve the April 12, 2023, meeting minutes. Motion passed unanimously.
V. CEO Report	There was no CEO Report.	
VI. Chief Administration Officer's Report	Chris Christensen, CAO, described the FY 23-24 annual budget for presenting later in the meeting, the commencement of the annual audit interim field work the week of May 22, and the year-end field work the first week of August. Mr. Christensen described the three rent ready vacant suites at the Las Palmas Medical Plaza, and the letters of intent coinciding with each vacant suite, including 2W102 – Dr. Howard Aaron Aronow eligible to fill the vacancy. The draft	

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	lease is not available in time for the committee's review but will be presented for approval at the May 23 Board meeting, further describing the lease terms.	
VII. Financial Reports 1. District and LPMP Financial Statements 2. Accounts Receivable Aging Summary 3. District – Deposits 4. District – Property Tax Receipts 5. LPMP Deposits 6. District – Check Register 7. Credit Card – Detail of Expenditures 8. LPMP – Check Register 9. Retirement Protection Plan Update 10. Grant Payment Schedule	<p>Chair Shorr reviewed the April financials with the committee inquiring about the variance analysis. The income YTD actual compared to the budget exceeds \$1.2M, with \$963k higher property tax revenues than projected. The higher interest income and market fluctuations on the investment account doesn't include a significant loss as planned, with \$261k above budget.</p> <p>Mr. Christensen, CAO, also described the accumulative impact of the profit and loss budget versus the actual carryover of \$2.6M in grants from last year's plus the \$4M budgeted in the current year awarding grants exceeding the carryover of \$2.6M and awarding \$640k YTD of the \$4M. \$1.2M in grants will be presented for Board approval from the Program Committee.</p>	<p>Moved and seconded by Director De Lara and Director Shorr to approve the April 2023 financials – items 1-10 and forward to the Board for approval. Motion passed unanimously.</p>
VIII. Other Matters 1. Las Palmas Medical Plaza Security Plan – Green Security Solutions Proposal NTE \$144,000 Annually	Chris Christensen, CAO, described the background on the security requirements and increased security on the weekends with a \$180k yearly	<p>Moved and seconded by Director De Lara and Vice-President Zavala to approve Las Palmas Medical Plaza Security Plan – Green Security Solutions Proposal NTE</p>

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	increase. Green Security Solutions proposal would provide on-site personnel during high-risk hours and off-site live cameras during low-risk hours for \$144k annually while collaborating with INPRO Maintenance personnel.	\$144,000 Annually and forward to the Board for approval. Motion passed unanimously.
2. Addendum #4 to Consulting Services Agreement – Magdalena Martinez – HR Consultant – 3% increase - \$955/month	Chris Christensen, CAO, described the HR consultant addendum #4 agreement for increasing the monthly fee from \$927 to \$955, plus fees for special projects extending the service agreement period to June 30, 2024.	Moved and seconded by Director De Lara and Director Shorr to approve Addendum #4 to Consulting Services Agreement – Magdalena Martinez – HR Consultant – 3% increase - \$955/month and forward to the Board for approval. Motion passed unanimously.
3. FY23-24 Annual Budget (Draft) Review	Chris Christensen, CAO, provided an overview of the FY23-24 annual budget highlighting the Federal Reserve interest rate hikes and a conservative investment budget, a high anticipated property tax increase of 4% over the current projections, the La Palmas Medical Plaza projections of 96-100% occupancy rate and CAM revenue of \$.80 per sq. ft., salary and wages cost of living and merit increases, professional services consisting of seismic and the Desert Regional Medical Center lease renewal, grant-making budget of \$4M, grants income and expenses, investment income, and the Coachella Valley Equity Collaborative (CVEC)	Moved and seconded by Director Shorr and Director De Lara to approve the FY23-24 Annual Budget with staff's evaluation of the Coachella Valley Equity Collaborative (CVEC) program needs of the annual recognition event and promptly develop planning to coordinate the expenses with the budget surplus and forward to the Board for approval. Motion passed unanimously.

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	<p>administrative and yearly event expenses.</p> <p>The committee discussed the \$130k for the annual CVEC recognition event directing staff to begin planning ahead to prevent any delays in the timeline, which provides the Board ample time to discuss and present any adjustments.</p> <p>Mr. Christensen highlighted the accounting change in last year's audit related to the grant expenses, describing the expenses previously recognized in later years, but are currently expensed when grants are awarded; thus, the grant expense will be higher at \$2.6M with no offset in revenue. As a result, the District's net income is \$757k and the Foundation's net loss \$1.1M.</p> <p>The committee inquired about the cost of living (COLA) adjustment, which, up until last year, was not budgeted in the past decade, with Mr. Christensen providing clarification on the differences between the percentages of the COLA and merit increases salary range adjustments.</p>	
IX. Adjournment	Chair Shorr adjourned the meeting at 6:19 p.m.	<p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p>



**DESERT HEALTHCARE DISTRICT
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ATTEST: _____
Arthur Shorr, Chair/Treasurer, Board of Directors
Finance & Administration Committee Member
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer

DRAFT



Chief Administration Officer's Report

June 14, 2023

The interim fieldwork for the annual audit was completed in May. All is looking well thus far.

The new security program at the Las Palmas Medical Plaza began June 1. The first weekend produced reporting of vandals stealing plants from the property and trespassers who were directed off of the property.

Las Palmas Medical Plaza - Property Management:

Occupancy:

See attached unit rental status report.

94.4% currently occupied –

Total annual rent including CAM fees is **\$1,434,204**.

Leasing Activity:

2 suites (1E-204 & 2W-103/104) are now vacant and available for lease. Rob Wenthold, our broker, will be showing the suites to prospective tenants.

Las Palmas Medical Plaza													
Unit Rental Status													
As of June 1, 2023													
Unit	Tenant Name	Deposit	Lease Dates		Term	Unit Sq Feet	Percent of Total	Monthly Rent	Annual Rent	Rent Per Sq Foot	Monthly CAM	Total Monthly Rent Inclg CAM	Total Annual Rent Inclg CAM
			From	To							\$ 0.80		
1E, 204	Vacant					880	1.78%						
2W, 103-104	Vacant					1,878	3.81%						
Total - Vacancies						2,758	5.59%						
Total Suites - 32 - 29 Suites Occupied		\$60,247.40				49,356	94.4%	\$ 82,241.81	\$ 986,901.72	\$ 1.76	\$ 37,275.20	\$ 119,517.01	\$ 1,434,204.12
			Summary - All Units										
			Occupied	46,598	94.4%								
			Vacant	2,758	5.6%								
			Pending	0	0.0%								
			Total	49,356	100%								

DESERT HEALTHCARE DISTRICT
MAY 2023 FINANCIAL STATEMENTS
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Year to Date Variance Analysis
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Check Register - LPMP
CEO Discretionary Fund
Retirement Protection Plan Update
Grants Schedule

DESERT HEALTHCARE DISTRICT
YEAR TO DATE VARIANCE ANALYSIS
ACTUAL VS BUDGET
ELEVEN MONTHS ENDED MAY 31, 2023

Scope: \$25,000 Variance per Statement of Operations Summary				
	YTD		Over(Under)	
Account	Actual	Budget	Budget	Explanation
4000 - Income	\$ 10,016,782	\$ 5,598,937	\$ 4,417,845	Higher property tax revenues \$3,250k; higher interest income and market fluctuations (net) from FRF investments \$1,168k
4500 - LPMP	\$ 1,363,974	\$ 1,242,989	\$ 120,985	Higher rent revenue \$39k; higher CAM revenue \$82k
5000 - Direct Expenses	\$ 1,339,085	\$ 1,708,220	\$ (369,135)	Lower wage related expenses \$257k due to open positions; lower board expenses \$29k; lower education expense \$59k; lower health insurance expense \$35k; higher retirement expense \$11k
6500 - Professional Fees Expense	\$ 1,090,391	\$ 979,209	\$ 111,182	Higher Professional Services expense \$95k; higher PR/Communications expense \$13k; higher legal expense \$3k
7000 - Grants Expense	\$ 1,818,697	\$ 3,666,663	\$ (1,847,966)	Budget of \$4 Million for fiscal year is amortized straight-line over 12-month fiscal year. As of May 31, 2023, there is \$2,181,302 remaining in the fiscal year grant budget.
Las Palmas Medical Plaza - Net	\$ 321,800	\$ 207,053	\$ 114,747	LPMP revenue higher \$121k; LPMP expenses higher \$6k

