



**DESERT HEALTHCARE DISTRICT
BOARD MEETING
Board of Directors
September 28, 2021
5:30 P.M.**

In accordance with the current State of Emergency and the Governor's Executive Order N- 25-20, of March 12, 2020, revised on March 18, 2020, teleconferencing will be used by the Board members and appropriate staff members during this meeting. In lieu of attending the meeting in person, members of the public will be able to participate by webinar by using the following link:

<https://us02web.zoom.us/j/81372719018?pwd=VjBxZElsaWovRWFNRVU4RExlaFRsUT09>
Password: 429888

Participants will need to download the Zoom app on their devices. Members of the public may also be able to participate by telephone, using the follow dial in information:

Dial in #: **(669) 900-6833** To Listen and Address the Board when called upon:

Webinar ID: 813 7271 9018

Password: 429888

You may also email ahayles@dhcd.org with your public comment no later than 4 p.m., Tuesday,
09/28

<i>Page(s)</i>	AGENDA	<i>Item Type</i>
	<i>Any item on the agenda may result in Board Action</i>	
	A. CALL TO ORDER – President De Lara Roll Call Director Zavala____Director Shorr____Director Zendle, MD____ Director PerezGil____Director Rogers, RN____ Vice-President/Secretary Borja____President De Lara	
	B. PLEDGE OF ALLEGIANCE	
1-3	C. APPROVAL OF AGENDA	Action
	D. PUBLIC COMMENT At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Board has a policy of limiting speakers to no more than three minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.	
	E. CONSENT AGENDA All Consent Agenda item(s) listed below are considered routine by the Board of Directors and will be enacted by one motion. <u>There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</u>	Action



	1. BOARD MINUTES	
4-11	a. Board of Directors Meeting – July 27, 2021	
12-14	b. Special Meeting of the Board – August 25, 2021	
15-16	c. Special Meeting of the Board – September 9, 2021	
17-18	d. Special Meeting of the Board – September 11, 2021	
	2. FINANCIALS	
19-48	a. Approval of the July and August 2021 Financial Statements – F&A Approved September 14, 2021	
	3. POLICIES	
49-53	a. BOD-12 – Minutes of Board Meetings	
54-59	b. BOD-13 – Memberships in Organizations, Training, Education, Conferences, and Reimbursement Procedure	
60-61	c. BOD-14 – Ethics Training and Education Training Related to Workplace Harassment	
62-70	d. OP-11 – Procurement of Purchase Contracts and Professional Services	
71-74	e. OP-12 – Compensation	
75-78	f. OP-14 – Staff Expense Authorization	
	F. DESERT HEALTHCARE DISTRICT CEO REPORT	
	– Conrado E. Bárzaga, MD	
79-83	1. COVID-19 Vaccination Campaign for Underserved Communities in the Coachella Valley	Information
	2. Financial Audit & A-133 Audit Update	Information
	3. Rezoning Update – National Demographic Corporation (NDC)	Information
	4. Association of California Healthcare Districts (ACHD) Diversity, Equity & Inclusion (DEI) Pilot Program	Information
	5. Special Meeting of the Board – Third and Final Strategic Planning Session – Saturday, October 9 from 8 a.m. – 12 p.m.	Information
	6. Governance Workshop, Martin Rauch, Rauch Communications – November 2021	Information
84-85	7. Community Engagements and Presentations	Information
	G. DESERT REGIONAL MEDICAL CENTER CEO REPORT	Information
	– Michele Finney, CEO	
	H. DESERT REGIONAL MEDICAL CENTER GOVERNING BOARD MEETING	
	– Les Zendle, MD and Carole Rogers, RN	Information
	I. COMMITTEE MEETINGS	
	1. BOARD AND STAFF COMMUNICATIONS & POLICIES COMMITTEE	
	– Chair/President Leticia De Lara, Director Les Zendle, MD, and Director Evett PerezGil	
86-89	1. Draft Meeting Minutes – September 14, 2021	Information



2. FINANCE, LEGAL, ADMINISTRATION & REAL ESTATE COMMITTEE – Chair/Director Arthur Shorr, President Leticia De Lara, and Director Les Zendle, MD

90-92 1. Draft Meeting Minutes – September 14, 2021 Information

J. OLD BUSINESS

93-97 1. Q2 CV Link Progress Report Information

K. LEGAL

98-99 1. AB-361 - Open meetings: state and local agencies: teleconferences Information

100-103 2. Consideration to approve Resolution #21-03 authorizing remote teleconference meetings for the Desert Healthcare District during periods of Emergencies in accordance with the Brown Act. **Action**

L. IMMEDIATE ISSUES AND BOARD COMMENTS Information

M. ADJOURNMENT

If you have any disability which would require accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at ahayles@dhcd.org or call (760) 567-0298 at least 24 hours prior to the meeting.



**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
July 27, 2021**

Directors Present – Video Conference	District Staff Present – Video Conference	Absent
President Leticia De Lara Vice-President/Secretary Karen Borja Director Arthur Shorr Director Carole Rogers, RN Director Les Zendle, MD Director Evett PerezGil Director Carmina Zavala	Conrado E. Bárzaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Jana Trew, Senior Program Officer Will Dean, Marketing and Communications Director Eric Taylor, Accounting Manager Meghan Kane, Programs and Research Analyst Erica Huskey, Administrative and Program Assistant Andrea S. Hayles, Clerk of the Board <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
A. Call to Order Roll Call	President De Lara called the meeting to order at 5:31 p.m. The Clerk of the Board called the roll with all Directors' present except Director Zavala who joined the meeting at 5:35 p.m.	
B. Pledge of Allegiance	President De Lara led the Pledge of Allegiance.	
C. Approval of Agenda	President De Lara asked for a motion to approve the agenda.	#21-51 MOTION WAS MADE by Director Zendle and seconded by Director PerezGil to approve the agenda. Motion passed unanimously. AYES – 7 President De Lara, Vice-President/Secretary Borja, Director Shorr, Director Rogers, Director Zendle, Director PerezGil, and Director Zavala NOES – 0 ABSENT – 0

**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
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D. Public Comment		
E. Consent Agenda		
1. BOARD MINUTES a. Board of Directors Meeting – June 22, 2021 2. FINANCIALS a. Approval of the June 2021 Preliminary Financial Statements – F&A Approved July 13, 2021 3. SERVICE AGREEMENTS a. Las Palmas Medical Plaza – Interior Fire Sprinkler Installation – Bid Results & Authorization to Issue a Construction Agreement with INPRO-EMS Construction, not to exceed \$498,000 b. Las Palmas Medical Plaza Lease Agreement – Suite 2W 207 – Desert Oasis Health Care – 3-Year Lease c. Las Palmas Medical Plaza Lease Agreement – Suite 3W 101 – Global Premier Fertility – 5-Year Lease	President De Lara asked for a motion to approve the consent agenda.	#21-52 MOTION WAS MADE by Director Zendle and seconded by Director Rogers to approve the consent agenda. Motion passed unanimously. AYES – 7 President De Lara, Vice-President/Secretary Borja, Director Shorr, Director Rogers, Director Zendle, Director PerezGil, and Director Zavala NOES – 0 ABSENT – 0
F. Desert Healthcare District CEO Report		
1. COVID-19 Vaccination Campaign for Underserved Communities in the Coachella Valley	Conrado Bárzaga, MD, CEO, described the decline in COVID until last month, with the increase in the Delta variant, COVID numbers in Riverside County have increased, outlining the ethical obligations for a call to action with the community partners and members in the Coachella Valley to assist with the vaccine and to increase the vaccination rate further detailing the vaccine requirements in the	

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BOARD OF DIRECTORS MEETING MINUTES
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<p>2. Community Engagement and Presentations</p>	<p>state of California, including mask use, requesting an endorsement from the Board to hold discussions with school districts, healthcare providers, and other employers to connect them to PPE and additional resources.</p> <p>President De Lara thanked Dr. Bárzaga for the details explaining that it is the District's role to educate the public also thanking Director Zendle for his opinion piece in the Desert Sun, and a consensus by the Board to move forward with a document in the best interest of the community with a strong policy component.</p> <p>After Board discussion, the CEO was directed to proceed with the call to action as urgent and strongly recommended that students are vaccinated. Highlighting the 80% vaccination rate, and removing the bullet on employers, businesses and churches require masks and education, and resources for the health crisis. President De Lara, once more, thanked Director Zendle for bringing the matter to the Board's attention and thanking the CEO.</p> <p>Dr. Bárzaga, CEO, provided an overview of the community engagements and presentations throughout the</p>	
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**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
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July 27, 2021**

	month and in the coming months.	
3. Consideration to approve the National Demographic Corporation (NDC) Rezoning Service Agreement – NTE \$50,000	Dr. Bárzaga, CEO, described National Demographic Corporation's role with the 2020 Census data and rezoning with the service agreement not to exceed \$50k, also depending on the amount of work that should be in the \$35k range.	#21-53 MOTION WAS MADE by Director Zendle and seconded by Director Shorr to approve the National Demographic Corporation (NDC) Rezoning Service Agreement – NTE \$50,000 Motion passed unanimously. AYES – 7 President De Lara, Vice-President/Secretary Borja, Director Shorr, Director Rogers, Director Zendle, Director PerezGil, and Director Zavala NOES – 0 ABSENT – 0
4. Association of California Healthcare Districts (ACHD) Diversity, Equity & Inclusion Pilot Program Selections	Dr. Bárzaga, CEO, explained the selection process of the Association of California Healthcare Districts, the other healthcare districts that were selected, and the future meetings for discussion.	
5. Update – \$175,000 contribution from the Coachella Valley Resource Conservation District (CVRCD) for the Purchase of a Mobile Unit	<p>Dr. Bárzaga, CEO, provided an update on the Board-approved allocation towards purchasing a mobile unit that will be available in the next six or seven months due to the backlogs.</p> <p>The Board reflected and directed staff to produce the mobile unit contract for review and approval, with Director Rogers requesting additional specifics, such as the use of the mobile unit at the next meeting. President De Lara asked staff to share any memorandums of</p>	

**DESERT HEALTHCARE DISTRICT
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	understanding with partnering agencies that are finalized for utilizing the van.	
G. Desert Regional Medical Center CEO Report	<p>Linda Evans, Chief Strategy Officer, Desert Care Network, Desert Regional Medical Center, Desert Regional Medical Center (DRMC) provided an update on behalf of Michele Finney, CEO, explaining the call to action on the status of COVID positive patients at DRMC are twenty inpatient cases, and five additional positive, plus two Patients Under Investigation at JFK Memorial in the ICU. Seven of the twenty are vaccinated with two first doses and the other five fully vaccinated. Additionally, unvaccinated employees are required COVID testing twice per week. June was the low point with twenty-seven patients in county-wide hospitals, but as of today, there are over three hundred.</p> <p>The Centers for Medicare & Medicaid Services (CMS) validation survey is pending the results, DRMC is still awaiting the residency program survey results, full lab surveys, hip and knee, including perinatal from the Joint Commission.</p> <p>Mrs. Evans outlined the newest physician advisor, compliance officer, and other promotions. Further details of the residency graduation from the</p>	

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	<p>emergency department, internal, and neurology medicine was provided.</p> <p>Capital and construction projects are still underway, and lastly, DRMC is working closely with Arcadia Mental Health in Indio on physician recruitment and partnering to provide integration until it is fully open.</p>	
H. Desert Regional Medical Center Governing Board	<p>Director Zendle detailed the most recent governing board meeting by describing a presentation by Tenet Health Government Relations on federal and state issues, including the Governor recall, a presentation from the manager of clinical research with the majority for the cancer department on clinical trials, and some neurology research primarily with strokes. The CEO reported the California Department of Public Health open and closed cases; a quality and financial update was provided, and medical staffs report on credentialing, re-credentialing, and peer-review. Dr. Zendle introduced a motion, approved at the governing board for a requirement to mandate vaccines and to work with the unions and legal counsel on crafting the authorization.</p>	
I.1. Finance, Legal, Administration & Real Estate 1. Draft Meeting Minutes – July 13, 2021	<p>President De Lara inquired on any questions concerning the</p>	

**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
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July 27, 2021**

	<p>July F&A Committee meeting minutes with Director Shorr providing a brief overview. Vice-President Borja requested that the financial auditors attend the next Board meeting to answer potential questions. Mr. Christensen explained that the auditors will provide an overview at the October meeting.</p>	
<p>J. New Business</p> <p>1. Consideration to approve an Amendment to the CEO Employment Agreement increasing his salary by 6% and extending the term to July 31, 2024</p>	<p>President De Lara described the amendment to the CEO employment agreement. Vice-President Borja abstained from the vote as she was not present in the closed session meeting.</p> <p>President De Lara described pleasure with the opportunity to review the CEO evaluation with some positive matters, other for improvement, the appropriate leadership in place at the District, and thanking the CEO and the staff for supporting Dr. Bárzaga including, the Board.</p>	<p>#21-54 MOTION WAS MADE by Director Shorr and seconded by Director PerezGil to approve an Amendment to the CEO Employment Agreement increasing his salary by 6% and extending the term to July 31, 2024</p> <p>Motion passed 6-1.</p> <p>AYES – 6 President De Lara, Director Shorr, Director Rogers, Director Zendle, Director PerezGil, and Director Zavala</p> <p>NOES – 0</p> <p>ABSENT – 0</p> <p>ABSTAIN – 1 Vice President/Secretary Borja</p>
<p>K. Legal</p> <p>1. Legislative Report and Bills of Interest</p>	<p>Jeff Scott, Legal Counsel, provided an overview of AB 1464, AB 1130, AB 650, AB 835, AB 1131, SB 642, SB 605, AB 1132, and AB 1400, further detailing upcoming changes to the Brown Act for more remote access to public meetings.</p>	
<p>L. Immediate Issues and Comments</p>	<p>Director Zendle asked that staff consider full in-person Board</p>	

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BOARD OF DIRECTORS MEETING MINUTES
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	<p>meetings, as well as moving forward with scheduling special meetings in September and October, then canceling the meetings if necessary.</p> <p>Director Rogers requested a special meeting to approve the mobile unit purchase order.</p>	
M. Adjournment	President De Lara adjourned the meeting at 7:02 p.m.	<p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p>

ATTEST: _____

Karen Borja, Vice-President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

**DESERT HEALTHCARE DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
August 25, 2021**

Directors Present – Video Conference	District Staff Present – Video Conference	Absent
President Leticia De Lara Vice-President/Secretary Karen Borja Director Carole Rogers, RN Director Les Zendle, MD Director Evett PerezGil Director Carmina Zavala	Conrado E. Bárzaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Officer Andrea S. Hayles, Clerk of the Board <u>Legal Counsel</u> Jeff Scott	Director Arthur Shorr, Treasurer

AGENDA ITEMS	DISCUSSION	ACTION
A. Call to Order Roll Call	President De Lara called the meeting to order at 5:01 p.m. The Clerk of the Board called the roll with all Directors' present except Director Shorr.	
B. Pledge of Allegiance	President De Lara led the Pledge of Allegiance.	
C. Approval of Agenda	President De Lara asked for a motion to approve the agenda.	#21-55 MOTION WAS MADE by Director Rogers and seconded by Director PerezGil to approve the agenda. Motion passed 6-1. AYES – 6 President De Lara, Vice-President/Secretary Borja, Director Rogers, Director Zendle, Director PerezGil, and Director Zavala NOES – 0 ABSENT – 1 Director Shorr
D. Public Comment	There were no public comments.	
E. CEO Report 1. Consideration to approve the sale and construction agreement between the Desert Healthcare District and Magnum Mobile Specialty Vehicles, Inc. for a	Conrado Barzaga, MD, CEO, provided an overview and background of the \$175k grant from the Coachella Valley Resource Conservation District (CVRCD) with the Board	#21-56 MOTION WAS MADE by Director Rogers and seconded by Director Zavala to approve the sale and construction agreement between the Desert Healthcare District and Magnum Mobile Specialty Vehicles, Inc. for a 26 ft.

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SPECIAL BOARD OF DIRECTORS MEETING MINUTES
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<p>26 ft. medical mobile clinic for \$170,000</p>	<p>allocating additional resources of \$336k to acquire a mobile unit, further detailing the costs of the acquisition of the purchase and service agreement to construct the mobile unit.</p> <p>The Board discussed and requested an operational budget on the plans, partners, and local healthcare providers at some point closer to the completion of the mobile unit.</p> <p>President De Lara looks forward to seeing the costs and operations, the plan to address usage, and the priorities in the communities the District serves.</p> <p>On a separate matter, Vice-President Borja explained that Lift to Rise is working with the state on the budget for funds related to the Housing Catalyst fund and requested an update before the strategic planning retreat or before the next program committee meeting.</p> <p>Director Rogers explained that she attends Lift to Rise's Housing Collaborative Action Network (CAN) meetings, the budget and funding were approved to another county agency and interested parties should apply directly with that organization to obtain the funding.</p>	<p>medical mobile clinic for \$170,000.</p> <p>Motion passed 6-1.</p> <p>AYES – 6 President De Lara, Vice-President/Secretary Borja, Director Rogers, Director Zendle, Director PerezGil, and Director Zavala</p> <p>NOES – 0</p> <p>ABSENT – 1 Director Shorr</p>
<p>F. Adjournment</p>	<p>President De Lara adjourned the meeting at 5:17 p.m.</p>	<p><i>Audio recording available on the website at</i></p>



DESERT HEALTHCARE DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
August 25, 2021

		http://dhcd.org/Agendas-and-Documents
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ATTEST: _____
Karen Borja, Vice-President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

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**DESERT HEALTHCARE DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
September 09, 2021**

Directors Present	District Staff Present	Absent
President Leticia De Lara Vice-President/Secretary Karen Borja Director Arthur Shorr, Treasurer Director Carole Rogers, RN Director Les Zendle, MD Director Carmina Zavala	Conrado E. Bázaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Officer Jana Trew, Senior Program Officer, Behavioral Health Meghan Kane, Senior Program Officer Andrea S. Hayles, Clerk of the Board <u>Legal Counsel</u> Jeff Scott	Director Evett PerezGil

AGENDA ITEMS	DISCUSSION	ACTION
A. Call to Order Roll Call	President De Lara called the meeting to order at 8:15 a.m. The Clerk of the Board called the roll with all Directors' present except Director PerezGil.	
B. Pledge of Allegiance	President De Lara led the Pledge of Allegiance.	
C. Approval of Agenda	President De Lara asked for a motion to approve the agenda.	#21-57 MOTION WAS MADE by Director Zendle and seconded by Director Rogers to approve the agenda. Motion passed 6-1. AYES – 6 President De Lara, Vice-President/Secretary Borja, Director Shorr, Director Rogers, Director Zendle, and Director Zavala NOES – 0 ABSENT – 1 Director PerezGil
D. Public Comment	There were no public comments.	
E. Strategic Planning Retreat	Conrado Barzaga, MD, CEO, welcomed the Board and provided introductory comments on the background	

**DESERT HEALTHCARE DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
September 09, 2021**

	<p>of the community health needs assessment and the expectations for the strategic planning retreat.</p> <p>Meghan Kane, Senior Program Officer, provided an overview of the community health needs assessment findings focusing on the top five health needs that were identified – Access to Healthcare, Economic Stability, Education Access and Quality, Environment, and Mental Health.</p> <p>Mark Dubow, MSPH, MBA, Director, Veralon, and Steve Valentine, MPA, Valentine Health Advisers facilitated the retreat by outlining the top five health needs, describing the intersection of the social determinants of health, situation assessment, potential modes of funding, an overview of the mission and vision statement, critical planning issues, health needs prioritization, and goals and strategies.</p>	
F. Adjournment	President De Lara adjourned the meeting at 12:00 p.m.	<p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p>

ATTEST: _____
 Karen Borja, Vice-President/Secretary
 Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

**DESERT HEALTHCARE DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES
September 11, 2021**

Directors Present	District Staff Present	Absent
President Leticia De Lara – Telephonic Vice-President/Secretary Karen Borja Director Arthur Shorr, Treasurer Director Carole Rogers, RN Director Les Zandle, MD Director Evett PerezGil Director Carmina Zavala	Conrado E. Bázaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Officer Jana Trew, Senior Program Officer, Behavioral Health Meghan Kane, Senior Program Officer Andrea S. Hayles, Clerk of the Board <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
A. Call to Order Roll Call	President De Lara joined the meeting telephonically; therefore, Vice-President Borja called the meeting to order at 9:10 a.m. commencing with a moment of silence on the 20 th Anniversary of 9/11. Vice-President Borja called the roll with all Directors' present.	
B. Pledge of Allegiance	Vice-President Borja asked Director Zavala to lead the Pledge of Allegiance.	
C. Approval of Agenda	Vice-President Borja asked for a motion to approve the agenda.	#21-58 MOTION WAS MADE by Director Rogers and seconded by Director PerezGil to approve the agenda. Motion passed unanimously. AYES – 7 President De Lara, Vice-President/Secretary Borja, Director Shorr, Director Rogers, Director Zandle, Director PerezGil and Director Zavala NOES – 0 ABSENT – 0
D. Public Comment	There were no public comments.	

