



**DESERT HEALTHCARE DISTRICT
BOARD MEETING
Board of Directors
April 26, 2022
5:30 P.M.**

In accordance with new authorization signed by the Governor – Executive Order N-17-21 on September 16, 2021 - (AB 361 - Government Code 54953 effective until January 1, 2024), which extends the provisions of the Governor's Executive Order N-29-20 of March 12, 2020, revised on March 18, 2020, and Board-approved Resolution #21-03 on September 26, 2021, teleconferencing will be used by the Board members and appropriate staff members during this meeting.

In lieu of attending the meeting in person, members of the public can participate by webinar by using the following link:

<https://us02web.zoom.us/j/84268562101?pwd=dTRsSINFZlEwRlhJaGpZMUpoSzFDUT09>

Password: 186384

Participants will need to download the Zoom app on their devices. Members of the public may also be able to participate by telephone, using the follow dial in information:

Dial in #: **(669) 900-6833** To Listen and Address the Board when called upon:

Webinar ID: 842 6856 2101

Password: 186384

You may also email ahayles@dhcd.org with your public comment no later than 4 p.m., Tuesday, 04/26

<i>Page(s)</i>	AGENDA <i>Any item on the agenda may result in Board Action</i>	<i>Item Type</i>
	A. CALL TO ORDER – President Borja Roll Call Director Zavala____Director De Lara____Director Zendle, MD____ Director Rogers, RN____Director Shorr____ Vice-President/Secretary PerezGil____President Borja	
	B. PLEDGE OF ALLEGIANCE	
1-3	C. APPROVAL OF AGENDA	Action
	D. PUBLIC COMMENT At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Board has a policy of limiting speakers to no more than three minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.	
	E. CONSENT AGENDA All Consent Agenda item(s) listed below are considered routine by the Board of Directors and will be enacted by one motion. <u>There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</u>	Action



4-10	1. BOARD MINUTES	a. Board of Directors Meeting – March 22, 2022	
11-33	2. FINANCIALS	a. Approval of the March 2022 Financial Statements – F&A Approved April 12, 2022	
34-56	3. LAS PALMAS MEDICAL PLAZA	a. Las Palmas Medical Plaza – New Lease – Suite 1W 204 – Coachella Valley Volunteers in Medicine (CVVIM)	
57-81	4. GRANTS	a. Grant #1311 Desert Arc: Healthcare for Adults with Disabilities Project Employment of Licensed Vocational Nurses – \$102,741 – Strategic Plan Goal #2: Access to Primary and Specialty Care/Strategy #2.7: Utilize an Equity Lens to Expand Services and Resources to Underserved Communities	
82-84	5. RESOLUTIONS	a. Subsequent Emergency Resolution #22-08 Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings	
85	F. ELECTION OF OFFICER – BOARD SECRETARY	1. Election of Officers Procedure, Jeff G. Scott, Esq., Legal Counsel (memo attached)	Action
86-88	G. DESERT HEALTHCARE DISTRICT CEO REPORT	– Conrado E. Bárzaga, MD, Chief Executive Officer	Information
89-90	1. COVID-19 Coachella Valley Update	2. Local Area Formation Commission (LAFCO) Special District Member Ballot Extension – Western Portion of the County	Information
91	3. Special Meeting of the Board Workshop - Understanding the District Financial Statements – May 3 @ 5:30 p.m.		Information
92	4. Riverside County Fourth District Woman of the Year, Director Leticia De Lara		Information
93	5. Palm Springs Life Magazine presents Women Who Lead Luncheon		Information
94-96	6. CEO Community Engagements and District Media Visibility		Information
	H. DESERT REGIONAL MEDICAL CENTER CEO REPORT	– Michele Finney, CEO	Information
	I. DESERT REGIONAL MEDICAL CENTER GOVERNING BOARD MEETING – Les Zendle, MD and Carole Rogers, RN		



J. COMMITTEE MEETINGS

97-100 101-108	1. FINANCE, LEGAL, ADMINISTRATION & REAL ESTATE COMMITTEE – Chair/Director Arthur Shorr, President Karen Borja, and Director Les Zendle, MD 1. Draft Meeting Minutes – April 12, 2022 2. Consideration to Approve California Consulting — Consulting Services Agreement (\$4,250/mo.) — District/Foundation Grant Writing Services – Strategic Plan Strategy #1.3 – Goal #1: Expand Capabilities and Activities for Obtaining New Grant Funding by Hiring a Grant Writer	Information Action
		Information
109-110	3. Las Palmas Medical Plaza – 2021 Common Area Maintenance (CAM) Reconciliation	
111-114 115-144	2. PROGRAM COMMITTEE – Chair/Vice-President/Secretary Evett PerezGil, President Karen Borja, and Director Carmina Zavala 1. Draft Meeting Minutes – April 12, 2022 2. Consideration to Approve Grant #1313 Angel View: Improving Access to Primary and Specialty Care Services for Children With Disabilities – \$76,790 – Strategic Plan Goal #2: Access to Primary and Specialty Care/Strategy #2.7: Utilize an Equity Lens to Expand Services and Resources to Underserved Communities	Information Action
		Information Information
145 146-147	3. Grant Payment Schedule 4. Regional Access Project Foundation Mental Health Initiative RFP and District Partnership (\$300K) – Grants Awarded	Information
148-169	5. Progress and Final Reports	

170-172 K. LEGAL

L. IMMEDIATE ISSUES AND BOARD COMMENTS

M. ADJOURNMENT

If you have any disability which would require accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at ahayles@dhcd.org or call (760) 567-0298 at least 24 hours prior to the meeting



**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
March 22, 2022**

Directors Present – Video Conference	District Staff Present – Video Conference	Absent
President Karen Borja Vice-President/Secretary Evett PerezGil Director Arthur Shorr Carole Rogers, RN Director Les Zendle, MD Director Leticia De Lara Director Carmina Zavala	Conrado E. Bárzaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Jana Trew, Senior Program Officer Will Dean, Marketing and Communications Director Meghan Kane, MPH, Senior Program Officer, Public Health Andrea S. Hayles, Clerk of the Board <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
A. Call to Order	President Borja called the meeting to order at 5:30 p.m.	
Roll Call	The Clerk of the Board called the roll with all directors' present.	
B. Pledge of Allegiance	President Borja asked Director Shorr to lead the Pledge of Allegiance.	
C. Approval of Agenda	President Borja asked for a motion to approve the agenda.	#21-86 MOTION WAS MADE by Director Rogers and seconded by Director De Lara to approve the agenda. Motion passed unanimously. AYES – 7 President Borja, Vice-President/Secretary PerezGil, Director Shorr, Director Rogers, Director Zendle, Director De Lara, and Director Zavala NOES – 0 ABSENT – 0
D. Public Comment	Hank Goodrault, RN, Desert Regional Medical Center, clarified that his letter to the Board is not union-based and	

DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
March 22, 2022

	described prior plumbing concerns at the hospital, mismanagement before Tenet's operations, and the District's involvement in the financial management of the hospital.	
<p>E. Consent Agenda</p> <p>1. BOARD MINUTES</p> <p> a. Board of Directors Meeting – February 22, 2022</p> <p>2. FINANCIALS</p> <p> 1. Approval of the February 2022 Financial Statements – F&A Approved March 08, 2022</p> <p>3. LAS PALMAS MEDICAL PLAZA</p> <p> 1. Las Palmas Medical Plaza Property Maintenance 1-Year Contract Extension – INPRO Construction</p> <p>4. POLICIES</p> <p> 1. Policy #BOD-02 Election, Appointment, and Duties of Officers</p> <p> 2. District Bylaws – Separate the Vice-President and Secretary Officer Positions & Term Limits</p> <p> 3. Policy #BOD-15 Conflict-of-Interest</p> <p> 4. Policy #FIN-01 Financial Operations</p> <p> 5. Policy #FIN-04 Budget Preparation Policy</p> <p> 6. Policy #LPMP-01 Las Palmas Medical Plaza Policy for Leasing</p> <p> 7. Policy #LPMP-02 Las Palmas Medical Plaza Lease Execution Policy</p> <p>5. RESOLUTIONS</p>	<p>President Borja asked for a motion to approve the consent agenda.</p>	<p>#21-87 MOTION WAS MADE by Director De Lara and seconded by Vice-President PerezGil to approve the consent agenda. Motion passed unanimously. AYES – 7 President Borja, Vice-President/Secretary PerezGil, Director Shorr, Director Rogers, Director Zendle, Director De Lara, and Director Zavala</p> <p>NOES – 0</p> <p>ABSENT – 0</p>

**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
March 22, 2022**

<p>1. Subsequent Emergency Resolution #22-06 Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings</p>		
<p>F. Desert Healthcare District CEO Report</p> <p>1. COVID-19 Coachella Valley Update</p> <p>2. Mobile Medical Unit Request for Proposals (RFP)</p> <p>3. 12th Annual Joslyn in Bloom Fashion Show – Honoree Merritt and Penny Joslyn Award – April 13, 2022</p>	<p>Conrado Bárzaga, MD, CEO, highlighted the 12–17-year-old population and the rapid changes with a significant decline in COVID cases and hospitalization. Dr. Bárzaga emphasized that the federal government has exhausted funding that will impact the Coachella Valley and funding is necessary to continue the work in the underserved communities.</p> <p>Dr. Bárzaga, CEO, described the discussions to explore the Request for Proposals (RFP) for agencies interested in operating the mobile medical unit, also providing an overview of the RFP for the licensing, ongoing medical, health education programs, and partnerships. The Board discussed licensing and presenting the recommended operator to the Program Committee for approval and recommendation to the Board.</p> <p>Dr. Bárzaga, CEO, described the Joslyn’s Center’s Annual Fashion Show and the District’s honor as this year’s recipient of</p>	

**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
March 22, 2022**

	the Merritt and Penny Joslyn award.	
4. Volunteers in Medicine – 2022 VIMY Awards Honor – November 11, 2022	Dr. Bárzaga, CEO, provided details of the District as one of this year’s honorees at Volunteer in Medicines’ Annual VIMY Awards in the latter part of the year.	
5. CEO Community Engagements and District Media Visibility	Dr. Bárzaga, CEO, provided an overview of his community engagements and the District’s media visibility highlighting the grantmaking webinar for the new streamlined process for community partners interested in funding, also emphasizing Directors Zendle’s participation in a COVID panel on What’s Next for the Pandemic.	
6. Development Director Position – Goal #1: Strategy 1.6	Dr. Bárzaga, CEO, described obtaining more funding for the District and the challenges with filling the Development Director role while exploring other possibilities, such as a potential consultant as a grant writer. Staff will present a proposal at the next F&A Committee meeting to match and leverage funding for more resources in the community.	
7. Seismic Retrofit Compliance – Update	Dr. Bárzaga, CEO, described the discussion with Tenet Healthcare regarding seismic compliance. Tenet will be working with the District to meet the January 2024 deadline with an investment and funding the nonstructural	

**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
March 22, 2022**

	evaluation and additional seismic fulfillments.	
G. Desert Regional Medical Center CEO Report	<p>Michelle Finney, CEO, Desert Care Network (DCN), Desert Regional Medical Center (DRMC), provided an overview of the most recent developments explaining that there are three (3) COVID patients at DRMC and one (1) at JFK Memorial. DRMC is now a verified American College of Surgeons (ACS) Level 2 Trauma Center from the verification committee and renewed its designation as an LGBTQ facility with full compliance. DRMC and JFK are participating in a multi-year collaborative called BETA Heart (healing, empathy, accountability, resolution, and trust) to improve a sustainable and reliable culture of safety with training underway and scheduling of the focus groups.</p> <p>Upcoming events include sponsorships or participation in March or April blood drives, luncheons, and other community education forums.</p> <p>Ms. Finney provided an update on the palm trees from the agronomist, who also assessed the soil and recommended removal since they are past their life in age, and the soil is not conducive to date palm trees with recommendations for replacements.</p>	
H. Desert Regional Medical Center Governing Board	Director Zendle, MD, explained that the Governing Board	

**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
March 22, 2022**

	meeting is this Thursday; therefore, there is no report at this time.	
I. Committee Meetings – I.1. Finance, Legal, Administration & Real Estate 1. Draft Meeting Minutes – March 08, 2022 I.2. Program Committee 1. Draft Meeting Minutes – March 08, 2022 2. Grant Payment Schedule I.3. Board and Staff Communications and Policies Committee 1. Draft Meeting Minutes – March 15, 2022	<p>President Borja inquired with the board concerning any questions related to the March F&A Committee meeting minutes. Chair Shorr described the upcoming workshop on the financial statements.</p> <p>President Borja inquired with the Board concerning any questions related to the March Program Committee meeting minutes.</p> <p>President Borja inquired with the Board concerning any questions related to the March Board and Staff Communications and Policies Committee meeting minutes.</p>	
J. Legal	<p>Jeff Scott, Legal Counsel, provided a legislative update of healthcare related bills AB 1859 mental health services, AB 1894 Designated public hospital financing advisory group, AB 1993 Employment: COVID-19 vaccination requirements, AB 2123 Bringing Health Care into Communities Act of 2023, AB 2449 Open meetings: local</p>	

**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
March 22, 2022**

	agencies: teleconferences, and SB 1894 Education: COVID-19 vaccination.	
K. Immediate Issues and Comments	<p>Director Rogers described the most recent updates of the Coachella Valley Association of Governments (CVAG) Homelessness Committee meeting and the Lift to Rise Housing Collaborative Action Network (CAN). Director Rogers described her appointment to the Southern California Housing Leadership Academy and a subgroup that includes Councilmember Grace Garner, and Greg Rodriguez, Government Relations and Public Policy Advisor, Office of Supervisor Perez, as a representative from Lift to Rise.</p> <p>Director Zandle explained that the Vice-President and Secretary positions are now separate as approved in the policy of the consent agenda and inquired about a consensus for an April agenda vote to appoint a secretary.</p>	
L. Adjournment	President Borja adjourned the meeting at 6:36 p.m. in memory of Richard "Dick" Gundry.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
 Evett PerezGil, Vice-President/Secretary
 Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

DESERT HEALTHCARE DISTRICT
MARCH 2022 FINANCIAL STATEMENTS
INDEX
Year to Date Variance Analysis
Cumulative Profit & Loss Budget vs Actual - Summary
Cumulative Profit & Loss Budget vs Actual - District Including LPMP
Cumulative Profit & Loss Budget vs Actual - LPMP
Balance Sheet - Condensed View
Balance Sheet - Expanded View
Accounts Receivable Aging
Deposit Detail - District
Property Tax Receipts - YTD
Deposit Detail - LPMP
Check Register - District
Credit Card Expenditures
Check Register - LPMP
Retirement Protection Plan Update
Grants Schedule

DESERT HEALTHCARE DISTRICT				
YEAR TO DATE VARIANCE ANALYSIS				
ACTUAL VS BUDGET				
NINE MONTHS ENDED MARCH 31, 2022				
Scope: \$25,000 Variance per Statement of Operations Summary				
	YTD		Over(Under)	
Account	Actual	Budget	Budget	Explanation
4000 - Income	\$ 3,113,683	\$ 3,887,356	\$ (773,673)	Lower interest income and market fluctuations (net) from FRF investments \$1,482k; higher property tax revenues \$726k; lower grant income \$21k; higher LPMP income \$3k
4501 - Misc Income	\$ 181,750	\$ 6,750	\$ 175,000	Higher misc income \$175k from Coachella Valley Resource Conservation District for Mobile Medical Unit
5000 - Direct Expenses	\$ 819,037	\$ 1,103,793	\$ (284,756)	Lower wage related expenses \$149k due to open positions; lower education expense \$57k; lower board expenses \$40k; lower health insurance expense \$24k; lower workers comp expense \$8k; lower retirement expense \$7k
6000-General & Admin Expense	\$ 360,610	\$ 430,758	\$ (70,148)	Lower depreciation expense \$46k; higher bank and investment fees expense \$27k; lower supplies expense \$11k; lower travel expense \$10k; lower computer services expense \$9k; lower personnel expense \$8k; lower staff mileage reimbursement expense \$5k; lower various \$8k
6500 - Professional Fees Expense	\$ 605,591	\$ 935,100	\$ (329,509)	Lower Professional Services expense \$167k; lower legal expense \$101k; lower PR/Communications expense \$61k
7000 - Grants Expense	\$ 21,721	\$ 3,044,997	\$ (3,023,276)	Budget of \$4 Million for fiscal year is amortized straight-line over 12-month fiscal year. As of March 31, 2022, there is \$4 million remaining in the fiscal year grant budget as well as \$1,212,504 from FY21.

Desert Healthcare District
Profit & Loss Budget vs. Actual
July 2021 through March 2022

	MONTH			TOTAL		
	Mar 22	Budget	\$ Over Budget	Jul '21 - Mar 22	Budget	\$ Over Budget
Income						
4000 · Income	(795,671)	30,554	(826,225)	3,113,683	3,887,356	(773,673)
4500 · LPMP Income	115,257	106,370	8,887	960,631	957,330	3,301
4501 · Miscellaneous Income	175,750	750	175,000	181,750	6,750	175,000
Total Income	(504,664)	137,674	(642,338)	4,256,064	4,851,436	(595,372)
Expense						
5000 · Direct Expenses	125,277	118,477	6,800	819,037	1,103,793	(284,756)
6000 · General & Administrative Exp	43,258	47,862	(4,604)	360,610	430,758	(70,148)
6325 · CEO Discretionary Fund	5,010	2,083	2,927	7,010	18,747	(11,737)
6445 · LPMP Expenses	107,337	85,772	21,565	784,539	771,948	12,591
6500 · Professional Fees Expense	93,589	103,900	(10,311)	605,591	935,100	(329,509)
6600 · Mobile Medical Unit	0	3,125	(3,125)	0	28,125	(28,125)
6700 · Trust Expenses	7,958	8,792	(834)	87,216	79,128	8,088
Total Expense Before Grants	382,429	370,011	12,418	2,664,002	3,367,615	(703,613)
7000 · Grants Expense	5,000	338,333	(333,333)	21,721	3,044,997	(3,023,276)
Net Income	(892,093)	(570,670)	(321,423)	1,570,341	(1,561,176)	3,131,517

Desert Healthcare District
Profit & Loss Budget vs. Actual
July 2021 through March 2022

				MONTH			TOTAL		
				Mar 22	Budget	\$ Over Budget	Jul '21 - Mar 22	Budget	\$ Over Budget
Income									
4000 - Income									
	4010 - Property Tax Revenues			35,819	21,939	13,880	4,535,885	3,810,073	725,812
4200 - Interest Income									
	4220 - Interest Income (FRF)			42,899	80,907	(38,008)	601,649	728,163	(126,514)
	9999-1 - Unrealized gain(loss) on invest			(878,389)	(79,167)	(799,222)	(2,067,954)	(712,503)	(1,355,451)
	Total 4200 - Interest Income			(835,490)	1,740	(837,230)	(1,466,305)	15,660	(1,481,965)
	4300 - DHC Recoveries			4,000	1,875	2,125	19,636	16,623	3,013
	4400 - Grant Income			0	5,000	(5,000)	24,467	45,000	(20,533)
	Total 4000 - Income			(795,671)	30,554	(826,225)	3,113,683	3,887,356	(773,673)
	4500 - LPMP Income			115,257	106,370	8,887	960,631	957,330	3,301
	4501 - Miscellaneous Income			175,750	750	175,000	181,750	6,750	175,000
Total Income				(504,664)	137,674	(642,338)	4,256,064	4,851,436	(595,372)
Expense									
5000 - Direct Expenses									
5100 - Administration Expense									
	5110 - Wages Expense			92,471	113,108	(20,637)	781,611	1,055,472	(273,861)
	5111 - Allocation to LPMP - Payroll			(5,470)	(5,470)	0	(49,230)	(49,230)	0
	5112 - Vacation/Sick/Holiday Expense			11,516	10,833	683	131,449	97,497	33,952
	5114 - Allocation to Foundation			(27,215)	(31,823)	4,608	(243,754)	(286,407)	42,653
	5115 - Allocation to NEOPB			0	(7,413)	7,413	(23,131)	(66,717)	43,586
	5119 - Allocation-FED FUNDS/CVHIP-DHCF			0	(21,134)	21,134	(168,016)	(190,206)	22,190
	5120 - Payroll Tax Expense			7,729	9,252	(1,523)	65,583	83,268	(17,685)
5130 - Health Insurance Expense									
	5131 - Premiums Expense			17,408	17,658	(250)	150,851	158,922	(8,071)
	5135 - Reimb./Co-Payments Expense			1,010	3,000	(1,990)	10,655	27,000	(16,345)
	Total 5130 - Health Insurance Expense			18,418	20,658	(2,240)	161,506	185,922	(24,416)
	5140 - Workers Comp. Expense			40	1,270	(1,230)	3,475	11,430	(7,955)
	5145 - Retirement Plan Expense			7,705	8,994	(1,289)	73,769	80,946	(7,177)
	5160 - Education Expense			4,090	7,250	(3,160)	8,748	65,250	(56,502)
	Total 5100 - Administration Expense			109,284	105,525	3,759	742,010	987,225	(245,215)
5200 - Board Expenses									
	5210 - Healthcare Benefits Expense			9,398	5,834	3,564	43,349	52,506	(9,157)
	5230 - Meeting Expense			2,825	1,667	1,158	9,771	15,003	(5,232)
	5235 - Director Stipend Expense			3,570	4,410	(840)	19,845	39,690	(19,845)
	5240 - Catering Expense			200	833	(633)	4,062	7,497	(3,435)
	5250 - Mileage Reimbursement Expense			0	208	(208)	0	1,872	(1,872)
	Total 5200 - Board Expenses			15,993	12,952	3,041	77,027	116,568	(39,541)
Total 5000 - Direct Expenses				125,277	118,477	6,800	819,037	1,103,793	(284,756)

Desert Healthcare District
Profit & Loss Budget vs. Actual
July 2021 through March 2022

		MONTH			TOTAL		
		Mar 22	Budget	\$ Over Budget	Jul '21 - Mar 22	Budget	\$ Over Budget
	6000 • General & Administrative Exp						
	6110 • Payroll fees Expense	181	208	(27)	1,578	1,872	(294)
	6120 • Bank and Investment Fees Exp	6,006	4,500	1,506	67,686	40,500	27,186
	6125 • Depreciation Expense	1,033	6,167	(5,134)	9,143	55,503	(46,360)
	6126 • Depreciation-Solar Parking lot	15,072	15,072	0	135,648	135,648	0
	6130 • Dues and Membership Expense	7,273	3,737	3,536	37,532	33,633	3,899
	6200 • Insurance Expense	2,855	2,667	188	25,995	24,003	1,992
	6300 • Minor Equipment Expense	0	42	(42)	0	378	(378)
	6305 • Auto Allowance & Mileage Exp	462	500	(38)	4,388	4,500	(112)
	6306 • Staff- Auto Mileage reimb	45	625	(580)	292	5,625	(5,333)
	6309 • Personnel Expense	702	1,167	(465)	2,226	10,503	(8,277)
	6310 • Miscellaneous Expense	0	42	(42)	0	378	(378)
	6311 • Cell Phone Expense	490	776	(286)	4,913	6,984	(2,071)
	6312 • Wellness Park Expenses	0	83	(83)	0	747	(747)
	6315 • Security Monitoring Expense	0	50	(50)	357	450	(93)
	6340 • Postage Expense	0	417	(417)	1,264	3,753	(2,489)
	6350 • Copier Rental/Fees Expense	377	500	(123)	3,529	4,500	(971)
	6351 • Travel Expense	424	1,667	(1,243)	4,907	15,003	(10,096)
	6352 • Meals & Entertainment Exp	123	875	(752)	5,379	7,875	(2,496)
	6355 • Computer Services Expense	4,770	3,875	895	25,500	34,875	(9,375)
	6360 • Supplies Expense	1,104	2,167	(1,063)	8,599	19,503	(10,904)
	6380 • LAFCO Assessment Expense	182	208	(26)	1,638	1,872	(234)
	6400 • East Valley Office	2,159	2,517	(358)	20,036	22,653	(2,617)
	Total 6000 • General & Administrative Exp	43,258	47,862	(4,604)	360,610	430,758	(70,148)
	6325 • CEO Discretionary Fund	5,010	2,083	2,927	7,010	18,747	(11,737)
	6445 • LPMP Expenses	107,337	85,772	21,565	784,539	771,948	12,591
	6500 • Professional Fees Expense						
	6516 • Professional Services Expense	79,083	77,483	1,600	530,760	697,347	(166,587)
	6520 • Annual Audit Fee Expense	1,375	1,375	0	12,375	12,375	0
	6530 • PR/Communications/Website	1,858	8,042	(6,184)	10,919	72,378	(61,459)
	6560 • Legal Expense	11,273	17,000	(5,727)	51,537	153,000	(101,463)
	Total 6500 • Professional Fees Expense	93,589	103,900	(10,311)	605,591	935,100	(329,509)
	6600 • Mobile Medical Unit	0	3,125	(3,125)	0	28,125	(28,125)
	6700 • Trust Expenses						
	6720 • Pension Plans Expense						
	6721 • Legal Expense	0	167	(167)	2,075	1,503	572
	6725 • RPP Pension Expense	7,500	7,500	0	67,500	67,500	0
	6728 • Pension Audit Fee Expense	458	1,125	(667)	17,641	10,125	7,516
	Total 6700 • Trust Expenses	7,958	8,792	(834)	87,216	79,128	8,088
	Total Expense Before Grants	382,429	370,011	12,418	2,664,002	3,367,615	(703,613)
	7000 • Grants Expense						
	7010 • Major Grant Awards Expense	5,000	333,333	(328,333)	(2,746)	2,999,997	(3,002,743)
	7027 • Grant Exp - CalFresh	0	5,000	(5,000)	24,467	45,000	(20,533)
	Total 7000 • Grants Expense	5,000	338,333	(333,333)	21,721	3,044,997	(3,023,276)
	Net Income	(892,093)	(570,670)	(321,423)	1,570,341	(1,561,176)	3,131,517

Las Palmas Medical Plaza
Profit & Loss Budget vs. Actual
July 2021 through March 2022

		MONTH			TOTAL		
		Mar 22	Budget	\$ Over Budget	Jul '21 - Mar 22	Budget	\$ Over Budget
Income							
	4500 · LPMP Income						
	4505 · Rental Income	82,225	75,162	7,063	681,899	676,458	5,441
	4510 · CAM Income	33,032	31,125	1,907	278,732	280,125	(1,393)
	4513 · Misc. Income	0	83	(83)	0	747	(747)
	Total 4500 · LPMP Income	115,257	106,370	8,887	960,631	957,330	3,301
Expense							
	6445 · LPMP Expenses						
	6420 · Insurance Expense	3,114	2,917	197	28,026	26,253	1,773
	6425 · Building - Depreciation Expense	19,986	21,462	(1,476)	183,144	193,158	(10,014)
	6426 · Tenant Improvements -Dep Exp	19,692	16,667	3,025	155,956	150,003	5,953
	6427 · HVAC Maintenance Expense	3,172	1,333	1,839	9,856	11,997	(2,141)
	6428 · Roof Repairs Expense	0	208	(208)	0	1,872	(1,872)
	6431 · Building -Interior Expense	0	833	(833)	0	7,497	(7,497)
	6432 · Plumbing -Interior Expense	2,831	542	2,289	24,412	4,878	19,534
	6433 · Plumbing -Exterior Expense	0	208	(208)	0	1,872	(1,872)
	6434 · Allocation Internal Prop. Mgmt	5,470	5,470	0	49,230	49,230	0
	6435 · Bank Charges	28	417	(389)	248	3,753	(3,505)
	6437 · Utilities -Vacant Units Expense	(357)	183	(540)	3,902	1,647	2,255
	6439 · Deferred Maintenance Repairs Ex	7,746	1,250	6,496	7,746	11,250	(3,504)
	6440 · Professional Fees Expense	10,825	10,825	0	97,425	97,425	0
	6441 · Legal Expense	0	83	(83)	0	747	(747)
	6458 · Elevators - R & M Expense	2,140	1,000	1,140	11,684	9,000	2,684
	6460 · Exterminating Service Expense	275	333	(58)	2,175	2,997	(822)
	6463 · Landscaping Expense	0	1,000	(1,000)	7,294	9,000	(1,706)
	6467 · Lighting Expense	0	500	(500)	0	4,500	(4,500)
	6468 · General Maintenance Expense	0	83	(83)	0	747	(747)
	6471 · Marketing-Advertising	6,071	1,000	5,071	21,811	9,000	12,811
	6475 · Property Taxes Expense	6,250	6,250	0	56,250	56,250	0
	6476 · Signage Expense	337	125	212	553	1,125	(572)
	6480 · Rubbish Removal Medical Waste E	1,292	1,583	(291)	13,520	14,247	(727)
	6481 · Rubbish Removal Expense	6,116	2,250	3,866	22,872	20,250	2,622
	6482 · Utilities/Electricity/Exterior	507	625	(118)	5,320	5,625	(305)
	6484 · Utilities - Water (Exterior)	667	625	42	7,878	5,625	2,253
	6485 · Security Expenses	10,625	7,833	2,792	73,999	70,497	3,502
	6490 · Miscellaneous Expense	550	167	383	1,238	1,503	(265)
	6445 · LPMP Expenses	107,337	85,772	21,565	784,539	771,948	12,591
Net Income		7,920	20,598	(12,678)	176,092	185,382	(9,290)

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of March 31, 2022

				Mar 31, 22	Mar 31, 21
ASSETS					
	Current Assets				
	Checking/Savings				
		1000 · CHECKING CASH ACCOUNTS		1,467,143	667,548
		1100 · INVESTMENT ACCOUNTS		62,871,286	62,635,303
		Total Checking/Savings		64,338,429	63,302,851
		Total Accounts Receivable		216,070	34,237
	Other Current Assets				
		1204.1 · Rent Receivable-Deferred COVID		111,547	171,459
		1270 · Prepaid Insurance -Ongoing		21,532	18,553
		1279 · Pre-Paid Fees		13,332	12,957
		1281 · CalFresh Receivable		0	20,803
		1295 · Property Tax Receivable		0	9,138
		Total Other Current Assets		146,411	232,910
		Total Current Assets		64,700,910	63,569,998
	Fixed Assets				
		1300 · FIXED ASSETS		4,926,829	4,913,164
		1335-00 · ACC DEPR		(2,314,875)	(2,184,193)
		1400 · LPMP Assets		7,167,782	6,863,572
		Total Fixed Assets		9,779,736	9,592,543
	Other Assets				
		1700 · OTHER ASSETS		3,927,720	2,909,152
	TOTAL ASSETS			78,408,366	76,071,693

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of March 31, 2022

				Mar 31, 22	Mar 31, 21
LIABILITIES & EQUITY					
	Liabilities				
	Current Liabilities				
	Accounts Payable				
	2000 - Accounts Payable			90,543	3,279
	2001 - LPMP Accounts Payable			6,475	7,656
	Total Accounts Payable			97,018	10,935
	Other Current Liabilities				
	2002 - LPMP Property Taxes			(18,518)	(17,950)
	2003 - Prepaid Rents			2,499	0
	2131 - Grant Awards Payable			3,368,847	2,788,296
	2133 - Accrued Accounts Payable			139,550	233,303
	2141 - Accrued Vacation Time			78,316	80,421
	2188 - Current Portion - LTD			3,701	3,701
	2190 - Investment Fees Payable			14,625	27,000
	Total Other Current Liabilities			3,589,020	3,114,771
	Total Current Liabilities			3,686,038	3,125,706
	Long Term Liabilities				
	2170 - RPP - Pension Liability			0	4,671,754
	2171 - RPP-Deferred Inflows-Resources			675,732	370,700
	2280 - Long-Term Disability			16,281	28,809
	2281 - Grants Payable - Long-term			4,990,000	6,660,000
	2286 - Retirement BOD Medical Liabilit			0	48,544
	2290 - LPMP Security Deposits			61,028	52,520
	Total Long Term Liabilities			5,743,041	11,832,327
	Total Liabilities			9,429,079	14,958,033
	Equity				
	3900 - *Retained Earnings			67,408,928	59,913,158
	Net Income			1,570,341	1,200,499
	Total Equity			68,979,269	61,113,657
TOTAL LIABILITIES & EQUITY				78,408,366	76,071,693

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of March 31, 2022

				Mar 31, 22	Mar 31, 21
ASSETS					
	Current Assets				
	Checking/Savings				
	1000 · CHECKING CASH ACCOUNTS				
		1010 · Union Bank - Checking		49,585	596,977
		1012 · Union Bank Operating - 9356		1,332,102	0
		1046 · Las Palmas Medical Plaza		84,956	70,071
		1047 · Petty Cash		500	500
		Total 1000 · CHECKING CASH ACCOUNTS		1,467,143	667,548
	1100 · INVESTMENT ACCOUNTS				
		1130 · Facility Replacement Fund		64,198,837	61,792,395
		1135 · Unrealized Gain(Loss) FRF		(1,327,551)	842,908
		Total 1100 · INVESTMENT ACCOUNTS		62,871,286	62,635,303
		Total Checking/Savings		64,338,429	63,302,851
	Accounts Receivable				
		1201 · Accounts Receivable			
		1204 · LPMP Accounts Receivable		(25,314)	(28,352)
		1205 · Misc. Accounts Receivable		175,000	750
		1211 · A-R Foundation - Exp Allocation		66,384	61,839
		Total Accounts Receivable		216,070	34,237
	Other Current Assets				
		1204.1 · Rent Receivable-Deferred COVID		111,547	171,459
		1270 · Prepaid Insurance -Ongoing		21,532	18,553
		1279 · Pre-Paid Fees		13,332	12,957
		1281 · CalFresh Receivable		0	20,803
		1295 · Property Tax Receivable		0	9,138
		Total Other Current Assets		146,411	232,910
		Total Current Assets		64,700,910	63,569,998
	Fixed Assets				
	1300 · FIXED ASSETS				
		1310 · Computer Equipment		91,275	94,034
		1315 · Computer Software		0	68,770
		1320 · Furniture and Fixtures		33,254	33,254
		1321 · Autos		59,500	0
		1322 · Tenant Improvement - RAP #G100		25,694	0

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of March 31, 2022

			Mar 31, 22	Mar 31, 21
		1325 · Offsite Improvements	300,849	300,849
		1331 · DRMC - Parking lot	4,416,257	4,416,257
		Total 1300 · FIXED ASSETS	4,926,829	4,913,164
		1335-00 · ACC DEPR		
		1335 · Accumulated Depreciation	(216,406)	(220,368)
		1336 · Acc. Software Depreciation	0	(68,770)
		1337 · Accum Deprec- Solar Parking Lot	(1,914,315)	(1,733,451)
		1338 · Accum Deprec - LPMP Parking Lot	(184,154)	(161,604)
		Total 1335-00 · ACC DEPR	(2,314,875)	(2,184,193)
		1400 · LPMP Assets		
		1401 · Building	8,705,680	8,705,680
		1402 · Land	2,165,300	2,165,300
		1403 · Tenant Improvements -New	2,271,406	2,187,796
		1404 · Tenant Improvements - CIP	129,550	129,550
		1406 · Building Improvements		
		1406.1 · LPMP-Replace Parking Lot	676,484	676,484
		1406.2 · Building Improvements-CIP	877,933	285,005
		1406 · Building Improvements - Other	1,582,543	1,581,558
		Total 1406 · Building Improvements	3,136,960	2,543,047
		1407 · Building Equipment Improvements	423,000	375,185
		1409 · Accumulated Depreciation		
		1410 · Accum. Depreciation	(7,810,154)	(7,585,660)
		1412 · T I Accumulated Dep.-New	(1,853,960)	(1,657,326)
		Total 1409 · Accumulated Depreciation	(9,664,114)	(9,242,986)
		Total 1400 · LPMP Assets	7,167,782	6,863,572
		Total Fixed Assets	9,779,736	9,592,543
		Other Assets		
		1700 · OTHER ASSETS		
		1731 · Wellness Park	1,693,800	1,693,800
		1740 · RPP-Deferred Outflows-Resources	494,388	1,204,238
		1741 · OPEB-Defferred Outflows-Resourc	0	11,114
		1742 · RPP - Net Pension Asset	1,739,532	0
		Total Other Assets	3,927,720	2,909,152
		TOTAL ASSETS	78,408,366	76,071,693

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of March 31, 2022

				Mar 31, 22	Mar 31, 21
LIABILITIES & EQUITY					
	Liabilities				
	Current Liabilities				
	Accounts Payable				
	2000 - Accounts Payable			90,543	3,279
	2001 - LPMP Accounts Payable			6,475	7,656
	Total Accounts Payable			97,018	10,935
	Other Current Liabilities				
	2002 - LPMP Property Taxes			(18,518)	(17,950)
	2003 - Prepaid Rents			2,499	0
	2131 - Grant Awards Payable			3,368,847	2,788,296
	2133 - Accrued Accounts Payable			139,550	233,303
	2141 - Accrued Vacation Time			78,316	80,421
	2188 - Current Portion - LTD			3,701	3,701
	2190 - Investment Fees Payable			14,625	27,000
	Total Other Current Liabilities			3,589,020	3,114,771
	Total Current Liabilities			3,686,038	3,125,706
	Long Term Liabilities				
	2170 - RPP - Pension Liability			0	4,671,754
	2171 - RPP-Deferred Inflows-Resources			675,732	370,700
	2280 - Long-Term Disability			16,281	28,809
	2281 - Grants Payable - Long-term			4,990,000	6,660,000
	2286 - Retirement BOD Medical Liabilit			0	48,544
	2290 - LPMP Security Deposits			61,028	52,520
	Total Long Term Liabilities			5,743,041	11,832,327
	Total Liabilities			9,429,079	14,958,033
	Equity				
	3900 - *Retained Earnings			67,408,928	59,913,158
	Net Income			1,570,341	1,200,499
	Total Equity			68,979,269	61,113,657
	TOTAL LIABILITIES & EQUITY			78,408,366	76,071,693

Desert Healthcare District
A/R Aging Summary
As of March 31, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	COMMENT
CV Resource Conservation District	0	175,000	0	0	0	175,000	Mobile Medical Unit
Desert Healthcare Foundation-	27,201	0	39,183	0	0	66,384	Due from Foundation
EyeCare Services Partners Management LLC	(7,552)	0	0	0	0	(7,552)	Prepaid
Global Premier Fertility	0	(4,123)	0	0	0	(4,123)	Prepaid
Hassan Bencheqroun, M.D.	0	2,771	0	0	0	2,771	Slow pay
Laboratory Corporation of America	0	(6,859)	0	0	0	(6,859)	Prepaid
Quest Diagnostics Incorporated	0	(3,710)	(357)	0	0	(4,067)	Prepaid
Ramy Awad, M.D.	0	142	0	0	0	142	Slow pay
Steven Gundry, M.D.	(5,625)	0	0	0	0	(5,625)	Prepaid
TOTAL	14,024	163,221	38,826	0	528	216,599	

Desert Healthcare District
Deposit Detail
March 2022

Type	Date	Name	Amount
Deposit	03/02/2022		2,000
		T-Mobile	(2,000)
TOTAL			(2,000)
Deposit	03/07/2022		15,424
		Riverside County Treasurer - CalFresh	(3,503)
		Riverside County Treasurer - CalFresh	(10,753)
		Riverside County Treasurer - CalFresh	(1,168)
TOTAL			(15,424)
Deposit	03/07/2022		345
		State Compensation Insurance Fund	(345)
TOTAL			(345)
Deposit	03/16/2022		26,601
		Riverside County Treasurer - Property Tax	(26,601)
TOTAL			(26,601)
Deposit	03/29/2022		9,218
		Riverside County Treasurer - Property Tax	(9,218)
TOTAL			(9,218)
Deposit	03/30/2022		2,000
		T-Mobile	(2,000)
TOTAL			(2,000)
Deposit	03/31/2022		913
		Riverside County Treasurer - CalFresh	(913)
TOTAL			(913)
		TOTAL	56,501

DESERT HEALTHCARE DISTRICT											
PROPERTY TAX RECEIPTS FY 2021 - 2022											
RECEIPTS - NINE MONTHS ENDED MARCH 31, 2022											
	FY 2020-2021 Projected/Actual						FY 2021-2022 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance		Receipts %	Receipts \$	Act %	Actual Receipts	Variance
July	2.5%	\$ 154,934	0.0%	\$ -	\$ (154,934)		2.5%	\$ 182,825	2.2%	\$ 162,345	\$ (20,480)
Aug	1.6%	\$ 99,158	1.9%	\$ 149,547	\$ 50,390		1.6%	\$ 117,008	0.2%	\$ 11,529	\$ (105,479)
Sep	2.6%	\$ 161,131	0.0%	\$ -	\$ (161,131)		0.0%	\$ -	0.0%	\$ -	\$ -
Oct	0.0%	\$ -	2.1%	\$ 162,968	\$ 162,968		2.6%	\$ 190,138	0.0%	\$ 130	\$ (190,008)
Nov	0.4%	\$ 24,789	0.0%	\$ -	\$ (24,789)		0.4%	\$ 29,252	2.5%	\$ 181,286	\$ 152,034
Dec	16.9%	\$ 1,047,354	16.4%	\$ 1,279,429	\$ 232,075		16.9%	\$ 1,235,897	18.3%	\$ 1,337,681	\$ 101,784
Jan	31.9%	\$ 1,976,959	33.4%	\$ 2,596,795	\$ 619,836		31.9%	\$ 2,332,847	37.8%	\$ 2,763,324	\$ 430,477
Feb	0.0%	\$ -	1.2%	\$ 94,294	\$ 94,294		0.0%	\$ -	2.5%	\$ 180,240	\$ 180,240
Mar	0.3%	\$ 18,592	0.2%	\$ 18,789	\$ 196		0.3%	\$ 21,939	0.5%	\$ 35,819	\$ 13,880
Apr	5.5%	\$ 340,855	5.4%	\$ 422,690	\$ 81,835		5.5%	\$ 402,215	0.0%		
May	19.9%	\$ 1,233,275	18.1%	\$ 1,411,155	\$ 177,880		19.9%	\$ 1,455,287	0.0%		
June	18.4%	\$ 1,140,315	21.2%	\$ 1,647,263	\$ 506,948		18.4%	\$ 1,345,592	0.0%		
Total	100%	\$ 6,197,363	100.0%	\$ 7,782,929	\$ 1,585,566		100.00%	\$ 7,313,000	63.9%	\$ 4,672,353	\$ 562,447

