



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
December 20, 2022**

Directors Present – Video Conference	District Staff Present – Video Conference	Absent
President Evett PerezGil Vice-President Carmina Zavala, PsyD Secretary Carole Rogers, RN Treasurer Arthur Shorr Director Les Zendle, MD Director Leticia De Lara, MPA Director Kimberly Barraza	Conrado E. Bázquez, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Meghan Kane, Senior Program Officer, Public Health Jana Trew, Senior Program Officer Will Dean, Marketing and Communications Director Andrea S. Hayles, Board Relations Officer  <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  <b>Roll Call</b>	Vice-President PerezGil called the meeting to order at 5:32 p.m.  The Clerk of the Board called the roll with all directors present.	
<b>B. Pledge of Allegiance</b>	Vice-President PerezGil led the pledge of allegiance.	
<b>C. Approval of Agenda</b>	Vice-President PerezGil asked for a motion to approve the agenda.	<b>#22-43 MOTION WAS MADE by Director Zendle and seconded by Director Rogers to approve the agenda.</b> <b>Motion passed unanimously.</b> <b>AYES – 7 Vice-President PerezGil, Secretary Zavala, Director Shorr, Director Rogers, Director Zendle, Director De Lara, and Director Barraza</b> <b>NOES – 0</b> <b>ABSENT – 0</b>
<b>D. Public Comment</b>	There were no public comments.	



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
December 20, 2022**

<p><b>E. Consent Agenda</b></p> <ol style="list-style-type: none"> <li><b>1. BOARD MINUTES</b> <ol style="list-style-type: none"> <li><b>a. Special Meeting of the Board of Directors Study Session – November 21, 2022</b></li> <li><b>b. Board of Directors Meeting – November 22, 2022</b></li> </ol> </li> <li><b>2. FINANCIALS</b> <ol style="list-style-type: none"> <li><b>a. Approval of the November 2022 Financial Statements – F&amp;A Approved December 13, 2022</b></li> <li><b>b. Desert Regional Medical Center Capital Projects</b></li> </ol> </li> <li><b>3. AGREEMENTS</b> <ol style="list-style-type: none"> <li><b>a. Huron Consulting Group – Professional Services Updated Statement of Work (SOW)</b></li> </ol> </li> <li><b>4. POLICIES</b> <ol style="list-style-type: none"> <li><b>a. Policy #OP-5 Grant and Mini Grant Policy Structure Revisions</b></li> </ol> </li> <li><b>5. GRANTS</b> <ol style="list-style-type: none"> <li><b>a. Grant #1330 One Future Coachella Valley – Building A Healthcare Workforce Pipeline \$ 605,000 (24 months)</b></li> <li><b>b. Grant #1369 ABC Recovery Center: Cost of Caring Fund Project - \$332,561 (12 months)</b></li> <li><b>c. Grant #1326 TODEC Legal Center – TODEC’s Equity Program- \$100,000 (24 months)</b></li> <li><b>d. Grant #1318 Riverside County Latino Commission On Alcohol and Drug Abuse Services, Inc.: Healthy Minds, Healthy Lives – Mente Sanas</b></li> </ol> </li> </ol>	<p>Vice-President PerezGil asked for a motion to approve the consent agenda.</p> <p>Director Zendle pulled consent agenda items 5.c. and 5.d. for discussion in the Program Committee report out.</p>	<p><b>#22-44 MOTION WAS MADE by Director Zendle and seconded by Director De Lara to approve the consent agenda except items 5.c. and 5.d.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 7 Vice-President PerezGil, Secretary Zavala, Director Shorr, Director Rogers, Director Zendle, Director De Lara, and Director Barraza</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 0</b></p>
--	---	---



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
December 20, 2022**

<p>Vidas Sanas - \$605,507 (18 months)</p> <p><b>6. RESOLUTIONS</b></p> <p><b>a. Subsequent Emergency Resolution #22-30 Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings</b></p>		
<p><b>F. Annual Election of Officers</b></p> <p><b>1. Jeff Scott, General Counsel</b></p>	<p>Jeff Scott, General Counsel, provided an overview of the nominations for the annual elections.</p> <p>Counsel Scott asked for a nomination for President. Director De Lara nominated Vice-President PerezGil with no other nominations.</p> <p>Counsel Scott asked for a nomination for Vice-President. Director De Lara nominated Director Zavala, and Director Rogers nominated Director Zendle. Counsel Scott closed the nominations and asked for a roll call for each member to make their determination. Director Barraza voted for Secretary Zavala, Director De Lara voted for Secretary Zavala, Director Zendle abstained, Vice-President PerezGil voted for Secretary Zavala, Director Rogers voted for Director Zendle, Director Shorr voted</p>	<p><b>#22-45 MOTION WAS MADE by Director De Lara and seconded by Director Shorr to approve Vice-President PerezGil as President. Motion passed unanimously. AYES – 7 Vice-President PerezGil, Secretary Zavala, Director Shorr, Director Rogers, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</b></p> <p><b>#22-46 MOTION WAS MADE by Director Shorr and seconded by Director Zendle to Secretary Zavala approve as Vice-President. Motion passed unanimously. AYES – 7 Vice-President PerezGil, Secretary Zavala, Director Shorr, Director Rogers, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</b></p>