**DESERT HEALTHCARE DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES
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E. Strategic Planning Retreat	Mark Dubow, MSPH, MBA, Director, Veralon, and Steve Valentine, MPA, Valentine Health Advisers opened the meeting with the key findings of the first strategic planning session by highlighting the objectives of the day, providing an overview of the evaluation of community needs, economic stability, health access, mental health, environment, education, and other issues, closing the session with the next steps.	
F. Convene to Closed Session of the Desert Healthcare District Board of Directors	The Board convened to closed session at 12:30 p.m.	
G. Reconvene to Open Session	The Board reconvened to open session at 1:05 p.m.	
H. Report Out of Closed Session	The Board in closed session discussed new program, facilities, and services and took no action.	
H. Adjournment	Vice-President Borja adjourned the meeting at 1:05 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
Karen Borja, Vice-President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

DESERT HEALTHCARE DISTRICT
JULY / AUGUST 2021 FINANCIAL STATEMENTS
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Retirement Protection Plan Update
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DESERT HEALTHCARE DISTRICT
YEAR TO DATE VARIANCE ANALYSIS
ACTUAL VS BUDGET
TWO MONTHS ENDED AUGUST 31, 2021

Scope: \$25,000 Variance per Statement of Operations Summary				
	YTD		Over(Under)	
Account	Actual	Budget	Budget	Explanation
4000 - Income	\$ 160,784	\$ 316,811	\$ (156,027)	Lower property tax revenues \$263k; higher interest income and market fluctuations (net) from FRF investments \$113k; lower grant income \$6k
5000 - Direct Expenses	\$ 111,085	\$ 227,428	\$ (116,343)	Lower wage related expenses \$71k due to open positions; lower board expenses \$19k; lower health insurance expense \$11k; lower education expense \$8k; lower retirement plan expense \$4k; lower workers comp expense \$3k
6000-General & Admin Expense	\$ 69,604	\$ 95,724	\$ (26,120)	Lower depreciation expense \$10k; lower computer services expense \$4k; lower dues and membership expense \$3k; lower supplies expense \$3k; lower various \$6k
6500 - Professional Fees Expense	\$ 23,407	\$ 207,800	\$ (184,393)	Lower Professional Services expense \$152k; lower legal expense \$18k; lower PR/Communications expense \$14k
7000 - Grants Expense	\$ (9,071)	\$ 676,666	\$ (685,737)	Budget of \$4 Million for fiscal year is amortized straight-line over 12-month fiscal year. As of August 31, 2021, there is \$4 million remaining in the fiscal year grant budget as well as \$1,854,873 from FY21.

Desert Healthcare District
Profit & Loss Budget vs. Actual
July through August 2021

	MONTH			MONTH			TOTAL		
	Jul 21	Budget	\$ Over Budget	Aug 21	Budget	\$ Over Budget	Jul - Aug 21	Budget	\$ Over Budget
Income									
4000 • Income	58,602	191,314	(132,712)	102,182	125,497	(23,315)	160,784	316,811	(156,027)
4500 • LPMP Income	105,581	106,370	(789)	105,660	106,370	(710)	211,241	212,740	(1,499)
4501 • Miscellaneous Income	750	750	0	750	750	0	1,500	1,500	0
Total Income	164,933	298,434	(133,501)	208,592	232,617	(24,025)	373,525	531,051	(157,526)
Expense									
5000 • Direct Expenses	45,674	113,714	(68,040)	65,411	113,714	(48,303)	111,085	227,428	(116,343)
6000 • General & Administrative Exp	33,288	47,862	(14,574)	36,316	47,862	(11,546)	69,604	95,724	(26,120)
6325 • CEO Discretionary Fund	0	2,083	(2,083)	0	2,083	(2,083)	0	4,166	(4,166)
6445 • LPMP Expenses	95,858	85,772	10,086	93,650	85,772	7,878	189,508	171,544	17,964
6500 • Professional Fees Expense	10,077	103,900	(93,823)	13,330	103,900	(90,570)	23,407	207,800	(184,393)
6600 • Mobile Medical Unit	0	3,125	(3,125)	0	3,125	(3,125)	0	6,250	(6,250)
6700 • Trust Expenses	7,958	8,792	(834)	7,958	8,792	(834)	15,916	17,584	(1,668)
Total Expense	192,855	365,248	(172,393)	216,665	365,248	(148,583)	409,520	730,496	(320,976)
7000 • Grants Expense	0	338,333	(338,333)	(9,071)	338,333	(347,404)	(9,071)	676,666	(685,737)
Net Income	(27,922)	(405,147)	377,225	998	(470,964)	471,962	(26,924)	(876,111)	849,187

Desert Healthcare District
Profit & Loss Budget vs. Actual
 July through August 2021

	MONTH			MONTH			TOTAL		
	Jul 21	Budget	\$ Over Budget	Aug 21	Budget	\$ Over Budget	Jul - Aug 21	Budget	\$ Over Budget
Income									
4000 - Income									
4010 - Property Tax Revenues	0	182,825	(182,825)	37,405	117,008	(79,603)	37,405	299,833	(262,428)
4200 - Interest Income									
4220 - Interest Income (FRF)	33,815	80,907	(47,092)	139,443	80,907	58,536	173,258	161,814	11,444
9999-1 - Unrealized gain(loss) on invest	23,038	(79,167)	102,205	(80,228)	(79,167)	(1,061)	(57,190)	(158,334)	101,144
Total 4200 - Interest Income	56,853	1,740	55,113	59,215	1,740	57,475	116,068	3,480	112,588
4300 - DHC Recoveries	1,749	1,749	0	1,887	1,749	138	3,636	3,498	138
4400 - Grant Income	0	5,000	(5,000)	3,675	5,000	(1,325)	3,675	10,000	(6,325)
Total 4000 - Income	58,602	191,314	(132,712)	102,182	125,497	(23,315)	160,784	316,811	(156,027)
4500 - LPMP Income	105,581	106,370	(789)	105,660	106,370	(710)	211,241	212,740	(1,499)
4501 - Miscellaneous Income	750	750	0	750	750	0	1,500	1,500	0
Total Income	164,933	298,434	(133,501)	208,592	232,617	(24,025)	373,525	531,051	(157,526)
Expense									
5000 - Direct Expenses									
5100 - Administration Expense									
5110 - Wages Expense	61,810	108,345	(46,535)	88,409	108,345	(19,936)	150,219	216,690	(66,471)
5111 - Allocation to LPMP - Payroll	(5,470)	(5,470)	0	(5,470)	(5,470)	0	(10,940)	(10,940)	0
5112 - Vacation/Sick/Holiday Expense	14,008	10,833	3,175	7,085	10,833	(3,748)	21,093	21,666	(573)
5114 - Allocation to Foundation	(31,823)	(31,823)	0	(31,823)	(31,823)	0	(63,646)	(63,646)	0
5115 - Allocation to NEOPB	0	(7,413)	7,413	(3,675)	(7,413)	3,738	(3,675)	(14,826)	11,151
5119 - Allocation to RSS/CVHIP-DHCF	(26,455)	(21,134)	(5,321)	(26,455)	(21,134)	(5,321)	(52,910)	(42,268)	(10,642)
5120 - Payroll Tax Expense	6,535	9,252	(2,717)	6,810	9,252	(2,442)	13,345	18,504	(5,159)
5130 - Health Insurance Expense									
5131 - Premiums Expense	14,317	17,658	(3,341)	14,469	17,658	(3,189)	28,786	35,316	(6,530)
5135 - Reimb./Co-Payments Expense	370	3,000	(2,630)	1,217	3,000	(1,783)	1,587	6,000	(4,413)
Total 5130 - Health Insurance Expense	14,687	20,658	(5,971)	15,686	20,658	(4,972)	30,373	41,316	(10,943)
5140 - Workers Comp. Expense	0	1,270	(1,270)	0	1,270	(1,270)	0	2,540	(2,540)
5145 - Retirement Plan Expense	5,179	8,994	(3,815)	8,842	8,994	(152)	14,021	17,988	(3,967)
5160 - Education Expense	2,775	7,250	(4,475)	3,129	7,250	(4,121)	5,904	14,500	(8,596)
Total 5100 - Administration Expense	41,246	100,762	(59,516)	62,538	100,762	(38,224)	103,784	201,524	(97,740)
5200 - Board Expenses									
5210 - Healthcare Benefits Expense	998	5,834	(4,836)	998	5,834	(4,836)	1,996	11,668	(9,672)
5230 - Meeting Expense	2,775	1,667	1,108	(30)	1,667	(1,697)	2,745	3,334	(589)
5235 - Director Stipend Expense	630	4,410	(3,780)	1,680	4,410	(2,730)	2,310	8,820	(6,510)
5240 - Catering Expense	25	833	(808)	225	833	(608)	250	1,666	(1,416)
5250 - Mileage Reimbursement Expense	0	208	(208)	0	208	(208)	0	416	(416)
Total 5200 - Board Expenses	4,428	12,952	(8,524)	2,873	12,952	(10,079)	7,301	25,904	(18,603)
Total 5000 - Direct Expenses	45,674	113,714	(68,040)	65,411	113,714	(48,303)	111,085	227,428	(116,343)

Desert Healthcare District
Profit & Loss Budget vs. Actual
 July through August 2021

	MONTH			MONTH			TOTAL		
	Jul 21	Budget	\$ Over Budget	Aug 21	Budget	\$ Over Budget	Jul - Aug 21	Budget	\$ Over Budget
6000 - General & Administrative Exp									
6110 - Payroll fees Expense	104	208	(104)	181	208	(27)	285	416	(131)
6120 - Bank and Investment Fees Exp	5,067	4,500	567	5,210	4,500	710	10,277	9,000	1,277
6125 - Depreciation Expense	1,011	6,167	(5,156)	1,011	6,167	(5,156)	2,022	12,334	(10,312)
6126 - Depreciation-Solar Parking lot	15,072	15,072	0	15,072	15,072	0	30,144	30,144	0
6130 - Dues and Membership Expense	1,665	3,737	(2,072)	2,711	3,737	(1,026)	4,376	7,474	(3,098)
6200 - Insurance Expense	2,855	2,667	188	2,855	2,667	188	5,710	5,334	376
6300 - Minor Equipment Expense	0	42	(42)	0	42	(42)	0	84	(84)
6305 - Auto Allowance & Mileage Exp	462	500	(38)	462	500	(38)	924	1,000	(76)
6306 - Staff- Auto Mileage reimb	61	625	(564)	0	625	(625)	61	1,250	(1,189)
6309 - Personnel Expense	0	1,167	(1,167)	0	1,167	(1,167)	0	2,334	(2,334)
6310 - Miscellaneous Expense	0	42	(42)	0	42	(42)	0	84	(84)
6311 - Cell Phone Expense	535	776	(241)	528	776	(248)	1,063	1,552	(489)
6312 - Wellness Park Expenses	0	83	(83)	0	83	(83)	0	166	(166)
6315 - Security Monitoring Expense	108	50	58	0	50	(50)	108	100	8
6340 - Postage Expense	328	417	(89)	39	417	(378)	367	834	(467)
6350 - Copier Rental/Fees Expense	513	500	13	377	500	(123)	890	1,000	(110)
6351 - Travel Expense	804	1,667	(863)	1,769	1,667	102	2,573	3,334	(761)
6352 - Meals & Entertainment Exp	119	875	(756)	376	875	(499)	495	1,750	(1,255)
6355 - Computer Services Expense	1,230	3,875	(2,645)	2,485	3,875	(1,390)	3,715	7,750	(4,035)
6360 - Supplies Expense	673	2,167	(1,494)	1,058	2,167	(1,109)	1,731	4,334	(2,603)
6380 - LAFCO Assessment Expense	182	208	(26)	182	208	(26)	364	416	(52)
6400 - East Valley Office	2,499	2,517	(18)	2,000	2,517	(517)	4,499	5,034	(535)
Total 6000 - General & Administrative Exp	33,288	47,862	(14,574)	36,316	47,862	(11,546)	69,604	95,724	(26,120)
6325 - CEO Discretionary Fund	0	2,083	(2,083)	0	2,083	(2,083)	0	4,166	(4,166)
6445 - LPMP Expenses	95,858	85,772	10,086	93,650	85,772	7,878	189,508	171,544	17,964
6500 - Professional Fees Expense									
6516 - Professional Services Expense	1,901	77,483	(75,582)	1,118	77,483	(76,365)	3,019	154,966	(151,947)
6520 - Annual Audit Fee Expense	1,375	1,375	0	1,375	1,375	0	2,750	2,750	0
6530 - PR/Communications/Website	658	8,042	(7,384)	837	8,042	(7,205)	1,495	16,084	(14,589)
6560 - Legal Expense	6,143	17,000	(10,857)	10,000	17,000	(7,000)	16,143	34,000	(17,857)
Total 6500 - Professional Fees Expense	10,077	103,900	(93,823)	13,330	103,900	(90,570)	23,407	207,800	(184,393)
6600 - Mobile Medical Unit	0	3,125	(3,125)	0	3,125	(3,125)	0	6,250	(6,250)
6700 - Trust Expenses									
6720 - Pension Plans Expense									
6721 - Legal Expense	0	167	(167)	0	167	(167)	0	334	(334)
6725 - RPP Pension Expense	7,500	7,500	0	7,500	7,500	0	15,000	15,000	0
6728 - Pension Audit Fee Expense	458	1,125	(667)	458	1,125	(667)	916	2,250	(1,334)
Total 6700 - Trust Expenses	7,958	8,792	(834)	7,958	8,792	(834)	15,916	17,584	(1,668)
Total Expense Before Grants	192,855	365,248	(172,393)	216,665	365,248	(148,583)	409,520	730,496	(320,976)
7000 - Grants Expense									
7010 - Major Grant Awards Expense	0	333,333	(333,333)	(12,746)	333,333	(346,079)	(12,746)	666,666	(679,412)
7027 - Grant Exp - NEOPB	0	5,000	(5,000)	3,675	5,000	(1,325)	3,675	10,000	(6,325)
Total 7000 - Grants Expense	0	338,333	(338,333)	(9,071)	338,333	(347,404)	(9,071)	676,666	(685,737)
Net Income	(27,922)	(405,147)	377,225	998	(470,964)	471,962	(26,924)	(876,111)	849,187

Las Palmas Medical Plaza
Profit & Loss Budget vs. Actual
July through August 2021

	MONTH			MONTH			TOTAL		
	Jul 21	Budget	\$ Over Budget	Aug 21	Budget	\$ Over Budget	Jul - Aug 21	Budget	\$ Over Budget
Income									
4500 - LPMP Income									
4505 - Rental Income	74,456	75,162	(706)	74,535	75,162	(627)	148,991	150,324	(1,333)
4510 - CAM Income	31,125	31,125	0	31,125	31,125	0	62,250	62,250	0
4513 - Misc. Income	0	83	(83)	0	83	(83)	0	166	(166)
Total 4500 - LPMP Income	105,581	106,370	(789)	105,660	106,370	(710)	211,241	212,740	(1,499)
Expense									
6445 - LPMP Expenses									
6420 - Insurance Expense	3,114	2,917	197	3,114	2,917	197	6,228	5,834	394
6425 - Building - Depreciation Expense	21,076	21,462	(386)	21,076	21,462	(386)	42,152	42,924	(772)
6426 - Tenant Improvements -Dep Exp	17,033	16,667	366	17,033	16,667	366	34,066	33,334	732
6427 - HVAC Maintenance Expense	566	1,333	(767)	388	1,333	(945)	954	2,666	(1,712)
6428 - Roof Repairs Expense	0	208	(208)	0	208	(208)	0	416	(416)
6431 - Building -Interior Expense	0	833	(833)	0	833	(833)	0	1,666	(1,666)
6432 - Plumbing -Interior Expense	7,500	542	6,958	7,186	542	6,644	14,686	1,084	13,602
6433 - Plumbing -Exterior Expense	0	208	(208)	0	208	(208)	0	416	(416)
6434 - Allocation Internal Prop. Mgmt	5,470	5,470	0	5,470	5,470	0	10,940	10,940	0
6435 - Bank Charges	28	417	(389)	28	417	(389)	56	834	(778)
6437 - Utilities -Vacant Units Expense	495	183	312	1,886	183	1,703	2,381	366	2,015
6439 - Deferred Maintenance Repairs Ex	0	1,250	(1,250)	0	1,250	(1,250)	0	2,500	(2,500)
6440 - Professional Fees Expense	10,825	10,825	0	10,825	10,825	0	21,650	21,650	0
6441 - Legal Expense	0	83	(83)	0	83	(83)	0	166	(166)
6458 - Elevators - R & M Expense	1,648	1,000	648	238	1,000	(762)	1,886	2,000	(114)
6460 - Exterminating Service Expense	175	333	(158)	175	333	(158)	350	666	(316)
6463 - Landscaping Expense	7,294	1,000	6,294	0	1,000	(1,000)	7,294	2,000	5,294
6467 - Lighting Expense	0	500	(500)	0	500	(500)	0	1,000	(1,000)
6468 - General Maintenance Expense	0	83	(83)	0	83	(83)	0	166	(166)
6471 - Marketing-Advertising	0	1,000	(1,000)	7,395	1,000	6,395	7,395	2,000	5,395
6475 - Property Taxes Expense	6,250	6,250	0	6,250	6,250	0	12,500	12,500	0
6476 - Signage Expense	0	125	(125)	0	125	(125)	0	250	(250)
6480 - Rubbish Removal Medical Waste E	1,578	1,583	(5)	1,580	1,583	(3)	3,158	3,166	(8)
6481 - Rubbish Removal Expense	2,283	2,250	33	2,283	2,250	33	4,566	4,500	66
6482 - Utilities/Electricity/Exterior	600	625	(25)	670	625	45	1,270	1,250	20
6484 - Utilities - Water (Exterior)	998	625	373	913	625	288	1,911	1,250	661
6485 - Security Expenses	8,925	7,833	1,092	7,140	7,833	(693)	16,065	15,666	399
6490 - Miscellaneous Expense	0	167	(167)	0	167	(167)	0	334	(334)
6445 - LPMP Expenses	95,858	85,772	10,086	93,650	85,772	7,878	189,508	171,544	17,964
Net Income	9,723	20,598	(10,875)	12,010	20,598	(8,588)	21,733	41,196	(19,463)