Las Palmas Medical Plaza
Deposit Detail - LPMP
March 2022

Type	Date	Name	Amount
Deposit	03/01/2022		7,552
Payment	03/01/2022	EyeCare Services Partners Management LLC	(7,552)
TOTAL			(7,552)
Deposit	03/07/2022		11,122
Payment	03/07/2022	Hassan Bencheqroun, M.D.	(2,771)
Payment	03/07/2022	Peter Jamieson, M.D.	(3,338)
Payment	03/07/2022	Laboratory Corporation of America	(5,013)
TOTAL			(11,122)
Deposit	03/07/2022		14,645
Payment	03/04/2022	Cure Cardiovascular Consultants	(3,205)
Payment	03/04/2022	Aijaz Hashmi, M.D., Inc.	(3,037)
Payment	03/04/2022	Brad A. Wolfson, M.D.	(3,701)
Payment	03/04/2022	Cohen Musch Thomas Medical Group	(4,703)
TOTAL			(14,646)
Deposit	03/07/2022		7,051
Payment	03/07/2022	Palmtree Clinical Research	(7,051)
TOTAL			(7,051)
Deposit	03/08/2022		3,835
Payment	03/08/2022	Desert Family Medical Center	(3,835)
TOTAL			(3,835)
Deposit	03/09/2022		39,373
Payment	03/09/2022	Desert Regional Medical Center	(5,690)
Payment	03/09/2022	Tenet HealthSystem Desert, Inc.	(33,683)
TOTAL			(39,373)

Las Palmas Medical Plaza
Deposit Detail - LPMP
March 2022

Type	Date	Name	Amount
Deposit	03/09/2022		2,471
Payment	03/09/2022	Pathway Pharmaceuticals, Inc.	(2,471)
TOTAL			(2,471)
Deposit	03/14/2022		3,423
Payment	03/14/2022	Ramy Awad, M.D.	(3,423)
TOTAL			(3,423)
Deposit	03/14/2022		6,414
Payment	03/14/2022	Derakhsh Fozouni, M.D.	(6,414)
TOTAL			(6,414)
Deposit	03/16/2022		6,369
Payment	03/16/2022	Tenet HealthSystem Desert, Inc	(6,369)
TOTAL			(6,369)
Deposit	03/25/2022		3,710
Payment	03/25/2022	Quest Diagnostics Incorporated	(3,710)
TOTAL			(3,710)
Deposit	03/28/2022		5,013
Payment	03/28/2022	Laboratory Corporation of America	(5,013)
TOTAL			(5,013)
Deposit	03/28/2022		4,123
Payment	03/28/2022	Global Premier Fertility	(4,123)
TOTAL			(4,123)

Las Palmas Medical Plaza
Deposit Detail - LPMP
 March 2022

Type	Date	Name	Amount
Deposit	03/31/2022		6,037
Payment	03/31/2022	Steven Gundry, M.D.	(5,625)
Payment	03/31/2022	Desert Oasis Healthcare	(412)
TOTAL			(6,037)
Deposit	03/31/2022		7,552
Payment	03/31/2022	EyeCare Services Partners Management LLC	(7,552)
TOTAL			(7,552)
		TOTAL	128,690

Desert Healthcare District
Check Register
As of March 31, 2022

Type	Date	Num	Name	Amount
1000 - CHECKING CASH ACCOUNTS				
1010 - Union Bank - Checking				
Check	03/25/2022		Bank Service Charge	(1,006)
Total 1010 - Union Bank - Checking				(1,006)
1012 - Union Bank Operating - 9356				
Bill Pmt -Check	03/01/2022	1025	Frazier Pest Control, Inc.	(30)
Bill Pmt -Check	03/01/2022	1026	KaufmanHall	(155,300)
Bill Pmt -Check	03/01/2022	1027	Leticia De Lara - Stipend	(420)
Bill Pmt -Check	03/01/2022	1028	Ready Refresh	(50)
Bill Pmt -Check	03/01/2022	1029	So.Cal Computer Shop	(810)
Bill Pmt -Check	03/01/2022	1030	Underground Service Alert of Southern Cal	(3)
Bill Pmt -Check	03/01/2022	1031-VOID	Verizon Wireless	0
Bill Pmt -Check	03/01/2022	1032	Zendle, Les - Stipend	(525)
Bill Pmt -Check	03/01/2022	1033	Verizon Wireless	(607)
Bill Pmt -Check	03/02/2022	1034	First Bankcard (Union Bank)	(653)
Bill Pmt -Check	03/02/2022	1035	Magdalena Martinez - Personnel411	(2,700)
Bill Pmt -Check	03/03/2022	1036	Eric Taylor - Expense Reimbursement	(26)
Bill Pmt -Check	03/03/2022	1037	First Bankcard (Union Bank)	(1,930)
Bill Pmt -Check	03/03/2022	1038	Mangus Accountancy Group, A.P.C.	(500)
Liability Check	03/04/2022		QuickBooks Payroll Service	(49,431)
Bill Pmt -Check	03/07/2022	1039	Carmina Zavala - Stipend	(1,260)
Bill Pmt -Check	03/07/2022	1040	Leticia De Lara - Stipend	(420)
Bill Pmt -Check	03/07/2022	1041	State Compensation Insurance Fund	(385)
Bill Pmt -Check	03/07/2022	1042	Top Shop	(123)
Check	03/08/2022	Auto Pay	Calif. Public Employees'Retirement System	(14,887)
Bill Pmt -Check	03/09/2022	1043	Time Warner Cable	(267)
Bill Pmt -Check	03/09/2022	1044	Xerox Financial Services	(377)
Bill Pmt -Check	03/10/2022	1045	IE Funders Alliance	(5,000)
Bill Pmt -Check	03/14/2022	1046	Evelt PerezGil - Stipend	(420)
Bill Pmt -Check	03/16/2022	1047	Arthur Shorr - Medical Premium Reimbursement	(8,298)
Bill Pmt -Check	03/16/2022	1048	Clear Impact	(3,600)
Bill Pmt -Check	03/16/2022	1049	CoPower Employers' Benefits Alliance	(1,719)
Bill Pmt -Check	03/16/2022	1050	Regional Access Project Foundation	(159)
Bill Pmt -Check	03/17/2022	ACH 031722	Law Offices of Scott & Jackson	(3,893)
Liability Check	03/18/2022		QuickBooks Payroll Service	(49,264)
Bill Pmt -Check	03/23/2022	1051	CalCPA	(540)
Bill Pmt -Check	03/23/2022	1052	Conrado Barzaga - Expense Reimbursement	(424)
Bill Pmt -Check	03/23/2022	1053	Graphtek Interactive	(1,200)
Bill Pmt -Check	03/23/2022	1054	INPRO-EMS Construction	(1,650)

Desert Healthcare District
Check Register
As of March 31, 2022

Type	Date	Num	Name	Amount
Bill Pmt -Check	03/23/2022	1055	Mohr Partners, Inc.	(6,071)
Bill Pmt -Check	03/23/2022	1056	Olive Crest Treatment Center, Inc. - Grant Payment	(55,553)
Bill Pmt -Check	03/23/2022	1057	Principal Life Insurance Co.	(1,902)
Bill Pmt -Check	03/23/2022	1058	Regional Access Project Foundation	(2,000)
Bill Pmt -Check	03/28/2022	1059	Ready Refresh	(50)
Bill Pmt -Check	03/28/2022	1060	Rogers, Carole - Stipend	(630)
Bill Pmt -Check	03/28/2022	1061	Zendle, Les - Stipend	(420)
Bill Pmt -Check	03/29/2022	1062	Image Source	(87)
Bill Pmt -Check	03/30/2022	1063	Frazier Pest Control, Inc.	(30)
Bill Pmt -Check	03/30/2022	1064	Jewish Family Service of the Desert - Grant Payment	(8,000)
Bill Pmt -Check	03/31/2022	ACH 033122	Law Offices of Scott & Jackson	(7,380)
Bill Pmt -Check	03/31/2022	1065	Verizon Wireless	(569)
Total 1012 - Union Bank Operating - 9356				(389,563)
TOTAL				(390,569)

Desert Healthcare District									
Details for Credit Card Expenditures									
Credit card purchases - February 2022 - Paid March 2022									
Number of credit cards held by District personnel -2									
Credit Card Limit - \$25,000 - Conrado, \$20,000 - Chris									
Credit Card Holders:									
Conrado Bárzaga - Chief Executive Officer									
Chris Christensen - Chief Administration Officer									
Routine types of charges:									
Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items									
Statement									
Year	Month	Total	Expense						
	Charged	Charges	Type	Amount	Purpose	Description	Participants		
		\$ 2,582.49							
Chris' Statement:									
2022	February	\$ 652.76	District						
			GL	Dollar	Description				
			5160	\$ 307.50	AICPA Membership - Chris Christensen				
			6360	\$ 146.26	Zoom Videoconference/Webinar Expense				
			5160	\$ 199.00	AICPA Training - Performing a Single Audit - Eric Taylor				
				\$ 652.76					
Conrado's Statement:									
2022	February	\$ 1,929.73	District						
			GL	Dollar	Description				
			5160	\$ 239.25	Palm Springs Black History Month Gala - Conrado Barzaga + 1, Donna Craig, Alejandro Espinoza				
			6352	\$ 80.19	Eight4Nine Meeting - Conrado Barzaga, Michele Finney (CEO, DRMC)				
			5230	\$ 159.50	Palm Springs Black History Month Gala - Vice President PerezGil, Director Zavala				
			5160	\$ 159.50	Palm Springs Black History Month Gala - Will Dean, Jana Trew				
			6352	\$ 40.46	Thai Smile Meeting - Conrado Barzaga, Director De Lara				
			5240	\$ 25.00	Uber Eats - 02/15/22 Board Meeting Food				
			6352	\$ 110.01	Mikuni Japanese Restaurant/ACHD Board of Directors Meeting Strategic Planning Sessions - Conrado Barzaga				
			6352	\$ 38.63	Old Soul Capital Mall/ACHD Board of Directors Meeting Strategic Planning Sessions - Conrado Barzaga				
			5240	\$ 125.00	Grubhub - 02/15/22 Board Meeting Food				
			6360	\$ 251.32	Postage Machine Ink				
			6352	\$ 154.31	Morton's Restaurant/ACHD Board of Directors Meeting Strategic Planning Sessions - Conrado Barzaga				
			6352	\$ 39.91	Tequila Museo/ACHD Board of Directors Meeting Strategic Planning Sessions - Conrado Barzaga				
			6352	\$ 37.90	Embassy Suites/ACHD Board of Directors Meeting Strategic Planning Sessions - Conrado Barzaga				
			6351	\$ 175.56	Budget Rent A Car/ACHD Board of Directors Meeting Strategic Planning Sessions - Conrado Barzaga				
			6352	\$ 28.75	Burgers and Brews/ACHD Board of Directors Meeting Strategic Planning Sessions - Conrado Barzaga				
			5240	\$ 25.00	Uber Eats - 02/22/22 Board Meeting Food				
			6352	\$ 64.44	Jake's Meeting - Conrado Barzaga, Greg Rodriguez (Government Relations & Public Policy Advisor), Supervisor Perez				
			5240	\$ 175.00	Grubhub - 02/22/22 Board Meeting Food				
				\$ 1,929.73					

**Las Palmas Medical Plaza
Check Register - LPMP
As of March 31, 2022**

Type	Date	Num	Name	Amount
1000 - CHECKING CASH ACCOUNTS				
1046 - Las Palmas Medical Plaza				
Bill Pmt -Check	03/01/2022	10512	Desert Water Agency	(671)
Bill Pmt -Check	03/01/2022	10513	Imperial Security	(2,125)
Bill Pmt -Check	03/02/2022	10514	INPRO-EMS Construction	(10,825)
Bill Pmt -Check	03/02/2022	10515	Stericycle, Inc.	(1,429)
Bill Pmt -Check	03/07/2022	10516	Desert Air Conditioning Inc.	(343)
Bill Pmt -Check	03/07/2022	10517	Frazier Pest Control, Inc.	(275)
Bill Pmt -Check	03/07/2022	10518	Matthew Jennings Riverside Co. Treasurer	(37,384)
Bill Pmt -Check	03/07/2022	10519	Palm Springs Disposal Services Inc	(3,058)
Bill Pmt -Check	03/07/2022	10520	Southern California Edison	(26)
Bill Pmt -Check	03/07/2022	10521	Department of Industrial Relations	(450)
Bill Pmt -Check	03/14/2022	10522	Imperial Security	(2,125)
Bill Pmt -Check	03/14/2022	10523	Southern California Edison	(536)
Bill Pmt -Check	03/14/2022	10524	The Works Floor & Wall	(2,831)
Bill Pmt -Check	03/16/2022	10525	Best Signs, Inc.	(337)
Bill Pmt -Check	03/16/2022	10526	Frontier Communications	(233)
Bill Pmt -Check	03/23/2022	10527	Desert Air Conditioning Inc.	(364)
Bill Pmt -Check	03/23/2022	10528	Desert Oasis Healthcare-	(20,480)
Bill Pmt -Check	03/23/2022	10529	Imperial Security	(4,250)
Bill Pmt -Check	03/23/2022	10530	INPRO-EMS Construction	(18,571)
Bill Pmt -Check	03/28/2022	10531	Amtech Elevator Services	(1,456)
Bill Pmt -Check	03/28/2022	10532	Desert Air Conditioning Inc.	(2,465)
Check	03/28/2022		Bank Service Charge	(432)
Bill Pmt -Check	03/31/2022	10533	Desert Water Agency	(667)
Bill Pmt -Check	03/31/2022	10534	Imperial Security	(2,125)
TOTAL				(113,458)



MEMORANDUM

DATE: April 12, 2022

TO: F&A Committee

RE: Retirement Protection Plan (RPP)

Current number of participants in Plan:

	<u>February</u>	<u>March</u>
Active – still employed by hospital	87	85
Vested – no longer employed by hospital	54	54
Former employees receiving annuity	<u>7</u>	<u>7</u>
Total	<u>148</u>	<u>146</u>

The outstanding liability for the RPP is approximately **\$3.5M** (Actives - \$2.2M and Vested - \$1.3M). US Bank investment account balance \$5.3M. Per the June 30, 2021, Actuarial Valuation, the RPP has an Overfunded Pension Asset of approximately **\$1.8M**.

The payouts, excluding monthly annuity payments, made from the Plan for the nine (9) months ended March 31, 2022, totaled **\$192K**. Monthly annuity payments (7 participants) total **\$1.0K** per month.

DESERT HEALTHCARE DISTRICT								
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE								
March 31, 2022								
TWELVE MONTHS ENDING JUNE 30, 2022								
			Approved	6/30/2021	Current Yr	Total Paid Prior Yrs	Total Paid Current Yr	Open
Grant ID Nos.		Name	Grants - Prior Yrs	Bal Fwd	2021-2022	July-June	July-June	BALANCE
2014-MOU-BOD-11/21/13		Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ 6,660,000		\$ -		\$ 6,660,000
2019-994-BOD-05-28-19		One Future Coachella Valley - Mental Health College & Career Pathway Development - 2 Yr	\$ 700,000	\$ 148,750		\$ 148,750		\$ -
2020-1085-BOD-05-26-20		Olive Crest Treatment Center - General Support for Mental Health Services - 1 Yr	\$ 50,000	\$ 5,000		\$ 5,000		\$ -
2020-1057-BOD-05-26-20		Desert Cancer Foundation - Patient Assistance Program - 1 Yr	\$ 150,000	\$ 15,000		\$ 15,000		\$ -
2020-1139-BOD-09-22-20		CSU San Bernardino Palm Desert Campus Street Medicine Program - 1 Yr	\$ 50,000	\$ 5,000		\$ -		\$ 5,000
2020-1135-BOD-11-24-20		Hope Through Housing Foundation - Family Resilience - 1 Yr	\$ 20,000	\$ 2,000		\$ -		\$ 2,000
2020-1149-BOD-12-15-20		Voices for Children - Court Appointed Special Advocate Program - 1 Yr	\$ 40,000	\$ 22,000		\$ 22,000		\$ -
2021-1136-BOD-01-26-21		Ronald McDonald House Charities - Temporary Housing & Family Support Services - 1 Yr	\$ 119,432	\$ 65,688		\$ 53,744		\$ 11,944
2021-1147-BOD-01-26-21		Alzheimer's Association - Critical Program Support - 1 Yr	\$ 33,264	\$ 18,295		\$ 14,969		\$ 3,326
2021-1162-BOD-01-26-21		Joslyn Center - Wellness Center Program Support - 1 Yr	\$ 109,130	\$ 60,022		\$ 49,108		\$ 10,914
2021-1170-BOD-02-23-21		Jewish Family Services - Mental Health Counseling for Underserved Residents - 1 yr	\$ 80,000	\$ 44,000		\$ 44,000		\$ -
2021-1141-BOD-03-23-21		Martha's Village & Kitchen - Homeless Housing With Wrap Around Services - 1 Yr	\$ 210,905	\$ 115,998		\$ 94,907		\$ 21,091
2021-1171-BOD-03-23-21		Blood Bank of San Bernardino/Riverside Counties - Bloodmobiles for Coachella Valley - 18 Months	\$ 150,000	\$ 82,500		\$ 67,500		\$ 15,000
2021-1174-BOD-03-23-21		Mizell Center - Geriatric Case Management Program	\$ 100,000	\$ 55,000		\$ 45,000		\$ 10,000
2021-1266-BOD-04-27-21		Galilee Center - Our Lady of Guadalupe Shelter - 1 yr	\$ 150,000	\$ 82,500		\$ 67,500		\$ 15,000
2021-1277-BOD-04-27-21		Lift To Rise - United Lift Rental Assistance 2021 - 8 Months	\$ 300,000	\$ 210,000		\$ 180,000		\$ 30,000
2021-1280-BOD-05-25-21		Desert AIDS Project - DAP Health Expands Access to Healthcare - 1yr	\$ 100,000	\$ 55,000		\$ 45,000		\$ 10,000
2021-21-02-BOD-06-22-21		Carry over of remaining Fiscal Year 2020/2021 Funds*	\$ 1,854,873	\$ 1,854,873		\$ 645,115		\$ 1,209,758
2021-1296-BOD-11-23-21		Coachella Valley Volunteers In Medicine - Improving Access to Healthcare Services - 1 Yr			\$ 154,094		\$ 69,342	\$ 84,752
2021-1289-BOD-12-21-21		Desert Cancer Foundation - Patient Assistance Program - 1 Yr			\$ 150,000		\$ 67,500	\$ 82,500
2022-1301-BOD-01-25-22		UCR Regents - Community Based Interventions to Mitigate Psychological Trauma - 1 Yr			\$ 113,514		\$ 51,081	\$ 62,433
2022-1302-BOD-01-25-22		Vision To Learn - Palm Springs, Desert Sands, and Coachella Valley School Districts 1 Yr			\$ 50,000		\$ 22,500	\$ 27,500
2022-1303-BOD-01-25-22		CSU San Bernardino Palm Desert Campus Street Medicine Program - 1 Yr			\$ 54,056		\$ 24,325	\$ 29,731
2022-1306-BOD-02-22-22		Olive Crest Treatment Center - General Support for Mental Health Services - 1 Yr			\$ 123,451		\$ 55,553	\$ 67,898
								\$ -
TOTAL GRANTS			\$ 14,217,604	\$ 9,501,626	\$ 645,115	\$ 1,497,593	\$ 290,301	\$ 8,358,847
Amts available/remaining for Grant/Programs - FY 2021-22:								
Amount budgeted 2021-2022				\$ 4,000,000			G/L Balance:	3/31/2022
Amount granted through March 31, 2022:				\$ (645,115)			2131	\$ 3,368,847
Mini Grants:	1293; 1294			\$ (10,000)			2281	\$ 4,990,000
Financial Audits of Non-Profits				\$ -				
Net adj - Grants not used:	FY20-21 Funds, 1124			\$ 1,867,619			Total	\$ 8,358,847
Matching external grant contributions				\$ -				\$ (0)
Balance available for Grants/Programs				\$ 5,212,504				
* Value listed in Total Paid column reflects funds granted from carryover funds. Actual grant payments will be reflected under the respective grant.								



Date: April 26, 2022
To: Board of Directors
Subject: Lease Agreement – Coachella Valley Volunteers in Medicine

Staff Recommendation: Consideration to approve the draft lease agreement for Coachella Valley Volunteers in Medicine.

Background:

- Coachella Valley Volunteers in Medicine (CVVIM) provides no or low cost medical and dental services to district residents in the eastern Coachella Valley.
- CVVIM has been a long-time grant recipient of the District.
- CVVIM desires to have a presence in the west valley to better serve west valley residents.
- This is a new lease in one of the suites that has been vacant for several months.
- CVVIM has requested a lease of three (3) years and six (6) months, with a base rent of \$1.75/square foot, plus CAMs.
- Tenant Improvement Allowance – Landlord will paint and clean the suite.
- Tenant requests an Early-Out Clause with 180-day written notice to the Landlord.
- CVVIM also requests one (1) three (3) year optional term.
- Annual increases for both the base and optional terms are 3%.
- Staff recommends approval of the lease agreement.
- At the April 12, 2022, Finance & Administration Committee meeting, the Committee recommended forwarding the agreement for consideration of approval by the full Board.
- Draft lease agreement is attached for review.

Fiscal Impact:

Estimated Revenue from Rent and CAMs for life of the base lease - \$149,515

Estimated Costs:

Landlord Painting & Cleaning – \$5,000

Broker Commission - \$5,791

Net Lease Income (base lease) - \$138,724

OFFICE BUILDING LEASE

Between

**DESERT HEALTHCARE DISTRICT,
DOING BUSINESS AS LAS PALMAS MEDICAL PLAZA
AS LANDLORD**

And

COACHELLA VALLEY VOLUNTEERS IN MEDICINE, DOING BUSINESS AS CVVIM

AS TENANT

DATED

JUNE 1, 2022

Table of Contents

	Page
1. LEASE OF PREMISES.....	1
2. DEFINITIONS.	1
3. EXHIBITS AND ADDENDA.....	2
4. DELIVERY OF POSSESSION.....	2
5. RENT.....	2
6. INTEREST AND LATE CHARGES.	6
7. SECURITY DEPOSIT.	6
8. TENANT’S USE OF THE PREMISES	6
9. SERVICES AND UTILITIES.....	7
10. CONDITION OF THE PREMISES.	7
11. CONSTRUCTION, REPAIRS AND MAINTENANCE.	8
12. ALTERATIONS AND ADDITIONS.	9
13. LEASEHOLD IMPROVEMENTS; TENANT’S PROPERTY.	9
14. RULES AND REGULATIONS.....	9
15. CERTAIN RIGHTS RESERVED BY LANDLORD.....	10
16. ASSIGNMENT AND SUBLETTING.	10
17. HOLDING OVER.	11
18. SURRENDER OF PREMISES.	11
19. DESTRUCTION OR DAMAGE.	12
20. EMINENT DOMAIN.....	12
21. INDEMNIFICATION.	13
22. TENANT’S INSURANCE.....	13
23. WAIVER OF SUBROGATION.....	14
24. SUBORDINATION AND ATTORNMENT.	14
25. TENANT ESTOPPEL CERTIFICATE.....	14
26. TRANSFER OF LANDLORD’S INTEREST.....	15
27. DEFAULT.....	15
28. BROKERAGE FEES.	17
29. NOTICES.	17
30. GOVERNMENT ENERGY OR UTILITY CONTROLS.	17
31. RELOCATION OF PREMISES.....	17
32. QUIET ENJOYMENT.	17
33. OBSERVANCE OF LAW.	18
34. FORCE MAJEURE.....	18
35. CURING TENANT’S DEFAULTS.	18
36. SIGN CONTROL.....	18

OFFICE BUILDING LEASE

This Lease between Desert Healthcare District, doing business as Las Palmas Medical Plaza hereinafter referred to as “Landlord”, and Coachella Valley Volunteers in Medicine, a California 501c (3) corporation doing business as CVVIM, hereinafter referred to as “Tenant”, and is dated June 01, 2022.

1. LEASE OF PREMISES.

In consideration of the Rent (as defined at Section 5.4) and the provisions of this Lease, Landlord leases to Tenant and Tenant leases from Landlord the Premises described in Section 2L. The Premises are located within the Building and Project described in Section 2m. Tenant shall have the non-exclusive right (unless otherwise provided herein) in common with Landlord, other tenants, subtenants, and invitees, to use of the Common Areas (as defined at Section 2e).

2. DEFINITIONS.

As used in this Lease, the following terms shall have the following meanings:

- a. *Base Rent (Initial)*: \$ Twenty-Six Thousand, Eight Hundred Eighty & 00/100 Dollars (\$26,880.00) per year.
- b. *Base Year*: The calendar year of 2022.
- c. *Broker(s)*:
Landlord’s: Coldwell Banker Commercial Lyle & Associates.

Tenant’s: N/A.

In the event that N/A. represents both Landlord and Tenant, Landlord and Tenant hereby confirm that they were timely advised of the dual representation and that they consent to the same, and that they do not expect said broker to disclose to either of them the confidential information of the other party.
- d. *Commencement Date*: June 1, 2022.
- e. *Common Areas*: The building lobbies, common corridors and hallways, restrooms, parking areas, stairways, elevators and other generally understood public or common areas. Landlord shall have the right to regulate or restrict the use of the Common Areas.
- f. *Expiration Date*: November 30, 2025, unless otherwise sooner terminated in accordance with the provisions of this Lease.
- g. *Landlord's Mailing Address*: 1140 N. Indian Canyon Dr., Palm Springs, CA 92262.

Tenant's Mailing Address: 555 E. Tachevah Dr., IW-204, Palm Springs, CA 92262.
- h. *Monthly Installments of Base Rent (initial)*: \$ Two Thousand, Two Hundred Forty & 00/100 Dollars (\$2,240) per month.
- i. *Project Operating Costs (CAMS)*: Currently Sixty-Nine Cents (\$.69) per square foot per month.
- j. *Tenant Improvement Allowance (TI)*: N/A.
- k. *Parking*: Tenant shall be permitted, to park 6 cars on a non-exclusive basis in the area(s) designated by Landlord for parking (for Staff - generally in the back of the parking area, perimeter streets, and Wellness Park parking lot). Tenant shall abide by any and all parking regulations and rules established from time to time by Landlord or Landlord’s parking operator.
- l. *Premises*: That portion of the Building containing approximately 1,280 square feet of Rentable Area, located in Building IW and known as Suite 204.
- m. *Project*: The building of which the Premises are a part (the "Building") and any other buildings or improvements on the real property (the "Property") located at 555 E. Tachevah Drive, Palm Springs, California 92262. The Project is known as The Las Palmas Medical Plaza.
- n. *Rentable Area*: As to both the Premises and the Project, the respective measurements of floor area as may from time to time be subject to lease by Tenant and all tenants of the Project, respectively, as determined by Landlord and applied on a consistent basis throughout the Project.

- o. *Security Deposit (Section 7)*: \$ Three Thousand, One Hundred Twenty-Three & 20/100 Dollars (\$3,123.20).
- p. *State*: the State of California.
- q. *Tenant's First Adjustment Date (Section 5)*: The first day of the calendar month following the Commencement Date plus 12 months.
- r. *Tenant's Proportionate Share*: 2.59%. Such share is a fraction, the numerator of which is the Rentable Area of the Premises and the denominator of which is the Rentable Area of the Project, as determined by Landlord from time to time. The Project consists of six building(s) containing a total Rentable Area of 49,356 square feet.
- s. *Tenant's Use Clause (Article 8)*: Medically related office use consistent with and use the City may allow under the City of Palm Springs zoning, subject to Landlord's reasonable approval.
- t. *Term*: The period commencing on the Commencement Date and expiring at midnight on the Expiration Date.

3. EXHIBITS AND ADDENDA.

The exhibits and addenda listed below (unless lined out) are incorporated by reference in this Lease:

- a. Exhibit "A" Rules and Regulations.
- b. Addenda*

*See Addendum attached hereto and by this reference made a part hereof.

4. DELIVERY OF POSSESSION.

If for any reason Landlord does not deliver possession of the Premises to Tenant on the commencement Date, Landlord shall not be subject to any liability for such failure, the Expiration Date shall not change and the validity of this Lease shall not be impaired, but Rent shall be abated until delivery of possession, "Delivery of possession" shall be deemed to occur on the date Landlord completes Landlord's Work as defined in Addendum. If Landlord permits Tenant to enter into possession of the Premises before the Commencement Date, such possession shall be subject to the provisions of this Lease, including, without limitation, the payment of Rent.

5. RENT.

5.1 *Payment of Base Rent*: Tenant agrees to pay the base rent for the premises. Monthly installments of Base Rent shall be payable in advance on the first day of each calendar month of the term. If the term begins (or ends) on other than the first (or last) day of a calendar month, the Base Rent for the partial month shall be prorated on a per diem basis. Tenant shall pay Landlord the first Monthly Installment of Base Rent when Tenant executes the Lease.

5.2 *Adjusted Base Rent*:

- a. The Base Rent (and the corresponding monthly installments of Base Rent) set forth at Section 2a shall be adjusted annually (the "Adjustment Date"), commencing on Tenant's First Adjustment Date.
- b. Such adjustment shall be the greater of 3% over the preceding year or Consumer Price Index.
- c.

5.3 *Project Operating Costs (CAMs)*:

- a. In order that the Rent payable during the Term reflect Project Operating Costs, Tenant agrees to pay to Landlord as Rent, Tenant's Proportionate Share of all costs, expenses and obligations attributable to the Project and its operation as set forth in 2i, all as provided below.
- b. If, during any calendar year during the Term, Project Operating Costs exceed the Project Operating Costs for the Base Year, Tenant shall pay to Landlord, in addition to the Base Rent and all other payments due under this lease, an amount equal to Tenant's Proportionate Share of such excess Project Operating Costs in accordance with the provisions of this Section 5.3b.

(1.) The term "Project Operating Costs" shall include all those items described in the following subparagraphs (a) and (b).

- (a.) All taxes, assessments, water and sewer charges and other similar governmental charges levied on or attributable to the Building or Project or their operation, including without limitation, (i) real property taxes or assessments levied or assessed against the Building or Project, (ii) assessments or charges levied or assessed against the Building or Project by any redevelopment agency, (iii) any tax measured by gross rentals received from the leasing of the Premises, Building or Project, excluding any net income, franchise, capital stock, estate or inheritance taxes imposed by the State or federal government or their agencies, branches or departments; provided that if at any time during the Term any governmental entity levies, assesses or imposes on Landlord any (1) general or special, ad valorem or specific, excise, capital levy or other tax, assessment, levy or charge directly on the Rent received under this lease or on the rent received under any other leases of space in the Building or Project, or (2) and license fee, excise or franchise tax,

_____ District _____ Recipient

assessment, levy or charge measured by or based, in whole or in part, upon such rent, or (3) any transfer, transactions, or similar tax, assessment, levy or charge based directly or indirectly upon the transaction represented by this Lease or such other leases, or (4) any occupancy, use, per capita or other tax, assessment, levy or charge based directly or indirectly upon the use or occupancy of the Premises or other premises within the Building or Project, then any such taxes, assessments, levies and charges shall be deemed to be included in the term Project Operation Costs. If at any time during the Term the assessed valuation of, or taxes on, the Project are not based on a completed Project having at least eighty-five percent (85%) of the Rentable Area occupied, then the "taxes" component of Project Operating Costs shall be adjusted by Landlord to reasonably Approximate the taxes, which would have been payable if the Project were completed and at least eighty-five percent (85%) occupied.

- (b.) Operating costs incurred by Landlord in maintaining and operating the Building and Project, including without limitation the following: costs of (1) utilities; (2) supplies; (3) insurance (including public liability, property damage, earthquake, and fire and extended coverage insurance for the full replacement cost of the Building and Project as required by Landlord or its lenders for the Project; (4) services of independent contractors; (5) compensation (including employment taxes and fringe benefits) of all persons who perform duties connected with the operation, maintenance, repair or overhaul of the Building or Project, and equipment, improvements and facilities located within the Project, including without limitation engineers, janitors, painters, floor waxers, window washers, security and parking personnel and gardeners (but excluding persons performing services not uniformly available to or performed for substantially all Building or Project tenant); (6) operation and maintenance of a room for delivery and distribution of mail to tenants of the Building or Project as required by the U.S. Postal Service (including, without limitation, an amount equal to the fair market rental value of the mail room premises); (7) management of the Building or Project, whether managed by Landlord or an independent contractor (including, without limitation, an amount equal to the fair market value of any on-site manager's office); (8) rental expenses for (or a reasonable depreciation allowance on) personal property used in the maintenance, operation or repair of the Building or Project; (9) costs, expenditures or charges (whether capitalized or not) required by any governmental or quasi-governmental authority; (10) amortization of capital expenses (including financing costs) (i) required by a governmental entity for energy conservation or life safety purposes, or (ii) made by landlord to reduce Project Operating Costs; and (11) any other costs or expenses incurred by Landlord under this Lease and not otherwise reimbursed by tenants of the Project. If at any time during the Term, less than eighty-five percent (85%) of the Rentable Area of the Project is occupied, the "operating costs" component of Project Operating Costs shall be adjusted by Landlord to reasonably approximate the operating costs which would have been incurred if the Project had been at least eighty-five percent (85%) occupied.

(2.) Tenant's Proportionate Share of Project Operating Costs shall be payable by Tenant to Landlord as follows:

- (a.) Beginning with the calendar year following the Base Year and for each calendar year thereafter ("comparison Year"), Tenant shall pay Landlord an amount equal to Tenant's Proportionate Share of the Project Operating Costs incurred by Landlord in the Comparison Year which exceeds the total amount of Project Operating Costs payable by Landlord for the Base Year. This excess is referred to as the "Excess Expenses."
- (b.) To provide for current payments of Excess Expenses, Tenant shall, at Landlord's request, pay as additional rent during each Comparison Year, an amount equal to Tenant's Proportionate Share of the Excess Expenses payable during such Comparison Year, as estimated by Landlord from time to time. Such payments shall be made in monthly installments, commencing on the first day of the month following the month in which Landlord notifies Tenant of the amount it is to pay hereunder and continuing until the first day of the month following the month in which Landlord gives Tenant a new notice of estimated Excess Expenses. It is the intention hereunder to estimate from time to time the amount of the Excess Expense for each Comparison Year and Tenant's Proportionate Share thereof, and then to make an adjustment in the following year based on the actual Excess Expenses incurred for that Comparison Year.
- (c.) On or before April 1 of each Comparison Year after the first Comparison Year (or as soon thereafter as is practical), Landlord shall deliver to Tenant a statement setting forth Tenant's Proportionate Share of the Excess Expenses for the preceding Comparison Year. If Tenant's Proportionate Share of the actual Excess Expenses for the previous Comparison Year exceeds the total of the estimated monthly payments made by Tenant for such year, Tenant shall pay Landlord the amount of the deficiency within ten (10) days of the receipt of the statement. If such total exceeds Tenant's Proportionate Share of the actual Excess Expenses for such Comparison Year, then Landlord shall credit against Tenant's next ensuing monthly installment(s) of additional rent an amount equal to the difference until the credit is exhausted. If the credit is due from Landlord on the Expiration Date, Landlord shall pay Tenant the amount of the credit. The obligations of Tenant and Landlord to make payments required under this Section 5.3 shall survive the Expiration Date.
- (d.) Tenant's Proportionate Share of Excess Expenses in any Comparison Year having less than 365 days shall be appropriately prorated.

_____ District _____ Recipient

- (e.) If any dispute arises as to the amount of any additional rent due hereunder, Tenant shall have the right after reasonable notice and at reasonable times to inspect Landlord's accounting records at Landlord's accounting office and, if after such inspection Tenant still disputes the amount of additional rent owed, a certification as to the proper amount shall be made by Landlord's certified public accountant, which certification shall be final and conclusive. Tenant agrees to pay the cost of such certification unless it is determined that Landlord's original statement overstated Project Operating Costs by more than five percent (5%).
- (f.) If this Lease sets forth an Expense Stop at Section 2f, then during the Term, Tenant shall be liable for Tenant's Proportionate Share of any actual Project Operating Costs which exceed the amount of the Expense Stop. Tenant shall make current payments of such excess costs during the Term in the same manner as is provided for payment of Excess Expenses under the applicable provisions of Section 5.3(2)(b) and (c) above.

5.4 Definition of Rent: The Rent shall be paid to the Building manager (or other person) and at such place, as Landlord may from time to time designate in writing, without any prior demand therefore and without deduction or offset, in lawful money of the United States of America.

5.5 Rent Control: If the amount of Rent or any other payment due under this Lease violates the terms of any governmental restrictions on such Rent or payment, then the Rent or payment due during the period of such restrictions shall be the maximum amount allowable under those restrictions. Upon termination of the restrictions, Landlord shall, to the extent it is legally permitted, recover from Tenant the difference between the amounts received during the period of the restrictions and the amounts Landlord would have received had there been no restrictions.

5.6 Taxes Payable by Tenant: In addition to the Rent and any other charges to be paid by Tenant hereunder, Tenant shall reimburse Landlord upon demand for any and all taxes payable by Landlord (other than net income taxes) which are not otherwise reimbursable under this Lease, whether or not now customary or within the contemplation of the parties, where such taxes are upon, measured by or reasonably attributable to (a) the cost or value of Tenant's equipment, furniture, fixtures and other personal property located in the Premises, or the cost or value of any leasehold improvements made in or to the Premises by or for Tenant, other than Building Standard Work made by Landlord, regardless of whether title to such improvements is held by Tenant or Landlord; (b) the gross or net Rent payable under this Lease, including, without limitation, any rental or gross receipts tax levied by any taxing authority with respect to the receipt of the Rent hereunder; (c) the possession, leasing, operation, management, maintenance, alteration, repair, use or occupancy by Tenant of the Premises or any portion thereof; or (d) this transaction or any document to which Tenant is a party creating or transferring an interest or an estate in the Premises. If it becomes unlawful for Tenant to reimburse Landlord for any costs as required under this Lease, the Base Rent shall be revised to net Landlord the same net Rent after imposition of any tax or other charge upon Landlord as would have been payable to Landlord but for the reimbursement being unlawful.

5.7 Tenant Improvement Allowance: In recognition for Tenant completing all improvements to the premises as mutually agreed by Landlord and Tenant, Landlord shall provide Tenant with a total Tenant improvement allowance not to exceed that set forth in Section 2j upon completion of agreed tenant improvements. This allowance will be reimbursed to tenant upon satisfactory receipt of paid invoices and inspection by Property Management that work has been satisfactorily completed. Any additional tenant improvements will be at the sole expense of the Tenant. Improvements shall conform to a high quality of design approved by Landlord prior to commencement of work and shall be performed by a licensed General Contractor approved by Landlord in advance. Tenant shall submit plans and specifications for any and all improvements to Landlord, and where necessary, the City of Palm Springs and other applicable government agencies for their required approval (if any) prior to commencement of work. Tenant and the General Contractor shall indemnify and hold Landlord and its officers, agents and employees harmless from any liability resulting from the tenant improvement work and shall be named as an additional insured on the insurance policy of both the Tenant and the General Contractor. All costs shall be subject to prevailing wages and if construction costs exceed \$25,000, then the tenant improvements shall also be subject to California competitive bid statutes.

6. INTEREST AND LATE CHARGES.

If Tenant fails to pay when due any Rent or other amounts or charges which Tenant is obligated to pay under the terms of this Lease, the unpaid amounts shall bear interest at the maximum rate then allowed by law. Tenant acknowledges that the late payment of any Monthly Installment of Base Rent will cause Landlord to lose the use of that money and incur costs and expenses not contemplated under this Lease, including without limitation, administrative and collection costs and processing and accounting expenses, the exact amount of which is extremely difficult to ascertain. Therefore, in addition to interest, if any such installment is not received by Landlord within five (5) days from the date it is due, Tenant shall pay Landlord a late charge equal to ten percent (10%) of such installment. Landlord and Tenant agree that this late charge represents a reasonable estimate of such costs and expenses and is fair compensation to Landlord for the loss suffered from such nonpayment by Tenant. Acceptance of any interest or late charge shall not constitute a waiver of Tenant's default with respect to such nonpayment by Tenant nor prevent Landlord from exercising any other rights or remedies available to Landlord under this Lease.

7. SECURITY DEPOSIT.

Tenant agrees to deposit with Landlord the Security Deposit set forth at Section 2.0 upon execution of this Lease, as security for Tenant's faithful performance of its obligations under this Lease. Landlord and Tenant agree that the Security Deposit may be commingled with funds of Landlord and Landlord shall have no obligation or liability for payment of interest on such deposit. Tenant shall not mortgage, assign, transfer, or encumber the Security Deposit without the prior written consent of Landlord and any attempt by Tenant to do so shall be void, without force or effect and shall not be binding upon Landlord.

