



DESERT HEALTHCARE FOUNDATION
BOARD MEETING
Board of Directors
May 25, 2021
6:30 P.M.

Immediately Following the Adjournment of the Desert Healthcare District Board Meeting

In accordance with the current State of Emergency and the Governor’s Executive Order N- 25-20, of March 12, 2020, revised on March 18, 2020, teleconferencing will be used by the Board members and appropriate staff members during this meeting. In lieu of attending the meeting in person, members of the public will be able to participate by webinar by using the following link:

<https://us02web.zoom.us/j/85632827635?pwd=cklSSGlRlRlR3ZNN3BKY3hFUT09>
Password: 718221

Participants will need to download the Zoom app on their devices. Members of the public may also be able to participate by telephone, using the follow dial in information:

Dial in #: (669) 900-6833 To Listen and Address the Board when called upon:
Webinar ID: 856 3282 7635
Password: 718221

You may also email ahayles@dhcd.org with your public comment no later than 4 p.m., Tuesday, 05/25.

<i>Page(s)</i>	<i>AGENDA</i>	<i>Item Type</i>
	<i>Any item on the agenda may result in Board Action</i>	
	<p>A. CALL TO ORDER – President De Lara Roll Call Director Zavala___Director Shorr___Director Zendle, MD___ Director PerezGil___Director Rogers, RN___ Vice-President/Secretary Borja___President De Lara</p>	
1-3	<p>B. APPROVAL OF AGENDA</p>	Action
	<p>C. PUBLIC COMMENT At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the Foundation. The Board has a policy of limiting speakers to no more than three minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.</p>	



	D. CONSENT AGENDA	Action
	All Consent Agenda item(s) listed below are considered to be routine by the Board of Directors and will be enacted by one motion. <u>There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</u>	
	1. BOARD MINUTES	
4-9	a. Board of Directors Meeting – April 27, 2021	
	2. FINANCIALS	
10-17	a. Approval of the April 2021 Financial Statements – F&A Approved May 11, 2021	
	E. DESERT HEALTHCARE FOUNDATION CEO REPORT – Conrado E. Bázquez, MD, CEO	
	1. Advancing the District’s Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley	
18-19	a. Consideration to approve Borrego Community Health Foundation Access to Healthcare for Black Communities and Authorize the CEO to Negotiate the Service Agreement – \$575,000	Action
20-21	b. Expanding Racial Diversity in the Health Profession Workforce – OneFuture Coachella Valley Grant #1148 – Coachella Valley Black and African American Healthcare Student Scholarships	Information
22-23	2. Coachella Valley Equity Collaborative: COVID-19 Community Support, Outreach, Education, Testing, and Vaccination Distribution	Information
	3. Environmental Justice and Health Equity	Information
24-25	a. AB 617 South Coast Air Quality Management District (SCAQMD) Community Emissions Reduction Plan (CERP)	
	F. COMMITTEE MEETINGS	
	1. PROGRAM COMMITTEE – Chair Evett PerezGil, Vice-President Karen Borja, and Director Carmina Zavala	
26-28	1. Draft Meeting Minutes – May 11, 2021	Information
29-32	2. Progress and Final Reports Update	Information
33-34	3. Grant Payment Schedules	Information
	2. FINANCE, LEGAL, ADMINISTRATION, & REAL ESTATE COMMITTEE – Chair/Treasurer Arthur Shorr, President Leticia De Lara, and Director Les Zendle, MD	
35-36	1. Draft Meeting Minutes – May 11, 2021	Information
37-44	2. Review and Consideration for Approval – FY 2021-2022 Annual Budget	Action



- 45-46**
- G. BEHAVIORAL HEALTH INITIATIVE** Information
 - 1. Behavioral Health Updates
 - a. Behavioral Health Improvement Plan
 - b. Mental Health Awareness Month

 - H. ADJOURNMENT**



**DESERT HEALTHCARE FOUNDATION
BOARD OF DIRECTORS MEETING MINUTES
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Directors Present – Video Conference	District Staff Present – Video Conference	Absent
President Leticia De Lara Vice-President/Secretary Karen Borja Director Arthur Shorr Director Carole Rogers, RN Director Les Zendle, MD Director Evett PerezGil Director Carmina Zavala	Conrado E. Bázquez, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Will Dean, Marketing and Communications Director Jana Trew, Senior Program Officer Eric Taylor, Accounting Manager Meghan Kane, Programs and Research Analyst Vanessa Smith, Special Projects and Program Manager Erica Huskey, Administrative and Programs Assistant Andrea S. Hayles, Clerk of the Board <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
A. Call to Order Roll Call	President De Lara called the meeting to order at 7:00 p.m. The Clerk of the Board called the roll with all Directors' present.	
B. Approval of Agenda	President De Lara asked for a motion to approve the agenda.	#18-86 MOTION WAS MADE by Director Zendle seconded by Director Shorr to approve the agenda. Motion passed unanimously. AYES – 7 President De Lara, Vice-President/Secretary Borja, Director Shorr, Director Rogers, Director Zendle, Director PerezGil, and Director Zavala NOES – 0 ABSENT – 0

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<p>C. Public Comment</p>	<p>There was no public comment.</p>	
<p>D. Consent Agenda</p> <p>1. BOARD MINUTES</p> <p> a. Board of Directors Meeting – March 23, 2021</p> <p>2. FINANCIALS</p> <p> a. Approval of the March 2021 Financial Statements – F&A Approved April 13, 2021</p> <p>3. SERVICE AGREEMENTS</p> <p> a. Consulting Services Agreement – MYDuarte Strategy Group – Online Registration Tool for Vaccination Events – NTE \$25,000</p>	<p>President De Lara asked for a motion to approve the consent agenda.</p>	<p>#18-87 MOTION WAS MADE by Director Shorr seconded by Director PerezGil to approve the consent agenda. Motion passed 6-1.</p> <p>AYES – 6 Vice-President/Secretary Borja, Director Shorr, Director Rogers, Director Zendle, Director PerezGil, and Director Zavala</p> <p>NOES – 0</p> <p>ABSENT – 0</p> <p>ABSTAIN – 1 President De Lara</p>
<p>E. Desert Healthcare Foundation CEO Report</p> <p>1. Eastern Coachella Valley Equity Collaborative: COVID-19 Community Support, Outreach, Education, Testing, and Vaccination Distribution</p>	<p>Conrado Bárzaga, MD, CEO, described the access to the vaccine with 20k doses administered to date, the partnerships that have assisted with the increase of 350 to 500 vaccinations each day, event coordination with Rite Aid and Desert Care Network, the gaps in vaccinations especially in Cathedral City, delivering vaccines to employees at the Coachella Valley Water District, further describing the upcoming events in North Shore, surpassing the \$3M grants for the collaborative efforts with the Public Health Institute</p>	



**DESERT HEALTHCARE FOUNDATION
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<p>2. Advancing the District’s Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley Update – Request for Proposals (RFP) – Access to Healthcare Strategies - \$575,000 (\$400,000 DHCD plus \$100,000 Inland Empire Health Plan (IEHP), and (\$75,000 Lift to Rise)</p>	<p>providing an additional \$350k.</p> <p>President De Lara congratulated Dr. Bárzaga for the additional funding of support.</p> <p>Dr. Bárzaga, CEO, described working with the Desert Highland Gateway Estates community to determine their choice to provide access to healthcare services, identifying two semi-finalists with interviews and site visits, a final determination at an upcoming meeting, and a recommendation to the Board in May.</p>	
<p>F.1. Program Committee</p> <p>1. Draft Meeting Minutes – April 13, 2021</p> <p>2. Grant Payment Schedules</p> <p>F.2. F&A Committee</p> <p>1. Draft Meeting Minutes – April 13, 2021</p>	<p>President De Lara inquired on questions from the Board concerning the April 13 Program Committee meeting minutes.</p> <p>Director Shorr, Chair, F&A Committee, described the meeting minutes and the recommendation for consulting services for the development of the software program for vaccination registration purposes.</p>	
<p>G. Behavioral Health Initiative</p>	<p>Dr. Bárzaga, CEO, as introduced in the District meeting, described Ms.</p>	



