



DESERT HEALTHCARE FOUNDATION
Finance, Legal, Administration, & Real Estate Committee
February 15, 2023

The Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 5:30 PM, or immediately following the F&A Committee District meeting Wednesday, February 15, 2023, via Zoom using the following link:

<https://us02web.zoom.us/j/83743788340?pwd=VXljcEdUMWtLa3NvdHd3SGRXa0Mzd09>
Password: 108761

Participants will need to download the Zoom app on their mobile devices. Members of the public may also be able to participate by telephone, using the following dial in information:

Dial in #:(669) 900-6833 or (888) 788-0099 To Listen and Address the Board when called upon:
Webinar ID: 837 4378 8340
Password: 108761

AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

- 1. F&A Meeting Minutes – January 11, 2022 – Pg. 2-4

ACTION

V. CEO REPORT

Information

VI. FINANCIAL REPORT

- 1. Financial Statements – Pg. 5-9
- 2. Deposits – Pg. 10
- 3. Check Register – Pg. 11
- 4. Credit Card Expenditures – Pg. 12
- 5. General Grants Schedule – Pg. 13-14

ACTION

VII. OTHER MATTERS

VIII. ADJOURNMENT

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert, California at least 72 hours prior to the meeting.

Andrea S. Hayles

Andrea S. Hayles, Board Relations Officer



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
January 11, 2023

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Arthur Shorr Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Conrado E. B�rzoaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Andrea S. Hayles, Board Relations Officer	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Shorr called the meeting to order at 5:36 p.m.	
II. Approval of Agenda	Chair Shorr asked for a motion to approve the agenda and move item 7.2. after the public comments.	Moved and seconded by Director De Lara and Vice-President Zavala to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment	
IV. Approval of Minutes 1. Minutes – Meeting December 13, 2022	Chair Shorr asked for a motion to approve the minutes of the December 13, 2022, F&A Committee meeting.	Moved and seconded by Director De Lara and Chair Shorr to approve the December 13, 2022, meeting minutes. Director De Lara and Vice-President Zavala abstained from their votes as newly appointed committee members. The motion failed.
V. CEO Report	There was no CEO Report.	
VI. Financial Report 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chris Christensen, CAO, reviewed the December financials with the committee highlighting the major grant expense year-to-date at \$2.2M in accordance with the updated accounting standard identified in the FY22 audit. Formerly, grant revenue was recognized in the prior year (FY22), such as the \$2M Behavioral Health Initiative, but not expensed. Future grant awards related to the previously	Moved and seconded by Director De Lara and Vice-President Zavala to approve the December 2022 financials and forward to the board for approval. Motion passed unanimously.



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FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
January 11, 2023

	<p>recognized revenue will be expensed in the year incurred.</p>	
<p>VII. Other Matters</p> <p>1. Consulting Services Agreement – CONCUR, Inc. - Addendum #5 – Cost Increase from \$191,573 to \$215,000</p> <p>2. Promotoras Recognition Event – April 21, 2023 – \$105,357.77</p>	<p>Chris Christensen, CAO, described the background with CONCUR and air quality matters in the Eastern Coachella Valley, detailing the initial contract amount and recommending an addendum with an increase of approximately \$25k with an extension through June 2023.</p> <p>Conrado Bárzaga, MD, CEO, described last month’s committee meeting that he could not attend due to a conflict, the misunderstanding of last year’s \$40k approval, and collaborating with Momentus for the event and fundraising to offset the additional costs upon Board approval.</p> <p>Frank Goldstin, Momentus, provided an overview of the organization and its work with various events in the area while collaborating with leading non-profits and describing the overall event fees and potential modifications.</p> <p>The committee discussed and asked questions about the costs, venue, and an outline of the program, which drives the costs.</p> <p>Chair Shorr moved to commit up to \$50k of Foundation funds with remaining funding requiring sponsorships and fundraising.</p>	<p>Moved and seconded by Director De Lara and Vice-President Zavala to approve the Consulting Services Agreement – CONCUR, Inc. - Addendum #5 – Cost Increase from \$191,573 to \$215,000 and forward to the Board for approval. Motion passed unanimously.</p> <p>Moved and seconded by Director De Lara and Vice-President Zavala to approve the Promotoras Recognition Event – April 21, 2023 – \$105k allocation with the expectation that staff obtains sponsors to offset the additional \$65k from the \$40k funding commitment and forward to the Board for approval. Motion passed 2-0 (Chair Shorr voted present)</p>



