



DESERT HEALTHCARE FOUNDATION
Finance, Legal, Administration, & Real Estate Committee
April 12, 2022

The Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 4:00 PM, Tuesday, April 12, 2022, via Zoom using the following link:

<https://us02web.zoom.us/j/89140250061?pwd=clK0b2hSOFE4ZDhod0FVRTRpVUhpQT09>

Password: 558198

Participants will need to download the Zoom app on their mobile devices. Members of the public may also be able to participate by telephone, using the following dial in information:

Dial in #:(669) 900-6833 To Listen and Address the Board when called upon:

Webinar ID: 891 4025 0061

Password: 558198

AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

1. F&A Meeting Minutes – March 08, 2022 – Pg. 2

ACTION

V. CEO REPORT

Information

VI. FINANCIAL REPORT

1. Financial Statements – Pg. 3-7
2. Deposits – Pg. 8
3. Check Register – Pg. 9
4. Credit Card Expenditures – Pg. 10
5. General Grants Schedule – Pg. 11-12

ACTION

VII. OTHER MATTERS

1. None

VIII. ADJOURNMENT

If you have any disability which would require accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at ahayles@dhcd.org or call (760) 323-6110 at least 24 hours prior to the meeting.



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
March 08, 2022

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Arthur Shorr President Karen Borja Director Les Zendle, MD	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Shorr called the meeting to order at 4:42 p.m.	
II. Approval of Agenda	Chair Shorr asked for a motion to approve the agenda.	Moved and seconded by President Borja and Director Zendle to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment.	
IV. Approval of Minutes 1. Minutes – Meeting February 08, 2022	Chair Shorr asked for a motion to approve the minutes of the February 08, 2022, F&A Committee meeting.	Moved and seconded by Director Zendle and President Borja to approve the February 08, 2022, meeting minutes. Motion passed unanimously.
V. CEO Report	There was no CEO Report.	
VI. Financial Report 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chair Shorr reviewed the financials with the committee. Chris Christensen, CAO, emphasized and highlighted that the Foundation continues to utilize internal resources to pay operating costs to the District.	Moved and seconded by Director Zendle and President Borja to approve the February 2022 financials and forward to the board for approval. Motion passed unanimously.
VII. Other Matters	There were no Other Matters	
VIII. Adjournment	Chair Shorr adjourned the meeting at 4:48 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
 Arthur Shorr, Treasurer/Chair, Board of Directors
 Finance & Administration Committee
 Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

DESERT HEALTHCARE FOUNDATION					
MARCH 2022 FINANCIAL STATEMENTS					
INDEX					
Statement of Operations					
Balance sheet					
Allocation of Restricted Funds					
Deposit Detail					
Check Register					
Credit Card Expenditures					
Schedule of Grants					

Desert Healthcare Foundation
Profit & Loss Budget vs. Actual
July 2021 through March 2022

	MONTH			TOTAL		
	Mar 22	Budget	\$ Over Budget	Jul '21 - Mar 22	Budget	\$ Over Budget
Income						
4000 - Gifts and Contributions	6,092	4,167	1,925	68,672	37,503	31,169
4003 - Grants	0	137,500	(137,500)	0	1,237,500	(1,237,500)
4116 - Bequests - Frederick Lowe	163	5,000	(4,837)	45,764	45,000	764
4130 - Misc. Income	0	83	(83)	0	747	(747)
8015 - Investment Interest Income	10,618	12,500	(1,882)	110,107	112,500	(2,393)
8040 - Restr. Unrealized Gain/(Loss)	14,771	10,417	4,354	(119,503)	93,753	(213,256)
Total Income	31,644	169,667	(138,023)	105,040	1,527,003	(1,421,963)
Expense						
5001 - Accounting Services Expense	958	958	0	8,622	8,622	0
5035 - Dues & Memberships Expense	0	42	(42)	25	378	(353)
5057 - Investment Fees Expense	3,808	4,167	(359)	39,815	37,503	2,312
5065 - Legal Costs Ongoing Expense	0	83	(83)	0	747	(747)
5101 - DHCD-Exp Alloc Wages& benefits	14,393	15,073	(680)	128,356	135,657	(7,301)
5102 - DHCD-Expenses - COVID CARES	32,328	33,634	(1,306)	137,840	302,706	(164,866)
5106 - Marketing & Communications	26	3,958	(3,932)	302	35,622	(35,320)
5110 - Other Expenses	489	417	72	3,582	3,753	(171)
5115 - Postage & Shipping Expense	0	8	(8)	0	72	(72)
5120 - Professional Fees Expense	0	83	(83)	0	747	(747)
8051 - Major grant expense	0	116,667	(116,667)	68,343	1,050,003	(981,660)
8052 - Grant Expense - Collective/Mini	0	2,500	(2,500)	0	22,500	(22,500)
Total Expense Before Social Services	52,002	177,590	(125,588)	386,885	1,598,310	(1,211,425)
5054 - Social Services Fund	0	5,000	(5,000)	12,000	45,000	(33,000)
Net Income	(20,358)	(12,923)	(7,435)	(293,845)	(116,307)	(177,538)

