

DESERT HEALTHCARE DISTRICT
Finance, Administration, Real Estate and Legal Committee Meeting
February 12, 2019

A meeting of the Finance, Administration, Real Estate and Legal Committee of the Desert Healthcare District will be held at 3:00 PM, Tuesday, February 12, 2019, in the conference room on the 2nd floor of the Jerry Stergios Building, 1140 N. Indian Canyon Drive, Palm Springs, California.

AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

1. Minutes – Meeting December 11, 2018 – Pg. 2 - 4

V. CEO REPORT

VI. CHIEF FINANCIAL OFFICER'S REPORT – Pg. 5

1. LPMP Leasing Update – Pg. 6

VII. FINANCIAL REPORTS

1. District and LPMP Financial Statements – Pg. 7 - 17
2. Accounts Receivable Aging Summary – Pg. 18
3. District - Deposits – Pg. 19 - 20
4. District - Property tax receipts – Pg. 21
5. LPMP – Deposits – Pg. 22 - 24
6. District – Check Register – Pg. 25 - 27
7. Credit Card – Detail of Expenditures – Pg. 28 - 30
8. LPMP – Check Register – Pg. 31
9. Retirement Protection Plan Update – Pg. 32
10. Grant Payment Schedule – Pg. 33

VIII. OTHER MATTERS

1. Volunteer Community Committee Members

DISCUSSION

VIII. ADJOURNMENT



DESERT HEALTHCARE DISTRICT

DESERT HEALTHCARE DISTRICT

FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE

MEETING MINUTES

December 11, 2018

Directors Present	District Staff Present	Absent
Chair/Treasurer Mark Matthews Director Jennifer Wortham, DrPH	Chris Christensen, Interim CEO and CFO Lisa Houston, COO Stephen Huyck, Accounting Manager Andrea S. Hayles, Clerk to the Board	Arthur Shorr, Community Member

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Matthews called the meeting to order at 3:00 p.m.	
II. Approval of Agenda	Chair Matthews asked for a motion to approve the Agenda.	It was moved and seconded (Director Wortham, Chair Matthews) to approve the agenda. Motion passed unanimously.
III. Public Comment	None	
IV. Approval of Minutes	Chair Matthews asked for a motion to approve the minutes of October 9, 2018.	It was moved and seconded (Director Wortham, Chair Matthews) to approve the minutes. Motion passed unanimously.
V. CEO Report	Chris Christensen, Interim CEO, reminded the chair and committee members of the December 18, 2018, Special Meeting of the Board 4:30 p.m. start time.	



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<p>VI. Chief Financial Officer's Report 1. LPMP Leasing Update</p>	<p>VI.1. Chris Christensen, Interim CEO, detailed the 95% occupancy rate at Las Palmas Medical Plaza (LPMP). The District will begin marketing two vacant units and a 1,000 sq. ft. unit available in February 2019.</p>	
<p>VII. Financial Reports 1. District and LPMP Financial Statements 2. Accounts Receivable Aging Summary 3. District – Deposits 4. District – Property Tax Receipts 5. LPMP Deposits 6. District – Check Register 7. Credit Card – Detail of Expenditures 8. LPMP – Check Register 9. Retirement Protection Plan Update 10. Grant Payment Schedule</p>	<p>VII.1.-10. The Financial Reports were reviewed and discussed with Chris Christensen, Interim CEO.</p>	<p>It was moved and seconded (Director Wortham, Chair Matthews) to approve the October and November 2018 District Financial Reports - Items 1-10 and to forward to the Board for approval. Motion passed unanimously.</p>
<p>Public Comment</p>	<p>No public comment.</p>	
<p>VIII. Other Matters 1. LPMP Lease Extension – Suite 1E 204 – Desert Oasis Healthcare 2. LPMP Management Contract Renewal – INPRO EMS Construction</p>	<p>Chris Christensen, Interim CEO, provided details of the LPMP 1-year lease extension for Desert Oasis Healthcare with \$1.80 per sq. ft. for rent and \$6 per sq. ft. for Tenant Improvement allowance.</p> <p>Chris Christensen, Interim CEO, explained the LPMP property management contract renewal for INPRO EMS Construction – complimenting their work and recommending approval for another year.</p>	<p>It was moved and seconded (Director Wortham, Chair Matthews) to approve the LPMP Lease Extension – Suite 1E 204 – Desert Oasis Healthcare. Motion passed unanimously.</p> <p>It was moved and seconded (Director Wortham, Chair Matthews) to approve the LPMP Lease Management Contract Renewal – INPRO EMS Construction. Motion passed unanimously.</p>
<p>IV. Adjournment</p>	<p>Chair Matthews adjourned the meeting at 3:09 p.m.</p>	<p>Audio recording available on the website at http://dhcd.org/Finance-and-Administration</p>



DESERT HEALTHCARE DISTRICT

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FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE

MEETING MINUTES

December 11, 2018

ATTEST: _____

Mark Matthews, Chair Finance & Administration Committee/Treasurer
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

DRAFT

Chief Financial Officer's Report

February 12, 2019

Las Palmas Medical Plaza - Property Management:

Occupancy:

See attached unit rental status report.

95.8% currently occupied –

Total annual rent including CAM fees is **\$1,212,587**.

Leasing Activity:

Dr. Awad will be vacating suite 2W-107 to and relocating to suite 3W-105 beginning March 1, 2019 (approved at October 9, 2018 F&A meeting).

There is a party that has expressed interest in leasing Suite 2W-107 once Dr. Awad completes his relocation.

The two additional vacant suites (1W104 & 105) are adjacent and each are approximately 1,000 sq ft.

**Las Palmas Medical Plaza
Unit Rental Status
As of February 1, 2019**

Unit	Tenant Name	Deposit	Lease Dates		Term	Unit Sq Feet	Percent of Total	Monthly Rent	Annual Rent	Rent Per Sq Foot	Monthly CAM	Total Monthly Rent Inclg CAM	Total Annual Rent Inclg CAM
			From	To									
											\$ 0.62		
1W, 104	Vacant					1,024	2.07%						
1W, 105	Vacant					1,060	2.15%						
2W, 107	Dr. Awad is vacating					1,024	2.07%						
Total - Vacancies						3,108	6.30%						
Total Suites-33 - 29 Suites Occupied		\$ 58,516.90				49,356	93.7%	\$ 72,501.60	\$ 870,019.20	\$ 1.57	\$ 28,547.28	\$ 101,048.88	\$ 1,212,586.56
Summary - All Units													
			Occupied	46,248	93.7%								
			Vacant	3,108	6.3%								
			Pending	0	0%								
			Total	49,356	100%								

DESERT HEALTHCARE DISTRICT
DECEMBER 2018 & JANUARY 2019 FINANCIAL STATEMENTS
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Credit Card Expenditures
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Grants Schedule

**DESERT HEALTHCARE DISTRICT
YEAR TO DATE VARIANCE ANALYSIS
ACTUAL VS BUDGET
SEVEN MONTHS ENDED JANUARY 31, 2019**

Scope: \$25,000 Variance per Statement of Operations Summary

Account	YTD		Over(Under)	Explanation
	Actual	Budget	Budget	
4000 - Income	\$ 4,980,907	\$ 3,944,024	\$ 1,036,883	Interest income (net) from FRF investments \$1,051k; lower NEOPB Grant Income \$15k.
5000 - Direct Expenses	\$ 810,716	\$ 926,013	\$ (115,297)	Lower wage expense \$75k due to no CEO salary; increased vacation/sick/holiday expense \$10k; increased NEOPB allocation \$22k; lower Foundation salary allocation \$11k; lower health insurance related expenses \$45k; lower retirement plan expenses \$15.5k
6000-General & Admin Expense	\$ 265,453	\$ 307,761	\$ (42,308)	Lower East Valley office spend \$16k; lower LAFCO assessment expense \$4k; lower computer services expense \$15k; lower mileage expense \$3.5k; lower bank fees \$2.5k; lower Other \$1.5k
6500 - Professional Fees Expense	\$ 406,509	\$ 515,078	\$ (108,569)	Lower Communications & Marketing expense \$114k; increased legal exp of \$20.5k; other professional fees spend down \$14.5k
6700 - Trust Expenses	\$ 72,928	\$ 147,331	\$ (74,406)	RPP actuarial valuation required lower monthly expense accrual
7000 - Grants Expense	\$ 1,220,756	\$ 2,094,169	\$ (873,413)	Budget of \$3.5 Million for fiscal year is amortized straight-line over 12-month fiscal year.

