



**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE  
Program Committee Meeting  
February 14, 2023  
5:00 P.M.**

In lieu of attending the meeting in person, members of the public will be able to participate by webinar using the following Zoom link:

<https://us02web.zoom.us/j/88994867070?pwd=aGMzRWZlZDhRZjJhVQzhpRWlOZz09>  
**Password: 295634**

Participants will need to download the Zoom app on their mobile devices. Members of the public may also be able to participate by telephone, using the follow dial in information:

Dial in #:(669) 900-6833 or (833) 548-0276 To Listen and Address the Board when called upon:  
**Webinar ID: 889 9486 7070**

<i>Page(s)</i>	<b>AGENDA</b>	<i>Item Type</i>
	I. <b>Call to Order</b> – President Evett PerezGil, Committee Chairperson	
1-2	II. <b>Approval of Agenda</b>	<b>Action</b>
3-6	III. <b>Meeting Minutes</b> 1. January 10, 2022	<b>Action</b>
	IV. <b>Public Comments</b> At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.	
	V. <b>CEO Report</b> 1. Blue Zones Steering Committee 2. Public Health Alliance of Southern California and Healthy Places Index (HPI) Board Educational Workshop 3. 2022 Annual Report 4. Update – Borrego Community Health Foundation Transfer of Assets	Information
7	VI. <b>Old Business</b> 1. Grant Payment Schedule	Information
8	2. Grant Applications and RFP Proposals Submitted and Under Review	Information
9-14	VII. <b>Program Updates</b> 1. Progress and Final Reports Update	Information



DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE  
Program Committee Meeting  
February 14, 2023  
5:00 P.M.

In lieu of attending the meeting in person, members of the public will be able to participate by webinar using the following Zoom link:

<https://us02web.zoom.us/j/88994867070?pwd=aGMzRWZlZDhRZjJhVQzhpRWlOZz09>  
Password: 295634

Participants will need to download the Zoom app on their mobile devices. Members of the public may also be able to participate by telephone, using the follow dial in information:

Dial in #:(669) 900-6833 or (833) 548-0276 To Listen and Address the Board when called upon:  
Webinar ID: 889 9486 7070

**VIII. New Business**

- |              |  |               |
|--------------|--|---------------|
| <b>15-21</b> | 1. Consideration to forward to the Board approval for a Project Scope of Work (SOW) and Vendor Contract with Regional Access Project Foundation (RAP) - NPO Centric to provide capacity building and technical assistance for Desert Healthcare District and Foundation’s grantees and community-based organizations – NTE \$250,000 for two years | <b>Action</b> |
|--------------|--|---------------|

**IX. Grant Funding Requests**

- |              |   |               |
|--------------|---|---------------|
|              | Consideration to forward to the Board for review and award:   | <b>Action</b> |
| <b>22-42</b> | 1. Grant #1372 Reynaldo J. Carreon MD Foundation – <i>Dr. Carreon Scholarship Program</i> – \$50,000                            |               |
| <b>43-52</b> | 2. Grant #1301 University of California, Riverside – requesting a 4-month no cost grant extension for <i>Mental Health 2021</i> |               |

**X. Committee Member Comments**

**XI. Adjournment**

Next Scheduled Meeting March 14, 2023

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert California at least 72 hours prior to the meeting.

If you have any disability which would require accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, At [ahayles@dhcd.org](mailto:ahayles@dhcd.org) or call (760) 567-0298 at least 72 hours prior to the meeting.

*Andrea S. Hayles*

Andrea S. Hayles, Board Relations Officer



**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
January 10, 2023**

<b>Directors Present via Video Conference</b>	<b>District &amp; Legal Counsel Staff Present via Video Conference</b>	<b>Absent</b>
President Evett PerezGil Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Jana Trew, SPO, Senior Program Officer, Behavioral Health Meghan Kane, MPH, Senior Program Officer, Public Health Andrea S. Hayles, Board Relations Officer	

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	The meeting was called to order at 5:00 p.m. by Chair PerezGil.	
<b>II. Approval of Agenda</b>	Chair PerezGil asked for a motion to approve the agenda.	<b>Moved and seconded by Director De Lara and Vice-President Zavala to approve the agenda. Motion passed unanimously.</b>
<b>III. Meeting Minutes</b> <b>1. December 13, 2022</b>	Chair PerezGil asked for a motion to approve the December 13, 2022, meeting minutes.	<b>Moved and seconded by Vice-President Zavala and Director PerezGil to approve the December 13, 2022, meeting minutes. Motion passed unanimously (Director De Lara abstained)</b>
<b>IV. Public Comment</b>	There were no public comments.	
<b>V. Old Business</b>  <b>1. Grant Payment Schedule</b>  <b>2. Grant Applications and RFP Proposals Submitted and Under Review</b>	Chair PerezGil inquired with the committee concerning any questions about the grant payment schedule and grant applications and RFP proposals submitted and under review.  There were no questions or comments.	
<b>VI. Program Updates</b>		

**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
January 10, 2023**

<p><b>1. Progress and Final Reports Update</b></p>	<p>Chair PerezGil inquired if the committee had any questions concerning the progress and final reports.</p> <p>Director De Lara inquired about the upcoming grantee meetings and whether there is any renewed interest since the \$5k increase in mini grants, and if staff is contacting agencies, including potential applicants awaiting completed financial audits.</p> <p>Donna Craig, Chief Program Officer, described communicating with agencies applying for mini grants at the prior amount to increase their request. The District's assistance with organizations that have on no occasion had audited financials, the limitations on solicitations related to AB 2414, and organizations the District has previously funded. After the conclusion of the grant reports, agencies have the option to reapply for funding. Ms. Craig also described the upcoming annual report and a partnership with the Regional Access Project Foundation with NPO Centric for grantee capacity building.</p> <p>The committee also inquired about Alianza Nacional de Campesinas' final grant report, which excludes collaborations with FIND Food Bank. Ms. Craig described Alianza's partnership</p>	
--	--	--

DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
January 10, 2023

	with Food Forward – a statewide organization that gathers discarded food from agricultural areas.	
<p><b>VII. Grant Funding Requests</b></p> <p>1. <b>Grant #1363 Pegasus Riding Academy – Pegasus Equine Assisted Therapy - \$60,092 – Goal #2 – Expand Community Access to Primary Care and Specialty Services</b></p> <p>2. <b>Grant #1333 Organizacion en California de Lideres Campesinas: Healthcare Equity for ECV Farmworker Women and Families - \$150,000 (24 months) Goal #3 – Community Access to Behavioral Health Services</b></p>	<p>Donna Craig, Chief Program Officer, highlighted the site visit at Pegasus Riding Academy, the clients receiving the equine-assisted therapy, and the volunteers from Phoenix Rising, a recovery center on the property. The committee inquired about the strategies for cultural competency and staffing challenges for expanding to the east Valley for additional outreach. Ms. Craig described the limited staff while relying on volunteers and educators as a resource, and a more diverse board of directors.</p> <p>Donna Craig, Chief Program Officer, described the agency's work with the Coachella Valley Equity Collaborative, previous denial due to the lack of audited financials, and reapplying for funding.</p>	<p><b>Moved and seconded by Director De Lara and Vice-President Zavala to approve Grant #1363 Pegasus Riding Academy – Pegasus Equine Assisted Therapy - \$60,092 – Goal #2 – Expand Community Access to Primary Care and Specialty Services and forward to the Board for approval. Motion passed unanimously.</b></p> <p><b>Moved and seconded by Director De Lara and Vice-President Zavala to approve Grant #1333 Organizacion en California de Lideres Campesinas: Healthcare Equity for ECV Farmworker Women and Families - \$150,000 (24 months) Goal #3 – Community Access to Behavioral Health Services and forward to the Board for approval. Motion passed unanimously.</b></p>
<p><b>VIII. Committee Members Comments</b></p>	<p>Director De Lara thanked Donna Craig, Chief Program Officer, for meeting with her to develop an understanding of the grant review process and thanking President PerezGil for the</p>	



**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
January 10, 2023**

	opportunity to serve on the committee.	
<b>IX. Adjournment</b>	Chair PerezGil adjourned the meeting at 5:24 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

ATTEST: \_\_\_\_\_  
Evelt PerezGil, Chair/ President, Board of Directors  
Program Committee

