



**DESERT HEALTHCARE FOUNDATION**  
**FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE**  
**October 14, 2021**

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Director Arthur Shorr President Leticia De Lara	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Outreach Andrea S. Hayles, Clerk to the Board	Director Les Zendle, MD

AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Chair Shorr called the meeting to order at 5:06 p.m.	
<b>II. Approval of Agenda</b>	Chair Shorr asked for a motion to approve the agenda.	<b>Moved and seconded by President De Lara and Chair Shorr to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	There was no public comment.	
<b>IV. Approval of Minutes</b>  1. Minutes – Meeting September 14, 2021	Chair Shorr asked for a motion to approve the minutes of the September 14, 2021, F&A Committee meeting.	<b>Moved and seconded by President De Lara and Chair Shorr to approve the September 14, 2021, meeting minutes. Motion passed unanimously.</b>
<b>V. CEO Report</b>		
<b>VI. Financial Reports</b> 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chris Christensen, CAO, reviewed the financials with the committee highlighting the grants line item from the profit and loss budget and the balance sheet illustrating the liabilities.	<b>Moved and seconded by President De Lara and Chair Shorr to approve the September 2021 Foundation Financial Reports – items 1-5 and forward to the Board for approval. Motion passed unanimously.</b>
<b>VII. Other Matters</b>  1. Gary Dack, CPA, Partner, and Shannon Maidment, CPA, Partner – Lund & Guttry LLP – FY 2021 Foundation and A-133 Single Audit Reports – Pg. 14-42 (Reports presented during the District committee meeting)	Chris Christensen, CAO, explained that the Foundation audit was presented in the District meeting, including the supplemental A-133 single audit report.  Chair Shorr explained that he was invited by the Association of California Healthcare Districts to sit on the Governance Committee to represent the District.	<b>Moved and seconded by Director Zendle and President De Lara to approve the FY 2021 Foundation and A-133 Single Audit Reports and forward to the Board for approval. Motion passed unanimously.</b>



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<b>VIII. Adjournment</b>	Chair Shorr adjourned the meeting at 5:22 p.m.	<i>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></i>
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*Arthur Shorr*  
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ATTEST: \_\_\_\_\_

Arthur Shorr, Chair, Director, Board of Directors  
Finance & Administration Committee  
Desert Healthcare Foundation Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*