



**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
March 28, 2023**

Directors Present	District Staff Present	Absent
President Evett PerezGil Vice-President Carmina Zavala, PsyD Director Les Zendle, MD Director Leticia De Lara, MPA – Virtual Director Kimberly Barraza	Conrado E. Bázaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Jana Trew, Senior Program Officer Will Dean, Marketing and Communications Director Andrea S. Hayles, Board Relations Officer <u>Legal Counsel</u> Jeff Scott	Secretary Carole Rogers, RN Treasurer Arthur Shorr

AGENDA ITEMS	DISCUSSION	ACTION
A. Call to Order Roll Call	Vice-President Zavala called the meeting to order at 5:30 p.m. in the place of President PerezGil. The Clerk of the Board called the roll with all directors present except Director Rogers, RN, Director Shorr, and President PerezGil, who joined the meeting at 5:46 p.m.	
B. Pledge of Allegiance	Director Zendle led the pledge of allegiance.	
C. Approval of Agenda	Vice-President Zavala asked for a motion to approve the agenda with the remote participation of Director De Lara for just cause due to emergency circumstances.	#23-12 MOTION WAS MADE by Director Barraza and seconded by Director Zendle to approve the agenda and with Director De Lara’s virtual participation. Motion passed unanimously. AYES – 4 Vice-President Zavala, Director Zendle, Director De Lara, Director Barraza NOES – 0



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		ABSENT – 3 President PerezGil, Secretary Rogers, and Director Shorr
D. Public Comment	There were no public comments.	
E. Consent Agenda 1. BOARD MINUTES a. Board of Directors Meeting – February 28, 2023 2. FINANCIALS a. Approval of the February 2023 Financial Statements – F&A Approved March 15, 2023 b. Audit Firm Selection – FY23 Annual Audit 3. AGREEMENTS a. Foundant Grant Lifecycle Manager Grant Management Software Platform b. California Consulting - Consulting Services Agreement - Addendum #1 – Time Extension to March 31, 2024 c. INPRO Construction – Las Palmas Medical Plaza Maintenance Service Agreement – 1 Year Extension to April 30, 2024, and Increase from \$11,150 to \$11,485 per month d. Activate Inclusion – Diversity, Equity, Inclusion (DEI) consulting/training, leadership development, and coaching services – \$14,940 e. NPO Centric consulting services agreement addendum through 09/30/23 for an additional 90-hours NTE \$27,000	Vice-President Zavala asked for a motion to approve the consent agenda with a minor modification to the February 28 meeting minutes.	#23-13 MOTION WAS MADE by Director Zendle and seconded by Director Barraza to approve the consent agenda with a minor modification to the February 28 meeting minutes. Motion passed unanimously. AYES – 4 Vice-President Zavala, Director Zendle, Director De Lara, Director Barraza NOES – 0 ABSENT – 3 President PerezGil, Secretary Rogers, and Director Shorr



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<p>4. POLICIES</p> <ul style="list-style-type: none">a. Policy #BOD-03 – Appointment to Committeesb. Policy #BOD-06 – Filling a Vacancy on the Boardc. Policy #BOD-07 – Board & Committee Meeting Agendad. Policy #BOD-09 – Rules of Order for Board and Committee Meetingse. Policy #BOD-10 – Board Meeting Conductf. Policy #OP-5 – Grant & Mini Grant Policyg. Policy #OP-06 – Delegating Minor Claims Settlement to the CEOh. Policy #OP-07 – Lease Compliancei. Policy #OP-08 – Strategic Planj. Policy #OP-10 – Policies and Procedures - Bidding Regulations Governing Purchases of Supplies and Equipment, and Bidding for Public Works Contractsk. Policy #OP-13 – Sustainability Program <p>5. GRANTS</p> <ul style="list-style-type: none">a. Coachella Valley Volunteers in Medicine (CVVIM) 4-month no-cost grant extension for Grant #1296 — Improving Access to Healthcare Services – Strategic Plan Goal #2: Proactively expand community access to primary and specialty care services – Strategy 2.4 Provide funding support to community organizations providing primary and specialty care via telehealth		
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<p>b. Grant #1377 Coachella Valley Journalism Foundation \$300,000 over 3 years to fund 2 Desert Sun and KESQ-TV reporters – declined</p>		
<p>F. Desert Healthcare District CEO Report</p> <ol style="list-style-type: none"> 1. Consideration to approve the Simpson Gumpertz & Heger (SGH) seismic proposal in preparations for the Riverside County Local Hazard Mitigation Plan – NTE \$45,000 plus reimbursable expenses 2. Desert Regional Medical Center Congratulatory Letter – DAP Health Steve Chase Humanitarian Award 3. Blue Zones Activate Palm Springs 4. Riverside Local Agency Formation Commission (LAFCO) Special District 	<p>Conrado Bárzaga, MD, CEO, provided an overview of the background of Simpson Gumpertz & Heger (SGH) and phase 1 of the seismic retrofit assessment. The District is eligible to apply for funding and participate in the county-wide Local Hazard Mitigation Plan (LHMP) requiring the assistance of SGH.</p> <p>Dr. Bárzaga, CEO, described the letter from Michelle Finney, CEO, Desert Regional Medical Center, on the District’s DAP Health Chase Humanitarian Award.</p> <p>Dr. Bárzaga, CEO, provided an update on the Blue Zones Initiative describing the background and meeting of the Activate Palm Springs, including the next steps.</p> <p>The Board Relations described the Riverside Local Agency Formation Commission (LAFCO) special district member</p>	<p>#23-14 MOTION WAS MADE by Director Zendle and seconded by Director Barraza to approve the SGH seismic proposal in preparations for the Riverside County Local Hazard Mitigation Plan – NTE \$45,000 plus reimbursable expenses Motion passed unanimously. AYES – 5 President PerezGil, Vice-President Zavala, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 2 Secretary Rogers and Director Shorr</p>