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*

DRAFT

**DESERT HEALTHCARE DISTRICT  
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE  
January 31, 2023**

TWELVE MONTHS ENDING JUNE 30, 2023

Grant ID Nos.	Name	Approved	6/30/2022	Current Yr	Total Paid Prior Yrs	Total Paid Current Yr	Open
		Grants - Prior Yrs	Bal Fwd	2022-2023	July-June	July-June	BALANCE
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ 4,990,000		\$ -		\$ 4,990,000
2021-1136-BOD-01-26-21	Ronald McDonald House Charities - Temporary Housing & Family Support Services - 1 Yr.	\$ 119,432	\$ 11,944		\$ 11,944		\$ -
2021-1171-BOD-03-23-21	Blood Bank of San Bernardino/Riverside Counties - Bloodmobiles for Coachella Valley - 18 Months	\$ 150,000	\$ 15,000		\$ 15,000		\$ -
2021-1266-BOD-04-27-21	Galilee Center - Our Lady of Guadalupe Shelter - 1 Yr.	\$ 150,000	\$ 15,000		\$ 15,000		\$ -
2021-1277-BOD-04-27-21	Lift To Rise - United Lift Rental Assistance 2021 - 8 Months	\$ 300,000	\$ 30,000		\$ 30,000		\$ -
2021-1280-BOD-05-25-21	Desert AIDS Project - DAP Health Expands Access to Healthcare - 1Yr.	\$ 100,000	\$ 10,000		\$ 10,000		\$ -
2021-1296-BOD-11-23-21	Coachella Valley Volunteers In Medicine - Improving Access to Healthcare Services - 1 Yr.	\$ 154,094	\$ 84,752		\$ 69,342		\$ 15,410
2021-1289-BOD-12-21-21	Desert Cancer Foundation - Patient Assistance Program - 1 Yr.	\$ 150,000	\$ 82,500		\$ 67,500		\$ 15,000
2022-1301-BOD-01-25-22	UCR Regents - Community Based Interventions to Mitigate Psychological Trauma - 1 Yr.	\$ 113,514	\$ 62,433		\$ 51,081		\$ 11,352
2022-1302-BOD-01-25-22	Vision To Learn - Palm Springs, Desert Sands, and Coachella Valley School Districts 1 Yr.	\$ 50,000	\$ 27,500		\$ 22,500		\$ 5,000
2022-1303-BOD-01-25-22	CSU San Bernardino Palm Desert Campus Street Medicine Program - 1 Yr.	\$ 54,056	\$ 29,731		\$ 24,325		\$ 5,406
2022-1306-BOD-02-22-22	Olive Crest Treatment Center - General Support for Mental Health Services - 1 Yr.	\$ 123,451	\$ 67,898		\$ 55,553		\$ 12,345
2022-1311-BOD-04-26-22	Desert Arc - Healthcare for Adults with Disabilities Project Employment of Nurses - 1 Yr.	\$ 102,741	\$ 56,508		\$ 46,233		\$ 10,275
2022-1313-BOD-04-26-22	Angel View - Improving Access to Primary and Specialty Care Services for Children With Disabilities 1 Yr.	\$ 76,790	\$ 42,235		\$ 34,555		\$ 7,680
2022-1314-BOD-05-24-22	Voices for Children - Court Appointed Special Advocate Program - 1 Yr.	\$ 60,000	\$ 60,000		\$ 27,000		\$ 33,000
2022-1325-BOD-06-28-22	Vision Y Compromiso - CVEC Unrestricted Grant Funds - 2 Yrs.	\$ 150,000	\$ 150,000		\$ 33,750		\$ 116,250
2022-1327-BOD-06-28-22	Youth Leadership Institute - Youth Voice in Mental Health - 2 Yrs.	\$ 50,000	\$ 50,000		\$ 11,250		\$ 38,750
2022-1328-BOD-06-28-22	El Sol - Expanding Access to Educational Resources for Promotoras - 2 Yrs.	\$ 150,000	\$ 150,000		\$ 33,750		\$ 116,250
2022-1331-BOD-06-28-22	Pueblo Unido - Improving Access to Behavioral Health Education and Prevention Services - 2 Yrs.	\$ 50,000	\$ 50,000		\$ 11,250		\$ 38,750
2022-0965-BOD-06-28-22	Desert Healthcare Foundation - Behavioral Health Initiative Expansion - 3 Yrs.	\$ 2,000,000	\$ 2,000,000		\$ 2,000,000		\$ -
2022-22-15-BOD-06-28-22	Carry over of remaining Fiscal Year 2021/2022 Funds*	\$ 2,566,566	\$ 2,566,566		\$ 2,566,566		\$ -
2022-1323-Mini-07-21-22	Alianza Nacional De Campesinas, Inc - Mini Grant			\$ 5,000		\$ 5,000	\$ -
2022-1321-Mini-07-25-22	Theresa A. Mike Scholarship Foundation - Mini Grant			\$ 5,000		\$ 5,000	\$ -
2022-1324-BOD-07-26-22	Galilee Center - Our Lady of Guadalupe Shelter - 2 Yr.			\$ 100,000		\$ 22,500	\$ 77,500
2022-1332-BOD-07-26-22	Alianza CV - Expanding and Advancing Outreach Through Increasing Capacity Development - 2 Yrs.			\$ 100,000		\$ 22,500	\$ 77,500
2022-1322-Mini-08-18-22	Hanson House Foundation, Inc. - Mini Grant			\$ 5,000		\$ 5,000	\$ -
2022-1329-BOD-09-27-22	DPMG - Mobile Medical Unit - 3 Yrs.			\$ 500,000		\$ 50,000	\$ 450,000
2022-1350-BOD-09-27-22	JFK Memorial Foundation - Behavioral Health Awareness and Education Program - 1 Yr.			\$ 57,541		\$ 25,893	\$ 31,648
2022-1355-BOD-09-27-22	Joslyn Center - The Joslyn Wellness Center - 1 Yr.			\$ 85,000		\$ 38,250	\$ 46,750
2022-1361-BOD-09-27-22	DAP Health - DAP Health Monkeypox Virus Response - 1 Yr.			\$ 586,727		\$ 101,710	\$ 485,017
2022-1364-Mini-10-24-22	Al Horton Memorial Rotary Foundation - Mini Grant			\$ 5,000		\$ 5,000	\$ -
2022-1356-BOD-10-25-22	Blood Bank of San Bernardino/Riverside Counties - Coachella Valley Therapeutic Apheresis Program - 1 Yr.			\$ 140,000		\$ 63,000	\$ 77,000
2022-1358-BOD-10-25-22	Foundation for Palm Springs Unified School District - School-Based Wellness Center Project - 1 Yr.			\$ 110,000		\$ 49,500	\$ 60,500
2022-1362-BOD-10-25-22	Jewish Family Service of the Desert - Mental Health Counseling Services for Underserved - 2 Yrs.			\$ 160,000		\$ 36,000	\$ 124,000
2022-1326-BOD-12-20-22	TODEC - TODEC's Equity Program - 2 Yrs.			\$ 100,000		\$ -	\$ 100,000
2022-1330-BOD-12-20-22	OneFuture Coachella Valley - Building a Healthcare Workforce Pipeline - 2 Yrs.			\$ 605,000		\$ -	\$ 605,000
2022-1369-BOD-12-20-22	ABC Recovery Center - Cost of Caring Fund Project - 1 Yr.			\$ 332,561		\$ 74,826	\$ 257,735
2023-1357-Mini-01-17-23	Desert Recreation Foundation - Mini Grant			\$ 10,000		\$ 10,000	\$ -
2023-1333-BOD-01-24-23	Organizacion en California de Lideres Campesinas - Healthcare Equity for ECV Farmworker Women - 2 Yrs.			\$ 150,000		\$ -	\$ 150,000
2023-1363-BOD-01-24-23	Pegasus Riding Academy - Pegasus Equine Assisted Therapy - 1 Yr.			\$ 60,092		\$ -	\$ 60,092
<b>TOTAL GRANTS</b>		<b>\$ 16,670,644</b>	<b>\$ 10,552,067</b>	<b>\$ 3,116,922</b>	<b>\$ 5,136,599</b>	<b>\$ 514,179</b>	<b>\$ 8,018,210</b>
<b>Amts available/remaining for Grant/Programs - FY 2022-23:</b>							
<b>Amount budgeted 2022-2023</b>			\$ 4,000,000			G/L Balance:	1/31/2023
<b>Amount granted through January 31, 2023:</b>			\$ (3,116,922)			2131	\$ 4,498,210
Financial Audits of Non-Profits; Organizational Assessments			\$ -			2281	\$ 3,520,000
Net adj - Grants not used: FY 21-22 Funds			\$ 2,566,566				
Matching external grant contributions			\$ -			<b>Total</b>	<b>\$ 8,018,210</b>
<b>Balance available for Grants/Programs</b>			<b>\$ 3,449,644</b>				<b>\$ 0</b>
* Value listed in Total Paid column reflects funds granted from carryover funds. Actual grant payments will be reflected under the respective grant.							



**DESERT HEALTHCARE  
DISTRICT & FOUNDATION**

Date: February 14, 2023  
To: Program Committee  
Subject: Grant Applications, RFPs, and MOUs Submitted and Under Review

---

**Staff Recommendation:** Information only.

**Grant Applications:** The following grant applications have been submitted and under review by the grants team and are pending either proposal conferences and or a site visit or have been approved by the board of directors. Recommendations/suggested decisions will be brought forward to the Program Committee for possible action:

1. #1372 Reynaldo J. Carreon MD Foundation - \$50,000 *Dr. Carreon Scholarship Program*. Use of District funds: Scholarships to low income high school students of Mexican-American descent and other minorities who desire to enter the health care or mental health care career pathway.
  - a. Status: Application is on the 2/14/23 Program Committee agenda for review and determination
2. #1370 HARP-PS (HIV+Aging Research Project – Palm Springs) \$10,000 **mini grant** – *The Positive Connections 50+ Virtual Village* – Use of Funds: development of an on-line platform to reduce isolation, foster support systems, and connect Older People Living With HIV to needed behavioral health, medical, and supportive services.
  - a. Status: After proposal conference, mini grant was **approved** by staff.
3. #1371 California CareForce - \$10,000 **mini grant** -*Riverside County Free Healthcare Clinic 2023*. Use of Funds: to support the clinic through disposable dental, vision and medical supplies.
  - a. Status: After proposal conference, mini grant was **approved** by staff.
4. #1373 Palms to Pines Parasports - \$10,000 **mini grant** – *Leveling the Playing Field*. Use of funds: Leveling the playing field ultimately means creating a more inclusive society so that people with disability have equitable access to all opportunities. Specifically, this program will enable the organization to continue to offer and expand opportunities for sports and other activities. Funds will be used to pay for coaching.
  - a. Status: After site visit, mini grant was **approved** by staff.
5. #1377 Coachella Valley Journalism Foundation - \$300,000 (\$100,000 each year for 3 years) – *Healthcare Journalists*. Use of District funds: to hire and fund two reporters (one for The Desert Sun; the other for KESQ) with expertise in reporting on healthcare needs.
  - a. Status: waiting for required documentation – 501 (c) 3 IRS Designation letter; most recent audited financials; most recent P&L and Balance Sheet; and other documents.





**Date:** February 14, 2023

**To:** Program Committee – District

**Subject:** Progress and Final Grant Reports 1/1/2023 – 1/31/2023

---

**The following progress and final grant reports are included in this staff report:**

**Angel View # 1313**

Grant term: 7/1/2022 – 6/30/2023

Original Approved Amount: \$76,790

**Progress Report** covering the time period from: 7/1/2022 – 12/31/2022

**Desert AIDS Project dba DAP Health # 1361**

Grant term: 7/1/2022 – 6/30/2023

Original Approved Amount: up to \$586,727.

**Monthly Progress Report** covering the time period from: 7/1/2022 – 12/31/2022

## **Grant Progress Report**

**Angel View, Inc., Grant#: 1313**

**Improving Access to Primary and Specialty Care Services for Children with Disabilities**

**Strategic Plan Goal:**

Goal 2: Proactively expand community access to primary and specialty care services

**Strategic Plan Strategy:**

Strategy 2.7: Utilize an equity lens to expand services and resources to underserved communities

**Reporting Period:** 7/1/22 to 12/31/22

Patti Park

Tel: (760) 329-6471

Fax: (760) 329-9024

patti@angelview.org

### **Grant Information**

**Grant Amount:** \$76,790

**Paid to date:** \$34,555

**Balance:** \$42,235

**Due Date:** 2/1/23

### **Goals and Evaluation**

The specific benefits or measurable impact to be achieved by: (6/30/2023):

**Progress Outcomes:**

Our project has been extremely successful so far. As described below in more detail, in the first six months, we met or exceeded each of our goals for the entire year. In keeping with our project proposal, Angel View's Outreach team has focused on helping low-income, East Valley families raising children with disabilities be able to access health services including appointments with primary care physicians, pediatric specialists, mental health professionals, dentists, therapists, etc. Our actions have ranged from providing resources and referrals to assisting with enrollment for medical insurance and other safety net services to enabling families to get to thousands of

medical appointments by reimbursing them for the cost of transportation (see Goal 4 below).