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	<p>There was no second for the motion.</p> <p>Director De Lara motioned to allow a \$105k allocation with the expectation that staff obtains sponsors to offset the additional \$65k from the \$40k funding commitment. The committee requested sponsors cover the costs of alcoholic beverages and fundraising for the event.</p> <p>Chair Shorr described his concerns that other organizations require appreciation, and the staff consider of a recognition day, which doesn't require an elaborate setting. Director De Lara is confident that the sponsors will provide the additional funding given the District's support of these agencies, further describing the promotoras' role and their work and services in hard-to-reach populations of the Coachella Valley.</p>	
<p>VIII. Adjournment</p>	<p>Chair Shorr adjourned the meeting at 6:19 p.m.</p>	<p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p>

ATTEST: _____
 Arthur Shorr, Chair/Treasurer, Board of Directors
 Finance & Administration Committee
 Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer

DESERT HEALTHCARE FOUNDATION					
JANUARY 2023 FINANCIAL STATEMENTS					
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Desert Healthcare Foundation
Profit & Loss Budget vs. Actual
July 2022 through January 2023

	MONTH			TOTAL		
	Jan 23	Budget	\$ Over Budget	Jul '22 - Jan 23	Budget	\$ Over Budget
Income						
4000 · Gifts and Contributions	2,271	4,167	(1,896)	65,679	29,169	36,510
4003 · Grants	217,688	179,167	38,521	585,484	1,254,169	(668,685)
4116 · Bequests - Frederick Lowe	13,506	5,000	8,506	38,540	35,000	3,540
4130 · Misc. Income	0	83	(83)	0	581	(581)
8015 · Investment Interest Income	6,671	12,500	(5,829)	62,489	87,500	(25,011)
8040 · Restr. Unrealized Gain/(Loss)	126,850	(8,333)	135,183	252,399	(58,331)	310,730
Total Income	366,986	192,584	174,402	1,004,591	1,348,088	(343,497)
Expense						
5001 · Accounting Services Expense	958	1,375	(417)	6,706	9,625	(2,919)
5035 · Dues & Memberships Expense	0	42	(42)	26	294	(268)
5057 · Investment Fees Expense	3,793	4,167	(374)	25,452	29,169	(3,717)
5065 · Legal Costs Ongoing Expense	0	83	(83)	0	581	(581)
5101 · DHCD-Exp Alloc Wages& benefits	14,031	15,376	(1,345)	105,231	107,632	(2,401)
5102 · DHCD-Expenses - CVEC	35,984	25,613	10,371	107,630	179,291	(71,661)
5106 · Marketing & Communications	26	2,917	(2,891)	250	20,419	(20,169)
5110 · Other Expenses	406	417	(11)	2,011	2,919	(908)
5115 · Postage & Shipping Expense	0	8	(8)	0	56	(56)
5120 · Professional Fees Expense	0	83	(83)	0	581	(581)
8051 · Major grant expense	655,138	145,833	509,305	2,940,583	1,020,831	1,919,752
8052 · Grant Expense - Collective/Mini	0	2,500	(2,500)	0	17,500	(17,500)
Total Expense Before Social Services	710,336	198,414	511,922	3,187,889	1,388,898	1,798,991
5054 · Social Services Fund	0	5,000	(5,000)	14,000	35,000	(21,000)
Net Income	(343,350)	(10,830)	(332,520)	(2,197,298)	(75,810)	(2,121,488)

