



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
March 26, 2019**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent</b>
President Jennifer Wortham, Dr.PH Vice-President/Secretary Les Zendle, MD Treasurer Mark Matthews Director Carole Rogers Director Evett PerezGil Director Karen Borja Director Leticia De Lara, MPA	Chris Christensen, Interim CEO, CFO Lisa Houston, COO Donna Craig, Senior Program Officer Alejandro Espinoza, Program Officer and Outreach Director Will Dean, Communications and Marketing Director Andrea S. Hayles, Clerk of the Board  <u>Legal Counsel</u> Jeff Scott	

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>A. Call to Order</b>	President Wortham called the meeting to order at 5:30 p.m.	
<b>Roll Call</b>	The Clerk of the Board called the roll with all Directors present.	
<b>B. Pledge of Alliance</b>	Director Matthews led the pledge of allegiance.	
<b>C. Approval of Agenda</b>	President Wortham asked for a motion to approve the agenda.	<b>#19-66 MOTION WAS MADE by Director Matthews and seconded by Director Rogers to approve the agenda.</b> <b>Motion passed unanimously.</b> <b>AYES – 7 President Wortham, Vice-President Zendle, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director De Lara</b> <b>NOES – 0</b> <b>ABSENT – 0</b>
<b>D. Public Comment</b>	Erick Lemus, Coachella Valley Community Organizer, California Partnership, explained the Health for All Campaign, the search for allies, and his request for a resolution to assist with expanding medical coverage – Assembly Bill (AB) 4 and Senate Bill (SB) 29.	



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<p><b>E. Consent Agenda</b>  <b>E.1. Board Minutes</b>          a. <b>Special Meeting of the Board of Directors – February 6, 2019</b>          b. <b>Special Meeting of the Board of Directors – February 26, 2019</b>          c. <b>Special Meeting of the Board of Directors Closed Session – March 19, 2019</b></p>	<p>President Wortham asked for a motion to approve the consent agenda.</p>	<p><b>#19-67 MOTION WAS MADE by Vice-President Zendle and seconded by Director Borja to approve the consent agenda. Motion passed unanimously. AYES – 7 President Wortham, Vice-President Zendle, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director De Lara          NOES – 0          ABSENT – 0</b></p>
<p><b>F. Desert Healthcare District CEO Report</b>          1. <b>CEO Report</b></p>	<p>Chris Christensen, Interim CEO, updated the Board on the location of the rezoning public forum for the April 23 meeting.</p>	
<p><b>G. Desert Regional Medical Center CEO Report</b></p>	<p>No report was provided due to the CEO's absence.</p>	
<p><b>H. Desert Regional Medical Center Governing Board of Directors Report</b></p>	<p>Vice-President Zendle explained the meeting of the most recent governing board describing the semi-annual compliance report, board training, and review of compliance statistics. The governing board reviewed a variety of inspections for compliance, also emphasizing communication and no retaliation for employees reporting compliance violations. The physician satisfaction survey was reviewed with a significant improvement in 2017-2018. The Desert Care Network CEO provided a report to the governing board on unannounced visits and open and closed cases with the California Department of Public Health (CDPH) – noting that there were no deficiencies within the past month.</p>	
<p><b>I. New Business</b></p>		