**Goal #1:**

*From July 1, 2022 – June 30, 2023, provide 2,000 hours of direct individualized client service to 200 low-income East Valley families raising children with disabilities.*

*This project goal coincides with the District and Foundation’s Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.*

*Please note -- Goals 2-4 are a further breakdown of the 2,000 hours. All children mentioned in Goals 2-4 will be part of the 200 served by our project. Also some children will receive more than one service/benefit depending on need.*

**Progress of Goal #1:**

Our goal for the year is to provide 2,000 hours of direct, individualized client service to 200 low-income East Valley families raising children with disabilities.

Thanks to the District grant, we were able to provide services this period to a total of 247 low-income, East Valley children with disabilities, more clients than we anticipated helping during the entire year! The District grant covered 1,000 hours of case management services during this reporting period. Please see the uploaded salary information and budget progress form.

**Goal #2:**

*From July 1, 2022 – June 30, 2023, conduct intakes on 40 new low-income East Valley clients (40 of the 200) to determine their primary needs. Prior to receiving services, all clients complete a one-on-one intake with our case managers. Each child’s medical condition is verified through Inland Regional Center or his/her medical provider.*

*This project goal coincides with the District and Foundation’s Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.*

**Progress of Goal #2:**

Our goal for the year is to conduct 40 intakes on new low-income East Valley clients to determine their primary needs.

We exceeded our goal for the year in this reporting period. We have already conducted intakes on 53 new East Valley clients and begun to work with them to resolve their issues and remove barriers to medical care.

**Goal #3:**

*From July 1, 2022 – June 30, 2023, based on need, assist 50 of the 200 East Valley families raising children with disabilities by providing resources and referrals as well as help accessing services. Assistance from our bilingual case managers includes helping parents complete applications to safety net services, health insurance, etc., which are known to improve access to medical care.*

*This project goal coincides with the District and Foundation's Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.*

**Progress of Goal #3:**

Our goal for the year, based on need, is to provide resources and referrals to 50 of the 200 East Valley families for services that will improve their access to care, such as completing applications for safety net services, health insurance, etc.

Of the 247 clients we assisted, we provided resources and referrals to 83 for services that improved their access to healthcare. Specially, we helped 38 with issues involving Medi-Cal and other health insurance; 28 with issues involving Inland Regional Center services and benefits; 33 with issues involving Social Security and SSI benefits; and 22 with issues involving In-Home Supportive Services. Some people were helped with multiple issues which is why the number is not the total of the individual services. Aside from access to medical care, we indirectly helped to positively impact clients' health by providing dozens of clients with referrals to food pantries and helping with SNAP applications.

**Goal #4:**

*From July 1, 2022 – June 30, 2023, based on medical need, help 100 of the 200 families raising children with disabilities access primary or specialty medical care by enrolling them in the transportation reimbursement component of the program (TRIP). Families approved for TRIP are reimbursed for miles traveled to access specialty medical care outside of the Coachella Valley, primarily in Loma Linda.*

*This project goal coincides with the District and Foundation's Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.*

**Progress of Goal #4:**

Our goal for the year, based on medical need, is to help 100 of the 200 families access primary or specialty pediatric care by enrolling them in the transportation reimbursement (TRIP) portion of our program.

Again, we have already met our goal for the year in this reporting period. As the attached report shows, from July 1, 2022 - November 30, 2022 (TRIP runs a month behind so we won't have December stats for a while) we reimbursed 138 East Valley children for 3,826 one-way trips to medical appointments. Those trips alone totaled 108,286 miles -- a staggering cost burden on low-income families.

## **Progress on the Number and Location of District Residents Served**

**Proposed number of District residents to be *directly* served:**

Total: 200

**Progress on the number of District residents *directly* served:**

Total: 247

**Proposed number of District residents to be *indirectly* served:**

Total: 600

**Progress on the number of District residents *indirectly* served:**

Total: 741

**Geographic area(s) served during this reporting period:**

Coachella

Indio

La Quinta

Mecca

North Shore

Oasis

Thermal

## **Project Tracking:**

- **Is the project on track? Yes**
- **Please describe any specific issues/barriers in meeting the desired outcomes:**  
We are not experiencing any significant issues or barriers.
- **If the project is not on track, what is the course correction?**  
This does not apply.
- **Describe any unexpected successes during this reporting period other than those originally planned:**  
Your grant was well-leveraged! We requested and received partial matching funds from several other funders including the City of Coachella, City of Indio, City of La Quinta, Coeta and Donald Barker Foundation, Regional Access Project and Trilogy. We greatly appreciate your support. It has been extremely helpful.

## **DAP Health -Desert Health Care District Monthly Report for December 2022:**

**Goal 1: Numbers of individuals tested; treated; vaccinated for MPX.:** Cumulatively as of January 1, 2023, DAP has provided 245 MPX tests (109 positive; 92 negative); administered 5,744 MPX vaccines; provided MPX treatment to 16 individuals, and arranged for four hotel stays for individuals recovering from MPX. In December 2022, DAP administered 4 MPX tests (0 positive); no individual received treatment with TPOXX; administered 559 vaccines, and arranged for one hotel stay for an individual recovering from MPX. DAP did not provide a MPX vaccine clinic in December 2022. Upcoming vaccine clinics are scheduled for January and February 2023 at the Jessie O'James Community Center. DAP's Indio Clinic. DAP is currently awaiting receipt of a Memorandum of Understanding from the City of Palm Springs to provide onsite MPX vaccine clinics in Desert Highland Gateway, which will be executed the week of January 8, 2023.

Local Health Jurisdiction updates: The latest MPX case in Riverside County was reported on December 12, 2022.

**Goal 2: Numbers of community members provided with MPX information about access to testing; treatment and vaccines through DAP's MPX hotline.** Cumulatively as of Jan. 1, 2023, DAP's MPX hotline has responded to 3,076 calls and emails; an average of 42 inquires per day. In December 2022, the MPX hotline responded to 134 phone calls and 11 emails.

**Goal 3: Social media metrics for DAP Health's digital/social media public health campaign to raise awareness of MPX exposure risk, symptoms and access to testing and care.** During December 2022, DAP's radio public service announcements were aired 428 times, resulting in 870 visits to DAP Health's MPX landing page; digital ads providing MPX information about access to testing, treatment and vaccinations received 22,830 impressions resulting in 55 clicks to DAP Health's MPX website. There were 83 visits to DAP Health's MPX landing page on DAP Health's website. One post on Facebook, Instagram and Twitter resulted in 369 impressions and 6 post clicks to DAP Health's MPX landing page.



**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

Date: February 14, 2023  
To: Program Committee  
Subject: NPO Centric/Desert Healthcare District Partnership

---

**Staff Recommendation:** Consideration to forward to the Board of Directors an approval of a Project Scope of Work (SOW) and Vendor Contract with Regional Access Project Foundation//NPO Centric to provide capacity building and technical assistance for Desert Healthcare District and Foundation’s grantees and community-based organizations – NTE \$250,000 for two years.

**Background:**

- The District and Foundation, together, are one of the largest funders in the Coachella Valley, granting dollars to nonprofit organizations for over 30 years.
- The District and Foundation recognize the importance of these nonprofits in advancing the District’s mission and strategic plan goals to assist residents – especially the underserved – in accessing vitally needed resources, such as access to primary and behavioral healthcare as well as addressing the Social Determinants of Health.
- Capacity building is about the nonprofit’s ability to deliver on its mission effectively now and in the future.
- Capacity building is an investment in the effectiveness and future sustainability of a nonprofit and enables nonprofit organizations and their leaders to develop competencies and skills, thus increasing the potential for these charitable nonprofits to enrich lives and solve society’s most intractable problems (from the National Council of Nonprofits)
- There are many sources for capacity-building assistance. Consultants are one avenue. The Desert Healthcare District seeks a partner with expertise in this field. NPO Centric can provide DHCD with expert advisors, coaches, and specialists who will work closely with CV nonprofit leaders to unlock their potential and meet the increasing needs of our community.
- This partnership with NPO Centric will help strengthen the District’s grantees and community-based organizations, thus further ensuring the best use of District funds.
- The Scope of Work attached outlines the specific work that NPO Centric will offer.

**Fiscal Impact:** Funds will be allocated from the District’s FY 22/23 grant budget.



## Project Scope of Work **EXHIBIT A**

### **Desert Healthcare District and Foundation – Capacity Building and Technical Assistance**

#### **Project Summary**

The Desert Healthcare District is a local government agency that was formed in 1948. Its mission is to achieve optimal health at all stages of life for all District residents. The agency's vision is equitably connecting Coachella Valley residents to health and wellness services and programs through philanthropy, health facilities, information, and community education and public policy.

The District includes more than 400,000 residents and encompasses the entire Coachella Valley. The District and Desert Healthcare Foundation, together, are one of the largest funders in the valley. These funds are used to assist residents -- especially the underserved -- in accessing vitally needed resources, such as primary and behavioral healthcare, housing, food, and transportation to medical appointments.

On October 26, 2021, the Desert Healthcare District and Foundation Board unanimously voted to approve a new Strategic Plan. The Strategic Plan identifies the Healthcare District and Foundation's priorities, goals and strategies for the Coachella Valley -- with consideration given to the social determinants of health prevalent in the community. It is essentially the framework to inform and support the Board's future funding, program, and policy decisions.

#### **Goal #4.6 of the Strategic Plan is to support local organizations' capacity building efforts.**

As Desert Healthcare District and Foundation prepares to further support local nonprofit organizations' capacity building efforts, the organization is seeking a partner with expertise. A partnership with NPO Centric will provide DHCD with expert advisors, coaches, and specialists who work closely with nonprofit leaders to unlock their potential and meet the increasing needs of their community. *This will help to strengthen the District's grantees, thus further ensuring the best use of the District's funds.*

#### **Specifically, the work of NPO Centric will:**

- Provide comprehensive capacity-building services (the process of developing and strengthening the skills, instincts, abilities, processes, and resources that organizations and communities need to survive, adapt, and thrive in the fast-changing world)
- Provide technical assistance (Technical Assistance is broadly defined as support to help nonprofits acquire any specialized service or skill that is not currently resident within the



organization but which it may need in order to operate more effectively or strengthen sustainability.)

