



DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
March 19, 2019

Directors Present	District Staff Present	Absent
Chair, Carole Rogers, RN Director Evett PerezGil Director Leticia De Lara	Chris Christensen, Interim CEO, CFO Lisa Houston, COO Donna Craig, Senior Program Officer Alejandro Espinoza, Program Officer and Outreach Director Will Dean, Communications and Marketing Director Andrea S. Hayles, Clerk of the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	The meeting was called to order at 12:07 p.m. by Chair Rogers.	
II. Approval of Agenda	Chair Rogers asked for a motion to approve the agenda.	Moved and seconded by Director De Lara and Director PerezGil to approve the agenda. Motion passed unanimously.
III. Public Comment	None	
IV. New Business 1. Program Committee Policy Review	Chris Christensen, Interim CEO, explained the draft policy that was presented to the Board and Staff Communications and Polices Ad Hoc Committee outlining the oversight in sections 1.2.3 and 1.2.4 removing <i>This committee may also include Volunteer Members</i> . The revisions to the policy will be presented to the board at the April meeting. Section 2.1 the language for volunteers' members service will be modified to state <i>any volunteer member that serves, may not submit a grant proposal within one year after leaving membership on the committee.</i>	



DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
March 19, 2019

	<p>Section 3.2 will be revised to include <i>up to five community members employed within or serving within the District boundaries.</i></p> <p>After Chair Rogers conveyed that she would prefer board approval of the policy revisions at the March meeting, Director De Lara explained that the Program Committee policy could be submitted to the board for approval exclusive of the other committee changes. Mr. Christensen will contact legal counsel for clarification purposes.</p> <p>Chris Christensen, Interim CEO, explained staff's request for creating an advertisement to solicit volunteer members for the Program Committee.</p> <p>Director De Lara requested a call for action on the website and other forms of outreach. Director De Lara also inquired if the meetings would be centrally located. Chair Rogers suggested and the committee agreed to facilitate future meetings at the Regional Access Project (RAP) Foundation.</p> <p>Chris Christensen, Interim CEO, described the flow chart for the process of the grants, including the scoring rubric.</p> <p>Director De Lara requested that staff inform the committee on applicants that are denied or do</p>	
<p>2. Volunteer Community Members Process</p>		
<p>3. Grant Process</p>		



DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
March 19, 2019

<p>4. Expanded Area Grant Funding - \$300,000</p>	<p>not advance in the scoring rubric; however, Chair Rogers explained that the committee will make the final determination on grant approval and recommendations to the board. The committee also requested an inventory of the mini-grant approvals and denials.</p> <p>Director De Lara would like to ensure diligence in notifying agencies east of Cook Street and identify valuable organizations while staying within the AB 2019 guidelines. Director De Lara also requested feedback from the grantees on the scoring rubrics.</p> <p>Chris Christensen, Interim CEO, described the expansion and the board’s approval of \$300,000 for grant funding in the new boundaries and inquired in what way the committee would like to move forward to pursue and commence with funding.</p> <p>Chair Rogers suggested reaching out to the Foundation partners for matched funding to reach a potential goal of \$4M, and possibly hiring a development consultant for review.</p> <p>Director De Lara proposes commencing and moving forward with the current funds by prioritizing the funding to meet the criteria of the grant process.</p>	
--	---	--



DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
March 19, 2019

<p>5. Grant Proposals Under Development</p> <p>6. Grant Applications</p> <p>a. Grant #985 – Coachella Valley Volunteers in Medicine (CVVIM) \$121,500 to support primary healthcare and support services to District residents</p>	<p>Chris Christensen, Interim CEO, explained that the proposals under development included in the packet for review.</p> <p>Donna Craig, Senior Program Officer, described Coachella Valley Volunteers In Medicine (CVVIM) grant request for support to primary healthcare services to District residents by improving community health through affordable and accessible health care services.</p> <p>Doug Moran, Executive Director, CVVIM, explained that the audited financials are complete without a net loss of \$70k. In 2018 CVVIM had revenue of \$111k. Thus, the budget was adjusted for additional dental funding to patients.</p>	<p>Moved and seconded by Chair Rogers and Director De Lara to approve Grant #985 – Coachella Valley Volunteers in Medicine (CVVIM) \$121,500 to support primary healthcare and support services to District residents and forward to the board for approval. Motion passed unanimously.</p>
<p>V. Adjournment</p>	<p>Chair Rogers adjourned the meeting at 1:11 p.m.</p>	<p>Audio recording available on the website at http://dhcd.org/Agenda-Program-Committee</p>

ATTEST: *Carole Rogers*
 Carole Rogers, RN, Chair/Director
 Program Committee

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board