



**DESERT HEALTHCARE FOUNDATION**  
**Finance, Legal, Administration, & Real Estate Committee**  
**May 10, 2023**

The Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 5:30 PM, or immediately following the F&A Committee District meeting Wednesday, May 10, 2023, via Zoom using the following link:

<https://us02web.zoom.us/j/83743788340?pwd=VXljcEdUMWtLa3NvdHd3SGRXa0Mzd09>  
Password: 108761

Members of the public can also participate by telephone, using the following dial in information:

Dial in #:(669) 900-6833 or (888) 788-0099  
Webinar ID: 837 4378 8340  
Password: 108761

**AGENDA**

**I. CALL TO ORDER**

**II. APPROVAL OF AGENDA**

**III. PUBLIC COMMENT**

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

**IV. APPROVAL OF MINUTES**

- 1. F&A Meeting Minutes – April 12, 2023 – Pg. 2-3

**ACTION**

**V. CEO REPORT**

Information

**VI. FINANCIAL REPORT**

- 1. Financial Statements – Pg. 4-8
- 2. Deposits – Pg. 9-10
- 3. Check Register – Pg. 11
- 4. Credit Card Expenditures – Pg. 12
- 5. General Grants Schedule – Pg. 13-14

**ACTION**

**VII. OTHER MATTERS**

- 1. FY23-24 Annual Budget (Draft) Review – Pg. 15-22

**ACTION**

**VIII. ADJOURNMENT**

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert, California at least 72 hours prior to the meeting.

*Andrea S. Hayles*

Andrea S. Hayles, Board Relations Officer



**DESERT HEALTHCARE FOUNDATION**  
**FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**April 12, 2023**

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Arthur Shorr Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Andrea S. Hayles, Board Relations Officer	Eric Taylor, Accounting Manager

AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Chair Shorr called the meeting to order at 5:30 p.m.	
<b>II. Approval of Agenda</b>	Chair Shorr asked for a motion to approve the agenda.	<b>Moved and seconded by Director De Lara and Vice-President Zavala to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	There was no public comment	
<b>IV. Approval of Minutes</b>  1. <b>Minutes – Meeting March 15, 2023</b>	Chair Shorr asked for a motion to approve the minutes of the March 15, 2023, F&A Committee meeting.	<b>Moved and seconded by Director Shorr and Director De Lara to approve the March 15, 2023, meeting minutes. Motion passed unanimously.</b>
<b>V. CEO Report</b>	Conrado Barzaga, CEO, updated the committee on A Night of Stars event with Board-approval of \$70k and fundraising the remaining \$30K, describing the \$75k raised to date, \$2,500 in ticket sales that reduces the costs to the Foundation of approximately \$44k, and moving forward with the Momentus agreement for added fees, such as community awards.	
<b>VI. Financial Report</b>  1. <b>Financial Statements</b> 2. <b>Deposits</b> 3. <b>Check Register</b> 4. <b>Credit Card Expenditures</b> 5. <b>General Grants Schedule</b>	Chair Shorr reviewed the March financials with the committee highlighting the profit and loss versus actual and the balance sheet.	<b>Moved and seconded by Director De Lara and Vice-President Zavala to approve the March 2023 financials and forward to the board for approval. Motion passed unanimously.</b>
<b>VII. Other Matters</b>	There were no other matters.	



**DESERT HEALTHCARE FOUNDATION**  
**FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**April 12, 2023**

<b>VIII. Adjournment</b>	Chair Shorr adjourned the meeting at 5:40 p.m.	<i>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></i>

ATTEST: \_\_\_\_\_  
Arthur Shorr, Chair/Treasurer, Board of Directors  
Finance & Administration Committee  
Desert Healthcare Foundation Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*

DRAFT

<b>DESERT HEALTHCARE FOUNDATION</b>					
<b>APRIL 2023 FINANCIAL STATEMENTS</b>					
<b>INDEX</b>					
Statement of Operations					
Balance sheet					
Allocation of Restricted Funds					
Deposit Detail					
Check Register					
Credit Card Expenditures					
Schedule of Grants					

**Desert Healthcare Foundation**  
**Profit & Loss Budget vs. Actual**  
July 2022 through April 2023

	MONTH			TOTAL		
	Apr 23	Budget	\$ Over Budget	Jul '22 - Apr 23	Budget	\$ Over Budget
<b>Income</b>						
4000 · Gifts and Contributions	24,279	4,167	20,112	202,994	41,670	161,324
4003 · Grants	63,263	179,167	(115,904)	719,735	1,791,670	(1,071,935)
4116 · Bequests - Frederick Lowe	4,552	5,000	(448)	50,347	50,000	347
4130 · Misc. Income	0	83	(83)	0	830	(830)
8015 · Investment Interest Income	7,308	12,500	(5,192)	90,763	125,000	(34,237)
8040 · Restr. Unrealized Gain/(Loss)	40,990	(8,333)	49,323	177,130	(83,330)	260,460
<b>Total Income</b>	<b>140,392</b>	<b>192,584</b>	<b>(52,192)</b>	<b>1,240,969</b>	<b>1,925,840</b>	<b>(684,871)</b>
<b>Expense</b>						
5001 · Accounting Services Expense	958	1,375	(417)	9,580	13,750	(4,170)
5035 · Dues & Memberships Expense	0	42	(42)	26	420	(394)
5057 · Investment Fees Expense	3,754	4,167	(413)	36,695	41,670	(4,975)
5065 · Legal Costs Ongoing Expense	0	83	(83)	0	830	(830)
5101 · DHCD-Exp Alloc Wages& benefits	14,031	15,376	(1,345)	147,324	153,760	(6,436)
5102 · DHCD-Expenses - CVEC	117,987	25,613	92,374	378,184	256,130	122,054
5106 · Marketing & Communications	1,646	2,917	(1,271)	1,948	29,170	(27,222)
5110 · Other Expenses	1,263	417	846	3,798	4,170	(372)
5115 · Postage & Shipping Expense	0	8	(8)	0	80	(80)
5120 · Professional Fees Expense	0	83	(83)	0	830	(830)
8051 · Major grant expense	33,361	145,833	(112,472)	3,176,314	1,458,330	1,717,984
8052 · Grant Expense - Collective/Mini	0	2,500	(2,500)	0	25,000	(25,000)
<b>Total Expense Before Social Services</b>	<b>173,000</b>	<b>198,414</b>	<b>(25,414)</b>	<b>3,753,869</b>	<b>1,984,140</b>	<b>1,769,729</b>
5054 · Social Services Fund	0	5,000	(5,000)	20,000	50,000	(30,000)
<b>Net Income</b>	<b>(32,608)</b>	<b>(10,830)</b>	<b>(21,778)</b>	<b>(2,532,900)</b>	<b>(108,300)</b>	<b>(2,424,600)</b>

