



**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
May 10, 2022**

Directors Present via Video Conference	District & Legal Counsel Staff Present via Video Conference	Absent
Vice-President Evett PerezGil Secretary Carmina Zavala	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Jana Trew, Senior Program Officer, Behavioral Health Meghan Kane, Senior Program Officer, Public Health Andrea S. Hayles, Clerk of the Board	President Karen Borja

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	The meeting was called to order at 5:01 p.m. by Chair PerezGil.	
II. Approval of Agenda	Chair PerezGil asked for a motion to approve the agenda.	Moved and seconded by Director Zavala and Chair PerezGil to approve the agenda. Motion passed unanimously.
III. Meeting Minutes 1. April 10, 2022	Chair PerezGil asked for a motion to approve the April 10, 2022, meeting minutes.	Moved and seconded by Director Zavala and Chair PerezGil to approve the April 10, 2022, meeting minutes. Motion passed unanimously.
IV. Public Comment	There were no public comments.	
V. Old Business 1. Grant Payment Schedule 2. Grant applications and RFP proposals submitted and under review	Chair PerezGil inquired if the committee had any questions concerning the grant payment schedule, grant applications, and request for proposals submitted and under review.	
VI. New Business		




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<p>1. NPO Centric – Scope of Work (SOW) and vendor contract not to exceed (NTE) \$48,000 to provide services to the District and Foundation’s CEO and staff from May 2022 - September 2022 for the training and understanding of Results Based Accountability (RBA) and Clear Impact platforms</p>	<p>Donna Craig, Chief Program Officer, explained that earlier, the F&A Committee approved the NPO Centric agreement and scope of work. The agreement aligns with strategic plan goal #4 to proactively measure and evaluate the impact of the funded programs and services, including strategy 4.1 to adopt the Clear Impact performance management and results-based accountability platform for tracking and reporting. A trained consultant, Stephanie Minor, will assist and educate the board, staff, and community partners while providing an action plan for guidance.</p>	
<p>VI. Program Updates</p> <p>1. Progress and Final Reports Update</p>	<p>Chair PerezGil inquired with the committee on any questions about the progress and final reports.</p>	
<p>VII. Grant Funding Requests</p> <p>1. Consideration to forward to the board of directors an approval of:</p> <p>a. Grant #1314 Voices for Children: Court Appointed Special Advocate (CASA) Program - \$60,000. Goals 2 and 3 – Access to primary and specialty care and Access to behavioral care.</p>	<p>Donna Craig, Chief Program Officer, described Voices for the Children Court Appointed Special Advocate Program \$60k grant request. The funding will support the salaries of program staff training for volunteers to assist the children with access to primary and specialist care, including mental and behavioral health resources.</p>	<p>Moved and seconded by Director Zavala and Chair PerezGil to approve Grant #1314 Voices for Children: Court Appointed Special Advocate (CASA) Program - \$60,000 and forward to the Board for approval. Motion passed unanimously</p>



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<p>Strategies 2.7 and 3.7 Utilize and equity lens to expand services and resources to underserved communities AND collaborate/partner with community providers to enhance access to culturally sensitive behavioral/mental health services.</p>		
<p>VIII. Committee Members Comments</p>	<p>There were no committee member comments</p>	
<p>IX. Adjournment</p>	<p>Chair PerezGil adjourned the meeting at 5:11 p.m.</p>	<p><i>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</i></p>

DocuSigned by:

 ATTEST: _____
 Evett PerezGil, Chair, Vice-President
 Program Committee

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board