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of August 31, 2021

				Aug 31, 21	Aug 31, 20
ASSETS					
	Current Assets				
	Checking/Savings				
		1000 - CHECKING CASH ACCOUNTS		1,944,174	1,817,594
		1100 - INVESTMENT ACCOUNTS		61,765,835	58,956,414
	Total Checking/Savings			63,710,009	60,774,008
	Total Accounts Receivable			118,100	131,600
	Other Current Assets				
		1204.1 - Rent Receivable-Deferred COVID		146,495	211,671
		1270 - Prepaid Insurance -Ongoing		63,315	53,150
		1279 - Pre-Paid Fees		28,242	16,369
		1281 - NEOPB Receivable		10,573	4,413
		1295 - Property Tax Receivable		0	1,042,032
	Total Other Current Assets			248,625	1,327,635
	Total Current Assets			64,076,734	62,233,243
	Fixed Assets				
		1300 - FIXED ASSETS		4,906,441	4,913,164
		1335-00 - ACC DEPR		(2,189,096)	(2,057,822)
		1400 - LPMP Assets		7,060,625	6,819,358
	Total Fixed Assets			9,777,970	9,674,700
	Other Assets				
		1700 - OTHER ASSETS		2,898,038	2,909,152
TOTAL ASSETS				76,752,737	74,817,093

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of August 31, 2021

					Aug 31, 21	Aug 31, 20
LIABILITIES & EQUITY						
	Liabilities					
	Current Liabilities					
	Accounts Payable					
		2000 · Accounts Payable			10,494	10,530
		2001 · LPMP Accounts Payable			14,052	6,398
		Total Accounts Payable			24,546	16,928
	Other Current Liabilities					
		2002 · LPMP Property Taxes			12,500	12,000
		2003 · Prepaid Rents			6,622	0
		2131 · Grant Awards Payable			4,412,876	2,426,272
		2133 · Accrued Accounts Payable			139,550	162,611
		2141 · Accrued Vacation Time			79,371	53,053
		2188 · Current Portion - LTD			12,336	12,336
		2190 · Investment Fees Payable			24,000	48,110
		Total Other Current Liabilities			4,687,255	2,714,382
	Total Current Liabilities				4,711,801	2,731,310
	Long Term Liabilities					
		2170 · RPP - Pension Liability			4,709,254	4,624,254
		2171 · RPP-Deferred Inflows-Resources			370,700	370,700
		2280 · Long-Term Disability			16,281	28,809
		2281 · Grants Payable - Long-term			4,990,000	6,660,000
		2286 · Retirement BOD Medical Liabilit			0	65,678
		2290 · LPMP Security Deposits			59,101	61,962
	Total Long Term Liabilities				10,145,336	11,811,403
	Total Liabilities				14,857,137	14,542,713
	Equity					
		3900 · *Retained Earnings			61,922,524	59,913,158
		Net Income			(26,924)	361,222
	Total Equity				61,895,600	60,274,380
TOTAL LIABILITIES & EQUITY					76,752,737	74,817,093

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of August 31, 2021

					Aug 31, 21	Aug 31, 20
ASSETS						
	Current Assets					
	Checking/Savings					
	1000 · CHECKING CASH ACCOUNTS					
			1010 · Union Bank - Checking		1,705,789	1,486,966
			1046 · Las Palmas Medical Plaza		237,885	330,128
			1047 · Petty Cash		500	500
			Total 1000 · CHECKING CASH ACCOUNTS		1,944,174	1,817,594
	1100 · INVESTMENT ACCOUNTS					
			1130 · Facility Replacement Fund		61,201,931	57,646,738
			1135 · Unrealized Gain(Loss) FRF		563,904	1,309,676
			Total 1100 · INVESTMENT ACCOUNTS		61,765,835	58,956,414
			Total Checking/Savings		63,710,009	60,774,008
	Accounts Receivable					
			1201 · Accounts Receivable			
			1204 · LPMP Accounts Receivable		(24,469)	(2,724)
			1205 · Misc. Accounts Receivable		(750)	2,899
			1211 · A-R Foundation - Exp Allocation		143,319	131,425
			Total Accounts Receivable		118,100	131,600
	Other Current Assets					
			1204.1 · Rent Receivable-Deferred COVID		146,495	211,671
			1270 · Prepaid Insurance -Ongoing		63,315	53,150
			1279 · Pre-Paid Fees		28,242	16,369
			1281 · NEOPB Receivable		10,573	4,413
			1295 · Property Tax Receivable		0	1,042,032
			Total Other Current Assets		248,625	1,327,635
			Total Current Assets		64,076,734	62,233,243
	Fixed Assets					
	1300 · FIXED ASSETS					
			1310 · Computer Equipment		80,487	94,034
			1315 · Computer Software		0	68,770
			1320 · Furniture and Fixtures		33,254	33,254
			1321 · Autos		59,500	0
			1322 · Tenant Improvement - RAP #G100		16,094	0
			1325 · Offsite Improvements		300,849	300,849
			1331 · DRMC - Parking lot		4,416,257	4,416,257
			Total 1300 · FIXED ASSETS		4,906,441	4,913,164
			1335-00 · ACC DEPR			

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of August 31, 2021

					Aug 31, 21	Aug 31, 20
				1335 · Accumulated Depreciation	(209,285)	(212,655)
				1336 · Acc. Software Depreciation	0	(68,770)
				1337 · Accum Deprec- Solar Parking Lot	(1,808,811)	(1,627,947)
				1338 · Accum Deprec - LPMP Parking Lot	(171,000)	(148,450)
				Total 1335-00 · ACC DEPR	(2,189,096)	(2,057,822)
				1400 · LPMP Assets		
				1401 · Building	8,705,680	8,705,680
				1402 · Land	2,165,300	2,165,300
				1403 · Tenant Improvements -New	2,185,396	2,168,677
				1404 · Tenant Improvements - CIP	129,550	129,550
				1406 · Building Improvements		
				1406.1 · LPMP-Replace Parking Lot	676,484	676,484
				1406.2 · Building Improvements-CIP	618,031	66,704
				1406 · Building Improvements - Other	1,581,558	1,559,534
				Total 1406 · Building Improvements	2,876,073	2,302,722
				1407 · Building Equipment Improvements	413,011	364,891
				1409 · Accumulated Depreciation		
				1410 · Accum. Depreciation	(7,682,314)	(7,448,407)
				1412 · T I Accumulated Dep.-New	(1,732,071)	(1,569,055)
				Total 1409 · Accumulated Depreciation	(9,414,385)	(9,017,462)
				Total 1400 · LPMP Assets	7,060,625	6,819,358
				Total Fixed Assets	9,777,970	9,674,700
				Other Assets		
				1700 · OTHER ASSETS		
				1731 · Wellness Park	1,693,800	1,693,800
				1740 · RPP-Deferred Outflows-Resources	1,204,238	1,204,238
				1741 · OPEB-Deferred Outflows-Resourc	0	11,114
				Total Other Assets	2,898,038	2,909,152
				TOTAL ASSETS	76,752,737	74,817,093

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of August 31, 2021

						Aug 31, 21	Aug 31, 20
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Accounts Payable							
		2000 · Accounts Payable			10,494	10,530	
		2001 · LPMP Accounts Payable			14,052	6,398	
Total Accounts Payable					24,546	16,928	
Other Current Liabilities							
		2002 · LPMP Property Taxes			12,500	12,000	
		2003 · Prepaid Rents			6,622	0	
		2131 · Grant Awards Payable			4,412,876	2,426,272	
		2133 · Accrued Accounts Payable			139,550	162,611	
		2141 · Accrued Vacation Time			79,371	53,053	
		2188 · Current Portion - LTD			12,336	12,336	
		2190 · Investment Fees Payable			24,000	48,110	
Total Other Current Liabilities					4,687,255	2,714,382	
Total Current Liabilities					4,711,801	2,731,310	
Long Term Liabilities							
		2170 · RPP - Pension Liability			4,709,254	4,624,254	
		2171 · RPP-Deferred Inflows-Resources			370,700	370,700	
		2280 · Long-Term Disability			16,281	28,809	
		2281 · Grants Payable - Long-term			4,990,000	6,660,000	
		2286 · Retirement BOD Medical Liabilit			0	65,678	
		2290 · LPMP Security Deposits			59,101	61,962	
Total Long Term Liabilities					10,145,336	11,811,403	
Total Liabilities					14,857,137	14,542,713	
Equity							
		3900 · *Retained Earnings			61,922,524	59,913,158	
		Net Income			(26,924)	361,222	
Total Equity					61,895,600	60,274,380	
TOTAL LIABILITIES & EQUITY						76,752,737	74,817,093

Desert Healthcare District
A/R Aging Summary
As of August 31, 2021

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	COMMENT
Desert Healthcare Foundation-	58,299	0	58,264	26,756	0	143,319	Due from Foundation
EyeCare Services Partners Management LLC	(7,410)	0	0	0	0	(7,410)	Prepaid
Hassan Bencheqroun, M.D.	0	287	0	0	0	287	Slow pay
Laboratory Corporation of America	(5,783)	(1,513)	0	0	0	(7,296)	Prepaid
Quest Diagnostics Incorporated	0	(4,424)	0	0	0	(4,424)	Prepaid
Sovereign	(750)	0	0	0	0	(750)	Prepaid
Steven Gundry, M.D.	(5,625)	0	0	0	0	(5,625)	Prepaid
TOTAL	38,731	(5,650)	58,264	26,756	0	118,101	

Desert Healthcare District
Deposit Detail
July through August 2021

Type	Date	Name	Amount
Deposit	07/19/2021		1,500
Payment	07/19/2021	Sovereign	(1,500)
TOTAL			(1,500)
Deposit	07/22/2021		102,279
		Riverside County Treasurer - Property Tax	(102,279)
TOTAL			(102,279)
Deposit	07/28/2021		9,511
		Riverside County Treasurer - CalFresh	(3,370)
		Employment Development Department -	(770)
Payment	07/28/2021	Neuro Vitality Center - Unexpended grant funds	(5,371)
TOTAL			(9,511)
Deposit	07/29/2021		15,813
		Riverside County Treasurer - Property Tax	(15,813)
TOTAL			(15,813)
Deposit	08/02/2021		1,500
Payment	08/02/2021	Sovereign	(1,500)
TOTAL			(1,500)
Deposit	08/02/2021		44,253
		Riverside County Treasurer - Property Tax	(44,253)
TOTAL			(44,253)
Deposit	08/03/2021		6,904
Payment	08/03/2021	Coachella Valley Volunteers in Medicine - Unexpended grant funds	(6,904)
TOTAL			(6,904)

Desert Healthcare District
Deposit Detail
July through August 2021

Type	Date	Name	Amount
Deposit	08/03/2021		1,887
		T-Mobile	(1,887)
TOTAL			(1,887)
Deposit	08/10/2021		656
		Donna Den Bleyker - Reimbursement of Expense	(656)
TOTAL			(656)
Deposit	08/11/2021		8,244
		Riverside County Treasurer - Property Tax	(8,244)
TOTAL			(8,244)
Deposit	08/13/2021		3,284
		Riverside County Treasurer - Property Tax	(3,284)
TOTAL			(3,284)
Deposit	08/17/2021		12,746
Payment	08/17/2021	Regents of the University of CA - Unexpended grant funds	(12,746)
TOTAL			(12,746)
Deposit	08/31/2021		750
Payment	08/31/2021	Sovereign	(750)
TOTAL			(750)
		TOTAL	209,327

DESERT HEALTHCARE DISTRICT											
PROPERTY TAX RECEIPTS FY 2021 - 2022											
RECEIPTS - TWO MONTHS ENDED AUGUST 31, 2021											
	FY 2020-2021 Projected/Actual						FY 2021-2022 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance		Budget %	Budget \$	Act %	Actual Receipts	Variance
July	2.5%	\$ 154,934	0.0%	\$ -	\$ (154,934)		2.5%	\$ 182,825	2.2%	\$ 162,345	\$ (20,480)
Aug	1.6%	\$ 99,158	1.9%	\$ 149,547	\$ 50,390		1.6%	\$ 117,008	0.2%	\$ 11,529	\$ (105,479)
Sep	2.6%	\$ 161,131	0.0%	\$ -	\$ (161,131)		2.6%	\$ 190,138	0.0%		
Oct	0.0%	\$ -	2.1%	\$ 162,968	\$ 162,968		0.0%	\$ -	0.0%		
Nov	0.4%	\$ 24,789	0.0%	\$ -	\$ (24,789)		0.4%	\$ 29,252	0.0%		
Dec	16.9%	\$ 1,047,354	16.4%	\$ 1,279,429	\$ 232,075		16.9%	\$ 1,235,897	0.0%		
Jan	31.9%	\$ 1,976,959	33.4%	\$ 2,596,795	\$ 619,836		31.9%	\$ 2,332,847	0.0%		
Feb	0.0%	\$ -	1.2%	\$ 94,294	\$ 94,294		0.0%	\$ -	0.0%		
Mar	0.3%	\$ 18,592	0.2%	\$ 18,789	\$ 196		0.3%	\$ 21,939	0.0%		
Apr	5.5%	\$ 340,855	5.4%	\$ 422,690	\$ 81,835		5.5%	\$ 402,215	0.0%		
May	19.9%	\$ 1,233,275	18.1%	\$ 1,411,155	\$ 177,880		19.9%	\$ 1,455,287	0.0%		
June	18.4%	\$ 1,140,315	21.2%	\$ 1,647,263	\$ 506,948		18.4%	\$ 1,345,592	0.0%		
Total	100%	\$ 6,197,363	100.0%	\$ 7,782,929	\$ 1,585,566		100.00%	\$ 7,313,000	2.4%	\$ 173,874	\$ (125,959)

Las Palmas Medical Plaza
Deposit Detail - LPMP
 July through August 2021

Type	Date	Name	Amount
Deposit	07/06/2021		3,268
Payment	07/06/2021	Peter Jamieson, M.D.	(3,268)
TOTAL			(3,268)
Deposit	07/07/2021		3,753
Payment	07/07/2021	Desert Family Medical Center	(3,753)
TOTAL			(3,753)
Deposit	07/08/2021		14,404
Payment	07/07/2021	Aijaz Hashmi, M.D., Inc.	(3,037)
Payment	07/07/2021	Brad A. Wolfson, M.D.	(3,620)
Payment	07/07/2021	Cohen Musch Thomas Medical Group	(4,610)
Payment	07/07/2021	Cure Cardiovascular Consultants	(3,138)
TOTAL			(14,405)
Deposit	07/09/2021		7,051
Payment	07/09/2021	Palmtree Clinical Research	(7,051)
TOTAL			(7,051)
Deposit	07/14/2021		6,277
Payment	07/14/2021	Derakhsh Fozouni, M.D.	(6,277)
TOTAL			(6,277)
Deposit	07/19/2021		47,417
Payment	07/19/2021	Desert Regional Medical Center	(5,580)
Payment	07/19/2021	Tenet HealthSystem Desert, Inc.	(33,048)
Payment	07/19/2021	Tenet HealthSystem Desert, Inc	(6,369)
Payment	07/19/2021	Pathway Pharmaceuticals, Inc.	(2,420)
TOTAL			(47,417)
Deposit	07/27/2021		550

Las Palmas Medical Plaza
Deposit Detail - LPMP
July through August 2021

Type	Date	Name	Amount
Payment	07/26/2021	Sleep Treatment Partners, Inc.	(550)
TOTAL			(550)
Deposit	07/28/2021		4,859
Payment	07/28/2021	Laboratory Corporation of America	(4,859)
TOTAL			(4,859)
Deposit	07/28/2021		4,067
Payment	07/28/2021	Quest Diagnostics Incorporated	(4,067)
TOTAL			(4,067)
Deposit	08/02/2021		14,256
Payment	08/02/2021	EyeCare Services Partners Management LLC	(7,410)
Payment	08/02/2021	Ramy Awad, M.D.	(6,845)
TOTAL			(14,255)
Deposit	08/02/2021		2,711
Payment	08/02/2021	Hassan Bencheqroun, M.D.	(2,711)
TOTAL			(2,711)
Deposit	08/03/2021		5,625
Payment	08/03/2021	Steven Gundry, M.D.	(5,625)
TOTAL			(5,625)
Deposit	08/04/2021		834
Payment	08/04/2021	Quest Diagnostics Incorporated	(834)
TOTAL			(834)
Deposit	08/05/2021		4,956
		Desert Oasis Healthcare	(2,499)
		Desert Oasis Healthcare	(2,458)

Las Palmas Medical Plaza
Deposit Detail - LPMP
 July through August 2021

Type	Date	Name	Amount
TOTAL			(4,957)
Deposit	08/06/2021		14,486
Payment	08/05/2021	Aijaz Hashmi, M.D., Inc.	(3,037)
Payment	08/05/2021	Brad A. Wolfson, M.D.	(3,701)
Payment	08/05/2021	Cohen Musch Thomas Medical Group	(4,610)
Payment	08/05/2021	Cure Cardiovascular Consultants	(3,138)
TOTAL			(14,486)
Deposit	08/09/2021		3,268
Payment	08/09/2021	Peter Jamieson, M.D.	(3,268)
TOTAL			(3,268)
Deposit	08/09/2021		7,051
Payment	08/09/2021	Palmtree Clinical Research	(7,051)
TOTAL			(7,051)
Deposit	08/10/2021		2,807
Payment	08/10/2021	EyeCare Services Partners Management LLC	(387)
Payment	08/10/2021	Pathway Pharmaceuticals, Inc.	(2,420)
TOTAL			(2,807)
Deposit	08/10/2021		3,753
Payment	08/10/2021	Desert Family Medical Center	(3,753)
TOTAL			(3,753)
Deposit	08/13/2021		6,277
Payment	08/13/2021	Derakhsh Fozouni, M.D.	(6,277)
TOTAL			(6,277)
Deposit	08/16/2021		44,997
Payment	08/16/2021	Desert Regional Medical Center	(5,580)

Las Palmas Medical Plaza
Deposit Detail - LPMP
 July through August 2021

Type	Date	Name	Amount
Payment	08/16/2021	Tenet HealthSystem Desert, Inc.	(33,048)
Payment	08/16/2021	Tenet HealthSystem Desert, Inc	(6,369)
TOTAL			(44,997)
Deposit	08/26/2021		10,530
		Global Premier Fertility	(4,123)
		Global Premier Fertility	(4,123)
Payment	08/26/2021	Laboratory Corporation of America	(2,283)
TOTAL			(10,529)
Deposit	08/30/2021		4,067
Payment	08/30/2021	Quest Diagnostics Incorporated	(4,067)
TOTAL			(4,067)
Deposit	08/31/2021		11,409
Payment	08/31/2021	Steven Gundry, M.D.	(5,625)
Payment	08/31/2021	Laboratory Corporation of America	(5,783)
TOTAL			(11,408)
Deposit	08/31/2021		7,410
Payment	08/31/2021	EyeCare Services Partners Management LLC	(7,410)
TOTAL			(7,410)
		TOTAL	236,083