**Desert Healthcare Foundation**  
**Balance Sheet Previous Year Comparison**  
As of April 30, 2023

			Apr 30, 23	Apr 30, 22
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>100 - CASH</b>				
		150 - Petty Cash	200	200
		151 - Checking - Union Bank 7611	963,355	661,024
		152 - Checking - Union Bank 8570	100,000	40,000
		<b>Total Checking/Savings</b>	<b>1,063,555</b>	<b>701,224</b>
		<b>Total Accounts Receivable</b>	<b>183,270</b>	<b>0</b>
<b>Other Current Assets</b>				
		316 - Accrued Revenue	0	100,000
<b>476-486 - INVESTMENTS</b>				
		477 - Morgan Stanley-Investments		
		477.2 - Unrealized Gain/(Loss)	(186,629)	(152,066)
		477 - Morgan Stanley-Investments - Other	2,065,768	2,044,534
		<b>Total 477 - Morgan Stanley-Investments</b>	<b>1,879,139</b>	<b>1,892,468</b>
		486 - Merrill Lynch		
		486.1 - Merrill Lynch Unrealized Gain	575,284	607,938
		486 - Merrill Lynch - Other	2,077,999	1,940,500
		<b>Total 486 - Merrill Lynch</b>	<b>2,653,283</b>	<b>2,548,438</b>
		<b>Total 476-486 - INVESTMENTS</b>	<b>4,532,422</b>	<b>4,440,906</b>
<b>500 - CONTRIBUTIONS -RCVB -CRTS</b>				
		515 - Contrib RCVB-Pressler CRT	62,367	74,787
		530 - Contrib RCVB-Guerts CRT	126,022	126,022
		<b>Total 500 - CONTRIBUTIONS -RCVB -CRTS</b>	<b>188,389</b>	<b>200,809</b>
		601 - Prepaid Payables	2,538	2,017
		<b>Total Other Current Assets</b>	<b>4,723,349</b>	<b>4,743,732</b>
<b>TOTAL ASSETS</b>			<b>5,970,174</b>	<b>5,444,956</b>

**Desert Healthcare Foundation**  
**Balance Sheet Previous Year Comparison**  
As of April 30, 2023

				Apr 30, 23	Apr 30, 22
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
<b>Accounts Payable</b>					
			<b>1000 · Accounts Payable</b>	14,486	2,560
			<b>1052 · Account payable-DHCD Exp Alloc</b>	63,569	107,262
			<b>Total Accounts Payable</b>	78,055	109,822
<b>Other Current Liabilities</b>					
			<b>2183 · Grants Payable-COVID-CARES PHI</b>	33,361	140,000
			<b>2190 · Current - Grants payable</b>	2,093,268	2,302,664
			<b>Total Other Current Liabilities</b>	2,126,629	2,442,664
			<b>Total Current Liabilities</b>	2,204,684	2,552,486
<b>Long Term Liabilities</b>					
			<b>2186 · Grants payable</b>	200,000	1,600,000
			<b>Total Liabilities</b>	2,404,684	4,152,486
<b>Equity</b>					
			<b>3900 · Retained Earnings</b>	6,098,389	1,834,713
			<b>Net Income</b>	(2,532,900)	(542,243)
			<b>Total Equity</b>	3,565,489	1,292,470
<b>TOTAL LIABILITIES &amp; EQUITY</b>				<b>5,970,174</b>	<b>5,444,956</b>