If Tenant fails to pay Rent or other amount when due and payable under this Lease, or fails to perform any of the terms hereof, Landlord may appropriate and apply or use all or any portion of the Security Deposit for Rent payments or any other amount then due and unpaid, for payment of any amount for which Landlord has become obligated as a result of Tenant's default or breach, and for any loss or damage sustained by Landlord as a result of Tenant's default or breach, and Landlord may so apply or use this deposit without prejudice to any other remedy Landlord may have by reason of Tenant's default or breach. If Landlord so uses any of the Security Deposit, Tenant shall, within ten (10) days after written demand, therefore, restore the Security Deposit to the full amount originally deposited; Tenant's failure to do so shall constitute an act of default hereunder and Landlord shall have the right to exercise any remedy provided for at Article 27 hereof. Within fifteen (15) days after the Term (or any extension thereof) has expired or Tenant has vacated the Premises, whichever shall last occur, and provided Tenant is not then in default on any of its obligations hereunder, Landlord shall return the Security Deposit to Tenant, or, if Tenant has assigned its interest under this Lease, to the last assignee of Tenant. If Landlord sells its interest in the Premises, Landlord may deliver this deposit to the purchaser of Landlord's interest and thereupon be relieved of any further liability or obligation with respect to the Security Deposit.

8. TENANT'S USE OF THE PREMISES

Tenant shall use the Premises solely for the purposes set forth in Tenant's Use Clause. Tenant shall not use or occupy the Premises in violation of law or any covenant, condition or restriction affecting the Building or Project, or the certificate of occupancy issued for the Building or Project, and shall, upon notice from Landlord, immediately discontinue any use of the Premises which is declared by any governmental authority having jurisdiction to be a violation of law or the certificate of occupancy. Tenant, at Tenant's own cost and expense, shall comply with all laws, ordinances, regulations, rules and/or any directions of any governmental agencies or authorities having jurisdiction which shall, by reason of the nature of Tenant's use or occupancy of the Premises, impose any duty upon Tenant or Landlord with respect to the Premises or its use or occupation. A judgment of any court of competent jurisdiction or the admission by Tenant in any action or proceeding against Tenant that Tenant has violated any such laws, ordinances, regulations, rules and/or directions in the use of the Premises shall be deemed to be a conclusive determination of that fact as between Landlord and Tenant. Tenant shall not do or permit to be done anything, which will invalidate or increase the cost of any fire, extended coverage or other insurance policy covering the Building or Project and/or property located therein, and shall comply with all rules, orders, regulations, requirements and recommendations of the Insurance Services Office or any other organization performing a similar function. Tenant shall promptly upon demand reimburse Landlord for any additional premium charged for such policy by reason of Tenant's failure to comply with the provisions of this Article. Tenant shall not do or permit anything to be done in or about the Premises which will in any way obstruct or interfere with the rights of other tenants or occupants of the Building or Project, or injure or annoy them, or use or allow the Premises to be used for any improper, immoral, unlawful, or objectionable purpose, nor shall Tenant cause, maintain or permit any nuisance in, on or about the Premises. Tenant shall not commit or suffer to be committed any waste in or upon the Premises.

9. SERVICES AND UTILITIES.

Provided that Tenant is not in default hereunder, Landlord agrees to furnish to the Premises during generally recognized business days, and during hours determined by Landlord in its sole discretion, and subject to the Rules and Regulations of the Building or Project, electricity for normal desk top office equipment and normal copying equipment, and heating, ventilation and air conditioning ("HVAC") as required in Landlord's judgment for the comfortable use and occupancy of the Premises. If Tenant desires HVAC at any other time, Landlord shall use reasonable efforts to furnish such service upon reasonable notice from Tenant and Tenant shall pay Landlord's charges therefore on demand. Landlord shall also maintain and keep lighted the common stairs, common entries and restrooms in the Building. Landlord shall not be in default hereunder or be liable for any damages directly or indirectly resulting from, nor shall the Rent be abated by reason of (I) the installation, use or interruption of use of any equipment in connection with the furnishing of any of the foregoing services, (ii) failure to furnish or delay in furnishing any such services where such failure or delay is caused by accident or any condition or event beyond the reasonable control of Landlord, or by the making of necessary repairs or improvements to the Premises, Building or Project, or (iii) the limitation, curtailment or rationing of, or restrictions on, use of water, electricity, gas or any other form of energy serving the Premises, Building or Project. Landlord shall not be liable under any circumstances for a loss of or injury to property or business, however occurring, through or in connection with or incidental to failure to furnish any such services. If Tenant uses heat generating machines or equipment in the Premises which affect the temperature otherwise maintained by the HVAC system, Landlord reserves the right to install supplementary air conditioning units in the Premises and the cost thereof, including the cost of installation, operation and maintenance thereof, shall be paid by Tenant to Landlord upon demand by Landlord.

Tenant shall not, without the written consent of Landlord, use any apparatus or devise in the Premises, including without limitation, electronic data processing machines, punch card machines or machines using in excess of 120 volts, which consumes more electricity than is usually furnished or supplied for the use of premises as general office space, as

_____ District _____ Recipient

determined by Landlord. Tenant shall not connect any apparatus with electric current except through existing electrical outlets in the Premises. Tenant shall not consume water or electric current in excess of that usually furnished or supplied for the use of premises as general office space (as determined by Landlord), without first procuring the written consent of Landlord, which Landlord may refuse, and in the event of consent, Landlord may have installed a water meter or electrical current meter in the Premises to measure the amount of water or electric current consumed. The cost of any such meter and of its installation, maintenance and repair shall be paid for by the Tenant and Tenant agrees to pay to Landlord Promptly upon demand for all such water and electric current consumed as shown by said meters, at the rates charged for such services by the local public utility plus any additional expense incurred in keeping account of the water and electric current so consumed. If a separate meter is not installed, the excess cost for such water and electric current shall be established by an estimate made by a utility company or electrical engineer hired by Landlord at Tenant's expense.

Nothing contained in this Article shall restrict Landlord's right to require at any time separate metering of utilities furnished to the Premises. In the event utilities are separately metered, Tenant shall pay promptly upon demand for all utilities consumed at utility rates charged by the local public utility plus any additional expense incurred by Landlord in keeping account of the utilities so consumed. Tenant shall be responsible for the maintenance and repair of any such meters at its sole cost. Tenant shall be responsible to establish service account, in Tenant's name, for electricity and gas services and is responsible for associated usage.

Landlord shall furnish elevator service, lighting replacement for building standard lights, restroom supplies, window washing and janitor services of common area in a manner that such services are customarily furnished to comparable office buildings in the area. Water, common rubbish disposal, common medical waste disposal, and sewer are all included in Project Operating Costs detailed in Article 5.3.

The Premises includes a specific HVAC thermostat which will be under full control of Tenant and under Tenant's respective electricity/gas account.

10. CONDITION OF THE PREMISES.

Tenant's taking possession of the Premises shall be deemed conclusive evidence that as of the date of taking possession of the Premises are in good order and satisfactory condition, except for such matters as to which Tenant gave Landlord notice on or before the Commencement Date. No promise of Landlord to alter, remodel, repair or improve the Premises, the Building or the Project and no representation, express or implied, respecting any matter or thing relating to the Premises, Building, Project or this Lease (including, without limitation, the condition of the Premises, the Building or the Project) have been made to Tenant by Landlord or its Broker or Sales Agent, other than as may be contained herein or in a separate exhibit or addendum signed by Landlord and Tenant.

II. CONSTRUCTION, REPAIRS AND MAINTENANCE.

- a. *Landlord's Obligations:* Landlord shall maintain in good order, condition and repair the Building and all other portions of the Premises not the obligation of Tenant or of any other tenant in the Building.
- b. *Tenant's Obligations:*
 - (1.) Tenant shall perform Tenant's Work to the Premises as described in an exhibit specific to Tenant Improvements, if applicable."
 - (2.) Tenant at Tenant's sole expense shall, except for services furnished by Landlord pursuant to Article 9 hereof, maintain the Premises in good order, condition and repair, including the interior surfaces of the ceilings, walls and floors, all doors, all interior windows, all plumbing, pipes and fixtures, electrical wiring, switches and fixtures, Building Standard furnishings and special items and equipment installed by or at the expense of Tenant.
 - (3.) Tenant shall be responsible for all repairs and alterations in and to the Premises, Building and Project and the facilities and systems thereof, the need for which arises out of (i) Tenant's use or occupancy of the Premises, (ii) the installation, removal, use or operation of Tenant's Property (as defined in Article 13) in the Premises, (iii) the moving of Tenant's Property into or out of the Building, or (iv) the act, omission, misuse or negligence of Tenant, its agents, contractors, employees or invitees.
 - (4.) If Tenant fails to maintain the Premises in good order, condition and repair, Landlord shall give Tenant notice to do such acts as are reasonably required to so maintain the Premises. If Tenant fails to promptly commence such work and diligently prosecute it to completion, then Landlord shall have the right to do such acts and expend such funds at the expense of Tenant as are reasonably required to perform such work. Any amount so expended by Landlord shall be paid by Tenant promptly after demand with interest at the prime commercial rate then being charged by Bank of America NT & SA plus two percent (2%) per annum, from the date of such work, but not to exceed the maximum rate then allowed by law. Landlord shall have no liability to Tenant for any damage, inconvenience, or interference with the use of the Premises by Tenant as a result of performing any such work.
- c. *Compliance with Law:* Landlord and Tenant shall each do all acts required to comply with all applicable laws, ordinances, and rules of any public authority relating to their respective maintenance obligations as set forth herein.

- d. *Waiver by Tenant*: Tenant expressly waives the benefits of any statute now or hereafter in effect which would otherwise afford the Tenant the right to make repairs at Landlord's expense or to terminate this Lease because of Landlord's failure to keep the Premises in good order, condition and repair.
- e. *Load and Equipment Limits*: Tenant shall not place a load upon any floor of the Premises which exceeds the load per square foot which such floor was designed to carry, as determined by Landlord or Landlord's structural engineer. The cost of any such determination made by Landlord's structural engineer shall be paid for by Tenant upon demand. Tenant shall not install business machines or mechanical equipment which cause noise or vibration to such a degree as to be objectionable to Landlord or other Building tenants.
- f. Except as otherwise expressly provided in this Lease, Landlord shall have no liability to Tenant nor shall Tenant's obligations under this Lease be reduced or abated in any manner whatsoever by reason of any inconvenience, annoyance, interruption or injury to business arising from Landlord's making any repairs or changes which Landlord is required or permitted by this Lease or by any other tenant's lease or required by law to make in or to any portion of the Project, Building or the Premises. Landlord shall nevertheless use reasonable efforts to minimize any interference with Tenant's business in the Premises.
- g. Tenant shall give Landlord prompt notice of any damage to or defective condition in any part or appurtenance of the Building's mechanical, electrical, plumbing, HVAC or other systems serving, located in, or passing through the Premises.
- h. Upon the expiration or earlier termination of this Lease, Tenant shall return the Premises to Landlord clean and in the same condition as on the date Tenant took possession, except for normal wear and tear. Any damage to the Premises, including any structural damage, resulting from Tenant's use or from the removal of Tenant's fixtures, furnishings and equipment pursuant to Section 13b shall be repaired by Tenant at Tenant's expense.

12. ALTERATIONS AND ADDITIONS.

- a. Tenant shall not make any additions, alterations or improvements to the Premises without obtaining the prior written consent of Landlord. Landlord's consent may be conditioned on Tenant's removing any such additions, alterations or improvements upon the expiration of the term and restoring the Premises to the same condition as on the date Tenant took possession. All work with respect to any addition, alteration or improvement shall be done in a good and workmanlike manner by properly qualified and licensed personnel approved by Landlord, and such work shall be diligently prosecuted to completion. Landlord may, at Landlord's option, require that any such work be performed by Landlord's contractor in which case the cost of such work shall be paid for before commencement of the work. Tenant shall pay to Landlord upon completion of any such work by Landlord's contractor, an administrative fee of fifteen percent (15%) of the cost of the work.
- b. Tenant shall pay the costs of any work done on the Premises pursuant to Section 12a, and shall keep the Premises, Building and Project free and clear of liens of any kind. Tenant shall indemnify, defend against and keep Landlord free and harmless from all liability, loss, damage, costs, attorneys' fees and any other expense incurred on account of claims by any person performing work or furnishing materials or supplies for Tenant or any person claiming under Tenant.

Tenant shall keep Tenant's leasehold interest, and any additions or improvements which are or become the property of Landlord under this Lease, free and clear of all attachment or judgment liens. Before the actual commencement of any work for which a claim or lien may be filed, Tenant shall give Landlord notice of the intended commencement date a sufficient time before that date to enable Landlord to post notices of non-responsibility or any other notices which Landlord deems necessary for the proper protection of Landlord's interest in the Premises, Building or the Project, and Landlord shall have the right to enter the Premises and post such notice at any reasonable time.

- c. Landlord may require, at Landlord's sole option, that Tenant provide to Landlord, at Tenant's expense, a lien and completion bond in an amount equal to at least one and one-half (1.5) times the total estimated cost of any additions, alterations or improvements to be made in or to the Premises, to protect Landlord against any liability for mechanic's and material men's liens and to insure timely completion of the work. Nothing contained in this Section 12c shall relieve Tenant of its obligations under Section 12b to keep the Premises, Building and Project free of all liens.
- d. Unless their removal is required by Landlord as provided in Section 12a, all additions, alterations and improvements made to the Premises shall become the property of Landlord and be surrendered with the Premises upon the expiration of the Term; provided, however, Tenant's equipment, machinery and trade fixtures which can be removed without damage to the Premises shall remain the property of Tenant and may be removed, subject to the provisions of Section 13b.

13. LEASEHOLD IMPROVEMENTS; TENANT'S PROPERTY.

- a. All fixtures, equipment, improvements and appurtenances attached to or built into the Premises at the commencement of or during the Term, whether or not by or at the expense of Tenant ("Leasehold

_____ District _____ Recipient

Improvements”), shall be and remain a part of the Premises, shall be the property of Landlord and shall not be removed by Tenant, except as expressly provided in Section 13b.

- b. All movable partitions, business and trade fixtures, machinery and equipment, communications equipment and office equipment located in the Premises and acquired by or for the account of Tenant, without expense to Landlord, which can be removed without structural damage to the Building, and all furniture, furnishings and other articles of movable personal property owned by Tenant and located in the Premises (collectively “Tenant’s Property”) shall be and shall remain the property of Tenant and may be removed by Tenant at any time during the Term; provided that if any of Tenant’s Property is removed, Tenant shall promptly repair any damage to the Premises or to the Building resulting from such removal.

14. RULES AND REGULATIONS.

Tenant agrees to comply with (and cause its agents, contractors, employees and invitees to comply with) the rules and regulations attached hereto as Exhibit “D” and with such reasonable modifications thereof and additions thereto as Landlord may from time to time make. Landlord shall not be responsible for any violation of said rules and regulations by other tenants or occupants of the Building of Project.

15. CERTAIN RIGHTS RESERVED BY LANDLORD.

Landlord reserves the following rights, exercisable without liability to Tenant for (a) damage or injury to property, person or business, (b) causing an actual or constructive eviction from the Premises, or (c) disturbing Tenant’s use or possession of the Premises:

- a. To name the Building and Project and to change the name or street address of the Building or Project;
- b. To install and maintain all signs on the exterior and interior of the Building and Project;
- c. To have pass keys to the Premises and all doors within the Premises, eluding Tenant’s vaults and safes;
- d. At any time during the Term, and on reasonable prior notice to Tenant, to inspect the Premises, and to show the Premises to any prospective purchaser or mortgagee of the Project, or to any assignee of any mortgage on the Project, or to others having an interest in the Project or Landlord, and during the last six months of the Term, to show the Premises to prospective tenants thereof; and
- e. To enter the Premises for the purpose of making inspections, repairs, alterations, additions or improvements to the Premises or the Building (including, without limitation, checking, calibrating, adjusting or balancing controls and other parts of the HVAC system), and to take all steps as may be necessary or desirable for the safety, protection, maintenance or preservation of the Premises or the Building or Landlord’s interest therein, or as may be necessary or desirable for the operation or improvement of the Building or in order to comply with laws, orders or requirements of governmental or other authority. Landlord agrees to use its best efforts (except in an emergency) to minimize interference with Tenant’s business in the Premises in the course of any such entry.

16. ASSIGNMENT AND SUBLETTING.

No assignment of this Lease or sublease of all or any part of the Premises shall be permitted, except as provided in this Article 16.

- a. Tenant shall not, without the prior written consent of Landlord, assign or hypothecate this Lease or any interest herein or sublet the Premises or any part thereof, or permit the use of the Premises by any party other than Tenant. Any of the foregoing acts without such consent shall be void and shall, at the option of Landlord, terminate this Lease. This Lease shall not, nor shall any interest of Tenant herein, be assignable by operation of law without the written consent of Landlord.
- b. If at any time or from time to time during the Term Tenant desires to assign this Lease or sublet all or any part of the Premises, Tenant shall give notice to Landlord setting forth the terms and provisions of the proposed assignment or sublease, and the identity of the proposed assignee or subtenant. Tenant shall promptly supply Landlord with such information concerning the business background and financial condition of such proposed assignee or subtenant as Landlord may reasonably request. Landlord shall have the option, exercisable by notice given to Tenant within twenty (20) days after Tenant’s notice is given, either to sublet such space from Tenant at the rental and on the other terms set forth in this Lease for the term set forth in Tenant’s notice, or, in the case of an assignment, to terminate this Lease. If Landlord does not exercise such option, Tenant may assign the Lease or sublet such space to such proposed assignee or subtenant on the following further conditions:
 - (1.) Landlord shall have the right to approve such proposed assignee or subtenant, which approval shall not be unreasonably withheld;
 - (2.) The assignment or sublease shall be on the same terms set forth in the notice given to Landlord;

_____ District _____ Recipient

(3.) No assignment or sublease shall be valid and no assignee or sub lessee shall take possession of the Premises until an executed counterpart of such assignment or sublease has been delivered to Landlord;

(4.) No assignee or sub lessee shall have a further right to assign or sublet except on the terms herein contained; and

(5.) Any sums or other economic consideration received by Tenant as a result of such assignment or subletting, however denominated under the assignment or sublease, which exceed, in the aggregate, (i) the total sums which Tenant is obligated to pay Landlord under this Lease (prorated to reflect obligations allocable to any portion of the Premises subleased), plus (ii) any real estate brokerage commissions or fees payable in connection with such assignment or subletting, shall be paid to Landlord as additional rent under this Lease without affecting or reducing any other obligations of Tenant hereunder.

- c. Notwithstanding the provisions of paragraphs a and b above, Tenant may assign this Lease or sublet the Premises or any portion thereof, without Landlord's consent and without extending any recapture or termination option to Landlord, to any corporation which controls, is controlled by or is under common control with Tenant, or to any corporation resulting from a merger or consolidation with Tenant, or to any person or entity which acquires all the assets of Tenant's business as a going concern, provided that (i) the assignee or sub lessee assumes, in full, the obligations of Tenant under this Lease, (ii) Tenant remains fully liable under this Lease, and (iii) the use of the Premises under Article 8 remains unchanged.
- d. No subletting or assignment shall release Tenant of Tenant's obligations under this Lease or alter the primary liability of Tenant to pay the Rent and to perform all other obligations to be performed by Tenant hereunder. The acceptance of Rent by landlord from any other person shall not be deemed to be a waiver by Landlord of any provision hereof. Consent to one assignment or subletting shall not be deemed consent to any subsequent assignment or subletting. In the event of default by an assignee or subtenant or any successor of Tenant in the performance of any of the terms hereof, Landlord may proceed directly against Tenant without the necessity of exhausting remedies against such assignee, subtenant or successor. Landlord may consent to subsequent assignments of the Lease or sub lettings or amendments or modifications to the Lease with assignees of tenant, without notifying Tenant, or any successor of Tenant, and without obtaining its or their consent thereof and any such actions shall not relieve Tenant of liability under this Lease.
- e. If Tenant assigns the Lease or sublets the Premises or requests the consent of Landlord to any assignment or subletting or if Tenant requests the consent of Landlord for any act that Tenant proposes to do, then Tenant shall, upon demand, pay Landlord an administrative fee of One Hundred Fifty and No/100 Dollars (\$150.00) plus any attorney's fees reasonably incurred by Landlord in connection with such act or request.

17. HOLDING OVER.

If after expiration of the Term, Tenant remains in possession of the Premises with Landlord's permission (express or implied), Tenant shall become a tenant from month to month only, upon all the provisions of this Lease (except as to term and Base Rent), but the "Monthly Installments of Base Rent" payable by Tenant shall be increased to one hundred fifty percent (150%) of the Monthly Installments of Base Rent payable by Tenant at the expiration of the Term. Such monthly rent shall be payable in advance on or before the first day of each month. If either party desires to terminate such month-to-month tenancy, it shall give the other party not less than thirty (30) days advance written notice of the date of termination.

18. SURRENDER OF PREMISES.

- a. Tenant shall peaceably surrender the Premises to Landlord on the Expiration Date, in broom-clean condition and in as good condition as when Tenant took possession, except for (i) reasonable wear and tear, (ii) loss by fire or other casualty, and (iii) loss by condemnation. Tenant shall, on Landlord's request, remove Tenant's Property on or before the Expiration Date and promptly repair all damage to the Premises or Building caused by such removal.
- b. If Tenant abandons or surrenders the Premises, or is dispossessed by process of law or otherwise, any of Tenant's Property left on the Premises shall be deemed to be abandoned, and, at Landlord's option, title shall pass to Landlord under this Lease as by a bill of sale. If Landlord elects to remove all or any part of such Tenant's Property, the cost of removal, including repairing any damage to the Premises or Building caused by such removal, shall be paid by Tenant. On the Expiration Date Tenant shall surrender all keys to the Premises.

19. DESTRUCTION OR DAMAGE.

- a. If the Premises or the portion of the Building necessary for Tenant's occupancy is damaged by fire, earthquake, act of God, the elements, or other casualty, Landlord shall, subject to the provisions of this Article, promptly repair the damage, if such repairs can, in Landlord's opinion, be completed within ninety (90) days. If Landlord determines that repairs can be completed with ninety (90) days, this Lease shall remain in full force and effect, except that if such damage is not the result of the negligence or willful misconduct of Tenant or Tenant's agents, employees, contractors, licensees, or invitees, the Base Rent shall be abated to the extent Tenant's use of the Premises is impaired, commencing with the date of damage and continuing until completion of the repairs required of Landlord under Section 19d.

_____ District _____ Recipient

- b. If in Landlord's opinion, such repairs to the Premises or portion of the Building necessary for Tenant's occupancy cannot be completed within ninety (90) days, Landlord may elect, upon notice to Tenant given within thirty (30) days after the date of such fire or other casualty, to repair such damage, in which event this Lease shall continue in full force and effect, but the Base Rent shall be partially abated as provided in Section 19a. If Landlord does not so elect to make such repairs, this Lease shall terminate as of the date of such fire or other casualty.
- c. If any other portion of the Building or Project is totally destroyed or damaged to the extent that in Landlord's opinion repair thereof cannot be completed within ninety (90) days, Landlord may elect upon notice to Tenant given within thirty (30) days after the date of such fire or other casualty, to repair such damage, in which event this Lease shall continue in full force and effect, but the Base Rent shall be partially abated as provided in Section 19a. If Landlord does not so elect to make such repairs, this Lease shall terminate as of the date of such fire or other casualty.
- d. If the Premises are to be repaired under this Article, Landlord shall repair at its cost any injury or damage to the Building and Building Standard Work in the Premises. Tenant shall be responsible at its sole cost and expense for the repair, restoration, and replacement of any other Leasehold Improvements and Tenant's Property. Landlord shall not be liable for any loss of business, inconvenience or annoyance arising from any repair or restoration of any portion of the Premises, Building, or Project as a result of any damage from fire or other casualty.
- e. This Lease shall be considered an express agreement governing any case of damage to or destruction of the Premises, Building, or Project by fire or other casualty, and any present or future law which purports to govern the rights of Landlord and Tenant in such circumstances in the absent of express agreement, shall have no application.

20. EMINENT DOMAIN.

- a. If the whole of the Building or Premises is lawfully taken by condemnation or in any other manner for any public or quasi-public purpose, this Lease shall terminate as of the date of such taking, and Rent shall be prorated to such date. If less than the whole of the Building or Premises is so taken, this Lease shall be unaffected by such taking, provided that (i) Tenant shall have the right to terminate this Lease by notice to Landlord given within ninety (90) days after the date of such taking if twenty percent (20%) or more of the Premises is taken and the remaining area of the Premises is not reasonably sufficient for Tenant to continue operation of its business, and (ii) Landlord shall have the right to terminate this Lease by notice to Tenant given within ninety (90) days after the date of such taking. If either Landlord or Tenant so elects to terminate this Lease, the Lease shall terminate on the thirtieth (30th) day after either such notice. The Rent shall be prorated to the date of termination. If this Lease continues in force upon such partial taking, the Base Rent and Tenant's Proportionate Share shall be equitably adjusted according to the remaining Rentable Area of the Premises and Project.
- b. In the event of any taking, partial or whole, all of the proceeds of any award, judgment, or settlement payable by the condemning authority shall be the exclusive property of Landlord, and Tenant hereby assigns to Landlord all of its right, title, and interest in any award, judgment, or settlement from the condemning authority. Tenant, however, shall have the right, to the extent that Landlord's award is not reduced or prejudiced, to claim from the condemning authority (but not from Landlord) such compensation as may be recoverable by Tenant in its own right for relocation expenses and damage to Tenant's personal property.
- c. In the event of a partial taking of the Premises which does not result in a termination of this Lease, Landlord shall restore the remaining portion of the Premises as nearly as practicable to its condition prior to the condemnation or taking, but only to the extent of Building Standard Work. Tenant shall be responsible at its sole cost and expenses for the repair, restoration, and replacement of any other Leasehold improvements and Tenant's Property.

21. INDEMNIFICATION.

- a. Tenant shall indemnify and hold Landlord harmless against and from liability and claims of any kind for loss or damage to property of Tenant or any other person, or for any injury to or death of any person, arising out of: (1) Tenant's use and occupancy of the Premises, or any work, activity, or other things allowed or suffered by Tenant to be done in, on, or about the Premises; (2) any breach or default by Tenant of any of the Tenant's obligations under this Lease; or (3) any negligent or otherwise tortuous act or omission of Tenant, its agents, employees, invitees, or contractors. Tenant shall at Tenant's expense and by counsel satisfactory to Landlord, defend Landlord in any action or proceeding arising from any such claim and shall indemnify Landlord against all costs, attorneys' fees, expert witness fees, and any other expenses incurred in such action or proceeding. As a material part of the consideration for Landlord's execution of this Lease, Tenant hereby assumes all risk of damage or injury to any person or property in, on, or about the Premises from any cause.
- b. Landlord shall not be liable for injury or damage which may be sustained by the person or property of Tenant, its employees, invitees, or customers or any other person in or about the Premises, caused by or resulting from fire, steam, electricity, gas, water, or rain which may leak or flow from or into any part of the Premises, or from the breakage, leakage, obstruction, or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning,

_____ District _____ Recipient

or lighting fixtures, whether such damage or injury results from conditions arising upon the Premises or upon other portions of the Building or Project or from other sources. Landlord shall not be liable for any damages arising from any act or omission of any other tenant of the Building or Project.

22. TENANT'S INSURANCE.

- a. All insurance required to be carried by Tenant hereunder shall be issued by responsible insurance companies acceptable to Landlord and Landlord's lender and qualified to do business in the State. Each policy shall name Landlord, and at Landlord's request any mortgagee of Landlord, as an additional insured, as their respective interests may appear. Each policy shall contain (i) a cross-liability endorsement, (ii) a provision that such policy and the coverage evidenced thereby shall be primary and non-contributing with respect to any policies carried by Landlord and that any coverage carried by Landlord shall be excess insurance, and (iii) a waiver by the insurer of any right of subrogation against Landlord, its agents, employees, and representatives, which arises or might arise by reason of any payment under such policy or by reason of any act or omission of Landlord, its agents, employees, or representatives. A copy of each paid up policy (authenticated by the insurer) or certificate of the insurer evidencing the existence and amount of each insurance policy required hereunder shall be delivered to Landlord before the date Tenant is first given the right of possession of the Premises, and thereafter within thirty (30) days after any demand by Landlord therefore. Landlord may, at any time and from time to time, inspect and/or copy any insurance policies required to be maintained by Tenant hereunder. No such policy shall be cancelable except after twenty (20) days written notice to Landlord and Landlord's lender. Tenant shall furnish Landlord with renewals or "binders" of any such policy at least ten (10) days prior to the expiration thereof. Tenant agrees that if Tenant does not take out and maintain such insurance, Landlord may (but shall not be required to) procure said insurance on Tenant's behalf and charge the Tenant the premiums together with a twenty-five percent (25%) handling charge, payable upon demand. Tenant shall have the right to provide such insurance coverage pursuant to blanket policies obtained by the Tenant, provided such blanket policies expressly afford coverage to the Premises, Landlord, Landlord's mortgagee, and Tenant as required by this Lease.
- b. Beginning on the date Tenant is given access to the Premises for any purpose and continuing until expiration of the Term, Tenant shall procure, pay for and maintain in effect policies of casualty insurance covering (i) all Leasehold Improvements (including any alterations, additions, or improvements as may be made by Tenant pursuant to the provisions of Article 12 hereof), and (ii) trade fixtures, merchandise, and other personal property from time to time in, on, or about the Premises, in an amount not less than one hundred percent (100%) of their actual replacement cost from time to time, providing protection against any peril included within the classification "Fire and Extended Coverage" together with insurance against sprinkler damage, vandalism, and malicious mischief. The proceeds of such insurance shall be used for the repair or replacement of the property so insured. Upon termination of this Lease following a casualty as set forth herein, the proceeds under (i) above be paid to Landlord, and the proceeds under (ii) above be paid to Tenant.
- c. Beginning on the date Tenant is given access to the Premises for any purpose and continuing until expiration of the Term, Tenant shall procure, pay for, and maintain in effect worker's compensation insurance as required by law and comprehensive public liability and property damage insurance with respect to the construction of improvements on the Premises, the use, operation, or condition of the Premises, and the operations of Tenant in, on, or about the Premises, providing broad form property damage coverage for not less than Five Hundred Thousand Dollars (\$500,000) per person and One Million Dollars (\$1,000,000) each occurrence, and property damage liability insurance with a limit of not less than Two Hundred Fifty Thousand Dollars (\$250,000) each accident.
- d. Not less than every three (3) years during the Term, Landlord and Tenant shall mutually agree to increases in all of Tenant's insurance policy limits for all insurance to be carried by Tenant as set forth in this Article. In the event Landlord and Tenant cannot mutually agree upon the amounts of said increases, then Tenant agrees that all insurance policy limits as set forth in this Article shall be adjusted for increases in the cost of living in the same manner as is set forth in Section 5.2 hereof for the adjustment of the Base Rent.

23. WAIVER OF SUBROGATION.

Landlord and Tenant each hereby waive all rights or recovery against the other and against the officers, employees, agents, and representatives of the other, on account of loss by or damage to the waiving party of its property or the property of others under its control, to the extent that such loss or damage is insured against under any fire and extended coverage insurance policy which either may have in force at the time of the loss or damage. Tenant shall, upon obtaining the policies of insurance required under this Lease, give notice to its insurance carrier or carriers that the foregoing mutual waiver of subrogation is contained in this Lease.

24. SUBORDINATION AND ATTORNMENT.

Upon written request of Landlord, or any first mortgagee or first deed of trust beneficiary of Landlord, or ground lessor of Landlord, Tenant shall, in writing, subordinate its rights under this Lease to the lien of any first mortgage or first deed of trust, or to the interest of any lease in which Landlord is lessee, and to all advances made or thereafter to be made thereunder. However, before signing any subordination agreement, Tenant shall have the right to obtain from any lender or lessor or Landlord requesting such subordination, an agreement in writing providing that, as long as Tenant is not in default hereunder, this Lease shall remain in effect for the full Term. The holder of any security interest may, upon

_____ District _____ Recipient

written notice to Tenant, elect to have this Lease prior to its security interest regardless of the time of the granting or recording of such security interest.

In the event of any foreclosure sale, transfer in lieu of foreclosure, or termination of the lease in which Landlord is lessee, Tenant shall attorn to the purchaser, transferee, or lessor, as the case may be, and recognize that party as Landlord under this Lease provided such party acquires and accepts the Premises subject to this Lease.

25. TENANT ESTOPPEL CERTIFICATE.

Within ten (10) days after written request from Landlord, Tenant shall execute and deliver to Landlord or Landlord's designee, a written statement certifying (a) that this lease is unmodified and in full force and effect, or is in full force and effect as modified and stating the modifications; (b) the amount of Base Rent and the date to which Base Rent and additional rent have been paid in advance; (c) the amount of any security deposited with Landlord; and (d) that Landlord is not in default hereunder or, if Landlord is claimed to be in default, stating the nature of any claimed default. Any such statement may be relied upon by a purchaser, assignee, or lender. Tenant's failure to execute and deliver such statement within the time required shall at Landlord's election be a default under this Lease and shall also be conclusive upon Tenant that: (1) this Lease is in full force and effect and has not been modified except as represented by Landlord; (2) there are no uncured defaults in Landlord's performance and that Tenant has no right of offset, counter-claim, or deduction against Rent; and (3) not more than one month's Rent has been paid in advance.

26. TRANSFER OF LANDLORD'S INTEREST.

In the event of any sale or transfer by Landlord of the Premises, Building, or Project, and assignment of this Lease by Landlord, Landlord shall be and is hereby entirely freed and relieved of any and all liability and obligations contained in or derived from this Lease arising out of any act, occurrence, or omission relating to the Premises, Building, Project, or Lease occurring after the consummation of such sale or transfer, providing the purchaser shall expressly assume all of the covenants and obligations of Landlord under this Lease. If any security deposit or prepaid Rent has been paid by Tenant, Landlord may transfer the security deposit or prepaid Rent to Landlord's successor and upon such transfer, Landlord shall be relieved of any and all further liability with respect thereto.

27. DEFAULT.

27.1. *Tenant's Default.* The occurrence of any one or more of the following events shall constitute a default and breach of this Lease by Tenant:

- a. If Tenant abandons or vacates the Premises; or
- b. If Tenant fails to pay any Rent or any other charges required to be paid by Tenant under this Lease and such failure continues for five (5) days after such payment is due and payable; or
- c. If Tenant fails to promptly and fully perform any other covenant, condition, or agreement contained in this lease and such failure continues for thirty (30) days after written notice thereof from Landlord to Tenant; or
- d. If a writ of attachment or execution is levied on this Lease or on any of Tenant's Property; or
- e. If Tenant makes a general assignment for the benefit of creditors, or provides for an arrangement, composition, extension or adjustment with its creditors; or
- f. If Tenant files a voluntary petition for relief or if a petition against Tenant in a proceeding under the federal bankruptcy laws or other insolvency laws is filed and not withdrawn or dismissed within forty-five (45) days thereafter, or if under the provisions of any law providing for reorganization or winding up of corporations, any court of competent jurisdiction assumes jurisdiction, custody, or control of Tenant or any substantial part of its property and such jurisdiction, custody, or control remains in force unrelinquished, unstayed, or unterminated for a period of forty-five (45) days; or
- g. If in any proceeding or action in which Tenant is not a party, a trustee, receiver, agent, or custodian is appointed to take charge of the Premises or Tenant's Property (or has the authority to do so) for the purpose of enforcing a lien against the Premises or Tenant's Property; or
- h. If Tenant is a partnership or consists of more than one (1) person or entity, if any partner of the partnership or other person or entity is involved in any of the acts or events described in subparagraphs d through g above.

27.2. *Remedies.* In the event of Tenant's default hereunder, then, in addition to any other rights or remedies Landlord may have under any law, Landlord shall have the right, at Landlord's option, without further notice or demand of any kind to do the following:

- a. Terminate this Lease and Tenant's right to possession of the Premises and re-enter the Premises and take possession thereof, and Tenant shall have no further claim to the Premises or under this Lease; or

_____ District _____ Recipient

- b. Continue this Lease in effect, re-enter and occupy the Premises for the account of Tenant, and collect any unpaid Rent or other charges which have or thereafter become due and payable; or
- c. Re-enter the Premises under the provisions of subparagraph b and thereafter elect to terminate this Lease and Tenant's right to possession of the Premises.

If Landlord re-enters the Premises under the provisions of subparagraph b or c above, Landlord shall not be deemed to have terminated this Lease or the obligation of Tenant to pay any Rent or other charges thereafter accruing, unless Landlord notifies Tenant in writing of Landlord's election to terminate this Lease. In the event of any re-entry or retaking of possession by Landlord, Landlord shall have the right, but not the obligation, to remove all or any part of Tenant's Property in the Premises and to place such property in storage at a public warehouse at the expense and risk of Tenant. If Landlord elects to relet the Premises for the account of Tenant, the rent received by Landlord from such reletting shall be applied as follows: first, to the payment of any indebtedness other than Rent due hereunder from Tenant to Landlord; second, to the payment of any costs of such reletting; third, to the payment of the cost of any alterations or repairs to the Premises; fourth, to the payment of Rent due and unpaid hereunder; and the balance, if any, shall be held by Landlord and applied in payment of future Rent as it becomes due. If that portion of rent received from the reletting, which is applied against, the Rent due hereunder is less than the amount of the Rent due, Tenant shall pay the deficiency to Landlord promptly upon demand by Landlord. Such deficiency shall be calculated and paid monthly. Tenant shall also pay to Landlord, as soon as determined, any costs and expenses incurred by Landlord in connection with such reletting or in making alterations and repairs to the Premises, which are not covered by the rent received from the reletting.

Should Landlord elect to terminate this Lease under the provisions of subparagraph a or c above, Landlord may recover as damages from Tenant the following:

- (1.) *Past Rent.* The worth at the time of the award of any unpaid Rent which had been earned at the time of termination; plus
- (2.) *Rent Prior to Award.* The worth at the time of the award of the amount by which the unpaid Rent which would have been earned after termination until the time of award exceeds the amount of such rental loss that Tenant proves could have been reasonably avoided; plus
- (3.) *Rent After Award.* The worth at the time of the award of the amount by which the unpaid Rent for the balance of the Term after the time of award exceeds the amount of the rental loss that Tenant provides could be reasonably avoided; plus
- (4.) *Proximately Caused Damages.* Any other amount necessary to compensate Landlord for all detriment proximately caused by Tenant's failure to perform its obligations under this Lease or which in the ordinary course of things would be likely to result therefrom including, but not limited to, any costs or expenses (including attorneys' fees) incurred by Landlord in (a) retaking possession of the Premises, (b) maintaining the Premises after Tenant's default, (c) preparing the Premises for reletting to a new tenant, including any repairs or alterations, and (d) reletting the Premises, including broker's commissions.

"The worth at the time of the award@ as used in subparagraphs 1 and 2 above is to be computed by allowing interest at the rate of ten percent (10%) per annum." The worth at the time of the award@ as used in subparagraph 3 above is to be computed by discounting the amount at the discount rate of the Federal Reserve Bank situated nearest to the Premises at the time of the award plus one percent (1%).

The waiver by Landlord of any breach of any term, covenant, or condition of this Lease shall not be deemed a waiver of such term, covenant, or condition or of any subsequent breach of the same or any other term, covenant, or condition. Acceptance of Rent by Landlord subsequent to any breach hereof shall not be deemed a waiver of any preceding breach other than the failure to pay the particular Rent so accepted, regardless of Landlord's knowledge of any breach at the time of such acceptance of Rent. Landlord shall not be deemed to have waived any term, covenant, or condition unless Landlord gives Tenant written notice of such waiver.

- 27.3 *Landlord's Default.* If Landlord fails to perform any covenant, condition, or agreement contained in this Lease within thirty (30) days after receipt of written notice from Tenant specifying such default, or if such default cannot reasonably be cured within thirty (30) days, if Landlord fails to commence to cure within that thirty (30) day period, then Landlord shall be liable to Tenant for any damages sustained by Tenant as a result of Landlord's breach; provided, however, it is expressly understood and agreed that if Tenant obtains a money judgment against Landlord resulting from any default or other claim arising under this Lease, that judgment shall be satisfied only out of the rents, issues, profits, and other income actually received on account of Landlord's right, title, and interest in the Premises, Building, or Project, and no other real, personal, or mixed property of Landlord (or of any of the partners which comprise Landlord, if any) wherever situated, shall be subject to levy to satisfy such judgment. If, after notice to Landlord of default, Landlord (or any first mortgagee or first deed of trust beneficiary of Landlord) fails to cure the default as provided herein, then Tenant shall have the right to cure that default at Landlord's expense. Tenant shall not have the right to terminate this Lease or to withhold, reduce, or

_____ District _____ Recipient

offset any amount against any payments of Rent or any other charges due and payable under this Lease, except as otherwise specifically provided herein.

28. BROKERAGE FEES.

Tenant warrants and represents that it has not dealt with any real estate broker or agent in connection with this Lease or its negotiation except those noted in Section 2.c. Tenant shall indemnify and hold Landlord harmless from any cost, expenses, or liability (including costs of suit and reasonable attorneys' fees) for any compensation, commission, or fees claimed by any other real estate broker or agent in connection with this Lease or its negotiation by reason of any act of Tenant.

29. NOTICES.

All notices, approvals, and demands permitted or required to be given under this Lease shall be in writing and deemed duly served or given if personally delivered or sent by certified or registered U.S. mail, postage prepaid, and addressed as follows: (a) if to Landlord, to Landlord's Mailing Address and to the Building manager, and (b) if to Tenant, to Tenant's Mailing Address; provided, however, notices to Tenant shall be deemed duly served or given if delivered or mailed to Tenant at the Premises. Landlord and Tenant may from time to time by notice to the other designate another place for receipt of future notices.