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<p>Member Elections Ballot – East and West County</p> <p>5. A Night of Stars – Promotoras Recognition Event Update</p> <p>6. CEO Community Engagements and Media Visibility</p>	<p>elections ballot for the East and West counties, the District’s nominee, and the upcoming results.</p> <p>Dr. Bárzaga, CEO, described the April 21 A Night of Stars promotoras recognition event, the Board’s approval of \$70k, and a request to raise funds and cover the additional costs of approximately \$35k associated with the recognition event, further detailing the funds raised to date of \$55k.</p> <p>Dr. Bárzaga, CEO, provided an overview of the community engagements and District media visibility, responding to questions from the Board on various activities.</p>	
<p>G. Desert Regional Medical Center CEO Report</p>	<p>Linda Evans, Chief Strategy Officer, Desert Care Network (DCN), provided the report in Michele Finney’s absence, highlighting the Survey Activity and People, Events, Marketing and PR, and several features on social media.</p>	
<p>H. Desert Regional Medical Center Governing Board</p>	<p>Director Zandle provided an overview of the March governing board meeting describing the graduate medical education presentation on the current residents, simulation center, and street medicine by Gemma Kim, MD, Chief Academic Officer, Designated Institutional Official, a presentation on labor resource management, including patient classification, staffing system, and staffing</p>	



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	<p>allocations by Scott Morey, RN, Chief Nursing Officer. The new graduate orientation provided by Charlie Edwards, RN, Director of Education, focused on targeting new nursing graduates and novice nurse onboarding, and the governing board reviewed the CDPH cases, improvement in the RN turnover, student loan repayment program, review of the medical staff appointments and reappointments, and the peer review activities.</p>	
<p>I. Committee Meetings –</p> <p>I.1. Board and Staff Communications and Policies Committee</p> <p>a. Draft Meeting Minutes – March 07, 2023</p> <p>b. Policy #OP-16 – CEO Discretionary Fund</p>	<p>President PerezGil inquired about any questions concerning the March Board and Staff Communications meeting minutes.</p> <p>There were no questions or comments.</p> <p>Director De Lara described the discussions for approving the increase in the CEO Discretionary Fund in the Board and Staff Communications and Policies Committee meeting, including the differences between the grant, mini-grants, and sponsorship activities, while ensuring that the CEO reports monthly expenses at the Board meeting in the CEO Report.</p>	<p>#23-15 MOTION WAS MADE by Director De Lara and seconded by Director Zendle to approve Policy #OP-16 – CEO Discretionary Fund. Motion passed unanimously. AYES – 5 President PerezGil, Vice-President Zavala, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 2 Secretary Rogers and Director Shorr</p>



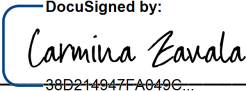
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<p>I.2. Program Committee</p> <ul style="list-style-type: none"> a. Draft Meeting Minutes – March 14, 2023 b. Progress and Final Reports Update c. Grant applications and Request for Proposals Submitted and Under Review d. Grant Payment Schedule 	<p>President PerezGil inquired about any questions concerning the March Program Committee meeting minutes, progress and final reports update, grant applications and request for proposals submitted and under review, grant payment schedule.</p> <p>There were no questions or comments.</p>	
<p>I.3. Finance, Legal, Administration, & Real Estate Committee</p> <ul style="list-style-type: none"> a. Draft Meeting Minutes – March 15, 2023 b. Desert Regional Medical Center Updated Seismic Assessment Report provided by Simpson Gumpertz & Heger (SGH) c. Supplemental Valuation Engagement Agreement with VMG Health for Valuation Services 	<p>President PerezGil inquired about any questions concerning the March F&A Committee meeting minutes.</p> <p>There were no questions or comments.</p> <p>Chris Christensen, CAO, provided an overview of the Simpson Gumpertz & Heger (SGH) seismic assessment, which was delayed during the pandemic, further detailing the updated cost of \$222M for the seismic retrofit construction costs.</p> <p>Chris Christensen, CAO, also described the valuation engagement agreement with VMG Health and the need for updated reports requiring an</p>	



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<p>I.4. Strategic Planning Committee</p> <p>a. Draft Meeting Minutes – March 20, 2023</p> <p>b. Grants Allocated to the Strategic Plan Goals</p> <p>c. 2022 Annual Report</p>	<p>additional \$20k, which is included in the FY23 budget.</p> <p>President PerezGil inquired about any questions concerning the March Strategic Planning Committee meeting minutes.</p> <p>Dr. Bárzaga, CEO, provided an overview of the grants allocated to the strategic plan goals highlighting each strategy and the corresponding grant awards.</p>	
<p>J. Legal</p>	<p>Jeff Scott, Legal Counsel, provided a legal overview of AB 557, which would eliminate the January 2024 sunset on the provisions in the Brown Act that provides additional flexibility for local agencies to meet remotely during a state of emergency.</p>	
<p>K. Immediate Issues and Comments</p>		
<p>L. Adjournment</p>	<p>President PerezGil adjourned the meeting at 7:23 p.m.</p>	<p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p>

DocuSigned by:

 ATTEST: _____
 Carmina Zavala, PsyD, Vice-President
 Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer