



DESERT HEALTHCARE FOUNDATION
Finance, Legal, Administration, & Real Estate Committee
April 12, 2023

The Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 5:30 PM, or immediately following the F&A Committee District meeting Wednesday, April 12, 2023, via Zoom using the following link:

<https://us02web.zoom.us/j/83743788340?pwd=VXljcEdUMWtLa3NvdHd3SGRXa0Mzd09>
Password: 108761

Members of the public can also participate by telephone, using the following dial in information:

Dial in #:(669) 900-6833 or (888) 788-0099
Webinar ID: 837 4378 8340
Password: 108761

AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

- 1. F&A Meeting Minutes – March 15, 2023 – Pg. 2-3

ACTION

V. CEO REPORT

Information

VI. FINANCIAL REPORT

- 1. Financial Statements – Pg. 4-8
- 2. Deposits – Pg. 9-10
- 3. Check Register – Pg. 11
- 4. Credit Card Expenditures – Pg. 12
- 5. General Grants Schedule – Pg. 13

ACTION

VII. OTHER MATTERS

VIII. ADJOURNMENT

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert, California at least 72 hours prior to the meeting.

Andrea S. Hayles

Andrea S. Hayles, Board Relations Officer



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
March 15, 2023

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Arthur Shorr Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Andrea S. Hayles, Board Relations Officer	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Shorr called the meeting to order at 4:38 p.m.	
II. Approval of Agenda	Chair Shorr asked for a motion to approve the agenda.	Moved and seconded by Director De Lara and Vice-President Zavala to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment	
IV. Approval of Minutes 1. Minutes – Meeting February 15, 2023	Chair Shorr asked for a motion to approve the minutes of the February 15, 2023, F&A Committee meeting.	Moved and seconded by Director De Lara and Vice-President Zavala to approve the February 15, 2023, meeting minutes. Motion passed unanimously.
V. CEO Report	There was no CEO Report.	
VI. Financial Report 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chair Shorr reviewed the February financials with the committee. Donna Craig, Chief Program Officer, provided an overview of the social services fund with Desert Regional Medical Center auxiliary – a 501(c)3, including services to Eisenhower Health, the cancer centers, food, gas vouchers, education classes, prescriptions, and infant interment expenses given the inquiring from the committee with a \$40k budget for the social services fund.	Moved and seconded by Director De Lara and Director Shorr to approve the February 2023 financials and forward to the board for approval. Motion passed unanimously.



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
March 15, 2023

	<p>The committee inquired about including JFK Memorial in the East Valley and allocating additional funding if necessary.</p> <p>Public Comment: Linda Evans, Chief Strategy Officer, Desert Care Network, Desert Regional Medical Center, described that each hospital has their own 501(c)3 and the possibility of introducing the concept at JFK Memorial and providing additional funding.</p>	
VII. Other Matters	There were no other matters.	
VIII. Adjournment	Chair Shorr adjourned the meeting at 4:50 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
 Arthur Shorr, Chair/Treasurer, Board of Directors
 Finance & Administration Committee
 Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer

DESERT HEALTHCARE FOUNDATION					
MARCH 2023 FINANCIAL STATEMENTS					
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Statement of Operations					
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Schedule of Grants					

Desert Healthcare Foundation
Profit & Loss Budget vs. Actual
July 2022 through March 2023

	MONTH			TOTAL		
	Mar 23	Budget	\$ Over Budget	Jul '22 - Mar 23	Budget	\$ Over Budget
Income						
4000 · Gifts and Contributions	78,026	4,167	73,859	178,715	37,503	141,212
4003 · Grants	62,048	179,167	(117,119)	656,532	1,612,503	(955,971)
4116 · Bequests - Frederick Lowe	335	5,000	(4,665)	45,795	45,000	795
4130 · Misc. Income	0	83	(83)	0	747	(747)
8015 · Investment Interest Income	11,962	12,500	(538)	83,455	112,500	(29,045)
8040 · Restr. Unrealized Gain/(Loss)	40,243	(8,333)	48,576	136,140	(74,997)	211,137
Total Income	192,614	192,584	30	1,100,637	1,733,256	(632,619)
Expense						
5001 · Accounting Services Expense	958	1,375	(417)	8,622	12,375	(3,753)
5035 · Dues & Memberships Expense	0	42	(42)	26	378	(352)
5057 · Investment Fees Expense	3,724	4,167	(443)	32,941	37,503	(4,562)
5065 · Legal Costs Ongoing Expense	0	83	(83)	0	747	(747)
5101 · DHCD-Exp Alloc Wages& benefits	14,031	15,376	(1,345)	133,293	138,384	(5,091)
5102 · DHCD-Expenses - CVEC	79,251	25,613	53,638	260,197	230,517	29,680
5106 · Marketing & Communications	26	2,917	(2,891)	302	26,253	(25,951)
5110 · Other Expenses	248	417	(169)	2,535	3,753	(1,218)
5115 · Postage & Shipping Expense	0	8	(8)	0	72	(72)
5120 · Professional Fees Expense	0	83	(83)	0	747	(747)
8051 · Major grant expense	192,291	145,833	46,458	3,142,953	1,312,497	1,830,456
8052 · Grant Expense - Collective/Mini	0	2,500	(2,500)	0	22,500	(22,500)
Total Expense Before Social Services	290,529	198,414	92,115	3,580,869	1,785,726	1,795,143
5054 · Social Services Fund	0	5,000	(5,000)	20,000	45,000	(25,000)
Net Income	(97,915)	(10,830)	(87,085)	(2,500,232)	(97,470)	(2,402,762)

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of March 31, 2023

				Mar 31, 23	Mar 31, 22
ASSETS					
Current Assets					
Checking/Savings					
100 - CASH					
			150 - Petty Cash	200	200
			151 - Checking - Union Bank 7611	1,043,907	644,955
			152 - Checking - Union Bank 8570	100,000	179,743
			Total Checking/Savings	1,144,107	824,898
			Total Accounts Receivable	150,804	0
Other Current Assets					
			316 - Accrued Revenue	0	100,000
476-486 - INVESTMENTS					
477 - Morgan Stanley-Investments					
			477.2 - Unrealized Gain/(Loss)	(196,240)	(74,670)
			477 - Morgan Stanley-Investments - Other	2,063,305	2,044,244
			Total 477 - Morgan Stanley-Investments	1,867,065	1,969,574
486 - Merrill Lynch					
			486.1 - Merrill Lynch Unrealized Gain	546,735	767,009
			486 - Merrill Lynch - Other	2,074,079	1,925,968
			Total 486 - Merrill Lynch	2,620,814	2,692,977
			Total 476-486 - INVESTMENTS	4,487,879	4,662,551
500 - CONTRIBUTIONS -RCVB -CRTS					
			515 - Contrib RCVB-Pressler CRT	62,367	74,787
			530 - Contrib RCVB-Guerts CRT	126,022	126,022
			Total 500 - CONTRIBUTIONS -RCVB -CRTS	188,389	200,809
			601 - Prepaid Payables	3,703	2,975
			Total Other Current Assets	4,679,971	4,966,335
TOTAL ASSETS				5,974,882	5,791,233

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of March 31, 2023

				Mar 31, 23	Mar 31, 22
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
			1000 - Accounts Payable	16,465	16,941
			1052 - Account payable-DHCD Exp Alloc	(1,418)	66,384
			Total Accounts Payable	15,047	83,325
Other Current Liabilities					
			2183 - Grants Payable-COVID-CARES PHI	0	250,000
			2190 - Current - Grants payable	2,161,677	2,317,043
			Total Other Current Liabilities	2,161,677	2,567,043
			Total Current Liabilities	2,176,724	2,650,368
Long Term Liabilities					
			2186 - Grants payable	200,000	1,600,000
			Total Liabilities	2,376,724	4,250,368
Equity					
			3900 - Retained Earnings	6,098,389	1,834,713
			Net Income	(2,500,232)	(293,847)
			Total Equity	3,598,157	1,540,866
TOTAL LIABILITIES & EQUITY				5,974,882	5,791,233

DESERT HEALTHCARE FOUNDATION					
BALANCE SHEET 03/31/23					
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES					
		T/B	GENERAL Fund	Restricted Funds	Trusts
ASSETS					
	150 · Petty Cash	200	200	-	-
	151 · Checking - Union Bank 7611*	1,043,907	1,028,860	15,047	-
	152 · Checking - Union Bank 8570	100,000	100,000		
	Total 100 · CASH - UNRESTRICTED	1,144,107	1,129,060	15,047	-
Accounts Receivable					
	321 - Accounts Receivable - Other	150,804	-	150,804	
	Total Accounts Receivable	150,804	-	150,804	-
477 · Invt-Morgan Stanley					
	477.2 · Unrealized Gain	(196,240)	-	(196,240)	-
	477 · Invt-Morgan Stanley	2,063,305	1,082,349	980,956	-
	Total 477 · Invt-Morgan Stanley	1,867,065	1,082,349	784,716	-
6441	486.1 · Merrill Lynch Unrealized Gain	546,735	-	546,735	-
	486 · Merrill Lynch	2,074,079		2,074,079	-
	Total 486 · Merrill Lynch	2,620,814	-	2,620,814	-
	515 · Contrib RCVB-Pressler CRT	62,367	-	-	62,367
	530 · Contrib RCVB-Guerts CRT	126,022	-	-	126,022
	601 - Prepaid payables	3,703	3,703	-	-
	Total Current Assets	5,974,882	2,215,112	3,571,381	188,389
	TOTAL ASSETS	5,974,882	2,215,112	3,571,381	188,389
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
	1000 · Accounts Payable	16,465	-	16,465	-
	1052 - Account Payable - DHCD - Alloc Expenses	(1,418)	-	(1,418)	-
	2183 · Grants Payable-COVID-CARES PHI	-		-	
	2190 - Grants Payable - Current Portion	2,161,677	-	2,161,677	-
	Total Current Liabilities	2,176,724	-	2,176,724	-
	2186 - Grant Payable - Long Term	200,000	-	200,000	-
	Total Liabilities	2,376,724	-	2,376,724	-
Equity					
	3900 · Retained Earnings	6,098,389	4,715,344	1,194,656	188,389
	Net Income	(2,500,232)	(2,500,232)	-	-
	Total Equity	3,598,157	2,215,112	1,194,656	188,389
	TOTAL LIABILITIES & EQUITY	5,974,882	2,215,112	3,571,381	188,389
* Restricted funds include Accounts Payable					

Desert Healthcare Foundation
Deposit Detail
 March 2023

Type	Date	Name	Account	Amount
Deposit	03/07/2023		151 - Checking - Union Bank 7611	10,000
Payment	03/07/2023	Regional Access Project Foundation	1499 - Undeposited Funds	(10,000)
TOTAL				(10,000)
Deposit	03/13/2023		152 - Checking - Union Bank 8570	217,688
Payment	03/13/2023	Riverside County - Public Health	1499 - Undeposited Funds	(217,688)
TOTAL				(217,688)
Deposit	03/14/2023		151 - Checking - Union Bank 7611	335
		Warner Music Group Services	4116 - Bequests - Frederick Lowe	(335)
TOTAL				(335)
Deposit	03/24/2023		151 - Checking - Union Bank 7611	9,918
		Misc.	5102 - DHCD-Expenses - CVEC	158
		DAP Health	4000 - Gifts and Contributions	(250)
		Misc.	5102 - DHCD-Expenses - CVEC	166
		Misc.	5102 - DHCD-Expenses - CVEC	8
Payment	03/24/2023	Lift To Rise	1499 - Undeposited Funds	(5,000)
Payment	03/24/2023	DAP Health	1499 - Undeposited Funds	(5,000)
TOTAL				(9,918)
Deposit	03/28/2023		151 - Checking - Union Bank 7611	10
		Misc.	4000 - Gifts and Contributions	(10)
TOTAL				(10)
Deposit	03/28/2023		151 - Checking - Union Bank 7611	5,760
		The Saint Paul Foundation	4000 - Gifts and Contributions	(5,760)
TOTAL				(5,760)

Desert Healthcare Foundation
Deposit Detail
 March 2023

Type	Date	Name	Account	Amount
Deposit	03/28/2023		151 - Checking - Union Bank 7611	968
		Misc.	4000 - Gifts and Contributions	(1,000)
		Misc.	5102 - DHCD-Expenses - CVEC	32
TOTAL				(968)
Deposit	03/30/2023		151 - Checking - Union Bank 7611	484
		Misc.	4000 - Gifts and Contributions	(500)
		Misc.	5102 - DHCD-Expenses - CVEC	16
TOTAL				(484)
Deposit	03/31/2023		151 - Checking - Union Bank 7611	5,084
		Misc.	4000 - Gifts and Contributions	(5,000)
		Misc.	5102 - DHCD-Expenses - CVEC	158
		Misc.	4000 - Gifts and Contributions	(250)
		Misc.	5102 - DHCD-Expenses - CVEC	8
TOTAL				(5,084)
			TOTAL	250,247

Desert Healthcare Foundation
Check Register
As of March 31, 2023

Type	Date	Num	Name	Amount
100 - CASH				
151 - Checking - Union Bank 7611				
Bill Pmt -Check	03/02/2023	ACH 030623	CONCUR, INC.	(16,290)
Bill Pmt -Check	03/07/2023	5414	KESQ Newschannel 3	(1,000)
Bill Pmt -Check	03/07/2023	5415	KUNA-FM	(1,000)
Bill Pmt -Check	03/07/2023	5416	KUNA-TV Telemundo 15	(2,100)
Bill Pmt -Check	03/07/2023	5417	Union Bank	(14,209)
Bill Pmt -Check	03/07/2023	5418	Sergio Rodriguez - Expense Reimbursement	(396)
Bill Pmt -Check	03/07/2023	5419	Alejandro Espinoza - Expense Reimbursement	(2,761)
Bill Pmt -Check	03/07/2023	5420	Regents of UC Riverside - Grant Payment	(112,500)
Bill Pmt -Check	03/21/2023	5421	City of Palm Springs - Grant Payment	(22,500)
Bill Pmt -Check	03/21/2023	5422	Borrego Community Health Foundation - Grant Payment	(16,030)
Bill Pmt -Check	03/22/2023	5423	Momentous Events	(35,000)
Check	03/27/2023		Bank Service Charge	(248)
Bill Pmt -Check	03/28/2023	5424	Clinicas De Salud Del Pueblo Inc. - Grant Payment	(33,750)
Bill Pmt -Check	03/28/2023	5425	Verizon Wireless	(150)
Bill Pmt -Check	03/30/2023	ACH 040323	CONCUR, INC.	(4,390)
Bill Pmt -Check	03/31/2023	IC 033123	Desert Healthcare District	(189,652)
Total 151 - Checking - Union Bank 7611				(451,976)
152 - Checking - Union Bank 8570				
Bill Pmt -Check	03/14/2023	1096	Alianza Coachella Valley - Grant Payment	(22,489)
Bill Pmt -Check	03/14/2023	1097	El Sol Neighborhood Educational Center - Grant Payment	(35,045)
Bill Pmt -Check	03/14/2023	1098	Galilee Center - Grant Payment	(2,851)
Bill Pmt -Check	03/14/2023	1099	Todec Legal Center Perris - Grant Payment	(140,094)
Bill Pmt -Check	03/14/2023	1100	Youth Leadership Institute - Grant Payment	(4,229)
Total 152 - Checking - Union Bank 8570				(204,708)
TOTAL				(656,684)

Details for Credit Card Expenditures						
Credit card purchases - February 2023 - Paid March 2023						
Number of credit cards held by Foundation personnel - 3						
Credit Card Limit - \$25,000						
Credit Card Holders:						
Conrado Bárzaga - Chief Executive Officer						
Chris Christensen - Chief Administration Officer						
Alejandro Espinoza Santacruz - Chief of Community Engagement						
Routine types of charges:						
Office Supplies, Dues for membership, Supplies for Projects, Programs, etc.						
Statement						
Year	Month Charged	Total Charges	Expense Type	Amount	Purpose	
		\$ 14,209.15				
Monthly Statement:						
2023	February	\$ 14,209.15	Foundation			
Chris Christensen:						
		5106 \$ 10.99			cvHIP.com hosting	
		5110 \$ 7.35			Enterprise Rent-A-Car Toll	
		5106 \$ 14.99			Desert Sun subscription - marketing	
		5102 \$ 2,147.18			Enterprise - rental truck for CVEC 01/27/23 - 2/28/23	
		\$ 2,180.51				
Conrado Bárzaga:						
		5110 \$ 1,300.00			The Girlfriend Factor Sponsorship (to be transferred to District)	
		5110 \$ 295.95			The Venue Sushi Bar Meeting - Conrado Barzaga & Lift To Rise (to be transferred to District)	
		5110 \$ 48.37			Peruvian Fuego Meeting - Conrado Barzaga & Director Zavala (to be transferred to District)	
		5110 \$ 1,602.45			2023 Farm to Fork Dinner Table Sponsor (to be transferred to District)	
		\$ 3,246.77				
Alejandro Espinoza Santacruz:						
		5102 \$ 152.10			Juan Pollo - food for CVEC event	
		5102 \$ 86.62			Arco - fuel for rental truck	
		5102 \$ 2,580.64			FedEx Office - printing for CVEC goodie bag	
		5102 \$ 450.00			Facebook advertising for CV Collaborative	
		5102 \$ 158.89			Zoom Annual Subscription for CVEC	
		5102 \$ 109.43			G&M Oil - fuel for rental truck	
		5102 \$ 27.26			Reyes Market - refreshments for CVEC event	
		5102 \$ 257.61			Dominos - food for CVEC event	
		5102 \$ 12.99			Canva subscription for CVEC	
		5102 \$ 109.08			G&M Oil - fuel for rental truck	
		5102 \$ 99.12			Hills 76 - fuel for rental truck	
		5102 \$ 157.58			Chelos Burgers - food for CVEC event	
		5102 \$ 1,916.72			FedEx Office - printing for CVEC	
		5102 \$ 378.74			Dominos - food for CVEC event	
		5102 \$ 300.14			Office Depot - toner for CVEC printer	
		5102 \$ 1,984.95			Kroger - gift cards for CVEC Vaccination Clinics	
		\$ 8,781.87				

