



**DESERT HEALTHCARE FOUNDATION
BOARD MEETING
Board of Directors
March 22, 2022
6:30 P.M.**

Immediately Following the Adjournment of the Desert Healthcare District Board Meeting

In accordance with new authorization signed by the Governor – Executive Order N-17-21 on September 16, 2021 - (AB 361 - Government Code 54953 effective until January 1, 2024), which extends the provisions of the Governor’s Executive Order N-29-20 of March 12, 2020, revised on March 18, 2020, and Board-approved Resolution #21-04 on September 26, 2021, teleconferencing will be used by the Board members and appropriate staff members during this meeting.

In lieu of attending the meeting in person, members of the public can participate by webinar by using the following link:

<https://us02web.zoom.us/j/88427343727?pwd=eTByYXRMcjh3MFpEZWxhMjJ6T2IKQT09>

Password: 799445

Participants will need to download the Zoom app on their devices. Members of the public may also be able to participate by telephone, using the follow dial in information:

Dial in #: (669) 900-6833 To Listen and Address the Board when called upon:

Webinar ID: 884 2734 3727

Password: 799445

You may also email ahayles@dhcd.org with your public comment no later than 4 p.m., Tuesday, 03/22.

<i>Page(s)</i>	AGENDA	<i>Item Type</i>
	<i>Any item on the agenda may result in Board Action</i>	
	A. CALL TO ORDER – President Borja Roll Call Director Zavala____Director De Lara____Director Zendle, MD____ Director Rogers, RN____Director Shorr____ Vice-President/Secretary PerezGil____President Borja	
1-2	B. APPROVAL OF AGENDA	Action
	C. PUBLIC COMMENT At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the Foundation. The Board has a policy of limiting speakers to no more than three minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.	



D. CONSENT AGENDA		
	All Consent Agenda item(s) listed below are considered to be routine by the Board of Directors and will be enacted by one motion. <u>There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</u>	Action
4-7	1. BOARD MINUTES a. Board of Directors Meeting – February 22, 2022	
8-17	2. FINANCIALS a. Approval of the February 2022 Financial Statements – F&A Approved March 08, 2022	
18-20	3. RESOLUTIONS a. Subsequent Emergency Resolution #22-07 Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings	
E. DESERT HEALTHCARE DISTRICT CEO REPORT		
	– Conrado E. Bárzaga, MD, Chief Executive Officer	
21-22	1. Coachella Valley Equity Collaborative: COVID-19 Community Support, Outreach, Education, Testing, and Vaccination Distribution	Information
23-31	2. Request for Qualifications (RFQ) Process and Timeline – South Coast Air Quality Management District (SCAQMD) – Partnerships for Air Quality Community Training in Rural Communities in the Eastern Coachella Valley – Goal #6 - Strategic Goal Priority 6.1	Information
F. COMMITTEE MEETINGS		
	1. FINANCE, LEGAL, ADMINISTRATION, & REAL ESTATE COMMITTEE – Chair/Treasurer Arthur Shorr, President Karen Borja, and Director Les Zendle, MD	
32	1. Draft Meeting Minutes – March 08, 2022	Information
	2. PROGRAM COMMITTEE – Chair/Vice-President/Secretary Evett PerezGil, President Karen Borja, and Director Carmina Zavala	
33-35	1. Draft Meeting Minutes – March 08, 2022	Information
36-37	2. Grant Payment Schedule	Information
	3. Advancing the District’s Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley – Update	Information
38-40	a. One Future Coachella Valley Scholarship Fund	
41-44	b. Access to Healthcare – Borrego Health Foundation	



- 45 G. BEHAVIORAL HEALTH INITIATIVE UPDATE Information
- H. ADJOURNMENT IN MEMORY OF RICHARD “DICK” GUNDRY



**DESERT HEALTHCARE FOUNDATION
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Directors Present – Video Conference	District Staff Present – Video Conference	Absent
President Karen Borja Director Arthur Shorr Acting Vice-President/Secretary Carole Rogers, RN, Director Les Zendle, MD Director Leticia De Lara Director Carmina Zavala	Conrado E. Bázquez, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Will Dean, Marketing and Communications Director Jana Trew, Senior Program Officer Meghan Kane, Programs and Research Analyst Andrea S. Hayles, Clerk of the Board <u>Legal Counsel</u> Jeff Scott	Vice-President/Secretary Evett PerezGil

AGENDA ITEMS	DISCUSSION	ACTION
A. Call to Order Roll Call	President Borja called the meeting to order at 6:43 p.m. The Clerk of the Board called the roll with all Directors' present.	
B. Approval of Agenda	President Borja asked for a motion to approve the agenda.	#19-16 MOTION WAS MADE by Director Zendle seconded by Director Shorr to approve the agenda. Motion passed unanimously. AYES – 7 President Borja, Director Shorr, Director Rogers, Director Zendle, Director De Lara, and Director Zavala NOES – 0 ABSENT – 1 Vice-President/Secretary PerezGil
C. Public Comment	There were no public comments.	
D. Consent Agenda		

DESERT HEALTHCARE FOUNDATION
BOARD OF DIRECTORS MEETING MINUTES
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February 22, 2022

<p>1. BOARD MINUTES</p> <p>a. Board of Directors Meeting – January 25, 2022</p> <p>2. FINANCIALS</p> <p>a. Approval of the January 2022 Financial Statements – F&A Approved February 08, 2022</p> <p>3. GRANT EXTENSIONS</p> <p>1. Grant #1034 – City of Palm Springs request for a second no-cost grant extension through June 30, 2022</p> <p>4. RESOLUTIONS</p> <p>a. Subsequent Emergency Resolution #22-05 Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings</p>	<p>President Borja asked for a motion to approve the consent agenda.</p>	<p>#19-17 MOTION WAS MADE by Director Zendle seconded by Director Rogers to approve the consent agenda. Motion passed unanimously. AYES – 7 President Borja, Director Shorr, Director Rogers, Director Zendle, Director De Lara, and Director Zavala</p> <p>NOES – 0</p> <p>ABSENT – 1 Vice-President/Secretary PerezGil</p>
<p>E. Desert Healthcare Foundation CEO Report</p> <p>1. Coachella Valley Equity Collaborative: COVID-19 Community Support, Outreach, Education, Testing, and Vaccination Distribution</p> <p>2. South Coast Air Quality Management District (SCAQMD) – Consideration to approve a \$27,000 match to “Partnerships for Air Quality</p>	<p>Alejandro Espinoza, Chief of Community Engagement, provided an overview of the most recent events of the Coachella Valley Equity Collaborative highlighting the testing, partners, and community events.</p> <p>Dr. Bárzaga, CEO, described the work of AB 617 and South Coast Air Quality Management District (SCAQMD) that encouraged the district to collaborate on an</p>	<p>#19-18 MOTION WAS MADE by Director Zendle seconded by Director Shorr to approve a \$27,000 match to Partnerships for Air Quality Community Training in Rural Communities in the Eastern Coachella Valley. Motion passed unanimously.</p>



**DESERT HEALTHCARE FOUNDATION
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<p>Community Training in Rural Communities in the Eastern Coachella Valley” – Goal #2 - Strategic Goal Priority 2.3</p>	<p>application to EPA funding for air quality management districts. The funds were awarded, and the district is a sub-recipient of \$27k with the grant totaling \$200k for leveraging funding with additional resources from the Foundation to work with community partners to provide education under the strategic plan goals to raise awareness for air quality health and to implement solutions.</p>	<p>AYES – 7 President Borja, Director Shorr, Director Rogers, Director Zendle, Director De Lara, and Director Zavala NOES – 0 ABSENT – 1 Vice-President/Secretary PerezGil</p>
<p>F.1. F&A Committee</p> <p>1. Draft Meeting Minutes – February 08, 2022</p> <p>F.2. Program Committee</p> <p>1. Draft Meeting Minutes – January 11, 2022</p> <p>2. Grant Payment Schedules</p> <p>3. Advancing the District’s Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley – Update</p> <p>a. One Future Coachella Valley Scholarship Fund</p>	<p>Director Shorr highlighted the February 8 F&A Meeting minutes reiterating the potential for community members' bequest and plan giving strategies</p> <p>President Borja provided an overview of the January 11 Program Committee meeting minutes.</p>	

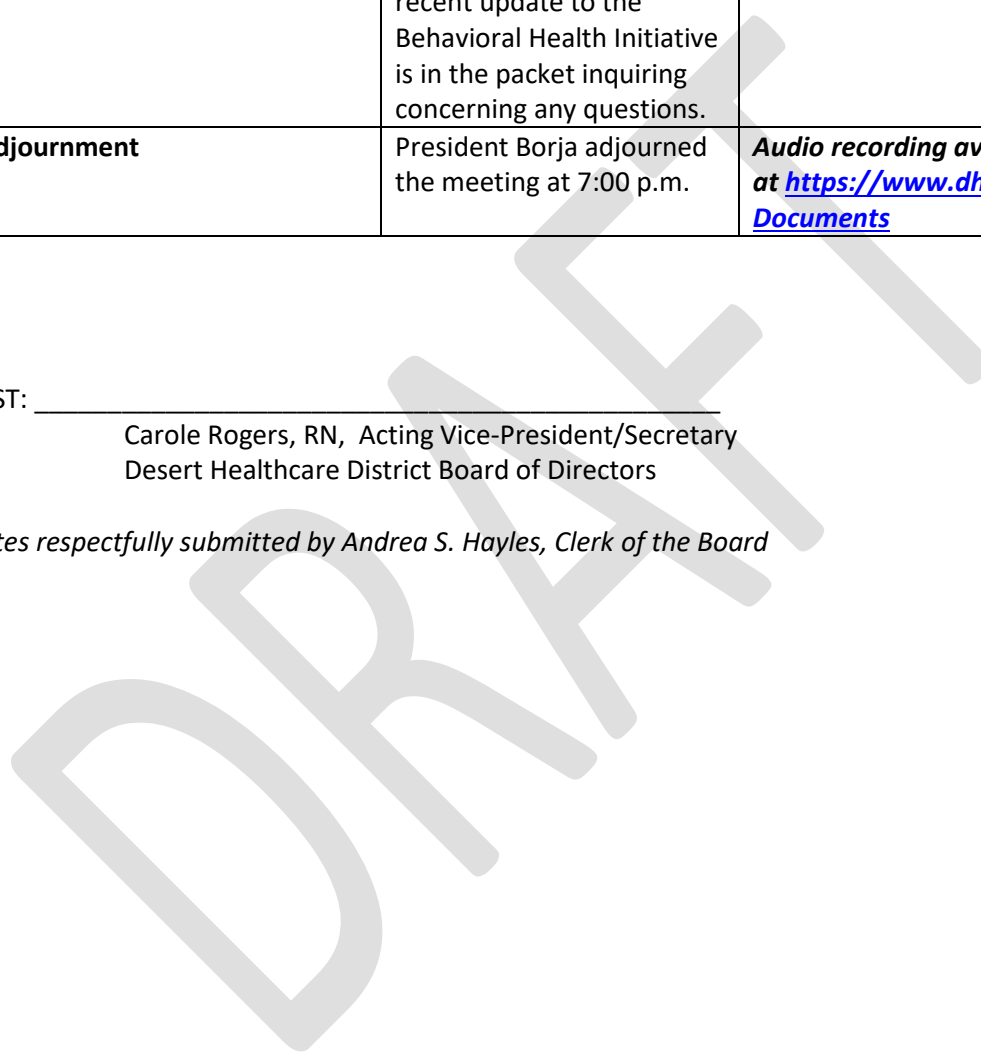


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b. Access to Healthcare – Borrego Health Foundation		
G. Behavioral Health Initiative Update	Jana Trew, Senior Program Officer, Behavioral Health, explained that the most recent update to the Behavioral Health Initiative is in the packet inquiring concerning any questions.	
I. Adjournment	President Borja adjourned the meeting at 7:00 p.m.	Audio recording available on the website at https://www.dhcd.org/Agendas-and-Documents

ATTEST: _____
Carole Rogers, RN, Acting Vice-President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



DESERT HEALTHCARE FOUNDATION					
FEBRUARY 2022 FINANCIAL STATEMENTS					
INDEX					
Statement of Operations					
Balance sheet					
Allocation of Restricted Funds					
Deposit Detail					
Check Register					
Credit Card Expenditures					
Schedule of Grants					

Desert Healthcare Foundation
Profit & Loss Budget vs. Actual
July 2021 through February 2022

	MONTH			TOTAL		
	Feb 22	Budget	\$ Over Budget	Jul '21 - Feb 22	Budget	\$ Over Budget
Income						
4000 · Gifts and Contributions	7,510	4,167	3,343	62,580	33,336	29,244
4003 · Grants	0	137,500	(137,500)	0	1,100,000	(1,100,000)
4116 · Bequests - Frederick Lowe	10,030	5,000	5,030	45,601	40,000	5,601
4130 · Misc. Income	0	83	(83)	0	664	(664)
8015 · Investment Interest Income	9,935	12,500	(2,565)	99,489	100,000	(511)
8040 · Restr. Unrealized Gain/(Loss)	(118,619)	10,417	(129,036)	(134,274)	83,336	(217,610)
Total Income	(91,144)	169,667	(260,811)	73,396	1,357,336	(1,283,940)
Expense						
5001 · Accounting Services Expense	958	958	0	7,664	7,664	0
5035 · Dues & Memberships Expense	0	42	(42)	25	336	(311)
5057 · Investment Fees Expense	3,812	4,167	(355)	36,007	33,336	2,671
5065 · Legal Costs Ongoing Expense	0	83	(83)	0	664	(664)
5101 · DHCD-Exp Alloc Wages& benefits	17,678	15,073	2,605	113,963	120,584	(6,621)
5102 · DHCD-Expenses - COVID CARES	28,633	33,634	(5,001)	105,512	269,072	(163,560)
5106 · Marketing & Communications	26	3,958	(3,932)	276	31,664	(31,388)
5110 · Other Expenses	493	417	76	3,093	3,336	(243)
5115 · Postage & Shipping Expense	0	8	(8)	0	64	(64)
5120 · Professional Fees Expense	0	83	(83)	0	664	(664)
8051 · Major grant expense	0	116,667	(116,667)	68,343	933,336	(864,993)
8052 · Grant Expense - Collective/Mini	0	2,500	(2,500)	0	20,000	(20,000)
Total Expense Before Social Services	51,600	177,590	(125,990)	334,883	1,420,720	(1,085,837)
5054 · Social Services Fund	6,000	5,000	1,000	12,000	40,000	(28,000)
Net Income	(148,744)	(12,923)	(135,821)	(273,487)	(103,384)	(170,103)

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of February 28, 2022

		Feb 28, 22	Feb 28, 21
ASSETS			
Current Assets			
Checking/Savings			
100 - CASH			
	150 - Petty Cash	200	200
	151 - Checking - Union Bank 7611	978,615	1,646,336
	152 - Checking - Union Bank 8570	154,743	0
	Total Checking/Savings	1,133,558	1,646,536
	Total Accounts Receivable	200,000	50,000
Other Current Assets			
	316 - Accrued Revenue	100,000	0
476-486 - INVESTMENTS			
	477 - Morgan Stanley-Investments		
	477.2 - Unrealized Gain/(Loss)	(20,214)	106,471
	477 - Morgan Stanley-Investments - Other	2,042,177	3,081,877
	Total 477 - Morgan Stanley-Investments	2,021,963	3,188,348
	486 - Merrill Lynch		
	486.1 - Merrill Lynch Unrealized Gain	710,498	597,211
	486 - Merrill Lynch - Other	1,908,509	1,722,048
	Total 486 - Merrill Lynch	2,619,007	2,319,259
	Total 476-486 - INVESTMENTS	4,640,970	5,507,607
500 - CONTRIBUTIONS -RCVB -CRTS			
	515 - Contrib RCVB-Pressler CRT	74,787	61,277
	530 - Contrib RCVB-Guerts CRT	126,022	126,022
	Total 500 - CONTRIBUTIONS -RCVB -CRTS	200,809	187,299
	601 - Prepaid Payables	3,333	3,833
	Total Other Current Assets	4,945,112	5,698,739
TOTAL ASSETS		6,278,670	7,395,275

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of February 28, 2022

				Feb 28, 22	Feb 28, 21
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
			1000 - Accounts Payable	56,759	1,592
			1052 - Account payable-DHCD Exp Alloc	39,183	31,024
			Total Accounts Payable	95,942	32,616
Other Current Liabilities					
			2183 - Grants Payable-COVID-CARES PHI	380,000	786,250
			2185 - Deferred Revenue	0	50,000
			2190 - Current - Grants payable	2,641,505	2,926,266
			Total Other Current Liabilities	3,021,505	3,762,516
			Total Current Liabilities	3,117,447	3,795,132
Long Term Liabilities					
			2186 - Grants payable	1,600,000	1,600,000
			Total Liabilities	4,717,447	5,395,132
Equity					
			3900 - Retained Earnings	1,834,713	1,980,510
			Net Income	(273,487)	19,633
			Total Equity	1,561,226	2,000,143
TOTAL LIABILITIES & EQUITY				6,278,670	7,395,275

DESERT HEALTHCARE FOUNDATION					
BALANCE SHEET 02/28/22					
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES					
		T/B	GENERAL Fund	Restricted Funds	Trusts
ASSETS					
	150 · Petty Cash	200	200	-	-
	151 · Checking - Union Bank 7611*	978,615	882,673	95,942	-
	152 · Checking - Union Bank 8570*	154,743		154,743	
Total 100 · CASH - UNRESTRICTED		1,133,558	882,873	250,685	-
Accounts Receivable					
	321 - Accounts Receivable - Other	200,000	-	200,000	
Total Accounts Receivable		200,000	-	200,000	-
	316 - Accrued Revenue	100,000		100,000	
477 · Invt-Morgan Stanley					
	477.2 · Unrealized Gain	(20,214)	-	(20,214)	-
	477 · Invt-Morgan Stanley	2,042,177	-	2,042,177	-
Total 477 · Invt-Morgan Stanley		2,021,963	-	2,021,963	-
6441	486.1 · Merrill Lynch Unrealized Gain	710,498	474,211	236,287	-
	486 · Merrill Lynch	1,908,509	-	1,908,509	-
Total 486 · Merrill Lynch		2,619,007	474,211	2,144,796	-
	515 · Contrib RCVB-Pressler CRT	74,787	-	-	74,787
	530 · Contrib RCVB-Guerts CRT	126,022	-	-	126,022
	601 - Prepaid payables	3,333	3,333	-	-
Total Current Assets		6,278,670	1,360,417	4,717,444	200,809
TOTAL ASSETS		6,278,670	1,360,417	4,717,444	200,809
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
	1000 · Accounts Payable	56,759	-	56,759	-
	1052 - Account Payable - DHCD - Alloc Expenses	39,183	-	39,183	-
	2183 · Grants Payable-COVID-CARES PHI	380,000		380,000	
	2190 - Grants Payable - Current Portion	2,641,505	-	2,641,505	-
Total Current Liabilities		3,117,447	-	3,117,447	-
	2186 - Grant Payable - Long Term	1,600,000	-	1,600,000	-
Total Liabilities		4,717,447	-	4,717,447	-
Equity					
	3900 · Retained Earnings	1,834,713	1,633,904		200,809
	Net Income	(273,487)	(273,487)	-	-
Total Equity		1,561,226	1,360,417	-	200,809
TOTAL LIABILITIES & EQUITY		6,278,670	1,360,417	4,717,444	200,809
* Restricted funds include Pass-Through Funds and Accounts Payable					

Desert Healthcare Foundation
Deposit Detail
February 2022

Type	Date	Name	Account	Amount
Deposit	02/22/2022		151 - Checking - Union Bank 7611	10,030
		American Society of Composers	4116 - Bequests - Frederick Lowe	(10,030)
TOTAL				(10,030)
Deposit	02/28/2022		151 - Checking - Union Bank 7611	7,510
		Misc.	4000 - Gifts and Contributions	(10)
		Misc.	4000 - Gifts and Contributions	(7,500)
TOTAL				(7,510)
			TOTAL 151 - Checking - Union Bank 7611	17,540

Desert Healthcare Foundation
Check Register
As of February 28, 2022

Type	Date	Num	Name	Amount
100 - CASH				
151 - Checking - Union Bank 7611				
Bill Pmt -Check	02/02/2022	5290	Sergio Rodriguez - Expense Reimbursement	(633)
Bill Pmt -Check	02/07/2022	5291	Union Bank	(5,971)
Bill Pmt -Check	02/09/2022	5292	Sergio Rodriguez - Expense Reimbursement	(813)
Bill Pmt -Check	02/10/2022	5293	Alejandro Espinoza - Expense Reimbursement	(2,098)
Bill Pmt -Check	02/10/2022	5294	KEVC-TV	(1,110)
Bill Pmt -Check	02/10/2022	5295	KLOB-FM	(300)
Bill Pmt -Check	02/10/2022	5296	KMIR-TV	(1,200)
Bill Pmt -Check	02/10/2022	5297	KPST-FM	(345)
Bill Pmt -Check	02/10/2022	5298	KVER-TV	(2,591)
Bill Pmt -Check	02/15/2022	5299	CoachEllas Events By Mary	(4,620)
Bill Pmt -Check	02/22/2022	5300	Desert Regional Medical Ctr Aux - Social Services Fund Payment	(6,000)
Bill Pmt -Check	02/22/2022	5301	Karina Cazares	(3,900)
Bill Pmt -Check	02/22/2022	5302	Sergio Rodriguez - Expense Reimbursement	(62)
Bill Pmt -Check	02/22/2022	5303	State of Calif. Dept. of Insurance	(150)
Bill Pmt -Check	02/23/2022	IB 02232022	Desert Healthcare District	(206,224)
Check	02/25/2022			(343)
Total 151 - Checking - Union Bank 7611				(236,360)
152 - Checking - Union Bank 8570				
Bill Pmt -Check	02/02/2022	1029	KEVC-TV	(1,280)
Bill Pmt -Check	02/02/2022	1030	KLOB-FM	(400)
Bill Pmt -Check	02/02/2022	1031	KMIR-TV	(3,870)
Bill Pmt -Check	02/02/2022	1032	KPST-FM	(340)
Bill Pmt -Check	02/02/2022	1033	KVER-TV	(3,310)
Bill Pmt -Check	02/02/2022	1034	Sergio Rodriguez -Expense Reimbursement	(89)
Bill Pmt -Check	02/02/2022	1035	Verizon Wireless	(157)
Bill Pmt -Check	02/07/2022	1036	Alianza Coachella Valley- Grant Payment	(40,000)
Bill Pmt -Check	02/09/2022	1037-VOID	El Sol Neighborhood Educational Center - Grant Payment	0
Bill Pmt -Check	02/09/2022	1038	El Sol Neighborhood Educational Center - Grant Payment	(45,000)
Bill Pmt -Check	02/15/2022	1039	Lideres Campesinas, Inc. - Grant Payment	(45,000)
Total 152 - Checking - Union Bank 8570				(139,446)
TOTAL				(375,806)

DESERT HEALTHCARE FOUNDATION						
OUTSTANDING PASS-THROUGH GRANTS AND GRANT PAYMENT SCHEDULE						
February 28, 2022						
FISCAL YEAR ENDING JUNE 30, 2022						
A/C 2183			6/30/2021	New Grants		2/28/2022
Grant ID Nos.	Name		Open	Current Yr	Total Paid	Open
			BALANCE	2021-2022	July-June	BALANCE
BOD - 10/20/20 - Contract #21-024	Coronavirus Aid, Relief, and Economic Security (CARES) Act and Center for Disease Control and Prevention Epidemiology and Laboratory Capacity (ELC) Enhancing Detection funding from Riverside County - \$2.4 Million (\$1,960,000 for grants)					
BOD - 10/20/20 (#1159)	Lideres Campesinas, Inc. - Take It to the Fields Initiative		\$ 30,000		\$ 30,000	\$ -
BOD - 03/23/21 (#1268)	El Sol Neighborhood Educational Center - Coachella Valley COVID-19 Collaborative		\$ 125,000		\$ 125,000	\$ -
BOD - 03/23/21 (#1269)	Alianza Coachella Valley - ECV COVID-19 STRATEGIC COMMUNICATIONS PLAN		\$ 125,000		\$ 80,000	\$ 45,000
BOD - 03/23/21 (#1270)	Galilee Center - Emergency Services		\$ 85,000		\$ 85,000	\$ -
BOD - 03/23/21 (#1271)	Vision Y Compromiso - Stop the Spread of COVID-19		\$ 85,000		\$ -	\$ 85,000
BOD - 03/23/21 (#1272)	Youth Leadership Institute - COVID-19 ECV Collaborative		\$ 85,000		\$ -	\$ 85,000
BOD - 03/23/21 (#1273)	Pueblo Unido CDC - Coachella Valley COVID-19 Collaborative		\$ 125,000		\$ 40,000	\$ 85,000
BOD - 03/23/21 (#1274)	Todec Legal Center Perris - Sembrando Prevencion		\$ 125,000		\$ 80,000	\$ 45,000
BOD - 03/23/21 (#1275)	Lideres Campesinas, Inc. - Take It to the Fields Initiative		\$ 125,000		\$ 90,000	\$ 35,000
BOD - 12/15/20 - Contract	Together Toward Health funding, a Program of the Public Health Institute - \$725,000 (\$635,000 for grants)					
BOD - 12/15/20 (#1172)	El Sol Neighborhood Educational Center - Coachella Valley COVID-19 Collaborative		\$ 45,000		\$ 45,000	\$ -
BOD - 12/15/20 (#1175)	Pueblo Unido, CDC		\$ -		\$ -	\$ -
BOD - 12/15/20 (#1176)	Galilee Center - Emergency Services		\$ -		\$ -	\$ -
BOD - 12/15/20 (#1179)	Youth Leadership Institute		\$ 6,250		\$ 6,250	\$ -
BOD - 12/15/20 (#1180)	Alianza Coachella Valley - ECV COVID-19 STRATEGIC COMMUNICATIONS PLAN		\$ 6,250		\$ 6,250	\$ -
BOD - 12/15/20 (#1181)	Vision Y Compromiso - Promotoras and the Coachella Valley COVID-19 Collaborative		\$ 45,000		\$ 45,000	\$ -
BOD - 12/15/20 (#1185)	Lideres Campesinas, Inc. - Take It to the Fields Initiative		\$ 45,000		\$ 45,000	\$ -
BOD - 12/15/20 (#1189)	Todec Legal Center Perris - Sembrando Prevencion		\$ 45,000		\$ 45,000	\$ -
TOTAL GRANTS			\$ 1,102,500	\$ -	\$ 722,500	\$ 380,000
CARES/ELC	Passthrough to Community Based Organizations		\$ 910,000	\$ -	\$ 530,000	\$ 380,000
	CARES/ELC Administrative Costs		\$ 200,000		\$ 200,000	\$ -
Total CARES/ELC			\$ 1,110,000		\$ 730,000	\$ 380,000
Public Health Institute	Passthrough to Community Based Organizations		\$ 192,500	\$ -	\$ 192,500	\$ -
	Public Health Institute Administrative Costs		\$ 37,946		\$ 37,946	\$ (0)
TOTAL Public Health Institute			\$ 3,552,946	\$ -	\$ 230,446	\$ (0)
					Account 2183	\$ 380,000
Amts available/remaining for Grant/Programs - FY 2021-22:						\$ (0)
Amount granted year to date		\$ -				Grant Funds
Mini Grants:						CARES/ELC
Net adj - Grants not used:					Total Grant	\$ 725,000
Foundation Administration Costs		\$ (237,946)			Received to Date	\$ 2,100,000
Contributions / Additional Funding	ELC3 \$200,000 & PHI \$37,946 Carryover from FY21	\$ 237,946			Balance Remaining	\$ 300,000
Balance available for Grants/Programs		\$ -				\$ -