Desert Healthcare District
Profit & Loss Budget vs. Actual
July 2022 through May 2023

	MONTH			TOTAL		
	May 23	Budget	\$ Over Budget	Jul '22 - May 23	Budget	\$ Over Budget
Income						
4000 - Income	4,734,115	1,540,443	3,193,672	10,016,782	5,598,937	4,417,845
4500 - LPMP Income	117,646	112,999	4,647	1,363,974	1,242,989	120,985
4501 - Miscellaneous Income	293	0	293	4,793	4,500	293
Total Income	4,852,054	1,653,442	3,198,612	11,385,552	6,846,426	4,539,126
Expense						
5000 - Direct Expenses	119,838	151,920	(32,082)	1,339,085	1,708,220	(369,135)
6000 - General & Administrative Exp	55,353	46,245	9,108	523,207	508,695	14,512
6325 - CEO Discretionary Fund	5,000	8,333	(3,333)	43,346	41,663	1,683
6445 - LPMP Expenses	106,729	94,176	12,553	1,042,174	1,035,936	6,238
6500 - Professional Fees Expense	98,445	89,019	9,426	1,090,391	979,209	111,182
6700 - Trust Expenses	5,458	6,021	(563)	64,839	66,231	(1,392)
Total Expense Before Grants	390,823	395,714	(4,891)	4,103,035	4,339,964	(236,929)
7000 - Grants Expense	1,178,342	333,333	845,009	1,818,697	3,666,663	(1,847,966)
Net Income	3,282,889	924,395	2,358,494	5,463,820	(1,160,201)	6,624,021

Desert Healthcare District
Profit & Loss Budget vs. Actual
July 2022 through May 2023

				MONTH			TOTAL		
				May 23	Budget	\$ Over Budget	Jul '22 - May 23	Budget	\$ Over Budget
Income									
4000 • Income									
	4010 • Property Tax Revenues			3,883,733	1,596,776	2,286,957	9,468,253	6,218,600	3,249,653
4200 • Interest Income									
	4220 • Interest Income (FRF)			138,963	75,000	63,963	872,540	825,000	47,540
	9999-1 • Unrealized gain(loss) on invest			709,419	(133,333)	842,752	(346,011)	(1,466,663)	1,120,652
	Total 4200 • Interest Income			848,382	(58,333)	906,715	526,529	(641,663)	1,168,192
4300 • DHC Recoveries									
				2,000	2,000	0	22,000	22,000	0
	Total 4000 • Income			4,734,115	1,540,443	3,193,672	10,016,782	5,598,937	4,417,845
4500 • LPMP Income									
				117,646	112,999	4,647	1,363,974	1,242,989	120,985
4501 • Miscellaneous Income									
				293	0	293	4,793	4,500	293
Total Income				4,852,054	1,653,442	3,198,612	11,385,552	6,846,426	4,539,126
Expense									
5000 • Direct Expenses									
5100 • Administration Expense									
	5110 • Wages Expense			112,547	121,344	(8,797)	1,174,111	1,334,784	(160,673)
	5111 • Allocation to LPMP - Payroll			(6,363)	(5,470)	(893)	(69,993)	(60,170)	(9,823)
	5112 • Vacation/Sick/Holiday Expense			7,546	11,667	(4,121)	175,961	128,337	47,624
	5114 • Allocation to Foundation			(28,475)	(27,936)	(539)	(309,991)	(307,296)	(2,695)
	5119 • Allocation-FED FUNDS/CVHIP-DHCF			(35,918)	(13,823)	(22,095)	(275,388)	(152,053)	(123,335)
	5120 • Payroll Tax Expense			9,172	9,633	(461)	97,290	105,963	(8,673)
5130 • Health Insurance Expense									
	5131 • Premiums Expense			20,337	21,576	(1,239)	211,219	237,336	(26,117)
	5135 • Reimb./Co-Payments Expense			1,352	1,950	(598)	12,408	21,450	(9,042)
	Total 5130 • Health Insurance Expense			21,689	23,526	(1,837)	223,627	258,786	(35,159)
5140 • Workers Comp. Expense									
				427	399	28	4,943	4,389	554
5145 • Retirement Plan Expense									
				9,289	8,895	394	109,245	97,845	11,400
5160 • Education Expense									
				6,414	7,083	(669)	19,069	77,913	(58,844)
	Total 5100 • Administration Expense			96,328	135,318	(38,990)	1,148,874	1,488,498	(339,624)
5200 • Board Expenses									
	5210 • Healthcare Benefits Expense			1,439	1,096	343	45,412	49,156	(3,744)
	5230 • Meeting Expense			7,800	2,667	5,133	17,178	29,337	(12,159)
	5235 • Director Stipend Expense			4,741	3,465	1,276	30,609	38,115	(7,506)
	5240 • Catering Expense			1,118	833	285	4,850	9,163	(4,313)
	5250 • Mileage Reimbursement Expense			79	208	(129)	496	2,288	(1,792)
	5270 • Election Fees Expense			8,333	8,333	0	91,666	91,663	3
	Total 5200 • Board Expenses			23,510	16,602	6,908	190,211	219,722	(29,511)
Total 5000 • Direct Expenses				119,838	151,920	(32,082)	1,339,085	1,708,220	(369,135)

Desert Healthcare District
Profit & Loss Budget vs. Actual
July 2022 through May 2023

		MONTH			TOTAL		
		May 23	Budget	\$ Over Budget	Jul '22 - May 23	Budget	\$ Over Budget
6000 • General & Administrative Exp							
	6110 • Payroll fees Expense	187	208	(21)	1,793	2,288	(495)
	6120 • Bank and Investment Fees Exp	5,035	4,500	535	59,034	49,500	9,534
	6125 • Depreciation Expense	1,918	1,167	751	16,101	12,837	3,264
	6126 • Depreciation-Solar Parking lot	15,072	15,072	0	165,792	165,792	0
	6127 • Depreciation - Autos	3,287	3,750	(463)	19,722	41,250	(21,528)
	6130 • Dues and Membership Expense	2,598	4,159	(1,561)	50,920	45,749	5,171
	6200 • Insurance Expense	3,929	2,667	1,262	43,419	29,337	14,082
	6300 • Minor Equipment Expense	0	42	(42)	0	462	(462)
	6305 • Auto Allowance & Mileage Exp	462	500	(38)	5,542	5,500	42
	6306 • Staff- Auto Mileage reimb	663	625	38	1,686	6,875	(5,189)
	6309 • Personnel Expense	0	375	(375)	449	4,125	(3,676)
	6310 • Miscellaneous Expense	0	42	(42)	0	462	(462)
	6311 • Cell Phone Expense	573	725	(152)	6,907	7,975	(1,068)
	6312 • Wellness Park Expenses	0	83	(83)	336	913	(577)
	6315 • Security Monitoring Expense	150	50	100	611	550	61
	6340 • Postage Expense	201	333	(132)	1,921	3,663	(1,742)
	6350 • Copier Rental/Fees Expense	377	500	(123)	4,400	5,500	(1,100)
	6351 • Travel Expense	11,173	1,667	9,506	31,950	18,337	13,613
	6352 • Meals & Entertainment Exp	3,110	875	2,235	32,808	9,625	23,183
	6355 • Computer Services Expense	2,964	4,263	(1,299)	42,557	46,893	(4,336)
	6360 • Supplies Expense	945	1,917	(972)	9,254	21,087	(11,833)
	6380 • LAFCO Assessment Expense	205	208	(3)	2,255	2,288	(33)
	6400 • East Valley Office	2,504	2,517	(13)	25,750	27,687	(1,937)
	Total 6000 • General & Administrative Exp	55,353	46,245	9,108	523,207	508,695	14,512
	6325 • CEO Discretionary Fund	5,000	8,333	(3,333)	43,346	41,663	1,683
	6445 • LPMP Expenses	106,729	94,176	12,553	1,042,174	1,035,936	6,238
6500 • Professional Fees Expense							
	6516 • Professional Services Expense	61,738	72,094	(10,356)	887,893	793,034	94,859
	6520 • Annual Audit Fee Expense	1,458	1,458	0	16,038	16,038	0
	6530 • PR/Communications/Website	25,249	5,467	19,782	73,337	60,137	13,200
	6560 • Legal Expense	10,000	10,000	0	113,123	110,000	3,123
	Total 6500 • Professional Fees Expense	98,445	89,019	9,426	1,090,391	979,209	111,182
6700 • Trust Expenses							
	6720 • Pension Plans Expense						
	6721 • Legal Expense	0	167	(167)	0	1,837	(1,837)
	6725 • RPP Pension Expense	5,000	5,000	0	55,000	55,000	0
	6728 • Pension Audit Fee Expense	458	854	(396)	9,839	9,394	445
	Total 6700 • Trust Expenses	5,458	6,021	(563)	64,839	66,231	(1,392)
	Total Expense Before Grants	390,823	395,714	(4,891)	4,103,035	4,339,964	(236,929)
7000 • Grants Expense							
	7010 • Major Grant Awards Expense	1,178,342	333,333	845,009	1,818,697	3,666,663	(1,847,966)
Net Income		3,282,889	924,395	2,358,494	5,463,820	(1,160,201)	6,624,021