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of January 31, 2023

			Jan 31, 23	Jan 31, 22
ASSETS				
Current Assets				
Checking/Savings				
100 - CASH				
		150 - Petty Cash	200	200
		151 - Checking - Union Bank 7611	1,491,460	1,197,434
		152 - Checking - Union Bank 8570	100,000	294,189
		Total Checking/Savings	1,591,660	1,491,823
		Total Accounts Receivable	263,695	100,000
Other Current Assets				
		316 - Accrued Revenue	0	200,000
476-486 - INVESTMENTS				
		477 - Morgan Stanley-Investments		
		477.2 - Unrealized Gain/(Loss)	(200,655)	7,880
		477 - Morgan Stanley-Investments - Other	2,063,031	2,039,595
		Total 477 - Morgan Stanley-Investments	1,862,376	2,047,475
		486 - Merrill Lynch		
		486.1 - Merrill Lynch Unrealized Gain	689,738	809,153
		486 - Merrill Lynch - Other	2,038,547	1,896,839
		Total 486 - Merrill Lynch	2,728,285	2,705,992
		Total 476-486 - INVESTMENTS	4,590,661	4,753,467
500 - CONTRIBUTIONS -RCVB -CRTS				
		515 - Contrib RCVB-Pressler CRT	62,367	74,787
		530 - Contrib RCVB-Guerts CRT	126,022	126,022
		Total 500 - CONTRIBUTIONS -RCVB -CRTS	188,389	200,809
		601 - Prepaid Payables	6,034	4,292
		Total Other Current Assets	4,785,084	5,158,568
TOTAL ASSETS			6,640,439	6,750,391

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of January 31, 2023

				Jan 31, 23	Jan 31, 22
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
			1000 · Accounts Payable	18,955	56,050
			1052 · Account payable-DHCD Exp Alloc	65,058	206,224
			Total Accounts Payable	84,013	262,274
Other Current Liabilities					
			2183 · Grants Payable-COVID-CARES PHI	236,894	523,821
			2190 · Current - Grants payable	2,218,438	2,654,327
			Total Other Current Liabilities	2,455,332	3,178,148
			Total Current Liabilities	2,539,345	3,440,422
Long Term Liabilities					
			2186 · Grants payable	200,000	1,600,000
			Total Liabilities	2,739,345	5,040,422
Equity					
			3900 · Retained Earnings	6,098,389	1,834,713
			Net Income	(2,197,298)	(124,745)
			Total Equity	3,901,091	1,709,968
TOTAL LIABILITIES & EQUITY				6,640,439	6,750,391

DESERT HEALTHCARE FOUNDATION					
BALANCE SHEET 01/31/23					
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES					
		T/B	GENERAL Fund	Restricted Funds	Trusts
ASSETS					
	150 · Petty Cash	200	200	-	-
	151 · Checking - Union Bank 7611*	1,491,460	1,472,505	18,955	-
	152 · Checking - Union Bank 8570*	100,000	-	100,000	-
	Total 100 · CASH - UNRESTRICTED	1,591,660	1,472,705	118,955	-
Accounts Receivable					
	321 - Accounts Receivable - Other	263,695	-	263,695	-
	Total Accounts Receivable	263,695	-	263,695	-
477 · Invt-Morgan Stanley					
	477.2 · Unrealized Gain	(200,655)	-	(200,655)	-
	477 · Invt-Morgan Stanley	2,063,031	923,523	1,139,508	-
	Total 477 · Invt-Morgan Stanley	1,862,376	923,523	938,853	-
6441	486.1 · Merrill Lynch Unrealized Gain	689,738	-	689,738	-
	486 · Merrill Lynch	2,038,547	-	2,038,547	-
	Total 486 · Merrill Lynch	2,728,285	-	2,728,285	-
	515 · Contrib RCVB-Pressler CRT	62,367	-	-	62,367
	530 · Contrib RCVB-Guerts CRT	126,022	-	-	126,022
	601 - Prepaid payables	6,034	6,034	-	-
	Total Current Assets	6,640,439	2,402,262	4,049,788	188,389
	TOTAL ASSETS	6,640,439	2,402,262	4,049,788	188,389
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
	1000 · Accounts Payable	18,955	-	18,955	-
	1052 - Account Payable - DHCD - Alloc Expenses	65,058	-	65,058	-
	2183 · Grants Payable-COVID-CARES PHI	236,894	-	236,894	-
	2190 - Grants Payable - Current Portion	2,218,438	-	2,218,438	-
	Total Current Liabilities	2,539,345	-	2,539,345	-
	2186 - Grant Payable - Long Term	200,000	-	200,000	-
	Total Liabilities	2,739,345	-	2,739,345	-
Equity					
	3900 · Retained Earnings	6,098,389	4,599,560	1,310,440	188,389
	Net Income	(2,197,298)	(2,197,298)	-	-
	Total Equity	3,901,091	2,402,262	1,310,440	188,389
	TOTAL LIABILITIES & EQUITY	6,640,439	2,402,262	4,049,788	188,389
* Restricted funds include Pass-Through Funds and Accounts Payable					

