



**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
October 13, 2020**

Directors & Community Members

Present via Video Conference	District Staff Present via Video Conference	Absent
Chair Evett PerezGil Vice-President Karen Borja Director Carole Rogers, RN Luciano Crespo, Community Member Allen Howe, Community Member	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Donna Craig, Chief Program Officer Alejandro Espinoza, Program Officer and Director of Outreach Meghan Kane, Programs and Research Analyst Erica Huskey, Administrative and Programs Assistant Andrea S. Hayles, Clerk of the Board	Nicolas Behrman, Community Member Thomas Thetford, Community Member

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	The meeting was called to order at 12:00 p.m. by Chair PerezGil.	
II. Approval of Agenda	Chair PerezGil asked for a motion to approve the agenda.	Moved and seconded by Vice-President Borja and Director Rogers to approve the agenda. Motion passed unanimously.
III. Meeting Minutes 1. September 08, 2020	Chair PerezGil asked for a motion to approve the September 08, 2020 meeting minutes.	Moved and seconded by Community Member Crespo and Community Member Howe to approve the September 08, 2020 meeting minutes. Motion passed unanimously.
IV. Public Comment	There was no public comment	
V. Old Business 1. Funding Requests 2. Progress and Final Reports Schedule	Chair PerezGil summarized the funding requests, answering questions from the committee and community members. Vice-President Borja referenced the Public Health Institute (PHI) in the accomplishments section concerning assistance with translation into Spanish, inquiring on the need for help, or if the Institute is asking the District for translation services.	



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	<p>Alejandro Espinoza, Program Officer and Director of Outreach, explained that the PHI is requesting additional assistance, and there is no additional cost, which is included in the budget for the Spanish translation. Vice-President Borja described the District’s translation to Purepecha for COVID-19 testing and education, and to take into consideration the translation of the most vital parts of the grant for community purpose. Mr. Espinoza explained that he will work with Will Dean, Communications and Marketing Director, including the translator for a summary report in Purepecha related to the key findings.</p> <p>Additionally, Vice-President Borja explained that for goal #2 with PHI under accomplishments, there is research information, but it lacks comments about CAL FIRE in the Eastern Coachella Valley. Travel time to the ER at JFK Memorial Hospital is 40 minutes; thus, residents forgo the ER, and contact the fire station directly, which is closer. Mrs. Borja expressed speaking with PHI to contact CAL FIRE in the unincorporated areas, and in Coachella about asthma attacks and Calfire’s response concerning air quality.</p> <p>Vice-President Borja thanked Jewish Family Service of the</p>	
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<p>3. Grants Payment Schedule</p>	<p>Desert for assisting the community as a much-needed resources for matters, such as mental health services and monetary assistance.</p> <p>Director Rogers inquired on grants in the Grant Payment Schedule from earlier in the year, such as Volunteers in Medicine asking about the drawdown process. Donna Craig, Chief Program Officer, explained that some grants are at 10% retention until the final reports are received and reviewed for instance Neuro Vitality’s grant is closed with removal at the end of the year. Ms. Craig also reviewed the budgeted items for mini grants with the committee.</p>	
<p>VI. Program Staff Updates</p> <p>1. Community Health Needs Assessment (CHNA) and Health Improvement Plan (CHIP)</p>	<p>Meghan Kane, Programs and Research Analyst provided an update on the Community Health Needs Assessment (CHNA) explaining that to date, 13 focus groups have been conducted with members throughout the community for residents, and no service providers at this time, as they will have a say in the Health Improvement Plan focus groups. The 13 focus groups included 66 participants with 41 from English speaking residents and 25 from Spanish speakers. The mix has been 50/50 Spanish versus English, and in the next two weeks, there are eight more focus groups with nine</p>	



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<p>2. Lift to Rise Rental Assistance Program – enrollment events</p>	<p>upcoming. Staff will continue targeting and explaining any gaps for all populations throughout the community.</p> <p>Alejandro Espinoza, Program Officer and Director of Outreach explained his participation in Lift to Rise’s rental assistance program events hosted in Indio, Desert Hot Springs, North Shore, and Cathedral City. An average of 100 families are completing the application process, with another event this week, including Saturday at the Coachella Library. The application capacity has been reached, and the program has been a huge success, including enrollment via the internet and telephonic applications; however, Lift to Rise is canceling the remaining events due to the high demand in Riverside County.</p>	
<p>3. Coachella Valley Health Information Place (CVHIP) and Marketing Efforts</p>	<p>Alejandro Espinoza, Program Officer and Director of Outreach described the Coachella Valley Health Information Place (CVHIP) Newsletter, new website features, and keeping the community update to date on the platform, such as advertisements and radio announcements. The CVHIP Facebook page continues to highlight community resources with an average of two publications per week.</p>	



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4. Policy Map – website placement and demonstration	Alejandro Espinoza, Program Officer and Director of Outreach provided a demonstration of the website for the data mapping with Policy Map on the District page that includes data points and layers within the widget, which also displays a video illustrating to the community and community partners, methods to utilize the data tool.	
VII. Committee Members Comments	Vice-President Borja described the upcoming 4 th Annual Eastern Coachella Valley Pride event this Friday, 10/16 with additional information available on the Facebook site through Alianza.	
V. Adjournment	Chair PerezGil adjourned the meeting at 12:35 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

DocuSigned by:

A handwritten signature in black ink that reads "Evett PerezGil".

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ATTEST: _____

Evett PerezGil, Chair/Director
Program Committee

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board