



DESERT HEALTHCARE DISTRICT
Finance, Legal, Administration, & Real Estate Committee Meeting
February 9, 2021

A meeting of the Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 3:30 PM, Tuesday, February 9, 2021, via Zoom using the following link:
<https://us02web.zoom.us/j/89392006823?pwd=U0laVW0ySGl3MIJqRzdRTW1tOC9iZz09>
Password: 586341

Participants will need to download the Zoom app on their mobile devices. Members of the public may also be able to participate by telephone, using the follow dial in information:

Dial in #:(669) 900-6833 To Listen and Address the Board when called upon:
Webinar ID: 893 9200 6823
Password: 586341

AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

- 1. F&A Minutes – Meeting January 12, 2021 – Pg. 3-7 **ACTION**

V. CEO REPORT

VI. CHIEF ADMINISTRATION OFFICER'S REPORT – Pg. 8

- 1. LPMP Leasing Update – Pg. 9 Information

VII. FINANCIAL REPORTS

- 1. District and LPMP Financial Statements – Pg. 10-20 **ACTION**
- 2. Accounts Receivable Aging Summary – Pg. 21
- 3. District - Deposits – Pg. 22
- 4. District - Property tax receipts – Pg. 23
- 5. LPMP – Deposits – Pg. 24-25
- 6. District – Check Register – Pg. 26-27
- 7. Credit Card – Detail of Expenditures – Pg. 28
- 8. LPMP – Check Register – Pg. 29
- 9. Retirement Protection Plan Update – Pg. 30
- 10. Grant Payment Schedule – Pg. 31

VIII. OTHER MATTERS

- 1. LPMP Lease Renewal – Labcorp - Pg. 32-59 **ACTION**
- 2. LPMP Lease – 6-Month Temporary Lease – Sleep Treatment Partners, Inc. – Pg. 60-62 **ACTION**
- 3. Bank Fees on LPMP Rental Receipts – Pg. 63 Information



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4. District Job Descriptions – Revised and Updated by HR Consultant – Maggie Martinez – Pg. 64-137

ACTION

IX. ADJOURNMENT

If you have any disability which would require accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at ahayles@dhcd.org or call (760) 323-6110 at least 24 hours prior to the meeting.