- Provide an introductory assessment process for DHCD’s grantees. Nonprofits need an accurate assessment of their current strengths and challenges to build a roadmap to achieve greater impact. NPO Centric develops individualized implementation plans and timelines in partnership with organizational leadership.
- Provide, essential tools, knowledge, and skills to local nonprofits to help them be more efficient and effective, maximize their results and further their missions including:
  - Customized Consulting, Training and Coaching
  - Peer Learning Opportunities
  - Leadership (Making the shift from individual contributor to leader and learning how to increase impact by building and managing a strong team.)
  - Financial Leadership (Understanding the unique aspects of nonprofit financials and to how to use this information to create greater financial stability for an organization.)
  - Strategic Development & Operational Planning (Learning the core principles of creating vision and a strategic framework, and how to build capacity through efficient and effective operational planning.)
  - Fund Development (Exploring comprehensive, proven fundraising concepts and gain specific tools and techniques that enable and empower fundraisers to effectively plan and manage development efforts)
  - Governance and Board Development (Learning the roles and responsibilities of nonprofit boards, how build a board to meet an organization’s strategic vision, and how to engage board members)
  - Systems and Processes (Building reliable, sustainable systems and processes that guide nonprofit professionals to success.)
  - Evaluation (How to monitor progress towards specific goals to learn what's working and what's not.)
  - Grant Writing (Learning comprehensive, proven grant writing concepts. How to find grants, track grants, and proper reporting.)
  - Marketing (Learning tactics and strategies nonprofit organizations use to raise donations and spread their message including a wide range of activities, such as direct mail marketing, mobile marketing, content marketing, and social media marketing.)

- Strategic Alliances/Collaboration (Exploring working together with other nonprofits to achieve greater impact (e.g. shared services, mergers, joint programming, etc.)
- Diversity, Equity, and Inclusion (Learning how to create a culture where every manager is a role model of inclusive leadership and every employee feels like they belong.)

### **Scope of Work**

Per the project objectives outlined in the summary above, NPO Centric will provide services to the Desert Healthcare District and Foundation’s grantees for a **period of two years. The compensation shall not exceed Two Hundred and Fifty Thousand Dollars (\$250,000) (“Not to Exceed Amount)** Notwithstanding the amount specified in this Section, NPO Centric shall be paid only for work performed.

**Assessment Cost: \$1000 (Includes use of the assessment tool, introduction and instruction, analysis, and recommendations)**

**Cost: \$200 per hour when working with consultants**

**NPO Centric Annual Premium Membership: \$745.20**

### **Workflow**

1. DHCD informs NPO Centric that a capacity building/technical assistance grant has been awarded.
2. NPO Centric reaches out to grantee to arrange an introduction and assessment.
3. NPO Centric gives the grantee access to the NPO Centric Premium membership, the digital portal, and a list of upcoming workshops which are free for members.
4. Assessment is performed, and NPO Centric reaches out to DHCD with the results, recommendations for capacity building/technical assistance, time needed to complete the work, and the costs.
5. DHCD approves the work (topics and number of hours).
6. NPO Centric performs the work and provides updates and reporting to DHCD.

## **NPO Centric Consultant List**

### **Johnny Anderson**

Functional Expenses

990's

Balance Sheets

Budgeting

P and L

### **Gregory Charleston**

Grant writing

Marketing/PR

Strategic Planning

Board Management

Development

Leadership

### **Darren Diess**

Fundraising

Events

Communications

### **Michelle Gilmore**

Fundraising

Events

Communications

Development

### **Kristal Granados**

High Performing Teams

Strategically Enhancing Revenue

Diversity, Equity and Inclusion

Collaboration/Common Goals

Results Based Accountability

**Mary Guinane**

Storytelling  
Direct Mail  
Writing For Nonprofits  
Copywriting For Nonprofits  
Marketing Communications

**Jenai Morehead**

Compliance  
Board Development  
Nonprofit Creation  
Problem Solving  
Sustaining A Nonprofit  
990's

**Stephanie Minor**

Fundraising  
Strategic Development  
Strategic Planning  
Grant Writing  
Marketing  
Capital Campaigns  
Event Planning  
Board Development  
Volunteer Recruitment  
Major Donors  
Results Based Accountability

**Janice Rooths**

Board Development  
Diversity, Equity, and Inclusion  
Strategic Planning  
Board Recruitment

**Brad Ward**

Leadership

Coaching

Financial Compliance

Board Development

**Debra J. Williams**

Business Coaching

Team Building

Strategic Planning

Facilitation



## Grant Application Scoring Rubric



Category	Meets expectations <i>(10-6 points)</i>	Does not meet expectations <i>(0-5 points)</i>
<b>Programmatic Review</b>		
<b>Executive Summary of the Project</b> (10 points)	The applicant <b>includes and describes</b> the project’s mission and vision, the target population the project will serve, the expected benefits to the community, the need for the project in the community with proposed evidence-based methods, interventions, and strategies that are realistic, attainable, effective, and outcome-oriented.	The applicant is unclear or <b>does not include or describe</b> the project’s mission and vision, the target population the project will serve, the expected benefits to the community, the need for the project in the community with proposed evidence-based methods, interventions, and strategies that are realistic, attainable, effective, and outcome-oriented.
<b>Community Need for the Project &amp; Strategic Plan Alignment</b> (10 points)	The applicant <b>identifies and defines a specific need(s)</b> for the project within the identified community and effectively describes the alignment of that need to the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals and strategies by using one of more of the following: data, case studies, interviews, focus group results, media coverage, etc.	The applicant <b>does not sufficiently identify or describe a need</b> for the project and/or its alignment to one of the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals and strategies by using one or more of the following: data, case studies, interviews, focus group results, media coverage, etc.
<b>Project Goals, Performance Measures, and Evaluation</b> (10 points)	The applicant has provided SMART goals with an evaluation plan that is comprehensively developed. The <b>SMART</b> goals are <b>specific, measurable, attainable, realistic, and time-bound</b> , and the evaluation plan will accurately measure the project’s effectiveness and impact. Within each goal, the applicant identifies a related performance measure as outlined in the Desert Healthcare District and Foundation 2021-2026 Strategic Plan.	The applicant has provided very limited goals and evaluation plans. The goals <b>are not specific, measurable, attainable, realistic, time-bound goals</b> and will not measure the project’s effectiveness or impact. Applicant did not identify related performance measures as outlined in the Desert Healthcare District and Foundation 2021-2026 Strategic Plan.

<p><b>Project Evaluation Plan</b> (10 points)</p>	<p>The applicant <b>provides a detailed plan of action for evaluation</b> that includes both qualitative and/or quantitative assessment(s). The plan includes well-defined data reporting mechanisms and/or a clear and transparent narrative.</p> <ul style="list-style-type: none"> <li>• Evaluation measures and methods are clear; the applicant defines how they envision success.</li> <li>• Evaluation is in alignment with the SMART goals of the project.</li> <li>• Evaluation is in alignment with identified performance measure(s).</li> <li>• An explanation is provided on how the data collected from the project will be utilized for future programming, partnerships, and/or funding.</li> </ul>	<p>The applicant <b>does not provide, or vaguely describes, a plan of action</b> with limited qualitative and/or quantitative assessment(s). The plan includes poorly defined data reporting mechanisms and/or a narrative.</p> <ul style="list-style-type: none"> <li>• Evaluation measures and methods are not clear; the applicant vaguely defines how they envision success.</li> <li>• Evaluation is not in alignment with the SMART goals of the project.</li> <li>• Evaluation is not in alignment with identified performance measure(s).</li> <li>• An explanation is not provided on how the data collected from the project will be utilized.</li> </ul>
<p><b>Applicant Capacity and Infrastructure to Execute Proposal</b> (10 points)</p>	<p>The applicant <b>includes examples that demonstrate</b> that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.). The <b>applicant demonstrates</b> reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support)</p>	<p>The applicant <b>does not include examples that demonstrate</b> the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.). The <b>applicant is limited in its ability to demonstrate</b> reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support)</p>
<p><b>Organization Sustainability</b> (10 Points)</p>	<p>The applicant <b>demonstrates</b> that it has a current Strategic Plan. The applicant demonstrates strong Board engagement, governance, and fundraising support.</p>	<p>The applicant <b>does not sufficiently demonstrate</b> that it has a current Strategic Plan. The proposed program is not identified in the current Strategic Plan and the applicant organization has limited Board engagement, governance, and fundraising support.</p>

<p><b>Budget</b> (10 points)</p>	<p>The budget is <b>specific</b> and <b>reasonable</b>, and all items <b>align</b> with the described project. The proposed budget is accurate, cost-effective, and linked to activities and outcomes.</p> <ul style="list-style-type: none"> <li>• There are no unexplained amounts.</li> <li>• The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are reasonable.</li> <li>• All line items are identified clearly in the budget narrative.</li> <li>• The budget shows committed, in-kind, or other funds that have been identified, secured, and in place to support the project.</li> </ul>	<p>The budget is <b>not specific</b> and/or <b>reasonable</b>, and the items are <b>poorly aligned</b> with the described project. The budget is included in the application but seems incomplete or not reflective of actual costs.</p> <ul style="list-style-type: none"> <li>• There are unexplained amounts.</li> <li>• The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are not reasonable.</li> <li>• Line items are not clearly defined in the budget narrative.</li> <li>• The budget does not show committed, in-kind, or other funds that have been identified, secured, and in place to support the project.</li> </ul>
<p><b>Key Partners / Collaboration</b> (10 points)</p>	<p>The proposal <b>demonstrates a collaborative process</b> that includes multiple community partners involved in planning and implementation, with contributions from collaborators articulated in detail via letters of support and/or memorandums of understanding.</p>	<p>The proposal <b>does not demonstrate a collaborative process</b> and it does not involve multiple community partners in planning and implementation. Potential for collaboration exists but is not articulated.</p>
<p><b>Fiscal Review</b></p>		
<p><b>Fiduciary Compliance</b> (10 Points)</p>	<p><b>The applicant demonstrates</b> a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financial statements produced in a timely fashion, positive cash flow at the end of each fiscal year, asset ratio meets required debt load, and the Board reviews financial statements regularly.</p>	<p><b>The applicant does not demonstrate</b> a financial history that shows a continuous cycle of fiduciary responsibility of the Board through audited financial statements. Positive cash flow at the end of each fiscal year is not consistent. and the Board does not review financials regularly.</p>



<p><b>Financial Stability</b> (10 Points)</p>	<p>Funding sources for operations and programs are from multiple sources and <b>are driven by a strategic plan</b> for stability for both short- and long-term growth. Fund development and/or business plan is in place to identify future sources of funding. The requested grant amount is <b>reasonable</b> in comparison to the overall organizational budget.</p>	<p>Source of funds for operations and programs are from limited sources and <b>are not driven by a strategic plan</b>. There is <b>no plan</b> for stability in place currently, including a fund development plan and/or business plan. The requested grant amount is <b>unreasonable</b> in comparison to the overall organizational operating budget.</p>
---	---	--

Total Score: \_\_\_\_\_ / 100

**Recommendation:**

- Fully Fund
- Partially Fund – Possible restrictions/conditions
- No Funding



**Date:** February 14, 2023

**To:** Program Committee

**Subject:** Grant # 1372 Reynaldo J Carreon M D Foundation

---

**Grant Request:** Dr. Carreon Scholarship Program

**Amount Requested:** \$50,000.00

**Project Period:** 3/1/2023 to 2/29/2024

The Reynaldo J Carreon MD Foundation was formed in 1990 with the mission to facilitate access to post-high school education and vocational training for Mexican Americans and other minority ethnicities in Eastern Inland Empire communities through scholarship support and mentorship. Since the organization was founded, they have provided approximately \$1.8 million to nearly 800 students to pursue higher education. With their organizational focuses of education, leadership, and community involvement they continue to support underprivileged communities throughout Coachella Valley.

