



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
February 28, 2023**

<b>Directors Present – Video Conference</b>	<b>District Staff Present – Video Conference</b>	<b>Absent</b>
President Evett PerezGil Vice-President Carmina Zavala, PsyD Secretary Carole Rogers, RN Treasurer Arthur Shorr Director Les Zendle, MD Director Kimberly Barraza	Conrado E. Bárzaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Meghan Kane, Senior Program Officer, Public Health Jana Trew, Senior Program Officer Will Dean, Marketing and Communications Director Andrea S. Hayles, Board Relations Officer  <u>Legal Counsel</u> Jeff Scott	Director Leticia De Lara, MPA

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>A. Call to Order</b>	President PerezGil called the meeting to order at 5:32 p.m.	
<b>Roll Call</b>	The Clerk of the Board called the roll with all directors present except Director De Lara.	
<b>B. Pledge of Allegiance</b>	President PerezGil led the pledge of allegiance.	
<b>C. Approval of Agenda</b>	President PerezGil asked for a motion to approve the agenda.	<b>#23-04 MOTION WAS MADE by Director Shorr and seconded by Director Zendle to approve the agenda.</b> <b>Motion passed unanimously.</b> <b>AYES – 6 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, and Director Barraza</b> <b>NOES – 0</b> <b>ABSENT – 1 Director De Lara</b>
<b>D. Public Comment</b>	There were no public comments.	
<b>E. Consent Agenda</b>		



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<p><b>1. BOARD MINUTES</b></p> <p>a. Board of Directors Meeting – January 24, 2023</p> <p><b>2. FINANCIALS</b></p> <p>a. Approval of the January 2023 Financial Statements – F&amp;A Approved February 15, 2023</p> <p><b>3. CEO DISCRETIONARY FUND</b></p> <p>a. CEO Discretionary Fund Increase from \$25,000 to \$50,000</p> <p><b>4. VENDOR AGREEMENTS</b></p> <p>a. Project Scope of Work (SOW) and Vendor Contract with Regional Access Project Foundation (RAP) - NPO Centric to provide capacity building and technical assistance for Desert Healthcare District and Foundation's grantees and community-based organizations – NTE \$250,000 for two years – Strategic Plan Alignment Goal #4</p> <p><b>5. GRANTS</b></p> <p>a. Grant #1372 Reynaldo J. Carreon MD Foundation – Dr. Carreon Scholarship Program – \$50,000 – Strategic Plan Alignment Goal #2: Proactively expand community access to primary and specialty care services</p> <p>b. Grant #1031 University of California, Riverside – requesting a 4-month no cost grant extension for Mental Health 2021 – Strategic Plan Alignment Goal #3: Proactively expand community access to</p>	<p>President PerezGil asked for a motion to approve the consent agenda.</p> <p>Director Zendle pulled item E.3.a., and Director Shorr pulled item E.4.a.</p> <p>Director Zendle described his concerns with using the CEO Discretionary Fund without the Board's approval, summarizing other past examples of expenditures and their relation to AB 2419.</p> <p>Jeff Scott, Legal Counsel, described the legal perspective for event sponsorships, further explaining AB 2419 related to the grant policy.</p> <p>Director Zendle recommended a consensus for any changes to the discretionary fund are forwarded to the policy committee and for the board to vote no on raising the limit from \$25k to \$50k until the committee reviews the policy.</p> <p>Director Rogers motioned to refer the CEO Discretionary Fund to the policies committee for further discussion.</p> <p>Directors Rogers motioned to table the vote to increase the CEO Discretionary Fund until after the policy committee's review.</p>	<p><b>#23-05 MOTION WAS MADE by Director Zendle and seconded by Director Rogers to approve the consent agenda except E.3.a. and E.4.a.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 6 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, Director De Lara, and Director Barraza</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 1 Director De Lara</b></p> <p><b>#23-06 MOTION WAS MADE by Director Rogers and seconded by Director Shorr to refer the CEO Discretionary Fund Policy to the policies committee for further discussion.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 6 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, and Director Barraza</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 1 Director De Lara</b></p> <p><b>#23-07 MOTION WAS MADE by Director Rogers and seconded by Director Zendle to table the vote to increase the CEO Discretionary Fund until the policy committee's review.</b></p> <p><b>Motion failed 3-3.</b></p> <p><b>AYES – 3 Secretary Rogers, Director Shorr, and Director Zendle</b></p> <p><b>NOES – 3 – President PerezGil, Vice-President Zavala, and Director Barraza</b></p> <p><b>ABSENT – 1 Director De Lara</b></p>
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<p>behavioral/mental health services</p> <p><b>6. RESOLUTIONS</b></p> <p><b>a. Subsequent Emergency Resolution #23-01 Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings</b></p>	<p>Director Shorr inquired item E.4.a. – Project Scope of Work (SOW) and Vendor Contract with Regional Access Project Foundation (RAP) - NPO Centric. Donna Craig, Chief Program Officer, provided an overview of the vendor contract and the capacity building for the grantees.</p>	<p><b>#23-08 MOTION WAS MADE by Vice-President Zavala and seconded by Director Barraza to increase the CEO Discretionary Fund from \$25,000 to \$50,000. Motion failed 3-3.</b></p> <p><b>AYES – 3 President PerezGil, Vice-President Zavala, and Director Barraza</b></p> <p><b>NOES – 3 – Secretary Rogers, Director Shorr, and Director Zendle</b></p> <p><b>ABSENT – 1 Director De Lara</b></p> <p><b>#23-09 MOTION WAS MADE by Director Zendle and seconded by Director Rogers to approve item E.4.a.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 6 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, and Director Barraza</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 1 Director De Lara</b></p>
<p><b>F. Desert Healthcare District CEO Report</b></p> <p><b>1. Results-Based Accountability (RBA) Overview Presentation – Stephanie Minor, Consultant, NPO Centric</b></p>	<p>Conrado E. Bárzaga, MD, CEO, described the strategic plan alignment for grantee results-based accountability introducing Stephanie Minor, Consultant, NPO Centric. Ms. Minor presented on NPO Centric's Results-Based Accountability (RBA) outlining the staff's current work, the scorecard for tracking results, including mental health, community convenings, and the next steps.</p>	



