



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
April 13, 2021

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Director Arthur Shorr President Leticia De Lara Director Les Zendle, MD	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Donna Craig, Chief Program Officer Eric Taylor, Accounting Manager Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Shorr called the meeting to order at 4:20 p.m.	
II. Approval of Agenda	Chair Shorr asked for a motion to approve the Agenda.	Moved and seconded by Director Zendle and President De Lara to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment.	
IV. Approval of Minutes 1. Minutes – Meeting March 09, 2021	Chair Shorr asked for a motion to approve the minutes of the March 09, 2021 F&A Committee meeting.	Moved and seconded by President De Lara and Director Zendle to approve the March 09, 2021 meeting minutes. Motion passed unanimously.
V. CEO Report	Conrado Bárzaga, MD, CEO, explained that the District is in the process of the contract amendment for the COVID Equity Collaborative with Riverside County for the additional \$1.2M to the Foundation as the partnership continues.	
VI. Financial Reports 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chris Christensen, CEO reviewed the March financial reports answering questions of the committee members specifically concerning the grant payment schedule and the \$300k commitment for East Valley funding, the yearly budgeted commitment, and awarding grants from the East Valley fund without soliciting per the guidance of AB 2019. There is \$4M budgeted in the District and monies in the Foundation for \$300k that could be granted	Moved and seconded by Director Zendle and President De Lara to approve the March 2021 Foundation Financial Reports – items 1-5 and forward to the Board for approval. Motion passed unanimously.



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	<p>District-wide under the Foundation.</p> <p>Director Zendle suggested, and the Committee agreed that finance will not include the \$300k for the East Valley funding into the annual budget, the CEO and CAO will speak with legal concerning the 20-year commitment of the East Valley funding for the redesignation of funds from the District to the Foundation while also inquiring on the best method of documentation, including the Board-approved Resolution also committed to the LAFCO expansion.</p>	
<p>VII. Other Matters</p> <p>1. Consulting Services Agreement – MYDuarte Strategy Group – Online Registration Tool for Vaccination Events – NTE \$25,000</p>	<p>Chris Christensen, CAO, described the vaccination events and the need for an online registration tool to include implementation and on-site support.</p> <p>Director Shorr suggested the District should own the system and include the language in the agreement; however, this was not supported by other committee members.</p> <p>The agreement includes a \$5k one-time fee for the development of the system.</p> <p>President De Lara encouraged transparency in the East Valley and communication to the community about the various vaccine events.</p>	<p>Moved and seconded by Director Zendle and President De Lara to approve the Consulting Services Agreement – MYDuarte Strategy Group – Online Registration Tool for Vaccination Events – NTE \$25,000 and forward to the Board for approval. Motion passed unanimously.</p>



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VIII. Adjournment	Chair Shorr adjourned the meeting at 4:58 p.m.	<i>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</i>
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Arthur Shorr
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ATTEST: _____
Arthur Shorr, Chair, Director, Board of Directors
Finance & Administration Committee
Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board