



**DESERT HEALTHCARE DISTRICT**  
**DESERT HEALTHCARE DISTRICT**  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**January 22, 2019**

Directors Present	District Staff Present	Absent
President Jennifer Wortham, Dr.PH Vice-President/Secretary Les Zendle, MD Director Carole Rogers Director Evett PerezGil Director Karen Borja Director Leticia De Lara	Chris Christensen, Interim CEO, CFO Lisa Houston, COO Donna Craig, Senior Program Officer Alejandro Espinoza, Program Officer and Outreach Director Will Dean, Communications and Marketing Director Andrea S. Hayles, Clerk of the Board  <u>Legal Counsel</u> Jeff Scott	Treasurer Mark Matthews

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  Roll Call	President Wortham called the meeting to order at 5:31 p.m.  The Clerk of the Board called the roll with all Directors present except Directors Matthews, Director PerezGil, and Director Borja.	
<b>B. Pledge of Alliance</b>	District resident Ezra Kaufman lead the Pledge of Alliance.	
<b>C. Approval of Agenda</b>	President Wortham asked for a motion to approve the agenda.	<b>#19-54 MOTION WAS MADE by Vice-President Zendle and seconded by Director Rogers to approve the agenda. Motion passed unanimously. AYES – 4 President Wortham, Vice-President Zendle, Director Rogers, and Director De Lara NOES – 0 ABSENT – 3 Director Matthews, Director PerezGil, and Director Borja ABSTAIN – 0</b>
<b>D. Public Comment</b>	There was no public comment.	
<b>E. Consent Agenda</b> <b>E.1. Board Minutes</b> a. <b>Special Meeting Study Session of the Board of</b>	President Wortham asked for a motion to approve the consent agenda.	<b>#19-55 MOTION WAS MADE by Vice-President Zendle and seconded by Director Rogers to approve the consent agenda.</b>



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<p>Directors – December 18, 2018</p> <p>b. Special Meeting of the Board of Directors December 18, 2018</p>		<p>Motion passed unanimously.</p> <p><b>AYES – 4</b> President Wortham, Vice-President Zendle, Director Rogers, and Director De Lara</p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 3</b> Director Matthews, Director PerezGil, and Director Borja</p> <p><b>ABSTAIN – 0</b></p>
<p><b>F. New Providers, Facilities, Programs, and Services Ad Hoc Committee</b></p> <p>1. <b>Phase 1 Seismic Results Presentation – Kevin S. Moore, Senior Principal, Simpson, Gumpertz &amp; Heger (SGH)</b></p>	<p>Director Borja joined the meeting at 5:44 p.m.</p> <p>Director PerezGil joined the meeting at 5:57 p.m.</p> <p>Vice-President Zendle explained the role of the Ad Hoc Committee on New Providers, Facilities, Programs, and Services, the work to date in Phase 1 of the seismic project, and introduced Kevin S. Moore, Principal, Simpson, Gumpertz, &amp; Heger (SGH).</p> <p>Kevin S. Moore described the background of the California Seismic Compliance, Objectives, Scope of Work, Structural Analysis/Evaluation (SPC 4D), Material Testing for SPC 4D Projects, Cost Estimates for SPC 4D, Nonstructural Evaluation (NPC 4), and the NPC 4 Retrofit Construction Cost Model.</p>	
<p><b>G. New Business</b></p> <p>1. <b>Consideration to engage Premier, Inc. to update the Market Analysis of March 14, 2017</b></p>	<p>President Wortham explained the 2017 data that was previously analyzed describing that a current full analysis is necessary such as the demographics and population growth.</p>	