Desert Healthcare District
Cumulative Profit & Loss Budget vs. Actual
 July 2018 through January 2019

	MONTH						TOTAL		
	Dec 18	Budget	\$ Over Budget	Jan 19	Budget	\$ Over Budget	Jul '18 - Jan 19	Budget	\$ Over Budget
Income									
4000 · Income	1,101,762	563,432	538,330	704,758	563,432	141,326	4,980,907	3,944,024	1,036,883
4500 · LPMP Income	99,625	103,403	(3,778)	100,245	106,582	(6,337)	696,503	714,058	(17,553)
4601 · Miscellaneous Income	750	950	(200)	750	950	(200)	5,250	6,650	(1,400)
Total Income	1,202,137	667,785	534,352	805,753	670,964	134,789	5,682,660	4,664,730	1,017,930
Expense									
5000 · Direct Expenses	81,748	172,622	(90,874)	110,793	133,119	(22,326)	810,716	926,013	(115,297)
6000 · General & Administrative Exp	38,335	41,085	(2,750)	38,600	61,251	(22,651)	265,453	307,761	(42,308)
6325 · CEO Discretionary Fund	-	417	(417)	-	417	(417)	-	2,919	(2,919)
6445 · LPMP Expenses	75,371	82,970	(7,599)	82,572	85,237	(2,665)	540,320	583,057	(42,737)
6500 · Professional Fees Expense	46,952	73,583	(26,631)	27,067	73,582	(46,515)	406,509	515,078	(108,569)
6700 · Trust Expenses	10,418	21,124	(10,706)	10,418	20,587	(10,169)	72,926	147,331	(74,405)
Total Expense Before Grants	252,824	391,601	(138,977)	269,450	374,193	(104,743)	2,095,924	2,482,159	(386,235)
7000 · Grants Expense	(10,674)	299,167	(309,841)	(8,849)	299,167	(308,016)	1,220,758	2,094,169	(873,413)
Net Income	969,985	(23,185)	983,170	545,153	(2,400)	547,553	2,385,979	88,398	2,277,583

Desert Healthcare District
Cumulative Profit & Loss Budget vs. Actual
 July 2018 through January 2019

	MONTH						TOTAL		
	Dec 18	Budget	\$ Over Budget	Jan 19	Budget	\$ Over Budget	Jul '18 - Jan 19	Budget	\$ Over Budget
Income									
4000 · Income									
4010 · Property Tax Revenues	550,348	550,348	-	550,348	550,348	-	3,852,436	3,852,436	-
4200 · Interest Income									
4220 · Interest Income (FRF)	166,764	104,000	62,764	91,392	104,000	(12,608)	789,717	728,000	61,717
9999-1 · Unrealized (gain)loss on invest	375,848	(100,000)	475,848	54,163	(100,000)	154,163	289,595	(700,000)	989,595
Total 4200 · Interest Income	542,612	4,000	538,612	145,555	4,000	141,555	1,079,312	28,000	1,051,312
4300 · DHC Recoveries	1,749	1,583	166	1,749	1,583	166	12,243	11,081	1,162
4400 · Grant Income	7,053	7,500	(447)	7,106	7,500	(394)	36,916	52,500	(15,584)
Total 4000 · Income	1,101,762	563,431	538,331	704,758	563,431	141,327	4,980,907	3,944,017	1,036,890
4500 · LPMP Income	99,625	103,402	(3,777)	100,245	106,581	(6,336)	696,506	714,051	(17,545)
4501 · Miscellaneous Income	750	950	(200)	750	950	(200)	5,250	6,850	(1,400)
Total Income	1,202,137	667,783	534,354	805,753	670,962	134,791	5,682,663	4,664,718	1,017,945
Expense									
5000 · Direct Expenses									
5100 · Administration Expense									
5110 · Wages Expense	49,577	123,071	(73,494)	51,338	82,047	(30,709)	540,388	815,353	(74,965)
5111 · Allocation to LPMP - Payroll	(4,420)	(4,420)	-	(4,420)	(4,420)	-	(30,940)	(30,940)	-
5112 · Vacation/Sick/Holiday Expense	12,539	6,923	5,616	14,040	6,923	7,117	62,203	51,923	10,280
5114 · Allocation to Foundation	(17,668)	(17,668)	-	(17,668)	(17,668)	-	(123,676)	(123,676)	-
5115 · Allocation to NEOPB	(6,706)	(7,797)	1,091	(6,358)	(7,797)	1,439	(32,395)	(54,579)	22,184
5119 · Allocation to RSS/CVHIP-DHCF	(1,826)		(1,826)	(1,366)		(1,366)	(11,224)		(11,224)
5120 · Payroll Tax Expense	3,305	9,415	(6,110)	8,138	6,277	1,861	41,100	47,077	(5,977)
5130 · Health Insurance Expense									
5131 · Premiums Expense	10,024	11,435	(1,411)	9,041	12,182	(3,141)	70,425	80,792	(10,367)
5135 · Reimb./Co-Payments Expense	303	2,500	(2,197)	2,536	2,500	36	3,216	17,500	(14,284)
Total 5130 · Health Insurance Expense	10,327	13,935	(3,608)	11,577	14,682	(3,105)	73,641	98,292	(24,651)
5140 · Workers Comp. Expense	643	1,292	(649)	643	861	(218)	5,194	6,458	(1,264)
5145 · Retirement Plan Expense	2,804	9,969	(7,165)	4,505	6,646	(2,141)	27,423	43,120	(15,697)
5160 · Education Expense		625	(625)	710	625	85	2,716	4,375	(1,659)
Total 5100 · Administration Expense	48,575	135,345	(86,770)	61,139	88,176	(27,037)	554,430	657,403	(102,973)
5210 · Healthcare Benefits Expense									
5211 · Health Insurance Expense	1,770	6,665	(4,895)	15,255	9,331	5,924	33,374	49,321	(15,947)
5224 · Retired Board - Medical Expense	1,311	1,237	74	1,263	6,237	(4,974)	8,933	13,659	(4,726)
Total 5210 · Healthcare Benefits Expense	3,081	7,902	(4,821)	16,518	15,568	950	42,307	62,980	(20,673)
5230 · Meeting Expense	1,159	667	492	2,274	667	1,607	8,800	4,669	4,131
5235 · Director Stipend Expense	600		600	1,900		1,900	5,100		
5240 · Catering Expense		333	(333)	383	333	50	1,118	2,331	(1,213)
5250 · Mileage Reimbursement Expense		42	(42)	245	42	203	623	294	329
5270 · Election Fees Expense	28,333	28,333	-	28,333	28,333	-	198,331	198,331	-
Total 5200 · Board Expenses	33,173	37,277	(4,104)	49,653	44,943	4,710	256,279	268,605	(12,326)
Total 5000 · Direct Expenses	81,748	172,622	(90,874)	110,792	133,119	(22,327)	810,709	926,008	(115,299)
6000 · General & Administrative Exp									
6110 · Payroll fees Expense	161	292	(131)	161	292	(131)	1,150	2,044	(894)
6120 · Bank and Investment Fees Exp	9,595	9,833	(238)	9,477	9,833	(356)	66,334	68,831	(2,497)
6125 · Depreciation Expense	1,149	1,181	(32)	1,149	1,181	(32)	8,043	8,267	(224)
6126 · Depreciation-Solar Parking lot	15,072	15,072	-	15,072	15,072	-	105,504	105,504	-

Desert Healthcare District
Cumulative Profit & Loss Budget vs. Actual
 July 2018 through January 2019

