



**DESERT HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING MINUTES  
October 25, 2022**

Directors Present – Video Conference	District Staff Present – Video Conference	Absent
President Karen Borja Secretary Carmina Zavala, PsyD Director Arthur Shorr Director Carole Rogers, RN Director Leticia De Lara, MPA	Conrado E. Bárzaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Meghan Kane, Senior Program Officer, Public Health Jana Trew, Senior Program Officer Will Dean, Marketing and Communications Director Andrea S. Hayles, Board Relations Officer  <u>Legal Counsel</u> Jeff Scott	Vice-President Evett PerezGil Director Les Zendle, MD

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  <b>Roll Call</b>	President Borja called the meeting to order at 5:30 p.m.  The Clerk of the Board called the roll with all directors present except Vice-President PerezGil and Director Zendle.	
<b>B. Pledge of Allegiance</b>	President Borja led the pledge of allegiance.	
<b>C. Approval of Agenda</b>	Jeff Scott, Legal Counsel, provided a report after closed session stating that the Board heard a report involving trade secrets and took no action.  President Boja asked for a motion to approve the agenda.	<b>#22-32 MOTION WAS MADE by Director De Lara and seconded by Secretary Zavala to approve the agenda.</b> <b>Motion passed unanimously.</b> <b>AYES – 5 President Borja, Secretary Zavala, Director Shorr, Director Rogers, and Director De Lara</b> <b>NOES – 0</b> <b>ABSENT – 2 Vice-President PerezGil and Director Zendle</b>
<b>D. Public Comment</b>	There were no public comments.	



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<p><b>E. Consent Agenda</b></p> <p><b>1. BOARD MINUTES</b></p> <p style="padding-left: 20px;"><b>a. Special Meeting of the Board of Directors Closed Session – September 27, 2022</b></p> <p style="padding-left: 20px;"><b>b. Board of Directors Meeting – September 27, 2022</b></p> <p><b>2. FINANCIALS</b></p> <p style="padding-left: 20px;"><b>a. Approval of the September 2022 Financial Statements – F&amp;A Approved October 11, 2022</b></p> <p><b>3. LEASES</b></p> <p style="padding-left: 20px;"><b>a. LPMP – Lease Renewal – Pathway Pharmaceuticals, Inc. – Suite 1W 101 – 5-year lease renewal</b></p> <p><b>4. AGREEMENTS</b></p> <p style="padding-left: 20px;"><b>a. Amendment #1 to the consulting services agreement – NPO Centric – no cost time extension 10/01/22 – 9/30/23</b></p> <p><b>5. POLICIES</b></p> <p style="padding-left: 20px;"><b>a. Policy #OP-05 – Grant &amp; Mini Grant Policy</b></p> <p style="padding-left: 20px;"><b>b. Policy #BOD-03 – Appointment &amp; Duties for Committees</b></p> <p style="padding-left: 20px;"><b>c. Policy #BOD-07 – Board Meeting Agenda</b></p> <p style="padding-left: 20px;"><b>d. Policy #BOD-16 – Proprietary, Confidentiality and Personal Information</b></p> <p style="padding-left: 20px;"><b>e. Policy #OP-01 – Access to Public Records</b></p> <p style="padding-left: 20px;"><b>f. Policy #OP-03 – Records Retention</b></p> <p style="padding-left: 20px;"><b>g. Policy #OP-04 – Electronic Communications Usage and Retention</b></p>	<p>Before asking for a motion to approve the consent agenda, President Borja pulled item 5.a., and Director De Lara pulled items 4.a. and 5.b.</p> <p>Director De Lara recused herself from item 4.a.</p> <p>The board discussed Policy #OP-05 – Grant &amp; Mini Grant Policy with President Borja requesting the removal of the term “declination,” ensuring accessibility to the policy on the website for grantee awareness, inquiring how applicants are advised, including the appeal process, a reasonable timeframe by extending from 30-60 days to 60-90 days for a reply of the appeals process, and staff’s support to the applicants.</p> <p>Staff and Director De Lara, chair, Policies Committee, addressed President Borja’s inquiries and concerns with the board resolving for the Program Committee to review section 5.1 of Policy #OP-05 Grant &amp; Mini Grant Policy as referenced in section 6.1 of Policy #BOD-03 Appointment &amp; Duties for Committees.</p>	<p><b>#22-33 MOTION WAS MADE by Director Shorr and seconded by Director Rogers to approve the consent agenda except items 4.a., 5.a., and 5.b.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 5 President Borja, Secretary Zavala, Director Shorr, Director Rogers, and Director De Lara</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 2 Vice-President PerezGil and Director Zendle</b></p> <p><b>#22-34 MOTION WAS MADE by Director Shorr and seconded by Director Rogers to approve consent agenda item 4.a.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 4 President Borja, Secretary Zavala, Director Shorr, and Director Rogers</b></p> <p><b>NOES – 0</b></p> <p><b>RECUSAL – 1 Director De Lara</b></p> <p><b>ABSENT – 2 Vice-President PerezGil and Director Zendle</b></p> <p><b>#22-35 MOTION WAS MADE by President Borja and seconded by Director De Lara for the Program Committee to review item 5.a. – Policy #OP-05 – Grant &amp; Mini Grant Policy.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 5 President Borja, Secretary Zavala, Director Shorr, Director Rogers, and Director De Lara</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 2 Vice-President PerezGil and Director Zendle</b></p>
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<p>h. Policy #OP-15 – Engagement of the Community, Public, and Subject Matter Experts</p> <p><b>6. GRANTS</b></p> <p>a. Grant #1356 Blood Bank AKA Lifestream - \$140,000 for one year – Coachella Valley Therapeutic Apheresis Program – Strategic Plan alignment is Goal #2</p> <p>b. Grant #1362 Jewish Family Service of the Desert - \$160,000 over a two-year period – Mental Health Counseling Services for Underserved Coachella Valley Residents – Strategic Plan alignment is Goal #3</p> <p>c. Grant #1358 Foundation for Palm Springs Unified School District - \$110,000 -School-Based Wellness Center Project – Strategic Plan alignment is Goal #3</p> <p><b>7. RESOLUTIONS</b></p> <p>a. Subsequent Emergency Resolution #22-25 Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings</p>		<p><b>#22-36 MOTION WAS MADE</b> by Director De Lara and seconded by Director Shorr to approve consent agenda item 5.b. – Policy #BOD-03 – Appointment &amp; Duties for Committees.</p> <p>Motion passed unanimously.</p> <p><b>AYES – 5</b> President Borja, Secretary Zavala, Director Shorr, Director Rogers, and Director De Lara</p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 2</b> Vice-President PerezGil and Director Zendle</p>
<p><b>F. Desert Healthcare District CEO Report</b></p> <p><b>1. Monkey Pox in the Coachella Valley – Update</b></p>	<p>Conrado E. Bázquez, MD, CEO, described the decline in Monkey Pox cases due to vaccines and therapeutic resources, further summarizing the cases, vaccinations by race, and district collaborations to provide resources to communities of color.</p>	