DESERT HEALTHCARE FOUNDATION							
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE							
February 28, 2022							
TWELVE MONTHS ENDING JUNE 30, 2022							
A/C 2190 and A/C 2186-Long term			6/30/2021	New Grants	Total Paid	2/28/2022	
Grant ID Nos.	Name		Open	Current Yr	July-June	Open	
			BALANCE	2021-2022		BALANCE	
Health Portal	Remaining Collective Funds-Mayor's Race & DHCF		\$ 72,176		\$ -	\$ 72,176	HP-cvHIP
BOD - 04/24/18	Behavioral Health Initiative Collective Fund		\$ 1,752,356		\$ 103,757	\$ 1,648,599	Behavioral Health
BOD - 06/26/18 BOD	Avery Trust Funds-Committed to Pulmonary services		\$ 795,017		\$ 37,500	\$ 757,517	Avery Trust
BOD - 6/25/19 BOD (#1006)	DHCD - Homelessness Initiative Collective Fund		\$ 595,714		\$ 501,657	\$ 94,057	Homelessness
BOD - 02/23/21 BOD (#1148)	OneFuture - Black and African American Healthcare Scholarship - 2 yrs		\$ 155,000		\$ 45,000	\$ 110,000	
BOD - 07/27/21 BOD (#1288)	Borrego Community - Improving Access to Healthcare - 3 yrs			\$ 575,000	\$ 30,000	\$ 545,000	
F&A - 06/11/19, 6/09/20, 06/22/21 Res. NO. 21-02	Prior Year Commitments & Carry-Over Funds		\$ 1,044,156		\$ 30,000	\$ 1,014,156	
TOTAL GRANTS			\$ 4,414,419	\$ 575,000	\$ 747,914	\$ 4,241,505	
Summary: As of 02/28/2022				Uncommitted & Available	A/C 2190	\$ 2,641,505	
Health Portal (CVHIP):	\$ 72,176	\$ 72,176		A/C 2186	\$ 1,600,000	<<\$870,000 BH	
Behavioral Health Initiative Collective Fund	\$ 1,648,599	\$ 1,597,311		Total	\$ 4,241,505	\$730,000 Carry Over	
Avery Trust - Pulmonary Services	\$ 757,517	\$ 531,426		Diff	\$ (0)		
West Valley Homelessness Initiative	\$ 94,057	\$ 71,557					
Healthcare Needs of Black Communities	\$ 655,000	\$ -					
Prior Year Commitments & Carry-Over Funds	\$ 1,014,156	\$ 1,014,156					
Total	\$ 4,241,505	\$ 3,286,626					
Amts available/remaining for Grant/Programs - FY 2021-22:				FY22 Grant Budget	Social Services Fund #5054		
Amount budgeted 2021-2022		\$ 530,000	\$ 500,000		Budget	\$ 60,000	
Amount granted year to date		\$ (575,000)	\$ 30,000		DRMC Auxiliary	\$ 12,000	Spent YTD
Mini Grants:					Balance Available	\$ 48,000	
Net adj - Grants not used:							
Contributions / Additional Funding	DHCD Grant #1134 \$400,000, IEHP \$100,000 & Lift To Rise \$75,000	\$ 575,000					
Prior Year Commitments & Carry-Over Funds	FY18-19 Funds \$14,156; FY19-20 Funds \$300,000; FY20-21 Funds \$730,000	\$ 1,014,156					
Balance available for Grants/Programs		\$ 1,544,156					

RESOLUTION NO. 22-07

**RESOLUTION OF THE BOARD OF DIRECTORS OF
DESERT HEALTHCARE FOUNDATION RE-RATIFYING
THE STATE OF EMERGENCY AND RE-AUTHORIZING
REMOTE TELECONFERENCE MEETINGS**

WHEREAS, Desert Healthcare Foundation (“Foundation”) is committed to preserving and fostering access and participation in meetings of its Board of Directors; and

WHEREAS, Government Code section 54953(e) makes provisions for remote teleconferencing participation in meetings by members of a legislative body without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain emergency conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the Foundation’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote vaccines, masking, and social distancing, and that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution No. 21-03 on September 28, 2021, finding that the requisite conditions exist for the Board of Directors of the Foundation to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in Government Code section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the Foundation, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the Foundation and vaccine compliance, masking, and social distancing measures are required to be followed for the continued health and safety of the Foundation Board, staff, and the public; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the Foundation shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by Government Code section 54953(e), and that such meetings shall comply with the requirements to provide the public with access to the meetings as prescribed in Government Code section 54953(e);

THEREFORE, BE IT RESOLVED by the Desert Healthcare Foundation Board of Directors as follows:

Section 1: Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2: Affirmation that a Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the Foundation and proclaims that a local emergency persists throughout the Foundation.

Section 3: Re-Ratification of the Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor’s Proclamation of a State of Emergency.

Section 4. Remote Teleconference Meetings. The Foundation’s Chief Executive Officer is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this resolution, including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Ralph M. Brown Act.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Desert Healthcare Foundation held on March 22, 2022, by the following roll call vote:

AYES: Directors _____

NOES: Directors _____

ABSTAIN: Directors _____

ABSENT: Directors _____

Karen Borja, President
Board of Directors

ATTEST:

Evett PerezGil, Vice-President/Secretary
Board of Directors



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: March 22, 2022
To: Board of Directors
Subject: CV Equity Collaborative: COVID-19 Testing and Vaccine Update

Staff Recommendation: Informational item only

Background:

- The Desert Healthcare District and Foundation to received \$1.2 million from the County of Riverside and \$500,00 from The Public Health Institute to support targeted community-based outreach, education, and COVID-19 testing in partnership with community- and faith-based organizations that serve vulnerable communities in Coachella Valley, with an emphasis on Eastern Coachella Valley.
- The Desert Healthcare District and Foundation has established and leads The Coachella Valley Equity Collaborative (CVEC), which has brought together community-and faith-based organizations, government agencies (county and state), and local farm owners to address the COVID-19 epidemic and ensure there is a coordinated effort to maximize resources and prevent overlap is services and/or outreach.

COVID-19 Testing Update:

- The CVEC has coordinated multiple COVID-19 testing events that have been hosted throughout the Coachella Valley. The tests include both rapid testing (BiNex Now) and PCR testing (Curative and Primary Health).
- Promotoras from the Coachella Valley Equity Collaborative received training from the Desert Sands Unified School District (DSUSD) staff on the Primary Care PCR testing registration site, along with the BinaxNow reporting system. The CVEC Promotoras have now assumed responsibility of the weekly COVID-19 testing for DSUSD at five strategically placed locations every Monday through Friday from 3:30pm to 5:30pm.
- A weekly COVID-19 clinic has been established with Torres Martinez Desert Cahuilla Indians to increase access to COVID-19 testing in the East Coachella Valley. This is the second fixed location established the CVEC partners. The other location is the TODEC office in Coachella.
- The CVEC has partnered with the UC Riverside School of Medicine’s Free Clinic and will be providing COVID-19 testing the second Saturday of the month from 3pm to 6pm at the Mecca Library. The next clinic will be held Saturday, April 9th.

- To date, a total of **115** COVID-19 testing clinics resulting in more than **13,545** COVID-19 tests have been provided at events organized by the CVEC and its partners.
- The CVEC received 1,100 COVID-19 home tests that will be distributed by Promotoras at community-based outreach events and at CVEC testing events.

COVID-19 Vaccination Update

- A partnership between the CVEC and the Coachella Valley Unified School District (CVUSD) has launched a COVID-19 vaccination campaign to vaccinate students during school hours with written parental consent and without the need for the parent or legal guardian to be present. This campaign was launched on February 8th at Cahuilla Desert Academy in Coachella and will continue at nine other CVUSD schools through the middle of March. These vaccination clinics are held from 10am to 6pm, however, they are open exclusively for students from 10am to 3pm and open to the public from 3pm to 6pm, when students are off-campus.
- To date, a total of more than **245** COVID-19 vaccination clinics resulting in **39,812** COVID-19 vaccines have been provided to District residents in vaccination clinics hosted by the CVEC in partnership with the RUHS-Department of Public Health and Rite-Aid pharmacies and Borrego Health.
- In the last couple of weeks, COVID-19 testing, and vaccination events have seen a decline of participants throughout the county and here in the Coachella Valley. A change in strategy will be implemented to reduce the number of vaccination and testing clinics and increase the community-based outreach that includes, door-to-door outreach and informational tables to selectively target community members.
- Another change in strategy will include a phone banking session with Promotoras to contact community members, who received their 1st and 2nd dose at one of the CVEC vaccination clinics but haven't received their booster shot. Promotoras will explain the importance of receiving the booster and attempt to register them for an upcoming vaccination clinic or inform them of the nearest vaccination clinic near their home or job.

Fiscal Impact:

Riverside County Contract: \$2,400,000, of which \$440,000 will support/compensate DHCF staff.

Public Health Institute grant: \$725,000, of which \$90,000 will support/compensate DHCF staff



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: March 22, 2022
To: Board of Directors
Subject: SCAQMD: Partnerships for Air Quality Community Training in Rural Communities in the Eastern Coachella Valley- Request For Qualifications (RFQ)

Staff Recommendation:
Informational item only

Background: In response to the US Environmental Protection Agency State Environmental Justice Cooperative Agreement Programs: Request For Applications, a collaborative project between the South Coast Air Quality Management District, Twenty-Nine Palms Band of Mission Indians, Health Assessment and Research for Communities, and the Desert Healthcare District & Foundation were submitted, approved, and funded in the amount of \$200,000. This project establishes an Air Quality Academy to provide resources and training that will improve environmental literacy and air quality data. The Academy will include community health workers and other community members and provide training on how to use the data to help make informed decisions. The three objectives for this project are:

1. *Air Quality Training:* Provide training on the Air Quality Index, and actions to reduce exposures to indoor and outdoor air pollution.
2. *Air Pollution Sensors Training:* Provide training about air pollution measurement, and how to get local air quality information from a blended AQI map, which uses both regulatory monitoring and sensor data.
3. *Community Environmental Health Report:* Publish a report on environmental health metrics in the Eastern Coachella Valley, including statistics on environmental hazards, social vulnerabilities, and public health metrics.