Desert Healthcare District
Check Register
As of August 31, 2021

Type	Date	Num	Name	Amount
1000 - CHECKING CASH ACCOUNTS				
1010 - Union Bank - Checking				
Bill Pmt -Check	07/01/2021	16531	ACHD	(12,170)
Bill Pmt -Check	07/01/2021	16532	Regional Access Project Foundation	(2,000)
Bill Pmt -Check	07/06/2021	16535	Boyd & Associates	(108)
Bill Pmt -Check	07/06/2021	16536	County of Riverside Auditor-Controller	(2,182)
Bill Pmt -Check	07/06/2021	16537	Image Source	(61)
Bill Pmt -Check	07/06/2021	16538	SDRMA	(50)
Bill Pmt -Check	07/06/2021	16539	So.Cal Computer Shop	(810)
Bill Pmt -Check	07/06/2021	16540	Underground Service Alert of Southern Cal	(2)
Bill Pmt -Check	07/06/2021	16541	Donna Den Bleyker - Expense Reimbursement	(55)
Bill Pmt -Check	07/07/2021	16542	First Bankcard (Union Bank)	(448)
Bill Pmt -Check	07/07/2021	16543	Staples Credit Plan	(486)
Bill Pmt -Check	07/07/2021	16544	Time Warner Cable	(250)
Bill Pmt -Check	07/07/2021	16545	First Bankcard (Union Bank)	(501)
Bill Pmt -Check	07/07/2021	ACH 070721	Law Offices of Scott & Jackson	(12,150)
Check	07/08/2021	Auto Pay	Calif. Public Employees' Retirement System	(11,597)
Bill Pmt -Check	07/08/2021	16546	Desert Cancer Foundation - Grant Payment	(15,000)
Bill Pmt -Check	07/08/2021	16547	Frazier Pest Control, Inc.	(30)
Bill Pmt -Check	07/08/2021	16548	Olive Crest Treatment Center, Inc. - Grant Payment	(5,000)
Bill Pmt -Check	07/08/2021	16549	OneFuture Coachella Valley - Grant Payment	(78,750)
Bill Pmt -Check	07/08/2021	16550	Vanessa Smith - Expense Reimbursement	(36)
Liability Check	07/09/2021		QuickBooks Payroll Service	(46,938)
Bill Pmt -Check	07/12/2021	16551	Mangus Accountancy Group, A.P.C.	(500)
Bill Pmt -Check	07/19/2021	16552	Blackbaud, Inc.	(16,400)
Bill Pmt -Check	07/19/2021	16553	Pitney Bowes Global Financial Services	(228)
Bill Pmt -Check	07/19/2021	16554	Principal Life Insurance Co.	(1,857)
Bill Pmt -Check	07/19/2021	16555 - VOID	Purchase Power	0
Bill Pmt -Check	07/19/2021	16556	Xerox Financial Services	(513)
Bill Pmt -Check	07/19/2021	16557	Purchase Power	(100)
Bill Pmt -Check	07/19/2021	16558	CoPower Employers' Benefits Alliance	(1,860)
Bill Pmt -Check	07/21/2021	16559	INPRO-EMS Construction	(594)
Bill Pmt -Check	07/21/2021	16560	Maximillano Ochoa	(250)
Bill Pmt -Check	07/21/2021	16561	The Desert Sun	(1,397)
Bill Pmt -Check	07/22/2021	16562	Regional Access Project Foundation	(434)
Bill Pmt -Check	07/22/2021	16563	Regional Access Project Foundation	(2,000)
Liability Check	07/23/2021		QuickBooks Payroll Service	(47,142)
Bill Pmt -Check	07/26/2021	16564	Ready Refresh	(50)
Bill Pmt -Check	07/26/2021	16565	Shred-It	(106)

Desert Healthcare District
Check Register
As of August 31, 2021

Type	Date	Num	Name	Amount
Check	07/26/2021		Bank Service Charge	(567)
Bill Pmt -Check	07/28/2021	16566	Evelt PerezGil - Stipend	(210)
Bill Pmt -Check	07/28/2021	16567	Verizon Wireless	(665)
Bill Pmt -Check	07/28/2021	16568	Zendle, Les - Stipend	(420)
Bill Pmt -Check	08/03/2021	16570	Alejandro Espinoza - Expense Reimbursement	(61)
Bill Pmt -Check	08/03/2021	16572 - VOID	HARC, INC.	0
Bill Pmt -Check	08/03/2021	16573 - VOID	Image Source	0
Bill Pmt -Check	08/03/2021	16571	So.Cal Computer Shop	(810)
Bill Pmt -Check	08/03/2021	16569	Underground Service Alert of Southern Cal	(5)
Bill Pmt -Check	08/03/2021	16574	HARC, INC.	(1,369)
Bill Pmt -Check	08/03/2021	16575	Image Source	(74)
Check	08/06/2021	Auto Pay	Calif. Public Employees'Retirement System	(12,363)
Liability Check	08/06/2021		QuickBooks Payroll Service	(47,314)
Check	08/09/2021	Auto Pay	Principal Financial Group-	(888)
Check	08/09/2021	Auto Pay	Principal Financial Group-	(895)
Bill Pmt -Check	08/09/2021	16576	First Bankcard (Union Bank)	(1,367)
Bill Pmt -Check	08/09/2021	16577	First Bankcard (Union Bank)	(5,962)
Bill Pmt -Check	08/09/2021	16578	Mangus Accountancy Group, A.P.C.	(500)
Bill Pmt -Check	08/09/2021	16579	Shred-It	(106)
Bill Pmt -Check	08/09/2021	16580	Staples Credit Plan	(191)
Bill Pmt -Check	08/09/2021	16581	Xerox Financial Services	(377)
Bill Pmt -Check	08/09/2021	16582	Time Warner Cable	(250)
Bill Pmt -Check	08/17/2021	16583	INPRO-EMS Construction	(7,000)
Bill Pmt -Check	08/17/2021	16584 - VOID	Leticia De Lara	0
Bill Pmt -Check	08/17/2021	16585 - VOID	Lund & Guttry LLP	0
Bill Pmt -Check	08/17/2021	16586	Palm Springs Chamber of Commerce	(250)
Bill Pmt -Check	08/17/2021	16587	The Desert Sun	(500)
Bill Pmt -Check	08/17/2021	16588	CoPower Employers' Benefits Alliance	(1,293)
Bill Pmt -Check	08/17/2021	16589	Leticia De Lara - Stipend	(630)
Bill Pmt -Check	08/17/2021	16590	Lund & Guttry LLP	(13,250)
Bill Pmt -Check	08/18/2021	16591	Frazier Pest Control, Inc.	(30)
Bill Pmt -Check	08/18/2021	16592	Principal Life Insurance Co.	(1,811)
Liability Check	08/20/2021		QuickBooks Payroll Service	(46,740)
Bill Pmt -Check	08/25/2021	ACH 082521	Law Offices of Scott & Jackson	(6,143)
Check	08/25/2021		Bank Service Charge	(710)
Bill Pmt -Check	08/26/2021	16593	Chris Christensen - Expense Reimbursement	(441)
Bill Pmt -Check	08/26/2021	16594	Conrado Barzaga - Expense Reimbursement	(255)
Bill Pmt -Check	08/26/2021	16595	Eric Taylor - Expense Reimbursement	(39)
Bill Pmt -Check	08/26/2021	16596	Michael C. Ferreira	(141)

Desert Healthcare District
Check Register
As of August 31, 2021

Type	Date	Num	Name	Amount
Bill Pmt -Check	08/26/2021	16597	Regional Access Project Foundation	(2,499)
Bill Pmt -Check	08/26/2021	16598	Rogers, Carole - Stipend	(420)
Bill Pmt -Check	08/26/2021	16599	Magnum Mobile	(59,500)
Bill Pmt -Check	08/31/2021	16600	Ready Refresh	(50)
Bill Pmt -Check	08/31/2021	16601	Verizon Wireless	(652)
TOTAL				(478,803)

Desert Healthcare District								
Details for Credit Card Expenditures								
Credit card purchases - June 2021 - Paid July 2021								
Number of credit cards held by District personnel -2								
Credit Card Limit - \$10,000								
Credit Card Holders:								
Conrado Bárzaga - Chief Executive Officer								
Chris Christensen - Chief Administration Officer								
Routine types of charges:								
Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items								
Statement								
Month		Total		Expense				
Year	Charged	Charges		Type	Amount	Purpose	Description	Participants
		\$ 948.78						
Chris' Statement:								
2021	June	\$ 500.88		District				
				GL	Dollar	Descr		
				5160	\$ 29.00	National Innovative Communities Conference - Meghan		
				5160	\$ 29.00	National Innovative Communities Conference - Donna		
				6530	\$ 70.00	Constant Contact Monthly Subscription		
				6355	\$ 26.62	Premiere Global Services		
				6360	\$ 146.26	Zoom Videoconference/Webinar Expense		
				6360	\$ 200.00	Deposit for printing of CalFresh signs		
					\$ 500.88			
Conrado's Statement:								
2021	June	\$ 447.90		District				
				GL	Dollar	Descr		
				6352	\$ 65.17	Eight4Nine Meeting - Conrado, Director Zendle		
				6352	\$ 32.73	Koffi Central Meeting - Conrado, Director Zavala		
				5240	\$ 125.00	Board of Directors' Meeting Food 6/17/21 (Grubhub)		
				5240	\$ 25.00	Board of Directors' Meeting Food 6/22/21 (UberEATS)		
				5240	\$ 200.00	Board of Directors' Meeting Food 6/22/21 (Grubhub)		
					\$ 447.90			

Desert Healthcare District								
Details for Credit Card Expenditures								
Credit card purchases - July 2021 - Paid August 2021								
Number of credit cards held by District personnel -2								
Credit Card Limit - \$10,000 - Conrado, \$35,000 - Chris								
Credit Card Holders:								
Conrado Bárzaga - Chief Executive Officer								
Chris Christensen - Chief Administration Officer								
Routine types of charges:								
Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items								
	Statement							
	Month	Total		Expense				
Year	Charged	Charges		Type	Amount	Purpose	Description	Participants
		\$ 7,328.93						
Chris' Statement:								
2021	July	\$ 1,367.18		District				
				GL	Dollar	Descr		
				6530	\$ 70.00	Constant Contact Monthly Subscription		
				6360	\$ 146.26	Zoom Videoconference/Webinar Expense		
				6355	\$ 26.62	Premiere Global Services		
				6530	\$ 588.00	Constant Contact Annual Subscription		
				6351	\$ 268.15	Deposit for Hotel Room for ACHD Conference in September		
				6351	\$ 268.15	Deposit for Hotel Room for ACHD Conference in September		
					\$ 1,367.18			
Conrado's Statement:								
2021	July	\$ 5,961.75		District				
				GL	Dollar	Descr		
				5230	\$ 925.00	ACHD Conference in September - Director Rogers		
				5230	\$ 925.00	ACHD Conference in September - Director Zendle		
				5230	\$ 925.00	ACHD Conference in September - Director PerezGil		
				5160	\$ 2,775.00	ACHD Conference in September - Conrado, Chris, & Donna		
				6352	\$ 118.60	Eight4Nine Meeting - Conrado, Chris, & Adam Probolsky		
				6351	\$ 268.15	Deposit for Hotel Room for ACHD Conference in September		
				5240	\$ 25.00	Board of Directors' Meeting Food 7/27/21 (UberEats)		
					\$ 5,961.75			

**Las Palmas Medical Plaza
Check Register - LPMP
As of August 31, 2021**

Type	Date	Num	Name	Amount
1000 - CHECKING CASH ACCOUNTS				
1046 - Las Palmas Medical Plaza				
Bill Pmt -Check	07/01/2021	10383	Amtech Elevator Services	(1,410)
Bill Pmt -Check	07/06/2021	10385	Desert Air Conditioning Inc.	(8,483)
Bill Pmt -Check	07/06/2021	10386	Palm Springs Disposal Services Inc	(2,301)
Bill Pmt -Check	07/06/2021	10387	Stericycle, Inc.	(1,579)
Bill Pmt -Check	07/06/2021	10388	INPRO-EMS Construction	(8,500)
Bill Pmt -Check	07/07/2021	10389	Imperial Security	(1,785)
Bill Pmt -Check	07/08/2021	10390	Frazier Pest Control, Inc.	(175)
Bill Pmt -Check	07/19/2021	10391	Desert Air Conditioning Inc.	(816)
Bill Pmt -Check	07/19/2021	10392	Frontier Communications	(238)
Bill Pmt -Check	07/19/2021	10393	Imperial Security	(1,785)
Bill Pmt -Check	07/19/2021	10394	Southern California Edison	(1,095)
Bill Pmt -Check	07/21/2021	10395	Desert Air Conditioning Inc.	(855)
Bill Pmt -Check	07/21/2021	10396	INPRO-EMS Construction	(10,825)
Bill Pmt -Check	07/21/2021	10397	The Desert Sun	(2,038)
Check	07/26/2021		Bank Service Charge	(425)
Bill Pmt -Check	07/28/2021	10399	Pink, Inc.	(7,294)
Bill Pmt -Check	07/28/2021	10400	Aijaz Hashmi, MD - Tenant Improvement	(2,880)
Bill Pmt -Check	07/28/2021	10401	Desert Air Conditioning Inc.	(5,321)
Bill Pmt -Check	07/28/2021	10402	INPRO-EMS Construction	(44,820)
Bill Pmt -Check	08/03/2021	10403	Desert Water Agency	(998)
Bill Pmt -Check	08/03/2021	10404	Imperial Security	(5,355)
Bill Pmt -Check	08/03/2021	10405	KC's Plumbing	(7,500)
Bill Pmt -Check	08/03/2021	10406 - VOID	Palm Springs Disposal Services Inc	0
Bill Pmt -Check	08/03/2021	10407	Stericycle, Inc.	(1,578)
Bill Pmt -Check	08/03/2021	10408	Palm Springs Disposal Services Inc	(2,283)
Bill Pmt -Check	08/09/2021	10409	Desert Air Conditioning Inc.	(428)
Check	08/13/2021		Bank Service Charge	(427)
Bill Pmt -Check	08/17/2021	10410	Coldwell Banker Commercial Lyle & Assoc.	(1,877)
Bill Pmt -Check	08/17/2021	10411	Frazier Pest Control, Inc.	(175)
Bill Pmt -Check	08/17/2021	10412	Frontier Communications	(238)
Bill Pmt -Check	08/17/2021	10413	Imperial Security	(1,785)
Bill Pmt -Check	08/17/2021	10414	INPRO-EMS Construction	(4,075)
Bill Pmt -Check	08/17/2021	10415	Southern California Edison	(2,555)
Bill Pmt -Check	08/26/2021	10416	Imperial Security	(3,570)
Bill Pmt -Check	08/26/2021	10417	INPRO-EMS Construction	(10,825)
Bill Pmt -Check	08/26/2021	10418	The Works Floor & Wall	(3,111)
Bill Pmt -Check	08/31/2021	10419	Coldwell Banker Commercial Lyle & Assoc.	(5,518)

**Las Palmas Medical Plaza
Check Register - LPMP
As of August 31, 2021**

Type	Date	Num	Name	Amount
Bill Pmt -Check	08/31/2021	10420	Desert Air Conditioning Inc.	(16,005)
Bill Pmt -Check	08/31/2021	10421	Desert Water Agency	(913)
TOTAL				(171,841)



MEMORANDUM

DATE: September 14, 2021

TO: F&A Committee

RE: Retirement Protection Plan (RPP)

Current number of participants in Plan:

	<u>June</u>	<u>August</u>
Active – still employed by hospital	88	88
Vested – no longer employed by hospital	59	58
Former employees receiving annuity	<u>7</u>	<u>7</u>
Total	<u>154</u>	<u>153</u>

The outstanding liability for the RPP is approximately **\$3.5M** (Actives - \$2.2M and Vested - \$1.3M). US Bank investment account balance \$5.2M. Per the June 30, 2020 Actuarial Valuation, the RPP has an Unfunded Pension Liability of approximately **\$4.6M**. A monthly accrual of \$7.5K is being recorded each month as an estimate for FY2022.

The payouts, excluding monthly annuity payments, made from the Plan for the Two (2) months ended August 31, 2021, totaled **\$58K**. Monthly annuity payments (7 participants) total **\$1.0K** per month.

DESERT HEALTHCARE DISTRICT								
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE								
August 31, 2021								
TWELVE MONTHS ENDING JUNE 30, 2022								
			Approved	6/30/2021	Current Yr	Total Paid Prior Yrs	Total Paid Current Yr	Open
Grant ID Nos.		Name	Grants - Prior Yrs	Bal Fwd	2021-2022	July-June	July-June	BALANCE
2014-MOU-BOD-11/21/13		Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ 6,660,000		\$ -		\$ 6,660,000
2019-994-BOD-05-28-19		One Future Coachella Valley - Mental Health College & Career Pathway Development - 2 Yr	\$ 700,000	\$ 148,750		\$ 78,750		\$ 70,000
2020-1085-BOD-05-26-20		Olive Crest Treatment Center - General Support for Mental Health Services - 1 Yr	\$ 50,000	\$ 5,000		\$ 5,000		\$ -
2020-1057-BOD-05-26-20		Desert Cancer Foundation - Patient Assistance Program - 1 Yr	\$ 150,000	\$ 15,000		\$ 15,000		\$ -
2020-1139-BOD-09-22-20	1	CSU San Bernardino Palm Desert Campus Street Medicine Program - 1 Yr	\$ 50,000	\$ 5,000		\$ -		\$ 5,000
2020-1135-BOD-11-24-20	5	Hope Through Housing Foundation - Family Resilience - 1 Yr	\$ 20,000	\$ 2,000		\$ -		\$ 2,000
2020-1149-BOD-12-15-20	1	Voices for Children - Court Appointed Special Advocate Program - 1 Yr	\$ 40,000	\$ 22,000		\$ -		\$ 22,000
2021-1136-BOD-01-26-21	1	Ronald McDonald House Charities - Temporary Housing & Family Support Services - 1 Yr	\$ 119,432	\$ 65,688		\$ -		\$ 65,688
2021-1147-BOD-01-26-21	4	Alzheimer's Association - Critical Program Support - 1 Yr	\$ 33,264	\$ 18,295		\$ -		\$ 18,295
2021-1162-BOD-01-26-21	2	Joslyn Center - Wellness Center Program Support - 1 Yr	\$ 109,130	\$ 60,022		\$ -		\$ 60,022
2021-1170-BOD-02-23-21	2	Jewish Family Services - Mental Health Counseling for Underserved Residents - 1 yr	\$ 80,000	\$ 44,000		\$ -		\$ 44,000
2021-1141-BOD-03-23-21	3	Martha's Village & Kitchen - Homeless Housing With Wrap Around Services - 1 Yr	\$ 210,905	\$ 115,998		\$ -		\$ 115,998
2021-1171-BOD-03-23-21	1	Blood Bank of San Bernardino/Riverside Counties - Bloodmobiles for Coachella Valley - 18 Months	\$ 150,000	\$ 82,500		\$ -		\$ 82,500
2021-1174-BOD-03-23-21	4	Mizell Center - Geriatric Case Management Program	\$ 100,000	\$ 55,000		\$ -		\$ 55,000
2021-1266-BOD-04-27-21	3	Galilee Center - Our Lady of Guadalupe Shelter - 1 yr	\$ 150,000	\$ 82,500		\$ -		\$ 82,500
2021-1277-BOD-04-27-21	5	Lift To Rise - United Lift Rental Assistance 2021 - 8 Months	\$ 300,000	\$ 210,000		\$ -		\$ 210,000
2021-1280-BOD-05-25-21	1	Desert AIDS Project - DAP Health Expands Access to Healthcare - 1yr	\$ 100,000	\$ 55,000		\$ -		\$ 55,000
2021-21-02-BOD-06-22-21		Carry over of remaining Fiscal Year 2020/2021 Funds	\$ 1,854,873	\$ 1,854,873		\$ -		\$ 1,854,873
							\$ -	\$ -
TOTAL GRANTS			\$ 14,217,604	\$ 9,501,626	\$ -	\$ 98,750	\$ -	\$ 9,402,876
Amts available/remaining for Grant/Programs - FY 2021-22:								
Amount budgeted 2021-2022				\$ 4,000,000			G/L Balance:	8/31/2021
Amount granted through August 31, 2021:				\$ -			2131	\$ 4,412,876
Mini Grants:				\$ -			2281	\$ 4,990,000
Financial Audits of Non-Profits				\$ -				
Net adj - Grants not used: FY20-21 Funds, 1124				\$ 1,854,873			Total	\$ 9,402,876
Matching external grant contributions				\$ -				\$ (0)
Balance available for Grants/Programs				\$ 5,854,873				
Strategic Focus Areas FY21-22:			Grant Budget	Granted YTD	Available			
1	Healthcare Infrastructure and Services		\$ 1,500,000	\$ -	\$ 1,500,000			
2	Behavioral Health/Mental Health		\$ 500,000	\$ -	\$ 500,000			
3	Homelessness		\$ 500,000	\$ -	\$ 500,000			
4	Vital Human Services to People with Chronic Conditions		\$ 1,000,000	\$ -	\$ 1,000,000			
5	Economic Protection, Recovery and Food Security		\$ 500,000	\$ -	\$ 500,000			
Balance available for Grants/Programs			\$ 4,000,000	\$ -	\$ 4,000,000			



Chief Administration Officer's Report

September 14, 2021

Staff and the audit firm continue to work through the annual audits. Due to the Federal funding received by the Foundation for CARES and ELC, 2 additional audits are required. The audits are called Single Audit or A-133 audits. All audits will be complete by the October F&A committee meeting.