**DESERT HEALTHCARE FOUNDATION
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<p>1. Senior Program Officer, Behavioral Health</p>	<p>Jana Trew’s job description as detailed in the packet, and the enthusiasm for the work ahead with the Behavioral Health Initiative.</p>	
<p>H. Homelessness Initiative</p> <p>1. Consideration to approve \$20,000 for utilities and supplemental costs of the Summer Cooling Centers</p>	<p>President De Lara asked for a motion and a second to approve the \$20k for utilities and supplemental costs of the Summer Cooling Centers.</p> <p>In response to Director Zendle, Chris Christensen, CAO, explained that the remaining \$18k from the Homelessness Summer Survival Fund that will be used as a resource funding for the Summer Cooling Centers utilities and supplemental costs, then the uncommitted funding from the Homelessness Initiative.</p> <p>Director Zendle described the upcoming hot weather and suggested that staff contact Greg Rodriguez, Government Relations and Public Policy Advisor, Officer of Supervisor Perez, if the county plans to open the cooling centers sooner than June, that the District has funding to use toward air conditioning costs.</p>	<p>#18-88 MOTION WAS MADE by Director Zendle seconded by Director Borja to approve \$20,000 for utilities and supplemental costs of the Summer Cooling Centers.</p> <p>Motion passed unanimously.</p> <p>AYES – 7 President De Lara, Vice-President/Secretary Borja, Director Shorr, Director Rogers, Director Zendle, Director PerezGil, and Director Zavala</p> <p>NOES – 0</p> <p>ABSENT – 0</p>



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	<p>Before exiting the meeting at approximately 6:45 p.m., Director Rogers expressed her yes vote.</p>	
<p>I. Old Business</p> <p>1. Memorandum of Understanding between the Desert Healthcare Foundation and the Coachella Valley Association of Governments (CVAG) in the amount of \$500,000 for the period of April 1, 2021 through June 30, 2022 to support the current homelessness programs through the CV Housing First program</p> <p>2. Donation to Santuario de Nuestra Señora de Guadalupe Church in honor of Fr. Francisco Valdovinos</p>	<p>Donna Craig, Chief Program Officer, described the Board-approved \$500k allocation, as reported by Tom Kirk, Executive Director, Coachella Valley Association of Governments (CVAG) in the District meeting, the CVAG Executive Committee approved the funding and the execution of the Memorandum of Understanding.</p> <p>Dr. Bárzaga, CEO, described Fr. Valdovinos untimely passing, his role in the community, the partnership with the District in combating COVID, and the Board’s approval of a donation to the Santuario de Nuestra Señora de Guadalupe Church in his honor, detailing the letter specifying the use of funding.</p> <p>President De Lara thanked the Board and Staff and welcomed Jana Trew, Senior Program Officer, Behavioral Health.</p>	



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J. Adjournment	President De Lara adjourned the meeting at 7:20 p.m.	<i>Audio recording available on the website at https://www.dhcd.org/Agendas-and-Documents</i>
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ATTEST: _____
Karen Borja, Vice-President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

DRAFT

DESERT HEALTHCARE FOUNDATION					
APRIL 2021 FINANCIAL STATEMENTS					
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Statement of Operations					
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Schedule of Grants					

Desert Healthcare Foundation
Profit & Loss Budget vs. Actual
July 2020 through April 2021

	MONTH			TOTAL		
	Apr 21	Budget	\$ Over Budget	Jul '20 - Apr 21	Budget	\$ Over Budget
Income						
4000 · Gifts and Contributions	10	2,500	(2,490)	138,064	25,000	113,064
4003 · Grants	200,000	100,000	100,000	2,000,000	1,000,000	1,000,000
4116 · Bequests - Frederick Lowe	4,041	5,417	(1,376)	48,492	54,170	(5,678)
4130 · Misc. Income	0	83	(83)	0	830	(830)
8015 · Investment Interest Income	13,679	8,333	5,346	156,062	83,330	72,732
8030 · Change in Value of CRT's	0	500	(500)	0	5,000	(5,000)
8040 · Restr. Unrealized Gain/(Loss)	107,512	4,167	103,345	438,939	41,670	397,269
Total Income	325,242	121,000	204,242	2,781,557	1,210,000	1,571,557
Expense						
5001 · Accounting Services Expense	958	667	291	9,580	6,670	2,910
5035 · Dues & Memberships Expense	0	42	(42)	25	420	(395)
5057 · Investment Fees Expense	4,010	2,500	1,510	39,957	25,000	14,957
5065 · Legal Costs Ongoing Expense	0	83	(83)	0	830	(830)
5101 · DHCD-Exp Alloc Wages& benefits	12,605	21,844	(9,239)	173,051	218,440	(45,389)
5102 · DHCD-Expenses - COVID CARES	32,730	0	32,730	199,564	0	199,564
5106 · Marketing & Communications	141	3,958	(3,817)	398	39,580	(39,182)
5110 · Other Expenses	362	417	(55)	4,490	4,170	320
5115 · Postage & Shipping Expense	0	8	(8)	0	80	(80)
5120 · Professional Fees Expense	0	83	(83)	0	830	(830)
8051 · Major grant expense	0	83,333	(83,333)	1,966,624	833,330	1,133,294
8052 · Grant Expense - Collective/Mini	0	27,500	(27,500)	0	275,000	(275,000)
Total Expense Before Social Services	50,806	140,435	(89,629)	2,393,689	1,404,350	989,339
5054 · Social Services Fund	0	5,000	(5,000)	20,000	50,000	(30,000)
Net Income	274,436	(24,435)	298,871	367,868	(244,350)	612,218

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of April 30, 2021

				Apr 30, 21	Apr 30, 20
ASSETS					
Current Assets					
Checking/Savings					
100 · CASH					
			146 · Checking - Pacific Premier 6718	0	10,426
			150 · Petty Cash	200	200
			151 · Checking - Union Bank 7611	1,072,465	1,214,464
			155 · Summer Homeless Survival Fund	0	11,374
			Total Checking/Savings	1,072,665	1,236,464
			Total Accounts Receivable	150,000	0
Other Current Assets					
476-486 · INVESTMENTS					
			477 · Morgan Stanley-Investments		
			477.2 · Unrealized Gain/(Loss)	84,636	6,044
			477 · Morgan Stanley-Investments - Other	3,093,324	3,191,691
			Total 477 · Morgan Stanley-Investments	3,177,960	3,197,735
			486 · Merrill Lynch		
			486.1 · Merrill Lynch Unrealized Gain	798,563	185,021
			486 · Merrill Lynch - Other	1,765,063	1,708,347
			Total 486 · Merrill Lynch	2,563,626	1,893,368
			Total 476-486 · INVESTMENTS	5,741,586	5,091,103
500 · CONTRIBUTIONS -RCVB -CRTS					
			515 · Contrib RCVB-Pressler CRT	61,277	63,217
			530 · Contrib RCVB-Guerts CRT	126,022	126,022
			Total 500 · CONTRIBUTIONS -RCVB -CRTS	187,299	189,239
			601 · Prepaid Payables	1,917	1,822
			Total Other Current Assets	5,930,802	5,282,164
TOTAL ASSETS				7,153,467	6,518,628

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of April 30, 2021

				Apr 30, 21	Apr 30, 20
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
			1000 · Accounts Payable	3,284	2,190
			1052 · Account payable-DHCD Exp Alloc	30,794	227,865
			Total Accounts Payable	34,078	230,055
Other Current Liabilities					
			2183 · Grants Payable-COVID-CARES PHI	461,250	0
			2185 · Deferred Revenue	50,000	0
			2190 · Current - Grants payable	2,659,766	1,801,886
			Total Other Current Liabilities	3,171,016	1,801,886
			Total Current Liabilities	3,205,094	2,031,941
Long Term Liabilities					
			2186 · Grants payable	1,600,000	2,260,000
			Total Liabilities	4,805,094	4,291,941
Equity					
			3900 · Retained Earnings	1,980,510	2,294,853
			Net Income	367,868	(68,167)
			Total Equity	2,348,378	2,226,686
TOTAL LIABILITIES & EQUITY				7,153,467	6,518,628