Our role in the partnership: DHCD/F staff will provide information on the health effects of air pollution and ways to reduce exposures to indoor and outdoor air pollutants. The Desert Healthcare District and Foundation will receive \$27,000 and match \$27,000 totaling \$54,000 of which \$40,000 will be awarded to a local community-based organization with a proven track record of environmental health. The selection process will be through a Request for Qualifications (RFQ).

Fiscal Impact:
\$27,000 matching funds to be allocated from the Avery Trust Fund



Request for Qualifications

Request for Qualifications #: 2022-001

Release Date: March 23, 2022

Project: Partnerships for Air Quality Community Training in Rural Communities of the Eastern Coachella Valley (ECV)

Award amount: \$40,000

Projected Start Date: May 1, 2022

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SECTION I – SUMMARY

The Desert Healthcare District and Foundation (“District”) seek to establish a partnership with a community-based organization focused on environmental health to engage and train community members on the importance and impact of air quality. The District seeks a qualified 501(c)(3) community-based organization(s) to provide the following services:

- Participate in the development and translation (Spanish/Purepecha) of training modules and educational materials.
- Support the recruitment of community members to participate in the Air Quality Academy.
- Conduct community-based outreach, presentations, and education
- Participate in the development of a Community Environmental Health Report

The District may select one or more qualified organizations to provide the services sought in this Request for Qualifications (“RFQ”) to support ongoing efforts to improve air quality in the Eastern Coachella Valley.

To respond to this RFQ, an interested organization should submit one (1) electronic copy (in Adobe Acrobat PDF file format) of its statement of qualifications to:

Alejandro Espinoza, Chief of Community Engagement
 Desert Healthcare District and Foundation
 41-550 Eclectic Way., Palm Desert, CA 92260
aespinoza@dhcd.org

**Statements of qualifications must be submitted and received by
5:00 p.m. on Friday, April 15, 2022 (“deadline”).
Late submissions will not be considered.**

Statements of qualifications must address all information requested in this RFQ. A statement may add information not requested in this RFQ, but the information should be in addition to, not instead of, the requested information and format. **Any questions regarding this RFQ should be submitted through email to Alejandro Espinoza, Chief of Community Engagement aespinoza@dhcd.org**

SECTION II – BACKGROUND

A. Overview

In response to the US Environmental Protection Agency State Environmental Justice Cooperative Agreement Programs: Request For Applications, a collaborative project between the South Coast Air Quality Management District, Twenty-Nine Palms Band of Mission Indians, Health Assessment and Research for Communities, and the Desert Healthcare District & Foundation were submitted, approved, and funded. This project establishes an Air Quality Academy to provide resources and training that will improve environmental literacy and air quality data. The Academy will include community health workers and other community members and provide training on how to use the data to help make informed decisions. The three objectives for this project are:

1. **Air Quality Training:** Develop training materials and provide training on the Air Quality Index, and actions to reduce exposures to indoor and outdoor air pollution.
2. **Air Pollution Sensors Training:** Develop training materials and provide training about air pollution measurement, and how to get local air quality information from a blended AQI map, which uses both regulatory monitoring and sensor data.
3. **Community Environmental Health Report:** Publish a report on environmental health metrics in the Eastern Coachella Valley, including statistics on environmental hazards, social vulnerabilities, and public health metrics.

Communities in the rural Eastern Coachella Valley experience impacts from many sources of indoor and outdoor air pollution, including substandard housing, agricultural burning, illegal fires, and the exposed Salton Sea playa. This collaborative project establishes an Air Quality Academy to provide resources and training that will improve environmental literacy and air quality data in this community. The Academy will include community health workers and other community members and provide training on how to use the data to help make informed decisions.

Through the ongoing community engagement efforts, residents have expressed concern about the impacts of air pollution on asthma and other health conditions. Regional monitoring networks do not provide the granularity of data that would be useful for residents to understand PM impacts that could be relatively localized, such as smoke from smaller illegal burns.

SECTION III – GENERAL DESCRIPTION OF SERVICES

A. Services Needed

The selected organization(s) will have the experience and the capacity and resources to provide the following services to support the District’s ongoing efforts to monitor and improve air quality in the Eastern Coachella Valley.

Timeframe	Task
Months 0-6	<ul style="list-style-type: none"> • Community Health Workers/Staff will participate in the development and translation (Spanish/Purepecha) of the training modules and educational materials. • Support the recruitment of community members to participate in the Air Quality Academy. • Community Health Workers/Staff will attend the Air Quality Academy and receive training on: <ul style="list-style-type: none"> ○ Outdoor air quality basics ○ Outdoor air quality policy ○ Indoor air quality basics ○ Health effects of air pollution ○ Exposure reduction ○ Air pollution sensors (installation and data collection) • Provide monthly outreach logs • Participate in monthly update meetings with Desert Healthcare District staff
Months 7-16	<ul style="list-style-type: none"> • Community Health Workers/Staff will conduct community-based outreach, presentations, and education on: <ul style="list-style-type: none"> ○ Health effects of indoor and outdoor air pollution ○ Ways to mitigate exposures ○ How to check outdoor air quality ○ Data interpretation ○ Air pollution sensors • Provide monthly outreach logs • Participate in monthly update meetings with Desert Healthcare District staff
Months 17-18	<ul style="list-style-type: none"> • Community Health Workers/Staff will participate in the development of the Community Environmental Health Report by sharing their experiences and perspectives as community members, and their experiences in the training program. • Provide monthly outreach logs • Participate in monthly update meetings with Desert Healthcare District staff

B. Desired Qualifications:

1. Proven experience utilizing the Community Health Worker (Promotora) model in community engagement activities and/or projects.
2. Track record of working with organizations and community members that strongly support diversity and equitable practices, policies, and procedures.

3. Demonstrated current experience working with organizations and community members to implement initiatives and/or policies intended to improve environmental health, specifically, air quality.
4. Work experience in, or extensive knowledge of the Eastern Coachella Valley and environmental health and/or environmental justice.

SECTION IV – SUBMISSION REQUIREMENTS

A. General

1. All statements of qualifications must be made in accordance with the conditions of this RFQ. Failure to address any of the requirements is grounds for rejection of this submission
2. All information should be complete, specific, and as concise as possible.
3. Statements of qualifications should include any additional information that the respondent deems pertinent to the understanding and evaluation of the bid.
4. The District may modify the RFQ or issue supplementary information or guidelines during the submission preparation period before the deadline. If changes are made, you will be notified via email.
5. The District reserves the right to reject any and all submissions.
6. All questions must be in written form and submitted via email no later than **4:00 p.m. on Monday, April 11, 2022**. Organizations will not be able to submit questions after this time. All questions will be answered in writing via email by **noon on Wednesday, April 13, 2022**.
7. The cost for developing the statement of qualifications is the responsibility of the responding firm and shall not be chargeable to the District.

B. Submittal of Statements of Qualifications

All statements of qualifications must be submitted according to the specifications outlined in Section V (A) – Contents of Statement of Qualifications, and this section. Failure to adhere to these specifications may be cause for the rejection of the submission.

1. **Deadline** – All statements of qualifications are due no later than **5:00 p.m. on Friday, April 15, 2022**, and should be submitted via email to:

Alejandro Espinoza, Chief of Community Engagement
Desert Healthcare District and Foundation
41-550 Eclectic Way., Palm Desert, CA 92260
aespinoza@dhcd.org

2. Uploading large documents may take significant time, depending on the size of the file(s) and Internet connection speed. Bidders should plan sufficient time before the deadline to finalize their submissions and to complete the uploading process. Bidders

will not be able to submit documents after the deadline. Statements of qualifications received after the deadline will not be considered.

3. Signature – All statements of qualifications should be signed by an authorized representative of the responding organization.
4. Submittal – Submit one (1) electronic copy (in Adobe Acrobat PDF file format). Electronic submissions submitted will be acknowledged with a confirmation email receipt. Late proposals will not be accepted. Any correction or re-submission of proposals will not extend the submittal deadline.
5. Grounds for Rejection – A statement of qualifications may be immediately rejected at any time if it arrives after the deadline, is not in the prescribed format, or is not signed by an individual authorized to represent the organization.
6. Disposition of the Submissions – All responses to this RFQ become the property of the District and will be kept confidential until a recommendation for the award of a contract has been announced. Thereafter, submittals are subject to public inspection and disclosure under the California Public Records Act. If a respondent believes that any portion of its submittal is exempt from public disclosure, it may mark that portion “confidential.” The District will use reasonable means to ensure that such confidential information is safeguarded, but will not be held liable for inadvertent disclosure of the information.

By submitting a statement of qualifications with portions marked “confidential,” a respondent represents it has a good faith belief that such portions are exempt from disclosure under the California Public Records Act and agrees to reimburse the District for, and to indemnify, defend, and hold harmless the District, its officers, employees, and agents, from and against any and all claims, damages, losses, liabilities, suits, judgments, fines, penalties, costs, and expenses, including without limitation, attorneys’ fees, expenses, and court costs of any nature whatsoever, arising from or relating to the District’s non-disclosure of any such designated portions of a statement of qualifications.

7. Modification – Once submitted, statements of qualifications may be altered up until the deadline. Statements of qualifications may not be modified after the deadline.

SECTION V – SUBMISSION CONTENTS

A. Contents of Statement of Qualifications

Submitted statements of qualifications should follow the format outlined below and include all requested information. Please number your responses exactly as the items are presented here, except work samples, which should be included in a separate appendix.