The scholarship program will target low-income, high school seniors of Mexican American or other minorities and college-going alumni of the Foundation who maintain a 3.0 or above GPA, are active in extra-curricular activities, demonstrate leadership skills, and express their dreams for a productive future in a healthcare related field. Dr. Carreon Foundation will work with OneFuture throughout the duration of the grant to help identify students to apply for their scholarship. The funds provided by the Desert Healthcare District will be utilized for direct scholarships to students pursuing healthcare related fields. This grant focuses on increasing the health professional workforce and ultimately hopes to increase the number of healthcare professionals in Coachella Valley which is in direct alignment to the District's goal 2.

**Strategic Plan Alignment:**

**Goal 2:** Proactively expand community access to primary and specialty care services

**Strategy 2.1** Provide funding to support an increase in the number of primary care and specialty professionals (clinicians, physicians, physician assistants, nurses, nurse practitioners, etc.) (Priority: High)

**Strategy 2.7** Utilize an equity lens to expand services and resources to underserved communities (Priority: High)



**Geographic Area(s) Served:**

All District Areas

**Action by Program Committee: (Please select one)**

- Full recommendation and forward to the Board for consideration with the Committee's recommendation that a grant amount of \$50,000.00 be approved.
- Recommendation with modifications
- Request for more information
- Deny



## Grant Application Summary

### Reynaldo J Carreon M D Foundation, Grant #1372

#### About the Organization

Reynaldo J Carreon M D Foundation  
 41-550 Eclectic Street  
 Palm Desert, CA 92260  
 Tel: 858-344-4812  
<http://www.carreonfoundation.com>

**Tax ID #:** 33-0426210

#### **Primary Contact:**

Kathy McAdara  
 Tel: (760) 343-3211  
 Fax: (760) 674-9923  
[kathymcadara@aol.com](mailto:kathymcadara@aol.com)

#### **Organization History and Mission**

The Carreon Foundation was formed in 1990 by the late pioneer Dr. Reynaldo J. Carreon. Founder of what is now JFK Memorial Hospital, the valley philanthropist also helped create the Coachella Valley Mexican American Chamber of Commerce and also donated land for housing for African Americans in Indio. The International Fountain of Knowledge at College of the Desert was dedicated in his honor in 1985 following his sizeable donation to the College. He was named Roving Ambassador for Central and South America by President Dwight D. Eisenhower in the late 1950s.

The mission of the Dr. Carreón Foundation is "to facilitate access to post-high school education and vocational training for Mexican Americans and other minority ethnicities in Eastern Inland Empire communities through scholarship support and mentorship."

**Organization Annual Budget:** \$361,666.00

#### **Historical (approved Requests)**

Grant Year	Project Title	Grant Amount	Type	Disposition Date	Fund
2016	DCF Scholarship Partner Request	\$5,000	Mini-Grant	5/19/2017	Grant budget
2017	Dr. Carreón Foundation Scholarship Partner Request	\$5,000	Mini-Grant	5/1/2018	Grant budget

2018	Dr Carreon Foundation scholarship program	\$5,000	Mini-Grant	6/11/2019	
2019	Dr Carreon Foundation scholarships 2020	\$5,000	Mini-Grant	5/27/2020	
2020	2021 Dr Carreon Foundation Scholarships	\$5,000	Mini-Grant	5/6/2021	

### **Project Information**

**Project Title:** Dr. Carreon Scholarship Program

**Start Date:** 3/1/2023 **End Date:** 2/29/2024

**Term:** 12 months

**Total Project Budget:** \$361,666

**Requested Amount:** \$50,000

### **Executive Summary:**

The late valley pioneer and philanthropist Reynaldo J. Carreon M.D founded the Dr. Carreon Foundation before his passing in 1991. He helped create the Coachella Valley Mexican American Chamber of Commerce, donated land for housing for African Americans in Indio, and a park and wells for Indio's city water supply. The International Fountain of Knowledge at College of the Desert was dedicated in his honor in 1985 following a sizeable donation from him. Dr. Carreon was named roving ambassador for Central and South America by President Dwight Eisenhower in the late 1950s. Dr. Carreon Boulevard, Dr. Carreon Park, and the Dr. Reynaldo J. Carreon Jr. Academy in Indio are all named after him. Dr. Carreon established four college or university endowments at College of the Desert, College of Osteopathic Medicine, California College of Medicine at the University of California, Irvine, and Southern California College of Osteopathy.

Dr. Carreon's success came from an unlikely start and set about his determination that all young people receive a good education. Dr. Carreon was born in Texas to Mexican parents in 1900 and an early schoolteacher discouraged his lofty dreams of becoming a doctor. She stated that he was not American and that his dream was a waste of time. Fortunately, he had a father who knew that his dual heritage was a benefit in that he could see the importance of both cultures working together to improve society. He then went on to become a successful physician in the Los Angeles area, teaching new doctors and encouraging youngsters to pursue education.

His heritage was never really far from his mind, and he began traveling to Indio, where thousands of workers had no health care, providing free examinations and treatment. Recognizing the need for health care for the poor and disabled he began spending three days a week in the desert and working with the community to establish what is now JFK Memorial Hospital.

We believe that his most important legacy remains the hundreds of valley students he helped to become better educated and started the Dr. Carreon Foundation. We continue his work today by providing Mexican American students and other minority

students with scholarships and leadership opportunities. In 31 years, we have awarded approximately \$1.8 million in scholarships to nearly 800 students.

### **Community Need for the Project:**

The Dr. Carreon Foundation has been serving low-income Mexican American students in Easter Riverside County since 1990. A recent report, "Aqui Estamos!" a data profile of Latinos in the Inland Empire, researched and published by the University of California Riverside Center for Social Innovation confirms what we have known--that Latinos are underrepresented in their achievement of higher education. Although Latinos make up over 51% of the population in the Inland Empire, they only make up 11% of the population holding bachelor's degrees or higher. The rate for the State of California is 35%. Contrary to some opinions, Latinos in the Inland Empire are more likely to be native-born than foreign-born with only 15% of the population coming from out of the country. Another key fact is that almost three in four Latinos in the Inland Empire are English proficient meaning that they either speak English very well or only speak English. So we have to ask why is there such a disparity in higher education. For that, we look at the poverty rates in Riverside County. Latinos fall significantly behind non-Hispanic Whites in the region in the poverty category. 41% of Latino families were living in poverty in 2020 as compared to 24% of non-Hispanic. While parents are anxious for their children to further their education and thereby increase their chances of rising out of poverty, we know that many bright and talented young people take minimum-wage jobs after high school graduation to help support their immediate family. While parents would love to see their young people go to college it often seems hopelessly out of reach. But with programs such as the Carreon Foundation assisting with scholarships and guidance college becomes an achievable dream.

### **Strategic Plan Alignment:**

**Goal 2** Proactively expand community access to primary and specialty care services

**Strategy 2.1** Provide funding to support an increase in the number of primary care and specialty professionals (clinicians, physicians, physician assistants, nurses, nurse practitioners, etc.) (Priority: High)

**Strategy 2.7** Utilize an equity lens to expand services and resources to underserved communities (Priority: High)

### **Project Description and Use of District funds:**

District funds will be used to improve educational access to Latinos and other minorities who, without financial support and assistance would be unable to pursue advanced education beyond high school. 100% of the funds allocated by Desert Healthcare will go to students who desire to enter health care or mental health fields.

### **Description of the Target Population (s):**

Low-income high school seniors of Mexican American or other minorities, and college-going alumni of the Foundation who maintain a 3.0 or above GPA, are active in extra-curricular activities, demonstrate leadership skills, and express their dreams for a productive future.

### **Geographic Area(s) Served:**

All District Areas

**Age Group:**

(06-17) Children

(18-24) Youth

**Total Number of District Residents Served:**

**Direct:** 46

**Indirect:** 216

**Project Goals and Evaluation**

<p><b>Goal #1:</b> By May 30, 2023, identify a minimum of 46 eligible students for scholarships that fit the Desert Healthcare criteria. Work closely with OneFuture Coachella Valley to identify possible students wanting to enter the healthcare field.</p>	<p><b>Evaluation #1:</b> Scan, track and evaluate on a matrix the qualifications that pertain to Carreon guidelines.  Meet with OneFuture and the Executive Committee of Carreon Foundation to evaluate students.  Make sure we have a wide range of students from across the valley and a representative group from each city. All students must be pursuing further education in the healthcare field.</p>
<p><b>Goal #2:</b> Interview in-person applicants and review applications to make sure 100% of applicants funded under Desert Healthcare are planning a career in a health-related field.</p>	<p><b>Evaluation #2:</b> Further develop matrix making sure we have 100% of applicants who will be receiving Desert Healthcare-related scholarship money are enrolled in fields that promote healthcare.</p>
<p><b>Goal #3:</b> Utilizing \$50,000 from Desert Healthcare, \$25,000 from OneFuture Coachella Valley, and \$50,000 from Carreon Foundation, provide \$125,000 in total scholarships to 36 to 46 students over a 1-2 year period. The remaining scholarships will come from other sources. The dollar amount needed may vary depending on the school and need. This may result in more students receiving assistance.</p>	<p><b>Evaluation #3:</b> After accounting for all funding, allocate scholarships needed to provide assistance to 36-46 students over a one-two year period, depending on college needs. Goal for first year students funded through Desert Healthcare is 14 youth @ \$5,000.00, 12@\$2,500.00, 10@\$1,500.00 and 10@\$1,000. Goals will be adjusted upward depending on our ability to raise money. Any changes will be reported back to the Desert Healthcare District.</p>

<b>Goal #4:</b>	<b>Evaluation #4:</b>
<b>Goal #5:</b>	<b>Evaluation #5:</b>

### **Proposed Project Evaluation Plan**

Under the guidance of the Desert Healthcare District, the Carreon Foundation and OneFuture Coachella Valley will submit detailed reports as necessary promptly. The organization envisions success by the fact that at least 90% of the awarded students will stay in college and maintain a grade point average that is acceptable to any graduate degree they may attempt. While it is not a condition of the scholarship award, we hope that a majority of students will return to or stay in the Coachella Valley once they have graduated. We know that parents and family members would be very happy to see young people stay close to home and with the increased ability to have a meaningful career, we know that staying in the Valley would lessen the "brain drain" that occurs when students relocate out of the area. This would, in turn, increase homeownership, and civic involvement and decrease the poverty rate that is frequently prevalent in minority communities.