30. GOVERNMENT ENERGY OR UTILITY CONTROLS.

In the event of imposition of federal, state, or local government controls, rules, regulations, or restrictions on the use or consumption of energy or other utilities during the Term, both Landlord and Tenant shall be bound thereby. In the event of a difference in interpretation by Landlord and Tenant of any such controls, the interpretation of Landlord shall prevail, and Landlord shall have the right to enforce compliance therewith, including the right of entry into the Premises to effect compliance.

31. RELOCATION OF PREMISES.

Landlord shall have the right to relocate the Premises to another part of the Building in accordance with the following:

- a. The new premises shall be substantially the same in size, dimension, configuration, decor and nature as the Premises described in this Lease, and if the relocation occurs after the Commencement Date, shall be placed in that condition by Landlord at its cost.
- b. Landlord shall give Tenant at least thirty (30) days written notice of Landlord's intention to relocate the Premises.
- c. As nearly as practicable, the physical relocation of the Premises shall take place on a weekend and shall be completed before the following Monday. If the physical relocation has not been completed in that time, Base Rent shall abate in full from the time the physical relocation commences to the time it is completed. Upon completion of such relocation, the new premises shall become the "Premises" under this Lease.
- d. All reasonable costs incurred by Tenant as a result of the relocation shall be paid by Landlord.
- e. If the new premises are smaller than the Premises as it existed before the relocation, Base Rent shall be reduced proportionately.
- f. The parties hereto shall immediately execute an amendment to this Lease setting forth the relocation of the Premises and the reduction of Base Rent, if any.

32. QUIET ENJOYMENT.

Tenant, upon paying the Rent and performing all of its obligations under this Lease, shall peaceably and quietly enjoy the Premises, subject to the terms of this Lease and to any mortgage, lease, or other agreement to which this Lease may be subordinate.

33. OBSERVANCE OF LAW.

Tenant shall not use the Premises or permit anything to be done in or about the Premises which will in any way conflict with any law, statute, ordinance or governmental rule or regulation now in force or which may hereafter be enacted or promulgated. Tenant shall, at its sole cost and expense, promptly comply with all laws, statutes, ordinances and governmental rules, regulations or requirements now in force or which may hereafter be in force, and with the requirements of any board of fire insurance underwriters or other similar bodies now or hereafter constituted, relating to, or affecting the condition, use or occupancy of the Premises, excluding structural changes not related to or affected by

_____ District _____ Recipient

Tenant's improvements or acts. The judgment of any court of competent jurisdiction or the admission of Tenant in any action against Tenant, whether Landlord is a party thereto or not, that Tenant has violated any law, ordinance or governmental rule, regulation or requirement, shall be conclusive of that fact as between Landlord and Tenant.

34. FORCE MAJEURE.

Any prevention, delay or stoppage of work to be performed by Landlord or Tenant which is due to strikes, labor disputes, inability to obtain labor, materials, equipment or reasonable substitutes therefore, acts of God, governmental restrictions or regulations or controls, judicial orders, enemy or hostile government actions, civil commotion, fire or other casualty, or other causes beyond the reasonable control of the party obligated to perform hereunder, shall excuse performance of the work by that party for a period equal to the duration of that prevention, delay or stoppage. Nothing in this Article 34 shall excuse or delay Tenant's obligation to pay Rent or other charges under this Lease.

35. CURING TENANT'S DEFAULTS.

If Tenant defaults in the performance of any of its obligations under this Lease, Landlord may (but shall not be obligated to) without waiving such default, perform the same for the account at the expense of Tenant. Tenant shall pay Landlord all costs of such performance promptly upon receipt of a bill therefore.

36. SIGN CONTROL.

Tenant shall not affix, paint, erect or inscribe any sign, projection, awning, signal or advertisement of any kind to any part of the Premises, Building or Project, including without limitation, the inside or outside of windows or doors, without the written consent of Landlord. Landlord shall have the right to remove any signs or other matter, installed without Landlord's permission, without being liable to Tenant by reason of such removal, and to charge the cost of removal to Tenant as additional rent hereunder, payable within ten (10) days of written demand by Landlord.

37. MISCELLANEOUS.

- a. *Accord and Satisfaction; Allocation of Payments:* No payment by Tenant or receipt by Landlord of a lesser amount than the Rent provided for in this Lease shall be deemed to be other than on account of the earliest due Rent, nor shall any endorsement or statement on any check or letter accompanying any check or payment as Rent be deemed an accord and satisfaction, and Landlord may accept such check or payment without prejudice to Landlord's right to recover the balance of the Rent or pursue any other remedy provided for in this Lease. In connection with the foregoing, Landlord shall have the absolute right in its sole discretion to apply any payment received from Tenant to any account or other payment of Tenant then not current and due or delinquent.
- b. *Addenda:* If any provision contained in an addendum to this Lease is inconsistent with any other provision herein, the provision contained in the addendum shall control, unless otherwise provided in the addendum.
- c. *Attorneys' Fees:* If any action or proceeding is brought by either party against the other pertaining to or arising out of this Lease, the finally prevailing party shall be entitled to recover all costs and expenses, including reasonable attorneys' fees, incurred on account of such action or proceeding.
- d. *Captions, Articles and Section Numbers:* The captions appearing within the body of this Lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this Lease. All references to Article and Section numbers refer to Articles and Sections in this Lease.
- e. *Changes Requested by Lender:* Neither Landlord or Tenant shall unreasonably withhold its consent to changes or amendments to this Lease requested by the lender on Landlord's interest, so long as these changes do not alter the basic business terms of this Lease or otherwise materially diminish any rights or materially increase any obligations of the party from whom consent to such charge or amendment is requested.
- f. *Choice of Law:* This Lease shall be construed and enforced in accordance with the laws of the State of California.
- g. *Consent:* Notwithstanding anything contained in this Lease to the contrary, Tenant shall have no claim, and hereby waives the right to any claim against Landlord for money damages by reason of any refusal, withholding or delaying by Landlord of any consent, approval or statement of satisfaction, and in such event, Tenant's only remedies therefore shall be an action for specific performance, injunction or declaratory judgment to enforce any right to such consent, etc.
- h. *Corporate Authority:* If Tenant is a corporation, each individual signing this Lease on behalf of Tenant represents and warrants that he is duly authorized to execute and deliver this lease on behalf of the corporation, and that this Lease is binding on Tenant in accordance with its terms. Tenant shall, at Landlord's request, deliver a certified copy of a resolution of its board of directors authorizing such execution.

- i. *Counterparts*: This Lease may be executed in multiple counterparts, all of which shall constitute one and the same Lease.
- j. *Execution of Lease; No Option*: The submission of this Lease to Tenant shall be for examination purposes only, and does not and shall not constitute a reservation of or option for Tenant to lease, or otherwise create any interest of Tenant in the Premises or any other premises within the Building or Project. Execution of this Lease by Tenant and its return to Landlord shall not be binding on Landlord notwithstanding any time interval, until Landlord has in fact signed and delivered this Lease to Tenant.
- k. *Furnishing of Financial Statements; Tenant's Representations*: In order to induce Landlord to enter into this Lease, Tenant agrees that it shall promptly furnish Landlord, from time to time, upon Landlord's written request, with financial statements reflecting Tenant's current financial condition. Tenant represents and warrants that all financial statements, records and information furnished by Tenant to Landlord in connection with this Lease are true, correct and complete in all respects.
- l. *Further Assurances*: The parties agree to promptly sign all documents reasonably requested to give effect to the provisions of this Lease.
- m. *Mortgagee Protection*: Tenant agrees to send by certified or registered mail to any first mortgagee or first deed of trust beneficiary of Landlord whose address has been furnished to Tenant, a copy of any notice of default served by Tenant on Landlord. If Landlord fails to cure such default within the time provided for in this Lease, such mortgagee or beneficiary shall have an additional thirty (30) days to cure such default; provided that if such default cannot reasonably be cured within that thirty (30) day period, then such mortgagee or beneficiary shall have such additional time to cure the default as is reasonably necessary under the circumstances.
- n. *Prior Agreements; Amendments*: This Lease contains all of the agreements of the parties with respect to any matter covered or mentioned in this Lease, and no prior agreement or understanding pertaining to any such matter shall be effective for any purpose. No provisions of this Lease may be amended or added to except by an agreement in writing signed by the parties or their respective successors in interest.
- o. *Recording*: Tenant shall not record this Lease without the prior written consent of Landlord. Tenant, upon the request of Landlord, shall execute and acknowledge a "short form" memorandum of this Lease for recording purposes.
- p. *Severability*: A final determination by a court of competent jurisdiction that any provision of this Lease is invalid shall not affect the validity of any other provision, and any provision so determined to be invalid shall, to the extent possible, be construed to accomplish its intended effect.
- q. *Successors and Assigns*: This Lease shall apply to and bind the heirs, personal representatives, and permitted successors and assigns of the parties.
- r. *Time of the Essence*: Time is of the essence of this Lease.
- s. *Waiver*: No delay or omission in the exercise of any right or remedy of Landlord upon any default by Tenant shall impair such right or remedy or be construed as a waiver of such default.
- t. *Compliance*: The parties hereto agree to comply with all applicable federal, state and local laws, regulations, codes, ordinances and administrative orders having jurisdiction over the parties, property or the subject matter of this Agreement, including, but not limited to, the 1964 Civil Rights Act and all amendments thereto, the Foreign Investment In Real Property Tax Act, the Comprehensive Environmental Response Compensation and Liability Act, and The Americans With Disabilities Act.

The receipt and acceptance by Landlord of delinquent Rent shall not constitute a waiver of any other default; it shall constitute only a waiver of timely payment for the particular Rent payment involved.

No act or conduct of Landlord, including, without limitation, the acceptance of keys to the Premises, shall constitute an acceptance of the surrender of the Premises by Tenant before the expiration of the Term. Only a written notice from Landlord to Tenant shall constitute acceptance of the surrender of the Premises and accomplish a termination of the Lease.

Landlord's consent to or approval of any act by Tenant requiring Landlord's consent or approval shall not be deemed to waive or render unnecessary Landlord's consent to or approval of any subsequent act by Tenant.

Any waiver by Landlord of any default must be in writing and shall not be a waiver of any other default concerning the same or other provision of the Lease.

The parties hereto have executed this Lease as of the dates set forth below.

Date: _____ Date: _____

_____ District _____ Recipient

Landlord: Desert Healthcare District

Tenant: Coachella Valley Volunteers in
Medicine

dba: Las Palmas Medical Plaza

dba:CVVIM

By: Conrado Bárzaga

By: Doug J. Morin_____

Signature: _____

Signature: _____

Title: CEO

Title: Executive Director_____

CONSULT YOUR ADVISORS This document has been prepared for approval by your attorney. No representation or recommendation is made as to the legal sufficiency or tax consequences of this document or the transaction to which it relates. These are questions for your attorney.

In any real estate transaction, it is recommended that you consult with a professional, such as a civil engineer, industrial hygienist or other person, with experience in evaluating the condition of the property, including the possible presence of asbestos, hazardous materials and underground storage tanks.

DRAFT

EXHIBIT "A"

RULES AND REGULATIONS

1. No sign, placard, pictures, advertisement, name or notice shall be inscribed, displayed or printed or affixed on or to any part of the outside or inside of the Building without the written consent of Landlord first had and obtained and Landlord shall have the right to remove any such sign, placard, picture, advertisement, name or notice without notice to and at the expense of Tenant.

Tenant shall have the right to install one (1) sign on the exterior window of the Premises, near the front entrance to the Premises. Said sign shall be approved by Landlord in advance and shall be in accordance with the established Sign Criteria for the property and in accordance with any and all guidelines established by the City of Palm Springs and all other required governmental agencies.

All approved signs (with the exception of allowed exterior window sign) or lettering on entry door and directory shall be printed, painted, affixed, or inscribed at the expense of Landlord by a person approved by Landlord outside the Premises; provided, however, that Landlord may furnish and install a Building standard interior window covering at all exterior windows. Tenant shall not, without prior written consent of Landlord, cause or otherwise sunscreen any window.

2. The sidewalks, halls, passages, exits, entrances, elevators and stairways shall not be obstructed by any of the tenants or used by them for any purpose other than for ingress and egress from their respective Premises.
3. Tenant shall not alter any lock or install any new or additional locks or any bolts on any doors or windows of the Premises.
4. The toilet rooms, urinals, wash bowls and other apparatus shall not be used for any purpose other than that for which they were constructed and no foreign substance of any kind whatsoever shall be thrown therein and the expense of any breakage, stoppage or damage resulting from the violation of the rule shall be borne by the Tenant who, or whose employees or invitees, shall have caused it.
5. Tenant shall not overload the floor of the Premises or in any way deface the Premises or any part thereof.
6. No furniture, freight or equipment of any kind shall be brought into the Building without the prior notice to Landlord and all moving of the same into or out of the Building shall be done at such time and in such manner as Landlord shall designate. Landlord shall have the right to prescribe the weight, size and position of all safes and other heavy equipment brought into the Building and also the times and manner of moving the same in and out of the Building. Safes or other heavy objects shall, if considered necessary by Landlord, stand on supports of such thickness as is necessary to properly distribute the weight. Landlord will not be responsible for loss of or damage to any such safe or property from any cause and all damage done to the Building by moving or maintaining any such safe or other property shall be repaired at the expense of Tenant.
7. Tenant shall not use, keep or permit to be used or kept any foul or noxious gas or substances in the Premises, or permit or suffer the Premises to be occupied or used in a manner offensive or objectionable to the Landlord or other occupants of the Building by reason of noise, odors and/or vibrations, or interfere in any way with other tenants or those having business therein, nor shall any animals or birds be brought in or kept in or about the Premises of the Building.
8. No cooking shall be done or permitted by any Tenant on the Premises, nor shall the Premises be used for storage of merchandise, for washing clothes, for lodging or for any improper, objectionable or immoral purposes.
9. Tenant shall not use or keep in the Premises or the Building any kerosene, gasoline or inflammable or combustible fluid or material, or use any method of heating or air conditioning other than that supplied by Landlord.
10. Landlord will direct electricians as to where and how telephone and telegraph wires are to be introduced. No boring or cutting for wires will be allowed without the consent of the Landlord. The location of telephones, call boxes and other office equipment affixed to the Premises shall be subject to the approval of Landlord.
11. On Saturdays, Sundays and legal holidays, and on other days between the hours of 6:00 p.m. and 8:00 a.m. the following day, access to the Building or to the halls, corridors, elevators or stairways in the Building, or to the Premises may be refused unless the person seeking access is known to the person or employee of the Building in charge and has a pass or is properly identified. The Landlord shall in no case be liable for damages for any error with regard to the admission to or exclusion from the Building of any person. In case of invasion, mob, riot, public excitement, or other commotion, the Landlord reserves the right to prevent access to the Building during the continuance of the same by closing of the doors or otherwise, for the safety of the tenants and protection of property in the Building and the Building.

_____ District _____ Recipient

- 12. Landlord reserves the right to exclude or expel from the Building any person who, in the judgment of Landlord, is intoxicated or under the influence of liquor or drugs, or who shall in any manner do any act in violation of any of the rules and regulations of the Building.
- 13. No vending machine or machines of any description shall be installed, maintained or operated upon the Premises without the written consent of the Landlord.
- 14. Landlord shall have the right, exercisable without notice and without liability to Tenant, to change the name and street address of the Building of which the Premises are a part.
- 15. Tenant shall not disturb, solicit, or canvass any occupant of the Building and shall cooperate to prevent same.
- 16. Without the written consent of Landlord, Tenant shall not use the name of the Building in connection with or in promoting or advertising the business of Tenant except as Tenant's address.
- 17. Landlord shall have the right to control and operate the public portions of the Building, and the public facilities, and heating and air conditioning, as well as facilities furnished for the common use of the tenants, in such manner as it deems best for the benefit of the tenants generally.
- 18. All entrance doors in the Premises shall be left locked when the Premises are not in use, and all doors opening to public corridors shall be kept closed except for normal ingress and egress from the Premises.

Landlord's Initials

Tenant's Initials

DRAFT

ADDENDUM

Addendum to that certain Office Building Lease dated June 1, 2022 by and between Desert Healthcare District doing business as the Las Palmas Medical Plaza, as Landlord and Coachella Valley Volunteers in Medicine, doing business as CVVIM, as Tenant for the property commonly known as Las Palmas Medical Plaza located 555 E. Tachevah Drive, Palm Springs, California 92262.

Page 1

In the event of any inconsistency between the Addendum language and the body of the Lease, the Addendum language shall prevail.

1. Commencement Date:

June 1, 2022
2. Expiration Date:

November 30, 2025
3. Rent Schedule:

06/01/2022 – 11/30/2022	\$2,240.00	
12/01/2022 – 11/30/2023	\$2,240.00	
12/01/2023 – 11/30/2024	\$2,307.20	Greater of 3% or CPI
12/01/2024 – 11/30/2025	\$2,376.42	Greater of 3% or CPI
4. CAMs:

Currently \$.69 per square foot.
5. Security Deposit:

Upon execution of Lease, Tenant shall deposit \$ Three Thousand, One Hundred Twenty-Three & 20/100 Dollars (\$3,123.20) amount equal to one month’s rent for security deposit.
6. Option Term:

One (1) three (3) year Option Term. Base Rent for the first year of the Option Term shall be at “Market Rate”, which shall not be less than the last month of the Initial Term plus a three percent (3%) increase, with three percent (3%) annual increases thereafter.
7. Landlord’s Work:

Landlord shall provide the premises in its current “As-Is” condition, with all Electrical, plumbing, HVAC, etc. servicing the premises in good working condition upon Lease Commencement. In addition, Landlord shall complete the following:

- Remove the metal cabinet in the middle of the room behind the reception area.
 - Paint all interior walls/doors (Tenant to select color).
 - Clean the premises, including, but not limited to shampooing of the existing carpet throughout.
8. Early-Out Clause:

Tenant may terminate the lease early with 180-day written notice to the Landlord.

The foregoing is hereby agreed to and accepted:

Date:	_____	Date:	_____
Landlord:	<u>Desert Healthcare District</u>	Tenant:	<u>Coachella Valley Volunteers in Medicine</u>
	<u>dba: Las Palmas Medical Plaza</u>		dba:CVVIM
By:	<u>Conrado Bárzaga</u>	By:	Doug J. Morin_____
Signature:	_____	Signature:	_____
Title:	<u>CEO</u>	Title:	<u>Executive Director</u>



Date: 4/26/2022

To: Board of Directors

Subject: Grant #1311 Desert Arc

Grant Request: Desert Arc Healthcare for Adults with Disabilities Project Employment of Licensed Vocational Nurses

Amount Requested: \$102,741.00

Project Period: 5/1/2022 to 4/30/2023

Desert Arc's mission is to enhance the quality of life and create opportunities for people with disabilities. This is met by increasing the choices, capabilities, and independence of adults with disabilities. It is the areas only non-profit providing comprehensive services for adults with developmental and intellectual disabilities. Currently, Desert Arc provides opportunities for adults by designing programs to meet the needs of their clients including an adult day center, vocational training, job development, nutritional cafeteria services, social and recreational programs, support and training for self-help and independent living, case management and personalized coordination of services, and advocacy for community integration. The District funds will focus on supporting the Adult Day Program.

Specifically, the proposal is requesting funding from the District to support the annual salaries of two Licensed Vocational Nurses (LVNs). The LVN's primary responsibility are to provide medical services to adults with severe disabilities who participate in the Adult Day Program. Clients in the Adult Day Center program are medically fragile and require many procedures only a qualified staff member can perform. The LVNs, serving within the Adult Day Program, are estimated to provide care to 50-75 clients daily with an annual estimation of 12,000 medical services serving 2,500 duplicated clients over the course of this grant. If a qualified staff was unavailable to care for these clients, they would have to stay home creating further challenges and barriers for the adults and caretakers.

Strategic Plan Alignment:

Goal 2 Proactively expand community access to primary and specialty care services
Strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities (Priority: High)



Geographic Area(s) Served:

All District Areas

Action by Board of Directors: (Please select one)

- ✓ Full recommendation and forward to the Board for consideration with the Committee's recommendation that a grant amount of \$102,741.00 be approved.

Recommendation with modifications

Deny



Grant Application Summary

Desert Arc, Grant #1311

About the Organization

Desert Arc
73255 Country Club Drive
Palm Desert, CA 92260
Tel: (760) 346-1611
Fax: (760) 773-0933
<http://www.desertarc.org>

Tax ID #: 956006700

Primary Contact:

Liz Nabie
Tel: (760) 346-1611
Fax: (760) 773-0933
lnabie@desertarc.org

Organization History and Mission

Briefly describe the history AND mission of your organization

The mission is to enhance the quality of life and create opportunities for people with disabilities. This is met by increasing the choices, capabilities, and independence of adults with disabilities. The vision is to provide training that assists clients in finding employment; and to provide day services for those who are medically fragile that assist them to integrate into the community. The Health Care Program began in 1984. The licensed vocational nurses entered the program in 1990. In 1959, a group of parents in the Coachella Valley sought to enrich the lives of their children with developmental and intellectual disabilities. The organization, Desert Arc created through the determination of these parents to provide programs was incorporated in 1971. Desert Arc is now in its 63rd year of service. It is the only area non-profit providing comprehensive services for adults with developmental and intellectual disabilities. Currently the agency provides opportunities for adults by designing programs to meet the needs of clients including: adult day center, vocational training, job development, job placement and employment; nutritional cafeteria services; social and recreational programs; support and training for self-help and independent living; case management and personalized coordination of services; and advocacy for community integration.

Organization Annual Budget: \$18,305,672.00

Historical (approved Requests)

Grant Year	Project Title	Grant Amount	Type	Disposition Date	Fund
2000		\$26,000	Grant	12/31/2000	
2001		\$25,000	Grant	12/31/2001	
2003		\$40,000	Grant	12/31/2003	
2004		\$16,000	Grant	12/31/2004	
2005	Technology for Group Homes	\$5,157	Grant	2/28/2006	
2007	Replacement for one bus	\$86,000	Grant	3/25/2008	
2008	Hot Lunch Program - Summer Food Program	\$2,500	Grant	7/8/2008	Grant budget
2008	Year Round Food Program	\$2,500	Grant	11/24/2008	Grant budget
2008	Year Round Food Program -- Second Quarter	\$5,000	Food Assistance	2/27/2009	Grant budget
2008	Nutrition Program for WAP	\$5,000	Food Assistance	6/1/2009	
2009	DesertArc's Nutrition Project	\$5,000	Food Assistance	9/10/2009	Grant budget
2009	DesertArc Transportation Program for Adults with Developmental Disabilities	\$68,544	Achievement Building	11/24/2009	Grant budget
2009	DesertArc Free Lunch Program	\$5,000	Food Assistance	12/11/2009	Grant budget
2009	Nutrition Program for Participants in the Work Activity Program	\$5,000	Food Assistance	3/19/2010	Grant budget
2009	DesertArc Nutrition Program WAP Program	\$5,000	Food Assistance	6/28/2010	Grant budget
2010	Nutrition Program for Participants in	\$5,000	Food Assistance	10/1/2010	Grant budget

	the Work Activity Program				
2010	Nutrition Program for Participants in the Work Activity Program	\$5,000	Food Assistance	3/31/2011	Grant budget
2011	Nutrition Program for Participants in the Work Activity Program	\$5,000	Food Assistance	7/15/2011	Grant budget
2011	Nutrition Program for Participants of WAP	\$15,000	Food Assistance	11/30/2011	Grant budget
2013	Desert Arc Garden Program - Kitchen Academy	\$5,000	Mini-Grant	9/20/2013	Grant budget
2014	Desert Arc Garden Project	\$5,000	Mini-Grant	6/3/2015	Grant budget
2018	Desert Arc Health Care Program	\$164,738	Improving Lives	10/23/2018	Grant budget
2019	COVID -19 Enclave Employment Essential Workers	\$10,000	Mini-Grant	4/29/2020	

Project Information

Project Title: Desert Arc Healthcare for Adults with Disabilities Project Employment of Licensed Vocational Nurses

Start Date: 5/1/2022 **End Date:** 4/30/2023

Term: 12 months

Total Project Budget: \$158,991

Requested Amount: \$102,741

Executive Summary:

The goal of the program is to provide health services for adults with developmental and intellectual disabilities who would otherwise not be able to participate in programs

offered at Desert Arc through the employment of two licensed vocational nurses. The licensed vocational nurses' primary responsibility is providing medical services to adults with severe disabilities who participate in the Adult Day Program. Clients in the Adult Day Center program are medically fragile and require many procedures only a LVN can perform. However, the nurses provide both non-emergency and emergency procedures for all clients participating in on-site programs. It is the only area non-profit providing comprehensive services needed for adults with developmental and intellectual disabilities to have a safe place to go and to learn to integrate into their communities. Therefore, if qualified staff were not available to care for these clients, they would have to stay home. This would provide hardship to families and caretakers, who rely on the agency to offer time of respite. Desert Arc provides programs for clients living in the Coachella Valley and Morongo Basin. The agency serves communities by providing all clients with disabilities access to the health program by providing a fleet of buses that pick clients up at their door and transport them to program sites daily. There were 683 clients participating in services offered by Desert Arc during the current fiscal year 2020-21; 99.5% were documented as low income. Fifty-seven percent (57%) of the clients are men and 43% are women. Fifty-five percent (55%) of these clients are classified as a minority. The primary diagnosis of clients include a broad range of disabilities including 83% diagnosed with intellectual disabilities, as well many with multiple disabilities.

Community Need for the Project:

There are 234 clients with severe disabilities that need the care of the Licensed Vocational nurses to attend daily program. These include 163 clients in the Adult Day Program and 71 in the Behavior Management Program. The nurses' duties for these clients include providing medication prescribed by the clients' physician. The clients in the Adult Day Program also need the nurses to provide gastric tube feeding, VNS treatments, routine blood sugars, breathing treatments, and emergency services. The nurses are responsible for all clients in Desert Arc programs with a need for the nurses to provide medical services prescribed by their physicians so they can participate in programs. It is the only facility for adults with developmental and intellectual disabilities that provides the comprehensive care needed to ensure full participation in programs that include learning the skills to integrate into their home communities. Adults with severe disabilities in the Adult Day Program have the opportunity to participate in community-based activities such as food banks, community gardens, and museums. The agency also provides programs for clients from the Canyon Springs Developmental Center. This program allows clients in the facility to have a place to attend the Behavior Management Program and in some cases secure employment in the Recycle Center.

Strategic Plan Alignment:

Goal 2 Proactively expand community access to primary and specialty care services
Strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities (Priority: High)

Project Description and Use of District funds:

Funding will be used to assist in covering the annual salaries of two licensed vocational nurses. The goal is to provide health services for adults with developmental and intellectual disabilities who would otherwise not be able to participate in programs. The organization requires two LVN's because of the large number of clients and the testing requirement due to COVID-19. The licensed vocational nurses' primary responsibility is

providing medical services to adults with severe disabilities who participate in the Adult Day Program. Clients in the Adult Day Center program are medically fragile and require many procedures only a LVN can perform. If there were not a qualified staff to care for these clients, they would have to stay home. The nurses' duties include providing medication prescribed by the clients' physician, gastric tube feeding, VNS treatments, routine blood sugars, breathing treatments, and emergency services. The nurses are responsible for all clients in Desert Arc programs with a need for the nurses to provide medical services prescribed by their physicians so they can participate in programs. The nurses provide both non-emergency and emergency procedures for all clients participating in on-site programs. The Desert Arc Health Care Program licensed vocational nurses provides medical services to adults with severe disabilities for 251 program days annually. Other duties performed by the LVNs include TB testing for all staff, COVID-19 testing to meet state mandates, HEP-B vaccine for staff, and provided first aid to all clients and staff at Desert Arc as needed. The nurses are also responsible for training staff, keeping first aid kits updated, and maintaining contact with all clients' physicians ensuring all medical needs are met for clients. Desert Arc has three non-funded programs that must be funded exclusively from grants and contributions. One of these non-funded programs is the focus of this request; the salary costs for the licensed vocational nurses. The salary costs for the nurses are not covered through reimbursements from the State of California. Therefore, Desert Arc is seeking funding from the Desert Healthcare District Foundation to help meet these costs.

Description of the Target Population (s):

The target population is the 683 clients with disabilities participating in services offered by Desert Arc. The low-income population is 99.5% of the total clients. Thirty-four percent (34%) of the target population are clients with severe disabilities or behavior characteristic requiring the daily services of the licensed vocational nurses. Fifty-seven percent (57%) of the clients are men and 43% are women. Fifty-five percent (55%) of these clients are classified as a minority. Forty-five percent (45%) of the minority clients are classified as Hispanic. Another 7% of the clients are African American, 2% are Asian. Less than 1% are designated as American Indian, and less than 1% Pacific Islander. Forty-five percent (45%) are classified as Caucasian. All clients at Desert Arc are independent adults with disabilities. The primary diagnosis of clients include a broad range of disabilities including 83% diagnosed with intellectual disabilities, as well many with multiple disabilities including 7% with autism, 3% with severe seizure disorder, 8% with Cerebral Palsy, with 3% Down Syndrome, and 2% visually and 2% hearing impaired.

Geographic Area(s) Served:

All District Areas

Age Group:

(18-24) Youth

(25-64) Adults

(65+) Seniors

Total Number of District Residents Served:

Direct: 234

Indirect: 0

Project Goals and Evaluation

<p>Goal #1: By April 30, 2023, the salaries of two licensed vocational nurses' will be paid for the 2022-23 fiscal year. They will provide medical services for 234 clients with severe disabilities and behavior problems ensuring their ability to participate in programs offered at Desert Arc. This project goal coincides with the District and Foundation's Strategic Plan performance Strategy 2.7: To utilize an equity lens to expand services and resources to underserved communities (Priority: High). The Desert Arc Healthcare Program serves the underserved communities of adults with developmental and intellectual disabilities. The services provided are not available to clients in any other medical program in that ensures their ability to participate in programs that enhance their quality of life and/or create opportunities for them to integrate into society.</p>	<p>Evaluation #1: The evaluation plan for Goal 1 includes on an annual basis a report of all services performed by the LVNs, and the number of clients served. On a monthly basis, each program manager submits a report for reporting the attendance of the Adult Day Center and Behavior Management Program clients in the Program Highlights that is included in the monthly Board Packet. This provides the reason for absenteeism and verifies the cause, and ensures family and caregivers of the availability of the services of the licensed vocational nurses to assist all clients in attending programs whenever possible. These two components of the evaluation plan provides information on all services provided to clients by the LVNs, as well as help identify clients missing program and access their need for services of the nurses to attend program.</p>
Goal #2:	Evaluation #2:
Goal #3:	Evaluation #3:
Goal #4:	Evaluation #4:
Goal #5:	Evaluation #5:

Proposed Project Evaluation Plan

The Health Care Program is estimated to provide 12,000 medical services serving 2,500 duplicated clients averaging 50-75 clients per day with 30 clients needing daily medication. A daily wellness check of each client in the Adult Day Program is performed by staff and if a problem is noted the nurses decide if they client remains in program or not. If conditions such as ringworm, Conjunctivitis or flu-like symptoms are detected, the client is sent home with directions to see their own physician (a doctor's release is required to return to program). A rigid reporting system for attendance of each client in the Adult Day Program enter and the Behavior Management Program is use as an indicator to evaluate the program response by the clients. The numbered served by the daily attendance record is a benchmark for the programs. The reasons for absenteeism are tracked ensuring that clients are not missing program because of health conditions that can be treated at Desert Arc. The staff and nurses maintain the wellness records of each client in the Adult Day Program and the Behavior Management Program using best practices methods. All Desert Arc staff receive an annual TB test performed by the nurse, and staff HEP –B vaccines are provided by the nurse as needed. All non-vaccinated staff or staff with a positive COVID test receiving COVID testing by the

nurses and appropriate follow-up based on CDC procedures. The nurses are also responsible for training staff, keeping all agency first aid kits updated, and maintaining contact with clients' physicians in all on-site programs at Desert Arc ensuring all client medical needs are met. Data is collected and the progress of the client to the program objectives is evaluated. Maintaining client confidentiality as required Information is shared with funders, and other reporting needs.

Organizational Capacity and Sustainability

Organizational Capacity

The Applicant Capacity is demonstrated by the longevity and experience of the Executive Staff. Richard Balocco is President/CEO. He has been with the agency for 14 years. Robin Keegan, Chief Financial Officer has been with the agency 30 years. Ruth Goodsell, Consumer Services Director has been with the agency 25 years. The Director of Facilities and Licensed Programs, Angelique Ontiveros has been with the agency 20 years. Liz Nabie, Director of Grant Development has been with Desert Arc for 14 years. Kathrene Ware, Director of Fund Development joined Desert Arc in 2018 .The assistant director of the program has 10 years' experience, and the lead nurse also has 10 years of experience. They both have extensive experience in working with adults with developmental and intellectual disabilities as well as working with adults with behavior problems. The licensed vocational nurses are trained in serving and performing procedures on adults with disabilities. The ratio of staff to client in these programs are one staff member for each three clients. Desert Arc infrastructure ensures client program sites meet the maximum standard space for care. It has both inside and outside areas for client programs. The nurses have a well-equipped nurse's station.

Organizational Sustainability:

Desert Arc has a strategic plan that is adopted by the board and implemented by staff annually. The plan is reviewed quarterly to ensure it maintains an active and accurate assessment of the agency. The request to Desert Healthcare District Foundation is addressed in the strategic plan under the goal/objective 5.1 to support the organization's financial position through fund development. As well as, the action 5.1a to secure grants and sponsorships for non-funded services/programs. The financing of the nurses' salaries is one of the non-funded services/programs. Non-funded programs are defined as programs deemed essential to the agency but are not funded through State reimbursement guidelines.

Diversity, Equity, and Inclusion

How is diversity, equity, and inclusion addressed?

It is the policy of Desert Arc to maintain a written Cultural Competency and Diversity Plan that describes how the language and cultural needs of persons served, their families, employees, board members and business partners are met. It is Desert Arc's policy to effectively and respectfully provide services to people of all cultures, ages, races, genders, sexual orientation, socio-economic status, languages, ethnic backgrounds, spiritual and religious beliefs in a manner that recognizes values, affirms, and respects the worth of the individuals and protects and preserves the dignity of each person. Desert Arc adheres to the equal employment opportunity (EEO) policy and non-discrimination practices.

What is preventing the organization from addressing diversity, equity, and inclusion? N/A

Partnerships:

Key Partners:

Desert Arc has had partnerships with the Inland Regional Center and Angel View for many years. Desert Arc has collaborated with the Inland Regional Center and is committed to promoting the Center's mission and core values of empowerment, inclusion and independence. This collaboration with its partnership based on the mission and core values extends both foundations ability to provide programs for the most vulnerable population to improve their way of life. Angel View has been in partnership with Desert Arc for many years. The collaboration between the two agencies serving the most vulnerable populations includes Desert Arc providing day services for Angel View clients and both agencies sharing line personnel in the early days of the organizations. The collaboration has included the sharing of bus drivers and buses for backup situations to ensure adults with severed disabilities were transported to programs. This collaboration of continued teamwork benefits all clients and communities served by the agencies.

**Line Item Budget
Project
Operational Costs**

PROJECT OPERATIONS		Total Project Budget	Funds from Other Sources Detail on sheet 3	Amount Requested from DHCD
Total Staffing Costs Detail on sheet 2		\$ 132,641.00	\$ 29,900.00	\$ 102,741.00
Equipment (itemize)				
1	Non-Capitalized Equipment	\$ 2,000.00	\$ 2,000.00	\$ -
2				\$ -
3				\$ -
4				\$ -
Supplies (itemize)				
1	Program Costs	\$ 4,400.00	\$ 4,400.00	\$ -
2	Safety	\$ 100.00	\$ 100.00	\$ -
3				\$ -
4				\$ -
Printing / Duplication				\$ -
Mailing / Postage				\$ -
Travel / Mileage (use current Federal mileage rate)		\$ 135.00	\$ 135.00	\$ -
Education / Training		\$ 6,000.00	\$ 6,000.00	\$ -
<p>* Items listed below are included for calculation of the total project budget only. For use of DHCD funds, these line items would be included in the allowable 10% indirect cost rate.</p>				
Office / Rent / Mortgage*			\$ -	\$ -
Telephone / Fax / Internet*		\$ 540.00	\$ 540.00	\$ -
Utilities*			\$ -	\$ -
Insurance*			\$ -	\$ -
Other direct project costs not described above (itemize)				
1	Miscellaneous Expenses	\$ 13,175.00	\$ 13,175.00	\$ -
2				\$ -
3				\$ -
4				\$ -
Indirect Cost Rate - Maximum of 10% Allowed				
Total Project Budget		\$ 158,991.00	\$ 56,250.00	\$ 102,741.00
Budget Narrative	<p style="color: red;">Fully describe items above in this cell. You may insert rows or create additional worksheets if more space is needed to fully describe your budget. The program is to provide health services for adults with developmental and intellectual disabilities who would otherwise not be able to participate in programs offered at Desert Arc through the employment of two licensed vocational nurses. Request is for the salaries and benefits for two LVNs.</p>			

Line Item Budget Staffing Costs

Staff Salaries		Annual Salary	% of Time Allocated to Project	Actual Program Salary	Total Project Salary
Employee Position/Title					
1	LVN-FT	\$ 114,400.00	100%	114,400.00	\$ 84,500.00
2					
3					
4					
5					
6				-	
7				-	
8				-	
Total Employee Benefits / Employer Taxes - proportional fringe costs and/or employer taxes based on % of time allocated to project				\$18,241.00	\$18,241.00
Enter this amount in Section 1; Staffing Costs				Total >	\$ 102,741.00
Budget Narrative	Please describe in detail the scope of work and duties for each employee on this grant. The licensed vocational nurses's primary responsibility is providing medical services to adults with severe disabilities who participate in the Adult Day Program. Clients in the Adult Day Program are medically fragile and require many procedures only a LVN can perform. However, the nurses provide both non-emergency and emergency procedures for all clients participating in on-site programs. The request is for wages/benefits for two LVNs.				
Budget Narrative	Please describe in detail the employee benefits including the percentage and salary used for calculation. The nurses are provided health insurance benefits and dental benefits through a company plan, as well as payroll taxes and workers' comp costs. The nurse's benefits are 13.8% of the total salary costs.				
Professional Services / Consultants		Hourly Rate	Hours/Week	Monthly Fee	Total Project Fees
Company and Staff Title					
1					
2					
3					
4					
5					
Enter this amount in Section 1; Staffing Costs				Total >	\$ -
Budget Narrative	Please describe in detail the scope of work for each professional service/consultant on this grant.				

Line Item Budget
Other Project Funds

Other funding received (actual or projected) SPECIFIC to this project. "Total funding in addition to DHCD request" below should match or exceed value listed in Section 1 for "Funds from Other Sources".			Amount
Fees			
Donations			
Grants (List Organizations)			
	1	JR Houston Family Foundation	\$ 56,250.00
	2		
	3		
	4		
Fundraising (describe nature of fundraiser)			
	1		
	2		
Other Income, e.g., bequests, membership dues, in-kind services, investment income, fees from other agencies, etc. (Itemize)			
	1		
	2		
	3		
	4		
Total funding in addition to DHCD request			\$ 56,250.00
Budget Narrative	Describe project income listed above. Note whether income is "projected" or actual. Funding from the Houston Foundation is projected with funding expected in April 2022. The funding will overlap between fiscal years 2021-22 and 2022-23.		

Grant Scoring Review

Grant Staff Review # 1 of 4

Executive Summary: 8

Community Need and Alignment: 10

Goals: 8

Proposed Evaluation Plan: 8

Applicant Capacity and Infrastructure: 10

Organizational Sustainability: 8

Budget: 9

Key Partners/Collaborations: 10

Total Score: 71.00

Reviewer Comments:

The services identified in this proposal align with the District's Strategic Plan Goal 2.7 which will support treatment of this population in the receipt of these necessary services. Desert Arc is a long-term provider of these services and their partnerships with Inland Regional Center and Angel View demonstrate a willingness to create a network of support services for their clients and their family members. The tracking of the attendance and clarity on absences as a tool to continue to improve services is a helpful evaluation aspect of this program.

Response Notes:

Average Review Score:

Fiscal Staff Review Stage: 18 (2 of 2)

Grant Program Staff Review Stage: 70 (4 of 4)

Sum of all Reviews:

Fiscal Staff Review Stage: 36 (2 of 2)

Grant Program Staff Review Stage: 280 (4 of 4)

Total average proposal score: 88/100

Grant Scoring Review

Grant Staff Review # 2 of 4

Executive Summary: 9

Community Need and Alignment: 9

Goals: 8

Proposed Evaluation Plan: 8

Applicant Capacity and Infrastructure: 8

Organizational Sustainability: 8

Budget: 9

Key Partners/Collaborations: 9

Total Score: 68.00

Reviewer Comments:

Recommend approval : The Desert Arc Health Care Program provides health and wellness services for adults with disabilities who would otherwise not be able to participate in the Adult Day Center Program. The Adult Day Center Program design has its foundational roots in sensory exploration and sensory integration and designed to assist the severely disabled adults in learning daily living skills as well as social and communication skills while promoting community-based instruction and client independence.

Desert Healthcare District funds will support the two Licensed Vocational Nurses that attend to the medical needs of the vulnerable clients The LVNs have been an integral part of the program since 1990.