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<p><b>2. Consideration to engage Premier, Inc. to prepare Financial Scenarios for Hospital Planning</b></p> <p><b>3. Letter of Support for Community Housing Opportunities Corporation (CHOC) for a proposed affordable housing initiative</b></p>	<p>Vice-President Zendle proposed that the board review the 2017 report, especially the directors that were not with the District at the time of the initial market assessment, and possibly schedule a Study Session of the board led by Premier, Inc.</p> <p>The board directed staff to educate the entire board by scheduling a study session to include consultants Kaufman Hall (scenarios) and Premier, Inc. (2017 Market Analysis). Topics of the study session are the hospital lease, new providers, facilities, programs, and services; seismic, and the appraisal results.</p> <p>President Wortham explained that after the board is fully informed, a determination on an updated Market Analysis could be explored.</p> <p>Chris Christensen, Interim CEO, explained that Community Housing Opportunities (CHOC) is working with the City of Palm Springs on affordable housing, and the letter of support could assist Community Housing Opportunities (CHOC) with their affordable housing initiative.</p>	<p><b>#19-56 MOTION WAS MADE by Vice-President Zendle and seconded by Director Rogers to approve a letter of support to Community Housing Opportunities Corporation (CHOC) for a proposed affordable housing initiative. Motion passed unanimously. AYES – 6 President Wortham, Vice-President Zendle, Director Rogers, Director PerezGil, Director Borja, and Director De Lara</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 1 Director Matthews</b></p> <p><b>ABSTAIN – 0</b></p>
<p><b>H. Resources and Philanthropy</b></p> <p><b>1. Existing Grants Progress and Final Reports</b></p>	<p>Donna Craig, Senior Program Officer, described the most recent existing grants progress and final</p>	



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	<p>reports that also includes pending grants.</p> <p>Director Rogers and Director Borja requested a one-year summary of the existing and pending grants.</p>	
<p><b>I. Desert Healthcare District CEO Report</b></p> <p><b>1. Priorities-Milestones-Progress Measures Update</b></p> <p><b>2. Rezoning Process and Timeline</b></p>	<p>Chris Christensen, Interim CEO, explained the board’s approval of the consultant’s branding and website design for the District and the Foundation. Staff will market the District and Foundation as one brand with one logo, but the website will be established as two separate entities.</p> <p>Director Borja requested a Spanish version when staff presents the logos.</p> <p>Mr. Christensen distributed a schedule for upcoming special board meetings for workshops and study sessions. The most recent updates of the Priorities, Milestones, and Progress Measures was described as presented in the board packet.</p> <p>Chris Christensen, Interim CEO, described the options for the timeline of rezoning outlining the costs of National Demographics Corporation (NDC).</p> <p>Director Borja requested a marketing and outreach plan for the rezoning and moving forward in the latter part of the year hosting two of the public hearings in the Indio, Thermal, and Mecca areas.</p>	



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<p><b>3. Local Agency Formation Commission (LAFCO) Annexation to the Eastern Coachella Valley - Certificate of Completion</b></p>	<p>The board directed staff to develop a timeline and resolution for the end of April or early May and schedule a meeting in September with a goal for the final maps in November.</p> <p>Chris Christensen, Interim CEO, explained the Local Agency Formation Commission (LAFCO) annexation to the Eastern Coachella Valley certificate of completion.</p>	
<p><b>J. Desert Regional Medical Center CEO Report</b></p>	<p>Mike Ditro, Chief Operating Officer, Desert Care Network, Desert Regional Medical Center, outlined the CEO report in Michele Finney's absence. In January Desert Regional underwent unannounced MHEP and CDPH surveys that were successfully completed. Mr. Ditro explained that 49 homeless patients were presented to the ER. 14 were admitted to shelters, 9 received clothing, 28 received food, and 34 were provided with transportation. 7 homeless patients were admitted, and 8 patients were sent to destinations via transportation. Mr. Ditro explained that the direct numbers from flu admissions are currently lower than last year. 197k was expended in capital for lift equipment thus far for 2019. Lastly, all items on the District's assessment report have been completed.</p>	
<p><b>K. Desert Regional Medical Center Governing Board of Directors Report</b></p>	<p>Vice-President Zendle explained that the board reviewed the opened and closed cases from CDPH; staff turnover is 11% for 2018 and 9% for RN's, which is below target. Desert Regional's new ER Passport was detailed – a</p>	