### **Organizational Capacity and Sustainability**

#### **Organizational Capacity**

The Dr. Carreon Foundation is a small organization with a working board of directors, as well as a partnership with OneFuture Coachella Valley. The agency assures that it can work with the Desert Healthcare District to meet the demands of the grant. The primary contact will be Ricardo Loretta, Executive Director with secondary support from grant writer Kathy McAdara and Chris Clemons Martello, media contact. We will also be working closely with Waymond Fermon, the City of Indio as we expand our reach past Latino students and bring in more minority students who qualify for scholarships. Dr. Carreon worked closely with the African-American population in Coachella and we know he would be pleased that we are branching out to more underserved communities.

#### **Organizational Sustainability:**

The upcoming year represents a time of expansion and growth for the Carreon Foundation. We are hoping that the Desert Healthcare Foundation will give us a grant for scholarships designed to advance health care in the Coachella Valley. We have spent the past few years working to increase our financial status and now we have reached a place where we can expand programming. A grant from the Desert Healthcare Foundation would go a long way in expanding our reach and preparing for a vibrant future for young people in the Coachella Valley.

### **Diversity, Equity, and Inclusion**

#### **How does your organization address diversity, equity, and inclusion at the board and executive staff levels?**

Since its inception, the Carreon Foundation has had a philosophy of diversity, equity and inclusion at its very core. 100% of the recipients of our scholarships have been Latino. At a recent board meeting it was decided to expand our reach into other ethnic minorities which may include African Americans and native Americans as well as others who are in need and qualify based on the Carreon standards of grade point average and desire to succeed. Until most recently, our Board has been 100% Latino, and we



do hope to add other diversities as our organization grows. The agency Executive Director is Latino, bilingual and bicultural which makes him a good fit for working across cultures.

**If your organization is not currently addressing diversity, equity, and inclusion at the board and executive staff levels, please explain the barriers, such as knowledge, financial investment, capacity, etc., that are preventing you from doing so. N/A**

**Partnerships:**

**Key Partners:**

OneFuture Coachella Valley is our largest partner matching funding raised dollar for dollar. OneFuture is also a partner in working with the valley's three Unified School Districts to complete the Free Application for Federal Student Aid and guide students toward Pell Grants, Cal Grants, scholarships, and other means of support. The goal of working through this process is to help families and students find resources to cover up to 100% of college expenses. OneFuture Coachella Valley also distributes the scholarship dollars, connects students to support services, provides reports to the Carreon Foundation, and makes available its online application and tracking system to us, to streamline the data collection process and student tracking. Also, thanks to our Executive Director's relationship with local Rotary Clubs, we can raise approximately \$30,000 annually from local clubs. The agency also has board members who have great connections in the Valley and strategize regularly on building relationships with donors and businesses.

## Line Item Budget Project Operational Costs

PROJECT OPERATIONS		Total Project Budget	Funds from Other Sources <span style="color: red;">Detail on sheet 3</span>	Amount Requested from DHCD
<b>Total Staffing Costs</b> <span style="color: red;">Detail on sheet 2</span>		\$ 161,412.00	\$ 161,412.00	\$ -
<b>Equipment (itemize)</b>				
1	laptop and accessories	\$2,000.00	\$2,000.00	\$ -
2	Board and Committee Expenses	\$1,500.00	\$1,500.00	\$ -
3				\$ -
4				\$ -
<b>Supplies (itemize)</b>				
1	Dues & Subscriptions	\$1,000.00	\$1,000.00	\$ -
2	Office Supplies	\$1,250.00	\$1,250.00	\$ -
3	Meals and Entertainment	\$2,000.00	\$2,000.00	\$ -
4	Executive Director Business Expenses	\$5,000.00	\$5,000.00	\$ -
<b>Printing / Duplication</b>				
<b>Mailing / Postage/merchant fees</b>		\$ 150.00	\$ 150.00	\$ -
<b>Travel / Mileage (use current Federal mileage rate)</b>				
<b>Education / Training (includes strategic plan)</b>		\$ 1,200.00	\$ 1,200.00	\$ -
* Items listed below are included for calculation of the total project budget only. For use of DHCD funds, these line items would be included in the allowable 10% indirect cost rate.				
<b>Office / Rent / Mortgage*/storage</b>		\$ 4,504.00	\$ 4,504.00	\$ -
<b>Telephone / Fax / Internet*</b>			\$ -	\$ -
<b>taxes</b>		\$25.00	\$ 25.00	\$ -
<b>Insurance* (D&amp;O/Property Ins.)</b>		\$ 2,125.00	\$ 2,125.00	\$ -
<b>Other direct project costs not described above (itemize)</b>				
1	Scholarships	\$148,000.00	\$98,000.00	\$ 50,000.00
2	OneFuture	\$ 13,000.00	\$ 13,000.00	\$ -
3	Banquet program expenses	\$18,500.00	\$ 18,500.00	\$ -
4				\$ -
<b>Indirect Cost Rate - Maximum of 10% Allowed</b>				\$ -
<b>Total Project Budget</b>		<b>\$ 361,666.00</b>	<b>\$ 311,666.00</b>	<b>\$ 50,000.00</b>
<b>Budget Narrative</b>	<p style="color: red;">We anticipate having to replace some equipment in 2023, but we don't know at this time. We have expenses for Board and Committee meetings and outreach activities. The Executive Director also has an expense account and pays for his own mileage and phone out of that expense line as well as his work with Rotary. We had a board retreat this year at a cost of \$1,200. We have an office in the RAP building and pay \$1,000 per month for an offsite storage unit. We are hoping that this year, with the help of Desert Healthcare we can significantly increase our scholarship efforts.</p>			

### Line Item Budget Staffing Costs

Staff Salaries		Annual Salary	% of Time Allocated to Project	Total Project Salary	Amount Requested from DHCD
<b>Employee Position/Title</b>					
1	Executive Director	\$ 90,000.00	100%	90,000.00	\$ -
2	Payroll Expenses	\$8,612.00	100%	8,612.00	\$ -
3	Contract Employees	\$ 62,800.00		62,800.00	
4				-	
5				-	
6				-	
7				-	
8				-	
<b>Total Employee Benefits / Employer Taxes - proportional fringe costs and/or employer taxes based on % of time allocated to project</b>				-	-
<b>Enter this amount in Section 1; Staffing Costs</b>			<b>Total &gt;</b>	<b>\$ 161,412.00</b>	<b>\$ -</b>
<b>Budget Narrative</b>	The Carreon Foundation is a small agency and the bulk of the work is done by one person, the Executive Director. He devotes 100% of his time to maintaining program efficacy and financial stability of the organization.				
<b>Budget Narrative</b>	Employee benefits include 4 weeks of paid time off, taxes, and social security at just under 10% of salary.				
Professional Services / Consultants		Hourly Rate	Hours/Week	Monthly Fee	Total Project Fees
<b>Company and Staff Title</b>					
1	Grant writer			\$ 700.00	\$ 8,400.00
2	Accountant			\$ 1,083.33	\$13,000
3	Marketing & Outreach			\$1,666.66	\$20,000
4	Portfolio Manager				\$ 21,400.00
5					
<b>Enter this amount in Section 1; Staffing Costs</b>				<b>Total &gt;</b>	<b>\$ 62,800.00</b>
<b>Budget Narrative</b>	The grant writer is charged with research and submission of grants that fit the mission of the organization. This is our first year in that position. The accountant submits monthly financial statements and processes end-of-year financial statements and tax returns. Chris Clemens Martello provides all Facebook posts, outreach and marketing materials, submissions of articles to newspapers and local magazines, and all brochures and fundraising materials. The portfolio manager manages and reports on all investments held by the agency.				

## Line Item Budget Other Project Funds

Other funding received (actual or projected) SPECIFIC to this project. "Total funding in addition to DHCD request" below should match or exceed value listed in Section 1 for "Funds from Other Sources".			Amount
<b>Fees</b>			
<b>Donations--Rotary, /College of the Desert, Fantasy Springs, Heritage</b>			\$40,000.00
<b>Grants (List Organizations)</b>			
1	Grants (includes OneFuture projected at \$25,000)		\$76,666.00
2	Bank of America, other local banks/Regional Access Project		\$30,000.00
3	Coachella Valley Cities		\$20,000.00
4	Banquet Income		\$55,000.00
<b>Fundraising (describe nature of fundraiser)</b>			
1			
2			
<b>Other Income, e.g., bequests, membership dues, in-kind services, investment income, fees from other agencies, etc. (Itemize)</b>			
1	Investment income		\$115,000.00
2			
3	Board donations/board requests		\$15,000.00
4			
<b>Total funding in addition to DHCD request</b>			<b>\$ 311,666.00</b>
<b>Budget Narrative</b>	<p style="color: red; font-size: small;">The line item "grants being developed" is an estimate of what we should be able to do this year based on the grants that are being submitted and are fairly conservative. All other items are based on historical donations that we have received and anticipate being able to receive again. Our board is very active within their circles and spreading the word about the work done by the Carreon Foundation. They have been very successful in either getting donations themselves or advising the Executive Director of potential funding sources.</p>		

## Grant Scoring Review

**Grant Staff Review # 1 of 4**

---

**Executive Summary: 9**

**Community Need and Alignment: 8**

**Goals: 8**

**Proposed Evaluation Plan: 8**

**Applicant Capacity and Infrastructure: 8**

**Organizational Sustainability: 8**

**Budget: 9**

**Key Partners/Collaborations: 9**

---

**Total Score: 67.00**

---

**Reviewer Comments:**

Dr. Carreon Foundation has the knowledge and ability to give out scholarships for students that otherwise would not have the chance. Carreon Foundation has historically given out smaller and fewer scholarships due to the fact they were first a private charity with no audited financials and lack of fundraising. Carreon Foundation has presently revised their IRS status to a public charity and have completed their first audit. With the extended grant from the District, Carreon Foundation, in matching funds from One Future CV and their own resources, will be able to reach more students, in particular, those students seeking a career in healthcare. Goal #3 may be somewhat confusing; however, the District's \$50,000 award will potentially affect specifically 20 students with a \$5,000 award to each. One Future CV also assists, for a small percentage, all of the wraparound and supportive student services, ensuring the students do not fall through the cracks and have all of the resources they need to be successful in their education.