Response Notes:

Average Review Score:

Fiscal Staff Review Stage: 18 (2 of 2)

Grant Program Staff Review Stage: 70 (4 of 4)

Sum of all Reviews:

Fiscal Staff Review Stage: 36 (2 of 2)

Grant Program Staff Review Stage: 280 (4 of 4)

Total average proposal score: 88/100

Grant Scoring Review

Grant Staff Review # 3 of 4

Executive Summary: 10

Community Need and Alignment: 9

Goals: 9

Proposed Evaluation Plan: 9

Applicant Capacity and Infrastructure: 10

Organizational Sustainability: 8

Budget: 9

Key Partners/Collaborations: 10

Total Score: 74.00

Reviewer Comments:

Desert Arc is a great organization with a long standing history of assisting and empowering adults with disabilities here in the Coachella Valley. Desert Arc provides a wide array of programs and activities to ensure these individuals with developmental and intellectual disabilities. DHCD funds will provide funding for two Licensed Vocational Nurses to attend to the numerous medical needs of 234 individuals in their Adult Day Program. I support funding this grant application.

Response Notes:

Average Review Score:

Fiscal Staff Review Stage: 18 (2 of 2)

Grant Program Staff Review Stage: 70 (4 of 4)

Sum of all Reviews:

Fiscal Staff Review Stage: 36 (2 of 2)

Grant Program Staff Review Stage: 280 (4 of 4)

Total average proposal score: 88/100

Grant Scoring Review

Grant Staff Review # 4 of 4

Executive Summary: 9

Community Need and Alignment: 8

Goals: 8

Proposed Evaluation Plan: 8

Applicant Capacity and Infrastructure: 9

Organizational Sustainability: 8

Budget: 8

Key Partners/Collaborations: 9

Total Score: 67.00

Reviewer Comments:

Desert Arc's Day Program provides comprehensive services for adults with developmental and intellectual disabilities to learn to integrate into their communities through community-based activities. They are the only non-profit in the area providing a safe place for these adults that also transitions into respite time for caretakers. Individuals with disabilities are an overlooked and underfunded population. Requested District funds will be utilized towards the partial annual salaries of two Licensed Vocational Nurses (LVNs). The LVNs provide a myriad of medical services to ensure the health of Desert Arc's clients while participating in the program. I recommend funding this proposal as it directly aligns with the District's strategy of utilizing an equity lens to expand services and resources to underserved communities (2.7).

Response Notes:

Average Review Score:

Fiscal Staff Review Stage: 18 (2 of 2)

Grant Program Staff Review Stage: 70 (4 of 4)

Sum of all Reviews:

Fiscal Staff Review Stage: 36 (2 of 2)

Grant Program Staff Review Stage: 280 (4 of 4)

Total average proposal score: 88/100

Grant Scoring Review

Fiscal Staff Review # 1 of 2

Fiduciary Compliance: 9

Financial Stability: 8

Total Score: 17.00

Reviewer Comments: Fiduciary Compliance

The audit report is unmodified. The Board of Directors and Audit Committee accepted the audit report.

Current Ratio is very strong (3.5:1) which represents the grantee's ability to pay it's short-term liabilities

The Net Assets increased by \$2.0M FY20 and \$622k FY21. The Balance Sheet is in good order

Financial Stability

Grantee demonstrates a strong financial position.

Grantee possesses diversified resources for this project of \$158,000. The District's grant of \$102,741 is supported by other resources.

Response Notes:

Average Review Score:

Fiscal Staff Review Stage: 18 (2 of 2)

Grant Program Staff Review Stage: 70 (4 of 4)

Sum of all Reviews:

Fiscal Staff Review Stage: 36 (2 of 2)

Grant Program Staff Review Stage: 280 (4 of 4)

Total average proposal score: 88/100

Grant Scoring Review

Fiscal Staff Review # 2 of 2

Fiduciary Compliance: 9

Financial Stability: 10

Total Score: 19.00

Reviewer Comments: Audited financial statements reviewed and approved by Board of Directors. Assets sufficient to meet liabilities. Positive cash flow noted for 2020. Multiple funding sources listed in organizational budget, and grant budget is reasonable in comparison to overall budget. Future funding streams identified in Strategic Plan.

Response Notes:

Average Review Score:

Fiscal Staff Review Stage: 18 (2 of 2)

Grant Program Staff Review Stage: 70 (4 of 4)

Sum of all Reviews:

Fiscal Staff Review Stage: 36 (2 of 2)

Grant Program Staff Review Stage: 280 (4 of 4)

Total average proposal score: 88/100

Grant #1311

EXHIBIT B**PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES**Project TitleDesert Arc Healthcare for Adults with Disabilities Project
Employment of Licensed Vocational NursesStart/End5/01/2022
4/30/2023**PAYMENTS:**(2) Payments: \$46,233.00
10% Retention: \$10,275.00

Total request amount: \$ 102,741.00

GRANT AND PAYMENT SCHEDULE REQUIREMENTS:

Scheduled Date	Requirement Number	Grant Requirements for Payment	Payment
5/01/2022		Signed Agreement submitted & accepted.	Advance of \$46,233.00 for time period 5/01/2022 - 10/31/2022
12/01/2022		1 st six-month (5/01/2022 - 10/31/2022) progress report, budget reports and receipts submitted & accepted	Advance of \$46,233.00 for time period 11/01/2022 - 4/30/2023
6/01/2023		2 nd six-month (11/01/2022 - 4/30/2023) progress report, budget reports and receipts submitted & accepted	\$0
6/15/2023		Final report (5/01/2022 - 4/30/2023) and final budget report submitted & accepted	\$10,275.00 (10% retention)

TOTAL GRANT AMOUNT: \$102,741.00

DELIVERABLES:

Project Goals and Evaluation

<p>Goal #1: By April 30, 2023, the salaries of two licensed vocational nurses' will be paid for the 2022-23 fiscal year. They will provide medical services for 234 clients with severe disabilities and behavior problems ensuring their ability to participate in programs offered at Desert Arc. This project goal coincides with the District and Foundation's Strategic Plan performance Strategy 2.7: To utilize an equity lens to expand services and resources to underserved communities (Priority: High). The Desert Arc Healthcare Program serves the underserved communities of adults with developmental and intellectual disabilities. The services provided are not available to clients in any other medical program in that ensures their ability to participate in programs that enhance their quality of life and/or create opportunities for them to integrate into society.</p>	<p>Evaluation #1: The evaluation plan for Goal 1 includes on an annual basis a report of all services performed by the LVNs, and the number of clients served. On a monthly basis, each program manager submits a report for reporting the attendance of the Adult Day Center and Behavior Management Program clients in the Program Highlights that is included in the monthly Board Packet. This provides the reason for absenteeism and verifies the cause, and ensures family and caregivers of the availability of the services of the licensed vocational nurses to assist all clients in attending programs whenever possible. These two components of the evaluation plan provides information on all services provided to clients by the LVNs, as well as help identify clients missing program and access their need for services of the nurses to attend program.</p>
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Grant Application Scoring Rubric



Category	Meets expectations (10-6 points)	Does not meet expectations (0-5 points)
Programmatic Review		
Executive Summary of the Project (10 points)	The applicant includes and describes the project's mission and vision, the target population the project will serve, the expected benefits to the community, the need for the project in the community with proposed evidence-based methods, interventions, and strategies that are realistic, attainable, effective, and outcome-oriented.	The applicant is unclear or does not include or describe the project's mission and vision, the target population the project will serve, the expected benefits to the community, the need for the project in the community with proposed evidence-based methods, interventions, and strategies that are realistic, attainable, effective, and outcome-oriented.
Community Need for the Project & Strategic Plan Alignment (10 points)	The applicant identifies and defines a specific need(s) for the project within the identified community and effectively describes the alignment of that need to the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals and strategies by using one of more of the following: data, case studies, interviews, focus group results, media coverage, etc.	The applicant does not sufficiently identify or describe a need for the project and/or its alignment to one of the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals and strategies by using one or more of the following: data, case studies, interviews, focus group results, media coverage, etc.
Project Goals, Performance Measures, and Evaluation (10 points)	The applicant has provided SMART goals with an evaluation plan that is comprehensively developed. The SMART goals are specific, measurable, attainable, realistic, and time-bound , and the evaluation plan will accurately measure the project's effectiveness and impact. Within each goal, the applicant identifies a related performance measure as outlined in the Desert Healthcare District and Foundation 2021-2026 Strategic Plan.	The applicant has provided very limited goals and evaluation plans. The goals are not specific, measurable, attainable, realistic, time-bound goals and will not measure the project's effectiveness or impact. Applicant did not identify related performance measures as outlined in the Desert Healthcare District and Foundation 2021-2026 Strategic Plan.

<p>Project Evaluation Plan (10 points)</p>	<p>The applicant provides a detailed plan of action for evaluation that includes both qualitative and/or quantitative assessment(s). The plan includes well-defined data reporting mechanisms and/or a clear and transparent narrative.</p> <ul style="list-style-type: none"> • Evaluation measures and methods are clear; the applicant defines how they envision success. • Evaluation is in alignment with the SMART goals of the project. • Evaluation is in alignment with identified performance measure(s). • An explanation is provided on how the data collected from the project will be utilized for future programming, partnerships, and/or funding. 	<p>The applicant does not provide, or vaguely describes, a plan of action with limited qualitative and/or quantitative assessment(s). The plan includes poorly defined data reporting mechanisms and/or a narrative.</p> <ul style="list-style-type: none"> • Evaluation measures and methods are not clear; the applicant vaguely defines how they envision success. • Evaluation is not in alignment with the SMART goals of the project. • Evaluation is not in alignment with identified performance measure(s). • An explanation is not provided on how the data collected from the project will be utilized.
<p>Applicant Capacity and Infrastructure to Execute Proposal (10 points)</p>	<p>The applicant includes examples that demonstrate that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.).</p> <p>The applicant demonstrates reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support)</p>	<p>The applicant does not include examples that demonstrate the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.).</p> <p>The applicant is limited in its ability to demonstrate reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support)</p>
<p>Organization Sustainability (10 Points)</p>	<p>The applicant demonstrates that it has a current Strategic Plan. The applicant demonstrates strong Board engagement, governance, and fundraising support.</p>	<p>The applicant does not sufficiently demonstrate that it has a current Strategic Plan. The proposed program is not identified in the current Strategic Plan and the applicant organization has limited Board engagement, governance, and fundraising support.</p>

<p>Budget (10 points)</p>	<p>The budget is specific and reasonable, and all items align with the described project. The proposed budget is accurate, cost-effective, and linked to activities and outcomes.</p> <ul style="list-style-type: none"> • There are no unexplained amounts. • The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are reasonable. • All line items are identified clearly in the budget narrative. • The budget shows committed, in-kind, or other funds that have been identified, secured, and in place to support the project. 	<p>The budget is not specific and/or reasonable, and the items are poorly aligned with the described project. The budget is included in the application but seems incomplete or not reflective of actual costs.</p> <ul style="list-style-type: none"> • There are unexplained amounts. • The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are not reasonable. • Line items are not clearly defined in the budget narrative. • The budget does not show committed, in-kind, or other funds that have been identified, secured, and in place to support the project.
<p>Key Partners / Collaboration (10 points)</p>	<p>The proposal demonstrates a collaborative process that includes multiple community partners involved in planning and implementation, with contributions from collaborators articulated in detail via letters of support and/or memorandums of understanding.</p>	<p>The proposal does not demonstrate a collaborative process and it does not involve multiple community partners in planning and implementation. Potential for collaboration exists but is not articulated.</p>
<p>Fiscal Review</p>		
<p>Fiduciary Compliance (10 Points)</p>	<p>The applicant demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financial statements produced in a timely fashion, positive cash flow at the end of each fiscal year, asset ratio meets required debt load, and the Board reviews financial statements regularly.</p>	<p>The applicant does not demonstrate a financial history that shows a continuous cycle of fiduciary responsibility of the Board through audited financial statements. Positive cash flow at the end of each fiscal year is not consistent. and the Board does not review financials regularly.</p>

Financial Stability (10 Points)	Funding sources for operations and programs are from multiple sources and are driven by a strategic plan for stability for both short- and long-term growth. Fund development and/or business plan is in place to identify future sources of funding. The requested grant amount is reasonable in comparison to the overall organizational budget.	Source of funds for operations and programs are from limited sources and are not driven by a strategic plan . There is no plan for stability in place currently, including a fund development plan and/or business plan. The requested grant amount is unreasonable in comparison to the overall organizational operating budget.
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Total Score: ____/ 100

Recommendation:

- ☐ Fully Fund
- ☐ Partially Fund – Possible restrictions/conditions
- ☐ No Funding

RESOLUTION NO. 22-08

RESOLUTION OF THE BOARD OF DIRECTORS OF DESERT HEALTHCARE DISTRICT RE-RATIFYING THE STATE OF EMERGENCY AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS

WHEREAS, Desert Healthcare District (“District”) is committed to preserving and fostering access and participation in meetings of its Board of Directors; and

WHEREAS, Government Code section 54953(e) makes provisions for remote teleconferencing participation in meetings by members of a legislative body without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain emergency conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote vaccines, masking, and social distancing, and that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution No. 22-01 on September 28, 2021, finding that the requisite conditions exist for the Board of Directors of the District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in Government Code section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District and vaccine compliance, masking, and social distancing measures are required to be followed for the continued health and safety of the District Board, staff, and the public; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the District shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by Government Code section 54953(e), and that such meetings shall comply with the requirements to provide the public with access to the meetings as prescribed in Government Code section 54953(e);

THEREFORE, BE IT RESOLVED by the Desert Healthcare District Board of Directors as follows:

Section 1: Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2: Affirmation that a Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District.

Section 3: Re-Ratification of the Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor's Proclamation of a State of Emergency.

Section 4. Remote Teleconference Meetings. The District's Chief Executive Officer is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this resolution, including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Ralph M. Brown Act.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Desert Healthcare District held on April 26, 2022, by the following roll call vote:

AYES: Directors_____

NOES: Directors_____

ABSTAIN: Directors_____

ABSENT: Directors_____

Karen Borja, President
Board of Directors

ATTEST:

Evett PerezGil, Vice-President/Secretary
Board of Directors

LAW OFFICES
SCOTT & JACKSON

16935 WEST BERNARDO DRIVE, SUITE 170
SAN DIEGO, CA 92127

JEFFREY G. SCOTT

(858) 675-9896
FAX (858) 675-9897

Of Counsel
JAMES R. DODSON

Date: April 26, 2022
To: Desert Healthcare District – Board of Directors
From: Jeff Scott, General Counsel
Re: Election of Board Secretary

At the March 22, 2022 meeting, the Board modified Policy #BOD-02 relating to the appointment and term of Board Officers. One of the changes was to separate the offices of Vice President and Secretary. Consequently, it is necessary for the Board to elect a Board Secretary for the remainder of 2022. The Board Secretary is in charge of the minutes of all of the meetings of the Board and Committees, acts as the custodian of District records, and provides appropriate notices in accordance with the District bylaws and policies.

- I will announce that nominations are open for the office of Secretary. As more than one person may be nominated, nominations shall remain open until all are made. Pursuant to Roberts Rules of Order, no second is required for nomination of officers.
- I will close the nominations after all the nominations are made.
- If only one individual has been nominated, I will call for a motion and a vote.
- If more than one person is nominated, I will ask each of the directors' who they would like to vote for. Each director will have an opportunity to express their selection.
- When one of the board members has received 4 votes, I will ask for a motion and second for the opportunity of unanimous consent.

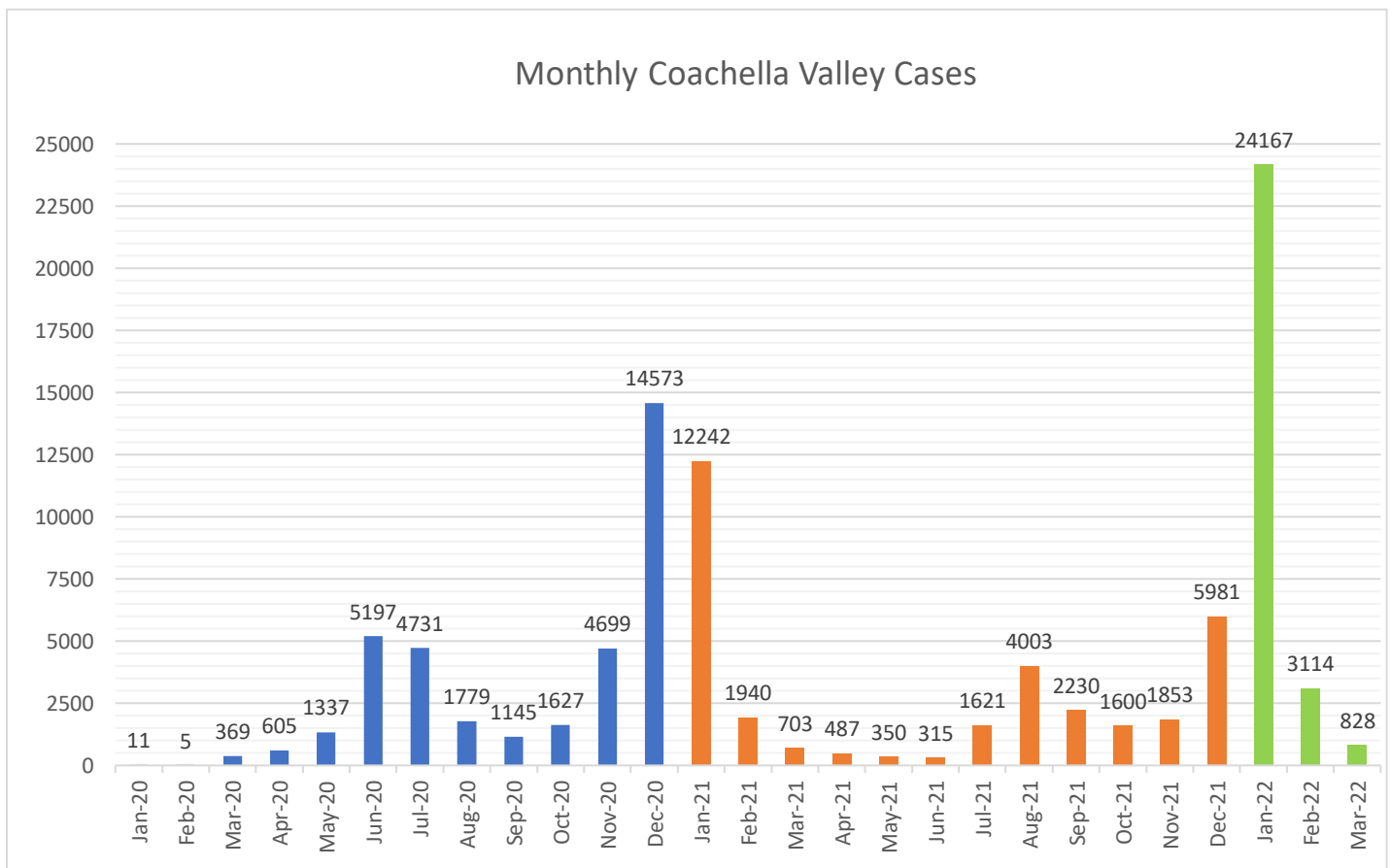


DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: April 26, 2022
To: Board of Directors
Subject: COVID-19 Vaccination Efforts in the Coachella Valley - UPDATE

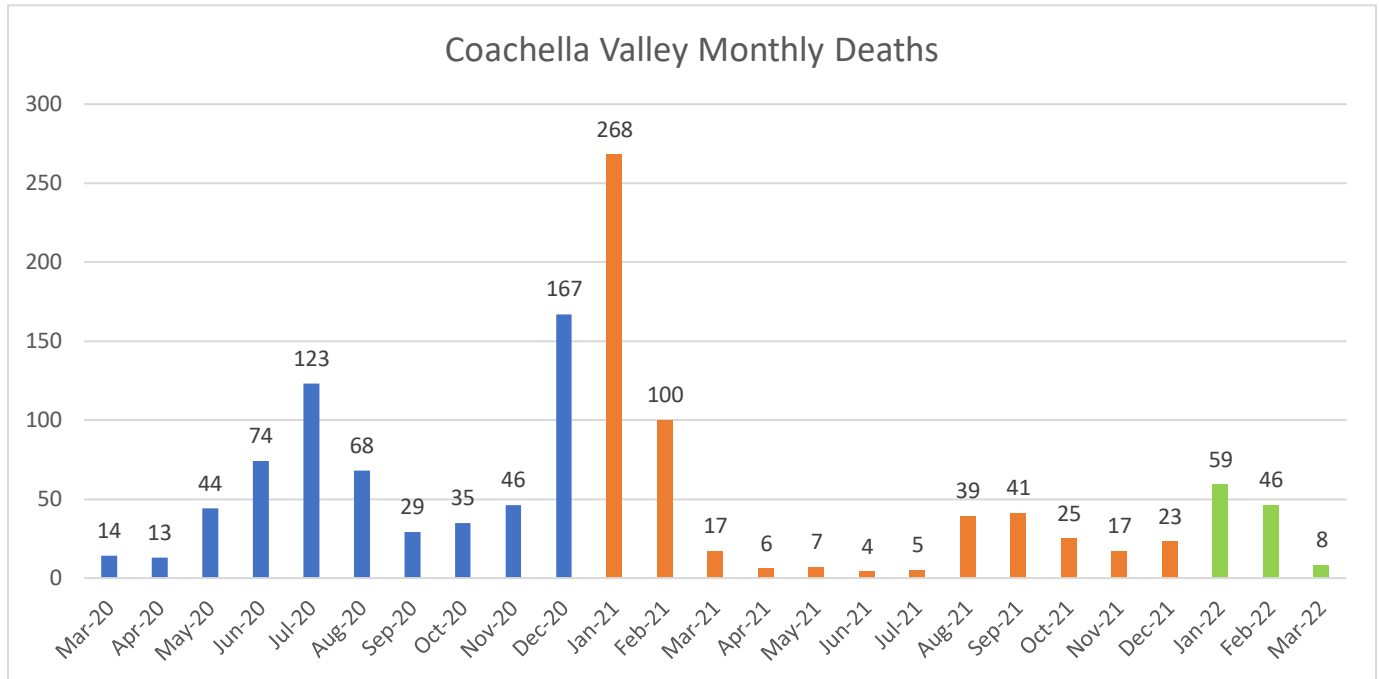
Information:

- COVID-19 continues to be the focus of public health interventions across the nation. COVID-19 cases continue to create great concerns and have reinforced the importance of vaccines as the most effective prevention measure.
- The graphs reflect updated demographic and geographic data due to the release of the 2020 American Community Survey's 5-year estimates.
- After a peak in the number of COVID-19 cases in January 2022, we begin to see a reverse in cases trend, with cases declining from a 24,167-case peak in January to 828 in March (-96.6%).



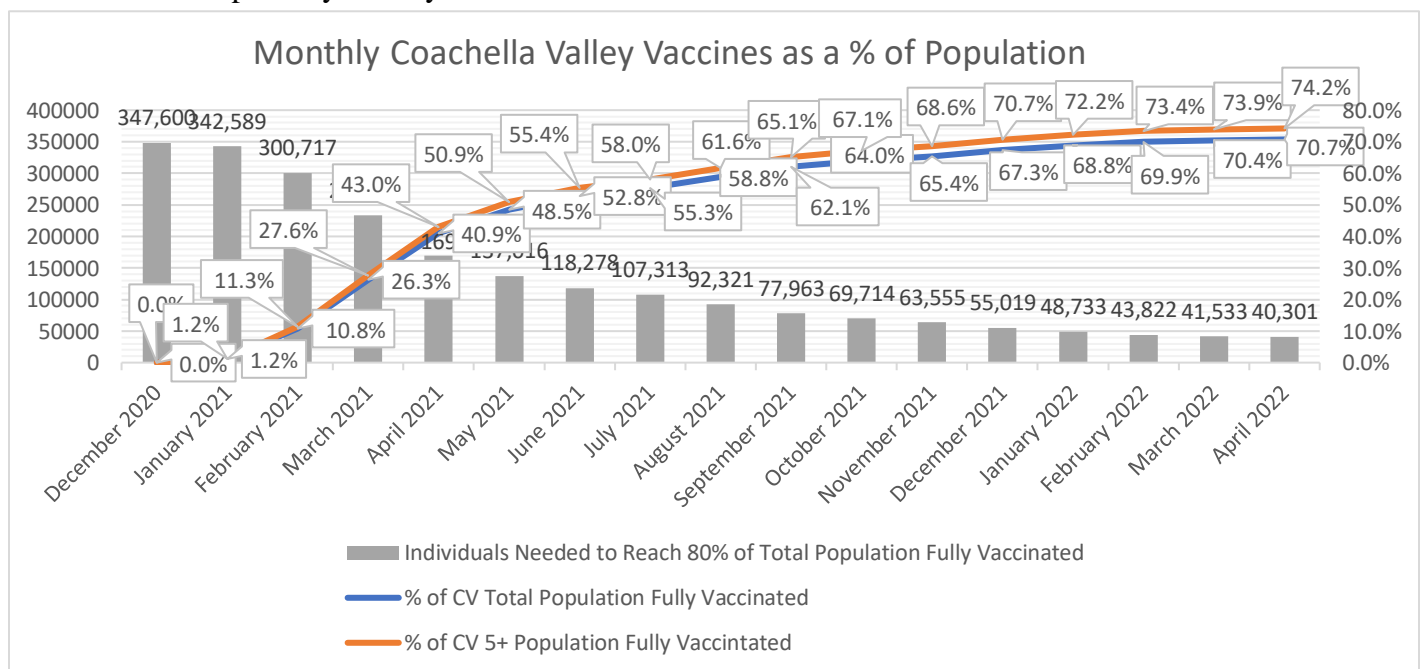
Data Source: Riverside University Health Systems – Public Health. Due to data backlogs and updates information should be interpreted with caution. Data as of April 19, 2022.

- Monthly deaths have trended down since a peak of 59 deaths in January 2022 to 8 death in March 2022 (-86.5%).

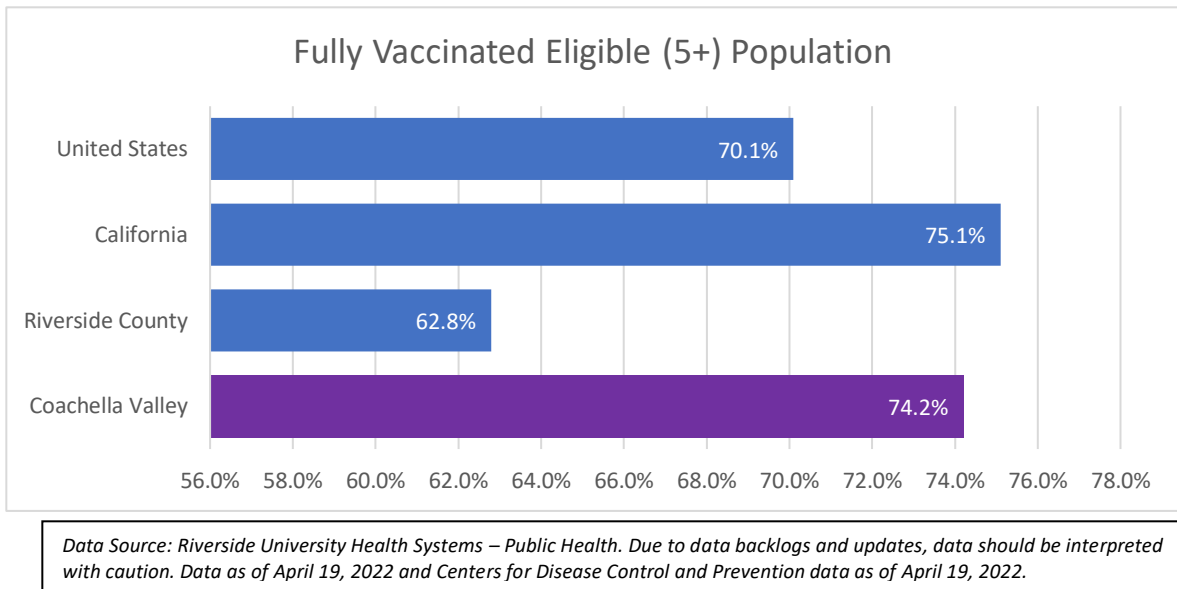


Data Source: Riverside University Health Systems – Public Health. Due to data backlogs and updates data should be interpreted with caution.
Data as of April 19, 2022.

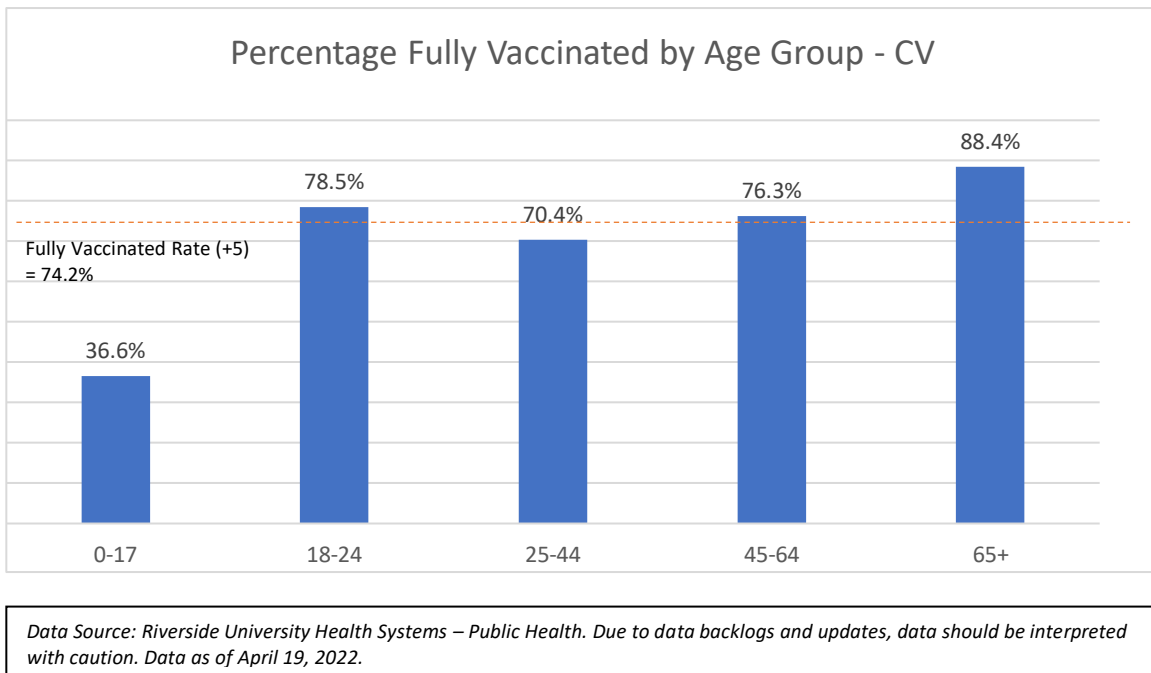
- Vaccination rates have continued to increase in the Valley. As of April 19th, the District's population (5+) is 74.2% fully vaccinated and total population is 70.7%. The latter number is expected to increase as children (ages 5 – 11) continue to become fully vaccinated. Specifically, the Coachella Valley is showing 11,363 children ages 5-11 as either partially or fully vaccinated.



Data Source: Riverside University Health Systems – Public Health. Due to data backlogs and updates data should be interpreted with caution.
Data as of April 19, 2022.



- Vaccinations across age groups continue to rise. The Coachella Valley’s 65+ population remains the highest vaccinated group at just under 90%. Targeted outreach efforts and vaccination clinics for children continue to increase the rates for our most recent eligible population.



- Our efforts in Coachella Valley continue to be reflected in our vaccination rates.
- However, significant gaps remain, especially between communities with highest vs. lowest vaccination rates, as we have been highlighting for months now. The city of Rancho Mirage has a vaccination rate of 83%, while the city of Desert Hot Springs has only 61.1% of its population fully vaccinated.
- The COVID-19 case rate is much lower in Rancho Mirage (13.7%) compared to Desert Hot Springs which has a case rate over 2X higher (26.5%).



Date: April 26, 2022

To: Board of Directors

Subject: Ballot Extension – 2022 Special District Selection Committee Election – Western Portion of the County

Background:

- In March 2020, the Local Area Formation Commission (LAFCO) released a call for nominations for Special District Member representation in the Eastern portion of the County to fill the expiring term.
- Subsequently, in August 2020, LAFCO released a call for a Special District Member alternate nomination.
- The Board respectively nominated then director, now President Karen Borja, as the Special District Member to represent the district, as well as director Arthur Shorr as the alternate at-large member.
- The July 2020 Special District Member election of candidates resulted in Nancy Wright, Mission Springs Water District, and Steve A. Pastor, Lake Hemet Municipal Water District as an alternate.

Election Process for the Western Portion of the County:

- On January 10, 2022, LAFCO released a call for nominations for Special District Member representation in the Western portion of the County to fill the expiring term.
- After the March 7 deadline, ballots and voting instructions were distributed to the District Clerks with an April 6 deadline.
- The presiding officer, President Borja, participated in the ballot selection process, which did not require Board action.
- There are 55 independent districts, and a quorum requires 28 districts for validation.
- Given the insufficient number of ballots, LAFCO has extended the ballot period to June 7.
- The term of the incumbent, Phil Williams, Lake Elsinore Water District, serving since 2003, expires in May 2022, and he will continue to serve until a successor is appointed.



via electronic mail

April 7, 2022

Dear Special District Committee Members:

This is to inform you that there was an insufficient number of ballots received by the deadline to achieve a quorum for the election of a Regular Special District member – Western Riverside County to serve on the Local Agency Formation Commission.

In order to conduct a valid election, ballots must be received from a quorum of the independent special districts. There are 55 independent districts; therefore, ballots must be submitted by 28 districts for the election to be valid. As of the close of business on April 6, 2022, the tally fell short of a quorum.

In the event an insufficient number of ballots are submitted, Government Code Section 56332(f)(6) requires the Executive Officer of LAFCO to extend the due date by 60 days and so notify all districts of the extension. You are hereby notified that the deadline for submittal of ballots has been extended to **5:00 p.m. on Tuesday, June 7, 2022.**

If you have submitted a ballot, you are receiving this notice for information purposes only. If you cannot locate the ballot materials that were previously sent to you, please contact Rebecca Holtzclaw at rholtzclaw@lafco.org or by calling (951) 369-0631.

Phil Williams, the current Regular Special District member for the Western area will continue to serve until a permanent selection is made.

If you have responded, thank you for your participation.

Sincerely,



Gary Thompson
Executive Officer



Date: April 26, 2022
To: Board of Directors
Subject: Special Meeting of the Board Workshop – Understanding the District Financial Statements – May 3, 2022, at 5:30 p.m.

Workshop Overview:

- At the request of President Borja, the Board is scheduling quarterly Governance Workshops.
- The first of three workshops is an overview of the district financial statements.
- Chris Christensen, CAO, will provide a summary of the financial statements with the Board, which include the Year-to-Date Variance Analysis, Profit and Budget vs. Actual, the Balance Sheets, Receivables, Property Taxes, Deposit Detail, Check Register, Credit Card Expenditures, the Retirement Protection Plan, and the Grants Payment Schedule.
- Some statements have more details than others, and questions are highly encouraged to grasp the framework of the statements.
- Due to unforeseen circumstances, President Borja cannot attend the workshop, and Vice-President PerezGil will be acting president in her absence.



Date: April 26, 2022

To: Board of Directors

Subject: Riverside County Board of Supervisors recognizes Leticia De Lara as Fourth District Woman of the Year

In recognition of Women's History Month, Supervisor V. Manuel Perez presented a proclamation to **Leticia De Lara** on Wednesday, March 29, during the Riverside County Board of Supervisors meeting. De Lara was named *Woman of the Year* for the county's Fourth District, which includes the Coachella Valley.

Background:

- Leticia De Lara serves as a member of the Desert Healthcare District and Foundation Board, as well as a former Board president. She was appointed to the Healthcare District Board in 2019 and elected in 2020 as a representative of Zone 7.
- Director De Lara also serves on the board for Clinicas de Salud del Pueblo and is the Chief Executive Officer at the Regional Access Project Foundation in Palm Desert. She thanked all three organizations in her remarks at the presentation.
- Supervisor Perez lauded De Lara as a mentor, leader and role model, acknowledging the importance of education in her life and her efforts to help the “vulnerable, underserved residents and communities” of the Fourth District.
- Prior to joining RAP in 2014, she worked for five years as the district director for Fourth District Riverside County Supervisor John J. Benoit. She then spent almost 11 years as the chief of staff for Benoit’s predecessor, Supervisor Roy Wilson.

Date: April 26, 2022

To: Board of Directors

Subject: Palm Springs Life Magazine presents Women Who Lead Luncheon

Desert Healthcare District and Foundation Board Director **Leticia De Lara** is one of three Coachella Valley residents who will be recognized May 25, 2022, at the Women Who Lead Luncheon presented by Palm Springs Life magazine. She will be honored as this year's *community/nonprofit leader*.

Background:

- According to the magazine's website, the honors celebrate remarkable women as leaders and role models who "are bettering our community through their extraordinary accomplishments and dedication." In addition to Director De Lara, the honorees are F10 Creative founder Tara Lazar (business leader) and Martha Garcia, College of the Desert superintendent/president (rising star). The luncheon's keynote speech will be delivered by actress, author and entrepreneur Suzanne Somers.
- First appointed to the Healthcare District Board in January 2019, following the District's boundary expansion into eastern Coachella Valley, De Lara was elected to serve a four-year term in November 2020. A former Board chairperson, she currently serves as the Board's representative from Zone 7.
- De Lara, who earned a Master of Public Administration degree, leads the Regional Access Project Foundation (RAP) as CEO and serves as a board member with Clinicas de Salud del Pueblo.
- De Lara is a lifelong Coachella Valley resident. Prior to joining RAP in 2014, she worked for five years as the district director for Fourth District Riverside County Supervisor John J. Benoit. She then spent almost 11 years as the chief of staff for Benoit's predecessor, Supervisor Roy Wilson.





Date: April 26, 2022
To: Board of Directors
Subject: Community Engagement and Presentations

Background:

- Continuing with the key professional responsibilities of the District's CEO in maintaining and developing the organization's external relations by communicating the organization's mission and achievements effectively to stakeholders and to create links with community constituents so the highest degree of impact can be achieved through the most effective use of resources.
- The following is brief information regarding some of the current, past, current, and upcoming presentations and community engagements involving the CEO.

Information:

- Meeting Steve Samuelian, CEO, California Consulting – March 22, 2022
- Meeting with Greg Rodriguez, Office of Riverside County Supervisor V. Manuel Perez – February 22, 2022
- Meeting with IEHP to discuss ConnectIE agreement – March 23, 2022
- Meeting with PSPD Chief Andrew Mills – March 24, 2022
- Meeting with Dr. Matthew Chang, Director, RUHS Behavioral Health – March 24, 2022
- Meeting with Coachella Valley Equity Collaborative leadership to explore equity work after the Pandemic – March 24, 2022
- ACHD Behavioral Health AdHoc Committee Meeting – March 25, 2022
- Riverside County Nonprofit Roundtable – March 28, 2022
- Interview with The Nation's Health – March 30, 2022. Here is a link to the article:
<http://www.publichealthnewswire.org/?p=nphw-2022-early-events>

- Supervisor V. Manuel Perez 30th Anniversary Senior Awards – March 30, 2022
- ACHD Behavioral Health AdHoc Committee Meeting – March 2, 2022
- Riverside County Vaccines Equity Taskforce – April 1, 2022
- Meeting with CSUSB President Dr. Tomas Morales, and CSUSB Palm Desert Campus Dean Jake Zhu, Ph.D – April 1, 2022
- Presentation at National Public Health Week (NPHW) “Public Health is Where You Are” - April 4, 2022
- Accepted Public Health Champion Award on behalf of DHCD at Riverside County Board of Supervisors’ Meeting – April 5, 2022
- RAP Foundation NPO Centric Spring Event – April 5, 2022
- Meeting with City of Coachella – April 6, 2022
- Riverside County Upward Mobility Meeting – April 6, 2022
- ACHD CEOs Roundtable – April 7, 2022
- Meeting with Marty Masiello, CEO, EMC – April 8, 2022
- Meeting with Kim Saruwatari, Director, RUHS Public Health – April 12, 2022
- IE Funders Alliance Meeting – April 13, 2022
- Accepted the Merritt and Penny Joslyn Award on behalf of DHCD at the Joslyn Center Annual Event – April 13, 2022
- Farmworker Appreciation Event at Headstart Nursery in Mecca – April 14, 2022
- Meeting with RUHS Public Health – April 14, 2022
- Riverside County Vaccine Equity Taskforce – April 15, 2022
- Meeting with Father F. Gomez – April 19, 2022
- Riverside County Health Coalition Meeting – April 20, 2022
- ACHD Advocacy Committee – April 21, 2022
- Presentation on DHCD’s Strategic Plan at DRMC Governing Board Meeting – April 21, 2022
- Coachella Valley Equity Collaborative Picnic – April 23, 2022

Upcoming Events:

- 2022 Grantmakers in Health Annual Conference – June 28, 2022. Conrado, Alejandro, and Kim Saruwatari, RUHS Public Health Director, will provide a presentation about our CV Equity Collaborative: “Advancing a Health Equity Framework through Pandemic Response: Foundations’ Leadership Role Past, Present, and Future”.

Media Coverage:

Here’s highlights of coverage since the last Board meeting. It includes statements made and information presented at the March meeting.