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<b>2. Health Care Services to Oasis Mobile Home Park Residents</b>	<p>Dr. Bárzaga, CEO, described the background of the Oasis Mobile Home Park residents, the exposure to arsenic in the water, the latest water crisis, and the district assisting with resources to connect residents to healthcare resources.</p> <p>Alejandro Espinoza, Chief of Community Engagement, described the healthcare needs of the mobile home park residents and its relation to DPMG Health hosting a medical clinic in Thermal. Mr. Espinoza also provided images of the 35 residents served at the clinic.</p>	
<b>3. CEO Community Engagements and District Media Visibility</b>	<p>Dr. Bárzaga, CEO, provided an overview of the community engagements and media visibility, highlighting the meeting with Kim Saruwatari, director, public health, Riverside University Health Systems (RUHS).</p>	
<b>F. Desert Regional Medical Center CEO Report</b>	<p>Michele Finney, CEO, Desert Care Network, Desert Regional Medical Center, provided a detailed presentation on the survey activity, neuroscience services program, people and service, positive flu rates and monkey pox updates, capital projects, community events, marketing and public relations, and community and economic impact of Desert Care Network.</p>	
<b>H. Desert Regional Medical Center Governing Board</b>	<p>Carole Rogers, RN, provided an overview of the October Governing Board meeting describing the accreditation</p>	



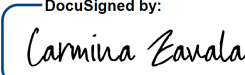
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	<p>and reaccreditation of physicians, the California Department of Public Health (CDPH) case reports, peer reviews, hospital policy and procedures, and flu vaccinations updates. Director Rogers also described the September and October Desert Regional Medical Center Desert Chat newsletter.</p>	
<p><b>I. Committee Meetings –</b></p> <p><b>I.1. Finance, Legal, Administration, &amp; Real Estate Committee</b></p> <p><b>1. Draft Meeting Minutes – October 11, 2022</b></p> <p><b>I.2. Program Committee</b></p> <p><b>1. Draft Meeting Minutes – October 11, 2022</b></p> <p><b>2. Grant Payment Schedule</b></p> <p><b>3. Grant applications and Request for Proposals Submitted and Under Review</b></p> <p><b>4. Progress and Final Reports Update</b></p>	<p>President Borja inquired if there were any questions concerning the October F&amp;A Committee meeting minutes. In response to Director De Lara’s description of the meeting minutes, Director Shorr, chair, F&amp;A Committee, explained an upcoming study session to review the FY22-23 budget.</p> <p>President Borja inquired if there were any questions concerning the October Program Committee meeting minutes, grant payment schedule, grant applications and request for proposals submitted and under review, and the progress and final reports update.</p>	



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<p><b>I.3. Board and Staff Communications and Policies Committee</b></p> <p><b>1. Draft Meeting Minutes – October 18, 2022</b></p>	<p>President Borja inquired if there were any questions concerning the October Board and Staff Communications and Policies Committee meeting minutes.</p>	
<p><b>J. Legal</b></p>	<p>Jeff Scott, Legal Counsel, described the update on the governor’s COVID emergency order ending in February 2023 and details of AB 2449 – open meetings: local agencies: teleconferences.</p>	
<p><b>K. Immediate Issues and Comments</b></p>	<p>The Board inquired about returning to in-person meetings, which will commence in January 2023.</p> <p>Director Rogers described her report to the Board on the Lift to Rise (LTR) and Coachella Valley Association of Governments (CVAG) homelessness committee meetings.</p> <p>President Borja reminded the public of the upcoming November election for Zone 6.</p>	
<p><b>L. Adjournment</b></p>	<p>President Borja adjourned the meeting at 7:05 p.m.</p>	<p><b>Audio recording available on the website at</b> <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></p>

DocuSigned by:  
  
 ATTEST: \_\_\_\_\_  
 Carmina Zavala, PsyD, Secretary  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*