DESERT HEALTHCARE FOUNDATION					
BALANCE SHEET 04/30/23					
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES					
		T/B	GENERAL Fund	Restricted Funds	Trusts
<b>ASSETS</b>					
	150 · Petty Cash	200	200	-	-
	151 · Checking - Union Bank 7611*	963,355	885,300	78,055	-
	152 · Checking - Union Bank 8570	100,000	100,000		
<b>Total 100 · CASH - UNRESTRICTED</b>		<b>1,063,555</b>	<b>985,500</b>	<b>78,055</b>	<b>-</b>
Accounts Receivable					
	321 - Accounts Receivable - Other	183,270	-	183,270	
<b>Total Accounts Receivable</b>		<b>183,270</b>	<b>-</b>	<b>183,270</b>	<b>-</b>
477 · Invt-Morgan Stanley					
	477.2 · Unrealized Gain	(186,629)	-	(186,629)	-
	477 · Invt-Morgan Stanley	2,065,768	1,173,133	892,635	-
<b>Total 477 · Invt-Morgan Stanley</b>		<b>1,879,139</b>	<b>1,173,133</b>	<b>706,006</b>	<b>-</b>
6441	486.1 · Merrill Lynch Unrealized Gain	575,284	-	575,284	-
	486 · Merrill Lynch	2,077,999		2,077,999	-
<b>Total 486 · Merrill Lynch</b>		<b>2,653,283</b>	<b>-</b>	<b>2,653,283</b>	<b>-</b>
	515 · Contrib RCVB-Pressler CRT	62,367	-	-	62,367
	530 · Contrib RCVB-Guerts CRT	126,022	-	-	126,022
	601 - Prepaid payables	2,538	2,538	-	-
<b>Total Current Assets</b>		<b>5,970,174</b>	<b>2,161,171</b>	<b>3,620,614</b>	<b>188,389</b>
<b>TOTAL ASSETS</b>		<b>5,970,174</b>	<b>2,161,171</b>	<b>3,620,614</b>	<b>188,389</b>
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
Current Liabilities					
Accounts Payable					
	1000 · Accounts Payable	14,486	-	14,486	-
	1052 - Account Payable - DHCD - Alloc Expenses	63,569	-	63,569	-
	2183 · Grants Payable-COVID-CARES PHI	33,361		33,361	
	2190 - Grants Payable - Current Portion	2,093,268	-	2,093,268	-
<b>Total Current Liabilities</b>		<b>2,204,684</b>	<b>-</b>	<b>2,204,684</b>	<b>-</b>
	2186 - Grant Payable - Long Term	200,000	-	200,000	-
<b>Total Liabilities</b>		<b>2,404,684</b>	<b>-</b>	<b>2,404,684</b>	<b>-</b>
<b>Equity</b>					
	3900 · Retained Earnings	6,098,389	4,694,071	1,215,929	188,389
	Net Income	(2,532,900)	(2,532,900)	-	-
<b>Total Equity</b>		<b>3,565,489</b>	<b>2,161,171</b>	<b>1,215,929</b>	<b>188,389</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>		<b>5,970,174</b>	<b>2,161,171</b>	<b>3,620,614</b>	<b>188,389</b>
* Restricted funds include Accounts Payable					



**Desert Healthcare Foundation**  
**Deposit Detail**  
 April 2023

Type	Date	Name	Account	Amount
<b>Deposit</b>	<b>04/10/2023</b>		<b>151 · Checking - Union Bank 7611</b>	<b>484</b>
		Misc. (A Night of Stars Ticket X2)	4000 · Gifts and Contributions	(500)
		Misc. (Ticket Purchase Fees)	5102 · DHCD-Expenses - CVEC	16
<b>TOTAL</b>				<b>(484)</b>
<b>Deposit</b>	<b>04/13/2023</b>		<b>151 · Checking - Union Bank 7611</b>	<b>484</b>
		Misc. (A Night of Stars Ticket X2)	4000 · Gifts and Contributions	(500)
		Misc. (Ticket Purchase Fees)	5102 · DHCD-Expenses - CVEC	16
<b>TOTAL</b>				<b>(484)</b>
<b>Deposit</b>	<b>04/13/2023</b>		<b>151 · Checking - Union Bank 7611</b>	<b>39,756</b>
Payment	04/13/2023	Inland Empire Health Plan	1499 · Undeposited Funds	(39,756)
<b>TOTAL</b>				<b>(39,756)</b>
<b>Deposit</b>	<b>04/18/2023</b>		<b>151 · Checking - Union Bank 7611</b>	<b>10,052</b>
		Misc. (A Night of Stars Donation)	4000 · Gifts and Contributions	(500)
		American Society of Composers	4116 · Bequests - Frederick Lowe	(4,552)
Payment	04/18/2023	Innecare (A Night of Stars Sponsorship)	1499 · Undeposited Funds	(5,000)
<b>TOTAL</b>				<b>(10,052)</b>
<b>Deposit</b>	<b>04/18/2023</b>		<b>151 · Checking - Union Bank 7611</b>	<b>1,695</b>
		Misc. (A Night of Stars Ticket X7)	4000 · Gifts and Contributions	(1,750)
		Misc. (Ticket Purchase Fees)	5102 · DHCD-Expenses - CVEC	55
<b>TOTAL</b>				<b>(1,695)</b>
<b>Deposit</b>	<b>04/19/2023</b>		<b>151 · Checking - Union Bank 7611</b>	<b>484</b>
		Misc. (A Night of Stars Ticket X2)	4000 · Gifts and Contributions	(500)
		Misc. (Ticket Purchase Fees)	5102 · DHCD-Expenses - CVEC	16
<b>TOTAL</b>				<b>(484)</b>