The Retirement Protection Plan annual actuarial valuation will be complete soon. The valuation this year includes revised assumptions. The main assumption change is regarding the distribution of funds. Prior valuations have assumed all participants will receive an annuity payment for life, when in reality, the District issues lump sum disbursements when participants leave the plan.

The valuation based on annuity payments creates an overstated Pension Liability on the District's books.

The revised assumptions will create a reduction of approximately \$4.5M in FY2021. Should staff have an updated draft of the valuation report by Tuesday, an annual summary will be presented to the Committee for information purposes.

Las Palmas Medical Plaza - Property Management:

Occupancy:

See attached unit rental status report.

95.6% currently occupied –

Total annual rent including CAM fees is **\$1,339,838**.

Leasing Activity:

Leasing activity has been on the rise recently. It appears medical providers are beginning to resume their normal business plans as the Coronavirus subsides and vaccinations increase. We are receiving lease considerations for two remaining vacant suites below.

We have not received any additional communication from Dr. Kim regarding Suite 1W-204.

The short-term lease for Suite 1E-204 has expired.

Las Palmas Medical Plaza													
Unit Rental Status													
As of September 1, 2021													
Unit	Tenant Name	Deposit	Lease Dates		Term	Unit	Percent	Monthly	Annual	Rent Per	Monthly	Total Monthly	Total Annual
			From	To		Sq Feet	of Total	Rent	Rent	Sq Foot	CAM	Rent Inclg CAM	Rent Inclg CAM
											\$ 0.69		
1E, 204	Vacant					880	1.78%						
1W, 204	Vacant					1,280	2.59%						
Total - Vacancies						2,160	4.38%						
Total Suites-31 - 29 Suites Occupied		\$ 59,100.54				49,356	95.6%	\$ 79,228.68	\$ 950,744.16	\$ 1.68	\$ 32,424.48	\$ 111,653.16	\$ 1,339,837.92
			Summary - All Units										
			Occupied	47,196	95.6%								
			Vacant	2,160	4.4%								
			Pending	0	0%								
			Total	49,356	100%								



POLICY TITLE: MINUTES OF BOARD MEETINGS

POLICY NUMBER BOD-12

COMMITTEE APPROVAL~~DRAFT DATE:~~ 09-14-2021~~07-17-2019~~

BOARD APPROVAL: 09-28-2021~~07-23-2019~~

POLICY #BOD-12 - It is the policy of the Desert Healthcare District ("District") Board of Directors ("Board") to keep minutes of all regular and special meetings of the Board.

GUIDELINES:

1. The Secretary of the Board of Directors shall keep minutes of all regular and special meetings of the Board. The Secretary of the Board of Directors shall be appointed by the Board as described in POLICY #BOD-02.

~~1.1~~ **1.1** Copies of a meeting's minutes shall be distributed to Directors as a part of the information packet for the next regular meeting of the Board, at which time the Board will consider approving the minutes as presented or with modifications. Once approved by the Board, the official minutes shall be kept and available for public review.

1.2 Unless directed otherwise, an electronic recording of regular and special meetings of the Board of Directors will be made. ~~The device upon which the recording is stored shall be kept in a fire-resistant, locked cabinet for a minimum of two (2) years, or in~~ accordance with ~~Board~~ POLICY #OP-03, "Records Retention". Members of the public may inspect recordings of Board meetings without charge on a playback machine that will be made available by the District or on the District website. Electronic versions of regular Board meetings shall be available online on the District's website.

1.3 Motions, resolutions or ordinances shall be recorded in the minutes as having passed or failed, and individual votes or abstentions will be recorded for all actions. All resolutions adopted by the Board shall be numbered consecutively. In



addition to other information that the Board may deem to be of importance, the following information (if relevant) shall be included in each meeting's minutes:

- ~~1.3.1~~ Date, place and type of each meeting;
- ~~1.3.2~~ Directors present and absent by name, with notation of late arrivals and early departures;
- ~~1.3.3~~ ~~Administrative District~~ staff present by name;
- ~~1.3.4~~ List of agenda items per POLICY #BOD-07;
- If applicable, a summary of discussion will be notated for each agenda item;
- Time the meeting was Called to Order;
- Approval of Agenda;

Notation of public comments regarding matters not on the agenda, including names of commentators if provided; Call to order;

~~1.3.5~~ Time and name of late arriving Directors;

~~1.3.6~~ Time and name of early departing Directors;

~~1.3.7~~ Names of Directors absent during any agenda item upon which action was taken;

~~1.3.8~~ Summary record of staff reports and recommendations;

~~1.3.9~~ Summary record of public comment regarding matters not on the agenda, including names of commentators if provided;

- ~~1.3.10~~ Approval of the minutes or modified minutes of preceding meetings;

•

- ~~1.3.11~~ Approval of financial reports;

- ~~1.3.12~~ Record by number (a sequential range is acceptable) of all warrants approved for payment;

- ~~1.3.13~~ Record of the vote of each Director on every action item and if any, names and reasons for abstentions from voting; [Government Code section 54953(c)(2)]

•

- ~~1.3.14~~ Resolutions described as to their substantive content and sequential numbering;

•

- ~~1.3.15~~ Record of all contracts and agreements, and their amendment, approved by the Board;



- ~~1.3.16~~ Approval of the annual budget;
- ~~1.3.17~~ Approval of all polices;
- ~~1.3.18~~ Approval of all dispositions of District assets;
- ~~1.3.19~~ Approval of all purchases of District; and,
- ~~1.3.20~~ Time of meeting adjournment.

1.4 The functions of Board Secretary may be delegated to a District Staff member and not a member of the Board of Directors in accordance with POLICY #BOD-02.

AUTHORITIES

Desert Healthcare District Bylaws Article V, section 5.6

DOCUMENT HISTORY

<u>Revised</u>	<u>09-28-2021</u>
Approved	03-23-2016



POLICY TITLE: MINUTES OF BOARD MEETINGS

POLICY NUMBER BOD-12

COMMITTEE APPROVAL: 09-14-2021

BOARD APPROVAL: 09-28-2021

POLICY #BOD-12 - It is the policy of the Desert Healthcare District ("District") Board of Directors ("Board") to keep minutes of all regular and special meetings of the Board.

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1.2 Unless directed otherwise, an electronic recording of regular and special meetings of the Board of Directors will be made. In accordance with POLICY #OP-03, "Records Retention". Members of the public may inspect recordings of Board meetings without charge on a playback machine that will be made available by the District or on the District website. Electronic versions of regular Board meetings shall be available online on the District's website.

1.3 Motions, resolutions or ordinances shall be recorded in the minutes as having passed or failed, and individual votes or abstentions will be recorded for all actions. All resolutions adopted by the Board shall be numbered consecutively. In addition to other information that the Board may deem to be of importance, the following information (if relevant) shall be included in each meeting's minutes:

- Date, place and type of each meeting;



- Directors present and absent by name, with notation of late arrivals and early departures;
- District staff present by name;
- List of agenda items per POLICY #BOD-07;
- If applicable, a summary of discussion will be notated for each agenda item;
- Time the meeting was Called to Order;
- Approval of Agenda;
- Notation of public comments regarding matters not on the agenda, including names of commentators if provided;
- Approval of the minutes or modified minutes of preceding meetings;
- Approval of financial reports;
- Resolutions described as to their substantive content and sequential numbering;
- Record of all contracts and agreements, and their amendment, approved by the Board;
- Approval of the annual budget;
- Approval of all policies;
- Approval of all dispositions of District assets;
- Approval of all purchases of District; and,
- Time of meeting adjournment.

1.4 The functions of Board Secretary may be delegated to a District Staff member and not a member of the Board of Directors in accordance with POLICY #BOD-02.

AUTHORITIES

Desert Healthcare District Bylaws Article V, section 5.6

DOCUMENT HISTORY

Revised	09-28-2021
Approved	03-23-2016



POLICY TITLE: **DHCD MEMBERSHIPS IN ORGANIZATIONS, TRAINING, EDUCATION, CONFERENCES, AND REIMBURSEMENT PROCEDURE**

POLICY NUMBER: BOD-13

COMMITTEE APPROVAL DRAFT DATE: 09-14-2021~~07-23-2019~~

BOARD APPROVAL: 09-28-2021~~07-23-2019~~

POLICY #BOD-13: It is the policy of the Desert Healthcare District ("District") Board of Directors ("Board") to encourage members of the Board ~~of Directors~~ to attend educational conferences, professional meetings, trainings and community events when the purpose of such activities is to improve District operations. Directors shall be mindful that public funds are being spent and that only a reasonable and necessary level of expense is warranted.

Participation of its elected officials in community events will expand the District's visibility in the community and increasing the access of District residents to their elected officials. In turn, this will lead to a broader understanding of the District's mission and to improve community ties.

GUIDELINES:

1. 1. On March 22, 2011 (Resolution No. 11-01) the The Desert Healthcare District Board of Directors ~~has~~ determined that it will serve the best interests of the District to maintain membership in ~~the following~~ affiliated national, state and local organizations. Further, expenses incurred in attending meetings and conferences of the following organizations and functions are hereby designated as reimbursable:

1.1 Meetings of organizations in which the District is a member (e.g. Association of California Health Care Districts, California Special Districts Association).

1.2 Meetings directly related to the conduct of District business. Included in this category are groundbreaking and special events sponsored by healthcare organizations, both governmental and non-profit, receiving financial support from the District.

Commented [CC1]: All items from Res. 11-01 are detailed below.



1.3 Meetings of non-political community groups that extend a specific invitation to attend and at which the Board member actively participates in the program.

1.4 Attendance at symposia and conventions, the primary purpose of which is to discuss or demonstrate health care issues or matters relating to special districts.

1.5 Attendance at educational conference workshops which include curricula concerning district hospitals, special districts, or board administration.

1.6 Attendance at other meetings which the Board ~~of Directors~~ specifically approves at a regular meeting of the Board, and which the Board determines as an occasion that constitutes the performance of official duties.

1.7 Personally owned vehicles used in the conduct of District business must be insured for property and liability damage in an amount not less than the minimum limits required by the California Financial Responsibility Act.

2. Each Director shall be entitled to payment and/or reimbursement for all actual and necessary expenses incurred in the performance of official duties including expenses incurred relating to travel, meals, lodging, and other actual and necessary expenses incurred for attendance at meetings and conferences of organizations listed. Lodging expenses may not exceed the maximum group rate published by the conference or activity sponsor. Requests for Reimbursement must be submitted on a District approved Expense Form and shall include receipts documenting each expense. Director's expenses shall be reported at a minimum on a quarterly basis.

2.1 All receipts shall include the detail of the expense (i.e. itemized restaurant slips shall accompany credit card receipts).

2.2 The purpose of the meeting and individuals entertained shall be included on the receipts.

2.3 The District does not reimburse for alcohol.

2.4 Mileage reimbursement with use of personal vehicle. Staff – the District office is considered the starting point for reimbursement. In some cases, the employee's home may be considered. Directors – will typically use their District home or other reasonable starting point.

Example: Director resides in Indio but employed in Palm Desert. A meeting is in Palm Springs at the District office. The Director's office in Palm Desert would be the starting point for mileage.

2.5 Rideshare is an acceptable transportation expense.

2.6 POLICY #BOD-18 – Ticket Distribution Policy should be referred to for reimbursable events.



3. Upon returning from seminars, workshops, conferences, etc., where expenses are reimbursed by the District, Directors and Staff will either prepare a written report for distribution to the Board or make a verbal report during the next regular meeting of the Board. Such report(s) shall be specified as an agenda item for that board meeting. The report shall detail what was learned at the session(s) that will be of benefit to the District. Materials from the session(s) may be delivered to the District office for the future use of other Directors and staff.

AUTHORITIES

Desert Healthcare District Bylaws Article V, section 5.6
Desert Healthcare District Resolution No. 11-01

DOCUMENT HISTORY

<u>Revised</u>	<u>09-28-2021</u>
Approved	02-24-2016



POLICY TITLE: DHCD MEMBERSHIPS IN ORGANIZATIONS, TRAINING, EDUCATION, CONFERENCES, AND REIMBURSEMENT PROCEDURE

POLICY NUMBER: BOD-13

COMMITTEE APPROVAL: 09-14-2021

BOARD APPROVAL: 09-28-2021

POLICY #BOD-13: It is the policy of the Desert Healthcare District ("District") Board of Directors ("Board") to encourage members of the Board to attend educational conferences, professional meetings, trainings, and community events when the purpose of such activities is to improve District operations. Directors shall be mindful that public funds are being spent and that only a reasonable and necessary level of expense is warranted.

Participation of its elected officials in community events will expand the District's visibility in the community and increase the access of District residents to their elected officials. In turn, this will lead to a broader understanding of the District's mission and to improve community ties.

GUIDELINES:

1. The Desert Healthcare District Board of Directors determined that it will serve the best interests of the District to maintain membership in affiliated national, state and local organizations. Further, expenses incurred in attending meetings and conferences of the following organizations and functions are hereby designated as reimbursable:

- 1.1 Meetings of organizations in which the District is a member (e.g. Association of California Health Care Districts, California Special Districts Association).

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- 1.3 Meetings of non-political community groups that extend a specific invitation to attend and at which the Board member actively participates in the program.



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1.5 Attendance at educational conference workshops which include curricula concerning district hospitals, special districts, or board administration.

1.6 Attendance at other meetings which the Board specifically approves at a regular meeting of the Board, and which the Board determines as an occasion that constitutes the performance of official duties.

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2. Each Director shall be entitled to payment and/or reimbursement for all actual and necessary expenses incurred in the performance of official duties including expenses incurred relating to travel, meals, lodging, and other actual and necessary expenses incurred for attendance at meetings and conferences of organizations listed. Lodging expenses may not exceed the maximum group rate published by the conference or activity sponsor. Requests for Reimbursement must be submitted on a District approved Expense Form and shall include receipts documenting each expense. Director's expenses shall be reported at a minimum on a quarterly basis.

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2.6 POLICY #BOD-18 – Ticket Distribution Policy should be referred to for reimbursable events.

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distribution to the Board or make a verbal report during the next regular meeting of the Board. Such report(s) shall be specified as an agenda item for that board meeting. The report shall detail what was learned at the session(s) that will be of benefit to the District. Materials from the session(s) may be delivered to the District office for the future use of other Directors and staff.

AUTHORITIES

Desert Healthcare District Bylaws Article V, section 5.6
Desert Healthcare District Resolution No. 11-01

DOCUMENT HISTORY

Revised	09-28-2021
Approved	02-24-2016



POLICY TITLE: ETHICS TRAINING AND EDUCATION TRAINING
RELATING TO WORKPLACE HARASSMENT

POLICY NUMBER: BOD-14

COMMITTEE APPROVAL~~DRAFT DATE:~~ 09-14-2021~~07-17-2019~~

BOARD APPROVAL: 09-28-2021~~07-23-2019~~

POLICY #BOD-14: It is the policy of the Desert Healthcare District ("District") to ensure that District Board members and District staff receive training in ethics pursuant to California Government Code sections 53234, *et seq.* (AB 1234) and training/education regarding sexual harassment in the workplace.

GUIDELINES:

1. Each District Board member and designated staff are required to complete a minimum of two hours ethics training sufficient to meet the legal requirements of AB1234. The training is encouraged annually but required every two years.
2. All District Board members and District staff are required to complete at least two hours of training and education relating to workplace harassment every two years.
3. This policy shall be incorporated into the District Employee Handbook and Board Policy Manual.

AUTHORITIES

Desert Healthcare District Bylaws Article V, section 5.6
Desert Healthcare District Resolution No. 11-02

DOCUMENT HISTORY

Reviewed 09-28-2021
Approved 03-22-2016



POLICY TITLE: ETHICS TRAINING AND EDUCATION TRAINING
RELATING TO WORKPLACE HARASSMENT

POLICY NUMBER: BOD-14

COMMITTEE APPROVAL: 09-14-2021

BOARD APPROVAL: 09-28-2021

POLICY #BOD-14: It is the policy of the Desert Healthcare District ("District") to ensure that District Board members and District staff receive training in ethics pursuant to California Government Code sections 53234, *et seq.* (AB 1234) and training/education regarding sexual harassment in the workplace.

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2. All District Board members and District staff are required to complete at least two hours of training and education relating to workplace harassment every two years.
3. This policy shall be incorporated into the District Employee Handbook and Board Policy Manual.

AUTHORITIES

Desert Healthcare District Bylaws Article V, section 5.6
Desert Healthcare District Resolution No. 11-02

DOCUMENT HISTORY

Reviewed 09-28-2021
Approved 03-22-2016



POLICY TITLE: **PROCUREMENT OF PURCHASE CONTRACTS AND PROFESSIONAL SERVICES**

POLICY NUMBER: OP-11

COMMITTEE APPROVAL: [09-14-2021](#)~~11-09-2020~~

BOARD APPROVAL: [09-28-2021](#)~~11-24-2020~~

POLICY #OP-11: Government Code section 4525 et seq. requires the [Desert Healthcare District](#) ("District") to select firms to provide certain professional services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required.

[All purchase contracts, service agreements and extensions beyond the original agreement, above the Chief Executive Officer \("CEO"\) authorized limit in section 3 below, shall require review by Legal Counsel and approval by the Board of Directors \("Board"\) prior to beginning of work.](#)

GUIDELINES:

I. REQUIREMENTS FOR PROCURING PROFESSIONAL SERVICES

Contracts for professional services (per Gov. Code § 4525 et seq. and Gov. Code § 53060 et seq.), as described in more detail below, shall be awarded by the Board ~~of Directors~~ ("Board") or designee through the purchasing procedures specified herein:

1. Professional Services

Contracts for professional services, as defined in Government Code section 4525, which specifically includes, professional architectural, landscape architectural, engineering, environmental, land surveying, construction project management and any other services specified in Government Code section 4526, as it may be amended from time to time, shall be awarded by following the purchasing procedures specified in this Policy.