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<p><b>1. Consideration to approve a table of ten at Well in the Desert's Annual Fools Folly – Monday, April 1 - \$1,000</b></p> <p><b>2. Consideration to approve a table of ten at Volunteers in Medicine's Life is a Cabaret – Sunday, March 31 - \$50 per person</b></p> <p><b>3. Consideration to approve a table of ten at Desert Health Wellness Awards – Wednesday, May 22 - \$900</b></p> <p><b>4. Consideration to approve a table of ten at Harvey Milk Diversity Breakfast – Wednesday, May 15 - \$65 per person</b></p> <p><b>5. Consideration to approve a table of eight at Desert Hot Springs Rotary Club Big Hearts Awards 2019 – Thursday, March 28 - \$400</b></p>	<p>President Wortham explained the marketing budget and the various events presented for tables in accordance with the ticket policy.</p> <p>Director Rogers motioned to approve the consideration for the purchase of tables at multiple events for discussion.</p> <p>Jeff Scott, Legal Counsel, explained that the District can purchase tables for events, but the amount will be deducted from individual Board members' ticket policy allowance. The policy would require revisions for District ticket limitations and a monetary threshold.</p> <p>President Wortham suggests a marketing and branding campaign and budget for events to bring awareness and exposure to the District that includes a discretionary amount.</p> <p>Given the board's misunderstanding of the ticket policy for tables and individual ticket distribution limitations, Director Rogers withdrew her motion, and Director De Lara motioned for the Ad Hoc Committee on Board and Staff Communications and Policies to obtain clarity, review the revisions, and present a modified ticket distribution policy at the April Board of Directors meeting.</p>	<p><b>#19-68 MOTION WAS MADE by Director De Lara and seconded by Vice-President Zendle for the Ad Hoc Committee on Board and Staff Communications and Policies to obtain clarity, review the revisions, and present a modified ticket distribution policy. Motion passed unanimously. AYES – 7 President Wortham, Vice-President Zendle, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director De Lara NOES – 0</b></p>
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		<b>ABSENT – 0</b>
<p><b>J.1. Finance, Administration, Real Estate and Legal Committee</b></p> <p><b>1. No March Meeting of the F&amp;A Committee</b></p> <p><b>2. Consideration to award the contract to D.W. Johnston Construction, Inc. to install the fire sprinkler system at the Las Palmas Medical Plaza - \$195,197</b></p>	<p>Chris Christensen, Interim CEO, explained that there was no March meeting of the F&amp;A Committee.</p> <p>Chris Christensen, Interim CEO, described the fire sprinkler project at the facility, outlining the RFP process and bid and contract award to D.W. Johnson.</p>	<p><b>#19-69 MOTION WAS MADE by Director Matthews and seconded by President Wortham to award the contract to D.W. Johnson Construction Inc. to install the fire sprinkler system at the Las Palmas Medical Plaza.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 7 President Wortham, Vice-President Zendle, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director De Lara</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 0</b></p>
<p><b>J.2. Hospital Governance and Oversight Committee</b></p> <p><b>1. Meeting Minutes – March 21, 2019</b></p> <p><b>2. Hospital Inspection Report</b></p>	<p>Vice-President Zendle provided background on the hospital inspection, detailing the March 5 inspection and future inspections on a quarterly basis for a 2-year period.</p> <p>Director Borja explained that the committee and Board can visit the hospital to ensure the corrective measures are completed.</p> <p>Director Rogers explained that as a committee member for the past 3 years, any Board member can join the hospital inspections, further describing her observations on cleanliness.</p>	<p><b>ABSENT – 0</b></p>



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<p><b>3. Charity Care Policy and Estimated Dollar Amount Provided for Indigent Care</b></p>	<p>Vice-President Zendle described the Charity Care Policy and Estimated Dollar Amount for Indigent Care in 2018 outlining the various poverty levels and qualifications for discounted families, and the tax write-offs for Desert Regional Medical Center totaling \$52M.</p>	
<p><b>J.3. Strategic Planning Committee</b></p> <p><b>1. No March Meeting of the Strategic Planning Committee</b></p>	<p>President Wortham explained that there was no March meeting of the Strategic Planning Committee, and the committee is exploring quarterly meetings.</p>	
<p><b>J.4. Program Committee</b></p> <p><b>1. Meeting Minutes – March 19, 2019</b></p>	<p>Director Rogers described the new members of the committee, discussions on recruiting the volunteer members, moving the location of the committee to the RAP Foundation, and the scoring rubrics for measuring grant awards. The committee discussed the \$300,000 budget for the east valley programs and hiring a development consultant to assist with the goal of obtaining \$4M to fund east valley programs.</p>	
<p><b>2. Grant Proposals Under Development</b></p>	<p>Donna Craig, Senior Program Officer, outlined the grant proposals under development.</p> <p>Director Borja inquired on the Ronald McDonald House subsidized funds outside the Coachella Valley. Donna Craig, Senior Program Officer, explained that the services offered would cover the cost of</p>	