	MONTH						TOTAL		
	Dec 18	Budget	\$ Over Budget	Jan 19	Budget	\$ Over Budget	Jul '18 - Jan 19	Budget	\$ Over Budget
6130 · Dues and Membership Expense	966	2,275	(1,309)	1,221	2,275	(1,054)	15,943	15,925	18
6200 · Insurance Expense	1,412	917	495	1,412	917	495	9,934	6,419	3,515
6300 · Minor Equipment Expense		42	(42)		42	(42)		294	(294)
6305 · Auto Allowance & Mileage Exp	385	1,017	(632)	385	1,017	(632)	3,440	7,119	(3,679)
6306 · Staff- Auto Mileage reimb	383	313	70	49	313	(264)	2,400	2,191	209
6309 · Personnel Expense		104	(104)		104	(104)	53	728	(675)
6310 · Miscellaneous Expense		42	(42)		42	(42)	100	294	(194)
6311 · Cell Phone Expense	651	777	(126)	689	777	(88)	4,592	5,439	(847)
6312 · Wellness Park Expenses		167	(167)		167	(167)		1,169	(1,169)
6315 · Security Monitoring Expense	108	36	72		36	(36)	245	252	(7)
6340 · Postage Expense		542	(542)	327	542	(215)	2,147	3,794	(1,647)
6350 · Copier Rental/Fees Expense	394	458	(64)	500	458	42	2,506	3,208	(700)
6351 · Travel Expense	(113)	917	(1,030)	3,034	917	2,117	5,700	6,419	(719)
6352 · Meals & Entertainment Exp	90	417	(327)	1,256	417	839	3,012	2,919	93
6355 · Computer Services Expense	1,841	3,352	(1,511)	1,248	3,352	(2,104)	9,020	23,464	(14,444)
6360 · Supplies Expense	4,758	1,833	2,925	586	1,833	(1,247)	14,394	12,831	1,563
6380 · LAFCO Assessment Expense	1,484	1,500	(16)	1,484	5,167	(3,683)	10,388	14,167	(3,779)
6400 · East Valley Office									
6405 · East Valley Office - Rent			-	550	9,167	(8,617)	550	9,167	(8,617)
6410 · East Valley Office - Utilities			-		7,333	(7,333)		7,333	(7,333)
Total 6400 · East Valley Office				550	16,500	(15,950)	550	16,500	(15,950)
Total 6000 · General & Administrative Exp	38,336	41,087	(2,751)	38,600	61,254	(22,654)	265,455	307,776	(42,321)
6325 · CEO Discretionary Fund		417	(417)		417	(417)		2,919	(2,919)
6445 · LPMP Expenses	75,372	82,968	(7,596)	82,572	85,235	(2,663)	540,325	583,043	(42,718)
6500 · Professional Fees Expense									
6516 · Professional Services Expense	26,260	39,167	(12,907)	1,550	39,167	(37,617)	259,660	274,169	(14,509)
6520 · Annual Audit Fee Expense	1,492	1,499	(7)	1,492	1,499	(7)	10,444	10,493	(49)
6530 · PR/Communications/Website	1,380	17,917	(16,537)	5,865	17,917	(12,052)	10,946	125,419	(114,473)
6560 · Legal Expense	17,820	15,000	2,820	18,160	15,000	3,160	125,460	105,000	20,460
Total 6500 · Professional Fees Expense	46,952	73,583	(26,631)	27,067	73,583	(46,516)	406,510	515,081	(108,571)
6700 · Trust Expenses									
6711 · Disability Admin. Fee Expense		537	(537)			-		3,222	(3,222)
6720 · Pension Plans Expense			-			-			-
6721 · Legal Expense		167	(167)		167	(167)		1,169	(1,169)
6725 · RPP Pension Expense	10,000	20,000	(10,000)	10,000	20,000	(10,000)	70,000	140,000	(70,000)
6728 · Pension Audit Fee Expense	418	420	(2)	418	420	(2)	2,926	2,940	(14)
Total 6720 · Pension Plans Expense	10,418	20,587	(10,169)	10,418	20,587	(10,169)	72,926	144,109	(71,183)
Total 6700 · Trust Expenses	10,418	21,124	(10,706)	10,418	20,587	(10,169)	72,926	147,331	(74,405)
Total Expense Before Grants	252,826	391,801	(138,975)	269,449	374,195	(104,746)	2,095,925	2,482,158	(386,233)
7000 · Grants Expense									
7010 · Major Grant Awards Expense	(17,727)	291,667	(309,394)	(15,955)	291,667	(307,622)	1,183,840	2,041,669	(857,829)
7027 · Grant Exp - NEOPB	7,053	7,500	(447)	7,106	7,500	(394)	36,916	52,500	(15,584)
Total 7000 · Grants Expense	(10,674)	299,167	(309,841)	(8,849)	299,167	(308,016)	1,220,756	2,094,169	(873,413)
Net Income	959,985	(23,185)	983,170	545,153	(2,400)	547,553	2,365,979	88,396	2,277,583

Las Palmas Medical Plaza
Cumulative Profit & Loss Budget vs. Actual
 July 2018 through January 2019

	MONTH						TOTAL		
	Dec 18	Budget	\$ Over Budget	Jan 19	Budget	\$ Over Budget	Jul '18 - Jan 19	Budget	\$ Over Budget
Income									
4500 · LPMP Income									
4505 · Rental Income	71,395	73,797	(2,402)	72,015	76,024	(4,009)	498,896	509,740	(10,844)
4510 · CAM Income	28,230	29,522	(1,292)	28,230	30,474	(2,244)	197,610	203,730	(6,120)
4513 · Misc. Income		83	(83)		83	(83)		581	(581)
Total 4500 · LPMP Income	99,825	103,402	(3,777)	100,245	106,581	(6,336)	696,506	714,051	(17,545)
Expense									
6445 · LPMP Expenses									
6420 · Insurance Expense	1,283	1,083	200	1,283	1,083	200	8,981	7,581	1,400
6425 · Building - Depreciation Expense	20,834	22,019	(1,185)	20,834	22,019	(1,185)	145,838	154,133	(8,295)
6426 · Tenant Improvements -Dep Exp	17,850	14,853	2,997	17,850	17,120	730	124,950	108,238	18,712
6427 · HVAC Maintenance Expense		1,333	(1,333)	815	1,333	(518)	7,150	9,331	(2,181)
6428 · Roof Repairs Expense		208	(208)		208	(208)		1,456	(1,456)
6431 · Building -Interior Expense		208	(208)	6,285	208	6,077	7,144	1,456	5,688
6432 · Plumbing -Interior Expense		208	(208)		208	(208)	3,312	1,456	1,856
6433 · Plumbing -Exterior Expense		208	(208)		208	(208)		1,456	(1,456)
6434 · Allocation Internal Prop. Mgmt	4,420	4,420	-	4,420	4,420	-	30,940	30,940	-
6435 · Bank Charges	1,055	917	138	882	917	(35)	7,088	6,419	669
6437 · Utilities -Vacant Units Expense	185	208	(23)	184	208	(24)	1,149	1,456	(307)
6439 · Deferred Maintenance Repairs Ex		1,000	(1,000)		1,000	(1,000)	844	7,000	(6,156)
6440 · Professional Fees Expense	10,117	10,472	(355)	10,117	10,472	(355)	70,819	73,304	(2,485)
6441 · Legal Expense		83	(83)		83	(83)		581	(581)
6458 · Elevators - R & M Expense	1,535	1,000	535	3,843	1,000	2,843	9,451	7,000	2,451
6460 · Exterminating Service Expense	180	417	(237)	180	417	(237)	1,080	2,919	(1,839)
6463 · Landscaping Expense		2,250	(2,250)		2,250	(2,250)	1,300	15,750	(14,450)
6467 · Lighting Expense		2,917	(2,917)		2,917	(2,917)	2,250	20,419	(18,169)
6468 · General Maintenance Expense		83	(83)		83	(83)		581	(581)
6471 · Marketing-Advertising		1,458	(1,458)		1,458	(1,458)		10,206	(10,206)
6475 · Property Taxes Expense	6,000	6,000	-	6,000	6,000	-	42,000	42,000	-
6476 · Signage Expense		250	(250)		250	(250)		1,750	(1,750)
6480 · Rubbish Removal Medical Waste E	1,418	1,442	(24)	2,019	1,442	577	8,850	10,094	(1,244)
6481 · Rubbish Removal Expense	2,123	2,123	-	2,123	2,123	-	14,861	14,861	-
6482 · Utilities/Electricity/Exterior	525	708	(183)	503	708	(205)	3,040	4,956	(1,916)
6484 · Utilities - Water (Exterior)	369	583	(214)	359	583	(224)	5,325	4,081	1,244
6485 · Security Expenses	7,478	6,417	1,061	4,875	6,417	(1,542)	43,731	44,919	(1,188)
6490 · Miscellaneous Expense		100	(100)		100	(100)	222	700	(478)
Total 6445 · LPMP Expenses	75,372	82,968	(7,596)	82,572	85,235	(2,663)	540,325	583,043	(42,718)
Net Income	24,253	20,434	3,819	17,673	21,346	(3,673)	156,181	131,008	25,173