**Desert Healthcare Foundation**  
**Deposit Detail**  
 April 2023

Type	Date	Name	Account	Amount
<b>Deposit</b>	<b>04/20/2023</b>		<b>151 · Checking - Union Bank 7611</b>	<b>242</b>
		Misc. (A Night of Stars Ticket X1)	4000 · Gifts and Contributions	(250)
		Misc. (Ticket Purchase Fees)	5102 · DHCD-Expenses - CVEC	8
<b>TOTAL</b>				<b>(242)</b>
<b>Deposit</b>	<b>04/21/2023</b>		<b>151 · Checking - Union Bank 7611</b>	<b>484</b>
		Misc. (A Night of Stars Ticket X1)	4000 · Gifts and Contributions	(250)
		Misc. (Ticket Purchase Fees)	5102 · DHCD-Expenses - CVEC	8
		Misc. (A Night of Stars Ticket X1)	4000 · Gifts and Contributions	(250)
		Misc. (Ticket Purchase Fees)	5102 · DHCD-Expenses - CVEC	8
<b>TOTAL</b>				<b>(484)</b>
<b>Deposit</b>	<b>04/24/2023</b>		<b>151 · Checking - Union Bank 7611</b>	<b>726</b>
		Misc. (A Night of Stars Ticket X2)	4000 · Gifts and Contributions	(500)
		Misc. (Ticket Purchase Fees)	5102 · DHCD-Expenses - CVEC	16
		Misc. (A Night of Stars Ticket X1)	4000 · Gifts and Contributions	(250)
		Misc. (Ticket Purchase Fees)	5102 · DHCD-Expenses - CVEC	8
<b>TOTAL</b>				<b>(726)</b>
<b>Deposit</b>	<b>04/25/2023</b>		<b>151 · Checking - Union Bank 7611</b>	<b>5,010</b>
		Misc.	4000 · Gifts and Contributions	(10)
<b>Payment</b>	<b>04/25/2023</b>	Eisenhower Health (A Night of Stars Sponsorship)	1499 · Undeposited Funds	(5,000)
<b>TOTAL</b>				<b>(5,010)</b>
			<b>TOTAL</b>	<b>59,417</b>

**Desert Healthcare Foundation**  
**Check Register**  
As of April 30, 2023

Type	Date	Num	Name	Amount
<b>100 - CASH</b>				
<b>151 - Checking - Union Bank 7611</b>				
Bill Pmt -Check	04/04/2023	5426	KESQ Newschannel 3	(1,000)
Bill Pmt -Check	04/04/2023	5427	KUNA-FM	(1,000)
Bill Pmt -Check	04/04/2023	5428	KUNA-TV Telemundo 15	(2,100)
Bill Pmt -Check	04/04/2023	5429	Transgender Health and Wellness Center - Grant Payment	(29,198)
Bill Pmt -Check	04/05/2023	5430	Union Bank	(12,033)
Bill Pmt -Check	04/05/2023	5431	Sergio Rodriguez - Expense Reimbursement	(262)
Bill Pmt -Check	04/10/2023	5432	Sergio Rodriguez - Expense Reimbursement	(70)
Bill Pmt -Check	04/13/2023	5433	Momentous Events	(45,000)
Bill Pmt -Check	04/18/2023	5434	State of Calif. Dept. of Insurance	(150)
Bill Pmt -Check	04/19/2023	5435	Momentous Events	(24,432)
Bill Pmt -Check	04/25/2023	5436	Martha's Village & Kitchen - Grant Payment	(22,467)
Bill Pmt -Check	04/25/2023	5437	Momentous Events	(500)
Bill Pmt -Check	04/25/2023	5438	Radio111	(1,500)
Check	04/25/2023		Bank Service Charge	(256)
<b>TOTAL</b>				<b>(139,968)</b>

**Details for Credit Card Expenditures**  
**Credit card purchases - March 2023 - Paid April 2023**

Number of credit cards held by Foundation personnel - 3  
 Credit Card Limit - \$25,000  
 Credit Card Holders:  
 Conrado Bárzaga - Chief Executive Officer  
 Chris Christensen - Chief Administration Officer  
 Alejandro Espinoza Santacruz - Chief of Community Engagement

Routine types of charges:  
 Office Supplies, Dues for membership, Supplies for Projects, Programs, etc.

Statement					
Year	Month	Total Charges	Expense Type	Amount	Purpose
		\$ 12,032.88			
Monthly Statement:					
2023	March	\$ 12,032.88	Foundation		
			<b>Chris Christensen:</b>		
			5106 \$ 10.99		cvHIP.com hosting
			5106 \$ 14.99		Desert Sun Subscription - Marketing
			5102 \$ 1,029.64		Enterprise - rental truck for CVEC 02/27/23 - 3/12/23
		\$ 1,055.62			
			<b>Conrado Bárzaga:</b>		
			5110 \$ (651.97)		Refund of Southwest Airlines - Flight to Sacramento for AB 869 Legislative Hearing
			5110 \$ 449.00		Candid Nonprofit Compensation Report (to be transferred to District)
			5110 \$ 5.65		KOFFI Meeting - Director Shorr & Conrado Bárzaga (to be transferred to District)
			5110 \$ 257.50		Sol Y Sombra Meeting - Mihai Patru, Stephan Benett (Executive Director & Board President Caravanserai Project) & Conrado Bárzaga (to be transferred to District)
			5110 \$ 51.01		Escena Golf Club Meeting - Conrado Bárzaga & Maria Paz (Altamed) (to be transferred to District)
			5110 \$ 660.96		Southwest Airlines - ACHD April 26-27, 2023, Sacramento, CA (to be transferred to District)
			5110 \$ 651.97		Southwest Airlines - Flight to Sacramento for AB 869 Legislative Hearing
			5110 \$ 399.00		FSG.Org - Collective Impact Action Summit (virtual) April 25-27, 2023 (to be transferred to District)
			5110 \$ 1,150.00		Peak Grantmaking Conference - Baltimore, MD May 8-10 - Conrado Bárzaga (to be transferred to District)
			5110 \$ 68.86		Half Moon Empanadas - Food for Sacramento Flight (to be transferred to District)
		\$ 3,041.98			
			<b>Alejandro Espinoza Santacruz:</b>		
			5102 \$ 152.21		KFC - food for CVEC event
			5102 \$ 8.35		Dunkin' - food for CVEC event
			5102 \$ 37.48		Dunkin' - food for CVEC event
			5102 \$ 105.34		Circle K - fuel for rental truck
			2190 \$ 123.91		Dominos - food for Air Quality Academy meeting 2/27/2023
			5102 \$ 49.99		Facebook Advertising for CVEC
			5102 \$ 119.99		Canva Annual Subscription
			5102 \$ 206.74		Subway - food for CVEC event
			5102 \$ 1,964.95		Kroger - gift cards for CVEC Vaccination Clinics
			5102 \$ 2,004.95		Kroger - gift cards for CVEC Vaccination Clinics
			5102 \$ 100.00		Arco - fuel for rental truck
			5102 \$ 2,150.53		FedEx Office - printing for CVEC
			5102 \$ 175.96		Asaderos Los Corrales - food for CVEC event
			5102 \$ 500.00		Facebook Advertising for CVEC
			5102 \$ 123.69		Doordash Casteneda - food for CVEC event
			5102 \$ 111.19		G&M Oil - fuel for rental truck
		\$ 7,935.28			