The Nation’s Health, a Publication of the American Public Health Association:

<http://www.publichealthnewswire.org/?p=nphw-2022-early-events>

The Desert Sun included your statement from the March Board meeting in this story:

<https://www.desertsun.com/story/news/health/2022/03/25/covid-19-riverside-county-adds-890-cases-increases-33-two-weeks/7170016001/>

More coverage of the March Board meeting, also in The Desert Sun:

<https://www.desertsun.com/story/news/health/2022/03/23/local-health-sites-help-uninsured-covid-services-federal-funding-expires/7142540001/>

We also had this coverage about Director De Lara as Woman of the Year:

<https://kesq.com/news/2022/03/31/supervisor-manuel-perez-nombra-a-una-hispana-como-la-mujer-del-ano-del-distrito-4/>

**DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE, LEGAL, AND COMMITTEE
MEETING MINUTES
April 12, 2022**

Directors Present

Chair/Treasurer Arthur Shorr
President Karen Borja
Director Les Zendle, MD

District Staff Present

Conrado E. Bárzaga, MD, Chief Executive Officer
Chris Christensen, Chief Administration Officer
Eric Taylor, Accounting Manager
Donna Craig, Chief Program Officer
Alejandro Espinoza, Chief of Community Engagement
Andrea S. Hayles, Clerk to the Board

Absent

Chair/Treasurer Arthur Shorr President Karen Borja Director Les Zendle, MD	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Andrea S. Hayles, Clerk to the Board	
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AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Director Zendle called the meeting to order at 3:34 p.m.	
II. Approval of Agenda	Director Zendle asked for a motion to approve the agenda.	Moved and seconded by President Borja and Director Zendle agenda. Motion passed unanimously.
III. Public Comment	There was no public comment.	
IV. Approval of Minutes 1. F&A Minutes – Meeting March 08, 2022	Director Zendle motioned to approve the March 08, 2022, minutes. Chair Shorr joined the meeting at 3:36 p.m.	Moved and seconded by President Borja and Director Zendle to approve the March 08, 2022, meeting minutes. Motion passed unanimously.
V. Chief Administration Officer's Report	Chris Christensen, CAO, described the 97.4% occupancy rate at the Las Palmas Medical Plaza and an upcoming lease agreement for approval. The fire sprinkler installation is 95% complete on the east side of the Plaza, and the west side is 75% complete with a May estimated completion for the remainder of the units. The FY22-23 draft budget will be presented to the Committee at the May meeting.	
VI. CEO Report	Conrado Bárzaga, MD, CEO, described the transition to an online employee performance appraisal platform. Dr. Bárzaga, CEO, provided an	

**DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE, LEGAL, AND COMMITTEE
MEETING MINUTES
April 12, 2022**

	overview of the \$83k contract from Inland Empire Health Plan (IEHP) ConnectIE related to the Coachella Valley Health Information Place (CVHIP).	
VII. Financial Reports 1. District and LPMP Financial Statements 2. Accounts Receivable Aging Summary 3. District – Deposits 4. District – Property Tax Receipts 5. LPMP Deposits 6. District – Check Register 7. Credit Card – Detail of Expenditures 8. LPMP – Check Register 9. Retirement Protection Plan Update 10. Grant Payment Schedule	<p>Chris Christensen, CAO, reviewed the financials, with the committee's inquiry about the \$1.3M under budget on the investment income. Mr. Christensen explained that the bonds are earning interest at \$600k a year, and to date a loss on the life of the bond.</p> <p>Mr. Christensen provided an overview of the tenant improvement allowance for Desert Oasis as illustrated on the Las Palmas check register. The retirement protection plan decreased by 2 participants in February and March, an explanation was provided of the open balance on the grant payment schedule, and the roll forward for the new fiscal year was described.</p>	<p>Moved and seconded by President Borja and Director Zendle approve the March 2022 financials – items 1-10 and to forward to the Board for approval.</p> <p>Motion passed unanimously.</p>
VIII. Other Matters 1. Consulting Services Agreement – California Consulting – District/Foundation grant writing services	<p>Chris Christensen, CAO, described strategic plan goal 1.3 to expand capabilities and activities for obtaining new grant funding by hiring a grant writer, including grant funding, further explaining the challenges with obtaining an in-house grant writer. California Consulting has written grants for other special districts,</p>	<p>Moved and seconded by Director Zendle and President Borja to approve the Consulting Services Agreement – California Consulting – District/Foundation grant writing services and forward to the Board for approval.</p> <p>Motion passed unanimously.</p>

**DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE, LEGAL, AND COMMITTEE
MEETING MINUTES
April 12, 2022**

<p>2. Las Palmas Medical Plaza – New Lease – Suite 1W 204 – Coachella Valley Volunteers in Medicine</p>	<p>county, and state organizations and is highly recommended. The committee discussed the recommendations for applying and identifying state and federal grants, which will be determined by the staff, including the amount of funding provided at the end of the year as a measurement of success.</p> <p>Chris Christensen, CAO, described the lease agreement with Coachella Valley Volunteers in Medicine (CVVIM) with an early-out clause of 180-day written notice to the landlord, no tenant improvements except landlord painting and cleaning the suite, and the \$6k broker commission. The CVVIM would create 100% occupancy of the Plaza.</p> <p>Public Comments: Linda Evans, Chief Strategy Officer, Desert Regional Medical Center, explained the benefits of having CVVIM on the west side for primary health, using DRMC physicians in the medical residency program as a duplication and expansion effort of CVVIM services in the east, and follow-up care to DRMC emergency room patients will be a good opportunity for medical care services.</p>	<p>Moved and seconded by President Borja and Director Zendle to approve the Las Palmas Medical Plaza – New Lease – Suite 1W 204 – Coachella Valley Volunteers in Medicine and forward to the Board for approval.</p> <p>Motion passed unanimously.</p>
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**DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE, LEGAL, AND COMMITTEE
MEETING MINUTES
April 12, 2022**

3. Las Palmas Medical Plaza – 2021 Common Area Maintenance (CAM) Reconciliation	Chris Christensen, CAO, described the Common Area Maintenance (CAM), Insurance, and Property Taxes the District expends at the Las Palmas Medical Plaza, with tenants allocated a monthly amount of \$.69/sq ft. The actual CAM fees were in excess of an additional \$34k at \$.73/sq. ft. and will be allocated to the tenants based on their portion of the square footage. The current rate will remain in place at \$.69/sq. ft. for the remainder of the year with excess costs billed to the tenants in 2023.	
IV. Adjournment	Director Shorr adjourned the meeting at 4:10 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
Arthur Shorr, Treasurer/Chair, Board of Directors
Finance & Administration Committee Member
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



Date: April 26, 2022

To: Board of Directors

Subject: Consideration to approve a Consulting Services Agreement with California Consulting, Inc. to Provide Grant Writing Services – \$4,250 per month

Staff recommendation: Consideration to approve a Consulting Services Agreement with California Consulting, Inc. to Provide Grant Writing Services - \$4,250 per month

Background:

- A 5-year Strategic Plan was approved by the Board of Directors (Board) on October 26, 2021.
- The Board desires to proactively increase the financial resources of DHCD/F that can apply to support community health needs (Goal #1).
- Strategy #1.3 of Goal #1 states – “expand capabilities and activities for obtaining new grant funding by hiring a grant writer”.
- Staff has searched for an experienced grant writer to meet the needs of DHCD/F.
- During this search, California Consulting, Inc. (Firm) surfaced as a viable and affordable resource.
- California Consulting was founded in 2004 and is one of the largest full-service grant writing firms in California.
- The Firm serves many cities, counties, non-profits, and special districts, including the Coachella Valley Unified School District.
- The Firm will work with DHCD/F to formulate and manage grants with the goal of providing financial resources to support expanded community health needs.
- The services will be provided for a flat monthly rate of \$4,250 per month, plus reimbursement of out-of-pocket fees.
- The start date will be retroactive to April 1, 2022.
- Staff recommends approval of the draft consulting services agreement for California Consulting, Inc.
- At the April 12, 2022, Finance & Administration Committee meeting, the Committee recommended forwarding the agreement for consideration of approval by the full Board.
- Draft consulting services agreement is attached for your review.

Fiscal Impact:

\$4,250 per month. The fee FY22-23 annual budget will include the monthly fee.

CONSULTING SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is entered into by and between Desert Healthcare District (“District”), a public agency organized and operating pursuant to California Health and Safety Code section 32000 et seq., and California Consulting, (“Consultant”) as follows:

R-E-C-I-T-A-L-S

1. District would like to retain the professional services of Consultant to provide full-service grant writing services.
2. Consultant has worked with public agencies and non-profit organizations for more than 18 years and is qualified and possesses the knowledge, skill, expertise, necessary to provide the professional services (“Services”) as more specifically outlined in the attached Exhibit “A” (“Consultant Proposal”).

C-O-V-E-N-A-N-T-S

1. CONSULTANT’S SERVICES.

1.1 Services. Consultant shall provide all labor, materials, equipment, and incidentals necessary to fully and adequately provide the District with the professional services described in the Consultant Proposal. All Services shall be performed by Consultant to the reasonable satisfaction of the District.

1.2 Compliance with Laws. In performing the Services, Consultant shall, at all times comply with all applicable laws, rules, regulations, codes, ordinances, and orders of every kind whatsoever issued, adopted, or enacted by any federal, state, or local governmental body having jurisdiction over the Services.

1.3 Performance Standard. Consultant shall perform the Services with efficiency and diligence and shall execute the Services in accordance with the standards of Consultant’s profession, generally described as that degree of skill and care ordinarily exercised by professionals providing similar services as Consultant practicing in California.

1.4 District and Foundation’s Representative. For purposes of this Agreement, the District and Foundation’s Representative shall be District’s Chief Executive Officer Conrado Barzaga, located at 1140 North Indian Canyon Drive, Palm Springs, CA 92262. All amendments to this Agreement shall be approved by the District Board.

2. FEES AND PAYMENTS.

2.1 Compensation for Services. For the full and satisfactory performance of the Services, District shall compensate Consultant a flat monthly amount of \$4,250, plus reimbursement of out-of-pocket expenses.

2.2 Invoices. Consultant shall deliver monthly invoices to the District no later than the 10th day of each month for Services.

2.3 Payment. The District shall remit payment for all amounts due to Consultant within thirty (30) days after receipt of invoices; provided, however, in the event District disputes any portion of Consultant's invoice, it shall timely pay any undisputed amounts invoiced and notify Consultant within thirty (30) days of its receipt of the invoice of the specifics of any disputed amounts. The parties shall expeditiously resolve the subject of any disputed amounts by way of negotiation or, if necessary, mediation. Any such dispute shall not relieve Consultant of its obligation to continue diligently performing the Services.

3. TERM; TERMINATION.

3.1 Term. The term of this Agreement shall run for 12 months from April 1, 2022, subject to Section 1.3.

3.2 Termination for Convenience. District may, at any time in the exercise of its sole discretion, terminate this Agreement in whole or in part, with or without cause, by providing notice to Consultant of its intention to terminate the Agreement for convenience. So long as Consultant is not in default under this Agreement at the time of such termination, District shall pay Consultant for all Services incurred up to and including the date of termination.

4. INDEPENDENT CONTRACTOR.

District has retained Consultant to provide, and Consultant shall perform, the Services as an independent contractor maintaining exclusive direction and control over its employees; and, no personnel utilized by Consultant to perform the Services are employees of the District.

5. OWNERSHIP OF DOCUMENTS.

All deliverables and other documents generated by Consultant in the performance of the Services, including all work papers, work-in-progress, designs, documents, data, ledgers, journals and reports prepared by Consultant as a part of Consultant's Services shall belong to and be subject to the sole ownership and use of the District. The provisions of this Paragraph 5 shall survive any termination of this Agreement.

6. INDEMNIFICATION.

Consultant agrees to indemnify and hold the District and Foundation, its governing body, officers, employees, representatives, agents, successors and assigns (collectively the District/Foundation Indemnities), harmless from and against any and all losses, liabilities, claims, causes of action or costs and expenses of whatever nature or kind, incurred or suffered by the District or the District/Foundation Indemnities including indemnity claims arising by reason of any personal injury of any person or property loss, loss of use, or damage, to the extent the same arise out of or in connection with the negligent act(s) or omission(s), recklessness, or willful misconduct of Consultant, its officers, employees, subcontractors, or representatives, relating to the performance of the services outlined in this Agreement.

7. NOTICE.

All notices to be given under this Agreement shall be in writing and shall be deemed effective upon receipt when personally served or two days after mailing by certified, return receipt requested, to the following addresses:

To: District
Desert Healthcare District
Attention: Conrado Barzaga, Chief Executive Officer
1140 N. Indian Canyon Drive
Palm Springs, California 92262

To: Consultant
California Consulting
214 Main Street, Suite 102
El Segundo, CA 90245

8. MISCELLANEOUS PROVISIONS.

8.1 Venue. Venue shall lie only in the federal or state courts nearest to the City of Palm Springs, in the County of Riverside, State of California.

8.2 Modification. This Agreement may not be altered in whole or in part except by a modification, in writing, executed by all the parties to this Agreement.

8.3 Entire Agreement. This Agreement, together with all Schedules attached, contains all representations and the entire understanding between the parties with respect to the subject matter of this Agreement. Any prior correspondence, memoranda, or agreements, whether or not such correspondence, memoranda, or agreements are in conflict with this Agreement, are intended to be replaced in total by this Agreement and its schedules.

8.4 Assignment. Consultant shall not be entitled to assign all or any portion of its rights or obligations contained in this Agreement without obtaining the prior written

consent of the District. Nothing in this Agreement shall obligate the District to give such consent. Any purported assignment without the District's consent shall be void.

8.5 Binding Effect. This Agreement shall inure to the benefit of and be binding upon the parties and their respective purchasers, successors, heirs, and assigns.

8.6 Unenforceable Provisions. The terms, conditions, and covenants of this Agreement shall be construed whenever possible as consistent with all applicable laws and regulations. To the extent that any provision of this Agreement, as so interpreted, is held to violate any applicable law or regulation, the remaining provisions shall nevertheless be carried into full force and effect and remain enforceable.

This Agreement is entered into in the County of Riverside, State of California.

"District":

Desert Healthcare District

"Consultant":

California Consulting

By: _____
Conrado Barzaga, CEO

By: _____
Steve Samuelian, CEO

Date: _____

Date: _____



A Proposal for Desert Healthcare District Foundation

History

Founded in 2004, California Consulting has an excellent reputation for hard work and a commitment to success for our clients. California Consulting is the largest grant writing firm in California. With offices in Southern California, Northern California, and Central California, we have almost 80 clients statewide. We have 36 members of our team from Chico in the North, to San Diego in the South. California Consulting has developed an expertise in representing public agencies, and non-profit organizations. We have secured over \$1.6 billion for our clients since inception. The California Consulting team boasts approximately 30 grant writers. Through years of experience, our grant writers have a proven track record of success and have mastered their skills of identifying, researching and obtaining funding for significant projects at every level of government. California Consulting grant writers have written over 1250 competitive grant applications that have been funded. Our aggressive, hard-working, and results-oriented style has translated into success for our clients. Our professional grant writers are diligent and stay current on every Federal and State grant available on a myriad of different topics and public policy areas. Whether it is recreation, education, parks money, or public safety our grants team knows where to locate grant funds and how to successfully write the applications.

Grant Funding Services

California Consulting is a full-service grant writing firm. We are experts in the fields of grant research and identification. We prepare comprehensive and concise grant application packages. We submit grants in a timely fashion and follow through after the grant has been submitted to determine the status of the grant. We also conduct post-award compliance and administration. California Consulting has a fundamental business philosophy founded on open communication and tailoring the grants we pursue to fit our client's needs.

1. **Needs Assessment (Meetings with Department Heads to review priorities and funding needs):** We learn about the client at the outset of the contract by conducting an in-depth Needs Assessment. Each client is assigned a lead Project Manager. The Project Manager communicates regularly with the client and on an ongoing basis. This relationship building is the key to keeping the grants pursued on target with the client's overall goals.
Sample questions asked during the Needs Assessment:
 - a) List and describe any program initiatives or priority projects.
 - b) What needs, projects, or content areas would you like to target for funding? You can list specific projects or general areas in which you have funding needs.
 - c) List any grants for which you are considering applying or have decided to apply. In addition, please list what kind of grant-writing support would be helpful for each grant.
 - d) List past grants that your agency has received.
 - e) List past grant applications you would like to revise and submit again.
2. **Facilitation of Department Decision Making Processes:** Our Project Managers are experts on grant identification. With years of experience, your Project Manager will be

- able to assist your Staff in deciding which grants make the most sense to meet the funding needs identified.
3. **Grant Research and Identification:** Our Project Manager's conduct thorough research on an ongoing basis. We track current and upcoming grants in order to let our client's know what is available and what we recommend would fit their situation. By regularly tracking grant announcements we are able to present these grant opportunities to our clients as soon as they are released. California Consulting will provide you with a Grant Activity Report monthly detailing the grants available, grants in progress and grants submitted. You will also be provided with available grant opportunities on an ongoing basis.
 4. **Client Commitment:** When identifying grants that meet your needs and funding priorities, your Project Manager will advise you of the estimated time commitment required from your staff.
 5. **Grant Preparation Process:** When your staff and California Consulting agree to pursue a grant, we will develop a checklist and schedule. The checklist and schedule will include what things you will be responsible for and when we will need them submitted. We need your staff involved in the grant preparation process to provide required information we don't have access to. The Project Manager will provide you with grant portions along the way to review for content accuracy. The more engaged you are able to be in this process, the higher quality the application will be. California Consulting retains copies of all grants we've submitted. If the application was successful, we use it as a guide for future grants.
Below is a list of general tasks for our grant process:
 - a. Create a task timeline with due dates
 - b. Ensure the proposed project meets the grant agency's requirements
 - c. Review similar successful grant applications and apply where possible
 - d. Collect information on the project
 - e. Meet with staff to create an accurate scope of work, budget, timeline, narratives, and cost analysis
 - f. Obtain letters of support when necessary
 - g. Draft proposals and send to staff for review
 - h. Incorporate staff edits in final drafts
 - i. Submit completed application timely
 - j. Monitor funding agency until grant awards are announced.
 6. **Quality Assurance:** California Consulting takes pride in our impeccable grant applications. We are successful in this area due to our thorough quality assurance measures. Our Grant Managers conduct group meetings with all Project Managers regularly. In addition, our Grant Managers meet individually with each Project Manager to review each client. These meetings thoroughly discuss each client's needs, what grants are being worked on, and what additional grants may be a good fit. We ensure the best quality product before the grant application is submitted.
 7. **Facilitation of Partnership Meetings:** Our Project Managers will arrange and schedule meetings with key personnel to review all grants prior to submission to ensure application accuracy.
 8. **Timely Submission:** We create a precise timeline to ensure the grant is submitted on time. This timeline not only captures the submission deadline, but we create other deadlines in order to obtain the information needed for a quality submission. We believe if everyone is on the same page and is aware of what needs to be done, we can limit scrambling at the last minute.
 9. **Funding Agency Monitoring:** California Consulting will monitor the Funding Agency until grant awards are announced.

10. **Grant Administration:** Some grants require post award compliance, reporting and administration. California Consulting will prepare required agency reports and submit them by the required due date. We propose that to the extent legally allowed, the Client hire California Consulting as grant administrators when dollars are available from within the grant (at no additional cost to you). When grant dollars from the grant are not available for administration, reporting, and evaluation purposes we will provide these services to the Client for a monthly fee, or a one-time fee based on the Client's preference. If the Client chooses the monthly retainer option, grant administration services are included.
11. **Monthly Progress Reporting:** California Consulting will prepare a monthly report reflecting grants in progress, grants submitted and grants awarded. This will provide you and your Board with a clear report on our work.

References

California Consulting references include key leaders from around the State. All of our current clients are references. California Consulting currently has contracts with over 40 cities across California, almost 40 School Districts, Non-Profits, and others. A full client list can be obtained at www.californiaconsulting.org.

Pricing

California Consulting offers the following pricing options for Grant Writing services.

Pricing Option 1: Monthly Retainer

California Consulting's monthly retainer services include all grant research, grant identification, grant writing, and post-award administration as needed. Items 1 – 11 under Grant Writing are included in the Monthly Retainer Services. Below is a more detailed scope of work:

Task	Included in Price
Meet with Client Staff to ascertain needs and goals	√
Conduct background research as requested by Client	√
Provide advice on best grants for Client to pursue based on project and grant requirements and guidelines	√
Attend meetings in person or by teleconference as necessary	√
Develop a schedule for grants chosen by Client	√
Preparing and writing all grant applications chosen by Client	√
Develop evaluation strategies in accordance with the funding agency's instructions	√
Adhere to decisions made by the Client relating to grants	√
Write all sections of grant applications and proposals	√
Draft and finalize grant language with the direction of Client	√
Ensure timelines for grant submittal are met	√
Monthly reports to include grants in progress, grants submitted, and grants awarded	√
Regular communication via email and/or phone regarding upcoming grant opportunities	√
Grant administration and post-award compliance as needed	√

We propose a flat monthly rate of **\$4,250**, plus reimbursement of out-of-pocket expenses for services explained above.



Date: April 26, 2022
To: Board of Directors
Subject: Las Palmas Medical Plaza Common Area Maintenance (CAM) charges

Staff Recommendation: Informational Item

Background:

- The District incurs costs related to Common Area Maintenance, Insurance and Property Taxes (CAM) for the Las Palmas Medical Plaza.
- Tenants are currently billed a monthly amount of \$.69/square foot for the tenant's proportionate share.
- At the end of the calendar year, an accounting is completed for the CAM expenses.
- The District, per the lease agreement, is allowed to bill the tenants any CAM expenses in excess of the total billed for the year.
- The accounting of the CAM charges for calendar year 2021 reflected actual expenses equivalent to \$.73/sf. See schedule attached.
- Staff has assessed the 2021 excess cost of \$34,369 to the tenants based on their proportional share.
- Staff will maintain the monthly billing to the tenants at \$.69/sf for calendar year 2022 and bill any potential excess costs at the beginning of 2023.
- The report was presented to the Finance & Administration Committee as an information item.

Fiscal Impact:

A majority of the excess costs are recovered from the tenants through the annual excess billing.

LAS PALMAS MEDICAL PLAZA		
CAM CALCULATION FOR CALENDAR YEAR 2021		
Expenses are CY 2021 Expenses		
Source: Quickbooks	ACTUAL EXPENSE	CAM
	Jan - Dec 21	Charges
6445 · LPMP Expenses		
6427 · HVAC Maintenance Expense	11,522	11,522
6439 · Deferred Maintenance Repairs Exp	3,000	3,000
6440 · Property Maintenance	127,068	127,068
6458 · Elevators - R & M Expense	8,540	8,540
6460 · Exterminating Service Expense	1,950	1,950
6463 · Landscaping Expense	13,323	13,323
6467 · Lighting Expense	4,118	4,118
6476 · Signage Expense	1,201	1,201
6480 · Rubbish Removal Medical Waste	19,006	19,006
6481 · Rubbish Removal Expense	25,220	25,220
6482 · Utilities/Electricity/Exterior	6,696	6,696
6484 · Utilities - Water (Exterior)	9,882	9,882
6485 · Security Expenses	93,413	93,413
6420 · Insurance Expense	34,283	34,283
6475 · Property Taxes Expense	73,450	73,450
Total Expense		432,672
Square Footage		49,356
CAM per sq ft		\$ 0.73
Billed CAM for 2021		398,303
Excess Expenses for 2021		34,369

**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
April 12, 2022**

Directors Present via Video Conference	District & Legal Counsel Staff Present via Video Conference	Absent
President Karen Borja Director Carmina Zavala	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Jana Trew, Senior Program Officer, Behavioral Health Meghan Kane, Senior Program Officer, Public Health Andrea S. Hayles, Clerk of the Board	Chair/Vice-President/Secretary Evet PerezGil

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	The meeting was called to order at 5:08 p.m. by President Borja in Chair PerezGil's absence.	
II. Approval of Agenda	President Borja asked for a motion to approve the agenda.	Moved and seconded by Director Zavala and President Borja to approve the agenda. Motion passed unanimously.
III. Meeting Minutes 1. March 08, 2022	President Borja asked for a motion to approve the March 08, 2022, meeting minutes.	Moved and seconded by Director Zavala and President Borja to approve the March 08, 2022, meeting minutes. Motion passed unanimously.
IV. Public Comment	There were no public comments.	
V. Old Business 1. Grant Payment Schedule	President Borja inquired with the committee concerning any questions related to the grant payment schedule.	
VI. New Business 1. Regional Access Project Foundation Mental	Donna Craig, Chief Program Office, provided a summary of	

**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
April 12, 2022**

<p>Health Initiative RFP and District partnership (\$300K) – grants awarded</p> <p>2. Grant writing Consultant: California Consulting, Inc. draft contract/scope of work</p>	<p>the District’s match to the Regional Access Project Foundation’s \$300k request for proposals describing the application process, review, and scoring procedures with recommendations from the agencies program committee to their board of directors.</p> <p>Conrado Bárzaga, MD, CEO, described the collective impact catalyst to hire a grant writer as outlined in the strategic plan, including the numerous challenges of employing a grant writer. The recommendation of California Consulting from the Coachella Valley Unified School District and their expertise in state and federal grants with other nonprofits and partners will benefit the district with funding opportunities, grant writing, and pass-through the funds to other agencies in the Coachella Valley.</p>	
<p>VI. Program Updates</p> <p>1. Progress and Final Reports Update</p> <p>2. Update – Request for Proposals (RFP) for the Mobile Clinic Operator</p>	<p>Donna Craig, Chief Program Officer, described the progress and final reports inquiring about any questions from the committee.</p> <p>Alejandro Espinoza, Chief of Community Engagement, explained that some organizations have inquired about the mobile clinic operator RFP with the application period closing on April 29. Once the</p>	

**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
April 12, 2022**

	<p>applications are received and a proposal is reviewed and identified for selection, the proposal will be presented to the Program Committee for recommendation to the Board.</p> <p>Public Comment: Linda Evans, Chief Strategy Officer, Desert Regional Medical Center, explained that the primary care and specialty group is working on the proposal for submission and is examining the best fit as a mobile clinic operator.</p>	
<p>VII. Grant Funding Requests</p> <p>1. Grant #1311 Desert Arc: Healthcare for Adults with Disabilities Project Employment of Licensed Vocational Nurses – \$102,741 Strategic Plan Goal #2: Access to Primary and Specialty Care/Strategy #2.7: Utilize an equity lens to expand services and resources to underserved communities</p> <p>2. Grant #1313 Angel View: Improving Access to Primary and Specialty Care Services for Children With Disabilities – \$76,790</p>	<p>Donna Craig, Chief Program Officer, described the \$102,741 grant request from Desert Arc in consideration of healthcare for adults with disability project and employment of licensed vocational nurses, explaining the association to the strategic plan – access to primary and specialty care with the disabled population.</p> <p>Liz Nabie, Director of Grant Development, Desert Arc, thanked the committee for reviewing and accepting the grant to forward to the Board for approval.</p> <p>Donna Craig, Chief Program Officer, described the \$76,790 Angel View grant request for improving access to primary and specialty care services for children with disabilities also</p>	<p>Moved and seconded by Director Zavala and President Borja to approve Grant #1311 Desert Arc: Healthcare for Adults with Disabilities Project Employment of Licensed Vocational Nurses – \$102,741. Motion passed unanimously</p>

DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
April 12, 2022

<p>Strategic Plan Goal #2: Access to Primary and Specialty Care/Strategy #2.7: Utilize an equity lens to expand services and resources to underserved communities</p> <p>3. Grant #1312 Sumaj Foundation aka Ventura Training Institute: \$25,000 requested to pay for training supplies, travel stipends for students, and cost of testing and certification for students. DECLINED: The Ventura Training Institute is 1) not accredited by an accrediting agency recognized by the United States Department of Education and 2) does not have audited financials</p>	<p>summarizing the strategic plan alignment.</p> <p>President Borja recused herself from the vote, and with the absence of a quorum, staff recommended forwarding the grant to the Board for review and approval.</p> <p>Donna Craig, Chief Program Officer, explained the denial of the Sumaj Foundation's \$25,000 grant request due to lack of accreditation with the U.S. Department of Education, as well as the absence of audited financials.</p>	
VII. Committee Members Comments	There were no committee member comments	
VIII. Adjournment	President Borja adjourned the meeting at 5:26 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
Karen Borja, Acting Chair/Board President
Program Committee

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



Date: 4/26/2022

To: Board of Directors

Subject: Grant #1313 Angel View

Grant Request:

Improving Access to Primary and Specialty Care Services for Children with Disabilities

Amount Requested: \$76,790.00

Project Period: 7/1/2022 to 6/30/2023

Angel View's mission is helping children and adults with disabilities reach their maximum potential. Annually, Angel View provides assistance to hundreds of clients through three primary programs: Residential Care, Day Program and Angel View Outreach. Each program works to help their clients and families make significant gains towards independence and improved health access. This proposal targets funding support towards the Outreach Program that focuses on providing longer term support to a core group of clients, primarily Hispanic, all low income. Stabilizing family situations enables parents and siblings to better support the children in the household who have disabilities.

Specifically, District funds will be utilized towards the salaries of a Program Manager and a Case Manager. These two staff will provide 2,000 hours of one-on-one support to 200 children and their families by helping parents find and apply for various safety net services and health insurance; client advocacy when families are denied benefits or insurance claims; mileage reimbursement for miles traveled accessing specialty pediatric care; and mini-grants for medical equipment, supplies and services not covered by Medi-Cal or other insurance.

Strategic Plan Alignment:

Goal 2: Proactively expand community access to primary and specialty care services
Strategy 2.7: Utilize an equity lens to expand services and resources to underserved communities

Geographic Area(s) Served:

Coachella; Indio; La Quinta; Mecca; North Shore; Oasis; Thermal



Action by Program Committee:

On April 12, 2022, the Program Committee did not have a quorum to consider and make a recommendation for this request. As such, staff is forwarding this request to the full Board for consideration without any recommendations.



Grant Application Summary

Angel View, Grant #1313

About the Organization

Angel View
67625 E. Palm Canyon Drive, Suite 7A
Cathedral City, CA 92234
Tel: (760) 329-6471
Fax: (760) 329-9024
<http://www.angelview.org>

Tax ID #: 951861861

Primary Contact:

Patti Park
Tel: (760) 329-6471
Fax: (760) 329-9024
patti@angelview.org

Organization History and Mission

Briefly describe the history AND mission of your organization

Since 1954 our mission has been helping children and adults with disabilities reach their maximum potential. Our clients have autism, cerebral palsy, epilepsy, intellectual disabilities, neuromuscular diseases, orthopedic disorders, etc.; 70% use wheelchairs for ambulation.

In 2022, we will assist 650 people with disabilities through three primary programs.

Residential Care: Angel View built and operates 18 six-bed homes that serve 108 individuals; 16 are in the Coachella Valley, two are in Joshua Tree, CA. Our homes provide a therapeutic and loving environment where clients work to meet individual health and wellness goals set by a multidisciplinary team. We provide food, clothing, shelter, transportation and direct care to all of our residential clients.

Day Program: Angel View operates a therapeutic Day Program for up to 105 adults with developmental disabilities. The program provides work skills, educational, recreational and physical activity services and enables clients to learn new skills and achieve goals set by a multidisciplinary team. Transportation is provided.

Outreach: Angel View Children's Outreach provides free services and support to local families struggling to raise children with disabilities. This year we will assist approximately 500 children by providing free resources and referrals, case management, reimbursement for medical miles traveled, mini-grants, etc.

Organization Annual Budget: \$16,107,035.00

Historical (approved Requests)

Grant Year	Project Title	Grant Amount	Type	Disposition Date	Fund
2001		\$10,000	Grant	12/31/2001	
2002		\$10,000	Grant	12/31/2002	
2005	Hydrotherapy program	\$40,000	Grant	9/27/2005	Grant budget
2007	Construction and equipment funding	\$86,000	Grant	10/29/2007	Grant budget
2008	Type II Paratransit Van purchase	\$57,640	Grant	1/27/2009	Grant budget
2008	Angel View Food Program	\$5,000	Food Assistance	3/26/2009	
2008	Angel View Crippled Children's Foundation Food Program	\$5,000	Food Assistance	5/19/2009	
2009	Angel View Food Program	\$5,000	Food Assistance	8/31/2009	Grant budget
2009	Angel View Crippled Children's Foundation Food Program	\$5,000	Food Assistance	12/9/2009	Grant budget
2009	Angel View Food Program	\$5,000	Food Assistance	3/9/2010	Grant budget
2009	Angel View Crippled Children's Foundation Food Program	\$5,000	Food Assistance	6/28/2010	Grant budget
2010	Angel View Low-Wage Healthcare Worker Life Improvement Pilot Program	\$61,895	Improving Lives	7/28/2010	Grant budget

2010	Angel View Crippled Children's Foundation, Inc. Food Program	\$5,000	Food Assistance	10/12/2010	Grant budget
2010	Angel View Crippled Children's Foundation, Inc. Food Program	\$5,000	Food Assistance	1/12/2011	Grant budget
2010	Angel View Crippled Children's Foundation, Inc. Food Program	\$5,000	Food Assistance	4/6/2011	Grant budget
2011	Angel View Crippled Children's Foundation, Inc. Food Program	\$5,000	Food Assistance	7/12/2011	Grant budget
2011	Angel View Crippled Children's Foundation, Inc. Food Program	\$15,000	Food Assistance	9/20/2011	Grant budget
2012	Angel View Day Program Expansion (Phase 3)	\$201,440	Grant	3/12/2013	Grant budget
2012	Angel View Physical Activity Program for Children and Adults with Developmental and Physical Disabilities	\$54,400	Grant	6/25/2013	Grant budget

2015	Angel View Outreach Family Stabilization Program	\$142,551	Grant	6/28/2016	Grant budget
2019	Angel View Children's Outreach - East Valley	\$50,000	Grant	1/14/2020	
2020	Angel View Outreach COVID-19 Recovery	\$10,000	Grant	4/1/2021	

Project Information

Project Title:

Improving Access to Primary and Specialty Care Services for Children with Disabilities

Start Date: 7/1/2022 **End Date:** 6/30/2023

Term: 12 months

Total Project Budget: \$319,523

Requested Amount: \$76,790

Executive Summary:

Children with disabilities live with complex conditions including autism, cerebral palsy, Down syndrome, fetal alcohol syndrome, Fragile X Syndrome, intellectual disabilities, muscular dystrophy, multiple sclerosis, seizure disorders, spina bifida and more. They need to be monitored regularly by their physicians. Their vulnerable parents face dramatically higher costs and far greater insecurity than families raising healthy children, so most are very low income.

Thousands of East Valley families face this daunting situation, plus a lack of specialty pediatric care by physicians who accept Medi-Cal. Most local children with disabilities therefore receive care from specialists in Loma Linda, but it's a long way from the East Valley and gasoline is at an all-time high.

According to Bankrate, 22% of Americans recently acknowledged forgoing medical care including doctor visits because of the expense. The Kaiser Family Foundation found cost stopped 29% of from taking medications as prescribed. HealthyPeople 2020.gov found, "Inadequate health insurance coverage is one of the largest barriers to health care access ... out of pocket medical care costs may lead individuals to delay or forgo needed care."

Children with disabilities can't afford to delay or forgo medical care. But in addition to the cost of the care itself, many Spanish speaking families are unaware that they could qualify for benefits that would improve their access to care. Others don't know how to

apply or give up after being denied. To improve access, local families raising children with disabilities need one-on-one bilingual assistance and advocacy.

Angel View's Outreach Program was created to help Coachella Valley families struggling to raise children with disabilities. For this Project, we will target 200 children with disabilities from low-income, East Valley, Spanish-speaking families. Two full-time case managers will help parents take actions to improve their children's access to primary and specialty medical care.

Actions include: helping parents find and apply for various safety net services and health insurance; client advocacy when families are denied benefits or insurance claims; mileage reimbursement for miles traveled accessing specialty pediatric care; and mini-grants for medical equipment, supplies and services not covered by Medi-Cal or other insurance. We will measure success by how well we achieve our overall goal of assisting 200 East Valley children with disabilities and the various goals listed in our application.

All funds awarded by the District will be used to provide 2,000 hours of one-on-one service to low-income East Valley children with disabilities.

Community Need for the Project:

Children with disabilities live with complex conditions such as acquired head injuries, autism, cerebral palsy, Down syndrome, fetal alcohol syndrome, Fragile X Syndrome, intellectual disabilities, muscular dystrophy, multiple sclerosis, seizure disorders, spastic quadriplegia, spina bifida and more. They need to be monitored regularly by their physicians. Their vulnerable parents face dramatically higher costs, more demands on their time, and far greater insecurity than families raising healthy children. As a result, most are very low income.

In the Coachella Valley, thousands of families face this daunting situation, plus another: a lack of specialty pediatric care by physicians who accept Medi-Cal. As a result, most local children with disabilities receive care from specialists in Loma Linda. But distances are great, particularly from the East Valley, and the cost of gasoline is at an all-time high.

According to a Bankrate survey, as recently as 2020, 22% of Americans acknowledged forgoing medical care including doctor visits because of the expense. The Kaiser Family Foundation found 29% of Americans failed to take medications as prescribed because of the cost. HealthyPeople 2020.gov concurs. "Inadequate health insurance coverage is one of the largest barriers to health care access ... out of pocket medical care costs may lead individuals to delay or forgo needed care."

Children with disabilities can't afford to delay or forgo medical care. But in addition to the cost of the care itself and the cost to access it, language is a significant barrier. Many Spanish-speaking families are unaware that they could qualify for benefits from Inland Regional Center, California Children's Services, Medi-Cal, IEHP, etc. that would improve their access to care. Others don't know how to apply or give up after being denied benefits. To improve access to care, local families raising children with disabilities need one-on-one bilingual assistance and advocacy.

Strategic Plan Alignment:

Goal 2: Proactively expand community access to primary and specialty care services
Strategy 2.7: Utilize an equity lens to expand services and resources to underserved communities

Project Description and Use of District funds:

Background: The Angel View Children's Outreach Program was created in 2012 to meet the unmet needs of local children whose parents struggle with issues that arise from their kids' disabilities. Now it its 10th year, our program is literally growing up with our clients.

Outreach was designed to adapt to real life situations. Having now helped thousands of families, we have incorporated our experience providing them with one-on-one assistance into the current design of the program.

To make a greater impact on improving the children's health, over the past decade, the program has transitioned. Rather than continuing to meet one-time emergency needs, we are now focused on providing longer term support to a core group of clients, primarily Hispanic, all low income. Stabilizing family situations enables parents and siblings to better support the children in the household who have disabilities.

Valley-wide, in 2022-23, our three case managers (all licensed social workers) and one Outreach advocate will assist approximately 500 local children with disabilities and the families that are raising them.

Our Project: Our Project seeks to improve access to primary and specialty medical care for 200 children with disabilities who are being raised in low-income, Spanish-speaking families in the East Valley. Since the average household is comprised of four adults and children, the total number of District residents who will benefit from the program is estimated at 800. The project will be staffed by two of our full-time, bilingual case managers who will offer families individualized solutions to their issues.

Our case managers will work with families through their hierarchy of needs, helping them find and access safety net services. They will first focus on benefits programs such as Inland Regional Center, California Children's Services, Medi-Cal, and IEHP that will directly improve their access to medical care.

To reduce the cost of traveling to out of the area medical appointments with pediatric specialists, which can be a barrier to accessing care, they will enroll clients in our mileage reimbursement program and work with parents to complete monthly forms, ensuring prompt reimbursement. They will also work on other issues as needed including housing assistance; food assistance; utility assistance; resources and referrals for services; activity sponsorships; mini-grants for medical equipment, services and supplies not covered by insurance; and more.

All services will be free to clients.

Use of Funds: If awarded funds from Desert Healthcare District, we will utilize the grant to provide 2,000 hours of direct client service to the 200 children with disabilities and their families. As explained above, our bilingual case managers will focus on improving children’s access to medical care by helping parents sign up for and secure safety net services and health insurance; advocating for them when benefits and health claims are denied; assisting with mini-grants for medical equipment, supplies and services not covered by insurance; and enrolling them in Angel View’s mileage reimbursement program for medical miles traveled for health care services.

The Project budget includes \$86,530 in direct client benefits (\$60,500 for client mileage reimbursement for miles driven accessing medical care, \$25,000 for mini-grants, \$1,030 for activity sponsorships). Angel View will use other funds to cover 100% of the client benefits.

Description of the Target Population (s):

Our Children’s Outreach Program serves children throughout the Coachella Valley who have disabilities. For this project, we will target children with disabilities who are being raised by low-income Hispanic/Latino East Valley families. Many are uninsured or underinsured.