Desert Healthcare District
Balance Sheet
As of January 31, 2019

		Jan 31, 19
ASSETS		
Current Assets		
Checking/Savings		
	1000 · CHECKING CASH ACCOUNTS	2,489,185
	1100 · INVESTMENT ACCOUNTS	53,842,350
	Total Checking/Savings	56,331,535
	Accounts Receivable	126,377
Other Current Assets		
	1270 · Prepaid Insurance -Ongoing	16,360
	1279 · Pre-Paid Fees	22,351
	1281 · NEOPB Receivable	20,934
	1295 · Property Tax Receivable	1,201,289
	Total Other Current Assets	1,260,935
	Total Current Assets	57,718,846
Fixed Assets		
	1300 · FIXED ASSETS	4,893,652
	1335-00 · ACC DEPR	(1,723,241)
	1400 · LPMP Assets	7,133,617
	Total Fixed Assets	10,304,029
	Other Assets	2,773,786
	TOTAL ASSETS	70,796,661
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
	2000 · Accounts Payable	101,904
	2001 · LPMP Accounts Payable	6,069
	Total Accounts Payable	107,973
Other Current Liabilities		
	2002 · LPMP Property Taxes	7,085
	2131 · Grant Awards Payable	1,039,688
	2133 · Accrued Accounts Payable	346,921
	2141 · Accrued Vacation Time	22,720
	2186 · Retired BOD Medical - Current	10,949
	2188 · Current Portion - LTD	6,168
	2190 · Investment Fees Payable	9,418
	Total Other Current Liabilities	1,442,949
	Total Current Liabilities	1,550,922

Desert Healthcare District
Balance Sheet
As of January 31, 2019

		Jan 31, 19
Long Term Liabilities		
	2170 · RPP - Pension Liability	3,347,793
	2171 · RPP-Deferred Inflows-Resources	2,222,190
	2280 · Long-Term Disability	51,743
	2281 · Grants Payable - Long-term	10,147,646
	2286 · Retirement BOD Medical Liabilit	97,025
	2290 · LPMP Security Deposits	58,517
Total Long Term Liabilities		15,924,914
Total Liabilities		17,475,836
Equity		
	3900 · *Retained Earnings	50,954,846
	Net Income	2,365,979
Total Equity		53,320,825
TOTAL LIABILITIES & EQUITY		70,796,661

Desert Healthcare District
Balance Sheet
As of January 31, 2019

		Jan 31, 19
ASSETS		
Current Assets		
Checking/Savings		
1000 · CHECKING CASH ACCOUNTS		
	1010 · Union Bank - Checking	2,274,141
	1046 · Las Palmas Medical Plaza	214,544
	1047 · Petty Cash	500
	Total 1000 · CHECKING CASH ACCOUNTS	2,489,185
1100 · INVESTMENT ACCOUNTS		
	1130 · Facility Replacement Fund	54,281,148
	1135 · Unrealized Gain(Loss) FRF	(438,798)
	Total 1100 · INVESTMENT ACCOUNTS	53,842,350
	Total Checking/Savings	56,331,535
Accounts Receivable		
	1201 · Accounts Receivable	
	1204 · LPMP Accounts Receivable	(16,976)
	1205 · Misc. Accounts Receivable	143,353
	Total Accounts Receivable	126,377
Other Current Assets		
	1270 · Prepaid Insurance -Ongoing	16,360
	1279 · Pre-Paid Fees	22,351
	1281 · NEOPB Receivable	20,934
	1295 · Property Tax Receivable	1,201,289
	Total Other Current Assets	1,260,935
	Total Current Assets	57,718,846
Fixed Assets		
1300 · FIXED ASSETS		
	1310 · Computer Equipment	80,692
	1315 · Computer Software	68,770
	1320 · Furniture and Fixtures	27,085
	1325 · Offsite Improvements	300,849
	1331 · DRMC - Parking lot	4,416,257
	Total 1300 · FIXED ASSETS	4,893,652
1335-00 · ACC DEPR		
	1335 · Accumulated Depreciation	(200,125)
	1336 · Acc. Software Depreciation	(68,790)
	1337 · Accum Deprec- Solar Parking Lot	(1,341,579)
	1338 · Accum Deprec - LPMP Parking Lot	(112,747)

Desert Healthcare District
Balance Sheet
As of January 31, 2019

		Jan 31, 19
Total 1335-00 · ACC DEPR		(1,723,241)
1400 · LPMP Assets		
1401 · Building		8,705,680
1402 · Land		2,165,300
1403 · Tenant Improvements -New		2,141,711
1404 · Tenant Improvements - CIP		129,550
1406 · Building Improvements		
1406.1 · LPMP-Replace Parking Lot		676,484
1406 · Building Improvements - Other		1,364,337
Total 1406 · Building Improvements		2,040,821
1407 · Building Equipment Improvements		350,663
1409 · Accumulated Depreciation		
1410 · Accum. Depreciation		(7,075,685)
1412 · T I Accumulated Dep.-New		(1,324,422)
Total 1409 · Accumulated Depreciation		(8,400,108)
Total 1400 · LPMP Assets		7,133,617
Total Fixed Assets		10,304,029
Other Assets		
1700 · OTHER ASSETS		
1731 · Wellness Park		1,693,800
1740 · RPP-Deferred Outflows-Resources		1,057,842
1741 · OPEB-Deferred Outflows-Resourc		22,144
Total Other Assets		2,773,786
TOTAL ASSETS		70,796,661
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable		101,904
2001 · LPMP Accounts Payable		6,069
Total Accounts Payable		107,973
Other Current Liabilities		
2002 · LPMP Property Taxes		7,085
2131 · Grant Awards Payable		1,039,688
2133 · Accrued Accounts Payable		346,921
2141 · Accrued Vacation Time		22,720
2186 · Retired BOD Medical - Current		10,949
2188 · Current Portion - LTD		6,168

Desert Healthcare District
Balance Sheet
As of January 31, 2019

		Jan 31, 19
	2190 · Investment Fees Payable	9,418
	Total Other Current Liabilities	1,442,949
	Total Current Liabilities	1,550,922
	Long Term Liabilities	
	2170 · RPP - Pension Liability	3,347,793
	2171 · RPP-Deferred Inflows-Resources	2,222,190
	2280 · Long-Term Disability	51,743
	2281 · Grants Payable - Long-term	10,147,646
	2286 · Retirement BOD Medical Liabilit	97,025
	2290 · LPMP Security Deposits	58,517
	Total Long Term Liabilities	15,924,914
	Total Liabilities	17,475,836
	Equity	
	3900 · *Retained Earnings	50,954,846
	Net Income	2,365,979
	Total Equity	53,320,825
	TOTAL LIABILITIES & EQUITY	70,796,661

Desert Healthcare District
A/R Aging Summary
As of January 31, 2019

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	
Boys & Girls Club of Cathedral City-	1,955	-	-	-	-	1,955	Unused Grant Money
Cohen Musch Thomas Medical Group	-	73	(3,543)	73	-	(3,396)	Prepaid
Desert Healthcare Foundation-	19,034	-	19,494	20,129	76,968	135,625	Due from Foundation
Desert Oasis Healthcare Medical Group	-	(1,993)	-	-	-	(1,993)	Prepaid
Desert Regional Medical Center	-	(4,903)	-	-	-	(4,903)	Prepaid
EyeCare Services Partners Management LLC	-	(6,030)	-	-	-	(6,030)	Prepaid
Laboratory Corporation of America	-	4,774	-	-	-	4,774	Slow Pay
Mark Matthews	-	2,165	2,108	-	-	4,273	Director Insurance
Sovereign	750	-	750	-	-	1,500	Slow Pay
Tenet HealthSystem Desert, Inc	-	(5,429)	-	-	-	(5,429)	Prepaid
TOTAL	21,739	(11,341)	18,808	20,203	76,968	126,377	

Desert Healthcare District
Deposit Detail
December 2018 through January 2019

Type	Date	Name	Amount
Deposit	12/04/2018		1,749
		T-Mobile	(1,749)
TOTAL			(1,749)
Deposit	12/10/2018		4,590
Payment	12/10/2018	Coachella Valley Volunteers in Medicine-	(4,590)
TOTAL			(4,590)
Deposit	12/11/2018		10,084
		Riverside County Treasurer-	(10,084)
TOTAL			(10,084)
Deposit	12/18/2018		6,343
		Riverside County Treasurer-	(6,343)
TOTAL			(6,343)
Deposit	12/18/2018		1,160,734
		Riverside County Treasurer-	(1,160,734)
TOTAL			(1,160,734)
Deposit	12/20/2018		8,643
Payment	12/20/2018	Kay Hazen - 2018 Insurance Reimb	(8,643)
TOTAL			(8,643)
Deposit	01/03/2019		242
		Principal Financial Group	(242)
TOTAL			(242)