DESERT HEALTHCARE FOUNDATION							
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE							
April 30, 2023							
TWELVE MONTHS ENDING JUNE 30, 2023							
A/C 2190 and A/C 2186-Long term			6/30/2022	New Grants		4/30/2023	
Grant ID Nos.		Name	Open	Current Yr	Total Paid	Open	
			BALANCE	2022-2023	July-June	BALANCE	
Health Portal		Remaining Collective Funds-Mayor's Race & DHCF	\$ 67,117		\$ 48,200	\$ 18,917	HP-cvHIP
BOD - 04/24/18 & 06/28/22		Behavioral Health Initiative Collective Fund + Expansion	\$ 3,297,169		\$ 697,775	\$ 2,599,394	Behavioral Health
BOD - 06/26/18 BOD		Avery Trust Funds-Committed to Pulmonary services	\$ 720,282		\$ 185,292	\$ 534,990	Avery Trust
BOD - 6/25/19 BOD (#1006)		DHCD - Homelessness Initiative Collective Fund	\$ 94,057		\$ 22,500	\$ 71,557	Homelessness
BOD - 02/23/21 BOD (#1148)		OneFuture - Black and African American Healthcare Scholarship - 2 yrs	\$ 65,000		\$ 45,000	\$ 20,000	
BOD - 07/27/21 BOD (#1288)		Borrego Community - Improving Access to Healthcare - 3 yrs	\$ 545,000		\$ 92,271	\$ 452,729	
F&A - 6/11/19, 6/09/20, 6/22/21 Res. NO. 21-02, 22-17		Prior Year Commitments & Carry-Over Funds	\$ 1,544,156		\$ -	\$ 1,544,156	
<b>TOTAL GRANTS</b>			<b>\$ 6,332,781</b>	<b>\$ -</b>	<b>\$ 1,091,038</b>	<b>\$ 5,241,743</b>	
<b>Summary: As of 04/30/2023</b>			<b>Uncommitted &amp; Available</b>				
Health Portal (CVHIP):	\$	18,917	\$	18,917			
Behavioral Health Initiative Collective Fund	\$	2,599,394	\$	805,028			
Avery Trust - Pulmonary Services	\$	534,990	\$	485,243			
West Valley Homelessness Initiative	\$	71,557	\$	71,557			
Healthcare Needs of Black Communities	\$	472,729	\$	-			
Prior Year Commitments & Carry-Over Funds	\$	1,544,156	\$	1,544,156			
<b>Total</b>	<b>\$</b>	<b>5,241,743</b>	<b>\$</b>	<b>2,924,901</b>			
<b>Amts available/remaining for Grant/Programs - FY 2022-23:</b>			<b>FY23 Grant Budget</b>		<b>Social Services Fund #5054</b>		
<b>Amount budgeted 2022-2023</b>			\$ 530,000	\$ 500,000	Budget	\$ 60,000	
<b>Amount granted year to date</b>			\$ -	\$ 30,000	DRMC Auxiliary	\$ 14,000	Spent YTD
Mini Grants:					Eisenhower	\$ 6,000	
Net adj - Grants not used:					<b>Balance Available</b>	\$ 40,000	
Contributions / Additional Funding							
Prior Year Commitments & Carry-Over Funds		FY19-20 \$284,156; FY20-21 \$730,000; FY21-22 \$530,000	\$ 1,544,156				
<b>Balance available for Grants/Programs</b>			<b>\$ 2,074,156</b>				