Las Palmas Medical Plaza
Profit & Loss Budget vs. Actual
July 2022 through May 2023

			MONTH			TOTAL		
			May 23	Budget	\$ Over Budget	Jul '22 - May 23	Budget	\$ Over Budget
Income								
	4500 · LPMP Income							
	4505 · Rental Income		80,883	80,018	865	919,517	880,198	39,319
	4510 · CAM Income		36,763	32,898	3,865	444,012	361,878	82,134
	4513 · Misc. Income		0	83	(83)	445	913	(468)
	Total 4500 · LPMP Income		117,646	112,999	4,647	1,363,974	1,242,989	120,985
Expense								
	6445 · LPMP Expenses							
	6420 · Insurance Expense		4,338	3,125	1,213	47,718	34,375	13,343
	6425 · Building - Depreciation Expense		24,455	27,441	(2,986)	269,005	301,851	(32,846)
	6426 · Tenant Improvements -Dep Exp		14,886	16,667	(1,781)	188,968	183,337	5,631
	6427 · HVAC Maintenance Expense		0	1,333	(1,333)	7,779	14,663	(6,884)
	6428 · Roof Repairs Expense		0	208	(208)	0	2,288	(2,288)
	6431 · Building -Interior Expense		0	625	(625)	2,900	6,875	(3,975)
	6432 · Plumbing -Interior Expense		0	667	(667)	6,230	7,337	(1,107)
	6433 · Plumbing -Exterior Expense		0	208	(208)	0	2,288	(2,288)
	6434 · Allocation Internal Prop. Mgmt		6,363	5,470	893	69,993	60,170	9,823
	6435 · Bank Charges		22	42	(20)	314	462	(148)
	6437 · Utilities -Vacant Units Expense		27	183	(156)	(25)	2,013	(2,038)
	6439 · Deferred Maintenance Repairs Ex		10,660	1,250	9,410	28,178	13,750	14,428
	6440 · Professional Fees Expense		11,485	11,150	335	122,985	122,650	335
	6441 · Legal Expense		0	83	(83)	0	913	(913)
	6458 · Elevators - R & M Expense		2,109	1,000	1,109	10,849	11,000	(151)
	6460 · Exterminating Service Expense		4,275	333	3,942	16,520	3,663	12,857
	6463 · Landscaping Expense		0	750	(750)	5,843	8,250	(2,407)
	6467 · Lighting Expense		0	500	(500)	0	5,500	(5,500)
	6468 · General Maintenance Expense		1,514	83	1,431	1,921	913	1,008
	6471 · Marketing-Advertising		0	1,250	(1,250)	7,546	13,750	(6,204)
	6475 · Property Taxes Expense		6,250	6,500	(250)	68,750	71,500	(2,750)
	6476 · Signage Expense		524	125	399	1,759	1,375	384
	6480 · Rubbish Removal Medical Waste E		1,147	1,500	(353)	13,753	16,500	(2,747)
	6481 · Rubbish Removal Expense		2,651	3,058	(407)	28,465	33,638	(5,173)
	6482 · Utilities/Electricity/Exterior		726	625	101	6,313	6,875	(562)
	6484 · Utilities - Water (Exterior)		721	625	96	8,174	6,875	1,299
	6485 · Security Expenses		14,489	9,208	5,281	127,874	101,288	26,586
	6490 · Miscellaneous Expense		87	167	(80)	362	1,837	(1,475)
	Total 6445 · LPMP Expenses		106,729	94,176	12,553	1,042,174	1,035,936	6,238
Net Income			10,917	18,823	(7,906)	321,800	207,053	114,747

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of May 31, 2023

				May 31, 23	May 31, 22
ASSETS					
	Current Assets				
	Checking/Savings				
		1000 · CHECKING CASH ACCOUNTS		4,849,479	4,704,519
		1100 · INVESTMENT ACCOUNTS		65,044,386	62,860,609
	Total Checking/Savings			69,893,865	67,565,128
	Total Accounts Receivable			124,628	314,180
	Other Current Assets				
		1204.1 · Rent Receivable-Deferred COVID		43,955	101,562
		1270 · Prepaid Insurance -Ongoing		11,901	9,594
		1279 · Pre-Paid Fees		25,399	9,907
	Total Other Current Assets			81,255	121,063
	Total Current Assets			70,099,748	68,000,371
	Fixed Assets				
		1300 · FIXED ASSETS		5,099,130	4,933,929
		1335-00 · ACC DEPR		(2,587,015)	(2,350,843)
		1400 · LPMP Assets		6,809,657	7,136,371
	Total Fixed Assets			9,321,772	9,719,457
	Other Assets				
		1700 · OTHER ASSETS		3,484,745	3,912,720
TOTAL ASSETS				82,906,265	81,632,548

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of May 31, 2023

					May 31, 23	May 31, 22
LIABILITIES & EQUITY						
	Liabilities					
	Current Liabilities					
	Accounts Payable					
		2000 · Accounts Payable			193,460	117,122
		2001 · LPMP Accounts Payable			8,947	8,113
		Total Accounts Payable			202,407	125,235
	Other Current Liabilities					
		2002 · LPMP Property Taxes			(7,310)	(6,018)
		2003 · Prepaid Rents			0	3,123
		2131 · Grant Awards Payable			5,104,996	3,240,728
		2133 · Accrued Accounts Payable			194,011	139,550
		2141 · Accrued Vacation Time			105,137	82,162
		2188 · Current Portion - LTD			1,234	1,234
		2190 · Investment Fees Payable			9,131	9,013
		Total Other Current Liabilities			5,407,199	3,469,792
	Total Current Liabilities				5,609,606	3,595,027
	Long Term Liabilities					
		2171 · RPP-Deferred Inflows-Resources			492,802	675,732
		2280 · Long-Term Disability			2,981	16,281
		2281 · Grants Payable - Long-term			3,520,000	4,990,000
		2290 · LPMP Security Deposits			58,583	64,151
	Total Long Term Liabilities				4,074,366	5,746,164
	Total Liabilities				9,683,972	9,341,191
	Equity					
		3900 · *Retained Earnings			67,758,461	67,408,928
		Net Income			5,463,820	4,882,430
	Total Equity				73,222,281	72,291,358
TOTAL LIABILITIES & EQUITY					82,906,265	81,632,548

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of May 31, 2023

				May 31, 23	May 31, 22
ASSETS					
	Current Assets				
	Checking/Savings				
	1000 · CHECKING CASH ACCOUNTS				
		1010 · Union Bank - Checking		0	51,585
		1012 · Union Bank Operating - 9356		4,703,408	4,440,214
		1046 · Las Palmas Medical Plaza		145,571	212,220
		1047 · Petty Cash		500	500
	Total 1000 · CHECKING CASH ACCOUNTS			4,849,479	4,704,519
	1100 · INVESTMENT ACCOUNTS				
		1130 · Facility Replacement Fund		66,203,375	64,373,846
		1135 · Unrealized Gain(Loss) FRF		(1,158,989)	(1,513,237)
	Total 1100 · INVESTMENT ACCOUNTS			65,044,386	62,860,609
	Total Checking/Savings			69,893,865	67,565,128
	Accounts Receivable				
	1201 · Accounts Receivable				
		1204 · LPMP Accounts Receivable		(3,735)	(7,965)
		1205 · Misc. Accounts Receivable		0	175,000
		1211 · A-R Foundation - Exp Allocation		128,363	147,145
	Total Accounts Receivable			124,628	314,180
	Other Current Assets				
		1204.1 · Rent Receivable-Deferred COVID		43,955	101,562
		1270 · Prepaid Insurance -Ongoing		11,901	9,594
		1279 · Pre-Paid Fees		25,399	9,907
	Total Other Current Assets			81,255	121,063
	Total Current Assets			70,099,748	68,000,371
	Fixed Assets				
	1300 · FIXED ASSETS				
		1310 · Computer Equipment		96,917	91,275
		1320 · Furniture and Fixtures		55,099	33,254
		1321 · Mobile Medical Unit		197,214	59,500
		1322 · Tenant Improvement - RAP #G100		32,794	32,794
		1325 · Offsite Improvements		300,849	300,849
		1331 · DRMC - Parking lot		4,416,257	4,416,257
	Total 1300 · FIXED ASSETS			5,099,130	4,933,929