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of March 31, 2022

		Mar 31, 22	Mar 31, 21
ASSETS			
Current Assets			
Checking/Savings			
100 - CASH			
	150 - Petty Cash	200	200
	151 - Checking - Union Bank 7611	644,955	1,263,357
	152 - Checking - Union Bank 8570	179,743	0
	Total Checking/Savings	824,898	1,263,557
	Total Accounts Receivable	0	50,000
Other Current Assets			
	316 - Accrued Revenue	100,000	0
476-486 - INVESTMENTS			
	477 - Morgan Stanley-Investments		
	477.2 - Unrealized Gain/(Loss)	(74,670)	62,443
	477 - Morgan Stanley-Investments - Other	2,044,244	3,089,672
	Total 477 - Morgan Stanley-Investments	1,969,574	3,152,115
	486 - Merrill Lynch		
	486.1 - Merrill Lynch Unrealized Gain	767,009	733,942
	486 - Merrill Lynch - Other	1,925,968	1,738,348
	Total 486 - Merrill Lynch	2,692,977	2,472,290
	Total 476-486 - INVESTMENTS	4,662,551	5,624,405
500 - CONTRIBUTIONS -RCVB -CRTS			
	515 - Contrib RCVB-Pressler CRT	74,787	61,277
	530 - Contrib RCVB-Guerts CRT	126,022	126,022
	Total 500 - CONTRIBUTIONS -RCVB -CRTS	200,809	187,299
	601 - Prepaid Payables	2,975	2,875
	Total Other Current Assets	4,966,335	5,814,579
TOTAL ASSETS		5,791,233	7,128,136

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of March 31, 2022

				Mar 31, 22	Mar 31, 21
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
			1000 - Accounts Payable	16,941	1,094
			1052 - Account payable-DHCD Exp Alloc	66,384	61,839
			Total Accounts Payable	83,325	62,933
Other Current Liabilities					
			2183 - Grants Payable-COVID-CARES PHI	250,000	652,500
			2185 - Deferred Revenue	0	50,000
			2190 - Current - Grants payable	2,317,043	2,688,766
			Total Other Current Liabilities	2,567,043	3,391,266
			Total Current Liabilities	2,650,368	3,454,199
Long Term Liabilities					
			2186 - Grants payable	1,600,000	1,600,000
			Total Liabilities	4,250,368	5,054,199
Equity					
			3900 - Retained Earnings	1,834,713	1,980,510
			Net Income	(293,845)	93,427
			Total Equity	1,540,868	2,073,937
TOTAL LIABILITIES & EQUITY				5,791,233	7,128,136