1. Experience, Structure, Personnel
 - a. Contact Information – Provide the following information about the organization:
 - Address and telephone number of the organization
 - Name of organization’s representative designated as the contact and email address
 - Name of project manager, if different from the individual designated as the contact

- b. Organization History – Provide a history of your organization’s experience in working on environmental health, specifically on air quality similar to those sought through this RFQ. Include any experience working with organizations that strongly support diversity and equitable practices, policies, and procedures. Provide references for any similar projects listed, including contact name, title, and telephone number. Describe the technical capabilities of the organization in all areas relevant to the services sought through this RFQ.
- c. Assigned Personnel – List all key personnel who would be assigned to the District projects by name and role. Provide descriptions of education and training, along with a summary of experience in providing services similar to those sought through this RFQ.
- d. Work Samples – Provide at least two (2), but no more than five (5) samples of projects that the organization has completed in the areas of environmental health, environmental justice, air quality, and community engagement using the Community Health Worker (Promotora) model.
- e. Subcontractors – List any subcontractors that will be used and the work to be performed by them.
- f. Conflict of Interest – Address possible conflicts of interest or appearance of impropriety regarding other clients of the firm that could be created by providing services to the District. Describe procedures to be followed to detect and resolve any conflict of interest or appearance of impropriety. The District reserves the right to consider the nature and extent of such work in evaluating the statement of qualifications.
- g. Additional Information – Provide any other information that the organization wishes the District to consider in evaluating the submission.

2. Budget

The budget must be submitted using the [budget template](#) from the Desert Healthcare District and Foundation. Program/project budgets must include each line item for which support is being requested. Be sure to complete all three worksheets of the budget template.

A detailed narrative of project expenses must be included; a section of the spreadsheet was created for the budget narrative. For each line item in the budget, please provide a detailed description of how the requested funds will be used.

Please note: Line items may not be added or changed without a grant amendment and prior authorization is required for transferring funds (<10%) between existing line items.

- a. Operational Costs
 - *Total Staffing Costs:* All employees’ salaries and professional services/consultants allocated to the program/project.
 - *Equipment:* Include all equipment purchases. Itemize each item purchased and its cost. (Capital expenses are on hold.)
 - *Supplies:* Include the cost of all supplies, including office supplies, related to the program/project.

- *Printing/Duplication:* Include such items as printing, copying, and publication services.
- *Mailing/Postage:* Any mailing and postage expenses, related to the program/project.
- *Travel/Mileage:* Include any travel expenses associated with the grant. The mileage rate is based on the current IRS mileage rate.
- *Education/Training:* Specific to the program/project and workforce development to increase the capacity of the organization.
- *Office/Rent/Mortgage:* Include line items for facility costs incurred by the program/project.
- *Telephone/Facsimile/Internet:* Include phone, fax, and electronic communications, incurred by the program.
- *Utilities:* Include line items for the cost of utilities incurred by the facility(ies) used by the program/project.
- *Insurance:* List any insurance needs for the implementation of the program/project.
- *Other facility costs:* Account for any other facility costs not already listed.
- *Other program costs:* Account for any other program costs not already listed.

b. Labor Costs

- *Employee Position/Title:* Identify each employee position/title, annual salary, percentage of time allocated to the program/project (i.e., 1.0 FTE, 0.5 FTE), and actual salary. **(Please describe in detail the scope of work and duties for each employee in the budget narrative)**
- *Employee Benefits:* Include a total percentage and amount of all related benefits for ALL previously listed employees. **(Please describe in detail the employee benefits including the percentage and salary used for calculation in the budget narrative)**

Professional Services/ Consultants: Provide the company and staff title, along with the hourly, hours/week worked, and/or monthly fees for any professional service or consultants. **(Please describe in detail the scope of work for each professional service/consultant in the budget narrative.)**

SECTION VI – QUALIFICATIONS EVALUATION

District staff will evaluate all statements of qualifications. The staff will recommend the selection of one or more organizations to the Chief Executive Officer, who will, in turn, make a recommendation to the Board of Directors. The District Board of Directors may be required to approve the contract(s) to carry out the work described in this RFQ.

In evaluating statements of qualifications submitted according to this RFQ, the District places high value on the following factors, not necessarily in order of importance:

- Approaches in methodology concerning the anticipated scope of services that demonstrate maximum comprehension of environmental health, environmental justice, and the Community Health Worker (Promotora) model.

- Experience of the organization and employees to be assigned to this project in general.
- Experience of the organization working with organizations and community members that strongly support diversity and equitable practices, policies, and procedures.
- Quality and diversity of work product as demonstrated through submitted work samples.
- Demonstrated knowledge and expertise in improving community engagement.
- Innovative or outstanding work by the organization that demonstrates the organization’s unique, creative qualifications to raise awareness of environmental health, specifically, air quality.
- Selected organization’s staff ability, availability, and facility for working with District directors, officers, and staff.
- Conformity with applicable District policies as noted in the RFQ.
- Proposed fee structure relating to services the organization would provide.

The District reserves the right to reject any and all statements of qualifications submitted and/or request additional information.

SECTION VII – TIMELINE

Date	Activity
March 23, 2022	Request for Proposals Released
April 15, 2022	Proposal packages due to the Desert Healthcare District via electronic submission to aespinoza@dhcd.org by 5:00pm.
April 26, 2022	Board of Directors approves contract at the April 2022 Board Meeting.
May 1, 2022	The contract period begins.



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
March 08, 2022

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Arthur Shorr President Karen Borja Director Les Zendle, MD	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Shorr called the meeting to order at 4:42 p.m.	
II. Approval of Agenda	Chair Shorr asked for a motion to approve the agenda.	Moved and seconded by President Borja and Director Zendle to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment.	
IV. Approval of Minutes 1. Minutes – Meeting February 08, 2022	Chair Shorr asked for a motion to approve the minutes of the February 08, 2022, F&A Committee meeting.	Moved and seconded by Director Zendle and President Borja to approve the February 08, 2022, meeting minutes. Motion passed unanimously.
V. CEO Report	There was no CEO Report.	
VI. Financial Report 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chair Shorr reviewed the financials with the committee. Chris Christensen, CAO, emphasized and highlighted that the Foundation continues to utilize internal resources to pay operating costs to the District.	Moved and seconded by Director Zendle and President Borja to approve the February 2022 financials and forward to the board for approval. Motion passed unanimously.
VII. Other Matters	There were no Other Matters	
VIII. Adjournment	Chair Shorr adjourned the meeting at 4:48 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
 Arthur Shorr, Treasurer/Chair, Board of Directors
 Finance & Administration Committee
 Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



**DESERT HEALTHCARE FOUNDATION
PROGRAM COMMITTEE MEETING
MEETING MINUTES
March 08, 2022**

Directors & Community Members Present	District Staff Present via Video Conference	Absent
Chair/Vice-President/Secretary Evett PerezGil President Karen Borja Director Zavala	Conrado E. Bázquez, MD, Chief Executive Officer Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Meghan Kane, Senior Program Officer Jana Trew, Senior Program Officer, Behavioral Health Andrea S. Hayles, Clerk of the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	The meeting was called to order at 5:41 p.m. by Chair PerezGil.	
II. Approval of Agenda	Chair PerezGil asked for a motion to approve the agenda.	Moved and seconded by President Borja and Director Zavala to approve the agenda. Motion passed unanimously.
III. Meeting Minutes 1. February 08, 2022	Chair PerezGil asked for a motion to approve the February 08, 2022, minutes.	Moved and seconded by Director Zavala and President Borja to approve the February 08, 2022, meeting minutes. Motion passed unanimously.
IV. Public Comment	There was no public comment.	
V. Old Business 1. Grant Payment Schedules 2. Coachella Valley Equity Collaborative Vaccination Education and Outreach	Chair PerezGil inquired with the committee concerning questions related to the grant payment schedules. Alejandro Espinoza, Chief of Community Engagement, explained that the Collaborative continues its efforts of COVID testing and vaccinations with COVID positive data decreasing throughout the county, including in the Coachella Valley by 36%. The Collaborative also remains	



**DESERT HEALTHCARE FOUNDATION
PROGRAM COMMITTEE MEETING
MEETING MINUTES
March 08, 2022**

<p>3. Advancing the District’s Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley – Update</p> <ul style="list-style-type: none"> a. One Future Coachella Valley Scholarship Fund b. Access to Healthcare – Borrego Health Foundation 	<p>engaged with ongoing events with the school districts throughout the Coachella Valley. The Collaborative has partnered with Borrego Health and the UCR School of Medicine Free Clinic in conjunction with free medical services to provide testing and vaccinations at the Mecca Library on the second Saturday of each month. Mr. Espinoza provided an overview of marketing and an upcoming radio PSA with Inland Congregations United for Change (ICUC) and two other Spanish language radio stations to provide dates, times, and locations on upcoming testing and vaccination sites, further describing additional upcoming events with the promotaras.</p> <p>Donna Craig, Chief Program Officer, provided an update on One Future Coachella Valley’s report describing the scholarship awards ceremony and the student recipients of the awards.</p> <p>Ms. Craig provided details of Borrego Health’s patient visits in Desert Highland Gateway Estates since July 2021, with the majority of those served between the ages of 12-17 years old. In March, Borrego will choose a theme for an upcoming event to target teens on various health topics. Ms. Craig noted that Borrego Health’s staff member, Porsche, has been successful with the development</p>	
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**DESERT HEALTHCARE FOUNDATION
PROGRAM COMMITTEE MEETING
MEETING MINUTES
March 08, 2022**

	of teen clinics and teen programs in other areas served by Borrego to ensure that the population is proactive about their health.	
VI. New Business 1. RFQ/RFP Process and Timeline – South Coast Air Quality Management District (SCAQMD) – Partnerships for Air Quality Community Training in Rural Communities in the Eastern Coachella Valley	Conrado Bárzaga, MD, CEO, provided an overview of the difference between the RFQ and RFP process as inquired by President Borja, describing the goals versus the scope of work for qualifications. Dr. Bárzaga detailed the administrative costs for the Foundation, the number of hours for staff participation, and supervision, further explaining the Foundation’s \$27,000 match to supplement the additional costs to organizations to achieve the work.	
VII. Committee Member Comments	Chair PerezGil noted that the next scheduled meeting is on April 12.	
VIII. Adjournment	Chair PerezGil adjourned the meeting at 5:49 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____