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of May 31, 2023

				May 31, 23	May 31, 22
			1335-00 · ACC DEPR		
			1335 · Accumulated Depreciation	(231,510)	(218,472)
			1337 · Accum Deprec- Solar Parking Lot	(2,125,323)	(1,944,459)
			1338 · Accum Deprec - LPMP Parking Lot	(210,461)	(187,912)
			1339 · Accum Deprec - Autos	(19,721)	0
			Total 1335-00 · ACC DEPR	(2,587,015)	(2,350,843)
			1400 · LPMP Assets		
			1401 · Building	8,705,680	8,705,680
			1402 · Land	2,165,300	2,165,300
			1403 · Tenant Improvements -New	2,275,966	2,271,406
			1404 · Tenant Improvements - CIP	129,550	129,550
			1406 · Building Improvements		
			1406.1 · LPMP-Replace Parking Lot	676,484	676,484
			1406.2 · Building Improvements-CIP	483,624	344,141
			1406 · Building Improvements - Other	2,153,527	2,154,512
			Total 1406 · Building Improvements	3,313,635	3,175,137
			1407 · Building Equipment Improvements	444,268	434,526
			1409 · Accumulated Depreciation		
			1410 · Accum. Depreciation	(8,122,741)	(7,851,883)
			1412 · T I Accumulated Dep.-New	(2,102,001)	(1,893,345)
			Total 1409 · Accumulated Depreciation	(10,224,742)	(9,745,228)
			Total 1400 · LPMP Assets	6,809,657	7,136,371
			Total Fixed Assets	9,321,772	9,719,457
			Other Assets		
			1700 · OTHER ASSETS		
			1731 · Wellness Park	1,693,800	1,693,800
			1740 · RPP-Deferred Outflows-Resources	836,699	494,388
			1742 · RPP - Net Pension Asset	954,246	1,724,532
			Total Other Assets	3,484,745	3,912,720
			TOTAL ASSETS	82,906,265	81,632,548

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of May 31, 2023

					May 31, 23	May 31, 22
LIABILITIES & EQUITY						
	Liabilities					
	Current Liabilities					
	Accounts Payable					
		2000 - Accounts Payable			193,460	117,122
		2001 - LPMP Accounts Payable			8,947	8,113
		Total Accounts Payable			202,407	125,235
	Other Current Liabilities					
		2002 - LPMP Property Taxes			(7,310)	(6,018)
		2003 - Prepaid Rents			0	3,123
		2131 - Grant Awards Payable			5,104,996	3,240,728
		2133 - Accrued Accounts Payable			194,011	139,550
		2141 - Accrued Vacation Time			105,137	82,162
		2188 - Current Portion - LTD			1,234	1,234
		2190 - Investment Fees Payable			9,131	9,013
		Total Other Current Liabilities			5,407,199	3,469,792
	Total Current Liabilities				5,609,606	3,595,027
	Long Term Liabilities					
		2171 - RPP-Deferred Inflows-Resources			492,802	675,732
		2280 - Long-Term Disability			2,981	16,281
		2281 - Grants Payable - Long-term			3,520,000	4,990,000
		2290 - LPMP Security Deposits			58,583	64,151
	Total Long Term Liabilities				4,074,366	5,746,164
	Total Liabilities				9,683,972	9,341,191
	Equity					
		3900 - *Retained Earnings			67,758,461	67,408,928
		Net Income			5,463,820	4,882,430
	Total Equity				73,222,281	72,291,358
	TOTAL LIABILITIES & EQUITY				82,906,265	81,632,548

Desert Healthcare District
A/R Aging Summary
As of May 31, 2023

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	COMMENT
Aijaz Hashmi, M.D., Inc.	0	(3,226)	0	0	0	(3,226)	Prepaid
Coachella Valley Volunteers in Medicine-	0	3,264	0	0	0	3,264	Paid in June
Desert Healthcare Foundation-	64,793	0	64,987	(1,418)	0	128,363	Due From Foundation
Global Premier Fertility	0	0	445	0	0	445	Paid in June
Pathway Pharmaceuticals, Inc.	0	(30)	0	0	0	(30)	Prepaid
Quest Diagnostics Incorporated	0	(4,430)	0	0	0	(4,430)	Prepaid
Ramy Awad, M.D.	0	129	0	0	0	129	Slowpay
WestPac Labs, Inc.	0	113	0	0	0	113	Slowpay
TOTAL	64,793	(4,180)	65,433	(1,418)	-	124,628	

Desert Healthcare District
Deposit Detail
May 2023

Type	Date	Name	Amount
Deposit	05/02/2023		2,000
		T-Mobile - Cell Tower Lease	(2,000)
TOTAL			(2,000)
Deposit	05/02/2023		293
		Miscellaneous - State Compensation Insurance Fund Settlement	(293)
TOTAL			(293)
Deposit	05/08/2023		89,195
		Riverside County Treasurer - Property Tax	(89,195)
TOTAL			(89,195)
Deposit	05/10/2023		50,777
		Riverside County Treasurer - Property Tax	(50,777)
TOTAL			(50,777)
Deposit	05/12/2023		13,601
		Riverside County Treasurer - Property Tax	(13,601)
TOTAL			(13,601)
Deposit	05/15/2023		2,615
		Riverside County Treasurer - Property Tax	(2,615)
TOTAL			(2,615)
Deposit	05/18/2023		162
		Alejandro Espinoza Santacruz - Shirt Reimbursement	(162)
TOTAL			(162)

Desert Healthcare District
Deposit Detail
May 2023

Type	Date	Name	Amount
Deposit	05/23/2023		1,464,258
		Riverside County Treasurer - Property Tax	(1,464,258)
TOTAL			(1,464,258)
Deposit	05/23/2023		150
		Miscellaneous - Zoom Privacy Settlement	(150)
TOTAL			(150)
Deposit	05/24/2023		2,263,287
		Riverside County Treasurer - Property Tax	(2,263,287)
TOTAL			(2,263,287)
		TOTAL	3,886,338

DESERT HEALTHCARE DISTRICT											
PROPERTY TAX RECEIPTS FY 2022 - 2023											
RECEIPTS - ELEVEN MONTHS ENDED MAY 31, 2023											
	FY 2021-2022 Projected/Actual						FY 2022-2023 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance		Receipts %	Receipts \$	Act %	Actual Receipts	Variance
July	2.5%	\$ 182,825	2.2%	\$ 162,345	\$ (20,480)		0.0%	\$ -	0.0%	\$ 3,676	\$ 3,676
Aug	1.6%	\$ 117,008	0.2%	\$ 11,529	\$ (105,479)		0.0%	\$ -	2.2%	\$ 175,271	\$ 175,271
Sep	0.0%	\$ -	0.0%	\$ -	\$ -		0.0%	\$ -	0.0%	\$ 3,382	\$ 3,382
Oct	2.6%	\$ 190,138	0.0%	\$ 130	\$ (190,008)		2.6%	\$ 208,624	0.0%	\$ -	\$ (208,624)
Nov	0.4%	\$ 29,252	2.5%	\$ 181,286	\$ 152,034		0.4%	\$ 32,096	2.5%	\$ 198,217	\$ 166,121
Dec	16.9%	\$ 1,235,897	18.3%	\$ 1,337,681	\$ 101,784		16.9%	\$ 1,356,056	18.2%	\$ 1,458,481	\$ 102,425
Jan	31.9%	\$ 2,332,847	37.8%	\$ 2,763,324	\$ 430,477		31.9%	\$ 2,559,656	40.6%	\$ 3,259,483	\$ 699,827
Feb	0.0%	\$ -	2.5%	\$ 180,240	\$ 180,240		0.0%	\$ -	0.6%	\$ 46,002	\$ 46,002
Mar	0.3%	\$ 21,939	0.5%	\$ 35,819	\$ 13,880		0.3%	\$ 24,072	1.1%	\$ 84,592	\$ 60,520
Apr	5.5%	\$ 402,215	6.1%	\$ 443,891	\$ 41,676		5.5%	\$ 441,320	6.4%	\$ 510,192	\$ 68,872
May	19.9%	\$ 1,455,287	45.0%	\$ 3,288,706	\$ 1,833,419		19.9%	\$ 1,596,776	48.4%	\$ 3,883,733	\$ 2,286,957
June	18.4%	\$ 1,345,592	0.7%	\$ 47,936	\$ (1,297,656)		22.5%	\$ 1,805,400	0.0%		
Total	100%	\$ 7,313,000	115.6%	\$ 8,452,887	\$ 1,139,887		100.00%	\$ 8,024,000	119.9%	\$ 9,623,029	\$ 3,404,429