DESERT HEALTHCARE FOUNDATION					
BALANCE SHEET 04/30/21					
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES					
		T/B	GENERAL Fund	Restricted Funds	Trusts
ASSETS					
	150 - Petty Cash	200	200	-	-
	151 - Checking - Union Bank 7611*	1,072,465	535,365	537,100	-
Total 100 - CASH - UNRESTRICTED		1,072,665	535,565	537,100	-
Accounts Receivable					
	321 - Accounts Receivable - Other	150,000	-	150,000	-
Total Accounts Receivable		150,000	-	150,000	-
477 - Invt-Morgan Stanley					
	477.2 - Unrealized Gain	84,636	-	84,636	-
	477 - Invt-Morgan Stanley	3,093,324	-	3,093,324	-
Total 477 - Invt-Morgan Stanley		3,177,960	-	3,177,960	-
6441	486.1 - Merrill Lynch Unrealized Gain	798,563	798,563	-	-
	486 - Merrill Lynch	1,765,063	859,107	905,956	-
Total 486 - Merrill Lynch		2,563,626	1,657,670	905,956	-
	515 - Contrib RCVB-Pressler CRT	61,277	-	-	61,277
	530 - Contrib RCVB-Guerts CRT	126,022	-	-	126,022
	601 - Prepaid payables	1,917	1,917	-	-
Total Current Assets		7,153,467	2,195,152	4,771,016	187,299
TOTAL ASSETS		7,153,467	2,195,152	4,771,016	187,299
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
	1000 - Accounts Payable	3,284	3,284	-	-
	1052 - Account Payable - DHCD - Alloc Expenses	30,794	30,794	-	-
	2183 - Grants Payable-COVID-CARES PHI	461,250	-	461,250	-
	2185 - Deferred Revenue	50,000	-	50,000	-
	2190 - Grants Payable - Current Portion	2,659,766	-	2,659,766	-
Total Current Liabilities		3,205,094	34,078	3,171,016	-
	2186 - Grant Payable - Long Term	1,600,000	-	1,600,000	-
Total Liabilities		4,805,094	34,078	4,771,016	-
Equity					
	3900 - Retained Earnings	1,980,510	1,793,211	-	187,299
	Net Income	367,868	367,868	-	-
Total Equity		2,348,378	2,161,079	-	187,299
TOTAL LIABILITIES & EQUITY		7,153,467	2,195,152	4,771,016	187,299
* Restricted funds include Summer Survival Homeless Fund (\$16,772), Donations (\$25,000), Pass-Through Funds and Accounts Payable					

Desert Healthcare Foundation
Deposit Detail
 April 2021

Type	Date	Name	Account	Amount
Deposit	04/12/2021		151 - Checking - Union Bank 7611	100,000
Payment	04/12/2021	Desert Healthcare Dist.	1499 - Undeposited Funds	(100,000)
TOTAL				(100,000)
Deposit	04/19/2021		151 - Checking - Union Bank 7611	4,041
		American Society of Composers	4116 - Bequests - Frederick Lowe	(4,041)
TOTAL				(4,041)
Deposit	04/28/2021		151 - Checking - Union Bank 7611	10
		Misc.	4000 - Gifts and Contributions	(10)
TOTAL				(10)
			TOTAL	104,051

Desert Healthcare Foundation
Check Register
As of April 30, 2021

Type	Date	Num	Name	Amount
100 - CASH				
151 - Checking - Union Bank 7611				
Bill Pmt -Check	04/08/2021	5184	El Sol Neighborhood Educational Center	(105,000)
Bill Pmt -Check	04/08/2021	5185	Union Bank	(1,094)
Bill Pmt -Check	04/08/2021	5186	Vision Y Compromiso	(30,000)
Bill Pmt -Check	04/12/2021	5187	Miguel Delgado	(400)
Bill Pmt -Check	04/12/2021	5188	TOP Shop	(674)
Bill Pmt -Check	04/22/2021	5189	Alejandro Espinoza - Expense Reimbursement	(9,430)
Bill Pmt -Check	04/22/2021	5190	TOP Shop	(423)
Bill Pmt -Check	04/22/2021	5191	Youth Leadership Institute	(18,750)
Check	04/26/2021		Bank Service Charge	(362)
Bill Pmt -Check	04/28/2021	5192	Todec Legal Center Perris	(37,500)
Bill Pmt -Check	04/28/2021	5193	Coachella Valley Volunteers in Medicine	(5,000)
Bill Pmt -Check	04/30/2021	5194	Verizon Wireless	(201)
Bill Pmt -Check	04/30/2021	IB 04302021	Desert Healthcare District	(86,109)
TOTAL				(294,943)

Desert Healthcare Foundation						
Details for Credit Card Expenditures						
Credit card purchases - March 2021 - Paid April 2021						
Number of credit cards held by Foundation personnel - 2						
Credit Card Limit - \$25,000						
Credit Card Holders:						
Conrado Bárzaga - Chief Executive Officer						
Chris Christensen - Chief Administration Officer						
Routine types of charges:						
Office Supplies, Dues for membership, Supplies for Projects, Programs, etc.						
Statement						
Year	Month Charged	Total Charges	Expense Type	Amount	Purpose	
		\$ 1,094.08				
Monthly Statement:						
2021	March	\$ 1,094.08	Foundation			
			5106	\$ 10.99	cvHIP.com hosting	
			5106	\$ 10.00	Desert Sun subscription - marketing	
			5102	\$ 1,073.09	Rental car for CV Collaborative Events	
				\$ 1,094.08		



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: May 25, 2021
To: Board of Directors
Subject: Request for Proposals (RFP): Improving Access to Healthcare in Desert Highland Gateway Estates – Borrego Community Health Foundation: \$575,000

Staff recommendation:

- In response to the RFP and to respond to the wishes of the community representatives of Desert Highland Gateway Estates, consideration to approve, in concept, Borrego Community Health Foundation’s proposal to provide access to healthcare services in Desert Highland Gateway Estates neighborhood AND to authorize the CEO and Legal Counsel to negotiate and execute the service/grant agreement. The CEO to report to the Board on the completed agreement at the June 22, 2021 Board meeting.

Background:

- On July 28, 2020, the Board of Directors approved advancing the District’s role in addressing the District’s role in addressing the healthcare needs of Black communities in the Coachella Valley.
- Of the \$500,000 allocated towards the initiative, \$400,000 was to address access to healthcare, including but not limited to, primary care, behavioral health, and navigation services. Additional funds of \$175,000 was contributed by IEHP and Lift to Rise, ensuring a total allocation of \$575,000.
- On October 1, 2020, the District released the RFP seeking proposals to provide access to healthcare for the Desert Highland Gateway (DHG) Estates community and received two proposals. After discussing with DHG community members and leaders, it was decided to reopen the RFP and seek additional, more suitable, proposals.
- On December 14, 2020, the District released the RFP for a second round of applicants. The second RFP release closed on February 12, 2021 and the District received four proposals: Central Neighborhood Health Foundation, Borrego Health, SAC Health System, and North County Health Project, Inc., d.b.a. TrueCare.
- On March 18, 2021, staff met with representatives of the Desert Highland Gateway community to thoroughly discuss each proposal. DHG representatives ended up identifying two top applicants: Central Neighborhood Health Foundation and Borrego Health. In order to provide the top two applicants an opportunity to present their proposal and answer any questions from DHG representatives, the District hosted proposal presentations mid-April.
- On May 3, 2021, District staff met to debrief with DHG representatives. DHG representatives gave their recommendation to select Borrego Health with the condition of learning more about the timeline for a physical location, services provided, and what investment Borrego Health will allocate to DHG based on their recent allocation of \$37 million from the Health Resources and Services Administration as part of the American Rescue Plan Act.

- Borrego Health responded with answers to questions, which were reviewed by the DHG community members, who made the final decision to accept Borrego Health as the health care service provider in providing access to healthcare services in Desert Highland Gateway Estates.

Additional comments in reference to the recommendation:

- DHCD staff and Legal Counsel will meet with Borrego staff to build out and finalize a tight contract with a start date of July 1, 2021.
- The following would be incorporated into the documentation:
 - Timeline for filling open positions, including the recruitment from the community for two positions.
 - Timeline for additional conversations with the DHG Health and Wellness Committee to determine specific needs.
 - Implementation of outreach plan to build patient awareness around services and accessibility.
 - Timeline to determine feasibility of a bricks and mortar clinic OR a smaller unit within the James O. Jessie Community Center, including plans to obtain use permit from City of Palm Springs, among other licensure requirements.
 - Timeline for approval and application process to secure American Rescue Plan Act funds and HRSA approval (May 31st for budgeting ARP funds; June 24th application due; August HRSA approval)
- Refine deliverables and outcomes.

Suggested contingencies:

- Recommend a 3-year grant contract, NTE \$575,000, with a plan to financially sustain the *Access to Healthcare Initiative Project* after the grant term ends June 30, 2024. This would allow the District to closely monitor the three years expenditures and Borrego would, on an annual basis, present to the District staff a detailed budget and expenditure plan for the following year. This methodology is similar to how the District's previous 3-year grant with Desert AIDS Project supporting the startup of their STD clinic and the past five-year grant with UCR School of Medicine to support the startup of the Family Medicine and Internal Medicine residency program.
- Stipulate how a funding commitment from the American Rescue Plan Act, if approved, would benefit the project.
- Staff and Legal review on an annual basis, also considering any ramifications resulting from ongoing investigations.