Additionally, other professional service contracts as set forth in Government Code



section 53060, limited to special services and advice in financial, economic, accounting, legal or administrative professional services may be procured through this Policy.

In no event shall a contract for professional services be awarded based solely upon the lowest cost to the District. The policy requires that contracts for professional services exceeding a certain dollar value and some offering certain services as described below be bid.

The procurement of professional services exceeding \$50,000.00 will be bid per the guidance below:

The specific services for Legal, Audit and Investment Advice will be reviewed and potentially bid on the following schedule regardless of proposed contract amount. Legal services, audit services, and investment services shall each be reviewed and potentially bid every five (5) years; ~~audit services will be reviewed and potentially bid every five (5) years, and investment advisor services will be reviewed and potentially bid every five (5) years.~~

2. Bid Procedures – Professional Services Contracts of \$50,000.00 or more.

A. Preparation of Request for Qualifications and Proposals (RFQ & RFP).

The key criteria for selecting a firm to provide professional services will be their ability to provide the needed services at the highest and best value to the District. Before entering into any contract with a value of Fifty Thousand Dollars (\$50,000.00) or more pursuant to this Policy, the Board or designee shall prepare or cause to be prepared a written request for qualifications and/or proposals ("RFQ/P"). Unless exempted by the Board or designee pursuant to Section "II" (Flexibility and Waiver of Policy Requirements) below, the RFQ/P shall include at least the following information: (1) the specific nature or scope of the services being sought; (2) the type and scope of project contemplated; (3) the estimated term of the contract; (4) the specific experience expected of the firm; (5) the time, date and place for submission of the RFQ/P; (6) a contact person who can answer questions of the firms; (7) a contract form; and (8) the evaluation criteria to be utilized



in the selection of the firm.

The Board or designee shall endeavor to include all required information in the RFQ/P. To the extent that the Board of Directors or their designee determines, pursuant to Section "II" (Flexibility and Waiver of Policy Requirements) below, that any required information cannot be incorporated into the RFQ/P, its terms shall be negotiated with the successful consultant or supplier prior to the award of the contract.

B. Circulation of Request for Qualifications/Proposals.

The District shall attempt to obtain and consider completed RFQ/P's from at least three (3) qualified sources.

C. Procedures - Professional Services Contracts of less than \$50,000.00.

1. Request for Qualifications, Selection and Award

Before entering into any contract with a value of less than Fifty Thousand Dollars (\$50,000.00), the Board or designee shall transmit written or oral Request for Qualifications (RFQ) to qualified firms. The District shall attempt to transmit RFQ to at least three (3) qualified sources, and the District shall endeavor to obtain at least three (3) completed proposals. After the Board or designee has selected the most qualified consultant or supplier, the actual fee for service and other agreement terms will be negotiated. If an agreement cannot be reached, negotiations shall begin with the next most qualified consultant or supplier. ~~Contracts for budgeted professional services less than \$50,000 does not require further action by the Board.~~

3. Professional Services – CEO Authorized Services up to \$25,000

Periodically, a service may be necessary to move forward with a task or project included in the Strategic Plan, Annual Budget, or normal course of business. The Board authorizes the Chief Executive Officer to execute a service agreement for such services up to a value of \$25,000. The Service Agreement shall be approved in consultation with Board President and District's Legal Counsel by Legal Counsel



and presented to [the](#) Board as an informational item at the next Board of Director's meeting.

When the Board or designee awards any contract pursuant to this Policy, the contract award shall be based on the proposal, which is in the best interests of the District. In addition, unless exempted pursuant to Government Code section 4529, contracts for professional architectural, landscape architectural, professional engineering, environmental, land surveying, construction project management and any other services specified in Government Code section 4526, as it may be amended from time to time, shall be awarded on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. In no event shall a contract for such professional services be awarded on the basis of cost alone. (Gov.Code § 4525 et seq.).

II. FLEXIBILITY AND WAIVER OF POLICY REQUIREMENTS

In recognition of the fact that the contracting and procurement needs of the District may from time to time render certain procedures or requirements herein impracticable, the Board or designee is authorized to permit or waive deviations from this Policy, to the extent permitted by law, upon making a written finding that such deviations are in the District's best interests in consultation with [Board President and](#) District's Legal Counsel as to legal issues involved. This written finding will be included with the Staff Report when item is presented to the Finance and Administration Committee and Board of Directors [at the next regularly scheduled meeting for approval](#).

AUTHORITIES

California Gov. Code § 4525 et seq.

California Gov. Code § 53060 et seq.

Desert Healthcare District Bylaws Article V, section 5.6



DOCUMENT HISTORY

Revised 09-28-2021

Approved 12-15-2015

DRAFT



POLICY TITLE: **PROCUREMENT OF PURCHASE CONTRACTS
AND PROFESSIONAL SERVICES**

POLICY NUMBER: OP-11

COMMITTEE APPROVAL: 09-14-2021

BOARD APPROVAL: 09-28-2021

POLICY #OP-11: Government Code section 4525 et seq. requires the Desert Healthcare District ("District") to select firms to provide certain professional services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required.

All purchase contracts, service agreements and extensions beyond the original agreement, above the Chief Executive Officer ("CEO") authorized limit in section 3 below, shall require review by Legal Counsel and approval by the Board of Directors ("Board") prior to beginning of work.

GUIDELINES:

I. REQUIREMENTS FOR PROCURING PROFESSIONAL SERVICES

Contracts for professional services (per Gov. Code § 4525 et seq. and Gov. Code § 53060 et seq.), as described in more detail below, shall be awarded by the Board or designee through the purchasing procedures specified herein:

1. Professional Services

Contracts for professional services, as defined in Government Code section 4525, which specifically includes, professional architectural, landscape architectural, engineering, environmental, land surveying, construction project management and any other services specified in Government Code section 4526, as it may be amended from time to time, shall be awarded by following the purchasing procedures specified in this Policy.

Additionally, other professional service contracts as set forth in Government Code



section 53060, limited to special services and advice in financial, economic, accounting, legal or administrative professional services may be procured through this Policy.

In no event shall a contract for professional services be awarded based solely upon the lowest cost to the District. The policy requires that contracts for professional services exceeding a certain dollar value and some offering certain services as described below be bid.

The procurement of professional services exceeding \$50,000.00 will be bid per the guidance below:

The specific services for Legal, Audit and Investment Advice will be reviewed and potentially bid on the following schedule regardless of proposed contract amount. Legal services, audit services, and investment services shall each be reviewed and potentially bid every five (5) years.

2. Bid Procedures – Professional Services Contracts of \$50,000.00 or more.

A. Preparation of Request for Qualifications and Proposals (RFQ & RFP).

The key criteria for selecting a firm to provide professional services will be their ability to provide the needed services at the highest and best value to the District. Before entering into any contract with a value of Fifty Thousand Dollars (\$50,000.00) or more pursuant to this Policy, the Board or designee shall prepare or cause to be prepared a written request for qualifications and/or proposals ("RFQ/P"). Unless exempted by the Board or designee pursuant to Section "II" (Flexibility and Waiver of Policy Requirements) below, the RFQ/P shall include at least the following information: (1) the specific nature or scope of the services being sought; (2) the type and scope of project contemplated; (3) the estimated term of the contract; (4) the specific experience expected of the firm; (5) the time, date and place for submission of the RFQ/P; (6) a contact person who can answer questions of the firms; (7) a contract form; and (8) the evaluation criteria to be utilized in the selection of the firm.



The Board or designee shall endeavor to include all required information in the RFQ/P. To the extent that the Board of Directors or their designee determines, pursuant to Section "II" (Flexibility and Waiver of Policy Requirements) below, that any required information cannot be incorporated into the RFQ/P, its terms shall be negotiated with the successful consultant or supplier prior to the award of the contract.

B. Circulation of Request for Qualifications/Proposals.

The District shall attempt to obtain and consider completed RFQ/P's from at least three (3) qualified sources.

C. Procedures - Professional Services Contracts of less than \$50,000.00.

1. Request for Qualifications, Selection and Award

Before entering into any contract with a value of less than Fifty Thousand Dollars (\$50,000.00), the Board or designee shall transmit written or oral Request for Qualifications (RFQ) to qualified firms. The District shall attempt to transmit RFQ to at least three (3) qualified sources, and the District shall endeavor to obtain at least three (3) completed proposals. After the Board or designee has selected the most qualified consultant or supplier, the actual fee for service and other agreement terms will be negotiated. If an agreement cannot be reached, negotiations shall begin with the next most qualified consultant or supplier.

3. Professional Services – CEO Authorized Services up to \$25,000

Periodically, a service may be necessary to move forward with a task or project included in the Strategic Plan, Annual Budget, or normal course of business. The Board authorizes the Chief Executive Officer to execute a service agreement for such services up to a value of \$25,000. The Service Agreement shall be approved in consultation with Board President and District's Legal Counsel and presented to the Board as an informational item at the next Board of Director's meeting.

When the Board or designee awards any contract pursuant to this Policy, the



contract award shall be based on the proposal, which is in the best interests of the District. In addition, unless exempted pursuant to Government Code section 4529, contracts for professional architectural, landscape architectural, professional engineering, environmental, land surveying, construction project management and any other services specified in Government Code section 4526, as it may be amended from time to time, shall be awarded on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. In no event shall a contract for such professional services be awarded on the basis of cost alone. (Gov.Code § 4525 et seq.).

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AUTHORITIES

California Gov. Code § 4525 et seq.

California Gov. Code § 53060 et seq.

Desert Healthcare District Bylaws Article V, section 5.6

DOCUMENT HISTORY

Revised 09-28-2021

Approved 12-15-2015



POLICY TITLE: **COMPENSATION**

POLICY NUMBER: OP-12

COMMITTEE APPROVAL~~**DRAFT DATE:**~~ 09-14-2021~~07-17-2019~~

BOARD APPROVAL: 09-28-2021~~07-23-2019~~

POLICY #OP-12: This policy shall apply to Desert Healthcare District ("District") employees, excluding the Chief Executive Officer.

1. Compensation at Hiring.
 - 1.1 New Employees. All newly appointed employees shall be compensated at a rate within the salary range for the position/job title as periodically approved by the Board of Directors.
2. Merit Advancement within Salary Range.
 - 2.1 Performance Evaluation Required. The Chief Executive Officer or other responsible managing employee shall authorize a merit advancement within the salary range only after evaluating the employee's performance and determining that it is satisfactory. This determination shall be noted on a performance evaluation form to be placed in the employee's file, with a copy given to the employee. Performance evaluations are completed annually on October 31 with a merit increase effective date of November 1.
 - 2.2 Period of Employment Required for Merit Advancement. Unless otherwise specified herein, each employee shall, in addition to receiving a satisfactory performance evaluation, complete the following required time of employment to be eligible to receive a merit increase:
 - 2.2.1. New Employees. A person hired as a new employee shall have a merit advancement date as follows:
 - 2.2.1. a. Appointment date between November 1 and April 30 eligible for merit advancement October 31.
 - 2.2.1. b. Appointment date between May 1 and October 31 eligible for merit advancement October 31 one year



later.

- 2.2.2. Promotion or Demotion. An employee who is promoted or demoted shall have a new merit advancement date which shall follow the advancement dates outlined in 23.2.1.
- 2.2.3. Change-in-Range Allocation. If the salary range for an employee's position is changed, the employee's merit advancement date shall not change.
- 2.2.4. Position Reclassification. An employee whose position is reclassified to a new position shall have no change in merit advancement date.

AUTHORITIES

Desert Healthcare District Bylaws Article V, section 5.6

DOCUMENT HISTORY

<u>Revised</u>	<u>09-28-2021</u>
Approved	07-23-2019



POLICY TITLE: **COMPENSATION**

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BOARD APPROVAL: 09-28-2021

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AUTHORITIES

Desert Healthcare District Bylaws Article V, section 5.6

DOCUMENT HISTORY

Revised	09-28-2021
Approved	07-23-2019



POLICY TITLE: STAFF EXPENSE AUTHORIZATION

POLICY NUMBER: OP-14

COMMITTEE APPROVAL~~DRAFT DATE:~~ 09-14-2021~~02-27-2020~~

BOARD APPROVAL: 09-28-2021~~03-24-2020~~

POLICY #OP-14: Employees of the Desert Healthcare District ~~& Foundation~~ ("District"~~DHCD~~) are entitled to reimbursement for actual and necessary expenses incurred in the performance of official business for the District and/or Desert Healthcare Foundation ("Foundation"), including expenses relating to driving on ~~DHCD~~ business (mileage), travel, meals, lodging and other actual and necessary expenses incurred on behalf of the District and/or Foundation~~DHCD~~. Mileage shall be reimbursed in accordance with IRS regulations and lodging expenses shall not exceed the maximum group rate published by the conference or activity sponsor of the governmental rate, if available.

- a) Requests for reimbursement for travel expenses or meals must be submitted to the Chief Executive Officer ("CEO") or employee's supervisor for approval on a District~~DHCD~~ approved Expense Statement form. Receipts must be attached to the Expense Statement form. Receipts for meals must be itemized. The District does not reimburse for alcoholic beverages.
- b) Mileage must be submitted to the CEO or employee's supervisor for approval on a District~~DHCD~~ approved Mileage Reimbursement form. Mileage will be reimbursed at the currently approved Internal Revenue Service rates.
- c) All travel by District staff~~DHCD personnel~~ on official business outside of the County of Riverside shall require approval in advance from the CEO or employee's supervisor. The District~~DHCD~~ will arrange and pay direct for airfare, lodging and conferences where practical.
- d) Rental of automobiles for District and/or Foundation~~DHCD~~ business must be approved in advance by the CEO or employee's supervisor.
- ~~d)e)~~ Any expenses directly related to the Foundation must be listed on a separate form. The frequency of these expenses will likely be limited and project specific. Unless noted for a specific project, staff expenses will be applied to the District.

Attendees of events that are at the expense of the District~~DHCD~~ may be required to



DESERT HEALTHCARE
DISTRICT & FOUNDATION

provide brief reports on the events attended at the next regular meeting that the attendee is a member of or at the next Board of Directors meeting.

District & Foundation~~DHCD~~ Credit Cards are used and/or authorized by the ~~DHCD~~ CEO, ~~and~~ Chief Administration Officer (“CAO”), and Chief of Community Engagement (“CCE”). Credit card statements and reports are provided for review to the Finance & Administration Committee.

Expense reimbursements and credit card charges must have a good faith basis and in conformance with the approved District and/or Foundation~~DHCD~~ budget. Expenses and charges without such a basis shall subject the requestor to appropriate sanctions, up to and including termination of employment.

AUTHORITIES

Desert Healthcare District Bylaws Article V, section 5.6

DOCUMENT HISTORY

<u>Revised</u>	<u>09-28-2021</u>
Approved	03-24-2020



POLICY TITLE: STAFF EXPENSE AUTHORIZATION

POLICY NUMBER: OP-14

COMMITTEE APPROVAL: 09-14-2021

BOARD APPROVAL: 09-28-2021

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- a) Requests for reimbursement for travel expenses or meals must be submitted to the Chief Executive Officer (“CEO”) or employee’s supervisor for approval on a District approved Expense Statement form. Receipts must be attached to the Expense Statement form. Receipts for meals must be itemized. The District does not reimburse for alcoholic beverages.
- b) Mileage must be submitted to the CEO or employee’s supervisor for approval on a District approved Mileage Reimbursement form. Mileage will be reimbursed at the currently approved Internal Revenue Service rates.
- c) All travel by District staff on official business outside of the County of Riverside shall require approval in advance from the CEO or employee’s supervisor. The District will arrange and pay direct for airfare, lodging and conferences where practical.
- d) Rental of automobiles for District and/or Foundation business must be approved in advance by the CEO or employee’s supervisor.
- e) Any expenses directly related to the Foundation must be listed on a separate form. The frequency of these expenses will likely be limited and project specific. Unless noted for a specific project, staff expenses will be applied to the District.

Attendees of events that are at the expense of the District may be required to provide brief reports on the events attended at the next regular meeting that the attendee is a



member of or at the next Board of Directors meeting.

District & Foundation Credit Cards are used and/or authorized by the CEO, Chief Administration Officer (“CAO”), and Chief of Community Engagement (“CCE”). Credit card statements and reports are provided for review to the Finance & Administration Committee.

Expense reimbursements and credit card charges must have a good faith basis and in conformance with the approved District and/or Foundation budget. Expenses and charges without such a basis shall subject the requestor to appropriate sanctions, up to and including termination of employment.