DESERT HEALTHCARE FOUNDATION							
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE							
March 31, 2023							
TWELVE MONTHS ENDING JUNE 30, 2023							
A/C 2190 and A/C 2186-Long term			6/30/2022	New Grants		3/31/2023	
Grant ID Nos.		Name	Open	Current Yr	Total Paid	Open	
			BALANCE	2022-2023	July-June	BALANCE	
Health Portal		Remaining Collective Funds-Mayor's Race & DHCF	\$ 67,117		\$ 46,095	\$ 21,022	HP-cvHIP
BOD - 04/24/18 & 06/28/22		Behavioral Health Initiative Collective Fund + Expansion	\$ 3,297,169		\$ 631,666	\$ 2,665,503	Behavioral Health
BOD - 06/26/18 BOD		Avery Trust Funds-Committed to Pulmonary services	\$ 720,282		\$ 185,098	\$ 535,184	Avery Trust
BOD - 6/25/19 BOD (#1006)		DHCD - Homelessness Initiative Collective Fund	\$ 94,057		\$ 22,500	\$ 71,557	Homelessness
BOD - 02/23/21 BOD (#1148)		OneFuture - Black and African American Healthcare Scholarship - 2 yrs	\$ 65,000		\$ 45,000	\$ 20,000	
BOD - 07/27/21 BOD (#1288)		Borrego Community - Improving Access to Healthcare - 3 yrs	\$ 545,000		\$ 92,271	\$ 452,729	
F&A - 6/11/19, 6/09/20, 6/22/21 Res. NO. 21-02, 22-17		Prior Year Commitments & Carry-Over Funds	\$ 1,544,156		\$ -	\$ 1,544,156	
TOTAL GRANTS			\$ 6,332,781	\$ -	\$ 1,022,630	\$ 5,310,152	
Summary: As of 03/31/2023			Uncommitted & Available				
Health Portal (CVHIP):	\$	21,022	\$	21,022			
Behavioral Health Initiative Collective Fund	\$	2,665,503	\$	805,028			
Avery Trust - Pulmonary Services	\$	535,184	\$	485,438			
West Valley Homelessness Initiative	\$	71,557	\$	71,557			
Healthcare Needs of Black Communities	\$	472,729	\$	-			
Prior Year Commitments & Carry-Over Funds	\$	1,544,156	\$	1,544,156			
Total	\$	5,310,151	\$	2,927,201			
Amts available/remaining for Grant/Programs - FY 2022-23:			FY23 Grant Budget		Social Services Fund #5054		
Amount budgeted 2022-2023			\$ 530,000	\$ 500,000	Budget	\$ 60,000	
Amount granted year to date			\$ -	\$ 30,000	DRMC Auxiliary	\$ 14,000	Spent YTD
Mini Grants:					Eisenhower	\$ 6,000	
Net adj - Grants not used:					Balance Available	\$ 40,000	
Contributions / Additional Funding							
Prior Year Commitments & Carry-Over Funds		FY19-20 \$284,156; FY20-21 \$730,000; FY21-22 \$530,000	\$ 1,544,156				
Balance available for Grants/Programs			\$ 2,074,156				