



**DESERT HEALTHCARE FOUNDATION**  
**SPECIAL FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**November 16, 2022**

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Arthur Shorr President Karen Borja Director Les Zendle, MD	Conrado E. B�rzsaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Andrea S. Hayles, Board Relations Officer	


AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Chair Shorr called the meeting to order at 2:11 p.m.	
<b>II. Approval of Agenda</b>	Chair Shorr asked for a motion to approve the agenda.	<b>Moved and seconded by Director Zendle and President Borja to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	There was no public comment	
<b>IV. Approval of Minutes</b>  1. <b>Minutes – Meeting October 11, 2022</b>	Chair Shorr asked for a motion to approve the minutes of the October 11, 2022, F&A Committee meeting.	<b>Moved and seconded by Director Zendle and President Borja to approve the October 11, 2022, meeting minutes. Motion passed unanimously.</b>
<b>V. CEO Report</b>	There was no CEO Report.	
<b>VI. Financial Report</b>  1. <b>Financial Statements</b> 2. <b>Deposits</b> 3. <b>Check Register</b> 4. <b>Credit Card Expenditures</b> 5. <b>General Grants Schedule</b>	Chair Shorr reviewed the October financials with the committee.	<b>Moved and seconded by President Borja and Director Zendle to approve the October 2022 financials and forward to the board for approval. Motion passed unanimously.</b>
<b>VII. Other Matters</b>  1. <b>Shannon Maidment &amp; Andrea Oliveri – Coachella Valley Accounting &amp; Auditing – FY 2022 Audit Report (Reports presented during the District’s committee meeting)</b>	Chris Christensen, CAO, described formal approval of the Foundation audit reports as presented in the District meeting.  Mr. Christensen highlighted the Grants Payment Schedule \$5.8M and the carryover funds of the	<b>Moved and seconded by Director Zendle and President Borja to approve the FY 2022 Audit Foundation Report and forward to the board for approval. Motion passed unanimously.</b>



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	<p>\$1.5M that are no longer shown as a liability on the balance sheet. The funds are relocated on the audit report as reserved net assets, but accounted for differently. The same applies to the Behavioral Health Initiative, that does not allow approval as a liability until the directors approve grants from the Foundation. However, the schedule will be maintained to illustrate available funds.</p>	
<p><b>VIII. Adjournment</b></p>	<p>President Borja adjourned the meeting at 2:18 p.m.</p>	<p><b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b></p>

ATTEST: \_\_\_\_\_  
 Arthur Shorr, Chair, Treasurer, Board of Directors  
 Finance & Administration Committee  
 Desert Healthcare Foundation Board of Directors

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*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*