**Desert Healthcare District
Deposit Detail
December 2018 through January 2019**

Type	Date	Name	Amount
Deposit	01/03/2019		1,749
		T-Mobile	(1,749)
TOTAL			(1,749)
Deposit	01/08/2019		750
Payment	01/08/2019	Sovereign	(750)
TOTAL			(750)
Deposit	01/11/2019		5,977
		Riverside County Treasurer-September 18 NEOPB	(5,977)
TOTAL			(5,977)
Deposit	01/15/2019		1,208,603
		Riverside County Treasurer-	(1,208,603)
TOTAL			(1,208,603)
Deposit	01/18/2019		14,799
		Riverside County Treasurer-	(14,799)
TOTAL			(14,799)
Deposit	01/28/2019		750
Payment	01/28/2019	Sovereign	(750)
TOTAL			(750)
Deposit	01/28/2019		75,875
		Riverside County Treasurer-	(75,875)
TOTAL			(75,875)
		Total Deposits	2,500,888

DESERT HEALTHCARE DISTRICT
PROPERTY TAX RECEIPTS FY 2018 - 2019
RECEIPTS - TWELVE MONTHS ENDED JUNE 30, 2019

	FY 2016-2017 Projected/Actual					FY 2017-2018 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance	Budget %	Budget \$	Act %	Actual Receipts	Variance
July	2.5%	\$ 157,242	1.3%	\$ 107,591	\$ (49,652)	2.5%	\$ 165,105	1.3%	\$ 87,106	\$ (77,998)
Aug	1.6%	\$ 100,635	1.7%	\$ 76,625	\$ (24,010)	1.6%	\$ 105,667	1.6%	\$ 104,633	\$ (1,034)
Sep	2.6%	\$ 163,532	2.4%	\$ 149,702	\$ (13,830)	2.6%	\$ 171,709	2.4%	\$ 155,626	\$ (16,083)
Oct	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -
Nov	0.4%	\$ 25,159	0.0%	\$ 47,069	\$ 21,910	0.4%	\$ 26,417	0.0%	\$ -	\$ (26,417)
Dec	16.9%	\$ 1,062,958	17.6%	\$ 1,121,658	\$ 58,700	16.9%	\$ 1,116,106	17.8%	\$ 1,177,161	\$ 61,054
Jan	31.9%	\$ 2,006,413	33.0%	\$ 2,097,033	\$ 90,621	31.9%	\$ 2,106,733	19.7%	\$ 1,299,278	\$ (807,456)
Feb	0.0%	\$ -	0.8%	\$ 50,855	\$ 50,855	0.0%	\$ -	0.0%		
Mar	0.3%	\$ 18,869	0.2%	\$ 14,782	\$ (4,087)	0.3%	\$ 19,813	0.0%		
Apr	5.5%	\$ 345,933	5.8%	\$ 371,495	\$ 25,562	5.5%	\$ 363,230	0.0%		
May	19.9%	\$ 1,251,649	19.9%	\$ 1,258,864	\$ 7,215	19.9%	\$ 1,314,232	0.0%		
June	18.4%	\$ 1,157,304	16.8%	\$ 1,319,289	\$ 161,985	18.4%	\$ 1,215,169	0.0%		
Total	100%	\$ 6,289,695	99.6%	\$ 6,614,963	\$ 325,268	100.00%	\$ 6,604,180	42.8%	\$ 2,823,803	\$ (867,934)

**Las Palmas Medical Plaza
Deposit Detail - LPMP
December 2018 through January 2019**

Type	Date	Name	Memo	Amount
Deposit	12/03/2018		Deposit	3,772
Payment	12/03/2018	Quest Diagnostics Incorporated		(3,772)
TOTAL				(3,772)
Deposit	12/04/2018		Deposit	35,449
Payment	12/04/2018	EyeCare Services Partners Management LLC		(6,030)
Payment	12/04/2018	Tenet HealthSystem Desert, Inc.		(27,472)
Payment	12/04/2018	West Pacific Medical Laboratory		(1,947)
TOTAL				(35,449)
Deposit	12/05/2018		Deposit	23,089
Payment	12/05/2018	Derakhsh Fozouni, M.D.		(5,716)
Payment	12/05/2018	Palmtree Clinical Research		(6,086)
Payment	12/05/2018	Ramy Awad, M.D.		(2,375)
Payment	12/05/2018	Aijaz Hashmi, M.D., Inc.		(2,688)
Payment	12/05/2018	Brad A. Wolfson, M.D.		(3,387)
Payment	12/05/2018	Cure Cardiovascular Consultants		(2,837)
TOTAL				(23,089)
Deposit	12/11/2018		Deposit	2,202
Payment	12/11/2018	Pathway Pharmaceuticals, Inc.		(2,202)
TOTAL				(2,202)
Deposit	12/12/2018		Deposit	8,233
Payment	12/12/2018	Peter Jamieson, M.D.		(2,997)
Payment	12/12/2018	Steven Gundry, M.D.		(5,235)
TOTAL				(8,233)
Deposit	12/14/2018		Deposit	2,738
Payment	12/14/2018	Dennis Spurgin, D.C.		(2,738)
TOTAL				(2,738)

Las Palmas Medical Plaza
Deposit Detail - LPMP
December 2018 through January 2019

Type	Date	Name	Memo	Amount
Deposit	12/20/2018		Deposit	3,763
Payment	12/20/2018	Cohen Musch Thomas Medical Group		(3,763)
TOTAL				(3,763)
Deposit	01/03/2019		Deposit	13,258
Payment	01/03/2019	Desert Oasis Healthcare Medical Group		(1,993)
Payment	01/03/2019	Steven Gundry, M.D.		(5,235)
Payment	01/03/2019	EyeCare Services Partners Management LLC		(6,030)
TOTAL				(13,258)
Deposit	01/04/2019		Deposit	3,772
Payment	01/04/2019	Quest Diagnostics Incorporated		(3,772)
TOTAL				(3,772)
Deposit	01/04/2019		Deposit	20
		Miscellaneous - QuickBooks Credit		(20)
TOTAL				(20)
Deposit	01/07/2019		Deposit	23,089
Payment	01/07/2019	Derakhsh Fozouni, M.D.		(5,716)
Payment	01/07/2019	Palmtree Clinical Research		(6,086)
Payment	01/07/2019	Ramy Awad, M.D.		(2,375)
Payment	01/07/2019	Aijaz Hashmi, M.D., Inc.		(2,688)
Payment	01/07/2019	Brad A. Wolfson, M.D.		(3,387)
Payment	01/07/2019	Cure Cardiovascular Consultants		(2,837)
TOTAL				(23,089)
Deposit	01/08/2019		Deposit	43,328
Payment	01/08/2019	Peter Jamieson, M.D.		(2,997)
Payment	01/08/2019	Desert Regional Medical Center		(4,903)
Payment	01/08/2019	Tenet HealthSystem Desert, Inc.		(28,052)
Payment	01/08/2019	Tenet HealthSystem Desert, Inc		(5,429)
Payment	01/08/2019	West Pacific Medical Laboratory		(1,947)

Las Palmas Medical Plaza
Deposit Detail - LPMP
December 2018 through January 2019

Type	Date	Name	Memo	Amount
TOTAL				(43,328)
Deposit	01/15/2019		Deposit	2,738
Payment	01/15/2019	Dennis Spurgin, D.C.		(2,738)
TOTAL				(2,738)
Deposit	01/22/2019		Deposit	3,493
Payment	01/22/2019	Desert Family Medical Center		(3,493)
TOTAL				(3,493)
Deposit	01/28/2019		Deposit	9,477
Payment	01/28/2019	Desert Oasis Healthcare Medical Group		(1,993)
Payment	01/28/2019	Steven Gundry, M.D.		(5,235)
Payment	01/28/2019	Pathway Pharmaceuticals, Inc.		(2,249)
TOTAL				(9,477)
Deposit	01/29/2019		Deposit	16,361
Payment	01/29/2019	Desert Regional Medical Center		(4,903)
Payment	01/29/2019	Tenet HealthSystem Desert, Inc		(5,429)
Payment	01/29/2019	EyeCare Services Partners Management LLC		(6,030)
TOTAL				(16,361)
		Total Deposits		194,784