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<p><b>2. Consideration to approve participation in the 2023 California Economic Summit Planning Committee</b></p>	<p>Dr. Bárzaga, CEO, described the 2023 California Economic Summit Planning Committee and an invitation to participate in this year's Summit Regional Host Committee in the Coachella Valley</p>	<p><b>#23-10 MOTION WAS MADE by Director Zavala and seconded by Director Barraza to approve participation in the 2023 California Economic Summit Planning Committee Motion passed unanimously. AYES – 6 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, and Director Barraza NOES – 0 ABSENT – 1 Director De Lara</b></p>
<p><b>3. Consideration for a table purchase at The Chase – 2023 29<sup>th</sup> Annual Steve Chase Humanitarian Awards – DHCDF DAP Health Humanitarian Award Recipient</b></p>	<p>Dr. Bárzaga, CEO, described the annual DAP Chase awards, the District as this year's humanitarian award recipient, and consideration to purchase a table for the staff to attend the event.</p> <p>Jeff Scott, Legal Counsel, recommended that the motion include that the table and individual tickets disbursement follow the ticket distribution policy; therefore, the tickets are exempt and not considered gifts to public officials in consideration of potentially providing any future grants to DAP Health given the ticket amount threshold.</p>	<p><b>#23-11 MOTION WAS MADE by Director Zendle and seconded by Director Shorr to approve a table purchase at The Chase – 2023 29<sup>th</sup> Annual Steve Chase Humanitarian Awards in accordance with the District's ticket distribution policy. Motion passed unanimously. AYES – 6 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Shorr, Director Zendle, and Director Barraza NOES – 0 ABSENT – 1 Director De Lara</b></p>
<p><b>4. Riverside Local Agency Formation Commission (LAFCO) Special District Member Elections – East and West County – DHCD Nomination</b></p>	<p>Dr. Bárzaga, CEO, described the nominations for the LAFCO special district member elections, with Director Barraza as the District's nominee.</p>	
<p><b>5. California Federal Fair Political Practices</b></p>		