Las Palmas Medical Plaza
Deposit Detail - LPMP
May 2023

Type	Date	Name	Amount
Deposit	05/02/2023		20,530
Payment	05/02/2023	Steven Gundry, M.D.	(5,986)
Payment	05/02/2023	Steven Gundry, M.D.	(243)
Payment	05/02/2023	Desert Oasis Healthcare	(2,701)
Payment	05/02/2023	Pathway Pharmaceuticals, Inc.	(1,679)
Payment	05/02/2023	WestPac Labs, Inc.	(2,867)
Payment	05/02/2023	EyeCare Services Partners Management LLC	(7,053)
TOTAL			(20,529)
Deposit	05/08/2023		18,004
Payment	05/04/2023	Cure Cardiovascular Consultants	(3,357)
Payment	05/04/2023	Aijaz Hashmi, M.D., Inc.	(3,246)
Payment	05/04/2023	Brad A. Wolfson, M.D.	(3,844)
Payment	05/04/2023	Palmtree Clinical Research	(7,558)
TOTAL			(18,005)
Deposit	05/09/2023		18,746
Payment	05/09/2023	Ramy Awad, M.D.	(3,655)
Payment	05/09/2023	Pathway Pharmaceuticals, Inc.	(2,639)
Payment	05/09/2023	Global Premier Fertility	(8,909)
Payment	05/09/2023	Peter Jamieson, M.D.	(3,543)
TOTAL			(18,746)
Deposit	05/09/2023		5,079
Payment	05/08/2023	Cohen Musch Thomas Medical Group	(5,079)
TOTAL			(5,079)
Deposit	05/11/2023		4,139
Payment	05/11/2023	Desert Family Medical Center	(4,139)
TOTAL			(4,139)

Las Palmas Medical Plaza
Deposit Detail - LPMP
May 2023

Type	Date	Name	Amount
Deposit	05/23/2023		54,268
Payment	05/23/2023	Desert Regional Medical Center	(6,061)
Payment	05/23/2023	Tenet HealthSystem Desert, Inc.	(35,778)
Payment	05/23/2023	Tenet HealthSystem Desert, Inc	(6,908)
Payment	05/23/2023	Laboratory Corporation of America	(5,522)
TOTAL			(54,269)
Deposit	05/25/2023		3,226
Payment	05/25/2023	Aijaz Hashmi, M.D., Inc.	(3,226)
TOTAL			(3,226)
Deposit	05/25/2023		4,430
Payment	05/25/2023	Quest Diagnostics Incorporated	(4,430)
TOTAL			(4,430)
		TOTAL	128,422

Desert Healthcare District
Check Register
As of May 31, 2023

Type	Date	Num	Name	Amount
1000 - CHECKING CASH ACCOUNTS				
1012 - Union Bank Operating - 9356				
Bill Pmt -Check	05/02/2023	1627	Activate Inclusion LLC	(3,600)
Bill Pmt -Check	05/02/2023	1628	Conrado Barzaga - Expense Reimbursement	(304)
Bill Pmt -Check	05/02/2023	1629	Dove Printing	(15,410)
Bill Pmt -Check	05/02/2023	1630	El Sol Neighborhood Educational Center - Grant Payment	(33,750)
Bill Pmt -Check	05/02/2023	1631	Kimberly Barraza - Stipend	(1,124)
Bill Pmt -Check	05/02/2023	1632	Larry L. Simon - Appraisal Services	(2,250)
Bill Pmt -Check	05/02/2023	1633	Magdalena Martinez - HR Consulting Services	(4,635)
Bill Pmt -Check	05/02/2023	1634	Salvatore Manzi, Inc.	(1,800)
Bill Pmt -Check	05/02/2023	1635	So.Cal Computer Shop	(810)
Bill Pmt -Check	05/02/2023	1636	Strategies 360, Inc.	(9,705)
Bill Pmt -Check	05/02/2023	1637	Underground Service Alert of Southern Cal	(2)
Bill Pmt -Check	05/02/2023	1638	Visual Edge IT (Image Source)	(239)
Bill Pmt -Check	05/02/2023	1639	Alejandro Espinoza Santacruz - Expense Reimbursement	(24)
Bill Pmt -Check	05/02/2023	1640	First Bankcard (Union Bank)	(461)
Bill Pmt -Check	05/02/2023	1641	First Bankcard (Union Bank)	(7,741)
Bill Pmt -Check	05/02/2023	1642	DAP Health - Grant Payment	(5,924)
Bill Pmt -Check	05/02/2023	1643	Jana Trew - Expense Reimbursement	(196)
Bill Pmt -Check	05/02/2023	1644	Leticia De Lara - Stipend	(1,764)
Bill Pmt -Check	05/09/2023	1645	Blackbaud, Inc.	(551)
Bill Pmt -Check	05/09/2023	1646	California Consulting	(4,250)
Bill Pmt -Check	05/09/2023	1647	Conrado Barzaga - Expense Reimbursement	(797)
Bill Pmt -Check	05/09/2023	1648	Pitney Bowes Global Financial Services	(228)
Bill Pmt -Check	05/09/2023	1649	Rogers, Carole - Stipend	(882)
Bill Pmt -Check	05/09/2023	1650	Simpson, Gumpertz & Heger	(1,125)
Bill Pmt -Check	05/09/2023	1651	Staples Credit Plan	(251)
Bill Pmt -Check	05/09/2023	1652	Vision To Learn - Grant Payment	(5,000)
Bill Pmt -Check	05/09/2023	1653	Xerox Financial Services	(377)
Check	05/09/2023	Auto Pay	Calif. Public Employees' Retirement System	(17,726)
Liability Check	05/12/2023		QuickBooks Payroll Service	(57,677)
Bill Pmt -Check	05/15/2023	1654	County of Riverside/Registrar of Voters	(97,206)
Bill Pmt -Check	05/15/2023	1655	Dale Barnhart - Hospital Inspection Services	(550)
Bill Pmt -Check	05/15/2023	1656	Dove Printing	(15,410)
Bill Pmt -Check	05/15/2023	1657	LoopUp LLC	(24)
Bill Pmt -Check	05/15/2023	1658	Steven Hollis - Consulting Services	(4,688)
Bill Pmt -Check	05/17/2023	1659	Carmina Zavala - Health Premium Reimbursement	(218)
Bill Pmt -Check	05/17/2023	1660	CoPower Employers' Benefits Alliance	(1,750)
Bill Pmt -Check	05/17/2023	1661	Mangus Accountancy Group, A.P.C.	(500)

Desert Healthcare District
Check Register
As of May 31, 2023

Type	Date	Num	Name	Amount
Bill Pmt -Check	05/17/2023	1663	Purchase Power	(171)
Bill Pmt -Check	05/18/2023	1664	Principal Life Insurance Co.	(2,082)
Bill Pmt -Check	05/18/2023	1665	PS Test Inc. - Grant Payment	(10,000)
Bill Pmt -Check	05/18/2023	1666	Spectrum (Time Warner)	(327)
Bill Pmt -Check	05/22/2023	1667	Public Health Institute - Grant Payment	(5,000)
Bill Pmt -Check	05/22/2023	1668	Regional Access Project Foundation	(2,000)
Bill Pmt -Check	05/22/2023	1669	Shred-It	(126)
Bill Pmt -Check	05/22/2023	1670	State Compensation Insurance Fund	(427)
Bill Pmt -Check	05/22/2023	1671	Pitney Bowes Global Financial Services	(35)
Bill Pmt -Check	05/22/2023	1672	Activate Inclusion LLC	(5,845)
Bill Pmt -Check	05/22/2023	1673	Frazier Pest Control, Inc.	(33)
Bill Pmt -Check	05/23/2023	1674	Hocker Productions	(10,000)
Bill Pmt -Check	05/23/2023	1675 - VOID	TWC Consulting LLC	0
Bill Pmt -Check	05/23/2023	1676	TWC Consulting LLC	(7,500)
Bill Pmt -Check	05/24/2023	1677	Zendle, Les - Stipend	(441)
Bill Pmt -Check	05/25/2023	1678	Carmina Zavala - Stipend	(662)
Bill Pmt -Check	05/25/2023	1679	Ready Refresh	(50)
Bill Pmt -Check	05/25/2023	1680	Regional Access Project Foundation	(226)
Bill Pmt -Check	05/25/2023	1681	Reynaldo J. Carreón M.D. Foundation	(5,000)
Liability Check	05/26/2023		QuickBooks Payroll Service	(58,797)
TOTAL				(407,671)