DESERT HEALTHCARE FOUNDATION					
BALANCE SHEET 03/31/22					
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES					
		T/B	GENERAL Fund	Restricted Funds	Trusts
ASSETS					
	150 · Petty Cash	200	200	-	-
	151 · Checking - Union Bank 7611*	644,955	561,630	83,325	-
	152 · Checking - Union Bank 8570*	179,743		179,743	
Total 100 · CASH - UNRESTRICTED		824,898	561,830	263,068	-
Accounts Receivable					
	321 - Accounts Receivable - Other	-	-	-	
Total Accounts Receivable		-	-	-	-
	316 - Accrued Revenue	100,000		100,000	
477 · Invt-Morgan Stanley					
	477.2 · Unrealized Gain	(74,670)	-	(74,670)	-
	477 · Invt-Morgan Stanley	2,044,244	-	2,044,244	-
Total 477 · Invt-Morgan Stanley		1,969,574	-	1,969,574	-
6441	486.1 · Merrill Lynch Unrealized Gain	767,009	767,009		-
	486 · Merrill Lynch	1,925,968	8,245	1,917,723	-
Total 486 · Merrill Lynch		2,692,977	775,254	1,917,723	-
	515 · Contrib RCVB-Pressler CRT	74,787	-	-	74,787
	530 · Contrib RCVB-Guerts CRT	126,022	-	-	126,022
	601 - Prepaid payables	2,975	2,975	-	-
Total Current Assets		5,791,233	1,340,059	4,250,365	200,809
TOTAL ASSETS		5,791,233	1,340,059	4,250,365	200,809
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
	1000 · Accounts Payable	16,941	-	16,941	-
	1052 - Account Payable - DHCD - Alloc Expenses	66,384	-	66,384	-
	2183 · Grants Payable-COVID-CARES PHI	250,000		250,000	
	2190 - Grants Payable - Current Portion	2,317,043	-	2,317,043	-
Total Current Liabilities		2,650,368	-	2,650,368	-
	2186 - Grant Payable - Long Term	1,600,000	-	1,600,000	-
Total Liabilities		4,250,368	-	4,250,368	-
Equity					
	3900 · Retained Earnings	1,834,713	1,633,904		200,809
	Net Income	(293,845)	(293,845)	-	-
Total Equity		1,540,868	1,340,059	-	200,809
TOTAL LIABILITIES & EQUITY		5,791,233	1,340,059	4,250,365	200,809
* Restricted funds include Pass-Through Funds and Accounts Payable					

Desert Healthcare Foundation
Deposit Detail
 March 2022

Type	Date	Name	Account	Amount
Deposit	03/07/2022		152 - Checking - Union Bank 8570	100,000
Payment	03/07/2022	Riverside County - Public Health	1499 - Undeposited Funds	(100,000)
TOTAL				(100,000)
Deposit	03/07/2022		151 - Checking - Union Bank 7611	5,745
		Saint Paul Foundation	4000 - Gifts and Contributions	(5,582)
		Warner Music Group Services	4116 - Bequests - Frederick Lowe	(163)
TOTAL				(5,745)
Deposit	03/16/2022		152 - Checking - Union Bank 8570	100,000
Payment	03/16/2022	Riverside County - Public Health	1499 - Undeposited Funds	(100,000)
TOTAL				(100,000)
Deposit	03/31/2022		151 - Checking - Union Bank 7611	510
		Misc.	4000 - Gifts and Contributions	(500)
		Misc.	4000 - Gifts and Contributions	(10)
TOTAL				(510)
			TOTAL	206,255

Desert Healthcare Foundation
Check Register
As of March 31, 2022

Type	Date	Num	Name	Amount
100 - CASH				
151 - Checking - Union Bank 7611				
Bill Pmt -Check	03/01/2022	5304	Alejandro Espinoza - Expense Reimbursement	(1,220)
Bill Pmt -Check	03/01/2022	5305	Miguel Delgado - Pico De Gallo Advertising	(400)
Bill Pmt -Check	03/01/2022	5306	Verizon Wireless	(157)
Bill Pmt -Check	03/03/2022	5307	Union Bank	(10,005)
Bill Pmt -Check	03/07/2022	5308	Department of Justice	(150)
Bill Pmt -Check	03/07/2022	5309	DocuSign Inc.	(9,600)
Bill Pmt -Check	03/07/2022	5310	Lund & Guttry LLP	(500)
Bill Pmt -Check	03/07/2022	5311	Sergio Rodriguez - Expense Reimbursement	(542)
Bill Pmt -Check	03/14/2022	5312	Regional Access Project Foundation - Grant Contribution	(300,000)
Bill Pmt -Check	03/14/2022	5313	Sergio Rodriguez - Expense Reimbursement	(1,111)
Bill Pmt -Check	03/16/2022	5314	KEVC-TV	(1,280)
Bill Pmt -Check	03/16/2022	5315	KLOB-FM	(400)
Bill Pmt -Check	03/16/2022	5316	KMIR-TV	(7,930)
Bill Pmt -Check	03/16/2022	5317	KPST-FM	(375)
Bill Pmt -Check	03/16/2022	5318	KVER-TV	(5,749)
Check	03/25/2022		Bank Service Charge	(339)
Bill Pmt -Check	03/31/2022	5319	Verizon Wireless	(157)
Total 151 - Checking - Union Bank 7611				(339,915)
152 - Checking - Union Bank 8570				
Bill Pmt -Check	03/01/2022	1040	Galilee Center - Grant Payment	(45,000)
Bill Pmt -Check	03/14/2022	1041	Todec Legal Center Perris - Grant Payment	(45,000)
Bill Pmt -Check	03/28/2022	1042	Youth Leadership Institute - Grant Payment	(40,000)
Bill Pmt -Check	03/29/2022	1043	Youth Leadership Institute - Grant Payment	(45,000)
Total 152 - Checking - Union Bank 8570				(175,000)
TOTAL				(514,915)