Desert Healthcare Foundation
Deposit Detail
 January 2023

Type	Date	Name	Account	Amount
Deposit	01/05/2023		152 · Checking - Union Bank 8570	101,231
Payment	01/05/2023	Riverside County - Public Health	1499 · Undeposited Funds	(101,231)
TOTAL				(101,231)
Deposit	01/05/2023		151 · Checking - Union Bank 7611	2,075
Payment	01/05/2023	Inland Empire Health Plan	1499 · Undeposited Funds	(2,075)
TOTAL				(2,075)
Deposit	01/10/2023		151 · Checking - Union Bank 7611	2,261
		Misc.	4000 · Gifts and Contributions	(10)
		Misc.	4000 · Gifts and Contributions	(2,251)
TOTAL				(2,261)
Deposit	01/17/2023		151 · Checking - Union Bank 7611	5,389
		American Society of Composers	4116 · Bequests - Frederick Lowe	(5,389)
TOTAL				(5,389)
Deposit	01/17/2023		151 · Checking - Union Bank 7611	8,117
		Music Theater International	4116 · Bequests - Frederick Lowe	(8,117)
TOTAL				(8,117)
Deposit	01/31/2023		151 · Checking - Union Bank 7611	10
		Misc.	4000 · Gifts and Contributions	(10)
TOTAL				(10)
			TOTAL	119,083

Desert Healthcare Foundation
Check Register
As of January 31, 2023

Type	Date	Num	Name	Amount
100 - CASH				
151 - Checking - Union Bank 7611				
Bill Pmt -Check	01/03/2023	5390 - VOID	Verizon Wireless	0
Bill Pmt -Check	01/05/2023	5391	KUNA-FM	(980)
Bill Pmt -Check	01/05/2023	5392	Sergio Rodriguez - Expense Reimbursement	(211)
Bill Pmt -Check	01/05/2023	5393	Union Bank	(2,943)
Bill Pmt -Check	01/09/2023	5394	Riverside County Latino Commission - Grant Payment	(90,825)
Bill Pmt -Check	01/09/2023	5395	Borrego Community Health Foundation - Grant Payment	(30,596)
Bill Pmt -Check	01/17/2023	5396	Desert Health	(1,000)
Bill Pmt -Check	01/19/2023	5397	Domitila Clemente - Food for CVEC Holiday Picnic	(440)
Bill Pmt -Check	01/23/2023	5398	Alejandro Espinoza - Expense Reimbursement	(1,288)
Bill Pmt -Check	01/23/2023	5399	Sergio Rodriguez -Expense Reimbursement	(119)
Bill Pmt -Check	01/23/2023	5401	Borrego Community Health Foundation - Grant Payment	(8,343)
Bill Pmt -Check	01/24/2023	5400	Department of Justice	(200)
Bill Pmt -Check	01/25/2023	5402	Verizon Wireless	(294)
Check	01/25/2023		Bank Service Charge	(201)
Total 151 - Checking - Union Bank 7611				(137,440)
152 - Checking - Union Bank 8570				
Bill Pmt -Check	01/10/2023	1088	Alianza Coachella Valley - Grant Payment	(5,057)
Bill Pmt -Check	01/10/2023	1089	El Sol Neighborhood Educational Center - Grant Payment	(38,363)
Bill Pmt -Check	01/10/2023	1090	Galilee Center - Grant Payment	(7,267)
Bill Pmt -Check	01/10/2023	1091	Todec Legal Center Perris - Grant Payment	(29,880)
Bill Pmt -Check	01/10/2023	1092	Youth Leadership Institute - Grant Payment	(6,698)
Total 152 - Checking - Union Bank 8570				(87,265)
TOTAL				(224,705)

