



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
September 14, 2021

| Directors Present via Video Conference | District Staff Present via Video Conference | Absent |
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| Chair/Director Arthur Shorr President Leticia De Lara Director Les Zendle, MD | Conrado E. Bázquez, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Outreach Andrea S. Hayles, Clerk to the Board | |

| AGENDA ITEMS | DISCUSSION | ACTION |
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| I. Call to Order | Chair Shorr called the meeting to order at 3:56 p.m. | |
| II. Approval of Agenda | Chair Shorr asked for a motion to approve the agenda. | Moved and seconded by Director Zendle and President De Lara to approve the agenda. Motion passed unanimously. |
| III. Public Comment | There was no public comment. | |
| IV. Approval of Minutes 1. Minutes – Meeting July 13, 2021 | Chair Shorr asked for a motion to approve the minutes of the July 13, 2021, F&A Committee meeting. | Moved and seconded by President De Lara and Director Zendle to approve the July 13, 2021, meeting minutes. Motion passed unanimously. |
| V. CEO Report | | |
| VI. Financial Reports 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule | Chair Shorr reviewed the financials with the committee. | Moved and seconded by President De Lara and Director Zendle to approve the July and August 2021 Foundation Financial Reports – items 1-5 and forward to the Board for approval. Motion passed unanimously. |
| VII. Other Matters 1. Program Assistant to assist with the COVID-19 Coachella Valley Equity Collaborative efforts | Conrado Barzaga, MD, CEO, described the Program Assistant position due to the demands with the Equity Collaborative that is necessary for the Chief of Community Engagement, further explaining that future funding from Riverside County will fund the position. Alejandro Espinoza, Chief of Community Engagement, detailed the upcoming activities with the booster shots and the | Moved and seconded by Director Zendle and President De Lara to approve the Program Assistant to assist with the COVID-19 Coachella Valley Equity Collaborative efforts contingent on funding and forward to the Board for approval. Motion passed unanimously. |



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| | <p>continued community partnerships.</p> <p>Director Zendle recommends a permanent position with a suitable employee that includes the appropriate benefits.</p> <p>On a separate matter, Chair Shorr described a fundraising strategy for other agencies that do not compete with the grantees, such as golf tournaments and corporate sponsorships, as an agenda item for a future Workshop or Strategic Planning discussions to grow the Foundation’s impact on the community for program distribution.</p> <p>Director Zendle suggested directing staff to explore, speak with legal, determine what other districts are doing, and provide the findings to the committee.</p> | |
| <p>VIII. Adjournment</p> | <p>Chair Shorr adjourned the meeting at 4:17 p.m.</p> | <p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p> |

DocuSigned by:

 ATTEST: _____
 Arthur Shorr, Chair, Director, Board of Directors
 Finance & Administration Committee
 Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board