**DESERT HEALTHCARE FOUNDATION**  
**OUTSTANDING PASS-THROUGH GRANTS AND GRANT PAYMENT SCHEDULE**  
**April 30, 2023**

FISCAL YEAR ENDING JUNE 30, 2023		TOTAL	6/30/2022	Current Yr	Total Paid/Accrued	4/30/2023	Remaining
Grant ID Nos.	Name	Grant	Open	2022-2023	July-June	Funds Payable	Funds
		BALANCE	BALANCE			BALANCE	BALANCE
<b>BOD - 11/22/22 - Resolution 22-28 Approval*</b>	<b>Covid Disparities RFP</b>						
Grant #1382	Alianza Coachella Valley - COVID-19 Clinics & Educational Outreach	\$ 84,181	\$ -	\$ 84,181	\$ -	\$ -	\$ 84,181
Grant #1378	El Sol Neighborhood Educational Center - Coachella Valley Collaborative Covid19	\$ 128,184	\$ -	\$ 128,184	\$ -	\$ 13,204	\$ 114,980
Grant #1380	Galilee Center - Distribution of PPE Bags and COVID-19 Resources Information	\$ 83,576	\$ -	\$ 83,576	\$ -	\$ 20,157	\$ 63,419
Grant #1381	Todec Legal Center Perris - Sembrando Prevencion	\$ 99,464	\$ -	\$ 99,464	\$ -	\$ -	\$ 99,464
Grant #1383	Vision Y Compromiso - Initiative to Address COVID-19 Disparities	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000
Grant #1384	Youth Leadership Institute - Youth Voice in Covid outreach Strategies	\$ 76,691	\$ -	\$ 76,691	\$ -	\$ -	\$ 76,691
<b>TOTAL GRANTS</b>		<b>\$ 822,096</b>	<b>\$ -</b>	<b>\$ 822,096</b>	<b>\$ -</b>	<b>\$ 33,361</b>	<b>\$ 788,735</b>
<b>Contract #22-323B*</b>	DHCF Staff & Printing	\$ 279,452	\$ -	\$ 279,452	\$ -	\$ 61,087	\$ 218,365
	Fiscal Intermediary Fees	\$ 164,419	\$ -	\$ 164,419	\$ -	\$ 6,672	\$ 157,747
<b>Total DHCF Portion</b>		<b>\$ 443,871</b>	<b>\$ -</b>	<b>\$ 443,871</b>	<b>\$ -</b>	<b>\$ 67,759</b>	<b>\$ 376,112</b>
						<b>Account 2183</b>	<b>\$ 33,361</b>
<b>Amts available/remaining for Grant/Programs - FY 2022-23:</b>						<b>\$ -</b>	
<b>Amount granted year to date</b>						<b>Grant Funds</b>	
Foundation Administration Costs		\$ 101,120				<b>RFP</b>	
Contributions / Additional Funding	RFP Project Total \$1,265,967	\$ (101,120)			Total Grant	\$ 1,265,967	
<b>Balance available for Grants/Programs</b>		<b>\$ -</b>			Received to Date	\$ -	
					<b>Balance Remaining</b>	<b>\$ 1,265,967</b>	

\*Contract #22-0323B is on a reimbursement basis and will reflect expenses as they are invoiced and receivable from County of Riverside.



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: May 10, 2023  
To: Finance & Administration Committee  
Subject: FY 2023-2024 Annual Budget Review and Consideration of Approval

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**Staff Recommendation:** Consideration to approve the FY 2023-2024 Annual Budget.

**Information:**  
**District**

1. FY23 has been a good year. Property tax revenue has continued to increase above projections. Administrative expenses continued significantly less due to remote work and virtual meetings.
2. The economy continues in a recessionary state, aided by the effects of the increasing Federal Reserve interest rate (10 rate hikes in 14 months) and increasing inflation. The stock and bond markets, although improved during the fiscal year, continue to be somewhat unstable and unpredictable, going into FY24.
3. Property taxes are anticipated to remain high, with new construction enhancing the District's expected property tax revenue in FY24. Administrative expenses are anticipated to increase, as in-person meetings will increase and travel is back on track.
4. The FY23-24 annual budget reflects the following highlights:
5. 4010 Property Tax Revenue – budget reflects a 4% increase over the current year.
6. 4220 & 9999-1 Interest Income – Net interest income will remain highly unpredictable with the bond market affected by the recession, inflation, and the Fed interest rate adjustments.
7. 4505-4513 Las Palmas Medical Plaza Rent and CAM Revenue –
  - Rental Income reflects an occupancy of 96-100%.
  - CAM Revenue includes a rate of \$.80 per square foot.
8. 5110 – Salaries and Wages – Increases include Cost of Living (COLA) and Merit.
  1. COLA - Due to rising inflation and cost of living, the latest Consumer Price Index for Riverside county (6%). The following is reflected in the Salaries and Wages on Page 9 of the Budget:
    - Effective July 1, 2023 – 6% increase
  2. Merit – 5% has been the normal annual merit increase. During this year of continued COLA increase, the FY24 budget includes a merit increase of 3%.
    - Effective November 1, 2023 – 3% increase
9. 6516 – Professional Services - \$1,250,000 includes \$1,000,000 for the continued work surrounding seismic and lease renewal issues with Desert Regional Medical Center.
10. 7010 Grant-Making Budget of \$4,000,000 for the fiscal year supported by the Board's 5-year strategic plan.

**Foundation**

11. 4003 Grants Income – includes \$824,000 estimated county grants, \$650,000 estimated external state and federal grants, and \$750,000 operating grant from DHCD.
12. 8015 & 8040 Investment Income – The investments in the Foundation are subject to fluctuations in the stock market.
13. 5101 & 5102 Salaries and Wages - \$602,623 of salaries and wages expense is allocated to the Foundation from the District. \$172,188 will be charged to the Behavioral Health collective fund grant for the Senior Program Officer - Behavioral Health. \$204,848 is allocated to the federal grant administrative funds.
14. 5102 - \$100,000 is included for internal CVEC administrative expenses and \$130,000 for the annual collaborators recognition event.
15. 8051 Grant Expense – \$2,674,000 anticipated grant expenses. A portion of this is attributed to grants revenue recognized in prior year as a result of the updated accounting standing for grant accounting for the Foundation.

