



**DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE, LEGAL, AND HOSPITAL GOVERNANCE &
OVERSIGHT COMMITTEE
MEETING MINUTES
April 9, 2019**

Directors Present	District Staff Present	Absent
Chairman/Treasurer Mark Matthews Director Jennifer Wortham, DrPH - <i>Telephonic</i> Director Leticia De Lara, MPH Community Member Sid Rubenstein	Chris Christensen, Interim CEO and CFO Lisa Houston, COO Stephen Huyck, Accounting Manager Andrea S. Hayles, Clerk to the Board	Arthur Shorr, Community Member

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Matthews called the meeting to order at 3 p.m.	
II. Approval of Agenda	Chair Matthews asked for a motion to approve the Agenda.	It was moved and seconded (Director De Lara, community member Rubenstein) to approve the agenda. Motion passed unanimously.
III. Public Comment	None	
IV. Approval of Minutes 1. F&A Minutes – Meeting February 12, 2019 2. Hospital Governance & Oversight – Meeting March 21, 2019	Chair Matthews asked for a motion to approve the F&A and Hospital Governance & Oversight Committees' minutes.	It was moved and seconded (Director De Lara, community member Rubenstein) to approve the minutes. Motion passed unanimously.
V. Hospital Governance & Oversight	Chris Christensen, Interim CEO, explained the discussions on SB 1152 - Hospital Patient Discharge Process for Homeless Patients at the April meeting, and Kevin Porter, Regional Vice President, Inland Empire, Hospital Association of	



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	<p>Southern California providing a presentation on how hospitals in the Coachella Valley are addressing SB 1152 requirements.</p> <p>Michele Finney, CEO, Desert Care Network, Desert Regional Medical Center, described the annual maintenance of the Charity Care Policy and compliance tracking of SB 1152.</p>	
Public Comment	<p>Katherine J Sullivan, PhD, PT, FAHA, Medi-Cal and neurological services expert, explained that the homeless are unable to access the Medi-Medi services, describing a potential partnership with the District for the Comprehensive Outpatient Rehabilitation Facility (CORF) medical facility for discharge placement for any questionable insurance plan. Dr. Sullivan explained that this is an opportunity to integrate the county and medical services, and requested to present her expertise to the Board at the next scheduled meeting.</p>	
V. CEO Report	<p>Chris Christensen, Interim CEO, introduced Jeff Hocker, Hocker Productions. Mr. Hocker described the Palm Springs Health and Fitness Expo, the growth of the expo, and changes for next year. Mr. Hocker presented the District with a check for \$2,000 for the District's support of the expo.</p>	




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	<p>Mr. Christensen outlined the policy for the Appointment of Duties of the F&A and Hospital Governance and Oversight Committee and the consideration to add three volunteer community members to the committee. The District will place an advertisement in the local paper requesting volunteer members join the committee. Community Member Rubenstein recommended Dick Grundy and he will advise him of the opening.</p> <p>Chair Matthews and Director De Lara expressed concerns about consolidating the two committees and ensuring both align with the objectives. Mr. Christensen suggested that the Ad Hoc Committee on Board and Staff Communications and Policies discuss the concerns and provide its recommendations to the Board.</p>	
<p>VI. Chief Financial Officer's Report 1. LPMP Leasing Update</p>	<p>See item VIII.</p>	
<p>VII. Financial Reports 1. District and LPMP Financial Statements 2. Accounts Receivable Aging Summary 3. District – Deposits</p>	<p>Chris Christensen, Interim CEO, detailed the Year to Date Variance Analysis explaining the over- and under-budgeted amounts. Chair Matthews described the Credit Card, Check Register, and Retirement</p>	<p>It was moved and seconded (community member Rubenstein, Director De Lara) to approve the February & March 2019 District Financial Reports - Items 1-10 and to forward to the Board for approval. Motion passed unanimously.</p>



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<p>4. District – Property Tax Receipts 5. LPMP Deposits 6. District – Check Register 7. Credit Card – Detail of Expenditures 8. LPMP – Check Register 9. Retirement Protection Plan Update 10. Grant Payment Schedule</p>	<p>Protection Plan (RPP) for Director De Lara, the newly appointed committee member. The Grant Payment Schedule was outlined by Mr. Christensen highlighting the \$10M for CV Link, the most sizable commitment, and CVAG will potentially approach the District to commence expending the funds.</p>	
<p>VIII. Other Matters 1. Las Palmas Medical Plaza Marketing Proposal 2. Kaufman Hall Strategic Planning Proposal</p>	<p>Chris Christensen, Interim CEO, explained the marketing plan to rent three vacancies at Las Palmas Medical Plaza, and engage with a Coldwell Banker Commercial broker at a 6% commission rate.</p> <p>Chris Christensen, Interim CEO, explained the prior work of Kaufman Hall with the District for planning facilities, programs, and services and to continue the work with three study sessions at \$30k per session (NTE \$90k), excluding other reimbursable expenses.</p>	<p>It was moved and seconded (community member Rubenstein Director De Lara) to approve the Las Palmas Medical Plaza Marketing Proposal and forward to the Board for approval. Motion passed unanimously.</p> <p>It was moved and seconded (Director De Lara, community member Rubenstein) to approve the Kaufman Hall Strategic Planning Proposal and forward to the Board for approval. Motion passed unanimously.</p>
<p>IV. Adjournment</p>	<p>Chair Matthews adjourned the meeting at 3:38 p.m.</p>	<p><i>Audio recording available on the website at http://dhcd.org/Finance-and-Administration</i></p>

ATTEST: 

Mark Matthews, Chair/Treasurer Finance & Administration Committee
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board.