Fiscal Impact: none

- Previously approved \$400,000 from the FY20/21 grantmaking budget
- Additional funds of \$175,000 committed in FY20/21 from IEHP and Lift to Rise



**DESERT HEALTHCARE
DISTRICT & FOUNDATION**

Date: May 25, 2021
To: Board of Directors
Subject: Black and African American Healthcare Student Scholarship

INFORMATION ONLY

Background:

- On July 28, 2020, the Board of Directors approved advancing the District's role in addressing the District's role in addressing the healthcare needs of Black communities in the Coachella Valley
- Of the \$500,000 allocated towards the initiative, \$400,000 was to address access to healthcare, including but not limited to, primary care, behavioral health, and navigation services. Additional funds of \$175,000 was contributed by IEHP and Lift to Rise, ensuring a total allocation of \$575,000.
- \$100,000 was allocated towards the development of a scholarship fund to expand racial diversity in the health profession by supporting black students pursuing health careers.
- An additional \$100,000 for the scholarship fund was approved by the board at the March 23, 2021 Director's meeting, ensuring a total allocation of \$200,000 for the scholarship fund.
- OneFuture Coachella Valley was awarded a \$200,000 grant for the planning phase of development for a sustainable structure and the initial launch that addresses disparities and obstacles in college enrollment and attainment and entry into health careers among the region's Black and African American student population.
- One of the strategies in achieving goals was the establishment of an *Advisory Council*. The Advisory Council met at a launch meeting on May 17th.

Black and African American Healthcare Scholarships Advisory Council:

- The purpose of the Advisory Council is to guide strategies to address the obstacles facing Black and African American youth in pursuit of college and healthcare careers by informing the development of scholarship priorities, student recruitment strategies and support services needed for success. Co-create a sustainability plan for the initiative and assure Black

and African American students are a key part of a diverse and culturally competent future healthcare workforce.

- At the May 17th launch meeting, the Advisory Council members were:
 - Introduced to an overview of the DHCD Black and African American grant;
 - Informed of the needs/gaps for black students in the Coachella Valley
 - Given an overview of One Future CV's student support services
 - In discussion of the scholarship opportunity of \$100,000 (eligibility requirements, scholarship opportunity name, and outreach for 2021-2033 scholarships)
- "Setting the Vision" will be discussed at the next meeting.



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: May 25, 2021
To: Board of Directors
Subject: CV Equity Collaborative: COVID-19 Testing and Vaccine Update

Staff Recommendation: Informational item only

Background:

- The Desert Healthcare District and Foundation has established and leads The Coachella Valley Equity Collaborative (CVEC), which has brought together community- and faith-based organizations, government agencies (county and state), and local farm owners to address the COVID-19 epidemic and ensure there is a coordinated effort to maximize resources and prevent overlap in services and/or outreach.

COVID-19 Testing Update:

- The CVEC has coordinated multiple COVID-19 testing events that have been hosted throughout the Coachella Valley and beyond. To date, a total of **4,576** COVID-19 tests have been conducted in events organized by the CVEC and the RUHS-Department of Public Health.
- A significant decrease of COVID-19 testing participants has been a concern not only for events hosted by the CVEC but for all testing sites county-wide. Aggressive outreach marketing and outreach have been conducted leading up to each event that includes, door-to-door outreach, radio and television announcements, social media posts, and flyer distribution at food distribution sites.
- A new partnership has been established with the Coachella Valley Housing Coalition, FIND Food Bank and Coachella Valley Unified School District to schedule COVID-19 testing at their sites in the Coachella Valley.

COVID-19 Vaccination Update

- As the COVID-19 testing has seen a decline in recent weeks, COVID-19 vaccine events have increased dramatically and the CVEC once again finds itself leading efforts to increase access to underserved communities in the Eastern Coachella Valley, specifically farmworker communities, and now educators and food service workers.

- Since the launch of the first COVID-19 vaccine event at Tudor Ranch, Inc on January 21st, multiple on-site registrations and vaccination events have been held. To date, a total of more than **27,000** COVID-19 vaccines have been provided to District residents in vaccination clinics hosted by the CVEC in partnership with the RUHS-Department of Public Health and Rite-Aid pharmacies.
- Starting the week of May 24th the CVEC will partner with Rite-Aid pharmacies to host school-based vaccination clinics at the Desert Sands Unified School District and Coachella Valley Unified School District middle and high schools. These vaccination clinics will be open to students ages 12 to 17 years old and their families, along with any other community member.
- Vaccination clinics in the Palm Springs Unified School District middle and high schools will also commence the week of May 24th in partnership with Desert Care Network. These vaccination clinics will be open to students ages 12 to 17 years old and their families, along with any other community member.
- All vaccination clinics scheduled through the CVEC can be found online by following this link: <https://teamup.com/ksq48j1e61znbyuvqo>

Fiscal Impact:

- \$3,125,000 grant funding received by DHCF as follows: Riverside County Contract for \$2,400,000, of which \$440,000 will support/compensate DHCF staff, and Public Health Institute grant for \$725,000, of which \$90,000 will support/compensate DHCF staff.



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: May 25, 2021
To: Board of Directors
Subject: Environmental Justice and Health Equity:
AB-617 South Coast Air Quality Management District (SCAQMD)
Community Emissions Reduction Plan (CERP) and Moving Forward on
Effective Air Quality Response Planning

Staff Recommendation: Informational item only.

AB-617 Eastern Coachella Valley

- Assembly Bill 617 requires California Air Resource Board (CARB) to select communities for the preparation of Community Emissions Reduction Plans (CERPs) and air districts with a selected community to adopt the CERP within one year of selection.
- CARB selected the Eastern Coachella Valley Community in December 2019.
- Eastern Coachella Valley Community Steering Committee (CSC) adopted a its CERP on 12/4/2020. A copy of the Plan was shared with the Board at its December 2020 meeting. The CERP includes a description of the process and actions to reduce emissions and exposures, an implementation schedule, and an enforcement plan.
- Community members worked with SCAQMD to include amendments to the CERP. Those amendments were finalized and submitted to CARB.
- A copy of the CERP amendments can be read in the following link:
<http://www.aqmd.gov/docs/default-source/ab-617-ab-134/steering-committees/eastern-coachella-valley/presentation-local-plans.pdf?sfvrsn=8>

Community Engagement and Dissemination of DHCD Work

- At the AB-617 meeting on June 10, 2021, DHCD will present the findings of two reports funded by DHCD and prepared by the Public Health Institute: “Air Pollution Trends in the Coachella Valley – 2017-2019”, and “Rates of Respiratory and Cardiovascular Disease Emergency Department Visits and Hospitalizations in the Coachella Valley. Analysis of Emergency Department and Hospitalization Data, 2016-2018”.
- Additional opportunities to present this body of work are being explored in partnership with Alianza Coachella Valley.

Moving Forward on Effective Air Quality Response Planning

- The District hired Concur, Inc., an environmental policy and facilitation organization to assist with a stakeholder engagement process to develop an air quality emergency response plan to anticipate and respond to illegal fires similar to those that occurred on the Torres-Martinez Desert Cahuilla Indians (TMDCI) land in the fall of 2019.
- Working with the Desert Healthcare District, the Office of U.S. Representative Raul Ruiz, and the Office of Supervisor V. Manuel Perez, the Office of Assemblyman Eduardo Garcia, and Coachella Valley Unified School District Board President Joey Acuña Jr., Concur is working to host a convening of key representatives and their staff for “buy in” of the approach.
- The three local tribes, including Cabazon Band of Mission Indians, Torres-Martinez Desert Cahuilla Indians, and Twenty-Nine Palms Band of Mission Indians will also be invited.
- Concur will present a report of key findings and possible recommendations based on their 1-year research and fact finding.