**DESERT HEALTHCARE FOUNDATION
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE**

January 31, 2023

TWELVE MONTHS ENDING JUNE 30, 2023

A/C 2190 and A/C 2186-Long term		6/30/2022	New Grants	1/31/2023		
		Open	Current Yr	Total Paid	Open	
Grant ID Nos.	Name	BALANCE	2022-2023	July-June	BALANCE	
Health Portal	Remaining Collective Funds-Mayor's Race & DHCF	\$ 67,117		\$ 32,935	\$ 34,182	HP-cvHIP
BOD - 04/24/18 & 06/28/22	Behavioral Health Initiative Collective Fund + Expansion	\$ 3,297,169		\$ 454,028	\$ 2,843,141	Behavioral Health
BOD - 06/26/18 BOD	Avery Trust Funds-Committed to Pulmonary services	\$ 720,282		\$ 155,294	\$ 564,988	Avery Trust
BOD - 6/25/19 BOD (#1006)	DHCD - Homelessness Initiative Collective Fund	\$ 94,057		\$ -	\$ 94,057	Homelessness
BOD - 02/23/21 BOD (#1148)	OneFuture - Black and African American Healthcare Scholarship - 2 yrs	\$ 65,000		\$ 45,000	\$ 20,000	
BOD - 07/27/21 BOD (#1288)	Borrego Community - Improving Access to Healthcare - 3 yrs	\$ 545,000		\$ 76,241	\$ 468,759	
F&A - 6/11/19, 6/09/20, 6/22/21 Res. NO. 21-02, 22-17	Prior Year Commitments & Carry-Over Funds	\$ 1,544,156		\$ -	\$ 1,544,156	
TOTAL GRANTS		\$ 6,332,781	\$ -	\$ 763,498	\$ 5,569,283	
Summary: As of 01/31/2023		Uncommitted & Available				
Health Portal (CVHIP):	\$ 34,182	\$ 34,182				
Behavioral Health Initiative Collective Fund	\$ 2,843,141	\$ 907,528				
Avery Trust - Pulmonary Services	\$ 564,988	\$ 485,562				
West Valley Homelessness Initiative	\$ 94,057	\$ 71,557				
Healthcare Needs of Black Communities	\$ 488,759	\$ -				
Prior Year Commitments & Carry-Over Funds	\$ 1,544,156	\$ 1,544,156				
Total	\$ 5,569,283	\$ 3,042,985				
Amts available/remaining for Grant/Programs - FY 2022-23:		FY23 Grant Budget		Social Services Fund #5054		
Amount budgeted 2022-2023		\$ 530,000	\$ 500,000	Budget	\$ 60,000	
Amount granted year to date		\$ -	\$ 30,000	DRMC Auxiliary	\$ 8,000	Spent YTD
Mini Grants:				Eisenhower	\$ 6,000	
Net adj - Grants not used:				Balance Available	\$ 46,000	
Contributions / Additional Funding						
Prior Year Commitments & Carry-Over Funds	FY19-20 \$284,156; FY20-21 \$730,000; FY21-22 \$530,000	\$ 1,544,156				
Balance available for Grants/Programs		\$ 2,074,156				