**Fiscal Impact:**

District – Net Income \$757,126

Foundation – Net Loss (\$1,120,036)



DESERT HEALTHCARE FOUNDATION									
FY 2023 - 2024 BUDGET									
INDEX									
<b>DRAFT</b>									
<b><u>PAGE</u></b>									
<b>1</b>	<b>INDEX</b>								
<b>2</b>	<b>SUMMARY</b>								
<b>3</b>	<b>CASHFLOW</b>								
<b>4</b>	<b>STATEMENT OF INCOME AND EXPENSE</b>								
<b>5</b>	<b>GRANTS DETAIL SCHEDULE</b>								
<b>6</b>	<b>BUDGET DETAIL</b>								



DESERT HEALTHCARE FOUNDATION													
CASH FLOW PROJECTION													
FY2023-2024													
<b>DRAFT</b>													
<b>Available Cash July 1, 2023</b>	\$ 4,873,973												
	<b>July</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Total</b>
<b>Beginning Cash Balance:</b>	\$ 4,873,973	\$ 4,809,386	\$ 4,744,800	\$ 4,218,832	\$ 4,154,246	\$ 4,089,659	\$ 3,488,764	\$ 3,424,178	\$ 3,359,591	\$ 2,542,223	\$ 2,477,637	\$ 2,413,050	\$ 4,873,973
<b>Cash Receipts:</b>													
Grants, Interest & F. Lowe	9,250	9,250	565,250	9,250	9,250	565,250	9,250	9,250	565,250	9,250	9,250	565,250	2,335,000
Gifts & Contributions	-	-	32,500	-	-	32,500	-	-	32,500	-	-	32,500	130,000
<b>Total Receipts</b>	<b>9,250</b>	<b>9,250</b>	<b>597,750</b>	<b>9,250</b>	<b>9,250</b>	<b>597,750</b>	<b>9,250</b>	<b>9,250</b>	<b>597,750</b>	<b>9,250</b>	<b>9,250</b>	<b>597,750</b>	<b>2,465,000</b>
<b>Cash Disbursements:</b>													
Operations	27,967	27,967	28,217	27,967	27,967	28,217	27,967	27,967	28,217	27,967	27,967	28,217	336,600
Reimbursement to District - Exp allocation	35,870	35,870	35,870	35,870	35,870	35,870	35,870	35,870	35,870	35,870	35,870	35,870	430,436
Grants - Various			1,049,632			1,124,559			1,341,032			1,295,023	4,810,246
Social Services Fund	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	120,000
<b>Total Cash Disbursements</b>	<b>\$ 73,836</b>	<b>\$ 73,836</b>	<b>\$ 1,123,718</b>	<b>\$ 73,836</b>	<b>\$ 73,836</b>	<b>\$ 1,198,645</b>	<b>\$ 73,836</b>	<b>\$ 73,836</b>	<b>\$ 1,415,118</b>	<b>\$ 73,836</b>	<b>\$ 73,836</b>	<b>\$ 1,369,109</b>	<b>\$ 5,697,282</b>
<b>Cash Balance</b>	<b>\$ 4,809,386</b>	<b>\$ 4,744,800</b>	<b>\$ 4,218,832</b>	<b>\$ 4,154,246</b>	<b>\$ 4,089,659</b>	<b>\$ 3,488,764</b>	<b>\$ 3,424,178</b>	<b>\$ 3,359,591</b>	<b>\$ 2,542,223</b>	<b>\$ 2,477,637</b>	<b>\$ 2,413,050</b>	<b>\$ 1,641,691</b>	<b>\$ 1,641,691</b>

DESERT HEALTHCARE FOUNDATION								
FY 2023 - 2024 BUDGET								
DRAFT	Budget	Proj	FYE 2024				FYE 2024	Inc(Dec)
	Fiscal Yr	6/30/2023	FYE 2024				FYE 2024	Budget
	FYE 2023	Balance	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total	Vs Proj
<b>INCOME</b>								
4000 - Gifts and Contributions	50,000	263,714	32,500	32,500	32,500	32,500	130,000	(133,714)
4003 - Grants Income*	2,150,000	1,131,473	556,000	556,000	556,000	556,000	2,224,000	1,092,527
4116 - Bequests - Frederick Loewe	60,000	61,062	15,000	15,000	15,000	15,000	60,000	(1,062)
4130 - Misc Income	1,000	-	250	250	250	250	1,000	1,000
8015 - Investment Interest Income	150,000	111,274	37,500	37,500	37,500	37,500	150,000	38,726
8040 - Unrealized Gain/(Loss)	(100,000)	181,524	(25,000)	(25,000)	(25,000)	(25,000)	(100,000)	(281,524)
8030 - Change in value of CRT's	6,000	6,000	-	-	-	6,000	6,000	-
<b>TOTAL INCOME</b>	<b>2,317,000</b>	<b>1,755,047</b>	<b>616,250</b>	<b>616,250</b>	<b>616,250</b>	<b>622,250</b>	<b>2,471,000</b>	<b>715,953</b>
<b>FOUNDATION EXPENSES</b>								
5001 - Accounting Services	16,500	11,500	3,500	3,500	3,500	3,500	14,000	2,500
5035 - Dues and membership	500	26	125	125	125	125	500	474
5057 - Investment fees	50,000	43,921	12,500	12,500	12,500	12,500	50,000	6,079
5065 - Legal Fees - Ongoing	1,000	-	250	250	250	250	1,000	1,000
5101 - DHCD Exp Alloc - Wages & Benefits - Staff	338,243	177,724	99,444	99,444	99,444	99,444	397,775	220,051
5101 - Allocation of Wages to Behavioral Health Grant	(153,737)	-	(43,047)	(43,047)	(43,047)	(43,047)	(172,188)	(172,188)
5102 - DHCD-Expenses - Federal Funds	167,359	346,927	51,212	51,212	51,212	51,212	204,848	(142,078)
5102 - Expenses (Internal) - Related to COVID	140,000	-	57,500	57,500	57,500	57,500	230,000	230,000
5106 - Marketing/Communication	35,000	402	8,750	8,750	8,750	8,750	35,000	34,598
5110 - Other Expense	5,000	3,036	1,250	1,250	1,250	1,250	5,000	1,964
5115 - Postage & Shipping	100	-	25	25	25	25	100	100
5120 - Professional Fees	1,000	-	250	250	250	250	1,000	1,000
8051 - Grant Expense - External Sources	1,750,000	3,617,954	668,500	668,500	668,500	668,500	2,674,000	(943,954)
8052 - Grants Expense - Includes mini grants**	30,000	-	7,500	7,500	7,500	7,500	30,000	30,000
<b>TOTAL EXPENSE</b>	<b>2,380,965</b>	<b>4,201,490</b>	<b>867,759</b>	<b>867,759</b>	<b>867,759</b>	<b>867,759</b>	<b>3,471,036</b>	<b>(730,454)</b>
<b>FUNDS - EXPENSE</b>								
5054 - Social Services Expense	60,000	50,000	30,000	30,000	30,000	30,000	120,000	(70,000)
<b>TOTAL FUNDS EXPENSE</b>	<b>60,000</b>	<b>50,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>120,000</b>	<b>(70,000)</b>
<b>SUMMARY</b>								
Income	2,317,000	1,755,047	616,250	616,250	616,250	622,250	2,471,000	715,953
Expenses	2,440,965	4,251,490	897,759	897,759	897,759	897,759	3,591,036	(660,454)
<b>Net Income (Loss)</b>	<b>(123,965)</b>	<b>(2,496,443)</b>	<b>(281,509)</b>	<b>(281,509)</b>	<b>(281,509)</b>	<b>(275,509)</b>	<b>(1,120,036)</b>	<b>1,376,408</b>