Evelt PerezGil, Chair/Vice-President/Secretary
Program Committee

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

DESERT HEALTHCARE FOUNDATION							
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE							
February 28, 2022							
TWELVE MONTHS ENDING JUNE 30, 2022							
A/C 2190 and A/C 2186-Long term			6/30/2021	New Grants	Total Paid	2/28/2022	
Grant ID Nos.	Name		Open	Current Yr	July-June	Open	
			BALANCE	2021-2022		BALANCE	
Health Portal	Remaining Collective Funds-Mayor's Race & DHCF		\$ 72,176		\$ -	\$ 72,176	HP-cvHIP
BOD - 04/24/18	Behavioral Health Initiative Collective Fund		\$ 1,752,356		\$ 103,757	\$ 1,648,599	Behavioral Health
BOD - 06/26/18 BOD	Avery Trust Funds-Committed to Pulmonary services		\$ 795,017		\$ 37,500	\$ 757,517	Avery Trust
BOD - 6/25/19 BOD (#1006)	DHCD - Homelessness Initiative Collective Fund		\$ 595,714		\$ 501,657	\$ 94,057	Homelessness
BOD - 02/23/21 BOD (#1148)	OneFuture - Black and African American Healthcare Scholarship - 2 yrs		\$ 155,000		\$ 45,000	\$ 110,000	
BOD - 07/27/21 BOD (#1288)	Borrego Community - Improving Access to Healthcare - 3 yrs			\$ 575,000	\$ 30,000	\$ 545,000	
F&A - 06/11/19, 6/09/20, 06/22/21 Res. NO. 21-02	Prior Year Commitments & Carry-Over Funds		\$ 1,044,156		\$ 30,000	\$ 1,014,156	
TOTAL GRANTS			\$ 4,414,419	\$ 575,000	\$ 747,914	\$ 4,241,505	
Summary: As of 02/28/2022			Uncommitted & Available		A/C 2190	\$ 2,641,505	
Health Portal (CVHIP):	\$ 72,176	\$ 72,176			A/C 2186	\$ 1,600,000	<<\$870,000 BH
Behavioral Health Initiative Collective Fund	\$ 1,648,599	\$ 1,597,311			Total	\$ 4,241,505	\$730,000 Carry Over
Avery Trust - Pulmonary Services	\$ 757,517	\$ 531,426			Diff	\$ (0)	
West Valley Homelessness Initiative	\$ 94,057	\$ 71,557					
Healthcare Needs of Black Communities	\$ 655,000	\$ -					
Prior Year Commitments & Carry-Over Funds	\$ 1,014,156	\$ 1,014,156					
Total	\$ 4,241,505	\$ 3,286,626					
Amts available/remaining for Grant/Programs - FY 2021-22:			FY22 Grant Budget		Social Services Fund #5054		
Amount budgeted 2021-2022		\$ 530,000	\$ 500,000		Budget	\$ 60,000	
Amount granted year to date		\$ (575,000)	\$ 30,000		DRMC Auxiliary	\$ 12,000	Spent YTD
Mini Grants:					Balance Available	\$ 48,000	
Net adj - Grants not used:							
Contributions / Additional Funding	DHCD Grant #1134 \$400,000, IEHP \$100,000 & Lift To Rise \$75,000	\$ 575,000					
Prior Year Commitments & Carry-Over Funds	FY18-19 Funds \$14,156; FY19-20 Funds \$300,000; FY20-21 Funds \$730,000	\$ 1,014,156					
Balance available for Grants/Programs		\$ 1,544,156					

DESERT HEALTHCARE FOUNDATION						
OUTSTANDING PASS-THROUGH GRANTS AND GRANT PAYMENT SCHEDULE						
February 28, 2022						
FISCAL YEAR ENDING JUNE 30, 2022						
A/C 2183			6/30/2021	New Grants		2/28/2022
Grant ID Nos.	Name		Open	Current Yr	Total Paid	Open
			BALANCE	2021-2022	July-June	BALANCE
BOD - 10/20/20 - Contract #21-024	Coronavirus Aid, Relief, and Economic Security (CARES) Act and Center for Disease Control and Prevention Epidemiology and Laboratory Capacity (ELC) Enhancing Detection funding from Riverside County - \$2.4 Million (\$1,960,000 for grants)					
BOD - 10/20/20 (#1159)	Lideres Campesinas, Inc. - Take It to the Fields Initiative		\$ 30,000		\$ 30,000	\$ -
BOD - 03/23/21 (#1268)	El Sol Neighborhood Educational Center - Coachella Valley COVID-19 Collaborative		\$ 125,000		\$ 125,000	\$ -
BOD - 03/23/21 (#1269)	Alianza Coachella Valley - ECV COVID-19 STRATEGIC COMMUNICATIONS PLAN		\$ 125,000		\$ 80,000	\$ 45,000
BOD - 03/23/21 (#1270)	Galilee Center - Emergency Services		\$ 85,000		\$ 85,000	\$ -
BOD - 03/23/21 (#1271)	Vision Y Compromiso - Stop the Spread of COVID-19		\$ 85,000		\$ -	\$ 85,000
BOD - 03/23/21 (#1272)	Youth Leadership Institute - COVID-19 ECV Collaborative		\$ 85,000		\$ -	\$ 85,000
BOD - 03/23/21 (#1273)	Pueblo Unido CDC - Coachella Valley COVID-19 Collaborative		\$ 125,000		\$ 40,000	\$ 85,000
BOD - 03/23/21 (#1274)	Todec Legal Center Perris - Sembrando Prevencion		\$ 125,000		\$ 80,000	\$ 45,000
BOD - 03/23/21 (#1275)	Lideres Campesinas, Inc. - Take It to the Fields Initiative		\$ 125,000		\$ 90,000	\$ 35,000
BOD - 12/15/20 - Contract	Together Toward Health funding, a Program of the Public Health Institute - \$725,000 (\$635,000 for grants)					
BOD - 12/15/20 (#1172)	El Sol Neighborhood Educational Center - Coachella Valley COVID-19 Collaborative		\$ 45,000		\$ 45,000	\$ -
BOD - 12/15/20 (#1175)	Pueblo Unido, CDC		\$ -		\$ -	\$ -
BOD - 12/15/20 (#1176)	Galilee Center - Emergency Services		\$ -		\$ -	\$ -
BOD - 12/15/20 (#1179)	Youth Leadership Institute		\$ 6,250		\$ 6,250	\$ -
BOD - 12/15/20 (#1180)	Alianza Coachella Valley - ECV COVID-19 STRATEGIC COMMUNICATIONS PLAN		\$ 6,250		\$ 6,250	\$ -
BOD - 12/15/20 (#1181)	Vision Y Compromiso - Promotoras and the Coachella Valley COVID-19 Collaborative		\$ 45,000		\$ 45,000	\$ -
BOD - 12/15/20 (#1185)	Lideres Campesinas, Inc. - Take It to the Fields Initiative		\$ 45,000		\$ 45,000	\$ -
BOD - 12/15/20 (#1189)	Todec Legal Center Perris - Sembrando Prevencion		\$ 45,000		\$ 45,000	\$ -
TOTAL GRANTS			\$ 1,102,500	\$ -	\$ 722,500	\$ 380,000
CARES/ELC	Passthrough to Community Based Organizations		\$ 910,000	\$ -	\$ 530,000	\$ 380,000
	CARES/ELC Administrative Costs		\$ 200,000		\$ 200,000	\$ -
Total CARES/ELC			\$ 1,110,000		\$ 730,000	\$ 380,000
Public Health Institute	Passthrough to Community Based Organizations		\$ 192,500	\$ -	\$ 192,500	\$ -
	Public Health Institute Administrative Costs		\$ 37,946		\$ 37,946	\$ (0)
TOTAL Public Health Institute			\$ 3,552,946	\$ -	\$ 230,446	\$ (0)
					Account 2183	\$ 380,000
Amts available/remaining for Grant/Programs - FY 2021-22:						\$ (0)
Amount granted year to date		\$ -				Grant Funds
Mini Grants:						CARES/ELC
Net adj - Grants not used:					Total Grant	\$ 725,000
Foundation Administration Costs		\$ (237,946)			Received to Date	\$ 2,100,000
Contributions / Additional Funding	ELC3 \$200,000 & PHI \$37,946 Carryover from FY21	\$ 237,946			Balance Remaining	\$ 300,000
Balance available for Grants/Programs		\$ -				\$ -



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 Palm Desert, California 92260
 (760) 625-0422
 Info@OneFutureCV.org

Black & African American (BAA) Healthcare Scholarship Program
Scholar Report
 February 3, 2021

Twelve (12) students have been awarded the Black & African American Healthcare (BAA) Scholarship. Following is a summary of the scholarship recipient demographics:

2021 BLACK & AFRICAN AMERICAN HEALTHCARE SCHOLARSHIP RECIPIENTS STATS (N=12)	
<p>FIRST GENERATION TO ATTEND COLLEGE</p>	<p>GENDER</p>
<p>COLLEGE TYPE</p> <p>COMMUNITY COLLEGE: 1 CSU: 2 UC: 2 PRIVATE: 5 OUT OF STATE: 2</p>	<p>YEAR IN COLLEGE</p> <p>FRESHMAN: 3 SOPHMORE: 2 JUNIOR: 3 SENIOR: 4</p>
<p>REGIONAL APPLICANTS</p> <p>WEST VALLEY: 7 MID VALLEY: 2 EAST VALLEY: 3 OUT OF VALLEY:</p>	<p>MAJORS</p> <p>NURSING: 6 BIOLOGY/PRE-MED: 1 KINESIOLOGY/HEALTH: 4 CHEMISTRY/SCIENCE: 0 OTHER: 1</p>

EXPECTED FAMILY CONTRIBUTION (EFC)



\$0 - \$5,000: **10**

\$5,000 - \$10,000: **2**

\$10,000+:

SCHOOL DISTRICT



COACHELLA VALLEY UNIFIED SCHOOL DISTRICT:

DESERT SANDS UNIFIED SCHOOL DISTRICT: **2**

PALM SPRINGS UNIFIED SCHOOL DISTRICT: **6**

PRIVATE: **1**

OUT OF VALLEY SCHOOL DISTRICT: **3**

HIGH SCHOOL GRADUATION YEAR



CLASS OF 2021: **3**

CLASS OF 2020: **1**

OTHER: **8**

First Name	Last Name	College/University	Academic Major
Tricia	Nelson	College of the Desert	Nursing
Dominic	Deanda	Loma Linda University	Dental Hygiene
Sacha	Hudson	John Hopkins University	Nursing
Jahriyah	Shelton	Grand Canyon University	Nursing
Jacob	Sullivan	Brown University	Economics
Camrin	Hampton	UC Riverside	Sociology
Aatifah	Jarrett	UC Merced	Management & Business Economics / Minor Cognitive Science
Za Nia	Moore	CSU Northridge	Kinesiology
Karizayeye	Ruwange	CSU San Bernardino-Palm Desert	Nursing
Tearra	Samuels	Arizona State University	Applied Behavior Analysis
Lilyanna	Scialdone	West Coast University - Ontario	Nursing

February 25, 2022

HEALTHY DESERT HIGHLAND GATEWAY ESTATES

IMPROVING ACCESS TO HEALTHCARE IN DESERT HIGHLAND GATEWAY ESTATES



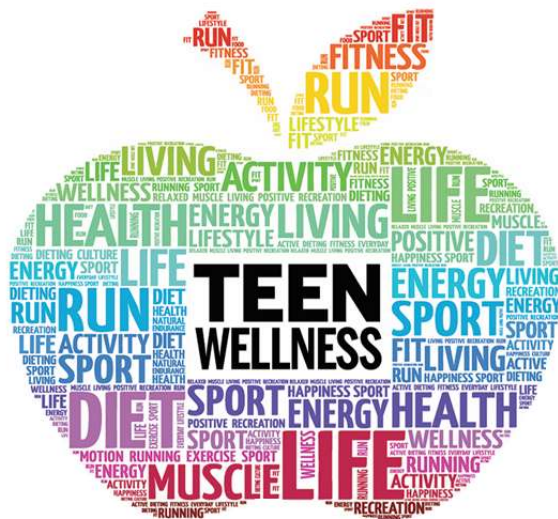
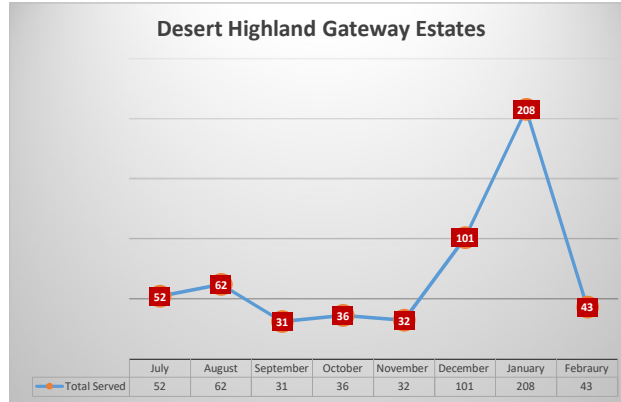
Desert Highland Gateway Community | Agenda
(Health Care Access Project)
02/25/2022

- 1 | Check in
- 2 | Welcome any new attendees
- 3 | Updates
 - > **Mobile Clinic**
 - Update for February 2022
 - Update on request for additional data (referrals)
 - Update on Satisfaction Survey (Social Determinants of Health Committee/Assessment)
- 4 | Teen Health Teamwork Session
 - Overview of Teen Health Strategic Plan for 2022
 - April Community Event
- 5 | Next Meeting: *Friday March 11th, 2022*



Patient visits July 2021 – FEBRUARY 2022

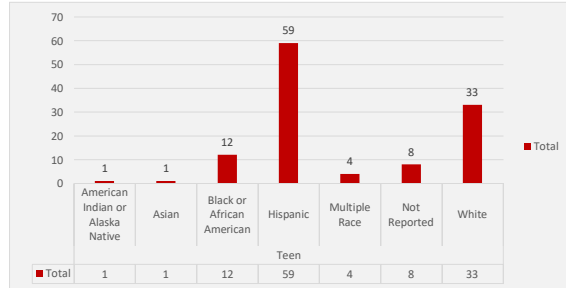
Month	Total Served
July	52
August	62
September	31
October	36
November	32
December	101
January	208
February	43



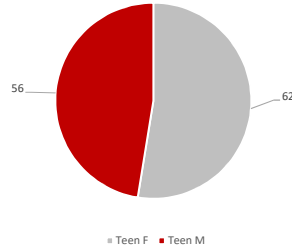
July – December – Teen Health

COVID Test	8
COVID Vaccine	9
Follow up Visit	1
Immz	36
Sport Physical	2
Well Child Exam	62
Total	118

309 VISITS	
Pediatric 1-11yrs	59
Teens 12yrs- 17yrs	118
Adults A 18yrs-25yrs	21
Adults B 25yrs -55yrs	80
Adults C 55yrs - 89yrs	31



Insurance Status	
Insured	90
Non Insured	28



YOUTH RISK BEHAVIOR SURVEY PALM SPRINGS 2017

RECOMMENDATIONS

- Increase exposure to the world outside of Palm Springs¹**
 - Description: Trips to museums, universities, job shadowing, internships, sporting events, etc.
 - Explanation: Hope levels & life experiences lead to future aspirations. Exposure to environments outside of their everyday lives will encourage them to set high goals for themselves to become what they see in regards to careers, relationships, and inspiration.
- Big Brothers/Sister Program**
 - Description: a program where high school students become big brothers/sisters for younger youth in their community.
 - Explanation: This will teach responsibility through mentorship and deter risky behaviors.
- Social and Emotional Learning**
 - Description: **Create an environment that will have: 1) a safe space, 2) a qualified counselor who is able to educate youth on how to verbalize their feelings, 3) resources on how to have open discussion with parents regarding their feelings (stress, depression, bullying) and 4) resources on how to not perform "the bystander effect"**
 - Explanation: Emotional health is an integral part of a youth's health.³ Depression-related feelings are higher compared to Riverside County, California, and national statistics. Social and emotional learning reduces problem behaviors and emotional distress that interfere with the learning and development of students.
- Reinforce and encourage the importance of parent's roles in their children's development**
 - Description: **Institute school and community based outreach programs educating and encouraging parents on the importance of proactive factors**
 - Explanation: Parental involvement in the youth development will allow the youth to prosper in future ambitions
- Sexual Education and Family Planning**
 - Description: **Educating parents on importance of communication with youth about sexual behavior**
 - Explanation: Teens that reported talking to their parents about sex-related topics were more likely to delay engaging in sex and use condoms when they did have sex.² When parents openly communicate with youth about sex, relationships, and prevention of pregnancy, HIV, and STIs, they help lower their chances of engaging in behaviors that places them at risk.
- Obesity Prevention and Healthy Weight Programs**
 - Description: **Hold monthly meetings discussing the importance of physical activity and what foods to include in your diet. Have a "health committee" that puts together a monthly "Health Newsletter" to be passed out to the community and school. Possibly have a weigh less contest for the student and the parents. If possible, have a culinary option where a chef comes to teach proper cook handling**
 - Explanation: The survey shows obesity levels are higher than the national and California averages for both the P.A.L.M. and DHGC youth.
- Suggestion Box** (in the school office and at the JOJ)





Open Forum



THANK YOU!

NEXT MEETING: MARCH 11, 2022





DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: March 22, 2022
To: BOARD OF DIRECTORS
Subject: Behavioral Health Initiative Informational Update

Staff Recommendation: Information only

History/Background:

- Our behavioral health focus continues in relation to our school district partners and increasing our understanding of their needs related to student mental health support services. We will be meeting with the identified school district behavioral health leaders from Coachella Valley Unified, Desert Sands Unified, Palm Springs Unified and the Riverside County Office of Education on March 28th to create an inventory of their needs to inform potential solution development planning. This meeting was scheduled as a result of our collaborative convening with the superintendents of each of our local school districts on February 3, 2022.
- Our Behavioral Health Initiative (BHI) work continues as our Working Groups are engaged in the creation of tactical planning based on the information shared during our meetings. This planning process is focusing on short-term and long-term solution development that can be applied to our Coachella Valley community. Coordinated collaborative partnerships that can have more impact in the identified areas of need will be a key element of this plan development to insure successful implementation. All tactical action planning results will be reviewed by the Steering Committee before implementation.

Fiscal Impact:

- N/A