DESERT HEALTHCARE FOUNDATION								
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE								
March 31, 2022								
TWELVE MONTHS ENDING JUNE 30, 2022								
A/C 2190 and A/C 2186-Long term			6/30/2021 Open	New Grants Current Yr	Total Paid	3/31/2022 Open		
Grant ID Nos.	Name		BALANCE	2021-2022	July-June	BALANCE		
Health Portal	Remaining Collective Funds-Mayor's Race & DHCF		\$ 72,176		\$ -	\$ 72,176	HP-cvHIP	
BOD - 04/24/18	Behavioral Health Initiative Collective Fund		\$ 1,752,356		\$ 416,579	\$ 1,335,777	Behavioral Health	
BOD - 06/26/18 BOD	Avery Trust Funds-Committed to Pulmonary services		\$ 795,017		\$ 49,140	\$ 745,877	Avery Trust	
BOD - 6/25/19 BOD (#1006)	DHCD - Homelessness Initiative Collective Fund		\$ 595,714		\$ 501,657	\$ 94,057	Homelessness	
BOD - 02/23/21 BOD (#1148)	OneFuture - Black and African American Healthcare Scholarship - 2 yrs		\$ 155,000		\$ 45,000	\$ 110,000		
BOD - 07/27/21 BOD (#1288)	Borrego Community - Improving Access to Healthcare - 3 yrs			\$ 575,000	\$ 30,000	\$ 545,000		
F&A - 06/11/19, 6/09/20, 06/22/21 Res. NO. 21-02	Prior Year Commitments & Carry-Over Funds		\$ 1,044,156		\$ 30,000	\$ 1,014,156		
TOTAL GRANTS			\$ 4,414,419	\$ 575,000	\$ 1,072,376	\$ 3,917,043		
Summary: As of 03/31/2022			Uncommitted & Available			A/C 2190	\$ 2,317,043	
Health Portal (CVHIP):	\$ 72,176	\$ 72,176				A/C 2186	\$ 1,600,000	<<\$870,000 BH
Behavioral Health Initiative Collective Fund	\$ 1,335,777	\$ 1,297,311				Total	\$ 3,917,043	\$730,000 Carry Over
Avery Trust - Pulmonary Services	\$ 745,877	\$ 531,426				Diff	\$ (0)	
West Valley Homelessness Initiative	\$ 94,057	\$ 71,557						
Healthcare Needs of Black Communities	\$ 655,000	\$ -						
Prior Year Commitments & Carry-Over Funds	\$ 1,014,156	\$ 1,014,156						
Total	\$ 3,917,043	\$ 2,986,626						
Amts available/remaining for Grant/Programs - FY 2021-22:			FY22 Grant Budget		Social Services Fund #5054			
Amount budgeted 2021-2022		\$ 530,000	\$ 500,000		Budget	\$ 60,000		
Amount granted year to date		\$ (575,000)	\$ 30,000		DRMC Auxiliary	\$ 12,000	Spent YTD	
Mini Grants:					Balance Available	\$ 48,000		
Net adj - Grants not used:								
Contributions / Additional Funding	DHCD Grant #1134 \$400,000, IEHP \$100,000 & Lift To Rise \$75,000	\$ 575,000						
Prior Year Commitments & Carry-Over Funds	FY18-19 Funds \$14,156; FY19-20 Funds \$300,000; FY20-21 Funds \$730,000	\$ 1,014,156						
Balance available for Grants/Programs		\$ 1,544,156						