Desert Healthcare District
Check Register
December 2018 - January 2019

Type	Date	Num	Name	Amount
1000 - CHECKING CASH ACCOUNTS				
1010 - Union Bank - Checking				
General Journal	12/03/2018	06-01	401a payment - 11/30/18 payroll	(1,406)
General Journal	12/03/2018	06-01	457b payment - 11/30/18 payroll	(2,784)
Check	12/06/2018	Auto Pay	Calif. Public Employees'Retirement System	(12,014)
Bill Pmt -Check	12/06/2018	15217	Andrea S. Hayles-	(65)
Bill Pmt -Check	12/06/2018	15218	Chris Christensen	(45)
Bill Pmt -Check	12/06/2018	15219	Desert Arc	(74,132)
Bill Pmt -Check	12/06/2018	15220	Donna Den Bleyker.	(220)
Bill Pmt -Check	12/06/2018	15221	HARC, INC.	(89,995)
Bill Pmt -Check	12/06/2018	15222	Kay Hazen	(300)
Bill Pmt -Check	12/06/2018	15223	Law Offices of Scott & Jackson	(17,820)
Bill Pmt -Check	12/06/2018	15224	Pegasus Riding Academy	(5,855)
Bill Pmt -Check	12/06/2018	15225	Ready Refresh	(48)
Bill Pmt -Check	12/06/2018	15226	Simpson, Gumpertz & Heger	(30,000)
Bill Pmt -Check	12/06/2018	15227	So.Cal Computer Shop	(730)
Bill Pmt -Check	12/06/2018	15228	Time Warner Cable	(221)
Bill Pmt -Check	12/06/2018	15229	Underground Service Alert of Southern Cal	(2)
Bill Pmt -Check	12/06/2018	15230	Verizon Wireless	(792)
Bill Pmt -Check	12/06/2018	15231	Zendle, Les-	(467)
Bill Pmt -Check	12/11/2018	15232	Anthem Blue Cross	(105)
Bill Pmt -Check	12/11/2018	15233	Ernest Enterprises	(27)
Bill Pmt -Check	12/11/2018	15234	First Bankcard (Union Bank)	(2,544)
Bill Pmt -Check	12/11/2018	15235	Frazier Pest Control, Inc.	(30)
Bill Pmt -Check	12/11/2018	15236	Mangus Accountancy Group, A.P.C.	(500)
Bill Pmt -Check	12/11/2018	15237	Rogers, Carole	(200)
Bill Pmt -Check	12/11/2018	15238	Staples Credit Plan	(664)
Bill Pmt -Check	12/11/2018	15239	State Compensation Insurance Fund	(643)
Liability Check	12/13/2018		QuickBooks Payroll Service	(30,268)
General Journal	12/14/2018	06-07	401a payment - 12/14/18 payroll	(1,398)
General Journal	12/14/2018	06-07	457b payment - 12/14/18 payroll	(2,778)
General Journal	12/17/2018	06-06	Dec 2018 LTD Payment - Jena Marie Van Earl	(1,234)
Bill Pmt -Check	12/18/2018	15240	Alejandro Espinoza-	(45)
Bill Pmt -Check	12/18/2018	15241	CoPower Employers' Benefits Alliance	(2,009)
Bill Pmt -Check	12/18/2018	15242	Image Source	(1,003)
Bill Pmt -Check	12/18/2018	15243	National Demographic Corporation	(41,500)
Bill Pmt -Check	12/18/2018	15244	Xerox Financial Services	(394)
Bill Pmt -Check	12/18/2018	15245	Regents - University of California	(479)
Bill Pmt -Check	12/18/2018	15246	Vanessa Smith-	(940)

Desert Healthcare District
Check Register
December 2018 - January 2019

Type	Date	Num	Name	Amount
Bill Pmt -Check	12/20/2018	15247	Alejandro Espinoza-	(108)
Bill Pmt -Check	12/20/2018	15248	So.Cal Computer Shop	(732)
Bill Pmt -Check	12/20/2018	15249	Chantel Schuering	(3,230)
Bill Pmt -Check	12/21/2018	15250	State Board of Equalization	(3,500)
Check	12/26/2018		Service Charge	(595)
Liability Check	12/27/2018		QuickBooks Payroll Service	(30,277)
General Journal	12/31/2018	06-11	Record Medical Reimb - December 2018	(377)
General Journal	01/02/2019	07-01	401a payment - 12/28/18 payroll	(1,406)
General Journal	01/02/2019	07-01	457b payment - 12/28/18 payroll	(2,784)
Check	01/07/2019	Auto Pay	Calif. Public Employees'Retirement System	(11,010)
Bill Pmt -Check	01/08/2019	15251	Boyd & Associates	(108)
Bill Pmt -Check	01/08/2019	15252	California Chamber of Commerce	(195)
Bill Pmt -Check	01/08/2019	15253	Chantel Schuering	(1,020)
Bill Pmt -Check	01/08/2019	15254	Chris Christensen	(49)
Bill Pmt -Check	01/08/2019	15255	Coachella Valley Workforce Excellence Inc	(731)
Bill Pmt -Check	01/08/2019	15256	Desert Communities EAC	(40)
Bill Pmt -Check	01/08/2019	15257	El Informador del Valle	(1,380)
Bill Pmt -Check	01/08/2019	15258	Ernest Enterprises	(80)
Bill Pmt -Check	01/08/2019	15259	First Bankcard (Union Bank)	(1,662)
Bill Pmt -Check	01/08/2019	15260	Image Source	(937)
Bill Pmt -Check	01/08/2019	15261	Law Offices of Scott & Jackson - VOID	-
Bill Pmt -Check	01/08/2019	15262	Lisa Houston-	(90)
Bill Pmt -Check	01/08/2019	15263	Mangus Accountancy Group, A.P.C.	(500)
Bill Pmt -Check	01/08/2019	15264	Principal Life Insurance Co.	(1,261)
Bill Pmt -Check	01/08/2019	15265	Ready Refresh	(48)
Bill Pmt -Check	01/08/2019	15266	Shred-It	(87)
Bill Pmt -Check	01/08/2019	15267	So.Cal Computer Shop	(730)
Bill Pmt -Check	01/08/2019	15268	Staples Credit Plan	(128)
Bill Pmt -Check	01/08/2019	15269	State Compensation Insurance Fund	(643)
Bill Pmt -Check	01/08/2019	15270	Time Warner Cable	(238)
Bill Pmt -Check	01/08/2019	15271	Verizon Wireless	(792)
Bill Pmt -Check	01/08/2019	15272	Zendle, Les-	(670)
Bill Pmt -Check	01/08/2019	15273	Law Offices of Scott & Jackson	(17,120)
Bill Pmt -Check	01/08/2019	15274	Xerox Financial Services	(500)
Bill Pmt -Check	01/08/2019	15275	Frazier Pest Control, Inc.	(30)
Liability Check	01/10/2019		QuickBooks Payroll Service	(33,549)
General Journal	01/11/2019	07-02	401a payment - 1/11/19 payroll	(1,394)
General Journal	01/11/2019	07-02	457b payment - 1/11/19 payroll	(2,285)
General Journal	01/17/2019	07-03	Jan 2019 LTD Payment - Jena Marie Van Earl	(1,234)