Desert Healthcare District							
Details for Credit Card Expenditures							
Credit card purchases - April 2023 - Paid May 2023							
Number of credit cards held by District personnel -2							
Credit Card Limit - \$25,000 - Conrado, \$20,000 - Chris							
Credit Card Holders:							
Conrado Bárzaga - Chief Executive Officer							
Chris Christensen - Chief Administration Officer							
Routine types of charges:							
Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items							
Statement							
	Month	Total		Expense			
Year	Charged	Charges		Type	Amount	Purpose	Description
		\$ 8,202.17					
Chris' Statement:							
2023	April	\$ 460.74		District			
				GL	Dollar	Description	
				6360	\$ 127.80	Intuit - Check Envelopes	
				6355	\$ 254.94	Zoom Videoconference/Webinar Expense	
				6355	\$ 78.00	Microsoft Office Subscription	
					\$ 460.74		
Conrado's Statement:							
2023	April	\$ 7,741.43		District			
				GL	Dollar	Description	
				5240	\$ 185.75	Doordash - Mi Cultura Food for 3/28/2023 BOD Meeting	
				6355	\$ 60.00	Grammarly quarterly plan subscription	
				5160	\$ 300.00	Liberty Hill 40th Annual Upton Sinclair Celebration - Los Angeles - Conrado Bárzaga +1	
				6130	\$ 300.00	National Association of Latino Elected Officials (NALEO) Membership - President PerezGil	
				6130	\$ 300.00	National Association of Latino Elected Officials (NALEO) Membership - Vice-President Zavala	
				6130	\$ 300.00	National Association of Latino Elected Officials (NALEO) Membership - Director De Lara	
				6130	\$ 300.00	National Association of Latino Elected Officials (NALEO) Membership - Director Barraza	
				6351	\$ 628.01	Conrad Hotel - So Cal Grantmaker Policy Conference & Meeting w/ Dr. Mamaliger (NSN University School of Medicine) - Conrado Bárzaga	
				6352	\$ 131.85	Oceans Restaurant Meeting - Conrado Bárzaga & Dr. Cisnero (Eisenhower Medical Center)	
				6352	\$ 81.90	Escena Lounge & Grill Meeting - Conrado Bárzaga & R. Loretta (Dr. Carreon Foundation)	
				1320	\$ 1,133.80	Displays2Go - Additional shipping charges for 4' Glass Display Case with LED Lights	
				1320	\$ 3,119.82	Displays2Go - 4' Display Case with LED Lights & Shipping Charges	
				6352	\$ 16.44	Rise Up! Market Café Los Angeles - California Endowment	
				5240	\$ 224.12	Sherman's Deli - Food for 4/18/23 BOD DEI Training	
				6352	\$ 125.99	Edible Arrangements - Birthday Arrangement for Director De Lara	
				5240	\$ 488.75	Bristol Farms - Food for 4/25/2023 BOD Meeting	
				6351	\$ 45.00	Delta Cab Sacramento - ACHD Legislative Visit - Conrado Bárzaga	
					\$ 7,741.43		

**Las Palmas Medical Plaza
Check Register - LPMP
As of May 31, 2023**

Type	Date	Num	Name	Amount
1000 - CHECKING CASH ACCOUNTS				
1046 - Las Palmas Medical Plaza				
Bill Pmt -Check	05/02/2023	10731	Desert Water Agency	(516)
Bill Pmt -Check	05/02/2023	10732	Stericycle, Inc.	(1,146)
Bill Pmt -Check	05/02/2023	10733	Palm Springs Disposal Services Inc	(2,651)
Bill Pmt -Check	05/09/2023	10734	Frazier Pest Control, Inc.	(275)
Bill Pmt -Check	05/09/2023	10735	Imperial Security	(3,604)
Bill Pmt -Check	05/09/2023	10736	Southern California Edison	(753)
Bill Pmt -Check	05/15/2023	10737	Imperial Security	(3,604)
Bill Pmt -Check	05/17/2023	10738	Best Signs, Inc.	(524)
Bill Pmt -Check	05/17/2023	10739	Frontier Communications	(259)
Bill Pmt -Check	05/17/2023	10740	INPRO Environmental Management Services	(26,145)
Bill Pmt -Check	05/18/2023	10741	Amtech Elevator Services	(1,850)
Bill Pmt -Check	05/22/2023	10742	Imperial Security	(7,208)
Bill Pmt -Check	05/25/2023	10743	Pathway Pharmaceuticals, Inc. - Tenant Improvement Allowance	(850)
Check	05/25/2023		Bank Service Charges	(658)
TOTAL				(50,043)

Desert Healthcare District
CEO Discretionary Fund
July 2022 through April 2023

Date	Name	Memo	Amount
6325 - CEO Discretionary Fund			
07/14/2022	Regional Access Project Foundation	Nonprofit Desert Fast Pitch sponsorship	5,000
08/24/2022	Coachella Valley Economic Partnership	2022 CVEP Economic Summit - Silver Sponsorship	5,000
10/20/2022	UC Riverside Foundation	UCR SOM Celebration of Medical Education Gala - Bronze Sponsorship	5,000
11/03/2022	Blood Bank of San Bernardino	11.12.22 Thanks4Giving Gala	3,000
01/27/2023	First Bankcard (Union Bank)	Wal-mart -Clothing for migrant children left in Coachella Valley during the holidays, donated to the Galilee Center	1,444
01/27/2023	First Bankcard (Union Bank)	Donation to The Girlfriend Factor	2,500
02/27/2023	Desert Recreation Foundation	March 29, 2023 Bowling fundraiser	500
02/28/2023	Desert Healthcare Foundation-	The Girlfriend Factor Sponsorship	1,300
02/28/2023	Desert Healthcare Foundation-	2023 Farm to Fork Dinner Table Sponsor	1,602
03/08/2023	OneFuture Coachella Valley	OneFuture Coachella Valley - The Future is Ours Event 2023 Sponsorship	5,000
03/17/2023	Family Service Association	Gold Sponsor for Family Service Association Flag Raising Ceremony	500
04/01/2023	Boys & Girls Club of Palm Springs	Be a Hero for Kids-Halloween Bash Sponshorship	5,000
04/10/2023	CaravanSerai Project	SEED LAB - Graduation 2023 Sponsorship	2,500
05/25/2023	Reynaldo J. Carreón M.D. Foundation	Carreon Foundation Scholarship Awards Gala Event Sponsorship	5,000
TOTAL			43,346



MEMORANDUM

DATE: June 14, 2023
TO: F&A Committee
RE: Retirement Protection Plan (RPP)

Current number of participants in Plan:

	<u>April</u>	<u>May</u>
Active – still employed by hospital	68	68
Vested – no longer employed by hospital	59	59
Former employees receiving annuity	<u>7</u>	<u>7</u>
Total	<u>134</u>	<u>134</u>

The outstanding liability for the RPP is approximately **\$3.1M** (Actives - \$1.5M and Vested - \$1.6M). US Bank investment account balance \$4.6M. Per the June 30, 2022, Actuarial Valuation, the RPP has an Overfunded Pension Asset of approximately **\$1.0M**.

The payouts, excluding monthly annuity payments, made from the Plan for the eleven (11) months ended May 31, 2023, totaled **\$371K**. Monthly annuity payments (7 participants) total **\$1.0K** per month.