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<b>Commission (FPCC) Form 700 E-Filing</b>	The Board Relations Officer provided an overview of the District's conflict of interest code and NetFile's cloud-based platform for e-filing the Statements of Interest (Form 700) and uploading the biennial ethics and harassment certificates.	
<b>6. 2022 Annual Report Release</b>	Dr. Bárzaga, CEO, described the 2022 annual report publication and distribution, including a Spanish translation version on the District's website.	
<b>7. Public Health Alliance of Southern California and Healthy Places Index (HPI) Board Educational Workshop – May 4</b>	Dr. Bárzaga, CEO, reminded the Board of the May 4 Healthy Places Index (HPI) workshop facilitated by the Public Health Alliance.	
<b>8. Borrego Community Health Foundation Transfer of Assets</b>	Dr. Bárzaga, CEO, updated the Board on the Borrego Community Health Foundation transfer of assets to DAP Health and its partners as the selected organization. Staff has met with Borrego to ensure uninterrupted services in Desert Highland Gateway Estates.	
<b>9. CEO Community Engagements and Media Visibility</b>	Dr. Bárzaga, CEO, described his community engagements and media visibility.	
<b>G. Desert Regional Medical Center CEO Report</b>	Linda Evans, Chief Strategy Officer, Desert Care Network (DCN), provided the report in Michele Finney's absence highlighting the survey activity and people, events, marketing and PR, and highlights on social media.	



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<b>H. Desert Regional Medical Center Governing Board</b>	<p>President PerezGil provided an overview of the February Governing Board meeting describing Linda Evan's report. Director Zendle elaborated on the COVID normalcy, further describing the hospital's high census rate of patients awaiting discharge due to bed and staff shortages at skilled nursing facilities. The Governing Board also reviewed credentialing and peer review.</p>	
<b>I. Committee Meetings –</b>  <b>I.1. Program Committee</b>  <ol style="list-style-type: none"> <li><b>1. Draft Meeting Minutes – February 14, 2023</b></li> <li><b>2. Grant Payment Schedule</b></li> <li><b>3. Grant applications and Request for Proposals Submitted and Under Review</b></li> <li><b>4. Progress and Final Reports Update</b></li> <li><b>5. Blue Zones Initiative Steering Committee – Update</b></li> </ol> <b>I.2. Finance, Legal, Administration, &amp; Real Estate Committee</b>  <ol style="list-style-type: none"> <li><b>1. Draft Meeting Minutes – February 15, 2023</b></li> </ol>	<p>President PerezGil inquired about any questions concerning the February Program Committee meeting minutes.</p> <p>There were no questions or comments.</p> <p>Dr. Bárzaga, CEO, provided an update on the Blue Zones Initiative Steering Committee also describing the parallel initiative – Activate Palm Springs.</p> <p>President PerezGil inquired about any questions</p>	



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<p><b>2. Q4 – 12/31/2022 – Investment Portfolio Statements – High Mark Capital Management</b></p> <p><b>3. Senior Development Officer</b></p>	<p>concerning the February F&amp;A Committee meeting minutes.</p> <p>Director Shorr provided an overview of the year-to-date variance analysis of the financial statements.</p> <p>Director Shorr, Chair, F&amp;A Committee described the senior development officer discussions as presented in the F&amp;A Committee meeting minutes.</p> <p>The Board discussed the strategic plan and an update from the senior development officer on capital campaigns, public health initiatives, water and air quality, and other matters throughout the Coachella Valley, and the low priority of the strategic plan. Additionally, the Board discussed periodic updates in the CEO Report on the status of each strategic plan goal.</p> <p>The Board did not recommend moving forward with a senior development officer, and the Strategic Planning Committee will provide updates to the Board as appropriate.</p>	
<p><b>J. Old Business</b></p> <p><b>1. Coachella Valley Association of Governments (CVAG) CV Link Q4 Report – October 1, 2022 – December 31, 2022</b></p>	<p>President PerezGil inquired with the Board about any questions on the Coachella Valley Association of Governments (CVAG), CV Link Q4 report.</p>	



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	There were no questions or comments.	
<b>K. Legal</b>	Jeff Scott, Legal Counsel, provided a legal overview of AB 2449, returning to in-person meetings and the legislation on teleconferencing.	
<b>L. Immediate Issues and Comments</b>	<p>Dr. Bárzaga, CEO, described the Association of California Healthcare District Re-Certification, which requires a CEO Evaluation and a Board Self-Assessment administrated by the Walker Company.</p> <p>Director Rogers described her Coachella Valley Association of Governments (CVAG) Homelessness Committee and Lift to Rise (LTR) Affordable Housing Committee reports detailing LTR's funding from the California Department of Housing and Community Development (HCD) for 100 multi-family homes and 50 senior dwellings.</p>	
<b>L. Adjournment</b>	President PerezGil adjourned the meeting at 7:23 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

DocuSigned by:

A blue ink signature of Carole Rogers, written in a cursive style.

ATTEST: \_\_\_\_\_

Carole Rogers, RN, Secretary  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*