Desert Healthcare District
Check Register
December 2018 - January 2019

Type	Date	Num	Name	Amount
Bill Pmt -Check	01/17/2019	15276	Andrea S. Hayles-	(131)
Bill Pmt -Check	01/17/2019	15277	Ernest Enterprises	(27)
Bill Pmt -Check	01/17/2019	15278	Image Source	(399)
Bill Pmt -Check	01/17/2019	15279	Jennifer Wortham	(1,100)
Bill Pmt -Check	01/17/2019	15280	Moss, Levy & Hartzheim LLP	(4,923)
Bill Pmt -Check	01/17/2019	15281	Rogers, Carole	(10,270)
Bill Pmt -Check	01/17/2019	15282	Simpson, Gumpertz & Heger	(30,000)
Bill Pmt -Check	01/17/2019	15283	The Desert Sun	(1,240)
Bill Pmt -Check	01/17/2019	15284	Top Shop	(108)
Bill Pmt -Check	01/22/2019	15285	Coachella Valley Rescue Mission	(10,000)
Bill Pmt -Check	01/22/2019	15286	Find Food Bank, Inc.	(38,707)
Bill Pmt -Check	01/22/2019	15287	Women Leaders Forum of the CV	(1,000)
Liability Check	01/24/2019		QuickBooks Payroll Service	(32,863)
Check	01/25/2019		Service Charge	(477)
General Journal	01/25/2019	07-04	401a payment - 1/25/19 payroll	(1,418)
General Journal	01/25/2019	07-04	457b payment - 1/25/19 payroll	(2,303)
Check	01/27/2019	Auto Pay	Principal Financial Group-	(1,014)
Check	01/27/2019	Auto Pay	Principal Financial Group-	(679)
General Journal	01/31/2019	07-07	Record Medical Reimb - January 2019	(2,563)
Bill Pmt -Check	01/31/2019	15288	Chris Christensen	(31)
Bill Pmt -Check	01/31/2019	15289	CoPower Employers' Benefits Alliance	(2,009)
Bill Pmt -Check	01/31/2019	15290	Ernest Enterprises	(54)
Bill Pmt -Check	01/31/2019	15291	Find Food Bank, Inc.	(89,178)
Bill Pmt -Check	01/31/2019	15292	Image Source	(258)
Bill Pmt -Check	01/31/2019	15293	Leap Marketing	(4,625)
Bill Pmt -Check	01/31/2019	15294	Leticia De Lara	(826)
Bill Pmt -Check	01/31/2019	15295	Martha's Village & Kitchen	(18,615)
Bill Pmt -Check	01/31/2019	15296	Pitney Bowes Global Financial Services	(280)
Bill Pmt -Check	01/31/2019	15297	Regional Access Project Foundation	(1,100)
Bill Pmt -Check	01/31/2019	15298	Rogers, Carole	(325)
Bill Pmt -Check	01/31/2019	15299	Shred-It	(87)
Bill Pmt -Check	01/31/2019	15300	Time Warner Cable	(238)
Bill Pmt -Check	01/31/2019	15301	UPS	(47)
Bill Pmt -Check	01/31/2019	15302	Vanessa Smith-	(136)
Bill Pmt -Check	01/31/2019	15303	Verizon Wireless	(970)
Bill Pmt -Check	01/31/2019	15304	Zendle, Les-	(6,315)
Bill Pmt -Check	01/31/2019	15305	First Bankcard (Union Bank)	(4,005)
TOTAL				(713,497)

Desert Healthcare District
Details for credit card Expenditures
Credit card purchases - Jan 2019 - Paid Feb 2019

Number of credit cards held by District personnel -2

Credit Card Limit - \$5,000

Credit Card Holders:

Chief Executive Officer

Chris Christensen - Chief Financial Officer

Routine types of charges:

Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items

Year	Statement		Expense Type	Amount	Purpose	Description	Participants
	Month Charged	Total Charges					
		\$ 4,005.38					
Chris' Statement:							
2019	Jan	\$ 4,005.38	District GL	Dollar	Descr		
				6352 \$ 48.86	Chris & Les Lunch Meeting		
				6352 \$ 74.49	Jennifer, Chris, & Jeff - Lunch Meeting		
				5230 \$ 125.00	Carole - CV Volunteers in Medicine Registration		
				5230 \$ 80.00	Carole - Women Who Rule Luncheon		
				5160 \$ 160.00	Lisa & Donna - Women Who Rule Luncheon		
				6130 \$ 35.16	cvHIP domain subscription		
				6130 \$ 179.88	Adobe Pro subscription		
				6351 \$ 513.99	Letty - Flight to ACHD Leadership Academy		
				6352 \$ 111.10	Chris & Les - Dinner at ACHD Leadership Academy		
				6351 \$ 541.40	Chris's Hotel for ACHD Leadership Academy		
				6352 \$ 199.62	Chris, Letty, & Les - Dinner at ACHD Leadership Academy		
				6352 \$ 25.88	Les & Chris - Lunch at ACHD Leadership Academy		
				5230 \$ 160.00	Carole & Husband - Joslyn Center Wine & All That Jazz		
				5230 \$ 1,400.00	Carole, Evett, Karen & Husband - Mizell Senior Center Stars Among Us		
				5160 \$ 350.00	Chrs - Mizell Senior Center Stars Among Us		
				\$ 4,005.38			

Desert Healthcare District
Details for credit card Expenditures
Credit card purchases - Dec 2018 - Paid Jan 2019

Number of credit cards held by District personnel -2

Credit Card Limit - \$5,000

Credit Card Holders:

Chief Executive Officer

Chris Christensen - Chief Financial Officer

Routine types of charges:

Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items

Year	Statement		Expense Type	Amount	Purpose	Description	Participants
	Month Charged	Total Charges					
		\$ 1,662.05					
Chris' Statement:							
2018	Dec	\$ 1,662.05	District GL	Dollar	Descr		
				5240 \$	382.70	Catering for Director Hazen's final board meeting	
				5230 \$	200.00	ACHD 2019 - Director Zendle	
				6352 \$	224.63	Nov Staff Lunch	
				6352 \$	174.45	Staff lunch for employee's last day	
				5160 \$	200.00	ACHD 2019 - Chris Christensen	
				6352 \$	207.94	December/Holiday Staff Lunch	
				6351 \$	321.60	Chris' flight to ACHD	
				6360 \$	(49.27)	Shipping credit for Director Hazen's statue	
					<u>\$ 1,662.05</u>		

Desert Healthcare District
Details for credit card Expenditures
Credit card purchases - Nov 2018 - Paid Dec 2018

Number of credit cards held by District personnel -2

Credit Card Limit - \$5,000

Credit Card Holders:

Chief Executive Officer

Chris Christensen - Chief Financial Officer

Routine types of charges:

Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items

Year	Statement		Expense Type	Amount	Purpose	Description	Participants
	Month Charged	Total Charges					
		\$ 2,544.29					
Chris' Statement:							
2018	Nov	\$ 2,544.29	District GL	Dollar	Descr		
			6360	\$ 1,223.52		Eight Lift Desks	
			6352	\$ 301.52		Barbara Poppe Homelessness Focus Group Catering	
			6352	\$ 92.98		Barbara Poppe Homelessness Focus Group Catering	
			5230	\$ 680.00		CHA Behavioral Healthcare Symposium - Zendie	
			6360	\$ 13.03		Conference call expense	
			6360	\$ 233.24		Director Hazen's 18 Years of Service Monument	
				\$ 2,544.29			

Las Palmas Medical Plaza
Check Register
December 2018 - January 2019

Type	Date	Num	Name	Amount
1000 · CHECKING CASH ACCOUNTS				
1046 · Las Palmas Medical Plaza				
Bill Pmt -Check	12/06/2018	9939	Desert Air Conditioning Inc.	(2,398)
Bill Pmt -Check	12/06/2018	9940	Desert Water Agency	(492)
Bill Pmt -Check	12/06/2018	9941	Imperial Security	(1,466)
Bill Pmt -Check	12/06/2018	9942	Palm Springs Disposal Services Inc	(2,123)
Bill Pmt -Check	12/11/2018	9943	Southern California Edison	(709)
Bill Pmt -Check	12/11/2018	9944	Stericycle, Inc.	(1,418)
Bill Pmt -Check	12/18/2018	9945	Frazier Pest Control, Inc.	(180)
Bill Pmt -Check	12/18/2018	9946	Frontier Communications	(213)
Bill Pmt -Check	12/18/2018	9947	Imperial Security	(1,466)
Bill Pmt -Check	12/20/2018	9948	INPRO-EMS Construction	(10,117)
Check	12/31/2018		Service Charge	(1,055)
Bill Pmt -Check	01/08/2019	9949	Amtech Elevator Services	(1,322)
Bill Pmt -Check	01/08/2019	9950	Desert Water Agency	(369)
Bill Pmt -Check	01/08/2019	9951	Imperial Security	(6,276)
Bill Pmt -Check	01/08/2019	9952	Palm Springs Disposal Services Inc	(2,123)
Bill Pmt -Check	01/08/2019	9953	Southern California Edison	(688)
Bill Pmt -Check	01/08/2019	9954	Stericycle, Inc.	(1,487)
Bill Pmt -Check	01/17/2019	9955	County of Riverside-Dept of Env. Health	(532)
Bill Pmt -Check	01/17/2019	9956	Department of Industrial Relations	(450)
Bill Pmt -Check	01/17/2019	9957	Desert Air Conditioning Inc.	(176)
Bill Pmt -Check	01/17/2019	9958	Frazier Pest Control, Inc.	(180)
Bill Pmt -Check	01/17/2019	9959	Frontier Communications	(214)
Bill Pmt -Check	01/17/2019	9960	INPRO-EMS Construction	(4,785)
Bill Pmt -Check	01/22/2019	9961	Desert Air Conditioning Inc.	(507)
Bill Pmt -Check	01/22/2019	9962	INPRO-EMS Construction	(10,117)
Bill Pmt -Check	01/31/2019	9963	Amtech Elevator Services	(865)
Bill Pmt -Check	01/31/2019	9964	Desert Water Agency	(359)
Bill Pmt -Check	01/31/2019	9965	Imperial Security	(3,145)
Check	01/31/2019		Service Charge	(902)
TOTAL				(56,133)



MEMORANDUM

DATE: February 12, 2019

TO: F&A Committee

RE: Retirement Protection Plan (RPP)

Current number of participants in Plan:

Active – still employed by hospital	119
Vested – no longer employed by hospital	61
Former employees receiving annuity	<u>9</u>
Total	<u>189</u>

The outstanding liability for the RPP is approximately **\$4.5M** (Actives - \$3.2M and Vested - \$1.3M). US Bank investment account balance \$5.2M. Per the June 30, 2018 Actuarial Valuation, the RPP has an Unfunded Pension Liability of approximately **\$3.3M**. A monthly accrual of \$10K is being recorded each month as an estimate for FY2019.