DESERT HEALTHCARE FOUNDATION
OUTSTANDING PASS-THROUGH GRANTS AND GRANT PAYMENT SCHEDULE
 January 31, 2023

		FISCAL YEAR ENDING JUNE 30, 2023			1/31/2023		
A/C 2183		TOTAL	6/30/2022		Total Paid/Accrued	ELC3 Funds	ELC3 Funds
Grant ID Nos.	Name	Grant	Open	Current Yr	July-June	Payable	Remaining
			BALANCE	2022-2023		BALANCE	BALANCE
BOD - 10/20/20 - Contract #21-024	Coronavirus Aid, Relief, and Economic Security (CARES) Act and Center for Disease Control and Prevention Epidemiology and Laboratory Capacity (ELC) Enhancing Detection funding from Riverside County - \$2.4 Million (\$1,960,000 for grants)						
BOD - 03/23/21 (#1275)	Lideres Campesinas, Inc. - Take It to the Fields Initiative	\$ 125,000	\$ 35,000		\$ 35,000	\$ -	
BOD - 04/26/22 - Contract Amendment*	Center for Disease Control and Prevention Epidemiology and Laboratory Capacity (ELC) Enhancing Detection funding from Riverside County - \$750,000 (\$625,000 for grants) (Reimbursement Grant)						
BOD - 03/23/21 (#1268)	El Sol Neighborhood Educational Center - Coachella Valley COVID-19 Collaborative	\$ 170,000	\$ 40,305		\$ 113,178	\$ 56,787	\$ 35
BOD - 03/23/21 (#1269)	Alianza Coachella Valley - ECV COVID-19 STRATEGIC COMMUNICATIONS PLAN	\$ 50,000	\$ 6,901		\$ 27,511	\$ 22,489	\$ 0
BOD - 03/23/21 (#1270)	Galilee Center - Emergency Services	\$ 70,000	\$ 37,144		\$ 63,324	\$ 6,676	\$ -
BOD - 03/23/21 (#1272)	Youth Leadership Institute - COVID-19 ECV Collaborative	\$ 35,000	\$ 5,153		\$ 23,277	\$ 10,848	\$ 875
BOD - 03/23/21 (#1274)	Todec Legal Center Perris - Sembrando Prevencion	\$ 300,000	\$ 48,688		\$ 159,906	\$ 140,094	\$ 0
TOTAL GRANTS		\$ 625,000	\$ 173,191	\$ -	\$ 422,196	\$ 236,894	
ELC Amendment	Passthrough to Community Based Organizations	\$ 625,000	\$ 138,191	\$ -	\$ 387,196	\$ 236,894	\$ 910
	CARES/ELC Administrative Costs	\$ 125,000	\$ 30,414	\$ -	\$ 98,199	\$ 26,801	\$ (0)
Total ELC Amendment		\$ 750,000	\$ 168,605	\$ -	\$ 485,395	\$ 263,695	\$ 910
					Account 2183	\$ 236,894	
Amts available/remaining for Grant/Programs - FY 2022-23:						\$ -	
Amount granted year to date		\$ 485,899				Grant Funds	
Foundation Administration Costs		\$ 94,586				CARES/ELC	ELC Amend
Contributions / Additional Funding	ELC3 Amendment \$750,000	\$ (580,485)			Total Grant	\$ 2,400,000	\$ 750,000
Balance available for Grants/Programs		\$ -			Received to Date	\$ 2,400,000	\$ 485,395
					Balance Remaining	\$ -	\$ 264,605

*Contract #21-024 Amendment is on a reimbursement basis and will reflect expenses as they are invoiced and receivable from County of Riverside.