**Response Notes:**

---

**Average Review Score:**

Fiscal Staff Review Stage: 18.5 (2 of 2)

Grant Program Staff Review Stage: 71.25 (4 of 4)

**Sum of all Reviews:**

Fiscal Staff Review Stage: 37 (2 of 2)

Grant Program Staff Review Stage: 285 (4 of 4)

**Total average proposal score: 90/100**

## Grant Scoring Review

### Grant Staff Review # 2 of 4

---

**Executive Summary:** 8

**Community Need and Alignment:** 8

**Goals:** 8

**Proposed Evaluation Plan:** 8

**Applicant Capacity and Infrastructure:** 10

**Organizational Sustainability:** 8

**Budget:** 9

**Key Partners/Collaborations:** 8

---

**Total Score:** 67.00

---

#### **Reviewer Comments:**

By addressing one of the largest barriers to attaining higher education, finances, Dr. Carreon Foundation is seeking to expand their scholarship program utilizing District funds to provide direct scholarships to underserved students and leverage our funds to help bring in additional partners. Scholarships will be provided to students seeking health related degrees in hopes of expanding the future health professional workforce and encouraging students to come back to the Coachella Valley to pursue their careers. This application directly aligns with the District's Strategic Plan goal 2 and I support funding this program. If approved, I ask that Dr. Carreon Foundation show the number of scholarships that were awarded with District funds only in addition to the total leveraged funding pool.

#### **Response Notes:**

---

#### **Average Review Score:**

Fiscal Staff Review Stage: 18.5 (2 of 2)

Grant Program Staff Review Stage: 71.25 (4 of 4)

#### **Sum of all Reviews:**

Fiscal Staff Review Stage: 37 (2 of 2)

Grant Program Staff Review Stage: 285 (4 of 4)

**Total average proposal score: 90/100**

## Grant Scoring Review

### Grant Staff Review # 3 of 4

---

**Executive Summary:** 10

**Community Need and Alignment:** 10

**Goals:** 10

**Proposed Evaluation Plan:** 9

**Applicant Capacity and Infrastructure:** 10

**Organizational Sustainability:** 10

**Budget:** 10

**Key Partners/Collaborations:** 10

---

**Total Score:** 79.00

---

#### **Reviewer Comments:**

The Dr. Carreon Scholarship Program project will provide scholarships to students who desire to enter the healthcare field and would benefit from the additional financial support to be provided. The target population for this project would highlight low income high school seniors of Mexican American or other minorities along with alumni members who have successfully maintained a GPA of 3.0 or higher. Participation in extra curricular activities/interests, demonstrated leadership skills and a focus on a positive future outlook are also consideration aspects. Requested funds will go toward scholarship awards to eligible students as they continue their path toward the completion of the necessary healthcare focused academic training requirements.

Hundreds of valley students have been assisted through the services of the Dr. Carreon Foundation through a demonstrated legacy built on striving for excellence and fully pursuing one's dream. This grant is another step toward expanding the reach of this organization to further influence the capacity of the District's scholars in pursuit of advanced educational opportunities that will have a future positive impact on the number of Coachella Valley healthcare practitioners ready to serve their communities.

#### **Response Notes:**

---

#### **Average Review Score:**

Fiscal Staff Review Stage: 18.5 (2 of 2)

Grant Program Staff Review Stage: 71.25 (4 of 4)

#### **Sum of all Reviews:**

Fiscal Staff Review Stage: 37 (2 of 2)

Grant Program Staff Review Stage: 285 (4 of 4)

**Total average proposal score: 90/100**

## Grant Scoring Review

### Grant Staff Review # 4 of 4

---

**Executive Summary:** 10

**Community Need and Alignment:** 9

**Goals:** 9

**Proposed Evaluation Plan:** 9

**Applicant Capacity and Infrastructure:** 8

**Organizational Sustainability:** 9

**Budget:** 9

**Key Partners/Collaborations:** 9

---

**Total Score:** 72.00

---

#### **Reviewer Comments:**

The Dr. Carreon Foundation has been a great financial resource for the Coachella Valley minority students hoping to continue their education. District funds will ensure the Dr. Carreon Foundation has the capacity to provide more scholarships to qualified students who chose to enter the healthcare field.

---

#### **Response Notes:**

#### **Average Review Score:**

Fiscal Staff Review Stage: 18.5 (2 of 2)

Grant Program Staff Review Stage: 71.25 (4 of 4)

#### **Sum of all Reviews:**

Fiscal Staff Review Stage: 37 (2 of 2)

Grant Program Staff Review Stage: 285 (4 of 4)

**Total average proposal score: 90/100**



## Grant Scoring Review

**Fiscal Staff Review # 1 of 2**

---

**Fiduciary Compliance: 10**

**Financial Stability: 9**

---

**Total Score: 19.00**

---

**Reviewer Comments:**

Fiduciary Compliance -

The FY 12/31/21 audit report is unmodified. The Board of Directors accepted the audit report.

Audit report Current Ratio is very strong (1,495:1), which represents the grantee's ability to pay its short-term liabilities. As of 9/30/22, the internal financial statements shows current assets of \$1.7M with \$0 liabilities.

The Net Assets increased by \$75k as of 12/31/21, with Total Net Assets of \$2.3M. Net Assets as of 9/30/22 are \$1.7M. The Balance Sheet is in good order.

Financial Stability -

Grantee demonstrates a sound financial position. Grantee does not possess a strategic plan

Grantee has additional resources for this project of approximately \$362k. The District's grant of \$50k is supported by other resources.

**Response Notes:**

---

**Average Review Score:**

Fiscal Staff Review Stage: 18.5 (2 of 2)

Grant Program Staff Review Stage: 71.25 (4 of 4)

**Sum of all Reviews:**

Fiscal Staff Review Stage: 37 (2 of 2)

Grant Program Staff Review Stage: 285 (4 of 4)

**Total average proposal score: 90/100**

## Grant Scoring Review

**Fiscal Staff Review # 2 of 2**

---

**Fiduciary Compliance: 10**

**Financial Stability: 8**

---

**Total Score: 18.00**

---

**Reviewer Comments:** Audited financials reviewed and approved by Board. Positive cash flow noted for both audited years. Current ratio very strong to address liabilities. Multiple sources of funding documented with grant size being reasonable in comparison to organizational budget. No strategic plan in place to identify short and long-term sources of future funding.

**Response Notes:**

---

**Average Review Score:**

Fiscal Staff Review Stage: 18.5 (2 of 2)

Grant Program Staff Review Stage: 71.25 (4 of 4)

**Sum of all Reviews:**

Fiscal Staff Review Stage: 37 (2 of 2)

Grant Program Staff Review Stage: 285 (4 of 4)

**Total average proposal score: 90/100**



**Date:** February 14, 2023

**To:** Program Committee

**Subject:** Grant #1031 UCR – no cost grant extension for four (4) months

---

**Staff recommendation:** forward to the Board of Directors a recommendation to approve a four (4) month no-cost grant extension, extending the grant agreement through May 31, 2023.

**Background:** On January 26, 2022, the Desert Healthcare District Board of Directors awarded a \$113,514 grant to University of California, Riverside, for a “Community-Based Interventions to Mitigate Psychological Trauma and Mental Health Disparities in Immigrant Communities in the COVID 19 Pandemic”. The term of the grant was from February 1, 2022 through January 31, 2023.

**Current:** Per the email (attached) UCR PreAward Manager Ursula Prins, on behalf of Dr. Evelyn Vazquez, Investigator in the NIH Center for Health Disparities Research, the request for a four (4) month no cost grant extension is in response to an internal delay in obtaining approvals from the School of Medicine (SOM) IT for the transcription services which was not provided until February 2<sup>nd</sup>. These services are needed to conduct the data analysis and dissemination of Dr. Vazquez’s project (Goal 3 and Goal 4). The four-month time extension will allow Dr. Vazquez to complete the deliverables – research, including data analysis, interpretation, and dissemination of fundings. There will be no changes to the budget or the scope of work.

**Fiscal Impact:** none

## Erica Huskey

---

**From:** Ursula N Prins <ursula.prins@ucr.edu>  
**Sent:** Wednesday, February 8, 2023 12:34 PM  
**To:** Donna Craig  
**Cc:** Erica Huskey  
**Subject:** RE: UCR # 1301 - No-cost time extension

Hi Donna,

Happy Valentine's Day to you as well 😊

Great, thank you! Given we won't have the approval until the beginning of March, would it be possible to do 4 months instead to make up for the lost month? The fund will be locked on our end until approval is received.

Thank you!  
Urs

### Ursula Prins

PreAward Manager  
Sponsored Programs Administration  
Research & Economic Development

### UNIVERSITY OF CALIFORNIA, RIVERSIDE

245 University Office Building | Riverside CA 92521

Office: [\(951\) 827-4968](tel:(951)827-4968)

Fax: [\(951\) 827-4483](tel:(951)827-4483)

[ursula.prins@ucr.edu](mailto:ursula.prins@ucr.edu)

### Schedule:

Monday through Friday – 7:00AM to 4:00 PM



---

**From:** Donna Craig <dcraig@dhcd.org>  
**Sent:** Wednesday, February 8, 2023 12:25 PM  
**To:** Ursula N Prins <ursula.prins@ucr.edu>  
**Cc:** Erica Huskey <ehuskey@dhcd.org>  
**Subject:** RE: UCR # 1301 - No-cost time extension

Hi Ursula,

Happy new year to you too (& happy Valentine's Day 😊). Yes, we can grant UCR a 3 month no cost grant extension. We will add the request to the upcoming Program committee meeting that is next Tuesday. There shouldn't be any pushback or problems. From there it will go to the board on 2/28. We will send out to you the no cost extension contract when all is approved. We will utilize this email as your request.

Best,  
Donna



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION



**DONNA CRAIG**

**CHIEF PROGRAM OFFICER**

**P: 760.323.6700**

**M: 760.567.0309. Please use my mobile number for all contacts.**

1140 N. Indian Canyon Drive

Palm Springs, CA 92262

[dhcd.org](http://dhcd.org)

Advancing *community wellness*  
in the Coachella Valley



---

**From:** Ursula N Prins <[ursula.prins@ucr.edu](mailto:ursula.prins@ucr.edu)>

**Sent:** Tuesday, February 7, 2023 2:49 PM

**To:** Donna Craig <[dcraig@dhcd.org](mailto:dcraig@dhcd.org)>

**Cc:** Erica Huskey <[ehuskey@dhcd.org](mailto:ehuskey@dhcd.org)>; Ursula N Prins <[ursula.prins@ucr.edu](mailto:ursula.prins@ucr.edu)>

**Subject:** UCR # 1301 - No-cost time extension

Dear Donna,

Happy New Year and I hope you are well!