Fiscal Impact:

N/A



**DESERT HEALTHCARE FOUNDATION
PROGRAM COMMITTEE MEETING
MEETING MINUTES
May 11, 2021**

Directors & Community Members Present	District Staff Present via Video Conference	Absent
Chair, Evett PerezGil Vice-President Karen Borja Director Carmina Zavala	Conrado E. Bázquez, MD, Chief Executive Officer Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Program Officer and Director of Outreach Meghan Kane, Programs and Research Analyst Erica Huskey, Administrative and Program Assistant Andrea S. Hayles, Clerk of the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	The meeting was called to order at 5:40 p.m. by Chair PerezGil.	
II. Approval of Agenda	Chair PerezGil asked for a motion to approve the agenda.	Moved and seconded by Vice-President Borja and Director Zavala to approve the agenda. Motion passed unanimously.
III. Meeting Minutes 1. April 13, 2021	Chair PerezGil asked for a motion to approve the April 13, 2021 minutes.	Moved and seconded by Vice-President Borja and Director Zavala to approve the April 11, 2021 meeting minutes. Motion passed unanimously.
IV. Public Comment	There was no public comment.	
VI. Old Business 1. Progress and Final Reports Update 2. Grant Payment Schedules 3. Advancing the District's Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley Update – Request for Proposals (RFP) – Access to Healthcare Strategies - \$575,000 (\$400,000)	Chair PerezGil inquired with the committee on any questions concerning the progress and final reports and the grant payment schedules. Conrado Bázquez, MD, CEO, described the most recent meetings with the community members, the four proposals received, the two final candidates selected by the community, and the request for interviews and site visits for additional information with a	



**DESERT HEALTHCARE FOUNDATION
PROGRAM COMMITTEE MEETING
MEETING MINUTES
May 11, 2021**

<p>DHCD plus \$100,000 Inland Empire Health Plan (IEHP), and (\$75,000 Lift to Rise)</p>	<p>recommendation to move forward with Borrego Health’s proposal to advance to the Board with the provision of mobile services as a permanent unit, which requires licensing and other components, and an access point in Desert Highland Gateway Estates 30-days after the execution of the service agreement.</p> <p>Deiter Crawford, Desert Highland Gateway Estates resident thanked the District for the time and consideration to create the health access point for the DHGE community looks forward to the work ahead.</p>	
<p>VII. New Business</p> <p>1. Coachella Valley Equity Collaborative</p> <p>a. Public Health Institute (PHI) Together Toward Health (TTH) \$225,000 Grant Award</p>	<p>Dr. Bárzaga, CEO, described the additional \$225k for the collaborative and the ongoing work to provide vaccination services to the residents of the Coachella Valley, which has evolved from merely testing and outreach.</p>	
<p>VIII. Behavioral Health Initiative</p> <p>1. 2019 Mental and Behavioral Health Needs Assessment Recap and Highlights</p>	<p>Donna Craig, Chief Program Officer, provided background on the 2019 Behavioral Health Needs Assessment developed by EVALCORP, and the needs assessment will serve as a model for Jana Trew, Senior Program Officer, Behavioral Health to develop a behavioral health improvement plan.</p> <p>Jana Trew, Senior Program Officer, Behavioral Health</p>	

**DESERT HEALTHCARE FOUNDATION
PROGRAM COMMITTEE MEETING
MEETING MINUTES
May 11, 2021**

	<p>detailed the collective work of the needs assessment to advance and improve the community experiences, looking forward to structuring a document with a collective impact model, and working with the Community Engagement Officer on an interactive process to move ahead with the goals.</p> <p>Chair PerezGil expressed her enthusiasm for moving forward with the needs assessment, especially with the numerous mental health implications of COVID.</p> <p>Mr. Trew also shared that May is Mental Health Awareness Month with a theme of Recovery, Replenishment, and Resurgence with a different theme each week with links on the website for mental health assistance, including a self-assessment.</p>	
<p>IX. Committee Member Comments</p>		
<p>X. Adjournment</p>	<p>Chair PerezGil adjourned the meeting at 6:03 p.m.</p>	<p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p>

ATTEST: _____
Evelt PerezGil, Chair/Director Program Committee

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



Date: 5/11/2021

To: Program Committee - Foundation

Subject: Progress and Final Grant Reports 4/1/21 – 4/30/21

The following final grant report is included in this staff report:

- **Coachella Valley Volunteers In Medicine, Grant #1038**
Grant term: 2/1/20 – 1/31/21
Original Approved Amount: \$50,000
Progress report covering the time period from: 2/1/20 - 1/31/21

Coachella Valley Volunteers in Medicine, Grant#: 1038

Affordable and Accessible Healthcare Services For East Valley Residents

Reporting Period: 2/1/2020 to 1/31/2021

Doug Morin

Tel: (760) 625-0760

doug.morin@cvvim.org

Grant Information

Grant Amount: \$50,000

Paid to date: \$45,000

Balance: \$5,000

Proposed Goals and Evaluation

The specific benefits or measurable impact to be achieved by (1/31/2021):

CVVIM is committed to providing quality healthcare services to our patients. We have processes in place for both quantitative and qualitative evaluation, focusing on both patients and volunteers.

Quantitative evaluation is an ongoing process whereby each patient is tracked over their lifetime with CVVIM, both to the number of individual face-to-face "visits" for either medical or dental care scheduled and received, as well as for numbers of other "contacts" such as medical case management, diabetes and other disease-specific case management, health education and wellness services, health navigator services, homeless medical outreach services and social assessments resulting in social service/community referrals. In particular, numbers for "visits" are monitored monthly to ensure we are on target to maintain, and ideally increase, our annual average number of patient visits at around 3,000 per year. Encounters are tracked primarily for supplemental reporting on additional services provided that are not medical or dental visits.

We also track the number of volunteers by service type (i.e. physician, dentist, medical assistant, clerical volunteer, etc.) and use Department of Labor Wage and Labor information to determine the value of their donated professional service. The value of all donated services is calculated monthly and ultimately is budgeted and accounted for in our annual and monthly budgets.

Qualitatively, volunteers are evaluated annually for their level of satisfaction, or at the time of their resignation from volunteer service. Patients are evaluated biannually through a random sampling of patients while at the clinic and also for patients who have not been into the clinic for six months or more. Questions are focused on both their personal satisfaction with services received as well as to healthcare services they would like, or needed, that are not offered.

Information from all surveys is reviewed by program committees and the Board of Directors.

Proposed number of District residents to be served:

0-5: 0

6-17: 0

18-24: 100

25-64: 800

65 or more: 100

Proposed geographic area(s) served:

Coachella

Indian Wells

Indio

La Quinta

Mecca

North Shore

Oasis

Palm Desert

Thermal

Final Progress:

Final Outcomes:

We met our intended goal to provide a minimum of 900 contacts to District residents through medical and/or dental visits, diabetes education and case management, other case management, health navigator services, and a limited number of contacts to homeless from the west Valley.

Final number of District residents served:

0-5: 0

6-17: 0

18-24: 5

25-64: 763

65 or older: 21

Final geographic area(s) served:

Please answer the following questions

1. Please describe any specific issues/barriers in meeting the proposed program/project goals:

None

2. Please describe any unexpected successes other than those originally planned

We were fortunate to have a busy summer and fall in 2019.

3. After the initial investment by the DHCD how will the program/project be financially sustained?

This is an ongoing program and we will continue to seek additional grant support from other foundations while continually reviewing our fundraising efforts to increase donated revenue.

4. List five things to be done differently if this project/program were to be implemented again

Our program model is determined and will not change (volunteer driven), however as we move forward in the COVID pandemic we will need to carefully consider increase costs for PPE.

Also because of COVID, we have already began to provide the majority of our patients telephonically and we will need to carefully monitor patient satisfaction and outcomes to ensure our quality of care is not affected.