DESERT HEALTHCARE FOUNDATION										
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE										
As of 6/30/2024										
TWELVE MONTHS ENDED JUNE 30, 2024				FYE 6/30/2024				TOTAL YR		
<b>DRAFT</b>	6/30/2023							Disb		Balance
A/C 2190 and A/C 2186	Open	Grants New	Total	QTR 1	QTR 2	QTR 3	QTR 4	FYE 6/30/2024	at 6/30/2024	
Name	BALANCE	6/30/2023	Grants							
Health Portal (CVHIP):	\$ 6,022		\$ 6,022	\$ 6,022	\$ -	\$ -	\$ -	\$ 6,022	\$ -	
West Valley Homelessness Initiative	\$ 71,557		\$ 71,557	\$ 45,000	\$ 26,557	\$ -	\$ -	\$ 71,557	\$ -	
Behavioral Health Initiative Collective Fund	\$ 2,463,035		\$ 2,463,035	\$ 266,110	\$ 290,502	\$ 318,685	\$ 337,523	\$ 1,212,820	\$ 1,250,215	
Avery Trust - Pulmonary Services	\$ 523,437		\$ 523,437	\$ 25,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 325,000	\$ 198,437	
Borrego Community - Improving Access to Healthcare - 3 yrs	\$ 402,729		\$ 402,729	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 300,000	\$ 102,729	
OneFuture - Black and African American Healthcare Scholarship	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Prior Year and Carry-Over Funds	\$ 1,544,156		\$ 1,544,156	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 600,000	\$ 944,156	
Passthrough Funds	\$ 964,847	\$ 650,000	\$ 1,614,847	\$ 375,000	\$ 375,000	\$ 464,847	\$ 400,000	\$ 1,614,847	\$ -	
New Mini/General Grants		\$ 30,000	\$ 30,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 30,000	\$ -	
Additional - Other TBD		\$ 650,000	\$ 650,000	\$ 100,000	\$ 100,000	\$ 225,000	\$ 225,000	\$ 650,000	\$ -	
<b>TOTAL GRANTS</b>	<b>\$ 5,975,783</b>	<b>\$ 1,330,000</b>	<b>\$ 7,305,783</b>	<b>\$ 1,049,632</b>	<b>\$ 1,124,559</b>	<b>\$ 1,341,032</b>	<b>\$ 1,295,023</b>	<b>\$ 4,810,246</b>	<b>\$ 2,495,537</b>	

<b>Desert Healthcare Foundation</b>			
<b>Budget Detail</b>			
<b>FY 23-24</b>			
<b>DRAFT</b>			
<b>4000 - Gifts &amp; Contributions</b>			
	50,000	Estimated External Partners(i.e. Foundations)	
	80,000	Sponsorships - A Night of Stars	
	130,000		
<b>4003 - Grant Income</b>			
	800,000	COVID Disparities - \$450k in FY23	
	24,000	RODA	\$25k in FY23
	650,000	Estimated other grants	
	750,000	Operating grant from DHCD	
	2,224,000		
<b>5101 - DHCD Exp Alloc - Wages &amp; Benefits - Staff</b>			
	397,775	From DHCD Dir & Empl Exp	
<b>5102 DHCD Expenses - COVID - ELC</b>			
	204,848	From DHCD Dir & Empl Exp	
	100,000	Internal Expenses related to Collaborative work	
	130,000	Annual Collaborators Recognition Event	
	434,848		
<b>5106 - Communications/Marketing/Branding</b>			
	27,500	<b>Detail - CVHIP</b>	
		7,500	Radio
		10,000	Digital
		10,000	Print
		27,500	
	7,500	Miscellaneous	
	35,000		
<b>8051 - Grant Expense - Outside Sources</b>			
	750,000	Behavioral Health	
	450,000	Avery Trust	
	824,000	Estimated county grants	
	650,000	Estimated other grants	
	2,674,000		
<b>8052 - Grant Expense - Including Mini Grants</b>			
	30,000	Mini Grants	
	30,000		