Geographic Area(s) Served:

Coachella; Indio; La Quinta; Mecca; North Shore; Oasis; Thermal

Age Group:

- (0-5) Infants
- (06-17) Children
- (18-24) Youth

Total Number of District Residents Served:

- Direct: 200
- Indirect: 600

Project Goals and Evaluation

<p>Goal #1: From July 1, 2022 – June 30, 2023, provide 2,000 hours of direct individualized client service to 200 low-income East Valley families raising children with disabilities.</p> <p>This project goal coincides with the District and Foundation’s Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and</p>	<p>Evaluation #1: # of individuals who were connected to primary and specialty healthcare resources in underserved communities.</p> <p>We will use monthly reports completed by our Outreach team to track the number of children served, their cities of residence, their family income levels, and the services provided. Two case managers serve the East Valley. Both are salaried, full-time employees. 100% of their time is spent directly serving clients. We will use payroll records to confirm the 2,000 hours of client service.</p>
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<p>resources to underserved communities.</p> <p>Please note -- Goals 2-4 are a further breakdown of the 2,000 hours. All children mentioned in Goals 2-4 will be part of the 200 served by our project. Also some children will receive more than one service/benefit depending on need.</p>	
<p>Goal #2: From July 1, 2022 – June 30, 2023, conduct intakes on 40 new low-income East Valley clients (40 of the 200) to determine their primary needs. Prior to receiving services, all clients complete a one-on-one intake with our case managers. Each child's medical condition is verified through Inland Regional Center or his/her medical provider.</p> <p>This project goal coincides with the District and Foundation's Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.</p>	<p>Evaluation #2: # of individuals who were connected to primary and specialty healthcare resources in underserved communities.</p> <p>In addition to the information listed in Evaluation #1, we will use the monthly reports to identify and quantify new clients vs. repeat clients.</p>
<p>Goal #3: From July 1, 2022 – June 30, 2023, based on need, assist 50 of the 200 East Valley families raising children with disabilities by providing resources and referrals as well as help accessing services. Assistance from our bilingual case managers includes helping parents complete applications to safety net services, health insurance, etc., which are known to improve access to medical care.</p> <p>This project goal coincides with the District and Foundation's Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an</p>	<p>Evaluation #3: # of individuals who were connected to primary and specialty healthcare resources in underserved communities.</p> <p>In addition to the information noted in Evaluation #1 above, we will use the monthly reports to quantify how many clients were provided with resources and referrals.</p>

equity lens to expand services and resources to underserved communities.	
Goal #4: From July 1, 2022 – June 30, 2023, based on medical need, help 100 of the 200 families raising children with disabilities access primary or specialty medical care by enrolling them in the transportation reimbursement component of the program (TRIP). Families approved for TRIP are reimbursed for miles traveled to access specialty medical care outside of the Coachella Valley, primarily in Loma Linda. This project goal coincides with the District and Foundation's Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.	Evaluation #4: Angel View partners with Independent Living Partnership (ILP) in Riverside. ILP administers the TRIP program throughout Riverside County. Angel View provides ILP with regular payments which ILP uses to pay to our clients on a reimbursement basis. Angel View case managers help parents complete the monthly mileage forms, which are sent to ILP for payment. The mileage forms submitted identify destinations such as Loma Linda Children's Hospital. We receive detailed reports each month from ILP showing how many miles were reported by each child's family, how many were approved and paid. The ILP MOU for fiscal year 2021-22 is attached to this application, along with letters of support. A new MOU will be signed for 2022-23 in June, as has been done annually since 2012.
Goal #5:	Evaluation #5:

Proposed Project Evaluation Plan

It has always been our intent for the Children's Outreach Program to be responsive to clients' needs. Sometimes data reveal what needs to be changed/improved; sometimes external situations dictate changes. For example, many of the families we served were dramatically impacted by COVID-19. Many lost income; children's medical appointments were canceled or switched to Zoom; IEPs were on hold while children attended school virtually. Families' needs changed very rapidly. In real time, we shifted our focus to ensure we were providing services our clients needed at the time. The data we collect from this project will help us continue to refine the program. We have established collaborators so don't envision that changing (unless new partners emerge). We will use client stories and successes to help us articulate needs and solutions in future fundraising campaigns and in future grants. We will consider the project a success if we meet goals 1-5 stated above.

Organizational Capacity and Sustainability

Organizational Capacity

Capacity: Angel View has provided services to children and adults with disabilities since 1955. In FY 2022-23, we will assist approximately 650 individuals with disabilities through three primary programs: 24-hour Residential Care, a therapeutic Day Program for adults with disabilities, and Angel View Children's Outreach.

Besides what will be achieved in our Outreach program, in FY 22-23, we will provide:

- 1 million+ hours of direct client service;
- 60,000+ client trips in wheelchair accessible vehicles to medical, dental, therapy appointments and quality of life outings;
- 135,000+ meals, snacks and nutritional supplements;
- A wheelchair/mobility device lending program.

And we will be the grateful recipients of thousands of hours of volunteer service, a great benefit to Angel View.

Staff : Angel View is one of the largest private employers in the valley. We currently employ 400 fulltime and 55 part-time employees, including the employees at our growing network of resale stores. The Children's Outreach program team is comprised of four individuals, a program manager, two case managers and an outreach advocate, all bilingual. The team is overseen by CEO Patti Park, who has 27 years of experience. Amanda Galindo, LCSW, has been the Outreach Program manager since its inception.

Organizational Sustainability:

Angel View was founded in 1955 to help children with polio. Once it was eradicated, for many years, our only program was providing 24-hour residential care. In 2008, we began a therapeutic Day Program for adults with disabilities. Then in 2012, the board recommitted to serving children with disabilities.

The Children's Outreach Program was launched in 2012 with a two-year funding commitment by the Angel View board. It was an experiment and a risk. Angel View's residential program and Day Program are both funded in part by Medi-Cal, but there was/is no similar source of funds for the Outreach Program. Nonetheless, the board was moved to act by the community's huge need for services.

The program quickly became of one Angel View's core services. The staff has quadrupled from one outreach specialist in 2012 to a program manager, two case managers and an outreach advocate (all bilingual).

Each year, the board unanimously approves the expense because the program helps so many local children with disabilities. Regardless of the difficulty sustaining the program, the board remains 100% committed to the effort. We will continue to aggressively raise funds to we can continue to help children who rely on our services.

Diversity, Equity, and Inclusion

How is diversity, equity, and inclusion addressed?

We make every effort to recruit diverse board members and to hire diverse staff. Our board was recently expanded. It now includes 12 community leaders as officers and directors. The multi-ethnic board is comprised of four women and eight men, both heterosexual and LGBT, who represent various geographic communities within the desert (East and West Valley). Our management staff is comprised primarily of women, including our CEO. Our Qualified Intellectual Disabilities Professionals are all people of color as are 2/3 of our district managers. Our workforce is comprised of 400 full-time and 55 part-time multi-ethnic employees. The majority are Hispanic/Latino. All

employees on our Outreach team are Hispanic/Latino and speak fluent Spanish and English.

What is preventing the organization from addressing diversity, equity, and inclusion? This does not apply.

Partnerships:

Key Partners:

Angel View collaborates with all local entities that provide services to people with disabilities. Our most important partners are organizations like Inland Regional Center, Independent Living Partnership, the Braille Institute, GANAS, Easy Speech, Coachella Valley Autism Society, UCPIE, American Youth Soccer Organization's VIP Program (for kids with disabilities), etc., as well as all local school districts.

- Inland Regional Center - collaborates with Angel View on client services and parent support group;
- Independent Living Partnership - administers Angel View's transportation reimbursement Program (MOU attached);
- School Districts - Angel View staff serve as advocates for clients in Individual Education Program meetings; local special ed teachers and administrators frequently refer clients to us;
- AYSO VIP - since the Outreach program began in 2012, we have sponsored all kids with disabilities who want to play in the AYSO VIP league if they complete an Outreach intake.
- All other providers of services to children with disabilities frequently refer clients to us and vice versa; often we assist the same clients, thereby expanding what one individual organization could provide in terms of assistance.

In addition, we work with other providers including speech therapists, to extend the benefits of their therapy. For example, a therapist may provide one of the kids we assist with a speech therapy device to use at the therapist's office. Through our mini-grant program, we could potentially provide the same device for home use, enabling the child to make considerably more progress.

**Line Item Budget
Project
Operational Costs**

PROJECT OPERATIONS		Total Project Budget	Funds from Other Sources Detail on sheet 3	Amount Requested from DHCD
Total Staffing Costs Detail on sheet 2		\$ 207,971.40	\$ 131,181.40	\$ 76,790.00
Equipment (itemize)				
1				\$ -
2				\$ -
3				\$ -
4				\$ -
Supplies (itemize)				
1				\$ -
2				\$ -
3				\$ -
4				\$ -
Printing / Duplication		\$ 1,000.00	\$ 1,000.00	\$ -
Mailing / Postage				\$ -
Travel / Mileage (use current Federal mileage rate)		\$ 10,000.00	\$ 10,000.00	\$ -
Education / Training				\$ -
* Items listed below are included for calculation of the total project budget only. For use of DHCD funds, these line items would be included in the allowable 10% indirect cost rate.				
Office / Rent / Mortgage* - Home Office Allocation		\$ 12,500.00	\$ 12,500.00	\$ -
Telephone / Fax / Internet*			\$ -	\$ -
Utilities*		\$ 569.00	\$ 569.00	\$ -
Insurance*		\$ 953.00	\$ 953.00	\$ -
Other direct project costs not described above (itemize)				
1	Client Mileage Reimbursement	\$ 60,500.00	\$ 60,500.00	\$ -
2	Client Mini-Grants	\$ 25,000.00	\$ 25,000.00	\$ -
3	Client Activity Sponsorships	\$ 1,030.00	\$ 1,030.00	\$ -
4				\$ -
Indirect Cost Rate - Maximum of 10% Allowed				
Total Project Budget		\$ 319,523.40	\$ 242,733.40	\$ 76,790.00
Budget Narrative	The total budget for the Children's Outreach Program for FY 2022-23 is \$589,212.15. That includes services provided in both the West Valley and the East Valley. Our project budget is \$319,523.40. It consists of salaries and benefits paid to the two case managers who will provide one-on-one services to East Valley families, and 50% of other program expenses such as mileage reimbursement, mini-grants, and activity sponsorships, which will be awarded to the East Valley clients we will serve. We are requesting a grant of \$76,790, which would enable our bilingual case managers to provide 2,000 hours of one-on-one service to East Valley clients. Angel View will cover the balance of the two case managers' salaries and benefits as well as the additional project costs, including all client benefits listed on lines 23-25.			

Line Item Budget Staffing Costs

Staff Salaries		Annual Salary	% of Time Allocated to Project	Total Project Salary	Amount Requested from DHCD
Employee Position/Title					
1	Program manager	\$ 91,182.00	100%	91,182.00	\$ 43,768.00
2	Case manager 1	\$ 68,796.00	100%	68,796.00	\$ 33,022.00
3				-	
4	Benefits Program Manager	27,354.60	100%	27,354.60	
5	Benefits Case Manager 1	20,638.80	100%	20,638.80	
6				-	
7				-	
8				-	
Total Employee Benefits / Employer Taxes - proportional fringe costs and/or employer taxes based on % of time allocated to project				-	-
Enter this amount in Section 1; Staffing Costs			Total >	\$ 207,971.40	\$ 76,790.00
Budget Narrative	<p style="color: red;">The Outreach Program team is comprised for four bilingual staff members - the Outreach Program Manager, who is also a case manager; two additional case managers, and an Outreach Advocate. This project only includes the Outreach Program Manager and Case Manager 1. The other two team members will serve clients in the West Valley so are not included in this budget. The Program Manager and Case Manager 1 will be responsible for providing the 2,000 hours of one-on-one service to low-income East Valley families raising the 200 children with disabilities.</p>				
Budget Narrative	<p style="color: red;">Benefits are calculated at 30% of base salary.</p>				
Professional Services / Consultants		Hourly Rate	Hours/Week	Monthly Fee	Total Project Fees
Company and Staff Title					
1					
2					
3					
4					
5					
Enter this amount in Section 1; Staffing Costs				Total >	\$ -
Budget Narrative	<p style="color: red;">Please describe in detail the scope of work for each professional service/consultant on this grant.</p>				

Line Item Budget Other Project Funds

Other funding received (actual or projected) SPECIFIC to this project. "Total funding in addition to DHCD request" below should match or exceed value listed in Section 1 for "Funds from Other Sources".			Amount	
Fees			\$0	
Donations			\$ 181,099.40	
Grants (List Organizations)				
	1	Anderson Children's Foundation	\$	34,634.00
	2	Barker Foundation	\$	25,000.00
	3	City of Indio, City of Coachella		\$2,000
	4			
Fundraising (describe nature of fundraiser)				
	1			
	2			
Other Income, e.g., bequests, membership dues, in-kind services, investment income, fees from other agencies, etc. (Itemize)				
	1			
	2			
	3			
	4			
Total funding in addition to DHCD request			\$	242,733.40
Budget Narrative	<p>Listed grants are projected but are extremely likely. The Anderson Children's request has been submitted and if granted, will be awarded on July 1. We have been funded annually by ACF since the Outreach Program began, so we are anticipating the funds. The same is true of the Barker Foundation but the FY 22-23 request won't be submitted until August and will be awarded in November. The cities of Indio and Coachella similarly have funded the Outreach Program at \$1,000 each for the past few years. The \$188,788 balance will be contributed from Angel View's general fund revenues. Sources include donations, proceeds from sales of donated merchandise at Angel View's resale stores, and proceeds from external fundraisers, such as the annual New Year's Eve Day Swim Event benefiting Angel View. All Outreach services are provided at no cost to clients. We do not collect fees.</p>			

Grant Scoring Review

Grant Staff Review # 1 of 4

Executive Summary: 9

Community Need and Alignment: 9

Goals: 9

Proposed Evaluation Plan: 9

Applicant Capacity and Infrastructure: 9

Organizational Sustainability: 8

Budget: 8

Key Partners/Collaborations: 9

Total Score: 70.00

Reviewer Comments:

- Since 2012, Angel View has conducted an Outreach program that provides free supports and services to children with disabilities age 18 and under, who live in the Coachella Valley and High Desert. All of these services have been in response to resolve immediate problems and crisis's, such as help in filling out applications for services; mileage reimbursement for miles traveled accessing specialty pediatric care; special needs mini grants for medical equipment, supplies and services not covered by Medi-Cal or other insurance; activity sponsorships for programs that accept children with disabilities; and parent support groups for families struggling with issues around raising a child with a disability.
- This grant will continue Angel View Outreach program at the level of more intensive intervention/case management approach. Over the one year grant period the Angel View outreach team will help stabilize the lives of 200 children with disabilities by ensuring their families receive all allowable safety net services, take advantage of available resources, and learn basic life skills such as calendaring appointments, scheduling transportation, planning for contingencies, budgeting, etc.
- The goal towards family stability will involve pre- and post-assessments; individual goals will be established with monthly progress on the individual goals tracked and reported; and the goals will be continuously assessed.

Response Notes:

Grant Scoring Review

Average Review Score:

Fiscal Staff Review Stage: 18 (2 of 2)

Grant Program Staff Review Stage: 73.5 (4 of 4)

Sum of all Reviews:

Fiscal Staff Review Stage: 36 (2 of 2)

Grant Program Staff Review Stage: 294 (4 of 4)

Total average proposal score: 91.5/100

Grant Scoring Review

Grant Staff Review # 2 of 4

Executive Summary: 10

Community Need and Alignment: 9

Goals: 9

Proposed Evaluation Plan: 9

Applicant Capacity and Infrastructure: 10

Organizational Sustainability: 10

Budget: 9

Key Partners/Collaborations: 10

Total Score: 76.00

Reviewer Comments:

Angel View has a long standing history in advocating, assisting, and providing much needed resources and programming to individuals with special needs and their families. Through this grant proposal children with disabilities will receive assistance from Angel View's case managers in assessing their individual needs, connecting them to resources like transportation, and assisting their parents in navigating the health care system, along with enrollment into specific services. I highly recommend this grant proposal for funding.

Response Notes:

Average Review Score:

Fiscal Staff Review Stage: 18 (2 of 2)

Grant Program Staff Review Stage: 73.5 (4 of 4)

Sum of all Reviews:

Fiscal Staff Review Stage: 36 (2 of 2)

Grant Program Staff Review Stage: 294 (4 of 4)

Total average proposal score: 91.5/100

Grant Scoring Review

Grant Staff Review # 3 of 4

Executive Summary: 9

Community Need and Alignment: 8

Goals: 9

Proposed Evaluation Plan: 9

Applicant Capacity and Infrastructure: 9

Organizational Sustainability: 9

Budget: 9

Key Partners/Collaborations: 10

Total Score: 72.00

Reviewer Comments:

Angel View's Outreach Program targets Coachella Valley families that have children with disabilities. The Outreach Program will utilize case managers to help parents navigate a complex healthcare system, advocate for child assistance, and provide support services that reduce healthcare access barriers. District funds will be utilized to support the salaries of a Program Manager and Case Manager. The two staff members will provide one-on-one targeted support to 200 children and their families to improve the child's access to medical care. Individuals with disabilities are an underfunded population and this proposal directly aligns with the District's Strategic Plan strategy applying an equity lens to expand services and resources to underserved communities (2.7).

Response Notes:

Average Review Score:

Fiscal Staff Review Stage: 18 (2 of 2)

Grant Program Staff Review Stage: 73.5 (4 of 4)

Sum of all Reviews:

Fiscal Staff Review Stage: 36 (2 of 2)

Grant Program Staff Review Stage: 294 (4 of 4)

Total average proposal score: 91.5/100

Grant Scoring Review

Grant Staff Review # 4 of 4

Executive Summary: 10

Community Need and Alignment: 10

Goals: 9

Proposed Evaluation Plan: 9

Applicant Capacity and Infrastructure: 9

Organizational Sustainability: 10

Budget: 9

Key Partners/Collaborations: 10

Total Score: 76.00

Reviewer Comments:

The proposed services to be provided by Angel View will address a need area for underserved children in the Coachella Valley. These children and their families will benefit from longer term support services. The combined access to primary and specialty medical care linkage will be accomplished through the work of the case managers. This service structure is in alignment with the Desert Healthcare District Strategic Plan Goal 2.7 (Utilize an equity lens to expand services and resources to underserved communities).

The evaluation structure of this proposal will track # of individuals connected to primary and specialty healthcare resources through the review of monthly reports by the support team. This information will assist and inform program practices.

Angel View is an established provider of services to vulnerable children and families since 1955 and will be a helpful addition to the Coachella Valley children and families that greatly need this structured linkage and longer term support.

Response Notes:

Average Review Score:

Fiscal Staff Review Stage: 18 (2 of 2)

Grant Program Staff Review Stage: 73.5 (4 of 4)

Sum of all Reviews:

Fiscal Staff Review Stage: 36 (2 of 2)

Grant Program Staff Review Stage: 294 (4 of 4)

Total average proposal score: 91.5/100

Grant Scoring Review

Fiscal Staff Review # 1 of 2

Fiduciary Compliance: 8

Financial Stability: 9

Total Score: 17.00

Reviewer Comments:

Fiduciary Compliance

The audit report is unmodified. The Board of Directors and Audit Committee accepted the audit report.

Current Ratio is very strong (1.5:1) which represents the grantee's ability to pay it's short-term liabilities

The Net Assets decreased by \$2.1M FY20 and increased \$5.4M FY21. The Balance Sheet is in good order

Financial Stability

Grantee demonstrates a strong financial position.

Grantee possesses diversified resources for this project of \$319,523. The District's grant of \$76,790 is well supported by other resources.

Response Notes:

Average Review Score:

Fiscal Staff Review Stage: 18 (2 of 2)

Grant Program Staff Review Stage: 73.5 (4 of 4)

Sum of all Reviews:

Fiscal Staff Review Stage: 36 (2 of 2)

Grant Program Staff Review Stage: 294 (4 of 4)

Total average proposal score: 91.5/100

Grant Scoring Review

Fiscal Staff Review # 2 of 2

Fiduciary Compliance: 9

Financial Stability: 10

Total Score: 19.00

Reviewer Comments:

Audited financials presented to and approved by Board of Directors. Organizational assets are sufficient to meet liabilities and cash flow was positive for 2020. Strategic plan includes development of multiple funding streams. The project budget is reasonable compared to the overall organizational budget and includes other funding sources.

Response Notes:

Average Review Score:

Fiscal Staff Review Stage: 18 (2 of 2)

Grant Program Staff Review Stage: 73.5 (4 of 4)

Sum of all Reviews:

Fiscal Staff Review Stage: 36 (2 of 2)

Grant Program Staff Review Stage: 294 (4 of 4)

Total average proposal score: 91.5/100



Grant Application Scoring Rubric



Category	Meets expectations (10-6 points)	Does not meet expectations (0-5 points)
Programmatic Review		
Executive Summary of the Project (10 points)	The applicant includes and describes the project's mission and vision, the target population the project will serve, the expected benefits to the community, the need for the project in the community with proposed evidence-based methods, interventions, and strategies that are realistic, attainable, effective, and outcome-oriented.	The applicant is unclear or does not include or describe the project's mission and vision, the target population the project will serve, the expected benefits to the community, the need for the project in the community with proposed evidence-based methods, interventions, and strategies that are realistic, attainable, effective, and outcome-oriented.
Community Need for the Project & Strategic Plan Alignment (10 points)	The applicant identifies and defines a specific need(s) for the project within the identified community and effectively describes the alignment of that need to the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals and strategies by using one of more of the following: data, case studies, interviews, focus group results, media coverage, etc.	The applicant does not sufficiently identify or describe a need for the project and/or its alignment to one of the Desert Healthcare District and Foundation 2021-2026 Strategic Plan goals and strategies by using one or more of the following: data, case studies, interviews, focus group results, media coverage, etc.
Project Goals, Performance Measures, and Evaluation (10 points)	The applicant has provided SMART goals with an evaluation plan that is comprehensively developed. The SMART goals are specific, measurable, attainable, realistic, and time-bound , and the evaluation plan will accurately measure the project's effectiveness and impact. Within each goal, the applicant identifies a related performance measure as outlined in the Desert Healthcare District and Foundation 2021-2026 Strategic Plan.	The applicant has provided very limited goals and evaluation plans. The goals are not specific, measurable, attainable, realistic, time-bound goals and will not measure the project's effectiveness or impact. Applicant did not identify related performance measures as outlined in the Desert Healthcare District and Foundation 2021-2026 Strategic Plan.

<p>Project Evaluation Plan (10 points)</p>	<p>The applicant provides a detailed plan of action for evaluation that includes both qualitative and/or quantitative assessment(s). The plan includes well-defined data reporting mechanisms and/or a clear and transparent narrative.</p> <ul style="list-style-type: none"> • Evaluation measures and methods are clear; the applicant defines how they envision success. • Evaluation is in alignment with the SMART goals of the project. • Evaluation is in alignment with identified performance measure(s). • An explanation is provided on how the data collected from the project will be utilized for future programming, partnerships, and/or funding. 	<p>The applicant does not provide, or vaguely describes, a plan of action with limited qualitative and/or quantitative assessment(s). The plan includes poorly defined data reporting mechanisms and/or a narrative.</p> <ul style="list-style-type: none"> • Evaluation measures and methods are not clear; the applicant vaguely defines how they envision success. • Evaluation is not in alignment with the SMART goals of the project. • Evaluation is not in alignment with identified performance measure(s). • An explanation is not provided on how the data collected from the project will be utilized.
<p>Applicant Capacity and Infrastructure to Execute Proposal (10 points)</p>	<p>The applicant includes examples that demonstrate that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.).</p> <p>The applicant demonstrates reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support)</p>	<p>The applicant does not include examples that demonstrate the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.).</p> <p>The applicant is limited in its ability to demonstrate reliability for this kind of work (strength, a history or track record of achievements, related mission, and letters of support)</p>
<p>Organization Sustainability (10 Points)</p>	<p>The applicant demonstrates that it has a current Strategic Plan. The applicant demonstrates strong Board engagement, governance, and fundraising support.</p>	<p>The applicant does not sufficiently demonstrate that it has a current Strategic Plan. The proposed program is not identified in the current Strategic Plan and the applicant organization has limited Board engagement, governance, and fundraising support.</p>

Budget (10 points)	<p>The budget is specific and reasonable, and all items align with the described project. The proposed budget is accurate, cost-effective, and linked to activities and outcomes.</p> <ul style="list-style-type: none">• There are no unexplained amounts.• The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are reasonable.• All line items are identified clearly in the budget narrative.• The budget shows committed, in-kind, or other funds that have been identified, secured, and in place to support the project.	<p>The budget is not specific and/or reasonable, and the items are poorly aligned with the described project. The budget is included in the application but seems incomplete or not reflective of actual costs.</p> <ul style="list-style-type: none">• There are unexplained amounts.• The overall significance of the project, including the relationship between benefits and/or participants to the programmatic costs are not reasonable.• Line items are not clearly defined in the budget narrative.• The budget does not show committed, in-kind, or other funds that have been identified, secured, and in place to support the project.
Key Partners / Collaboration (10 points)	<p>The proposal demonstrates a collaborative process that includes multiple community partners involved in planning and implementation, with contributions from collaborators articulated in detail via letters of support and/or memorandums of understanding.</p>	<p>The proposal does not demonstrate a collaborative process and it does not involve multiple community partners in planning and implementation. Potential for collaboration exists but is not articulated.</p>
Fiscal Review		
Fiduciary Compliance (10 Points)	<p>The applicant demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financial statements produced in a timely fashion, positive cash flow at the end of each fiscal year, asset ratio meets required debt load, and the Board reviews financial statements regularly.</p>	<p>The applicant does not demonstrate a financial history that shows a continuous cycle of fiduciary responsibility of the Board through audited financial statements. Positive cash flow at the end of each fiscal year is not consistent. and the Board does not review financials regularly.</p>

Financial Stability (10 Points)	Funding sources for operations and programs are from multiple sources and are driven by a strategic plan for stability for both short- and long-term growth. Fund development and/or business plan is in place to identify future sources of funding. The requested grant amount is reasonable in comparison to the overall organizational budget.	Source of funds for operations and programs are from limited sources and are not driven by a strategic plan . There is no plan for stability in place currently, including a fund development plan and/or business plan. The requested grant amount is unreasonable in comparison to the overall organizational operating budget.
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Total Score: ____/ 100

Recommendation:

- ☐ Fully Fund
- ☐ Partially Fund – Possible restrictions/conditions
- ☐ No Funding

Grant #1313

EXHIBIT B**PAYMENT SCHEDULES, REQUIREMENTS & DELIVERABLES**Project TitleImproving Access to Primary and Specialty Care Services for
Children with DisabilitiesStart/End

7/01/2022

6/30/2023

PAYMENTS:

(2) Payments: \$34,555.00

10% Retention: \$7,680.00

Total request amount: \$ 76,790

GRANT AND PAYMENT SCHEDULE REQUIREMENTS:

Scheduled Date	Requirement Number	Grant Requirements for Payment	Payment
5/01/2022		Signed Agreement submitted & accepted.	Advance of \$34,555.00 for time period 7/01/2022 - 12/31/2022
2/01/2023		1 st six-month (7/01/2022 - 12/31/2022) progress report, budget reports and receipts submitted & accepted	Advance of \$34,555.00 for time period 1/01/2023 - 6/30/2023
8/01/2023		2 nd six-month (1/01/2023 - 6/30/2023) progress report, budget reports and receipts submitted & accepted	\$0
8/15/2023		Final report (7/01/2022 - 6/30/2023) and final budget report submitted & accepted	\$7,680.00 (10% retention)

TOTAL GRANT AMOUNT: \$76,790

DELIVERABLES:

Project Goals and Evaluation

<p>Goal #1: From July 1, 2022 – June 30, 2023, provide 2,000 hours of direct individualized client service to 200 low-income East Valley families raising children with disabilities.</p> <p>This project goal coincides with the District and Foundation’s Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.</p> <p>Please note ~ Goals 2-4 are a further breakdown of the 2,000 hours. All children mentioned in Goals 2-4 will be part of the 200 served by our project. Also some children will receive more than one service/benefit depending on need.</p>	<p>Evaluation #1: # of individuals who were connected to primary and specialty healthcare resources in underserved communities.</p> <p>We will use monthly reports completed by our Outreach team to track the number of children served, their cities of residence, their family income levels, and the services provided. Two case managers serve the East Valley. Both are salaried, full-time employees. 100% of their time is spent directly serving clients. We will use payroll records to confirm the 2,000 hours of client service.</p>
<p>Goal #2: From July 1, 2022 – June 30, 2023, conduct intakes on 40 new low-income East Valley clients (40 of the 200) to determine their primary needs. Prior to receiving services, all clients complete a one-on-one intake with our case managers. Each child’s medical condition is verified through Inland Regional Center or his/her medical provider.</p> <p>This project goal coincides with the District and Foundation’s Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.</p>	<p>Evaluation #2: # of individuals who were connected to primary and specialty healthcare resources in underserved communities.</p> <p>In addition to the information listed in Evaluation #1, we will use the monthly reports to identify and quantify new clients vs. repeat clients.</p>

<p>Goal #3: From July 1, 2022 – June 30, 2023, based on need, assist 50 of the 200 East Valley families raising children with disabilities by providing resources and referrals as well as help accessing services. Assistance from our bilingual case managers includes helping parents complete applications to safety net services, health insurance, etc., which are known to improve access to medical care.</p> <p>This project goal coincides with the District and Foundation’s Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.</p>	<p>Evaluation #3: # of individuals who were connected to primary and specialty healthcare resources in underserved communities.</p> <p>In addition to the information noted in Evaluation #1 above, we will use the monthly reports to quantify how many clients were provided with resources and referrals.</p>
<p>Goal #4: From July 1, 2022 – June 30, 2023, based on medical need, help 100 of the 200 families raising children with disabilities access primary or specialty medical care by enrolling them in the transportation reimbursement component of the program (TRIP). Families approved for TRIP are reimbursed for miles traveled to access specialty medical care outside of the Coachella Valley, primarily in Loma Linda.</p> <p>This project goal coincides with the District and Foundation’s Strategic Plan performance measure # of individuals who were connected to primary and specialty healthcare services in underserved communities under strategy 2.7 Utilize an equity lens to expand services and resources to underserved communities.</p>	<p>Evaluation #4: Angel View partners with Independent Living Partnership (ILP) in Riverside. ILP administers the TRIP program throughout Riverside County. Angel View provides ILP with regular payments which ILP uses to pay to our clients on a reimbursement basis. Angel View case managers help parents complete the monthly mileage forms, which are sent to ILP for payment. The mileage forms submitted identify destinations such as Loma Linda Children's Hospital. We receive detailed reports each month from ILP showing how many miles were reported by each child's family, how many were approved and paid. The ILP MOU for fiscal year 2021-22 is attached to this application, along with letters of support. A new MOU will be signed for 2022-23 in June, as has been done annually since 2012.</p>

DESERT HEALTHCARE DISTRICT								
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE								
March 31, 2022								
TWELVE MONTHS ENDING JUNE 30, 2022								
			Approved	6/30/2021	Current Yr	Total Paid Prior Yrs	Total Paid Current Yr	Open
Grant ID Nos.		Name	Grants - Prior Yrs	Bal Fwd	2021-2022	July-June	July-June	BALANCE
2014-MOU-BOD-11/21/13		Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ 6,660,000		\$ -		\$ 6,660,000
2019-994-BOD-05-28-19		One Future Coachella Valley - Mental Health College & Career Pathway Development - 2 Yr	\$ 700,000	\$ 148,750		\$ 148,750		\$ -
2020-1085-BOD-05-26-20		Olive Crest Treatment Center - General Support for Mental Health Services - 1 Yr	\$ 50,000	\$ 5,000		\$ 5,000		\$ -
2020-1057-BOD-05-26-20		Desert Cancer Foundation - Patient Assistance Program - 1 Yr	\$ 150,000	\$ 15,000		\$ 15,000		\$ -
2020-1139-BOD-09-22-20		CSU San Bernardino Palm Desert Campus Street Medicine Program - 1 Yr	\$ 50,000	\$ 5,000		\$ -		\$ 5,000
2020-1135-BOD-11-24-20		Hope Through Housing Foundation - Family Resilience - 1 Yr	\$ 20,000	\$ 2,000		\$ -		\$ 2,000
2020-1149-BOD-12-15-20		Voices for Children - Court Appointed Special Advocate Program - 1 Yr	\$ 40,000	\$ 22,000		\$ 22,000		\$ -
2021-1136-BOD-01-26-21		Ronald McDonald House Charities - Temporary Housing & Family Support Services - 1 Yr	\$ 119,432	\$ 65,688		\$ 53,744		\$ 11,944
2021-1147-BOD-01-26-21		Alzheimer's Association - Critical Program Support - 1 Yr	\$ 33,264	\$ 18,295		\$ 14,969		\$ 3,326
2021-1162-BOD-01-26-21		Joslyn Center - Wellness Center Program Support - 1 Yr	\$ 109,130	\$ 60,022		\$ 49,108		\$ 10,914
2021-1170-BOD-02-23-21		Jewish Family Services - Mental Health Counseling for Underserved Residents - 1 yr	\$ 80,000	\$ 44,000		\$ 44,000		\$ -
2021-1141-BOD-03-23-21		Martha's Village & Kitchen - Homeless Housing With Wrap Around Services - 1 Yr	\$ 210,905	\$ 115,998		\$ 94,907		\$ 21,091
2021-1171-BOD-03-23-21		Blood Bank of San Bernardino/Riverside Counties - Bloodmobiles for Coachella Valley - 18 Months	\$ 150,000	\$ 82,500		\$ 67,500		\$ 15,000
2021-1174-BOD-03-23-21		Mizell Center - Geriatric Case Management Program	\$ 100,000	\$ 55,000		\$ 45,000		\$ 10,000
2021-1266-BOD-04-27-21		Galilee Center - Our Lady of Guadalupe Shelter - 1 yr	\$ 150,000	\$ 82,500		\$ 67,500		\$ 15,000
2021-1277-BOD-04-27-21		Lift To Rise - United Lift Rental Assistance 2021 - 8 Months	\$ 300,000	\$ 210,000		\$ 180,000		\$ 30,000
2021-1280-BOD-05-25-21		Desert AIDS Project - DAP Health Expands Access to Healthcare - 1yr	\$ 100,000	\$ 55,000		\$ 45,000		\$ 10,000
2021-21-02-BOD-06-22-21		Carry over of remaining Fiscal Year 2020/2021 Funds*	\$ 1,854,873	\$ 1,854,873		\$ 645,115		\$ 1,209,758
2021-1296-BOD-11-23-21		Coachella Valley Volunteers In Medicine - Improving Access to Healthcare Services - 1 Yr			\$ 154,094		\$ 69,342	\$ 84,752
2021-1289-BOD-12-21-21		Desert Cancer Foundation - Patient Assistance Program - 1 Yr			\$ 150,000		\$ 67,500	\$ 82,500
2022-1301-BOD-01-25-22		UCR Regents - Community Based Interventions to Mitigate Psychological Trauma - 1 Yr			\$ 113,514		\$ 51,081	\$ 62,433
2022-1302-BOD-01-25-22		Vision To Learn - Palm Springs, Desert Sands, and Coachella Valley School Districts 1 Yr			\$ 50,000		\$ 22,500	\$ 27,500
2022-1303-BOD-01-25-22		CSU San Bernardino Palm Desert Campus Street Medicine Program - 1 Yr			\$ 54,056		\$ 24,325	\$ 29,731
2022-1306-BOD-02-22-22		Olive Crest Treatment Center - General Support for Mental Health Services - 1 Yr			\$ 123,451		\$ 55,553	\$ 67,898
								\$ -
TOTAL GRANTS			\$ 14,217,604	\$ 9,501,626	\$ 645,115	\$ 1,497,593	\$ 290,301	\$ 8,358,847
Amts available/remaining for Grant/Programs - FY 2021-22:								
Amount budgeted 2021-2022				\$ 4,000,000			G/L Balance:	3/31/2022
Amount granted through March 31, 2022:				\$ (645,115)			2131	\$ 3,368,847
Mini Grants:	1293; 1294			\$ (10,000)			2281	\$ 4,990,000
Financial Audits of Non-Profits				\$ -				
Net adj - Grants not used: FY20-21 Funds, 1124				\$ 1,867,619		Total		\$ 8,358,847
Matching external grant contributions				\$ -				\$ (0)
Balance available for Grants/Programs				\$ 5,212,504				
* Value listed in Total Paid column reflects funds granted from carryover funds. Actual grant payments will be reflected under the respective grant.								

	Organization Name	Contact Person	ProgramProject Name	Program Executive Summary	Score	Grant Amt Requested	Staff Proposed Amt	Amount Awarded	Total Program/Project Budget	Total Org Operating Budget
1	A.C.T. for Multiple Sclerosis	Ann Greer	Mental Health Services for Multiple Sclerosis Clients	There is no cure for Multiple Sclerosis, most of our clients suffer from depression & are in desperate need of mental health services. Local charity ACT for MS will pay all costs to deliver weekly 1 on 1 mental health sessions to MS clients residing in the Coachella Valley. Clients will be paired with providers near them at no charge. For those clients who cannot leave their homes, the mental health professional will go to them, or individual sessions will be conducted by Zoom or Telephone.	73%	\$95,700	\$50,000	\$50,000	\$108,300	\$445,000
2	Alianza Coachella Valley	Patricia Carrillo	Increasing Mental Health Support Through Restorative Justice and Education Equity	Coachella Valley students face alarming suspension rates; indeed, one CVUSD school has a suspension rate three times that of California's. Suspensions deny students learning opportunities and have negative consequences on student academics and mental health. With the support of RAP's Mental Health Initiative, Alianza will engage 40 CV youth in a series of trainings that will address Restorative Justice practices, bullying and suicide prevention, mental health, advocacy and public speaking.	84%	\$50,000	\$50,000	\$50,000	\$69,880	\$1,500,000
3	Autism Society Inland Empire	Juanita Hernandez	Bilingual PEERS (Program for the Education and Enrichment of Relational Skills) Social Skills Group	One of the core deficits of Autism is a lack of social competencies - one of the essential elements required in working environments and quality of life. This project offers two sessions of the evidence-based PEERS Social Skills curriculum, which is not being used by any providers in Riverside County to our knowledge. Teens/adults and their "social coaches" (parents/caregivers) will attend telehealth sessions once a week for ten weeks to learn to make friends or have a romantic relationship.	80%	\$25,000	\$25,000	\$25,000	\$28,068	\$642,780
4	Clinicas de Salud del Pueblo	Sara Sanders	Blythe Mental Health Expansion	The proposed project will increase access to mental health services for the Blythe community by adding mental health services at the Blythe clinic where integrated behavioral health services are not currently offered. Funding priorities are addressed by establishing mental health services at a new location, including telehealth and virtual visits as well as increasing outreach and awareness of the new services. Clinicas anticipates 1800 behavioral health visits annually at the Blythe clinic.	70%	\$100,000	\$75,000	\$25,000	\$348,700	\$74,086,995
5	Consejo de Federaciones Mexicanas en Norte America (COFEM)	Liliana Camacho	Hablemos de Salud Mental/ Let's Talk About Mental Health	The project will promote preventative care and resources in the Eastern Coachella Valley (ECV) to address the social stigma and stereotypes of mental health. Per the ECV community's feedback and need, COFEM respectfully proposes to reach 500 Latinx and immigrant individuals by conducting community outreach and providing 5 participatory therapeutic workshops in a non-clinical environment, 4 informational sessions in collaboration with Vision y Compromiso, and resource guides (online and print).	90%	\$45,000	\$45,000	\$45,000	\$55,000	\$1,241,124
6	Desert Recreation Foundation	Amy Crabb	R.I.S.E Mental Wellness Program for Youth (RESILIENCE, INSPIRE, SELF-EMPOWER)	R.I.S.E. supports the idea that good overall health supports great mental health, and our program offers a well-rounded approach. The goal is to help youth create an identity that contributes to positive self-esteem and an understanding of control, empowerment, and purpose. The 6-8 week program inspires physical, emotional, and social wellness, fosters opportunities to engaged participants in enrichment activities, and cultural growth that leads to positive mental health outcomes.	78%	\$31,531	\$30,000	\$30,000	\$43,031	\$78,455
7	Inland Southern California 211+	Alisa Lemke	Inland SoCal Crisis and Suicide Helpline	Helpline is the regional 24/7 culturally competent crisis and suicide hotline for all ages and languages. Goal: Strengthen Helpline in Eastern Riverside County. Objectives: Awareness campaign, provide crisis/suicide trainings, work with 911 dispatch, preference hiring local, and build partnerships in ERC and especially North Shore, Blythe, and Indigenous communities. Outcomes: Improved awareness/access/training for Helpline services in ERC. Increased remote area equity in mental health.	69%	\$25,000	\$25,000	not approved	\$582,304	\$35,850,235

8	Jewish Family Service of the Desert	Kraig Johnson	Reducing Stigma & Increasing Stability in the East Valley Migrant Community	This collaborative effort will serve residents of the East Coachella Valley, including members of the migrant community, by offering bilingual electronic information and education on mental health topics and local resources and free telecare counseling in an effort to reduce the debilitating stigma preventing many from seeking needed services in this marginalized community. Impact should be felt through increased individual and family stability and increased access of mental health services.	81%	\$60,810	\$50,000	\$50,000	\$60,810	\$2,087,156
9	Mama's House Ministries	Brooke Stuessy	Mental Health Initiative	Our target population includes underprivileged pregnant women, postpartum mothers, and working mothers seeking assistance in acquiring necessary life skills for competent living. Both in-house and community residents will receive individual and group counseling and confidence-building workshops to address spiritual, physical, emotional, education, and vocational needs. Funds will be used for culturally competent program coordinator, psychiatrist, counselor, and workshop providers.	74%	\$146,098	\$25,000	\$25,000	\$146,098	\$1,211,944
10	Olive Crest	Walter Mueller	Counseling/Mental Health Services for children/families living in Coachella Valley/Blythe.	The goal of this project is to improve the mental, social-emotional, and physical health of up to 400 at-risk, and often remote children, through the funding of field-based wraparound services as well as supports at our new Palm Desert counseling center. Teams provide holistic services and mental health resources for children/families and track improvements in safety, stability, permanency, and lowered acuity. The anticipated outcome is to equip clients to successfully engage in healthy living.	78%	\$50,000	\$50,000	\$50,000	\$1,982,783	\$72,030,946
11	Riverside County Latino Commission on Alcohol and Drug Abuse Services, Inc.	Justina Larson	Healthy Minds Healthy Lives- Sana Mente Sana Vida	Plan to serve migrant/farm community of the ERC. Services will address the barriers preventing mental and emotional health. Use promotores to directly engage with community members. Mobil clinic and satellite offices to be established. Link migrant community members to RCLC to access services: community resources/mental health/substance use/legal/human rights services. Via social media, expand and disburse information to remove stigma, inform people of rights and privileges as well as services.	80%	\$500,000	\$75,000	\$75,000	\$526,639	\$6,663,104
12	Vision y Compromiso	Debbie Arthur	Circulos de Bailoterapia / The Bailoterapia Circles Project	Peer-to-peer programs support Latino families to improve mental health (Aguilar-Gaxiola, 2012). Bailoterápia Circles (cardio-dance therapy) is an evidence-based, culturally specific practice helping community members incorporate moderate movement into their lives while developing peer support networks to facilitate information-sharing, wellness and lifestyle changes. VyC will train 4-6 trusted promotoras as Bailoterapia instructors to lead Circles 2-3 times/week for 20-30 Latino residents/Circle	82%	\$50,000	\$50,000	\$50,000	\$63,847	\$3,805,566
13	Voices for Children	Christina Piranio	Court Appointed Special Advocate (CASA) Program	VFC will provide a CASA volunteer to 10 children in foster care in Coachella Valley with mental health needs in order to achieve Result 1: ensuring children have equitable access to mental health resources. Through our program, a CASA will get to know a child and understand their needs during meetings in the child's community. CASAs will recommend mental health support to the judges that make decisions about children in foster care resulting in improved mental health access in remote areas.	79%	\$20,000	\$20,000	\$20,000	\$1,091,895	\$7,065,895
14	We are One United Inc.	Lauren Bruggemans	Virtual Cafe Program	Our program harnesses technology to provide youth with mental health resources and skills to navigate adverse experiences.We do this by providing a forum to connect youth, community mentors & mental health specialists.Through intergenerational mentoring, we help young people find connection in a post-Covid world.The goal of this program is to improve access and grow awareness of mental health resources that will aid in breaking cycles of violence & mental health disturbances in the community.	81%	\$45,000	\$30,000	\$30,000	\$65,000	\$240,000
						\$1,244,139	\$600,000			



Date: 4/12/2022

To: Program Committee – District

Subject: Progress and Final Grant Reports 3/1/2022 – 3/31/2022

The following progress and final grant reports are included in this staff report:

Jewish Family Services of the Desert #1170

Grant term: 3/1/2021 – 2/28/2022

Original Approved Amount: \$80,000.00

Progress report covering the time period from: 8/16/2021 – 2/28/2022

Alzheimer's Association #1147

Grant term: 2/1/2021-1/31/2022

Original Approved Amount: \$33,264.00

Final report covering the time period from: 2/1/2021-1/31/2022

Hope Through Housing #1135

Grant term: 12/1/2020-11/30/2021

Original Approved Amount: \$20,000.00

Final report covering the time period from: 12/1/2020-11/30/2021

Habitat for Humanity #1178

Grant term: 3/1/2021-2/28/2022

Original Approved Amount: \$5,000.00

Mini Grant Final report covering the time period from: 2/1/2021-1/31/2022

Alzheimers Coachella Valley #1190

Grant term: 4/1/2021-12/31/2021

Original Approved Amount: \$5,000.00

Mini Grant Final report covering the time period from: 4/1/2021-12/31/2021

Jewish Family Service of the Desert, Grant#: 1170

Mental Health Counseling Services for Underserved Coachella Valley Residents

Strategic Area: Behavioral Health/Mental Health

Reporting Period: 8/16/2021 to 2/28/2022

Kraig Johnson
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grants@jfsdesert.org

Grant Information

Grant Amount: \$80,000

Paid to date: \$72,000

Balance: \$8,000

Due Date: 3/1/2022

Proposed Goals and Evaluation

The specific benefits or measurable impact to be achieved by: (2/28/2022):

Goal #1: By June 30, 2021, JFS will provide low- or no-cost mental health counseling services for 120 unduplicated clients using DHCD funds only (and an additional 1,080 using non-DHCD funds).