DESERT HEALTHCARE FOUNDATION								
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE								
April 30, 2021								
TWELVE MONTHS ENDED JUNE 30, 2021								
A/C 2190 and A/C 2186-Long term			6/30/2020	New Grants	Total Paid	4/30/2021		
			Open	Current Yr		Open		
Grant ID Nos.	Name		BALANCE	2020-2021	July-June	BALANCE		
Health Portal	Remaining Collective Funds-Mayor's Race & DHCF		\$ 110,105		\$ 37,129	\$ 72,976		HP-cvHIP
BOD - 04/24/18	Behavioral Health Initiative Collective Fund		\$ 1,952,000		\$ 174,000	\$ 1,778,000		Behavioral Health
BOD - 06/26/18 BOD	Avery Trust Funds-Committed to Pulmonary services		\$ 919,801		\$ 100,880	\$ 818,921		Avery Trust
BOD - 5/28/19 BOD (#993)	Galilee Center - Emergency Services		\$ 7,500		\$ 7,500	\$ -		
BOD - 6/25/19 BOD (#1006)	DHCD - Homelessness Initiative Collective Fund		\$ 711,383		\$ 115,669	\$ 595,714		Homelessness
F&A - 06/11/19	\$300k Grant Funding Commitment FY18-19 - \$225k Balance		\$ 119,156		\$ 105,000	\$ 14,156		EV Funding
BOD - 9/26/17; 10/23/18; 09/24/19 (#1025)	RSS Funds-From Investment Funds & DHCD Grants		\$ 174,279		\$ 903	\$ 173,376		RSS
	Reclass Unexpended Balance for COVID-19 Per BOD 10/27/20					\$ (173,376)		
F&A - 06/09/20	\$300k Grant Funding Commitment FY19-20		\$ 300,000		\$ -	\$ 300,000		
BOD - 07/28/20 (#1134)	DHCD/IEHP - Addressing the Healthcare Needs of Black Communities			\$ 400,000	\$ -	\$ 400,000		
	IEHP Contribution to Grant #1134 (Aug 2020)			\$ 50,000	\$ -	\$ 50,000		
	Lift To Rise Contribution to Grant #1134 (Dec 2020)			\$ 75,000	\$ -	\$ 75,000		
BOD - 02/23/21 BOD (#1148)	OneFuture - Black and African American Healthcare Scholarship - 2 yrs			\$ 200,000	\$ 45,000	\$ 155,000		
TOTAL GRANTS			\$ 4,294,223	\$ 725,000	\$ 586,081	\$ 4,259,766		
Summary: As of 04/30/2021								
				Uncommitted		A/C 2190	\$ 2,659,766	
Health Portal (CVHIP):	\$ 72,976	\$ 72,976				A/C 2186	\$ 1,600,000	
West Valley Homelessness Initiative	\$ 595,714	\$ 73,214				Total	\$ 4,259,766	
Behavioral Health Initiative Collective Fund	\$ 1,778,000	\$ 1,778,000				Diff	\$ (0)	
Avery Trust - Pulmonary Services	\$ 818,921	\$ 558,427						
Galilee Center - Emergency Services	\$ -	\$ -						
East Valley Grant Funding Commitment	\$ 314,156	\$ 309,156						
Healthcare Needs of Black Communities	\$ 680,000	\$ 525,000						
Total	\$ 4,259,766	\$ 3,316,773						
Amts available/remaining for Grant/Programs - FY 2020-21:				FY21 Grant Budget		Social Services Fund #5054		
Amount budgeted 2020-2021		\$ 1,330,000	\$ 1,000,000			Budget	\$ 60,000	
Amount granted year to date		\$ (725,000)	\$ 330,000			DRMC Auxiliary	\$ 20,000	Spent YTD
Mini Grants:						Balance Available	\$ 40,000	
Net adj - Grants not used:								
Contributions / Additional Funding	IEHP \$50,000 - LIFT TO RISE \$75,000	\$ 125,000						
Balance available for Grants/Programs		\$ 730,000						

DESERT HEALTHCARE FOUNDATION						
OUTSTANDING PASS-THROUGH GRANTS AND GRANT PAYMENT SCHEDULE						
April 30, 2021						
FISCAL YEAR ENDED JUNE 30, 2021						
A/C 2183			6/30/2020	New Grants	Total Paid	4/30/2021
Grant ID Nos.	Name		Open	Current Yr	July-June	Open
			BALANCE	2020-2021		BALANCE
BOD - 10/20/20 - Contract #21-024	Coronavirus Aid, Relief, and Economic Security (CARES) Act and Center for Disease Control and Prevention Epidemiology and Laboratory Capacity (ELC) Enhancing Detection funding from Riverside County - \$1.2 Million (\$960,000 for grants)					
BOD - 10/20/20 (#1152)	Galilee Center - Emergency Services			\$ 120,000	\$ 90,000	\$ 30,000
BOD - 10/20/20 (#1154)	Vision Y Compromiso - Stop the Spread of COVID-19			\$ 120,000	\$ 90,000	\$ 30,000
BOD - 10/20/20 (#1155)	Pueblo Unido CDC - Coachella Valley COVID-19 Collaborative			\$ 120,000	\$ 60,000	\$ 60,000
BOD - 10/20/20 (#1156)	El Sol Neighborhood Educational Center - Coachella Valley COVID-19 Collaborative			\$ 120,000	\$ 90,000	\$ 30,000
BOD - 10/20/20 (#1157)	Youth Leadership Institute - COVID-19 ECV Collaborative			\$ 120,000	\$ 60,000	\$ 60,000
BOD - 10/20/20 (#1158)	Alianza Coachella Valley - ECV COVID-19 STRATEGIC COMMUNICATIONS PLAN			\$ 120,000	\$ 60,000	\$ 60,000
BOD - 10/20/20 (#1159)	Lideres Campesinas, Inc. - Take It to the Fields Initiative			\$ 120,000	\$ 60,000	\$ 60,000
BOD - 10/20/20 (#1161)	Todec Legal Center Perris - Sembrando Prevencion			\$ 120,000	\$ 90,000	\$ 30,000
BOD - 12/15/20 - Contract	Together Toward Health funding, a Program of the Public Health Institute - \$500,000 (\$445,000 for grants)					
BOD - 12/15/20 (#1172)	El Sol Neighborhood Educational Center - Coachella Valley COVID-19 Collaborative			\$ 140,000	\$ 105,000	\$ 35,000
BOD - 12/15/20 (#1175)	Pueblo Unido, CDC			\$ 25,000	\$ 25,000	\$ -
BOD - 12/15/20 (#1176)	Galilee Center - Emergency Services			\$ 25,000	\$ 18,750	\$ 6,250
BOD - 12/15/20 (#1179)	Youth Leadership Institute			\$ 25,000	\$ 18,750	\$ 6,250
BOD - 12/15/20 (#1180)	Alianza Coachella Valley - ECV COVID-19 STRATEGIC COMMUNICATIONS PLAN			\$ 25,000	\$ 18,750	\$ 6,250
BOD - 12/15/20 (#1181)	Vision Y Compromiso - Promotoras and the Coachella Valley COVID-19 Collaborative			\$ 140,000	\$ 105,000	\$ 35,000
BOD - 12/15/20 (#1185)	Lideres Campesinas, Inc. - Take It to the Fields Initiative			\$ 25,000	\$ 25,000	\$ -
BOD - 12/15/20 (#1189)	Todec Legal Center Perris - Sembrando Prevencion			\$ 50,000	\$ 37,500	\$ 12,500
TOTAL GRANTS			\$ -	\$ 1,415,000	\$ 953,750	\$ 461,250
					A/C 2183	\$ 461,250
					Diff	\$ -
	CARES/ELC Administrative Costs			\$ 240,000	\$ 176,515	\$ 63,485
	Public Health Institute Administrative Costs			\$ 45,000	\$ -	\$ 45,000
TOTAL ADMINISTRATIVE COSTS			\$ -	\$ 285,000	\$ 176,515	\$ 108,485
Amts available/remaining for Grant/Programs - FY 2020-21:						
Amount granted year to date		\$ (1,415,000)			Grant Funds	
Mini Grants:					CARES/ELC	PHI
Net adj - Grants not used:				Total Grant	\$ 1,200,000	\$ 500,000
Foundation Administration Costs		\$ (285,000)		Received to Date	\$ 900,000	\$ 400,000
Contributions / Additional Funding	CARES \$600,000 & ELC \$600,000 & PHI \$500,000	\$ 1,700,000		Balance Remaining	\$ 300,000	\$ 100,000
Balance available for Grants/Programs		\$ -				
Summary: As of 04/30/2021						
Riverside County COVID-19 Support	\$				423,485	
Public Health Institute Support	\$				146,250	
Total	\$				569,735	



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
May 11, 2021

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Director Arthur Shorr President Leticia De Lara Director Les Zendle, MD	Conrado E. Bázquez, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Donna Craig, Chief Program Officer Meghan Kane, Programs and Research Analyst Eric Taylor, Accounting Manager Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Shorr called the meeting to order at 5:00 p.m.	
II. Approval of Agenda	Chair Shorr asked for a motion to approve the Agenda.	Moved and seconded by Director Zendle and President De Lara to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment.	
IV. Approval of Minutes 1. Minutes – Meeting April 11, 2021	Chair Shorr asked for a motion to approve the minutes of the April 11, 2021 F&A Committee meeting.	Moved and seconded by Director Zendle and President De Lara to approve the April 11, 2021 meeting minutes. Motion passed unanimously.
V. CEO Report	Conrado Bázquez, MD, CEO, explained that the Foundation received the executed contract for the \$225k from the Public Health Institute Together Towards Health Program to move forward with continuing vaccinations in the community.	
VI. Financial Reports 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chris Christensen, CEO reviewed the April financial reports answering questions of the committee.	Moved and seconded by Director Zendle and President De Lara to approve the April 2021 Foundation Financial Reports – items 1-5 and forward to the Board for approval. Motion passed unanimously.
VII. Other Matters 1. FY 2021-2022 Annual Budget Review	Chris Christensen, CAO, reviewed the Foundation budget with the committee describing the negative projections over the past 3 to 4 years with the Foundation having the	Moved and seconded by Director Zendle and President De Lara to approve the FY 2021-2022 Annual Budget Review and forward to the Board for approval. Motion passed unanimously.