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
December 20, 2022**

	<p>for Director Zendle, Secretary Zavala voted for herself, and Vice-President PerezGil voted for Secretary Zavala.</p> <p>Counsel Scott asked for a nomination for Secretary. Director Zendle nominated Director Rogers and Secretary Zavala nominated Director De Lara. Director De Lara declined the nomination and nominated Director Rogers.</p> <p>Counsel Scott asked for a nomination for Treasurer. Director Zendle nominated Director Shorr.</p> <p>Director Shorr exited the meeting at 5:46 p.m.</p>	<p><b>#22-47 MOTION WAS MADE by Director Shorr and seconded by Director De Lara to approve Director Rogers as Secretary. Motion passed unanimously. AYES – 7 Vice-President PerezGil, Secretary Zavala, Director Shorr, Director Rogers, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</b></p> <p><b>#22-48 MOTION WAS MADE by Director Rogers and seconded by Director Zavala to approve Director Shorr as Treasurer. Motion passed unanimously. AYES – 7 Vice-President PerezGil, Secretary Zavala, Director Shorr, Director Rogers, Director Zendle, Director De Lara, and Director Barraza NOES – 0 ABSENT – 0</b></p>
<p><b>G. Desert Healthcare District CEO Report</b></p> <p><b>1. Consideration to reappoint two (2) directors to the Desert Regional Medical Center Governing Board</b></p>	<p>Conrado E. Bázaga, MD, CEO, described the provisions of the hospital lease requiring the board to vote for two directors to represent the District on the Desert Regional Medical Center Governing Board.</p> <p>President PerezGil provided background on Director Zendle and Director Rogers’ time</p>	



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
December 20, 2022**

<p><b>2. Resume to In-Person Board and Committee Meetings – March 2023</b></p> <p><b>3. 2022 Annual Report</b></p> <p><b>4. Recertifications – Association of California Healthcare Districts (ACHD) Certified Healthcare District &amp; California Special District Association (CSDA) District Transparency Certificate of Excellence</b></p> <p><b>5. CEO Community Engagements and District Media Visibility</b></p>	<p>serving on the Governing Board. Director Zendle will continue his role on the Governing Board, and President PerezGil will replace Director Rogers.</p> <p>Dr. Bárzaga, CEO, described the conclusion of Governor Newsom’s state of emergency order on February 28, 2023. Due to the influx in COVID and the flu, out of caution, in-person board and committee meetings will resume in March 2023.</p> <p>Dr. Bárzaga, CEO, described the details of the 2022 Annual Report and the timeline for community and stakeholder distribution for presenting to the Board at the January meeting.</p> <p>Dr. Bárzaga, CEO, described the special district certifications for the Association of California Healthcare Districts (ACHD) and the California Special District Association (CSDA) and the process for recertification due in June 2023.</p> <p>Dr. Bárzaga, CEO, described the most recent community engagements and District media visibility highlighting the mobile clinic ribbon-cutting ceremony.</p>	
<p><b>H. Desert Regional Medical Center CEO Report</b></p>	<p>Michele Finney, CEO Desert Care Network (DCN), Desert Regional Medical Center</p>	



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
December 20, 2022**

	<p>(DRMC), presented the Survey Activity, People/Personnel updates for the CMO candidates, Cath Lab Director, Acute Rehab Director, Group CSO commencing in January, NICU clinical nurse specialist, workforce shortage challenges and partnerships for interviews from JFK Memorial Hospital and DRMC about messaging for a healthcare career.</p> <p>Mrs. Finney's presentation included an update on flu stabilizations, with a 13% increase at DRMC and a 4% increase in admissions at JFK Memorial, including increased emergency room visits. RSV in pediatrics increased in November but declined in December. Other highlights included capital projects, community events, and marketing and PR.</p>	
<p><b>I. Desert Regional Medical Center Governing Board</b></p>	<p>Director Rogers, RN, provided an overview of the December Governing Board meeting describing Michele Finney's presentation, which provided the majority of details.</p>	
<p><b>J. Committee Meetings –</b></p> <p><b>J.1. Finance, Legal, Administration, &amp; Real Estate Committee</b></p> <p><b>1. Draft Meeting Minutes – December 13, 2022</b></p>	<p>President PerezGil inquired if about any questions concerning the December F&amp;A Committee meeting minutes.</p> <p>There were no questions or comments.</p>	