My sincere apologies for this late request, but Dr. Vázquez would like to request a no-cost time extension under her Grant# 1301.

Dr. Vázquez was under the impression that her award ended at the end of this month and not January 31<sup>st</sup>. There was an internal delay in obtaining approvals from the School of Medicine (SOM) IT for the transcription services which was not provided until February 2<sup>nd</sup>. These services are needed to conduct the data analysis and dissemination of her project (Goal 3 and Goal 4). Therefore, she is requesting the extension to complete the research, including data analysis, interpretation, and dissemination of findings.

To ensure the timely completion of the project, UCR would like to request a three-month extension.

Please let me know if you require any additional information.

Thank you!

Ursula

**Ursula Prins**

PreAward Manager

Sponsored Programs Administration

Research & Economic Development

UNIVERSITY OF CALIFORNIA, RIVERSIDE

245 University Office Building | Riverside CA 92521

Office: [\(951\) 827-4968](tel:(951)827-4968)

Fax: [\(951\) 827-4483](tel:(951)827-4483)

[ursula.prins@ucr.edu](mailto:ursula.prins@ucr.edu)

**Schedule:**

Monday through Friday – 7:00AM to 4:00 PM



**DESERT HEALTHCARE DISTRICT GRANT EXTENSION AGREEMENT**

This agreement is entered into by the Desert Healthcare District (“DISTRICT”), a California health care district organized and operating pursuant to Health and Safety Code section 32000 et seq., and University of California, Riverside (“Recipient”), a California nonprofit 501(c)3, and is effective upon execution by both parties.

1. **Grant Extension**

Purpose and Use of Extension: University of California, Riverside is hereby granted a four (4) month extension to the original grant agreement approved on January 26, 2022 for Community-Based Interventions to Mitigate Psychological Trauma and Mental Health Disparities in Immigrant Communities in the COVID-19 Pandemic.

No additional funds will be disbursed. RECIPIENT shall use remaining dollars, if any, from original grant amount of \$113,514 during extension period.

2. **Term of Agreement**

The amended end of term of this agreement shall be 5/31/2023.

3. **Agreement Requirements**

RECIPIENT shall submit a final report with tracking documents to DISTRICT within thirty (30) days from the expiration of this agreement. All other requirements and conditions not specified in this extension agreement remain the same as in the original grant agreement.

4. **Signatories**

The persons executing this extension agreement on behalf of the RECIPIENT have been designated by the governing body or fiscal agent of the RECIPIENT as the official signatories of this agreement and all related documents. At least one of these persons is a member of the RECIPIENT'S governing board, and both persons have the authority to execute this agreement on behalf of RECIPIENT.

**RECIPIENT:**

University of California, Riverside  
245 University Office Building  
Riverside, CA 92521-0217

**Name:** President/Chair of RECIPIENT  
Governing Body

**Name:** Executive Director

\_\_\_\_\_  
PLEASE PRINT

\_\_\_\_\_  
PLEASE PRINT

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

**Authorized Signatory for Desert Healthcare District:**

**Name:** Conrado Barzaga, M.D.

**Title:** Chief Executive Officer

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

Desert Healthcare District  
1140 N. Indian Canyon Dr.  
Palm Springs, CA 92262



**EXHIBIT B**

*(revised to reflect a four (4) month no cost grant extension)*

**PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES**

<u>Project Title</u> Community-Based Interventions to Mitigate Psychological Trauma and Mental Health Disparities in Immigrant Communities in the COVID-19 Pandemic	<u>Start/End</u> 2/01/2022 <del>1/31/2023</del> Amended to reflect a four (4) month no cost extension <u>5/31/2023</u>
--	--

**PAYMENTS:**

(2) Payments: \$51,081.00  
10% Retention: \$11,352.00

**Total request amount: \$113,514.00**

**GRANT AND PAYMENT SCHEDULE REQUIREMENTS:**

Scheduled Date	Requirement Number	Grant Requirements for Payment	Payment
2/01/2022		Signed Agreement submitted & accepted.	Advance of \$51,081.00 for time period 2/01/2022 - 7/31/2022
9/01/2022	25317	1 <sup>st</sup> six-month (2/01/2022 - 7/31/2022) progress report, budget reports and receipts submitted & accepted	Advance of \$51,081.00 for time period 8/01/2022 - 1/31/2023
3/01/2023 6/15/2023	25318	2 <sup>nd</sup> six-month (8/01/2022 - <del>1/31/2023</del> 5/31/2023) progress report, budget reports and receipts submitted & accepted	\$0
3/15/2023 6/30/2023	25319	Final report (2/01/2022 - <del>1/31/2023</del> 5/31/2023) and final budget report submitted & accepted	\$11,352.00 (10% retention)

TOTAL GRANT AMOUNT: \$113,514.00

DELIVERABLES:

**Program/Project Goals and Evaluation**

<p><b>Goal #1:</b> Goal #1 is to build capacity of community health workers (promotores) and medical students, using community approaches to train them in psychological first aid for immigrants, including the signs and symptoms of common mental health conditions. Dr. Vázquez will hold 2, 90-minute Spanish trainings for 18 attendees, including ~ 12 UCR medical students and 6 promotores. By the end of the trainings the goal is that a total of six promotores in the ECV and 12 medical students will have the capacity to address the unique mental health needs of Latinx immigrant communities in the ECV. This means that they will have a stronger knowledge of common mental health conditions, that includes anxiety and depression, various traumas unique to Latinx immigrant populations, and community psychology and social justice as a way to intervene on community mental health needs.</p>	<p><b>Evaluation #1:</b> To evaluate Goal #1, we will assess the impact of our capacity building efforts on knowledge of three categories: 1) the sign and symptoms of common mental health conditions, 2) traumas unique to Latinx immigrant populations, and 3) community interventions. We will conduct a total of 18 pre and post-tests. Prior to start of the training series, the pretest survey will be administered to assess baseline knowledge and the posttest survey will be administered immediately following the final training. The trainings will be held over two weeks. Pretest and posttests will be self-administered; participants will be provided a link to an online survey. The purpose of the pretest and posttest surveys is to evaluate knowledge acquisition over time. To measure the sign and symptoms of common mental health conditions we will assess the before and after knowledge about anxiety and depression. For traumas unique to Latinx immigrant populations we will measure knowledge of collective versus individual trauma. For community interventions, we will measure knowledge of the difference between clinical versus community-based mental health interventions.</p>
<p><b>Goal #2:</b> Goal #2 is to identify discussion topics for restorative circles. We will identify focused topics for each restorative circle. To identify discussion topics, the promotores will approach community members and ask them to share their thoughts about the most important mental health topics they would like addressed in their communities. Promotores will collect data using a free list activity, which</p>	<p><b>Evaluation #2:</b> To evaluate Goal #2, we will obtain process data. The process data will focus on 1) recruitment and 2) types of community-based mental health needs. For recruitment, we will assess promotores' recruitment of community members to collect free list responses. We will collect data on the strategies used, social media, flyers, word of mouth, phone calls, and track which strategies are most effective for engaging the community in the restorative circles. We will also</p>

<p>involves a prompt and it is used to obtain shared knowledge about a topic of interest. The topic of interest in this project is community mental health needs in the COVID-19 pandemic. Promotores will use the following prompt to obtain information: “List all the emotional and psychological health concerns in your community.” The promotores will collect free lists from 20 members of each of the three communities (migrant farmworkers, Purépecha, Oasis mobile home residents), for a total of 60 community members. Free lists from each community will be analyzed separately so as to identify the unique needs of each community. All of the responses from community members will be analyzed to identify core themes; those themes will inform the structure, the length of the restorative circles, and the development of material to be shared with the attendees of restorative circles.</p>	<p>collect data on the total amount of participants who provide free list responses. For types of community mental health needs, we will tally up the total number of topics of interest shared by community members.</p> <p>Once the total number of community mental health needs/ discussion topics have been identified, we will then analyze the items to identity core themes (e.g., economic stress, types of anxiety) and categorize the data by themes. This will likely generate anywhere from 3 to 10 themes which will allow us to understand the broader topics for discussion during the restorative circles. The information from Goal #2 will inform the next step of implementing the restorative circles.</p>
<p><b>Goal #3:</b> Goal #3 is to implement and evaluate the effectiveness of restorative circles on addressing community mental health needs. A total of nine restorative circles will be implemented in three communities: migrant farmworkers, the Purépecha, and Oasis mobile home residents. We will hold three restorative circles per community: one will be in person and two held virtually over six months with the implementation of 1-2 circles per month. We expect a total of 15 attendees in each of the nine restorative circles, for a total of 135.</p>	<p><b>Evaluation #3:</b> To evaluate Goal #3, we will ask promotores and attendees of the restorative circles to share their experiences of being part of this community-based intervention. We will do this by: 1) collecting observation data at the restorative circles, 2) conducting one-on-one interviews with promotores who engaged the three communities, and 3) holding focus groups with restorative circle attendees. To collect the observation data we will have the 12 bilingual medical students attend restorative circles to make observations and take notes. They will document the key topics of discussion (e.g., stress of job loss, child’s anxiety) via notes and develop them further in a word document. To understand promotores experiences of being involved in this community-based intervention, Drs. Vázquez and Cheney will conduct one-on-one interviews with the promotores who recruited participants and co-facilitated the restorative circles. In addition, to understand the experiences of attendees involved in</p>

	<p>this community-based intervention, Drs. Vázquez and Cheney will conduct two focus groups with a total of 16 attendees (8 people per focus group). One focus group will be conducted with virtual attendees and the other one with physical attendees. One-on-one interviews and focus groups will be recorded and analyzed to identify key themes. The analysis will focus on perceptions of how well the restorative circles met the community-based mental health needs of each of the three target communities. These data and their analysis will be summarized and included in a final report.</p>
<p><b>Goal #4:</b>  Goal #4 will focus on engaging restorative circle attendees who would like additional follow up and case management. We anticipate that five attendees per restorative circle will request follow up and case management, for a total of 45. For these attendees, we will connect them to the CVFC for individualized mental healthcare services and link them to a student who will meet with them to identify needed resources and services using IE Connect.</p>	<p><b>Evaluation #4:</b>  To evaluate the effectiveness of our referrals and case management post restorative circle, we will track the following data: 1) how many of our restorative circle attendees visit the student-led Coachella Valley Free Clinic and 2) use resources shared during the clinic visit (including the utilization of Inland Empire connect).</p>