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
May 11, 2021

	<p>opportunity for receiving outside sources.</p> <p>President De Lara inquired if the District is sending flowers to the Supple family, a long-term serving Board member.</p> <p>Director Zandle recommended adjourning the May Board meeting in honor of Mr. Supple and the possibility of inviting prior directors Mark Matthews or Kay Hazen to provide some remarks with press coverage.</p>	
VIII. Adjournment	Chair Shorr adjourned the meeting at 5:04 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
 Arthur Shorr, Chair, Director, Board of Directors
 Finance & Administration Committee
 Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: May 25, 2021
To: Board of Directors
Subject: FY 2021-2022 Annual Budget Review and Consideration of Approval

Staff Recommendation: Consideration to approve the FY 2021-2022 Annual Budget.

Information:

District

- FY20-21 (a year of the pandemic) has proved to be better than originally anticipated and budgeted regarding revenue and expenses. Real estate property values have continually increased, resulting in increased property tax revenue. Conversely, administrative expenses have been significantly less.
- As a result of the continued improvements regarding the COVID-19 pandemic, the FY21-22 annual budget reflects more of business back to normal.
- 4010 Property Tax Revenue – the budget reflects a 3% increase over the current year.
- 4505-4513 Las Palmas Medical Plaza Rent and CAM Revenue –
 - Rental Income reflects the current occupancy of 92%.
 - CAM Revenue includes the increase from \$.62 to \$.69 per square foot.
- 4220 & 9999-1 Interest Income – Due to the bond market effects, net interest income will remain low projecting \$20,000.
- 5110-5145 - Staffing Expenses include the 11 current staff members and two current vacant positions (Senior Development Officer and Public Policy Analyst) and includes budget for up to 5% merit increase. \$636,000 of Staffing Expenses are allocated to the Foundation to facilitate the COVID-19 related work of the County CARES/ELC and the Public Health Institute, along with other work of the Foundation including Behavioral Health.
- 7010 - Grant-Making Budget of \$4,000,000 for the fiscal year.

Foundation

- 4003 Grants Income - \$1,650,000 includes \$900,000 of confirmed pass-through funds, \$250,000 additional external sources, and \$500,000 potentially from DHCD.
- 8015 & 8040 Investment Income – The investments in the Foundation are subject to fluctuations in the stock market. A conservative estimate of investment income is included, assuming the year will hold steady with a favorable stock market.
- 5101 & 5102 Salaries and Wages - \$636,000 of salaries and wages expense is allocated to the Foundation from the District. \$201,000 will be charged to the Behavioral Health collective fund grant. This includes the Senior Program Officer for Behavioral Health and the Senior Development Officer. \$253,000 is allocated to the CARES/ELC/PHI administrative fund.

- 5102 - \$150,000 is remaining from the repurposed Ready Set Swim funds for internal COVID-19 administrative expenses.
- 8051 Grant Expense – \$1,400,000 includes the \$900,000 pass-through funds and estimated grant funds from DHCD.
- At the May 11, 2021 Finance & Administration Committee meeting, the Committee approved the request and recommended forwarding to the Board for consideration of approval.

Fiscal Impact:

District – Net Income \$107,366

Foundation – Net Loss (\$149,085)

DESERT HEALTHCARE FOUNDATION									
FY 2021 - 2022 BUDGET									
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DRAFT									
<u>PAGE</u>									
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2	SUMMARY								
3	CASHFLOW								
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5	GRANTS DETAIL SCHEDULE								
6	BUDGET DETAIL								

DESERT HEALTHCARE FOUNDATION						
SUMMARY - BUDGET - FY 2021-2022						
DRAFT						
			Net Income			
	Income	Expense	(Loss)			
Foundation Operations	\$ 2,042,000	\$ 2,131,085	\$ (89,085)			
Social Services Fund	\$ -	\$ 60,000	\$ (60,000)			
Total	\$ 2,042,000	\$ 2,191,085	\$ (149,085)			

DESERT HEALTHCARE FOUNDATION													
CASH FLOW PROJECTION													
FY2021-2022													
DRAFT													
Available Cash July 1, 2021	\$ 7,108,966												
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Beginning Cash Balance:	\$ 7,108,966	\$ 7,073,625	\$ 7,038,285	\$ 6,435,194	\$ 6,399,854	\$ 6,364,514	\$ 5,683,923	\$ 5,648,583	\$ 5,613,242	\$ 4,888,902	\$ 4,853,561	\$ 4,818,221	\$ 7,108,966
Cash Receipts:													
Grants, Interest & F. Lowe	28,000	28,000	440,500	28,000	28,000	440,500	28,000	28,000	440,500	28,000	28,000	440,500	1,986,000
Gifts & Contributions	-	-	12,500	-	-	12,500	-	-	12,500	-	-	12,500	50,000
Total Receipts	28,000	28,000	453,000	28,000	28,000	453,000	28,000	28,000	453,000	28,000	28,000	453,000	2,036,000
Cash Disbursements:													
Operations	22,133	22,133	22,383	22,133	22,133	22,383	22,133	22,133	22,383	22,133	22,133	22,383	266,600
Reimbursement to District - Exp allocation	36,207	36,207	36,207	36,207	36,207	36,207	36,207	36,207	36,207	36,207	36,207	36,207	434,485
Grants - Various			992,500			1,070,000			1,113,750			900,346	4,076,596
Social Services Fund	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
Total Cash Disbursements	\$ 63,340	\$ 63,340	\$ 1,056,090	\$ 63,340	\$ 63,340	\$ 1,133,590	\$ 63,340	\$ 63,340	\$ 1,177,340	\$ 63,340	\$ 63,340	\$ 963,936	\$ 4,837,681
Cash Balance	\$ 7,073,625	\$ 7,038,285	\$ 6,435,194	\$ 6,399,854	\$ 6,364,514	\$ 5,683,923	\$ 5,648,583	\$ 5,613,242	\$ 4,888,902	\$ 4,853,561	\$ 4,818,221	\$ 4,307,285	\$ 4,307,285

DESERT HEALTHCARE FOUNDATION								
FY 2021 - 2022 BUDGET								
DRAFT	Budget	Proj	FYE 2022				FYE 2022	Inc(Dec)
	Fiscal Yr	6/30/2021					Budget	
	FYE 2021	Balance	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total	Vs Proj
INCOME								
4000 - Gifts and Contributions	30,000	138,054	12,500	12,500	12,500	12,500	50,000	(88,054)
4003 - Grants Income*	1,200,000	2,625,000	412,500	412,500	412,500	412,500	1,650,000	(975,000)
4116 - Bequests - Frederick Loewe	65,000	59,268	15,000	15,000	15,000	15,000	60,000	732
4130 - Misc Income	1,000	-	250	250	250	250	1,000	1,000
8015 - Investment Interest Income	100,000	189,845	37,500	37,500	37,500	37,500	150,000	(39,845)
8040 - Unrealized Gain/(Loss)	50,000	391,901	31,250	31,250	31,250	31,250	125,000	(266,901)
8030 - Change in value of CRT's	6,000	6,000	-	-	-	6,000	6,000	-
TOTAL INCOME	1,452,000	3,410,068	509,000	509,000	509,000	515,000	2,042,000	(1,368,068)
FOUNDATION EXPENSES								
5001 - Accounting Services	8,000	11,500	2,875	2,875	2,875	2,875	11,500	0
5035 - Dues and membership	500	25	125	125	125	125	500	475
5057 - Investment fees	30,000	47,931	12,500	12,500	12,500	12,500	50,000	2,069
5065 - Legal Fees - Ongoing	1,000	-	250	250	250	250	1,000	1,000
5101 - DHCD Exp Alloc - Wages & Benefits - Staff	463,129	213,928	95,468	95,468	95,468	95,468	381,873	167,945
5101 - Allocation of Wages to Behavioral Health Grant	(201,000)	-	(50,250)	(50,250)	(50,250)	(50,250)	(201,000)	(201,000)
5102 - DHCD-Expenses - COVID-CARES/ELC	-	222,446	63,403	63,403	63,403	63,403	253,612	31,166
5102 - Expenses (Internal) - Related to COVID	-	-	37,500	37,500	37,500	37,500	150,000	150,000
5106 - Marketing/Communication	47,500	2,843	11,875	11,875	11,875	11,875	47,500	44,657
5110 - Other Expense	5,000	4,628	1,250	1,250	1,250	1,250	5,000	372
5115 - Postage & Shipping	100	-	25	25	25	25	100	100
5120 - Professional Fees	1,000	-	250	250	250	250	1,000	1,000
8051 - Grant Expense - External Sources	1,000,000	2,791,624	350,000	350,000	350,000	350,000	1,400,000	(1,391,624)
8052 - Grants Expense - Includes mini grants**	330,000	-	7,500	7,500	7,500	7,500	30,000	30,000
TOTAL EXPENSE	1,685,229	3,294,924	532,771	532,771	532,771	532,771	2,131,085	(1,163,839)
FUNDS - EXPENSE								
5054 - Social Services Expense	60,000	21,000	15,000	15,000	15,000	15,000	60,000	(39,000)
TOTAL FUNDS EXPENSE	60,000	21,000	15,000	15,000	15,000	15,000	60,000	(39,000)
SUMMARY								
Income	1,452,000	3,410,068	509,000	509,000	509,000	515,000	2,042,000	(1,368,068)
Expenses	1,745,229	3,315,924	547,771	547,771	547,771	547,771	2,191,085	(1,124,839)
Net Income (Loss)	(293,229)	94,144	(38,771)	(38,771)	(38,771)	(32,771)	(149,085)	(243,229)