AUTHORITIES

Desert Healthcare District Bylaws Article V, section 5.6

DOCUMENT HISTORY

Revised	09-28-2021
Approved	03-24-2020

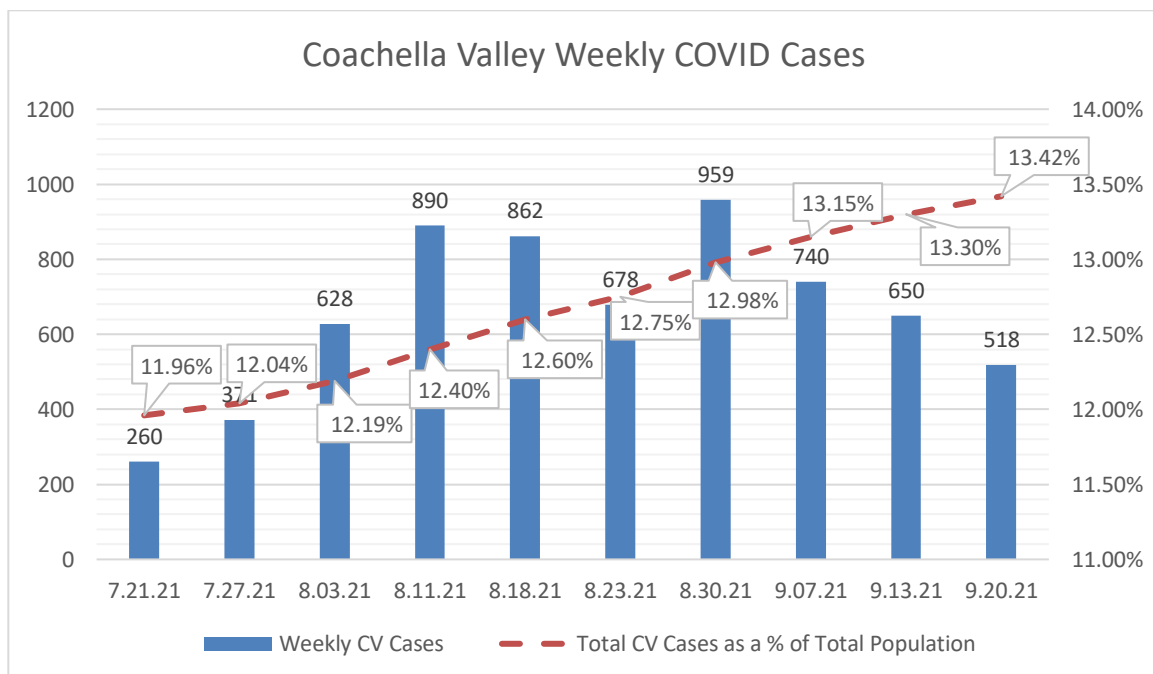


DESERT HEALTHCARE DISTRICT & FOUNDATION

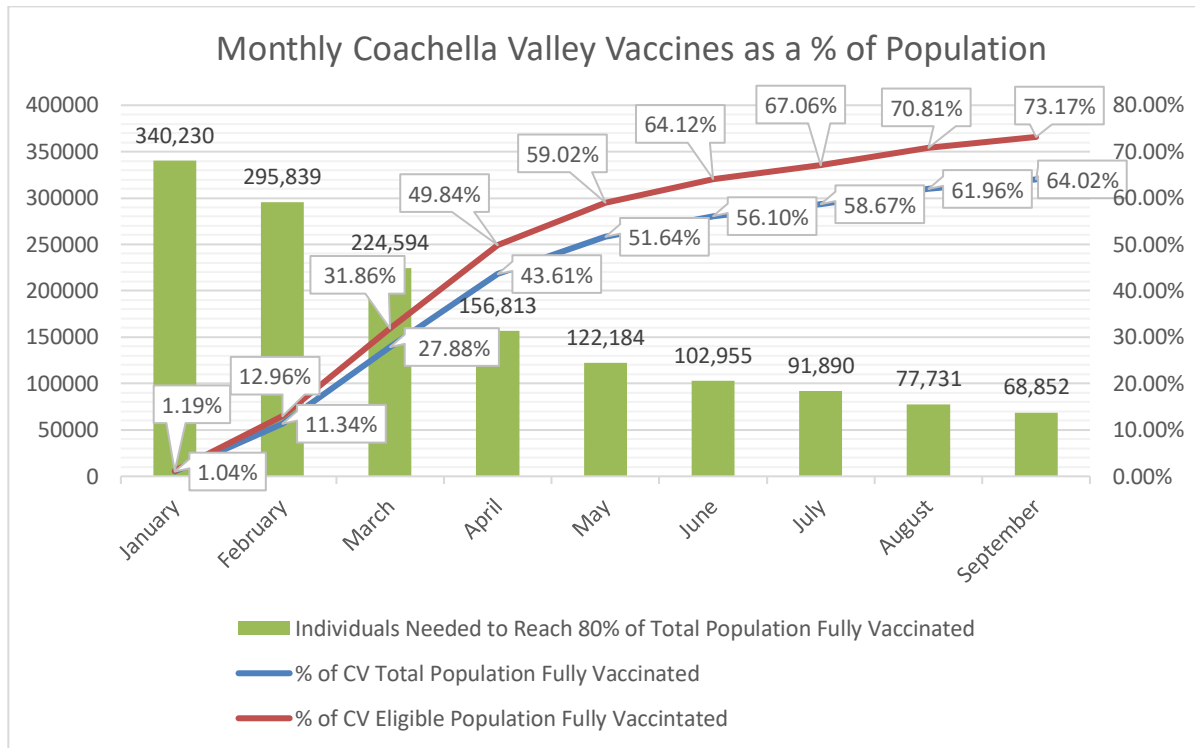
Date: September 28, 2021
To: Board of Directors
Subject: COVID-19 Vaccination Efforts in the Coachella Valley - UPDATE

Information:

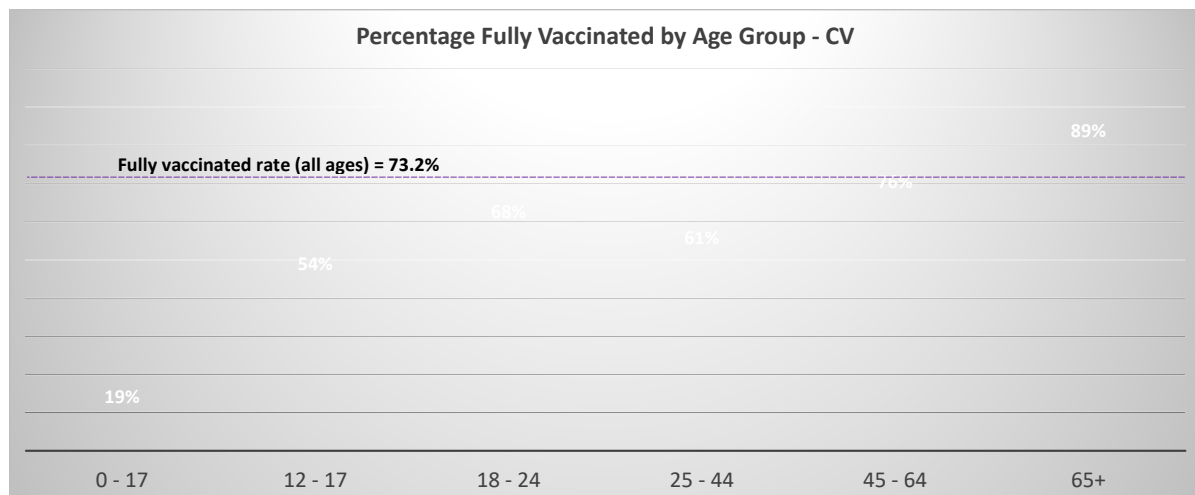
- COVID-19 continues to be the focus of public health interventions across the nation. Recent increases in COVID-19 cases, especially after the Delta variant became the most prevalent strain, have create great concerns and have reinforced the importance of vaccines as the most effective prevention measure.
- The Coachella Valley experienced, like the rest of the nation, an increase in the number of cases, in great part due to populations that remain unvaccinated.
- After a peak in the number of COVID-19 cases in August, we begin to see a reverse in cases trend.



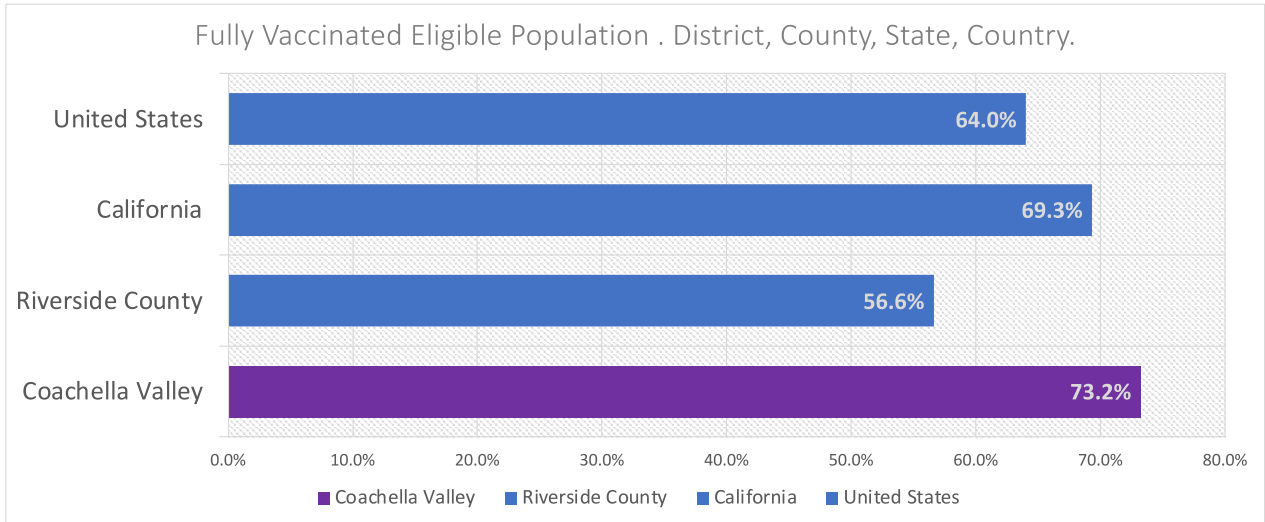
- Vaccination rates have continued to increase in the Valley. Currently nearly 75% of the District's population is fully vaccinated. In our previous report this percentage was 67. See graph below.



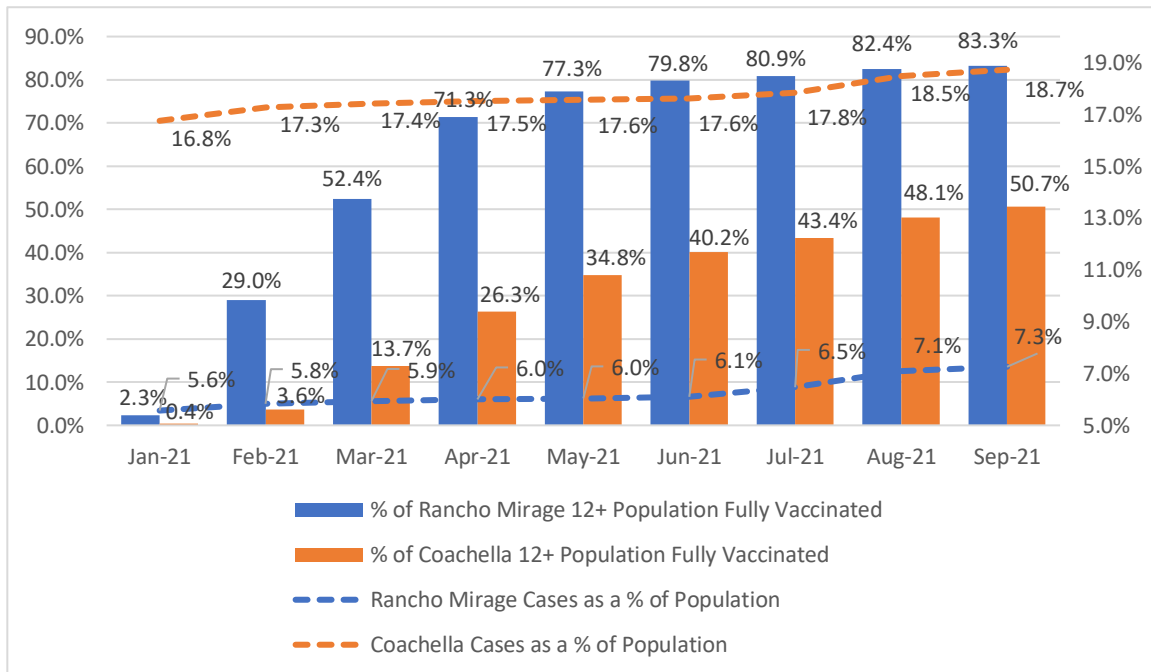
- The greatest increase has been in the 12 – 17 age group, which saw an increase from our previous report from 29% to 54%; the 18 – 25 group increased from 53% to 68%; the 25 – 44 increased from 49% to 61%; and the 45 – 64 age group increased from 68% to 76%.



- Our work in Coachella Valley shows we have higher vaccination rates.



- But significant gaps remain, especially between communities with highest vs. lowest vaccination rates.
- For instance, Rancho Mirage has a vaccination rate of 83.3%, while the city of Coachella has only 50.7% of its population fully vaccinated.
- The COVID-19 case rate is much lower in Rancho Mirage (7.3%) compared to Coachella which has a case rate 2.5X higher (18.7%).



- We see some very positive developments in the District. Higher vaccination rates and lower cases after the August peak caused by the Delta variant.
- After the last Board meeting's recommendations to the public, many good actions have taken place, but other conflicting information continues to create uncertainty.

Updates/What has happened after the July Board Meeting

- 8/4/2021 - City of Palm Springs ordinance mandating all restaurants and bars require patrons to provide proof of a COVID-19 vaccine or a negative test result from within 72 hours, before entering indoor spaces.
- 8/10/2021 – State of California Public Health Officer, Dr. Tomás J. Aragón, MD, DrPH orders school employees to get vaccinated or be tested regularly. School employees must either be vaccinated against COVID-19 or submit to a regular test proving they are not infected with the coronavirus under an order from Newsom.
- 8/11/2021 - Cathedral City, similar to Palm Springs, orders all restaurants and bars to require proof of a COVID-19 vaccine or a negative test result from within 72 hours, before entering indoor spaces.
- 8/12/2021 - CDC Update on COVID-19 Vaccination during Pregnancy, based on new analysis of available data. It stated, COVID-19 vaccination is recommended for all people aged 12 years and older, including people who are pregnant, breastfeeding, or trying to get pregnant now or might become pregnant in the future. Pregnant and recently pregnant people are more likely to get severely ill with COVID-19 compared with non-pregnant people. Getting a COVID-19 vaccine during pregnancy can protect you from severe illness from COVID-19.
- 8/12/2021 – Riverside County mandate on facemasks indoors.
- 8/12/2021 – CDC advisory panel recommended additional mRNA vaccine doses for people with weakened immune systems.
- 8/18/2021 – CDC recommended booster shots, for people who are immunocompromised beginning in the fall, with individuals being eligible starting 8 months after they received their second dose of an mRNA vaccine (either Pfizer-BioNTech or Moderna).
- 8/23/2021 – FDA granted full approval to Pfizer mRNA COVID-19 vaccine.
- 9/17/21 – College of the Desert approved a COVID-19 requirement that all students, faculty, and staff must be vaccinated.
- Confusion about third doses and booster doses remain as FDA and CDC have had confusing and at time contradictory recommendations.

Who Needs an Additional COVID-19 Vaccine?

Currently, **CDPH is recommending an Additional Pfizer/Moderna dose or a Booster Pfizer dose** of vaccine for certain individuals. This includes individuals who have:

ADDITIONAL PFIZER/MODERNA DOSE (28 days after Pfizer/Moderna primary series)	BOOSTER PFIZER DOSE (6 months after Pfizer-BioNTech primary series)
<ul style="list-style-type: none"> ▶ Been receiving active cancer treatment for tumors or cancers of the blood ▶ Received an organ transplant and are taking medicine to suppress the immune system ▶ Received an organ transplant and are taking medicine to suppress the immune system ▶ Received a stem cell trans plant within the last 2 years or are taking medicine to suppress the immune system ▶ Moderate or severe primary immunodeficiency (such as DiGeorge syndrome, Wiskott-Aldrich syndrome) ▶ Advanced or untreated HIV infection ▶ Active treatment with high-dose corticosteroids or other drugs that may suppress your immune response 	<ul style="list-style-type: none"> ▶ 65+ ▶ 18-64 years of age with high risk for occupational or institutional exposure ▶ 18-64 years of age with a medical condition from the list below: <ul style="list-style-type: none"> - Cancer - Chronic kidney disease - COPD, including asthma - Dementia - Type 1 or Type 2 Diabetes - Downs Syndrome - Coronary Artery Disease including: Heart Failure/Cardiomyopathies - HIV Infection - Primary Immunodeficiency Diseases (i.e. Wiskott-Aldrich, Benta, ALPS) - Overweight - Pregnant and recently pregnant people (for at least 42 days following end of pregnancy) - Sickle cell disease or thalassemia - Stem cell transplant within the past 2 yrs - Stroke or cerebrovascular disease

*People should talk to their healthcare provider about their medical condition, and whether getting an additional dose is appropriate for them.



Date: September 28, 2021
To: Board of Directors
Subject: Community Engagement and Presentations

Background:

- Continuing with the key professional responsibilities of the District's CEO in maintaining and developing the organization's external relations by communicating the organization's mission and achievements effectively to stakeholders and to create links with community constituents so the highest degree of impact can be achieved through the most effective use of resources.
- The following is brief information regarding some of the current, past, current, and upcoming presentations and community engagements involving the CEO.

Information:

- ACHD Governance Committee Meeting – July 29, 2021
- ACHD Advocacy Committee Meeting – July 29, 2021
- Riverside County Upward Mobility – July 29, 2021
- Eisenhower Medical Center. Met with newly appointed CEO Martin Massiello – July 29, 2021
- Hispanic/LatinX Health Panel - Safe Schools for All School Reopening, organized by the California Department of Public Health with guidance from the Local Health Department and County Office of Education Meet and Greet – August 5, 2021
- Met with Riverside County Superintendent of Schools and with the three local school districts to offer additional support for vaccination efforts
 - CVUSD New Superintendent, Dr. Luis Valentino – August 5, 2021
 - PSUSD New Superintendent, Mike Swize – August 5, 2021
 - Desert Sands USD Assistant Superintendent, Laura Fisher – August 13, 2021
 - Superintendent Edwin Gomez – August 24, 2021

- Met with City of Coachella representatives to offer additional support for vaccination efforts
 - Mayor, Steven Hernandez – August 10, 2021
 - Council member Neftali Galarza – August 27, 2021
- Met with both assembly members to advocate for seismic retrofit legislation
 - Assembly member Chad Mayes – August 12, 2021
 - Assembly member Eduardo Garcia – August 23, 2021
- RUHS Public Health Director Kimberly Saruwatari – August 18, 2021
- Attended COD Board Meeting and advocated for increased COVID-19 vaccination efforts – August 20, 2021
- Debbie Espinosa, FIND Food Banks – August 25, 2021
- Ambassador David J. Lane (Ret.), President of The Annenberg Foundation Trust at Sunnylands. September 10, 2021
- Presentation about COVID-19 at Sunnylands Center – Sept 10, 2021
- City of Palm Springs event for Martha's Village & Kitchen – September 22, 2021
- ACHD Board Meeting – August 30, 2021
- ACHD Board Meeting – September 21, 2021
- ACHD Annual Meeting – September 22 – 24, 2021
- Flying Doctors Event – September 25, 2021

BOARD AND STAFF COMMUNICATIONS & POLICIES COMMITTEE MEETING
MEETING MINUTES
September 14, 2021

Directors Present		District Staff Present	Absent
President Leticia De Lara, Chair Director Evett PerezGil Director Les Zendle, MD		Conrado E. Bárzaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Eric Taylor, Accounting Manager Andrea S. Hayles, Clerk of the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	The meeting was called to order at 12:03 p.m. by Chair De Lara.	
II. Approval of Agenda	Chair De Lara asked for a motion to approve the agenda.	Moved and seconded by Director Zendle and Director PerezGil to approve the agenda. Motion passed unanimously.
III. Meeting Minutes	Chair De Lara asked for a motion to approve the February 09, 2021, meeting minutes.	Moved and seconded by Director PerezGil and Director Zendle to approve the February 09, 2021, meeting minutes. Motion passed unanimously.
IV. New Business – New & Existing Policy Revisions		
1. BOD-12 – Minutes of Board Meetings	Chris Christensen, CAO, described the minor revisions to policy BOD-12 – Minutes of the Board Meetings.	Moved and seconded by Director Zendle and Director PerezGil to approve policy BOD-12 – Minutes of Board Meetings and forward to the Board for approval. Motion passed unanimously.
2. BOD-13 – Memberships in Organizations, Training, Education, Conferences, and Reimbursement Procedure	Chris Christensen, CAO, described the minor revisions to policy BOD-13 – Memberships in Organizations, Training, Education, Conferences, and Reimbursement Procedure. Director Zendle described a discussion that may apply to BOD-13 on whether Board	Moved and seconded by Director Zendle and Director PerezGil to approve policy BOD-13 – Memberships in Organizations, Training, Education, Conferences, and Reimbursement Procedures and forward to the Board for approval. Motion passed unanimously.