Goal #2: By June 30, 2021, at least 70% of mental health clients will attend three or more counseling sessions.

Goal #3: By June 30, 2021, JFS therapists will administer a depression scale to all counseling clients over 18 years of age.

Goal #4: By June 30, 2021, JFS will ensure that 100% of adult mental health clients are aware of case management services, including emergency financial assistance.

Evaluation Plan: Success of the proposed project will be defined by providing affordable access to quality mental health care for all Coachella Valley residents. JFS's counseling program is measured by achieving objectives and positive mental health outcomes. Counseling benchmarks include attendance at a minimum of three sessions and meeting of treatment goals. Quantitative evaluation is primarily measured through reports generated from the JFS Electronic Health Records (EHR) database, which is developed and

maintained by Welligent, Inc. This data is compiled bi-annually, and treatment goal achievements are reported at year end. Qualitative evaluation is based on processes that are consistent with the International Classification of Diseases and Related Health Problems (ICD 10), including the Generalized Anxiety Disorder (GAD 7) scale, the Primary Care-PTSD (PC-PTSD) screen, the CAGE Adapted to Include Drugs (CAGE-AID) screen, and the Patient Health Questionnaire (PHQ-9). The PC-PTSD and CAGE-AID screening tools are used at admission, while the GAD-7 and PHQ-9 tools are utilized at periodic times during the course of treatment and recorded in the database. Outcome measurements are monitored by individual clinicians and agency management, and any unexpected outcomes brought to the monthly clinical roundtable for discussion.

Proposed number of District residents to be served:

Total: 120

Proposed geographic area(s) served:

Cathedral City
Coachella
Desert Hot Springs
Indio
La Quinta
Mecca
Palm Desert
Palm Springs
Rancho Mirage
Thousand Palms

Progress This Reporting Period

Progress Outcomes:

Between August 16, 2021, and February 15, 2022*, Jewish Family Service of the Desert (JFS) met its expected progress toward annual program goals, offering bilingual (English & Spanish) telecare sessions for remote care, as well as bilingual in-person sessions to those clients who prefer to meet face-to-face or who cannot complete telecare sessions for whatever reason. In total, 654 unduplicated clients were provided with low or no-cost mental health counseling (55% of the total of 1,200), with a majority attending at least three counseling sessions (67% compared to the goal of 70%) and 73% of those clients obtaining at least one mutually agreed-upon clinical goal (compared to the goal of 70%).

*Note: Although the reporting period end date is February 28, 2022, JFS is reporting on progress for August 16, 2021 – February 15, 2022, to allow for accurate, up-to-date data collection. JFS will include data from February 16 – February 28, 2022, in the final report.

Progress on the number of District residents served:

Total: 654

Geographic area(s) served during this reporting period:

Cathedral City
Coachella
Desert Hot Springs
Indio
La Quinta
Outside the Coachella Valley
Palm Desert
Palm Springs
Rancho Mirage
Thousand Palms

Progress on the Program/Project Goals:

Goal #1: By June 30, 2021, JFS will provide low- or no-cost mental health counseling services for 1,200 unduplicated clients.

For August 16, 2021, to February 15, 2022, JFS served 654 unduplicated clients, 55% of the total goal, of which 495 clients were age 18 and over.

Goal #2: By June 30, 2021, at least 70% of mental health clients will attend three or more counseling sessions; at least 70% will have obtained at least one mutually agreed-upon clinical goal.

67% of mental health clients (441 out of 654) attended three or more counseling sessions.

Of counseling clients attending three or more sessions, 73% (320 out of 441) obtained at least one mutually agreed-upon clinical goal.

Goal #3: JFS therapists will administer a depression scale to all counseling clients over age 18.

JFS therapists administered a depression scale to 100% of the 495 mental health clients over age 18. All such clients were administered the depression scale at their first appointment.

Goal #4: By June 30, 2021, JFS will ensure that 100% of mental health clients are aware of case management services, including emergency financial assistance.

100% of adult mental health clients – 495 clients total – were made aware of case management services, including emergency financial assistance.

Program/Project Tracking:

- *Is the project/program on track?* Yes

- *Please describe any specific issues/barriers in meeting the desired outcomes:*

Prior to and through the reporting period, JFS has continued to provide counseling services amid strong community stigma associated with mental health struggles and services. In many cases, this hesitancy arises from a cultural perception within Latinx/Hispanic communities that mental health issues and seeking and/or receiving treatment warrant shame for the patient and their family [1]. Many in the migrant community also distrust the system, including agencies deemed part of that system. Furthermore, Valley residents continue to experience economic barriers to care that goes beyond the ability to pay, such as limited time, transportation, and lack of access to the internet or a device to participate in telehealth. Lastly, as a primary source of services in an area severely lacking such sources, JFS is limited by its capacity in proportion to community needs.

However, JFS has been consistently adapting to better serve Coachella Valley residents' needs since 1982 and, with diligent competence, continues to do so through the reporting period. By engaging the community in services that meet physical and mental needs, such as case management and mental health counseling, JFS combats mental health stigma and increases access to services. Holistic, high-quality care also provides clients with a basis of trust for healthcare providers. JFS staff continues to improve understanding and accessibility of remote work and telecare platforms.

[1] Jimenez, D. E., Bartels, S. J., Cardenas, V., & Alegría, M. (2013). Stigmatizing attitudes toward mental illness among racial/ethnic older adults in primary care. *International journal of geriatric psychiatry*, 28(10), 1061–1068. <https://doi.org/10.1002/gps.3928>

- *What is the course correction if the project/program is not on track?*

As residents continue to experience the pandemic and pandemic recovery, it is evident that JFS needs to ensure that mental health care is readily available and accessible, particularly for those living with low incomes. The creation of the Family Assistance Program (FAP), which was embedded into JFS's case management program in March 2021, continues to provide emergency financial assistance to local families for basic needs such as food, medications, and overdue rent or utilities. This has not only connected more residents with financial support but served as a means of introducing clients to the organization and other services offered, including mental health counseling. In this way, JFS was able to adapt and continue supporting the critical needs of the Coachella Valley community.

- *Describe any unexpected successes during this reporting period other than those originally planned:*

Realizing that expanding access to available services becomes even more necessary during public health emergencies, JFS has collaborated with the LGBTQ Community

Center of the Desert to create a private space in the Center Coachella facility located at Coachella City Hall to allow JFS clients who live in the Eastern Coachella Valley to use the space for telecare counseling sessions and/or to connect with JFS case managers in an effort to secure support. The collaboration not only increases access to services, but it helps residents of the Eastern Coachella Valley understand that JFS is a trusted provider of social services to all residents, regardless of issues such as immigration status. Also, given JFS's limited capacity in providing critical mental healthcare, discerning allocation of agency time and resources remains paramount to serve Valley residents best. For this reason, JFS found success in the dissolution of its agreement with a behavioral health management organization due to repeated difficulties processing paperwork, receiving needed authorizations despite appropriate and complete documentation being provided, and receiving timely payment. The dissolution created an opportunity to contract directly with at least two notable service providers. These more pragmatic and more meaningful partnerships have allowed for increased referrals, timely receipt of payment, and improved client and staff satisfaction.

Alzheimer's Association, Grant#: 1147

Alzheimer's Association Critical Support

Strategic Area: Vital Human Services to People with Chronic Conditions

Reporting Period: 02/01/2021-01/31/2022

Cortney Weir

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cjweir@alz.org

Grant Information

Grant Amount: \$33,264

Paid to date: \$29,938

Balance: \$3,326

Proposed Goals and Evaluation

The specific benefits or measurable impact to be achieved by: (1/31/2022)

Evaluation Plan:

Utilizing our proprietary Association internal database, Personify, the Alzheimer's Association carefully collects data from every interaction that occurs between our staff, volunteers and community members. For each Care Consultation a record is made for the family in question, with detailed notes regarding their specific situation, challenges, and the resources, strategies and action plan that is developed with their Program Manager. Additionally, for every education class, data is entered regarding the name, email and zip code of each participant in attendance, whether in person or virtually. All class participants are also given a post class evaluation, including a pre and post survey for the Caregiver EssentiALZ 4 part series which measures their growth in knowledge, comfort level and overall stress level before they begin the series and after it is completed. After the class concludes, most Caregiver EssentiALZ class groups form their own Support Group, or migrate into an existing Support Group, where their knowledge base and self assessed stress levels are also routinely monitored. The Association collects unduplicated numbers with regard to family members utilizing our services; EG one family may access several of our programs and services multiple times, (attend a support group every week for several months/years, attend an occasional educational or social engagement class, participate in one of more Care Consultation. For our purposes of increasing our reach and focusing on serving the greatest number of families living with Alzheimer's, we count each of these instances as an unduplicated contact only one time for our yearly total number of families served.

For the purposes of this grant request, some averages have been made based on the actual number of district residents that are being served by the programs in question.

Goal #1:

To continue to deliver Care Consultations to individual families. These entail a private individualized planning session with a Program Manager who does a full assessment of the current situation, challenges, and very often crisis management and mitigation. There is also significant follow up with these families, and multiple Care Consultations that take place as their loved one's disease progresses and needs change. Goal: To deliver 100 unduplicated Care Consultations to District families, which incorporates an average of two additional family members for a total of 300 District residents served.

Evaluation of goal #1:

Data will be collected and recorded for each individual Care Consultation via our proprietary data management tool, Personify, including information about each family, address, situation, plan of action, plan of follow up and subsequent contact.

Goal #2:

Goal: To deliver approximately 150 follow up Care Consultations with families who are established with us through a previous CC to monitor progress, changing circumstances and challenges related to their loved ones disease progression.

Evaluation of goal #2:

Data will be collected and recorded for each individual Care Consultation via our proprietary data management tool, Personify, including information about each family, address, situation, plan of action, plan of follow up and subsequent contact.

Goal #3:

Goal: To deliver a new Caregiver EssentiALZ 4 week series each month in 2021, with an average of 14 caregivers in attendance during each session. This will be a total of 168 district residents/families served, who will then go on through the programmatic continuum of services we provide, including ongoing support groups, additional targeted education and the opportunity to participate with their loved one in social engagement programs.

Evaluation of goal #3:

Data will be collected and recorded for each attendee every month and entered into Personify and evaluations completed by each participant both pre and post the class series will determine the effectiveness of the information delivered on the caregiver's knowledge base, comfort level, overall stress level and ability to be successful and effective in their caregiver role.

Proposed number of District residents to be served:

Total: 468

Proposed geographic area(s) served:

Cathedral City
Coachella
Desert Hot Springs
Indio
Indian Wells
La Quinta
Palm Desert
Palm Springs
Rancho Mirage
Bermuda Dunes

Final Progress:

Final Outcomes on Goals and Evaluation

Program/project final accomplishment(s) in comparison to the proposed goal(s) and evaluation plan.

The Alzheimer's Association's Critical Support grant was a welcome and crucial support for the Alzheimer's and dementia community at a critically needed time. With the conditions created by the Covid-19 pandemic, our organization was faced with a very limited capacity to do our traditional fundraising at a time that our services were needed by our Alzheimer's community more than ever before. The isolation that families living with Alzheimer's experience is a typical part of the disease journey and progression, but the pandemic increased their need for care and support service, education and counseling as loved ones and caregivers alike both experienced severe stress related to the conditions. The Alzheimer's Association just released our Facts and Figures for 2021 and we now know that deaths due to Alzheimer's and dementia increased by 17% during that time, which can be directly related to the isolation created by the pandemic. The funds granted by the District helped to cover funding that was lost to pandemic related conditions, allowing us to continue providing services throughout 2021, free of charge to our Coachella Valley Alzheimer's community.

Goal #1:

For Goal #1, we were to deliver a total of 100 Care Consultation, private planning sessions with a Masters level clinician who can assist with personalized short and long term strategy regarding expectations and disease management, financial and legal planning, etc. In the first reporting period we completed 43 Care Consultations and in the second reporting period we completed 63, for a total of 106. With the average Care Consultation including additional family members, particularly when we were delivering most of these via Zoom, the total District residents served was 298.

Evaluation of goal #1:

Care Consultations definitely took on a different level of intensity for our program staff and constituents during the pandemic. While living with a loved one's Alzheimer's or dementia journey is always a stressful proposition, the pandemic added additional elements to these planning and strategy meetings, and our approach had to be gradually modified as we realized the prioritization of mental health and self care for both the caregivers and their diagnosed loved one was going to be integral to them successfully navigating this new, foreign time. Care Consultations on average took longer, and involved a higher level of emotional support required than pre-pandemic. This presented the program staff member with her own mental health/self care challenges. In short, the pandemic was just a particularly terrible time for the people we serve, and while we did not complete more Care Consultations that we expected to, the breadth and depth of their content changed significantly, and we were constantly adjusting to meet the needs of our families. We are extremely grateful that we were able to continue this service while working remotely, as it is crucially needed in the Alzheimer's and dementia journey and are happy to have exceeded our original amount of Care Consultations performed by 6%.

Goal #2:

For Goal #2 we were to deliver 150 follow up Care Consultations after a family had their initial CC. Some families never return for a second Care Consultation and some families have multiple follow up CC's. In the first reporting period, we completed 58 follow up CC's and in the second reporting period we delivered 86.

Evaluation of goal #2:

As mentioned in Goal #1's evaluation, our follow up Care Consultations were also very different during 2021 than what we were used to pre-pandemic. The level of intensity and hopelessness was very high, and the sessions typically lasted longer and focused less on long term strategy than immediate crisis management. Our final total for follow up CC's was 144, which represents a deficit of 4% of the original goal.

Goal #3:

Our Goal #3 was to deliver our Caregiver EssentiALZ program every month throughout 2021 to caregivers within the District for an average class size of 14 attendees. In the first reporting period, we delivered the class to 77 participants, and in the second we delivered to 102 participants for a total of 179 unduplicated district residents.

Evaluation of goal #3:

Again, the direction of these classes took on a different slant during the pandemic, with more emphasis needing to be placed on ensuring home safety, virtual socialization opportunities, caregiver stress relief and effective communication. While our classes have always been embraced and valued, there was a new level of desperation on the part of our participants, and the need for support and information was palpable. We learned how to modify this program to be more effective in a virtual space, which we will always have as an alternative going forward, and shifted the emphasis of our curriculum according to the current community conditions and concerns of our participants, while

ensuring that they received all of the important information that they must have. It was definitely a learning experience for our program staff member. We are proud to have exceeded our original goal by 6.5%,

Final number of District residents served:

Total: 621

Final geographic area(s) served:

Please answer the following questions

1. Please describe any specific issues/barriers in meeting the proposed program/project goals:

The greatest barrier of all was the pandemic. Although we quickly and efficiently switched our programming to virtual formats, we serve a population made up almost exclusively of seniors, and elder seniors at that. Training them to access our menu of opportunities for education and care and support services via virtual platforms was truly a challenge and we frankly lost some people altogether who could not embrace that change, despite our best efforts. Then, we had to contend with the constant back and forth in whether we could see people and deliver programming in person, which for a period of time seemed to change about every month. This was frustrating to us, and to our constituents as well. All of this aside, we are very happy with the number of people that were served through the grant and proud of the education and support that we were able to deliver.

2. Please describe any unexpected successes other than those originally planned

The most unexpected success, which has been reflected on previously, is the knowledge that there was a whole segment of people within our service area that we had never reached before because we have always focused heavily on in person programming. Once we switched to virtual platforms for education, support groups, and social engagement, we began to see new people who had been long time desert residents, but had just never had the opportunity to participate with us in person because of transportation issues, lack of care for their loved one with Alzheimer's during a class, distance and a myriad of other reasons. Seeing these new constituents made us realize that we must always have our programs and services available via virtual platforms, whether it be educational, social or support, and we have been incorporating that kind of hybrid schedule into our calendar now for several months, while our guidelines have moved back and forth between our office being open and closed to the public due to the pandemic. Moving forward, we will ensure that we always have virtual options for those residents in our service area who may never join us in person, and I don't think that realization and change would have happened without the pandemic and the necessary changes that were made.

3. After the initial investment by the DHCD how will the program/project be financially sustained?

We are continuing to offer Caregiver EssentiALZ and care consultations, as we did before the District's generous funding. We are constantly looking for support from our community partners and private donors to ensure that these programs and services continue free of charge to all of our desert families who utilize them. Our two fundraising models, the Walk to End Alzheimer's and the A Night to Remember TV show are both revenue sources that help us to fund the staff and resources necessary to fulfill our programs, as well as local city grants, private foundations and donations. We also look forward to holding an in person Gala event in April of 2023 which will provide additional funding.

4. List five things to be done differently if this project/program were to be implemented again

1. The pandemic gave us a meaningful vehicle with which to gauge the effectiveness of our Caregiver EssentiALZ program with regard to it being delivered virtually via a remote platform, or in person, which is how we have traditionally delivered it for years. While the overwhelming consensus is that this program is more effective in person, our realization that there are constituents who will never be able to attend an in person program has precipitated us making some changes to each week for virtual participants to make their experience better. For instance, some of the exercises regarding self care and relaxation for the caregiver were more difficult for our participants to understand or participate in via the virtual space. We fine tuned these and created different, more interactive versions of the same activities that were more easily assimilated via a virtual platform. We will always offer a virtual version of this program going forward, at least once quarterly, and the adjustments we made to the curriculum will be implemented.

2. We found that the months that we promoted our program with another community partner, such as a senior center, library or assisted living facility, enabled us to reach a larger number of people, rather than always hosting on our own. This was another valuable tool that we will take with us as we move back into in person programming- the ability to host the program at a partner's site, rather than always holding it in our office as we had in the past.

3. We changed some of the curriculum slightly to directly reflect the stresses and concerns related to the pandemic. These families were even more isolated during this time than in the past and this became a significant barrier to their ability to caregive and to the rapidity of the disease progression in their loved ones with disease. Talking about pandemic related isolation, giving tools and strategies to help alleviate these issues and provide outlets and support in a virtual space will always be useful to our constituents who are homebound for whatever reason.

4. Our national Association has implemented their own CaregiverEssentiALZ program which concerns the training of professional caregivers for CEU's, so we are looking for another name for our program.

5. Before the pandemic, we had never done a Care Consultation via Zoom or any other virtual platform. We held about 95% of these in person and the rest via the telephone, but for some reason had never thought to add a virtual component to how we delivered this support program. Through the need to shift to virtual platforms created by the pandemic, we realized that Zoom is a valuable tool for us to use for Care Consultations, particularly when there are multiple adult children or family members concerned with one particular for caregivers/loved ones who may be geographically far apart. Zoom is a way to bring everyone together for the conversation, counseling and strategy session and a much better tool to advance a cohesive agreement and understanding amongst differing views and sometimes difficult circumstances. In person is best, but Zoom or another video platform has proven much more successful than the telephone in these circumstances and we will move forward into the "in person" future knowing that we have a valuable tool for these particular situations.

Hope through Housing Foundation, Grant#: 1135

Hope through Housing Foundation Family Resilience

Strategic Area: Economic Protection, Recovery, and Food Security

Reporting Period: 5/31/2021 to 12/31/2021

Suzanne Sproul
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ssproul@hthf.org

Grant Information

Grant Amount: \$20,000

Paid to date: \$18,000

Balance: \$2,000

Proposed Goals and Evaluation

The specific benefits or measurable impact to be achieved by: (11/30/2021)

Evaluation Plan:

Hope currently tracks output data based on resident participation. Outcomes are evaluated utilizing a variety of tools to measure participant knowledge, plans, behavior, and accomplishments. Goals in each area will be measured and tracked. Service Coordinator will maintain records of food distribution and participation as well as wellness calls. If residents participate in the Pathways to Economic Empowerment program, data points being collected include baseline and delta measures for income, debt-to-income ratio, credit score, and savings. For group workshops, survey data collects changes in knowledge, attitude, and planned behavior change. For surrounding communities, public data on neighborhood conditions is used to evaluate changes including safety, health, employment rates, income levels.

Hope currently tracks output data based on resident participation. Outcomes are evaluated utilizing a variety of tools to collect and evaluate resident participation and progress. Service Coordinator will maintain records of food distribution and participation as well as wellness calls. If residents participate in the Pathways to Economic Empowerment program, data points being collected include baseline and delta measures for income, debt-to-income ratio, credit score, and savings. For residents receiving individual resource coordination, residents served and needs addressed are maintained in our Service Tracking Report (STR) database.

Goal #1: By October 31, 2021, 400 Coachella Valley District residents will have

received food/basic needs met along with individual resource assistance particularly during the COVID-19 health crisis. This will result in decreased financial stressors involved in preventing a healthy quality of life.

Evaluation of goal #1: Hope through Housing will monitor and keep detailed records on the number of residents who receive food distributions.

Goal #2: By October 31, 2021, 100 residents will have been served through resource coordination available via telephone or in-person, connecting residents with community resources and other important health information – including medication and grocery delivery, unemployment assistance and transportation.

Evaluation of goal #2: Hope through Housing will monitor and keep detailed records on the number of residents receiving individual resource assistance and/or referrals to needed community supports.

Goal #3: By October 31, 2021, Hope will provide or make connections to economic assistance to ensure 40 residents remain housed and are able to meet their ongoing household needs. Short-term, this may include access to unemployment benefits, rent and utility assistance, HEAP, Section 8, CalFresh, and supplemental resources helping to reduce expenses. Long-term, Hope will help residents recover through employment and education assistance and the development of budgeting/money management skills.

Evaluation of goal #3: Hope through Housing will monitor and keep detailed records on the number of residents receiving economic resource assistance.

Goal #4: By October 31, 2021, 200 residents will have been served through wellness checks, particularly for our very vulnerable senior residents, to ensure their physical and mental well-being while quarantined at home.

Evaluation of goal #4: Hope through Housing will monitor and keep detailed records on the number of residents receiving wellness checks

Goal #5:

Evaluation of goal #5:

Proposed number of District residents to be served:

Total: 740

Proposed geographic area(s) served:

Cathedral City

Indio

La Quinta

Final Progress:

Final Outcomes on Goals and Evaluation

Program/project final accomplishment(s) in comparison to the proposed goal(s) and evaluation plan.

Your \$20,000 grant was for Family Resilience during a critical stage of the pandemic. The grant played a critically important role in keeping our District/Hope residents safe. Because of your financial assistance, Hope through Housing was not only able to meet its proposed goals but was able to surpass them. As the pandemic continues, our goals of ensuring that our residents are fed, informed of all community resources related to their physical/mental health, connected to their immediate and larger communities and housed continue to be of utmost importance.

Goal #1:

Our goal --

By October 31, 2021, 400 Coachella Valley District residents will have received food/basic needs during the COVID-19 health crisis. This will result in decreased financial stressors involved in preventing a healthy quality of life.

Results - We accomplished this goal and then some. Hope through Housing distributed 5,674 grocery bags/meals along with 525 basic needs items to over 500 residents.

Evaluation of goal #1:

Hope through Housing monitored and kept detailed records on the number of residents who received food distribution. The goal was successful in helping to keep residents fed, safe and healthy.

Goal #2:

By October 31, 2021, 250 residents will have been served through resource coordination by Hope Service Coordinators available via telephone connecting residents with community resources and other important health information – including medication and grocery delivery, unemployment assistance and transportation.

Results - We also exceeded this goal. Hope through Housing provided 1,987 resources in-person or via phone to our residents.

Evaluation of goal #2:

Hope through Housing monitored and kept detailed records on the number of residents who received individual resource assistance and/or referrals to needed community

supports. The goal was successful in helping keep residents connected to their immediate community, essential resources, and promoting a sense of calm and purpose during the pandemic.

Goal #3:

By October 31, 2021, Hope will provide economic assistance to ensure residents remain housed and are able to meet their ongoing household needs to 50 residents. Short-term, this may include access to unemployment benefits, rent and utility assistance and supplemental resources helping to reduce expenses. Long-term, Hope will help residents recover through employment and education assistance and the development of budgeting/money management skills.

Results - Although pandemic restrictions and consequences have improved, many of our residents continue to struggle with employment/unemployment and to pay rent. Connecting residents to financial supports including rental assistance has been a major focus.

Hope through Housing met and exceeded our stated goal. Hope, with assistance from Lift to Rise, was able to help 162 residents receive economic assistance that enabled them to remain stably housed.

Evaluation of goal #3:

Hope through Housing monitored and kept detailed records on the number of residents who received economic resource assistance. This goal was successful in keeping residents housed.

Goal #4:

Our goal --

By October 31, 2021, 200 residents will have been served through wellness checks, particularly for our very vulnerable senior residents to ensure their physical and mental well-being while quarantined at home.

Results - As stated above, 1,987 in-person or via phone wellness/resource checks were made to help stabilize the lives of our seniors.

Evaluation of goal #4:

Hope through Housing monitored and kept detailed records on the number of residents who received wellness checks. This goal was crucial and successful in connecting residents with emotional and physical support, while maintaining a sense of connectiveness during a particular frightening time during the pandemic.

Goal #5:**Evaluation of goal #5:**

Final number of District residents served:

Total: 500

Final geographic area(s) served:

Please answer the following questions

1. Please describe any specific issues/barriers in meeting the proposed program/project goals:

COVID-19 threw us, just like everyone else, into a loop. The pandemic forced us to temporarily halt programs/activities, but we were able to continue to deliver food and make wellness checks. With vaccinations and CDC safety protocols more relaxed our programs slowly have returned with in-person activities along with continued virtual work. We have been particularly heartened to see our Building Bright Futures youth development program back in action live. Food distribution is not at the same level as at the start of the pandemic but still continues, as does wellness calls and rental assistance.

2. Please describe any unexpected successes other than those originally planned

With programming back and funding such as that from DHCD, we have been able to hire an additional part-time Coachella Valley Service Coordinator actively serving our family properties in the region. Sheltering in place for months, ironically, helped bring our Service Coordinator and residents even closer. By going door-to-door to deliver food and to make wellness checks, our Service Coordinator actually met more residents. Another positive byproduct from the pandemic is the emergence and popularity of virtual programs. Although we continue to support in-person programs and activities where possible, virtual programs and activities have been able to reach many both successfully and conveniently. We have also offered onsite vaccination clinics across our properties, making it easy and convenient for residents to become vaccinated.

3. After the initial investment by the DHCD how will the program/project be financially sustained?

Support from dedicated partners like Desert Healthcare and others has and continues to ensure that we will continually support residents. We actively work with a number of regional partners including multiple local food banks, the YMCA, Boys and Girls Clubs, several churches, and corporate partners to help as many as possible. Specific Coachella Valley partners include the Regional Access Project Foundation, Volunteers in Medicine, Recovery Innovations, Vision y Compromiso

and the Borrego Community Health Foundation, Desert Recreation District and FIND Food Bank. Funding from a variety of partners will allow us to sustain our staffing and efforts in the region.

4. List five things to be done differently if this project/program were to be implemented again

Hope through Housing is hard-pressed to come up with many things we would do differently if this program were to be implemented and/or funded again. In fact, we are proud of our efforts in not only meeting and exceeding our goals, but in helping to keep our residents fed, safe, informed and housed. We will continue these efforts as the pandemic continues to evolve. Additional focus on mental health, breaking down stigma that reduces residents' ability to seek support, and continued engagement of residents as we pull out of the "lock-down" mentality of the pandemic will also continue to be areas of needed focus.



Dave Thornton
Executive Director

Building houses, building hope

March 29, 2022

Conrado Barzaga, M.D., Chief Executive Officer
Desert Healthcare District
1140 N. Indian Canyon Drive
Palm Springs, CA 92262

Dear Dr. Barzaga;

On behalf of those in need served by Habitat for Humanity of the Coachella Valley (HFHCV), we are pleased to provide our final report for the \$5,000 grant for our Housing Insecurity Prevention Program's Client Services Coordinator. The program provides a multi-faceted approach to reduce low-income households' risks of housing and financial insecurity. The Client Services Coordinator works with staff and clients to assess needs and facilitate access to services both internally and through our extensive network of community-based service provider partners.

Our program served 287 men, women and children during the grant period, exceeding the target of 200 by 43%; 91% (261) resided in the Desert Healthcare District service area; 41% were Latinx, 12% African American, 1% Asian/Pacific Islander, 35% White, 3% other, and 7% unknown; 34% older adults age 55 and older; 19% under age 18; 27% disabled; 13% Veterans; and 100% low income. Components include: "A Brush With Kindness," which provided assessments of safety hazards and property damage to 61 households comprising 105 residents, and implemented repairs internally in 43 homes and through partnership with Riverside County's Department of Housing, Homelessness Prevention and Workforce Solutions in 18 homes; Emergency Household Needs Assistance, which provided repairs to vital home systems, including Heating Ventilation and Air Condition (HVAC), plumbing, and roof repairs, as well as donations of appliances and furniture to 20 households comprising 51 residents; and COVID-19 pandemic Wellness Checks and Linkages and Referrals to vital community services provided by our Client Services Coordinator to 59 households comprising 160 residents. In addition, HFHCV completed construction of two new homes in Indio and two multigenerational Latinx families assumed first time home ownership.

Staff collaborated with multiple community partners, including Jewish Family Service of the Desert (JFS), the Mizell Center, Borrego Health, the American Red Cross, the Riverside County Office on Aging, and the Cities of Palm Desert and Palm Springs, among others. We utilized CVHIP to identify community resources for client referrals. Many clients are isolated seniors or disabled adults on fixed incomes who may find themselves living in substandard conditions. HFHCV assisted two seniors who were at risk of homelessness due to major structural and systems damages to their homes. Both homes were in imminent danger of being rendered uninhabitable and HFHCV's work alleviated this risk. In Palm Desert, an elderly woman's home was in severe disrepair due to years of deferred maintenance. Her roof was in dire need of repair, leaking badly

when it rained. Her insurance company refused to renew her policy unless it was repaired. Any additional stress on the roof might have rendered the home unsuitable for habitation. HFHCV worked with the City of Palm Desert, which authorized \$7,500 to fund repairs, and we paid the \$2,000 balance. The home had no air conditioning; we procured a portable evaporative cooler to ensure the woman's health and comfort. She had been hand-washing clothing in her bathtub after her washer and drier broke. HFHCV paid for a new washing machine. We also cleared her yard of years of overgrowth and painted her home. The City of Palm Springs requested that we assess a low-income North Palm Springs neighborhood for needed improvements and we encountered an elderly African American woman who had property issues that put her at risk of imminent homelessness. With a blockage in her sewer lines, she couldn't flush her toilets or use her sink. A plumber had given her a repair quote of \$6,500, which was well beyond her means. HFHCV contracted with a reputable plumber and paid \$1,600 for repairs. Her roof leaked badly, flooding her bedrooms, closets and living room when it rained. HFHCV replaced the roof. We painted her house and removed dead foliage and tree along with years of accumulated hazardous debris.

Numerous projects addressed quality of life issues. In Desert Hot Springs, we purchased a washer and dryer for an elderly woman relying on neighbors to do laundry after her appliances broke; assisted a double amputee who was having his flooring replaced by his management company by providing help with moving furniture in and out during installation; and replaced a 100-gallon hot water heater in a group home for homeless veterans. In Palm Springs, HFHCV and JFS combined resources to purchase and install new bathroom safety fixtures in a low-income senior's mobile home, including a vanity, elevated toilet seat and grab bars. In Thousand Palms, a single disabled woman had been hospitalized for a lengthy period and her home was in significant disrepair. Prior to her return, HFHCV worked with her neighbors to make repairs and purchase and install three window unit air conditioners. In Indio, a widow and her four children lost many of their belongings in a fire. We donated living room and bedroom furniture and other household goods. In addition, we donated furniture to a young couple with three children who had just received Housing Choice Voucher (Section 8) assistance; purchased replacement refrigerators for two low-income seniors; replaced a stove in a group home for single mothers in recovery; and donated 15 beds to a homeless shelter, among other projects. Many donations come from our ReStore resale store. The merchandise recycled through the store saves an average of 25 tons from the landfill each month. For many clients, HFHCV is their only connection to the regional continuum of care. Our periodic Wellness Checks have been a great source of comfort to isolated and vulnerable seniors and struggling families. Several clients indicated struggles with depression; one client has been battling cancer; several families were dealing with COVID-related illness. Our Client Services Coordinator has ensured they have access to needed community services.

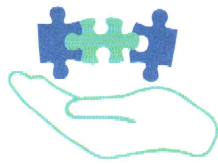
The support of Desert Healthcare District has been an invaluable asset in our work to address the needs of the Valley's most vulnerable residents during these challenging times. Please contact me at (760) 969-6917 ext. 201 if you have any questions.

Very truly yours,



David Thornton
Executive Director

72680 Dinah Shore Drive, #6, Palm Desert, CA 92211
Tel (760) 969-6917 x 201 executivedirector@fhfvc.org



Alzheimers Coachella Valley

Community. Care. Connection.

April 4, 2022

Donna Craig, Chief Grants Officer
Desert Healthcare District
1140 N. Indian Canyon Dr.
Palm Springs, CA 92262

Dear Donna:

Thank you once again for Desert Healthcare District's \$5,000 grant to Alzheimer Coachella Valley (ACV) to provide emergent needs to our clients.

In 2021, we expanded our offices to double the size to accommodate more clients and increase our programs. We were also able to continue virtual groups for those who needed to remain isolated due to covid or could not leave their loved ones at home.


We provided over 2,100 service hours to nearly 300 clients including professional caregivers, family caregivers, those struggling with cognitive impairment, and nursing students. Throughout the Covid 19 pandemic, with your help, we were able to maintain weekly social groups, support groups and caregiver training.

Please find enclosed an end of year report itemizing expenses with attached receipts as requested.

Please do not hesitate to contact us with any questions or clarification needed.

Thank you again for helping us serve those struggling with cognitive impairment and their caregivers in our valley. We look forward to partnering with you again.

Sincerely,


Dom Calvano
President


Pat Kaplan
Founding Board Member

A Community-Based 501 (c) (3) Nonprofit Organization

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JEFFREY G. SCOTT

Of Counsel
JAMES R. DODSON

DATE: April 22, 2021

TO: Board of Directors
Conrado Barzaga, CEO
Chris Christensen, CAO
Desert Healthcare District

FROM: Jeffrey G. Scott, General Counsel

RE: Update on Bills of Interest

AB 1859 (Levine D) Mental health services. (Introduced: 2/8/2022)

Status: ACTIVE BILL – IN COMMITTEE PROCESS - 2/18/2022-Referred to Health Committee

Summary: This bill would require a health care service plan or a health insurance policy issued, amended, or renewed on or after January 1, 2023, that includes coverage for mental health services to, among other things, approve the provision of mental health services for persons who are detained for 72-hour treatment and evaluation and to schedule an initial outpatient appointment for that person with a licensed mental health professional on a date that is within 48 hours of the person's release from detention. The bill contains other related provisions increasing coverage.

AB 1894 (Rivas, Luz D) Designated public hospital financing advisory group.
(Introduced: 2/9/2022)

Status: GUTTED AND TURNED INTO A NEW BILL REGULATING MARIJUANA PACKAGING - 4/06/22 - Referred to Assembly Business and Professions Committee

Summary: Existing law establishes the Medi-Cal program, which is administered by the State Department of Health Care Services, under which qualified low-income individuals receive health care services, either through a fee-for-service or managed care delivery system. This bill would require the department to create an advisory group to evaluate the increasing financial challenges faced by designated public hospital systems and would require the department to work with designated public hospitals on potential financing

strategies to stabilize their financing. The bill would require the advisory board to be made up of various representatives, including representatives from the California Hospital Association, the California State Association of Counties, and the California Association of Public Hospitals and Health Systems. The bill would require the department to submit a report to the Legislature, no later than July 1, 2023, outlining the financial challenges of designated public hospitals and provide policy recommendations to address mounting financial losses and financial instability.

AB 1993 (Wicks D) Employment: COVID-19 vaccination requirements.

Status: ACTIVE BILL – 4/18/22 - BEING REVISED BY CO-AUTHORS (WICKS AND LOW) Referred to Labor & Employment and Judiciary Committees

Summary: This bill would require an employer to require each person who is an employee or independent contractor, and who is eligible to receive the COVID-19 vaccine, to show proof to the employer, that the person has been vaccinated against COVID-19. This bill would establish an exception from this vaccination requirement for a person who is ineligible to receive a COVID-19 vaccine due to a medical condition or disability or because of a sincerely held religious belief, as specified, and would require compliance with various other state and federal laws. The bill would require proof-of-vaccination status to be obtained in a manner that complies with federal and state privacy laws.

AB 2123 (Villapudua D) Bringing Health Care into Communities Act of 2023.

Status: ACTIVE BILL – IN COMMITTEE PROCESS 4/20/22 Referred to Health Committee.

Summary: This bill would establish the Bringing Health Care into Communities Program to be administered by the Department of Housing to provide housing grants to specified health professionals to be used for mortgage payments for a permanent residence in a health professional shortage area, as specified. Under the bill, a health professional would be eligible for a grant for up to 5 years. The bill would make its provisions operative upon appropriation by the Legislature

AB 2449 (Rubio, Blanca D) Open meetings: local agencies: teleconferences. (Introduced: 2/17/2022)

Status: ACTIVE BILL – IN COMMITTEE PROCESS 2/18/2022 - Referred to Assembly Local Government Committee – Hearing date scheduled 5/04/22.

Summary: The Brown Act, requires, with specified exceptions, that all meetings of a legislative body of a local agency, be open and public and that all persons be permitted to attend and participate. The act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be

allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative body participate from locations within the boundaries of the local agency's jurisdiction. The act provides an exemption to the jurisdictional requirement during periods of a state of emergency. This bill would authorize a local agency to use teleconferencing without complying with those specified teleconferencing requirements if at least a quorum of the members of the legislative body participates in person from a singular location clearly identified on the agenda that is open to the public and situated within the local agency's jurisdiction. The bill would impose prescribed requirements for this exception relating to notice, agendas, the means and manner of access, and procedures for disruptions. The bill would require the legislative body to implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with federal law.