DESERT HEALTHCARE FOUNDATION									
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE									
As of 6/30/2022									
TWELVE MONTHS ENDED JUNE 30, 2021				FYE 6/30/2022				TOTAL YR	
DRAFT	3/31/2021							Disb	Balance
A/C 2190 and A/C 2186	Open	Grants New	Total	QTR 1	QTR 2	QTR 3	QTR 4	FYE 6/30/2022	at 6/30/2022
Name	BALANCE	6/30/2021	Grants						
Health Portal (CVHIP):	\$ 67,976		\$ 67,976	\$ 10,000	\$ 10,000	\$ 10,000	\$ 37,976	\$ 67,976	\$ -
West Valley Homelessness Initiative	\$ 515,714		\$ 515,714	\$ 137,500	\$ 122,500	\$ 100,000	\$ 155,714	\$ 515,714	\$ -
Behavioral Health Initiative Collective Fund	\$ 1,728,000		\$ 1,728,000	\$ 105,000	\$ 120,000	\$ 225,000	\$ 225,000	\$ 675,000	\$ 1,053,000
Avery Trust - Pulmonary Services	\$ 798,921		\$ 798,921	\$ 77,500	\$ 90,000	\$ 87,500	\$ 75,000	\$ 330,000	\$ 468,921
\$300k One Coachella Grant Funding	\$ 314,156		\$ 314,156	\$ 55,000	\$ 75,000	\$ 75,000	\$ 109,156	\$ 314,156	\$ -
Healthcare needs of Black Community	\$ 500,000		\$ 500,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 300,000	\$ 200,000
OneFuture - Black and African American Healthcare Scholarship	\$ 155,000		\$ 155,000	\$ -	\$ 45,000	\$ -	\$ 45,000	\$ 90,000	\$ 65,000
Passthrough Funds	\$ 128,750	\$ 1,125,000	\$ 1,253,750	\$ 400,000	\$ 400,000	\$ 408,750	\$ 45,000	\$ 1,253,750	\$ -
New Mini/General Grants		\$ 30,000	\$ 30,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 30,000	\$ -
Additional - Other TBD		\$ 500,000	\$ 500,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 500,000	\$ -
TOTAL GRANTS	\$ 4,208,517	\$ 1,655,000	\$ 5,863,517	\$ 992,500	\$ 1,070,000	\$ 1,113,750	\$ 900,346	\$ 4,076,596	\$ 1,786,921

Desert Healthcare Foundation							
Budget Detail							
FY 21-22							
DRAFT							
4000 - Gifts & Contributions							
	50,000	<i>Estimated External Partners(i.e. Foundations)</i>					
	50,000						
4003 - Grant Income							
	900,000	ELC3 funds (\$300k of \$1.2M received FY21)					
	250,000	<i>Estimated other external sources</i>					
	500,000	<i>Other possible from DHCD</i>					
	1,650,000						
5101 - DHCD Exp Alloc - Wages & Benefits - Staff							
	381,873	From DHCD Dir & Empl Exp					
5102 DHCD Expenses - COVID - CARES/ELC/PHI							
	253,612	From DHCD Dir & Empl Exp					
	150,000	Internal Expenses related to COVID (repurposed RSS funds)					
	403,612						
5106 - Communications/Marketing/Branding							
	40,000	Detail - CVHIP					
		10,000	Radio				
		15,000	Digital				
		15,000	Print				
		40,000					
	7,500	Miscellaneous					
	47,500						
8051 - Grant Expense - Outside Sources							
	900,000	ELC3 funds (\$300k of \$1.2M received FY21)					
	500,000	<i>Other possible from DHCD</i>					
	1,400,000						
8052 - Grant Expense - Including Mini Grants							
	30,000	Mini Grants					
	30,000						



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: May 25, 2021
To: Board of Directors- Desert Healthcare District and Foundation
Subject: Behavioral Health Informational Report

Background:

- In July 2017, the Board of Directors approved the scope of work to engage a Behavioral Health Consultant in the development and implementation of a comprehensive, data-driven, and participatory behavioral health needs assessment. The needs assessment was to serve as the blueprint for improving the behavioral health system of care in the Coachella Valley.
- In April 2018, the Board of Directors approved a \$2 million collective fund for a behavioral health initiative by working to form partnerships to utilize resources and identify ways of leveraging funds and creating strategies that will focus on the current and future needs of the Valley.
- In March 2019, the Board of Directors approved EVALCORP Research and Consulting to conduct a comprehensive community behavioral/mental health needs assessment.
- In October 2019, the findings of the completed Behavioral Health Needs Assessment were presented at a Learning Summit, hosted by Riverside County 4th District Supervisor V. Manuel Perez's Green Ribbon Committee.
- In 2020 a search began to hire a Senior Program Officer – Behavioral Health. This person would be responsible for developing, implementing, and managing a collective impact approach to drive the Coachella Valley Behavioral Health Coalition as well as to conduct public health planning, training, assessment, evaluation, and capacity-building activities focused on impacting mental/behavioral health.
- Jana Trew joined the Desert Healthcare District and Foundation in April 2021, filling the position of Senior Program Officer – Behavioral Health.
- The following is an updated informational report prepared by Jana Trew, Senior Program Officer, Behavioral Health.

Behavioral Health Improvement Plan:

- Improvement plan development will incorporate key areas of identified need within the Coachella Valley community. Development areas will include:
- Improving access to mental and behavioral health services by reducing barriers to eligibility and increasing access to services across the continuum of care.
- Achieve stigma reduction by increasing community awareness of available supports and services across the valley among all providers and community settings utilizing a variety of communication outreach tools.
- Professional development through a continued focus on training for community members, first responders and education and support team members to expand knowledge base when providing mental and behavioral health support linkage to those in need.
- Workforce expansion through continued efforts to promote student interest in considering behavioral health as a career choice here in the Coachella Valley along with incentivizing current practitioners to relocate to this community.
- This plan would consist of a collaborative interagency effort that would pool resources and expand the capacity to reach our residents in need. Continuing the work of the Green Ribbon Committee would be a helpful structure from which to advance this process.

May Mental Health Awareness Month:

- During the month of May, the district website highlighted the importance of increasing awareness of support options available for those in need. Each week highlighted a different mental health focus area:
- May 2 – 8
Opened with an affirmation regarding hopefulness along with a quote from our Fourth District Supervisor, V. Manuel Perez:
"As we recognize May as Mental Health [Awareness] Month, I want to thank the Desert Healthcare District, RUHS Behavioral Health, Desert Care Network, and so many community providers that have worked over the past three years with me and my Green Ribbon Behavioral Health Committee to highlight our behavioral health challenges and successes in Riverside county. This year we must really focus on the mental health repercussions from COVID-19 and do everything we can to mitigate them."
- May 9 – May 15
National Prevention Week, focused on substance use prevention and positive mental health resources.
- May 16-May 22
COVID-19 Focused Resources with links to support on our website.
- May 23 – May 31
Coming full circle to focus on forward consideration of support options to extend awareness throughout the year. A self-assessment link is provided as a guide.