**BOARD AND STAFF COMMUNICATIONS & POLICIES COMMITTEE MEETING
MEETING MINUTES
September 14, 2021**

	<p>members can serve on the board of District grantees.</p> <p>President De Lara explained the refusal that currently takes place at Board meetings and a discussion at a future committee meeting.</p> <p>The committee requested the inclusion of Desert Healthcare District Membership in Organizations to the title.</p>	
3. BOD-14 – Ethics Training and Education Training Related to Workplace Harassment	<p>Chris Christensen, CAO, described the updates to the dates in BOD-14 – Ethics Training and Education Training Related to Workspace Harassment.</p>	<p>Moved and seconded by Director PerezGil and Director Zendle to approve policy BOD-14 – Ethics Training and Education Training Related to Workplace Harassment and forward to the Board for approval.</p> <p>Motion passed unanimously.</p>
4. FIN-06 – Financial Reserve	<p>Chris Christensen, CAO, described the updates to paragraph 1.2.a., and the title change to section 1.4.</p> <p>The committee requested Conrado Barzaga, CEO, to confirm with legal counsel if the policy could be reviewed by the Finance Chair separate from the F&A Committee review. If acceptable, the Committee recommended forwarding to the Board for approval. If not, the policy would be presented to the F&A Committee at the October committee meeting.</p> <p>The committee recommends that the F&A Committee</p>	<p>Moved and seconded by Director Zendle and Director PerezGil to approve FIN-06 – Financial Reserve contingent on review and approval by the Finance Chair, then forward to the Board for approval.</p> <p>Motion passed unanimously.</p>

**BOARD AND STAFF COMMUNICATIONS & POLICIES COMMITTEE MEETING
MEETING MINUTES
September 14, 2021**

	approve all financial policies before coming forth to the policies committee and the Board.	
5. OP-11 – Procurement of Purchase Contracts and Professional Services	Chris Christensen, CAO, described the updates to contracts, service agreements, and extension agreements, explaining the CEO's recommended modification from five years to three years for review and potential bidding of legal, audit, and investment advisor services in Item 1. – Professional Services. The committee recommends five years for the three services.	Moved and seconded by Director PerezGil and Director Zendle to approve OP-11 – Procurement of Purchase Contracts and Professional Services with the revision to item 1. Professional Services and forward to the Board for approval. Motion passed unanimously.
6. OP-12 – Compensation	Chris Christensen, CAO, described the minor changes to the dates for OP-12 – Compensation.	Moved and seconded by Director Zendle and Director PerezGil to approve OP-12 – Compensation and forward to the Board for approval. Motion passed unanimously.
7. OP-14 – Staff Expense Authorization	Chris Christensen, CAO, described the modifications to OP-14 with the committee requesting language clarity to the title and more specifics to section e. for expense reports.	Moved and seconded by Director Zendle and Director PerezGil to approve OP-15 – Staff Expense Authorization and forward to the Board for approval. Motion passed unanimously.
8. OP-16 – Chief Executive Officer Discretionary Funds	Conrado Barzaga, MD, CEO, described the new policy for discussion and flexibility in certain circumstances that requires a policy for use of the CEO Discretionary Fund modeled after other entities with similar uses. Since an amount for the Discretionary Fund is not	Moved and seconded by Director Zendle and Director PerezGil to table OP-16 – Chief Executive Officer Discretionary Funds. Motion passed unanimously.

**BOARD AND STAFF COMMUNICATIONS & POLICIES COMMITTEE MEETING
MEETING MINUTES
September 14, 2021**

	<p>included, the budgeted amount is tied to the policy.</p> <p>After, the committee discussed and considered any expenditures under \$25k for the CEO's discretion, and any amount above \$25k requiring the President's approval with a report out at the next Board meeting, the committee tabled the matter for a future meeting with a new policy that includes the revisions.</p>	
VI. Future Topics & Issues		
VII. Adjournment	<p>Chair De Lara adjourned the meeting at 12:53 p.m.</p>	<p><i>Audio recording available on the website at</i> https://www.dhcd.org/Agendas-and-Documents</p>

ATTEST: _____
 Leticia De Lara, Chair/President
 Board and Staff Communications & Policies Committee

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE, LEGAL, AND COMMITTEE
MEETING MINUTES
September 14, 2021

Directors Present	District Staff Present	Absent
Chair/Director Arthur Shorr President Leticia De Lara, MPH Director Les Zendle, MD	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Outreach Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Shorr called the meeting to order at 3:31 p.m.	
II. Approval of Agenda	Chair Shorr asked for a motion to approve the agenda.	Moved and seconded by Director Zendle and President De Lara to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment.	
IV. Approval of Minutes 1. F&A Minutes – Meeting July 14, 2021	Chair Shorr motioned to approve the July 14, 2021, minutes.	Moved and seconded by Director Zendle and President De Lara to approve the July 14, 2021, meeting minutes. Motion passed unanimously.
V. CEO Report	There was no CEO Report.	
VI. Chief Administration Officer's Report	Chris Christensen, CAO, described the final phases of the internal audit and the A133 audit from the CARES ACT and ELC funding, which will be presented at the October meeting. Another component of the audit process is the annual actuarial variable for the retirement protection plan, which has an unfunded pension liability of approximately \$4.6M. In prior years the valuation of the pension liability was above \$9.3M based on all the plan participants	

**DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE, LEGAL, AND COMMITTEE
MEETING MINUTES
September 14, 2021**

	<p>receiving a lifetime annuity payment. Funds are dispersed in a lump sum when retirees leave the hospital or roll the funds into an IRA; thus, the liability assumptions were overstated and will be modified from \$9.3M in 2020 to \$3.5M in 2021.</p> <p>Two new tenants have executed the lease agreements at the Las Palmas Medical Plaza – Desert Oasis Healthcare and Premier Fertility which is moving forward with the tenant improvements. Two suites are currently vacant.</p>	
VII. Financial Reports 1. District and LPMP Financial Statements 2. Accounts Receivable Aging Summary 3. District – Deposits 4. District – Property Tax Receipts 5. LPMP Deposits 6. District – Check Register 7. Credit Card – Detail of Expenditures 8. LPMP – Check Register 9. Retirement Protection Plan Update 10. Grant Payment Schedule	<p>Chair Shorr reviewed the financial reports with the committee, and Mr. Christensen answered a few minor questions.</p>	<p>Moved and seconded by President De Lara and Director Zendle to approve the July and August 2021 District Financial Reports - Items 1-10 and to forward to the Board for approval. Motion passed unanimously.</p>
VIII. Other Matters	There were no other matters	
IV. Adjournment	Director Shorr adjourned the meeting at 3:56 p.m.	<p><i>Audio recording available on the website at</i> <i>http://dhcd.org/Agendas-and-Documents</i></p>



**DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE, LEGAL, AND COMMITTEE
MEETING MINUTES
September 14, 2021**

ATTEST: _____
Arthur Shorr, Director, Board of Directors
Finance & Administration Committee Member
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

DRAFT



Date: July 12, 2021

DHCD Progress Report #2021-2 for reporting period April 1, 2021 to June 30, 2021

Grantee: Coachella Valley Association of Governments (CVAG)

Project Title: CV Link Project

Project Manager/ Contact: Jonathan Hoy, CVAG Director of Transportation (jhoy@cvag.org) or Erica Felci, Assistant Executive Director (efelci@cvag.org)

1. Provide a brief summary of the organization and the objectives of the project.

The Coachella Valley Association of Governments (CVAG) is a regional Joint Powers Authority that serves the nine cities, the County of Riverside, and four Indian Tribes within the Coachella Valley. CVAG's jurisdiction stretches across eastern Riverside County, and its membership includes the City of Blythe on the California-Arizona border.

CV Link is an alternative transportation corridor that runs generally along the levee of the Whitewater River that will ultimately stretch from the northwest corner of the CVAG area (Desert Hot Springs) to the southeast corner (the Salton Sea). The core project will generally stretch from the City of Palm Springs to the City of Coachella. The project approved under the Final Environmental Impact Report is more than 40 miles but does not extend through the Cities of Rancho Mirage or Indian Wells. It will provide significant environmental, health, and economic benefits to generations of current and future residents and visitors. CV Link will connect users to employment centers, shopping centers, schools, and recreational opportunities. Dual paths are planned to accommodate bicycles, low-speed electric vehicles and pedestrians. This alternative transportation corridor will enable healthier lifestyles, spur economic innovation, and make the Coachella Valley a more sustainable and appealing place to live, work and play.

2. Summarize work completed during reporting period.

The theme of this quarter's progress was "construction, construction and more construction." As the District will recall, this year's work is divided under two main contracts: a \$52.733 million construction contract with Ames Construction that includes work in the cities of Palm Springs, Palm Desert, La Quinta, Indio, Coachella and unincorporated Riverside County; and a cooperative agreement with the City of Palm Desert to complete about \$6 million worth of work for the City's on-street route.



After celebrating the official groundbreaking at the future CV Link Promontory Point access point in the first quarter, work has continued on a new bridge that will provide cyclists and pedestrians with a safe connection between the Cities of La Quinta and Indio. Bridge work, and the adjacent path, will continue through the third quarter. CVAG is also working to mobilize the work along other stretches of path throughout the eastern Coachella Valley, and will be announcing groundbreaking dates as work begins in other parts of the valley.

CVAG has always planned to have multiple construction sites going simultaneously. At the western end of the project, CVAG this quarter began some site preparation work at the Palm Springs Visitors Center, where an access point to CV Link will be built. Construction of this access point will begin in earnest in the late fall 2021, thereby timing it with similar work that is occurring elsewhere along the route in order to best schedule the various contractors needed.

This year's construction will largely be funded by the \$29.447 million in funds from the Active Transportation Program and State Transportation Improvement Program, which the California Transportation Commission (CTC) green lighted in 2020. CVAG also will be drawing down its funding commitments, including those from the Desert Healthcare District/ Foundation and South Coast Air Quality Management District. The Congressional Budget Office has estimated that every dollar spent on infrastructure produced an economic benefit of up to \$2.20, and the U.S. Council of Economic Advisers has calculated that \$1 billion of transportation infrastructure investment supports 13,000 jobs for a year. Based on these calculations, the \$52.7 million investment will produce an economic benefit of over \$116 million, and support more than 685 jobs for a year.

In the City of Palm Desert, construction continues along the on-street work. This portion runs along Painters Path from the Bump and Grind trail head to Park View Drive; Park View Drive from Highway 111 to Monterey Avenue; Monterey Avenue from Park View Drive to Magnesia Falls Drive; and Magnesia Falls Drive from Monterey Avenue to Deep Canyon Road. The City conducted its bidding according to the terms of a cooperative agreement, and CVAG reimburses the City for the work. Project signs identify several funding sources being used for that segment, including the Desert Healthcare District/ Foundation and the South Coast Air Quality Management District.

The work includes a large access point at the Bump and Grind Trail, which is arguably the Coachella Valley's most popular mountain hiking trail. CVAG staff in June 2021 had the opportunity to join the City of Palm Desert Council members for a sneak peek of how construction was progressing, and some photos of the visit are included with this report.



3. What challenges and opportunities have you encountered in accomplishing this portion of your Scope of Work?

CVAG has worked diligently to keep the CV Link progress on schedule despite the unprecedented complications that came with COVID restrictions. Unfortunately, CVAG has experienced delays in receiving necessary materials and supplies, including the thermoplastic treatment that will



provide much of the color-related treatments in the City of Palm Desert's on-street work. These issues have resulted in the City of Palm Desert's on-street segment taking longer to finish than initially hoped, pushing the anticipated grand opening into the third quarter of 2021.

As noted in previous reports, the COVID pandemic has further complicated an already lengthy process to obtain the remainder of right-of-way agreements that are needed for the rest of the project. However, CVAG was able to finalize easement agreements on several properties in this quarter. The CVAG Executive Committee also authorized more assertive approaches for some of the lingering parcels. This includes access along the railroad lines in the City of Indio. CV Link will go under the railroad lines, but negotiations have been nearing a standstill with Union Pacific Railroad. The Executive Committee in June 2021 adopted a Resolution of Necessity that allows CVAG to seek the easement through a court process. However, CVAG is hopeful that won't be necessary as Union Pacific has already re-engaged since learning about the potential court process.

4. Is your project on schedule?

This year involves construction valleywide as CVAG completes its biggest single phase of CV Link. While CVAG may make minor adjustments to the timing of building various parts of the route, the overall construction of CV Link remains on schedule. However, as noted above, the on-street segment in the City of Palm Desert is taking longer to complete than expected.

5. Provide an update on the financial report for the project.

CVAG has funding commitments from an array of sources, which is reflective of the broad support the project has. That includes:

State Active Transportation Program:	\$21,692,000
CVAG Transportation Funds:	\$20,000,000
State Transportation Improvement Program:	\$18,655,000
South Coast Air Quality Mitigation District:	\$18,800,000
Federal Congestion Mitigation and Air Quality:	\$12,600,000
Desert Healthcare District:	\$10,000,000
California Strategic Growth Council:	\$1,000,000
Riverside County Parks:	\$750,000
Bicycle Transportation Account Grant:	\$748,500 (secured w/ Cathedral City)
Caltrans Environmental Justice Grant:	\$291,000 (secured w/ Palm Desert)



6. Work planned for next reporting period:

In the third quarter, CVAG will achieve the following milestones:

1. Complete construction of the on-street work in the City of Palm Desert, which includes the access point at Bump and Grind trailhead.
2. Continue construction at Promontory Point access point, where a bridge connects the Cities of La Quinta and Indio, and the nearby pathway segments along the Coachella Valley Stormwater Channel.
3. Complete site prep work at the Palm Springs Visitors Center and work with the City of Palm Springs to mobilize for the work throughout the City.
4. Work with the construction team to mobilize for the additional segments that are included in this year's construction plans, including segments in the cities of Palm Desert (along the wash), La Quinta, Indio and Coachella as well as unincorporated Riverside County.
5. Acquire additional right of way for future segments of CV Link.

CVAG filed its FY 2020/2021 invoice to the DHCD in the second quarter of 2021, and greatly appreciates the District's continued financial support. CVAG also wants to acknowledge the help that District staff (especially Chris Christensen and Donna Craig) provided in processing the invoice. As always, CVAG welcomes input on any of these issues, as your feedback as a participatory partner in the project is important to our progress and the finalization of the right of way and construction of CV Link.

If District staff or Board members have any questions or need additional information, Jonathan Hoy, Transportation Director can best be reached at (760) 238-1540 or at jhoy@cvag.org and Erica Felci, Assistant Executive Director, can be reached at (760) 534-1546 or at efelci@cvag.org.

LAW OFFICES
JEFFREY G. SCOTT

16935 WEST BERNARDO DRIVE, SUITE 170
SAN DIEGO, CA 92127

(858) 675-9896
FAX (858) 675-9897

JEFFREY G. SCOTT

Of Counsel
JAMES R. DODSON

DATE: September 23, 2021

TO: Board of Directors
Conrado Barzaga, Chief Executive Officer
Chris Christensen, Chief Administrative Officer
Desert Healthcare District

FROM: Jeffrey G. Scott, General Counsel

RE: The Brown Act and AB 361 (Rivas) - Remote Meetings

The Ralph M. Brown Act ("Brown Act") requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate.

The Brown Act contains specified provisions regarding the timelines for posting an agenda and providing for the ability of the public to directly address the legislative body on any item of interest to the public. The Brown Act generally requires all regular and special meetings of the legislative body be held within the boundaries of the territory over which the local agency exercises jurisdiction, subject to certain exceptions.

The Brown Act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative body participate from locations within the boundaries of the local agency's jurisdiction. The Brown Act also provides an exemption to the jurisdictional requirement for health authorities, as defined. The Brown Act authorizes the district attorney or any interested person, subject to certain provisions, to commence an action by mandamus or injunction for the purpose of obtaining a judicial determination that specified actions taken by a legislative body are null and void.

Assembly Bill 361 (Rivas) (“AB 361”) was signed by the Governor on September 16, 2021, and authorizes a local agency (until January 1, 2024) to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency, as that term is defined, when state or local health officials have imposed or recommended measures to promote social distancing during a proclaimed state of emergency held for the purpose of determining, by majority vote, whether meeting in person would present imminent risks to the health or safety of attendees, and during a proclaimed state of emergency when the legislative body has determined that meeting in person would present imminent risks to the health or safety of attendees, as provided.

AB 361 requires legislative bodies that hold teleconferenced meetings under these abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body.

AB 361 requires the legislative body to take no further action on agenda items when there is a disruption that prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency’s control that prevents members of the public from offering public comments, until public access is restored. AB 361 specifies that actions taken during the disruption are subject to challenge proceedings.

LAW OFFICES OF
JEFFREY G. SCOTT

16935 WEST BERNARDO DRIVE, SUITE 170
SAN DIEGO, CA 92127

(858) 675-9896
FAX (858) 675-9897

JEFFREY G. SCOTT

Of Counsel
JAMES R. DODSON

DATE: September 28, 2021

TO: Board of Directors
Conrado Barzaga, Chief Executive Officer
Chris Christensen, Chief Administrative Officer

FROM: Jeffrey G. Scott, General Counsel

RE: Resolution #21-03 Authorizing Remote Teleconference Meetings

Beginning in March 2020 amid rising concerns surrounding the COVID-19 pandemic, Governor Newsom issued a series of Executive Orders modifying certain Brown Act requirements to allow more flexibility for conducting remote meetings while still complying with the intent and purposes of the Brown Act.

On September 16, 2021, the Governor signed AB 361, which continues the Executive Order modifications to the Brown Act, which allowed for remote meetings and provides local agencies with the ability to meet remotely in the future during a Governor proclaimed state of emergency.

Following the signing of AB 361, the Governor's office contemplated immediately rescinding the remote meeting authority provided under the prior Executive Order that was set to expire on September 30th.

However, such action would have instantly impacted thousands of local agencies like Desert Health District which had not passed an AB 361 implementing resolution that is required by the bill. Consequently, the Governor's office modified its approach and issued a revised Order on September 20th suspending the provisions of AB 361 until October 1, 2021, and providing for a clearer transition.

In order to continue to have the flexibility to hold remote public meetings after October 1, 2021, local agencies must adopt a resolution similar to the proposed Resolution #21-03 adopting the provisions of AB 361. In accordance with the provisions of AB 361, this resolution is only effective for 30 days. After 30 days, if the local agency desires to

continue the flexibility of meeting under the modified Brown Act requirements, the local agency must pass an additional resolution renewing the state of emergency requirements of AB 361. Accordingly, to continue the ability to hold remote meetings, an additional resolution will be required at the District's October 25, 2021, Board meeting.

It is recommended that the Board approve Resolution #21-03 to continue the flexibility of remote meetings.

RESOLUTION NO. 21-03

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS AUTHORIZING REMOTE
TELECONFERENCE MEETINGS DURING PERIODS
OF EMERGENCIES IN ACCORDANCE WITH THE
RALPH M. BROWN ACT**

WHEREAS, the Desert Healthcare District (“District”) is committed to preserving and fostering access and participation in meetings of the Board of Directors; and

WHEREAS, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meeting by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, whenever there is a declared state of emergency, the Board of Directors does hereby find that the District shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by Government Code section 54953(e), and that such meetings shall comply with the requirements to provide the public with access to the meetings as prescribe in Government Code section 54953(e); and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or the legislative body meeting in person would present risks to the health and safety of attendees; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the District when appropriate, shall conduct their meeting without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by Government Code section 54953(e), and that such meetings shall comply with the requirements to provide the public with access to the meetings as prescribed in Government Code section 54953(e);

THEREFORE, BE IT RESOLVED by the Desert Healthcare District Board of Directors as follows:

Section 1: The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2: The Board of Directors hereby proclaims that a local emergency now exists throughout the District and hereby ratifies the Governor's Proclamation of a State of Emergency effective as of its issuance.

Section 3: The District Chief Executive Officer is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this resolution, including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Ralph M. Brown Act.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Desert Healthcare District held on September 28, 2021, by the following roll call vote:

AYES: Directors_____

NOES: Directors_____

ABSTAIN: Directors_____

ABSENT: Directors_____

Leticia De Lara, MPA, President
Board of Directors

ATTEST:

Karen Borja, Vice President/Secretary
Board of Directors