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<p><b>3. Consideration to approve Grant #985 - \$121,500 – Coachella Valley Volunteers In Medicine (CVIMM) for Primary Healthcare and Support Services to District Residents</b></p> <p><b>J.5. Board/Staff Communications and Policy Ad Hoc Committee</b></p> <p><b>1. Rauch Communications/ Roles &amp; Responsibilities – Update</b></p>	<p>Coachella Valley families for services that are not performed in the Coachella Valley.</p> <p>As a volunteer at Coachella Valley Volunteers In Medicine (CVIMM), Vice-President Zendle abstained.</p> <p>Director De Lara explained the details of the committee meeting, describing Rauch Communications’ role to assist the Board with communicating amongst the Board and staff for more efficiency with model exercises to utilize at future meetings. AB 2329 was discussed concerning the directors’ stipend. Jeff Scott, Legal Counsel, described the new legislation to allow healthcare districts to increase the meeting compensation from five meetings to six and an allowance for a 5% increase. Staff was directed by the Board to provide an updated policy and resolution to the stipend increase.</p>	<p><b>#19-70 MOTION WAS MADE by Director De Lara and seconded by Director Rogers to approve Grant #985 - \$121,500 – Coachella Valley Volunteers In Medicine (CVIMM) for Primary Healthcare and Support Services to District Residents. Motion passed unanimously. AYES – 6 President Wortham, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director De Lara NOES – 0 ABSENT – 0 ABSTAIN – 1 Vice-President Zendle</b></p>
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<p><b>2. Revised Appointment and Duties for Committees Policy</b></p> <p><b>a. Consideration to approve revised Appointment and Duties for Committees Policy</b></p> <p><b>b. Consideration of Changes to District Bylaws and Governance and Oversight Committee Requirements</b></p>	<p>Director De Lara described the duties for the committee's policy.</p> <p>The Board tabled the matter until presented with an updated resolution to the bylaws. Vice-President Zendle suggested modifying and defining the students and possibly amending to state a community member as opposed to a student.</p> <p>Director De Lara explained that the committee did not make a final determination in relationship to the Hospital Governance and Oversight Committee with deferral to the Board for the committee members to serve on the Governing Board of Desert Regional Medical Center.</p> <p>President Wortham recommends disbanding the Hospital Governance and Oversight Committee and move the duties to the F&amp;A Committee based on the overlap of work such as leases, which would require a change in the bylaws.</p> <p>The Board directed staff to provide a resolution to the bylaws with a combination of duties to eliminate the Hospital Governance and Oversight Committee and merge with the F&amp;A Committee.</p>	
<p><b>O. Old Business</b></p> <p><b>1. Marketing and Communications Plan</b></p> <p><b>a. Website Launch</b></p>	<p>Will Dean, Communications and Marketing Director, provided an update on the approved branding and the launch of the new website. Mr. Dean introduced Mike Cheley,</p>	



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<p><b>2. Consideration to Approve a Letter of Support for AB 1095</b></p>	<p>Principal, Graphtek, that presented an overview of the drafted website. The Board requested easy access to the Board documents for the Board and the public.</p> <p>Director Borja requested more people-oriented pages showing interaction with the District. Other examples to model included the websites for the City of Coachella or Desert Recreation District.</p> <p>Chris Christensen, Interim CEO, explained the newly appointed Directors, their terms of office, and the legislation and letter of support for revisions to Assemblymember Garcia.</p>	<p><b>#19-71 MOTION WAS MADE by Director Matthews and seconded by Vice-President Zendle to approve the Letter of Support for AB 1095.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 7 President Wortham, Vice-President Zendle, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director De Lara</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 0</b></p>
<p><b>3. Consideration to Approve Resolution 19-04 – AB 1095 – Board Members Term of Office</b></p>	<p>Chris Christensen, Interim CEO, described the resolution for AB 1095 to accompany the letter of support.</p>	<p><b>#19-72 MOTION WAS MADE by Director Matthews and seconded by Vice-President Zendle to approve Resolution 19-04 – AB 1095 – Board Members Term of Office.</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 7 President Wortham, Vice-President Zendle, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director De Lara</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 0</b></p>





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<b>P. Legal Comments &amp; Report</b>	None	
<b>R. Informational Items</b>	None	
<b>S. Directors' Comments, Reports, &amp; Staff Direction and Guidance</b>	None	
<b>T. Adjournment</b>	President Wortham adjourned the meeting at 7:00 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agenda-Board-of-Directors">http://dhcd.org/Agenda-Board-of-Directors</a></b>

ATTEST:   
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Les Zendle, MD, Vice-President/Secretary  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*