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
December 20, 2022**

<p><b>J.2. Program Committee</b></p> <ol style="list-style-type: none"> <li><b>1. Draft Meeting Minutes – December 13, 2022</b></li> <li><b>2. Grant Payment Schedule</b></li> <li><b>3. Grant applications and Request for Proposals Submitted and Under Review</b></li> <li><b>4. Progress and Final Reports Update</b></li> </ol>	<p>Dr. Bárzaga, CEO, recused himself from the Program Committee meeting discussions.</p> <p>President PerezGil inquired if about any questions concerning the December Program Committee meeting minutes.</p> <p>There were no questions or comments.</p> <p>Grants #1326 and #1369 were pulled from the consent agenda for discussion during the Program Committee meeting report out.</p> <p>Director Zendle described the goals in the TODEC Legal Center grant request, and his concern with the low to moderate priority strategic planning goals that include outreach and education to raise awareness for affordable housing and poverty and core operations to support continued efforts with the Coachella Valley Equity Collaborative.</p> <p>President PerezGil described the Program Committee’s discussion on the social determinants of health and the effects of housing and poverty on health-related matters.</p> <p>Director Zendle supports the Riverside County Latino Commission on Alcohol and</p>	<p><b>#22-49 MOTION WAS MADE by Director De Lara and seconded by Director Barraza to approve Grant #1326 TODEC Legal Center – TODEC’s Equity Program- \$100,000 (24 months). Motion passed 5-1. AYES – 5 President PerezGil, Vice-President Zavala, Secretary Rogers, Director De Lara, and Director Barraza NOES – 1 Director Zendle ABSENT – 1 Director Shorr</b></p> <p><b>#22-50 MOTION WAS MADE by Director Zendle and seconded by Director Rogers to approve Grant</b></p>
--	---	--



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
December 20, 2022**


	<p>Drug Abuse Services but inquired on funding from the District budget rather than the Foundation that includes \$2M of the \$3M designated for Behavioral Health.</p> <p>Donna Craig, Chief Program Officer, described the background of the Behavioral Health collective fund and the anticipated roadmap from Kaufman Hall for gaps in facilities and services with funds as a placeholder with the current action plan to leverage additional funding.</p>	<p><b>#1318 Riverside County Latino Commission On Alcohol and Drug Abuse Services, Inc.: Healthy Minds, Healthy Lives – Mente Sanas Vidas Sanas - \$605,507 (18 months) with support originating from the Foundation’s Behavioral Health collective fund.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 5 President PerezGil, Vice-President Zavala, Secretary Rogers, Director Zendle, and Director Barraza</b></p> <p><b>NOES – 0</b></p> <p><b>ABSTAIN – 1 Director De Lara</b></p> <p><b>ABSENT – 1 Director Shorr</b></p>
<b>K. Legal</b>	<p>Since the legislature is not in session, Counsel Jeff Scott did not present a report; however, he reviewed the district bylaws and section 8.1. states that the board president has the discretion to appoint two members to the DRMC Governing Board.</p>	
<b>L. Immediate Issues and Comments</b>	<p>Director Zendle requested the consideration of modifying the bylaws for the swearing-in and the election of officers the week following the certification of the election to ensure the committees have a full majority. Director Zendle also requested scheduling two board meetings a month – possibly special meetings or study sessions that are timely for calendar purpose.</p> <p>The board discussed and directed the CEO to contact Eisenhower to provide a report on the hospital, including issues</p>	





DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
December 20, 2022

	<p>they deem important to healthcare in the Coachella Valley, such as their recently published community health needs assessment.</p> <p>Director Rogers described her email to the board concerning an update on the Lift to Rise Housing CAN year-end assessment.</p>	
<b>M. Adjournment</b>	President PerezGil adjourned the meeting at 6:55 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

DocuSigned by:  
  
 ATTEST: \_\_\_\_\_  
 Carole Rogers, RN, Secretary  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*