DESERT HEALTHCARE FOUNDATION						
OUTSTANDING PASS-THROUGH GRANTS AND GRANT PAYMENT SCHEDULE						
March 31, 2022						
FISCAL YEAR ENDING JUNE 30, 2022						
A/C 2183			6/30/2021	New Grants		3/31/2022
Grant ID Nos.	Name		Open	Current Yr	Total Paid	Open
			BALANCE	2021-2022	July-June	BALANCE
BOD - 10/20/20 - Contract #21-024	Coronavirus Aid, Relief, and Economic Security (CARES) Act and Center for Disease Control and Prevention Epidemiology and Laboratory Capacity (ELC) Enhancing Detection funding from Riverside County - \$2.4 Million (\$1,960,000 for grants)					
BOD - 10/20/20 (#1159)	Lideres Campesinas, Inc. - Take It to the Fields Initiative		\$ 30,000		\$ 30,000	\$ -
BOD - 03/23/21 (#1268)	El Sol Neighborhood Educational Center - Coachella Valley COVID-19 Collaborative		\$ 125,000	\$ 60,000	\$ 125,000	\$ 60,000
BOD - 03/23/21 (#1269)	Alianza Coachella Valley - ECV COVID-19 STRATEGIC COMMUNICATIONS PLAN		\$ 125,000		\$ 80,000	\$ 45,000
BOD - 03/23/21 (#1270)	Galilee Center - Emergency Services		\$ 85,000		\$ 85,000	\$ -
BOD - 03/23/21 (#1271)	Vision Y Compromiso - Stop the Spread of COVID-19		\$ 85,000		\$ -	\$ 85,000
BOD - 03/23/21 (#1272)	Youth Leadership Institute - COVID-19 ECV Collaborative		\$ 85,000		\$ 85,000	\$ -
BOD - 03/23/21 (#1273)	Pueblo Unido CDC - Coachella Valley COVID-19 Collaborative		\$ 125,000	\$ (60,000)	\$ 40,000	\$ 25,000
BOD - 03/23/21 (#1274)	Todec Legal Center Perris - Sembrando Prevencion		\$ 125,000		\$ 125,000	\$ -
BOD - 03/23/21 (#1275)	Lideres Campesinas, Inc. - Take It to the Fields Initiative		\$ 125,000		\$ 90,000	\$ 35,000
BOD - 12/15/20 - Contract	Together Toward Health funding, a Program of the Public Health Institute - \$725,000 (\$635,000 for grants)					
BOD - 12/15/20 (#1172)	El Sol Neighborhood Educational Center - Coachella Valley COVID-19 Collaborative		\$ 45,000		\$ 45,000	\$ -
BOD - 12/15/20 (#1175)	Pueblo Unido, CDC		\$ -		\$ -	\$ -
BOD - 12/15/20 (#1176)	Galilee Center - Emergency Services		\$ -		\$ -	\$ -
BOD - 12/15/20 (#1179)	Youth Leadership Institute		\$ 6,250		\$ 6,250	\$ -
BOD - 12/15/20 (#1180)	Alianza Coachella Valley - ECV COVID-19 STRATEGIC COMMUNICATIONS PLAN		\$ 6,250		\$ 6,250	\$ -
BOD - 12/15/20 (#1181)	Vision Y Compromiso - Promotoras and the Coachella Valley COVID-19 Collaborative		\$ 45,000		\$ 45,000	\$ -
BOD - 12/15/20 (#1185)	Lideres Campesinas, Inc. - Take It to the Fields Initiative		\$ 45,000		\$ 45,000	\$ -
BOD - 12/15/20 (#1189)	Todec Legal Center Perris - Sembrando Prevencion		\$ 45,000		\$ 45,000	\$ -
TOTAL GRANTS			\$ 1,102,500	\$ -	\$ 852,500	\$ 250,000
CARES/ELC	Passthrough to Community Based Organizations		\$ 910,000	\$ -	\$ 660,000	\$ 250,000
	CARES/ELC Administrative Costs		\$ 200,000		\$ 200,000	\$ -
Total CARES/ELC			\$ 1,110,000		\$ 860,000	\$ 250,000
Public Health Institute	Passthrough to Community Based Organizations		\$ 192,500	\$ -	\$ 192,500	\$ -
	Public Health Institute Administrative Costs		\$ 37,946		\$ 37,946	\$ (0)
TOTAL Public Health Institute			\$ 3,552,946	\$ -	\$ 230,446	\$ (0)
					Account 2183	\$ 250,000
Amts available/remaining for Grant/Programs - FY 2021-22:						\$ (0)
Amount granted year to date		\$ -				Grant Funds
Mini Grants:						CARES/ELC
Net adj - Grants not used:						PHI
Foundation Administration Costs		\$ (237,946)		Total Grant	\$ 2,400,000	\$ 725,000
Contributions / Additional Funding	ELC3 \$200,000 & PHI \$37,946 Carryover from FY21	\$ 237,946		Received to Date	\$ 2,300,000	\$ 725,000
Balance available for Grants/Programs		\$ -		Balance Remaining	\$ 100,000	\$ -