DESERT HEALTHCARE DISTRICT								
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE								
May 31, 2023								
TWELVE MONTHS ENDING JUNE 30, 2023								
Grant ID Nos.	Name	Approved Grants - Prior Yrs	6/30/2022 Bal Fwd	Current Yr 2022-2023	Total Paid Prior Yrs July-June	Total Paid Current Yr July-June	Open BALANCE	
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ 4,990,000		\$ -		\$	4,990,000
2021-1136-BOD-01-26-21	Ronald McDonald House Charities - Temporary Housing & Family Support Services - 1 Yr.	\$ 119,432	\$ 11,944		\$ 11,944		\$	-
2021-1171-BOD-03-23-21	Blood Bank of San Bernardino/Riverside Counties - Bloodmobiles for Coachella Valley - 18 Months	\$ 150,000	\$ 15,000		\$ 15,000		\$	-
2021-1266-BOD-04-27-21	Galilee Center - Our Lady of Guadalupe Shelter - 1 Yr.	\$ 150,000	\$ 15,000		\$ 15,000		\$	-
2021-1277-BOD-04-27-21	Lift To Rise - United Lift Rental Assistance 2021 - 8 Months	\$ 300,000	\$ 30,000		\$ 30,000		\$	-
2021-1280-BOD-05-25-21	Desert AIDS Project - DAP Health Expands Access to Healthcare - 1Yr.	\$ 100,000	\$ 10,000		\$ 10,000		\$	-
2021-1296-BOD-11-23-21	Coachella Valley Volunteers In Medicine - Improving Access to Healthcare Services - 1 Yr.	\$ 154,094	\$ 84,752		\$ 69,342		\$	15,410
2021-1289-BOD-12-21-21	Desert Cancer Foundation - Patient Assistance Program - 1 Yr.	\$ 150,000	\$ 82,500		\$ 82,500		\$	-
2022-1301-BOD-01-25-22	UCR Regents - Community Based Interventions to Mitigate Psychological Trauma - 1 Yr.	\$ 113,514	\$ 62,433		\$ 51,081		\$	11,352
2022-1302-BOD-01-25-22	Vision To Learn - Palm Springs, Desert Sands, and Coachella Valley School Districts 1 Yr.	\$ 50,000	\$ 27,500		\$ 27,500		\$	-
2022-1303-BOD-01-25-22	CSU San Bernardino Palm Desert Campus Street Medicine Program - 1 Yr.	\$ 54,056	\$ 29,731		\$ 29,731		\$	-
2022-1306-BOD-02-22-22	Olive Crest Treatment Center - General Support for Mental Health Services - 1 Yr.	\$ 123,451	\$ 67,898		\$ 67,898		\$	-
2022-1311-BOD-04-26-22	Desert Arc - Healthcare for Adults with Disabilities Project Employment of Nurses - 1 Yr.	\$ 102,741	\$ 56,508		\$ 46,233		\$	10,275
2022-1313-BOD-04-26-22	Angel View - Improving Access to Primary and Specialty Care Services for Children With Disabilities 1 Yr.	\$ 76,790	\$ 42,235		\$ 34,555		\$	7,680
2022-1314-BOD-05-24-22	Voices for Children - Court Appointed Special Advocate Program - 1 Yr.	\$ 60,000	\$ 60,000		\$ 54,000		\$	6,000
2022-1325-BOD-06-28-22	Vision Y Compromiso - CVEC Unrestricted Grant Funds - 2 Yrs.	\$ 150,000	\$ 150,000		\$ 67,500		\$	82,500
2022-1327-BOD-06-28-22	Youth Leadership Institute - Youth Voice in Mental Health - 2 Yrs.	\$ 50,000	\$ 50,000		\$ 22,500		\$	27,500
2022-1328-BOD-06-28-22	El Sol - Expanding Access to Educational Resources for Promotoras - 2 Yrs.	\$ 150,000	\$ 150,000		\$ 67,500		\$	82,500
2022-1331-BOD-06-28-22	Pueblo Unido - Improving Access to Behavioral Health Education and Prevention Services - 2 Yrs.	\$ 50,000	\$ 50,000		\$ 22,500		\$	27,500
2022-0965-BOD-06-28-22	Desert Healthcare Foundation - Behavioral Health Initiative Expansion - 3 Yrs.	\$ 2,000,000	\$ 2,000,000		\$ 2,000,000		\$	-
2022-22-15-BOD-06-28-22	Carry over of remaining Fiscal Year 2021/2022 Funds*	\$ 2,566,566	\$ 2,566,566		\$ 2,566,566		\$	-
2022-1323-Mini-07-21-22	Alianza Nacional De Campesinas, Inc - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1321-Mini-07-25-22	Theresa A. Mike Scholarship Foundation - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1324-BOD-07-26-22	Galilee Center - Our Lady of Guadalupe Shelter - 2 Yr.			\$ 100,000		\$ 45,000	\$	55,000
2022-1332-BOD-07-26-22	Alianza CV - Expanding and Advancing Outreach Through Increasing Capacity Development - 2 Yrs.			\$ 100,000		\$ 22,500	\$	77,500
2022-1322-Mini-08-13-22	Hanson House Foundation, Inc. - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1329-BOD-09-27-22	DPMG - Mobile Medical Unit - 3 Yrs.			\$ 500,000		\$ 50,000	\$	450,000
2022-1350-BOD-09-27-22	JFK Memorial Foundation - Behavioral Health Awareness and Education Program - 1 Yr.			\$ 57,541		\$ 25,893	\$	31,648
2022-1355-BOD-09-27-22	Joslyn Center - The Joslyn Wellness Center - 1 Yr.			\$ 85,000		\$ 38,250	\$	46,750
2022-1361-BOD-09-27-22	DAP Health - DAP Health Monkeypox Virus Response - 1 Yr.			\$ 586,727		\$ 234,285	\$	352,442
2022-1364-Mini-10-25-22	Al Horton Memorial Rotary Foundation - Mini Grant			\$ 5,000		\$ 5,000	\$	-
2022-1356-BOD-10-25-22	Blood Bank of San Bernardino/Riverside Counties - Coachella Valley Therapeutic Apheresis Program - 1 Yr.			\$ 140,000		\$ 63,000	\$	77,000
2022-1358-BOD-10-25-22	Foundation for Palm Springs Unified School District - School-Based Wellness Center Project - 1 Yr.			\$ 110,000		\$ 49,500	\$	60,500
2022-1362-BOD-10-25-22	Jewish Family Service of the Desert - Mental Health Counseling Services for Underserved - 2 Yrs.			\$ 160,000		\$ 36,000	\$	124,000
2022-1326-BOD-12-20-22	TODEC - TODEC's Equity Program - 2 Yrs.			\$ 100,000		\$ 22,500	\$	77,500
2022-1330-BOD-12-20-22	OneFuture Coachella Valley - Building a Healthcare Workforce Pipeline - 2 Yrs.			\$ 605,000		\$ 68,063	\$	536,937
2022-1369-BOD-12-20-22	ABC Recovery Center - Cost of Caring Fund Project - 1 Yr.			\$ 332,561		\$ 74,826	\$	257,735
2023-1357-Mini-01-09-23	Desert Recreation Foundation - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1333-BOD-01-24-23	Organizacion en California de Lideres Campesinas - Healthcare Equity for ECV Farmworker Women - 2 Yrs.			\$ 150,000		\$ 33,750	\$	116,250
2023-1363-BOD-01-24-23	Pegasus Riding Academy - Pegasus Equine Assisted Therapy - 1 Yr.			\$ 60,092		\$ 27,040	\$	33,052
2023-1375-Mini-01-30-23	California CareForce - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1374-Mini-02-10-23	Alianza Nacional De Campesinas, Inc - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1373-Mini-02-14-23	Palms To Pines Parasports - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1370-Mini-02-15-23	HIV+ Aging Research Project-Palm Springs - Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1372-BOD-02-28-23	Reynaldo J. Carreon MD Foundation - Dr. Carreon Scholarship Program - 1 Yr.			\$ 50,000		\$ 22,500	\$	27,500
2023-1390-Mini-05-17-23	PS Test, Inc. - Testing & Treating the Growing Health Crisis-Mini Grant			\$ 10,000		\$ 10,000	\$	-
2023-1391-BOD-05-23-23	Lift To Rise - Driving Regional Economic Stability Through Collective Impact - 3 Yrs.			\$ 900,000		\$ 67,500	\$	832,500
2023-1392-BOD-05-23-23	Galilee Center - Galilee Center Extended Shelter - 1 Yr.			\$ 268,342		\$ 60,377	\$	207,965
TOTAL GRANTS		\$ 16,670,644	\$ 10,552,067	\$ 4,385,264	\$ 5,291,350	\$ 1,020,984	\$	8,624,997
Amts available/remaining for Grant/Programs - FY 2022-23:								
Amount budgeted 2022-2023			\$ 4,000,000				G/L Balance:	5/31/2023
Amount granted through May 31, 2023:			\$ (4,385,264)				2131	\$ 5,104,996
Financial Audits of Non-Profits; Organizational Assessments			\$ -				2281	\$ 3,520,000
Net adj - Grants not used: FY 21-22 Funds			\$ 2,566,566					
Matching external grant contributions			\$ -				Total	\$ 8,624,997
Balance available for Grants/Programs			\$ 2,181,302					\$ 0
* Value listed in Total Paid column reflects funds granted from carryover funds. Actual grant payments will be reflected under the respective grant.								