The payouts, excluding monthly annuity payments, made from the Plan for the Seven (7) months ended January 31, 2019 totaled **\$218K**. Monthly annuity payments (9 participants) total **\$1.1K** per month.

DESERT HEALTHCARE DISTRICT						
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE						
As of 1/31/19						
TWELVE MONTHS ENDED JUNE 30, 2019						
Grant ID Nos.	Name	Approved Grants - Prior Yrs	Current Yr 2018-2019	6/30/2018 Bal Fwd/New	Total Paid July-June	Open BALANCE
2013-759-BOD 02/26/13	Desert Hot Springs Wellness FDN - Oversampling - HARC -3yr	\$ 30,000		\$ 15,000	\$ -	\$ 15,000
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000		\$ 10,000,000	\$ -	\$ 10,000,000
2015-866-BOD-4-28-15	The LGBT Center of PS - Desert Low-Cost Counseling Clinic - 3 yr	\$ 140,000		\$ 32,000	\$ 18,000	\$ 14,000
2015-875-BOD-6-23-15	Desert AIDS Project - Sexually Transmitted Infection Clinic - 3 Yr	\$ 800,000		\$ 17,500	\$ 17,500	\$ -
2015-876-BOD-6-23-15	Arrowhead Neuroscience Fndtn-NeuroInterventional & NeuroCritical Care Fellowship 2 Yr	\$ 373,540		\$ 121,401	\$ 84,047	\$ 37,354
2016-886-BOD-9-22-15	B&G Club of Cathedral City - Main Club House Capital Improvements - 1 Yr	\$ 150,000		\$ 15,000	\$ (1,955)	\$ 16,955
	Unexpended funds of Grant #886 (\$15,000 10% Retention)				\$ -	\$ (15,000)
	Unexpended funds of Grant #886 (\$1,955 unused returned)				\$ -	\$ (1,955)
2016-887-BOD-9-22-15	CVPEP - Mental Health College & Career Pathways Development Initiative - 2 Yr-ext 9/18	\$ 737,900		\$ 73,790	\$ 73,790	\$ -
2016-889-BOD-10-27-15	HARC - 2016 Community Health Monitor - 3 Yr	\$ 499,955		\$ 49,996	\$ 49,996	\$ -
2016-891-BOD-11-17-15	Jewish Family Services of the Desert - Mental Health Outpatient Treatment - 3 Yr	\$ 570,000		\$ 131,089	\$ 58,500	\$ 72,589
	Unexpended funds from Year 1 of Grant #891			\$ (75,792)		\$ (75,792)
2016-908-BOD-06-28-16	Angel View Support for the Outreach Stabilization Program - 2 Yr	\$ 144,600		\$ 14,460	\$ 12,411	\$ 2,049
	Unexpended funds of Grant #908			\$ (2,049)		\$ (2,049)
2016-920-BOD-10-25-16	LifeStream Blood Bank - Support Protate Cancer Treatment Program	\$ 60,000		\$ 6,000	\$ 6,000	\$ -
2016-927-BOD-12-20-16	SafeHouse of the Desert - "What's Up" Crisis Texting Application - 3 Yr	\$ 679,357		\$ 373,646	\$ 203,807	\$ 169,839
2017-929-BOD-05-23-17	Gilda's Club Desert Cities: HeLP - Healthy Living Program - 1 Yr	\$ 142,000		\$ 14,200	\$ 14,200	\$ -
2017-934-BOD-07-25-17	Well in the Desert - New Vans for Client Pickup & Deliveries	\$ 84,798		\$ 8,480	\$ -	\$ 8,480
2017-936-BOD-07-25-17	Hidden Harvest - Senior Markets & Healthy Fairs	\$ 95,000		\$ 9,500	\$ 9,500	\$ -
2017-938-BOD-07-25-17	Mizell Senior Center - A Matter of Balance Phase 2 - 2 Yr	\$ 400,300		\$ 220,165	\$ 90,068	\$ 130,098
2017-939-BOD-07-25-17	Loma Linda University - Dream Homes Initiative - 16 months	\$ 178,016		\$ 57,855	\$ 40,054	\$ 17,802
2017-947-BOD-09-26-17	Coachella Valley Volunteers in Medicine - Primary Healthcare & Support Services - 1 Yr	\$ 121,500		\$ 12,150	\$ (4,590)	\$ 16,740
	Unexpended funds of Grant #947 (\$12,150 10% Retention)					\$ (12,150)
	Unexpended funds of Grant #947 (\$4,590 unused returned)					\$ (4,590)
2017-948-BOD-09-26-17	Pegasus Hippo Therapy - Equine Therapy for District Residents - 1 Yr	\$ 93,829		\$ 9,383	\$ 5,855	\$ 3,528
	Unexpended funds of Grant #948			\$ (3,528)		\$ (3,528)
2017-953-BOD-11-28-17	FIND Food Bank - Project Produce - 1 Yr	\$ 387,068		\$ 212,887	\$ 212,887	\$ -
2017-954-BOD-11-28-17	CVRM - Emergency Food, Shelter with Wrap Around Services for West CV Homeless 1Yr	\$ 100,000		\$ 55,000	\$ 55,000	\$ -
2017-955-BOD-11-28-17	Martha's Village & Kitchen - Heath in Housing: Emergency Housing With Wrap Around 1Yr	\$ 186,150		\$ 102,383	\$ 102,383	\$ -
2018-960-BOD-02-27-18	Desert Cancer Foundation - Patient Assistance and Suzanne Jackson Breast Cancer	\$ 200,000		\$ 110,000	\$ 90,000	\$ 20,000
2018-962-BOD-03-27-18	EMC - CV Collaborative Program-Antibiotic Resistance Prevention Partnership(3yr w/ 1st yr fun	\$ 55,805		\$ 30,693	\$ 25,112	\$ 5,581
2018-967-BOD-05-22-18	The City of DHS-Public Safety Emergency Response Program - Purchase AEDs	\$ 30,000		\$ 30,000	\$ 27,000	\$ 3,000
2018-968-BOD-05-22-18	One Future Coachella Valley - Health Career Connection Summer Intern at DHCD/F	\$ 7,314		\$ 7,314	\$ 7,314	\$ -
2018-974-BOD-09-25-18	HARC - 2019 Coachella Valley Community Health Survey - 2 Yr		\$ 399,979	\$ 399,979	\$ 89,995	\$ 309,984
2018-980-BOD-10-23-18	Joslyn Wellness Senior Behavioral Health Services Program - 1 Yr		\$ 112,050	\$ 112,050	\$ 50,423	\$ 61,628
2018-981-BOD-10-23-18	Desert Arc Healthcare Program - 1 Yr		\$ 164,738	\$ 164,738	\$ 74,132	\$ 90,606
2018-976-BOD-10-23-18	Ready Set Swim - Desert Healthcare Foundation - 1 Yr		\$ 136,000	\$ 136,000	\$ 136,000	\$ -
2018-979-BOD-11-27-18	FIND Food Bank - Healthy Food First/Pathways Out of Hunger - 1 Yr		\$ 396,345	\$ 396,345	\$ 89,178	\$ 307,167
				\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -
TOTAL GRANTS		\$ 16,267,132	\$ 1,209,112	\$ 12,857,634	\$ 1,636,605	\$ 11,187,334
Amts available/remaining for Grant/Programs - FY 2018-19:						
Amount budgeted 2018-2019			\$ 3,500,000		G/L Balance:	1/31/2019
Amount granted through June 30, 2019:			\$ (1,209,112)		2131	\$ 1,039,688
Mini Grants:	972; 973; 975; 983		\$ (14,000)		2281	\$ 10,147,646
Net adj - Grants not used:	908; 947; 948; 886		\$ 39,272		Total	\$ 11,187,334
Balance available for Grants/Programs			\$ 2,316,160		Difference - Rdg	\$ (0)