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	<p>new system for Urgent Care and private physician practices to send patient information to the ER in order to improve patient wait times. Vice-President Zendle explained that there are significant improvements in quality measures for infections in the bloodstream, and infections in the urinary tract; mortality for diseases and patient satisfaction has also significantly improved.</p>	
<p><b>L.1. Finance, Administration, Real Estate, and Legal Committee</b></p> <p><b>1. Minutes of December 11, 2018</b></p> <p><b>1. No January meeting of the F&amp;A Committee</b></p> <p><b>L.2. Hospital Governance and Oversight Committee</b></p> <p><b>1. Minutes of the December 20, 2018 Meeting</b></p> <p><b>2. Hospital Inspection Schedule</b></p> <p><b>2. Dale E. Barnhart – Facilities Inspection Service Agreement</b></p> <p><b>Public Comment</b></p>	<p>Chris Christensen, Interim CEO, explained that there was no January meeting and the December 11 meeting minutes are included in the packet for the board's review.</p> <p>Director Rogers detailed the minutes of the December 20 meeting, outlined the hospital inspection schedule, and explained the facilities inspector service agreement for Dale E. Barnhart for \$100/hour - \$3,200 per year.</p> <p>Ezra Kaufman, District Resident, explained that at the prior meeting he prevented the Leapfrog presentation since the documents are not publicly accessible. Mr. Kaufman outlined Desert Regional's Leapfrog "C" grade and profits of the hospital inquiring if there is data the District or Desert Regional receives about the quality of care. Mr. Kaufman also inquired on his records request for the District's</p>	<p><b>#19-57 MOTION WAS MADE by Director Rogers and seconded by President Wortham to approve Dale E. Barnhart's Facilities Inspection Service Agreement not to exceed \$3,200 per year. Motion passed unanimously. AYES – 6 President Wortham, Vice-President Zendle, Director Rogers, Director PerezGil, Director Borja, and Director De Lara</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 1 Director Matthews</b></p> <p><b>ABSTAIN – 0</b></p>



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<p><b>L.3. Board and Staff Communications Ad Hoc Committee</b></p>	<p>contingency plan for hospital operations from the Interim CEO. Chris Christensen, CEO, explained the board approved agreement with Rauch Communications, and the timing for interviews with the directors to commence the workshop the first half of March.</p>	
<p><b>M. Old Business</b> <b>1. Training dates for AB 1234 Ethics and AB 1825 Sexual Harassment</b></p> <p><b>2. CV Link – 4<sup>th</sup> Quarter Progress Report</b></p>	<p>Lisa Houston, COO, explained the ethics and sexual harassment trainings, proposed dates, and convening the trainings at the District facilitated by a specialist.</p> <p>Jeff Scott, Legal Counsel, described the online training that is available for free considering the board’s time constraints.</p> <p>Chris Christensen, Interim CEO, explained that a specialist would allow the board to ask questions and dialogue with more interaction.</p> <p>The board directed staff to coordinate online webinars.</p> <p>Chris Christensen, Interim CEO, explained that background of CV Link providing an informational report as illustrated in the packet on the progress of CV Link.</p> <p>The board requested that Tom Kirk, Executive Director, present an update to the board.</p>	
<p><b>N. Legal Comments &amp; Report</b></p>	<p>Jeff Scott, Legal Counsel, described his legislative report and Governor Newsom’s budget. Counsel Scott explained that he will be presenting an updated ticket policy for consideration at the February meeting.</p>	



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<p><b>O. Appointment of Committees</b></p>	<p>President Wortham opened the appointments with reinstating the Program Committee for discussion among the board. President Wortham outlined the committees that include Finance and Administration, Hospital Governance and Oversight Committee, and the Program Committee. Ad hoc committees include Board and Staff Communications and Policies, and CEO Recruitment. Representation on CVAG’s Homelessness Committee and Desert Regional’s Governing Board will remain in place. Director Rogers will represent the District at CVAG’s Homelessness Committee meetings, and Vice-President Zendle and Director Rogers will continue to serve on the Governing Board at Desert Regional.</p> <p>The board requested that staff schedule a study session on New Providers, Facilities, Programs, and Services for new members to obtain an understanding and determine the direction of the board.</p> <p>The committee appointments are the following: Finance and Administration – Director Matthews, Chair; President Wortham, and Director De Lara. Strategic Planning – President Wortham, Chair; Vice-President Zendle, and Director De Lara. Program Committee – Director Rogers, Chair; Director PerezGil, and Director De Lara</p>	
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	Hospital Governance and Oversight Committee – Vice-President Zendle, Chair; Director Rogers, and Director Borja Board and Staff Communications and Policies Ad Hoc Committee – Director De Lara, Chair; Vice-President Zendle, and Director PerezGil. CEO Recruitment Ad Hoc Committee – Director Matthews, Chair; Vice-President Zendle, and Director De Lara.	
<b>P. Informational Items</b>		
<b>Q. Directors' Comments, Reports, &amp; Staff Direction and Guidance</b>		
<b>R. Adjournment</b>	President Wortham adjourned the meeting at 8:38p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agenda-Board-of-Directors">http://dhcd.org/Agenda-Board-of-Directors</a></b>

ATTEST:   
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 Les Zendle, MD, Vice-President/Secretary  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*