Date: June 14, 2023
To: Finance & Administration Committee
Subject: Governance Consulting - The Walker Company

Staff Recommendation:

Consideration to approve a contract with The Walker Company for Governance Development activities NTE \$38,000.

Background:

- To achieve DHCD's mission requires highly effective governing practices.
- By establishing a consistent consulting relationship with The Walker Company, the Board of Directors will be able to continuously tap into a reservoir of services and expertise to meet its governance development needs affordably, consistently, and dependably.
- The Walker Company has proposed to serve as a dedicated governance development resource to the District's Board and CEO, providing continuity, independent and informed outside viewpoints, and practical, coordinated approaches to improving the District's governance.
- With The Walker Company's guidance, the Board and management will gain the benefits of continuity, consistency of approach, and governance building solutions driven by a clear and focused understanding of the District's governance culture, and its current and emerging governance needs.
- At the request of the CEO, The Walker Company submitted the enclosed proposal, which staff recommends for approval.

Fiscal Impact:

Contract amount not to exceed \$38,000.

Proposal

Prepared for the Desert Healthcare District and Foundation
By TWC Healthcare Consulting, LLC, dba The Walker Company

June 8, 2023

Introduction

The Desert Healthcare District and Foundation (the District) mission is **“To achieve optimal health at all stages of life for all District residents.”** This is a precise, challenging mission that encompasses achieving the “most desirable or satisfactory” (Webster’s definition) health outcomes for Coachella Valley residents from birth to death. To achieve that mission requires highly effective, dedicated, mission-committed, forward-thinking governing leaders. Professional, purposeful governance will play a significant role in helping to ensure the long-term success of the District in achieving its mission and vision.

By establishing a consistent consulting relationship with The Walker Company, the Board of Directors will be able to continuously tap into a reservoir of services and expertise to meet its governance development needs affordably, consistently, and dependably. A well-planned, ongoing relationship allows The Walker Company to develop an ever-evolving knowledge of the District and its Board, enabling us to provide the most focused and knowledgeable services and resources.

We propose to serve as a dedicated governance development resource to the District’s Board and CEO, providing continuity, independent and informed outside viewpoints, and practical, coordinated approaches to improving the District’s governance. We believe this is a pathway to achieve the premise unanimously agreed to by the Board, that **“Desert Healthcare’s management and Board of Directors must be a highly functional, purposeful team united by a compatible leadership culture, and driven to achieve mutual outcomes.”**

With The Walker Company’s guidance, the Board and management will gain the benefits of continuity, consistency of approach, and governance building solutions driven by a clear and focused understanding of the District’s governance culture, and its current and emerging governance needs.

Objectives of the Engagement

We propose to provide our services through a retainer arrangement. A monthly payment schedule ensures both cost and cash flow predictability for the District. In addition, **we offer this security: *If at any time, and for any reason, the District chooses to terminate the retainer agreement it may do so, and be responsible only for payment of the fee for the month in which the termination is made.***

Our services under this agreement will address several important governance-building needs, and help the Board to best capitalize on its leadership mandates and opportunities. Below are four key objectives of this engagement:

1. Analyze all aspects of District governance structure and processes, and make recommendations for improving overall effectiveness.
2. Develop needed structural resources, e.g., role descriptions, committee charters, Board policies, etc. based on analysis.
3. Define the Board's information and knowledge needs, and provide information and programs that respond to those needs.
4. Continue to develop opportunities for building the Board's governance gain.

Summary of Services and Resources

Our retainer service offers several services that will work seamlessly together to improve the Board's governing effectiveness over time:

Phase 1: Evaluate the governance foundation.

Time Frame: Through July/early August 2023

- Review governance-related documents, including, but not limited to:
 - Board member role description
 - Board chair role description
 - Committee chair role description
 - Board policies and procedures
 - Board member election process
 - Board committee charters
 - New director orientation process
 - Governance operations manual
 - Strategic plan
 - Last 12 months' meeting minutes
 - Other, to be identified based on discussion with the DHCD CEO
- Interview Board members and the senior management team by telephone.
 - Focus on viewpoints about Board assets and liabilities; issues the Board should focus time and attention on over the coming year; regional and national trends impacting the District's ability to successfully contribute to Coachella Valley residents' most pressing health care needs, including economic, environmental, and educational factors; and the factors most critical to the Board's governing success, among others.
- Attend and evaluate three Board meetings via Zoom and/or review of recorded meetings.
 - Track time spent on each agenda item.
 - Assess scope and dynamics of dialogue among Board members.
 - Determine value of reporting to director learning and to advancement of the mission.

Phase 1 Deliverables:

- ⇒ Summarize results of director and senior management interviews in a report of key themes and findings to be reviewed with the CEO and Board President.
- ⇒ Prepare drafts of role descriptions, committee charters, Board policies, etc. for review and potential adoption.
- ⇒ Summarize recommendations for improvement in meeting style and dynamics.

Phase 2: Provide resources to advance the Board's governing knowledge and leadership effectiveness.

Time Frame: August 2023 – December 2023

- Evaluate the results of Board members' ratings of Walker Company recommendations for governance gain.
 - Use the results to develop a District governance self-assessment customized to evaluate Board preferences for criteria that assess what directors believe are the factors that best measure their governing competence.
 - Work with the Board to determine a rating scale that meets directors' satisfaction for assessing agreement with how well the Board performs in each criterion area.
 - Review the revised assessment with the Board prior to implementation to ensure Board-wide understanding of the meaning and intent of each criterion; make consensus-based modifications, as necessary.
- Provide Board members with a list of governance-related issues and subjects they should be aware of to provide effective, purposeful governing leadership. A range of topics will be provided for directors to choose from, and they will also be asked to suggest topics.
- Assist when requested on individual Board member problems/issues, and work toward equitable resolution.
- "Coach" individual directors when requested.
- Provide on demand access for telephone/Zoom conference calls with the CEO and/or the Board president to discuss governance issues as they emerge throughout the course of the agreement.
- Facilitate two on-site closed Board meetings (September, December, or other, as determined by management and the Board) on topics to be determined.

Phase 2 Deliverables:

- ⇒ Implement the new Board self-assessment in August 2023 (five months following the most recent assessment).
- ⇒ Create a process for the Board to use the new self-assessment to assess Board advancement quarterly: Identify areas where further governance gain appears to be needed, and define action steps to be taken.

- ⇒ Develop executive summary level briefing papers on the issues and subjects most requested by directors.
- ⇒ Improve Board and individual director governing performance.

Proposed Fee and Expenses

We believe we can best serve the needs of the Desert Healthcare District and Foundation Board by working with it in a concerted, focused way over a six-month period. Therefore, we propose to provide the services outlined in this proposal for a fee of \$38,000. This fee represents a 30% reduction from our customary charges for the same work not performed as part of a retainer. The fee would be paid in monthly increments of \$6,833.33, beginning July on 1, 2023, and ending on December 31, 2023. Subject to the District's requirements we will, of course, consider extending this agreement for a further period.

In addition to the consulting fee, we are reimbursed for out-of-pocket expenses including coach airfare, lodging, ground transportation, airport and hotel parking, meals, and gratuities.

Advantages of This Solution to the Desert Healthcare District and Foundation

- Access to an **informed perspective on governance building issues, problems, challenges, and opportunities** based on our experience working with a broad range of healthcare clients in a variety of settings.
- Continuity of access to the varied **board building services and experiences** of the Walker Company. **We will work as part of your team** to help develop strategic governance, anticipate potential governance challenges, and develop timely governance solutions. We will develop knowledge and understanding of the Board's governance needs and opportunities, and work to implement timely solutions.
- The ability to **call on the Walker Company at any time for assistance** with any Board of Directors issue, challenge, or question. Regular access to our facilitation and planning resources will augment your existing capabilities, creating synergy and a continuity of focus.
- **Elimination of the time, expense, and uncertainty** of seeking outside assistance for certain assignments which can be included as part of our services.